

January 30, 2024, Approved Minutes

**Official Proceedings
Pontiac City Council
128th Session of the Eleventh Council**

Call to order

A Regular Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, January 30, 2024, at 6:02 p.m. by Council President Mike McGuinness.

Invocation – Pastor Kathalee James – Pontiac, Michigan

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call

Members Present – William Carrington, Mikal Goodman, Kathalee James, Mike McGuinness, William Parker Jr. and Melanie Rutherford

Mayor Tim Greimel was present.
A quorum was announced.

Excuse Councilmember

Motion to excuse Councilmember Brett Nicholson for personal reasons. Moved by Councilperson Parker and second by Councilperson Rutherford.

Ayes: Carrington, Goodman, James, McGuinness, Parker and Rutherford

No: None

Motion Carried

Amendments to and Approval of the Agenda

Motion to approve the agenda. Moved by Councilperson Parker and second by Councilperson Goodman. Discussion.

Motion to remove item #2 Special Presentation Pontiac Arts Commission Initiatives and Updates from the agenda. Moved by Councilperson Rutherford and second by Councilperson Parker.

Ayes: James, McGuinness, Parker, Rutherford, Carrington and Goodman

No: None

Motion Carried

The vote was taken to approve the agenda as amended.

Ayes: Goodman, James, McGuinness, Parker, Rutherford and Carrington

No: None

Motion Carried

Consent Agenda

24-25 **Resolution to approve the consent agenda for January 30, 2024.** Moved by Councilperson Parker and second by Councilperson James.

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WHEREAS, the City Council has reviewed the consent agenda for January 30, 2024.

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the consent agenda for January 30, 2024, including the January 22, 2024, Park, Recreation & Public Works Subcommittee Meeting Minutes, January 22, 2024, Law, and The Courts Subcommittee Meeting Minutes and January 23, 2024, City Council Meeting Minutes.

Ayes: McGuinness, Parker, Rutherford, Carrington, Goodman and James

No: None

Resolution Passed

Special Presentations

Oakland County's Next Steps with Phoenix Center Site

Presentation Presenter: Oakland County Deputy Executive Sean Carlson

Special Presentation Regarding Visit to Pontiac Sister City of Kusatsu, Shiga, Japan

Presentation Presenter: Mayor Tim Greimel

Recognition of Elected Officials

1. Veronica Taylor, Precinct Delegate
2. Beatrice Wright, Precinct Delegate

Agenda Address

1. Carlton Jones addressed items #1 & #5
2. Dr. Deirdre Waterman addressed items #1 & #3
3. Darlene Clark addressed item #1
4. Gloria Miller addressed items #1 & #4

Agenda Items

Ordinance

24-26 **Resolution to approve the First Reading of a Zoning Ordinance Map Amendment to Amend Appendix B of the Municipal Code of the City of Pontiac, Amending Article 2, Section 2.103 – Zoning Map, to change the Zoning Classifications for a Specific Parcel on the North Side of Featherstone Street Between Emerson Avenue and Thors Street, Subject to the agreed upon Conditions. (First Reading).** Moved by Councilperson Rutherford and second by Councilperson Carrington.

WHEREAS, before the City of Pontiac City Council for consideration is an Ordinance to amend the following sections of the City of Pontiac Zoning Ordinance: Section 2.303, Section 2.551, Section 2.552, Section 2.553, Section 2.554, Section 2.555, Section 2.556, Section 2.557, Section 2.559, Section 3.1208. WHEREAS, the City of Pontiac City Council finds it is in the best interest for the health, safety, and welfare, to accept the Planning Commission's Recommendation and approve the amendments to the Zoning Ordinance Text Amendments as presented.

NOW THEREFORE, BE IT RESOLVED by the Pontiac City Council that it hereby adopts the first reading of the amendments to the City of Pontiac's Zoning Ordinance as presented to the City Council on January 30, 2024.

Ayes: Parker, Carrington, Goodman, James, and McGuinness

No: None

Resolutions

City Council

24-27

Resolution Recognizing February as Black History Month. Moved by Councilperson Carrington and second by Councilperson Rutherford.

