

City of Presque Isle

2023 BUDGET



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**CITY OF PRESQUE ISLE
GENERAL FUND 2023 BUDGET SUMMARY**

	2023 Budget Sept 28, 2022	Budget Adj	2023 Budget Dec 07, 2022	Tax Commit Adjustments	2023 Final
001 ASSESSING	\$ 244,360	(34,548)	\$ 209,813		
002 DECD	249,523	(43,930)	\$ 205,593		
003 FINANCE DEPARTMENT	395,422	4,779	\$ 400,201		
004 FIRE DEPARTMENT	1,950,449	(16,696)	\$ 1,933,753		
006 GENERAL GOVERNMENT	403,810	6,209	\$ 410,019		
007 LIBRARY	449,271	18,801	\$ 468,072		
008 POLICE DEPARTMENT	1,877,744	(31,655)	\$ 1,846,089		
009 PUBLIC WORKS	2,682,211	(14,593)	\$ 2,667,618		
010 RECREATION & PARKS	1,191,448	84,266	\$ 1,275,714		
011 RESOURCE MANAGEMENT	94,560	(624)	\$ 93,936		
012 SOLID WASTE	478,689	3,523	\$ 482,212		
013 INDUSTRIAL COUNCIL	438,029		\$ 438,029		
014 EMPLOYEE BENEFITS	2,814,251	(106,631)	\$ 2,707,620		
015 PUBLIC SAFETY BUILDING	411,584	5,505	\$ 417,089		
016 INSURANCES	184,986		\$ 184,986		
017 UTILITIES	697,007	31,590	\$ 728,597		
018 DEBT SERVICE	948,993	(7,402)	\$ 941,591		
019 ECHO LAKE	1,503		\$ 1,503		
020 UNCLASSIFIEDS	258,757	(62,820)	\$ 195,937		
021 OUTSIDE REQUESTS	56,450		\$ 56,450		
023 INFORMATION TECHNOLOGY	76,914	3,072	\$ 79,986		
025 CITY CLERK	66,299	1,496	\$ 67,795		
026 GENERAL ASSISTANCE	22,150		\$ 22,150		
CAPITAL RESERVE APPROPRIATION	1,110,800	300,250	\$ 1,411,050	-	-
EXPENSES	\$ 17,105,210	\$ 140,592.39	\$ 17,245,802	\$ -	\$ -
LESS: TOTAL REVENUE	9,204,314	18,219.00	9,222,533	-	-
NET SPENDING BUDGET	\$ 7,900,896	\$ 122,373.39	\$ 8,023,269	\$ -	\$ -

AIRPORT FUND

TOTAL EXPENSES	3,333,248
TOTAL REVENUE	(3,427,812)
NET APPROPRIATION	\$ (94,564)

Be it resolved by councilor ___J. Shaw___ and seconded by Councilor ___J. Willette___
to accept the 2023 City Budget appropriations by department as shown above. Total
appropriations of \$17,245,802 less total revenue of \$9,222,533 for a net spending budget
of \$8,023,269 from the General Fund.

And for the Airport Fund total expenses of \$3,333,248 less total revenue of \$3,427,812
for a net appropriation from the General Fund of \$-94,564

October 2022 Budget Adjustments**Expenses**

Increase Hydrant Rental - 15% Increase	31,590.00	E 017-17-04
DECD - Remove Snow Tires	-600.00	E 002-08-01
PSB Capital Reserve - Add \$7250 Disp Console	7,250.00	E 082-01
Rec & Parks Ground Maint-Input Error	63,000.00	E 010-08-06
Rec & Parks - Remove Forklift	-35,000.00	E 072-01
Fire - Adjust Compensation	16,382.00	E 004-01-01
Police - Adjust Compensation	12,351.00	E 008-01-01
IT - Increase for IT Services	3,072.00	E 023-08-08
DECD Capital Reserve-Remove Map Scanner	-15,000.00	E 081-01
Decrease O/T Fire Dept	-32,000.00	E 004-01-02
Adjust Various Depts Salaries	-679.00	E 001-01-01
Adjust Various Depts Salaries	-689.00	E 002-01-01
Adjust Various Depts Salaries	-1,326.00	E 003-01-01
Adjust Various Depts Salaries	-1,017.00	E 006-01-01
Adjust Various Depts Salaries	-1,281.00	E 007-01-01
Adjust Various Depts Salaries	-3,331.00	E 009-01-01
Adjust Various Depts Salaries	7,098.00	E 010 -01-01
Adjust Various Depts Salaries	-277.00	E 011-01-01
Adjust Various Depts Salaries	2,385.00	E 015-01-01
Adjust Various Depts Salaries	-195.00	E 025-01-01
Adjust Employee Benefits	-89,179.00	E 014-XX-XX
Adjust Emergency Reserve Appopr	-15,000.00	E 096-13-01
Adjust Dwntrn Revit. Committee Request	-10,662.00	E 020-20-22
Adjust Pworks wages due to promotion	-12,459.20	E 009-01-01
Adjust Employee Benefits	-2,223.00	E 014-XX-XX
Adjust Health Insurance	4,862.00	E 014-02-04
Adjust Employee Benefits due to new hire	-4,753.00	E 014-XX-XX
Adjust Homeless Shelter to 2022 request	1,342.00	E 020-20-19
Adjust Debt Service for Pworks Bldg	-7,402.00	E 018-18-12
Reduce Contingent	-50,000.00	E 020-20-13
Adjust Salaries for Regional Assessing	-22,968.00	E 001-01-01
Adj Benefits due to Reg. Assessing Change	-7,456.00	E 014-XX-XX

Adjust Salaries due to Retiree - Assessing	-19,309.50	E 001-01-01
Adj Benefits due to Retiree	-5,714.00	E 014-XX-XX
Adjust Salaries due to Retiree - Gen'l Govt	-24,136.91	E 006-01-01
Increase Library Special Events Budget	1,000.00	E 007-07-08
Increase Cemeteries Budget	6,500.00	E 020-20-09
Remove Misc Expense	-10,000.00	E 020-20-22
Regional Assessing Stipend	10,000.00	E 001-01-01
Promotions within PD	-35,320.00	E 008-01-01
Change COLA to \$3 - non union & professional Cou.Pay	-11,000.00	E 006-01-01
Remove PD Stipend	-10,000.00	E 008-01-04
Adj Benefits due to change in COLA & Promotions	-2,168.00	E 014-XX-XX
Assessing COLA	-1,591.00	E 001-01-01
DECD COLA	1,979.00	E 002-01-01
Finance COLA	6,105.00	E 003-01-01
Fire COLA	-1,078.00	E 004-01-01
Gen'l Govt COLA	-2,257.00	E 006-01-01
Library COLA	19,082.00	E 007-01-01
Police COLA	1,314.00	E 008-01-01
Public Works COLA	1,197.00	E 009-01-01
Rec & Parks COLA	14,168.00	E 010-01-01
Resource Mngmt COLA	-347.00	E 011-01-01
PSB COLA	3,120.00	E 015-01-01
City Clerk COLA	1,691.00	E 025-01-01
Increase Solid Waste Outside Services for AWS	3,523.00	E 012-10-11
Increase Public Works Cap. Reserves for add'l Truck	283,000.00	E 075-XX-XX
Increase PSB Reserve to fund Flooring Replacement	75,000.00	E 082-XX-XX
Remove DECD Position	-44,620.00	E 002-01-01
Add Facilities Coordinator to Gen'l Govt	44,620.00	E 006-01-01
TOTAL UPDATES	140,592	

	REVENUE	
Assessing - Increase Revenue for 1250 hrs	16,250.00	R 001-01
Increase Inv. Interest Revenue	15,000.00	R 027-14
Adjust Debt Service Revenue	-7,402.00	R 018-25
Adjust Solid Waste Permit Revenue	7,960.00	R 012-02
Adjust Bon Aire Billing for new units	-13,589.00	R 027-08
TOTAL UPDATES	\$18,219	

Summary of Tax Commitment

	2022	2023 Manager	Changes 2023 vs 2022	In %
County Tax	\$885,482	\$885,482	(\$0)	0.00%
Municipal Appropriation:				
Expenses	\$14,961,266	17,245,802	\$2,284,536	15.27%
Less: Municipal Revenue Sharing	(\$1,900,000)	(\$2,700,000)	(\$800,000)	42.11%
Other Non-Property Tax Revenue	<u>(\$5,774,265)</u>	<u>(6,522,533)</u>	<u>(\$748,268)</u>	<u>-12.96%</u>
Net Municipal Appropriation	\$7,287,001	8,023,269	\$736,268	10.10%
TIF	\$188,969	\$188,969	(\$0)	0.00%
Local Education Assessment	\$6,297,697	\$6,297,697	(\$0)	0.00%
Overlay	<u>\$191,650</u>	<u>\$50,000</u>	<u>(\$141,650)</u>	<u>-73.91%</u>
Total Appropriation	\$14,850,800	\$15,445,417	\$594,618	4.00%
Amount from surplus/reserves	<u>\$0</u>	<u>(\$1,045,000)</u>	<u>(\$1,045,000)</u>	<u>0.00%</u>
Total Appropriation	\$14,850,800	\$14,400,417	(\$450,382)	-3.03%
Less: Homestead	(\$808,508)	(\$808,508)	\$0	0.00%
BETE	(\$603,689)	(\$603,689)	(\$0)	0.00%
Tax Commitment	\$13,438,603	\$12,988,220	(\$450,382)	-3.35%
Total Taxable Value	\$565,835,900	\$565,835,900	\$0	0.00%
Tax Rate	\$23.75	\$22.95	(\$0.80)	-3.35%
Change in Municipal Rate Only	-\$1.10	-\$0.80	(\$0.80)	-3.35%

	2022 Budget	2023 Council	Changes 2023 vs 2022	
County Tax	\$885,482	\$885,482	(\$0)	0.00%
Municipal Appropriation:				
Expenses	\$14,961,266	\$17,245,802	\$2,284,536	15.27%
Less: Municipal Revenue Sharing	(\$1,900,000)	(\$2,700,000)	\$800,000	42.11%
Other Non-Property Tax Revenue	<u>(\$5,774,265)</u>	<u>(\$6,522,533)</u>	<u>\$748,268</u>	<u>12.96%</u>
Net Municipal Appropriation	\$7,287,001	\$8,023,269	\$736,268	10.10%
TIF	\$188,969	\$188,969	(\$0)	0.00%
Local Education Assessment	\$6,297,697	\$6,297,697	(\$0)	0.00%
Overlay	<u>\$191,650</u>	<u>\$50,000</u>	<u>(\$141,650)</u>	<u>-73.91%</u>
Total Appropriation	\$14,850,800	\$15,445,417	\$594,618	4.00%
Amount from surplus/reserves	<u>\$0</u>	<u>(\$1,045,000)</u>	<u>(\$1,045,000)</u>	<u>0.00%</u>
Total Appropriation	\$14,850,800	\$14,400,417	(\$450,382)	-3.03%
Less: Homestead	(\$808,508)	(\$808,508)	\$0	0.00%
BETE	(\$603,689)	(\$603,689)	(\$0)	0.00%
Tax Commitment	\$13,438,603	\$12,988,220	(\$450,382)	-3.35%
Total Taxable Value	\$565,835,900	\$565,835,900	\$0	0.00%
Tax Rate	\$23.75	\$22.95	(\$0.80)	-3.35%
	-\$1.10	-\$0.80	(\$0.80)	-3.35%

	Revenue		Summary of Tax Commitment		Account Number	Date
		Mils	Expenses	Mils		
Increase Hydrant Rental - 16% Increase			31,590.00	0.0000558	E 017-17-04	10/14/2022
DECD - Remove Snow Tires			-600.00	(0.0000011)	E 002-08-01	10/14/2022
PSB Capital Reserve - Add \$7250 Disp Console			7,250.00	0.0000128	E 082-01	10/14/2022
Rec & Parks Ground Maint-Input Error			63,000.00	0.0001113	E 010-08-06	10/14/2022
Rec & Parks - Remove Forklift			-35,000.00	(0.0000619)	E 072-01	10/14/2022
Assessing - Increase Revenue for 1250	16,250	0.0000287		-	R 001-01	10/14/2022
Fire - Adjust Compensation			16,382.00	0.0000290	E 004-01-01	10/14/2022
Police - Adjust Compensation			12,351.00	0.0000218	E 008-01-01	10/14/2022
IT - Increase for IT Services			3,072.00	0.0000054	E 023-08-08	10/14/2022
DECD Capital Reserve-Remove Map Scanner			-15,000.00	(0.0000265)	E 081-01	10/14/2022
Decrease O/T Fire Dept			-32,000.00	(0.0000566)	E 004-01-02	10/25/2022
Adjust Various Depts Salaries			688.00	0.0000012		10/25/2022
Adjust Employee Benefits			-89,179.00	(0.0001576)	E 014-XX-XX	10/26/2022
Adjust Emergency Reserve Appropr			-15,000.00	(0.0000265)	E 096-13-01	10/31/2022
Increase Inv. Interest Revenue	15,000	0.0000265			R 027-14	10/31/2022
Adjust Dwtm Revit Committee Request			-10,662.00	(0.0000188)	E 020-20-22	11/1/2022
Adjust Pworks Wages due to promotion			-12,459.20	(0.0000220)	E 009-01-01	11/1/2022
Adjust Employee Benefits			-2,223.00	(0.0000039)	E 014-XX-XX	11/1/2022
Adjust Health Insurance			4,862.00	0.0000086	E 014-02-04	11/1/2022
Adjust Employee Benefits due to new hire			-4,753.00	(0.0000084)	E 014-XX-XX	11/2/2022
Increase Homeless Shelter			1,342.00	0.0000024	E 020-20-19	11/2/2022
Adjust Debt Service Pmt for Pworks			-7,402.00	(0.0000131)	E 018-18-12	11/9/2022
Adjust Debt Service Revenue	(7,402)	(0.0000131)		-	R 018-25	11/9/2022
Adjust Solid Waste Permit Revenue	7,960	0.0000141			R 012-02	11/15/2022
Adjust Bon Aire Billing for new units	(13,589)	(0.0000240)			R 027-08	11/15/2022
Reduce Contingent			-50,000.00	(0.0000884)	E 020-20-13	11/15/2022
Adjust Salaries for Regional Assessing			-22,968.00	(0.0000406)	E 001-01-01	11/15/2022
Adj Benefits due to Reg. Assessing Change			-7,456.00	(0.0000132)	E 014-XX-XX	11/15/2022
Adjust Salaries due to Retiree - Assessing			-19,309.50	(0.0000341)	E 001-01-01	11/15/2022
Adj Benefits due to Retiree			-5,714.00	(0.0000101)	E 014-XX-XX	11/15/2022
Adjust Salaries due to Retiree - Gen'l Govt			-24,136.91	(0.0000427)	E 006-01-01	11/15/2022
Increase Library Special Events Budget			1,000.00	0.0000018	E 007-	11/15/2022
Increase Cemeteries Budget			6,500.00	0.0000115	E 020-20-09	11/15/2022
Remove Misc Expense			-10,000.00	(0.0000177)	E 020-20-22	11/15/2022
Regional Assessing Stipend			10,000.00	0.0000177	E 001-01-01	11/15/2022
Promotions within PD			-35,320.00	(0.0000624)	E 008-01-01	11/18/2022
Adjust Benefits due to Promotions & COLA			-2,168.00	(0.0000038)	E 014-XX-XX	11/18/2022
Change COLA to \$3 - non union & professional			32,383.00	0.0000572	various depts	11/18/2022
Remove PD Stipends			-10,000.00	(0.0000177)	E 008-01-04	11/18/2022
Increase Solid Waste Outside Services for AWS			3,523.00	0.0000062	E 012-10-11	11/22/2022
Increase Public Works Cap. Reserves for add'l Truck			283,000.00	0.0005001	E 075-XX-XX	11/23/2022
Increase PSB Reserve to fund Flooring Replacement			75,000.00	0.0001325	E 082-XX-XX	11/23/2022
Remove DECD position and add Facilites Coordinator to Gen'l Govt			No Financial Change			
Adjustments thru 11/23/2022	18,219	0	140,592	0		
Breakdown of Surplus Funding	\$1,045,000					
Fund Fire Dept Reserve	229,000					
Fund Enterprise Leasing	100,000					
Fund 2 Plow Trucks - Pworks	566,000					
Fund Ind. Council Reserve	150,000					

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
2020 - 2023 EXPENSES									
- Capital Reserve Totals	Capital Reserve Total - E	1,387,319	3,187,319	1,321,650	1,321,650	1,238,970	1,238,970	1,411,050	172,080
	TOTALS	1,387,319	3,187,319	1,321,650	1,321,650	1,238,970	1,238,970	1,411,050	172,080
001 - Assessing	Ads/Publications - E 05-0	3,650	3,751	3,850	1,156	3,850	3,064	3,850	0
001 - Assessing	Computer Rep & Maint -	2,900	2,400	4,900	2,400	4,900	0	4,900	0
001 - Assessing	Membership/Dues - E 03	265	270	280	385	280	320	295	15
001 - Assessing	Mileage Reimbursement	2,800	1,239	3,300	2,618	3,300	1,575	4,400	1,100
001 - Assessing	Misc Expense - E 05-07	2,500	3,007	2,500	2,604	500	0	500	0
001 - Assessing	New Equipment - E 07-0	250	232	250	189	250	0	250	0
001 - Assessing	Office Supplies - E 05-01	300	105	300	132	300	195	300	0
001 - Assessing	Overtime - E 01-02	500	484	500	714	500	407	500	0
001 - Assessing	Phone/Internet Charges	460	313	930	793	740	701	740	0
001 - Assessing	Salaries / Wages - E 01-0	171,147	164,959	174,110	182,787	178,396	179,616	186,153	7,757
001 - Assessing	Travel/Training - E 03-02	5,995	2,641	5,995	1,858	6,010	5,387	7,925	1,915
	TOTALS	190,767	179,401	196,915	195,636	199,026	191,264	209,813	10,787
002 - DECD	Ads/Publications - E 05-0	2,200	594	2,700	1,216	2,700	1,122	2,700	0
002 - DECD	Boots/Uniforms - E 03-0	200	0	200	190	200	0	200	0
002 - DECD	Equip Repairs & Maint - I	50	0	550	335	550	0	0	(550)
002 - DECD	Gas & Oil - E 07-02	0	0	300	66	200	20	2,275	2,075
002 - DECD	Membership/Dues - E 03	575	380	860	840	960	735	880	(80)
002 - DECD	Mileage Reimbursement	2,150	262	1,150	2,645	2,150	1,298	1,000	(1,150)
002 - DECD	Misc Expense - E 05-07	1,500	615	1,500	373	1,500	622	1,500	0
002 - DECD	New Equipment - E 07-0	400	146	600	537	2,210	312	1,500	(710)
002 - DECD	Office Supplies - E 05-01	600	523	600	702	1,262	1,089	1,262	0
002 - DECD	Overtime - E 01-02	2,500	3,450	2,500	519	3,000	569	750	(2,250)
002 - DECD	Phone/Internet Charges	800	770	1,070	1,020	1,185	941	1,706	521
002 - DECD	Salaries / Wages - E 01-0	149,689	153,106	155,515	183,672	190,370	154,449	186,136	(4,234)
002 - DECD	Travel/Training - E 03-02	3,460	518	5,440	4,439	5,684	4,515	5,684	0
	TOTALS	164,124	160,363	172,985	196,553	211,971	165,673	205,593	(6,378)

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
003 - Finance	Ads/Publications - E 05-0	1,769	927	1,369	376	969	282	569	(400)
003 - Finance	Audit Services - E 10-02	20,960	20,960	20,960	20,960	21,985	22,725	21,525	(460)
003 - Finance	Equip Repairs & Maint - I	180	0	180	0	180	131	180	0
003 - Finance	Lien Fee Costs - E 05-05	13,500	11,587	13,500	9,500	12,499	8,617	12,499	0
003 - Finance	Membership/Dues - E 03	675	515	675	670	670	510	655	(15)
003 - Finance	Mileage Reimbursement	200	128	200	128	200	0	200	0
003 - Finance	Misc Expense - E 05-07	150	85	150	200	150	50	150	0
003 - Finance	New Equipment - E 07-0	500	242	500	520	500	0	500	0
003 - Finance	Office Supplies - E 05-01	6,765	5,893	6,765	4,843	7,117	5,747	7,115	(2)
003 - Finance	Overtime - E 01-02	500	0	500	0	499	0	500	1
003 - Finance	Phone/Internet Charges	2,000	2,224	2,508	3,062	2,555	2,461	3,216	661
003 - Finance	Salaries / Wages - E 01-0	297,900	304,601	300,509	298,683	308,368	264,060	350,792	42,424
003 - Finance	Small Claims/UCC Filings	1,400	948	1,400	45	1,000	127	1,000	0
003 - Finance	Travel/Training - E 03-02	1,700	21	1,250	225	1,250	461	1,300	50
TOTALS		348,199	348,130	350,466	339,212	357,942	305,171	400,201	42,259
004 - Fire	Ads/Publications - E 05-0	100	168	85	85	85	0	0	(85)
004 - Fire	Boots/Uniforms - E 03-04	18,200	18,005	18,200	14,516	18,200	10,138	23,990	5,790
004 - Fire	Dept Head Exp/K9 - E 13-	0	0	0	0	0	0	0	0
004 - Fire	EMS Supplies/Small Equi	32,000	46,028	35,000	45,961	40,000	47,135	54,000	14,000
004 - Fire	Equip Repairs & Maint - I	40,500	47,383	40,500	53,396	40,500	54,215	47,100	6,600
004 - Fire	Gas & Oil - E 07-02	24,220	20,032	22,800	27,210	26,670	31,036	44,130	17,460
004 - Fire	Membership/Dues - E 03	9,080	8,918	8,320	8,348	8,320	7,030	8,380	60
004 - Fire	Misc Expense - E 05-07	8,500	6,714	8,250	7,015	8,000	8,148	8,600	600
004 - Fire	New Equipment - E 07-0	11,250	9,843	10,840	9,696	10,950	2,395	14,180	3,230
004 - Fire	Office Supplies - E 05-01	1,800	1,748	1,800	1,186	1,800	1,296	2,800	1,000
004 - Fire	Outside Services - E 10-1	59,833	54,953	59,564	39,722	59,647	36,067	43,114	(16,533)
004 - Fire	Overtime - E 01-02	166,555	210,977	186,530	215,456	192,000	209,332	160,000	(32,000)
004 - Fire	Phone/Internet Charges	2,820	2,459	2,820	2,157	2,160	1,751	2,750	590
004 - Fire	Postage - E 05-02	200	47	200	115	200	51	200	0
004 - Fire	Radio Maint - E 08-03	2,500	2,813	2,500	735	2,500	1,267	2,500	0
004 - Fire	Salaries / Wages - E 01-0	967,278	944,670	987,309	911,704	1,059,774	908,739	1,447,509	387,735
004 - Fire	Stipends - E 01-04	2,000	1,750	2,000	1,750	17,000	0	2,000	(15,000)
004 - Fire	Travel/Training - E 03-02	22,300	22,244	23,700	24,809	23,700	17,302	28,050	4,350
004 - Fire	Vol Fire Pay - E 01-03	44,125	44,125	44,125	44,125	44,125	32,236	44,450	325
TOTALS		1,413,261	1,442,877	1,454,543	1,407,987	1,555,631	1,368,138	1,933,753	378,122

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
006 - Gen'l Gov't	Ads/Publications - E 05-0	0	0	0	0	0	0	0	0
006 - Gen'l Gov't	Building Rep & Maint - E	10,000	5,885	10,000	4,766	10,000	5,082	10,000	0
006 - Gen'l Gov't	Council Pay - E 01-07	11,000	11,000	11,000	11,000	11,000	7,125	11,000	0
006 - Gen'l Gov't	Electric Service - E 06-03	7,000	7,332	7,200	7,922	7,200	10,085	10,800	3,600
006 - Gen'l Gov't	Fuel Oil - E 06-02	11,824	11,164	8,450	7,261	20,250	10,258	16,444	(3,806)
006 - Gen'l Gov't	Janitorial Supplies - E 07-	1,275	1,535	1,800	2,000	1,800	2,130	2,000	200
006 - Gen'l Gov't	Membership/Dues - E 03	449	326	449	356	449	341	479	30
006 - Gen'l Gov't	Mileage Reimbursement	4,800	4,800	4,800	4,800	4,800	4,800	4,800	0
006 - Gen'l Gov't	Misc Expense - E 05-07	2,333	2,352	2,333	2,035	2,333	1,337	2,333	0
006 - Gen'l Gov't	New Equipment - E 07-0:	1,350	1,000	1,350	4,799	0	0	1,750	1,750
006 - Gen'l Gov't	Office Supplies - E 05-01	1,330	749	1,330	1,170	1,330	1,061	1,330	0
006 - Gen'l Gov't	Outside Services - E 10-1	0	0	0	26,500	24,000	24,000	26,000	2,000
006 - Gen'l Gov't	Phone/Internet Charges	3,050	5,427	3,050	6,520	2,650	5,103	6,480	3,830
006 - Gen'l Gov't	Photocopies - E 05-03	4,500	3,948	4,500	4,768	4,500	4,766	4,500	0
006 - Gen'l Gov't	Postage - E 05-02	18,350	12,977	18,349	15,593	18,349	12,415	18,349	0
006 - Gen'l Gov't	Salaries / Wages - E 01-0	234,695	236,891	237,202	229,536	232,345	219,720	284,114	51,769
006 - Gen'l Gov't	Trash Disposal - E 06-05	540	540	540	581	540	698	840	300
006 - Gen'l Gov't	Travel/Training - E 03-02	5,340	210	6,460	3,350	6,460	1,061	6,510	50
006 - Gen'l Gov't	Water/Sewer/Sprinkler -	2,120	1,544	2,300	1,737	2,290	1,658	2,290	0
TOTALS		319,956	307,679	321,113	334,694	350,296	311,640	410,019	59,723
007 - Library	Ads/Publications - E 05-0	400	186	400	0	400	227	400	0
007 - Library	Building Rep & Maint - E	7,805	8,618	15,000	6,867	15,000	6,444	15,000	0
007 - Library	Collection Development	26,000	24,678	26,000	27,533	26,000	25,160	26,000	0
007 - Library	Electric Service - E 06-03	18,000	16,317	18,000	18,683	18,554	19,765	20,580	2,026
007 - Library	Equip Repairs & Maint - I	0	0	0	0	0	0	0	0
007 - Library	Fuel Oil - E 06-02	13,313	10,792	9,515	8,057	27,428	17,665	21,263	(6,165)
007 - Library	Janitorial Supplies - E 07-	2,800	2,719	5,500	4,645	5,500	2,281	5,500	0
007 - Library	Membership/Dues - E 03	375	266	375	0	375	150	375	0
007 - Library	Misc Expense - E 05-07	500	393	500	889	500	606	500	0
007 - Library	New Equipment - E 07-0:	0	485	0	0	0	0	0	0
007 - Library	Office Supplies - E 05-01	3,000	1,620	3,000	2,716	3,500	2,977	3,500	0
007 - Library	Phone/Internet Charges	2,039	2,482	2,039	3,106	3,102	2,850	3,387	285
007 - Library	Photocopies - E 05-03	1,650	185	1,621	1,469	1,621	1,949	1,980	359
007 - Library	Postage - E 05-02	1,094	544	1,094	506	1,094	844	1,008	(86)
007 - Library	Program Supplies/Equip	4,000	3,390	4,000	3,491	4,000	4,084	5,000	1,000
007 - Library	Salaries / Wages - E 01-0	310,964	289,503	312,099	323,500	310,632	286,910	358,037	47,405
007 - Library	Trash Disposal - E 06-05	1,358	1,193	1,206	1,299	1,300	1,098	1,300	0

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
007 - Library	Travel/Training - E 03-02	1,800	(36)	1,800	874	1,800	1,080	1,800	0
007 - Library	Water/Sewer/Sprinkler -	2,585	2,109	2,633	2,141	2,296	2,172	2,442	146
TOTALS		397,683	365,445	404,782	405,776	423,102	376,261	468,072	44,970
008 - Police	Ads/Publications - E 05-0	400	1,412	378	64	100	75	153	53
008 - Police	Boots/Uniforms - E 03-04	8,545	7,391	8,100	19,895	25,000	19,828	22,272	(2,728)
008 - Police	Dept Head Exp/K9 - E 13-	1,800	858	1,225	154	750	626	480	(270)
008 - Police	Equip Repairs & Maint - I	28,000	30,704	25,800	28,017	27,645	41,105	36,348	8,703
008 - Police	Gas & Oil - E 07-02	40,000	24,823	21,600	36,053	33,350	37,968	38,508	5,158
008 - Police	Jail/Prisoner Exp - E 13-0	14,000	21,147	19,800	20,611	16,517	15,426	11,640	(4,877)
008 - Police	Membership/Dues - E 03	540	775	775	335	875	675	885	10
008 - Police	Misc Expense - E 05-07	1,300	1,981	1,788	2,624	2,800	2,416	2,774	(26)
008 - Police	New Equipment - E 07-0:	0	0	0	0	0	0	0	0
008 - Police	Office Supplies - E 05-01	9,000	5,748	6,943	4,826	4,000	5,732	6,446	2,446
008 - Police	Overtime - E 01-02	100,000	139,857	144,250	168,175	185,174	138,986	185,174	0
008 - Police	Phone/Internet Charges	10,000	13,447	12,480	13,649	13,705	10,455	16,922	3,217
008 - Police	Postage - E 05-02	600	474	550	525	750	230	243	(507)
008 - Police	Radio Maint - E 08-03	2,000	1,231	1,920	529	1,920	1,073	999	(921)
008 - Police	Salaries / Wages - E 01-0	1,027,736	1,016,657	1,033,392	892,404	1,108,715	1,063,922	1,471,601	362,886
008 - Police	Stipends - E 01-04	600	1,200	1,200	1,200	1,200	1,200	10,000	8,800
008 - Police	Training Equipment - E 0	3,160	270	1,582	1,899	3,274	3,345	5,734	2,460
008 - Police	Travel/Training - E 03-02	30,000	13,037	16,800	23,503	25,500	36,392	35,910	10,410
TOTALS		1,277,681	1,281,011	1,298,583	1,214,464	1,451,275	1,379,453	1,846,089	394,814
009 - Public Works	Ads/Publications - E 05-0	300	64	300	59	300	0	300	0
009 - Public Works	Asphalt - E 09-04	362,069	371,449	366,744	368,453	378,334	378,334	570,000	191,666
009 - Public Works	Boots/Uniforms - E 03-04	14,660	14,778	15,960	14,592	16,916	13,481	17,891	975
009 - Public Works	Building Rep & Maint - E	7,567	7,035	9,294	6,842	9,343	15,475	21,073	11,730
009 - Public Works	Culverts/Catch Basins - E	15,700	15,555	15,700	15,425	15,700	4,835	22,800	7,100
009 - Public Works	Electric Service - E 06-03	9,364	9,404	9,335	9,654	10,184	8,131	12,742	2,558
009 - Public Works	Equip Repairs & Maint - I	130,945	133,581	132,639	210,697	133,535	96,474	149,139	15,604
009 - Public Works	Fuel Oil - E 06-02	30,924	30,150	22,326	21,046	72,160	40,471	54,528	(17,632)
009 - Public Works	Gas & Oil - E 07-02	134,534	80,151	121,970	86,181	182,576	127,734	187,330	4,754
009 - Public Works	Gravel - E 09-05	97,488	77,846	103,325	80,208	102,200	92,967	112,250	10,050
009 - Public Works	Janitorial Supplies - E 07-	1,475	1,277	1,475	1,479	1,475	1,291	1,675	200
009 - Public Works	Membership/Dues - E 03	75	0	75	0	75	0	75	0
009 - Public Works	Mileage Reimbursement	261	47	261	154	261	0	282	21

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
009 - Public Works	Misc Expense - E 05-07	950	411	950	734	950	1,229	1,050	100
009 - Public Works	New Equipment - E 07-01	10,000	16,004	9,800	34,967	11,900	11,558	18,200	6,300
009 - Public Works	Office Supplies - E 05-01	895	844	895	563	895	2,030	670	(225)
009 - Public Works	Outside Services - E 10-1	21,000	18,998	32,900	30,949	32,901	19,266	33,356	455
009 - Public Works	Overtime - E 01-02	77,733	71,177	78,656	64,690	81,556	84,477	104,058	22,502
009 - Public Works	Pavement Patch - E 09-01	19,810	21,651	21,000	14,026	21,000	17,061	21,000	0
009 - Public Works	Phone/Internet Charges - E 05-02	1,680	1,980	1,740	2,437	1,740	1,827	2,400	660
009 - Public Works	Postage - E 05-02	50	17	50	29	50	3	50	0
009 - Public Works	Radio Maint - E 08-03	1,950	1,239	2,085	1,006	2,019	426	2,111	92
009 - Public Works	Salaries / Wages - E 01-01	621,881	593,721	631,691	587,165	680,932	578,537	852,566	171,634
009 - Public Works	Salt/Calcium - E 09-06	233,647	206,401	227,561	142,547	226,622	117,590	256,333	29,711
009 - Public Works	Signs - E 09-02	3,120	4,489	3,134	2,483	3,256	3,797	3,122	(134)
009 - Public Works	Snow Hauling - E 10-04	144,000	144,000	144,000	144,000	154,000	154,000	154,000	0
009 - Public Works	Street Maint - E 09-07	49,353	41,084	48,600	47,093	48,600	55,366	64,450	15,850
009 - Public Works	Travel/Training - E 03-02	1,900	128	1,900	149	1,900	172	1,900	0
009 - Public Works	Water/Sewer/Sprinkler - E 09-08	1,752	1,690	1,833	1,873	2,072	1,936	2,267	195
TOTALS		1,995,083	1,865,171	2,006,199	1,889,501	2,193,452	1,828,469	2,667,618	474,166
010 - Rec & Parks	Ads/Publications - E 05-01	9,500	1,718	9,500	5,787	9,500	2,784	9,500	0
010 - Rec & Parks	Boots/Uniforms - E 03-04	1,000	650	1,225	1,239	1,350	833	1,350	0
010 - Rec & Parks	Building Rental - E 13-05	18,300	18,300	18,300	13,725	0	0	0	0
010 - Rec & Parks	Building Rep & Maint - E 08-06	40,975	42,943	40,975	41,851	42,675	42,914	92,850	50,175
010 - Rec & Parks	Concession Supplies - E 09-06	32,500	25,920	32,500	31,343	32,500	33,871	35,000	2,500
010 - Rec & Parks	Credit Card Fees - E 05-01	3,789	4,052	3,789	4,276	6,750	4,329	6,750	0
010 - Rec & Parks	Dept Head Exp/K9 - E 13-01	0	0	0	0	0	0	0	0
010 - Rec & Parks	Electric Service - E 06-03	97,400	103,089	99,000	80,758	112,748	86,977	99,000	(13,748)
010 - Rec & Parks	Equip Repairs & Maint - E 08-06	16,250	19,563	16,250	19,086	18,750	16,357	18,750	0
010 - Rec & Parks	Fuel Oil - E 06-02	59,138	51,249	51,253	49,806	95,424	49,329	72,552	(22,872)
010 - Rec & Parks	Gas & Oil - E 07-02	8,551	5,284	8,975	8,976	32,038	25,773	18,015	(14,023)
010 - Rec & Parks	Grounds Maint - E 08-06	13,900	14,258	15,900	23,387	17,200	15,375	31,500	14,300
010 - Rec & Parks	Janitorial Supplies - E 07-01	13,800	12,342	13,800	13,794	13,800	15,246	13,800	0
010 - Rec & Parks	Membership/Dues - E 03-01	2,335	2,221	2,354	2,791	2,598	1,518	2,738	140
010 - Rec & Parks	Mileage Reimbursement	1,300	1,776	3,400	2,468	3,400	173	3,688	288
010 - Rec & Parks	Misc Expense - E 05-07	1,200	1,474	1,600	1,382	1,600	54	1,600	0
010 - Rec & Parks	Misc Repairs - E 08-09	0	0	0	49	0	0	0	0
010 - Rec & Parks	New Equipment - E 07-01	8,000	15,709	8,500	10,522	9,200	10,660	9,200	0
010 - Rec & Parks	Office Supplies - E 05-01	2,500	3,081	2,500	1,819	2,500	2,183	2,500	0
010 - Rec & Parks	Outside Services - E 10-1	34,000	6,217	34,666	1,305	0	0	0	0

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
010 - Rec & Parks	Overtime - E 01-02	5,400	1,939	5,400	752	5,400	3,313	5,400	0
010 - Rec & Parks	Part Time - E 01-05	230,415	147,509	236,175	135,639	251,650	162,055	271,008	19,358
010 - Rec & Parks	Phone/Internet Charges	6,800	8,970	8,860	8,646	7,600	7,142	8,220	620
010 - Rec & Parks	Photocopies - E 05-03	2,220	1,980	2,280	1,222	1,000	146	1,000	0
010 - Rec & Parks	Postage - E 05-02	600	442	600	538	600	0	600	0
010 - Rec & Parks	Program Supplies/Equip	30,000	28,883	32,200	30,176	42,200	33,583	42,200	0
010 - Rec & Parks	Radio Maint - E 08-03	0	0	0	0	0	0	0	0
010 - Rec & Parks	Salaries / Wages - E 01-0	392,293	400,982	406,642	416,273	421,539	379,816	476,078	54,539
010 - Rec & Parks	Splash Pad Maint & Supp	4,000	4,600	4,000	4,298	4,000	6,638	13,500	9,500
010 - Rec & Parks	Trash Disposal - E 06-05	4,500	3,638	4,500	4,105	4,740	4,329	4,740	0
010 - Rec & Parks	Travel/Training - E 03-02	2,300	386	4,650	2,665	4,650	790	4,675	25
010 - Rec & Parks	Water/Sewer/Sprinkler -	18,193	19,541	18,037	26,175	23,072	26,747	29,500	6,428
TOTALS		1,061,159	948,716	1,087,831	944,856	1,168,484	932,936	1,275,714	107,230
011 - Resource Mngmt	Ads/Publications - E 05-0	4,000	1,873	2,000	2,870	3,000	4,560	4,000	1,000
011 - Resource Mngmt	Equip Repairs & Maint - I	0	0	0	0	0	0	0	0
011 - Resource Mngmt	Membership/Dues - E 03	575	75	75	85	85	85	85	0
011 - Resource Mngmt	Mileage Reimbursement	209	0	209	22	209	146	225	16
011 - Resource Mngmt	Misc Expense - E 05-07	12,358	7,721	12,808	11,793	13,660	6,576	14,660	1,000
011 - Resource Mngmt	New Equipment - E 07-0	0	0	0	0	0	0	0	0
011 - Resource Mngmt	Office Supplies - E 05-01	650	485	600	754	700	854	800	100
011 - Resource Mngmt	Phone/Internet Charges	780	636	780	636	780	570	780	0
011 - Resource Mngmt	Salaries / Wages - E 01-0	62,494	62,733	64,830	64,832	66,126	60,782	72,116	5,990
011 - Resource Mngmt	Travel/Training - E 03-02	1,070	81	1,070	235	1,070	35	1,270	200
TOTALS		82,136	73,604	82,372	81,228	85,630	73,607	93,936	8,306
012 - Solid Waste	City Share Approp - E 19-	0	0	0	0	0	0	0	0
012 - Solid Waste	Environmental Monitorir	6,810	308	6,820	316	6,820	329	6,829	9
012 - Solid Waste	Membership/Dues - E 03	0	0	120	120	120	0	120	0
012 - Solid Waste	Mileage Reimbursement	150	87	150	158	150	0	150	0
012 - Solid Waste	Misc Expense - E 05-07	100	0	100	100	100	0	100	0
012 - Solid Waste	Office Supplies - E 05-01	100	266	100	211	261	370	420	159
012 - Solid Waste	Outside Services - E 10-1	421,850	426,520	435,105	436,294	462,454	431,924	474,080	11,626
012 - Solid Waste	Phone/Internet Charges	313	313	313	313	313	261	313	0

