

February 28, 2023 Approved Minutes

**Official Proceedings  
Pontiac City Council  
74<sup>th</sup> Session of the Eleventh Council**

**Call to order**

A Meeting of the City Council of Pontiac, Michigan was called to order at the City Hall Council Chambers, 47450 Woodward Ave Pontiac, MI 48342 on Tuesday, February 28, 2023 at 6:05 p.m. by Council President Mike McGuinness.

**Invocation** – Pastor Cornelius Berry, Word Believing Center Church, Pontiac Michigan

**Pledge of Allegiance to the Flag of the United States**

**Moment of Silence**

**Roll Call**

**Members Present** – William Carrington, Mikal Goodman, Mike McGuinness, Brett Nicholson, William Parker, Jr. and Melanie Rutherford

Mayor Greimel was present  
A quorum was announced.

**Excuse Councilmembers**

**Motion to excuse Councilwoman Kathalee James for personal reasons.** Moved by Councilperson Parker and second by Councilperson Nicholson.

Ayes: Carrington, Goodman, McGuinness, Nicholson, Parker and Rutherford

No: None

**Motion Carried**

**Amendments to and Approval of the Agenda**

**Motion to approve the agenda.** Moved by Councilperson Rutherford and second by Councilperson Nicholson. Discussion.

**Motion to add a Resolution Demanding Accountability by DTE Energy for Pontiac Residents as new item #7.** Moved by Councilperson Goodman and second by Councilperson Nicholson.

Ayes: McGuinness, Nicholson, Parker, Rutherford, Carrington and Goodman

No: None

**Motion Carried**

**The vote was taken to approve agenda as amended**

Ayes: Goodman, McGuinness, Nicholson, Parker, Rutherford and Carrington

No: None

**Motion Carried**

**Consent Agenda**

23-80 **Resolution to approve the consent agenda for February 28, 2023.** Moved by Councilperson Parker and second by Councilperson Rutherford.

Whereas, the City Council has reviewed the consent agenda for February 28, 2023. NOW, THEREFORE, BE IT RESOLVED that the City Council approves the consent agenda for February 28, 2023 including February 21, 2023 City Council Meeting Minutes.

Ayes: McGuinness, Nicholson, Parker, Rutherford and Carrington

No: None

**Resolution Passed**

Councilman Goodman was absent during the vote

**Special Presentations**

Norton Street Innovation Project by Oakland County Water Resources Commission  
City of Pontiac Home Repair Program  
City of Pontiac Park Revitalization Program

**Recognition of Elected Officials – None**

**Agenda Address**

1. Christine Elam addressed item #4
2. Quincy Stewart addressed item #27
3. Dr. Deirdre Waterman addressed items #2, 3 & 5
4. Carlton Jones addressed item #5
5. Larry Jasper addressed items #4, 5 & 6

**Agenda Items**

Ordinances

**Motion to postpone for one week the Adoption of City of Pontiac Adult-use Marihuana Business Ordinance. (Second Reading Postponed from February 28, 2023 City Council Meeting)** Moved by Councilperson Carrington and second by Councilperson Goodman.

Ayes: Nicholson, Parker, Carrington, Goodman and McGuinness

No: None

Abstain: Rutherford

**Motion Carried**

**Motion to strike language from an Ordinance Amendment the Planning Commission Bylaws Municipal Code 2-372.** Moved by Councilperson McGuinness and second by Councilperson Nicholson.

- (f) A member will hold the position until a successor is appointed, although the mayor ~~or the Emergency Manager~~ shall nominate an appointee three (3) months prior to the expiration of a sitting appointee's term for consideration as an appointee under the provisions of this division.

Ayes: Parker, Rutherford, Carrington, Goodman, McGuinness and Nicholson

No: None

**Motion Carried**

February 28, 2023 Approved Minutes

2404 **Adoption of An Ordinance Amendment to Planning Commission Bylaws.**  
(Postponed from February 28, 2023 City Council Meeting) Moved by Councilperson Rutherford and second by Councilperson Goodman.

