

CITY OF PRESQUE ISLE GENERAL FUND 2022 BUDGET SUMMARY

	2022 Budget Sept 29, 2021	Budget Adj	2022 Budget Nov 03, 2021	Budget Adj	2022 Budget Nov 18, 2021 Final	Tax Commit Adjustments	2022 Final
001 ASSESSING	\$ 199,215	-	\$ 199,215	(190)	199,026		199,026
002 PLANNING & DEVELOPMENT	212,956		212,956	(985)	211,971		211,971
003 FINANCE DEPARTMENT	357,661	460	358,121	(179)	357,942	-	357,942
004 FIRE DEPARTMENT	1,555,631		1,555,631		1,555,631		1,555,631
006 GENERAL GOVERNMENT	343,620		343,620	(1,750)	341,870	8,426	350,296
007 LIBRARY	405,174		405,174		405,174	17,928	423,102
008 POLICE DEPARTMENT	1,451,275		1,451,275		1,451,275	-	1,451,275
009 PUBLIC WORKS	2,086,821		2,086,821		2,086,821	106,631	2,193,452
010 RECREATION & PARKS	1,094,448		1,094,448	19,000	1,113,448	55,036	1,168,484
011 RESOURCE MANAGEMENT	85,630		85,630		85,630		85,630
012 SOLID WASTE	459,233		459,233	25,364	484,597	-	484,597
013 INDUSTRIAL COUNCIL	423,568	(5,736)	417,832		417,832		417,832
014 EMPLOYEE BENEFITS	2,270,931	23,551	2,294,482		2,294,482	-	2,294,482
015 PUBLIC SAFETY BUILDING	323,745		323,745		323,745	43,211	366,956
016 INSURANCES	171,432		171,432		171,432		171,432
017 UTILITIES	646,482		646,482		646,482		646,482
018 DEBT SERVICE	980,966	-	980,966	(113,153)	867,813	8,248	876,061
019 ECHO LAKE	1,503	-	1,503		1,503		1,503
020 UNCLASSIFIEDS	274,539		274,539	(14,604)	259,935		259,935
021 OUTSIDE REQUESTS	51,450	-	51,450	5,000	56,450		56,450
023 INFORMATION TECHNOLOGY	67,128	210	67,338		67,338		67,338
025 CITY CLERK	60,269	-	60,269		60,269		60,269
026 GENERAL ASSISTANCE	22,150	-	22,150		22,150		22,150
CAPITAL RESERVE APPROPRIATION	1,229,700	-	1,229,700	9,270	1,238,971	-	1,238,971
EXPENSES	\$ 14,775,528	\$ 18,484.79	\$ 14,794,013	\$ (72,226)	\$ 14,721,787	\$ 239,480	\$ 14,961,266
LESS: TOTAL REVENUE	7,666,018	-	7,666,018	-	7,666,018	8,248	7,674,265
NET SPENDING BUDGET	\$ 7,109,510	\$ 18,484.79	\$ 7,127,995	\$ (72,226)	\$ 7,055,769	\$ 231,232	\$ 7,287,001

AIRPORT FUND

TOTAL EXPENSES	2,930,351
TOTAL REVENUE	(2,984,327)
NET APPROPRIATION	\$ (53,976)

Be it resolved by councilor _____ and seconded by Councilor _____ to accept the 2022 City Budget appropriations by department as shown above. Total appropriations of \$14,961,266 less total revenue of \$7,674,265 for a net spending budget of \$7,287,001 from the General Fund.

And for the Airport Fund total expenses of \$2,930,351 less total revenue of \$2,984,327 for a net appropriation from the General Fund of \$-53,976

November 03 - Pre Council Changes	Expenses		
Decrease PIIC Building Expenses	-5,736.00	E 013-19-01	10/26/2021
Increase IT (Questica Annual Maint.)	210.00	E 023-08-08	10/26/2021
Increase Finance Audit Services for CAFR fee	460.00	E 003-10-02	10/26/2021
Adj Benefits	5,799.70	E 009-XX-XX	10/26/2021
Adjust Health Ins to show 3% Inc not 6%	-25,024.70	E 014-02-04	10/27/2021
Adjust Health Ins	44,636.00	E 014-02-04	10/29/2021
Adjust HRA	-1,860.21	E 014-02-12	10/29/2021
TOTAL UPDATES	18,484.79		

Adjustments from Budget Workshops	EXPENSES		
Adjust Central Aroos Humane Society	-1,121.00	E 020-20-18	11/1/2021
Public Safety Building Telephone Upgrade	21,270.40	E 082-	11/1/2021
Adjust City Hall Reserve - new A/V Quote	-6,000.00	E 074-	11/1/2021
Increase S/Waste due to AWS increases	25,364.00	E 012-10-11	11/1/2021
Decrease NMDC Dues	-288.00	E 020-20-15	11/2/2021
Adjust Assessing Telephone	-190.00	E 001-06-01	11/2/2021
Adjust DECD Telephones	-185.00	E 002-06-01	11/2/2021
Adjust Finance Telephones	-529.00	E 003-06-01	11/2/2021
Adjust Gen'l Gov't Telephones	-400.00	E 006-06-01	11/2/2021
Adjust DECD New Equipment	-1,150.00	E 002-07-01	11/2/2021
Remove Gen'l Gov't New Equipment	-1,350.00	E 006-07-01	11/2/2021
Adjust Debt Service for 1.75MM Bond PIIC	-417.48	E 018-18-24	11/8/2021
Adjust Debt Service for 1.75MM Bond City	4,234.78	E 018-18-26	11/8/2021
Increase Snowmobile Outside Request	5,000.00	E 021-21-07	11/9/2021
Remove UTV from Rec Capital	-14,000.00	E 072	11/9/2021
Increase Peace Park Bball Court	8,000.00	E 072	11/9/2021
Increase Office Supply Exp for new printer - Finance	350.00	E 003-05-01	11/18/2021
Increase Office Supply Exp for new printer - DECD	350.00	E 002-05-01	11/18/2021
Payoff Forum Ice & Fire EMS PIDF Loan	-116,970.00	E 018	11/18/2021
BGT			

Payoff Cunningham Loan with surplus	-13,195.00	E 022	11/18/2021
Increase Rec Promotor position	19,000.00	E 010-01-01	11/18/2021
TOTAL UPDATES	-72,226.30		

Amendments at Tax Commitment

REVENUE

Increase PIIC Revenue	8,247.50	R 013-01	7/13/2022
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EXPENSES

Increase Debt Service for Coca Cola Leasehold Improv.	8,247.50	E 018-18-27	7/13/2022
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Increase Gas & Oil Accounts:

Public Works	56,955.00	E 009-07-02	7/13/2022
Rec & Parks	22,133.00	E 010-07-02	7/13/2022

Increase Fuel Oil Accounts:

General Government	8,426.00	E 006-06-02	7/13/2022
Library	17,928.00	E 007-06-02	7/13/2022
Public Works	49,676.00	E 009-06-02	7/13/2022
Rec & Parks	32,903.00	E 010-06-02	7/13/2022
Public Safety Building	43,211.00	E 015-06-02	7/13/2022

TOTAL AMENDMENTS	239,479.50		
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Summary of Tax Commitment Adjustments

July 14, 2022

	2021	2022 Manager	Changes 2022 vs 2021	In %
County Tax	\$833,939	\$833,939	\$0	0.00%
Municipal Appropriation:				
Expenses	\$14,239,375	\$14,775,528	\$536,153	3.77%
Less: Municipal Revenue Sharing	(\$1,310,000)	(\$1,900,000)	(\$590,000)	45.04%
Other Non-Property Tax Revenue	<u>(\$5,617,873)</u>	<u>(\$5,766,018)</u>	<u>(\$148,145)</u>	<u>-2.64%</u>
Net Municipal Appropriation	\$7,311,502	\$7,109,510	(\$201,991)	-2.76%
TIF	\$137,721	\$137,721	(\$0)	0.00%
Local Education Assessment	\$6,280,519	\$6,280,519	\$0	0.00%
Overlay	<u>\$27,041</u>	<u>\$50,000</u>	<u>\$22,959</u>	<u>84.90%</u>
Total Appropriation	\$14,590,722	\$14,411,689	(\$179,033)	-1.23%
Amount from surplus/reserves	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Total Appropriation	\$14,590,722	\$14,411,689	(\$179,033)	-1.23%
Less: Homestead	(\$815,518)	(\$815,518)	(\$0)	0.00%
BETE	(\$535,170)	(\$535,170)	(\$1)	0.00%
Tax Commitment	\$13,240,035	\$13,061,001	(\$179,034)	-1.35%
Total Taxable Value	\$532,798,200	\$532,798,200	\$0	0.00%
Tax Rate	\$24.85	\$24.51	(\$0.34)	-1.35%
Change in Municipal Rate Only	-\$0.10	-\$0.34	(\$0.34)	-1.35%

	2021 Budget	2022 Council	Changes 2021 vs 2020	
County Tax	\$833,939	\$885,482	\$51,544	6.18%
Municipal Appropriation:				
Expenses	\$14,239,375	\$14,961,266	\$721,891	5.07%
Less: Municipal Revenue Sharing	(\$1,310,000)	(\$1,900,000)	\$590,000	45.04%
Other Non-Property Tax Revenue	<u>(\$5,617,873)</u>	<u>(\$5,774,265)</u>	<u>\$156,392</u>	<u>2.78%</u>
Net Municipal Appropriation	\$7,311,502	\$7,287,001	(\$24,501)	-0.34%
TIF	\$137,721	\$188,969	\$51,248	37.21%
Local Education Assessment	\$6,280,519	\$6,297,697	\$17,178	0.27%
Overlay	<u>\$27,041</u>	<u>\$197,466</u>	<u>\$170,425</u>	<u>630.24%</u>
Total Appropriation	\$14,590,722	\$14,856,616	\$265,894	1.82%
Amount from surplus/reserves	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>0.00%</u>
Total Appropriation	\$14,590,722	\$14,856,616	\$265,894	1.82%
Less: Homestead	(\$815,518)	(\$810,210)	\$5,307	0.65%
BETE	(\$535,170)	(\$605,353)	(\$70,183)	-13.11%
Tax Commitment	\$13,240,035	\$13,441,053	\$201,018	1.52%
Total Taxable Value	\$532,798,200	\$566,073,500	\$33,275,300	6.25%
Tax Rate	\$24.85	\$23.75	(\$1.10)	-4.41%
	-\$0.10	-\$1.10	(\$1.10)	-4.41%

**Summary of Tax Commitment
Adjustments**

July 14, 2022

	Revenue	Mils	Expenses	Mils	Account Number	Date
Decrease PIIC Building Expenses			-5,736.00	(0.0000101)	E 013-19-01	10/26/2021
Increase IT (Questica Annual Maint.)			210.00	0.0000004	E 023-08-08	10/26/2021
Increase Finance Audit Services for CAFR fee			460.00	0.0000008	E 003-10-02	10/26/2021
Adj Benefits			5,799.70	0.0000102	E 009-XX-XX	10/26/2021
Adjust Health Ins to show 3% Inc not 6%			-25,024.70	(0.0000442)	E 014-02-04	10/27/2021
Adjust Health Ins			44,636.00	0.0000789	E 014-02-04	10/29/2021
Adjust HRA			-1,860.21	(0.0000033)	E 014-02-12	10/29/2021
Adjust Central Aroos Humane Society			-1,121.00	(0.0000020)	E 020-20-18	11/1/2021
Public Safety Building Telephone Upgrade			21,270.40	0.0000376	E 082-	11/1/2021
Adjust City Hall Reserve - new A/V Quote			-6,000.00	(0.0000106)	E 074-	11/1/2021
Increase S/Waste due to AWS increases			25,364.00	0.0000448	E 012-10-11	11/1/2021
Decrease NMDC Dues			-288.00	(0.0000005)	E 020-20-15	11/2/2021
Adjust Assessing Telephone			-190.00	(0.0000003)	E 001-06-01	11/2/2021
Adjust DECD Telephones			-185.00	(0.0000003)	E 002-06-01	11/2/2021
Adjust Finance Telephones			-529.00	(0.0000009)	E 003-06-01	11/2/2021
Adjust Gen'l Gov't Telephones			-400.00	(0.0000007)	E 006-06-01	11/2/2021
Adjust DECD New Equipment			-1,150.00	(0.0000020)	E 002-07-01	11/2/2021
Remove Gen'l Gov't New Equipment			-1,350.00	(0.0000024)	E 006-07-01	11/2/2021
Adjust Debt Service for 1.75MM Bond PIIC			-417.48	(0.0000007)	E 018-18-24	11/8/2021
Adjust Debt Service for 1.75MM Bond City			4,234.78	0.0000075	E 018-18-26	11/8/2021
Increase Snowmobile Outside Request			5,000.00	0.0000088	E 021-21-07	11/9/2021
Remove UTV from Rec Capital			-14,000.00	(0.0000247)	E 072	11/9/2021
Increase Peace Park Bball Court			8,000.00	0.0000141	E 072	11/9/2021
Increase office supplies for new printer-Finance			350.00	0.0000006	E 003-05-01	11/18/2021
Increase office supplies for new printer-DECD			350.00	0.0000006	E 002-05-01	11/18/2021
Pay off Forum Ice & Fire EMS			-116,970.00	(0.0002066)	E 018-	11/18/2021
Payoff Cunningham Loan PIDF			-13,195.00	(0.0000233)	E 020-	11/18/2021
Change Promotor position to full time			19,000.00	0.0000336	E 010-01-01	11/18/2021
Adjustments thru 11/18/2021	-	-	(53,742)	(0)		

Amendments to Budget during tax commitment

Increase PIIC Revenue	(8,248)	(0.0000155)		R 013-01	7/13/2022
Increase Debt Service for Coca Cola LHI			8,247.50	E 018-18-27	7/13/2022
Increase Gas & Oil Accounts					7/13/2022
Public Works			56,955.00	E 009-07-02	7/13/2022
Rec & Parks			22,133.00	E 010-07-02	7/13/2022
Increase Fuel Oil Accounts					7/13/2022
General Gov't			8,426.00	E 006-06-02	7/13/2022
Library			17,928.00	E 007-06-02	7/13/2022
Public Works			49,676.00	E 009-06-02	7/13/2022
Rec & Parks			32,903.00	E 010-06-02	7/13/2022
Public Safety Building			43,211.00	E 015-06-02	7/13/2022
Budget Amendments 07-13-22	(8,248)	(0)	239,480	(0)	

City of Presque Isle, Maine

2022 Expense Summary

Account		2019	2020	2020	2021	2021	2022			
Number	Name	Spent	Budget	Spent	Budget	Estimate	Dept Head	Manager	Council	
001	Assessing	\$163,588	\$190,767	\$179,401	\$196,916	\$171,510	\$199,215	\$199,216	\$199,026	\$2,110
002	Dept of Econ & Comm Dev	\$114,082	\$164,124	\$160,363	\$172,985	\$174,486	\$235,263	\$212,956	\$211,971	\$38,986
003	Finance	\$349,917	\$348,199	\$333,948	\$350,466	\$329,674	\$357,661	\$357,661	\$357,942	\$7,476
004	Fire Department	\$1,280,339	\$1,413,261	\$1,442,877	\$1,454,543	\$1,352,778	\$1,555,631	\$1,555,631	\$1,555,631	\$101,088
006	General Government	\$297,001	\$319,956	\$312,809	\$321,113	\$319,538	\$343,620	\$343,620	\$350,296	\$29,183
007	Library	\$376,158	\$397,683	\$365,445	\$404,782	\$402,000	\$405,174	\$405,174	\$423,102	\$18,320
008	Police	\$1,067,672	\$1,277,681	\$1,211,011	\$1,298,583	\$1,182,826	\$1,451,275	\$1,451,275	\$1,451,275	\$152,692
009	Public Works	\$1,880,592	\$1,995,083	\$1,855,120	\$2,006,199	\$1,870,567	\$2,086,821	\$2,086,821	\$2,193,452	\$187,253
010	Rec & Parks	\$995,139	\$1,061,159	\$948,109	\$1,087,831	\$958,804	\$1,094,448	\$1,094,448	\$1,168,484	\$80,653
011	Resources	\$70,580	\$82,136	\$73,604	\$82,372	\$75,333	\$85,630	\$85,630	\$85,630	\$3,258
012	Solid Waste	\$473,663	\$448,344	\$445,558	\$456,809	\$454,936	\$459,233	\$459,233	\$484,597	\$27,788
013	PI Industrial Council	\$372,000	\$407,786	\$407,786	\$407,260	\$407,260	\$423,568	\$423,568	\$417,832	\$10,572
014	Benefits	\$2,081,076	\$2,247,761	\$2,011,172	\$2,134,979	\$1,856,057	\$2,270,931	\$2,270,931	\$2,294,482	\$159,503
015	Public Safety Bldg	\$322,536	\$327,498	\$341,959	\$332,272	\$326,009	\$323,745	\$323,745	\$366,956	\$34,684
016	Insurances	\$145,829	\$159,912	\$151,018	\$164,217	\$154,719	\$171,432	\$171,432	\$171,432	\$7,215
017	Utilities	\$623,954	\$608,058	\$611,513	\$644,918	\$642,640	\$646,482	\$646,482	\$646,482	\$1,564
018	Debt Service	\$888,306	\$927,134	\$930,787	\$920,891	\$1,069,002	\$989,213	\$989,213	\$876,060	(\$44,831)
019	Echo Lake	\$7,150	\$7,215	\$7,215	\$2,215	\$2,136	\$1,503	\$1,503	\$1,503	(\$712)
020	Unclassifieds	\$222,508	\$269,244	\$189,199	\$268,818	\$272,151	\$274,539	\$274,539	\$259,935	(\$8,883)
021	Outside Requests	\$57,950	\$53,950	\$53,950	\$53,950	\$53,950	\$51,450	\$51,450	\$56,450	\$2,500
023	Information Technology	\$61,974	\$66,385	\$71,185	\$71,853	\$71,632	\$67,128	\$67,128	\$67,338	(\$4,515)
025	City Clerk	\$55,652	\$65,106	\$59,311	\$61,604	\$61,305	\$60,269	\$60,269	\$60,269	(\$1,335)
026	General Assistance	\$18,176	\$25,250	\$14,624	\$22,150	\$8,600	\$22,150	\$22,150	\$22,150	\$0
	Capital Reserves	\$1,049,310	\$1,387,319	\$1,387,319	\$1,321,650	\$1,321,650	\$1,414,700	\$1,244,970	\$1,238,970	(\$82,680)
Total Expenses		\$12,975,153	\$14,251,011	\$13,565,282	\$14,239,375	\$13,539,563	\$14,991,082	\$14,799,045	\$14,961,265	\$721,889
Total Revenue		<u>\$6,678,090</u>	<u>\$7,182,883</u>	<u>\$7,392,044</u>	<u>\$6,927,873</u>	<u>\$7,166,424</u>	<u>\$7,664,266</u>	<u>\$7,674,266</u>	<u>\$7,674,264</u>	\$746,391
Net Spending Budget		\$6,297,062	\$7,068,128	\$6,173,238	\$7,311,502	\$6,373,140	\$7,326,816	\$7,124,780	\$7,287,001	(\$24,501)
Total Wages		\$4,556,351	\$4,817,856	\$4,747,949	\$5,286,242	\$4,835,952	\$5,667,898	\$5,606,398	\$5,606,398	
Total Employee Benefits		\$1,973,799	\$2,132,406	\$2,081,075	\$2,134,979	\$1,856,057	\$2,267,025	\$2,270,931	\$2,294,482	
Benefits as a % of Wages		43.32%	44.26%	43.83%	40.39%	38.38%	40.00%	40.51%	40.93%	

City of Presque Isle, Maine
2022 Expense Summary by Category

						2022			
						Department	Manager	Council	
01	Wages	4,683,507	5,144,739	4,982,411	5,286,242	4,835,952	5,628,705	5,606,398	5,625,398
02	Employee Benefits	2,081,076	2,247,761	2,011,172	2,134,979	1,856,057	2,270,931	2,270,931	2,294,482
03	Employee Costs	102,123	147,999	107,547	143,153	150,647	171,542	171,542	171,542
04	General Assistance	18,176	25,250	14,624	22,150	8,600	22,150	22,150	22,150
05	Departmental Expenses	119,668	140,178	98,018	135,402	111,471	130,074	130,074	130,774
06	Utilities	412,303	409,044	413,802	385,367	400,118	420,146	420,146	570,985
07	Supplies/Equipment	346,753	366,065	301,418	340,985	353,379	381,806	381,806	458,394
08	Repairs/Maintenance	404,149	406,832	439,406	423,989	482,099	419,384	419,384	419,594
09	Road/Street Expenses	698,704	782,377	728,374	786,064	652,861	795,712	795,712	795,712
10	Contracted Services	687,257	707,263	671,956	734,015	709,086	735,982	735,982	761,806
13	Miscellaneous	61,581	60,100	64,983	65,325	57,922	43,266	43,266	43,266
16	Insurances	145,829	159,912	151,018	164,217	154,719	171,432	171,432	171,432
17	Utilities	623,954	608,058	611,513	644,918	642,640	646,482	646,482	646,482
18	Debt Service	888,306	927,134	930,787	920,891	1,069,002	989,213	989,213	876,060
19	City Share Appropriations	372,000	407,786	407,786	407,260	407,260	423,568	423,568	417,832
20	Unclassifieds	222,508	269,244	189,199	268,818	272,151	274,539	274,539	259,935
21	Outside Requests	57,950	53,950	53,950	53,950	53,950	51,450	51,450	56,450
	Capital Reserves	1,049,310	1,387,319	1,387,319	1,321,650	1,321,650	1,414,700	1,244,970	1,238,970
Total Expenses		\$12,975,153	\$14,251,011	\$13,565,282	\$14,239,375	\$13,539,563	\$14,991,082	\$14,799,045	\$14,961,266

2022 City Expense Detail

						2022			
Description	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Estimate	Department	Manager	Council	
Regular Salaries	4,016,219	4,481,711	4,326,477	4,552,982	4,141,837	4,833,468	4,811,161	4,811,161	
Overtime	406,939	368,188	443,662	435,260	472,440	482,562	482,562	482,562	
Volunteer Fire Personnel	44,125	44,125	44,125	44,125	44,125	44,125	44,125	44,125	
Stipends	6,900	2,600	2,950	3,200	3,200	18,200	18,200	18,200	
Part Time Personnel	195,792	230,415	147,509	236,175	160,000	232,650	232,650	251,650	
Elections Salaries	3,031	6,700	6,688	3,500	3,350	6,700	6,700	6,700	
City Council Pay	10,500	11,000	11,000	11,000	11,000	11,000	11,000	11,000	
Total Wages	4,683,507	5,144,739	4,982,411	5,286,242	4,835,952	5,628,705	5,606,398	5,625,398	320,156
Retirement 401(a)/457	301,553	285,272	66,557	77,782	56,152	66,974	66,974	69,684	
Maine State Retirement	454,065	384,154	544,534	586,175	454,911	616,000	616,000	617,332	
ME Group Life Insurance	4,051	4,060	3,815	4,060	3,049	4,060	4,060	4,060	
Health Insurance	868,340	996,355	927,200	839,126	840,568	922,633	922,633	942,245	
Workers Comp	92,400	112,620	92,646	122,075	118,500	129,911	129,911	129,911	
Unemployment Insurance	(1,995)	17,514	5,563	16,843	5,658	17,165	17,165	17,165	
Medicare	62,625	74,210	67,040	75,706	64,500	79,977	79,977	80,310	
Social Security	237,994	287,924	258,496	297,271	245,291	313,619	313,619	315,044	
Section 125/Misc	9,474	8,628	7,478	8,628	8,300	8,628	8,628	8,628	
Retirement Health Ins	3,965	5,613	5,613	5,613	5,613	5,613	5,613	5,613	
Health Reimbursement Acct	48,602	71,411	32,231	101,700	53,515	106,350	106,350	104,490	
Total Employee Benefits	2,081,076	2,247,761	2,011,172	2,134,979	1,856,057	2,270,931	2,270,931	2,294,482	135,952
Mileage Reimbursement	4,730	11,920	8,339	13,520	12,255	14,520	14,520	14,520	
Travel/Training	52,469	77,865	44,480	71,265	63,801	80,224	80,224	80,224	
Membership Dues	10,425	15,109	13,746	14,558	14,161	15,007	15,007	15,007	
Uniforms/Boots	34,499	43,105	40,982	43,810	60,430	61,791	61,791	61,791	
Total Employee Costs	102,123	147,999	107,547	143,153	150,647	171,542	171,542	171,542	28,389
Rent/Housing	16,258	20,000	12,546	17,000	4,850	17,000	17,000	17,000	
Food	102	500	150	500	350	500	500	500	
Medical	-	-	-	-	-	-	-	-	
Miscellaneous	883	1,000	801	900	800	900	900	900	
Fuel	-	1,000	275	1,000	350	1,000	1,000	1,000	
Utilities	60	500	852	500	250	500	500	500	
Prescriptions	37	250	-	250	-	250	250	250	
Burials	835	2,000	-	2,000	2,000	2,000	2,000	2,000	
Total General Assistance	18,176	25,250	14,624	22,150	8,600	22,150	22,150	22,150	-

2022 City Expense Detail

2022									
Description	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Estimate	Department	Manager	Council	
Office Expense	22,841	27,515	21,599	25,408	21,790	23,563	23,563	24,263	
Postage	15,119	20,894	14,501	20,843	18,483	21,043	21,043	21,043	
Photocopies	7,940	8,370	6,112	8,401	6,555	7,121	7,121	7,121	
Ads/Publications	23,201	25,319	13,675	23,582	16,830	23,904	23,904	23,904	
Lien Fees	13,578	13,500	11,587	13,500	11,378	12,500	12,500	12,500	
Small Claims/UCC Filings	1,057	1,400	948	1,400	1,000	1,000	1,000	1,000	
Miscellaneous	34,262	39,391	25,544	38,479	28,706	34,193	34,193	34,193	
Credit Card Fees	1,670	3,789	4,052	3,789	6,729	6,750	6,750	6,750	
Total Department Exp	119,668	140,178	98,018	135,402	111,471	130,074	130,074	130,774	(5,328)
Phone/Internet	61,723	57,717	69,552	65,208	68,575	63,171	63,171	61,867	
Fuel Oil	158,697	143,575	132,282	111,824	114,995	126,494	126,494	278,638	
Electricity	158,330	170,354	175,641	170,785	176,697	188,250	188,250	188,250	
Water & Sewer	25,478	29,300	29,219	29,789	32,007	34,180	34,180	34,180	
Trash Removal	8,075	8,098	7,109	7,761	7,844	8,050	8,050	8,050	
Total Utilities	412,303	409,044	413,802	385,367	400,118	420,146	420,146	570,985	34,779
New Equipment	27,767	34,250	44,116	32,683	42,596	38,510	38,510	36,010	
Gas & Oil	198,271	207,305	130,341	175,645	174,058	195,746	195,746	274,834	
Janitorial Supplies	22,285	22,850	22,470	27,375	23,770	25,575	25,575	25,575	
Misc Supplies/Sm Tools	31,824	32,000	46,028	35,000	41,000	40,000	40,000	40,000	
Concession Supplies	31,899	32,500	25,920	32,500	32,500	32,500	32,500	32,500	
Program Supplies/Equipment	30,570	34,000	32,273	36,200	36,200	46,200	46,200	46,200	
Training Equipment	4,138	3,160	270	1,582	3,255	3,275	3,275	3,275	
Total Supplies/Equipment	346,753	366,065	301,418	340,985	353,379	381,806	381,806	458,394	40,821
Equipment Repairs/Mtce	227,883	222,650	237,855	217,644	283,012	222,199	222,199	222,199	
Radio Maintenance	5,045	6,450	5,283	6,505	5,820	6,439	6,439	6,439	
Building Repairs & Mtce	89,801	97,347	103,234	105,269	107,321	107,018	107,018	107,018	
Grounds Maintenance	13,190	13,900	14,258	15,900	18,000	17,200	17,200	17,200	
Pool Maintenance	5,073	4,000	4,600	4,000	3,778	4,000	4,000	4,000	
Computer Repairs/Mtce	63,157	62,485	74,176	74,671	64,168	62,528	62,528	62,738	
Total Repairs/Maintenance	404,149	406,832	439,406	423,989	482,099	419,384	419,384	419,594	(4,605)

2022 City Expense Detail

						2022			
Description	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Estimate	Department	Manager	Council	
Asphalt Patch	22,244	21,000	21,651	21,000	21,000	21,000	21,000	21,000	
Signs	2,102	3,120	4,489	3,134	3,000	3,256	3,256	3,256	
Culverts/Catch Basins	15,745	15,700	15,555	15,700	15,000	15,700	15,700	15,700	
Asphalt	293,545	362,069	371,449	366,744	284,300	378,334	378,334	378,334	
Gravel	88,582	97,488	77,846	103,325	80,861	102,200	102,200	102,200	
Salt/Calcium	232,287	233,647	196,300	227,561	200,100	226,622	226,622	226,622	
Street Maintenance	44,198	49,353	41,084	48,600	48,600	48,600	48,600	48,600	
Total Road/Street Costs	698,704	782,377	728,374	786,064	652,861	795,712	795,712	795,712	9,648
Audit Services	21,060	20,960	20,960	20,960	20,960	21,525	21,525	21,985	
Appraisals	-	-	-	-	-	-	-	-	
Snow Hauling	144,000	144,000	144,000	144,000	144,000	154,000	154,000	154,000	
Outside Services	522,197	542,303	506,996	569,055	544,126	560,457	560,457	585,821	
Total Outside Svcs	687,257	707,263	671,956	734,015	709,086	735,982	735,982	761,806	1,967
Jail/Prisoner Expense	14,949	14,000	21,147	19,800	16,272	16,516	16,516	16,516	
Building Rental	18,300	18,300	18,300	18,300	15,250	-	-	-	
Collection Development	25,618	26,000	24,678	26,000	25,650	26,000	26,000	26,000	
Canine Expense	2,714	1,800	858	1,225	750	750	750	750	
Total Miscellaneous	61,581	60,100	64,983	65,325	57,922	43,266	43,266	43,266	(22,059)
Police Liability	9,764	9,453	9,281	10,222	9,643	10,222	10,222	10,222	
General/Property Liability	85,438	89,247	84,749	91,728	84,778	90,525	90,525	90,525	
Volunteer Firefighter Ins	68	120	65	120	68	120	120	120	
Public Officials	8,026	8,126	7,707	7,442	7,461	7,878	7,878	7,878	
Vehicle Insurance	42,533	52,966	49,216	54,705	52,769	62,687	62,687	62,687	
Railroad Liability	-	-	-	-	-	-	-	-	
Total Insurance	145,829	159,912	151,018	164,217	154,719	171,432	171,432	171,432	7,215
Street Lights	121,732	100,000	94,936	98,712	99,500	100,908	100,908	100,908	
Blinker/Traffic Lights	8,135	7,885	7,590	8,029	7,000	7,632	7,632	7,632	
Traffic Light Mtce	9,700	11,120	19,934	10,488	12,800	11,424	11,424	11,424	
Hydrant Rental	484,387	489,053	489,053	527,689	523,340	526,518	526,518	526,518	
Total Utilities	623,954	608,058	611,513	644,918	642,640	646,482	646,482	646,482	1,564

2022 City Expense Detail

						2022			
Description	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Estimate	Department	Manager	Council	
Interest on TAN	-	10,000	17,100	10,000	7,000	10,000	10,000	10,000	
PIIC Spec Building	6,389	6,389	6,389	6,389	6,389	6,389	6,389	6,389	
PS Building	130,000	130,000	130,000	130,000	130,000	-	-	-	
PW Garage	87,193	87,200	84,091	87,200	86,081	83,042	83,042	83,042	
PIIC - Acme Monaco	77,753	77,753	77,760	77,760	77,760	77,760	77,760	77,760	
PIIC - Building 615	-	-	-	-	152,230	-	-	-	
PIIC - Building 1201B	1,346	-	-	-	-	-	-	-	
Forum Ice	31,395	31,490	31,395	31,490	31,490	31,490	31,490	-	
Community Cntr Bond	468,750	463,000	462,750	456,750	456,750	450,750	450,750	450,750	
EMS Start Up	85,480	85,480	85,480	85,480	85,480	85,480	85,480	-	
PIIC - Bldg 1204 NepCo	-	35,822	35,822	35,822	35,822	35,822	35,822	35,822	
PIIC - Bldg 1205 CocaCola	-	-	-	-	-	85,539	85,539	85,122	
PIIC - Bldg 403 - Spudnik	-	-	-	-	-	8,589	8,589	8,589	
1.75MM Bond - Rec & C-hall	-	-	-	-	-	106,104	106,104	110,339	
Coca Cola Leasehold Improv						8,248	8,248	8,248	
Total Debt Service	888,306	927,134	930,787	920,891	1,069,002	989,213	989,213	876,060	68,322
PIIC City Share	372,000	407,786	407,786	407,260	407,260	423,568	423,568	417,832	
Total City Share Appropriatic	372,000	407,786	407,786	407,260	407,260	423,568	423,568	417,832	16,308
Retirement Payouts	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Service Center Coalition	-	-	-	-	-	-	-	-	
State Street Dam Utilities	189	188	179	189	189	189	189	189	
Me Municipal Dues	7,963	7,965	7,975	7,975	7,908	7,975	7,975	7,975	
Cemeteries	4,022	4,800	3,959	4,800	4,800	4,850	4,850	4,850	
Annual Reports	634	500	-	500	400	500	500	500	
Legal Services	30,915	16,000	35,005	16,000	29,000	16,000	16,000	16,000	
Contingent	34,213	100,000	12,700	100,000	100,000	100,000	100,000	100,000	
No Me Development Co	17,760	17,583	17,583	17,554	17,554	17,583	17,583	17,295	
Fair Assn Lease	3,000	-	-	-	-	-	-	-	
CA Humane Society	16,170	16,170	16,170	16,170	16,170	15,196	15,196	14,075	
Sister O'Donnell Shelter	14,538	14,538	14,538	14,538	14,538	14,538	14,538	14,538	
Cunningham Repay PIDF	13,487	13,500	13,091	13,092	13,092	13,195	13,195	-	
Downtown Revitalization Com	8,528	18,000	18,000	18,000	18,000	24,513	24,513	24,513	
Miscellaneous	-	10,000	-	10,000	500	10,000	10,000	10,000	
Tax Acq Property Expense	21,089	-	-	-	-	-	-	-	
Total Unclassifieds	222,508	269,244	189,199	268,818	272,151	274,539	274,539	259,935	5,721

2022 City Expense Detail

						2022			
Description	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Estimate	Department	Manager	Council	
Chamber of Commerce	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	
Aroos Area Agcy Aging	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	
Central Aroos Soil & Water	1,050	1,050	1,050	1,050	1,050	1,050	1,050	1,050	
Quoggy Joe Ski Club	6,400	6,400	6,400	6,400	2,300	6,400	6,400	6,400	
PI Snowmobile Club	2,300	2,300	2,300	2,300	6,400	2,300	2,300	7,300	
Veterans	200	200	200	200	200	200	200	200	
Am Red Cross	2,500	2,500	2,500	2,500	2,500	-	-	-	
Wintergreen Arts	20,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	
Aroostook Council for Healthy I	-	-	-	-	-	-	-	-	
Total Outside Requests	57,950	53,950	53,950	53,950	53,950	51,450	51,450	56,450	(2,500)
Police Department	58,560	69,000	69,000	61,900	61,900	61,800	61,800	61,800	
Fire Department	125,000	165,000	165,000	140,000	140,000	259,000	214,000	214,000	
Rec & Parks Department	102,500	174,000	174,000	212,500	212,500	376,000	236,000	230,000	
Library	5,000	2,369	2,369	10,000	10,000	10,000	10,000	10,000	
City Hall	69,200	244,400	244,400	269,000	269,000	64,650	58,650	58,650	
Public Works	385,050	428,050	428,050	297,000	297,000	314,000	314,000	314,000	
Airport	-	-	-	-	-	-	-	-	
Industrial Council	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	
Echo Lake	7,500	7,500	7,500	7,500	7,500	-	-	-	
FAA	-	-	-	-	-	-	-	-	
Downtown Infrastructure	-	-	-	29,250	29,250	52,500	52,500	52,500	
Public Safety Building	51,500	52,000	52,000	49,500	49,500	31,750	53,020	53,020	
Emergency Reserve	95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000	
Total Capital Reserves	1,049,310	1,387,319	1,387,319	1,321,650	1,321,650	1,414,700	1,244,970	1,238,970	(76,680)
Total Expense	12,975,153	14,251,011	13,565,282	14,239,375	13,539,563	14,991,082	14,799,045	14,961,266	559,670