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
012 - Solid Waste	Salaries / Wages - E 01-0	19,020	32,246	13,901	14,186	14,179	21,953	0	(14,179)
012 - Solid Waste	Travel/Training - E 03-02	0	0	200	0	200	0	200	0
TOTALS		448,343	459,740	456,809	451,698	484,597	454,837	482,212	(2,385)
013 - PI Industrial Council	City Share Approp - E 19-	407,786	407,786	407,260	407,260	417,832	352,832	438,029	20,197
TOTALS		407,786	407,786	407,260	407,260	417,832	352,832	438,029	20,197
014 - Benefits	Health Insurance - E 02-C	996,355	944,595	839,127	846,744	942,245	767,079	1,046,156	103,911
014 - Benefits	Health Reimb Account - I	71,411	33,743	101,700	45,033	104,490	104,823	109,740	5,250
014 - Benefits	Health Savings Account -	5,613	5,613	5,613	4,965	5,613	0	5,613	0
014 - Benefits	Maine State Retirement -	384,154	544,534	586,175	519,387	617,332	559,387	800,020	182,688
014 - Benefits	Me State Group Life - E 0	4,060	3,815	4,060	3,606	4,060	3,606	4,060	0
014 - Benefits	Medicare - E 02-07	74,210	68,452	75,706	67,068	80,310	68,258	96,431	16,121
014 - Benefits	Retirement (401a/457b)	285,273	140,258	77,782	41,752	69,684	32,664	56,532	(13,152)
014 - Benefits	Section 125 Plan - E 02-0	8,628	7,478	8,628	7,330	8,628	7,273	8,628	0
014 - Benefits	Social Security - E 02-08	287,924	264,535	297,271	258,689	315,044	268,248	394,346	79,302
014 - Benefits	Unemployment Ins - E 02	17,514	5,718	16,843	13,452	17,165	12,174	17,319	154
014 - Benefits	Workers Comp - E 02-05	112,620	94,066	122,075	122,511	129,911	132,551	168,775	38,864
TOTALS		2,247,761	2,112,806	2,134,980	1,930,536	2,294,482	1,956,062	2,707,620	413,138
015 - Public Safety Bldg	Boots/Uniforms - E 03-04	500	158	125	245	125	227	2,400	2,275
015 - Public Safety Bldg	Building Rep & Maint - E	31,000	38,754	30,000	36,454	30,000	23,216	26,820	(3,180)
015 - Public Safety Bldg	Computer Rep & Maint -	10,000	17,440	15,202	1,389	2,000	535	930	(1,070)
015 - Public Safety Bldg	Electric Service - E 06-03	38,000	38,910	36,660	39,409	39,000	37,133	38,544	(456)
015 - Public Safety Bldg	Fuel Oil - E 06-02	28,376	28,927	20,280	20,238	63,376	47,588	54,322	(9,054)
015 - Public Safety Bldg	Janitorial Supplies - E 07-	3,500	4,598	4,800	2,989	3,000	4,396	4,800	1,800
015 - Public Safety Bldg	New Equipment - E 07-0:	2,500	454	843	843	1,000	581	2,240	1,240
015 - Public Safety Bldg	Overtime - E 01-02	14,000	14,587	15,924	15,620	13,432	19,652	13,432	0
015 - Public Safety Bldg	Phone/Internet Charges -	10,000	13,525	11,177	14,102	13,680	12,358	12,360	(1,320)
015 - Public Safety Bldg	Salaries / Wages - E 01-0	181,972	178,535	189,460	185,863	194,123	186,901	253,581	59,458
015 - Public Safety Bldg	Trash Disposal - E 06-05	1,700	1,738	1,515	1,694	1,470	1,788	1,800	330
015 - Public Safety Bldg	Travel/Training - E 03-02	1,300	0	1,300	882	1,300	1,246	1,300	0
015 - Public Safety Bldg	Water/Sewer/Sprinkler -	4,650	4,334	4,986	4,713	4,450	4,582	4,560	110
TOTALS		327,498	341,959	332,272	324,442	366,956	340,202	417,089	50,133

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
016 - Insurances	General Liab/Prop Ins - E	89,247	84,749	91,728	84,778	90,525	87,092	92,605	2,080
016 - Insurances	Police Liability - E 16-01	9,453	9,281	10,222	9,643	10,222	10,098	11,186	964
016 - Insurances	Public Officials - E 16-04	8,126	7,707	7,442	7,461	7,878	7,497	8,166	288
016 - Insurances	Railroad Liability - E 16-0	0	0	0	0	0	0	0	0
016 - Insurances	Vehicle Insurance - E 16-0	52,966	49,216	54,705	52,769	62,687	59,297	72,909	10,222
016 - Insurances	Volunteer Fire - E 16-03	120	65	120	0	120	0	120	0
TOTALS		159,912	151,017	164,217	154,650	171,432	163,984	184,986	13,554
017 - Utilities	Blinker/Traffic Lights - E	7,885	7,590	8,029	7,197	7,632	6,629	7,392	(240)
017 - Utilities	Hydrant Rental - E 17-04	489,053	489,053	527,689	523,396	526,518	394,889	610,760	84,242
017 - Utilities	Street Lights - E 17-01	100,000	94,936	98,712	96,766	100,908	90,379	98,710	(2,198)
017 - Utilities	Traffic Light Maint - E 17-	11,120	19,934	10,488	12,634	11,424	10,140	11,735	311
TOTALS		608,058	611,513	644,918	639,993	646,482	502,037	728,597	82,115
018 - Debt Service	1.75MM Bond - Rec & Ci	0	0	0	0	110,339	110,339	24,019	(86,320)
018 - Debt Service	BLDG 1205 - Coca Cola -	0	0	0	0	85,122	85,122	213,466	128,344
018 - Debt Service	Bldg 1205 Coca Cola LHI	0	0	0	0	8,248	0	19,794	11,547
018 - Debt Service	BLDG 403 - Spudnik LHI -	0	0	0	0	8,589	2,863	24,911	16,322
018 - Debt Service	Bond - Comm Ctr - E 18-2	463,000	300,000	456,750	300,000	450,750	450,750	444,750	(6,000)
018 - Debt Service	EMS Start Up Costs - E 18	85,480	79,961	85,480	165,358	0	0	0	0
018 - Debt Service	Forum Ice System - E 18-	31,490	22,730	31,490	267,954	0	0	0	0
018 - Debt Service	Interest on TAN - E 18-01	10,000	17,100	10,000	4,110	10,000	0	10,000	0
018 - Debt Service	Interst Exp on Debt Pmts	0	202,889	0	197,267	0	0	0	0
018 - Debt Service	PS Bldg - Bond Payments	130,000	130,000	130,000	130,000	0	0	0	0
018 - Debt Service	PW Garage - Bond Paym	87,200	71,533	87,200	75,110	83,042	90,337	84,680	1,638
018 - Debt Service	Renov-Acme Monaco #3	77,753	67,867	77,760	69,139	77,760	64,800	77,760	0
018 - Debt Service	Renov-Bldg #615 - E 18-1	0	0	0	0	0	0	0	0
018 - Debt Service	Renov-Bldg 1201B - E 18-	0	0	0	0	0	0	0	0
018 - Debt Service	Renov-Bldg 1204-NE Pac	35,822	32,319	35,822	32,458	35,822	29,852	35,822	(0)
018 - Debt Service	Spec Bldg Payments - E 1	6,389	6,389	6,389	6,389	6,389	5,324	6,389	0
TOTALS		927,134	930,788	920,891	1,247,786	876,061	839,386	941,591	65,531
019 - Echo Lake	Electric Service - E 06-03	590	590	590	590	564	608	564	(44)
019 - Echo Lake	Equip Repairs & Maint - I	6,625	6,625	1,625	1,625	939	566	939	373
TOTALS		7,215	7,215	2,215	2,215	1,503	1,174	1,503	329

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
020 - Unclassifieds	Annual Reports - E 20-11	500	0	500	400	500	400	500	0
020 - Unclassifieds	C A Humane Society - E 2	16,170	16,170	16,170	16,170	14,075	14,075	14,075	0
020 - Unclassifieds	Cemeteries - E 20-09	4,800	3,959	4,800	4,044	4,850	4,005	11,350	6,500
020 - Unclassifieds	Contingent - E 20-13	100,000	12,700	100,000	268,905	100,000	14,570	50,000	(50,000)
020 - Unclassifieds	Cunningham Taxes - Rep	13,500	13,091	13,092	88,589	0	0	0	0
020 - Unclassifieds	Dwtm Revitalization Com	18,000	18,000	18,000	16,413	24,513	14,171	13,851	(10,662)
020 - Unclassifieds	Fair Association Lease - E	0	0	0	0	0	0	0	0
020 - Unclassifieds	Legal Services - E 20-12	16,000	35,005	16,000	31,443	16,000	33,521	16,000	0
020 - Unclassifieds	Me Municipal Dues - E 20	7,965	7,975	7,975	7,908	7,975	8,072	8,100	125
020 - Unclassifieds	No Me Develop Comm -	17,583	17,582	17,554	17,554	17,295	17,295	17,295	0
020 - Unclassifieds	Retirement Payouts - E 2	50,000	50,000	50,000	50,000	50,000	50,000	50,000	0
020 - Unclassifieds	Service Center Coalition -	0	0	0	0	0	0	0	0
020 - Unclassifieds	Sister O'Donnell Shelter -	14,538	14,538	14,538	14,538	14,538	0	14,538	0
020 - Unclassifieds	State Street Dam Util - E	188	179	189	189	189	203	228	39
020 - Unclassifieds	Tax Acquired Property Co	0	0	0	0	0	0	0	0
020 - Unclassifieds	Unclassifieds-Misc Items	10,000	0	10,000	3,847	10,000	9,447	0	(10,000)
TOTALS		269,244	189,199	268,818	520,000	259,935	165,758	195,937	(63,998)
021 - Outside Requests	American Red Cross - E 2	2,500	0	2,500	0	0	0	0	0
021 - Outside Requests	Aroos Area on Aging - E 2	5,500	5,500	5,500	5,500	5,500	5,500	5,500	0
021 - Outside Requests	Chamber of Commerce -	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0
021 - Outside Requests	Cntrl Aroos Soil & Water	1,050	1,050	1,050	1,050	1,050	1,050	1,050	0
021 - Outside Requests	PI Snowmobile Club - E 2	2,300	2,300	2,300	0	7,300	7,300	7,300	0
021 - Outside Requests	Quoggy Joe Ski Club - E 2	6,400	6,400	6,400	6,400	6,400	6,400	6,400	0
021 - Outside Requests	Veterans Cemetery - E 21	200	200	200	200	200	200	200	0
021 - Outside Requests	Wintergreen Arts - E 21-2	16,000	16,000	16,000	16,000	16,000	16,000	16,000	0
TOTALS		53,950	51,450	53,950	49,150	56,450	56,450	56,450	0
023 - IT	Computer Rep & Maint -	49,585	54,336	54,569	58,027	55,838	56,712	64,432	8,594
023 - IT	Phone/Internet Charges -	16,800	16,849	17,284	14,673	11,500	8,028	15,554	4,054
TOTALS		66,385	71,185	71,853	72,701	67,338	64,740	79,986	12,648
025 - City Clerk	Ads/Publications - E 05-0	3,000	2,983	3,000	3,505	3,000	2,575	3,000	0
025 - City Clerk	Elections - E 01-06	6,700	6,688	3,500	(964)	6,700	7,787	7,861	1,161
025 - City Clerk	Equip Repairs & Maint - I	100	0	100	0	100	0	100	0

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
025 - City Clerk	Membership/Dues - E 03	165	0	200	72	200	30	200	0
025 - City Clerk	Mileage Reimbursement	50	0	50	0	50	0	50	0
025 - City Clerk	Misc Expense - E 05-07	8,000	1,398	6,000	3,382	2,100	3,826	2,100	0
025 - City Clerk	New Equipment - E 07-0:	0	0	0	0	0	0	300	300
025 - City Clerk	Office Supplies - E 05-01	575	537	575	324	600	208	600	0
025 - City Clerk	Overtime - E 01-02	1,000	1,191	1,000	199	1,000	0	1,000	0
025 - City Clerk	Phone/Internet Charges	175	156	157	156	157	130	157	0
025 - City Clerk	Salaries / Wages - E 01-0	44,641	46,239	46,322	51,536	45,662	42,260	51,727	6,065
025 - City Clerk	Travel/Training - E 03-02	700	120	700	405	700	65	700	0
TOTALS		65,106	59,312	61,604	58,615	60,269	56,881	67,795	7,526
026 - General Assist	Burials - E 04-09	2,000	0	2,000	3,000	2,000	301	2,000	0
026 - General Assist	Food - E 04-02	500	150	500	20	500	0	500	0
026 - General Assist	Fuel - E 04-05	1,000	275	1,000	0	1,000	390	1,000	0
026 - General Assist	Miscellaneous - E 04-04	1,000	801	900	1,018	900	397	900	0
026 - General Assist	Prescriptions - E 04-08	250	0	250	0	250	0	250	0
026 - General Assist	Rent/Housing - E 04-01	20,000	12,546	17,000	1,925	17,000	832	17,000	0
026 - General Assist	Utilities - E 04-06	500	852	500	179	500	180	500	0
TOTALS		25,250	14,624	22,150	6,142	22,150	2,100	22,150	0
		14,251,011	15,568,310	14,239,375	14,196,743	14,961,265	13,128,025	17,245,802	2,284,537

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
2020 - 2023 REVENUE									
001 - Assessing	Misc Income - R 001-01	131,405.00	128,540.00	101,405.00	111,405.00	101,405.00	10.52	81,250.00	(20,155)
	TOTALS	131,405	128,540	101,405	111,405	101,405	11	81,250	(20,155)
002 - DECD	Code Income - R 002-02	60,000.00	91,478.63	60,000.00	101,252.05	70,000.00	107,508.77	80,000.00	10,000
002 - DECD	Misc Income - R 002-01	-	-	-	250.00	-	76.00	457.18	457
	TOTALS	60,000	91,479	60,000	101,502	70,000	107,585	80,457	10,457
003 - Finance	Excise Taxes - R 003-05	1,800,000.00	1,711,901.77	1,825,000.00	1,835,370.32	1,900,000.00	1,669,510.55	1,900,000.00	0
003 - Finance	Misc Income - R 003-01	14,000.00	12,084.17	12,000.00	8,244.78	12,000.00	11,668.60	6,000.00	(6,000)
003 - Finance	PIDF - Admin Fee - R 003	7,000.00	6,999.96	7,000.00	6,999.96	7,000.00	5,833.30	7,000.00	0
003 - Finance	Reg. Agent Fees - R 003-01	40,000.00	40,866.00	42,000.00	46,526.80	48,000.00	40,577.00	48,000.00	0
	TOTALS	1,861,000	1,771,852	1,886,000	1,897,142	1,967,000	1,727,589	1,961,000	(6,000)
004 - Fire	ARFF Revenue - R 004-03	55,500.00	52,929.72	55,500.00	60,738.08	55,500.00	50,494.86	60,000.00	4,500
004 - Fire	EMS Revenue - R 004-04	1,087,872.00	1,187,081.67	1,082,976.00	756,246.56	1,084,482.00	1,172,823.73	1,498,115.00	413,633
004 - Fire	Misc Income - R 004-01	12,000.00	8,518.00	12,000.00	11,183.60	10,000.00	6,620.20	10,000.00	0
	TOTALS	1,155,372	1,248,529	1,150,476	828,168	1,149,982	1,229,939	1,568,115	418,133
007 - Library	Misc Income - R 007-01	6,000.00	2,205.64	6,000.00	4,422.29	6,000.00	4,868.27	6,000.00	0
007 - Library	Other Income - R 007-02	17,800.00	9,727.00	17,800.00	10,942.70	10,000.00	12,367.00	11,000.00	1,000
	TOTALS	23,800	11,933	23,800	15,365	16,000	17,235	17,000	1,000
008 - Police	Court Fines - R 008-02	500.00	2,804.65	1,300.00	3,322.82	1,700.00	4,212.00	6,840.00	5,140
008 - Police	Grant Reimbursement - R 008-01	60,000.00	63,853.09	83,000.00	61,247.51	79,815.00	36,599.00	91,236.00	11,421
008 - Police	Misc Income - R 008-01	36,985.00	40,484.28	17,229.00	24,055.11	30,000.00	19,405.71	30,000.00	0
008 - Police	Parking Violations - R 008-01	350.00	45.00	100.00	45.00	50.00	55.00	95.00	45
	TOTALS	97,835	107,187	101,629	88,670	111,565	60,272	128,171	16,606
009 - Public Works	Misc Income - R 009-01	30,000.00	24,132.50	29,423.57	40,343.71	28,376.00	37,128.63	31,180.00	2,804

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
	TOTALS	30,000	24,133	29,424	40,344	28,376	37,129	31,180	2,804
010 - Rec & Parks	Aquatics - R 010-02	51,600.00	8,292.00	51,600.00	8,167.33	-	-	-	0
010 - Rec & Parks	Forum - R 010-03	259,500.00	143,846.42	259,500.00	140,271.87	259,500.00	176,843.39	259,500.00	0
010 - Rec & Parks	Misc Income - R 010-05	1,800.00	768.56	1,800.00	133.00	1,800.00	-	1,800.00	0
010 - Rec & Parks	Program Income - R 010-	50,000.00	25,323.50	50,000.00	51,553.32	50,000.00	62,263.36	60,000.00	10,000
010 - Rec & Parks	Rental Revenue - R 010-C	19,000.00	7,084.57	19,000.00	13,381.48	19,000.00	22,949.78	20,000.00	1,000
	TOTALS	381,900	185,315	381,900	213,507	330,300	262,057	341,300	11,000
012 - Solid Waste	Permits - R 012-02	61,000.00	70,200.00	63,710.00	71,070.00	68,820.00	69,555.00	81,670.00	12,850
012 - Solid Waste	Tip Fees - R 012-01	529,950.00	537,444.15	519,750.00	561,776.75	519,750.15	437,153.00	586,500.00	66,750
	TOTALS	590,950	607,644	583,460	632,847	588,570	506,708	668,170	79,600
013 - PI Industrial Council	Rental Revenue - R 013-C	642,470.00	700,949.77	706,971.00	735,459.22	815,798.00	797,343.87	962,656.00	146,858
	TOTALS	642,470	700,950	706,971	735,459	815,798	797,344	962,656	146,858
014 - Employee Benefits	Misc Income - R 014-01	5,000.00	10,659.00	5,000.00	6,180.00	5,000.00	14,437.00	5,000.00	0
	TOTALS	5,000	10,659	5,000	6,180	5,000	14,437	5,000	0
016 - Insurances	Misc Income - R 016-01	1,000.00	756.97	1,000.00	11,622.79	1,000.00	1,062.72	1,000.00	0
	TOTALS	1,000	757	1,000	11,623	1,000	1,063	1,000	0
018 - Debt Service	Transfer In - R 018-25	87,200.00	87,200.00	87,200.00	87,200.00	83,042.00	83,042.00	84,680.00	1,638
	TOTALS	87,200	87,200	87,200	87,200	83,042	83,042	84,680	1,638
019 - Echo Lake Sewer	Sewer Fees - R 019-01	6,936.00	6,136.53	7,530.00	2,215.00	8,207.00	7,593.36	8,207.00	0
	TOTALS	6,936	6,137	7,530	2,215	8,207	7,593	8,207	0
022 - Airport - City Share	Admin Fees - R 022-19	34,650.00	34,650.00	36,383.00	36,383.04	38,202.00	31,835.00	40,112.00	1,910
	TOTALS	34,650	34,650	36,383	36,383	38,202	31,835	40,112	1,910

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
025 - City Clerk	Agent Fees - R 025-07	2,600.00	2,223.75	2,300.00	2,403.25	2,700.00	2,002.25	2,700.00	0
025 - City Clerk	Boat Excise - R 025-06	5,200.00	5,196.70	5,200.00	5,378.20	4,600.00	5,456.80	5,600.00	1,000
025 - City Clerk	Dog License - R 025-04	7,500.00	2,728.00	6,800.00	1,788.00	6,800.00	2,910.00	4,000.00	(2,800)
025 - City Clerk	Fines & Fees - R 025-02	25,000.00	20,388.40	22,500.00	24,676.52	22,500.00	27,550.40	32,500.00	10,000
025 - City Clerk	Licenses - R 025-03	4,500.00	10,685.00	8,500.00	26,260.00	21,000.00	26,065.00	30,000.00	9,000
025 - City Clerk	Misc Income - R 025-01	1,000.00	-	1,000.00	1,597.59	1,000.00	1,026.81	1,000.00	0
TOTALS		45,800	41,222	46,300	62,104	58,600	65,011	75,800	17,200
026 - General Assistance	State Reimbursement - R	17,675.00	11,201.78	15,505.00	4,299.52	15,505.00	5,703.86	15,505.00	0
TOTALS		17,675	11,202	15,505	4,300	15,505	5,704	15,505	0
027 - General Fund Rev	Aircraft Excise - R 027-12	18,000.00	16,704.57	16,000.00	16,783.24	16,000.00	17,046.48	17,000.00	1,000
027 - General Fund Rev	Bon Aire Housing - R 027	46,000.00	45,578.68	50,000.00	51,534.30	20,024.00	9,900.00	41,379.00	21,355
027 - General Fund Rev	Cable TV Franchise - R 02	55,000.00	62,545.26	60,000.00	62,106.55	62,000.00	59,644.87	60,000.00	(2,000)
027 - General Fund Rev	Fire Reimb - Chapman - F	25,190.00	26,228.00	25,190.00	26,228.00	25,190.00	26,228.00	26,851.00	1,661
027 - General Fund Rev	Investment Interest - R 0	35,000.00	85,034.98	35,000.00	54,367.35	30,000.00	74,853.16	65,000.00	35,000
027 - General Fund Rev	Lien Fees - R 027-06	25,000.00	23,703.28	25,000.00	16,973.71	25,000.00	17,382.00	25,000.00	0
027 - General Fund Rev	Misc Income - R 027-01	3,000.00	2,630.20	3,000.00	15,907.72	3,000.00	2,175.01	3,000.00	0
027 - General Fund Rev	P.I.L.O.T Income - R 027-	7,000.00	-	7,000.00	-	-	-	-	0
027 - General Fund Rev	PI Housing Authority - R (40,000.00	40,549.21	40,000.00	47,730.81	45,000.00	14,389.69	45,000.00	0
027 - General Fund Rev	Revenue Sharing - R 027-	1,200,000.00	1,487,465.79	1,310,000.00	2,159,695.04	1,900,000.00	2,589,707.00	2,700,000.00	800,000
027 - General Fund Rev	State Parks Reimb - R 02	3,500.00	6,165.75	6,200.00	6,425.90	6,200.00	6,436.68	6,400.00	200
027 - General Fund Rev	Supplemental Taxes - R C	7,500.00	-	7,500.00	(54,951.58)	-	130.63	-	0
027 - General Fund Rev	TAP Revenue - R 027-11	25,000.00	28,854.42	25,000.00	42,313.95	55,000.00	85,165.05	65,000.00	10,000
027 - General Fund Rev	Tax Interest - R 027-05	80,000.00	88,713.23	80,000.00	67,890.61	84,000.00	47,963.00	84,000.00	0
027 - General Fund Rev	Tree Growth - R 027-17	1,850.00	4,805.52	4,500.00	5,862.97	4,800.00	6,514.21	4,800.00	0
027 - General Fund Rev	Veterans Reimbursemen	9,800.00	9,470.00	9,500.00	9,206.00	9,500.00	8,677.00	9,500.00	0
TOTALS		1,581,840	1,928,449	1,703,890	2,528,075	2,285,714	2,966,213	3,152,930	867,216
075 - Capital Reserve Xfer		428,050.00							
TOTALS		428,050	0	0	0	0	0	0	0
TOTAL REVENUE		7,182,883	6,997,836	6,927,873	7,402,488	7,674,266	7,920,766	9,222,533	1,548,267

Operating Position Cost Summary

Fiscal Year 2023
 Forecast Year 2023
 Fund or Department 001 - Assessing

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
001 - Assessing										
001 - Assessing										
Assessor				87,519	26,480	-	113,999	2,080	-	1.00
Assistant Assessor				65,666	27,664	-	93,330	2,080	-	1.00
Contract Assessor				22,968	2,668	-	25,636	1,044	-	0.50
Total 001 - Assessing				176,153	56,812	-	232,964	5,204	-	2.50
Total 001 - Assessing				176,153	56,812	-	232,964	5,204	-	2.50
Total Operating Fund				176,153	56,812	-	232,964	5,204	-	2.50
Grand Total				176,153	56,812	-	232,964	5,204	-	2.50

Department (CC) Summary

001 - Assessing

Department (CC)	001 - Assessing	Budget Year	2023
Fund	Operating Fund	Accounting Reference	001
Department	001 - Assessing	Approved	No
Stage	Manager Review	Manager	Lewis Cousins (lcousins)

Description

The Tax Assessor works under the general direction of the City Manager, performing technical and administrative work in the appraising and assessment of real and personal property within the City of Presque Isle. Work involves the valuation and assessment of all taxable real and personal property within the City and the management of varied records necessary to administer the property tax program. Responsibilities include extensive field work in the review of existing and new properties and administrative office work overseeing the maintenance of property assessment records, maps, and deeds. Work require the exercise of considerable independent judgment in administering the assessment program within general policy guidelines and is subject to state statute. Work is evaluated by the Maine Revenue Services, statistical analyses, by appeal, as well as by results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Misc Income - R 001-01	Decreased	19.88 %	101,405	81,250
Total Revenues		19.88 %	101,405	81,250
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	3,850	3,850
Computer Rep & Maint - E 08-08	Unchanged	0.00 %	4,900	4,900
Membership/Dues - E 03-03	Increased	5.36 %	280	295
Mileage Reimbursement - E 03-01	Increased	33.33 %	3,300	4,400
Misc Expense - E 05-07	Unchanged	0.00 %	500	500
New Equipment - E 07-01	Unchanged	0.00 %	250	250
Office Supplies - E 05-01	Unchanged	0.00 %	300	300
Overtime - E 01-02	Unchanged	0.00 %	500	500
Phone/Internet Charges - E 06-01	Unchanged	0.00 %	740	740
Salaries / Wages - E 01-01	Increased	4.35 %	178,396	186,153
Travel/Training - E 03-02	Increased	31.87 %	6,010	7,925
Total Expenses		5.42 %	199,026	209,813

2023 Budget Details

GL Accounts	Comments	2023 Budget
Revenues		
Assessing		
Misc Income - R 001-01	Misc Income Estimated 1250 billable hours @ \$65.00 = \$81,250	81,250
Total Assessing		81,250
Total Revenues		81,250

Department (CC) Summary

001 - Assessing

GL Accounts	Comments	2023 Budget
Expenses		
Compensation		
Overtime - E 01-02	Overtime	500
Salaries / Wages - E 01-01	Regular Salaries +Regional Assessing Stipend \$10,000	186,153
Total Compensation		186,653
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Marshall & Swift Manuals increase to 675.00 Assessment Map Updates \$2,500 TOTAL \$3,850	3,850
Misc Expense - E 05-07	Misc Expense	500
Office Supplies - E 05-01	Reg. of Deeds fees-copies of deeds/mortgages/property transfers/etc Office Supplies	300
Total Departmental Expenses		4,650
Employee Costs		
	Membership Dues	
Membership/Dues - E 03-03	International Association of Assessing Officers \$175 Maine Association of Assessing Officers \$120 TOTAL \$295	295
Mileage Reimbursement - E 03-01	Mileage Reimbursement Assessor - Local mileage reimbursement \$400 City Vehicle --- Gas/Repairs/Maintenance \$4,000 TOTAL \$4,400	4,400
Travel/Training - E 03-02	Travel/Training Spring MAAO Training in Northern Me - 3 assessors @ \$40 \$120 Property Tax Institute - 2 Assessors - Reg \$500, Travel \$300, Lodging \$800 \$1,600 Tax School -- 3 Assessors Reg. \$900, Travel \$225, Meals \$300, Lodging \$2,500 \$3,925 MAAO Fall Conf - 2 Assessor Reg \$450, Lodging \$1,200, Meals \$180, Travel \$400 \$2,230 Marshall & Swift Webinars 2 @ \$25 \$50 Total Cost \$7,925	7,925
Total Employee Costs		12,620
Repairs/Maintenance		
	Computer Rep & Maint	
Computer Rep & Maint - E 08-08	Annual Maintenance Fee for GIS Software \$2,400.00 Anticipate new functionality to GIS system(doc uploader) Annual Fee \$500.00 2022 - Add annotation to GIS System \$2,000.00 TOTAL \$4,900.00	4,900
Total Repairs/Maintenance		4,900

Department (CC) Summary

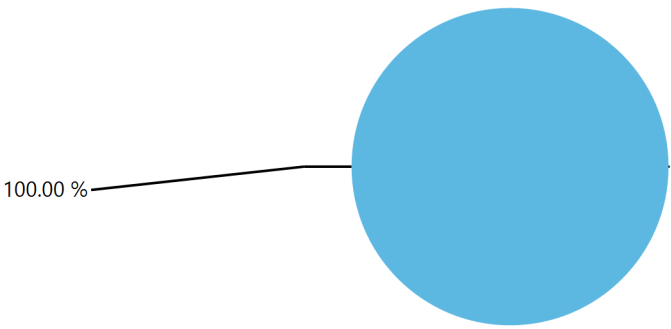
001 - Assessing

GL Accounts	Comments	2023 Budget
Supplies/Equipment		
New Equipment - E 07-01	New Equipment	250
	Measuring Tools, Camera, Laser: \$250.00	
Total Supplies/Equipment		250
Utilities Expense		
Phone/Internet Charges - E 06-01	Phone/Fax/Internet	
	Assessing has 3 lines: \$260	740
	Phone Stipend: \$40.00/month \$480.00	
	TOTAL \$740.00	
Total Utilities Expense		740
Total Expenses		209,813
Net Total		(128,563)
Budget Pie Charts		

Department (CC) Summary

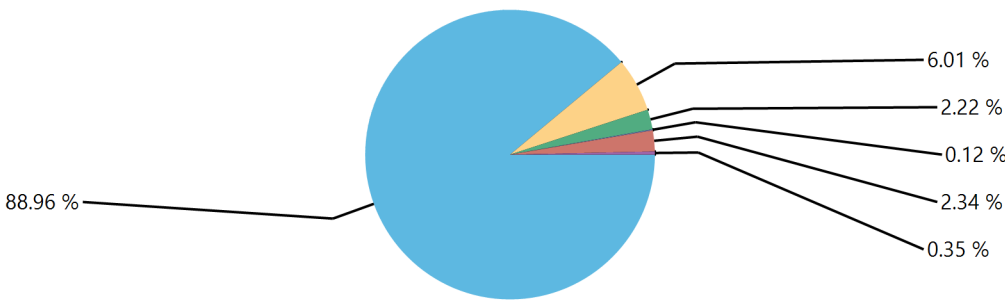
001 - Assessing

Revenues



Assessing

Expenses



- Compensation

Employee Costs
- Departmental Expenses

Supplies/Equipment
- Repairs/Maintenance

Utilities Expense

Operating Position Cost Summary

Fiscal Year2023

Forecast Year2023

Fund or Department002 - Economic Development

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
002 - Economic Development										
002 - Economic Development										
Code Officer				53,785	13,203	-	66,989	2,080	-	1.00
DECD Admin Asst				50,688	17,594	-	68,282	2,080	-	1.00
DECD Director				81,663	24,574	-	106,237	2,080	-	1.00
Total 002 - Economic Development				186,135	55,372	-	241,507	6,240	-	3.00
Total 002 - Economic Development				186,135	55,372	-	241,507	6,240	-	3.00
Total Operating Fund				186,135	55,372	-	241,507	6,240	-	3.00
Grand Total				186,135	55,372	-	241,507	6,240	-	3.00

Department (CC) Summary

002 - Economic Development

Department (CC)	002 - Economic Development	Budget Year	2023
Fund	Operating Fund	Accounting Reference	002
Department	002 - Economic Development	Approved	No
Stage	Manager Review	Manager	Galen Weibley (gweibley)

Description

Performs a variety of complex, administrative, technical and professional work in directing the City's economic development, community development and planning functions, under general direction of the City Manager. Work involves business recruitment and retention, advocacy of business interests in City government, marketing, strategic visioning, supervision of department staff, budget preparation and evaluation of department programs.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Code Enforcement Income - R 002-02	Increased	14.29 %	70,000	80,000
Misc Income - R 002-01	New this year		-	457
Total Revenues		14.94 %	70,000	80,457
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	2,700	2,700
Boots/Uniforms - E 03-04	Unchanged	0.00 %	200	200
Equip Repairs & Maint - E 08-01	Not used this year		550	-
Gas & Oil - E 07-02	Increased	1,037.50 %	200	2,275
Membership/Dues - E 03-03	Decreased	8.33 %	960	880
Mileage Reimbursement - E 03-01	Decreased	53.49 %	2,150	1,000
Misc Expense - E 05-07	Unchanged	0.00 %	1,500	1,500
New Equipment - E 07-01	Decreased	32.13 %	2,210	1,500
Office Supplies - E 05-01	Unchanged	0.00 %	1,262	1,262
Overtime - E 01-02	Decreased	75.00 %	3,000	750
Phone/Internet Charges - E 06-01	Increased	43.97 %	1,185	1,706
Salaries / Wages - E 01-01	Decreased	2.22 %	190,370	186,136
Travel/Training - E 03-02	Unchanged	0.00 %	5,684	5,684
Total Expenses		3.01 %	211,971	205,593

2023 Budget Details

GL Accounts	Comments	2023 Budget
Revenues		
Economic Development		
	Code Enforcement Income	
Code Enforcement Income - R 002-02	Revenue: generated from permits Building Permits Electrical Permits Plumbing Permits Zoning Board of Appeals	80,000

Department (CC) Summary

002 - Economic Development

GL Accounts	Comments	2023 Budget
Misc Income - R 002-01	Misc Income	457
Total Economic Development		80,457
Total Revenues		80,457
Expenses		
Compensation		
Overtime - E 01-02	Overtime	750
Salaries / Wages - E 01-01	Staff support for Planning Board, PIDF, & Zoning Board Mtgs. \$750 Regular Salaries	186,136
Total Compensation		186,886
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Printing & Adv. costs for Marketing packets & Development Fund brochures \$1,000.00 Ads for public notification of meetings of the zoning and board of appeals \$1,700.00	2,700
Misc Expense - E 05-07	TOTAL \$2,700.00 Misc Expense Office Supplies	1,500
Office Supplies - E 05-01	This account is for supplies to support the Director, Planning Board, Zoning Board and PIDF Board Supplies include: Ink Cartridges, Labels, Business Cards, Stationary, Adobe PDF Editor (2 subscriptions) , Pens, etc.	1,262
Total Departmental Expenses		5,462
Employee Costs		
Boots/Uniforms - E 03-04	Boots/Uniforms/Clothing Uniforms for Code Officer Boots per Union Contract \$200.00 Membership Dues	200
Membership/Dues - E 03-03	Director Dues - IEDC (\$455), MCDA (\$125), EDCM (\$125), & ICSC (\$125) Code Enforcement & Development Specialist Organization Dues - ACEO (\$40) & MBOIA (\$35) TOTAL \$880.00	880
Mileage Reimbursement - E 03-01	Mileage Reimbursement Anticipates using less mileage for 2023 with use of Bronco Code vehicle for travel.	1,000

Department (CC) Summary

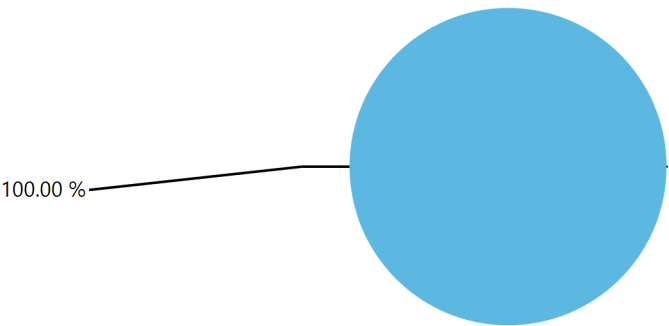
002 - Economic Development

GL Accounts	Comments	2023 Budget
	Travel/Training	
	Director attendance at ICSC (Innovating Commerce Serving Communities) Rooms = 4 @ \$200.00= \$800, Registrations = \$50, meals 4 days @ \$60.00= \$240 Flight= \$600 TOAL \$1,510.00	
	Director attendance at IECDC (International economic Development Council) Convention Rooms= 5 @ \$200 = \$1000, Registration = \$849, meals 5 days @ 60= 260, Flight=\$600 TOTAL \$2,709.00	5,684
Travel/Training - E 03-02	Director host and tour potential businesses wanting to locate in PI 3 Rooms @ \$105= \$315 TOTAL \$315.00 Code Officer - trainings (registration & meals for 5 Plumbing, 3 Residential Energy & 3 Commercial Energy Credits Registrations = 5 @ \$90.00= \$450, meals 5 @ \$60.00= \$300.00. TOTAL \$750.00 MILEAGE \$400.00 TOTAL TRAVEL/TRAINING \$5,684.00	
Total Employee Costs		7,764
Repairs/Maintenance		
Equip Repairs & Maint - E 08-01	Equipment Rep & Maint	-
Total Repairs/Maintenance		-
Supplies/Equipment		
	Gas & Oil	
Gas & Oil - E 07-02	Anticipating 472 gallons of gasoline plus two oil changes for 2023 New Equipment	2,275
	Basic Equipment as needs arise, Measuring Tools, Web Cameras, Security Hardware, Admin equipment, 2 tablets for Code	1,500
New Equipment - E 07-01	TOTAL \$1500.00	
Total Supplies/Equipment		3,775
Utilities Expense		
	Phone/Fax/Internet	
Phone/Internet Charges - E 06-01	Charge for 4 line is approx. \$626 Director(\$40/month), Dev Specialist & Code Officer (\$25/month) Cell Phone stipend \$1080 TOTAL \$1,706	1,706
Total Utilities Expense		1,706
Total Expenses		205,593
Net Total		(125,136)
Budget Pie Charts		