**Motion to strike language from Municipal Code 2-372 Clarifying Planning Commission Bylaws)**  
Moved by Councilperson McGuinness and second by Councilperson Nicholson.

(f) A member will hold the position until a successor is appointed, although the mayor ~~or the Emergency Manager~~ shall nominate an appointee three (3) months prior to the expiration of a sitting appointee's term for consideration as an appointee under the provisions of this division.

Ayes: Carrington, Goodman, McGuinness, Nicholson, Parker and Rutherford

No: None

**Motion Carried**

**The vote was taken to adopt the ordinance as amended.**

Ayes: Rutherford, Carrington, Goodman, McGuinness, Nicholson and Parker

No: None

**Ordinance Adopted**

**\*\*See Ordinance #2404 Planning Commission Bylaws Amendments as Exhibit A after the minutes\*\***

**Suspend the Rules**

**Motion to suspend the rules to add a Resolution to approve the Planning Commission Bylaws.** Moved by Councilperson Rutherford and second by Councilperson Nicholson.

Ayes: Goodman, McGuinness, Nicholson, Parker, Rutherford and Carrington

No: None

**Motion Carried**

Resolution

Planning

23-81

**Resolution to approve the amended Pontiac Planning Commission Bylaws. (Agenda add-on)** Moved by Councilperson McGuinness and second by Councilperson Rutherford.

Be It Hereby Resolved, the Pontiac City Council hereby approves the Pontiac Planning Commission bylaws with the proposed amendment to section 2-372 of the City of Pontiac Planning Commission Bylaws presented to the City Council on February 28, 2023 with the phrase or the Emergency Manager, stricken from sub section "F".

Ayes: McGuinness, Nicholson, Parker, Rutherford, Carrington and Goodman

No: None

**Resolution Passed**

Ordinances Continued

**An Ordinance to Amend Appendix B of the Municipal Code of the City of Pontiac Amending Article 2, Section 2.103 – Zoning Map, to Change the Zoning Classifications for Specific parcels on Woodward Ave. (ZMA 22-011 for Lighthouse of Oakland County at 46156 Woodward Ave.) (Second Reading)** Moved by Councilperson Rutherford and second by Councilperson Parker.  
Discussion.

February 28, 2023 Approved Minutes

**Motion to postpone for two weeks an Ordinance to Amend Appendix B of the Municipal Code of the City of Pontiac Amending Article 2, Section 2.103 – Zoning Map, to Change the Zoning Classifications for Specific parcels on Woodward Ave. (ZMA 22-011 for Lighthouse of Oakland County at 46156 Woodward Ave.) (Second Reading)** Moved by Councilperson Rutherford and second by Councilperson Goodman.

Ayes: Nicholson, Parker, Rutherford, Carrington, Goodman, and McGuinness

No: None

**Motion Carried**

Resolutions Continued

City Council

23-82

**Resolution Demanding Accountability by DTE Energy for Pontiac Residents. (Agenda Add-on)**Moved by Councilperson Goodman and second by Councilperson Carrington.

**Motion to amend Resolution Demanding Accountability by DTE Energy for Pontiac Residents.** Moved by Councilperson Goodman and second by Councilperson Nicholson.

Whereas, DTE Energy has a history of unreliability in providing “what should be” continuous, quality service to residents throughout our region, highlighting the windstorm blackouts of 2017, 2019, 2021, and last Wednesday’s ice storm, all of which resulted in upwards of 800,000 residents losing power;

Ayes: Carrington, Goodman, McGuinness, Nicholson and Parker

No: None

**Motion Carried**

**Councilwoman Rutherford was absent during the vote.**

Whereas, the most recent ice storm that affected the Great lakes Region left 1 million residents without power, out of that, 800,000 were in the state of Michigan; and