City of Presque Isle, Maine Revenue Summary *2022*

Account		2019	2020	2020	2021	2021	2022			
Number	Name	Received	Budget	Received	Budget	Estimate	Dept Head	Manager	Council	
001	Assessing	\$2,600	\$131,405	\$101,405	\$101,405	\$101,405	\$101,405	\$101,405	\$101,405	\$0
002	Planning & Development	\$56,930	\$60,000	\$91,479	\$60,000	\$53,348	\$60,000	\$70,000	\$70,000	\$10,000
003	Finance	\$1,791,228	\$1,861,000	\$1,766,329	\$1,886,000	\$1,967,253	\$1,967,000	\$1,967,000	\$1,967,000	\$81,000
004	Fire Department	\$851,814	\$1,155,372	\$1,248,529	\$1,150,476	\$975,000	\$1,149,982	\$1,149,982	\$1,149,982	(\$495)
006	General Government	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
007	Library	\$18,247	\$23,800	\$11,933	\$23,800	\$13,300	\$16,000	\$16,000	\$16,000	(\$7,800)
008	Police	\$123,074	\$97,835	\$107,187	\$101,629	\$112,267	\$111,565	\$111,565	\$111,565	\$9,936
009	Public Works	\$34,900	\$30,000	\$24,133	\$29,424	\$29,000	\$28,376	\$28,376	\$28,376	(\$1,048)
010	Rec & Parks	\$383,557	\$381,900	\$185,315	\$381,900	\$197,106	\$330,300	\$330,300	\$330,300	(\$51,600)
012	Solid Waste	\$628,575	\$590,950	\$607,529	\$583,460	\$595,400	\$588,570	\$588,570	\$588,570	\$5,110
013	PI Industrial Council	\$608,886	\$642,470	\$700,750	\$706,971	\$734,100	\$815,798	\$815,798	\$815,798	\$108,827
014	Benefits	\$37,694	\$5,000	\$10,659	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0
016	Insurances	\$11,308	\$1,000	\$757	\$1,000	\$750	\$1,000	\$1,000	\$1,000	\$0
018	Debt Service Transfer	\$87,200	\$87,200	\$87,200	\$87,200	\$87,200	\$83,042	\$83,042	\$83,042	(\$4,158)
019	Echo Lake	\$5,980	\$6,936	\$5,980	\$7,530	\$7,315	\$8,207	\$8,207	\$8,207	\$677
022	Airport	\$33,000	\$34,650	\$34,650	\$36,383	\$36,383	\$38,202	\$38,202	\$38,202	\$1,819
025	City Clerk	\$48,422	\$45,800	\$40,998	\$46,300	\$55,980	\$58,600	\$58,600	\$58,600	\$12,300
026	General Assistance	\$16,453	\$17,675	\$11,202	\$15,505	\$11,202	\$15,505	\$15,505	\$15,505	\$0
027	General Fund Revenues	\$1,553,171	\$1,581,840	\$1,927,960	\$1,703,890	\$2,184,415	\$2,285,714	\$2,285,714	\$2,285,714	\$581,824
075	Capital Reserves Transfer	<u>\$385,050</u>	<u>\$428,050</u>	<u>\$428,050</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	\$0
Totals		\$6,678,090	\$7,182,883	\$7,392,044	\$6,927,873	\$7,166,424	\$7,664,266	\$7,674,266	\$7,674,265	\$746,393

City of Presque Isle, Maine

2022 Revenue Detail by Department/by Source

Number	Account	2019	2020	2020	2021	2021	2022			
	Name	Received	Budget	Received	Budget	Actual	Dept Head	Manager	Council	
Assessing										
001-01	Miscellaneous income	\$2,600	\$131,405	\$101,405	\$101,405	\$101,405	\$101,405	\$101,405	\$101,405	\$0
Planning & Development										
002-01	Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
002-02	Code	<u>\$56,930</u>	<u>\$60,000</u>	<u>\$91,479</u>	<u>\$60,000</u>	<u>\$53,348</u>	<u>\$60,000</u>	<u>\$70,000</u>	<u>\$70,000</u>	<u>\$10,000</u>
		\$56,930	\$60,000	\$91,479	\$60,000	\$53,348	\$60,000	\$70,000	\$70,000	\$10,000
Finance										
003-01	Miscellaneous	\$6,031	\$14,000	\$12,084	\$12,000	\$12,253	\$12,000	\$12,000	\$12,000	\$0
003-05	Excise Taxes	\$1,739,480	\$1,800,000	\$1,706,510	\$1,825,000	\$1,900,000	\$1,900,000	\$1,900,000	\$1,900,000	\$75,000
003-07	Registered Agent Fees	\$30,717	\$40,000	\$40,734	\$42,000	\$48,000	\$48,000	\$48,000	\$48,000	\$6,000
003-09	PIDF - Admin Fee	<u>\$15,000</u>	<u>\$7,000</u>	<u>\$7,000</u>	<u>\$7,000</u>	<u>\$7,000</u>	<u>\$7,000</u>	<u>\$7,000</u>	<u>\$7,000</u>	<u>\$0</u>
	Subtotal	\$1,791,228	\$1,861,000	\$1,766,329	\$1,886,000	\$1,967,253	\$1,967,000	\$1,967,000	\$1,967,000	\$81,000
Fire Department										
004-01	Miscellaneous	\$7,747	\$12,000	\$8,518	\$12,000	\$10,000	\$10,000	\$10,000	\$10,000	(\$2,000)
004-03	ARFF Revenue	\$53,205	\$55,500	\$52,930	\$55,500	\$55,000	\$55,500	\$55,500	\$55,500	\$0
004-04	EMS CO-OP	<u>\$790,863</u>	<u>\$1,087,872</u>	<u>\$1,187,082</u>	<u>\$1,082,976</u>	<u>\$910,000</u>	<u>\$1,084,482</u>	<u>\$1,084,482</u>	<u>\$1,084,482</u>	<u>\$1,506</u>
	Subtotal	\$851,814	\$1,155,372	\$1,248,529	\$1,150,476	\$975,000	\$1,149,982	\$1,149,982	\$1,149,982	(\$495)
General Government										
006-01	Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Library										
007-01	Miscellaneous Income	\$3,948	\$6,000	\$2,206	\$6,000	\$4,300	\$6,000	\$6,000	\$6,000	\$0
007-02	Other Income (Passport Sales)	<u>\$14,299</u>	<u>\$17,800</u>	<u>\$9,727</u>	<u>\$17,800</u>	<u>\$9,000</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>\$10,000</u>	<u>(\$7,800)</u>
	Subtotal	\$18,247	\$23,800	\$11,933	\$23,800	\$13,300	\$16,000	\$16,000	\$16,000	(\$7,800)
Police Department										
008-01	Miscellaneous	\$101,406	\$36,985	\$40,484	\$17,229	\$29,091	\$30,000	\$30,000	\$30,000	\$12,771
008-02	District Court Fines & Fees	\$215	\$500	\$2,805	\$1,300	\$1,694	\$1,700	\$1,700	\$1,700	\$400
008-03	Parking Violations	\$1,003	\$350	\$45	\$100	\$50	\$50	\$50	\$50	(\$50)
008-04	Reimbursements from Grants	<u>\$20,450</u>	<u>\$60,000</u>	<u>\$63,853</u>	<u>\$83,000</u>	<u>\$81,432</u>	<u>\$79,815</u>	<u>\$79,815</u>	<u>\$79,815</u>	<u>(\$3,185)</u>

Number	Account Name	2019	2020	2020	2021	2021	2022			
		Received	Budget	Received	Budget	Actual	Dept Head	Manager	Council	
	Subtotal	\$123,074	\$97,835	\$107,187	\$101,629	\$112,267	\$111,565	\$111,565	\$111,565	\$9,936
Public Works										
009-01	Miscellaneous	\$34,900	\$30,000	\$24,133	\$29,424	\$29,000	\$28,376	\$28,376	\$28,376	(\$1,048)
Recreation and Parks										
010-01	Program Income	\$40,113	\$50,000	\$25,324	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$0
010-02	Indoor Pool Income	\$59,542	\$51,600	\$8,292	\$51,600	\$9,861	\$0	\$0	\$0	(\$51,600)
010-03	Forum Revenue	\$263,379	\$259,500	\$143,846	\$259,500	\$125,000	\$259,500	\$259,500	\$259,500	\$0
010-04	Rental Revenue	\$20,284	\$19,000	\$7,085	\$19,000	\$12,081	\$19,000	\$19,000	\$19,000	\$0
010-05	Credit Card Fees	\$240	\$1,800	\$769	\$1,800	\$164	\$1,800	\$1,800	\$1,800	\$0
	Subtotal	\$383,557	\$381,900	\$185,315	\$381,900	\$197,106	\$330,300	\$330,300	\$330,300	(\$51,600)
Solid Waste										
012-01	Miscellaneous	\$564,743	\$529,950	\$537,439	\$519,750	\$527,400	\$519,750	\$519,750	\$519,750	\$0
012-02	Permits	\$63,833	\$61,000	\$70,090	\$63,710	\$68,000	\$68,820	\$68,820	\$68,820	\$5,110
	Subtotal	\$628,575	\$590,950	\$607,529	\$583,460	\$595,400	\$588,570	\$588,570	\$588,570	\$5,110
Presque Isle Industrial Council										
013-01	Industrial Rentals	\$608,886	\$642,470	\$700,750	\$706,971	\$734,100	\$815,798	\$815,798	\$815,798	\$108,827
Employee Benefits										
014-01	Miscellaneous	\$37,694	\$5,000	\$10,659	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0
Insurances										
016-01	Miscellaneous	\$11,308	\$1,000	\$757	\$1,000	\$750	\$1,000	\$1,000	\$1,000	\$0
Debt Service										
018 - 01	Transfers	\$87,200	\$87,200	\$87,200	\$87,200	\$87,200	\$83,042	\$83,042	\$83,042	(\$4,158)
Echo Lake										
019-01	Echo Lake Sewer Fees	\$5,980	\$6,936	\$5,980	\$7,530	\$7,315	\$8,207	\$8,207	\$8,207	\$677
Airport										
022-01	Airport City Share	\$33,000	\$34,650	\$34,650	\$36,383	\$36,383	\$38,202	\$38,202	\$38,202	\$1,819
City Clerk										

Number	Account Name	2019 Received	2020 Budget	2020 Received	2021 Budget	2021 Actual	2022			
							Dept Head	Manager	Council	
025-01	Miscellaneous	\$809	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$0
025-02	City Clerk Fines & Fees	\$29,237	\$25,000	\$20,198	\$22,500	\$24,000	\$22,500	\$22,500	\$22,500	\$0
025-03	City Clerk Licenses	\$5,170	\$4,500	\$10,685	\$8,500	\$20,575	\$21,000	\$21,000	\$21,000	\$12,500
025-04	Dog Licenses	\$6,066	\$7,500	\$2,726	\$6,800	\$4,105	\$6,800	\$6,800	\$6,800	\$0
025-06	Boat Excise	\$4,894	\$5,200	\$5,174	\$5,200	\$4,600	\$4,600	\$4,600	\$4,600	(\$600)
025-07	Registered Agent Fees	<u>\$2,246</u>	<u>\$2,600</u>	<u>\$2,215</u>	<u>\$2,300</u>	<u>\$2,700</u>	<u>\$2,700</u>	<u>\$2,700</u>	<u>\$2,700</u>	<u>\$400</u>
		\$48,422	\$45,800	\$40,998	\$46,300	\$55,980	\$58,600	\$58,600	\$58,600	\$12,300
General Assistance										
026-08	General Assistance Reimburseme	\$16,453	\$17,675	\$11,202	\$15,505	\$11,202	\$15,505	\$15,505	\$15,505	\$0
General Fund Revenues										
027-01	Miscellaneous	\$3,664	\$3,000	\$2,630	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$0
027-03	Supplemental Taxes	\$54,765	\$7,500	\$0	\$7,500	\$0	\$0	\$0	\$0	(\$7,500)
027-05	Interest on Taxes	\$94,844	\$80,000	\$88,582	\$80,000	\$84,278	\$84,000	\$84,000	\$84,000	\$4,000
027-06	Lien Fees	\$28,972	\$25,000	\$23,346	\$25,000	\$24,100	\$25,000	\$25,000	\$25,000	\$0
027-08	Bon Aire Housing Parcel	\$45,644	\$46,000	\$45,579	\$50,000	\$20,000	\$20,024	\$20,024	\$20,024	(\$29,976)
027-09	Presque Isle Housing Authority	\$43,967	\$40,000	\$40,549	\$40,000	\$47,731	\$45,000	\$45,000	\$45,000	\$5,000
027-10	P.I.L.O.T. Income	\$0	\$7,000	\$0	\$7,000	\$0	\$0	\$0	\$0	(\$7,000)
027-11	Tax Acquired Revenues	\$44,229	\$25,000	\$28,854	\$25,000	\$55,000	\$55,000	\$55,000	\$55,000	\$30,000
027-12	Aircraft Excise	\$16,751	\$18,000	\$16,705	\$16,000	\$16,783	\$16,000	\$16,000	\$16,000	\$0
027-13	Interest on Investments	\$35,973	\$35,000	\$85,035	\$35,000	\$75,500	\$30,000	\$30,000	\$30,000	(\$5,000)
027-14	State Parks Reimbursement	\$6,162	\$3,500	\$6,166	\$6,200	\$6,426	\$6,200	\$6,200	\$6,200	\$0
027-15	Fire Reimbursement-Chapman	\$25,191	\$25,190	\$26,228	\$25,190	\$25,190	\$25,190	\$25,190	\$25,190	\$0
027-16	Veterans Reimbursement	\$9,807	\$9,800	\$9,470	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$0
027-17	Refund-ME Tree Growth Tax	\$4,695	\$1,850	\$4,806	\$4,500	\$4,800	\$4,800	\$4,800	\$4,800	\$300
027-18	State Revenue Sharing	\$1,077,384	\$1,200,000	\$1,487,466	\$1,310,000	\$1,750,000	\$1,900,000	\$1,900,000	\$1,900,000	\$590,000
027-19	Cable TV Franchise Fee	\$61,122	\$55,000	\$62,545	\$60,000	\$62,107	\$62,000	\$62,000	\$62,000	\$2,000
027-20	OVER/SHORT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	<u>\$0</u>
	Subtotal	\$1,553,171	\$1,581,840	\$1,927,960	\$1,703,890	\$2,184,415	\$2,285,714	\$2,285,714	\$2,285,714	\$581,824
Capital Reserves										
075 - 01	Public Works Transfer	\$385,050	\$428,050	\$428,050	\$0	\$0	\$0	\$0	\$0	\$0
Totals		\$6,678,090	\$7,182,883	\$7,392,044	\$6,927,873	\$7,166,424	\$7,664,266	\$7,674,266	\$7,674,265	\$746,393

Department (CC) Summary

001 - Assessing

Department (CC)	001 - Assessing	Budget Year	2022
Fund	Operating Fund	Accounting Reference	001
Department	001 - Assessing	Approved	Yes
Stage	Council Review	Manager	Lewis Cousins (lcousins)

Description

The Tax Assessor works under the general direction of the City Manager, performing technical and administrative work in the appraising and assessment of real and personal property within the City of Presque Isle. Work involves the valuation and assessment of all taxable real and personal property within the City and the management of varied records necessary to administer the property tax program. Responsibilities include extensive field work in the review of existing and new properties and administrative office work overseeing the maintenance of property assessment records, maps, and deeds. Work require the exercise of considerable independent judgment in administering the assessment program within general policy guidelines and is subject to state statute. Work is evaluated by the Maine Revenue Services, statistical analyses, by appeal, as well as by results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Misc/Program Income - R 000-01	Unchanged	0.00 %	101,405	101,405
Total Revenues		0.00 %	101,405	101,405
Expenses				
Ads/Publications - E 05-04	Increased	0.01 %	3,850	3,850
Computer Rep & Maint - E 08-08	Unchanged	0.00 %	4,900	4,900
Membership/Dues - E 03-03	Unchanged	0.00 %	280	280
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	3,300	3,300
Misc Expense - E 05-07	Decreased	80.00 %	2,500	500
New Equipment - E 07-01	Unchanged	0.00 %	250	250
Office Supplies - E 05-01	Unchanged	0.00 %	300	300
Overtime - E 01-02	Unchanged	0.00 %	500	500
Phone/Internet Charges - E 06-01	Decreased	20.43 %	930	740
Salaries / Wages - E 01-01	Increased	2.46 %	174,110	178,396
Travel/Training - E 03-02	Increased	0.25 %	5,995	6,010
Total Expenses		1.07 %	196,915	199,026

2022 Budget Details

GL Accounts	Comments	2022 Budget
Revenues		
Assessing		
Misc/Program Income - R 000-01	Misc Income County Grant - \$101,405.00	101,405
Total Assessing		101,405
Total Revenues		101,405

Department (CC) Summary

001 - Assessing

GL Accounts	Comments	2022 Budget
Expenses		
Compensation		
Overtime - E 01-02	Overtime	500
Salaries / Wages - E 01-01	Regular Salaries	178,396
Total Compensation		178,896
Departmental Expenses		
	Ads/Publications	
Ads/Publications - E 05-04	Marshall & Swift Manuals (decrease) Eliminated residential manual \$650 Assessment Map Updates Was \$1,350. Now includes updates to Paper and GIS Parcel Layer \$3,200 TOTAL \$3,850	3,850
Misc Expense - E 05-07	Misc Expense	500
Office Supplies - E 05-01	Reg. of Deeds fees-copies of deeds/mortgages/property transfers/etc Office Supplies	300
Total Departmental Expenses		4,650
Employee Costs		
	Membership Dues	
Membership/Dues - E 03-03	International Association of Assessing Officers \$175 Maine Association of Assessing Officers \$105 TOTAL \$280	280
	Mileage Reimbursement	
Mileage Reimbursement - E 03-01	Assessor - Local mileage reimbursement \$300 City Vehicle --- Gas/Repairs/Maintenance \$3,000 TOTAL \$3,300	3,300
	Travel/Training	
Travel/Training - E 03-02	Spring MAAO Training in Northern Me - 3 assessors @ \$40 \$120 Property Tax Institute - 1 Assessor - Reg \$250, Travel \$150, Lodging \$400 \$800 Tax School -- 3 Assessors Reg. \$900, Travel \$225, Meals \$300, Lodging \$2,500 \$3,925 MAAO Fall Conf - 1 Assessor Reg \$225, Lodging \$600, Meals \$90, Travel \$200 \$1,115 Marshall & Swift Webinars 2 @ \$25 \$50 Total Cost \$6,010	6,010
Total Employee Costs		9,590
Repairs/Maintenance		
	Computer Rep & Maint	
Computer Rep & Maint - E 08-08	Annual Maintenance Fee for GIS Software \$2,400.00 Anticipate new functionality to GIS system(doc uploader) Annual Fee \$500.00 2022 - Add annotation to GIS System \$2,000.00 TOTAL \$4,900.00	4,900
Total Repairs/Maintenance		4,900

Department (CC) Summary

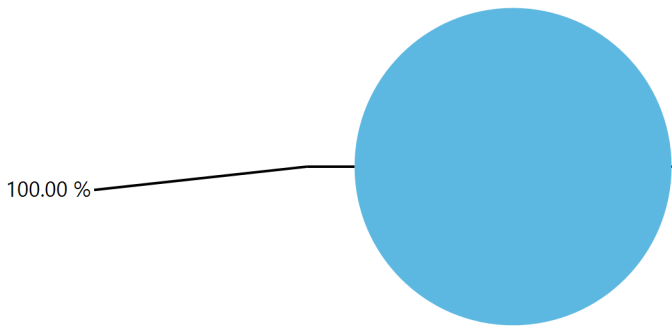
001 - Assessing

GL Accounts	Comments	2022 Budget
Supplies/Equipment		
New Equipment - E 07-01	New Equipment	250
	Measuring Tools, Camera, Laser: \$250.00	
Total Supplies/Equipment		250
Utilities Expense		
Phone/Internet Charges - E 06-01	Phone/Fax/Internet	
	Assessing has 3 lines: \$260	740
	Phone Stipend: \$40.00/month \$480.00	
	TOTAL \$740.00	
Total Utilities Expense		740
Total Expenses		199,026
Net Total		(97,621)
Budget Pie Charts		

Department (CC) Summary

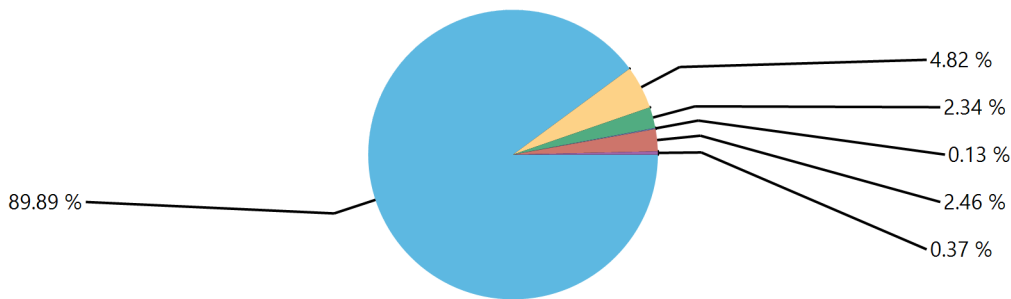
001 - Assessing

Revenues



Assessing

Expenses



- Compensation

Employee Costs
- Departmental Expenses

Supplies/Equipment
- Repairs/Maintenance

Utilities Expense

Department (CC) Summary

002 - Economic Development

Department (CC)	002 - Economic Development	Budget Year	2022
Fund	Operating Fund	Accounting Reference	002
Department	002 - Economic Development	Approved	Yes
Stage	Council Review	Manager	Galen Weibley (gweibley)

Description

Performs a variety of complex, administrative, technical and professional work in directing the City's economic development, community development and planning functions, under general direction of the City Manager. Work involves business recruitment and retention, advocacy of business interests in City government, marketing, strategic visioning, supervision of department staff, budget preparation and evaluation of department programs.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Code Enforcement Income - R 000-02	Increased	16.67 %	60,000	70,000
Total Revenues		16.67 %	60,000	70,000
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	2,700	2,700
Boots/Uniforms - E 03-04	Unchanged	0.00 %	200	200
Equip Repairs & Maint - E 08-01	Unchanged	0.00 %	550	550
Gas & Oil - E 07-02	Decreased	33.33 %	300	200
Membership/Dues - E 03-03	Increased	11.63 %	860	960
Mileage Reimbursement - E 03-01	Increased	86.96 %	1,150	2,150
Misc Expense - E 05-07	Unchanged	0.00 %	1,500	1,500
New Equipment - E 07-01	Increased	268.33 %	600	2,210
Office Supplies - E 05-01	Increased	110.33 %	600	1,262
Overtime - E 01-02	Increased	20.00 %	2,500	3,000
Phone/Internet Charges - E 06-01	Increased	10.75 %	1,070	1,185
Salaries / Wages - E 01-01	Increased	22.41 %	155,515	190,370
Travel/Training - E 03-02	Increased	4.49 %	5,440	5,684
Total Expenses		22.54 %	172,985	211,971

2022 Budget Details

GL Accounts	Comments	2022 Budget
Revenues		
Economic Development		
	Code Enforcement Income	
	Revenue: generated from permits	
Code Enforcement Income - R 000-02	Building Permits	70,000
	Electrical Permits	
	Plumbing Permits	
	Zoning Board of Appeals	

Department (CC) Summary

002 - Economic Development

GL Accounts	Comments	2022 Budget
Misc Income - R 002-01	Misc Income	-
Total Economic Development		70,000
Total Revenues		70,000
Expenses		
Compensation		
Overtime - E 01-02	Overtime	3,000
	Staff support for Planning Board, PIDF, & Zoning Board Mtgs. \$3000.00	
	Regular Salaries	
Salaries / Wages - E 01-01	Director \$75,713.00	190,370
	Code & Health Officer \$47,728.00	
	Planning Assistant \$44,618.00	
	Development Specialist \$22,310.00 (Potential New Position)	
Total Compensation		193,370
Departmental Expenses		
	Ads/Publications	
Ads/Publications - E 05-04	Printing & Adv. costs for Marking packets & Development Fund brochures \$1,000.00	2,700
	Ads for public notification of meetings of the zoning and board of appeals \$1,700.00	
	TOTAL \$2,700.00	
Misc Expense - E 05-07	Misc Expense	1,500
	Zoning Map Amendments/ UMPI Support	
	Office Supplies	
Office Supplies - E 05-01	This account is for supplies to support the Director, Planning Board, Zoning Board and PIDF Board	1,262
	Supplies include: Ink Cartridges, Labels, Business Cards, Stationary, Adobe PDF Editor (2 subscriptions) , Pens, etc.	
Total Departmental Expenses		5,462
Employee Costs		
Boots/Uniforms - E 03-04	Boots/Uniforms/Clothing	200
	Uniforms for Code Officer	
	Boots per Union Contract \$200.00	

Department (CC) Summary

002 - Economic Development

GL Accounts	Comments	2022 Budget
	Membership Dues	
Membership/Dues - E 03-03	Need to see what other states are doing outside New England for promoting Econ. Develop. Includes dues for IEDC (\$455), MCDA (\$125), and EDCM (\$125) , ICSC (\$100), MBC (\$100) Code Enforcement Organization Dues - ACEO (\$20) & MBOIA (\$35) TOTAL \$960.00	960
	Mileage Reimbursement	
Mileage Reimbursement - E 03-01	Anticipates more traveling next year to attending training and visiting projects. \$1,575.00 Code Officer - Local region attending training and visiting projects. \$575.00 TOTAL \$2,150.00	2,150
	Travel/Training	
Travel/Training - E 03-02	Director attendance at ICSC (Innovating Commerce Serving Communities) Convention w/ Aroostook Centre Mall Rooms = 4 @ \$200.00= \$800, Registrations = \$50, meals 4 days @ \$60.00= \$240 Flight= \$600 TOAL \$1,510.00 Director attendance at IECDC (International economic Development Council) Convention Rooms= 5 @ \$200 = \$1000, Registration = \$849, meals 5 days @ 60= 260, Flight=\$600 TOTAL \$2,709.00 Director host and tour potential businesses wanting to locate in PI 3 Rooms @ \$105= \$315 TOTAL \$315.00 Code Officer - trainings (registration & meals for 5 Plumbing, 3 Residential Energy & 3 Commercial Energy Credits Registrations = 5 @ \$90.00= \$450, meals 5 @ \$60.00= \$300.00. TOTAL \$750.00 MILEAGE \$400.00 TOTAL TRAVEL/TRAINING \$5,684.00	5,684
Total Employee Costs		8,994
Repairs/Maintenance		
	Equipment Rep & Maint	
Equip Repairs & Maint - E 08-01	Repairs to printers \$50 Cover Misc repairs to the code truck \$500 TOTAL \$550	550
Total Repairs/Maintenance		550
Supplies/Equipment		
Gas & Oil - E 07-02	Gas & Oil	200

Department (CC) Summary

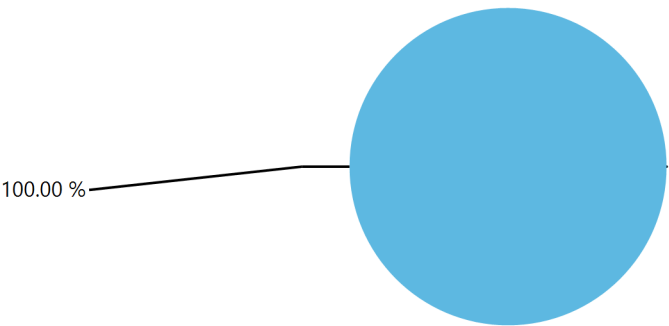
002 - Economic Development

GL Accounts	Comments	2022 Budget
	New Equipment	
	Basic Equipment as needs arise, Measuring Tools, Web Cameras, Security Hardware, Admin equipment	
New Equipment - E 07-01	Conference Room furniture \$0.00 Coffee Maker \$100.00 Mini Fridge \$110.00 Printer Copier/Scanner \$2,000.00 Blinds of Offices \$0.00 TOTAL \$2,210.00	2,210
Total Supplies/Equipment		2,410
Utilities Expense		
	Phone/Fax/Internet	
Phone/Internet Charges - E 06-01	Charge for 3 line is approx. \$285.00 Director, Dev Specialist & Code Officer Cell Phone 25.00 per month stipend \$900 TOTAL \$1,370	1,185
Total Utilities Expense		1,185
Total Expenses		211,971
Net Total		(141,971)
Budget Pie Charts		

Department (CC) Summary

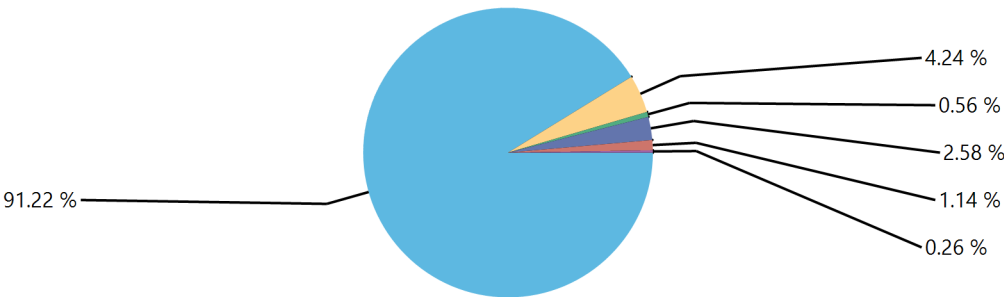
002 - Economic Development

Revenues



Economic Development

Expenses



Compensation	Utilities Expense	Supplies/Equipment
Employee Costs	Departmental Expenses	Repairs/Maintenance

Department (CC) Summary

003 - Finance

Department (CC)	003 - Finance	Budget Year	2022
Fund	Operating Fund	Accounting Reference	003
Department	003 - Finance	Approved	Yes
Stage	Council Review	Manager	Brad Turner (bturner)

Description

The FINANCE DIRECTOR is also the appointed City Treasurer, a public officer who works under the general direction of the City Manager performing: responsible administrative work overseeing the internal financial management; day-to-day operations of the Finance Department; supervising staff in the department; and carrying out the duties of the City Treasurer as prescribed by State Statutes. The Finance Director is responsible for overseeing the fiscal work in custody and accounting of City funds and securities, to ensure that the accounting system reflects the current status of the City following generally accepted accounting procedures. Work is performed with considerable independence and may be reviewed through reports, discussions, audits and observations of results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Excise Taxes - R 003-05	Increased	4.11 %	1,825,000	1,900,000
Misc Income - R 003-01	Unchanged	0.00 %	12,000	12,000
PIDF - Admin Fee - R 003-09	Unchanged	0.00 %	7,000	7,000
Reg. Agent Fees - R 003-07	Increased	14.29 %	42,000	48,000
Total Revenues		4.29 %	1,886,000	1,967,000
Expenses				
Ads/Publications - E 05-04	Decreased	29.22 %	1,369	969
Audit Services - E 10-02	Increased	4.89 %	20,960	21,985
Equip Repairs & Maint - E 08-01	Unchanged	0.00 %	180	180
Lien Fee Costs - E 05-05	Decreased	7.41 %	13,500	12,500
Membership/Dues - E 03-03	Decreased	0.74 %	675	670
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	200	200
Misc Expense - E 05-07	Unchanged	0.00 %	150	150
New Equipment - E 07-01	Unchanged	0.00 %	500	500
Office Supplies - E 05-01	Increased	5.17 %	6,765	7,115
Overtime - E 01-02	Unchanged	0.00 %	500	500
Phone/Internet Charges - E 06-01	Increased	1.87 %	2,508	2,555
Salaries / Wages - E 01-01	Increased	2.62 %	300,509	308,368
Small Claims/UCC Filings - E 05-06	Decreased	28.57 %	1,400	1,000
Travel/Training - E 03-02	Unchanged	0.00 %	1,250	1,250
Total Expenses		2.13 %	350,466	357,942

2022 Budget Details

Department (CC) Summary

003 - Finance

GL Accounts	Comments	2022 Budget
Revenues		
Finance		
	Excise Taxes	
Excise Taxes - R 003-05	Amount collected from annual registrations of motor vehicles. Amount is based on the factory list price of the vehicle when sold new multiplied by a mil rate set by the State. This mil rate is assessed at decreasing increments over the first five years of the vehicle's life and the lowest rate for 6 years and beyond.	1,900,000
	Misc Income	
Misc Income - R 003-01	Subcontracting work Finance Director is doing with Aroostook Waste Solutions	12,000
	PIDF Admin Fee	
PIDF - Admin Fee - R 003-09	Non-Cash transfer from the Presque Isle Development Fund to cover the City's expenses to manage this fund.	7,000
	Registered Agent Fees	
Reg. Agent Fees - R 003-07	Fee the City receives from the state for doing state transactions-- primarily Motor Vehicle registrations.	48,000
	LD 917 allows for an increase in Municipal Agent Fees for Motor Vehicle Registrations.	
Total Finance		1,967,000
Total Revenues		1,967,000
Expenses		
Compensation		
Overtime - E 01-02	Overtime	500
Salaries / Wages - E 01-01	Regular Salaries	308,368
Total Compensation		308,868
Contracted Services		
	Audit Services	
	3 year Audit bid Tax Year-- for 2021, 2022, 2023	
	Bid was City portion - \$20,500 for prior 3 year period. Negotiated an additional three years at a 5% increase	
Audit Services - E 10-02	TOTAL PRICE - \$21,525.00 for 3 years.	21,985
	-- PI Industrial Council and Library Trust pay separately	
	GFOA - CAFR fee \$460	
Total Contracted Services		21,985

Department (CC) Summary

003 - Finance

GL Accounts	Comments	2022 Budget
Departmental Expenses		
	<p>Ads/Publications</p> <p>Newspaper Advertisements:</p> <p>Tax Acquired Property for Sale Ads \$400</p> <p>Tax Dept-Reminder Notices \$120</p>	
Ads/Publications - E 05-04	<p>Publications</p> <p>Tax Coll. (BMV Agent)-Blue Book, Red Book, RV Guide, Aircraft Excise Book \$392</p> <p>Subscription-Star Herald (Gen assistance uses for job ads) \$57</p> <p>TOTAL \$969</p>	969
Lien Fee Costs - E 05-05	<p>Lien Fee Costs</p> <p>All liens filed by the City have to be recorded at the Registry of Deeds office in Houlton. The City records approx. 350 liens in May of each year. Cost is currently \$19.00 per page. Waiver of Foreclosures and municipal release deeds are filed with the Registry of Deeds. When liens are paid off, the City has to discharge the lien at a cost of \$19.00; These fees are charged to the taxpayer and recorded as revenue in account number 027-06</p>	12,500
Misc Expense - E 05-07	<p>Misc Expense</p> <p>Used for FedEx charges, bank charges, mortgage copies, etc \$50</p> <p>Online resource copies (Probate court or Bankruptcy documents) \$100</p>	150
Office Supplies - E 05-01	<p>Office Supplies</p> <p>Expenditures include but not limited to:</p> <p>Tax Bills \$1,900</p> <p>Certified Mail Forms \$900</p> <p>Purchase Orders \$780</p> <p>Toner: HP 4250-2 @ \$175; HP26A BMV 6 @ \$124; Star Cash 24 @ \$6; HP51A 2 @ \$160 \$1,550</p> <p>Cash Receipts \$110</p> <p>Data Binders \$100</p> <p>Storage Boxes \$150</p> <p>Supplies for Budget & CIP documents (Notebooks, Tabs, Paper, Combs, Covers \$350</p> <p>1099 Forms, envelopes \$125</p> <p>Tonor for new printer for clerks office \$350</p> <p>Misc Office Supplies (Folders, Add Rolls,Pens, Pads, Post-its, Corr Tape, Staples, etc.) \$800</p> <p>TOTAL \$6,765</p>	7,115
Small Claims/UCC Filings - E 05-06	<p>Small Claims/UCC Filings</p> <p>Per the City's Financial Procedures policy, the Tax Collector shall lien all personal property as set forth in 36 MRSA, Section 12 with a unpaid tax amount of \$1,500. or greater if still unpaid 10 months after commitment. Liens are also recorded to secure City's interest in Bank Foreclosure Auctions and Taxpayer Bankruptcy cases.</p> <p>Liens are recorded with ME Sec of State UCC division and the Registry of Deeds. PP Accts with smaller balances may be filed through the Small Claims procedure, which includes a \$70.00 an increase from prior years (\$55.00) court filing fee and costs for sheriff's delivery service. These fees are charged to the taxpayer.</p>	1,000
Total Departmental Expenses		21,734

Department (CC) Summary

003 - Finance

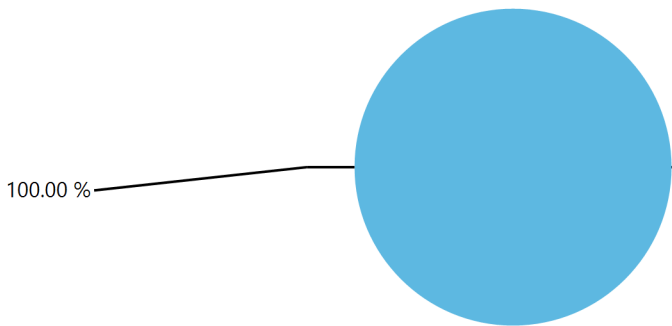
GL Accounts	Comments	2022 Budget
Employee Costs		
Membership/Dues - E 03-03	Membership Dues Director: Government Finance Officers Association \$170 Maine Government Finance Officers Assn \$65 Maine Municipal Tax Collector & Treasurer Assn \$30 Deputy Director: Maine Municipal Tax Collector & Treasurer Assn \$30 Tax Collector: Maine Municipal Tax Collector & Treasurer Assn \$30 CPA Dues \$265 GA Admin: Maine Welfare Directors Assn (2 @ \$40) \$80 TOTAL \$670.00	670
Mileage Reimbursement - E 03-01	Mileage Reimbursement Travel/Training Breakdown by employee: Director: 1 MMTCTA* sponsored workshops (Municipal Law, Annual Conference) @ 60. each-Reg Fee Total Cost \$175	200
Travel/Training - E 03-02	Dep. Director: 1 MMTCTA* sponsored workshops (Municipal Law, Annual Conference) @ 60. each-Reg Fee Total Cost \$175 Tax Collector: 2 MMTCTA Workshops (Tax Liens, Municipal Law or annual Conference) Total Cost \$400 Tax Clerks: MMTCTA sponsored workshops or BMV training \$500	1,250
Total Employee Costs		2,120
Repairs/Maintenance		
Equip Repairs & Maint - E 08-01	Equipment Rep & Maint	180
Total Repairs/Maintenance		180
Supplies/Equipment		
New Equipment - E 07-01	New Equipment	500
Total Supplies/Equipment		500
Utilities Expense		
Phone/Internet Charges - E 06-01	Phone/Fax/Internet This account covers the cost of 7 phone and 1 fax lines Monthly Charge \$217/month x 12 months \$2,075 Finance Dir Cell Phone Stipend \$40/mo \$480.00 TOTAL \$2,555.00	2,555
Total Utilities Expense		2,555
Total Expenses		357,942
Net Total		1,609,058