Department (CC) Summary

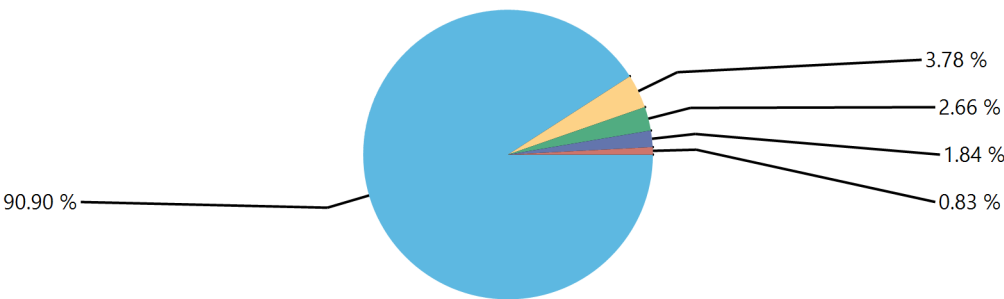
002 - Economic Development

Revenues



Economic Development

Expenses



Compensation Departmental Expenses Utilities Expense
Employee Costs Supplies/Equipment

Operating Position Cost Summary

Fiscal Year 2023
Forecast Year 2023
Fund or Department 003 - Finance

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
003 - Finance										
003 - Finance										
Deputy Finance Director				72,784	18,053	-	90,837	2,080	-	1.00
Finance Director				80,392	33,541	-	113,933	2,080	-	1.00
Tax Clerk				133,732	50,680	-	184,412	6,240	-	3.00
Tax Collector				63,884	21,313	-	85,197	2,080	-	1.00
Total 003 - Finance				350,792	123,588	-	474,380	12,480	-	6.00
Total 003 - Finance				350,792	123,588	-	474,380	12,480	-	6.00
Total Operating Fund				350,792	123,588	-	474,380	12,480	-	6.00
Grand Total				350,792	123,588	-	474,380	12,480	-	6.00

Department (CC) Summary

003 - Finance

Department (CC)	003 - Finance	Budget Year	2023
Fund	Operating Fund	Accounting Reference	003
Department	003 - Finance	Approved	No
Stage	Manager Review	Manager	Brad Turner (bturner)

Description

The FINANCE DIRECTOR is also the appointed City Treasurer, a public officer who works under the general direction of the City Manager performing: responsible administrative work overseeing the internal financial management; day-to-day operations of the Finance Department; supervising staff in the department; and carrying out the duties of the City Treasurer as prescribed by State Statutes. The Finance Director is responsible for overseeing the fiscal work in custody and accounting of City funds and securities, to ensure that the accounting system reflects the current status of the City following generally accepted accounting procedures. Work is performed with considerable independence and may be reviewed through reports, discussions, audits and observations of results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Excise Taxes - R 003-05	Unchanged	0.00 %	1,900,000	1,900,000
Misc Income - R 003-01	Decreased	50.00 %	12,000	6,000
PIDF - Admin Fee - R 003-09	Unchanged	0.00 %	7,000	7,000
Reg. Agent Fees - R 003-07	Unchanged	0.00 %	48,000	48,000
Total Revenues		0.31 %	1,967,000	1,961,000
Expenses				
Ads/Publications - E 05-04	Decreased	41.28 %	969	569
Audit Services - E 10-02	Decreased	2.09 %	21,985	21,525
Equip Repairs & Maint - E 08-01	Unchanged	0.00 %	180	180
Lien Fee Costs - E 05-05	Unchanged	0.00 %	12,499	12,499
Membership/Dues - E 03-03	Decreased	2.24 %	670	655
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	200	200
Misc Expense - E 05-07	Unchanged	0.00 %	150	150
New Equipment - E 07-01	Unchanged	0.00 %	500	500
Office Supplies - E 05-01	Decreased	0.03 %	7,117	7,115
Overtime - E 01-02	Increased	0.14 %	499	500
Phone/Internet Charges - E 06-01	Increased	25.87 %	2,555	3,216
Salaries / Wages - E 01-01	Increased	13.76 %	308,368	350,792
Small Claims/UCC Filings - E 05-06	Unchanged	0.00 %	1,000	1,000
Travel/Training - E 03-02	Increased	4.00 %	1,250	1,300
Total Expenses		11.81 %	357,942	400,201

2023 Budget Details

Department (CC) Summary

003 - Finance

GL Accounts	Comments	2023 Budget
Revenues		
Finance		
	Excise Taxes	
Excise Taxes - R 003-05	Amount collected from annual registrations of motor vehicles. Amount is based on the factory list price of the vehicle when sold new multiplied by a mil rate set by the State. This mil rate is assessed at decreasing increments over the first five years of the vehicle's life and the lowest rate for 6 years and beyond.	1,900,000
	Misc Income	
Misc Income - R 003-01	Subcontracting work Finance Director is doing with Aroostook Waste Solutions Will only be from January thru June 2023	6,000
PIDF - Admin Fee - R 003-09	PIDF Admin Fee Non-Cash transfer from the Presque Isle Development Fund to cover the City's expenses to manage this fund.	7,000
	Registered Agent Fees	
Reg. Agent Fees - R 003-07	Fee the City receives from the state for doing state transactions-- primarily Motor Vehicle registrations. LD 917 allows for an increase in Municipal Agent Fees for Motor Vehicle Registrations.	48,000
Total Finance		1,961,000
Total Revenues		1,961,000
Expenses		
Compensation		
Overtime - E 01-02	Overtime	500
Salaries / Wages - E 01-01	Regular Salaries	350,792
Total Compensation		351,292
Contracted Services		
	Audit Services	
Audit Services - E 10-02	3 year Audit bid Tax Year-- for 2021, 2022, 2023 Bid was City portion - \$20,500 for prior 3 year period. Negotiated an additional three years at a 5% increase TOTAL PRICE - \$21,525.00 for 3 years. -- PI Industrial Council and Library Trust pay separately	21,525
Total Contracted Services		21,525

Department (CC) Summary

003 - Finance

GL Accounts	Comments	2023 Budget
Departmental Expenses		
	Ads/Publications Newspaper Advertisements: Tax Dept-Reminder Notices \$120	
Ads/Publications - E 05-04	Publications Tax Coll. (BMV Agent)-Blue Book, Red Book, RV Guide, Aircraft Excise Book \$392	569
	Subscription-Star Herald (Gen assistance uses for job ads) \$57 TOTAL \$569	
Lien Fee Costs - E 05-05	Lien Fee Costs All liens filed by the City have to be recorded at the Registry of Deeds office in Houlton. The City records approx. 350 liens in May of each year. Cost is currently \$19.00 per page. Waiver of Foreclosures and municipal release deeds are filed with the Registry of Deeds. When liens are paid off, the City has to discharge the lien at a cost of \$19.00; These fees are charged to the taxpayer and recorded as revenue in account number 027-06	12,499
Misc Expense - E 05-07	Misc Expense Used for FedEx charges, bank charges, mortgage copies, etc \$50 Online resource copies (Probate court or Bankruptcy documents) \$100	150
Office Supplies - E 05-01	Office Supplies Expenditures include but not limited to: Tax Bills \$1,900 Certified Mail Forms \$900 Purchase Orders \$780 Toner: HP 4250-2 @ \$175; HP26A BMV 6 @ \$124; Star Cash 24 @ \$6; HP51A 2 @ \$160 \$1,550 Cash Receipts \$110 Data Binders \$100 Storage Boxes \$150 Supplies for Budget & CIP documents (Notebooks, Tabs, Paper, Combs, Covers \$350 1099 Forms, envelopes \$125 Tonor for new printer for clerks office \$350 Misc Office Supplies (Folders, Add Rolls,Pens, Pads, Post-its, Corr Tape, Staples, etc.) \$800 TOTAL \$7,115	7,115
Small Claims/UCC Filings - E 05-06	Small Claims/UCC Filings Per the City's Financial Procedures policy, the Tax Collector shall lien all personal property as set forth in 36 MRSA, Section 12 with a unpaid tax amount of \$1,500. or greater if still unpaid 10 months after commitment. Liens are also recorded to secure City's interest in Bank Foreclosure Auctions and Taxpayer Bankruptcy cases. Liens are recorded with ME Sec of State UCC division and the Registry of Deeds. PP Accts with smaller balances may be filed through the Small Claims procedure, which includes a \$70.00 an increase from prior years (\$55.00) court filing fee and costs for sheriff's delivery service. These fees are charged to the taxpayer.	1,000
Total Departmental Expenses		21,333

Department (CC) Summary

003 - Finance

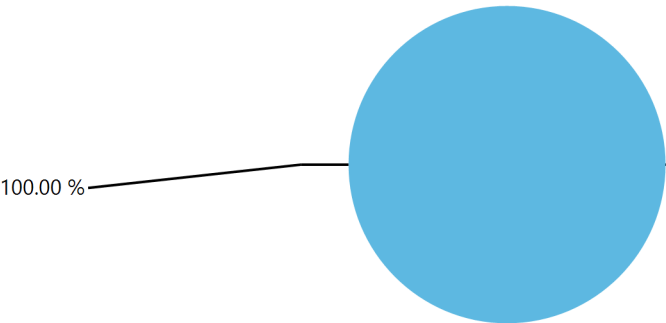
GL Accounts	Comments	2023 Budget
Employee Costs		
Membership/Dues - E 03-03	Membership Dues Director: Government Finance Officers Association \$170 Maine Government Finance Officers Assn \$65 Maine Municipal Tax Collector & Treasurer Assn \$30 Deputy Director: Maine Municipal Tax Collector & Treasurer Assn \$30 Tax Collector: Maine Municipal Tax Collector & Treasurer Assn \$30 CPA Dues \$250 GA Admin: Maine Welfare Directors Assn (2 @ \$40) \$80 TOTAL \$655.00	655
Mileage Reimbursement - E 03-01	Mileage Reimbursement Travel/Training Breakdown by employee: Director: 1 MMTCTA* sponsored workshops (Municipal Law, Annual Conference) @ 60. each-Reg Fee Total Cost 60.00	200
Travel/Training - E 03-02	Dep. Director: 1 MMTCTA* sponsored workshops (Municipal Law, Annual Conference) @ 60. each-Reg Fee Total Cost \$60.00 Tax Collector: 2 MMTCTA Workshops (Tax Liens, Municipal Law or annual Conference, includes travel costs) \$600 Excel Basics for Clerk Training \$79 Tax Clerks: MMTCTA sponsored workshops or BMV training - \$500 TOTAL COST - \$1300	1,300
Total Employee Costs		2,155
Repairs/Maintenance		
Equip Repairs & Maint - E 08-01	Equipment Rep & Maint	180
Total Repairs/Maintenance		180
Supplies/Equipment		
New Equipment - E 07-01	New Equipment	500
Total Supplies/Equipment		500
Utilities Expense		
Phone/Internet Charges - E 06-01	Phone/Fax/Internet This account covers the cost of 7 phone and 1 fax lines Monthly Charge \$228/month x 12 months \$2,736 Finance Dir Cell Phone Stipend \$40/mo \$480.00 TOTAL \$3,216.00	3,216
Total Utilities Expense		3,216
Total Expenses		400,201
Net Total		1,560,799

Department (CC) Summary

003 - Finance

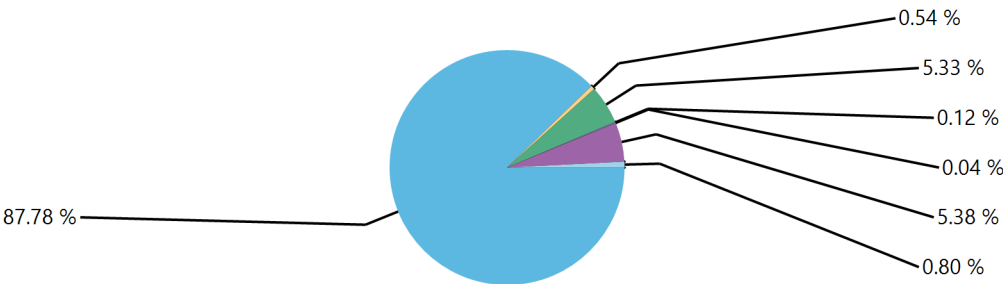
Budget Pie Charts

Revenues



Finance

Expenses



- | | |
|-----------------------|---------------------|
| Compensation | Repairs/Maintenance |
| Employee Costs | Contracted Services |
| Departmental Expenses | Utilities Expense |
| Supplies/Equipment | |

Operating Position Cost Summary

Fiscal Year 2023
 Forecast Year 2023
 Fund or Department 004 - Fire

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
004 - Fire										
004 - Fire										
Deputy Fire Chief				72,010	40,134	-	112,144	2,080	-	1.00
Fire Captain				187,431	98,253	-	285,684	6,552	-	3.00
Fire Chief				91,438	31,063	-	122,501	2,080	-	1.00
Fire Fighter				249,085	98,814	-	347,899	10,920	-	5.00
Fire Fighter/EMT				406,945	196,001	-	602,946	17,472	-	8.00
Paramedic				440,600	180,706	-	621,306	18,176	-	8.00
Total 004 - Fire				1,447,509	644,971	-	2,092,480	57,280	-	26.00
Total 004 - Fire				1,447,509	644,971	-	2,092,480	57,280	-	26.00
Total Operating Fund				1,447,509	644,971	-	2,092,480	57,280	-	26.00
Grand Total				1,447,509	644,971	-	2,092,480	57,280	-	26.00

Department (CC) Summary

004 - Fire

Department (CC)	004 - Fire	Budget Year	2023
Fund	Operating Fund	Accounting Reference	004
Department	004 - Fire	Approved	No
Stage	Manager Review	Manager	Darrell White (dwhite)

Description

The FIRE CHIEF works under the general direction of the City Manager, performing responsible administrative work directing the activities of the fire department. The Fire Chief is responsible for the organization, financial management, general administration and efficient operation of the fire department. Work involves keeping at a minimum the loss of lives and property through fire suppression and the prevention of fires through public education and inspections. Except for major policy determinations, work is performed with considerable independence and judgement and is reviewed through discussions, reports, observations, or results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
ARFF Revenue - R 004-03	Increased	8.11 %	55,500	60,000
EMS Revenue - R 004-04	Increased	38.14 %	1,084,482	1,498,115
Misc Income - R 004-01	Unchanged	0.00 %	10,000	10,000
Total Revenues		36.36 %	1,149,982	1,568,115
Expenses				
Ads/Publications - E 05-04	Not used this year		85	-
Boots/Uniforms - E 03-04	Increased	31.81 %	18,200	23,990
EMS Supplies/Small Equip - E 07-04	Increased	35.00 %	40,000	54,000
Equip Repairs & Maint - E 08-01	Increased	16.30 %	40,500	47,100
Gas & Oil - E 07-02	Increased	65.47 %	26,670	44,130
Membership/Dues - E 03-03	Increased	0.72 %	8,320	8,380
Misc Expense - E 05-07	Increased	7.50 %	8,000	8,600
New Equipment - E 07-01	Increased	29.50 %	10,950	14,180
Office Supplies - E 05-01	Increased	55.56 %	1,800	2,800
Outside Services - E 10-11	Decreased	27.72 %	59,647	43,114
Overtime - E 01-02	Decreased	16.67 %	192,000	160,000
Phone/Internet Charges - E 06-01	Increased	27.31 %	2,160	2,750
Postage - E 05-02	Unchanged	0.00 %	200	200
Radio Maint - E 08-03	Unchanged	0.00 %	2,500	2,500
Salaries / Wages - E 01-01	Increased	36.59 %	1,059,774	1,447,509
Stipends - E 01-04	Decreased	88.24 %	17,000	2,000
Travel/Training - E 03-02	Increased	18.35 %	23,700	28,050
Vol Fire Pay - E 01-03	Increased	0.74 %	44,125	44,450
Total Expenses		24.31 %	1,555,631	1,933,753

2023 Budget Details

Department (CC) Summary

004 - Fire

GL Accounts	Comments	2023 Budget
Revenues		
Fire		
ARFF Revenue - R 004-03	ARFF Revenue Revenue from United Airlines to cover the cost of Fire Department coverage at take-off and landings. Cost of station coverage when firefighter is covering flights at the airport. Training related to FAA requirements for Airport firefighters Add: Class B Firefighting Foam -- used only for ARFF \$4,900 Stipend for Fire Fighter who inspects Fuel Farm \$1,500 Dry Chemical PKP \$1,400 ARFF Training, Wildlife Management Training, Live Burns MassPort 40 hour ARFF training with a certified fire instructor. Small increase due to increase hourly rate for firefighters and increase in instructor fee.	60,000
EMS Revenue - R 004-04	EMS Revenue E-911 calls 2400 average collection rate \$ 388.00 Long Distance Transports 50 X 2033.00 Contracted Communities to reflect new census #s ALS Intercept Request By Other EMS Services Castle Hill \$24,245.00 Chapman \$31,915.00 Easton \$85,800.00 Mapleton \$122,590.00 Westfield \$29,575.00 Wade \$14,885.00 Washburn \$99,255.00 TOTAL \$408,265.00	1,498,115
Misc Income - R 004-01	E-911 \$931,200.00 Transfers \$101,650 Subsidies \$408,265.00 Intercepts \$12,000 Receivables \$45,000 TOTAL \$1,498,115.00 Misc. Income Fire Permits for outside fires Extrication at vehicle accidents billed to insurance companies only False fire alarms bill business after third false alarm within a year Structure fires billed to insurance companies only Suppling air for self contained breathing units. Hazardous material cleanups.	10,000
Total Fire		1,568,115
Total Revenues		1,568,115
Expenses		
Compensation		
Overtime - E 01-02	Overtime Overtime for filling of open shifts to maintain 5 persons on duty for covering the two in two out rule. Also used to fill in for airport codes on weekends and holidays, vacation time, sick time, comp time, training, station coverage for EMS long distance transfers.	160,000
Salaries / Waqes - E 01-01	TOTAL \$160,000 (New Schedule overtime for Call back, Shift Fills, Training)	1,447,509

Department (CC) Summary

004 - Fire

GL Accounts	Comments	2023 Budget
	Stipends	
	1 Firefighter trained for Airport Fuel Farm Inspection, Fuel Truck Inspections	
Stipends - E 01-04	required by the FAA, Inspections are done every 3 months. \$1,500.00 Fire Prevention Officer 2 firefighters each receive 250.00 per union contract \$500.00 Removed \$150.00 transfer stipend. TOTAL \$2000.00	2,000
Vol Fire Pay - E 01-03	Volunteer Fire Line Firefighters--1,100.00 X 33 - \$36,300 Officers Pay Captains 250.00 X 3 - \$750.00 Lieutenants - 175.00 X 2 - \$350 Assistant Chief - 4,125.00 X 1 - \$4,125 Firefighter II - 125.00 X 15 - \$1,875 Firefighter I - 75.00 X 2 - \$150 President - 175.00 X 1 - \$175 Vice President - 150.00 X 1 - \$150 Secretary - 125.00 X 1 - \$125 Treasurer - 450.00 X 1 - \$450 TOTAL \$44,450	44,450
Total Compensation		1,653,959
Contracted Services		
	Outside Services	
	Billing for EMS Services through Comstar	
	4% fee on collected revenue.	
Outside Services - E 10-11	Projected Revenue - \$1,498,115 Minus Subsidies - (\$408,265) Minue Intecepts - (\$12,000) \$1,077,850 * .04 = \$43,114.00	43,114
Total Contracted Services		43,114
Departmental Expenses		
	Ads/Publications	
Ads/Publications - E 05-04	Ads in local paper for RFP Ads in local paper for volunteer help, or career employment. Cost of one advertisement for job openings.	-

Department (CC) Summary

004 - Fire

GL Accounts	Comments	2023 Budget
	Misc Expense Osha required Respiratory E-val and Fit testing for Self Contained Breathing Apparatus annual \$1,250 Osha required Hepatitis B Vaccine for all new members - 3 shot series. \$750 Fire Prevention Material and hand out material for general public on fire safety \$500 Replacement of bedding, hand towels, wash clothes, and bath towels as needed. \$300 Laundry soap, dish soap, detergent for dishwasher \$300 Coffee, Creamer, Sugar and foam 8 oz cups \$350 Kitchen cooking supplies Pots, Pans, Utensils, drinking glasses as needed \$275	
Misc Expense - E 05-07	Fluid drinks and sometimes food for rehab at fires and training exercises \$125 Web site annual fee with our Departments domain name. \$140 TB Titer Test Annual for EMS \$75.00 x 26 \$1,950 Cleaning supplies Window cleaner, bleach, pledge, tile cleaner, bathroom supplies \$900 Batteries for Cameras, and other electronic devices \$85 Propane for outdoor gas grill \$175 Remaining funds cover cost of items that were not identified above or something that is an unexpected occurrence. \$1,500 Total \$8,600 Hepatitis B Vaccines cost is a variable depending on how many call members join in a given year	8,600
Office Supplies - E 05-01	Office Supplies Paper for printers fax and scanner/copier 3 Ring Binders extra wide for required tier 2 reporting (MSDS sheets and response plans) #10 Envelopes with and without window Presentation Binders 1 inch Ruled Legal note pads Manila File Folders with top tabs Hanging file folders no tabs Pens/Pencils/Markers permanent & dry erase Scotch Tape and packing tape Staples, office calculator, Printer Ink for Printers/Copier/Fax Media storage devices Would also be used to purchase items that were not identified in the above items list. EMS forms duplicate, EMS field reports, patient refusal forms, transfer forms. increase in call volume and new form required by Comstar billing services Fire Work Permits, Outside burn permits.	2,800
Postage - E 05-02	Postage Expense Postage Stamps Shipping of Parts for repair or return Mailing of EMS Invoices, Breathing Air Bottles, etc.	200
Total Departmental Expenses		11,600

Department (CC) Summary

004 - Fire

GL Accounts	Comments	2023 Budget
Employee Costs		
Boots/Uniforms - E 03-04	<p>Boots/Uniforms/Clothing</p> <p>Union negotiated agreement for clothing allowance 250.00 x 26 \$6,500.00</p> <p>Uniforms 2 sets per year includes 2 shirts, 2 pants, 1 job Shirt (375 x 26) \$9,750.00</p> <p>Station Boots, structural ff boots, gloves, hoods and fire helmets including repair</p> <p>and maintenance of firefighter turnout gear or station uniforms \$5,000</p> <p>Station Uniforms for Per-diem firefighters one set (188 X 5) \$940</p> <p>Set includes (1) Long Sleeve Shirt, (1) Short Sleeve Shirt, (1) Pants</p> <p>Required to replace or repair torn or worn out turn out gear to meet NFPA standards, replacement for damaged uniforms occurs during the course of the year. Replace coveralls for station use as needed, as well as rescue coveralls for operations at motor vehicle accidents, rescue calls, grass, brush and forest fires.</p> <p>2023 3 new members need Class A uniform, \$1,800.00 Upon Completion of Probation Total: \$23,990.00</p>	23,990
Membership/Dues - E 03-03	<p>Membership Dues</p> <p>County Chiefs Life Insurance (\$5 per member) \$500 paid out to families \$235</p> <p>NFPA Membership \$185</p> <p>NFPA Online Fire Code Subscription used to enforce fire codes and building codes \$1,345</p> <p>Maine Fire Chiefs Association \$95</p> <p>County Fire Chiefs Association \$35</p> <p>Maine State Federation of Firefighters dues \$500</p> <p>Emergency Reporting Software (Fire Reports, Inspections, Maintenance Records, EMS) \$3,600</p> <p>International Association of Fire Chiefs Due Nov of each year. \$225</p> <p>Region 5 EMS Dues and Directors Dues \$900</p> <p>New England Fire Chiefs Association \$35</p> <p>I am responding (notification system to firefighters and allows them to use there cell phone</p> <p>to notify department they are responding, used for mass text messaging of members. \$725</p> <p>Child Safety Seat Program Recertification 4 members 50.00 each. \$150</p> <p>Maine EMS Base License \$110</p> <p>Ambulance License, 60.00/ambulance \$240.00</p> <p>TOTAL \$8,380.00</p>	8,380

Department (CC) Summary

004 - Fire

GL Accounts	Comments	2023 Budget
	Travel/Training Airport Training Certified ARFF Instructor 40 hours of Instruction Classroom & Hands-on \$7,000.00 Boston Airport Live Fire Training -- FAA requirement fuel charge per student \$475.00 x 14 \$6,650.00 ARFF Training is billed to the Airport and reported as ARFF Revenue Propane for the Presque Isle simulator (live class B fires) \$1,000.00 Professional Organization Maine Fire Chiefs Meetings/Training, County Fire Chiefs, LEPC,EMA,EMA, Maine EMS Meetings, Life Safety Training \$1,200.00 Training below is for all members of the PIFD. \$5,000.00	
Travel/Training - E 03-02	Examples of training officers program, fire ground behavior class Incident command class, Pump school, Operator class etc. Emergency Management Training Programs ,NIMS Class's Haz-Mat and Decon training for Decon Strike Team. EMS Transfers, Meals, Tolls etc. EMT, AEMT, and Paramedic tuition NMCC \$6,200.00 EMS License Recertification Classes. (ACLS, PALS, PHTLS,) \$1,000.00 TOTAL \$28,050	28,050
	6 New Firefighter/EMS, increase in fuel surcharge for live fire training in Boston, 2 firefighters into Paramedic program.	
Total Employee Costs		60,420
Repairs/Maintenance		
	Equipment Rep & Maint Apparatus service and repair, includes tires, oil and fuel filter changes, parts replacement, etc. Ladder Testing NFPA requirement Aerial and Ground Ladders \$1,800.00 Scott Airpac service and flow testing as required including Hydro testing. \$3,000 Breathing Air Compression repair and testing for air quality control for licensing to fill bottles for other fire departments and Scuba tanks for divers. \$1,800 Service and testing of the Jaws of Life. Two Units \$1,500 Class A Firefighting Foam (Structural) \$1,500 Class B Firefighting Foam (Airport) ** \$4,000 PKP Dry Chemical Firefighting (Airport) \$1,500	
Equip Repairs & Maint - E 08-01		47,100
		Cos
	for 4 Ambulances, \$15,000 Cost of Fire Apparatus and department support vehicles, \$17,000.00 Total \$47,100.00 Covers all maintenance done to department vehicles. Vehicles, E-2 - E-6 - L-1 - E-7 - T2 - CR1-T3 - T4 - C1 - Medic 10, Medic 12, and Medic 14, Medic 18 ** ARFF Expenses are reimbursed by United Airlines	
	Radio Maintenance Repair Mobile, Base and vehicle Radio's as needed \$1,000 Repair monitor pagers and portable radios as needed. \$1,000 Purchase Batteries for handheld radios and pagers. \$500 Base radio and repeater at tower building, tower and antennas. Total \$2,500	2,500
Radio Maint - E 08-03		
Total Repairs/Maintenance		49,600

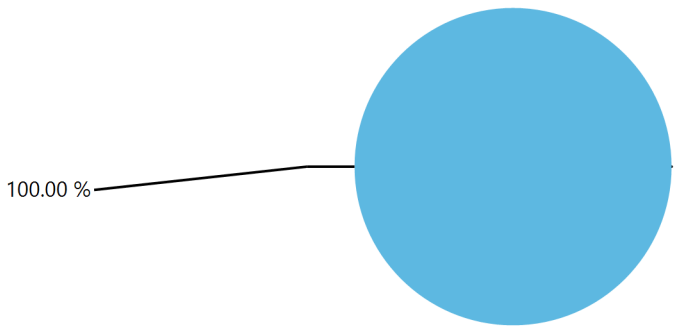
004 - Fire

44

Department (CC) Summary

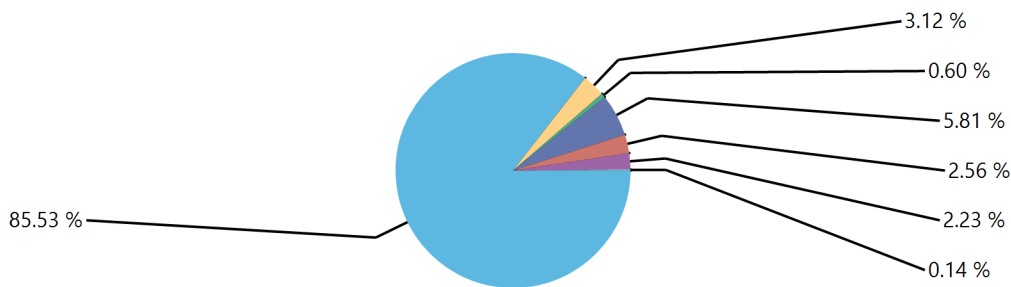
004 - Fire

Revenues



Fire

Expenses



- | | |
|-----------------------|---------------------|
| Compensation | Repairs/Maintenance |
| Employee Costs | Contracted Services |
| Departmental Expenses | Utilities Expense |
| Supplies/Equipment | |

Operating Position Cost Summary

Fiscal Year 2023
 Forecast Year 2023
 Fund or Department 006 - General Government

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
006 - General Government										
006 - General Government										
Admin Assistant				52,250	19,348	-	71,598	2,080	-	1.00
City Manager				115,232	43,371	-	158,603	2,080	-	1.00
Councilors				11,000	1,239	-	12,239	2,088	-	1.00
Facilities Coordinator										
Facilities Coordinator (G005): Vacant Vacant (V0001)		<i>Salaried</i>	100.00	44,620	17,676	-	62,296	2,080	-	1.00
Total Facilities Coordinator				44,620	17,676	-	62,296	2,080	-	1.00
Grant Writer				71,012	20,335	-	91,348	2,080	-	1.00
Total 006 - General Government				294,114	101,970	-	396,084	10,408	-	5.00
Total 006 - General Government				294,114	101,970	-	396,084	10,408	-	5.00
Total Operating Fund				294,114	101,970	-	396,084	10,408	-	5.00
Grand Total				294,114	101,970	-	396,084	10,408	-	5.00

Department (CC) Summary

006 - General Government

Department (CC) 006 - General Government
Fund Operating Fund
Department 006 - General Government
Stage Manager Review

Budget Year 2023
Accounting Reference 006
Approved No
Manager

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Expenses				
Building Rep & Maint - E 08-04	Unchanged	0.00 %	10,000	10,000
Council Pay - E 01-07	Unchanged	0.00 %	11,000	11,000
Electric Service - E 06-03	Increased	50.00 %	7,200	10,800
Fuel Oil - E 06-02	Decreased	18.80 %	20,250	16,444
Janitorial Supplies - E 07-03	Increased	11.11 %	1,800	2,000
Membership/Dues - E 03-03	Increased	6.68 %	449	479
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	4,800	4,800
Misc Expense - E 05-07	Unchanged	0.00 %	2,333	2,333
New Equipment - E 07-01	New this year		-	1,750
Office Supplies - E 05-01	Unchanged	0.00 %	1,330	1,330
Outside Services - E 10-11	Increased	8.33 %	24,000	26,000
Phone/Internet Charges - E 06-01	Increased	144.53 %	2,650	6,480
Photocopies - E 05-03	Unchanged	0.00 %	4,500	4,500
Postage - E 05-02	Unchanged	0.00 %	18,349	18,349
Salaries / Wages - E 01-01	Increased	22.28 %	232,345	284,114
Trash Disposal - E 06-05	Increased	55.56 %	540	840
Travel/Training - E 03-02	Increased	0.77 %	6,460	6,510
Water/Sewer/Sprinkler - E 06-04	Unchanged	0.00 %	2,290	2,290
Total Expenses		17.05 %	350,296	410,019

2023 Budget Details

GL Accounts	Comments	2023 Budget
Revenues		
General Government		
Misc Income - R 006-01	Misc Income	-
Total General Government		-
Total Revenues		-

Department (CC) Summary

006 - General Government

GL Accounts	Comments	2023 Budget
Expenses		
Compensation		
Council Pay - E 01-07	City Council Salaries Chairperson -1- \$2,000 Members -6- \$1,500 TOTAL \$11,000	11,000
Salaries / Wages - E 01-01	Regular Salaries Total Salaries \$295,114 Less Council Pay (\$11,000.00) Total: \$284,114	284,114
Total Compensation		295,114
Contracted Services		
Outside Services - E 10-11	Outside Services In 2021 we subcontracted our cleaning services at City Hall. (\$500 week)\$26,000	26,000
Total Contracted Services		26,000
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications	-
Misc Expense - E 05-07	Misc. Expense Council Retreat \$300 Food \$990 Coffee, Creamer, Sugar \$40 x 12 \$480 Name Plates \$15.50 x 3 \$47 Council Service Recognition \$366 Misc. \$150 TOTAL \$2,333	2,333
Office Supplies - E 05-01	Office Supplies Print Works - 5000 regular \$148.00 5000 window \$182.00 Misc. Supplies - notepads, binder clips, ink, etc. \$300.00 Tax Bill Insert \$700.00 TOTAL \$1,330	1,330
Photocopies - E 05-03	Photocopies Office Max Copier Rental 200 x 12 \$2,400.00 Copy Paper \$31 x 50 \$1,550.00 Per Copy Fees \$550.00 TOTAL \$4,500.00	4,500
Postage - E 05-02	Postage Expense Postage \$15,000.00 Postage Machine Rental \$210.00/quarter \$840.00 Postage Upgrade 1/yr \$195.00 Scale Upgrade 1/yr \$210.00 Sealing Solution for Postage Machine/yr \$110.00 Postage Ink Cartridge 1/yr \$194.00 Postage for Tax Bills \$1,800.00 TOTAL \$18,349.00	18,349
Total Departmental Expenses		26,512

Department (CC) Summary

006 - General Government

GL Accounts	Comments	2023 Budget
Employee Costs		
	Membership Dues Maine Town and City Management Association \$200	
Membership/Dues - E 03-03	International City Management Association \$0.00 Aroostook County Municipal Association \$30.00 American Grant Writers Association \$99.00 Rotary \$150.00 TOTAL \$449.00	479
Mileage Reimbursement - E 03-01	Mileage Reimbursement per employment contract \$400 per month	4,800
	Travel/Training City Manager Travel; ICMA Annual Conference: Airfare \$700 Hotel 4 nights x 225 \$900 Registration \$900 Meals 5 x 69 \$345	
Travel/Training - E 03-02	MMA Convention Hotel 125x 2 \$250 Registration \$70 Meals \$125 Mileage \$50 MTCMA Institute Registration \$170 Room 3 nights \$375 Meals \$150 Mileage \$125 Other: MTCMA Interchange, \$500 Executive Assistant Training \$150 Grant Writer Training \$200 Other Mileage Est. average of \$177/MO x 0.625 \$500 Council Training & Travel \$1,000 TOTAL \$6,510	6,510
Total Employee Costs		11,789
Repairs/Maintenance		
	Building Rep & Maint Building Repair \$2,295 Roof Inspection Contract and Repairs \$840 Sprinkler Inspection \$160 Fire Extinguisher Svc \$100 Elevator Contract \$870 Elevator State Annual Inspection \$165 Elevator License \$70 Boiler License \$0 Boiler Cleaning & Maintenance \$2,000 Misc. Repairs \$3,500 TOTAL \$10,000	
Building Rep & Maint - E 08-04		10,000
Total Repairs/Maintenance		10,000

Department (CC) Summary

006 - General Government

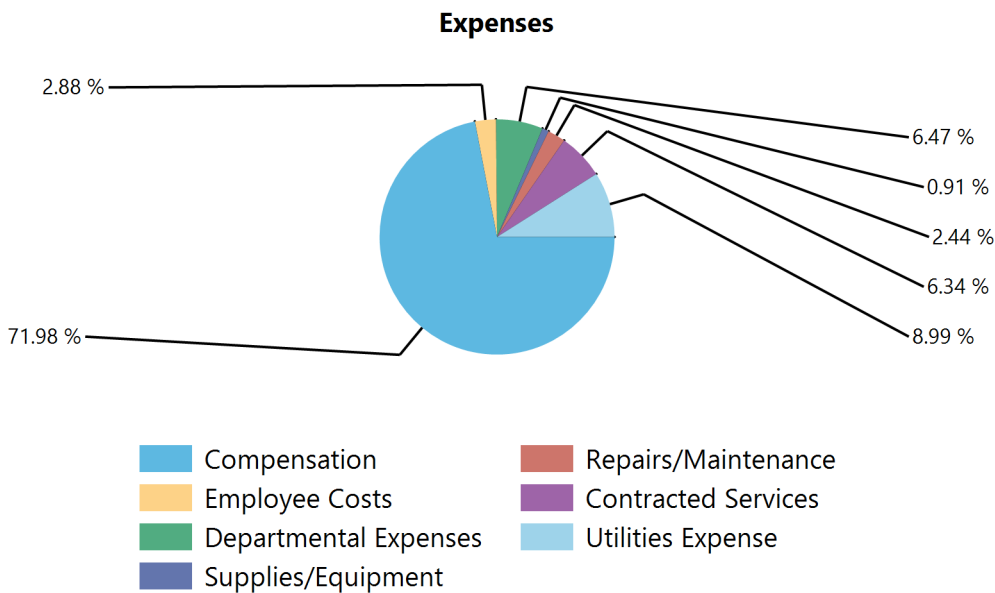
GL Accounts	Comments	2023 Budget
Supplies/Equipment		
	Janitorial Supplies	
	Paper Towels \$2.99 x 12 \$249.01	
	Glass Cleaner \$5.13 (2 liter) x 2 \$10.26	
	Lysol \$7.99 x 6 \$47.94	
	Floor Cleaner \$16.94 x 4 \$67.76	
	Shampoo Rugs \$39 x 2 \$78.00	
	Wax Floors \$13.83 x 4 gal \$55.32	
	Hand Soap 40.00 x 2 \$80.00	
Janitorial Supplies - E 07-03	Brown Towel \$49.78 x 3 \$149.34	2,000
	Covid Supplies \$364.18	
	Gloves \$9.62 x 10 boxes \$96.20	
	Toilet Paper \$175.62 x 2 \$351.24	
	Trash Bags \$34.89 x 3 \$104.67	
	Mop & Broom \$46.08	
	Light Bulbs \$100.00	
	Increased \$200	
	TOTAL \$2,000.00	
	New Equipment	
New Equipment - E 07-01	Chairs for conference room \$1,600	1,750
	Fridge & Coffee Pot \$150.00	
	TOTAL \$1750.00	
Total Supplies/Equipment		3,750
Utilities Expense		
Electric Service - E 06-03	900 mo/12	10,800
	Fuel Oil	
	Heating Oil 4000 Gals x \$4.111/gal.	
	2013 Contract Price is \$3.4307/gal \$17,153.50	
	2014 Contract Price \$3.423 \$17,115.00	
Fuel Oil - E 06-02	2015 Contract Price \$2.8420 \$14,210.00	16,444
	2019 Locked in Price \$2.3794/gal \$11,897.00	
	2020 Locked in Price \$2.3647/gal \$11,824.00	
	2021 Locked in Price \$1.69/gal \$8,450.00	
	2022 Locked in Price \$4.111/gal \$16,444	
	Phone/Fax/Internet	
Phone/Internet Charges - E 06-01	City Manager Cell \$40 x 12 \$480.00	6,480
	CH Phone Line \$6,000	
	TOTAL \$6,480.00	
Trash Disposal - E 06-05	Trash Disposal	840
	\$70 X 12 \$840.00	