Whereas, as of Monday, February 27<sup>th</sup>, 93,000 homes in Michigan had been without power for 5 days; and

Whereas, by comparison the state of Illinois had about 12,000 customer outages, while the states of Wisconsin, Indiana, and Ohio combined had a fewer than 3,000 outages combined; and

Whereas, the State of Minnesota received 21 inches of snow during the storm, and that state had a grand total of nine household outages; and

Whereas, DTE Energy has a history of unreliability in providing what should be continuous, quality service to residents throughout our region, highlighting the windstorm blackouts of 2017, 2019, 2021, and last Wednesday’s ice storm, all of which resulted in upwards of 800,000 residents losing power; and

Whereas, utility watchdog group Citizens Utility Board ranked DTE as one of the least reliable utilities in the nation; and

Whereas over the last decade DTE Energy and Consumers Energy have increased residents’ costs by 50% while costs for industrial customers remained flat, causing Michiganders pay some of the nation’s highest rates for subpar services; and

Whereas, on Thursday, February 23, 2023, as tens of thousands of its customers were shivering cold in the dark, DTE Energy held its Fourth Quarter earnings call, where it was celebrated that the company made a profit over \$1.1 Billion for the year; and

Whereas, DTE Energy is asking for another rate hike that will give them over \$600 Million in new revenues off of the backs of working-class Pontiac and Michigan residents; and

Whereas, investigative media reports have found DTE Energy shut off service to tens of thousands of customers while receiving hundreds of millions in COVID relief dollars from the federal government; and

Whereas, DTE Energy has exponentially more outages by ratio when compared to areas of the state that rely on a form of municipal public utility, such as the Lansing Board of Water and Light and the Holland

February 28, 2023 Approved Minutes

Board of Public Works; now,

Therefore, be it Resolved, the Pontiac City Council supports the reintroduction of Michigan House Bills 6043-6047, which would have set a formula for utility companies to reimburse customers for service interruptions, require utility companies to give compensation to consumers for repeated outages, and stipulates that the credits must come from company profits and cannot be charged back to ratepayers; and further

Resolved, the Pontiac City Council pledges our support for the call of a state level investigatory committee hearings on these outages, and explore the extent of DTE’s political lobbying; and further

Resolved, the Pontiac City Council pledges our support for the call to have the state legislature commission a study on the reliability and outages of DTE Energy versus other Michigan public utilities, and other utilities across the country; and further

Resolved, the Pontiac City Council calls on the state legislature to start a committee researching the feasibility of a democratically accountable, state-run utility in Michigan.

Ayes: Parker, Rutherford, Carrington, Goodman, McGuinness and Nicholson

No: None

**Amended Resolution Passed**

Department of Public Works (DPW)

23-83

**Resolution to authorize the City Clerk to Post Notice of Budget Amendment for Department of Public Works Engineering Services in the amount of \$\$360,000.** Moved by Councilperson Rutherford and second by Councilperson Goodman.

WHEREAS, the DPW is operating without City Engineer and other supporting staff for many months in the current budget year. Hence, acting DPW director has been using Consultant Engineer to perform these engineering functions for DPW and other departments. As the outside Consultants are more expensive than the internal staff, savings in the pay and benefit cost is not enough to offset the cost of external consultants; and,

WHEREAS, this amendment addresses the funding shortfall in the Engineering Services account through the end of this fiscal year; and,

WHEREAS, this budget amendment will decrease the fund balance in the Fund 101 – General Fund by \$119,700;

NOW THEREFORE, BE RESOLVED, that the City Council hereby authorizes the City Clerk to publish in a newspaper the proposed budget amendment for Fiscal Year 2022-23 as requested by the Administration as given below:

This budget amendment allocates the funds in the categories as given below:

101-447-806.000 Engineering Services	\$360,000
101-447-702.000 Salaries & Wages	(\$200,000),
101-447-715.000 FICA City Contribution	(\$15,300),
101-447-718.500 MERS Employer Contribution	(\$10,000),
101-447-716.000 Medial Insurance	(\$15,000)
Net Decrease in the General Fund Balance	\$119,700

Ayes: Carrington, Goodman, McGuinness, Nicholson, Parker and Rutherford

No: None

**Resolution Passed**

February 28, 2023 Approved Minutes

23-84           **Resolution approving the appointment of Allen Cooley III as DPW Director.**  
Moved by Councilperson Goodman and second by Councilperson Nicholson.