Department (CC) Summary

003 - Finance

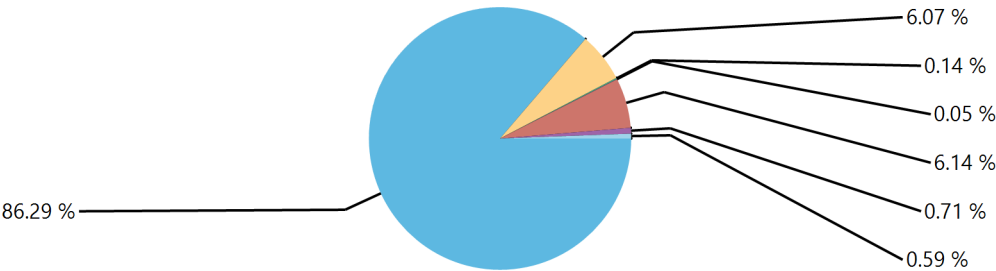
Budget Pie Charts

Revenues



Finance

Expenses



- Compensation

Departmental Expenses

Supplies/Equipment
- Repairs/Maintenance

Contracted Services
- Utilities Expense

Employee Costs

Department (CC) Summary

004 - Fire

Department (CC)	004 - Fire	Budget Year	2022
Fund	Operating Fund	Accounting Reference	004
Department	004 - Fire	Approved	Yes
Stage	Council Review	Manager	Darrell White (dwhite)

Description

The FIRE CHIEF works under the general direction of the City Manager, performing responsible administrative work directing the activities of the fire department. The Fire Chief is responsible for the organization, financial management, general administration and efficient operation of the fire department. Work involves keeping at a minimum the loss of lives and property through fire suppression and the prevention of fires through public education and inspections. Except for major policy determinations, work is performed with considerable independence and judgement and is reviewed through discussions, reports, observations, or results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
ARFF Revenue - R 004-03	Unchanged	0.00 %	55,500	55,500
EMS Revenue - R 004-04	Increased	0.14 %	1,082,976	1,084,482
Misc Income - R 004-01	Decreased	16.67 %	12,000	10,000
Total Revenues		0.04 %	1,150,476	1,149,982
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	85	85
Boots/Uniforms - E 03-04	Unchanged	0.00 %	18,200	18,200
Equip Repairs & Maint - E 08-01	Unchanged	0.00 %	40,500	40,500
Gas & Oil - E 07-02	Increased	16.97 %	22,800	26,670
Membership/Dues - E 03-03	Unchanged	0.00 %	8,320	8,320
Misc Expense - E 05-07	Decreased	3.03 %	8,250	8,000
Misc Supplies/Small Equip - E 07-04	Increased	14.29 %	35,000	40,000
New Equipment - E 07-01	Increased	1.01 %	10,840	10,950
Office Supplies - E 05-01	Unchanged	0.00 %	1,800	1,800
Outside Services - E 10-11	Increased	0.14 %	59,564	59,647
Overtime - E 01-02	Increased	2.93 %	186,530	192,000
Phone/Internet Charges - E 06-01	Decreased	23.40 %	2,820	2,160
Postage - E 05-02	Unchanged	0.00 %	200	200
Radio Maint - E 08-03	Unchanged	0.00 %	2,500	2,500
Salaries / Wages - E 01-01	Increased	7.34 %	987,309	1,059,774
Stipends - E 01-04	Increased	750.00 %	2,000	17,000
Travel/Training - E 03-02	Unchanged	0.00 %	23,700	23,700
Vol Fire Pay - E 01-03	Unchanged	0.00 %	44,125	44,125
Total Expenses		6.95 %	1,454,543	1,555,631

2022 Budget Details

Department (CC) Summary

004 - Fire

GL Accounts	Comments	2022 Budget
Revenues		
Fire		
ARFF Revenue - R 004-03	ARFF Revenue Revenue from United Airlines to cover the cost of Fire Department coverage at take-off and landings. Cost of station coverage when firefighter is covering flights at the airport. Training related to FAA requirements for Airport firefighters Add: Class B Firefighting Foam -- used only for ARFF \$4,900 Stipend for Fire Fighter who inspects Fuel Farm \$1,500 Dry Chemical PKP \$1,400 ARFF Training, Wildlife Management Training, Live Burns MassPort 40 hour ARFF training with a certified fire instructor	55,500
EMS Revenue - R 004-04	EMS Revenue E-911 calls 2200 average collection rate \$ 388.00 Long Distance Transports 50 X 2033.00 Contracted Communities to reflect new census #s ALS Intercept Request By Other EMS Services Castle Hill \$4,877.50 Chapman \$5,382.00 Easton \$14,800.50 Mapleton \$22,402.00 Westfield \$6,313.50 Wade \$3,254.52 Washburn \$9,700.25 TOTAL \$66,730.27	1,084,482
Misc Income - R 004-01	E-911 \$853,600 Transfers \$101,650 Subsidies \$72,232 Intercepts \$12,000 Receivables \$45,000 TOTAL \$1,084,482 Misc. Income Fire Permits for outside fires Extrication at vehicle accidents billed to insurance companies only False fire alarms bill business after third false alarm within a year Structure fires billed to insurance companies only Suppling air for self contained breathing units. Hazardous material cleanups.	10,000
Total Fire		1,149,982
Total Revenues		1,149,982
Expenses		
Compensation		
Overtime - E 01-02	Overtime Overtime for filling of open shifts to maintain 5 persons on duty for covering the two in two out rule. Also used to fill in for airport codes on weekends and holidays, vacation time, sick time, comp time, training, station coverage for EMS long distance transfers. \$120,000 3 hours overtime per week for each firefighter is moved from the salary account and placed into the overtime account as shown (Part of Base Pay Union Contract) \$71,971 TOTAL \$191,971	192,000

Department (CC) Summary

004 - Fire

GL Accounts	Comments	2022 Budget
Salaries / Wages - E 01-01	Regular Salaries Firefighters work an average 56 hour work week 53 hours regular pay shown in regular salaries account. \$999,174.88 11 holidays paying 12 hours regular pay per employee figured into base pay. \$40,599.24 Per Teamsters Union Local 340 contract agreement. Per-Diem Pay used to fill shifts at straight time versus overtime. \$20,000.00 3 hours of overtime per employee per week part of base pay is shown in acct # 004-01-02 (\$71,719.00) Total Regular Wages \$1,059,774	1,059,774
Stipends - E 01-04	Stipends 1 Firefighter trained for Airport Fuel Farm Inspection, Fuel Truck Inspections required by the FAA, Inspections are done every 3 months. \$1,500.00 Fire Prevention Officer 2 firefighters each receive 250.00 per union contract \$500.00 Stipend for EMS staff doing transfers off duty each 150.00 X 50 transfers \$15,000.00 TOTAL \$17,000.00	17,000
Vol Fire Pay - E 01-03	Volunteer Fire Line Firefighters--1,100.00 X 33 - \$36,300 Officers Pay Captains 200.00 X 3 - \$600 Lieutenants - 125.00 X 2 - \$250 Assistant Chief - 4,125.00 X 1 - \$4,125 Firefighter II - 125.00 X 15 - \$1,875 Firefighter I - 75.00 X 2 - \$150 President - 75.00 X 1 - \$175 Vice President - 125.00 X 1 - \$125 Secretary - 100.00 X 1 - \$100 Treasurer - 425.00 X 1 - \$425 TOTAL \$44,125	44,125
Total Compensation		1,312,899
Contracted Services		
Outside Services - E 10-11	Outside Services Billing for EMS Services through Maine Billing Services 5.5% fee on collected revenue. 5.5% * \$1,084,482 = \$59,646.51	59,647
Total Contracted Services		59,647
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Ads in local paper for RFP Ads in local paper for volunteer help, or career employment.	85

Department (CC) Summary

004 - Fire

GL Accounts	Comments	2022 Budget
	Misc Expense Osha required Respiratory E-val and Fit testing for Self Contained Breathing Apparatus annual \$1,250 Osha required Hepatitis B Vaccine for all new members - 3 shot series. \$750 Fire Prevention Material and hand out material for general public on fire safety \$500 Replacement of bedding, hand towels, wash clothes, and bath towels as needed. \$300 Laundry soap, dish soap, detergent for dishwasher \$300 Coffee, Creamer, Sugar and foam 8 oz cups \$350 Kitchen cooking supplies Pots, Pans, Utensils, drinking glasses as needed \$275	
Misc Expense - E 05-07	Fluid drinks and sometimes food for rehab at fires and training exercises \$125 Web site annual fee with our Departments domain name. \$140 TB Titer Test Annual for EMS \$75.00 x 18 \$1,350 Cleaning supplies Window cleaner, bleach, pledge, tile cleaner, bathroom supplies \$900 Batteries for Cameras, and other electronic devices \$85 Propane for outdoor gas grill \$175 Remaining funds cover cost of items that were not identified above or something that is an unexpected occurrence. \$1,500 Total \$8,000 Hepatitis B Vaccines cost is a variable depending on how many call members join in a given year	8,000
Office Supplies - E 05-01	Office Supplies Paper for printers fax and scanner/copier 3 Ring Binders extra wide for required tier 2 reporting (MSDS sheets and response plans) #10 Envelopes with and without window Presentation Binders 1 inch Ruled Legal note pads Manila File Folders with top tabs Hanging file folders no tabs Pens/Pencils/Markers permanent & dry erase Scotch Tape and packing tape Staples, office calculator, Printer Ink for Printers/Copier/Fax Media storage devices Would also be used to purchase items that were not identified in the above items list. EMS forms duplicate, EMS field reports, patient refusal forms, transfer forms. Fire Work Permits, Outside burn permits.	1,800
Postage - E 05-02	Postage Expense Postage Stamps Shipping of Parts for repair or return Mailing of EMS Invoices, Breathing Air Bottles, etc.	200
Total Departmental Expenses		10,085

Department (CC) Summary

004 - Fire

GL Accounts	Comments	2022 Budget
Employee Costs		
Boots/Uniforms - E 03-04	<p>Boots/Uniforms/Clothing</p> <p>Union negotiated agreement for clothing allowance 250.00 x 19 \$4,750</p> <p>Uniforms 2 sets per year includes 2 shirts, 2 pants, 1 job Shirt (375 x 19) \$7,500</p> <p>Station Boots, structural ff boots, gloves, hoods and fire helmets including repair</p> <p>and maintenance of firefighter turnout gear or station uniforms \$5,000</p> <p>Station Uniforms for Per-diem firefighters one set (188 X 5) \$940</p> <p>Set includes (1) Long Sleeve Shirt, (1) Short Sleeve Shirt, (1) Pants \$18,190</p> <p>Required to replace or repair torn or worn out turn out gear to meet NFPA standards, replacement for damaged uniforms occurs during the course of the year. Replace coveralls for station use as needed, as well as rescue coveralls for operations at motor vehicle accidents, rescue calls, grass, brush and forest fires.</p> <p>2022 3 new members need Class A uniform, \$1,800.00 Upon Completion of Probation</p>	18,200
Membership/Dues - E 03-03	<p>Membership Dues</p> <p>County Chiefs Life Insurance (\$5 per member) \$500 paid out to families \$235</p> <p>NFPA Membership \$185</p> <p>NFPA Online Fire Code Subscription used to enforce fire codes and building codes \$1,345</p> <p>Maine Fire Chiefs Association \$95</p> <p>County Fire Chiefs Association \$35</p> <p>Maine State Federation of Firefighters dues \$500</p> <p>Emergency Reporting Software (Fire Reports, Inspections, Maintenance Records, EMS) \$3,600</p> <p>International Association of Fire Chiefs Due Nov of each year. \$225</p> <p>Region 5 EMS Dues and Directors Dues \$900</p> <p>New England Fire Chiefs Association \$35</p> <p>I am responding (notification system to firefighters and allows them to use there cell phone</p> <p>to notify department they are responding, used for mass text messaging of members. \$725</p> <p>Child Safety Seat Program Recertification 4 members 50.00 each. \$150</p> <p>Maine EMS Base License \$110</p> <p>Ambulance License, 60.00/ambulance \$180.00</p> <p>TOTAL \$8,320</p>	8,320
Travel/Training - E 03-02	<p>Travel/Training</p> <p>Airport Training Certified ARFF Instructor 40 hours of Instruction Classroom & Hands-on \$6,000.00</p> <p>Boston Airport Live Fire Training -- FAA requirement fuel charge per student \$450.00 x 14 \$6,300.00</p> <p>ARFF Training is billed to the Airport and reported as ARFF Revenue</p> <p>Propane for the Presque Isle simulator (live class B fires) \$1,000.00</p> <p>Professional Organization Maine Fire Chiefs Meetings/Training, County Fire Chiefs, LEPC,EMA,EMA, Maine EMS Meetings, Life Safety Training \$1,200.00</p> <p>Training below is for all members of the PIFD. \$5,000.00</p> <p>Examples of training officers program, fire ground behavior class Incident command class, Pump school, Operator class etc.</p> <p>Emergency Management Training Programs ,NIMS Class's Haz-Mat and Decon training for Decon Strike Team. EMS Transfers, Meals, Tolls etc. EMT, AEMT, and Paramedic tuition NMCC \$3,200.00</p> <p>EMS License Recertification Classes. (ACLS, PALS, PHTLS,) \$1,000.00</p> <p>TOTAL \$23,700.00</p>	23,700
Total Employee Costs		50,220

Department (CC) Summary

004 - Fire

GL Accounts	Comments	2022 Budget
Miscellaneous		
Dept Head Exp/K9 - E 13-09	Dept Head Expense	-
Total Miscellaneous		-
Repairs/Maintenance		
	Equipment Rep & Maint	
	Apparatus service and repair, includes tires, oil and fuel filter changes, parts replacement, etc.	
	Ladder Testing NFPA requirement Aerial and Ground Ladders \$1,700	
	Scott Airpac service and flow testing as required including Hydro testing. \$2,500	
	Breathing Air Compression repair and testing for air quality control for licensing to fill bottles for	
	other fire departments and Scuba tanks for divers. \$1,800	
	Service and testing of the Jaws of Life. Two Units \$1,500	
	Class A Firefighting Foam (Structural) \$1,500	
	Class B Firefighting Foam (Airport) ** \$4,000	
Equip Repairs & Maint - E 08-01	PKP Dry Chemical Firefighting (Airport) \$1,500	40,500
	Add 'l cost for 3 Ambulances-Oil Changes, Fuel Filters, tires, etc. \$12,000	
	Pump valve kit replacements, lights, strobes, LEDs, Siren box , speakers, \$14,000	
	replace tools, or purchase tools that are needed to perform apparatus maintenance in-house.	
	Tires, Fuel and oil filters, truck parts, repairs requiring out side shops to preform.	
	Total \$40,500	
	Covers all maintenance done to department vehicles.	
	Vehicles, E-2 - E-6 - L-1 - T1 - T2 - CR1-T3 - T4 - C1 -	
	Medic 10, Medic 12, and Medic 14, Medic 16	
	** ARFF Expenses are reimbursed by United Airlines	
	Radio Maintenance	
	Repair Mobile, Base and vehicle Radio's as needed \$1,000	
Radio Maint - E 08-03	Repair monitor pagers and portable radios as needed. \$1,000	2,500
	Purchase Batteries for handheld radios and pagers. \$500	
	Base radio and repeater at tower building, tower and antennas.	
	Total \$2,500	
Total Repairs/Maintenance		43,000
Supplies/Equipment		
Gas & Oil - E 07-02	Gas & Oil	26,670
	Misc Supplies/Small Equip	
	Medical Supplies for ambulances to meet State License requirements	
	Oxygen lease program with local supplier.	
Misc Supplies/Small Equip - E 07-04	Attached is the medical equipment list required for Paramedic Ambulance	40,000
	Out of Drug Box Medications, Drug box exchange fee, and laundry fee	
	Zoll Cardiac Monitor preventative maintenance contract additional cost for 4th monitor added.	

Department (CC) Summary

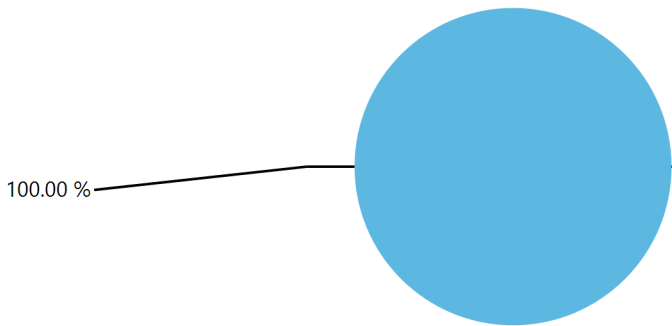
004 - Fire

GL Accounts	Comments	2022 Budget
	New Equipment	
	Various tool brackets for loose equipment in Apparatus \$1,500	
	(2) LED Scene Lights Battery operated units \$450	
New Equipment - E 07-01	Firefighter turnout gear 2 sets \$4,400	10,950
	LED Stream Light Flash Lights \$1,800	
	2 swift cold water rescue suits \$1,800	
	6in storz valve for New E-7 \$1,000	
	TOTAL \$10,950	
Total Supplies/Equipment		77,620
Utilities Expense		
	Phone/Fax/Internet	
	Chiefs City Office Line \$180	
Phone/Internet Charges - E 06-01	Chiefs Cell Phone 40.00 per month Stipend \$480	2,160
	U.S. Cellular iPad's with Data services \$1,500	
	TOTAL \$2,160	
	New iPad's reduced our monthly cell fee	
Total Utilities Expense		2,160
Total Expenses		1,555,631
Net Total		(405,649)
Budget Pie Charts		

Department (CC) Summary

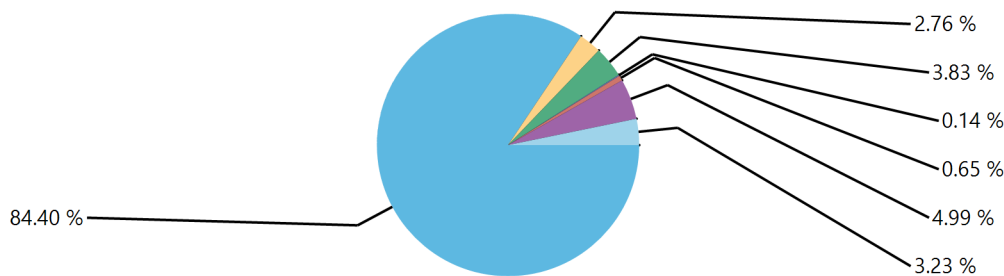
004 - Fire

Revenues



Fire

Expenses



- | | | |
|---------------------|-----------------------|----------------|
| Compensation | Utilities Expense | Employee Costs |
| Repairs/Maintenance | Departmental Expenses | |
| Contracted Services | Supplies/Equipment | |

Department (CC) Summary

006 - General Government

Department (CC)	006 - General Government	Budget Year	2022
Fund	Operating Fund	Accounting Reference	006
Department	006 - General Government	Approved	Yes
Stage	Budget Management	Manager	

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Expenses				
Building Rep & Maint - E 08-04	Unchanged	0.00 %	10,000	10,000
Council Pay - E 01-07	Unchanged	0.00 %	11,000	11,000
Electric Service - E 06-03	Unchanged	0.00 %	7,200	7,200
Fuel Oil - E 06-02	Increased	139.64 %	8,450	20,250
Janitorial Supplies - E 07-03	Unchanged	0.00 %	1,800	1,800
Membership/Dues - E 03-03	Unchanged	0.00 %	449	449
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	4,800	4,800
Misc Expense - E 05-07	Unchanged	0.00 %	2,333	2,333
New Equipment - E 07-01	Not used this year		1,350	-
Office Supplies - E 05-01	Unchanged	0.00 %	1,330	1,330
Outside Services - E 10-11	New this year		-	24,000
Phone/Internet Charges - E 06-01	Decreased	13.11 %	3,050	2,650
Photocopies - E 05-03	Unchanged	0.00 %	4,500	4,500
Postage - E 05-02	Unchanged	0.00 %	18,349	18,349
Salaries / Wages - E 01-01	Decreased	2.05 %	237,202	232,345
Trash Disposal - E 06-05	Unchanged	0.00 %	540	540
Travel/Training - E 03-02	Unchanged	0.00 %	6,460	6,460
Water/Sewer/Sprinkler - E 06-04	Decreased	0.43 %	2,300	2,290
Total Expenses		9.09 %	321,113	350,296

2022 Budget Details

GL Accounts	Comments	2022 Budget
Revenues		
General Government		
Misc Income - R 006-01	Misc Income	-
Total General Government		-
Total Revenues		-

Department (CC) Summary

006 - General Government

GL Accounts	Comments	2022 Budget
Expenses		
Compensation		
Council Pay - E 01-07	City Council Salaries Chairperson -1- \$2,000 Members -6- \$1,500 TOTAL \$11,000	11,000
Salaries / Wages - E 01-01	Regular Salaries	232,345
Total Compensation		243,345
Contracted Services		
Outside Services - E 10-11	Outside Services In 2021 we subcontracted our cleaning services at City Hall. (\$2000/month)	24,000
Total Contracted Services		24,000
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications	-
Misc Expense - E 05-07	Misc. Expense Council Retreat \$300 Food \$990 Coffee, Creamer, Sugar \$40 x 12 \$480 Name Plates \$15.50 x 3 \$47 Council Service Recognition \$366 Misc. \$150 TOTAL \$2,333	2,333
Office Supplies - E 05-01	Office Supplies Print Works - 5000 regular \$148.00 5000 window \$182.00 Misc. Supplies - notepads, binder clips, ink, etc. \$300.00 Tax Bill Insert \$700.00 TOTAL \$1,330	1,330
Photocopies - E 05-03	Photocopies Office Max Copier Rental 200 x 12 \$2,400.00 Copy Paper \$31 x 50 \$1,550.00 Per Copy Fees \$550.00 TOTAL \$4,500.00	4,500
Postage - E 05-02	Postage Expense Postage \$15,000.00 Postage Machine Rental \$210.00/quarter \$840.00 Postage Upgrade 1/yr \$195.00 Scale Upgrade 1/yr \$210.00 Sealing Solution for Postage Machine/yr \$110.00 Postage Ink Cartridge 1/yr \$194.00 Postage for Tax Bills \$1,800.00 TOTAL \$18,349.00	18,349
Total Departmental Expenses		26,512
Employee Costs		
Membership/Dues - E 03-03	Membership Dues Maine Town and City Management Association \$170.00 International City Management Association \$0.00 Aroostook County Municipal Association \$30.00 American Grant Writers Association \$99.00 Rotary \$150.00 TOTAL \$449.00	449

Department (CC) Summary

006 - General Government

GL Accounts	Comments	2022 Budget
Mileage Reimbursement - E 03-01	Mileage Reimbursement per employment contract \$400 per month Travel/Training City Manager Travel; ICMA Annual Conference: Airfare \$650 \$650 Hotel 4 nights x 225 \$900 Registration \$900 Meals 5 x 69 \$345 MMA Convention Hotel 125x 2 \$250 Registration \$70 Meals \$125 Mileage \$50	4,800
Travel/Training - E 03-02	MTCMA Institute Registration \$170 Room 3 nights \$375 Meals \$150 Mileage \$125 Other: MTCMA Interchange, \$500 Executive Assistant Training TBD \$150 Grant Writer Training TBD \$200 Other Mileage Est. average of \$177/MO x 0.575 \$500 Council Training & Travel \$1,000 TOTAL \$6,460	6,460
Total Employee Costs		11,709
Repairs/Maintenance		
Building Rep & Maint - E 08-04	Building Rep & Maint Building Repair \$2,295 Roof Inspection Contract and Repairs \$840 Sprinkler Inspection \$160 Fire Extinguisher Svc \$100 Elevator Contract \$870 Elevator State Annual Inspection \$165 Elevator License \$70 Boiler License \$0 Boiler Cleaning & Maintenance \$2,000 Misc. Repairs \$3,500 TOTAL \$10,000	10,000
Total Repairs/Maintenance		10,000

Department (CC) Summary

006 - General Government

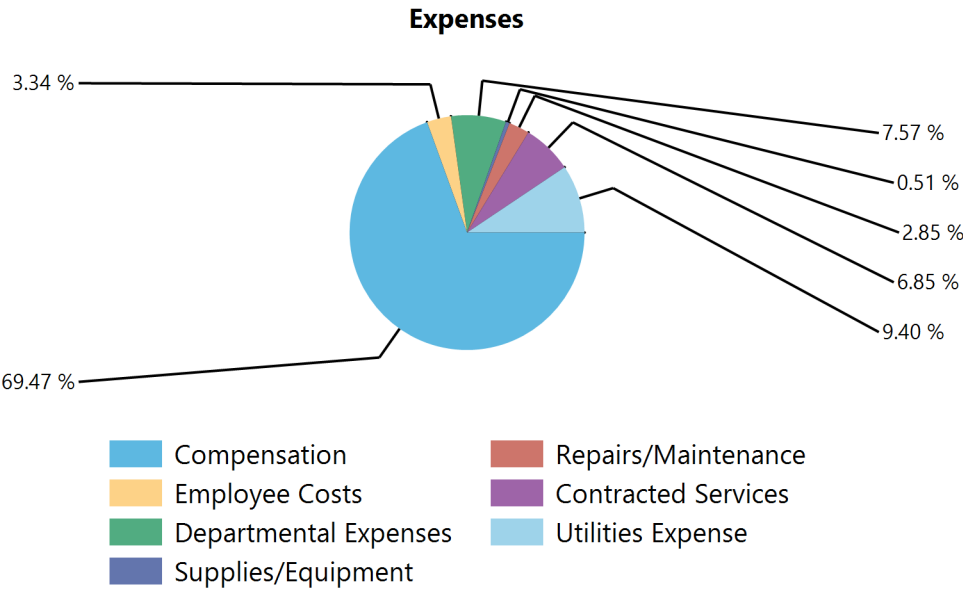
GL Accounts	Comments	2022 Budget
Supplies/Equipment		
Janitorial Supplies - E 07-03	Janitorial Supplies Paper Towels \$2.99 x 12 \$249.01 Glass Cleaner \$5.13 (2 liter) x 2 \$10.26 Lysol \$7.99 x 6 \$47.94 Floor Cleaner \$16.94 x 4 \$67.76 Shampoo Rugs \$39 x 2 \$78.00 Wax Floors \$13.83 x 4 gal \$55.32 Hand Soap 40.00 x 2 \$80.00 Brown Towel \$49.78 x 3 \$149.34 Covid Supplies \$364.18 Gloves \$9.62 x 10 boxes \$96.20 Toilet Paper \$175.62 x 2 \$351.24 Trash Bags \$34.89 x 3 \$104.67 Mop & Broom \$46.08 Light Bulbs \$100.00 TOTAL \$1,800.00	1,800
New Equipment - E 07-01	New Equipment 2 Office Chairs \$0.00 20 Cubic Foot Fridge \$0.00 TOTAL \$0.00 Moved to City Hall Renovations	-
Total Supplies/Equipment		1,800
Utilities Expense		
Electric Service - E 06-03	Electric Services \$600 x 12 \$7,200.00	7,200
Fuel Oil - E 06-02	Fuel Oil Heating Oil 5000 Gals x \$2.3647/gal. 2013 Contract Price is \$3.4307/gal \$17,153.50 2014 Contract Price \$3.423 \$17,115.00 2015 Contract Price \$2.8420 \$14,210.00 2019 Locked in Price \$2.3794/gal \$11,897.00 2020 Locked in Price \$2.3647/gal \$11,824.00 2021 Locked in Price \$1.69/gal \$8,450.00 Amended 2022 Budget to reflect current market - Increase of \$8,426.00	20,250
Phone/Internet Charges - E 06-01	Phone/Fax/Internet City Manager Cell \$40 x 12 \$480.00 CH Phone Line \$2,000.00 Northwoods \$85 x 2 \$170.00 TOTAL \$2,650.00	2,650
Trash Disposal - E 06-05	Trash Disposal \$45 X 12 \$540.00	540
Water/Sewer/Sprinkler - E 06-04	Water/Sewer/Sprinkler Water & Sewer 9.0% increase for Sewer (roughly half) \$1,848.00 CH Sprinkler Fee Quarterly pmts \$442.00 TOTAL \$2,290.00	2,290
Total Utilities Expense		32,930

Department (CC) Summary

006 - General Government

GL Accounts	Comments	2022 Budget
Total Expenses		350,296
Net Total		(350,296)

Budget Pie Charts



Department (CC) Summary

007 - Library

GL Accounts	Comments	2022 Budget
Revenues		
Library		
Misc Income - R 007-01	Misc. Income Revenue from non-resident fees, photocopies	6,000
Other Income - R 007-02	Other Income Revenue from Passport Sales We average 12 passport applications per month @ \$35.00 per application. Revenue from Identification Services, Room Rentals, Commission on Art Sales	10,000
Total Library		16,000
Total Revenues		16,000
Expenses		
Compensation		
Salaries / Wages - E 01-01	Regular Salaries	310,632
Total Compensation		310,632
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Star-Herald, Aroostook Republican ads 4@ \$78.00 is \$312 to publish programs, events. Northeast publishing for some signage and registration cards for new members is approximately \$88.00.	400
Misc Expense - E 05-07	Misc. Expense Refreshments during professional development workshops, paper goods, cups required for ADA compliant water fountains.	500
Office Supplies - E 05-01	Office Supplies Typical expenses from this account include: book mending, processing, and archival supplies traditional desk supplies (pens, paper, paper clips, staples, markers, stationary) Memorial Donation stationary, plaques, thank yous, notifications, etc. Blank library cards Receipt books Printing costs from posters, signs, etc.	3,500
Photocopies - E 05-03	Photocopies Photocopy costs are offset by copying revenue paid for by the patron. Annual revenue for these fees average \$1,700.00 Department of State Consular Services requires copies of identification from all applicants as well as transmittal forms. Examples of items funded: Paper, ink cartridges, toners, photocopier lease contracts, service calls	1,621
Postage - E 05-02	Postage Expense Postage costs for passports are \$7.95 per mailing for a priority envelope, as mandated by Department of State. Postage costs average \$95.40 per month. \$95.40/mo X 12 = \$1,145 The City receives \$35 in revenue to the general fund for each passport processed to cover cost of postage, copies, etc. Other costs: stamps, mailing books, mailing packages.	1,094
Total Departmental Expenses		7,115

Department (CC) Summary

007 - Library

GL Accounts	Comments	2022 Budget
Employee Costs		
Membership/Dues - E 03-03	<p>Membership Dues Memberships to professional organizations for professional development and discounts. With memberships comes access to information, training & professional advisement, electronic resources and training opportunities at reduced membership rates. American Library Association \$375</p>	375
Travel/Training - E 03-02	<p>Travel/Training Local, State, or national conference or workshop attendance for professional library and community development. Costs include mileage, airfare, lodging, and/or registration. Registrations to library-specific conferences \$500 Lodging/meals \$200 \$800 airfare Vehicle rental and/or gas \$300</p>	1,800
Total Employee Costs		2,175
Miscellaneous		
Collection Development - E 13-03	<p>Collection Development Collection Development includes all costs related to service agreements, subscriptions, contracts, digitization projects, website development and maintenance, movie licensing costs, materials processing (labels, jackets, barcodes, etc.), media, newspapers, books (all versions), electronic database consortia fees, interlibrary loan consortia fees, and all materials that are physically collected in the library. The following is a fairly comprehensive cost for items taken from collection development for the care, promotion, and acquisition of all formats of materials available including contracts and service agreements: Motion Picture Licensing & Movie Licensing \$572 Media \$2,200 Website \$1,000 Support Agreement for Library Databases \$2,580 eBook Consortia \$1,150 Digitization of historical documents \$931 TOTAL: \$8,433 Items such as books, eBooks, newspapers, journals, magazines, DVDs, books on CD, databases, professional development materials, and software are all typical collection development purchases. The average cost of a book for 2019 is \$29.45. Software \$1,200.00 Three dimensional art, gaming, and display collections \$2,000.00 Books \$10,354.00 All other media (DVDs, tapes, newspapers, CDs) \$4,000.00 TOTALS: \$17,554.00</p>	26,000
Total Miscellaneous		26,000

Department (CC) Summary

007 - Library

GL Accounts	Comments	2022 Budget
Repairs/Maintenance		
	Building Rep & Maint	
	Security System Monitoring \$360	
	Elevator State Annual Inspection \$170	
	Elevator Vendor Quarterly Inspections \$960	
	Elevator License \$70	
	Building Maintenance Repairs (plumbing, HVAC filter replacement, electrical, elevator repair) \$10,495	
	Fire Alarm Contract / Fire Extinguisher maintenance \$770	
	Boiler Inspections, Licensing, Repair Supplies, Repairs, and Cleanings \$1,550	
Building Rep & Maint - E 08-04	Roof Inspections / Repairs \$305	15,000
	Quarterly Sprinkler Inspection \$320	
	TOTAL \$15,000	
	Caron's -- sidewalk maintenance	
	Paint to repair walls, address graffiti,	
	Ice Melt	
	HVAC maintenance and repairs	
	ADA Door repairs	
	Lock replacements	
Equip Repairs & Maint - E 08-01	Equipment Rep & Maint	-
Total Repairs/Maintenance		15,000
Supplies/Equipment		
	Janitorial Supplies	
	Typical items purchased for janitorial supplies include: materials to repair building, paper products, cleaners, hand soap for bathroom, air fresheners, latex gloves, mop heads, vacuum cleaner bags, carpet cleaning rentals, gardening supplies, kitchen supplies, etc. Also safety inspection materials required to meet requirements and first aid supplies including AED maintenance. COVID disinfecting protocols, masks, gloves, computer keyboard sleeves	
Janitorial Supplies - E 07-03		5,500
	New Equipment	-
	Program Supplies/Equip	
	Various programs in-person and virtual events covers several core library service programs and events, including Children's reading and literacy programs (e.g. Summer Reading, book clubs, after school tutoring), booths at community outreach events such as job and fair an average of four author appearances/book signings per year, and community involvement events such as art receptions, workshops and conferences crafts, costumes, incentive prizes, books, decorations, tutoring materials, snacks, refreshments, posters, banners, promotional items (signs, brochures), speakers, and honorariums	
Program Supplies/Equip - E 07-08	Special programs \$1,000	4,000
	Art Shows/Receptions/Festivals \$1,400	
	Books Signings & Clubs 4 @ \$50 \$200	
	Summer Reading Programs for young adults, adults or children \$500	
	Afterschool Book Clubs 25 @ \$5.00 \$100	
	Literacy Programs for Adult and child learners Homework Help/tutoring \$200	
	Classes, workshops, meetings, and trainings \$600	
	TOTAL \$4,000	
Total Supplies/Equipment		9,500
Utilities Expense		
	Electric Services	
Electric Service - E 06-03	Average monthly bill in 2021 is \$1,546.00. Estimated X 12 mos. = \$18,553.92	18,554

Department (CC) Summary

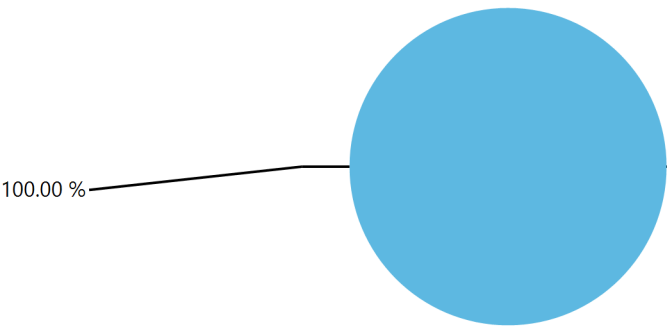
007 - Library

GL Accounts	Comments	2022 Budget
	Fuel Oil	
	Over the past two years, we've averaged an annual gallon usage of 5,630	
Fuel Oil - E 06-02	Rate Gallons Total 2020 Locked in Rate 2.3647 5,630.00 13,313.26	27,428
	2021 Locked in Rate 1.69 5,630.00 9,514.70	
	Amended 2022 Budget in line with current prices Increase \$17,928.00	
Phone/Internet Charges - E 06-01	Phone/Fax/Internet Internet service is provided by the Maine School and Library Network (MSLN), under the National Education Rate Program (E-rate), a federal program designed to provide telecommunications discounts to qualified schools and public libraries. This saves the city over \$14,000 in ISP charges per year. Phone charges support emergency phone line in elevator. Monthly charges average \$258.53 x 12 mos = \$3,102.36	3,102
Trash Disposal - E 06-05	Trash Disposal Average monthly bill is: \$108.68 X 12 months = \$1,304.16	1,300
Water/Sewer/Sprinkler - E 06-04	Water/Sewer/Sprinkler Sprinkler system costs \$39.72 per quarter for a yearly cost of \$158.88. Average monthly water/sewer cost is \$183.00 for total of \$2,196 Increase of 9% sewer rates from 2021. Add additional \$100.00	2,296
Total Utilities Expense		52,680
Total Expenses		423,102
Net Total		(407,102)
Budget Pie Charts		

Department (CC) Summary

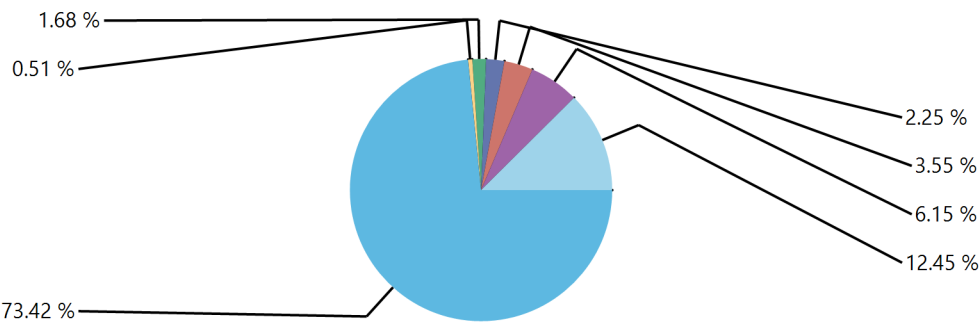
007 - Library

Revenues



Library

Expenses



- | | | |
|-----------------------|---------------------|-------------------|
| Compensation | Supplies/Equipment | Miscellaneous |
| Employee Costs | Repairs/Maintenance | Utilities Expense |
| Departmental Expenses | | |