Department (CC) Summary

006 - General Government

GL Accounts	Comments	2023 Budget
Water/Sewer/Sprinkler - E 06-04	Water/Sewer/Sprinkler Water & Sewer 9.0% increase for Sewer (roughly half) \$1,848.00 CH Sprinkler Fee Quarterly pmts \$442.00 TOTAL \$2,290.00	2,290
Total Utilities Expense		36,854
Total Expenses		410,019
Net Total		(410,019)

Budget Pie Charts



Operating Position Cost Summary

Fiscal Year 2023
 Forecast Year 2023
 Fund or Department 007 - Library

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
007 - Library										
007 - Library										
Admin Assistant				36,536	16,347	-	52,883	2,080	-	1.00
Cataloger				37,232	25,703	-	62,935	2,080	-	1.00
Computer Coordinator				18,027	3,429	-	21,456	936	-	0.45
Library - Temp				9,828	909	-	10,737	624	-	0.30
Library Clerk				25,582	2,191	-	27,773	1,456	-	0.70
Library Custodian				37,253	10,908	-	48,161	2,080	-	1.00
Library Director				74,039	21,868	-	95,907	2,080	-	1.00
Reference Librarian				50,689	26,018	-	76,708	2,080	-	1.00
Youth Librarian				68,850	27,241	-	96,091	3,390	-	1.63
Total 007 - Library				358,037	134,614	-	492,651	16,806	-	8.08
Total 007 - Library				358,037	134,614	-	492,651	16,806	-	8.08
Total Operating Fund				358,037	134,614	-	492,651	16,806	-	8.08
Grand Total				358,037	134,614	-	492,651	16,806	-	8.08

Department (CC) Summary

007 - Library

Department (CC)	007 - Library	Budget Year	2023
Fund	Operating Fund	Accounting Reference	007
Department	007 - Library	Approved	No
Stage	Manager Review	Manager	Sonja Eyer (seyler)

Description

The LIBRARIAN works under the general direction of the City Manager and the Library Board of Trustees, performing: responsible administrative and professional library work, in managing the City library. The librarian is responsible for planning, directing and coordinating all activities of the library; maintaining quality standards in fulfilling library program objectives; for developing and administering the library budget; supervising; training and scheduling all library employees; developing quality library services; coordinating informational programs, tours, classes and use of library facilities; developing public relation activities and overseeing building and grounds maintenance. Work is reviewed through reports, discussion and results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Misc Income - R 007-01	Unchanged	0.00 %	6,000	6,000
Other Income - R 007-02	Increased	10.00 %	10,000	11,000
Total Revenues		6.25 %	16,000	17,000
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	400	400
Building Rep & Maint - E 08-04	Unchanged	0.00 %	15,000	15,000
Collection Development - E 13-03	Unchanged	0.00 %	26,000	26,000
Electric Service - E 06-03	Increased	10.92 %	18,554	20,580
Fuel Oil - E 06-02	Decreased	22.48 %	27,428	21,263
Janitorial Supplies - E 07-03	Unchanged	0.00 %	5,500	5,500
Membership/Dues - E 03-03	Unchanged	0.00 %	375	375
Misc Expense - E 05-07	Unchanged	0.00 %	500	500
Office Supplies - E 05-01	Unchanged	0.00 %	3,500	3,500
Phone/Internet Charges - E 06-01	Increased	9.19 %	3,102	3,387
Photocopies - E 05-03	Increased	22.15 %	1,621	1,980
Postage - E 05-02	Decreased	7.86 %	1,094	1,008
Program Supplies/Equip - E 07-08	Increased	25.00 %	4,000	5,000
Salaries / Wages - E 01-01	Increased	15.26 %	310,632	358,037
Trash Disposal - E 06-05	Unchanged	0.00 %	1,300	1,300
Travel/Training - E 03-02	Unchanged	0.00 %	1,800	1,800
Water/Sewer/Sprinkler - E 06-04	Increased	6.36 %	2,296	2,442
Total Expenses		10.63 %	423,102	468,072

2023 Budget Details

Department (CC) Summary

007 - Library

GL Accounts	Comments	2023 Budget
Revenues		
Library		
Misc Income - R 007-01	Misc. Income Revenue from non-resident fees, photocopies	6,000
Other Income - R 007-02	Other Income Revenue from Passport Sales We average 5 passport applications per month @ \$35.00 per application. Revenue from Identification Services, Room Rentals, Commission on Art Sales	11,000
	Other revenue for this account is generated from State and Federal Fingerprinting services.	
Total Library		17,000
Total Revenues		17,000
Expenses		
Compensation		
Salaries / Wages - E 01-01	Regular Salaries	358,037
Total Compensation		358,037
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Star-Herald, Aroostook Republican ads to publish/promote programs and events. Northeast publishing signage and registration cards for new patrons are typical expenses. Typical ads placed cost \$120 at 3 x per year = 360 and online social media promotions approximately \$40	400
Misc Expense - E 05-07	Misc. Expense Refreshments during professional development workshops, paper goods, and staff meetings	500
Office Supplies - E 05-01	Office Supplies Typical expenses from this account include: book mending, processing, and archival supplies traditional desk supplies (pens, paper, paper clips, staples, markers, stationary) Memorial Donation stationary, plaques, thank yous, notifications, etc. Blank library cards Receipt books Printing costs from posters, signs, etc.	3,500
Photocopies - E 05-03	Photocopies Photocopy costs are offset by copying revenue paid for by the patron. Annual revenue for these fees average \$1,700.00 Department of State Consular Services requires copies of identification from all applicants as well as transmittal forms.	1,980
	Examples of items funded: Rental fees for copier and shredder, paper, ink cartridges, toners, photocopier lease contracts, service calls	

Department (CC) Summary

007 - Library

GL Accounts	Comments	2023 Budget
Postage - E 05-02	<p>Postage Expense</p> <p>Postage costs for passports are \$7.95 per mailing for a priority envelope, as mandated by Department of State. Postage costs average \$95.40 per month. \$95.40/mo X 12 = \$1,145</p> <p>The City receives \$35 in revenue to the general fund for each passport processed to cover cost of postage, copies, etc.</p> <p>Other costs: stamps, mailing books, mailing packages.</p>	1,008
Total Departmental Expenses		7,388
Employee Costs		
Membership/Dues - E 03-03	<p>Membership Dues</p> <p>Memberships to professional organizations for professional development and discounts. With memberships comes access to information, training & professional advisement, electronic resources and training opportunities at reduced membership rates.</p> <p>Local, State, and national dues average \$375</p>	375
Travel/Training - E 03-02	<p>Travel/Training</p> <p>Local, State, or national conference or workshop attendance for professional library and community development.</p> <p>Costs include mileage, airfare, lodging, and/or registration.</p> <p>Registrations to library-specific conferences \$500</p> <p>Lodging/meals \$400</p> <p>\$600 airfare</p> <p>Vehicle rental and/or gas \$300</p>	1,800
Total Employee Costs		2,175
Miscellaneous		
Collection Development - E 13-03	<p>Collection Development</p> <p>Collection Development includes all costs related to service agreements, subscriptions, contracts, digitization, website maintenance, movie licensing, processing (labels, jackets, barcodes, etc.), newspapers, books, database consortia fees, interlibrary loan consortia fees, and all materials that are physically collected in the library. The following is a fairly comprehensive cost for items taken from collection development for the care, promotion, and acquisition of all formats of materials available including contracts and service agreements:</p> <p>Motion Picture Licensing & Movie Licensing \$623</p> <p>Website \$1,000</p> <p>Support Agreement for Library Databases \$2,140</p> <p>eBook Consortia \$1,150</p> <p>Digitization of newspapers \$292</p> <p>TOTAL: \$8,433</p> <p>Items such as books, eBooks, newspapers, journals, magazines, DVDs, books on CD, databases, professional development materials, and software are all typical collection development purchases. The average cost of a book in 2022 is \$27.99, eBook: \$55. For print material, we negotiate an average of a 40% discount.</p> <p>We spend an average of \$2,326 per month on collection development and management.</p>	26,000
Total Miscellaneous		26,000

Department (CC) Summary

007 - Library

GL Accounts	Comments	2023 Budget
Repairs/Maintenance		
	Building Rep & Maint	
	Security System Monitoring \$360	
	Elevator State Annual Inspection \$170	
	Elevator Vendor Quarterly Inspections \$1,013	
	Elevator License \$70	
	Building Maintenance Repairs (plumbing, HVAC filter replacement, electrical, elevator repair) \$10,495	
Building Rep & Maint - E 08-04	Fire Alarm Contract / Fire Extinguisher maintenance \$770	
	Boiler Inspections, Licensing, Repair Supplies, Repairs, and Cleanings \$1,550	15,000
	Roof Inspections / Repairs \$396	
	Quarterly Sprinkler Inspection \$260	
	Caron's -- sidewalk maintenance	
	Paint to repair walls, address graffiti,	
	Ice Melt	
	HVAC maintenance and repairs	
	ADA Door repairs	
	Lock replacements	
Equip Repairs & Maint - E 08-01	Equipment Rep & Maint	-
Total Repairs/Maintenance		15,000
Supplies/Equipment		
	Janitorial Supplies	
	Typical items purchased for janitorial supplies include: materials to repair building, paper products, cleaners, hand soap for bathroom, air fresheners, latex gloves, mop heads, vacuum cleaner bags, carpet cleaning rentals, gardening supplies, kitchen supplies, etc. Also safety inspection materials required to meet requirements and first aid supplies including AED maintenance. COVID disinfecting protocols, masks, gloves, computer keyboard sleeves.	
Janitorial Supplies - E 07-03		5,500
New Equipment - E 07-01	New Equipment	-
	Program Supplies/Equip	
	Various programs in-person and virtual events covers several core library service programs and events, including Children's reading and literacy programs (e.g. Summer Reading, book clubs, after school tutoring), booths at community outreach events such as job and fair an average of four author appearances/book signings per year, and community involvement events such as art receptions, workshops and conferences crafts, costumes, incentive prizes, books, decorations, tutoring materials, snacks, refreshments, posters, banners, promotional items (signs, brochures), speakers, and honorariums	
Program Supplies/Equip - E 07-08	Special programs \$2,000	5,000
	Art Shows/Receptions/Festivals \$1,400	
	Books Signings & Clubs 4 @ \$50 \$200	
	Summer Reading Programs for young adults, adults or children \$700	
	Afterschool Book Clubs 25 @ \$5.00 \$100	
	Literacy Programs for Adult and child learners	
	Classes, workshops, meetings, and	
	\$600	
	TOTAL \$5,000	
Total Supplies/Equipment		10,500
Utilities Expense		
Electric Service - E 06-03	Electric Services	20,580
	Average monthly bill in 2021 is \$1,715.00. Estimated X 12 mos. = \$20,580	

Department (CC) Summary

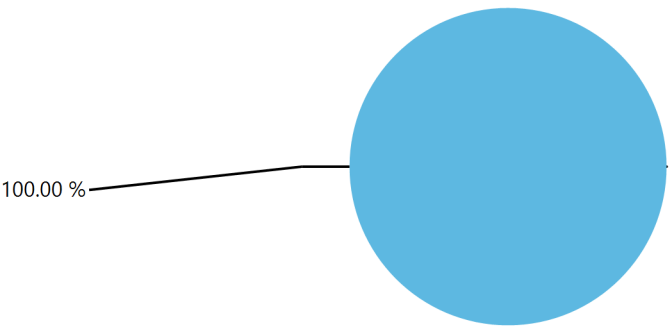
007 - Library

GL Accounts	Comments	2023 Budget
	Fuel Oil	
Fuel Oil - E 06-02	In 2022 we project we'll use 5,172 gallons of #2 fuel oil Rate Gallons 4.111 5,172 total: \$21,263	21,263
Phone/Internet Charges - E 06-01	Phone/Fax/Internet Internet service is provided by the Maine School and Library Network (MSLN), under the National Education Rate Program (E-rate), a federal program designed to provide telecommunications discounts to qualified schools and public libraries. This saves the city over \$14,000 in ISP charges per year. Phone charges support emergency phone line in elevator. Monthly charges average \$282.29 x 12 mos = \$3,387.48	3,387
Trash Disposal - E 06-05	Trash Disposal Average monthly bill is: \$116 X 12 months = \$1,392.00	1,300
Water/Sewer/Sprinkler - E 06-04	Water/Sewer/Sprinkler Sprinkler system costs \$42.50 per quarter for a yearly cost of \$170 Average monthly water/sewer cost is \$170 for total of \$2,220 Increase of 9% - 10% sewer rates from 2022. Add additional \$222.00	2,442
Total Utilities Expense		48,972
Total Expenses		468,072
Net Total		(451,072)
Budget Pie Charts		

Department (CC) Summary

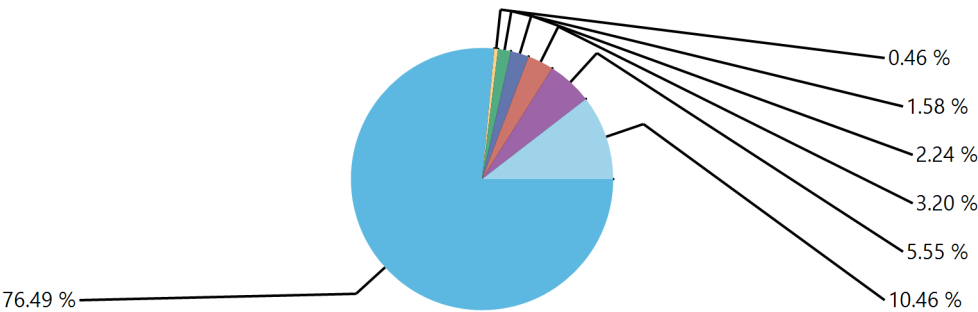
007 - Library

Revenues



Library

Expenses



- Compensation

Employee Costs

Departmental Expenses
- Supplies/Equipment

Repairs/Maintenance
- Miscellaneous

Utilities Expense

Operating Position Cost Summary

Fiscal Year 2023
 Forecast Year 2023
 Fund or Department 008 - Police

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
008 - Police										
008 - Police										
Admin Asst to Police Chief				51,122	20,631	-	71,753	2,080	-	1.00
Corporal				69,597	30,247	-	99,844	2,220	-	1.00
Court/Rec Clerk				32,978	13,148	-	46,127	1,560	-	0.75
Deputy Chief				84,365	30,137	-	114,501	2,080	-	1.00
Detective				67,088	25,954	-	93,042	2,220	-	1.00
Officer				776,401	328,327	-	1,104,728	28,860	-	13.00
Police Chief				91,438	33,669	-	125,107	2,080	-	1.00
Sergeant				298,612	120,230	-	418,843	8,880	-	4.00
Total 008 - Police				1,471,601	602,344	-	2,073,945	49,980	-	22.75
Total 008 - Police				1,471,601	602,344	-	2,073,945	49,980	-	22.75
Total Operating Fund				1,471,601	602,344	-	2,073,945	49,980	-	22.75
Grand Total				1,471,601	602,344	-	2,073,945	49,980	-	22.75

Department (CC) Summary

008 - Police

Department (CC)	008 - Police	Budget Year	2023
Fund	Operating Fund	Accounting Reference	008
Department	008 - Police	Approved	No
Stage	Manager Review	Manager	Laurie Kelly (lkelly)

Description

The Police Chief works under the general direction of the City Manager, performing: responsible administrative and technical police work direction the operations of the police department. Work involves responsibility for the enforcement of all laws coming within the department's legal jurisdiction, and the protection of lives and property through the supervision and administration of the police department. Administrative responsibilities include: planning department work priorities and goals, and the methods of operation; maintaining effective public relations; personal administration; and developing and over-seeing department budget. In consultation with the City Manager, the Police Chief determines plans and policies to be observed in the conduct of police operations. Except for general administrative direction, the police chief work considerable independence. Work is reviewed through reports, discussions and results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Court Fines - R 008-02	Increased	302.35 %	1,700	6,840
Grant Reimbursement - R 008-04	Increased	14.31 %	79,815	91,236
Misc Income - R 008-01	Unchanged	0.00 %	30,000	30,000
Parking Violations - R 008-03	Increased	90.00 %	50	95
Total Revenues		14.88 %	111,565	128,171
Expenses				
Ads/Publications - E 05-04	Increased	52.64 %	100	153
Boots/Uniforms - E 03-04	Decreased	10.91 %	25,000	22,272
Dept Head Exp/K9 - E 13-09	Decreased	36.00 %	750	480
Equip Repairs & Maint - E 08-01	Increased	31.48 %	27,645	36,348
Gas & Oil - E 07-02	Increased	15.47 %	33,350	38,508
Jail/Prisoner Exp - E 13-02	Decreased	29.53 %	16,517	11,640
Membership/Dues - E 03-03	Increased	1.14 %	875	885
Misc Expense - E 05-07	Decreased	0.94 %	2,800	2,774
Office Supplies - E 05-01	Increased	61.15 %	4,000	6,446
Overtime - E 01-02	Unchanged	0.00 %	185,174	185,174
Phone/Internet Charges - E 06-01	Increased	23.47 %	13,705	16,922
Postage - E 05-02	Decreased	67.60 %	750	243
Radio Maint - E 08-03	Decreased	47.95 %	1,920	999
Salaries / Wages - E 01-01	Increased	32.73 %	1,108,715	1,471,601
Stipends - E 01-04	Increased	733.33 %	1,200	10,000
Training Equipment - E 07-09	Increased	75.15 %	3,274	5,734
Travel/Training - E 03-02	Increased	40.82 %	25,500	35,910
Total Expenses		27.20 %	1,451,275	1,846,089

2023 Budget Details

Department (CC) Summary

008 - Police

GL Accounts	Comments	2023 Budget
Revenues		
Police		
Court Fines - R 008-02	District Court Fines Restitution amounts changed in 2022. We are averaging \$569.57/month at July YTD (\$3,987) Using the same monthly estimates for 2023 (\$570/month) = \$6,840	6,840
Grant Reimbursement - R 008-04	Grant Reimbursements 2022 Wage reimbursements from various grants: Byrne Grant \$ 9,600 Stonegarden \$ 15,486 ATV Grant \$ 9,500 Alcohol Grant \$ 1,500 TSA Grant \$ 12,348 MeBHS Grants \$ 47,650 MMA Grant \$ 5,000 TOTALS \$88,736 with another (unofficial) BVP \$4,500 and MMA Safety Grant \$3,000 expected for a grand total of \$ 96,236. We did submit to MeBHS grants (speed, OUI, distracted driving, seatbelt) and expect all the same grant amounts in 2023, except for the \$5000 MMA grant, so our 2023 total should be right around \$91,236	91,236
Misc Income - R 008-01	2023: Miscellaneous Income was averaging (\$ 12,583) \$1,798/month as of YTD July 2022. If that trend remains, estimates for 2023 will be \$21,576	30,000
Parking Violations - R 008-03	Parking Violations We no longer have specific Parking Enforcement. 2023 recommendation is based on 2022 July YTD income \$7.85/month. Rounding up to \$8/month to incorporate the winter months (higher parking ticket numbers), the estimate for 2023 is: \$8/month = \$96 Still an idea for future downtown upgrades: hire a P/T pre-service (reserve) officer to split time between covering Airport (must be certified LEO) and parking enforcement. Would be on 1,040 hours/year .. Just an idea.	95
Total Police		128,171
Total Revenues		128,171
Expenses		
Compensation		
Overtime - E 01-02	Overtime Support for Budget Request: Per Union contracts, the following overtime pay is applicable: * Minimum 3 hours overtime for call back * 1 1/2 times pay for work time that surpasses the normal, scheduled, work day * Minimum 4 hours overtime for Special Duty at special duty rate of \$50/hour per Officer (we bill \$85/hour) * Minimum 3 hours overtime for court * Scheduled work day on an observed or actual holiday (according to contract) is at 1.5 times pay for those hours of work. * Overtime on a holiday will be at two times (double) regular pay rate	185,174
Salaries / Wages - E 01-01	Regular Salaries	1,471,601

Department (CC) Summary

008 - Police

GL Accounts	Comments	2023 Budget
Stipends - E 01-04	Stipends Stipends consist of: *\$10,000 stipend for ACO is calculated as \$192.31/weekly or \$7.69/hour in personnel costs.	10,000
Total Compensation		1,666,775
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications 2023 request is based on 2022 July YTD of \$12.71/month. We have turned to social media and digital publications for much of our advertisement, which will lower these costs. We do post news paper articles if we have lost, found, or abandoned property for which we are looking to dispose. legally we are obligated to advertise opportunity for said owners to retrieve items - this is put in the paper with a deadline to collect items. In 2023 we did buy new law books but do not anticipate increases in future years; \$12.72 x 12 months = \$152.64	153
Misc Expense - E 05-07	Misc Expense Water: Water is delivered upon request and usage Other: We typically purchase pizza, sandwiches, etc. for personnel / groups who assist in major events such as weather or MCU coming for standoffs, etc. 2023 is based on average 2022 July YTD spending of \$231.14/month. 2023: \$231.15/month = \$2,773.80	2,774
Office Supplies - E 05-01	Office Supplies We use this account for: copy paper, copy machine rental, printer ink, pencils, paper clips, binders, tape, etc. all for case reports and 24/7/365 operations. We also have printed our own forms such as: We also print our own forms such as defect cards, warning cards, ticket printer paper, statement forms, security check and receipts. 2023 Estimate is based on our 2022 July YTD spending of \$537.14/month. 2023: 537.15/month = \$6,445.80	6,446
Postage - E 05-02	Postage Expense 2023 estimate is based upon 2022 July YTD spending of \$19.86/month. Stamps did increase in July/August of 2022 to \$ 0.60. We do ask for postage submitting [certified mail] samples to the State Lab, but not all those costs may be recouped due to a change in the law(s). I formulated 2023 costs on (2022) YTD spending (\$19.86) plus a 2% increase to equal \$20.25/month or \$243.	243
Total Departmental Expenses		9,615
Employee Costs		
Boots/Uniforms - E 03-04	Boots/Uniforms/Clothing 2023 Request is based on the monthly average as 2022 (\$1,856/mo) as we will, again, send two or more to the MCJA BLETP in 2023. Unless we hire already certified personnel to fill vacancies. Our future cost in this area should go back down in 2024 and subsequent years if we maintain staffing. \$1,856/month x 12 = \$22,272.	22,272

Department (CC) Summary

008 - Police

GL Accounts	Comments	2023 Budget
	Membership Dues This account covers various memberships and dues for the following professional organizations: 1. Aroostook County training \$135 2. Maine Chiefs of Police \$400 (\$200 each for Chief & Deputy Chief) 3. Maine Animal Control Association \$0.00 4. Dirigo (on-line, mandatory training) \$350 TOTAL \$885 2023 request is based on dues paid in 2022 July YTD of \$82.14/month. Since we've already paid for items listed above, I don't expect the cost to be higher than the listed \$885	
Membership/Dues - E 03-03		885
	Travel/Training We are on slate to send three more people to MCJA in 2023. Not having blue pins raises our training cost(s) significantly as we spend extra money on travel, lodging, uniforms & equipment, and ammunition that we wouldn't necessarily spend. We were already 151.82% over budget (\$12,024) in July 2022 YTD (\$2,849.14/mo). I estimate our 2023 to be the same calculation: \$2,850/month x 12 months = \$34,200 with a 5% increase = \$35,910.	
Travel/Training - E 03-02		35,910
Total Employee Costs		59,067
Miscellaneous		
	Dept. Head Expense This account is used for miscellaneous items such as: Pet Barrier, Lead for K-9, Sun Shade for K-9's outside pen, Vet bills, and dog food. We did receive a \$2,700 grant to off-set the cost of a new K9, in-car kennel with heat/cold safety alarms. K9 Officer Tyler Cote has also worked on a grant through Wal-Mart to help off-set the cost of food. 2022 request is based on prior year budget amount of \$750 to cover K9 costs should we not be able to sustain grants and donations. 2023 is based on 2022 YTD average of \$43.71/month. That should taper off significantly in 2023 as the K9 program is suspended at this time. 2023: \$40/month = \$480	
Dept Head Exp/K9 - E 13-09		480
	Jail/Prisoner Exp 1. Medical supplies required by the State of Maine to be placed in patrol vehicles. 2. Spit shield pack 3. Evidence bags 4. Evidence tags 5. Integrity evidence tape 6. Laboratory Drug Analysis Work 7. Crime scene processing supplies 8. Housing cost for arrestees at Caribou Police Department (rare since we try to transport to ACJ) We have started to transport almost all prisoners to ACJ rather than house them at CPD; I think this has saved on our cost of meals & housing, but we keep them as a fall-back in case we cannot get to Houlton. We ask for restitution of postage and testing costs (\$240 per sample) when we need to send drug, urine, blood samples to the the Maine State Lab; we sometimes (due to adjudication timing) pay for this but do not recoup it, but for the most part, see most of that money in restitution. 2023 estimate is based upon 2022 July YTD average costs of \$970/month. 2023: \$970/month = \$11,640.	
Jail/Prisoner Exp - E 13-02		11,640
Total Miscellaneous		12,120

Department (CC) Summary

008 - Police

GL Accounts	Comments	2023 Budget
Repairs/Maintenance		
Equip Repairs & Maint - E 08-01	Equipment Rep & Maint 2023 request is based upon 2022 July YTD \$3,028.71/month; \$3,029 x 12 months = \$36,348. We are hoping with the arrival of the new fleet cars, our maintenance will go down exponentially.	36,348
Radio Maint - E 08-03	Radio Maintenance 2023 is based on 2022 July YTD costs of \$ 83.29/month. 2023: \$ 83.29 x 12 months = \$ 999.48. We plan to be under budget with the replacement of the entire dispatch center/console, but will budget for what we are spending right now.	999
Total Repairs/Maintenance		37,347
Supplies/Equipment		
Gas & Oil - E 07-02	Gas & Oil Routine patrol work, 24/7 operation and mileage for take home car program. We also started using DOC almost exclusively as they average .07\$ less per gallon (because MSAD#1 charges tax) and we can use DOC in several downstate locations at the same cost. 2023 request is based on 2022 July YTD spending of (\$ 22,463) \$ 3,209/month (at \$4.1637 per gallon in July = approximately 770.7 gallons used by July or @ 110 gal/month). 2023 fuel is based on an average \$3,209/month x 12 = \$ 38,508	38,508
New Equipment - E 07-01		-
Training Equipment - E 07-09	Training Equipment Each MCJA BLETP cadet now need to bring 1,500 rounds/each student to the Academy. We will send four students in 2023/2024 for a total of 6000 rounds. Each officer carries 52 rounds and qualifies twice per year = 1,872 rounds per year of duty ammo. We also send six (6) officers to rifle training in 2023. There are a number of other training costs associated with attending a BLETP (inert pepper spray, "blue" guns, "Propper" uniforms, etc.) Some Academy equipment can be re-used (sheets, bathrobes, laundry bags, equipment bag, etc) but eventually needs to be replaced or additional items added [for several BLETP attendees at once]. Our 2023 request is based on 2022 July YTD costs of \$ 477.86/month x 12 months = \$ 5,734.32	5,734
Total Supplies/Equipment		44,242
Utilities Expense		
Phone/Internet Charges - E 06-01	Phone/Fax/Internet \$25/month x 17 employees x 12 months - monthly cell phone stipend \$5,100 \$85/month x 5 x 12 months - Sgts and Deputy Chief cell phone stipend = \$5,100 16 ** Aircards for Patrol Laptops x 40.01/ month = \$ 6,721.68 TOTAL \$16,921.68 ** Two (2) of the 16 hotspots are loaned to (1 each) the Rec Center and the Airport, who we bill bi-monthly (\$40.01 x 12 months x 2 agencies = \$960.24 subtraction) 2023 request is based the above costs. 16 total hotspots will cover vehicles in the new lease program cruisers, too. These are usually unvaried, monthly costs. Sixteen (16) total hotspots @ 40.01/ month x 12 Months = & 7,681.92 - (minus) \$ 960.24 for two loaned/billed to Airport & Rec Center = \$ 6,721.68	16,922
Total Utilities Expense		16,922
Total Expenses		1,846,089

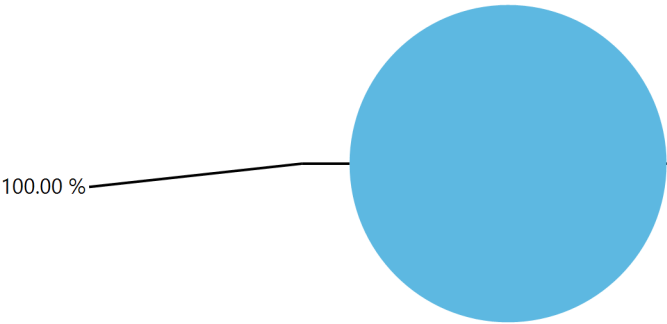
Department (CC) Summary

008 - Police

GL Accounts	Comments	2023 Budget
Net Total		(1,717,918)

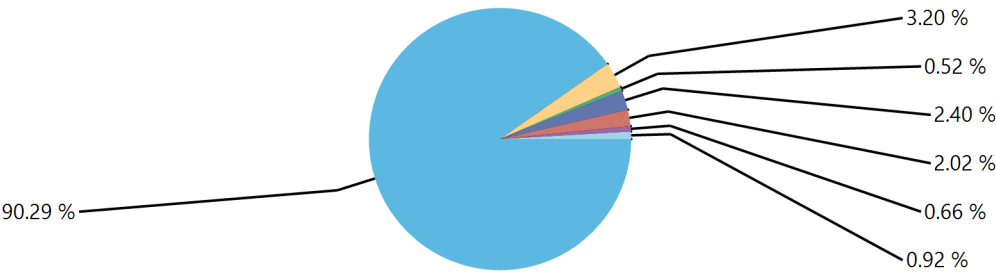
Budget Pie Charts

Revenues



Police

Expenses



- Compensation

Employee Costs

Departmental Expenses
- Supplies/Equipment

Repairs/Maintenance
- Miscellaneous

Utilities Expense

Operating Position Cost Summary

Fiscal Year 2023
 Forecast Year 2023
 Fund or Department 009 - Public Works

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
009 - Public Works										
009 - Public Works										
Admin Asst to Public Works				46,275	18,115	-	64,390	2,080	-	1.00
Heavy Equipment Operator				174,470	70,847	-	245,318	6,240	-	3.00
Mechanic				114,670	51,116	-	165,786	4,160	-	2.00
Public Works Director				79,061	33,300	-	112,360	2,080	-	1.00
Public Works Deputy Director				71,282	29,592	-	100,873	2,080	-	1.00
Truck Driver				366,808	160,583	-	527,391	16,640	-	8.00
Total 009 - Public Works				852,566	363,552	-	1,216,118	33,280	-	16.00
Total 009 - Public Works				852,566	363,552	-	1,216,118	33,280	-	16.00
Total Operating Fund				852,566	363,552	-	1,216,118	33,280	-	16.00
Grand Total				852,566	363,552	-	1,216,118	33,280	-	16.00

Department (CC) Summary

009 - Public Works

Department (CC)	009 - Public Works	Budget Year	2023
Fund	Operating Fund	Accounting Reference	009
Department	009 - Public Works	Approved	No
Stage	Manager Review	Manager	Dana Fowler (dfowler)

Description

The Public Works Division is responsible for construction and maintenance of all City owned roadways and streets within the municipal boundaries of Presque Isle. These projects include, but are not limited to, asphalt paving, chip sealing, snow removal, and maintenance of culverts, catch basins, underground storm drainage systems, signage, trees, and dams. Services performed include construction, repair, sweeping, washing, vacuuming, field mowing, snow plowing, snow hauling, ditching, and leaf pick up.

Budget Prior Year Comparison

Department (CC) Summary

009 - Public Works

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Misc Income - R 009-01	Increased	9.88 %	28,376	31,180
Total Revenues		9.88 %	28,376	31,180
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	300	300
Asphalt - E 09-04	Increased	50.66 %	378,334	570,000
Boots/Uniforms - E 03-04	Increased	5.76 %	16,916	17,891
Building Rep & Maint - E 08-04	Increased	125.55 %	9,343	21,073
Culverts/Catch Basins - E 09-03	Increased	45.22 %	15,700	22,800
Electric Service - E 06-03	Increased	25.12 %	10,184	12,742
Equip Repairs & Maint - E 08-01	Increased	11.69 %	133,535	149,139
Fuel Oil - E 06-02	Decreased	24.43 %	72,160	54,528
Gas & Oil - E 07-02	Increased	2.60 %	182,576	187,330
Gravel - E 09-05	Increased	9.83 %	102,200	112,250
Janitorial Supplies - E 07-03	Increased	13.56 %	1,475	1,675
Membership/Dues - E 03-03	Unchanged	0.00 %	75	75
Mileage Reimbursement - E 03-01	Increased	8.05 %	261	282
Misc Expense - E 05-07	Increased	10.58 %	950	1,050
New Equipment - E 07-01	Increased	52.94 %	11,900	18,200
Office Supplies - E 05-01	Decreased	25.14 %	895	670
Outside Services - E 10-11	Increased	1.38 %	32,901	33,356
Overtime - E 01-02	Increased	27.59 %	81,556	104,058
Pavement Patch - E 09-01	Unchanged	0.00 %	21,000	21,000
Phone/Internet Charges - E 06-01	Increased	37.89 %	1,740	2,400
Postage - E 05-02	Unchanged	0.00 %	50	50
Radio Maint - E 08-03	Increased	4.54 %	2,019	2,111
Salaries / Wages - E 01-01	Increased	25.21 %	680,932	852,566
Salt/Calcium - E 09-06	Increased	13.11 %	226,622	256,333
Signs - E 09-02	Decreased	4.12 %	3,256	3,122
Snow Hauling - E 10-04	Unchanged	0.00 %	154,000	154,000
Street Maint - E 09-07	Increased	32.61 %	48,600	64,450
Travel/Training - E 03-02	Unchanged	0.00 %	1,900	1,900
Water/Sewer/Sprinkler - E 06-04	Increased	9.41 %	2,072	2,267
Total Expenses		21.62 %	2,193,452	2,667,618

2023 Budget Details

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2023 Budget
Revenues		
Public Works		
	Misc. Income	
	Revenue is received from the sale of winter sand and salt sold to NMCC, SAD #1, OTC, AWS, and UMPI.	
	Recycled Asphalt Pavement (RAP) millings are also sold to the PI Utilities District.	
	2013 \$6,795	
	2014 \$7,659	
	2015 \$12,008	
	2016 \$22,800	
	2017 \$22,688	
	2018 \$36,734	
	2019 \$34,900	
	2020 \$24,133	
	2021 \$40,343	
	2022 Est \$28,282	
	6-yr Avg. 2017 - 2022 est \$31,180	
Misc Income - R 009-01		31,180
	2023 Budget based on 2017 - 2022 Estimated	
Total Public Works		31,180
Total Revenues		31,180
Expenses		
Compensation		
	Overtime	
	Total Overtime Cost	
	2008 \$98,175	
	2009 \$71,657	
	2010 \$63,650	
	2011 \$79,012	
	2012 \$68,007	
	2013 \$77,691	
	2014 \$94,613	
	2015 \$68,806	
	2016 \$50,743	
	2017 \$66,383	
	2018 \$85,816	
	2019 \$84,724	
	2020 \$71,177	
	2021 \$64,690	
	2022 estimated \$111,239	
	Estimate including wage increases - \$104,058	
Overtime - E 01-02		104,058
	Regular Salaries	
	Wages/Salaries for 16 employees	
Salaries / Wages - E 01-01	See account # 009-01-02 for overtime	852,566
Total Compensation		956,624

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2023 Budget
Contracted Services		
Outside Services - E 10-11	Outside Services Subcontracted janitorial service \$13,000 Screen rental for screening recycled asphalt pavement, 3-day rental \$1,450 Crushing of recycled asphalt pavement, 1,000 ton @ \$8/ton \$8,000 Weedkill for sidewalks \$2,248 Sealing winter sand stockpile per DEP requirement \$7,150 Trash Removal/Disposal \$1,508 TOTAL BUDGETED \$33,356	33,356
Snow Hauling - E 10-04	Snow Hauling Contract price is paid in 8 equal payments (2 per month) from January-April. Negotiated fixed 3-yr contract in 2021 ending 2024 @ \$154,000/yr ; 2 additional years can be negotiated. Contract states a mutually agreed upon higher price may be negotiated if street price for diesel is above \$5.00/gal	154,000
Total Contracted Services		187,356
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Newspaper ads for bidding, sale of equipment, etc. Chip Seal Bid \$75 Paving Bid \$75 Equipment Bids \$75 Paint Striping Bid \$75 TOTAL \$300	300
Misc Expense - E 05-07	Misc. Expense Supplies per union contract: coffee, filters, creamer \$150 Refreshments for hosting training, workshops, retirement luncheons \$75 Spring water 50 each \$6.00 \$300 Unplanned, one time non-recurring miscellaneous expenses plans \$150 Safety supplies (first aid, fire extinguishers) \$175 State of Maine Fees \$200 Total budgeted: \$1,050	1,050
Office Supplies - E 05-01	Office Supplies Copier/Scanner/Fax contract - 8,000 copies @ \$0.0189 ea \$151 (incl parts, labor, and toner) Office paper - 6cs @ \$36 \$215 Pens/pencils 5 doz \$35 Time cards - 1,000 @ \$13.96/200 \$70 Misc.: tape, paper clips, post-it notes, binders, folder, env. \$200 Total budgeted: \$671	670
Postage - E 05-02	Postage Expense Expenses for shipping USPS, UPS, FedEx, etc. \$50	50
Total Departmental Expenses		2,070