WHEREAS, The City of Pontiac has been without a permanent director of DPW for over 12 months and;  
WHEREAS, Mr. Allen Cooley, III has successfully filled that vacancy during this period and;  
WHEREAS, Mr. Cooley has over two decades of experience in municipal DPW services and;  
WHEREAS, Mr. Cooley has demonstrated that he is qualified to lead the department,  
NOW, THEREFORE BE IT RESOLVED, The Pontiac City Council approves Mr. Allen Cooley, III to be the DPW Director for the City of Pontiac.  
BE IT FURTHER RESOLVED, that upon this appointment, Mr. Cooley’s salary will be increased 3% to \$103,721.09.

Ayes: Goodman, McGuinness, Nicholson and Rutherford  
No: Parker and Carrington  
**Resolution Passed**

Finance

23-85           **Resolution to authorize the City Clerk to Post Notice of Budget Amendment for Finance Department Accounting Support Professional Services in the amount of \$40,000.** Moved by Councilperson Nicholson and second by Councilperson Rutherford.

WHEREAS, the positions of the Finance Director, Senior Accountant and Grant Accountant positions remain vacant for many months, hence, the Finance department is in dire need of a couple of temporary accounting staff to perform the critical accounting functions such as bank reconciliation, month end close, write adjusting journal entries etc.; and,  
WHEREAS, there is a shortfall the in the funding for telephone services: and,  
WHEREAS, there is a shortfall in the appropriation in the Professional Service account to pay the Consultants CVHT CPAs; and,  
WHEREAS, this budget amendment will decrease the fund balance in the Fund 101 – General Fund by \$40,000;  
**NOW THEREFORE, BE RESOLVED**, that the City Council hereby authorizes the City Clerk to publish in a newspaper the proposed budget amendment for Fiscal Year 2022-23 as requested by the Administration as given below:

This budget amendment allocates the funds in the categories as given below:

101-201-818.000 Other Professional Services	\$40,000
101-201-851.000 Services–Communication Telephone	\$800
101-206-851.000 Services-Communication Telephone	\$1,600
101-206-819.000 Contractual Temp/PT Labor	\$28,800
101-206-702.000 Salaries & Wages	(\$25,000)
101-206-715.000 FICA City Contribution	(\$1,913)
101-206-718.500 – MERS Employer Contribution	(\$1,250)
101-206-721.010 – Healthcare Waiver	(\$3,037)
<b>Net Decrease in the General Fund Balance</b>	<b><u>\$40,000</u></b>

Ayes: McGuinness, Nicholson, Parker, Carrington and Goodman  
No: None  
**Resolution Passed**  
Councilwoman Rutherford was absent during the vote

Purchasing

23-86            **Resolution approving a Three-Year Contract Extension with CompOne for the City's Third Party Administrator Services.** Moved by Councilperson Nicholson and second by Councilperson Parker.

Whereas, the Purchasing Division has completed its due diligence by requesting a contract amendment in accordance with the City's municipal code, Division II. Purchasing, Section 2-519;  
Whereas, the Purchasing Manager is requesting to establish a three-year extension with CompOne, with options to renew at the discretion of the mayor;  
Now, Therefore, The Pontiac City Council approves the execution of a three-year extension with CompOne, executed by the Mayor.