Department (CC) Summary

008 - Police

Department (CC)	008 - Police	Budget Year	2022
Fund	Operating Fund	Accounting Reference	008
Department	008 - Police	Approved	Yes
Stage	Council Review	Manager	Laurie Kelly (lkelly)

Description

The Police Chief works under the general direction of the City Manager, performing: responsible administrative and technical police work direction the operations of the police department. Work involves responsibility for the enforcement of all laws coming within the department's legal jurisdiction, and the protection of lives and property through the supervision and administration of the police department. Administrative responsibilities include: planning department work priorities and goals, and the methods of operation; maintaining effective public relations; personal administration; and developing and over-seeing department budget. In consultation with the City Manager, the Police Chief determines plans and policies to be observed in the conduct of police operations. Except for general administrative direction, the police chief work considerable independence. Work is reviewed through reports, discussions and results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Court Fines - R 008-02	Increased	30.77 %	1,300	1,700
Grant Reimbursement - R 008-04	Decreased	3.84 %	83,000	79,815
Misc Income - R 008-01	Increased	74.13 %	17,229	30,000
Parking Violations - R 008-03	Decreased	50.00 %	100	50
Total Revenues		9.78 %	101,629	111,565
Expenses				
Ads/Publications - E 05-04	Decreased	73.54 %	378	100
Boots/Uniforms - E 03-04	Increased	208.64 %	8,100	25,000
Dept Head Exp/K9 - E 13-09	Decreased	38.78 %	1,225	750
Equip Repairs & Maint - E 08-01	Increased	7.15 %	25,800	27,645
Gas & Oil - E 07-02	Increased	54.40 %	21,600	33,350
Jail/Prisoner Exp - E 13-02	Decreased	16.59 %	19,800	16,516
Membership/Dues - E 03-03	Increased	12.90 %	775	875
Misc Expense - E 05-07	Increased	56.60 %	1,788	2,800
Office Supplies - E 05-01	Decreased	42.39 %	6,943	4,000
Overtime - E 01-02	Increased	28.37 %	144,250	185,174
Phone/Internet Charges - E 06-01	Increased	9.82 %	12,480	13,705
Postage - E 05-02	Increased	36.36 %	550	750
Radio Maint - E 08-03	Unchanged	0.00 %	1,920	1,920
Salaries / Wages - E 01-01	Increased	7.29 %	1,033,392	1,108,715
Stipends - E 01-04	Unchanged	0.00 %	1,200	1,200
Training Equipment - E 07-09	Increased	107.02 %	1,582	3,275
Travel/Training - E 03-02	Increased	51.79 %	16,800	25,500
Total Expenses		11.76 %	1,298,583	1,451,275

2022 Budget Details

Department (CC) Summary

008 - Police

GL Accounts	Comments	2022 Budget
Revenues		
Police		
Court Fines - R 008-02	<p>District Court Fines</p> <p>We have started to add (\$120 each sample) restitution revenue for all drug sample testing, (\$15 each) restitution revenue for all certified mailings of samples to crime lab for testing.</p> <p>2021 based on July YTD of \$988 or \$141/month</p> <p>2022 based on 2021 averages, which should remain close to same - rounded up to \$1700</p>	1,700
Grant Reimbursement - R 008-04	<p>Grant Reimbursements</p> <p>Wage reimbursements from various grants:</p> <p>Bryne Grant \$8,867</p> <p>Stonegarden \$6,000</p> <p>ATV Grant \$4,000</p> <p>Alcohol Grant \$0.00</p> <p>TSA Grant \$12,348</p> <p>MeBHS Grants \$48,600</p> <p>TOTALS \$79,815</p> <p>We did submit to MeBHS grants (speed, OUI, distracted driving, seatbelt) in 2021 and plan to continue to do so in 2022</p> <p>2021 estimate is based on grant money income we've been awarded so far, except for TSA is averaged.</p> <p>2022 recommendation is based on same numbers as 2021 without including alcohol as that is dependent on special duties worked at colleges & NMFA</p>	79,815
Misc Income - R 008-01	<p>Misc. Income</p> <p>Miscellaneous Income is comprised of the following:</p> <p>Special Duty</p> <p>Court</p> <p>Accident Reports</p> <p>Fingerprints</p> <p>Concealed Weapons</p> <p>Mapleton Dispatching</p> <p>Easton Dispatching</p> <p>Officer Training</p> <p>2021 Estimate is based on July YTD income of \$16,970 or \$2,424/month</p> <p>2022 recommendation is based on the fact that many of these income items average the same amounts each year. We recommend an average of \$2,500/month for 2022</p>	30,000
Parking Violations - R 008-03	<p>Parking Violations</p> <p>2021 estimate is based issuing more tickets in winter months for all night parking. We no longer have specific Parking Enforcement.</p> <p>2022 recommendation is based on first few winter months (higher # of tickets) but in line with 2021 estimates</p> <p>We may look at hiring a P/T pre-service (reserve) officer to split time time between covering Airport (must be certified LEO) and parking enforcement.</p> <p>Would be on 1,040 hours/year .. Just an idea.</p>	50
Total Police		111,565
Total Revenues		111,565

Department (CC) Summary

008 - Police

GL Accounts	Comments	2022 Budget
Expenses		
Compensation		
Overtime - E 01-02	<p>Overtime</p> <p>Support for Budget Request: Per Union contracts, the following overtime pay is applicable:</p> <ul style="list-style-type: none"> * Minimum 3 hours overtime for call back * 1 1/2 times pay for work time that surpasses the normal, scheduled, work day * Minimum 4 hours overtime for Special Duty at special duty rate of \$50/hour per Officer (we bill \$85/hour) * Minimum 3 hours overtime for court <p>* Scheduled work day on an observed or actual holiday (according to contract) is at 1.5 times pay for those hours of work.</p> <p>* Overtime on a holiday will be at two times (double) regular pay rate</p> <p>2021 estimate is based upon July YTD costs of \$105,900 (\$15,129/month)</p> <p>PIPD did incur several high-priority calls such as white-out emergency weather incidents and weapon violence calls - these incur a high amount of overtime (calling personnel in) over which we don't have much control.</p> <p>2022 Department Request is based upon 2021 cost(s) plus 2% COLA wage increase. If full staff funding is filled, we likely could see this decrease some as there would not be as many vacant shifts from sick, training, vacation, etc.</p>	185,174
Salaries / Wages - E 01-01	<p>Regular Salaries</p> <p>2022 Request is based on filling the Deputy Chief position, Detective slot, and back-filling those two patrol positions, putting us at full staff.</p>	1,108,715
Stipends - E 01-04	<p>Stipends</p> <p>Stipends consist of:</p> <p>Department Fleet Supervisor \$1,200 Kyle White</p> <p>2022 Request is based on contractual stipend for Fleet Supervisor.</p> <p>*\$10,000 stipend for ACO is calculated as \$912.31/weekly or \$7.69/hour in personnel costs.</p>	1,200
Total Compensation		1,295,089
Departmental Expenses		
Ads/Publications - E 05-04	<p>Ads/Publications</p> <p>2021 estimate is based on July YTD of \$8,29/month. We have turned to social media and digital publications for much of our advertisement, which will lower these costs. We do post news paper articles if we have lost, found, or abandoned property we are looking to dispose of - legally we are obligated to advertise opportunity for said owners to retrieve items - this is put in the paper with a deadline to collect items.</p> <p>2022 is based on much the same costs as 2021 as we do not anticipate an increase.</p>	100
Misc Expense - E 05-07	<p>Misc Expense</p> <p>Water: Water is delivered upon request and usage</p> <p>Other: We typically purchase pizza, sandwiches, etc. for personnel / groups who assist in major events such as weather or MCU coming for standoffs, etc.</p> <p>2021 is based on average spending of \$235 / month</p> <p>2022 request is based mostly on the same spending (rounded down) as 2021</p>	2,800

Department (CC) Summary

008 - Police

GL Accounts	Comments	2022 Budget
Office Supplies - E 05-01	<p>Office Supplies</p> <p>We use this account for: copy paper, copy machine rental, printer ink, pencils, paper clips, binders, tape, etc. all for case reports and 24/7/365 operations. We also have printed our own forms such as: We also print our own forms such as defect cards, warning cards, ticket books, statement forms, security check and receipts.</p> <p>2021 Estimate is based on our July YTD spending of \$348/month. We incur the same usual costs per each month.</p> <p>2022 Request is slightly lower as we should be able to eliminate some major paper usage by uploading prosecution reports to a cloud base rather than printing them off in triplicate.</p>	4,000
Postage - E 05-02	<p>Postage Expense</p> <p>2021 estimates are based upon July YTD spending (\$62.43/mo) plus the increase of postage (.58). We do ask for restitution postage costs when restitution of postage costs when sending certified mail [samples] to the crime lab for testing. We are slightly over budget as we've sent a lot of samples to the crime lab for analysis in felony crimes (DNA from burglaries, etc.)</p> <p>2022 requested is based upon historical spending and the same monthly average as in 2021</p>	750
Total Departmental Expenses		7,650
Employee Costs		
Boots/Uniforms - E 03-04	<p>Boots/Uniforms/Clothing</p> <p>2022 Request is based around the monthly average as 2021 but slightly rounded down as we will, again, send two or more to the MCJA BLETP in 2022, unless we hire already certified personnel to fill vacancies. Our future cost in this area should go back down in 2023 if we maintain staffing.</p>	25,000
Membership/Dues - E 03-03	<p>Membership Dues</p> <p>This account covers various memberships and dues for the following professional organizations:</p> <ol style="list-style-type: none"> 1. Aroostook County training \$135 2. Maine Chiefs of Police \$200 3. Maine Animal Control Association \$0.00 4. JPMA \$340 <p>TOTAL \$675</p> <p>2022 request is based on dues paid in 2021 plus adding another membership to MCOP for the expected Deputy Chief position (+ \$200)</p>	875
Travel/Training - E 03-02	<p>Travel/Training</p> <p>2021 estimate is based on our YTD spending of \$1440 per month. We also have two cadets in the MCJA BLETP beginning in August, 2021 that will add \$3,000 each for tuition and \$130/week for hotel.</p> <p>\$1,440 x 12 months = \$17,280</p> <p>\$3,000 x two cadets = \$6,000</p> <p>\$65 / week x 2 (cadets) = \$130 x 17 weeks = \$2,210 in lodging</p> <p>Total 2021 estimate = \$25,490</p> <p>2022 Request is based on the same amount as 2021 as we will have another two cadets attending the MCJA BLETP (unless we hire a 'blue pin'). Those two will incur the same lodging and tuition, plus our average training and travel. We plan on New Chiefs' training, specific detective classes, and leadership classes for prospective new supervisors (Sgts and perhaps Cpls)</p>	25,500
Total Employee Costs		51,375

Department (CC) Summary

008 - Police

GL Accounts	Comments	2022 Budget
Miscellaneous		
Dept Head Exp/K9 - E 13-09	<p>Dept. Head Expense</p> <p>This account is used for miscellaneous items such as: Pet Barrier, Lead for K-9, Sun Shade for K-9's outside pen, Vet bills, and dog food.</p> <p>We did receive a \$2,700 grant to off-set the cost of a new K9, in-car kennel with heat/cold safety alarms. K9 Officer Tyler Cote has also worked on a grant through Wal-Mart to help off-set the cost of food.</p> <p>2021 cost is based on budgeted amount of \$750, although we have not spent any of that as of July. We were able to receive grants or donations for food, vet bills, and a K9 ballistic vest in 2021</p> <p>2022 request is based on prior year budget amount of \$750 to cover K9 costs should we not be able to sustain grants and donations</p>	750
Jail/Prisoner Exp - E 13-02	<p>Jail/Prisoner Exp</p> <ol style="list-style-type: none"> 1. Medical supplies required by the State of Maine to be placed in patrol vehicles. 2. Spit shield pack 3. Evidence bags 4. Evidence tags 5. Integrity evidence tape 6. Laboratory Drug Analysis Work 7. Crime scene processing supplies 8. Housing cost for arrestees at Caribou Police Department (rare since we try to transport to ACJ) <p>We have started to transport almost all prisoners to ACJ rather than house them at CPD; I think this has saved on our cost of meals & housing, but we keep them as a fall-back in case we cannot get to Houlton. We ask for restitution of postage and testing costs (\$240 per sample) when we need to send drug, urine, blood samples to the the Maine State Lab; we sometimes (due to adjudication timing) pay for this but do not recoup it, but for the most part, see most of that money in restitution.</p> <p>2021 is based upon July YTD costs of \$9,492 or approximately \$1,356/month and the fact we used Caribou more during the first of the year when ACJ was closed for Covid cases.</p> <p>2022 is based on the same spending as monthly spending as 2021 with a 1.5% increase due to CPD's pricing also increasing.</p>	16,516
Total Miscellaneous		17,266
Repairs/Maintenance		
Equip Repairs & Maint - E 08-01	<p>Equipment Rep & Maint</p> <p>2021 estimate is based upon July YTD cost of \$14,660 or \$2,094.3/month.</p> <p>We did have the opportunity to look at some leasing opportunity, which may save us money is the leasing company helps cover maintenance.</p> <p>2022 request is based on actual spending for 2021 with a 10% increase to calculate an aging fleet of cars, parts & maintenance inflation, and more cars in the fleet (we wrecked a cruiser that we will try to replace with two used cruisers from the MSP Fleet Motor Pool)</p>	27,645

Department (CC) Summary

008 - Police

GL Accounts	Comments	2022 Budget
	Radio Maintenance Replacement of worn or damaged radio equipment including dispatch radios	
Radio Maint - E 08-03	2021 estimate is based upon July YTD cost so far of \$769 or approximately \$110/month and we seem to have had an increase in the need for radio / console repair upon power surges and old equipment. 2022 Department Request is based upon anticipation of radio upgrades to be viable and compatible with the new console for dispatching outside PD, FD and EMS agencies, and the cost of a larger capacity battery backup. I used a slightly higher, monthly calculation of \$160/month or \$1,920 for the year	1,920
Total Repairs/Maintenance		29,565
Supplies/Equipment		
	Gas & Oil Routine patrol work, 24/7 operation and mileage for take home car program. We also started using DOC almost exclusively as they average .07\$ less per gallon (because MSAD#1 charges tax) and we can use DOC in several downstate locations at the same cost.	
Gas & Oil - E 07-02	2021 is based on travel to training, take-home cars, and YTD spending of \$2,605 / month in July. (\$31,260/year) we anticipate a little more with the on-set of winter (oil) and added additional \$500 funds to the average estimate. 2022 Request is based upon historical spending in 2021 with a 5% increase added for cost adjustments.	33,350
	New Equipment We have not spent money on new equipment as of June YTD, In 2021 we no not anticipate any needed new equipment that is not covered by a specific line item from other account(s)	-
	Training Equipment Each MCJA BLETP cadet now need to bring 1,500 rounds/each student to the Academy. We did save some money in 2020 because our MCJA cadet was not able to attend Firearms (due to Covid) and was qualified at the PIPD with much less ammo. Each officer carries 40 rounds (total 760 rounds of yearly duty ammo) 1000 rounds FMJ .223 ammo. 500 rds per box @ \$155 x 2 boxes: \$310 1000 rounds .223 duty ammo, 500 rds per box @ \$305 x 2 boxes: \$610 .45 cal FMJ 1000 rounds per box x 3 boxes@ \$328 (1500 rds/per cadet) \$984 .45 cal duty ammo 1000 round per box x 1 box \$399 TOTAL \$2,303	
Training Equipment - E 07-09	We are mandated to qualify on firearms [at least] once per year and need replacement, duty ammo for those purposes. 2021 costs are based on July YTD costs of \$1,899 or \$271/month (gun cleaning kits, plywood for firearms targets, ammunition, and a tent shelter for the firearms range (from sun & rain). We also sent two to MCJA BLETP in August - they needed 1500 rds each at post covid prices. We had been able to avoid this cost with blue pins . 2022 Request is based on sending two more to BLETP in 2022, who will also need 1500 rds each plus regular qualifying rounds for the Department. These costs should go down if we hire blue pins and/or once we have certified cadets (who do not need such a large amount of ammo)	3,275
Total Supplies/Equipment		36,625

Department (CC) Summary

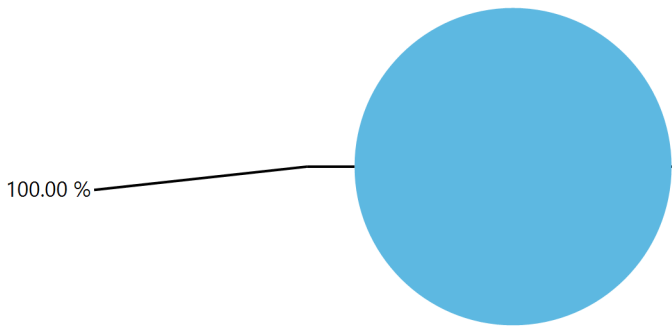
008 - Police

GL Accounts	Comments	2022 Budget
Utilities Expense		
	Phone/Fax/Internet	
	\$25/month x 12 employees x 12 months - \$25 stipend/month \$3,600	
	13 Aircards for Patrol Laptops ** \$5,760	
	\$85/month x 4 employees, x 12 months (stipend for Sgts) \$4,080	
	TOTAL \$13,440	
Phone/Internet Charges - E 06-01	2021 estimate is based upon July YTD \$1,142 month, these are usually unvaried, monthly costs.	13,705
	** One (1) of the 13 hotspots is loaned to the Rec Department for which they are billed bi-monthly	
	In 2021 we did have a new phone system begin installation - this may have put us over our estimated 2021 budget	
	2022 Request is based on the same monthly spending as 2021	
Total Utilities Expense		13,705
Total Expenses		1,451,275
Net Total		(1,339,710)
Budget Pie Charts		

Department (CC) Summary

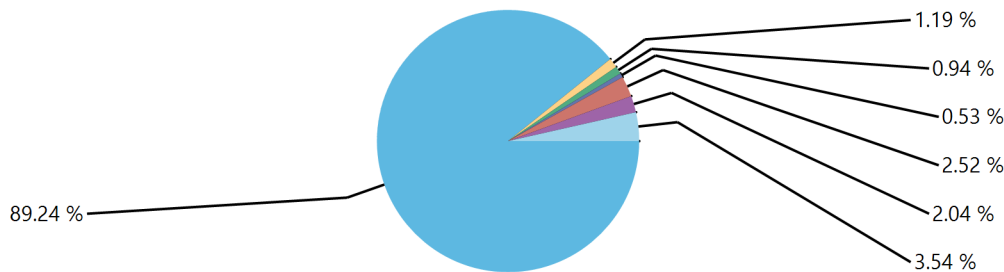
008 - Police

Revenues



Police

Expenses



- | | | |
|-------------------|-----------------------|---------------------|
| Compensation | Departmental Expenses | Repairs/Maintenance |
| Miscellaneous | Supplies/Equipment | Employee Costs |
| Utilities Expense | | |

Department (CC) Summary

009 - Public Works

Department (CC)	009 - Public Works	Budget Year	2022
Fund	Operating Fund	Accounting Reference	009
Department	009 - Public Works	Approved	Yes
Stage	Budget Management	Manager	Dana Fowler (dfowler)

Description

The Public Works Division is responsible for construction and maintenance of all City owned roadways and streets within the municipal boundaries of Presque Isle. These projects include, but are not limited to, asphalt paving, chip sealing, snow removal, and maintenance of culverts, catch basins, underground storm drainage systems, signage, trees, and dams. Services performed include construction, repair, sweeping, washing, vacuuming, field mowing, snow plowing, snow hauling, ditching, and leaf pick up.

Budget Prior Year Comparison

Department (CC) Summary

009 - Public Works

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Misc Income - R 009-01	Decreased	3.56 %	29,424	28,376
Total Revenues		3.56 %	29,424	28,376
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	300	300
Asphalt - E 09-04	Increased	3.16 %	366,744	378,334
Boots/Uniforms - E 03-04	Increased	5.99 %	15,960	16,916
Building Rep & Maint - E 08-04	Increased	0.53 %	9,294	9,343
Culverts/Catch Basins - E 09-03	Unchanged	0.00 %	15,700	15,700
Electric Service - E 06-03	Increased	9.09 %	9,335	10,184
Equip Repairs & Maint - E 08-01	Increased	0.68 %	132,639	133,535
Fuel Oil - E 06-02	Increased	223.21 %	22,326	72,160
Gas & Oil - E 07-02	Increased	49.69 %	121,970	182,576
Gravel - E 09-05	Decreased	1.09 %	103,325	102,200
Janitorial Supplies - E 07-03	Unchanged	0.00 %	1,475	1,475
Membership/Dues - E 03-03	Unchanged	0.00 %	75	75
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	261	261
Misc Expense - E 05-07	Decreased	0.05 %	950	950
New Equipment - E 07-01	Increased	21.43 %	9,800	11,900
Office Supplies - E 05-01	Unchanged	0.00 %	895	895
Outside Services - E 10-11	Increased	0.00 %	32,900	32,901
Overtime - E 01-02	Increased	3.69 %	78,656	81,556
Pavement Patch - E 09-01	Unchanged	0.00 %	21,000	21,000
Phone/Internet Charges - E 06-01	Increased	0.03 %	1,740	1,740
Postage - E 05-02	Unchanged	0.00 %	50	50
Radio Maint - E 08-03	Decreased	3.15 %	2,085	2,019
Salaries / Wages - E 01-01	Increased	7.80 %	631,691	680,932
Salt/Calcium - E 09-06	Decreased	0.41 %	227,561	226,622
Signs - E 09-02	Increased	3.89 %	3,134	3,256
Snow Hauling - E 10-04	Increased	6.94 %	144,000	154,000
Street Maint - E 09-07	Decreased	0.00 %	48,600	48,600
Travel/Training - E 03-02	Unchanged	0.00 %	1,900	1,900
Water/Sewer/Sprinkler - E 06-04	Increased	13.04 %	1,833	2,072
Total Expenses		9.33 %	2,006,199	2,193,452

2022 Budget Details

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2022 Budget
Revenues		
Public Works		
	Misc. Income	
	Revenue is received from the sale of winter sand and salt sold to NMCC, SAD #1, OTC, AWS, and UMPI.	
	Recycled Asphalt Pavement (RAP) millings are also sold to the PI Utilities District.	
	2013 \$6,795	
	2014 \$7,659	
Misc Income - R 009-01	2015 \$12,008	28,376
	2016 \$22,800	
	2017 \$22,688	
	2018 \$36,734	
	2019 \$34,900	
	2020 \$24,133	
	2021 Estimated \$29,000	
	6-yr Avg. 2016 - 2021 \$28,376	
	2022 Budget based on 2016 - 2021 Estimated	
Total Public Works		28,376
Total Revenues		28,376
Expenses		
Compensation		
	Overtime	
	Total Overtime Cost	
	2008 \$98,175	
	2009 \$71,657	
	2010 \$63,650	
	2011 \$79,012	
	2012 \$68,007	
	2013 \$77,691	
	2014 \$94,613	
Overtime - E 01-02	2015 \$68,806	81,556
	2016 \$50,743	
	2017 \$66,383	
	2018 \$85,816	
	2019 \$84,724	
	2020 \$71,177	
	2021 Estimated \$84,508	
	4-yr average 2018-2021 Estimated \$81,556	
	See Public Services Dept. Public Works Division Personnel Budget Worksheet for details	
	Regular Salaries	
Salaries / Wages - E 01-01	Wages/Salaries for 16 employees (15 Full Time and 1 Part Time)	680,932
	See account # 009-01-02 for overtime	
Total Compensation		762,488

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2022 Budget
Contracted Services		
Outside Services - E 10-11	Outside Services Subcontracted janitorial service \$13,000 Screen rental for screening recycled asphalt pavement, 3-day rental \$1,450 Crushing of recycled asphalt pavement, 1,000 ton @ \$8/ton \$8,000 Weedkill for sidewalks \$1,900 Sealing winter sand stockpile per DEP requirement \$7,150 Trash Removal/Disposal \$1,400 TOTAL BUDGETED \$32,900	32,901
Snow Hauling - E 10-04	Snow Hauling Contract price is paid in 8 equal payments (2 per month) from January-April. Negotiated fixed 3-yr contract in 2021 ending 2024; 2 additional years can be negotiated \$154,000	154,000
Total Contracted Services		186,901
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Newspaper ads for bidding, sale of equipment, etc. Chip Seal Bid \$75 Paving Bid \$75 Equipment Bids \$75 Paint Striping Bid \$75 TOTAL \$300	300
Misc Expense - E 05-07	Misc. Expense Supplies per union contract: coffee, filters, creamer \$150 Refreshments for hosting training, workshops, retirement luncheons \$75 Spring water 50 each \$6.00 \$300 Unplanned, one time non-recurring miscellaneous expenses plans \$150 Safety supplies (first aid, fire extinguishers) \$175 State of Maine Fees \$100 Total budgeted: \$950	950
Office Supplies - E 05-01	Office Supplies Copier contract - 10,000 copies @ \$0.0189 ea \$190 Office paper - 6cs @ \$36 \$215 Printer ink cartridges - 5 black @ \$15, 5 tri-color @ \$25 \$200 Pens/pencils 5 doz \$35 Time cards - 1,000 @ \$0.055 ea \$55 Misc.: tape, paper clips, post-it notes, binders, folder, env. \$200 Total budgeted: \$895	895
Postage - E 05-02	Postage Expense Expenses for shipping USPS, UPS, FedEx, etc. \$50	50
Total Departmental Expenses		2,195

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2022 Budget
Employee Costs		
	Boots/Uniforms/Clothing	
	Clothing/boot allowances paid per union contract : 14 @ \$900 and 1 @ \$400	
	\$13,000	
	Mechanic tool allowance paid per union contract : 2 @ \$800	
	\$1,600	
	Chainsaw safety equipment \$30	
Boots/Uniforms - E 03-04	Hard hats & liners: 3 @ \$20 \$60	16,916
	Winter Safety Jackets 14 @ \$59 \$826	
	Vests: 25 @ \$20 \$500	
	Insulated gloves, rubber gloves: 20 pr @ \$15 \$300	
	Rain gear 3 set @ \$40 \$120	
	Safety equipment (Glasses, ear plugs, etc.)\$480	
	TOTAL BUDGETED \$16,916	
Membership/Dues - E 03-03	Membership Dues	75
	American Public Works Association Dues \$75	
Mileage Reimbursement - E 03-01	Mileage Reimbursement	261
	Mileage Reimbursement for use of personal vehicle	
	Director 450 miles x \$0.58 = \$261	
Travel/Training - E 03-02	Travel/Training	1,900
	Safety Training (chain saw, etc.) \$500	
	Annual Highway Congress in Skowhegan \$200	
	Maine Local Roads Center Training: (5 employees)(4 trainings)(\$40 each)	
	\$800	
	Travel, Hotel, Meals, etc. \$400	
	TOTAL BUDGETED: \$1,900	
Total Employee Costs		19,152
Repairs/Maintenance		
	Building Rep & Maint	
	Inspections of overhead crane, stationary and mobile 4-post truck lifts, fire	
	extinguishers, fire suppression	
	system; maintenance and repairs of overhead doors and HVAC	
	2013 \$8,233	
	2014 \$8,642	
Building Rep & Maint - E 08-04	2015 \$10,432	9,343
	2016 \$7,320	
	2017 \$5,218	
	2018 \$18,152	
	2019 \$9,714	
	2020 \$7,035	
	2021 Estimated \$7,750	
	8-yr avg 2013-2020 \$9,343	

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2022 Budget
	Equipment Rep & Maint	
	Brake components \$5,187	
	Bulbs, batteries, electrical \$6,082	
	Chassis (paint, glass, decals, mirrors, etc.) \$3,015	
	Consumables (wipes, cleaners, drill bits, cylinder rental) \$6,280	
	Engine, transmission, exhaust \$29,517	
	Filters \$3,933	
	Hardware (plow blades, cutting edges, nuts, bolts, fittings) \$38,299	
	Hoses, clamps, belts \$4,386	
	New Tires, tire repair \$22,175	
	Suspension, drive train, rear axle, wheels \$14,661	
Equip Repairs & Maint - E 08-01	TOTAL \$133,535	133,535
	2022 budget is based on the 4-year average of 2017-2020	
	2013 \$103,657	
	2014 \$97,947	
	2015 \$99,922	
	2016 \$112,382	
	2017 \$120,896	
	2018 \$138,501	
	2019 \$141,160	
	2020 \$133,581	
	2021 Estimate \$196,000	
	4-yr Avg 2017-2020 \$133,535	
	Radio Maintenance	
	Maintenance, replacement, and repair for two way radios: antennas, microphones, batteries, and service for 36 units.	
	2022 budget is based on 7-year avg 2014 - 2020 plus 1 new radio	
	2013 \$1,025	
	2014 \$1,146	
	2015 \$619	
Radio Maint - E 08-03	2016 \$188	2,019
	2017 \$2,740	
	2018 \$509	
	2019 \$2,095	
	2020 \$1,239	
	2021 Estimated \$2,100	
	7-yr avg 2014-2020 \$1,219	
	1 Radio \$800	
	TOTAL BUDGETED: \$2,019	
Total Repairs/Maintenance		144,897
Road/Street Costs		
	Asphalt	
	Liquid asphalt for chip sealing:(3.51 miles) (5200 gal/mi) (\$4.50/gal) \$82,134	
	Shim mix applied prior to chip sealing: (1700 tons) (\$86.00 per ton) \$146,200	
	Appropriation to Street Overlay Reserve for paving projects--Attached \$150,000	
	Total budgeted: \$378,334	
	Funding sources for Asphalt Paving:	
Asphalt - E 09-04	Local Road Assistance Program (LRAP), formerly known as Urban Rural Initiative Program (URIP), is received once per year in December from State of Maine.	378,334
	TOTAL \$195,556	
	City appropriation from the Asphalt Account is transferred to Street Overlay Res. \$150,000	
	Unexpended Street Overlay Reserve funds expected to be carried over from 2021 \$188,402	

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2022 Budget
	Culverts/Catch Basins	
	Catch basins: precast concrete barrel, base, top sections; frames, grates, and risers \$8,000	
Culverts/Catch Basins - E 09-03	Typically repair or replace 12 catch basins each year. Culverts and Storm Drainage Pipe: roadway cross culverts, and storm drainage system pipe are replaced as needed. \$7,700 TOTAL BUDGETED: \$15,700	15,700
	Gravel	
	2021 Estimate 2022	
	Budget	
	Winter sand without salt: 5,500 cy @ \$14.00±/cy; TBD per contract \$-	
	\$77,000	
	2021 Actual 4000 cy @ \$13.65/cy [2021 negotiated] \$54,600	
	Screened gravel for spot grading gravel roads: 550 cy @ \$8.00/cy est. \$4,400	
	2021 Estimate 550 cy @ \$8.00/cy \$4,400	
Gravel - E 09-05	1/2" Crushed stone for chip sealing: (3.5 mi) (150 cy/mi) \$15/ton est. \$7,875	102,200
	2021 Estimate (900 ton) (\$14.50/ton) \$9,000	
	200 cy loam @ no cost; PW will screen own material \$- 0.00	
	2020 Actual 200 cy loam @\$0/cy (screened own material) \$- 0.00	
	Dense graded material (450 cy) (\$14.50 per cy) \$6,525	
	2021 Estimate (450 cy) (\$4.50 per cy) \$6,525	
	Rip Rap (7" minus) (320 cy) (\$20 per cy) \$6,400	
	2021 Estimate (320 cy) (\$19.80 per cy) \$6,336	
	\$80,861 \$102,200	
	Pavement Patch	
	Tons Price Per Ton Total	
	Cold Patch 0 \$115.50 \$0	
	Hot Patch 263 \$80.00 \$21,000	
	TOTAL \$21,000	
Pavement Patch - E 09-01	Public Works purchased a reclaimer/patch trailer in 2018 which allows the use of lower priced hot mix rather than cold mix for pavement patching. Hot mix can be stockpiled and reheated in the reclaimer to produce a lower cost and longer lasting patch. Prior to 2013 trench patching was done by the paving contractor and charged to Asphalt Overlay Reserve account. Beginning in 2013 trench patching has been done by the Public Works crew.	21,000

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2022 Budget
	Salt/Calcium	
	Annual salt usage is based on 2,350 tons @ \$73.94 per ton. (2021-2022 contract price) \$173,759	
	PW started mixing their own salt (350 tons) with winter sand in 2013 rather than buying premixed sand. Calcium chloride is used for dust control in the summer: 18,300 gal @ \$1.25 \$22,875	
	Magic Minus liquid deicer: 19,600 gal @ \$1.53 per gallon \$29,988	
	TOTAL BUDGETED: \$226,622	
	Salt (tons) Dust Control (gal) Deicer (gal)	
	2009 1,316 9,320 -	
Salt/Calcium - E 09-06	2010 1,864 13,008 4,094	226,622
	2011 2,125 - 16,405	
	2012 2,080 - 9,100	
	2013 1,940 10,030 9,845	
	2014 2,531 10,023 18,748	
	2015 1,996 13,683 13,612	
	2016 2,437 15,098 19,413	
	2017 2,144 13,732 18,254	
	2018 2,021 18,977 14,794	
	2019 2,430 14,568 14,000	
	2020 2,130 10,064 9,498	
	2021 Est 2,236 17,334 9,500	
	Signs	
	Signs, u-channel posts, wood posts, and hardware	
	2015 \$3,375	
	2016 \$2,308	
	2017 \$3,097	
Signs - E 09-02	2018 \$3,337	3,256
	2019 \$2,102	
	2020 \$4,489	
	2021 Estimated \$3,000	
	4-yr avg 2017-2020 \$3,256	
	Barricade materials are in the Street Maintenance account 009-09-07	
	Street Maint	
	Paint striping: street lines, crosswalks, arrows [2018-2021 contract expired; to be bid 2022] \$36,800	
	Catch basin cleaning, culvert cleaning \$3,000	
	Tree/lawn maintenance \$1,250	
	Litter picking \$500	
Street Maint - E 09-07	Wildlife Relocation \$1,200	48,600
	Tools/materials to repair catch basins, ditches, sidewalks, culverts, guardrail \$3,000	
	Snowplow damaged items \$400	
	Traffic cones 80 each @\$15 \$1,200	
	Barricade (materials to construct) 10 each @\$125 \$1,250	
	TOTAL BUDGETED: \$48,600	
Total Road/Street Costs		795,712

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2022 Budget
Supplies/Equipment		
	Gas & Oil	
	Gallons Price Per Gallon	
	Diesel fuel: 37,931 \$2.85 \$108,103	
	Gasoline: 2,353 \$2.75 \$6,471	
	Propane 50 \$1.90 \$95	
	Hydraulic, motor, transmission oils, antifreeze, grease, fuel conditioner, Diesel Exhaust Fluid \$10,952	
	Total budgeted: \$125,621	
	Diesel (gal) Gasoline (gal) Misc (\$)	
	2009 19,798 4,698 \$8,207	
	2010 27,094 4,175 \$5,788	
	2011 30,699 3,661 \$6,615	
Gas & Oil - E 07-02	2012 30,346 5,465 \$6,804	182,576
	2013 34,245 6,517 \$4,524	
	2014 40,816 5,172 \$10,098	
	2015 40,648 4,565 \$7,336	
	2016 34,612 2,811 \$10,109	
	2017 35,927 2,252 \$11,018	
	2018 39,900 2,047 \$11,842	
	2019 41,436 2,900 \$11,415	
	2020 32,456 2,112 \$9,600	
	2021 Estimated 35,460 2,774 \$12,637	
	Average 37,931 2,353 \$10,952	
	2022 Budget is based on 3-yr average 2018 - 2020	
	Amended 2022 Budget in line with current prices Increase \$56,955.00	
	Janitorial Supplies	
	Mops (handles, heads), buffer pads \$300	
	Wax, stripper, soap, bleach \$600	
Janitorial Supplies - E 07-03	Paper goods (rolls, center feed, toilet tissue) \$400	1,475
	Cleaners (comet, oust, soap, bleach, etc) \$150	
	Miscellaneous consumables (latex gloves, rags, bulbs, etc) \$25	
	Total budgeted: \$1,475	
	New Equipment	
	Screw-type air compressor \$7,300	
	Metal lathe \$2,800	
New Equipment - E 07-01	Cordless reciprocating saw \$300	11,900
	3/8" cordless impact wrench \$400	
	come-a-long manual hoist \$700	
	Mini-pneumatic belt sander \$400	
	TOTAL \$11,900	
Total Supplies/Equipment		195,951

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2022 Budget
Utilities Expense		
	Electric Services	
	Year KWH	
	2009 81,200	
	2010 83,000	
	2011 75,840	
	2012 81,680	
	2013 79,080	
	2014 69,456	
Electric Service - E 06-03	2015 68,560	10,184
	2016 69,760	
	2017 59,800	
	2018 66,520	
	2019 71,800	
	2020 68,160	
	2021 estimated 68,640	
	2022 budget based on 6-year average of 2016-2021 estimated	
	KWH \$/KWH	
	67,447 \$0.151 \$10,184	
	Fuel Oil	
	History: Gallons	
	7/1/07 - 12/31/07 6,230	
	2008 14,326	
	2009 13,412	
	2010 11,382	
	2011 12,777	
	2012 11,040	
	2013 11,552	
	2014 12,033	
Fuel Oil - E 06-02	2015 11,996	72,160
	2016 11,784	
	2017 13,261	
	2018 14,185	
	2019 14,487	
	2020 12,751	
	2021 Estimate 13,358	
	2022 budget based on 6-year average of 2016 - 2021 estimated	
	Gallons \$/Gallon	
	Average 13,304 \$1.69 \$22,484	
	Amended 2022 Budget to reflect current market - Increase of \$49,676.00	
	Phone/Fax/Internet	
	Cell phone for Deputy PW Director \$30 per month \$360	
Phone/Internet Charges - E 06-01	Cell phone for Public Services Director @ \$40 per month \$480	1,740
	Garage & office phones \$75 per month \$900	
	Internet service, paid by IT Department \$0	
	TOTAL BUDGETED: \$1,740	

Department (CC) Summary

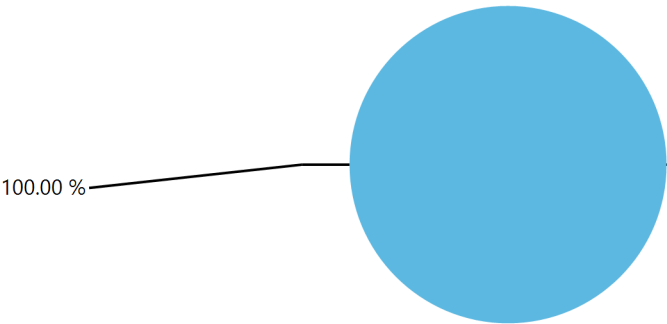
009 - Public Works

GL Accounts	Comments	2022 Budget
	Water/Sewer/Sprinkler	
	The PI Utilities District anticipates no increase in water rates in 2022.	
	The PI Utilities District plans a 9% increase in the sewer rate effective January 1, 2022.	
	The 2022 budget is based on the 3-yr average of 2019 - 2021 estimated with the anticipated rate increase.	
	Cubic Feet/Year Water \$ Sewer \$ Total \$	
Water/Sewer/Sprinkler - E 06-04	2016 Actual 11,700 cf \$598 \$795 \$1,393	2,072
	2017 Actual 14,300 cf \$670 \$914 \$1,584	
	2018 Actual 13,000 cf \$618 \$853 \$1,471	
	2019 Actual 15,000 cf \$697 \$957 \$1,654	
	2020 Actual 12,500 cf \$675 \$1,015 \$1,690	
	2021 est. 12,500 cf \$747 \$1,101 \$1,848	
	3-yr Avg 2019-2021 Est	
	13,300 cf \$795 \$1,277 \$2,072	
Total Utilities Expense		86,156
Total Expenses		2,193,452
Net Total		(2,165,076)
Budget Pie Charts		

Department (CC) Summary

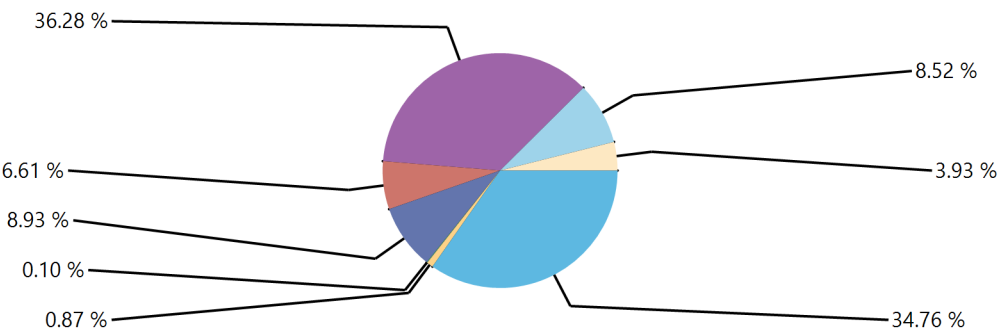
009 - Public Works

Revenues



Public Works

Expenses



- | | | |
|-----------------------|---------------------|-------------------|
| Compensation | Repairs/Maintenance | Utilities Expense |
| Employee Costs | Road/Street Costs | |
| Departmental Expenses | Contracted Services | |
| Supplies/Equipment | | |

**City of Presque Isle
Street Overlay
For Actual 2020, Estimated 2021, Budgeted 2022**

		2020 Actual	2021 Estimated
Balance	January 1	\$ 54,310	\$ 183,927
Credits To Date			
	Local Road Assistance Program ***	\$ 180,812	\$ 195,556
	Annual City Appropriation	\$ 263,000	\$ 250,000
	Receipts MPI Grant	\$ 99,177	\$ 75,823
	Receivables		\$ -
Decreases to Date			
	Expenditures to Date	\$ (413,372)	\$ (15,904)
	Estimated Payable Thru Year End	\$ -	\$ (501,000)
		<u>\$ -</u>	<u>\$ -</u>
Fund Balance at December 31, 2020		\$ 183,927	
Estimated Fund Balance at December 31, 2021			\$ 188,402
Budget for 2022			
	Local Road Assistance Program		\$ 195,556
	2022 Appropriation		\$ 150,000
	MPI Grant Reimbursement (Estimated)		\$ 60,000
	Expenditures (see Attachment)		<u>\$ (437,490)</u>
Estimated Balance (Fund 16) at December 31, 2022			<u><u>\$ 156,468</u></u>

Department (CC) Summary

010 - Rec & Parks

Department (CC)	010 - Rec & Parks	Budget Year	2022
Fund	Operating Fund	Accounting Reference	010
Department	010 - Recreation & Parks	Approved	Yes
Stage	Budget Management	Manager	Gene Cronin (gcronin)

Description

The Director of Recreation and Parks works under the general direction of the City Manager, performing; responsible administrative work in direction the activities of the recreation and parks department. Work involves responsibility for supervising the care maintenance of City parks and development, coordination, and implementation of the City’s recreation programs. Work is performed with considerable independence, with some guidance from Recreation and Parks Advisory Board. Work is reviewed through reports, observations and results obtained.