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2023 Budget
Employee Costs		
	Boots/Uniforms/Welding Apparel/Clothing	
	Clothing/boot allowances paid per union contract : 15 @ \$900 and 1 @ \$400	
	\$13,900	
	Mechanic tool allowance paid per union contract : 2 @ \$800	
	\$1,600	
	Chainsaw safety equipment	
	\$30	
	Hard hats & liners: 3 @ \$30	
	\$90	
	Winter Safety Jackets 15 @ \$59	
Boots/Uniforms - E 03-04	\$826	17,891
	Vests: 25 @ \$20	
	\$500	
	Insulated gloves, rubber gloves: 20 pr @ \$15	
	\$300	
	Rain gear 3 set @ \$55	
	\$165	
	Safety equipment (Glasses, ear plugs, etc.)	
	\$480	
	TOTAL BUDGETED \$17,891	
Membership/Dues - E 03-03	Membership Dues	75
	American Public Works Association Dues \$75	
Mileage Reimbursement - E 03-01	Mileage Reimbursement	
	Mileage Reimbursement for use of personal vehicle	282
	450 miles x \$0.625 = \$281.25	
	Total = \$282	
Travel/Training - E 03-02	Travel/Training	
	Safety/Technical Training (registration, hotel, meals, etc.) \$1,500	
	Annual Highway Congress in Skowhegan \$200	1,900
	Maine Local Roads Center Training: \$200	
	TOTAL BUDGETED: \$1,900	
Total Employee Costs		20,148
Repairs/Maintenance		
	Building Rep & Maint	
	Inspections of overhead crane, stationary and mobile 4-post truck lifts, fire extinguishers, fire suppression system; maintenance and repairs of overhead doors and HVAC	
	2013 \$8,233	
	2014 \$8,642	
	2015 \$10,432	
	2016 \$7,320	
Building Rep & Maint - E 08-04	2017 \$5,218	21,073
	2018 \$18,152	
	2019 \$9,714	
	2020 \$7,035	
	2021 \$6,842	
	2022 Est \$9,300	
	8-yr avg 2015-2022 est \$10,573	
	In 2023 replace overhead door, north end/west side \$10,500	

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2023 Budget
	Equipment Rep & Maint - Breakdown Estimates	
	Brake components \$2,983	
	Bulbs, batteries, electrical \$8,948	
	Chassis (paint, glass, decals, mirrors, etc.) \$5,966	
	Consumables (wipes, cleaners, drill bits, cylinder rental) \$11,931	
	Engine, transmission, drivetrain, suspension, exhaust \$51,199	
	Filters \$5,966	
	Hardware (plow blades, cutting edges, nuts, bolts, fittings) \$40,759	
	Hoses, clamps, belts \$1,401	
	New Tires, wheels, tire repair \$19,986	
	TOTAL \$149,139	
Equip Repairs & Maint - E 08-01		149,139
	2013 \$103,657	
	2014 \$97,947	
	2015 \$99,922	
	2016 \$112,382	
	2017 \$120,896	
	2018 \$138,501	
	2019 \$141,160	
	2020 \$133,581	
	2021 \$210,696	
	2022 Est \$150,000	
	6-yr Avg 2017-2022 est \$149,139	
	Radio Maintenance	
	Maintenance, replacement, and repair for two way radios: antennas, microphones, batteries, and service for 36 units.	
	2023 budget is based on 7-year avg 2016 - 2022 plus 1 new radio	
	2013 \$1,025	
	2014 \$1,146	
	2015 \$619	
	2016 \$188	
Radio Maint - E 08-03	2017 \$2,740	2,111
	2018 \$509	
	2019 \$2,095	
	2020 \$1,239	
	2021 \$1,005	
	2022 est \$1,400	
	7-yr avg 2016-2022 est \$1,311	
	1 Radio \$800	
	TOTAL BUDGETED: \$2,111	
Total Repairs/Maintenance		172,323

Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2023 Budget
Road/Street Costs		
	<p>Asphalt</p> <p>Liquid asphalt for chip sealing:(0 miles) (5200 gal/mi) (\$5.00/gal) \$0</p> <p>Shim mix applied prior to chip sealing: (0 tons) (\$95.00 per ton) \$0</p> <p>Appropriation to Street Overlay Reserve for paving projects: \$570,000</p> <p>Total budgeted: \$570,000</p> <p>Funding sources for Asphalt Paving....</p> <p>January 1, 2022 Street Overlay Reserve Balance: \$241,234</p> <p>Local Road Assistance Program (LRAP) is anticipated December 1, 2022 from State of Maine: \$204,648</p> <p>2022 City appropriation from the Asphalt Account is transferred to Street Overlay Reserve: \$150,000</p> <p>MDOT MPI grant reimbursements: \$133,336</p> <p>PW Chipseal Transfer from Operating Budget to overlay reserve account: \$236,209</p> <p>SUBTOTAL: \$965,427</p>	
Asphalt - E 09-04	<p>Paving expenditures to date(9.13.22) \$668,670</p> <p>Anticipated expenditures thru (12.31.22) \$160,000</p> <p>Unexpended Street Overlay Reserve funds expected to be carried over from 2022 (estimated) \$136,756</p> <p>Funding sources for Asphalt Paving</p> <p>January 1, 2023 Street Overlay Reserve Balance: \$136,756</p> <p>Local Road Assistance Program (LRAP) is anticipated December 1, 2023 from State of Maine: \$204,648</p> <p>2023 City appropriation from the Asphalt Account is transferred to Street Overlay Res. \$570,000</p> <p>MDOT MPI grant reimbursements (for 2022 work): \$50,000</p> <p>SUBTOTAL \$961,405</p> <p>2023 Anticipated expenditures: \$988,394</p> <p>MPI Grant reimbursement for 2023 work (rec'd in 2024) \$100,202</p> <p>TOTAL: \$73,213</p> <p>Culverts/Catch Basins</p> <p>Catch basins: precast concrete barrel, base, top sections; frames, grates, and risers \$10,800</p> <p>Typically repair or replace 12 catch basins each year. 6 replaced \$1,300 \$7,800 6 repaired at \$500 \$3000</p> <p>Culverts and Storm Drainage Pipe: roadway cross culverts, and storm drainage system pipe are replaced as needed. \$12,000</p> <p>TOTAL BUDGETED: \$22,800</p>	570,000
Culverts/Catch Basins - E 09-03		22,800

Department (CC) Summary

009 - Public Works

GL Accounts

Comments

2023 Budget

	Gravel			
	Winter sand without salt:			
	2022 Est 4,500 cy @ \$16.75/cy (2022 negotiated)	\$75,375		
	2023 Est 5,500 cy @ \$17.50/cy +/- (2023 pricing tbd per contract)	\$96,250		
	Screened gravel for spot grading gravel roads:			
	2022 Est 550 cy @ \$8.00/cy	\$4,400		
	2023 Est 550 cy @ \$8.00/cy	\$4,400		
	1/2" Crushed stone for chip sealing: (0 mi) (150 ton/mi) \$16.50/est			
	2022 Est 0 tons @ \$16.50/ton	\$0.00		
Gravel - E 09-05	2023 Est 0 tons @ \$16.50/ton	\$0.00		112,250
	200 cy loam @ no cost; PW will (screen own material)	\$0.00		
	2022 est 200 cy loam @ \$0/cy (screen own material)	\$0.00		
	2023 est 200 cy loam @ \$0/cy (screen own material)	\$0.00		
	Dense graded material			
	2022 Est 450 cy @ \$16.00/cy - \$7,200			
	2023 Est 450 cy @ \$16.00/cy - \$7,200			
	Rip Rap (7" minus)			
	2022 Est 100 cy @ \$22.00/cy - \$2,200.00			
	2023 Est 200 cy @ \$22.00/cy - \$4,400.00			
	\$112,250			
	Pavement Patch			
	Tons Price Per Ton Total			
Pavement Patch - E 09-01	Cold Mix Patch 0 \$135 \$0			21,000
	Bagged Patch 1 \$500 \$500			
	Hot Patch 215 \$95 \$20,500			
	TOTAL \$21,000			
	Salt/Calcium			
	Annual salt usage is based on 2,350 tons @ \$84.92/ton (2022-2023) \$199,562			
	PW started mixing their own salt (350 tons) with winter sand in 2013 rather than buying premixed sand. Calcium chloride is used for dust control in the summer: 18,300 @ \$1.41 \$25,803			
	Magic Minus liquid deicer: 19,600 gal @ \$1.58 per gallon \$30,968			
	TOTAL BUDGETED: \$256,333			
	Salt (tons) Dust Control (gal) Deicer (gal)			
	2009 1,316 9,320 -			
	2010 1,864 13,008 4,094			
Salt/Calcium - E 09-06	2011 2,125 - 16,405			256,333
	2012 2,080 - 9,100			
	2013 1,940 10,030 9,845			
	2014 2,531 10,023 18,748			
	2015 1,996 13,683 13,612			
	2016 2,437 15,098 19,413			
	2017 2,144 13,732 18,254			
	2018 2,021 18,977 14,794			
	2019 2,430 14,568 14,000			
	2020 2,130 10,064 9,498			
	2021 1,676 13,050 14,703			
	2022 Est 2,300 13,600 14,000			

009 - Public Works

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Department (CC) Summary

009 - Public Works

GL Accounts	Comments	2023 Budget
Janitorial Supplies - E 07-03	Janitorial Supplies Mops (handles, heads), buffer pads \$300 Wax, stripper, soap, bleach \$600 Paper goods (rolls, center feed, toilet tissue) \$500 Cleaners (comet, oust, soap, bleach, etc) \$250 Miscellaneous consumables (latex gloves, rags, bulbs, etc) \$25 Total budgeted: \$1,675	1,675
New Equipment - E 07-01	New Equipment OTC Air Jack \$2,700 High Capacity Shop Fan \$6,500 Metal lathe \$9,000 (PIPW share) - airport cost sharing \$9,000 TOTAL \$18,200	18,200
Total Supplies/Equipment		207,205
Utilities Expense		
Electric Service - E 06-03	Electric Services Year KWH 2009 81,200 2010 83,000 2011 75,840 2012 81,680 2013 79,080 2014 69,456 2015 68,560 2016 69,760 2017 59,800 2018 66,520 2019 71,800 2020 68,160 2021 68,640 2022 estimated 60,200 2023 budget based on 5-year average of 2018-2022 estimated KWH \$/KWH 67,064 \$0.19 \$12,742	12,742
Fuel Oil - E 06-02	Fuel Oil History: Gallons 7/1/07 - 12/31/07 6,230 2008 14,326 2009 13,412 2010 11,382 2011 12,777 2012 11,040 2013 11,552 2014 12,033 2015 11,996 2016 11,784 2017 13,261 2018 14,185 2019 14,487 2020 12,751 2021 11,948 2022 Est 12,950 2023 budget based on 6-year average of 2017 - 2022 estimated Gallons \$/Gallon Average 13,264 \$4.111 \$54,528	54,528

Department (CC) Summary

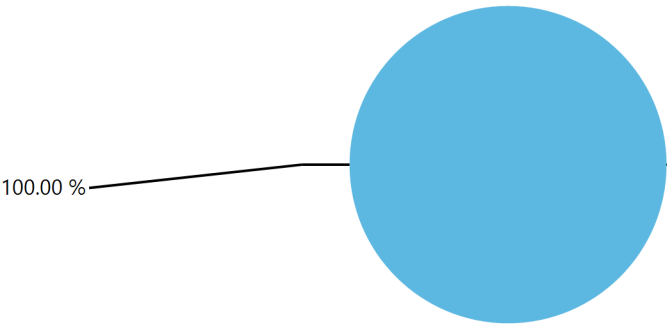
009 - Public Works

GL Accounts	Comments	2023 Budget
Phone/Internet Charges - E 06-01	Phone/Fax/Internet	
	Cell phone for Deputy PW Director \$30 per month \$360	
	Cell phone for PW Director @ \$40 per month \$480	
	Garage & office phones \$130 per month \$1,560	
	Internet service, paid by IT Department \$0	
	TOTAL BUDGETED: \$2,400	2,400
Water/Sewer/Sprinkler - E 06-04	Water/Sewer/Sprinkler	
	The PI Utilities District anticipates a 10% increase in water rates in 2023.	
	The PI Utilities District plans a 9% increase in the sewer rate effective January 1, 2023.	
	The 2023 budget is based on the 3-yr average of 2020 - 2022 estimated with the anticipated rate increase.	
	Cubic Feet/Year Water \$ Sewer \$ Total \$	
	2016 Actual 11,700 cf \$598 \$795 \$1,393	
	2017 Actual 14,300 cf \$670 \$914 \$1,584	
	2018 Actual 13,000 cf \$618 \$853 \$1,471	
	2019 Actual 15,000 cf \$697 \$957 \$1,654	
	2020 Actual 12,500 cf \$675 \$1,015 \$1,690	
	2021 Actual 12,800 cf \$754 \$1,120 \$1,874	
	2022 Est 12,800 cf \$760 \$1,130 \$1,890	
	4-yr Avg 2019-2022 Est	
	13,300 cf \$875 \$1,392 \$2,267	
Total Utilities Expense		71,937
Total Expenses		2,667,618
Net Total		(2,636,438)
Budget Pie Charts		

Department (CC) Summary

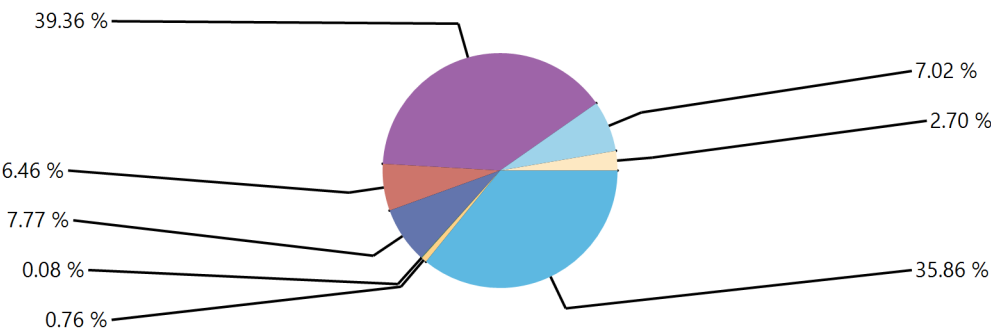
009 - Public Works

Revenues



Public Works

Expenses



- | | | |
|-----------------------|---------------------|-------------------|
| Compensation | Repairs/Maintenance | Utilities Expense |
| Employee Costs | Road/Street Costs | |
| Departmental Expenses | Contracted Services | |
| Supplies/Equipment | | |

**City of Presque Isle
Street Overlay
For Actual 2021, Estimated 2022, Budgeted 2023**

		2021 Actual	2022 Estimated
Balance	January 1	\$ 183,927	\$ 241,234
Credits To Date			
	Local Road Assistance Program ***	\$ 195,556	\$ 204,648
	Annual City Appropriation	\$ 250,000	\$ 150,000
	Receipts MPI Grant	\$ 75,823	\$ 133,336
	Receivables		\$ -
	Transfer From Operating Acct		\$ 236,209
Decreases to Date			
	Expenditures to Date	\$ (464,072)	\$ (668,670)
	Estimated Payable Thru Year End	\$ -	\$ (160,000)
		<u>\$ -</u>	<u>\$ -</u>
Fund Balance at December 31, 2021		\$ 241,234	
Estimated Fund Balance at December 31, 2022			\$ 136,757
Budget for 2023			
	Local Road Assistance Program		\$ 204,648
	2023 Appropriation		\$ 570,000
	MPI Grant Reimbursement (Estimated 2022/2023 work)		\$ 150,202
	Expenditures (see Attachment)		<u>\$ (988,394)</u>
Estimated Balance (Fund 16) at December 31, 2023			<u><u>\$ 73,213</u></u>

Proposed 2023 Paving List

<u>Road Name</u>	<u>Length (MI)</u>	<u>Total Cost (\$)</u>	<u>Location</u>
Ash Street	0.071	\$ 8,869	Birch Street - Davis Street
Barton Street 1-6	0.910	\$ 106,709	Blake St - Pine St/Dead End Circle
Birch Street	0.270	\$ 33,883	Carmichael Street - Davis Street
Braden Street	0.196	\$ 22,581	Harris Street - Dobson Street
Canterbury St 1-3	0.474	\$ 55,471	Academy St - Cedar St + Dead Ends
Chapman Road 3-4	0.794	\$ 99,677	Riverside Drive - Compact Urban Line
Cleaves Road 2	1.131	\$ 130,124	Easton Rd SR10 - RR Tracks
Henderson Rd 2-3	0.924	\$ 84,193	Egypt Rd - 102 Henderson Treeline
Missile Street 1	0.673	\$ 84,554	Airport Drive - Dead End by PW
Egypt Road 2-3	2.603	\$ 150,394	RR Tracks - Westfield Town Line
Hall Street	0.054	\$ 11,536	Main Street - Second Street
Central Dr 1-2 STAID	0.770	\$ 128,812	Parsons Street - Airport Drive
Park St 1-2 STAID	0.225	\$ 28,248	Main Street - Parsons Street
Paving Total	9.095	\$ 945,051	

Proposed 2023 Paving Related Work

Milling Central Drive	0.770	\$ 43,343	Milling Travel Lanes Parsons - Airport Dr
Total		\$ 988,394	

Operating Position Cost Summary

Fiscal Year 2023
 Forecast Year 2023
 Fund or Department 010 - Recreation & Parks

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
010 - Recreation & Parks										
010 - Rec & Parks										
Admin Asst to Rec & Parks				44,574	16,380	-	60,955	2,080	-	1.00
Maintenance				188,777	83,582	-	272,359	8,320	-	4.00
Outdoor Programmer				53,785	21,082	-	74,867	2,080	-	1.00
Rec & Parks Director				75,046	29,262	-	104,309	2,080	-	1.00
Rec Deputy Director				62,165	32,084	-	94,249	2,080	-	1.00
Rec Program Director				51,730	24,333	-	76,063	2,080	-	1.00
Total 010 - Rec & Parks				476,078	206,724	-	682,802	18,720	-	9.00
Total 010 - Recreation & Parks				476,078	206,724	-	682,802	18,720	-	9.00
Total Operating Fund				476,078	206,724	-	682,802	18,720	-	9.00
Grand Total				476,078	206,724	-	682,802	18,720	-	9.00

Department (CC) Summary

010 - Rec & Parks

Department (CC)	010 - Rec & Parks	Budget Year	2023
Fund	Operating Fund	Accounting Reference	010
Department	010 - Recreation & Parks	Approved	No
Stage	Manager Review	Manager	Gene Cronin (gcronin)

Description

The Director of Recreation and Parks works under the general direction of the City Manager, performing; responsible administrative work in direction the activities of the recreation and parks department. Work involves responsibility for supervising the care maintenance of City parks and development, coordination, and implementation of the City’s recreation programs. Work is performed with considerable independence, with some guidance from Recreation and Parks Advisory Board. Work is reviewed through reports, observations and results obtained.

Budget Prior Year Comparison

Department (CC) Summary

010 - Rec & Parks

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Forum - R 010-03	Unchanged	0.00 %	259,500	259,500
Misc Income - R 010-05	Unchanged	0.00 %	1,800	1,800
Program Income - R 010-01	Increased	20.00 %	50,000	60,000
Rental Revenue - R 010-04	Increased	5.26 %	19,000	20,000
Total Revenues		3.33 %	330,300	341,300
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	9,500	9,500
Boots/Uniforms - E 03-04	Unchanged	0.00 %	1,350	1,350
Building Rep & Maint - E 08-04	Increased	117.57 %	42,675	92,850
Concession Supplies - E 07-05	Increased	7.69 %	32,500	35,000
Credit Card Fees - E 05-08	Unchanged	0.00 %	6,750	6,750
Electric Service - E 06-03	Decreased	12.19 %	112,748	99,000
Equip Repairs & Maint - E 08-01	Unchanged	0.00 %	18,750	18,750
Fuel Oil - E 06-02	Decreased	23.97 %	95,424	72,552
Gas & Oil - E 07-02	Decreased	43.77 %	32,038	18,015
Grounds Maint - E 08-06	Increased	83.14 %	17,200	31,500
Janitorial Supplies - E 07-03	Unchanged	0.00 %	13,800	13,800
Membership/Dues - E 03-03	Increased	5.39 %	2,598	2,738
Mileage Reimbursement - E 03-01	Increased	8.47 %	3,400	3,688
Misc Expense - E 05-07	Unchanged	0.00 %	1,600	1,600
New Equipment - E 07-01	Unchanged	0.00 %	9,200	9,200
Office Supplies - E 05-01	Unchanged	0.00 %	2,500	2,500
Overtime - E 01-02	Unchanged	0.00 %	5,400	5,400
Part Time - E 01-05	Increased	7.69 %	251,650	271,008
Phone/Internet Charges - E 06-01	Increased	8.16 %	7,600	8,220
Photocopies - E 05-03	Unchanged	0.00 %	1,000	1,000
Postage - E 05-02	Unchanged	0.00 %	600	600
Program Supplies/Equip - E 07-08	Unchanged	0.00 %	42,200	42,200
Salaries / Wages - E 01-01	Increased	12.94 %	421,539	476,078
Splash Pad Maint & Supplies - E 08-15	Increased	237.50 %	4,000	13,500
Trash Disposal - E 06-05	Unchanged	0.00 %	4,740	4,740
Travel/Training - E 03-02	Increased	0.54 %	4,650	4,675
Water/Sewer/Sprinkler - E 06-04	Increased	27.86 %	23,072	29,500
Total Expenses		9.18 %	1,168,484	1,275,714

2023 Budget Details

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2023 Budget
Revenues		
Rec & Parks		
Aquatics - R 010-02	Aquatics Income Youth Lessons Water Exercise Lifeguard/WSI Privates & Misc.	-
Forum - R 010-03	Forum Income Concession/Skating \$93,000 Ice \$80,000 Rentals \$3,000 Events \$68,500 Advertising \$15,000 TOTAL \$259,500	259,500
Misc Income - R 010-05	Misc. Income 3% from credit card users	1,800
Program Income - R 010-01	Program Income Adult \$5,000 Basketball & Cheering \$12,000 Soccer \$11,000 Special Events \$5,000 Summer Programs \$21,000 Track & Field \$2,500 Other \$3,500 TOTAL \$60,000	60,000
Rental Revenue - R 010-04	Rental Revenue Senior Room \$5,500 Multi-Purpose Room \$1,000 Birthday Parties \$4,500 Mantle Lake \$3,500 Gymnasium \$2,500 TOTAL \$20,000	20,000
Total Rec & Parks		341,300
Total Revenues		341,300
Expenses		
Compensation		
Overtime - E 01-02	Overtime 170 hours overtime	5,400
Part Time - E 01-05	Part Time Salaries	271,008
Salaries / Wages - E 01-01	Includes Minimum Wage Raise to \$13.80 Regular Salaries	476,078
Total Compensation		752,486
Contracted Services		
Outside Services - E 10-11	Outside Services Gentile Hall Usage fee (66% of estimated \$51,600 in revenue) Deleted Aquatics Program	-
Total Contracted Services		-

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2023 Budget
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Event Advertising \$6,500 Ice Season Adv. \$850 Program Advertising \$1,400 Subscriptions \$750 TOTAL \$9,500 Advertising was way down due to lack of events. We did purchase some of our own camera equipment for online advertising.	9,500
Credit Card Fees - E 05-08	Credit Card Fees Contracted online registration fees.	6,750
Misc Expense - E 05-07	Misc. Expense Tickets \$400 First Aid, medicine, light bulb disposal fee & misc. \$1,000 Department Head Expense \$200 TOTAL \$1,600	1,600
Office Supplies - E 05-01	Office Supplies Ink cartridges \$600 Paper - \$600 Software updates - \$100 Logo paper/envelopes - \$200 Receipt books & box office deposit slips - \$200 Misc. supplies - \$800 i.e.-pens, paper clips, post-its, tape, folders TOTAL \$2,500	2,500
Photocopies - E 05-03	Photocopies Purchased LaserJet printers and cancelled leased copiers	1,000
Postage - E 05-02	Postage Expense Postage for contracts, invoices, certifications, staff materials, tournament materials & returns	600
Total Departmental Expenses		21,950

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2023 Budget
Employee Costs		
	Boots/Uniforms/Clothing Maintenance Supervisor Boots 1 \$130.00 Jacket 1 \$95.00	
	Maintenance #1 Boots 1 \$130.00 Jacket 1 \$95.00	
	Maintenance #2 Boots 1 \$130.00 Jacket 1 \$95.00	
Boots/Uniforms - E 03-04	Maintenance #3 Boots 1 \$130.00 Jacket 1 \$95.00	1,350
	Outdoor Programmer Boots \$130.00 Jacket \$95.00	
	Programmer Boots 1 \$130.00 Jacket 1 \$95.00	
	TOTAL \$1,350.00	
	Deleted Aquatics (\$100) added 2nd Programmer Membership Dues	
	Licenses SESAC \$250 BMI \$365 ASCAP \$390 Maine Dept. of Health & Human Services (2) \$488 Maine State Fire Marshal - Dance \$300	
Membership/Dues - E 03-03		2,738
	Dues Northern Maine Recreation Association \$50 Maine Recreation & Parks Association \$175 Sam's Club \$100 Maine Guide \$120 Website Host \$500	
	TOTAL \$2,738	
	Mileage Reimbursement Director 4,500 miles \$2,813 Programmer 800 miles \$500 Admin Assistants 600 miles \$375 TOTAL \$3,688 @ \$.625 per mile	
Mileage Reimbursement - E 03-01		3,688

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2023 Budget
	Travel/Training	
	MRPA conference for 3 staff (Director, Programmer 1, Programmer 2) \$2,250 (includes registration, hotel & food)	
	Departmental Trainings \$2,050	
Travel/Training - E 03-02	Staff travel mileage	4,675
	600 miles at \$.625 per mile \$375 (the remaining 2,000 miles of travel will be w/city vehicle)	
	TOTAL \$4,675	
Total Employee Costs		12,451
Miscellaneous		
	Building Rental Exp	
Building Rental - E 13-05	Maintenance Shop - 72 Industrial Street 5-year lease (5 of 5)	-
	Terminated Lease and Purchased our own Maintenance Facility	
Total Miscellaneous		-
Repairs/Maintenance		
	Building Rep & Maint.	
	Community Center	
	Building maintenance supplies & service \$8,400	
	Sprinkler inspections \$375	
	Semiannual Fire Inspections & Fire Extg. Repair \$200	
	The Forum	
	Building maintenance supplies & service \$13,200	
	Ice Compressor Maintenance Teardown/Rebuild \$48,000	
Building Rep & Maint - E 08-04	Systems Repairs & Maintenance \$15,000	92,850
	Sprinkler inspections \$375	
	Semi annual Fire Inspections & Fire Extg. Repair \$200	
	Riverside	
	Building maintenance supplies & service \$2,500	
	Semiannual Fire Inspections & Fire Extg. Repair \$200	
	Mantle Lake Park	
	Kitchen, Bathroom & Pavilion maintenance \$900	
	Maintenance Shop & Misc \$3,500	
	TOTAL \$92850.00	

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2023 Budget
	Equipment Rep & Maint	
	Concessions \$500	
	Dasher System \$500	
	Forklift \$750	
	Generator \$250	
	Ice Edger \$200	
	Lift \$500	
	Misc. Repairs \$1,500	
	Mower \$750	
	Power Tools \$200	
	Push mowers \$300	
	Rental Skates \$250	
	Scrubbers \$1,000	
Equip Repairs & Maint - E 08-01	Security System \$500	18,750
	Set up Equip. \$1,000	
	Skate Sharpener \$1,200	
	Skid Steer \$1,000	
	Snow blowers \$400	
	Snowmobiles \$500	
	Sound System \$250	
	Tractor \$1,500	
	Trimmers \$200	
	Trucks \$2,750	
	Utility vehicles \$1,500	
	Wood Chipper \$250	
	Zamboni \$1,000	
	TOTAL \$18,750.00	
	Grounds Maint	
	Ball fields \$6,000	
	Balloon Site/Arnold \$1,500	
	Bike Path \$1,500	
	Community Center \$11,000	
	Mantle Lake Park \$4,000	
	Playground/Peace Park & Veterans Park \$2,500	
	Riverside \$2,000	
Grounds Maint - E 08-06	Riverside Pavilion \$1,000	31,500
	Farmer's Market \$2,000	
	TOTAL \$31,500	
	Add \$300 to Balloon Site/Arnold Brook for increased mowing costs. Added \$10,000 to Center to purchase 10 Outdoor Garbage Cans to replace vandalized garbage cans.	
	Added \$3,000 to ball fields as minor renovations are needed to playing surfaces,	
	Added Farmer's Market line item - Porta Potti Rental, new ADA ramps.	
Radio Maint - E 08-03	Radio Maintenance	-
	Splash Pad Maint & Supplies	
Splash Pad Maint & Supplies - E 08-15	Splash Pad chemicals and supplies	13,500
	-Main Pump needs replaced \$9500	
Total Repairs/Maintenance		156,600
Supplies/Equipment		
	Concession Supplies	
	Food Products \$19,000	
	Vending Machines \$10,000	
	Ice Skating Supplies \$500	
	Condiments & Paper \$5,500	
Concession Supplies - E 07-05	TOTAL \$35,000	35,000

Department (CC) Summary

010 - Rec & Parks

GL Accounts	Comments	2023 Budget
	Gas & Oil	
	Gallons 2023 prices	
Gas & Oil - E 07-02	Unleaded 1,750 @\$4.20/gal \$7,350	18,015
	Diesel 1,800 @\$5.35/gal \$9,630	
	Propane 500 @\$2.07/gal \$1,035	
	TOTAL \$18,015	
	Janitorial Supplies	
	Cleaner \$3,200	
	Floor disinfectant \$1,100	
	Hand soap \$500	
	Miscellaneous \$2,000	
Janitorial Supplies - E 07-03	Mops/buckets/dispensers \$1,000	13,800
	Paper towels \$1,300	
	Sweeping Compound \$400	
	Toilet cleaner \$1,100	
	Toilet tissue \$1,200	
	Trash bags \$2,000	
	TOTAL \$13,800	
	New Equipment	
	Trimmer \$600	
	Tools \$600	
New Equipment - E 07-01	Rotary Cutter \$3,500	9,200
	Tidd Tech Groomer \$3,000	
	Rental Skates \$1,500	
	TOTAL \$9,200	
	Program Supplies/Equip	
	Adult \$1,200	
	Adventure \$2,500	
	Baseball \$4,000	
	Basketball \$4,500	
	Comm Center \$2,200	
	Soccer \$5,500	
Program Supplies/Equip - E 07-08	Softball \$2,200	42,200
	Special Events \$3,500	
	Tennis \$400	
	Track \$1,200	
	Outdoor Programs \$10,000	
	New Programs \$2,000	
	Transportation* \$3,000	
	TOTAL \$42,200	
Total Supplies/Equipment		118,215
Utilities Expense		
	Electric Services	
	Community Center \$30,000	
	Riverside \$5,500	
	Forum \$60,000	
Electric Service - E 06-03	Mantle Lake \$800	99,000
	Maintenance Shop \$800	
	Bishop's Ballfield \$900	
	Farmer's Market \$800	
	Bike Path/Balloon Site \$200	
	TOTAL \$99,000	

Department (CC) Summary

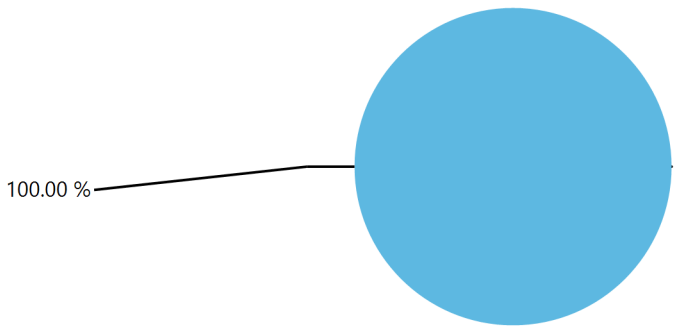
010 - Rec & Parks

GL Accounts	Comments	2023 Budget
	Fuel Oil	
	Gallons	
	Facility Propane Total \$	
	Center 16,500 \$34,105.50	
	Riverside 1,600 \$3,307.20	
Fuel Oil - E 06-02	Forum 15,500 \$32,038.50	72,552
	Maint Shop 1,500 \$3,100.50	
	TOTAL \$72,552	
	2023 Prices	
	Propane @ \$2.067	
	#2 Fuel @ \$1.69	
	#2 Fuel (tanker) \$1.59	
	Phone/Fax/Internet	
	Cell Phones \$1,980	
	Community Center \$2,760	
	Forum \$3,480	
	Mantle Lake Park \$0	
Phone/Internet Charges - E 06-01	Riverside \$0	8,220
	TOTAL \$8,220	
	Cell Phone	
	Director - Stipend \$40	
	Maintenance Director Cell \$84.00	
	Maintenance Hot Spot \$40	
	Increase is for Consolidated Com increases.	
	Trash Disposal	
Trash Disposal - E 06-05	Dumpster(s) at the Forum & Center \$3,840	4,740
	Park trash \$900	
	TOTAL \$4,740	
	Water/Sewer/Sprinkler	
	Community Center \$5,500	
	Forum \$6,500	
Water/Sewer/Sprinkler - E 06-04	Riverside \$15,960	29,500
	Mantle Lake Park \$390	
	Maint. Shop \$1,150	
	TOTAL \$29,500	
	Included 9% water & 10% sewer rate increase	
Total Utilities Expense		214,012
Total Expenses		1,275,714
Net Total		(934,414)
Budget Pie Charts		

Department (CC) Summary

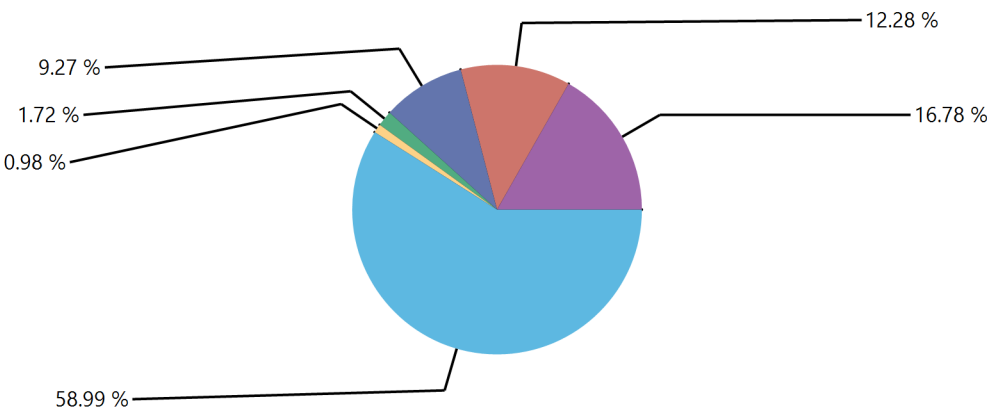
010 - Rec & Parks

Revenues



Rec & Parks

Expenses



- Compensation

Employee Costs
- Departmental Expenses

Supplies/Equipment
- Repairs/Maintenance

Utilities Expense

Operating Position Cost Summary

Fiscal Year2023

Forecast Year2023

Fund or Department011 - Resource Management

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
011 - Resource Management										
011 - Resource Management										
Human Resources Director				72,116	32,038	-	104,154	2,080	-	1.00
Total 011 - Resource Management				72,116	32,038	-	104,154	2,080	-	1.00
Total 011 - Resource Management				72,116	32,038	-	104,154	2,080	-	1.00
Total Operating Fund				72,116	32,038	-	104,154	2,080	-	1.00
Grand Total				72,116	32,038	-	104,154	2,080	-	1.00

Department (CC) Summary

011 - Resource Management

Department (CC)	011 - Resource Management	Budget Year	2023
Fund	Operating Fund	Accounting Reference	011
Department	011 - Resource Management	Approved	No
Stage	Manager Review	Manager	Kellie Chapman (kchapman)

Description

The Resources Management Director works under the general supervision of the City Manager, performing: responsible administrative and technical work directing the City's human resources, safety and wellness programs; and the City's property and casualty insurance. The Resources Director supervises the general assistance and payroll staff. Work involves administering the technical phases of recruitment, selection and placement, job classification and compensation, personnel records, employee benefits, in-service training, safety and wellness programs; budget preparation and administration; overseeing the payroll process; assisting the City Manager in labor relations negotiations and contract compliance; and administrative support to the general assistance staff. Work is performed with considerable independence and may be reviewed through reports, discussions and observations of results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Expenses				
Ads/Publications - E 05-04	Increased	33.33 %	3,000	4,000
Membership/Dues - E 03-03	Unchanged	0.00 %	85	85
Mileage Reimbursement - E 03-01	Increased	7.66 %	209	225
Misc Expense - E 05-07	Increased	7.32 %	13,660	14,660
Office Supplies - E 05-01	Increased	14.29 %	700	800
Phone/Internet Charges - E 06-01	Unchanged	0.00 %	780	780
Salaries / Wages - E 01-01	Increased	9.06 %	66,126	72,116
Travel/Training - E 03-02	Increased	18.69 %	1,070	1,270
Total Expenses		9.70 %	85,630	93,936

2023 Budget Details

GL Accounts	Comments	2023 Budget
Expenses		
Compensation		
Salaries / Wages - E 01-01	Regular Salaries	72,116
Total Compensation		72,116
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Open position advertising	4,000

