

CITY OF PONTIAC, MI
HISTORIC DISTRICT COMMISSION MINUTES
Saturday, December 2, 2023 – 9am

143 Oneida Road – Welcome Missionary Baptist Church

I. CALL TO ORDER: (9:07)

II. ATTENDANCE

Present: Chair Rick David, Regina Campbell, Fernando Bales, Jen Burk, Jim Allen, Rachael Clark

Staff Members Mark Yandrick – Planning Manager
 Paul Harang – Planner II

A motion was made by Commissioner Burk to start the meeting it was seconded by Commissioner Bales. Unanimously approved.

III. OFFICIAL COMMUNICAITONS

Planning Manager Yandrick welcomed members to the meeting and indicated no new updates.

IV. OLD BUSINESS

Planning Manager Yandrick explained why the special meeting was initiated for the HDC to tour the building to discuss the condition of the windows within the building and provide time for the applicant to provide any new updates on the proposed window and garage door addition to the building.

Applicant Ronita Coleman updated the Commission on the new metal window product to be proposed for the building instead of the vinyl windows requested at the November 8th meeting. The applicant stated the vinyl window request is being withdrawn for the new metal window product with the amendment to the HDC application for new metal black opaque garage doors to be installed at the rear of the building.

A motion was made by Commissioner Burk to suspend the meeting it was seconded by Commissioner Allen at 9:27am.

The applicant conducted two (2) separate tours of the subject site with three (3) Commissioners and staff for each tour.

The meeting resumed at the Welcome Missionary Baptist Church after the tour to discuss the tour findings and review the information on the new windows and garage doors at 9:53 am. The applicant provided two examples of the new metal windows and pictures of the proposed metal garage doors.

There was a general discussion about the windows, garage door replacement and the changes proposed by the applicant since the last meeting.

Commissioner Bales posed a question regarding how the new windows would fit within the existing size of the window openings. Stated he would like more information on the windows relative to their look and size. The Commissioner is concerned about the increase in width of the new windows in the existing window openings and wants to understand if the dome windows in the façade will be emulated with the new window product.

Commissioner Allen requested the applicant research wood garage doors instead of the proposed metal garage doors.

Commissioner Campbell requested the applicant provide color samples for the proposed exterior cladding of the outside of the windows at the next HDC meeting.

A motion was made by Commissioner Burk to adjourn the meeting and Commissioner Clark seconded the Motion. Unanimously approved.

V. ADJOURNMENT (10:28am)

Respectfully Submitted,

Paul Harang, Planner II
Community Development Department

