

February 13, 2024, Approved Minutes

**Official Proceedings
Pontiac City Council
130th Session of the Eleventh Council**

Call to order

A Regular Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, February 13, 2024, at 6:08 p.m. by Council President Mike McGuinness.

Invocation – Pastor Chris Johnson – Pontiac, Michigan

Pledge of Allegiance to the Flag of the United States

Moment of Silence

Roll Call

Members Present – William Carrington, Kathalee James, Mike McGuinness, William Parker Jr. and Melanie Rutherford

Mayor Tim Greimel was present.
A quorum was announced.

Authorization to Excuse Councilmembers

Motion to excuse Councilmember Brett Nicholson from the meeting for personal reasons. Moved by Councilperson Rutherford and second by Councilperson Parker.

Ayes: Carrington, James, McGuinness, Parker and Rutherford

No: None

Motion Carried

Amendments to and Approval of the Agenda

Motion to approve the agenda. Moved by Councilperson Carrington and second by Councilperson Parker. Discussion.

Councilman Goodman arrived at 6:14 p.m.

Motion to remove agenda items #8 Resolution to approve the First Reading, Zoning Ordinance Map Amendment, an Ordinance to Amend Appendix B of the Municipal Code of the City of Pontiac, Amending Article 2, Section 2.103—Zoning Map, to change the Zoning Classifications for Two (2) Specific Parcels on the West Side of Baldwin Avenue between West Tennyson Avenue and West Kennett Road. (First Reading) and #11 Resolution to approve First Reading of The Municipal Code Ordinance Text Amendments to Article VI, Division 7, Chapter 22, Sections 801 and 806 to include all housing structures be registered with the City of Pontiac if occupied by persons other than the owner (First Reading) from the agenda. Moved by Councilperson Carrington and second by Councilperson Rutherford.

Ayes: James, McGuinness, Parker, Rutherford, Carrington and Goodman

No: None

Motion Carried

February 13, 2024, Approved Minutes

Motion to remove agenda items #9 Adoption of an Ordinance to Amend the City of Pontiac Municipal Ordinance to Amend Licensing Requirements for Mobile Food Trucks and to Regulate Special Events (Second Reading) and #10 Adoption of an Ordinance to Amend the City of Pontiac Zoning Ordinance to Define Minor and Major Temporary Uses and to Regulate Mobile Food Vendors (Second Reading) from the agenda. Moved by Councilperson Rutherford and second by Councilperson Goodman.

Ayes: Parker, Rutherford, Carrington and Goodman

No: McGuinness and James

Motion Carried

The vote was taken to approve the agenda as amended.

Ayes: Goodman, James, McGuinness, Parker, Rutherford and Carrington

No: None

Motion Carried

Consent Agenda

24-41 **Resolution to approve the consent agenda for February 13, 2024.** Moved by Councilperson Rutherford and second by Councilperson Carrington.

WHEREAS, the City Council has reviewed the consent agenda for February 13, 2024.
NOW, THEREFORE, BE IT RESOLVED that the City Council approves the consent agenda for February 13, 2024, including the February 5, 2024, Economic Development, Housing, and Planning Subcommittee Meeting Minutes and February 6, 2024, City Council Meeting Minutes.

Ayes: Parker, Rutherford, Carrington, Goodman, James and McGuinness

No: None

Resolution Passed

Subcommittee Reports

1. Economic Development, Housing & Planning
2. Facilities and Property
3. Communications, Engagement & Operations
4. Finance & Personnel
5. Law & The Courts
6. Parks, Recreation & Public Works
7. Public Safety, Health & Wellness

Recognition of Elected Officials

1. Beatrice Wright, Precinct Delegate
2. H. Bill Maxey, Library Board Trustee

Agenda Address

1. Beatrice Wright addressed item #13
2. Carlton Jones addressed items #1 & #4
3. Dr. Deirdre Waterman addressed marihuana
4. Darlene Clark addressed item #11

February 13, 2024, Approved Minutes

Agenda Items

Resolutions

City Council

24-42

Resolution Honoring the Life and Service of Letyna Roberts. Moved by Councilperson Carrington and second by Councilperson Rutherford.