Department (CC) Summary

011 - Resource Management

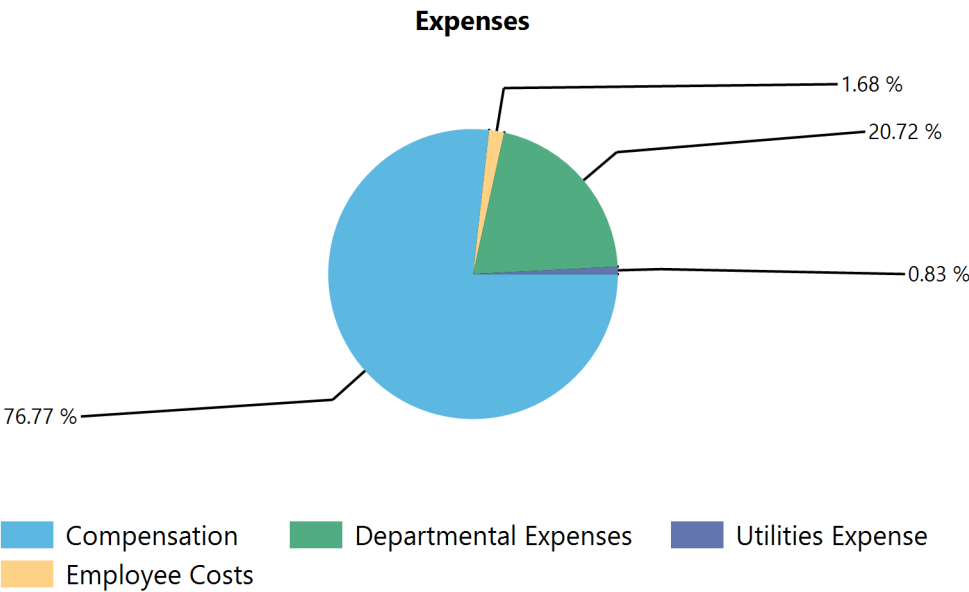
GL Accounts	Comments	2023 Budget
	Misc. Expense	
	New hiring practices require preemployment physicals & drug tests	
	Drug and Alcohol Testing	
	2 Alcohol tests @\$45/each \$90	
	25 Drug tests @\$66/each \$1,650	
	20 Pre-employment physicals @\$111/each \$2,220	
	10 Respirator test @ \$28/each \$280	
	20 Lift test @ \$31/each \$620	
Misc Expense - E 05-07	10 Vaccine review @ \$35/each \$350	14,660
	10 Blood draw @ \$10/each \$100	
	10 Hep B vaccination @ \$105/each X 3 \$3,150	
	Incentive Programs \$1,800	
	Annual Seniority Recognitions \$850	
	Retirement Recognitions \$250	
	DER Training- MDOT Required \$300	
	Employee Appreciation Banquet \$3,000	
	TOTAL \$14,660	
	Office Supplies	
	Misc. office supplies \$200	
Office Supplies - E 05-01	Office Supplies specific to payroll function	800
	W-2's, toner for dedicated printer \$600	
	Total \$700	
Total Departmental Expenses		19,460
Employee Costs		
	Membership Dues	
	MLGHRA \$35	
Membership/Dues - E 03-03	NESHRM \$50	85
	TOTAL \$85	
	Mileage Reimbursement	
Mileage Reimbursement - E 03-01	Est. average of 30 per month x \$0.625 \$225	225
	Travel/Training	
	HR Director Travel:	
	Human Resource Annual Conference	
	Hotel \$300	
	Reg. \$65	
	Meals \$125	
Travel/Training - E 03-02	Mileage gas only city vehicle \$50	1,270
	TOTAL \$540	
	Wellness Conference X 2	
	Hotel \$200	
	Reg. \$130	
	Meals \$250	
	Mileage gas only city vehicle \$50	
	TOTAL \$730	
Total Employee Costs		1,580
Repairs/Maintenance		
Equip Repairs & Maint - E 08-01		-
Total Repairs/Maintenance		-
Supplies/Equipment		
New Equipment - E 07-01	New Equipment	-
Total Supplies/Equipment		-

Department (CC) Summary

011 - Resource Management

GL Accounts	Comments	2023 Budget
Utilities Expense		
Phone/Internet Charges - E 06-01	Phone/Fax/Internet 1 PRI Lines \$25 per month total \$300 HR Cell Phone Stipend \$40 per month \$480 TOTAL \$780	780
Total Utilities Expense		780
Total Expenses		93,936
Net Total		(93,936)

Budget Pie Charts



Department (CC) Summary

012 - Solid Waste

Department (CC)	012 - Solid Waste	Budget Year	2023
Fund	Operating Fund	Accounting Reference	012
Department	012 - Solid Waste	Approved	No
Stage	Manager Review	Manager	Dana Fowler (dfowler)

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Permits - R 012-02	Increased	18.67 %	68,820	81,670
Tip Fees - R 012-01	Increased	12.84 %	519,750	586,500
Total Revenues		13.52 %	588,570	668,170
Expenses				
Environmental Monitoring - E 10-06	Increased	0.13 %	6,820	6,829
Membership/Dues - E 03-03	Unchanged	0.00 %	120	120
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	150	150
Misc Expense - E 05-07	Unchanged	0.00 %	100	100
Office Supplies - E 05-01	Increased	60.92 %	261	420
Outside Services - E 10-11	Increased	2.51 %	462,454	474,080
Phone/Internet Charges - E 06-01	Unchanged	0.00 %	313	313
Salaries / Wages - E 01-01	Not used this year		14,179	-
Travel/Training - E 03-02	Unchanged	0.00 %	200	200
Total Expenses		0.49 %	484,597	482,212

2023 Budget Details

Department (CC) Summary

012 - Solid Waste

GL Accounts	Comments	2023 Budget
Revenues		
Solid Waste		
	Permit Revenue	
	2023 projections based on sales Jan - Aug 2022 and Sep - Dec 2021	
	# Permits Permit Cost Total Revenue	
	Jan 200 @ \$235.00 \$47,000 Residential	
	Feb 34 @ \$235.00 \$7,990 Residential	
	Mar 15 @ \$235.00 \$3,525 Residential	
	Apr 9 @ \$235.00 \$2,115 Residential	
	May 10 @ \$235.00 \$2,350 Residential	
	Jun 3 @ \$235.00 \$705 Residential	
	Jul 10 @ \$160.00 \$1,600 Residential	
	Aug 2 @ \$140.00 \$280 Residential	
	Sep 10 @ \$125.00 \$1,250 Residential	
	Oct 3 @ \$105.00 \$315 Residential	
	Nov 1 @ \$90.00 \$90 Residential	
	Dec 0 @ \$75.00 \$0 Residential	
Permits - R 012-02	35 @ \$20.00 \$700 Residential Additional	81,670
	Jan 15 @ \$235.00 \$3,525 Business	
	Feb 4 @ \$235.00 \$940 Business	
	Mar 1 @ \$235.00 \$235 Business	
	Apr 5 @ \$235.00 \$1,175 Business	
	May 3 @ \$235.00 \$705 Business	
	Jun 0 @ \$235.00 \$0 Business	
	Jul 0 @ \$160.00 \$0 Business	
	Aug 1 @ \$140.00 \$140 Business	
	Sep 2 @ \$125.00 \$250 Business	
	Oct 2 @ \$105.00 \$210 Business	
	Nov 0 @ \$90.00 \$0 Business	
	Dec 0 @ \$73.00 \$0 Business	
	11 @ \$20.00 \$220 Business Additional	
	Sep - Dec 29 @ \$50.00 \$1,450 Punch Pass	
	Jan - Aug 98 @ \$50.00 \$4,900 Punch Pass	
	Total: 524 permits \$81,670	
	Tip Fee Revenue	
Tip Fees - R 012-01	Tip Fees Charged for PI MSW Refuse 6900 Tons \$85.00 per ton \$586,500	586,500
	Admin cost reimbursed by AWS credited to Finance Department	
	Total \$586,500	
Total Solid Waste		668,170
Total Revenues		668,170
Expenses		
City Share - Approp		
City Share Approp - E 19-01	City Share - Approp	-
Total City Share - Approp		-
Compensation		
Salaries / Wages - E 01-01	Regular Salaries	-
Total Compensation		-

Department (CC) Summary

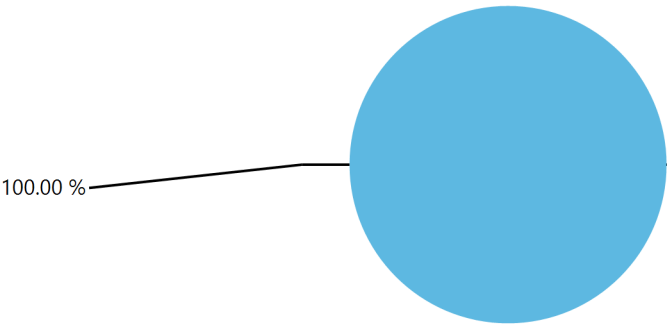
012 - Solid Waste

GL Accounts	Comments	2023 Budget
Contracted Services		
Environmental Monitoring - E 10-06	Environmental Monitoring Mapleton Transfer Station License \$329 Environmental Consulting \$1,500 Mapleton Dump Maintenance \$5,000 TOTAL \$6,829	6,829
Outside Services - E 10-11	Outside Services Fees paid to Aroostook Waste Solutions Tipping Fees \$474,080 \$145k/year plus \$26,375 per month + \$0.00 to l/f closure Permit Fees Residential: 291 @ \$35.00 \$10,185 Permit Fee Additional: 32 @ \$10 \$320 Permit Fees Business: 28 @ \$35.00 \$1,330 Permit Fee Business Addiditonal: 11 @ \$10 \$110 Permit Fee Punch Pass: 127 @ \$5 \$635 TOTAL \$474,080	474,080
Total Contracted Services		480,909
Departmental Expenses		
Misc Expense - E 05-07	Misc. Expense Miscellaneous \$100	100
Office Supplies - E 05-01	Office Supplies Administration Office Supplies \$50 QuickBooks Renewal \$370 TOTAL \$420	420
Total Departmental Expenses		520
Employee Costs		
Membership/Dues - E 03-03	Membership Dues P.E. Relicensing \$120 2-yr License, expires 12.2023	120
Mileage Reimbursement - E 03-01	Mileage Reimbursement Mileage reimbursement for use of personal vehicles for local travel at Federal Rate \$150 Mileage reimbursement for use of personal vehicles for non-local travel \$0 TOTAL \$150	150
Travel/Training - E 03-02	Travel/Training Travel Expenses (hotel, meals, etc., training mileage) \$0 CEU Training Fees \$200	200
Total Employee Costs		470
Utilities Expense		
Phone/Internet Charges - E 06-01	Phone/Fax/Internet 2 each Office Telephones \$313	313
Total Utilities Expense		313
Total Expenses		482,212
Net Total		185,958
Budget Pie Charts		

Department (CC) Summary

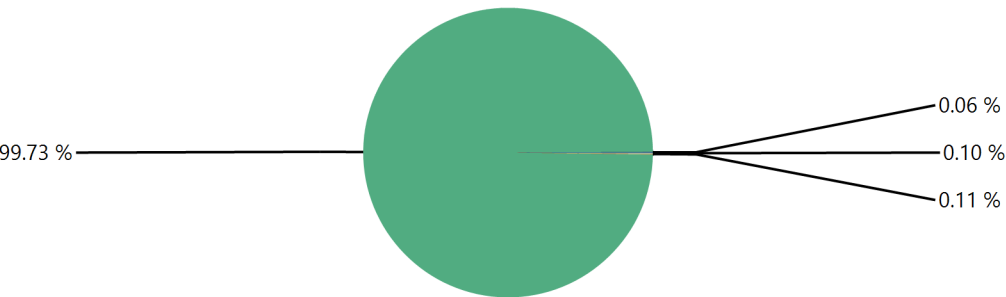
012 - Solid Waste

Revenues



Solid Waste

Expenses



Employee Costs Contracted Services Utilities Expense
Departmental Expenses

Department (CC) Summary

013 - PI Industrial Council

Department (CC)	013 - PI Industrial Council	Budget Year	2023
Fund	Operating Fund	Accounting Reference	013
Department	013 - PI Industrial Council	Approved	No
Stage	Manager Review	Manager	

Description

The Presque Isle Industrial Council is a corporation governed by a board of seven directors that meet monthly with an executive director who acts on behalf of the City's interests and holdings on the Skyway Industrial Park. We employ four year-round staff and add one additional employee in the summer for grounds maintenance.

2022's current estimates are the Industrial Park is home to between 800 to 900 jobs, not including the students and residents which travel to and reside within the Park's infrastructure. The Park contains over 55 businesses, industries, and organizations. The Park's strategic location, size, multiple businesses, modern infrastructure, and development opportunity's position the Park for continued growth.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Rental Revenue - R 013-01	Increased	18.00 %	815,798	962,656
Total Revenues		18.00 %	815,798	962,656
Expenses				
City Share Approp - E 19-01	Increased	4.83 %	417,832	438,029
Total Expenses		4.83 %	417,832	438,029

2023 Budget Details

Department (CC) Summary

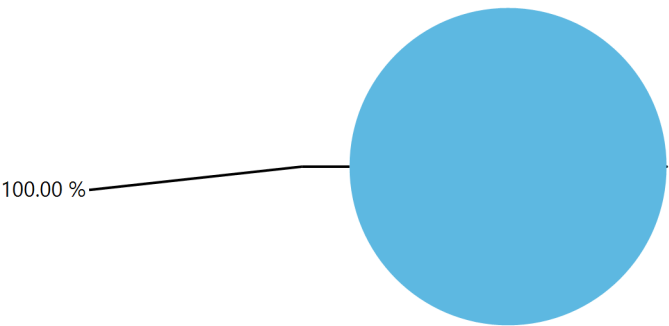
013 - PI Industrial Council

GL Accounts	Comments	2023 Budget
Revenues		
Industrial Council		
	Industrial Council Rental Revenue	
	Long Term Leases \$821,011	
	Short Term Leases \$42,045	
	Short Term Seasonal Storage Agreements \$99,600	
	Deductions from Revenue	
	Debt Payments	
	Bldg. 403 (Spudnik Debt) \$(24,910.92)	
	Bldg. 1201 A (FedEx Maint. Reserve) \$(6,389.04)	
	Bldg. 1203 (Acme Debt) \$(72,900.00)	
Rental Revenue - R 013-01	Bldg. 1203 (Acme Maint. Reserve) \$(4,860.00)	962,656
	Bldg. 1204 (NEPCo Debt) \$(33,635.28)	
	Bldg. 1204 (NEPCo Maint. Reserve) \$(2,186.64)	
	Bldg. 1205 (Coca-Cola Debt) \$(170,546.50)	
	Bldg. 1205 (Coca-Cola Debt) \$(42,919.68)	
	Bldg. 1205 (Coca-Cola Debt) \$(19,794.00)	
	Debt Service \$(378,142.06)	
	Reserve Appropriation \$(150,000.00)	
	Operating Appropriation \$(438,029.00)	
	City's Net Profit \$(3,515.06)	
Total Industrial Council		962,656
Total Revenues		962,656
Expenses		
City Share - Approp		
	City Share - Approp	
	Payroll, Taxes & Benefits \$299,271	
City Share Approp - E 19-01	Office Expenses, Marketing, Dues & Equip. \$32,868	438,029
	Building Expenses & Grounds \$85,355	
	Equipment Expenses, Supplies & Safety \$20,535	
Total City Share - Approp		438,029
Total Expenses		438,029
Net Total		524,627
Budget Pie Charts		

Department (CC) Summary

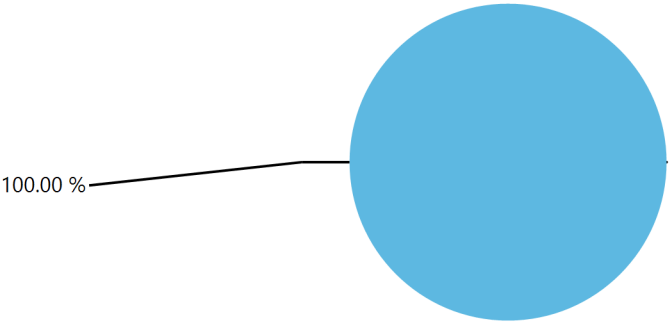
013 - PI Industrial Council

Revenues



Industrial Council

Expenses



City Share - Approp

Department (CC) Summary

014 - Employee Benefits

Department (CC)	014 - Employee Benefits	Budget Year	2023
Fund	Operating Fund	Accounting Reference	014
Department	014 - Employee Benefits	Approved	No
Stage	Manager Review	Manager	Kellie Chapman (kchapman)
Description			

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Misc Income - R 014-01	Unchanged	0.00 %	5,000	5,000
Total Revenues		0.00 %	5,000	5,000
Expenses				
Health Insurance - E 02-04	Increased	11.03 %	942,245	1,046,156
Health Reimb Account - E 02-12	Increased	5.02 %	104,490	109,740
Health Savings Account - E 02-11	Unchanged	0.00 %	5,613	5,613
Maine State Retirement - E 02-02	Increased	29.59 %	617,332	800,020
Me State Group Life - E 02-03	Unchanged	0.00 %	4,060	4,060
Medicare - E 02-07	Increased	20.07 %	80,310	96,431
Retirement (401a/457b) - E 02-01	Decreased	18.87 %	69,684	56,532
Section 125 Plan - E 02-09	Unchanged	0.00 %	8,628	8,628
Social Security - E 02-08	Increased	25.17 %	315,044	394,346
Unemployment Ins - E 02-06	Increased	0.90 %	17,165	17,319
Workers Comp - E 02-05	Increased	29.92 %	129,911	168,775
Total Expenses		18.01 %	2,294,482	2,707,620

2023 Budget Details

GL Accounts	Comments	2023 Budget
Revenues		
Employee Benefits		
Misc Income - R 014-01	Misc Income	5,000
Total Employee Benefits		5,000
Total Revenues		5,000

Department (CC) Summary

014 - Employee Benefits

GL Accounts	Comments	2023 Budget
Expenses		
Employee Benefits Exp		
Health Insurance - E 02-04	Health Insurance Health Insurance All Single: 80% City/20% Employee Employee & Child 70% City/30% Employee Family: 70% City/30% Employee 3.5% Increase City Wide: Health Insurance \$1,124,099.00 Longevity Stipends \$23,660.00 Ins Waiver Stipends \$20,600.00 Minus Airport (122,203.00) TOTAL: \$1,046,156.00	1,046,156
Health Reimb Account - E 02-12	Health Reimb Account City Wide: \$122,760.00 Airport (13,020.00) TOTAL: \$109,740.00	109,740
Health Savings Account - E 02-11	Health Savings Account The city will determine the accumulated sick leave balance for each unit member based on Sept. 1 of each year. For members that have less than 240 hours on the book, there will be no contribution and no loss of accumulation. For members that have more than 240 hours but not more than 480 hours, there will be fifty (50) hours of reduction in the accumulated leave and corresponding contribution into the members RHA account according to the formulas. For members that have more than 480 hours but not more than 720 hours, there will be one hundred (100) hours of reduction in the accumulated leave and corresponding contribution into the members RHA account according to the formulas. For members that have more than 720 hours, there will be one hundred fifty (150) hours of reduction in the accumulated leave and corresponding contribution into the members RHA account according to the formulas; The City will deposit on or before February 15 of the next year, the appropriate amount of the contributions to the members account. The amount deposited will be based on the unit member's hourly rate (at the time of donation) times the number of hours, which is multiplied by a factor of seventy five percent (75%).	5,613
Maine State Retirement - E 02-02	Maine State Retirement 2023 Estimate City Wide Regular Hours: \$653,177 Overtime: \$52,740 Unfunded Annual Payments (\$11,535/month) \$138,420 \$844,337.00 (44,317.00) Airport TOTAL: \$800,020.00	800,020
Me State Group Life - E 02-03	Me State Group Life	4,060
Medicare - E 02-07	Medicare City Wide: Regular Hours \$96,928 O/T, Rec summer help, Stipends, etc - \$11,241 Airport (\$11,738) TOTAL - \$96,431	96,431

Department (CC) Summary

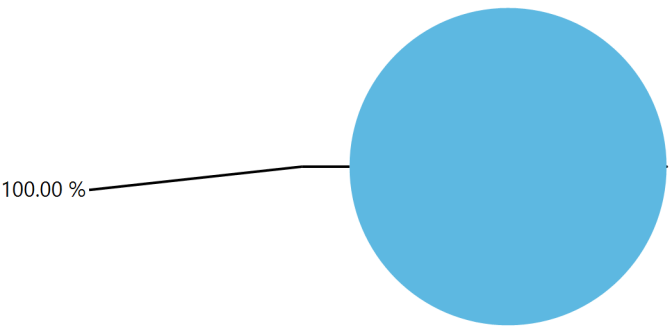
014 - Employee Benefits

GL Accounts	Comments	2023 Budget
Retirement (401a/457b) - E 02-01	Retirement (401a/457b) Total City: 401 \$59,244 457b \$14,063 Airport (\$16,775) TOTAL: \$56,532.00	56,532
Section 125 Plan - E 02-09	Misc./Section 125 Plan Support for Budget Request: Provided to all regular and part-time employees who work 30 or more hours per week. City policies reflect the Affordable Healthcare Act applicable to employers with 100 full time equivalent employees. \$550.00 annual fee \$4.00 per participant per month (68 participants) \$3,264 FSA \$350 annual fee \$5.50 per participant per month (37 participants) \$2,464 City Share of Fees (Corp Sponsor) -- Gentile Hall \$2,000 Total \$8,628	8,628
Social Security - E 02-08	Social Security City Wide: Regular Hours - \$393,813 O/T, Rec summer help, Stipends, etc - \$47,253 Airport (46,720) TOTAL - \$394,346.00	394,346
Unemployment Ins - E 02-06	Unemployment Ins A direct reimbursement employer can be either a governmental entity or a 501(C)(3) nonprofit organization that is liable to pay unemployment insurance contributions. These employers may choose not to pay quarterly unemployment contributions, but instead pay, on a dollar-for-dollar basis, all of the unemployment benefits awarded to a former worker. City Wide: \$20,419.00 Airport (\$3100.00) TOTAL: \$17,319.00	17,319
Workers Comp - E 02-05	Workers Comp City Wide: \$189,942 Airport (\$21,167.00) TOTAL: \$168,775.00	168,775
Total Employee Benefits Exp		2,707,620
Total Expenses		2,707,620
Net Total		(2,702,620)
Budget Pie Charts		

Department (CC) Summary

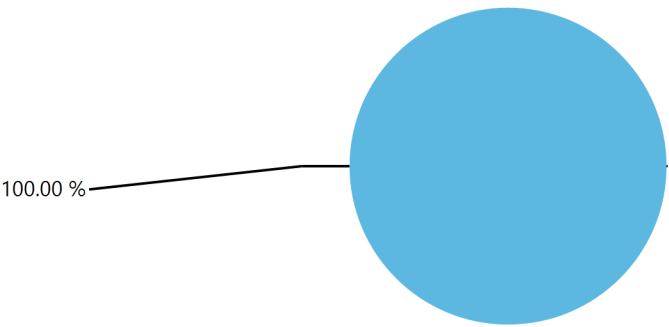
014 - Employee Benefits

Revenues



Employee Benefits

Expenses



Employee Benefits Exp

Operating Position Cost Summary

Fiscal Year2023

Forecast Year2023

Fund or Department015 - Public Safety Building

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
015 - Public Safety Building										
015 - Public Safety Building										
PSB - Custodian				18,616	2,182	-	20,798	1,110	-	0.50
PSB - Dispatch				234,965	98,266	-	333,231	8,880	-	4.00
Total 015 - Public Safety Building				253,581	100,448	-	354,029	9,990	-	4.50
Total 015 - Public Safety Building				253,581	100,448	-	354,029	9,990	-	4.50
Total Operating Fund				253,581	100,448	-	354,029	9,990	-	4.50
Grand Total				253,581	100,448	-	354,029	9,990	-	4.50

Department (CC) Summary

015 - Public Safety Building

Department (CC)	015 - Public Safety Building	Budget Year	2023
Fund	Operating Fund	Accounting Reference	015
Department	015 - Public Safety Building	Approved	No
Stage	Manager Review	Manager	Laurie Kelly (lkelly)

Description

The Dispatcher works under the general direction of the shift supervisor performing: all aspects of communication activities for the department to include operation of radio equipment, recording of complaints and radio logs, and processing and maintaining records in connection to the efficient operation of the communications center.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Expenses				
Boots/Uniforms - E 03-04	Increased	1,820.00 %	125	2,400
Building Rep & Maint - E 08-04	Decreased	10.60 %	30,000	26,820
Computer Rep & Maint - E 08-08	Decreased	53.49 %	2,000	930
Electric Service - E 06-03	Decreased	1.17 %	39,000	38,544
Fuel Oil - E 06-02	Decreased	14.29 %	63,376	54,322
Janitorial Supplies - E 07-03	Increased	60.00 %	3,000	4,800
New Equipment - E 07-01	Increased	124.00 %	1,000	2,240
Overtime - E 01-02	Unchanged	0.00 %	13,432	13,432
Phone/Internet Charges - E 06-01	Decreased	9.65 %	13,680	12,360
Salaries / Wages - E 01-01	Increased	30.63 %	194,123	253,581
Trash Disposal - E 06-05	Increased	22.45 %	1,470	1,800
Travel/Training - E 03-02	Unchanged	0.00 %	1,300	1,300
Water/Sewer/Sprinkler - E 06-04	Increased	2.47 %	4,450	4,560
Total Expenses		13.66 %	366,956	417,089

2023 Budget Details

GL Accounts	Comments	2023 Budget
Expenses		
Compensation		
Overtime - E 01-02	Overtime Holiday OT \$7,743 Regular OT\$5,361 Total \$13,104 Holiday OT = \$29.33 x 12 hours = \$351.96 x 11 holidays = \$3,871.56 x 2 employees = \$7,743.12 Regular OT for 2021 is based on July cost at \$7,642 or \$1,092/month = \$13,104/year - holiday OT = \$5,361 2021 estimate is based on July YTD average plus holiday OT 2022 Request is based on 2021 estimate with contractual 2.5% COLA. \$13,104 x 1.025 = \$13,431.60	13,432
Salaries / Wages - E 01-01	Regular Salaries	253,581
Total Compensation		267,013

Department (CC) Summary

015 - Public Safety Building

GL Accounts	Comments	2023 Budget
Employee Costs		
Boots/Uniforms - E 03-04	Boots/Uniforms/Clothing In order to provide a uniform and professional appearance for our "frontline" staff, uniforms are provided to four full-time dispatch personnel. Per union contracts - \$600 per employee.	2,400
Travel/Training - E 03-02	Travel/Training JPMA Annual Training Requirements Misc. Career Development (IMC, UCR Reporting, 911 etc...) 2023 is based on 2022 July YTD (\$320) \$45.71/month plus the scheduled CTO training of two full-time dispatchers. The Academy is not currently allowing in-service students to reside at the Academy during training, so I will keep the \$1,300 line item budget as those at CTO training will need to spend the entire week in a hotel.	1,300
Total Employee Costs		3,700
Repairs/Maintenance		
Building Rep & Maint - E 08-04	Building Rep & Maint This account covers the various maintenance contracts and system repairs for the Public Safety Building. Maintenance contracts include: General Building Repair/Maintenance Monthly pest control HVAC Contract HVAC Repairs/Maintenance Overhead Door Maintenance Roof Inspection / Repair Fire Alarm Service Fee per year Sprinkler Inspection 2023 estimate is based on 2022 YTD July of (\$15,626) \$2,232.29/mo. We should not incur nearly as much maintenance cost since the replacement of the HVAC system in 2022. 2023: \$2,235/month = \$ 26,820	26,820
Computer Rep & Maint - E 08-08	Computer Rep & Maint Maintenance fees for Information Management Corporation (IMC) (RMS & CAD Software) including: Police Fire Crime Mapping SQL License 2023 is based on 2022 July YTD costs of (\$535) \$76.42/month. These costs typically remain the same, except for the licenses. 2023 used the monthly cost plus 2%: \$76/month x 12 = \$912 x 1.02 = \$930.24 The addition of a brand new, all inclusive dispatch center will hopefully keep these costs to the estimated amount.	930
Total Repairs/Maintenance		27,750
Supplies/Equipment		
Janitorial Supplies - E 07-03	Janitorial Supplies All janitorial supplies for the public safety building (both sides). Including: Multifold towels trash can liners, floor cleaner, wax, stripper, center feed towels, toilet tissue etc. 2023 is based on 2022 July YTD spending of (\$2,789) \$398.43/month. Since Covid, we make sure our cleaning products are up to par and that we disinfect as much as possible. 2023: \$400/month x 12 = \$4,800	4,800

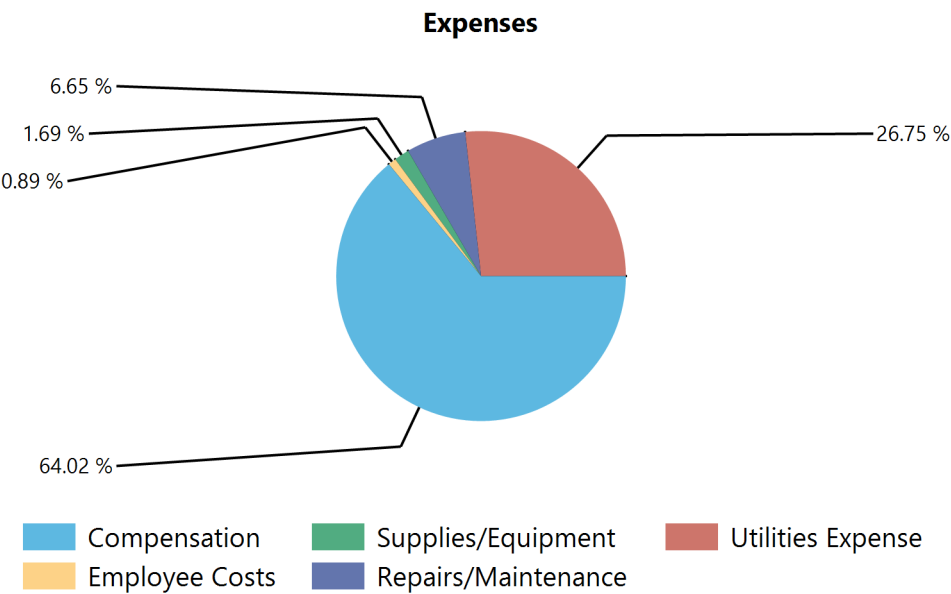
Department (CC) Summary

015 - Public Safety Building

GL Accounts	Comments	2023 Budget
New Equipment - E 07-01	<p>New Equipment Replacement of small equipment and office furniture as needed. 2023 request is based on 2022 July YTD costs of (\$139) \$19.86/month. We have purchased two new dispatch chairs since July as they do not seem to maintain structure from 24/7/365 use. I have added \$2,000 to the 2023 monthly cost to account for the purchase of decent, sturdy dispatch chair(s). \$20/month x 12 = \$240 + \$ 2,000 = \$ 2,240.</p>	2,240
Total Supplies/Equipment		7,040
Utilities Expense		
Electric Service - E 06-03	<p>Electric Services Electricity to run the public safety building 7 days a week, 24 hours daily. 2023 request is based on 2022 July YTD spending of (\$22,482) \$3,211.71/month.</p>	38,544
Fuel Oil - E 06-02	<p>\$3,212/month x 12 = \$ 38,544 Fuel Oil 2023 fuel rate = \$4.11/gallon Estimated usage/year 12,000 gallons 2023 based on 2022 July YTD cost of (\$ 31,688) \$ 4,526.85/month x 12 = \$54,322</p>	54,322
Phone/Internet Charges - E 06-01	<p>Phone/Fax/Internet Items paid for from the account: Cell Phone Stipend for Dispatch (\$25/month) x 4 dispatchers, T-1 Line (metro) land line (several lines must remain copper), VOIP costs, Internet Access. 2023 request is based on 2022 July YTD spending of (\$7,214) \$1,030.57/month. We don't anticipate much change in these costs. 2023: \$ 1,030/month x 12 = \$ 12,360 (Reason for Dispatch phone stipend is they are required by policy to be available by phone; most do not have a land line, only a cell phone on which we reach them off duty. Other times, during major incidents, Dispatchers use the cell to contact responding officers with sensitive information they do not want to broadcast or tie up the landline for dissemination. They also text photos of suspects on their cell, which they otherwise don't have a way to send. Due to call volume and severity, PIPD will look at adding a fifth dispatcher in 2023; this could add to the phone stipend as well.</p>	12,360
Trash Disposal - E 06-05	<p>Trash disposal consists of dumpster use/dumping and recyclable(s) disposal for the Public Safety Building. 2023 request is based on 2022 July YTD spending of (\$1,043) \$149/month. 2023: \$150/month x 12 = \$ 1,800</p>	1,800
Water/Sewer/Sprinkler - E 06-04	<p>Water/Sewer/Sprinkler 2023 estimate is based on 2022 - District is estimating 8-10% increase in water and a 9% increase in sewer rates. Estimating \$380 per month (\$4,560.00 annually)</p>	4,560
Total Utilities Expense		111,586
Total Expenses		417,089
Net Total		(417,089)
Budget Pie Charts		

Department (CC) Summary

015 - Public Safety Building



Department (CC) Summary

016 - Insurances

Department (CC)	016 - Insurances	Budget Year	2023
Fund	Operating Fund	Accounting Reference	016
Department	016 - Insurances	Approved	No
Stage	Manager Review	Manager	Kellie Chapman (kchapman)
Description			

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Misc Income - R 016-01	Unchanged	0.00 %	1,000	1,000
Total Revenues		0.00 %	1,000	1,000
Expenses				
General Liab/Prop Ins - E 16-02	Increased	2.30 %	90,525	92,605
Police Liability - E 16-01	Increased	9.43 %	10,222	11,186
Public Officials - E 16-04	Increased	3.66 %	7,878	8,166
Vehicle Insurance - E 16-05	Increased	16.31 %	62,687	72,909
Volunteer Fire - E 16-03	Unchanged	0.00 %	120	120
Total Expenses		7.91 %	171,432	184,986

2023 Budget Details

GL Accounts	Comments	2023 Budget
Revenues		
Insurances		
Misc Income - R 016-01	Misc. Income Revenue is received from PI Industrial Council for fire insurance charge they bill to several tenants. Normally expenses incurred for repairs due to accidents are paid from the individual departments' operating account and the insurance reimbursement is credited back to that department. TOTAL \$1,000	1,000
Total Insurances		1,000
Total Revenues		1,000

Department (CC) Summary

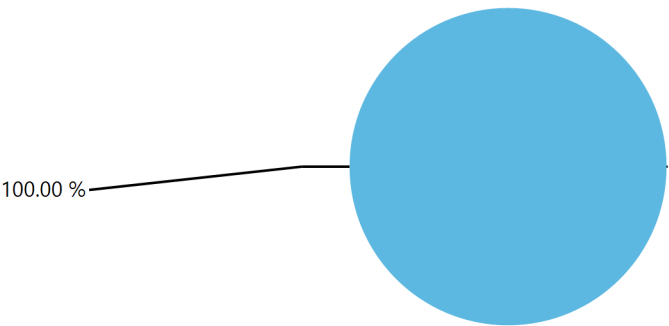
016 - Insurances

GL Accounts	Comments	2023 Budget
Expenses		
Insurance Expense		
	General Liab/Prop Ins	
	Support for Budget Request: Figured a projected 5% increase for the second half of the year. The first 6 months is known as our insurance runs on a fiscal renewal year.	
	Jan to June 5% increase July-Dec	
	Property Premium \$47,002.00 \$49,352.10	
	General Liability \$36,193.00 \$68,002.65	
	Mobile Equipment \$21,289.00 \$22,353.45	
	EDP, CFP, Fine Arts \$5919.00 \$6214.95	
General Liab/Prop Ins - E 16-02		92,605
	TOTAL \$110,403.00 \$115,923.15	
	Less Prem. for other Dept. July to June 2022 July 2023 Projected	
	Airport Property Premium \$(7,431.00) \$(7,618.00)	
	Airport Mobile Equipment \$(15,318.00) \$(15,700.00)	
	TOTAL \$(22,749.00) \$(23,318.00)	
	Total Request \$87,654.00 \$92,605.00	
	Police Liability	
	Coverage runs from July to June	
Police Liability - E 16-01	Current Premium \$10553.00	11,186
	Projected 12% increase (only 2nd half of premium or 6%)\$633.18	
	TOTAL \$11,186.18	
	12% increase from year to year	
	Public Officials	
	MTCMA certification for City Manager reduces amount around 10%	
	July to June 2022 8% increase July-Dec	
Public Officials - E 16-04	Public Officials \$8,735.00 \$9,433.80	8,166
	Less amount charged to other departments	
	Airport \$(1,236) (\$1,268)	
	TOTAL \$7,499 \$8,166	
Railroad Liability - E 16-09	Railroad Liability	-
	Railroad Insurance is being directly billed to the PIIC	
	Vehicle Insurance	
	Figured a projected 10% increase for the second half of the year. The first 6 months is known as our insurance runs on a fiscal renewal year.	
	2023 Added newer and more patrol vehicles.	
Vehicle Insurance - E 16-05	July to June 2023 10% increase July-Dec	72,909
	Vehicle Insurance \$69,366.00 \$76,269.60	
	Less amount charged to other departments	
	Airport \$(3,112.00) (\$3,361.00)	
	TOTAL \$66,254.00 \$72,909.00	
Volunteer Fire - E 16-03	Volunteer Fire	120
Total Insurance Expense		184,986
Total Expenses		184,986
Net Total		(183,986)
Budget Pie Charts		

Department (CC) Summary

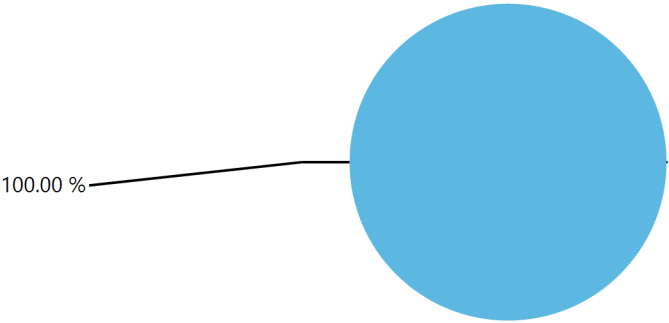
016 - Insurances

Revenues



Insurances

Expenses



Insurance Expense

Department (CC) Summary

017 - Utilities

Department (CC)	017 - Utilities	Budget Year	2023
Fund	Operating Fund	Accounting Reference	017
Department	017 - Utilities	Approved	No
Stage	Manager Review	Manager	Dana Fowler (dfowler)

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Expenses				
Blinker/Traffic Lights - E 17-02	Decreased	3.14 %	7,632	7,392
Hydrant Rental - E 17-04	Increased	16.00 %	526,518	610,760
Street Lights - E 17-01	Decreased	2.18 %	100,908	98,710
Traffic Light Maint - E 17-03	Increased	2.72 %	11,424	11,735
Total Expenses		12.70 %	646,482	728,597