Budget Prior Year Comparison

Department (CC) Summary

010 - Rec & Parks

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Aquatics - R 010-02	Not used this year		51,600	-
Forum - R 010-03	Unchanged	0.00 %	259,500	259,500
Misc Income - R 010-05	Unchanged	0.00 %	1,800	1,800
Program Income - R 010-01	Unchanged	0.00 %	50,000	50,000
Rental Revenue - R 010-04	Unchanged	0.00 %	19,000	19,000
Total Revenues		13.51 %	381,900	330,300
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	9,500	9,500
Boots/Uniforms - E 03-04	Increased	10.20 %	1,225	1,350
Building Rental - E 13-05	Not used this year		18,300	-
Building Rep & Maint - E 08-04	Increased	4.15 %	40,975	42,675
Concession Supplies - E 07-05	Unchanged	0.00 %	32,500	32,500
Credit Card Fees - E 05-08	Increased	78.15 %	3,789	6,750
Electric Service - E 06-03	Increased	13.89 %	99,000	112,748
Equip Repairs & Maint - E 08-01	Increased	15.38 %	16,250	18,750
Fuel Oil - E 06-02	Increased	86.18 %	51,253	95,424
Gas & Oil - E 07-02	Increased	256.97 %	8,975	32,038
Grounds Maint - E 08-06	Increased	8.18 %	15,900	17,200
Janitorial Supplies - E 07-03	Unchanged	0.00 %	13,800	13,800
Membership/Dues - E 03-03	Increased	10.37 %	2,354	2,598
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	3,400	3,400
Misc Expense - E 05-07	Unchanged	0.00 %	1,600	1,600
New Equipment - E 07-01	Increased	8.24 %	8,500	9,200
Office Supplies - E 05-01	Unchanged	0.00 %	2,500	2,500
Outside Services - E 10-11	Not used this year		34,666	-
Overtime - E 01-02	Increased	0.00 %	5,400	5,400
Part Time - E 01-05	Increased	6.55 %	236,175	251,650
Phone/Internet Charges - E 06-01	Decreased	14.22 %	8,860	7,600
Photocopies - E 05-03	Decreased	56.14 %	2,280	1,000
Postage - E 05-02	Unchanged	0.00 %	600	600
Program Supplies/Equip - E 07-08	Increased	31.06 %	32,200	42,200
Salaries / Wages - E 01-01	Increased	3.66 %	406,642	421,539
Splash Pad Maint & Supplies - E 08-15	Unchanged	0.00 %	4,000	4,000
Trash Disposal - E 06-05	Increased	5.33 %	4,500	4,740
Travel/Training - E 03-02	Unchanged	0.00 %	4,650	4,650
Water/Sewer/Sprinkler - E 06-04	Increased	27.91 %	18,037	23,072
Total Expenses		7.41 %	1,087,831	1,168,484

2022 Budget Details

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2022 Budget
Revenues		
Rec & Parks		
Aquatics - R 010-02	Aquatics Income Youth Lessons Water Exercise Lifeguard/WSI Privates & Misc.	-
Forum - R 010-03	Forum Income Concession/Skating \$93,000 Ice \$80,000 Rentals \$3,000 Events \$68,000 Tennis \$500 Advertising \$15,000 TOTAL \$259,500	259,500
Misc Income - R 010-05	Misc. Income 3% from credit card users	1,800
Program Income - R 010-01	Program Income Adult \$4,000 Basketball & Cheering \$11,000 Soccer \$8,000 Special Events \$2,500 Summer Programs \$19,000 Track & Field \$2,500 Other \$3,000 TOTAL \$50,000	50,000
Rental Revenue - R 010-04	Rental Revenue Senior Room \$5,500 Multi-Purpose Room \$3,000 Birthday Parties \$4,500 Mantle Lake \$3,500 Gymnasium \$2,500 TOTAL \$19,000	19,000
Total Rec & Parks		330,300
Total Revenues		330,300
Expenses		
Compensation		
Overtime - E 01-02	Overtime 170 hours overtime	5,400
Part Time - E 01-05	Part Time Salaries Deleted Aquatics Program Hours (\$41,575) Adds \$10,000.00 from Aquatics to Center / Programs hours pool Includes Minimum Wage Raise to \$13.00 \$236,175 - 41,575 = 204,600 / 12 = 17,050 x \$13 = \$221,650 added programmer position \$30,000.00	251,650
Salaries / Wages - E 01-01	Regular Salaries	421,539
Total Compensation		678,589

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2022 Budget
Contracted Services		
Outside Services - E 10-11	Outside Services Gentile Hall Usage fee (66% of estimated \$51,600 in revenue) Deleted Aquatics Program	-
Total Contracted Services		-
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Event Advertising \$6,500 Ice Season Adv. \$850 Program Advertising \$1,400 Subscriptions \$750 TOTAL \$9,500 Advertising was way down due to lack of events. We did purchase some of our own camera equipment for online advertising.	9,500
Credit Card Fees - E 05-08	Credit Card Fees Contracted online registration fees. Monthly fee of \$245 was not budgeted for last year.	6,750
Misc Expense - E 05-07	Misc. Expense Tickets \$400 First Aid, medicine, light bulb disposal fee & misc. \$1,000 Department Head Expense \$200 TOTAL \$1,600	1,600
Office Supplies - E 05-01	Office Supplies Ink cartridges \$600 Paper \$600 Software updates \$100 Logo paper/envelopes \$200 Receipt books & box office deposit slips \$200 Misc. supplies \$800 i.e.-pens, paper clips, post-its, tape, folders TOTAL \$2,500	2,500
Photocopies - E 05-03	Photocopies Purchased LaserJet printers and cancelled leased copiers	1,000
Postage - E 05-02	Postage Expense Postage for contracts, invoices, certifications, staff materials, tournament materials & returns	600
Total Departmental Expenses		21,950

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2022 Budget
Employee Costs		
	Boots/Uniforms/Clothing Maintenance Supervisor Boots 1 \$130.00 Jacket 1 \$95.00	
	Maintenance #1 Boots 1 \$130.00 Jacket 1 \$95.00	
	Maintenance #2 Boots 1 \$130.00 Jacket 1 \$95.00	
Boots/Uniforms - E 03-04	Maintenance #3 Boots 1 \$130.00 Jacket 1 \$95.00	1,350
	Outdoor Programmer Boots \$130.00 Jacket \$95.00	
	Programmer Boots 1 \$130.00 Jacket 1 95	
	TOTAL \$1,350.00	
	Deleted Aquatics (\$100) added 2nd Programmer	
	Membership Dues Licenses SESAC \$200 BMI \$325 ASCAP \$360 Maine Dept. of Health & Human Services (2) \$488 Maine State Fire Marshal - Dance \$150	
Membership/Dues - E 03-03	Dues Northern Maine Recreation Association \$50 Maine Recreation & Parks Association \$175 Sam's Club \$100 NHC Membership \$250 Website Host \$500 TOTAL \$2,598	2,598
	Mileage Reimbursement Director 4,500 miles \$2,588 Programmer 800 miles \$460 Admin Assistants 600 miles \$345 TOTAL \$3,393 @ \$.575 per mile	
Mileage Reimbursement - E 03-01		3,400

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2022 Budget
	Travel/Training	
	MRPA conference for 3 staff (Director, Programmer 1, Programmer 2) \$2,250 (includes registration, hotel & food)	
	Departmental Trainings \$2,050	
Travel/Training - E 03-02	Staff travel mileage	4,650
	600 miles at \$.58 per mile \$350 (the remaining 2,000 miles of travel will be w/city vehicle)	
	TOTAL \$4,650	
	MRPA conference and Other Trainings cancelled due to Covid-19	
Total Employee Costs		11,998
Miscellaneous		
	Building Rental Exp	
Building Rental - E 13-05	Maintenance Shop - 72 Industrial Street 5-year lease (5 of 5)	-
	Terminated Lease and Purchased our own Maintenance Facility	
Total Miscellaneous		-
Repairs/Maintenance		
	Building Rep & Maint.	
	Community Center	
	Building maintenance supplies & service \$8,400	
	Sprinkler inspections \$375	
	Semiannual Fire Inspections & Fire Extg. Repair \$200	
	The Forum	
	Building maintenance supplies & service \$13,200	
	Systems Repairs & Maintenance \$15,000	
	Sprinkler inspections \$375	
Building Rep & Maint - E 08-04	Semiannual Fire Inspections & Fire Extg. Repair \$200	42,675
	Tank inspection & registration \$325	
	Riverside	
	Building maintenance supplies & service \$2,500	
	Semiannual Fire Inspections & Fire Extg. Repair \$200	
	Mantle Lake Park	
	Kitchen, Bathroom & Pavilion maintenance \$900	
	Maintenance Shop & Misc \$1,000	
	TOTAL \$42,675	
	Increase to Maintenance Shop and Riverside - \$1000 each	

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2022 Budget
	Equipment Rep & Maint	
	Concessions \$500	
	Dasher System \$500	
	Forklift \$750	
	Generator \$250	
	Ice Edger \$200	
	Lift \$500	
	Misc. Repairs \$1,500	
	Mower \$750	
	Power Tools \$200	
	Push mowers \$300	
	Rental Skates \$250	
	Scrubbers \$1,000	
Equip Repairs & Maint - E 08-01	Security System \$500	18,750
	Set up Equip. \$1,000	
	Skate Sharpener \$1,200	
	Skid Steer \$1,000	
	Snow blowers \$400	
	Snowmobiles \$500	
	Sound System \$250	
	Tractor \$1,500	
	Trimmers \$200	
	Trucks \$2,750	
	Utility vehicles \$1,500	
	Wood Chipper \$250	
	Zamboni \$1,000	
	TOTAL \$18,750.00	
	Grounds Maint	
	Bishop's \$3,000	
	Balloon Site/Arnold \$1,200	
	Bike Path \$1,500	
	Community Center \$1,000	
Grounds Maint - E 08-06	Mantle Lake Park \$4,000	17,200
	Playground/Peace Park & Veterans Park \$2,500	
	Riverside \$2,000	
	Farmer's Market \$2,000	
	TOTAL \$17,200	
	Added \$1300 to Playgrounds. Playgrounds are aging and are requiring more maintenance and replacement parts	
Radio Maint - E 08-03	Radio Maintenance	-
Splash Pad Maint & Supplies - E 08-15	Splash Pad Maint & Supplies	4,000
	Splash Pad chemicals and supplies	
Total Repairs/Maintenance		82,625
Supplies/Equipment		
	Concession Supplies	
	Food Products \$17,000	
	Vending Machines \$10,000	
Concession Supplies - E 07-05	Ice Skating Supplies \$500	32,500
	Condiments & Paper \$5,000	
	TOTAL \$32,500	

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2022 Budget
Gas & Oil - E 07-02	Gas & Oil Gallons 2022 prices Unleaded 1,500 @\$2.75/gal \$4,125 Diesel 1,800 @\$2.85/gal \$5,130 Propane 500 @\$1.33/gal \$650 TOTAL \$9,905 Propane at 2021 price Amended 2022 Budget in line with current prices Increase of \$22,133.00	32,038
Janitorial Supplies - E 07-03	Janitorial Supplies Cleaner \$3,200 Floor disinfectant \$1,100 Hand soap \$500 Miscellaneous \$2,000 Mops/buckets/dispensers \$1,000 Paper towels \$1,300 Sweeping Compound \$400 Toilet cleaner \$1,100 Toilet tissue \$1,200 Trash bags \$2,000 TOTAL \$13,800	13,800
New Equipment - E 07-01	New Equipment Trimmer \$600 Tools \$600 Rotary Cutter \$3,500 Tidd Tech Groomer \$3,000 Rental Skates \$1,500 TOTAL \$9,200	9,200
Program Supplies/Equip - E 07-08	Program Supplies/Equip Adult \$1,200 Adventure \$2,500 Baseball \$4,000 Basketball \$4,500 Comm Center \$2,200 Soccer \$5,500 Softball \$2,200 Special Ev \$3,500 Tennis \$400 Track \$1,200 Outdoor Programs \$10,000 Increase for Outdoor Programs New Programs \$2,000 Transportation* \$3,000 TOTAL \$42,200	42,200
Total Supplies/Equipment		129,738
Utilities Expense		
Electric Service - E 06-03	Electric Services Community Center \$30,000 Riverside \$5,500 Forum \$60,000 Mantle Lake \$800 Maintenance Shop \$800 Bishop's Ballfield \$900 Farmer's Market \$800 Bike Path/Balloon Site \$200 TOTAL \$99,000 Includes Versant's 12.5% rate increase, Does not include new maintenance facility. Larger Space and some electric heat.	112,748

Department (CC) Summary

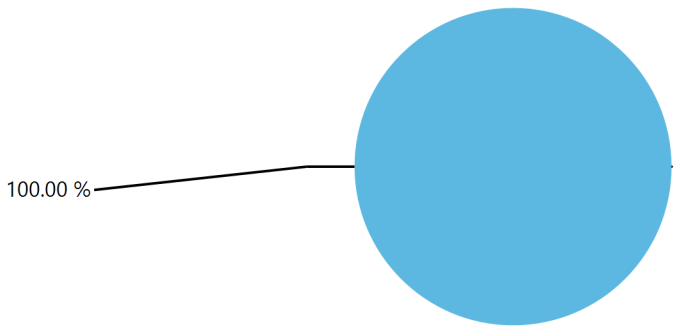
010 - Rec & Parks

GL Accounts	Comments	2022 Budget
	Fuel Oil	
	Gallons	
	Facility Propane #2 Fuel Total \$	
	Center 16,500 \$21,945	
	Riverside 1,600 \$2,128	
	Forum 15,500 \$24,645	
Fuel Oil - E 06-02	Maintenance Shop 1,500 \$2,535	
	TOTAL \$51,253	95,424
	2021 Prices 2022 Prices	
	Propane @ \$1.33 TBD	
	#2 Fuel @ \$1.69 \$1.69	
	#2 Fuel (tanker) \$1.59 \$1.59	
	Still unsure of locked in rates. Added extra due to the new Maint. Shop	
	Amended 2022 Budget in line with current prices Increase of \$32,903.00	
	Phone/Fax/Internet	
	Cell Phones \$1,968	
	Community Center \$2,580	
	Forum \$3,024	
	Mantle Lake Park \$0	
Phone/Internet Charges - E 06-01	Riverside \$0	7,600
	TOTAL \$7,572	
	Cell Phone	
	Director - Stipend \$40	
	Maintenance Director Cell \$80.00	
	Maintenance Hot Spot \$40	
	Trash Disposal	
Trash Disposal - E 06-05	Dumpster(s) at the Forum & Center \$3,840	4,740
	Park trash \$900	
	TOTAL \$4,740	
	Water/Sewer/Sprinkler	
	Community Center \$4,362	
	Forum \$7,024	
Water/Sewer/Sprinkler - E 06-04	Riverside \$11,319	23,072
	Mantle Lake Park \$366	
	TOTAL \$23,072	
	Included 9% sewer rate increase	
Total Utilities Expense		243,584
Total Expenses		1,168,484
Net Total		(838,184)
Budget Pie Charts		

Department (CC) Summary

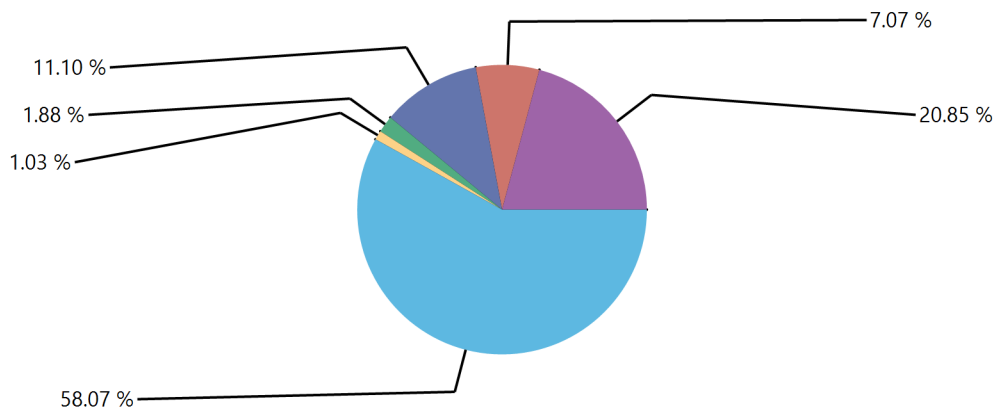
010 - Rec & Parks

Revenues



Rec & Parks

Expenses



- Compensation

Employee Costs
- Departmental Expenses

Supplies/Equipment
- Repairs/Maintenance

Utilities Expense

Department (CC) Summary

011 - Resource Management

Department (CC)	011 - Resource Management	Budget Year	2022
Fund	Operating Fund	Accounting Reference	011
Department	011 - Resource Management	Approved	Yes
Stage	Council Review	Manager	Kellie Chapman (kchapman)

Description

The Resources Management Director works under the general supervision of the City Manager, performing: responsible administrative and technical work directing the City's human resources, safety and wellness programs; and the City's property and casualty insurance. The Resources Director supervises the general assistance and payroll staff. Work involves administering the technical phases of recruitment, selection and placement, job classification and compensation, personnel records, employee benefits, in-service training, safety and wellness programs; budget preparation and administration; overseeing the payroll process; assisting the City Manager in labor relations negotiations and contract compliance; and administrative support to the general assistance staff. Work is performed with considerable independence and may be reviewed through reports, discussions and observations of results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Expenses				
Ads/Publications - E 05-04	Increased	50.00 %	2,000	3,000
Membership/Dues - E 03-03	Increased	13.33 %	75	85
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	209	209
Misc Expense - E 05-07	Increased	6.65 %	12,808	13,660
Office Supplies - E 05-01	Increased	16.67 %	600	700
Phone/Internet Charges - E 06-01	Unchanged	0.00 %	780	780
Salaries / Wages - E 01-01	Increased	2.00 %	64,830	66,126
Travel/Training - E 03-02	Unchanged	0.00 %	1,070	1,070
Total Expenses		3.96 %	82,372	85,630

2022 Budget Details

GL Accounts	Comments	2022 Budget
Expenses		
Compensation		
Salaries / Wages - E 01-01	Regular Salaries includes 2% COLA	66,126
Total Compensation		66,126
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Recruiting Ads	3,000

Department (CC) Summary

011 - Resource Management

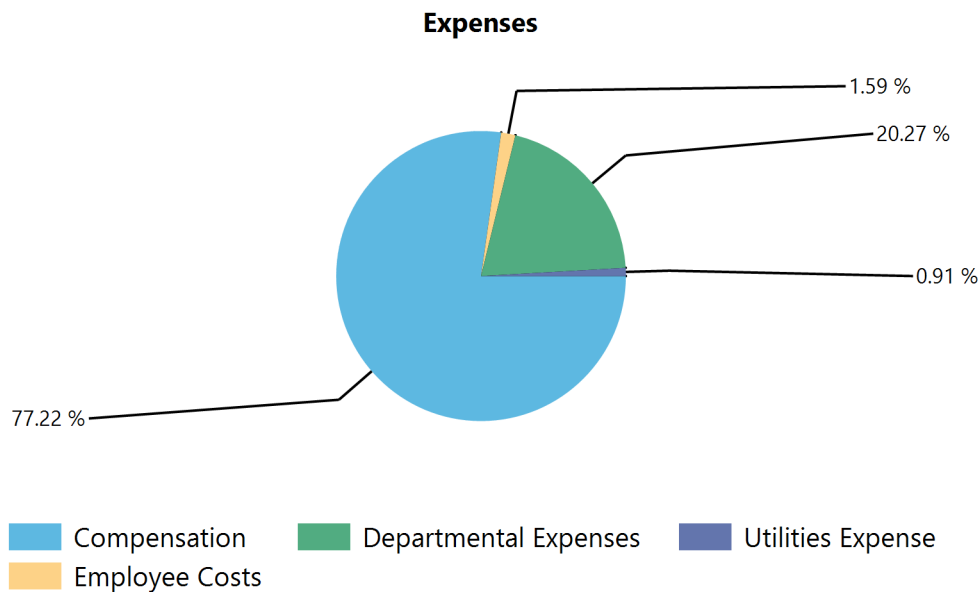
GL Accounts	Comments	2022 Budget
	Misc. Expense	
	New hiring practices require preemployment physicals & drug tests	
	Drug and Alcohol Testing	
	2 Alcohol tests @\$45/each \$90	
	25 Drug tests @\$66/each \$1,650	
	20 Pre-employment physicals @\$111/each \$2,220	
	10 Respirator test @ \$28/each \$280	
	20 Lift test @ \$31/each \$620	
Misc Expense - E 05-07	10 Vaccine review @ \$35/each \$350	13,660
	10 Blood draw @ \$10/each \$100	
	10 Hep B vaccination @ \$105/each X 3 \$3,150	
	Incentive Programs \$1,800	
	Annual Seniority Recognitions \$850	
	Retirement Recognitions \$250	
	DER Training- MDOT Required \$300	
	Employee Appreciation Banquet \$2,000	
	TOTAL \$13,660	
	Office Supplies	
	Misc. office supplies \$200	
Office Supplies - E 05-01	Office Supplies specific to payroll function	700
	W-2's, toner for dedicated printer \$500	
	Total \$700	
Total Departmental Expenses		17,360
Employee Costs		
	Membership Dues	
	MLGHRA \$35	
Membership/Dues - E 03-03	NESHRM \$50	85
	TOTAL \$85	
	Mileage Reimbursement	
Mileage Reimbursement - E 03-01	Est. average of 30 per month x \$0.58 \$209	209
	Travel/Training	
	HR Director Travel:	
	Human Resource Annual Conference	
	Hotel \$200	
	Reg. \$65	
	Meals \$125	
Travel/Training - E 03-02	Mileage gas only city vehicle \$50	1,070
	TOTAL \$440	
	Wellness Conference X 2	
	Hotel \$200	
	Reg. \$130	
	Meals \$250	
	Mileage gas only city vehicle \$50	
	TOTAL \$630	
Total Employee Costs		1,364
Supplies/Equipment		
New Equipment - E 07-01	New Equipment	-
Total Supplies/Equipment		-

Department (CC) Summary

011 - Resource Management

GL Accounts	Comments	2022 Budget
Utilities Expense		
Phone/Internet Charges - E 06-01	Phone/Fax/Internet 1 PRI Lines \$25 per month total \$300 HR Cell Phone Stipend \$40 per month \$480 TOTAL \$780	780
Total Utilities Expense		780
Total Expenses		85,630
Net Total		(85,630)

Budget Pie Charts



Department (CC) Summary

012 - Solid Waste

Department (CC)	012 - Solid Waste	Budget Year	2022
Fund	Operating Fund	Accounting Reference	012
Department	012 - Solid Waste	Approved	Yes
Stage	Council Review	Manager	Dana Fowler (dfowler)

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Permits - R 012-02	Increased	8.02 %	63,710	68,820
Tip Fees - R 012-01	Unchanged	0.00 %	519,750	519,750
Total Revenues		0.88 %	583,460	588,570
Expenses				
Environmental Monitoring - E 10-06	Unchanged	0.00 %	6,820	6,820
Membership/Dues - E 03-03	Unchanged	0.00 %	120	120
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	150	150
Misc Expense - E 05-07	Unchanged	0.00 %	100	100
Office Supplies - E 05-01	Increased	161.00 %	100	261
Outside Services - E 10-11	Increased	6.29 %	435,105	462,454
Phone/Internet Charges - E 06-01	Unchanged	0.00 %	313	313
Salaries / Wages - E 01-01	Increased	2.00 %	13,901	14,179
Travel/Training - E 03-02	Unchanged	0.00 %	200	200
Total Expenses		6.08 %	456,809	484,597

2022 Budget Details

Department (CC) Summary

012 - Solid Waste

GL Accounts	Comments	2022 Budget
Revenues		
Solid Waste		
	Permit Revenue	
	2022 Projections	
	PO's from 2021 and projections from Aug thru Dec 2021	
	# Permits Permit Cost Total Revenue	
	Jan 200 \$200.00 \$40,000 Residential	
	Feb 16 \$200.00 \$3,200 Residential	
	Mar 20 \$200.00 \$4,000 Residential	
	Apr 20 \$200.00 \$4,000 Residential	
	May 9 \$200.00 \$1,800 Residential	
	Jun 3 \$200.00 \$600 Residential	
	Jul 9 \$125.00 \$1,125 Residential	
	Aug 10 \$110.00 \$1,100 Residential	
	Sep 4 \$95.00 \$380 Residential	
	Oct 11 \$80.00 \$880 Residential	
	Nov 2 \$65.00 \$130 Residential	
	Dec 4 \$50.00 \$200 Residential	
Permits - R 012-02	28 \$20.00 \$560 Residential Additional	68,820
	Jan 17 \$200.00 \$3,400 Business	
	Feb 1 \$200.00 \$200 Business	
	Mar 1 \$200.00 \$200 Business	
	Apr 2 \$200.00 \$400 Business	
	May 2 \$200.00 \$400 Business	
	Jun 1 \$200.00 \$200 Business	
	Jul 2 \$125.00 \$250 Business	
	Aug 0 \$112.50 \$- Business	
	Sep 1 \$100.00 \$100 Business	
	Oct 0 \$87.50 \$- Business	
	Nov 1 \$75.00 \$75 Business	
	Dec 0 \$62.50 \$- Business	
	11 \$20.00 \$220 Business Additional	
	August - Dec 30 \$45.00 \$1,350 Punch Pass	
	Jan thru July 90 \$45.00 \$4,050 Punch Pass	
	Total 495 \$68,820	
	Tip Fee Revenue	
Tip Fees - R 012-01	Tip Fees Charged for PI MSW Refuse 6300 Tons \$82.50 per ton \$519,750	519,750
	Admin cost reimbursed by AWS credited to Finance Dept.	
	Total \$519,750	
Total Solid Waste		588,570
Total Revenues		588,570
Expenses		
City Share - Approp		
City Share Approp - E 19-01	City Share - Approp	-
Total City Share - Approp		-
Compensation		
Salaries / Wages - E 01-01	Regular Salaries	14,179
Total Compensation		14,179

Department (CC) Summary

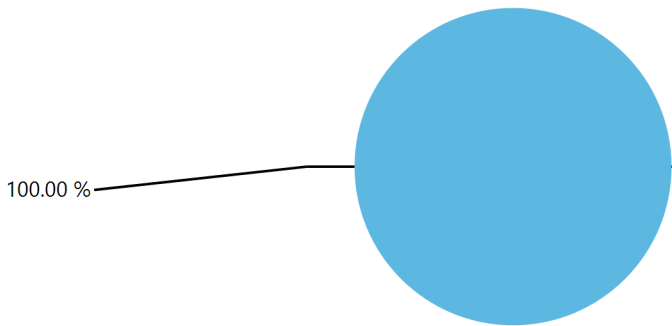
012 - Solid Waste

GL Accounts	Comments	2022 Budget
Contracted Services		
Environmental Monitoring - E 10-06	Environmental Monitoring Mapleton Transfer Station License \$320 Environmental Consulting \$1,500 Mapleton Dump Maintenance \$5,000 TOTAL \$6,820	6,820
Outside Services - E 10-11	Outside Services Fees paid to Aroostook Waste Solutions Tipping Fees \$451,384 \$145k/year plus \$24,550 per month + \$11784 to l/f closure Permit Fees Residential: 308 @ \$30.00 \$7,700 Permit Fee Residential: 28 @ \$10 \$280 Permit Fees Business: 28 @ \$30.00 \$1,400 Permit Fee Business: 11 @ \$10 \$110 Permit Fee Punch Pass: 120 @ \$5 \$600 TOTAL \$462,454	462,454
Total Contracted Services		469,274
Departmental Expenses		
Misc Expense - E 05-07	Misc. Expense Miscellaneous \$100	100
Office Supplies - E 05-01	Office Supplies Administration Office Supplies \$50 QuickBooks Renewal \$211 TOTAL \$261	261
Total Departmental Expenses		361
Employee Costs		
Membership/Dues - E 03-03	Membership Dues P.E. Relicensing \$120 2-yr License, expires 12.2021	120
Mileage Reimbursement - E 03-01	Mileage Reimbursement Mileage reimbursement for use of personal vehicles for local travel at Federal Rate \$150 Mileage reimbursement for use of personal vehicles for non-local travel \$0 TOTAL \$150	150
Travel/Training - E 03-02	Travel/Training Travel Expenses (hotel, meals, etc., training mileage) \$0 CEU Training Fees \$200	200
Total Employee Costs		470
Utilities Expense		
Phone/Internet Charges - E 06-01	Phone/Fax/Internet 2 - Office Telephones \$313	313
Total Utilities Expense		313
Total Expenses		484,597
Net Total		103,973
Budget Pie Charts		

Department (CC) Summary

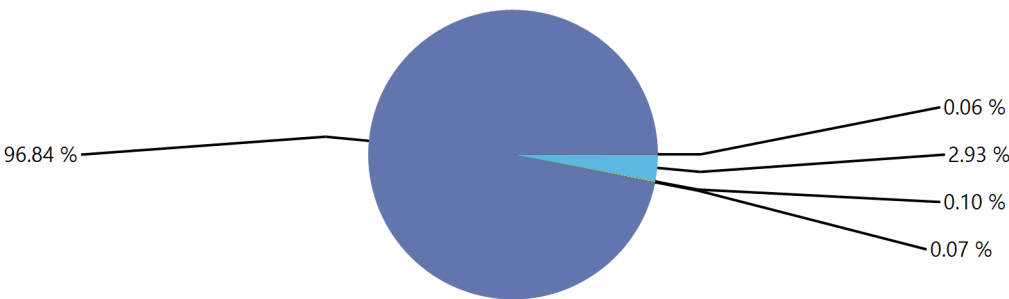
012 - Solid Waste

Revenues



Solid Waste

Expenses



- Compensation

Employee Costs
- Departmental Expenses

Contracted Services
- Utilities Expense

Department (CC) Summary

013 - PI Industrial Council

Department (CC)	013 - PI Industrial Council	Budget Year	2022
Fund	Operating Fund	Accounting Reference	013
Department	013 - PI Industrial Council	Approved	Yes
Stage	Budget Management	Manager	

Description

The Presque Isle Industrial Council is a corporation governed by a board of seven directors that meet monthly with an executive director who acts on behalf of the City's interests and holdings on the Skyway Industrial Park. We employ four year-round staff and add one additional employee in the summer for grounds maintenance.