Ayes: McGuinness, Nicholson, Parker, Rutherford, Carrington and Goodman

No: None

**Resolution Passed**

Treasury

23-87            **Resolution approving Annual Board of review Hardship Exemption Guidelines.** Moved by Councilperson Goodman and second by Councilperson Rutherford.

WHEREAS, City Council has reviewed the Board of Review's request in addition to the State of Michigan's Procedural Changes for 2023 Assessment year, discussed the potential changes, and have come to a decision to increase the income limit for the 2023 tax season from 1x to 1.25x the federal poverty guideline. In addition, City Council has discussed and agreed to give the Board the discretion to offer 25%, 50%, or 100% reduction for approved hardship appeals.  
NOW, THEREFORE, BE IT RESOLVED, The Pontiac City Council hereby agrees to increase the income limit for the 2023 tax season to 1.25x the federal poverty guideline and will give the Board the discretion to offer 25%, 50%, or 100% reduction for approved hardship appeals.

Ayes: Nicholson, Parker, Rutherford, Carrington, Goodman and McGuinness

No: None

**Resolution Passed**

**Public Comment**

1. Quincy Stewart
2. Kenny Anderson
3. Renee Beckley
4. Dr. Deirdre Waterman
5. Chuck Johnson
6. Larry Jasper

**Discussion**

Oakland County Expanded Transit Services, Bus Lines

**Closed Session**

23-88            **Resolution to proceed into Closed Session at 9:17 p.m. pursuant to Sections 8(d) and 8(h) of the Open Meetings Act, MCL 15.268 e and (h), to discuss to consider the purchase of certain real property; and the confidential legal opinion of counsel in connection with the purchase of real property.** Moved by Councilperson Rutherford and second by Councilperson Parker.

February 28, 2023 Approved Minutes

WHEREAS, Section 8(d) of the Michigan Open Meetings Act provides that a public body may meet in Closed Session to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained; and

WHEREAS, the Michigan Open Meetings Act provides that a public body may meet in Closed Session to consider material exempt from discussion or disclosure by state or federal statute; and

WHEREAS, written confidential communications that are the subject of attorney-client privilege are exempt from disclosure and may be discussed in Closed Session pursuant to Section 8(h) of the Open Meetings Act, MCL 15.268(h).

NOW THEREFOR BE IT RESOLVED, the City Council will proceed in Closed Session pursuant to Sections 8(d) and 8(h) of the Open Meetings Act, MCL 15.268(e) and (h), to discuss to consider the purchase of certain real property; and the confidential legal opinion of counsel in connection with the purchase of real property.

Ayes: Parker, Rutherford, Carrington, Goodman, McGuinness and Nicholson

No: None

**Resolution Passed**

**Motion to come out of Closed Session at 10:07 p.m.** Moved by Councilperson Goodman and second by Councilperson Rutherford.

Ayes: Rutherford, Carrington, Goodman, McGuinness, Nicholson and Parker

No: None

**Motion Carried**

Councilman Carrington left the meeting at 10:07 p.m.

#### **Suspend the Rules**

**Motion to suspend the rules to authorize Phase 2 ESA \$15,000 for real property site condition consideration.** Moved by Councilperson Rutherford and second by Councilperson Nicholson.

Ayes: Goodman, McGuinness, Nicholson, Parker and Rutherford

No: None

**Motion Carried**

23-89 **Resolution approving a recommendation for Phase 2 ESA in the amount of \$15,000 for real property site condition consideration with NTH Consultants LTD, and authorize the Mayor to execute the agreement. (Agenda Add-on)** Moved by Councilperson Parker and second by Councilperson Nicholson.

Pontiac City Council hereby Be It Resolved, that we authorize Mayor Tim Greimel to enter into an agreement with NTH Consultants LTD, to conduct Phase 2 ESA in the amount of \$15,800 for real property under consideration.