WHEREAS, the City of Pontiac has been blessed to have many dedicated community members serve in professional capacities to protect and improve the quality of life for all residents; and, WHEREAS, Ms. Letyna Roberts was a longtime resident of Pontiac, Michigan and worked for the City of Pontiac as an Elections Assistant in the City Clerk’s Office, among other impactful roles; and, WHEREAS, the City of Pontiac is better today because of her years of service, including as an elected member of the School District of the City of Pontiac Board of Education and as Board President; and, WHEREAS, Ms. Roberts passed away on January 28, 2024 at the age of 63, which is a tragic loss for her family and our entire community, though her amazing legacy will surely endure; NOW, THEREFORE, BE IT RESOLVED, that the Pontiac City Council and Pontiac Mayor Tim Greimel hereby acknowledges the life and service of Ms. Letyna Roberts, and mourns her passing; and FURTHER RESOLVED, the Pontiac City Council, the Mayor of Pontiac, and the entire City of Pontiac extends our deepest sympathies to the family, friends, neighbors, and colleagues of Ms. Roberts; and FURTHER RESOLVED, we celebrate the life and impact of Ms. Roberts, and salute her years of admirable service to the City of Pontiac.

Ayes: Parker, Rutherford, Carrington, Goodman, James and McGuinness

No: None

Resolution Passed

Department of Public Works (DPW)

24-43

Resolution to authorize entering into a contract with the Michigan Department of Transportation for sidewalk construction in Pontiac along the west side of Opdyke Road at Centerpoint Parkway. Moved by Councilperson Carrington and second by Councilperson Rutherford. Discussion.

Motion to postpone Resolution to authorize entering into a contract with the Michigan Department of Transportation for sidewalk construction in Pontiac along the west side of Opdyke Road at Centerpoint Parkway for one (1) week. Moved by Councilperson Rutherford and second by Councilperson Goodman.

Ayes: Carrington, Goodman, James, McGuinness, Parker and Rutherford

No: None

Motion Carried

Economic Development Division

24-44

Resolution to approve the sale of Various Side Lots Pursuant to Section 3.113 of the Pontiac City Charter. Moved by Councilperson Rutherford and second by Councilperson James. Discussion.

Motion to amend the resolution to replace in the second WHEREAS “and authorized the sale of the referenced side lots” with “as required by the Pontiac City Charter to consider the sale of the referenced side lot” and in the last WHEREAS replace “his principal lot” with “their principal lot”. Moved by Councilperson Carrington and second by Councilperson Rutherford.

Ayes: James, McGuinness, Parker, Rutherford, Carrington and Goodman

February 13, 2024, Approved Minutes

No: None

Motion Carried

The vote was taken approve the amended resolution

WHEREAS, the City of Pontiac owns certain real property located in the City of Pontiac legally described in Exhibit A; and

WHEREAS, on October 10, 2023, the Pontiac City Council held a public hearing as required by the Pontiac City Charter to consider the sale of the referenced side lot; and

WHEREAS, the purchase price for the sale of each side lot is established at Five-Hundred Dollars and 0/100, (\$500.00) which includes the fee to combine both parcels; and

WHEREAS, the purchaser must combine said lot with their principal lot located adjacent to the newly purchased lot as a condition of the sale.

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council hereby authorizes the sale of the City-owned vacant side lots listed in Exhibit A for Five-Hundred Dollars (\$500) on condition that the purchaser combine the side lot with the principal parcel and where the sale price includes the lot combination fee.

BE IT FURTHER RESOLVED that the Pontiac City Council authorizes the Mayor or his Designee to execute quit claim deeds in accordance with the satisfaction of the aforementioned condition for the appropriate recording.

Ayes: Goodman, James, McGuinness, Parker, Rutherford and Carrington

No: None

Amended Resolution Passed

****Exhibit A is attached****

24-45 **Resolution to approve the sale of the Property Located at 95 Mark Avenue Pursuant to Section 3.113 of the Pontiac Charter.** Moved by Councilperson Rutherford and second by Councilperson Parker.

WHEREAS, the City intends to sell the vacant lot known as 95 Mark Ave, Parcel Number 14-30-476-023; and

WHEREAS, on October 10, 2023, a public hearing took place for the sale of vacant lots as required under Section 3.113 of the Pontiac Charter; and

WHEREAS, the sale of 95 Mark Ave. is part of a larger development project connected to 94 Dwight Street, Parcel Number 14-30-476-002.; and

WHEREAS, the purchase price for 95 Mark Avenue will be Four-Thousand, Three Hundred, Forty-nine Dollars (\$4,349); and

WHEREAS, the purchaser must apply for and receive approvals for rezoning, preliminary and final site plans, civil drawings and building occupancy; and

WHEREAS, the purchaser of 95 Mark Ave. is required to enter into a rehabilitation agreement and a development agreement for the proposed development related to 94 Dwight Street.

NOW, THEREFORE BE IT RESOLVED, that the Pontiac City Council hereby authorizes the sale of 95 Mark Avenue, Parcel Number 14-30-476-023 for Four-Thousand, Three Hundred, Forty-nine Dollars (\$4,349).