2020's current estimates are the Industrial Park is home to between 800 to 900 jobs, not including the students and residents which travel to and reside within the Park's infrastructure. The Park contains over 55 businesses, industries, and organizations. The Park's strategic location, size, multiple businesses, modern infrastructure, and development opportunity's position the Park for continued growth.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Rental Revenue - R 013-01	Increased	15.39 %	706,971	815,798
Total Revenues		15.39 %	706,971	815,798
Expenses				
City Share Approp - E 19-01	Increased	2.60 %	407,260	417,832
Total Expenses		2.60 %	407,260	417,832

2022 Budget Details

Department (CC) Summary

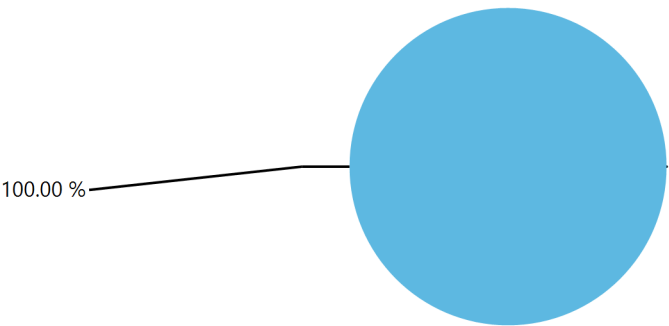
013 - PI Industrial Council

GL Accounts	Comments	2022 Budget
Revenues		
Industrial Council		
	Industrial Council Rental Revenue	
	Long Term Leases \$648,352	
	Short Term Leases \$71,175	
	Short Term Seasonal Storage Agreements \$88,023	
	Deductions from Revenue	
	Debt Payments	
	Bldg. 1201 A (FedEx Maint. Reserve) \$(6,389.04)	
	Bldg. 1203 (Acme Debt) \$(72,900.00)	
Rental Revenue - R 013-01	Bldg. 1203 (Acme Maint. Reserve) \$(4,860.00)	815,798
	Bldg. 1204 (NEPCo Debt) \$(33,635.28)	
	Bldg. 1204 (NEPCo Maint. Reserve) \$(2,186.64)	
	Bldg. 1205 (Coca-Cola Debt) \$(85,539.20)	
	Bldg. 403 (Spudnik Debt) \$(8,589)	
	Debt Service \$(214,099.46)	
	Reserve Appropriation \$(150,000.00)	
	Operating Appropriation \$(423,568.00)	
	City's Net Profit \$19,882.54	
Total Industrial Council		815,798
Total Revenues		815,798
Expenses		
City Share - Approp		
	City Share - Approp	
	Payroll, Taxes & Benefits \$287,114	
City Share Approp - E 19-01	Office Expenses, Marketing, Dues & Equip. \$37,575	417,832
	Building Expenses & Grounds \$79,515	
	Equipment Expenses, Supplies & Safety \$19,364	
Total City Share - Approp		417,832
Total Expenses		417,832
Net Total		397,966
Budget Pie Charts		

Department (CC) Summary

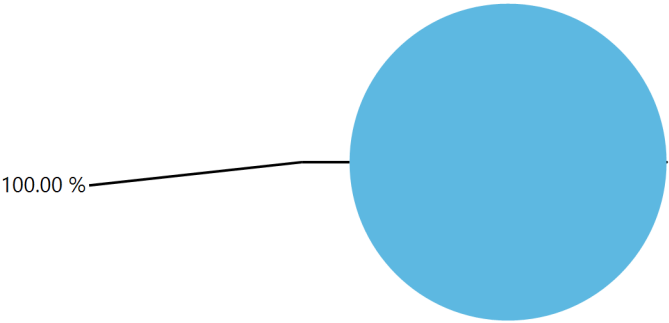
013 - PI Industrial Council

Revenues



Industrial Council

Expenses



City Share - Approp

Department (CC) Summary

014 - Employee Benefits

Department (CC)	014 - Employee Benefits	Budget Year	2022
Fund	Operating Fund	Accounting Reference	014
Department	014 - Employee Benefits	Approved	Yes
Stage	Council Review	Manager	Kellie Chapman (kchapman)
Description			

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Misc Income - R 014-01	Unchanged	0.00 %	5,000	5,000
Total Revenues		0.00 %	5,000	5,000
Expenses				
Health Insurance - E 02-04	Increased	12.29 %	839,127	942,245
Health Reimb Account - E 02-12	Increased	2.74 %	101,700	104,490
Health Savings Account - E 02-11	Unchanged	0.00 %	5,613	5,613
Maine State Retirement - E 02-02	Increased	5.32 %	586,175	617,332
Me State Group Life - E 02-03	Unchanged	0.00 %	4,060	4,060
Medicare - E 02-07	Increased	6.08 %	75,706	80,310
Retirement (401a/457b) - E 02-01	Decreased	10.41 %	77,782	69,684
Section 125 Plan - E 02-09	Unchanged	0.00 %	8,628	8,628
Social Security - E 02-08	Increased	5.98 %	297,271	315,044
Unemployment Ins - E 02-06	Increased	1.91 %	16,843	17,165
Workers Comp - E 02-05	Increased	6.42 %	122,075	129,911
Total Expenses		7.47 %	2,134,980	2,294,482

2022 Budget Details

GL Accounts	Comments	2022 Budget
Revenues		
Employee Benefits		
Misc Income - R 014-01	Misc Income	5,000
Total Employee Benefits		5,000
Total Revenues		5,000

Department (CC) Summary

014 - Employee Benefits

GL Accounts	Comments	2022 Budget
Expenses		
Employee Benefits Exp		
Health Insurance - E 02-04	Health Insurance Health Insurance All Single: 80% City/20% Employee Employee & Child 70% City/30% Employee Family: 70% City/30% Employee 3% Increase Health Insurance \$913,245 Stipends \$29,000 TOTAL \$942,245	942,245
Health Reimb Account - E 02-12	Health Reimb Account	104,490
Health Savings Account - E 02-11	Health Savings Account The city will determine the accumulated sick leave balance for each unit member based on Sept. 1 of each year. For members that have less than 240 hours on the book, there will be no contribution and no loss of accumulation. For members that have more than 240 hours but not more than 480 hours, there will be fifty (50) hours of reduction in the accumulated leave and corresponding contribution into the members RHA account according to the formulas. For members that have more than 480 hours but not more than 720 hours, there will be one hundred (100) hours of reduction in the accumulated leave and corresponding contribution into the members RHA account according to the formulas. For members that have more than 720 hours, there will be one hundred fifty (150) hours of reduction in the accumulated leave and corresponding contribution into the members RHA account according to the formulas; The City will deposit on or before February 15 of the next year, the appropriate amount of the contributions to the members account. The amount deposited will be based on the unit member's hourly rate (at the time of donation) times the number of hours, which is multiplied by a factor of seventy five percent (75%).	5,613
Maine State Retirement - E 02-02	Maine State Retirement 2022 Estimate Airport ** \$44,517 Assessing \$14,316 DECD \$19,227 Finance \$24,448 Library \$6,269 Fire Dept \$144,497 City Clerk \$4,713 Rec & Parks \$30,569 HR \$6,679 P. Safety Build \$19,872 General Gov't \$15,110 Police Depart \$152,905 Public Works \$52,164 Unfunded Annual Payments (\$11,535/month) \$126,564 \$661,850 Less Airport (44,517) TOTAL \$617,332	617,332
Me State Group Life - E 02-03	Me State Group Life	4,060
Medicare - E 02-07	Medicare	80,310
Retirement (401a/457b) - E 02-01	Retirement (401a/457b) 401 \$58,368 457A \$11,316 TOTAL \$69,684	69,684

Department (CC) Summary

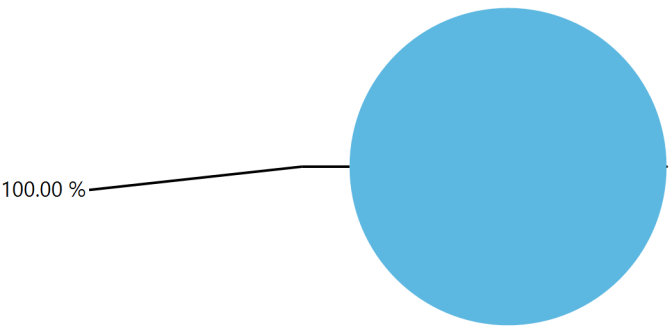
014 - Employee Benefits

GL Accounts	Comments	2022 Budget
	Misc./Section 125 Plan	
	Support for Budget Request: Provided to all regular and part-time employees who work 30 or more hours per week. City policies reflect the Affordable Healthcare Act applicable to employers with 100 full time equivalent employees.	
Section 125 Plan - E 02-09	\$550.00 annual fee \$4.00 per participant per month (68 participants) \$3,264 FSA \$350 annual fee \$5.50 per participant per month (37 participants) \$2,464 City Share of Fees (Corp Sponsor) -- Gentile Hall \$2,000 Total \$8,628	8,628
Social Security - E 02-08	Social Security	315,044
	Unemployment Ins	
Unemployment Ins - E 02-06	A direct reimbursement employer can be either a governmental entity or a 501(C)(3) nonprofit organization that is liable to pay unemployment insurance contributions. These employers may choose not to pay quarterly unemployment contributions, but instead pay, on a dollar-for-dollar basis, all of the unemployment benefits awarded to a former worker.	17,165
Workers Comp - E 02-05	Workers Comp	129,911
Total Employee Benefits Exp		2,294,482
Total Expenses		2,294,482
Net Total		(2,289,482)
Budget Pie Charts		

Department (CC) Summary

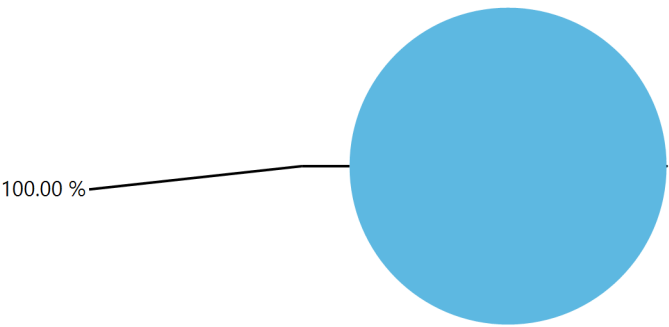
014 - Employee Benefits

Revenues



Employee Benefits

Expenses



Employee Benefits Exp

Department (CC) Summary

015 - Public Safety Building

Department (CC)	015 - Public Safety Building	Budget Year	2022
Fund	Operating Fund	Accounting Reference	015
Department	015 - Public Safety Building	Approved	Yes
Stage	Budget Management	Manager	Laurie Kelly (lkelly)

Description

The Dispatcher works under the general direction of the shift supervisor performing: all aspects of communication activities for the department to include operation of radio equipment, recording of complaints and radio logs, and processing and maintaining records in connection to the efficient operation of the communications center.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Expenses				
Boots/Uniforms - E 03-04	Unchanged	0.00 %	125	125
Building Rep & Maint - E 08-04	Unchanged	0.00 %	30,000	30,000
Computer Rep & Maint - E 08-08	Decreased	86.84 %	15,202	2,000
Electric Service - E 06-03	Increased	6.38 %	36,660	39,000
Fuel Oil - E 06-02	Increased	212.50 %	20,280	63,376
Janitorial Supplies - E 07-03	Decreased	37.50 %	4,800	3,000
New Equipment - E 07-01	Increased	18.62 %	843	1,000
Overtime - E 01-02	Decreased	15.65 %	15,924	13,432
Phone/Internet Charges - E 06-01	Increased	22.39 %	11,177	13,680
Salaries / Wages - E 01-01	Increased	2.46 %	189,460	194,123
Trash Disposal - E 06-05	Decreased	2.97 %	1,515	1,470
Travel/Training - E 03-02	Unchanged	0.00 %	1,300	1,300
Water/Sewer/Sprinkler - E 06-04	Decreased	10.75 %	4,986	4,450
Total Expenses		10.44 %	332,272	366,956

2022 Budget Details

GL Accounts	Comments	2022 Budget
Expenses		
Compensation		
Overtime - E 01-02	Overtime Holiday OT \$7,743 Regular OT\$5,361 Total \$13,104 Holiday OT = \$29.33 x 12 hours = \$351.96 x 11 holidays = \$3,871.56 x 2 employees = \$7,743.12 Regular OT for 2021 is based on July cost at \$7,642 or \$1,092/month = \$13,104/year - holiday OT = \$5,361 2021 estimate is based on July YTD average plus holiday OT 2022 Request is based on 2021 estimate with contractual 2.5% COLA. \$13,104 x 1.025 = \$13,431.60	13,432
Salaries / Wages - E 01-01	Regular Salaries	194,123
Total Compensation		207,555

Department (CC) Summary

015 - Public Safety Building

GL Accounts	Comments	2022 Budget
Employee Costs		
Boots/Uniforms - E 03-04	Boots/Uniforms/Clothing In order to provide a uniform and professional appearance for our "frontline" staff, uniforms are provided to four full-time dispatch personnel. They do well to maintain the uniforms they have, but it is expected in 2021, after nearly four years, some of these will need to be replaced. We have not spent our \$125 as of YTD July but will keep the line item at \$125 if CTOs want fleeces for dispatch 2022 request is based on same 2021 line item	125
Travel/Training - E 03-02	Travel/Training JPMA Annual Training Requirements Misc. Career Development (IMC, UCR Reporting, 911 etc...) 2021 is based on July YTD spending of \$882 or \$126/month or \$1,512/year although we do not have CTO training scheduled, so I've kept the line item budget of \$1,300 2022 is based on JPMA and historical training costs, should remain the same	1,300
Total Employee Costs		1,425
Repairs/Maintenance		
Building Rep & Maint - E 08-04	Building Rep & Maint This account covers the various maintenance contracts and system repairs for the Public Safety Building. Maintenance contracts include: General Building Repair/Maintenance ** \$32,575 (Avg \$4654/month) Monthly pest control (\$112/mo) & annual spray (\$549) HVAC Contract HVAC Repairs/Maintenance Avg \$179/month \$1433.41/ Aug Overhead Door Maintenance Avg \$125/month \$1000 at Aug Roof Inspection / Repair Fire Alarm Service Fee per year Sprinkler Inspection 2021 estimate is based on average YTD July of \$32,575 or \$4,654/mo. (\$55,848) minus a \$17,130 rebate for LED lights throughout the PSB (not including outside). We should not incur nearly as much in 2022 as all of the PSB lights have been switched out and will not have to be done again. 2022 is based more on 2020/2021 estimate of average of \$2000/month as we will need a (\$700) larger battery backup and maintenance to our door access system (card reader)	30,000
Computer Rep & Maint - E 08-08	Computer Rep & Maint Maintenance fees for Information Management Corporation (IMC) (RMS & CAD Software) including: Police Fire Crime Mapping SQL License 2022 is based on same amount as 2021 plus we are looking to purchase an evidence SKU scanner for our evidence tags (approx. \$150)	2,000
Total Repairs/Maintenance		32,000
Supplies/Equipment		
Janitorial Supplies - E 07-03	Janitorial Supplies All janitorial supplies for the public safety building (both sides). Including: Multifold towels trash can liners, floor cleaner, wax, stripper, center feed towels, toilet tissue etc. 2021 estimate is based on July YTD spending \$1,654 (\$236/month) 2022 request is based on an expected maintenance of current cleaning protocols; we budgeted for \$250/month	3,000

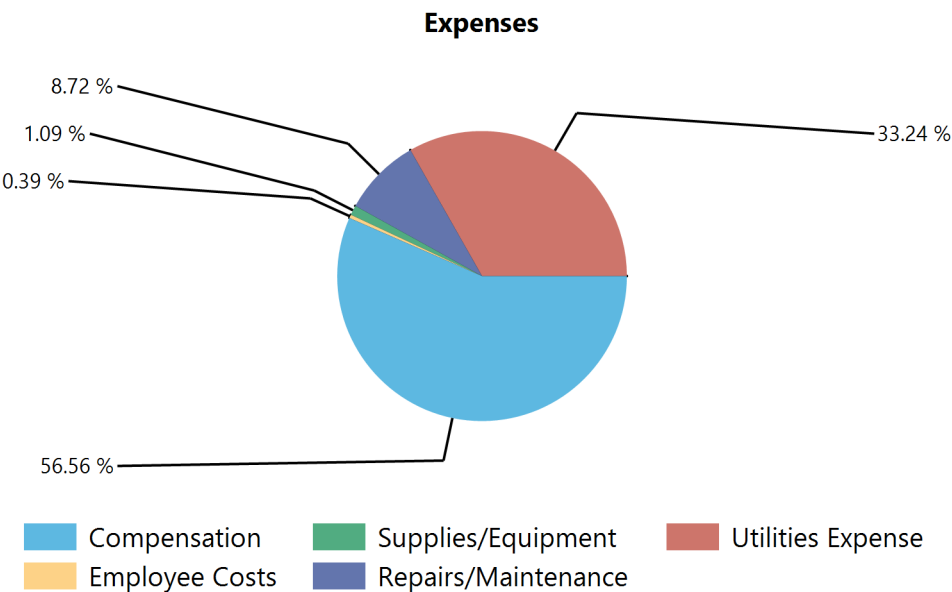
Department (CC) Summary

015 - Public Safety Building

GL Accounts	Comments	2022 Budget
New Equipment - E 07-01	<p>New Equipment</p> <p>Replacement of small equipment and office furniture as needed.</p> <p>In 2021 we did purchase a new crime scene camera for both Police & Fire along with miscellaneous items at July YTD cost of \$843; we do not anticipate any new purchases for the rest of 2021</p> <p>2022 request is based on replacing dispatch chair, estimated at \$1,000</p>	1,000
Total Supplies/Equipment		4,000
Utilities Expense		
Electric Service - E 06-03	<p>Electric Services</p> <p>Electricity to run the public safety building 7 days a week, 24 hours daily. 2021 estimate is based on July YTD spending (\$3,309/month)</p> <p>2022 request is based on current spending but are anticipating less cost as we've replaced all internal fixtures to LED, which will hopefully save on our monthly bills.</p>	39,000
Fuel Oil - E 06-02	<p>Fuel Oil</p> <p>2021 fuel rate = \$1.69/gallon</p> <p>Estimated usage/year 12,000 gallons</p> <p>2021 estimate is based on average monthly spending at YTD July of \$1,647</p> <p>2022 request is based on 2021 rates plus 2% for potential inflation increases</p> <p>Amended 2022 Budget in line with current prices Increase of \$43,211.00</p>	63,376
Phone/Internet Charges - E 06-01	<p>Phone/Fax/Internet</p> <p>Items paid for from the account: Cell Phone Stipend for Dispatch (\$25/month) x 4 dispatchers, T-1 Line (metro) land line (several lines must remain copper), VOIP costs, Internet Access.</p> <p>2021 estimate is based on July YTD cost of \$7,982 or \$1,140/mo = \$13,680 (Reason for Dispatch phone stipend is they are required by policy to be available by phone; most do not have a land line, only a cell phone on which we reach them off duty. Other times, during major incidents, Dispatchers use the cell to contact responding officers with sensitive information they do not want to broadcast or tie up the landline for dissemination. They also text photos of suspects on their cell, which they otherwise don't have a way to send.</p> <p>2022 request is based same line item cost as 2021</p>	13,680
Trash Disposal - E 06-05	<p>Trash Disposal</p> <p>2021 estimate is based on July YTD spending of \$855 or (\$122/Month)</p> <p>2022 request should be close to same, rounded up to \$1,470</p>	1,470
Water/Sewer/Sprinkler - E 06-04	<p>Water/Sewer/Sprinkler</p> <p>2021 estimate is based on July YTD average of \$280 combined sprinkler, water & sewer.</p> <p>2022 Request is based on 2021 estimate plus a increase in rates</p>	4,450
Total Utilities Expense		121,976
Total Expenses		366,956
Net Total		(366,956)
Budget Pie Charts		

Department (CC) Summary

015 - Public Safety Building



Department (CC) Summary

016 - Insurances

Department (CC)	016 - Insurances	Budget Year	2022
Fund	Operating Fund	Accounting Reference	016
Department	016 - Insurances	Approved	Yes
Stage	Council Review	Manager	Kellie Chapman (kchapman)
Description			

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Misc Income - R 016-01	Unchanged	0.00 %	1,000	1,000
Total Revenues		0.00 %	1,000	1,000
Expenses				
General Liab/Prop Ins - E 16-02	Decreased	1.31 %	91,728	90,525
Police Liability - E 16-01	Unchanged	0.00 %	10,222	10,222
Public Officials - E 16-04	Increased	5.86 %	7,442	7,878
Vehicle Insurance - E 16-05	Increased	14.59 %	54,705	62,687
Volunteer Fire - E 16-03	Unchanged	0.00 %	120	120
Total Expenses		4.39 %	164,217	171,432

2022 Budget Details

GL Accounts	Comments	2022 Budget
Revenues		
Insurances		
Misc Income - R 016-01	Misc. Income Revenue is received from PI Industrial Council for fire insurance charge they bill to several tenants. Normally expenses incurred for repairs due to accidents are paid from the individual departments' operating account and the insurance reimbursement is credited back to that department. TOTAL \$1,000	1,000
Total Insurances		1,000
Total Revenues		1,000

Department (CC) Summary

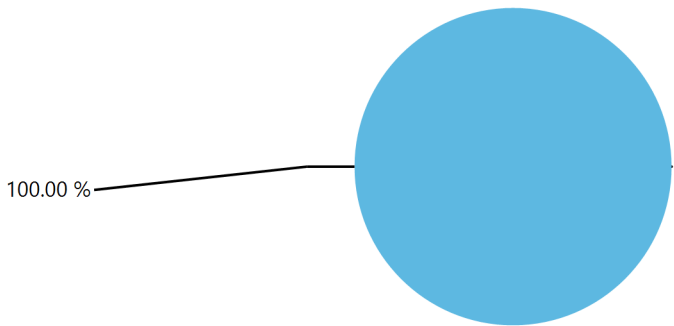
016 - Insurances

GL Accounts	Comments	2022 Budget
Expenses		
Insurance Expense		
	General Liab/Prop Ins	
	Support for Budget Request: Figured a projected 5% increase for the second half of the year. The first 6 months is known as our insurance runs on a fiscal renewal year.	
	Jan to June 5% increase July-Dec	
	Property Premium \$40,846.00 \$42,888.30	
	General Liability \$36,161.00 \$37,969.05	
	Mobile Equipment \$20,354.00 \$21,371.70	
	EDP, CFP, Fine Arts \$6,796.00 \$7,135.80	
General Liab/Prop Ins - E 16-02		90,525
	TOTAL \$104,157.00 \$109,364.85	
	Less Prem. for other Dept. July to June 2021 July 2022 Projected	
	Airport Property Premium \$(5,586.00) \$(5,865.30)	
	Airport Mobile Equipment \$(12,357.00) \$(12,974.85)	
	TOTAL \$(17,943.00) \$(18,840.15)	
	Total Request \$86,214.00 \$90,524.70	
	Police Liability	
	Coverage runs from July to June	
Police Liability - E 16-01	Current Premium \$9,643	10,222
	Projected 12% increase (only 2nd half of premium or 6%)\$579	
	TOTAL \$10,222	
	12% increase from year to year	
	Public Officials	
	MTCMA certification for City Manager reduces amount around 10%	
	July to June 2021 8% increase July-Dec	
Public Officials - E 16-04	Public Officials \$8,733.00 \$9,432	7,878
	Less amount charged to other departments	
	Airport \$(1,494) (\$1,554)	
	TOTAL \$7,239 \$7,878	
Railroad Liability - E 16-09	Railroad Liability	-
	Railroad Insurance is being directly billed to the PIIC	
	Vehicle Insurance	
	Figured a projected 8% increase for the second half of the year. The first 6 months is known as our insurance runs on a fiscal renewal year.	
	July to June 2022 8% increase July-Dec	
Vehicle Insurance - E 16-05	Vehicle Insurance \$61,232.00 \$66,130.56	62,687
	Less amount charged to other departments	
	Airport \$(3,311.00) (\$3,443.44)	
	TOTAL \$57,921.00 \$62,687.12	
Volunteer Fire - E 16-03	Volunteer Fire	120
Total Insurance Expense		171,432
Total Expenses		171,432
Net Total		(170,432)
Budget Pie Charts		

Department (CC) Summary

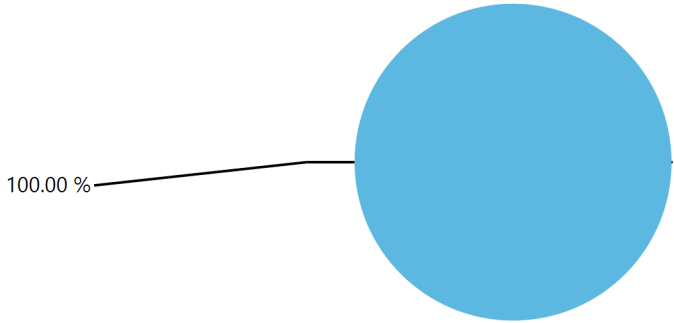
016 - Insurances

Revenues



■ Insurances

Expenses



■ Insurance Expense

Department (CC) Summary

017 - Utilities

Department (CC)	017 - Utilities	Budget Year	2022
Fund	Operating Fund	Accounting Reference	017
Department	017 - Utilities	Approved	Yes
Stage	Council Review	Manager	Dana Fowler (dfowler)

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Expenses				
Blinker/Traffic Lights - E 17-02	Decreased	4.94 %	8,029	7,632
Hydrant Rental - E 17-04	Decreased	0.22 %	527,689	526,518
Street Lights - E 17-01	Increased	2.22 %	98,712	100,908
Traffic Light Maint - E 17-03	Increased	8.92 %	10,488	11,424
Total Expenses		0.24 %	644,918	646,482

2022 Budget Details

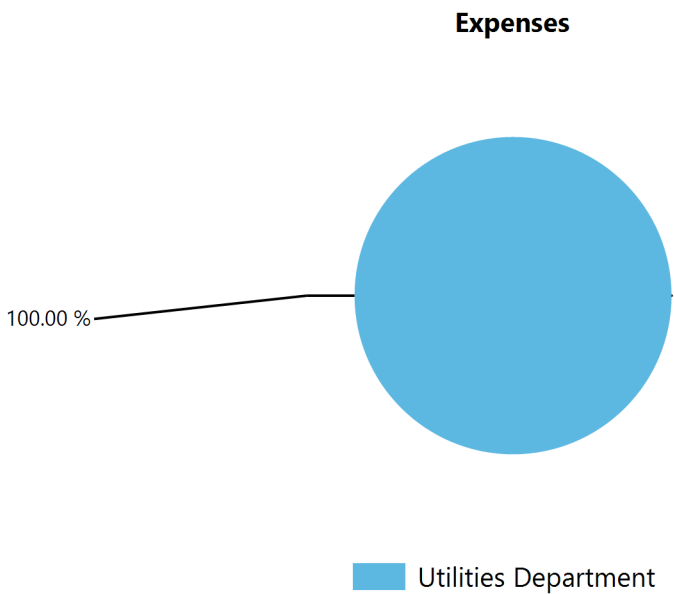
Department (CC) Summary

017 - Utilities

GL Accounts	Comments	2022 Budget
Expenses		
Utilities Department		
	Blinker/Traffic Lights	
	Electricity costs for red/yellow blinkers at intersections (Mechanic/Industrial, State/Second, Parsons/Park, Reach/US 1, Second/Church), school caution lights, and traffic lights	
	2022 budget is based on 5-year average of 2017-2021 estimated	
	2009 \$8,074	
	2010 \$8,565	
	2011 \$8,295	
	2012 \$7,970	
Blinker/Traffic Lights - E 17-02	2013 \$8,320	7,632
	2014 \$8,576	
	2015 \$8,340	
	2016 \$8,115	
	2017 \$7,577	
	2018 \$7,859	
	2019 \$8,135	
	2020 \$7,590	
	2021 Estimated \$7,000	
	5-yr avg 2017 - 2021 \$7,632	
	Hydrant Rental	
Hydrant Rental - E 17-04	Quarterly payments of \$131,629.50 started February 1, 2021. \$526,518	526,518
	The PIUD anticipates no rate increase in 2022.	
	Street Lights	
	Flat Rate charge for street lights \$7,897/mo \$94,764	
	KWH charge for street lights avg \$512/mo \$6,144	
Street Lights - E 17-01	TOTAL \$100,908	100,908
	2022 budget based on 2021 estimated expense	
	Emera installed LED street lights in early 2019 that has reduced cost from \$12,194± to \$8,409± per month.	
	Traffic Light Maint	
	Physical maintenance of traffic light system infrastructure to include lenses, cameras, wiring, controllers, conflict monitors, load switches, cabinets; LaJoie Electric is used as needed. Warranty expired on traffic light system in 2011, therefore maintenance costs are anticipated to increase over time.	
	2013 \$10,040	
	2014 \$4,083	
	2015 \$9,442	
Traffic Light Maint - E 17-03	2016 \$10,651	11,424
	2017 \$4,833	
	2018 \$12,608	
	2019 \$9,700	
	2020 \$19,934	
	2021 Estimated \$12,800	
	2022 budget average \$11,424	
	2022 budget based on 7-year average 2015 - 2021 estimated	
Total Utilities Department		646,482
Total Expenses		646,482
Net Total		(646,482)
Budget Pie Charts		

Department (CC) Summary

017 - Utilities



Department (CC) Summary

018 - Debt Service

Department (CC)	018 - Debt Service	Budget Year	2022
Fund	Operating Fund	Accounting Reference	018
Department	018 - Debt Service	Approved	Yes
Stage	Council Review	Manager	

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Transfer In - R 018-25	Decreased	4.77 %	87,200	83,042
Total Revenues		4.77 %	87,200	83,042
Expenses				
1.75MM Bond - Rec & City Hall Renov. - E 18-26	New this year		-	110,339
BLDG 1205 - Coca Cola - E 18-24	New this year		-	85,122
BLDG 403 - Spudnik LHI - E 18-25	New this year		-	8,589
Bond - Comm Ctr - E 18-20	Decreased	1.31 %	456,750	450,750
EMS Start Up Costs - E 18-21	Not used this year		85,480	-
Forum Ice System - E 18-19	Not used this year		31,490	-
Interest on TAN - E 18-01	Increased	0.00 %	10,000	10,000
PS Bldg - Bond Payments - E 18-06	Not used this year		130,000	-
PW Garage - Bond Payments - E 18-12	Decreased	4.77 %	87,200	83,042
Renov-Acme Monaco #31 - E 18-16	Unchanged	0.00 %	77,760	77,760
Renov-Bldg 1204-NE Packaging - E 18-23	Unchanged	0.00 %	35,822	35,822
Spec Bldg Payments - E 18-04	Unchanged	0.00 %	6,389	6,389
Total Expenses		5.76 %	920,891	867,813

2022 Budget Details

GL Accounts	Comments	2022 Budget
Revenues		
Debt Service		
Transfer In - R 018-25	Transfer In Payment for Public Works Garage from Solid Waste Reserve	83,042
Total Debt Service		83,042
Total Revenues		83,042

018 - Debt Service

GL Accounts	Comments	2022 Budget
Expenses		
Debt Service Exp		
	1.75MM Bond - Rec & City Hall Renovations	
	To repay Maine Bond Bank for the purchase of the new Rec Maint. Building and City Hall Renovations , 1.75MM Total Bond with 1MM going towards the new PIIC Coke Building.	
	\$750,000 loan variable interest rate paid back over 10 years	
	Estimated loan balance on 12/31/2021 is \$ 750,000.00	
	Estimated Payments in 2022	
	\$195,460.56	
	Less (PIIC Portion) (85,121.52)	
	Total Due (2022) 110,339.04	
1.75MM Bond - Rec & City Hall Renov.		110,339
- E 18-26		
	Est.Future Pmts 2023 \$24,018.50	
	2024 \$22,474.93	
	2025 \$20,628.05	
	2026 \$18,628.34	
	2027 \$18,575.07	
	2028 \$100,988.18	
	2029 \$183,837.50	
	2030 \$181,055.00	
	2031 \$178,115.00	
	2023 thru 2031 Total Est Future Pmts \$748,320.57	
	2022 thru 2031 Total Payments \$858,659.61	
	Total Interest \$108,659.61	
	BLDG 1205 - Coca Cola	
	Loan from US Bank through the Maine Municipal Bond Bank for construction of a Building 1205 being leased to Coca-Cola	
	\$1,000,000.00 loan variable interest rate paid back over 6 years	
	Estimated loan balance on 12/31/2021 is \$ 1,000,000.00	
	11/1/2022 0.61% 85,121.52 \$85,121.52	
	5/1/2023 & 11/1/2023 0.67% 170,546.50	
	5/1/2024 & 11/1/2024 0.76% 170,917.57	
	5/1/2025 & 11/1/2025 0.91% 171,434.45	
BLDG 1205 - Coca Cola - E 18-24	5/1/2026 & 11/1/2026 1.07% 171,841.66	85,122
	5/1/2027 & 11/1/2027 1.29% 170,022.43	
	5/1/2028 1.43% 85,351.82	
	Total Interest \$25,235.95 Based on 1,000,000 with 6 year pay back	
	Total Payments \$1,025,235.95	
	Payments made to the City for repayment as part of larger and longer term loan paid to MMBB	
	TOTAL 2022 \$85,121.52	

Department (CC) Summary

018 - Debt Service

GL Accounts	Comments	2022 Budget
	BLDG 403 - Spudnik LHI To repay Building Fund loan for Leasehold Improvements for Bldg 403 being leased to Spudnik Equipment Co. \$ 200,000.00 (estimated) loan October 1, 2022 @ 1.0% interest; Payments of \$2,863.10 for 72 months (October 1, 2022 to September 1, 2028)	
BLDG 403 - Spudnik LHI - E 18-25	Estimated loan balance on 12/31/2021 is \$ 0 (Project not completed as of 8/30/2021) 3 Payments of \$2,863.10 in 2022 10/1/2022 \$2,863.10 11/1/2022 2,863.10 12/1/2022 2,863.10 TOTAL \$8,589.30 2023 through 2027 - 60 payments of \$2,863.10 \$171,786.00 2028 - 9 payments total \$25,768.05 \$206,143.35	8,589
Bond - Comm Ctr - E 18-20	Comm Center Bond Payment \$7,500,000 Term 25 years Balance at Dec 31, 2021 \$5,700,000 Interest due in May and November Principal due in November Principal \$300,000 Interest - Estimated \$150,750 TOTAL \$450,750	450,750
EMS Start Up Costs - E 18-21	EMS Start Up Costs Term 5 years Matures July 2022 Balance at Dec 31, 2021 \$83,599 Payments are due in June Principal \$83,599 Interest - Estimated \$1,882 TOTAL \$85,480 Payoff in 2021 with Surplus Funds.	-
Forum Ice System - E 18-19	Forum Ice System \$375,000 Term 15 years Matures in 2030. Annual Payment \$31,490 2022 Principal \$24,069 Interest \$7,421 Balance at 7/31/2021 \$244,523 Payoff in 2021 with Surplus Funds.	-
Interest on TAN - E 18-01	Interest on TAN The note will be paid in full no later than December 31, 2022	10,000
Interst Exp on Debt Pmts - E 18-50	Interest Exp on Debt Payments	-
PS Bldg - Bond Payments - E 18-06	Ps Bldg - Bond Payments Loan from US Bank through Maine Bond Bank for construction of the Public Safety Building \$2,600,000 for 20 years matures 2021. 2022 Debt Service Principal \$130,000 Balance at July 31, 2021 \$130,000 In 2017 Maine Bond Bank renegotiated with the lenders which created a \$51,000 savings in interest payments from 2018 -2021. For the remainder of the term of the loan the payment will be principal only. PAID OFF IN NOVEMBER 2021	-

Department (CC) Summary

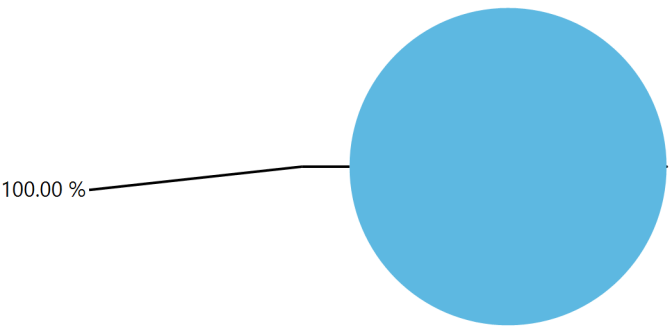
018 - Debt Service

GL Accounts	Comments	2022 Budget
	PW Garage Bond Payment Loan from US Bank through the Maine Municipal Bond Bank for construction of the Public Works Garage \$1,145,000 for 18 years; matures in 2025 Balance as of August 2021 \$415,031	
PW Garage - Bond Payments - E 18-12	2022 Debt Service - Principal \$78,866 Interest \$9,176 Est reduction in interest \$(5,000) TOTAL \$83,042 In 2015 Maine Bond Bank renegotiated with the lenders which created a \$39,666.65 savings in interest payments from 2015 -2025.	83,042
	Renov-Acme Monaco #131 To repay Building Fund loan for renovations to Bldg 1203 being leased to Acme Monaco \$1,122,415.90 loan January 2018 @ 2% interest; Payments of \$6,074.43 for 24 months (January 1, 2018 to December 31, 2019) 6/1/2018 Proceeds from the sale of Bldg. 1305 used to pay down debt by \$481,507.50 Payments of \$6,075.00 (January 1, 2020 to December 31, 2026) Payments adjust to \$6,561.00 (January 1, 2027 to August 31, 2027) Final Payment \$2,677.96 on September 1, 2027 Estimated loan balance on 12/31/2021 is \$484,944.41 Building Fund Equal payments of \$6,075.00 in 2022 \$72,900.00 Maintenance Reserve Paid in equal monthly pmts of \$405.00 \$4,860.00 TOTAL \$77,760.00	77,760
Renov-Acme Monaco #31 - E 18-16		
Renov-Bldg #615 - E 18-17	Renov-Bldg #615 To repay Building Fund for renovations to Bldg. 615 Building Sold 2021 funds used to pay off debt	-
Renov-Bldg 1201B - E 18-18	Renov-Bldg 1201B	-
	Renov-Bldg 1204 NE Packaging To repay Building Fund loan for renovations to Bldg 1204 being leased to NE Packaging \$794,290.00 loan June 2019 @ .45908% interest; Payments of \$2802.94 for 300 months (June 1, 2019 to May 1, 2044) Maintenance Reserve \$2,186.64 Estimated loan balance on 12/31/2021 is \$716,362.47 Equal payments of \$2802.94 in 2022 \$33,635.28 Maintenance Reserve: Paid in equal monthly payments of \$182.22 \$2,186.64 TOTAL \$35,821.92	35,822
Renov-Bldg 1204-NE Packaging - E 18-23		
Spec Bldg Payments - E 18-04	Spec Bldg Payments Payments to the Industrial Council Reserve Fund to build a maintenance reserve for the Bldg. 1201 - FedEx Paid in equal monthly payments of \$532.42 \$6,389.04	6,389
Total Debt Service Exp		867,813
Total Expenses		867,813
Net Total		(784,771)
Budget Pie Charts		

Department (CC) Summary

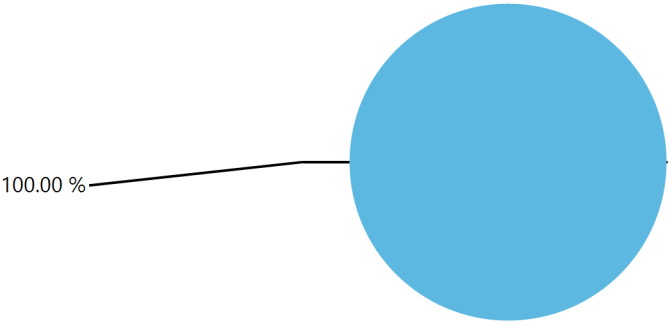
018 - Debt Service

Revenues



Debt Service

Expenses



Debt Service Exp

Department (CC) Summary

019 - Echo Lake Sewer

Department (CC)	019 - Echo Lake Sewer	Budget Year	2022
Fund	Operating Fund	Accounting Reference	019
Department	019 - Echo Lake Sewer	Approved	Yes
Stage	Council Review	Manager	Galen Weibley (gweibley)
Description			

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Sewer Fees - R 019-01	Increased	8.99 %	7,530	8,207
Total Revenues		8.99 %	7,530	8,207
Expenses				
Electric Service - E 06-03	Decreased	4.41 %	590	564
Equip Repairs & Maint - E 08-01	Decreased	42.22 %	1,625	939
Total Expenses		32.14 %	2,215	1,503