Ayes: Goodman, McGuinness, Nicholson, Parker and Rutherford

No: None

**Resolution Passed**

#### **Communications**

City Council and Mayor's Office

#### **Mayor, Clerk and Council Closing Comments**



February 28, 2023 Approved Minutes

Mayor Greimel, Clerk Doyle, Councilwoman Melanie Rutherford, Councilman Brett Nicholson, Councilman Mikal Goodman, Councilman William Parker Jr., and Council President Mike McGuinness made closing comments.

**Adjournment**

**Motion to adjourn the meeting.** Moved by Councilperson Parker and second by Councilperson Rutherford.

Ayes: McGuinness, Nicholson, Parker, Rutherford and Goodman

No: None

**Motion Carried**

Council President Mike McGuinness adjourned the meeting at 10:23 p.m.

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Garland S. Doyle  
City Clerk

## An ordinance to Amend the Planning Commission Bylaws

The City of Pontiac Ordains:

**PLANNING COMMISSION BYLAWS**

City of Pontiac

**Municipal Code – Article V – Boards and  
Commissions****2-371. Scope, purpose and intent.**

This division is adopted pursuant to the authority granted to the city under the Michigan Planning Enabling Act, Public Act No. 33 of 2008 (MCL 125.3801 et seq.) to establish a City Planning Commission with the powers, duties and limitations provided by those Acts and subject to the terms and conditions of this division and any future amendments to this division.

The purpose of this division is to provide that the City of Pontiac shall hereby confirm the establishment under the Michigan Planning Enabling Act, Public Act No. 33 of 2008 (MCL 125.3801, et seq.) to establish the appointments, terms, and membership of the city planning commission; to identify officers and the minimum number of meetings per year of the city planning commission; and to prescribe the authority, powers and duties of the city planning commission.

(Ord. No. 2222, § 2 (Exh. A), 5-20-11; Ord. No. 2224, § 1, 5-20-11)

**2-372. Composition; terms.**

- a. Under and by virtue of the authority in Act No. 33 of the Public Acts of Michigan of 2008 (MCL 125.3801 et seq.), there is created a city planning commission, formerly established under the former Act No. 285 of the Public Acts of Michigan of 1931 (MCL 125.31 et seq.). The city planning commission shall consist of six (6) members plus one (1) ex officio member for a total of seven (7) members. All Planning Commission Members, including the ex officio member, shall be appointed by the mayor, subject to approval by a majority vote of the City Council, as provided in state law.
- b. City planning commission members shall be qualified electors of the city (i.e., a United States citizen who is eighteen (18) years old, and who has been a resident of the State of Michigan for six (6) months and a resident of the City for at least thirty (30) days), except that one city planning commission member may be an individual who is not qualified elector of the City.
- c. An appointed member of the city planning commission shall hold no other municipal office, except that one member may be a member of the zoning board of appeals or a member of the joint fire administrative board, except one ex officio member. No elected officer or employee of the City is eligible to be a member of the city planning commission, except one ex officio member.
- d. The term of each appointed member shall be three (3) years and shall serve for the terms herein specified, unless removed before the expiration of the term pursuant to this division or state law and except as provided in subsection (f) below.
- e. Members of the city planning commission shall represent, insofar as is possible, different professions or occupations. By way of example and to the extent practicable, members should come from the economic, governmental, educational, and social development segments of the City of Pontiac, in accordance with the major interests as they exist in the City of Pontiac, such as agricultural, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall also be representative of the entire territory of the City of Pontiac to the extent practicable.

- f. The terms of the six (6) members shall be for three (3) years and commence on July 1, 2011; provided, however, that three members of the first city planning commission to be appointed hereunder shall serve until June 30, 2012, two members until June 30, 2013, and two members until June 30, 2014. Thereafter all members shall be appointed for a term of three years and shall serve until their successors are appointed and qualified. The term of ex officio member shall be concurrent with the term of office of the Mayor of the City of Pontiac. A member will hold the position until a successor is appointed, although the mayor, shall nominate an appointee three (3) months prior to the expiration of a sitting appointee's term for consideration as an appointee under the provisions of this division.
- g. The ex officio member shall include the mayor or a person appointed by him.
- h. No member of the city planning commission shall receive any compensation as such.