WHEREAS the City of Pontiac, Michigan has had a substantial population of African American residents for its entire existence as a City since the State of Michigan recognized Pontiac as a City in 1861; WHEREAS, in 1915, Dr. Carter Godwin Woodson, noted scholar and son of former slaves, who founded the Association for the Study of African American Life and History, initiated Black History Week, February 12, 1926, which was celebrated for many years by African Americans in the United States; WHEREAS the month of February is now observed nationally as Black History Month to recognize and celebrate the accomplishments African Americans have made and continue to offer to this nation; WHEREAS, since 1976, every President of the United States has adopted the month of February as Black History Month, an annual celebration of African American achievements and roles in United States History; WHEREAS Black History Month acknowledges and honors numerous past and present educators, scientists, activists, pioneers, leaders, artists, inventors, entrepreneurs, and elders with special ceremonies and activities; WHEREAS Black History Month is also a time to reflect on the burdens of racial prejudice and explore, understand, and appreciate the identities and cultures across and within the African diaspora; NOW THEREFORE, BE IT RESOLVED, the Pontiac City Council declares February 2024 as Black History Month in the City of Pontiac, Michigan; and FURTHER RESOLVED, the City Council honors the contributions and sacrifices made in building pride in Black history and educating all Americans of the many achievements and contributions made by African Americans to our cultural, spiritual, economic, and political development; and FURTHER RESOLVED, the City Council joins other organizations throughout the State of Michigan and this nation in using this occasion to raise awareness of the hardships African Americans have endured, celebrate the milestones that have been achieved, continue the pursuit toward equal treatment under the law and opportunity of access for African Americans in our community and nationally; and FURTHER RESOLVED, the City Council acknowledges the injustices that African Americans have endured and commends African American residents for the continuous pursuit of overcoming those injustices and changing the course of history; and FURTHER RESOLVED, we honor the leaders and activists from Pontiac and throughout the nation who helped pave the way for racial justice, and called our community's attention to the continued need to battle racism and to build an equitable society; and FURTHER RESOLVED, the City Council welcomes additional opportunities for us as a community to better acknowledge, celebrate, and preserve the people, places, events, and organizations that constitute Pontiac's phenomenal local Black History.

Ayes: Parker, Rutherford, Carrington, Goodman, James and McGuinness

No: None

Resolution Passed

Department of Public Works (DPW)

24-28

Resolution to Approve Contract with ESRI for GIS Services. Moved by Councilperson Rutherford and second by Councilperson James.

WHEREAS, the Public Works Department requires software to maintain and manage datasets and platforms in assistance with Federal and State reporting and assessment requirements for the public assets they are required to maintain.

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WHEREAS, the City has received a quote from ESRI, which is a proprietary software for geographic information system data and mapping services.

WHEREAS, Department of Public Works recommends entering into a contract for FY 2023-26 with ESRI, Inc for \$172,105.00 to pay for the referenced services.

NOW THEREFORE, BE IT RESOLVED, the Pontiac City Council authorizes the Mayor or his Designee to enter into a three (3) year contract with ESRI, Inc for an Enterprise License Agreement for Geographic Informational Systems and a one-year training package at the City in an amount not to exceed \$172,105.00.

Ayes: Carrington, Goodman, James, McGuinness, and Parker

No: None

Resolution Passed

Councilwoman Rutherford was absent for the vote.

24-29 **Resolution to Approve Contract Between Michigan Department of Transportation and Oakland County Water Resources Commission for Coordination on Bagley and Golf Drive Road Construction Project.** Moved by Councilperson Carrington and second by Councilperson Parker. Discussion.

Motion to Amend the resolution to strike “for an amount not to exceed \$4,119,290” from NOW THEREFORE BE IT RESOLVED, strike “for an amount not to exceed \$4,437,700” from BE IT RESOLVED and add “074” to Major Road Fund GL Number in BE IT FURTHER RESOLVED. Moved by Councilperson Rutherford and second by Councilperson James.

Ayes: Goodman, James, McGuinness, Parker, Rutherford and Carrington

No: None

Motion Carried

WHEREAS, The City of Pontiac has determined the need to improve Golf Drive from Old Telegraph Road to Bagley Street and Bagley Street from Golf Drive to Orchard Lake Road and,

WHEREAS, Oakland County Water Resources Commission has identified sanitary sewer improvements to be done along Bagley Street and,

WHEREAS, the City of Pontiac will enter into a contract agreement with OCWRC for said sanitary sewer improvements,

WHEREAS, the City of Pontiac has requested that MDOT administer the contract and funding for the above said project and,

WHEREAS, The MDOT requires the establishment of a contract between the City of Pontiac and MDOT prior to awarding bids,

WHEREAS, the City of Pontiac will enter into a contract agreement with HRC for Construction Engineering services for the MDOT Contract scope of work,

NOW THEREFORE BE IT RESOLVED that the Pontiac City Council authorizes the Mayor or his Designee to execute a contract with the MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) related to **CONTRACT No. 23-5431, Control Sections VRU/EAR 63000; Job Numbers 214217CON, 215971CON, 219141CON & 219142CON.**

BE IT RESOLVED that the Pontiac City Council authorizes the Mayor or his Designee to execute a contract with the OAKLAND COUNTY WATER RESOURCES COMMISSION (“OCWRC”) related to CONTRACT No. 63000-214217.