2022 Budget Details

Department (CC) Summary

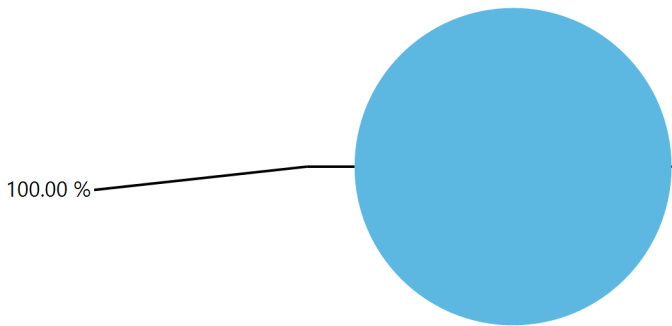
019 - Echo Lake Sewer

GL Accounts	Comments	2022 Budget
Revenues		
Echo Lake		
Sewer Fees - R 019-01	Echo Lake Sewer Revenue Fee's collected for camps and homes utilizing the Cities Echo Lake sewer system currently 14 homes. PI Utilities has an expected rate increase of 9.0 Percent for 2021 Base Rate Increase \$586.23/year* X 14 Users \$8,207.22 * unless Echo Lake Agreement is signed	8,207
Total Echo Lake		8,207
Total Revenues		8,207
Expenses		
Repairs/Maintenance		
Equip Repairs & Maint - E 08-01	Equipment Rep & Maint Monthly average for 2021 is 47.00 per month. \$564.00 Repairs to Pumps and lines; sealing the 7 Septic Tanks \$0.00 DEP Annual Fee \$375.00 TOTAL \$939.00	939
Total Repairs/Maintenance		939
Utilities Expense		
Electric Service - E 06-03	Electric Services Monthly electric bill for Echo Lake sewer system pumping station Monthly average for 2021 is 47.00 per month. \$564.00	564
Total Utilities Expense		564
Total Expenses		1,503
Net Total		6,704
Budget Pie Charts		

Department (CC) Summary

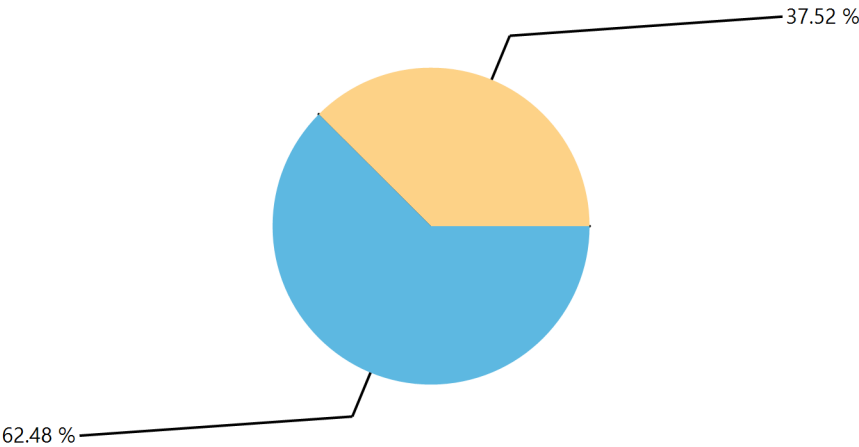
019 - Echo Lake Sewer

Revenues



Echo Lake

Expenses



Repairs/Maintenance Utilities Expense

Department (CC) Summary

020 - Unclassifieds

Department (CC)	020 - Unclassifieds	Budget Year	2022
Fund	Operating Fund	Accounting Reference	020
Department	020 - Unclassifieds	Approved	Yes
Stage	Council Review	Manager	

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Expenses				
Annual Reports - E 20-11	Unchanged	0.00 %	500	500
C A Humane Society - E 20-18	Decreased	12.96 %	16,170	14,075
Cemeteries - E 20-09	Increased	1.04 %	4,800	4,850
Contingent - E 20-13	Unchanged	0.00 %	100,000	100,000
Cunningham Taxes - Repay PIDF - E 20-20	Not used this year		13,092	-
Dwtm Revitalization Comm - E 20-21	Increased	36.18 %	18,000	24,513
Legal Services - E 20-12	Unchanged	0.00 %	16,000	16,000
Me Municipal Dues - E 20-06	Unchanged	0.00 %	7,975	7,975
No Me Develop Comm - E 20-15	Decreased	1.48 %	17,554	17,295
Retirement Payouts - E 20-01	Unchanged	0.00 %	50,000	50,000
Sister O'Donnell Shelter - E 20-19	Unchanged	0.00 %	14,538	14,538
State Street Dam Util - E 20-05	Unchanged	0.00 %	189	189
Unclassifieds-Misc Items - E 20-22	Unchanged	0.00 %	10,000	10,000
Total Expenses		3.30 %	268,818	259,935

2022 Budget Details

GL Accounts	Comments	2022 Budget
Expenses		
Unclassifieds		
Annual Reports - E 20-11	Annual Reports Cost of printing the annual report \$500	500
C A Humane Society - E 20-18	C A Humane Society Based on \$1.60 per capita for a population of 8,797	14,075
Cemeteries - E 20-09	Cemeteries Care of Veteran's graves at various local cemeteries: Memorial Day \$900.00 Johnson Cemetery \$1,900.00 Fairmont Cemetery \$700.00 St. Mary's Cemetery \$300.00 Glenwood \$150.00 Bartlett \$100.00 Misc. \$300.00 Grave Markers 500.00 TOTAL \$4,850.00	4,850
Contingent - E 20-13	Contingent	100,000

Department (CC) Summary

020 - Unclassifieds

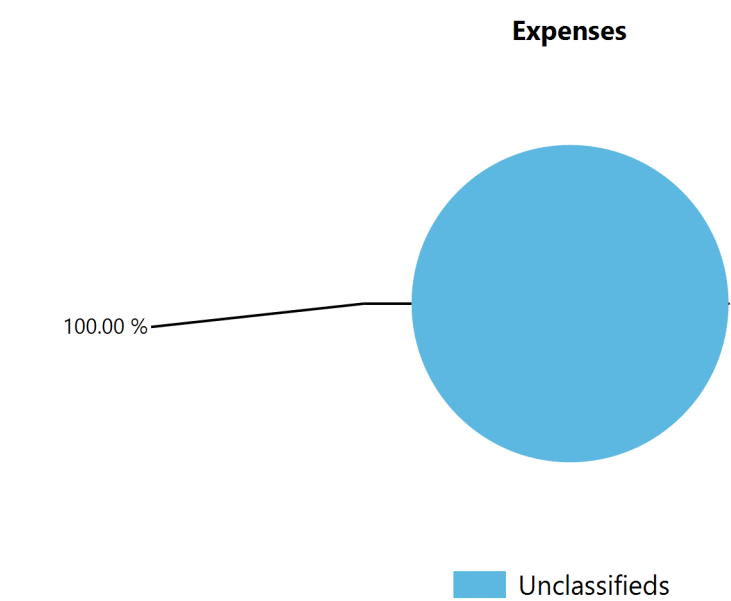
GL Accounts	Comments	2022 Budget
	Cunningham Taxes - Repay PIDF To repay Presque Isle Development Fund Loan for Demolition of old Cunningham School. Repayment is to be made from the sale of the lot plus tax receipts generated by the property until the loan is paid in full. Current balance is \$115,165.89	
Cunningham Taxes - Repay PIDF - E 20-20	2021 Tax Receipts Trio Acct #1241 34 Blake-undeveloped \$1,128.19 Trio Acct #5409 1 Third Street \$3,024.25 Trio Acct #5410 3 Third Street \$3,009.34 Trio Acct #5411 5 Third Street \$3,024.25 Trio Acct #5412 7 Third Street \$3,009.34 TOTAL \$13,195.37 Payoff in 2021 with Surplus Funds.	-
Dwtm Revitalization Comm - E 20-21	Dwtm Revitalization Comm Downtown Revitalization Committee Budget Beautification Items-Annual-Lights/Flowers Maintenance Beautification Items-One time-Lights/Flowers/Buckets/Trash-Cigarette Cans \$12,013 Outside Contractors--Trades: Electricians/Repairs \$3,500 Promotional Items: Shirts/Decals/Print-Branding Materials \$1,000 Events: Balloon Festival/Main Street Mania/Music in the Park, Other \$5,000 Infrastructure--Improvements/Physical Projects \$1,500 Misc \$1,500 TOTAL \$24,513	24,513
Fair Association Lease - E 20-16	Fair Association Lease 50 year lease with Northern Maine Fair Assn. for the Forum for \$3,000 per year. Lease was signed on July 25,1975. Fair and City agreement to purchase the fencing in lieu of lease payment for 5 years @ \$3000 per year Years 2020 thru 2024	-
Legal Services - E 20-12	Legal Services	16,000
Me Municipal Dues - E 20-06	Me Municipal Dues Estimated 2022 Annual dues	7,975
No Me Develop Comm - E 20-15	No Me Develop Comm Membership dues are based 50% on state valuation and 50% on population. 2021-2022 Dues Calculation \$17,294.61 State Valuation 5,782,895,000 Total State Valuation of District 581,750,000 City Census 8,797	17,295
Overlay/Abatements - E 20-30	Overlay/Abatements	-
Retirement Payouts - E 20-01	Retirement Payouts This appropriation funds the Retirement Special Revenue Reserve. Current Balance as of 08/20/2021 in the Reserve is \$21,520.33	50,000
Service Center Coalition - E 20-04	Service Center Coalition	-
Sister O'Donnell Shelter - E 20-19	Sister O'Donnell Shelter This appropriation allows General Assistance an unlimited number of clients and days at the Shelter Homeless Services of Aroostook is requesting an allocation of \$14,538.00.	14,538
State Street Dam Util - E 20-05	State Street Dam Util Electricity charge of approx. 15.72/month	189
Tax Acquired Property Costs - E 20-23	Tax Acquired Property Costs	-
TIF - E 20-31	TIF	-

Department (CC) Summary

020 - Unclassifieds

GL Accounts	Comments	2022 Budget
Unclassifieds-Misc Items - E 20-22	Unclassified - Mist Items Used for various expenditures that can't easily be recorded in another account.	10,000
Total Unclassifieds		259,935
Total Expenses		259,935
Net Total		(259,935)

Budget Pie Charts



Department (CC) Summary

021 - Outside Requests

Department (CC)	021 - Outside Requests	Budget Year	2022
Fund	Operating Fund	Accounting Reference	021
Department	021 - Outside Requests	Approved	Yes
Stage	Council Review	Manager	

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Expenses				
American Red Cross - E 21-10	Not used this year		2,500	-
Aroos Area on Aging - E 21-03	Unchanged	0.00 %	5,500	5,500
Chamber of Commerce - E 21-01	Unchanged	0.00 %	20,000	20,000
Cntrl Aroos Soil & Water - E 21-04	Unchanged	0.00 %	1,050	1,050
PI Snowmobile Club - E 21-07	Increased	217.39 %	2,300	7,300
Quoggy Joe Ski Club - E 21-06	Unchanged	0.00 %	6,400	6,400
Veterans Cemetery - E 21-09	Unchanged	0.00 %	200	200
Wintergreen Arts - E 21-22	Unchanged	0.00 %	16,000	16,000
Total Expenses		4.63 %	53,950	56,450

2022 Budget Details

Department (CC) Summary

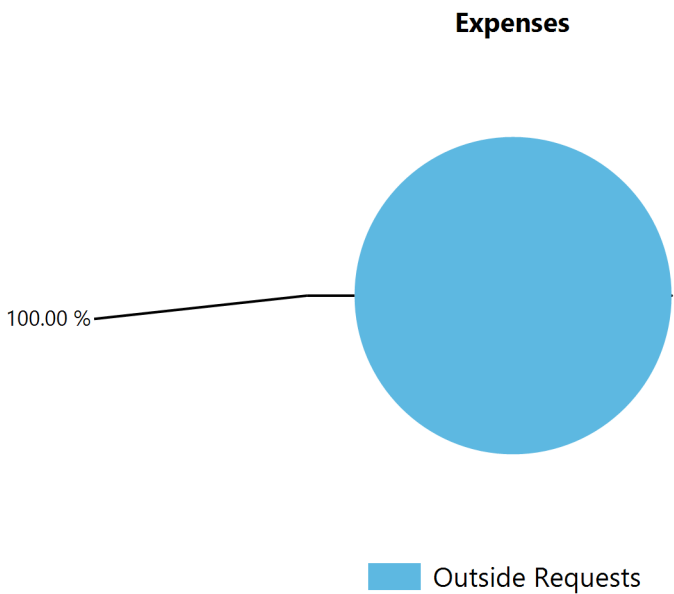
021 - Outside Requests

GL Accounts	Comments	2022 Budget
Expenses		
Outside Reauests		
American Red Cross - E 21-10	American Red Cross	-
Aroos Area on Aging - E 21-03	Aroos Area on Aging	5,500
Chamber of Commerce - E 21-01	Chamber of Commerce	20,000
Cntrl Aroos Soil & Water - E 21-04	Cntrl Aroos Soil & Water	1,050
	PI Snowmobile Club	
	Council approved on 6/4/2012 an additional amount (\$2,000/year for 5 years) to help purchase a new groomer.(similar to agreement where final payment was made in 2011) - 1st payment was in 2013. The City receives an annual refund from the State of Maine for a portion of snowmobile registration fees. These funds are also turned over to the PI Snowmobile Club.	
	In 2011 \$3,190.84	
	In 2012 \$3,025.34	
PI Snowmobile Club - E 21-07	In 2013 \$2,985.62	7,300
	In 2014 \$2,945.90	
	In 2015, \$2,813.50	
	In 2016 \$2,634.76	
	In 2017 \$2,323.62	
	In 2018 \$2,734.06	
	In 2019 \$2,634.76	
	In 2020 \$2,674.48	
	In 2021 \$2,826.74	
	Council vote to increase to \$7300.00	
Quoggy Joe Ski Club - E 21-06	Quoggy Joe Ski Club	6,400
Veterans Cemetery - E 21-09	Veterans Cemetery	200
Wintergreen Arts - E 21-22	Wintergreen Arts	16,000
Total Outside Requests		56,450
Total Expenses		56,450
Net Total		(56,450)

Budget Pie Charts

Department (CC) Summary

021 - Outside Requests



Department (CC) Summary

023 - Information Technology

Department (CC)	023 - Information Technology	Budget Year	2022
Fund	Operating Fund	Accounting Reference	023
Department	023 - Information Technology	Approved	Yes
Stage	Council Review	Manager	Brad Turner (bturner)

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Expenses				
Computer Rep & Maint - E 08-08	Increased	2.33 %	54,569	55,838
Phone/Internet Charges - E 06-01	Decreased	33.46 %	17,284	11,500
Total Expenses		6.28 %	71,853	67,338

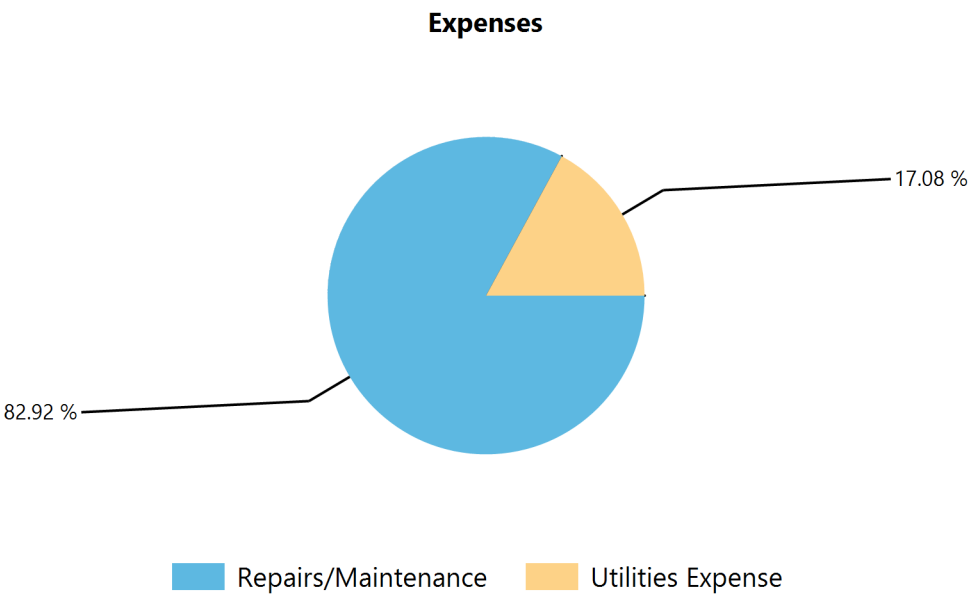
2022 Budget Details

GL Accounts	Comments	2022 Budget
Expenses		
Repairs/Maintenance		
	Computer Rep & Maint Support for budget request: All repairs for City Hall computers flow through this account as well as the annual fees for TRIO software maint. Annual Contract is through GreenmarkIT	
Computer Rep & Maint - E 08-08	IT - Computer support is \$2560/month \$30,720 TRIO - Municipal software - 2021 Annual Maint Fee \$19,716.18 (Anticipate 3% Increase) \$20,308 Microsoft -- E-Mail Exchange -- Cloud \$4,600 Annual Questica/Trio Maint Expense = \$210 TOTAL \$25,118 TOTAL \$55,838	55,838
Total Repairs/Maintenance		55,838
Utilities Expense		
	Phone/Fax/Internet GWI dedicated internet/broadband \$601.00 x 12 \$7,215.36 Public Works Connection (upgrading to faster service) \$1,320.00 Town Square Media -- Web 12 mths \$2,400.00 Web Domain renewal Annual \$400.00 TOTAL \$11,335.36	
Phone/Internet Charges - E 06-01		11,500
Total Utilities Expense		11,500
Total Expenses		67,338
Net Total		(67,338)

Budget Pie Charts

Department (CC) Summary

023 - Information Technology



Department (CC) Summary

025 - City Clerk

Department (CC)	025 - City Clerk	Budget Year	2022
Fund	Operating Fund	Accounting Reference	025
Department	025 - City Clerk	Approved	Yes
Stage	Council Review	Manager	Kim Finnemore (kfinnemore)

Description

The City Clerk is responsible for overseeing the Primary, Special Referendum, MSAD #1/RSU #79 and the General Elections. The City Clerk is also responsible for issuing licenses for businesses including Marijuana, Refuse Collector, Pawn Broker and Taxi Cab Services. The City Clerk also issues special permits for liquor licensing and Catering, marriage intentions, dog licenses, boats & personal watercraft, ATV's, Snowmobiles, hunting and fishing licenses.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Agent Fees - R 025-07	Increased	17.39 %	2,300	2,700
Boat Excise - R 025-06	Decreased	11.54 %	5,200	4,600
Dog License - R 025-04	Unchanged	0.00 %	6,800	6,800
Fines & Fees - R 025-02	Unchanged	0.00 %	22,500	22,500
Licenses - R 025-03	Increased	147.06 %	8,500	21,000
Misc Income - R 025-01	Unchanged	0.00 %	1,000	1,000
Total Revenues		26.57 %	46,300	58,600
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	3,000	3,000
Elections - E 01-06	Increased	91.43 %	3,500	6,700
Equip Repairs & Maint - E 08-01	Unchanged	0.00 %	100	100
Membership/Dues - E 03-03	Unchanged	0.00 %	200	200
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	50	50
Misc Expense - E 05-07	Decreased	65.00 %	6,000	2,100
Office Supplies - E 05-01	Increased	4.35 %	575	600
Overtime - E 01-02	Unchanged	0.00 %	1,000	1,000
Phone/Internet Charges - E 06-01	Unchanged	0.00 %	157	157
Salaries / Wages - E 01-01	Decreased	1.42 %	46,322	45,662
Travel/Training - E 03-02	Unchanged	0.00 %	700	700
Total Expenses		2.17 %	61,604	60,269

2022 Budget Details

GL Accounts	Comments	2022 Budget
Revenues		
City Clerk		
Agent Fees - R 025-07	Agent Fee Revenue Fee the City receives from the state for doing state transactions--ATV's, Boat and Snowmobiles Registrations as well as Hunting/Fishing licenses May realize a slight decreases due to loss of agent fees as residents migrate to the ease of online re-registrations. Also dependent on economy and weather	2,700

Department (CC) Summary

025 - City Clerk

GL Accounts	Comments	2022 Budget
Boat Excise - R 025-06	Boat Excise Revenue Excise on Boats.	4,600
Dog License - R 025-04	Dog License Revenue Fees for dog licenses (different rates for spayed/neutered) plus late fees.	6,800
Fines & Fees - R 025-02	Clerk Fines and Fee Revenue Fees collected on various transactions -- Vital Records, Public Hearings, Notary Fees, etc.	22,500
Licenses - R 025-03	City Clerk Licenses Collected Fees for various business licenses as per ordinance. Most of this will come from the Marijuana License fees , but will consist also of taxi cab, taxi drivers, employment agency's, junkyards, refuse collection, etc.	21,000
Misc Income - R 025-01	Misc. Income Revenues used for election costs from MSAD 1 Includes the costs of ballots to be used in the ballot machines	1,000
Total City Clerk		58,600
Total Revenues		58,600
Expenses		
Compensation		
Elections - E 01-06	Election Salaries Warden @ \$13.00 x 16 hours = \$208.00 Ward Clerk @ 12.75 x 16 hours = \$ 204.00 Deputy Registrar @13.25 x 12 =\$159.00 School Budget - 6 person hours @ \$12.75 x 14 = \$1071.00 Warden @ \$13.00 x 14 =\$182.00 Ward Clerk @ \$12.75 x 14 =\$178.50 Deputy Registrar @12.75 x 12 =\$153.00 Deputy Registrar @ 12.25 x 261 hours for the year to help with putting all the voter registrations that come from the state and to help keep the , voter registration up to date before and after elections. Plan on using Pam 8 hours a month, and a few extra hours before and after elections.	6,700
Overtime - E 01-02	Overtime	1,000
Salaries / Wages - E 01-01	Regular Salaries	45,662
Total Compensation		53,362
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Newspaper Advertisements: Public Hearing Notices posted by City Clerk \$2,900 Ads for Committee vacancies \$100 TOTAL 3,000 Justification: Publications go through BDN now, price increase. Cost of ads have gone from \$78.xx per standard legal publication under Star Herald to around \$120.xx since BDN bought the SH.	3,000
Misc Expense - E 05-07	Misc. Expense Restoration/Preservation of Vital Records \$2,100. This is an ongoing project. We have been purchasing special sleeves for our older vital records to preserve them for the future. We have completed approx. 55-60% of this project. TOTAL \$2100	2,100

Department (CC) Summary

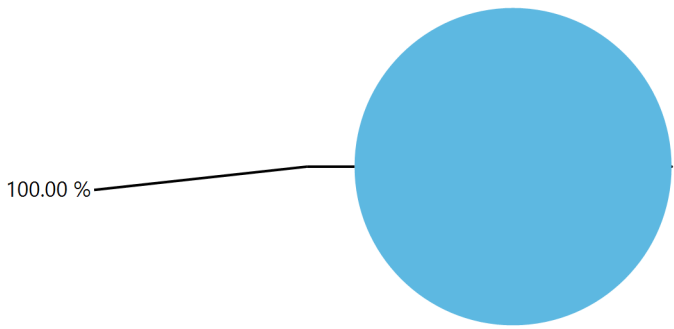
025 - City Clerk

GL Accounts	Comments	2022 Budget
Office Supplies - E 05-01	Office Supplies Expenditures include but not limited to: Ink Ctgs, Toner, Ribbons for various printers and typewriters \$200 Council Minute book \$150 Storage Boxes \$150 Misc. Office Supplies (Pens, Pads, Post-its, Tape, Staples, etc) \$100 TOTAL \$600	600
Total Departmental Expenses		5,700
Employee Costs		
Membership/Dues - E 03-03	Membership Dues City Clerk Maine Town & City Clerks Association \$125 (1 clerk, 3 Dep) Aroos County Municipal Clerks Assn \$50(1 clerk, 3 Dep) NEACTC \$25 TOTAL \$200	200
Mileage Reimbursement - E 03-01	Mileage Reimbursement Minimal Annual travel for department \$50	50
Travel/Training - E 03-02	Travel/Training Training to achieve certification (or recertification) as required by job: Training necessary to advance the goals of the department: Training required by State (Inland Fisheries & Wildlife, and for City Clerks): Breakdown is: City Clerk: 2 MTCCA* sponsored workshops and City Clerks Assn Annual Conference @ \$60 each - Reg Fee Gas- \$60, Meal - \$20 to Augusta--\$140 2 Workshops * \$240.00 (Two people) Elections * \$240.00 (Two people) Lodging \$200 (Two people) Misc. expense \$20 TOTAL \$700.00	700
Total Employee Costs		950
Repairs/Maintenance		
Equip Repairs & Maint - E 08-01	Equipment Rep & Maint Used for cleaning and repairs on printers and typewriters \$100 Note: Typewriters are still essential for vital records, not all forms are electronic	100
Total Repairs/Maintenance		100
Supplies/Equipment		
New Equipment - E 07-01	New Equipment	-
Total Supplies/Equipment		-
Utilities Expense		
Phone/Internet Charges - E 06-01	Phone/Fax/Internet Clerk's Department portion of costs \$13.04/month \$156.48	157
Total Utilities Expense		157
Total Expenses		60,269
Net Total		(1,669)
Budget Pie Charts		

Department (CC) Summary

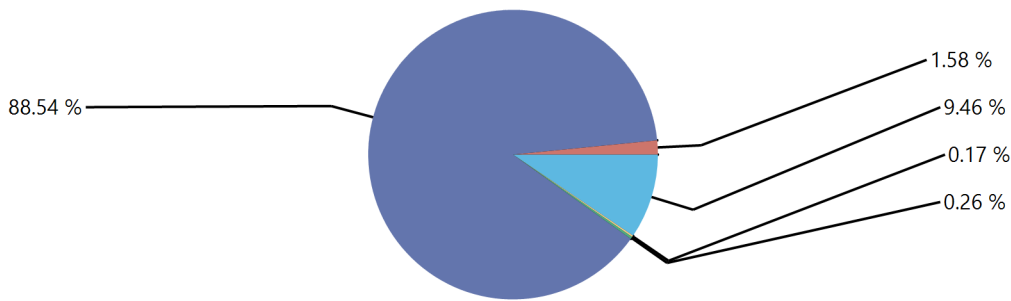
025 - City Clerk

Revenues



City Clerk

Expenses



Departmental Expenses
Repairs/Maintenance

Utilities Expense
Compensation

Employee Costs

Department (CC) Summary

026 - General Assistance

Department (CC)	026 - General Assistance	Budget Year	2022
Fund	Operating Fund	Accounting Reference	026
Department	026 - General Assistance	Approved	Yes
Stage	Council Review	Manager	Kim Finnemore (kfinnemore)
Description			

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
State Reimbursement - R 026-08	Unchanged	0.00 %	15,505	15,505
Total Revenues		0.00 %	15,505	15,505
Expenses				
Burials - E 04-09	Unchanged	0.00 %	2,000	2,000
Food - E 04-02	Unchanged	0.00 %	500	500
Fuel - E 04-05	Unchanged	0.00 %	1,000	1,000
Miscellaneous - E 04-04	Unchanged	0.00 %	900	900
Prescriptions - E 04-08	Unchanged	0.00 %	250	250
Rent/Housing - E 04-01	Unchanged	0.00 %	17,000	17,000
Utilities - E 04-06	Unchanged	0.00 %	500	500
Total Expenses		0.00 %	22,150	22,150

2022 Budget Details

GL Accounts	Comments	2022 Budget
Revenues		
General Assistance		
State Reimbursement - R 026-08	GA State Reimbursement The state reimburses the City 70% of General Assistance Disbursements 22,150 x 70% \$15,505	15,505
Total General Assistance		15,505
Total Revenues		15,505
Expenses		
General Assistance Exp		
Burials - E 04-09	Burials The GA maximum allowed for burials is \$1,125 and \$785 for cremation. These amounts do not cover the cost associated with either. As with all the other GA budgets, this is only an estimate and we budget for two of these situations per year. 70% of eligible expenses are reimbursed by the State- see revenue sheets	2,000

Department (CC) Summary

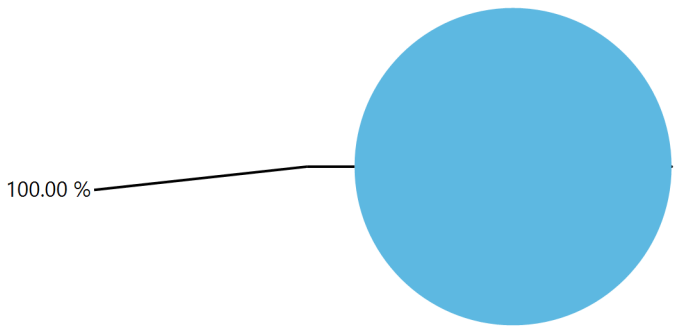
026 - General Assistance

GL Accounts	Comments	2022 Budget
Food - E 04-02	<p>Food</p> <p>General Assistance is a last resort program. Clients are expected to utilize their food stamps and food pantries before coming in for assistance. With the economy still struggling, and changes to the TANF eligibility and time allotment, maximum requests for food are probable.</p> <p>70% of eligible expenses are reimbursed by the State- see revenue sheets</p>	500
Fuel - E 04-05	<p>Fuel</p> <p>With fuel prices and GA overall maximum increasing, more clients will become eligible for assistance. ACAP and Helping Hands often exhaust their funds before the season starts and ends. In addition federal funding has been reduced for heating homes.</p> <p>70% of eligible expenses are reimbursed by the State- see revenue sheets</p>	1,000
Miscellaneous - E 04-04	<p>Miscellaneous</p> <p>Includes personal hygiene and cleaning products as permitted by ordinance. Items not offered by other Agencies.</p> <p>70% of eligible expenses are reimbursed by the State- see revenue sheets</p>	900
Prescriptions - E 04-08	<p>Prescriptions</p> <p>This account is for prescriptions for clients.</p> <p>70% of eligible expenses are reimbursed by the State- see revenue sheets</p>	250
Rent/Housing - E 04-01	<p>Rent/Housing</p> <p>This is the largest budget line in the general assistance budget. Housing costs for clients are typically the highest expense for municipal welfare departments throughout the state.</p> <p>70% of eligible expenses are reimbursed by the State-see revenue sheets</p> <p>Expenses are higher than anticipated for number of reasons:</p> <p>TANF (Temporary Assistance for Needy Families) has limited the number of months for eligibility, higher number of clients then previous years due to the media coverage, large amount of clients in appeal process for disability trying to receive SSI- they are eligible during appeal process that can take 18 to 24 months in the court system. If the client is successful in the appeal then the state will reimburse us those funds. We also now have Primary GA administrator and a Back up</p>	17,000
Utilities - E 04-06	<p>Utilities</p> <p>Most low income housing is heated with electric heat and not other typical sources.</p> <p>70% of eligible expenses are reimbursed by the State- see revenue sheets</p>	500
Total General Assistance Exp		22,150
Total Expenses		22,150
Net Total		(6,645)
Budget Pie Charts		

Department (CC) Summary

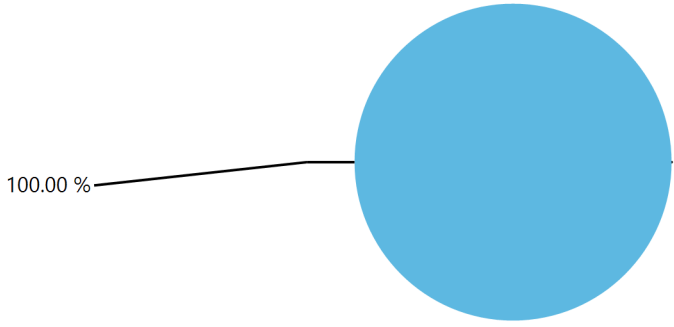
026 - General Assistance

Revenues



General Assistance

Expenses



General Assistance Exp

Department (CC) Summary

027 - General Fund Revenue

Department (CC)	027 - General Fund Revenue	Budget Year	2022
Fund	Operating Fund	Accounting Reference	027
Department	027 - General Fund Revenue	Approved	Yes
Stage	Council Review	Manager	

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Aircraft Excise - R 027-12	Unchanged	0.00 %	16,000	16,000
Bon Aire Housing - R 027-08	Decreased	59.95 %	50,000	20,024
Cable TV Franchise - R 027-19	Increased	3.33 %	60,000	62,000
Fire Reimb - Chapman - R 027-15	Unchanged	0.00 %	25,190	25,190
Investment Interest - R 027-13	Decreased	14.29 %	35,000	30,000
Lien Fees - R 027-06	Unchanged	0.00 %	25,000	25,000
Misc Income - R 027-01	Unchanged	0.00 %	3,000	3,000
P.I.L.O.T Income - R 027-10	Not used this year		7,000	-
PI Housing Authority - R 027-09	Increased	12.50 %	40,000	45,000
Revenue Sharing - R 027-18	Increased	45.04 %	1,310,000	1,900,000
State Parks Reimb - R 027-14	Unchanged	0.00 %	6,200	6,200
Supplemental Taxes - R 027-03	Not used this year		7,500	-
TAP Revenue - R 027-11	Increased	120.00 %	25,000	55,000
Tax Interest - R 027-05	Increased	5.00 %	80,000	84,000
Tree Growth - R 027-17	Increased	6.67 %	4,500	4,800
Veterans Reimbursement - R 027-16	Unchanged	0.00 %	9,500	9,500
Total Revenues		34.15 %	1,703,890	2,285,714

2022 Budget Details

GL Accounts	Comments	2022 Budget
Revenues		
General Fund Revenues		
Aircraft Excise - R 027-12	Aircraft Excise Revenue Beginning in 2013, collections of Aircraft Excise was moved from the State to individual municipalities. Local Tax Collectors now research the amount of excise due and collect from local aircraft owners.	16,000
BETE - R 027-22	BETE Reimbursement	-

Department (CC) Summary

027 - General Fund Revenue

GL Accounts	Comments	2022 Budget
Bon Aire Housing - R 027-08	<p>Bon Aire Housing Revenue</p> <p>Aroostook Band of Micmac's Cooperation Agreement 1996-2006 (continues until one or either side terminates the agreement) -For Police, Fire and Snow Removal Services - Fee is based on Department of Housing and Urban Development's contribution to the Local Authority of \$150 per unit for 66 units - \$9,900</p> <p>There is a disputed annual misc. income amount that the parties mutually agreed to seek and use grant funds in lieu of the payment.</p> <p>Homeless Services of Aroostook payment in lieu of taxes - \$10,124.71</p> <p>Presque Isle Housing Authority payment in lieu of taxes - \$0.00</p> <p>Aroostook Band of Micmac's - \$9900.00</p>	20,024
Cable TV Franchise - R 027-19	<p>Cable Franchise Revenue</p> <p>Annual Revenue x 3%</p>	62,000
Fire Reimb - Chapman - R 027-15	<p>Fire Reimb Chapman Revenue</p> <p>City of Presque Isle Fire Dept provides "fire suppression service" to the Town of Chapman for the area commonly referred to as "East Chapman".</p> <p>3 year contract from January 1, 2017 to December 31, 2019. Fee is based on the average State valuation from the previous three years (2014-2016 average is \$30,350,000) for the Town of Chapman multiplied by a factor of .00083</p>	25,190
Homestead - R 027-21	Homestead Reimb	-
Investment Interest - R 027-13	<p>Investment Interest Revenue</p> <p>Decrease due to lower interest rates on deposits</p>	30,000
Lien Fees - R 027-06	<p>Lien Fee Revenue</p> <p>All liens filed by the City must be recorded at the Registry of Deeds office in Houlton. Cost is currently \$19.00 per page. When liens are paid off, the City must discharge the lien at a cost of \$19.00. These costs as well as mailing fees and any other statutory fees paid by the City are recovered from the taxpayer when the lien is released.</p>	25,000
Misc Income - R 027-01	<p>Misc. Income</p> <p>This account is normally used for small one-time revenues -- usually carry overs from the previous year.</p>	3,000
Overage/Shortage - R 027-20	Overage/Shortage	-
P.I.L.O.T Income - R 027-10	P.I.L.O.T Revenue	-
PI Housing Authority - R 027-09	<p>PI Housing Revenue</p> <p>Payment in Lieu of Taxes based on 10% of balance from rental income after utility expenses are subtracted</p>	45,000
Property Taxes - R 027-02	Property Tax Revenue	-