(Ord. No. 2222, § 2 (Exh. A), 5-20-11; Ord. No. 2224, § 2, 5-20-11; Ord. No. 2236, § 1, 12-5-11)

**Cross references**—Buildings and building regulations, ch. 22.

**State law references**—Michigan Planning Enabling Act, MCL 125.3801 et seq.

### **2-373. Officers' election; meeting.**

- a. The city planning commission shall elect its chairman from among the appointed members and create and fill such other of its offices as it may determine. The term of chairman shall be one (1) year, with eligibility for reelection.
- b. The city planning commission shall hold at least one regular meeting in each month.
- c. The city planning commission shall comply with the Open Meetings Act.

(Ord. No. 2222, § 2 (Exh. A), 5-20-11; Ord. No. 2224, § 3, 5-20-11)

### **2-374. Removal of city planning commission member vacancy.**

- a. Members of the city planning commission may, after written charges and a public hearing occurring no sooner than ten (10) days after the preparation of written charges, be removed by the mayor for the following reasons: conflict of interest; inefficiency; neglect of duty; malfeasance, misfeasance or nonfeasance in office; lack of qualifications; incompetency; misconduct; conviction of a felony; or a violation of this charter (including the charter's conflict of interest provisions) or any job-related ordinance, rule or regulation.
- b. Members shall disclose of all potential conflicts of interest and may not vote on a matter for which the member has a conflict of interest. Failure to disclose potential conflicts of interest or voting on matters for which the member has a conflict of interest is considered malfeasance in office.
- c. In the case of the termination of membership of any member of the city planning commission before the expiration of his term, through resignation, removal or any other reason, the vacancy shall be filled by appointment by the mayor, subject to the approval by a majority vote of the members of the city council, for the unexpired term of the member whose membership has terminated, as provided in state law.

(Ord. No. 2222, § 2 (Exh. A), 5-20-11; Ord. No. 2224, § 4, 5-20-11)

**2-375. City liability limited; expenditures.**

No liability shall be incurred by the city planning commission, nor shall any employee be hired or contract made with any person, except on the approval of the city planning commission by resolution. No expenditure of any funds shall be made unless such funds are first appropriated and set aside by the city planning commission.

(Ord. No. 2222, § 2 (Exh. A), 5-20-11; Ord. No. 2224, § 5, 5-20-11)

**2-376. Additional duties**

The City Planning Commission shall:

- a. Under the authority in Act No. 33 of the Public Acts of Michigan of 2008 (MCL 125.3801 et seq.), and other applicable planning statutes, the Planning Commission shall make a master plan as a guide for development within the City's planning jurisdiction;
- b. Keep a public record of all resolutions, transactions, findings and determinations, including, but not limited to, making all final agendas and minutes available on the City Planning Commission's website; and
- c. Make an annual written report to the Mayor and City Council of the City Planning Commission's operations and status of planning activities.
- d. Be exempted from preparing the capital improvement program in accordance with MCL 125.3865. The capital improvement program shall be prepared by the Community Development Director, subject to final approval by the City Council.

(Ord. No. 2222, § 2 (Exh. A), 5-20-11; Ord. No. 2224, § 6, 5-20-11; Ord. No. 2298, § 1, 7-7-13)

**2-377. State regulations applicable.**

The city planning commission, except as provided in this division, shall be governed by the rules and regulations set forth in Act No. 33 of the Public Acts of Michigan of 2008 (MCL 125.3801 et seq.), as amended. The purpose of the city planning commission shall be the adoption of a city plan and a zoning ordinance for the control of the height, area, bulk, location and use of buildings and premises in the city.

(Ord. No. 2222, § 2 (Exh. A), 5-20-11; Ord. No. 2224, § 7, 5-20-11)