BE IT FURTHER RESOLVED that the Pontiac City Council authorizes the Mayor or his Designee to execute a Purchase Agreement, a rehabilitation agreement and a Development Agreement with the purchaser of 95 Mark Avenue.

Ayes: McGuinness, Parker, Rutherford, Carrington, Goodman and James

No: None

Resolution Passed

February 13, 2024, Approved Minutes

Human Resources Department

24-46 **Resolution to approve USI Insurance as the Broker of Record for the City of Pontiac.** Moved by Councilperson Parker and second by Councilperson Rutherford. Discussion.

Motion to amend the resolution to replace in the third WHEREAS “Finance Subcommittee approved” with “Finance Subcommittee recommended”. Moved by Councilperson Carrington and second by Councilperson Goodman.

Ayes: Parker, Carrington, Goodman, James and McGuinness

No: Rutherford

Motion Carried

The vote was taken approve the amended resolution

WHEREAS, the Human Resources Department requires assistance with ensuring that the City’s benefit coverages are in compliance with state and federal guidelines; and
WHEREAS, the City’s received RFPs and selected to formally interview 5 insurance brokers and vendors during a HR & Finance Subcommittee for consideration to audit and manage the City’s benefit line; and
WHEREAS, Human Resources recommended and the HR and Finance Subcommittee recommended entering into a Letter of Recommendation beginning in 2024 with USI Insurance for the referenced services. Any of the benefit programs USI would be able to take over immediately upon completion of individual Letters of Recommendation addressed to each individual benefit carrier. However, any lines of liability or workers compensation coverages won’t transition until all those individual policies expire on their annual anniversary dates (these most likely will vary).

NOW THEREFORE, BE IT RESOLVED, the Pontiac City Council authorizes the Mayor or his Designee to enter into a Letter of Intent with USI Insurance to be the City of Pontiac’s broker of record and for auditing and managing the City’s benefit lines.

Ayes: Parker, Carrington, Goodman, James and McGuinness

No: Rutherford

Amended Resolution Passed

Public Comment

1. Beatrice Wright
2. H. Bill Maxey
3. Billie Swazer
4. Roslyn Northcross
5. Carlton Jones
6. Dr. Deirdre Waterman
7. Pastor Kathy Dessureau
8. Darlene Clark

Closed Session

24-47 **Resolution to proceed in Closed Session to discuss trial or settlement strategy and to consider matters exempt from discussion or disclosure by State or Federal Law in accordance with MCL 15.2689 (e) & (h) at 7:56 p.m.** Moved by Councilperson Rutherford and second by Councilperson James.

WHEREAS, the Michigan Open Meetings Act provides that a public body may meet in Closed Session to discuss trial or settlement strategy and to consider material exempt from discussion or disclosure by state or federal statute; and

February 13, 2024, Approved Minutes

WHEREAS, the referenced discussions are the subject of attorney-client privilege and is exempt from disclosure and may be discussed in Closed Session pursuant to MCL 15.268(e) and (h) of the Open Meetings Act.

NOW THEREFOR BE IT RESOLVED, the City Council will proceed in Closed Session pursuant to Section 8 (e) and (h) of the Open Meetings Act.

Ayes: Rutherford, Carrington, Goodman, James, McGuinness and Parker

No: None

Resolution Passed

Motion to come out of closed session at 9:43 p.m. Moved by Councilperson Rutherford and second by Councilperson Parker.

Ayes: Carrington, Goodman, James, McGuinness, Parker and Rutherford

No: None

Motion Carried

Communications

City Council, Mayor's Office & City Clerk's Office

Mayor, Clerk and Council Closing Comments

Mayor Tim Greimel, Deputy Mayor Khalfani Stephens, Councilman William Parker Jr., Councilwoman Kathalee James, Councilwoman Melanie Rutherford, Council President Pro-Tem William Carrington and Council President Mike McGuinness made closing comments.

Adjournment

Motion to adjourn the meeting. Moved by Councilperson Rutherford and second by Councilperson Parker.

Ayes: Goodman, James, McGuinness, Parker, Rutherford and Carrington

No: None

Motion Carried

Council President Mike McGuinness adjourn the meeting at 9:56 p.m.

Garland S. Doyle
City Clerk

EXHIBIT A

232 W Wilson	14-33-334-009
Parkdale	14-20-106-006
182 Rockwell	14-32-430-027
32 Bennett	14-20-383-026
S Jessie	14-33-180-006
113 W Strathmore	14-17-328-011
Arthur	19-05-252-032
S Anderson	14-33-278-021
Stout	14-32-107-040
S Sanford	14-28-460-012
505 Luther	19-05-278-003
548 California	19-05-207-026
Unaddressed parcel	14-22-129-021