Department (CC) Summary

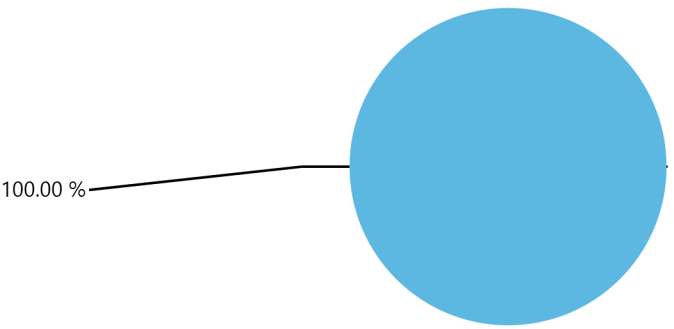
027 - General Fund Revenue

GL Accounts	Comments	2022 Budget
	Revenue Sharing	
	Formula is based on sales tax, population, tax commitment and State valuation with consideration given in a second formula for tax effort	
	State Estimate Received Over (Under) Est. % Of Projection to Actual	
	Jul 2008 - Jun 2009 1,875,635 1,686,472 (189,163) -10.09%	
	Jul 2009 - Jun 2010 1,539,423 1,338,578 (200,845) -13.05%	
	Jul 2010 - Jun 2011 1,127,621 1,190,297 62,676 5.56%	
	Jul 2011 - Jun 2012 1,179,940 1,211,486 31,546 2.67%	
Revenue Sharing - R 027-18	Jul 2012 - Jun 2013 1,134,722 1,165,538 30,816 2.72%	1,900,000
	Jul 2013 - Jun 2014 780,000 790,641 10,641 1.36%	
	Jul 2014 - Jun 2015 681,333 715,128 33,795 4.96%	
	Jul 2015 - Jun 2016 706,631 758,758 52,127 7.38%	
	Jul 2016 - June 2017 738,500 784,000 45,500 6.16%	
	Jul 2017 - June 2018 742,542 866,649 124,107 16.71%	
	Jul 2018 - June 2019 807,168 766,892 (40,276) -4.99%	
	July 2019 - June 2020 1,217,649 1,299,423 81,774 6.72%	
	July 2020 - June 2021 1,461,481 1,781,293 319,812 21.88%	
	July 2021 - June 2022 1,957,791	
	State Revenue Sharing is increased to 4.5% for 2022	
State Parks Reimb - R 027-14	State Parks Reimbursement Per MSRA s 602 - 15% of all day use camping fees received by the State must be paid to municipalities having State Park lands in their boundaries	6,200
Supplemental Taxes - R 027-03	Supplemental Tax Revenue Taxes for valuation not picked up at time of commitment	-
TAP Revenue - R 027-11	Tax Acquired Prop Revenue Revenue from Tax Acquired Properties (workouts & bids) \$55,000 Increased due to using a realtor instead of putting properties out for bid.	55,000
Tax Interest - R 027-05	Interest on Taxes	84,000
Tree Growth - R 027-17	Tree Growth Revenue Per MRSa Title 36, s 578, eligible applicants may receive a reduced per acre rate on their forested land. The City would get a per acre reimbursement of 90% of the per acre tax revenue lost due to tree growth enrollment. The "tax lost" is the tax that would have been assessed if the land were not in tree growth, but assessed as undeveloped acreage minus the tax that was actually assessed.	4,800
Veterans Reimbursement - R 027-16	Veterans Reimb Revenue The State is required to reimburse the City for 50% of the property tax revenue loss suffered by the City during the previous calendar year as a result of the statutory property tax exemptions given to qualifying Veterans.	9,500
Total General Fund Revenues		2,285,714
Total Revenues		2,285,714
Net Total		2,285,714
Budget Pie Charts		

Department (CC) Summary

027 - General Fund Revenue

Revenues



General Fund Revenues

Department (CC) Summary

033 - Airport - Fund 9

Department (CC)	033 - Airport - Fund 9	Budget Year	2022
Fund	Airport Fund	Accounting Reference	033
Department	033 - Airport	Approved	No
Stage	Budget Office Review	Manager	Scott Wardwell (swardwell)

Description

The AIRPORT DIRECTOR works under the general direction of the City Manager, performing: responsible administrative and technical work managing the day-to-day operations of the City's regional airport and facilities and promoting the airport and general aviation. The Airport Manager is responsible for directing the development of the airport through effective planning, the negotiation of a wide variety of leases and airport agreements, ensuring compliance with varied regulations. Work involves developing the annual operating budget, capital programs, dealing with property management issues, and supervising airport employees. Work is performed with considerable independence and is reviewed through discussions, observations, reports and results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Revenues				
Concessionaire Fees - R 033-03	Unchanged	0.00 %	45,820	45,820
General Aviation - R 033-09	Unchanged	0.00 %	1,709,546	1,709,546
Hangar Rentals - R 033-04	Increased	69.29 %	24,280	41,104
Landing Fees - R 033-02	Increased	1.68 %	945,325	961,197
Misc Income - R 033-08	Decreased	6.24 %	31,997	30,000
Parking Fees - R 033-05	Decreased	28.57 %	70,000	50,000
Terminal Rentals - R 033-01	Increased	3.14 %	141,901	146,360
Vending Income - R 033-06	Unchanged	0.00 %	300	300
Total Revenues		0.51 %	2,969,169	2,984,327
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	500	500
Airfield Lighting - E 07-06	Unchanged	0.00 %	3,400	3,400
Airfield Maint - E 08-07	Unchanged	0.00 %	169,703	169,703
Airport - T Hangar Note - E 18-22	Unchanged	0.00 %	15,789	15,789
Airport Insurance - E 16-07	Unchanged	0.00 %	8,500	8,500
Boots/Uniforms - E 03-04	Increased	13.52 %	6,078	6,900
Building Rep & Maint - E 08-04	Unchanged	0.00 %	35,000	35,000
City Share Approp - E 19-01	Increased	5.00 %	36,383	38,202
Electric Service - E 06-03	Unchanged	0.00 %	41,569	41,569
Equip Repairs & Maint - E 08-01	Unchanged	0.00 %	85,000	85,000
Fuel Oil - E 06-02	Unchanged	0.00 %	61,805	61,805
Gas & Oil - E 07-02	Increased	7.49 %	75,150	80,775
Health Insurance - E 02-04	Increased	9.86 %	98,774	108,514
Health Reimb Account - E 02-12	Increased	16.67 %	11,160	13,020
Insurances - E 16-10	Increased	7.41 %	27,000	29,000
Janitorial Services - E 10-01	Unchanged	0.00 %	2,500	2,500
Janitorial Supplies - E 07-03	Unchanged	0.00 %	3,600	3,600

Department (CC) Summary

033 - Airport - Fund 9

GL Account	Changes	Percent Change	2021 Amount	2022 Amount
Legal Services - E 20-12	Unchanged	0.00 %	200	200
Maine State Retirement - E 02-02	Increased	16.62 %	38,173	44,516
Medicare - E 02-07	Increased	10.03 %	10,271	11,301
Membership/Dues - E 03-03	Unchanged	0.00 %	275	275
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	1,328	1,328
Misc Expense - E 05-07	Unchanged	0.00 %	7,120	7,120
New Equipment - E 07-01	Decreased	96.67 %	112,500	3,750
Office Supplies - E 05-01	Unchanged	0.00 %	4,140	4,140
Outside Services - E 10-11	Increased	17.65 %	25,500	30,000
Overtime - E 01-02	Unchanged	0.00 %	130,000	130,000
Phone/Internet Charges - E 06-01	Unchanged	0.00 %	11,917	11,917
Resale Items - E 07-07	Unchanged	0.00 %	1,239,224	1,239,224
Retirement (401a/457b) - E 02-01	Increased	3.67 %	14,456	14,986
Salaries / Wages - E 01-01	Increased	12.28 %	578,349	649,365
Section 125 Plan - E 02-09	Unchanged	0.00 %	180	180
Social Security - E 02-08	Increased	12.44 %	33,293	37,433
Trash Disposal - E 06-05	Unchanged	0.00 %	2,175	2,175
Travel/Training - E 03-02	Unchanged	0.00 %	11,050	11,050
Unemployment Ins - E 02-06	Increased	5.56 %	2,786	2,941
Water/Sewer/Sprinkler - E 06-04	Unchanged	0.00 %	7,862	7,862
Workers Comp - E 02-05	Increased	14.45 %	14,688	16,811
Total Expenses		0.10 %	2,927,398	2,930,351

2022 Budget Details

GL Accounts	Comments	2022 Budget
Revenues		
Airport		
	Concessionaire Fee Revenue	
	2021 Proj 2022 Prop	
Concessionaire Fees - R 033-03	2 Taxicab's \$435.60&\$350/year each \$820 \$820	45,820
	Car Rental's 10% of Gross Revenues \$40,066 \$45000	
	\$40,886 \$45,820	
General Aviation - R 033-09	General Aviation Revenue	1,709,546

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2022 Budget
	Hangar Rental Revenue	
	Client 2021 Proj 2022 Prop	
	Matt Carmicheal \$8,208 \$8,454	
	Fred Grooms \$1,934 \$1,995	
	Otis Nelson \$960 \$0	
	Bob Johnson \$1,086 \$1,119	
	Garry Nelson \$960 \$0	
	Delta Airlines \$835 \$860	
Hangar Rentals - R 033-04	Ryan Stevens \$1,934 \$1,995	41,104
	Eugene Knight \$0 \$0	
	Paul Broten \$0 \$1,995	
	NME Flying Club \$1,614 \$1,995	
	Levi Swan \$0 \$0	
	Milton Smith \$0 \$0	
	Roger Barnes \$3,095 \$3,192	
	New Hangar \$8,450 \$19,500	
	\$29,077 \$41,104	
	Landing Fee Revenue	
	2021 Proj 2022 Proj	
	United Air Lines \$934,213 947496	
	Wiggins/Caravan (FedEx) \$7,878 8114.328979	
Landing Fees - R 033-02	Wiggins/Beech 99 (UPS) \$5,107 5260.310057	961,197
	Wiggins/Embraer (UPS) \$0 0	
	Lavoie Spray Applicators \$317 326.51	
	947,515 \$961,197.15	
	Misc. Income	
	2021 Proj 2022 Prop	
	Insurance Rebill \$125.00 \$125.00	
	Miscellaneous \$2,625.00 \$2,625.00	
Misc Income - R 033-08	Terminal Advertising \$3,768.00 \$3,768.00	30,000
	Extra Electricity	
	to Airline \$480.00 \$480.00	
	County of Aroostook \$23,000 \$23,000	
	\$29,998 \$29,998	
	Airport Parking Revenue	
Parking Fees - R 033-05	Parking Fee is \$7.00/night currently.	50,000
	2021 Projection 2022 Proposed	
	\$31,678 \$50,000	
	Terminal Rental Revenue	
	Sq ft. 2021 Proj. 2022 Proj.	
	United 1,302 \$104,400 \$109,325	
	Avis Rent A Car 160 \$4,921 \$5,069	
Terminal Rentals - R 033-01	Budget Rent A Car 161 \$4,921 \$5,069	146,360
	Ace 137 \$4,200 \$4,326	
	TSA Offices 471 \$18,834 \$19,211	
	"Parking Spaces	
	for Rental Cars" \$3,500 \$3,360	
	\$140,776 \$146,360	
	Vending Revenue	
Vending Income - R 033-06	Percentage of sales from the vending machines	300

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2022 Budget
Total Airport		2,984,327
Total Revenues		2,984,327
Expenses		
City Share - Approp		
City Share Approp - E 19-01	City Share - Approp Increased by Council for 5% each year	38,202
Total City Share - Approp		38,202
Compensation		
Overtime - E 01-02	Overtime GA Callbacks \$5,870.00 Overtime \$124,130.00 TOTAL \$130,000.00	130,000
Salaries / Wages - E 01-01	Regular Salaries	649,365
Total Compensation		779,365
Contracted Services		
ARFF Expenses - E 10-19	ARFF Expenses Expenses of the Fire Department servicing the Airport offset by a monthly fee from united Air Lines of \$5,200	-
Janitorial Services - E 10-01	Janitorial Services Spring Terminal Rug Cleaning: \$1,300: Fall Terminal Rug Cleaning: \$700, General Aviation Terminal Rug and Furniture Cleaning: \$500	2,500
Outside Services - E 10-11	Outside Services Parking Lot and Sidewalk Snow Removal Passenger Terminal: \$30,000	30,000
Total Contracted Services		32,500
Debt Service Exp		
Airport - T Hangar Note - E 18-22	T Hangar Note Payment PIDF Loan to finance airport share of T Hangar construction. \$270,000 @ 3.25% for 25 years Payments began on August 2019. Principal \$7,679.58 Interest \$8,109.47 TOTAL \$15,789.05	15,789
Total Debt Service Exp		15,789
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Newspaper ads and printing	500
Misc Expense - E 05-07	Misc Expense Copier Rental \$3,373 Flight Tracking Subscription \$479 EMA Facility Registration \$225 Advisory Meeting Supplies \$200 Hazardous Materials Fees: \$50 Airport Registration: \$20 Ind Storm Water License Fee: \$0 FAA Fueling Insp Tech Support \$1,168 Engineering: \$400 Contingency: \$700 Website Hosting/Maint.: \$505 TOTAL \$7,120	7,120

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2022 Budget
Office Supplies - E 05-01	Office Supplies Office Supplies: \$1008, Postage: \$262, Airport Printer supplies \$173 Stationary: \$150, General Aviation Copier Supplies: \$36 General Aviation Invoice Forms: \$566 order once every two years. Paid Parking Supplies: \$243	4,140
Total Departmental Expenses		11,760
Employee Benefits Exp		
Health Insurance - E 02-04	Health Insurance The premium cost sharing ratios are. Union employees have the same cost sharing ratios for dental and vision. Single: 80% City/20% Employee Employee & Child 70% City/30% Employee Family: 70% City/30% Employee Budget assumes an increase of 3.0% to the current applicable premiums. Plus Stipends of \$5800	108,514
Health Reimb Account - E 02-12	Health Reimb Account	13,020
Health Savings Account - E 02-11	Health Savings Account	-
Maine State Retirement - E 02-02	Maine State Retirement	44,516
Medicare - E 02-07	Medicare	11,301
Retirement (401a/457b) - E 02-01	Retirement (401a/457b) Support for Budget Request: Employees hired after July 1, 1996 are covered under a 401 (a) plan with an option for participation in a 457 plan. The 401 (a) plan is in addition to social security. All employees not covered by MainePers (Formerly called Maine State Retirement) receive 6% of their wages. All employees not covered by MainePers that choose to participate in the 457 will receive up to 1% of their salary match on their contributions.	14,986
Section 125 Plan - E 02-09	Misc./Section 125 Plan Medical reimbursement administrative costs. Estimated 3 participants @ 5.55 per month.	180
Social Security - E 02-08	Social Security	37,433
Unemployment Ins - E 02-06	Unemployment Ins Using 1.29% for 2022 budget.	2,941

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2022 Budget
	Workers Comp	
	Airport Director \$1,096	
	Admin Assistant ** \$116	
	Mechanic \$1,484	
	Maint Foreman \$1,950	
	Maintenance/Oper \$1,466	
	Operations Supervisor \$1,511	
	Line Service \$1,093	
	Line Service & Maint \$1,157	
	Janitor \$435	
	Maintenance/Oper \$1,609	
Workers Comp - E 02-05	Maintenance/Oper \$1,609	16,811
	Seasonal #1 \$695	
	Seasonal #2 \$444	
	Seasonal #3 \$444	
	Seasonal #4 \$444	
	Seasonal #5 \$444	
	Seasonal #6 \$444	
	Seasonal #7 \$444	
	Seasonal #8 \$444	
	Overtime \$0	
	GA Call ins \$0	
	Adjust. per MMA -\$520	
	TOTAL \$16,811	
Total Employee Benefits Exp		249,702
Employee Costs		
	Boots/Uniforms/Clothing	
	General Aviation Clothing Allowance for 3 people \$1,650	
Boots/Uniforms - E 03-04	General Aviation Uniforms for 3 people \$2,500	6,900
	(Uniform rental and cleaning)	
	Airport Maintenance Clothing Allow. for 5 people \$2,750	
	TOTAL \$6,900	
Membership/Dues - E 03-03	Membership Dues	275
	AAAE Membership \$275	

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2022 Budget
	<p>Mileage Reimbursement</p> <p>Airport Director : \$1,017.87 Admin Assistant: \$310.39</p> <p>Airport Director Travel to City Hall Daily to pickup and deliver paperwork: \$.575/mile X 4.1 miles/trip X 1 trip/day</p> <p>X (5 days/week*52 weeks/yr-10 holidays/yr-15 vacation days/yr) \$577.59</p> <p>Airport Director Travel from passenger terminal to general aviation: \$.575/mile X 0.7 miles/trip X 2 trips/day</p> <p>X (5 days/week*52 weeks/yr-10 holidays/yr-15 vacation days/yr) \$94.59</p> <p>Airport Director meetings at City Hall: \$.575/mile X 4.1 miles/trip X 51 trips/yr= \$120.23</p> <p>Airport Director travel to meet with City Solicitor: \$.575/mile X 4.1 miles/trip X 12 trips/yr= \$28.29</p> <p>Airport Director travel to meet with Fire Department: \$.575/mile X 4.1 miles/trip X 5 trips/yr \$11.79</p> <p>Airport Director travel from home to County Court House in Caribou for Budget Meeting: \$.575/mile X 28.4 miles/trip. \$16.33</p> <p>Airport Director miscellaneous travel for meeting and errands \$.575/mile X 294 miles/yr \$169.05</p> <p>Airport Administrative Assistant Travel to City Hall Daily to pickup and deliver paperwork: \$.575/mile X 4.1 miles/ trip X 1 trip/day X (15 airport director vacation days/yr) \$35.36</p> <p>Airport Administrative Assistant Travel from passenger terminal to general aviation: \$.575/mile X 0.7 miles/trip X 1 trip/day X (5 days/week*52 weeks/yr-10 holidays/yr-15 vacation days/yr) \$94.59</p> <p>Airport Administrative Assistant Travel from passenger terminal to Walmart and staples: \$.575/mile X 5.45 miles/trip X 1 trip/wk x 49 wk/yr=\$152.15</p> <p>Airport Administrative Assistant Travel from passenger terminal to post office: \$.575/mile X 4.1 miles/trip X 1 trip month x 12 mnth/yr=\$28.29 TOTAL \$1,328</p> <p>Travel/Training</p> <p>Airport Director Travel to capital improvement meeting in Augusta, ME: Car Rental: \$60 Gasoline: \$50 Meals: \$20</p> <p>Airport Director Travel to TBD to meet with TBD airline: Air Fare \$600.00, Hotel: \$160 Meals: \$80</p> <p>Airport Director Travel to FAA in Burlington for project Scoping Meetings (0 meetings): Air Fare: 0, Hotel: 0 Meals: \$0.</p> <p>Annual Wildlife Training Required by FAA Registration: \$4,000</p> <p>Annual Firearm Training required by FAA Registration: \$200</p> <p>Airport Director Travel to Takeoff Airline Conference: Air Fare: \$400 Hotel: \$800</p> <p>Registration: \$1550, Food \$80</p> <p>Airport Director Travel to Voilair Airports Conference Air Fare:\$600, Hotel \$600 (4 nights), Registration: \$1250</p> <p>Food: \$80</p> <p>Airport Director Travel to Augusta for 4 Meetings: Car Rental: \$240 Gasoline: \$200 Meals: \$80</p>	<p>1,328</p>
Mileage Reimbursement - E 03-01		
Travel/Training - E 03-02		11,050
Total Employee Costs		19,553
Insurance Expense		
Airport Insurance - E 16-07	<p>Airport Insurance</p> <p>This item is the airport liability insurance. It is in the amount of 15 millions dollars and covers the city in the event that an aircraft is damaged while in our care. It also covers the city in the event that we cause loss of life or damage to aircraft while maintaining the air field. We rebid this two years ago and was able to significantly decrease the premium for the 15 million coverage. The premium in 2014 was \$8,014 and we have budgeted for inflation.</p>	8,500

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2022 Budget
	Insurances	
	Est 2021 Proj 2022	
	Building \$5,889 6,066	
	Vehicles \$5,803 5,977	
Insurances - E 16-10	Equipment \$13,236 13,633	29,000
	Fuel Truck Policy \$1,994 2,054	
	Public Officials \$1,231 1,268	
	\$28,153 28,997	
Total Insurance Expense		37,500
Repairs/Maintenance		
	Airfield Maint	
	Winter Sand \$0.00	
	Loam \$7,829.00	
	Gravel \$1,325.00	
	Weed Killer for fence\$ 3,500.00	
	Electrical Contractor \$2,140.50	
Airfield Maint - E 08-07	Air Field Fixtures and Parts \$13,734.65	169,703
	Paving \$1,000.00	
	Misc. Supplies \$214.72	
	Self-inspection software license: \$5,707.00	
	Runway Chemical: \$119,752.00	
	Fence Repair: \$3,000.00	
	Bulldozer to Clear Loc \$11,500.00	
	TOTAL \$169,702.87	

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2022 Budget
	Building Rep & Maint Terminal Building Repairs: \$24,315, Crash Rescue: \$1,061, North Hangar: \$2,122, General Aviation \$3,052 Plumbing Services Rest Rooms: \$675 Water Piping: \$1025 Heating System: \$2700 Tank Services: \$3455 Grounds Maintenance Services Auto Door Services: \$2150 Weed Kill: \$836.00 A/C Services: \$1500 Prune, Weed and Planting: \$850 Electrician: \$2235 Finished Painter: \$1,310 Ground Maintenance Supplies: \$600 Paint and Supplies: \$1260 Flags (Canadian, State and US) : \$100 Lumber: \$990 Fire Extinguisher service: \$835 Metal: \$660 Corporate Hangar Door Maint: \$3,527 Brick: \$200 Bolts and Fasteners: \$212 Overhead Door Services: \$1230 Overhead Door Repair Supplies: \$225 Bifold Door Maintenance Supplies: \$575 Security Supplies (Rope, Locks and Keys): \$290 Security/Alarm System Service: \$1270 Universal Waste Disposal: \$370 Light Bulbs: \$875 Boiler Certificates: \$265 Fire Sprinkler Testing: \$140 Underground Tank Testing: 645 Equipment Rep & Maint Belts: \$560, Filters: \$1670 Steel: \$4,590, Paint: \$835, Nuts-Bolts, Blades: \$5,180 Welding Supplies: \$2,500, Outside Repair Services: \$8,250, Equipment Parts: \$26,305 Since 2017 we have added three brooms, edge light cleaner, runway deicing chemical sprayer. The equipment is being used substantially more to meet United and FAA requirements	
Building Rep & Maint - E 08-04		35,000
Equip Repairs & Maint - E 08-01		85,000
Total Repairs/Maintenance		289,703
Supplies/Equipment		
Airfield Lighting - E 07-06	Airfield Lighting This line item pays for the runway lighting and the red obstruction lights	3,400
Gas & Oil - E 07-02	Gas & Oil Diesel: 24000 gallons at \$2.85/gallon \$68,400 No Lead: 4500 gallons at \$2.75/gallon \$12,375 TOTAL \$80,775	80,775

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2022 Budget
Janitorial Supplies - E 07-03	Janitorial Supplies Airport: \$2800 - General Aviation: \$800 Paper Towels (33 Cases): \$1,417 Toilet Paper (906 rolls): \$442 Hand Soap: \$257 Cleaners: \$400 Gloves: \$91 Air Fresheners (23 cans): \$124 Garbage Can Liners (7 cs): \$272 Furniture Polish (1 case): \$136 Cleaning Equip(Mops, Vacuum Bags): \$302 Toilet Seat Covers: \$159 Total \$3,600	3,600
New Equipment - E 07-01	New Equipment Quickbooks \$750 Security Cameras \$3,000 TOTAL \$3,750	3,750
Resale Items - E 07-07	Resale Items Hangaring \$0 Aircraft Fuel \$1,204,297 Oil \$1,557 Misc services \$0 Deicing \$33,370 TOTAL \$1,239,224	1,239,224
Total Supplies/Equipment		1,330,749
Unclassifieds		
Legal Services - E 20-12	Legal Services This amount is paid to the City Solicitor to review tenant leases and grant agreements such as the FAA AIP program.	200
Total Unclassifieds		200
Utilities Expense		
Electric Service - E 06-03	Electric Services General Aviation Hangar: 2000 Kwh/yr X Rate C \$1,122 Corporate Hangar: 7,327 Kwh/yr X Rate C \$1,269 New General Aviation Hangar: 42,156 Kwh/yr X Rate C \$5,675 Fire Crash Rescue Building: 12,927 Kwh/yr X Rate C \$2,742 North Hangars: 11,867Kwh/yr X Rate C \$2,141 Terminal: 189,480 Kwh/yr X Rate Industrial \$28,620 TOTAL \$41,569	41,569
Fuel Oil - E 06-02	Fuel Oil 2021 Budget Terminal Building: 7930 Gallons at \$1.59/gallon \$12,609 Crash Rescue Building: 6978 gallons at \$1.69/gallon \$11,793 North Hangar: 1,600 gallons at \$1.69/gallon \$2,704 New General Aviation Hangar: 2500 gallons of propane at \$1.4289/gallon \$3,572 General Aviation Hangar: 900 gallons at \$1.69/gallon \$1,521 Corporate Hangar: 12,500 gallons of propane at \$1.4289/gallon \$17,861 TOTAL \$50,060 2021 Set Prices (Prices not Locked in yet) Small Deliveries 1.69 Tanker 1.59 Propane 1.4289	61,805

Department (CC) Summary

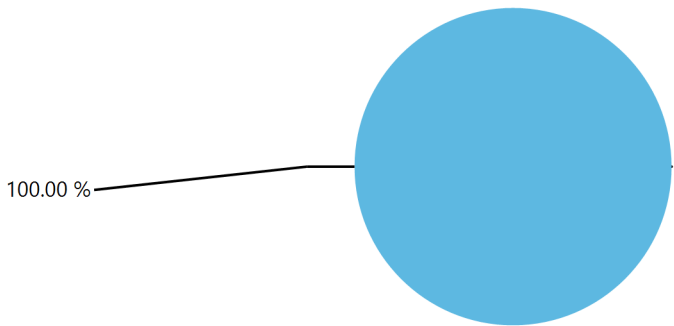
033 - Airport - Fund 9

GL Accounts	Comments	2022 Budget
	Phone/Fax/Internet	
	Airport Bell tone and long distance \$1,755	
	Airport Phone Board \$0	
	Cell Phone \$2,160	
	General Aviation Cell Phone \$560	
	General Aviation Bell Tone \$2,150	
	After hrs call box/lounge phone/fax \$600	
	General Aviation long distance \$92	
Phone/Internet Charges - E 06-01	TOTAL \$7,317	11,917
	Please note that a single line functions as the pilots lounge phone, fax and after hours call box	
	Fire Crash Rescue Internet Access \$1020	
	Terminal WIFI for passengers \$1560	
	Web hosting and updates \$550	
	Airport Internet access @ term 1/2 shared w/PIIC \$480	
	General Aviation Internet Access \$990	
	TOTAL \$4,600	
	GRAND TOTAL \$11,917	
Trash Disposal - E 06-05	Trash Disposal	2,175
	Avg. of \$181.25 per month	
Water/Sewer/Sprinkler - E 06-04	Water/Sewer/Sprinkler	7,862
Total Utilities Expense		125,328
Total Expenses		2,930,351
Net Total		53,976
Budget Pie Charts		

Department (CC) Summary

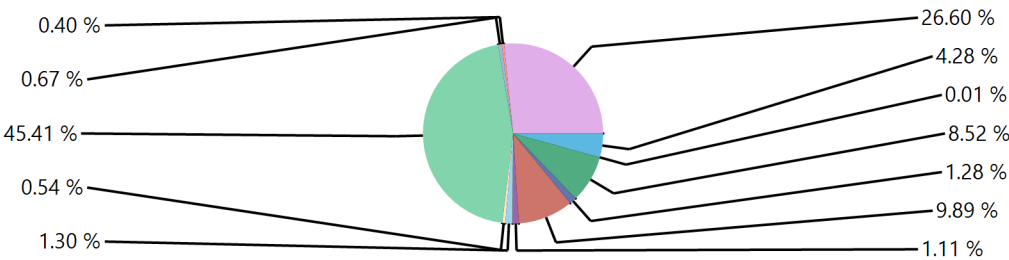
033 - Airport - Fund 9

Revenues



Airport

Expenses



- | | | |
|-----------------------|-----------------------|--------------|
| Utilities Expense | City Share - Approp | Compensation |
| Unclassifieds | Debt Service Exp | |
| Employee Benefits Exp | Supplies/Equipment | |
| Insurance Expense | Employee Costs | |
| Repairs/Maintenance | Departmental Expenses | |
| Contracted Services | | |

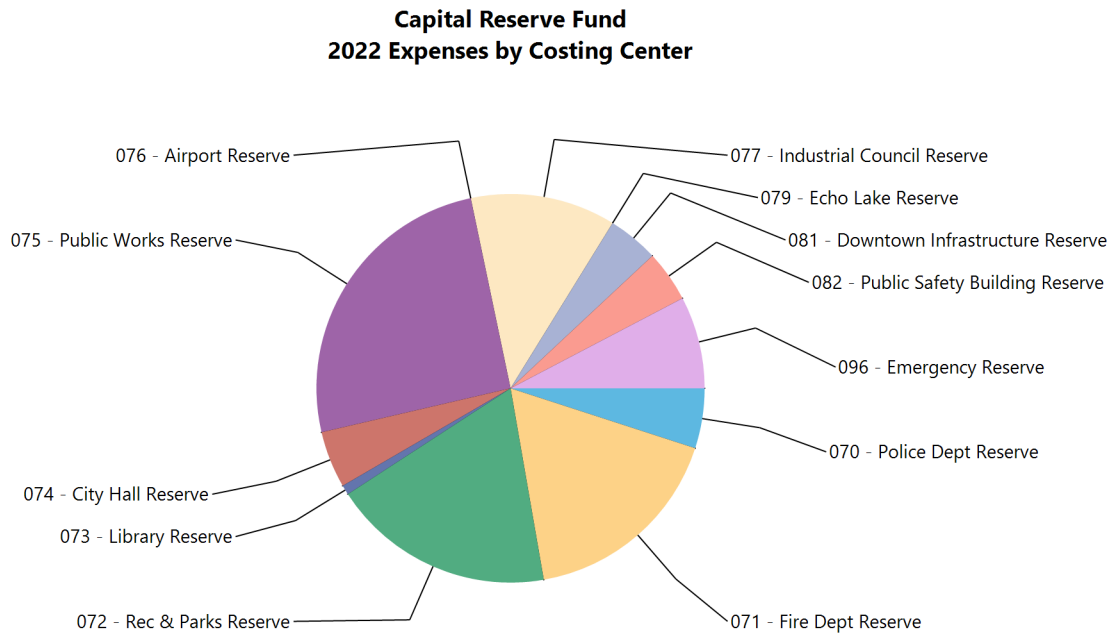
Budget Forecast by Costing Center

Division Capital Reserve Fund

	2021 Budget	2022 Budget	Change	% Change
Revenues	0	0	0	0.00%
Expenses				
070 - Police Dept Reserve				
Capital Expenditures - E 13-01	61,900	61,800	(100)	-0.16%
Total 070 - Police Dept Reserve	61,900	61,800	(100)	-0.16%
096 - Emergency Reserve				
Capital Expenditures - E 13-01	95,000	95,000	0	0.00%
Total 096 - Emergency Reserve	95,000	95,000	0	0.00%
071 - Fire Dept Reserve				
Capital Expenditures - E 13-01	140,000	214,000	74,000	52.86%
Total 071 - Fire Dept Reserve	140,000	214,000	74,000	52.86%
072 - Rec & Parks Reserve				
Capital Expenditures - E 13-01	212,500	230,000	17,500	8.24%
Total 072 - Rec & Parks Reserve	212,500	230,000	17,500	8.24%
073 - Library Reserve				
Capital Expenditures - E 13-01	10,000	10,000	0	0.00%
Total 073 - Library Reserve	10,000	10,000	0	0.00%
074 - City Hall Reserve				
Capital Expenditures - E 13-01	269,000	58,650	(210,350)	-78.20%
Construction - E 10-09	0	0	0	0.00%
Total 074 - City Hall Reserve	269,000	58,650	(210,350)	-78.20%
075 - Public Works Reserve				
Capital Expenditures - E 13-01	297,000	314,000	17,000	5.72%
Total 075 - Public Works Reserve	297,000	314,000	17,000	5.72%
076 - Airport Reserve				
Capital Expenditures - E 13-01	0	0	0	0.00%
Total 076 - Airport Reserve	0	0	0	0.00%
077 - Industrial Council Reserve				
Capital Expenditures - E 13-01	150,000	150,000	0	0.00%
Total 077 - Industrial Council Reserve	150,000	150,000	0	0.00%
079 - Echo Lake Reserve				
Capital Expenditures - E 13-01	7,500	0	(7,500)	-100.00%
Total 079 - Echo Lake Reserve	7,500	0	(7,500)	-100.00%
081 - Downtown Infrastructure Reserve				
Capital Expenditures - E 13-01	29,250	52,500	23,250	79.49%
Total 081 - Downtown Infrastructure Reserve	29,250	52,500	23,250	79.49%
082 - Public Safety Building Reserve				
Capital Expenditures - E 13-01	49,500	53,020	3,520	7.11%
Total 082 - Public Safety Building Reserve	49,500	53,020	3,520	7.11%
Total Expenses	1,321,650	1,238,970	(82,680)	-6.26%
Net Total	(1,321,650)	(1,238,970)	82,680	-6.26%

Budget Forecast by Costing Center

Division Capital Reserve Fund



**Capital Reserve Fund
2022 Costing Center Revenues**

City of Presque Isle, Maine

2022 Capital Reserves Breakdown by Department

Police Department:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	1.5 Police Crusiers	\$114,503.00	\$50,400.00	\$50,400.00
	Patrol Equipment	\$23,107.00	\$11,400.00	\$11,400.00
Total Police Dept Request		\$137,610.00	\$61,800.00	\$61,800.00

Fire Department:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Scott Air Bottle Replacement	\$7,031.00	\$7,000.00	\$7,000.00
	Firefighter Turn out Gear	\$25,178.00	\$5,000.00	\$5,000.00
	Scott Air Pack Replacement	\$10,000.00	\$10,000.00	\$10,000.00
	Ambulance Replacement	\$108,607.00	\$125,000.00	\$100,000.00
	EMS Equipment Replacement	\$10,769.00	\$25,000.00	\$25,000.00
	Utility Vehicles, Pickup, Chiefs Car	\$35,000.00	\$5,000.00	\$5,000.00
	SCBA Fill Station	\$13,000.00	\$10,000.00	\$10,000.00
	Extrication Equip. (Jaws of Life)	\$15,850.00	\$15,000.00	\$15,000.00
	Replace Fire Apparatus	\$0.00	\$50,000.00	\$30,000.00
	Portable Radios	\$0.00	\$7,000.00	\$7,000.00
	Undesignated Fund Balance	\$21,044.00		
Total Fire Dept Request		\$246,479.00	\$259,000.00	\$214,000.00

Rec & Parks Department	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
Vehicles & Equipment				
	1/2 Ton Crew Cab Pickup	\$0.00	\$40,000.00	\$35,000.00
	Club Car UTV	\$0.00	\$14,000.00	\$0.00
	Turfware Spreader	\$0.00	\$12,000.00	\$0.00
(can be funded with undesignated funds)				
The Forum				
	Exterior Siding & Insulation	\$0.00	\$150,000.00	\$50,000.00
	Forum Paving - Front Lot	\$0.00	\$40,000.00	\$40,000.00
Mantle Lake Park				
	Playground Equipment	\$25,000.00	\$30,000.00	\$15,000.00
	IMBA Trail Design	\$0.00	\$10,000.00	\$10,000.00
	ADA Paving - Pavilion	\$0.00	\$15,000.00	\$15,000.00

General Parks

Splash Pad Paving	\$0.00	\$20,000.00	\$20,000.00
Peace Park Basketball Court	\$10,000.00	\$15,000.00	\$15,000.00
Shade Structures	\$0.00	\$15,000.00	\$15,000.00

Bike Path Paving

Bike Path Resurfacing 1500'	\$53,314.00	\$15,000.00	\$15,000.00
Undesignated Fund Balance	\$12,945.00		

Total Rec & Parks Dept Request	\$101,259.00	\$376,000.00	\$230,000.00
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Library Department:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Building Improvements	\$9,691.00	\$10,000.00	\$10,000.00
Total Library Dept Request		\$9,691.00	\$10,000.00	\$10,000.00

City Hall:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Switch & Firewall Replacement	\$18,111.00	\$3,150.00	\$3,150.00
	Computer Replacement	\$6,750.00	\$12,000.00	\$12,000.00
	Upgrade Phone Systems	\$0.00	\$15,000.00	\$15,000.00
	Upgrade A/V for Council Chamber	\$0.00	\$15,000.00	\$9,000.00
	Questica budgeting Software (Annual Subscription)	\$0.00	\$19,500.00	\$19,500.00
Total City Hall Dept Request		\$24,861.00	\$64,650.00	\$58,650.00

Public Works Department:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Replace 2001 Wheeler Plow Truck #24		\$220,000.00	\$220,000.00
	Replace 14ft Plow Attach. #76		\$12,000.00	\$12,000.00
	Replace 2004 1 Ton Van Truck #9		\$68,000.00	\$68,000.00
	Watershed Dams	\$36,000.00	\$7,000.00	\$7,000.00
	Storm Sewer Improvements	\$36,000.00	\$7,000.00	\$7,000.00
	Undesignated Fund Balance	\$55,125.00		
Total Public Works Dept Request		\$127,125.00	\$314,000.00	\$314,000.00

PI Industrial Council:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Building & Property Upgrades	\$0.00	\$150,000.00	\$150,000.00
Total PIIC Dept Request		\$0.00	\$150,000.00	\$150,000.00

Echo Lake:	Description	Current Funding Balance	Requests	
			Dept Head	Manager
		\$24,895.00	\$0.00	\$0.00
Total Echo Lake Dept Request		\$24,895.00	\$0.00	\$0.00

DECD Department:	Description	Current Funding Balance	Requests	
			Dept Head	Manager
	Consulting & GPS Equipment	\$38,000.00	\$10,000.00	\$10,000.00
	Funds for Special Events		\$10,000.00	\$10,000.00
	Used Vehicle for Code Enforcement	\$6,250.00	\$12,500.00	\$12,500.00
	Downtown Marketing Welcome Signs		\$5,000.00	\$5,000.00
	Permitting Software & Map Scanner	\$15,000.00	\$15,000.00	\$15,000.00
DECD Dept Request		\$59,250.00	\$52,500.00	\$52,500.00

Public Safety Building:	Description	Current Funding Balance	Requests	
			Dept Head	Manager
	Building Improvements	\$79,996.00		
	Dispatch		\$11,250.00	\$11,250.00
	Flooring		\$12,500.00	\$12,500.00
	Overhead Doors		\$3,000.00	\$3,000.00
	Furnace		\$5,000.00	\$5,000.00
	Telephone Upgrade			\$21,270.00
Public Safety Building Request		\$79,996.00	\$31,750.00	\$53,020.00

Emergency Reserve:	Description	Current Funding Balance	Requests	
			Dept Head	Manager
	Emergency Reserve Funds		\$95,000.00	\$95,000.00
Total Emergency Reserve Request			\$95,000.00	\$95,000.00

			Requests	
			Dept Head	Manager
TOTAL CAPITAL RESERVE REQUESTS			\$1,414,700.00	\$1,238,970.00