2023 Budget Details

Department (CC) Summary

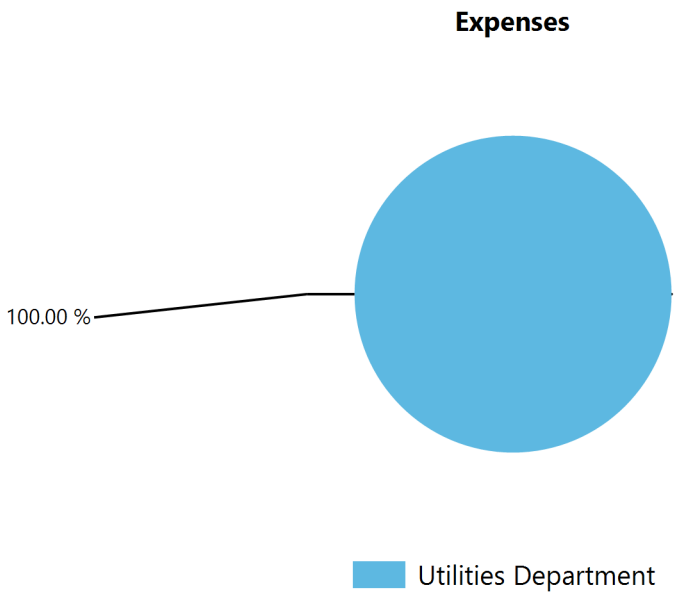
017 - Utilities

GL Accounts	Comments	2023 Budget
Expenses		
Utilities Department		
	Blinker/Traffic Lights	
	Electricity costs for red/yellow blinkers at intersections (Mechanic/Industrial, State/Second, Parsons/Park, Reach/US 1, Second/Church), school caution lights, and traffic lights	
	2023 budget is based on 6-year average of 2017-2022 estimated	
	2009 \$8,074	
	2010 \$8,565	
	2011 \$8,295	
	2012 \$7,970	
Blinker/Traffic Lights - E 17-02	2013 \$8,320	7,392
	2014 \$8,576	
	2015 \$8,340	
	2016 \$8,115	
	2017 \$7,577	
	2018 \$7,859	
	2019 \$8,135	
	2020 \$7,590	
	2021 \$6,193	
	2022 est \$7,000	
	6-yr avg 2017 - 2022 est \$7,392	
	Hydrant Rental	
Hydrant Rental - E 17-04	Quarterly payments of \$152,690 +/- Annual total \$610,760	610,760
	The PIUD anticipates a 16% in 2023.	
	Street Lights	
	2022 Estimated average mos rate for street lights \$7,679/mo \$92,143	
	2022 average KWH charge for street lights \$547/mo \$6,567	
Street Lights - E 17-01	TOTAL \$98,710	98,710
	2023 budget based on 2022 estimated expense	
	Emera installed LED street lights in early 2019 that reduced cost from \$12,194± to \$8,409± per month. Versant installed another 29 LED lights in 2022 - with 4 remaining to be installed.	
	Traffic Light Maint	
	Physical maintenance of traffic light system infrastructure to include lenses, cameras, wiring, controllers, conflict monitors, load switches, cabinets; LaJoie Electric is used as needed. Warranty expired on traffic light system in 2011, therefore maintenance costs are anticipated to increase over time.	
	2013 \$10,040	
	2014 \$4,083	
Traffic Light Maint - E 17-03	2015 \$9,442	11,735
	2016 \$10,651	
	2017 \$4,833	
	2018 \$12,608	
	2019 \$9,700	
	2020 \$19,934	
	2021 \$12,634	
	2022 est \$11,785	
	2023 budget based on 7-year average 2016 - 2022 estimated \$11,735	
Total Utilities Department		728,597
Total Expenses		728,597
Net Total		(728,597)

Department (CC) Summary

017 - Utilities

Budget Pie Charts



Department (CC) Summary

018 - Debt Service

Department (CC)	018 - Debt Service	Budget Year	2023
Fund	Operating Fund	Accounting Reference	018
Department	018 - Debt Service	Approved	No
Stage	Manager Review	Manager	

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Transfer In - R 018-25	Increased	1.97 %	83,042	84,680
Total Revenues		1.97 %	83,042	84,680
Expenses				
1.75MM Bond - Rec & City Hall Renov. - E 18-26	Decreased	78.23 %	110,339	24,019
BLDG 1205 - Coca Cola - E 18-24	Increased	150.78 %	85,122	213,466
Bldg 1205 Coca Cola LHI - E 18-27	Increased	139.99 %	8,248	19,794
BLDG 403 - Spudnik LHI - E 18-25	Increased	190.03 %	8,589	24,911
Bond - Comm Ctr - E 18-20	Decreased	1.33 %	450,750	444,750
Interest on TAN - E 18-01	Unchanged	0.00 %	10,000	10,000
PW Garage - Bond Payments - E 18-12	Increased	1.97 %	83,042	84,680
Renov-Acme Monaco #31 - E 18-16	Unchanged	0.00 %	77,760	77,760
Renov-Bldg 1204-NE Packaging - E 18-23	Decreased	0.00 %	35,822	35,822
Spec Bldg Payments - E 18-04	Increased	0.00 %	6,389	6,389
Total Expenses		7.48 %	876,061	941,591

2023 Budget Details

GL Accounts	Comments	2023 Budget
Revenues		
Debt Service		
Transfer In - R 018-25	Transfer In Payment for Public Works Garage from Solid Waste Reserve	84,680
Total Debt Service		84,680
Total Revenues		84,680
Expenses		

018 - Debt Service

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Department (CC) Summary

018 - Debt Service

GL Accounts	Comments	2023 Budget
	<p>Bldg. 1205 - Coca Cola</p> <p>Loan to construct Bldg. 1205 (leased to Coca-Cola)</p> <p>\$1,000,000.00 loan variable interest rate paid back over 6 years</p> <p>Estimated loan balance on 12/31/2022 is \$ 917,928.48</p> <p>5/1/2023 & 11/1/2023 0.67% 170,546.50</p> <p>5/1/2024 & 11/1/2024 0.76% 170,917.57</p> <p>5/1/2025 & 11/1/2025 0.91% 171,434.45</p> <p>5/1/2026 & 11/1/2026 1.07% 171,841.66</p> <p>5/1/2027 & 11/1/2027 1.29% 170,022.43</p> <p>5/1/2028 1.43% 85,351.82</p> <p>Total Interest \$25,235.95 Based on 1,000,000 with 6 year pay back</p> <p>Total Payments \$1,025,235.95</p> <p>Payments made to the City for repayment as part of larger and longer term loan paid to MMBB</p>	
BLDG 1205 - Coca Cola - E 18-24	<p>Building Fund Loan to complete construction of Bldg. 1205 \$485,143.45 at 1% interest;</p> <p>Payments of \$3,576.64 for 66 months (January 1, 2023 to June 1, 2028)</p> <p>Payments adjust to \$17,801.94 for July 2028</p> <p>Payments adjust to \$18,465.58 for August 2028</p> <p>Payments adjust to \$19,821.14 for 4 months (September 1, 2028 to December 1, 2028)</p> <p>Payments adjust to \$26,457.14 for 5 months (January 1, 2029 to May 1, 2029)</p> <p>Estimated Final Payment \$23,723.64 on June 1, 2029</p> <p>Estimated loan balance on 12/31/2022 is \$485,143.45</p> <p>Loan:</p> <p>Two Payments in 2023 totalling \$170,546.50</p> <p>Building Fund:</p> <p>Equal payments of \$3,576.64 in 2023 \$42,919.68</p> <p>TOTAL \$213,466.18</p> <p>Bldg. 1205 Coca-Cola Leasehold Improvements</p> <p>To repay Building Fund loan for Leasehold Improvements for Bldg 1205 being leased to Coca-Cola</p> <p>\$ 87,288.00 loan August 1, 2022 @ 5.0% interest;</p>	213,466
Bldg 1205 Coca Cola LHI - E 18-27	<p>Payments of \$1,649.50 for 59 months (August 1, 2022 to June 1, 2027)</p> <p>Estimated Final Payment \$1,495.27 on July 1, 2027</p> <p>Total Interest \$11,527.77</p> <p>Total Payments \$98,815.77</p> <p>Loan balance on 12/31/2022 is \$80,805.20</p> <p>TOTAL \$19,794.00</p> <p>Bldg. 403 - Spudnik LHI</p> <p>To repay Building Fund loan for Leasehold Improvements for Bldg 403 being leased to Spudnik Equipment Co.</p> <p>\$145,011.05 loan October 1, 2022 @ 1.0% interest;</p> <p>Payments of \$2,863.10 for 3 months (October 1, 2022 to December 1, 2022)</p> <p>Payments adjust to \$2,075.91 for 67 months (January 1, 2023 to July 1, 2028)</p> <p>Estimated Final Payment \$1,648.55 on August 1, 2028</p> <p>Estimated loan balance on 12/31/2021 is \$136,777.42</p> <p>Building Fund:</p> <p>Equal payments of \$2,075.91 in 2023 \$24,910.92</p>	19,794
BLDG 403 - Spudnik LHI - E 18-25		24,911

Department (CC) Summary

018 - Debt Service

GL Accounts	Comments	2023 Budget
	Comm Center Bond Payment \$7,500,000 Term 25 years Balance at Dec 31, 2022 \$5,400,000	
Bond - Comm Ctr - E 18-20	Interest due in May and November Principal due in November Principal \$300,000 Interest - Estimated \$144,750.00 TOTAL \$444,750	444,750
EMS Start Up Costs - E 18-21	EMS Start Up Costs Paid Off in 2021	-
Forum Ice System - E 18-19	Forum Ice System PAID off in 2021	-
Interest on TAN - E 18-01	Interest on TAN The note will be paid in full no later than December 31, 2022	10,000
Interst Exp on Debt Pmts - E 18-50	Interest Exp on Debt Payments	-
PS Bldg - Bond Payments - E 18-06	Ps Bldg - Bond Payments PAID OFF IN NOVEMBER 2021	-
	PW Garage Bond Payment Loan from US Bank through the Maine Municipal Bond Bank for construction of the Public Works Garage \$1,145,000 for 18 years; matures in 2025 Balance as of August 2022 \$339,921	
PW Garage - Bond Payments - E 18-12	2023 Debt Service - Principal \$82,809 Interest \$1,871.07 TOTAL \$84,680.07	84,680
	In 2015 Maine Bond Bank renegotiated with the lenders which created a \$39,666.65 savings in interest payments from 2015 -2025.	
	Bldg. 1203 Acme Monaco Build Out To repay Building Fund loan for renovations to Bldg 1203 being leased to Acme Monaco \$1,122,415.90 loan January 2018 @ 2% interest; Payments of \$6,074.43 for 24 months (January 1, 2018 to December 31, 2019) 6/1/2018 Proceeds from the sale of Bldg. 1305 used to pay down debt by \$481,507.50 Settlement with Acme Monaco added to debt, changing the final payment date Payments of \$6,075.00 (January 1, 2020 to September 30, 2027)	
Renov-Acme Monaco #31 - E 18-16	Payments adjust to \$6,636.00 (October 1, 2027 to November 30, 2028) Estimated Final Payment \$6,635.21 on December 1, 2028 Estimated loan balance on 12/31/2022 is \$419,403.24	77,760
	Building Fund: Equal payments of \$6,075.00 in 2023 \$72,900.00 Maintenance Reserve: Paid in equal monthly pmts of \$405.00 in 2023 \$4,860.00 Maintenance Reserve - Acme estimated balance 12/31/2022 \$17,176.66 TOTAL \$77,760.00	

Department (CC) Summary

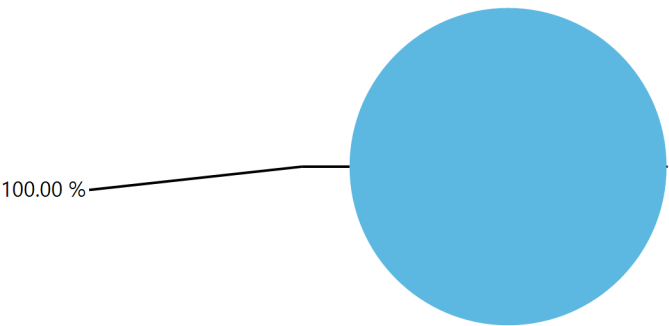
018 - Debt Service

GL Accounts	Comments	2023 Budget
	Bldg. 1204 NEPCo To repay Building Fund loan for construction of Bldg 1204 (leased to NEPCo.)	
	\$794,290.00 loan June 2019 @ .45908% interest; Payments of \$2,802.94 for 120 months (June 1, 2019 to May 1, 2029) Payments adjust to \$5,991.56 for June 1, 2029 Payments adjust to \$29,252.99 for 16 months (June 1, 2029 to October 1, 2030)	
Renov-Bldg 1204-NE Packaging - E 18-23	Estimated Final payment \$15,225.17 on November 1, 2030 Estimated loan balance on 12/31/2022 is \$685,951.95	35,822
	Building Fund: Equal payments of \$2,802.94 in 2023 \$33,635.28 Maintenance Reserve: Paid in equal pmts of \$182.22 in 2023 \$2,186.64 Maintenance Reserve - NEPCo estimated balance 12/31/2022 \$7,835.46 TOTAL \$35,821.92	
	Bldg. 1201 FedEx (Unit A) Maintenance Reserve: Paid in equal monthly payments of \$532.42 in 2023 \$6,389.04 Maintenance Reserve - FedEx estimated balance 12/31/2022 \$50,891.12 TOTAL \$6,389.04	
Spec Bldg Payments - E 18-04		6,389
Total Debt Service Exp		941,591
Total Expenses		941,591
Net Total		(856,911)
Budget Pie Charts		

Department (CC) Summary

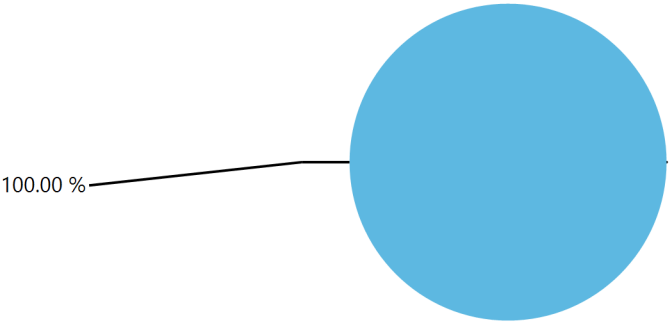
018 - Debt Service

Revenues



■ Debt Service

Expenses



■ Debt Service Exp

Department (CC) Summary

019 - Echo Lake Sewer

Department (CC)	019 - Echo Lake Sewer	Budget Year	2023
Fund	Operating Fund	Accounting Reference	019
Department	019 - Echo Lake Sewer	Approved	No
Stage	Manager Review	Manager	Galen Weibley (gweibley)
Description			

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Sewer Fees - R 019-01	Unchanged	0.00 %	8,207	8,207
Total Revenues		0.00 %	8,207	8,207
Expenses				
Electric Service - E 06-03	Unchanged	0.00 %	564	564
Equip Repairs & Maint - E 08-01	Unchanged	0.00 %	939	939
Total Expenses		0.00 %	1,503	1,503

2023 Budget Details

Department (CC) Summary

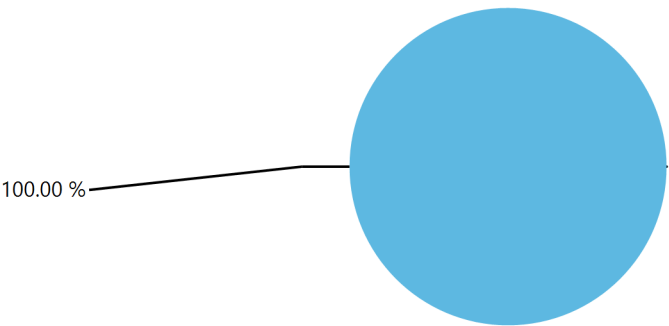
019 - Echo Lake Sewer

GL Accounts	Comments	2023 Budget
Revenues		
Echo Lake		
Sewer Fees - R 019-01	Echo Lake Sewer Revenue Fee's collected for camps and homes utilizing the Cities Echo Lake sewer system currently 14 homes. PI Utilities has an expected rate increase of 9.0 Percent for 2021 Base Rate Increase \$586.23/year* X 14 Users \$8,207.22 * unless Echo Lake Agreement is signed	8,207
Total Echo Lake		8,207
Total Revenues		8,207
Expenses		
Repairs/Maintenance		
Equip Repairs & Maint - E 08-01	Equipment Rep & Maint Monthly average for 2021 is 47.00 per month. \$564.00 Repairs to Pumps and lines; sealing the 7 Septic Tanks \$0.00 DEP Annual Fee \$375.00 TOTAL \$939.00	939
Total Repairs/Maintenance		939
Utilities Expense		
Electric Service - E 06-03	Electric Services Monthly electric bill for Echo Lake sewer system pumping station Monthly average for 2021 is 47.00 per month. \$564.00	564
Total Utilities Expense		564
Total Expenses		1,503
Net Total		6,704
Budget Pie Charts		

Department (CC) Summary

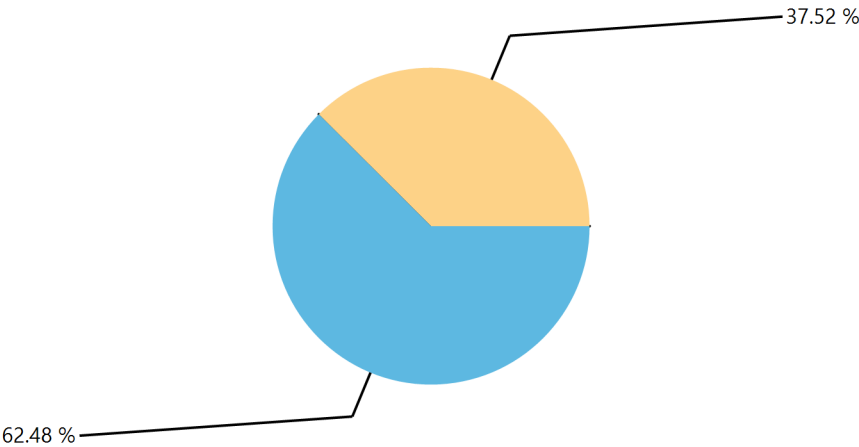
019 - Echo Lake Sewer

Revenues



Echo Lake

Expenses



Repairs/Maintenance Utilities Expense

Department (CC) Summary

020 - Unclassifieds

Department (CC)	020 - Unclassifieds	Budget Year	2023
Fund	Operating Fund	Accounting Reference	020
Department	020 - Unclassifieds	Approved	No
Stage	Manager Review	Manager	

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Expenses				
Annual Reports - E 20-11	Unchanged	0.00 %	500	500
C A Humane Society - E 20-18	Unchanged	0.00 %	14,075	14,075
Cemeteries - E 20-09	Increased	134.02 %	4,850	11,350
Contingent - E 20-13	Decreased	50.00 %	100,000	50,000
Dwtm Revitalization Comm - E 20-21	Decreased	43.50 %	24,513	13,851
Legal Services - E 20-12	Unchanged	0.00 %	16,000	16,000
Me Municipal Dues - E 20-06	Increased	1.57 %	7,975	8,100
No Me Develop Comm - E 20-15	Unchanged	0.00 %	17,295	17,295
Retirement Payouts - E 20-01	Unchanged	0.00 %	50,000	50,000
Sister O'Donnell Shelter - E 20-19	Unchanged	0.00 %	14,538	14,538
State Street Dam Util - E 20-05	Increased	20.63 %	189	228
TIF - E 20-31	Unchanged	0.00 %	188,969	188,969
Unclassifieds-Misc Items - E 20-22	Not used this year		10,000	-
Total Expenses		14.26 %	448,904	384,906

2023 Budget Details

GL Accounts	Comments	2023 Budget
Expenses		
Unclassifieds		
Annual Reports - E 20-11	Annual Reports Cost of printing the annual report \$500 Notes (2022-9-22) bturner: updated	500
C A Humane Society - E 20-18	C A Humane Society Based on \$1.60 per capita for a population of 8,797	14,075
Cemeteries - E 20-09	Cemeteries Care of Veteran's graves at various local cemeteries: Memorial Day \$900.00 Johnson Cemetery \$8400.00 Fairmont Cemetery \$700.00 St. Mary's Cemetery \$300.00 Glenwood \$150.00 Bartlett \$100.00 Misc. \$300.00 Grave Markers 500.00 TOTAL \$11,350.00	11,350

Department (CC) Summary

020 - Unclassifieds

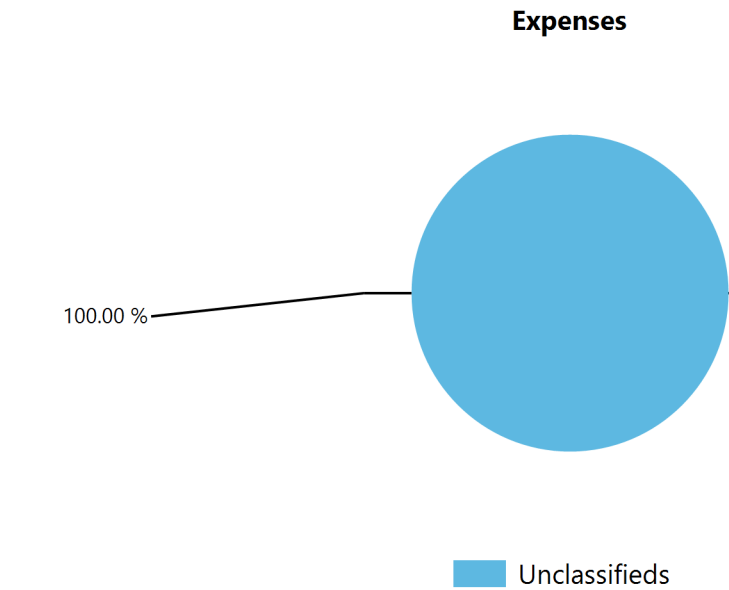
GL Accounts	Comments	2023 Budget
Contingent - E 20-13	Contingent	50,000
Cunningham Taxes - Repay PIDF - E 20-20	Cunningham Taxes Paid off in 2021 with Surplus Funds.	-
Dwtn Revitalization Comm - E 20-21	Dwtn Revitalization Comm Downtown Revitalization Committee Budget Beautification Items-Annual-Lights/Flowers Maintenance Beautification Items-One time-Lights/Flowers/Buckets/Trash-Cigarette Cans \$3,851 Outside Contractors--Trades: Electricians/Repairs \$4,000 Promotional Items: Shirts/Decals/Print-Branding Materials \$1,500 Events: Balloon Festival/Main Street Mania/Music in the Park, Other 4,500 Infrastructure--Improvements/Physical Projects Misc TOTAL \$13,851	13,851
Fair Association Lease - E 20-16	Fair Association Lease 50 year lease with Northern Maine Fair Assn. for the Forum for \$3,000 per year. Lease was signed on July 25,1975. Fair and City agreement to purchase the fencing in lieu of lease payment for 5 years @ \$3000 per year Years 2020 thru 2024	-
Legal Services - E 20-12	Legal Services	16,000
Me Municipal Dues - E 20-06	Me Municipal Dues Estimated 2023 Annual dues Notes (2022-9-22) bturner: updated	8,100
No Me Develop Comm - E 20-15	No Me Develop Comm Membership dues are based 50% on state valuation and 50% on population. 2021-2022 Dues Calculation \$17,294.61 State Valuation 5,782,895,000 Total State Valuation of District 581,750,000 City Census 8,797 Notes (2022-10-26) bturner: updated	17,295
Overlay/Abatements - E 20-30	Overlay/Abatements	-
Retirement Payouts - E 20-01	Retirement Payouts This appropriation funds the Retirement Special Revenue Reserve. Current Balance as of 11/02/22 is \$17,244.97	50,000
Service Center Coalition - E 20-04	Service Center Coalition	-
Sister O'Donnell Shelter - E 20-19	Sister O'Donnell Shelter This appropriation allows General Assistance an unlimited number of clients and days at the Shelter Homeless Services of Aroostook is requesting an allocation of \$14,538.00	14,538
State Street Dam Util - E 20-05	State Street Dam Util Electricity charge of approx. \$19.00/month Notes (2022-9-22) bturner: updated	228
Tax Acquired Property Costs - E 20-23	Tax Acquired Property Costs	-
TIF - E 20-31	TIF	188,969
Unclassifieds-Misc Items - E 20-22	Unclassified - Misc Items Used for various expenditures that can't easily be recorded in another account.	-
Total Unclassifieds		384,906

Department (CC) Summary

020 - Unclassifieds

GL Accounts	Comments	2023 Budget
Total Expenses		384,906
Net Total		(384,906)

Budget Pie Charts



Department (CC) Summary

021 - Outside Requests

Department (CC)	021 - Outside Requests	Budget Year	2023
Fund	Operating Fund	Accounting Reference	021
Department	021 - Outside Requests	Approved	No
Stage	Manager Review	Manager	

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Expenses				
Aroos Area on Aging - E 21-03	Unchanged	0.00 %	5,500	5,500
Chamber of Commerce - E 21-01	Unchanged	0.00 %	20,000	20,000
Cntrl Aroos Soil & Water - E 21-04	Unchanged	0.00 %	1,050	1,050
PI Snowmobile Club - E 21-07	Unchanged	0.00 %	7,300	7,300
Quoggy Joe Ski Club - E 21-06	Unchanged	0.00 %	6,400	6,400
Veterans Cemetery - E 21-09	Unchanged	0.00 %	200	200
Wintergreen Arts - E 21-22	Unchanged	0.00 %	16,000	16,000
Total Expenses		0.00 %	56,450	56,450

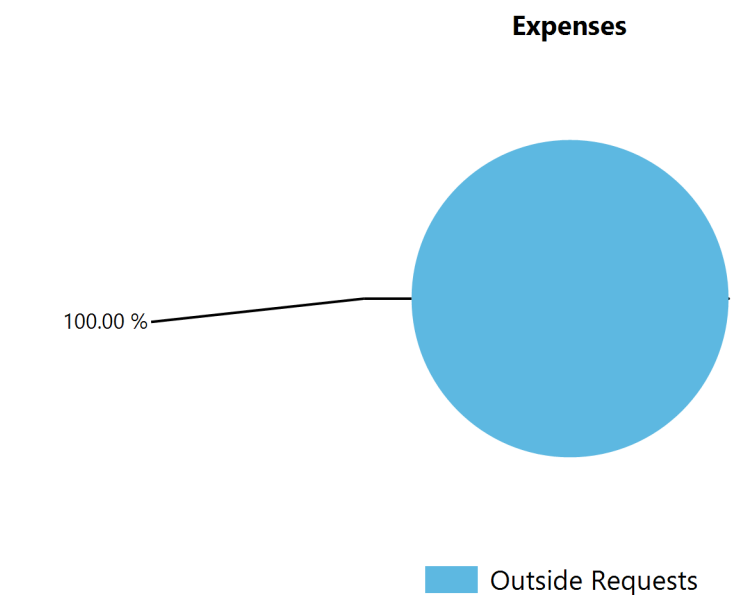
2023 Budget Details

Department (CC) Summary

021 - Outside Requests

GL Accounts	Comments	2023 Budget
Expenses		
Outside Reauests		
American Red Cross - E 21-10	American Red Cross	-
Aroos Area on Aging - E 21-03	Aroos Area on Aging	5,500
	Notes (2022-9-23) bturner: dont' have yet	
Chamber of Commerce - E 21-01	Chamber of Commerce	20,000
Cntrl Aroos Soil & Water - E 21-04	Cntrl Aroos Soil & Water	1,050
	PI Snowmobile Club	
PI Snowmobile Club - E 21-07	The City receives an annual refund from the State of Maine for a portion of snowmobile registration fees. These funds are also turned over to the PI Snowmobile Club.	7,300
	Council vote in 2021 to increase to \$7300.00	
Quoggy Joe Ski Club - E 21-06	Quoggy Joe Ski Club	6,400
	Notes (2022-9-23) bturner: nothing on them yet for request	
Veterans Cemetery - E 21-09	Veterans Cemetery	200
Wintergreen Arts - E 21-22	Wintergreen Arts	16,000
Total Outside Requests		56,450
Total Expenses		56,450
Net Total		(56,450)

Budget Pie Charts



Department (CC) Summary

022 - Airport - City Share

Department (CC)	022 - Airport - City Share	Budget Year	2023
Fund	Operating Fund	Accounting Reference	022
Department	022 - Airport - City Share	Approved	No
Stage	Manager Review	Manager	

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Admin Fees - R 022-19	Increased	5.00 %	38,202	40,112
Total Revenues		5.00 %	38,202	40,112

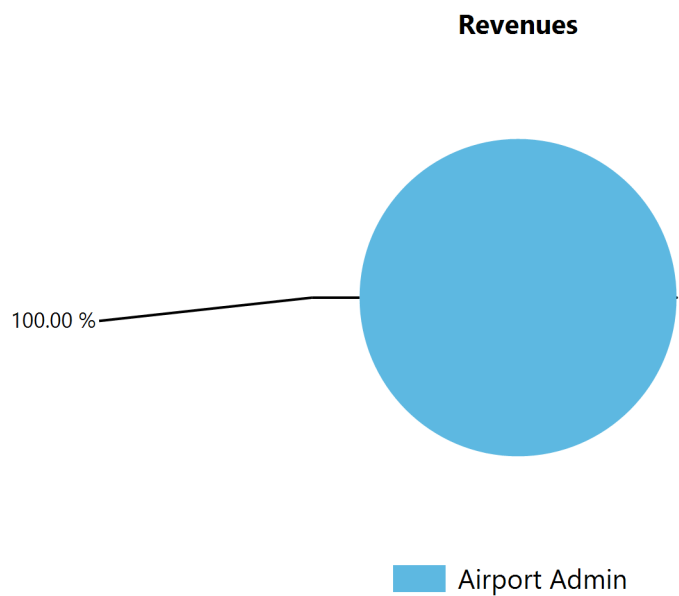
2023 Budget Details

GL Accounts	Comments	2023 Budget
Revenues		
Airport Admin		
	Airport Admin Fee Revenue	
	Note: In 2014 the City made an appropriation to the Airport in the Amount of \$72,531. Beginning in 2015, the Airport has been paying an Administrative Fee to the City.	40,112
Admin Fees - R 022-19		
	Council Increased Admin Fee 5% per year Increase of \$1910	
Total Airport Admin		40,112
Total Revenues		40,112
Net Total		40,112

Budget Pie Charts

Department (CC) Summary

022 - Airport - City Share



Department (CC) Summary

023 - Information Technology

Department (CC)	023 - Information Technology	Budget Year	2023
Fund	Operating Fund	Accounting Reference	023
Department	023 - Information Technology	Approved	No
Stage	Manager Review	Manager	Brad Turner (bturner)

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Expenses				
Computer Rep & Maint - E 08-08	Increased	15.39 %	55,838	64,432
Phone/Internet Charges - E 06-01	Increased	35.25 %	11,500	15,554
Total Expenses		18.78 %	67,338	79,986

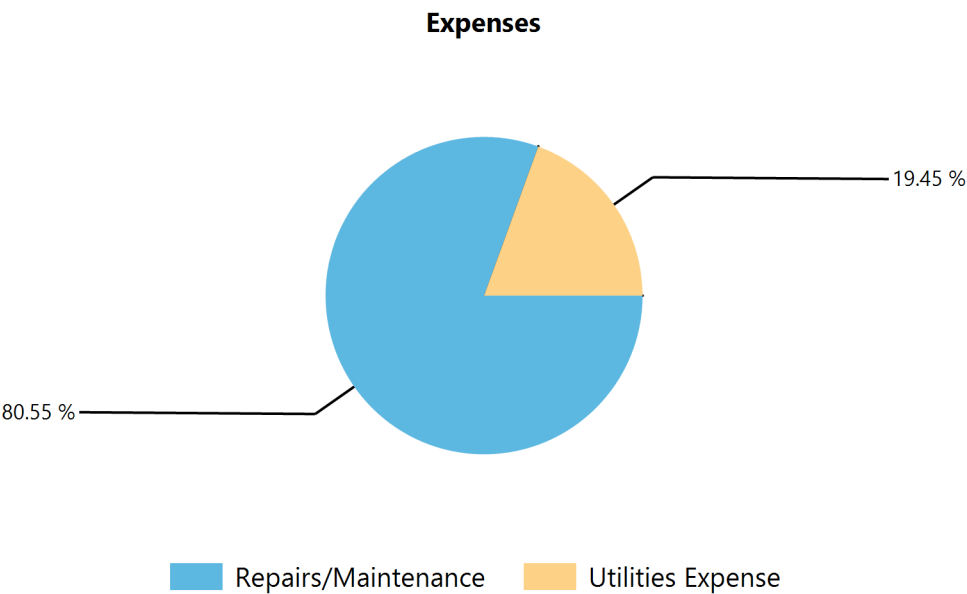
2023 Budget Details

GL Accounts	Comments	2023 Budget
Expenses		
Repairs/Maintenance		
	Computer Rep & Maint Support for budget request: All repairs for City Hall computers flow through this account as well as the annual fees for TRIO software maint. Annual Contract is through GreenmarkIT	
Computer Rep & Maint - E 08-08	IT - Computer support is \$2816/month \$33,792.00 TRIO - Municipal software - 2022 Annual Maint Fee \$23,920.58 (Anticipate 3% Increase) \$24,640 Microsoft -- E-Mail Exchange -- Cloud \$500 per month. TOTAL \$6,000 TOTAL \$64,432.00	64,432
Total Repairs/Maintenance		64,432
Utilities Expense		
	Phone/Fax/Internet GWI dedicated internet/broadband \$531.00 x 12 \$6,372 Public Works Connection \$732.00 Website - Revize LLC, 2nd payment of setup fee \$6,000 and \$200 per month after - \$2,400.00 Web Domain renewal Annual \$50.00 TOTAL \$15,554	
Phone/Internet Charges - E 06-01		15,554
Total Utilities Expense		15,554
Total Expenses		79,986
Net Total		(79,986)

Budget Pie Charts

Department (CC) Summary

023 - Information Technology



Operating Position Cost Summary

Fiscal Year2023

Forecast Year2023

Fund or Department025 - City Clerk

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Operating Fund										
025 - City Clerk										
025 - City Clerk										
City Clerk				51,727	19,105	-	70,833	2,080	-	1.00
Total 025 - City Clerk				51,727	19,105	-	70,833	2,080	-	1.00
Total 025 - City Clerk				51,727	19,105	-	70,833	2,080	-	1.00
Total Operating Fund				51,727	19,105	-	70,833	2,080	-	1.00
Grand Total				51,727	19,105	-	70,833	2,080	-	1.00

Department (CC) Summary

025 - City Clerk

Department (CC)	025 - City Clerk	Budget Year	2023
Fund	Operating Fund	Accounting Reference	025
Department	025 - City Clerk	Approved	No
Stage	Manager Review	Manager	Kim Finnemore (kfinnemore)

Description

The City Clerk is responsible for overseeing the Primary, Special Referendum, MSAD #1/RSU #79 and the General Elections. The City Clerk is also responsible for issuing licenses for businesses including Marijuana, Refuse Collector, Pawn Broker and Taxi Cab Services. The City Clerk also issues special permits for liquor licensing and Catering, marriage intentions, dog licenses, boats & personal watercraft, ATV's, Snowmobiles, hunting and fishing licenses.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Agent Fees - R 025-07	Unchanged	0.00 %	2,700	2,700
Boat Excise - R 025-06	Increased	21.74 %	4,600	5,600
Dog License - R 025-04	Decreased	41.18 %	6,800	4,000
Fines & Fees - R 025-02	Increased	44.44 %	22,500	32,500
Licenses - R 025-03	Increased	42.86 %	21,000	30,000
Misc Income - R 025-01	Unchanged	0.00 %	1,000	1,000
Total Revenues		29.35 %	58,600	75,800
Expenses				
Ads/Publications - E 05-04	Unchanged	0.00 %	3,000	3,000
Elections - E 01-06	Increased	17.33 %	6,700	7,861
Equip Repairs & Maint - E 08-01	Unchanged	0.00 %	100	100
Membership/Dues - E 03-03	Unchanged	0.00 %	200	200
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	50	50
Misc Expense - E 05-07	Unchanged	0.00 %	2,100	2,100
New Equipment - E 07-01	New this year		-	300
Office Supplies - E 05-01	Unchanged	0.00 %	600	600
Overtime - E 01-02	Unchanged	0.00 %	1,000	1,000
Phone/Internet Charges - E 06-01	Unchanged	0.00 %	157	157
Salaries / Wages - E 01-01	Increased	13.28 %	45,662	51,727
Travel/Training - E 03-02	Unchanged	0.00 %	700	700
Total Expenses		12.49 %	60,269	67,795

2023 Budget Details

Department (CC) Summary

025 - City Clerk

GL Accounts	Comments	2023 Budget
Revenues		
City Clerk		
Agent Fees - R 025-07	Agent Fee Revenue Fee the City receives from the state for doing state transactions--ATV's, Boat and Snowmobiles Registrations as well as Hunting/Fishing licenses May realize a slight decreases due to loss of agent fees as residents migrate to the ease of online re-registrations. Also dependent on economy and weather	2,700
Boat Excise - R 025-06	Boat Excise Revenue Excise on Boats.	5,600
Dog License - R 025-04	Dog License Revenue Fees for dog licenses (different rates for spayed/neutered) plus late fees.	4,000
Fines & Fees - R 025-02	Clerk Fines and Fee Revenue Fees collected on various transactions -- Vital Records, Public Hearings, Notary Fees, etc.	32,500
Licenses - R 025-03	City Clerk Licenses Collected Fees for various business licenses as per ordinance. Most of this will come from the Marijuana License fees , but will consist also of taxi cab, taxi drivers, employment agency's, junkyards, refuse collection, etc.	30,000
Misc Income - R 025-01	Misc. Income Revenues used for election costs from MSAD 1 Includes the costs of ballots to be used in the ballot machines	1,000
Total City Clerk		75,800
Total Revenues		75,800
Expenses		
Compensation		
Elections - E 01-06	Election Salaries Warden @ \$14.00 x 16 hours = \$224.00 Ward Clerk @ 13.80 x 16 hours = \$ 220.80 Deputy Registrar @14.00 x 12 =\$168.00 School Budget - 6 person hours @ \$13.80 x 14 = \$1159.20 Warden @ \$14.00 x 14 =\$196.00 Ward Clerk @ \$13.80 x 14 =\$193.20 Deputy Registrar @13.80 x 132 =\$1821.60- 12 hours for election day and 3 weeks to help with absentees so i don't have to pull the girls from out front to help me and leave the shorthanded. Deputy Registrar @ 13.80 x 281-\$3877.80 hours for the year to help with putting all the voter registrations that come from the state and to help keep the , voter registration up to date before and after elections. Plan on using Pam 8 hours a month, and a few extra hours before and after elections.	7,861
Overtime - E 01-02	Overtime	1,000
Salaries / Wages - E 01-01	Regular Salaries	51,727
Total Compensation		60,588