BE IT ALSO RESOLVED that the funding source for the City of Pontiac, MDOT and OCWRC will be the Major Road Fund under GL 202-463-974-074.

BE IT FURTHER RESOLVED that the Pontiac City Council authorizes the Mayor or his Designee to enter into a contract with HUBBELL ROTH & CLARK ENGINEERING (“HRC”) for an amount not to exceed \$1,576,293 for engineering services related the Golf and Bagley project which will be known as

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CONTRACT No. **20210044** from Major Road Fund GL 202-463-806.074.

Ayes: Carrington, Goodman, James, McGuinness, Parker and Rutherford
No: None

Amended Resolution Passed

Grants and Philanthropy Department

24-30 **Resolution to approve Budget Amendment for Fiscal Year 2023-24 to increase budgeted revenues in the amount of \$5,000,000 to account 101-000-558.000 STATE GRANTS – MEDC, and appropriations in the amount of \$5,000,000 to account 101-925-992.084 DEBT SERVICE - OTTAWA_PHOENIX CENTER.** Moved by Councilperson Rutherford and second by Councilperson Parker.

WHEREAS, the City of Pontiac was awarded \$5,000,000 to support a downtown initiative to pay down debt related to the Phoenix Center in the City of Pontiac; and,
WHEREAS, the award will extinguish all debt owed to North Bay Drywall, Inc. Profit Sharing Plan and Trust, which is related to the original purchase of the Phoenix Center; and,
WHEREAS, in August of 2023, the City of Pontiac executed a memorandum of agreement for the Pontiac Redevelopment Project between the County of Oakland and the City of Pontiac; and,
WHEREAS, the memorandum of agreement outlined the City’s responsibilities, and, in section 5 item A, the agreement indicated that the City was responsible for extinguishing and paying any current outstanding debt obligations on the Phoenix Center Parking Garage within 30 days of receipt of the grant from the MEDC; and,
WHEREAS, the grant award does not have a matching requirement.
THEREFORE, BE IT RESOLVED, that the City Council approves the budget amendment for Fiscal Year 2023-24 to increase budgeted revenues in the amount of \$5,000,000 to account 101-000-558.000 STATE GRANTS – MEDC, and appropriations in the amount of \$5,000,000 to account 101-925-992.084 DEBT SERVICE - OTTAWA_PHOENIX CENTER.

Ayes: James, McGuinness, Parker, Rutherford, Carrington and Goodman
No: None

Resolution Passed

Human Resources Department

24-31 **Resolution to Approve Contract with Salary.com for Private Sector Data.** Moved by Councilperson Rutherford and second by Councilperson Goodman.

WHEREAS, the Human Resources Department requires accurate and up-to-date salary information for the recruitment of top talent and the retention of our diligent employees; and
WHEREAS, the City’s received a quote that will aide in the recruitment and retention of new hires and current employees; and
WHEREAS, Human Resources recommends approval of the City of Pontiac entering into a contract for Fiscal Years 2024-2027 with Comp Analyst for \$5,000 yearly to pay for the subscription for pertinent information to be competitive in the job market.
NOW THEREFORE, BE IT RESOLVED that the Pontiac City Council authorizes the Mayor or his Designee to execute a contract with Comp Analyst for subscription services in an amount not to exceed \$15,000 from Human Resources GL Account 101-270-818.000.

Ayes: McGuinness, Parker, Rutherford, Carrington, Goodman and James
No: None

Resolution Passed

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24-32 **Resolution to Approve Contract with GovHR for Staff Hiring Recruitment Services.**
Moved by Councilperson Rutherford and second by Councilperson Carrington.

WHEREAS, the city of Pontiac has a major vacancy that needs to be filled in the City Clerk’s Office; and
WHEREAS, the City Clerk desires to fill the position of Chief Assistant City Clerk; and
WHEREAS, the City has had success with GovHR in previous recruitment activities and expects that
with their expertise, the firm will be able to find a suitable candidate for Chief Assistant City Clerk.
NOW THEREFORE, BE IT RESOLVED, the Pontiac City Council authorizes the Mayor or his Designee
to enter into a contract with GovHR for recruitment of Chief Assistant City Clerk in an amount not to
exceed \$24,500.

Ayes: Parker, Rutherford, Carrington, Goodman, James and McGuinness

No: None

Resolution Passed

Planning Division

24-33 **Resolution to Approve Contract with AmeriScan for Planning, City Document
Scanning.** Moved by Councilperson Rutherford and second by Councilperson Goodman.

WHEREAS, the City Council approves that the Mayor or his Designee to execute the City’s Contractor
Services Contract with AmeriScan; and,
WHEREAS, the Purchasing Manager has met the competitive bid requirement of a major purchase by
conducting the competitive bid process for scanning services; and
WHEREAS, document scanning on the Ground Level of City Hall will be conducted in four (4) phases;
and
WHEREAS, the contract total cost for all four (4) phases shall not exceed \$119,021.68
NOW, THEREFORE, BE IT RESOLVED THAT, the Pontiac City Council authorizes the Mayor or his
Designee to execute a Contractor Services Contract with AmeriScan for an amount not to exceed
\$119,021.68.

Ayes: Parker, Rutherford, Carrington, Goodman, James and McGuinness

No: None

Resolution Passed

Purchasing Division

24-34 **Resolution to approve Budget Amendment for the Fiscal Year 2023-2024 – Increase
of \$89,285 in Budget Appropriations for General Ledger Account 101-233-818.000 (Professional
Services) for Purchasing Division OpenGov Software and Purchasing Consultant.** Moved by
Councilperson Parker and second by Councilperson Rutherford.

WHEREAS, the Purchasing Division is in need of support staff and industry software to aid in
the efficient and timely processing of solicitations for goods and services; and
WHEREAS, the Purchasing Manager is requesting a budget amendment for FY 2023-2024 to
pay for a license for OpenGov software and to hire a procurement consultant; and
WHEREAS, the Purchasing Manager is requesting a procurement consultant to review existing
policies, engage in strategic planning and recommend operational solutions; and
WHEREAS, the Proposed Budget Amendment requires an increase in the fund balance by
\$89,285 for the OpenGov software and the procurement consultant;
NOW, THEREFORE, BE IT RESOLVED, that the Pontiac City Council hereby approves the
Purchasing Division Budget Amendment for Fiscal Year 2023-24 to increase appropriations in
General Fund (Purchasing) 101–233-818.000 in an amount not to exceed \$89,285 for FY
2023-2024.

Ayes: Rutherford, Carrington, Goodman, James, McGuinness and Parker

No: None

Resolution Passed

Public Comment

1. Roslyn Northcross
2. Marcia Rogers
3. Dr. Deirdre Waterman
4. Pastor Kathy Dessureau
5. Carlton Jones
6. Billie Swazer
7. Beatrice Wright
8. Darlene Clark
9. Gloria Miller
10. Veronica Taylor

Discussion

Oakland County Sheriff Abandoned Vehicles in Neighborhood Streets Targeted Action, Resulting in 303 Vehicles Tagged, 44 Vehicles Towed

Closed Session

24-35 **Resolution to proceed in closed session to consider matters exempt from discussion or disclosure by state or federal law in accordance with MCL 15.268(h) at 8:50p.m.** Moved by Councilperson Rutherford and second by Councilperson Carrington.

WHEREAS, the Michigan Open Meetings Act provides that a public body may meet in Closed Session to consider material exempt from discussion or disclosure by state or federal statute; and

WHEREAS, the referenced discussion is the subject of attorney-client privilege and is exempt from disclosure and may be discussed in Closed Session pursuant to MCL 15.268(h) of the Open Meetings Act.

NOW THEREFORE BE IT RESOLVED, the City Council will proceed in Closed Session pursuant to Section 8(h) of the Open Meetings Act.

Ayes: Carrington, Goodman, James, McGuinness, Parker and Rutherford

No: None

Resolution Passed

Motion to come out of closed session at 9:31p.m. Moved by Councilperson Parker and second by Councilperson James.

Ayes: Goodman, James, McGuinness, Parker, Rutherford and Carrington

No: None

Motion Carried

Communications

City Council, Mayor's Office & City Clerk's Office

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Mayor, Clerk and Council Closing Comments

Mayor Tim Greimel, City Clerk Garland Doyle, Councilman William Parker Jr., Councilwoman Kathalee James, Councilman Mikal Goodman, Councilwoman Melanie Rutherford, Council President Pro-Tem William Carrington and Council President Mike McGuinness made closing comments.

Adjournment

Motion to adjourn the meeting. Moved by Councilperson Parker and second by Councilperson Rutherford.

Ayes: James, McGuinness, Parker, Rutherford, Carrington and Goodman

No: None

Motion Carried

Council President Mike McGuinness adjourn the meeting at 9:51 p.m.

Garland S. Doyle
City Clerk