Department (CC) Summary

025 - City Clerk

GL Accounts	Comments	2023 Budget
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Newspaper Advertisements: Public Hearing Notices posted by City Clerk \$2,900 Ads for Committee vacancies \$100 TOTAL 3,000 Justification: Publications go through BDN now, price increase. Cost of ads have gone from \$78.xx per standard legal publication under Star Herald to around \$120.xx since BDN bought the SH.	3,000
Misc Expense - E 05-07	Misc. Expense Election Supplies Restoration/Preservation of Vital Records \$2,100. This is an ongoing project. We have been purchasing special sleeves for our older vital records to preserve them for the future. We have completed approx. 75% of this project.	2,100
Office Supplies - E 05-01	TOTAL \$2100 Office Supplies Expenditures include but not limited to: Ink Ctgs, Toner, Ribbons for various printers and typewriters \$200 Council Minute book \$150 Storage Boxes \$150 Misc. Office Supplies (Pens, Pads, Post-its, Tape, Staples, etc) \$100 TOTAL \$600	600
Total Departmental Expenses		5,700
Employee Costs		
Membership/Dues - E 03-03	Membership Dues City Clerk Maine Town & City Clerks Association \$125 (1 clerk, 3 Dep) Aroos County Municipal Clerks Assn \$50(1 clerk, 3 Dep) NEACTC \$25 TOTAL \$200	200
Mileage Reimbursement - E 03-01	Mileage Reimbursement Minimal Annual travel for department \$50	50
Travel/Training - E 03-02	Travel/Training Training to achieve certification (or recertification) as required by job: Training necessary to advance the goals of the department: Training required by State (Inland Fisheries & Wildlife, and for City Clerks): Breakdown is: City Clerk: 2 MTCCA* sponsored workshops and City Clerks Assn Annual Conference @ \$60 each - Reg Fee, Gas- \$60, Meal - \$20 to Augusta--\$140 2 Workshops * \$240.00 (Two people) Elections * \$240.00 (Two people) Lodging \$200 (Two people) Misc. expense \$20 TOTAL \$700.00	700
Total Employee Costs		950
Repairs/Maintenance		
Equip Repairs & Maint - E 08-01	Equipment Rep & Maint Used for cleaning and repairs on printers and typewriters \$100 Note: Typewriters are still essential for vital records, not all forms are electronic	100
Total Repairs/Maintenance		100

Department (CC) Summary

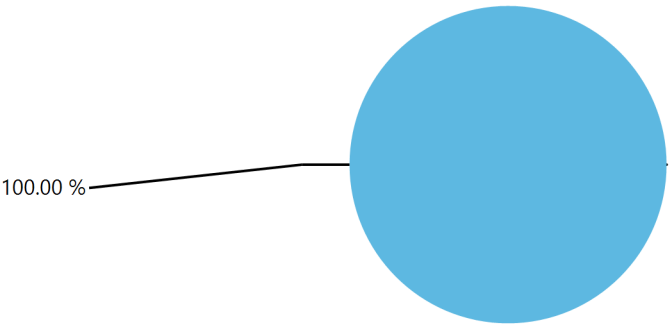
025 - City Clerk

GL Accounts	Comments	2023 Budget
Supplies/Equipment		
New Equipment - E 07-01	New Equipment Need a new black and white printer for the vault to do vital records on. The printer we have now is not copying without us adjusting the color (even with a new cartridge)	300
Total Supplies/Equipment		300
Utilities Expense		
Phone/Internet Charges - E 06-01	Phone/Fax/Internet Clerk's Department portion of costs \$13.04/month \$156.48	157
Total Utilities Expense		157
Total Expenses		67,795
Net Total		8,005
Budget Pie Charts		

Department (CC) Summary

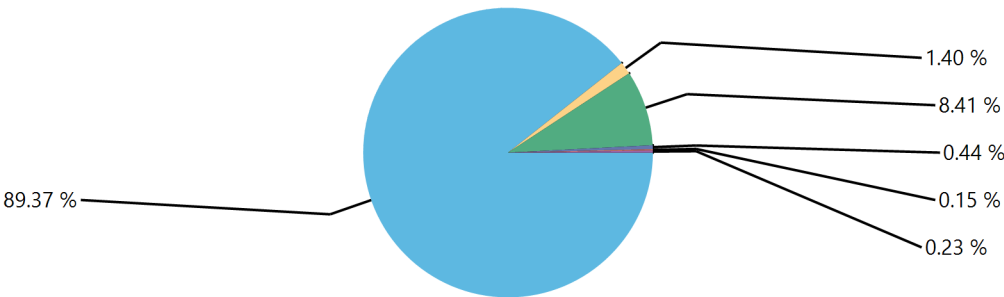
025 - City Clerk

Revenues



City Clerk

Expenses



- Compensation

Employee Costs
- Departmental Expenses

Supplies/Equipment
- Repairs/Maintenance

Utilities Expense

Department (CC) Summary

026 - General Assistance

Department (CC)	026 - General Assistance	Budget Year	2023
Fund	Operating Fund	Accounting Reference	026
Department	026 - General Assistance	Approved	No
Stage	Manager Review	Manager	Kim Finnemore (kfinnemore)
Description			

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
State Reimbursement - R 026-08	Unchanged	0.00 %	15,505	15,505
Total Revenues		0.00 %	15,505	15,505
Expenses				
Burials - E 04-09	Unchanged	0.00 %	2,000	2,000
Food - E 04-02	Unchanged	0.00 %	500	500
Fuel - E 04-05	Unchanged	0.00 %	1,000	1,000
Miscellaneous - E 04-04	Unchanged	0.00 %	900	900
Prescriptions - E 04-08	Unchanged	0.00 %	250	250
Rent/Housing - E 04-01	Unchanged	0.00 %	17,000	17,000
Utilities - E 04-06	Unchanged	0.00 %	500	500
Total Expenses		0.00 %	22,150	22,150

2023 Budget Details

GL Accounts	Comments	2023 Budget
Revenues		
General Assistance		
State Reimbursement - R 026-08	GA State Reimbursement The state reimburses the City 70% of General Assistance Disbursements 22,150 x 70% \$15,505	15,505
Total General Assistance		15,505
Total Revenues		15,505
Expenses		
General Assistance Exp		
Burials - E 04-09	Burials The GA maximum allowed for burials is \$1,125 and \$785 for cremation. These amounts do not cover the cost associated with either. As with all the other GA budgets, this is only an estimate and we budget for two of these situations per year. 70% of eligible expenses are reimbursed by the State- see revenue sheets	2,000

Department (CC) Summary

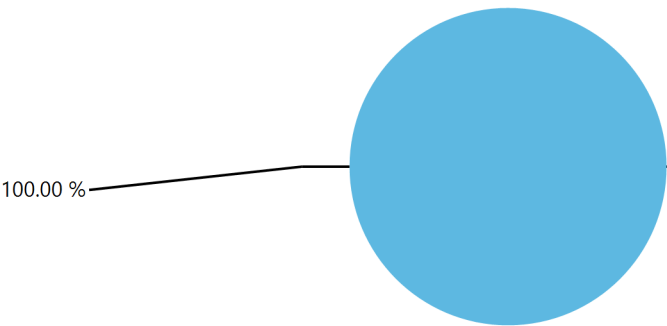
026 - General Assistance

GL Accounts	Comments	2023 Budget
Food - E 04-02	<p>Food</p> <p>General Assistance is a last resort program. Clients are expected to utilize their food stamps and food pantries before coming in for assistance. With the economy still struggling, and changes to the TANF eligibility and time allotment, maximum requests for food are probable.</p> <p>70% of eligible expenses are reimbursed by the State- see revenue sheets</p>	500
Fuel - E 04-05	<p>Fuel</p> <p>With fuel prices and GA overall maximum increasing, more clients will become eligible for assistance. ACAP and Helping Hands often exhaust their funds before the season starts and ends. In addition federal funding has been reduced for heating homes.</p> <p>70% of eligible expenses are reimbursed by the State- see revenue sheets</p>	1,000
Miscellaneous - E 04-04	<p>Miscellaneous</p> <p>Includes personal hygiene and cleaning products as permitted by ordinance. Items not offered by other Agencies.</p> <p>70% of eligible expenses are reimbursed by the State- see revenue sheets</p>	900
Prescriptions - E 04-08	<p>Prescriptions</p> <p>This account is for prescriptions for clients.</p> <p>70% of eligible expenses are reimbursed by the State- see revenue sheets</p>	250
Rent/Housing - E 04-01	<p>Rent/Housing</p> <p>This is the largest budget line in the general assistance budget. Housing costs for clients are typically the highest expense for municipal welfare departments throughout the state.</p> <p>70% of eligible expenses are reimbursed by the State-see revenue sheets</p> <p>Expenses are higher than anticipated for number of reasons:</p> <p>TANF (Temporary Assistance for Needy Families) has limited the number of months for eligibility, higher number of clients then previous years due to the media coverage, large amount of clients in appeal process for disability trying to receive SSI- they are eligible during appeal process that can take 18 to 24 months in the court system. If the client is successful in the appeal then the state will reimburse us those funds. We also now have Primary GA administrator and a Back up</p>	17,000
Utilities - E 04-06	<p>Utilities</p> <p>Most low income housing is heated with electric heat and not other typical sources.</p> <p>70% of eligible expenses are reimbursed by the State- see revenue sheets</p>	500
Total General Assistance Exp		22,150
Total Expenses		22,150
Net Total		(6,645)
Budget Pie Charts		

Department (CC) Summary

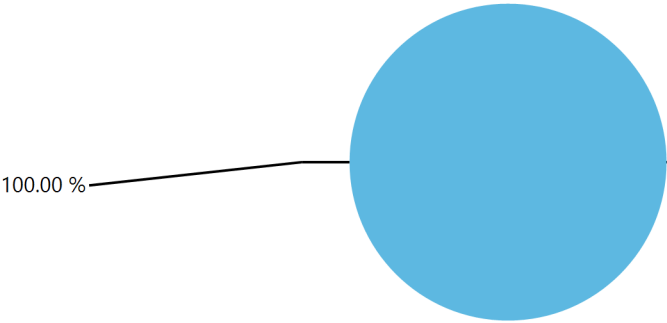
026 - General Assistance

Revenues



General Assistance

Expenses



General Assistance Exp

Department (CC) Summary

027 - General Fund Revenue

Department (CC)	027 - General Fund Revenue	Budget Year	2023
Fund	Operating Fund	Accounting Reference	027
Department	027 - General Fund Revenue	Approved	No
Stage	Manager Review	Manager	

Description

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Aircraft Excise - R 027-12	Increased	6.25 %	16,000	17,000
BETE - R 027-22	Decreased	0.00 %	603,698	603,689
Bon Aire Housing - R 027-08	Increased	106.65 %	20,024	41,379
Cable TV Franchise - R 027-19	Decreased	3.23 %	62,000	60,000
Fire Reimb - Chapman - R 027-15	Increased	6.59 %	25,190	26,851
Homestead - R 027-21	Unchanged	0.00 %	808,508	808,508
Investment Interest - R 027-13	Increased	116.67 %	30,000	65,000
Lien Fees - R 027-06	Unchanged	0.00 %	25,000	25,000
Misc Income - R 027-01	Unchanged	0.00 %	3,000	3,000
PI Housing Authority - R 027-09	Unchanged	0.00 %	45,000	45,000
Revenue Sharing - R 027-18	Increased	42.11 %	1,900,000	2,700,000
State Parks Reimb - R 027-14	Increased	3.23 %	6,200	6,400
TAP Revenue - R 027-11	Increased	18.18 %	55,000	65,000
Tax Interest - R 027-05	Unchanged	0.00 %	84,000	84,000
Tree Growth - R 027-17	Unchanged	0.00 %	4,800	4,800
Veterans Reimbursement - R 027-16	Unchanged	0.00 %	9,500	9,500
Total Revenues		23.45 %	3,697,920	4,565,127

2023 Budget Details

GL Accounts	Comments	2023 Budget
Revenues		
General Fund Revenues		
Aircraft Excise - R 027-12	Aircraft Excise Revenue Beginning in 2013, collections of Aircraft Excise was moved from the State to individual municipalities. Local Tax Collectors now research the amount of excise due and collect from local aircraft owners.	17,000
BETE - R 027-22	Notes (2022-9-22) bturner: updated BETE Reimbursement	603,689

Department (CC) Summary

027 - General Fund Revenue

GL Accounts	Comments	2023 Budget
Bon Aire Housing - R 027-08	<p>Bon Aire Housing Revenue</p> <p>Aroostook Band of Micmac's Cooperation Agreement 1996-2006 (continues until one or either side terminates the agreement) -For Police, Fire and Snow Removal Services - Fee is based on Department of Housing and Urban Development's contribution to the Local Authority of \$150 per unit for 66 units - \$9,900</p> <p>There is a disputed annual misc. income amount that the parties mutually agreed to seek and use grant funds in lieu of the payment.</p> <p>Trio Accts #5212, 5214, 5216, 5218 will start being billed in 2027.</p> <p>Presque Isle Housing Authority payment in lieu of taxes - \$31,479.00</p> <p>Aroostook Band of Micmac's - \$9900.00</p> <p>TOTAL: 41,379.00</p> <p>Notes (2022-8-31) bturner: updated for 2023</p>	41,379
Cable TV Franchise - R 027-19	<p>Cable Franchise Revenue</p> <p>Annual Revenue x 3%</p>	60,000
Fire Reimb - Chapman - R 027-15	<p>Fire Reimb Chapman Revenue</p> <p>City of Presque Isle Fire Dept provides "fire suppression service" to the Town of Chapman for the area commonly referred to as "East Chapman".</p> <p>3 year contract from January 1, 2023 to December 31, 2025. Fee is based on the average State valuation from the previous three years (2020-2022 average is \$32,350,000) for the Town of Chapman multiplied by a factor of .00083 = \$26,850.50</p> <p>Notes (2022-8-31) bturner: updated for 2023</p>	26,851
Homestead - R 027-21	Homestead Reimb	808,508
Investment Interest - R 027-13	Investment Interest Revenue	65,000
Lien Fees - R 027-06	<p>Notes (2022-9-22) bturner: updated</p> <p>Lien Fee Revenue</p> <p>All liens filed by the City must be recorded at the Registry of Deeds office in Houlton. Cost is currently \$19.00 per page. When liens are paid off, the City must discharge the lien at a cost of \$19.00. These costs as well as mailing fees and any other statutory fees paid by the City are recovered from the taxpayer when the lien is released.</p>	25,000
Misc Income - R 027-01	<p>Misc. Income</p> <p>This account is normally used for small one-time revenues -- usually carry overs from the previous year.</p>	3,000
Overage/Shortage - R 027-20	Overage/Shortage	-
P.I.L.O.T Income - R 027-10	P.I.L.O.T Revenue	-
PI Housing Authority - R 027-09	<p>PI Housing Revenue</p> <p>Payment in Lieu of Taxes based on 10% of balance from rental income after utility expenses are subtracted</p>	45,000
Property Taxes - R 027-02	Property Tax Revenue	-

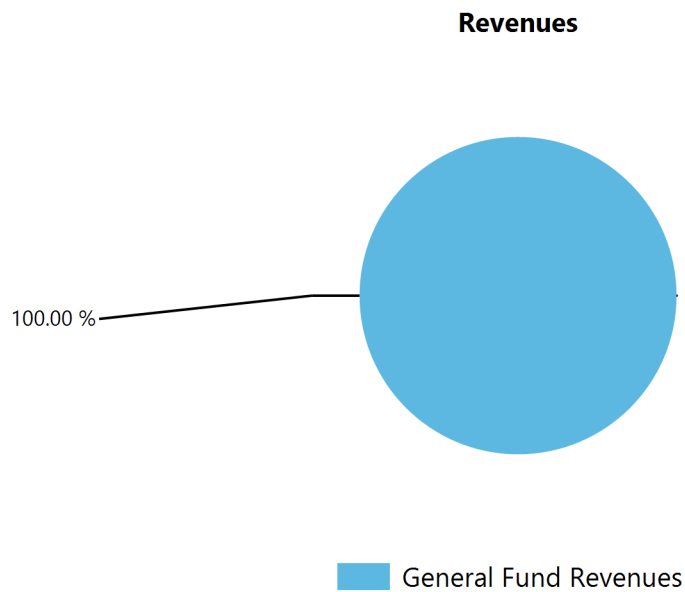
Department (CC) Summary

027 - General Fund Revenue

GL Accounts	Comments	2023 Budget
	Revenue Sharing	
	Formula is based on sales tax, population, tax commitment and State valuation with consideration given in a second formula for tax effort	
	State Est. Received Over (Under) Est. % Of Projection to Actual	
Revenue Sharing - R 027-18	Jul 2008 - Jun 2009 1,875,635 1,686,472 (189,163) -10.09% Jul 2009 - Jun 2010 1,539,423 1,338,578 (200,845) -13.05% Jul 2010 - Jun 2011 1,127,621 1,190,297 62,676 5.56% Jul 2011 - Jun 2012 1,179,940 1,211,486 31,546 2.67% Jul 2012 - Jun 2013 1,134,722 1,165,538 30,816 2.72% Jul 2013 - Jun 2014 780,000 790,641 10,641 1.36% Jul 2014 - Jun 2015 681,333 715,128 33,795 4.96% Jul 2015 - Jun 2016 706,631 758,758 52,127 7.38% Jul 2016 - June 2017 738,500 784,000 45,500 6.16% Jul 2017 - June 2018 742,542 866,649 124,107 6.71% Jul 2018 - June 2019 807,168 766,892 (40,276) -4.99% Jul 2019 - June 2020 1,217,649 1,299,423 81,774 6.72% Jul 2020 - June 2021 1,461,481 1,781,293 319,812 21.88% Jul 2021 - June 2022 1,957,791 2,508,082 550,291 28.11% Jul 2022 - June 2023 2,698,663	2,700,000
State Parks Reimb - R 027-14	Notes (2022-9-22) bturner: Updated State Parks Reimbursement Per MSRA s 602 - 15% of all day use camping fees received by the State must be paid to municipalities having State Park lands in their boundaries Notes (2022-9-22) bturner: updated	6,400
Supplemental Taxes - R 027-03	Supplemental Tax Revenue Taxes for valuation not picked up at time of commitment	-
TAP Revenue - R 027-11	Tax Acquired Prop Revenue Revenue from Tax Acquired Properties (workouts & bids/sales) \$65,000	65,000
Tax Interest - R 027-05	Interest on Taxes	84,000
Tree Growth - R 027-17	Tree Growth Revenue Per MRSA Title 36, s 578, eligible applicants may receive a reduced per acre rate on their forested land. The City would get a per acre reimbursement of 90% of the per acre tax revenue lost due to tree growth enrollment. The "tax lost" is the tax that would have been assessed if the land were not in tree growth, but assessed as undeveloped acreage minus the tax that was actually assessed.	4,800
Veterans Reimbursement - R 027-16	Veterans Reimb Revenue The State is required to reimburse the City for 50% of the property tax revenue loss suffered by the City during the previous calendar year as a result of the statutory property tax exemptions given to qualifying Veterans.	9,500
Total General Fund Revenues		4,565,127
Total Revenues		4,565,127
Net Total		4,565,127
Budget Pie Charts		

Department (CC) Summary

027 - General Fund Revenue



Operating Position Cost Summary

Fiscal Year 2023
 Forecast Year 2023
 Fund or Department 033 - Airport

Position	Pay Grade	Step	Alloc. %	Salary	Modifiers	Premiums	Total	Hours	Premium Hours	FTE
Airport Fund										
033 - Airport										
033 - Airport - Fund 9										
Admin Asst to Airport Director				49,499	17,117	-	66,616	2,080	-	1.00
Airport Custodian				19,604	3,466	-	23,070	1,040	-	0.50
Airport Director				93,995	36,989	-	130,984	2,080	-	1.00
Airport Season 1				23,211	1,931	-	25,142	1,082	-	0.52
Airport Season 2				16,640	2,032	-	18,672	832	-	0.40
Airport Season 3				16,640	2,032	-	18,672	832	-	0.40
Airport Season 4				16,640	2,032	-	18,672	832	-	0.40
Airport Season 5				16,640	2,032	-	18,672	832	-	0.40
Airport Season 6				16,640	2,032	-	18,672	832	-	0.40
Airport Season 7				16,640	2,032	-	18,672	832	-	0.40
Airport Season 8				16,640	2,032	-	18,672	832	-	0.40
Line Service				88,773	28,051	-	116,824	4,160	-	2.00
Maintenance Foreman				59,189	22,426	-	81,614	2,080	-	1.00
Maintenance Operator				162,587	60,318	-	222,905	6,240	-	3.00
Mechanic				62,729	32,416	-	95,146	2,080	-	1.00
Operations Director				77,480	30,533	-	108,013	2,080	-	1.00
Operations Supervisor				55,976	29,315	-	85,291	2,080	-	1.00
Total 033 - Airport - Fund 9				809,523	276,786	-	1,086,309	30,826	-	14.82
Total 033 - Airport				809,523	276,786	-	1,086,309	30,826	-	14.82
Total Airport Fund				809,523	276,786	-	1,086,309	30,826	-	14.82
Grand Total				809,523	276,786	-	1,086,309	30,826	-	14.82

Department (CC) Summary

033 - Airport - Fund 9

Department (CC)	033 - Airport - Fund 9	Budget Year	2023
Fund	Airport Fund	Accounting Reference	033
Department	033 - Airport	Approved	No
Stage	Budget Entry	Manager	Scott Wardwell (swardwell)

Description

The AIRPORT DIRECTOR works under the general direction of the City Manager, performing: responsible administrative and technical work managing the day-to-day operations of the City's regional airport and facilities and promoting the airport and general aviation. The Airport Manager is responsible for directing the development of the airport through effective planning, the negotiation of a wide variety of leases and airport agreements, ensuring compliance with varied regulations. Work involves developing the annual operating budget, capital programs, dealing with property management issues, and supervising airport employees. Work is performed with considerable independence and is reviewed through discussions, observations, reports and results obtained.

Budget Prior Year Comparison

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Revenues				
Concessionaire Fees - R 033-03	Unchanged	0.00 %	45,820	45,820
General Aviation - R 033-09	Increased	0.83 %	1,709,546	1,723,655
Hangar Rentals - R 033-04	Unchanged	0.00 %	41,104	41,104
Landing Fees - R 033-02	Increased	41.54 %	961,197	1,360,512
Misc Income - R 033-08	Unchanged	0.00 %	30,000	30,000
Parking Fees - R 033-05	Increased	50.00 %	50,000	75,000
Terminal Rentals - R 033-01	Increased	3.46 %	146,360	151,421
Vending Income - R 033-06	Unchanged	0.00 %	300	300
Total Revenues		14.86 %	2,984,327	3,427,812
Expenses				
Ads/Publications - E 05-04	Increased	100.00 %	500	1,000
Airfield Lighting - E 07-06	Increased	10.29 %	3,400	3,750
Airfield Maint - E 08-07	Increased	6.88 %	169,703	181,374
Airport - T Hangar Note - E 18-22	Unchanged	0.00 %	15,789	15,789
Airport Insurance - E 16-07	Increased	22.29 %	8,500	10,395
Boots/Uniforms - E 03-04	Increased	7.97 %	6,900	7,450
Building Rep & Maint - E 08-04	Unchanged	0.00 %	35,000	35,000
City Share Approp - E 19-01	Increased	5.00 %	38,202	40,112
Electric Service - E 06-03	Increased	31.27 %	41,569	54,569
Equip Repairs & Maint - E 08-01	Unchanged	0.00 %	85,000	85,000
Fuel Oil - E 06-02	Increased	59.80 %	61,805	98,764
Gas & Oil - E 07-02	Increased	82.36 %	80,775	147,300
Health Insurance - E 02-04	Increased	12.61 %	108,514	122,203
Health Reimb Account - E 02-12	Unchanged	0.00 %	13,020	13,020
Insurances - E 16-10	Increased	13.32 %	29,000	32,863
Janitorial Services - E 10-01	Unchanged	0.00 %	2,500	2,500
Janitorial Supplies - E 07-03	Unchanged	0.00 %	3,600	3,600

Department (CC) Summary

033 - Airport - Fund 9

GL Account	Changes	Percent Change	2022 Amount	2023 Amount
Legal Services - E 20-12	Unchanged	0.00 %	200	200
Maine State Retirement - E 02-02	Increased	10.93 %	44,516	49,382
Medicare - E 02-07	Increased	20.55 %	11,301	13,623
Membership/Dues - E 03-03	Unchanged	0.00 %	275	275
Mileage Reimbursement - E 03-01	Unchanged	0.00 %	1,328	1,328
Misc Expense - E 05-07	Unchanged	0.00 %	7,120	7,120
New Equipment - E 07-01	Increased	1,500.00 %	3,750	60,000
Office Supplies - E 05-01	Unchanged	0.00 %	4,140	4,140
Outside Services - E 10-11	Unchanged	0.00 %	30,000	30,000
Overtime - E 01-02	Unchanged	0.00 %	130,000	130,000
Phone/Internet Charges - E 06-01	Unchanged	0.00 %	11,917	11,917
Resale Items - E 07-07	Unchanged	0.00 %	1,239,224	1,239,224
Retirement (401a/457b) - E 02-01	Increased	48.09 %	14,986	22,193
Salaries / Wages - E 01-01	Increased	24.66 %	649,365	809,523
Section 125 Plan - E 02-09	Unchanged	0.00 %	180	180
Social Security - E 02-08	Increased	35.58 %	37,433	50,750
Trash Disposal - E 06-05	Unchanged	0.00 %	2,175	2,175
Travel/Training - E 03-02	Unchanged	0.00 %	11,050	11,050
Unemployment Ins - E 02-06	Increased	5.41 %	2,941	3,100
Water/Sewer/Sprinkler - E 06-04	Unchanged	0.00 %	7,862	7,862
Workers Comp - E 02-05	Increased	45.84 %	16,811	24,517
Total Expenses		13.75 %	2,930,351	3,333,248

2023 Budget Details

GL Accounts	Comments	2023 Budget
Revenues		
Airport		
	Concessionaire Fee Revenue	
	2021 Proj 2022 Prop	
Concessionaire Fees - R 033-03	2 Taxicab's \$435.60&\$350/year each \$820 \$820	45,820
	Car Rental's 10% of Gross Revenues \$40,066 \$45000	
	\$40,886 \$45,820	
General Aviation - R 033-09	General Aviation Revenue	1,723,655

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2023 Budget
	Hangar Rental Revenue	
	Client 2021 Proj 2022 Prop	
	Matt Carmicheal \$8,208 \$8,454	
	Fred Grooms \$1,934 \$1,995	
	Otis Nelson \$960 \$0	
	Bob Johnson \$1,086 \$1,119	
	Garry Nelson \$960 \$0	
	Delta Airlines \$835 \$860	
Hangar Rentals - R 033-04	Ryan Stevens \$1,934 \$1,995	41,104
	Eugene Knight \$0 \$0	
	Paul Broten \$0 \$1,995	
	NME Flying Club \$1,614 \$1,995	
	Levi Swan \$0 \$0	
	Milton Smith \$0 \$0	
	Roger Barnes \$3,095 \$3,192	
	New Hangar \$8,450 \$19,500	
	\$29,077 \$41,104	
	Landing Fee Revenue	
	2023	
	United Air Lines \$ 1,346,400	
	Wiggins/Caravan (FedEx) \$ 8,357	
Landing Fees - R 033-02	Wiggins/Beech 99 (UPS) \$ 5,418	1,360,512
	Wiggins/Embraer (UPS) \$ 0	
	Lavoie Spray Applicators \$ 336	
	\$ 1,360,512	
	Misc. Income	
	2021 Proj 2022 Prop	
	Insurance Rebill \$125.00 \$125.00	
	Miscellaneous \$2,625.00 \$2,625.00	
Misc Income - R 033-08	Terminal Advertising \$3,768.00 \$3,768.00	30,000
	Extra Electricity	
	to Airline \$480.00 \$480.00	
	County of Aroostook \$23,000 \$23,000	
	\$29,998 \$29,998	
	Airport Parking Revenue	
Parking Fees - R 033-05	Parking Fee is \$7.00/night currently.	75,000
	2023 Proposed	
	\$75,000	
	Terminal Rental Revenue	
	Sq ft. 2023 Proj.	
	United 1,302 \$114,000	
	Avis Rent A Car 160 \$5,069	
	Budget Rent A Car 161 \$5,069	
Terminal Rentals - R 033-01	Ace 137 \$4,326	151,421
	TSA Offices 471 \$19,598	
	"Parking Spaces	
	for Rental Cars" \$3,360	
	\$151,421	
	Vending Revenue	
Vending Income - R 033-06	Percentage of sales from the vending machines	300

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2023 Budget
Total Airport		3,427,812
Total Revenues		3,427,812
Expenses		
City Share - Approp		
City Share Approp - E 19-01	City Share - Approp Increased by Council for 5% each year	40,112
Total City Share - Approp		40,112
Compensation		
Overtime - E 01-02	Overtime GA Callbacks \$5,870.00 Overtime \$124,130.00 TOTAL \$130,000.00	130,000
Salaries / Wages - E 01-01	Regular Salaries	809,523
Total Compensation		939,523
Contracted Services		
ARFF Expenses - E 10-19	ARFF Expenses Expenses of the Fire Department servicing the Airport offset by a monthly fee from united Air Lines of \$5,200	-
Janitorial Services - E 10-01	Janitorial Services Spring Terminal Rug Cleaning: \$1,300: Fall Terminal Rug Cleaning: \$700, General Aviation Terminal Rug and Furniture Cleaning: \$500	2,500
Outside Services - E 10-11	Outside Services Parking Lot and Sidewalk Snow Removal Passenger Terminal: \$30,000	30,000
Total Contracted Services		32,500
Debt Service Exp		
Airport - T Hangar Note - E 18-22	T Hangar Note Payment PIDF Loan to finance airport share of T Hangar construction. \$270,000 @ 3.25% for 25 years Balance as of Sept 2022 - \$246,638.94 Payments began on August 2019. Principal \$7,954.40 Interest \$7,834.65 TOTAL \$15,789.05	15,789
Total Debt Service Exp		15,789
Departmental Expenses		
Ads/Publications - E 05-04	Ads/Publications Newspaper ads and printing	1,000

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2023 Budget
Misc Expense - E 05-07	Misc Expense Copier Rental \$3,373 Flight Tracking Subscription \$479 EMA Facility Registration \$225 Advisory Meeting Supplies \$200 Hazardous Materials Fees: \$50 Airport Registration: \$20 Ind Storm Water License Fee: \$0 FAA Fueling Insp Tech Support \$1,168 Engineering: \$400 Contingency: \$700 Website Hosting/Maint.: \$505 TOTAL \$7,120	7,120
Office Supplies - E 05-01	Office Supplies Office Supplies: \$1008, Postage: \$262, Airport Printer supplies \$173 Stationary: \$150, General Aviation Copier Supplies: \$36 General Aviation Invoice Forms: \$566 order once every two years. Paid Parking Supplies: \$243	4,140
Total Departmental Expenses		12,260
Employee Benefits Exo		
Health Insurance - E 02-04	Health Insurance The premium cost sharing ratios are. Union employees have the same cost sharing ratios for dental and vision. Single: 80% City/20% Employee Employee & Child 70% City/30% Employee Family: 70% City/30% Employee 3.5% increase for 2023 Plus Stipends of \$2200	122,203
Health Reimb Account - E 02-12	Health Reimb Account	13,020
Health Savings Account - E 02-11	Health Savings Account	-
Maine State Retirement - E 02-02	Maine State Retirement Regular Hours - \$44,317 O/T & Ga Hours - \$5,065 TOTAL - \$49,382	49,382
Medicare - E 02-07	Medicare Regular Hours - \$11,738 O/T & GA Hours - \$1,885.00 TOTAL - \$13,623.00	13,623
Retirement (401a/457b) - E 02-01	Retirement (401a/457b) Support for Budget Request: Employees hired after July 1, 1996 are covered under a 401 (a) plan with an option for participation in a 457 plan. The 401 (a) plan is in addition to social security. All employees not covered by MainePers (Formerly called Maine State Retirement) receive 6% of their wages. All employees not covered by MainePers that choose to participate in the 457 will receive up to 1% of their salary match on their contributions. Regular Hours - \$16,775.00 O/T & Ga Hours - \$5418.00 TOTAL - \$22,193	22,193
Section 125 Plan - E 02-09	Misc./Section 125 Plan Medical reimbursement administrative costs. Estimated 3 participants @ 5.55 per month.	180
Social Security - E 02-08	Social Security Regular Hours - \$46,720 O/T & GA Hours - \$4,030 TOTAL - \$50,750.00	50,750

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2023 Budget
Unemployment Ins - E 02-06	Unemployment Ins Using 1.29% for 2023 budget.	3,100
Workers Comp - E 02-05	Workers Comp Regular Hours: \$21,167.00 OT/GA Callbacks: \$3,350.00 TOTAL: \$24,517.00	24,517
Total Employee Benefits Exp		298,968
Employee Costs		
Boots/Uniforms - E 03-04	Boots/Uniforms/Clothing General Aviation Clothing Allowance for 3 people \$1,650 General Aviation Uniforms for 3 people \$2,500 (Uniform rental and cleaning) Airport Maintenance Clothing Allow. for 6 people \$3,300 TOTAL \$7,450	7,450
Membership/Dues - E 03-03	Membership Dues AAAE Membership \$275	275
Mileage Reimbursement - E 03-01	Mileage Reimbursement Airport Director : \$1,017.87 Admin Assistant: \$310.39 Airport Director Travel to City Hall Daily to pickup and deliver paperwork: \$.575/mile X 4.1 miles/trip X 1 trip/day X (5 days/week*52 weeks/yr-10 holidays/yr-15 vacation days/yr) \$577.59 Airport Director Travel from passenger terminal to general aviation: \$.575/mile X 0.7 miles/trip X 2 trips/day X (5 days/week*52 weeks/yr-10 holidays/yr-15 vacation days/yr) \$94.59 Airport Director meetings at City Hall: \$.575/mile X 4.1 miles/trip X 51 trips/yr= \$120.23 Airport Director travel to meet with City Solicitor: \$.575/mile X 4.1 miles/trip X 12 trips/yr= \$28.29 Airport Director travel to meet with Fire Department: \$.575/mile X 4.1 miles/trip X 5 trips/yr \$11.79 Airport Director travel from home to County Court House in Caribou for Budget Meeting: \$.575/mile X 28.4 miles/trip. \$16.33 Airport Director miscellaneous travel for meeting and errands \$.575/mile X 294 miles/yr \$169.05 Airport Administrative Assistant Travel to City Hall Daily to pickup and deliver paperwork: \$.575/mile X 4.1 miles/ trip X 1 trip/day X (15 airport director vacation days/yr) \$35.36 Airport Administrative Assistant Travel from passenger terminal to general aviation: \$.575/mile X 0.7 miles/trip X 1 trip/day X (5 days/week*52 weeks/yr-10 holidays/yr-15 vacation days/yr) \$94.59 Airport Administrative Assistant Travel from passenger terminal to Walmart and staples: \$.575/mile X 5.45 miles/trip X 1 trip/wk x 49 wk/yr=\$152.15 Airport Administrative Assistant Travel from passenger terminal to post office: \$.575/mile X 4.1 miles/trip X 1 trip month x 12 mnth/yr=\$28.29 TOTAL \$1,328	1,328

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2023 Budget
	Travel/Training Airport Director Travel to capital improvement meeting in Augusta, ME: Car Rental: \$60 Gasoline: \$50 Meals: \$20 Airport Director Travel to TBD to meet with TBD airline: Air Fare \$600.00, Hotel: \$160 Meals: \$80 Airport Director Travel to FAA in Burlington for project Scoping Meetings (0 meetings): Air Fare: 0, Hotel: 0 Meals: \$0.	
Travel/Training - E 03-02	Annual Wildlife Training Required by FAA Registration: \$4,000 Annual Firearm Training required by FAA Registration: \$200 Airport Director Travel to Takeoff Airline Conference: Air Fare: \$400 Hotel: \$800 Registration: \$1550, Food \$80 Airport Director Travel to Voilair Airports Conference Air Fare:\$600, Hotel \$600 (4 nights), Registration: \$1250 Food: \$80 Airport Director Travel to Augusta for 4 Meetings: Car Rental: \$240 Gasoline: \$200 Meals: \$80	11,050
Total Employee Costs		20,103
Insurance Expense		
	Airport Insurance This item is the airport liability insurance. It is in the amount of 15 millions dollars and covers the city in the event that an aircraft is damaged while in our care. It also covers the city in the event that we cause loss of life or damage to aircraft while maintaining the air field. We rebid this two years ago and was able to significantly decrease the premium for the 15 million coverage.	
Airport Insurance - E 16-07		10,395
	Insurances Est 2022 Proj 2023	
	Building \$6,509 \$7,618 Vehicles \$6,003 \$6,473 Equipment \$14,720 \$15,931 Fuel Truck Policy \$1,629 \$1,760 Public Officials \$1,237 \$1,268	
Insurances - E 16-10		32,863
	\$30,098 \$32,863	
Total Insurance Expense		43,258
Repairs/Maintenance		
	Airfield Maint Winter Sand \$30000 Loam \$1,000 Gravel \$1,325.00 Weed Killer for fence\$ 3,500.00 Electrical Contractor \$2,140.50 Air Field Fixtures and Parts \$13,734.65 Paving \$1,000.00 Misc. Supplies \$214.72 Self-inspection software license: \$5,707.00 Runway Chemical: \$119,752.00 Fence Repair: \$3,000.00 TOTAL \$181373.90	
Airfield Maint - E 08-07		181,374

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2023 Budget
	Building Rep & Maint Terminal Building Repairs: \$24,315, Crash Rescue: \$1,061, North Hangar: \$2,122, General Aviation \$3,052 Plumbing Services Rest Rooms: \$675 Water Piping: \$1025 Heating System: \$2700 Tank Services: \$3455 Grounds Maintenance Services Auto Door Services: \$2150 Weed Kill: \$836.00 A/C Services: \$1500 Prune, Weed and Planting: \$850 Electrician: \$2235 Finished Painter: \$1,310 Ground Maintenance Supplies: \$600 Paint and Supplies: \$1260 Flags (Canadian, State and US) : \$100 Lumber: \$990 Fire Extinguisher service: \$835 Metal: \$660 Corporate Hangar Door Maint: \$3,527 Brick: \$200 Bolts and Fasteners: \$212 Overhead Door Services: \$1230 Overhead Door Repair Supplies: \$225 Bifold Door Maintenance Supplies: \$575 Security Supplies (Rope, Locks and Keys): \$290 Security/Alarm System Service: \$1270 Universal Waste Disposal: \$370 Light Bulbs: \$875 Boiler Certificates: \$265 Fire Sprinkler Testing: \$140 Underground Tank Testing: 645 Equipment Rep & Maint Belts: \$560, Filters: \$1670 Steel: \$4,590, Paint: \$835, Nuts-Bolts, Blades: \$5,180 Welding Supplies: \$2,500, Outside Repair Services: \$8,250, Equipment Parts: \$26,305 Since 2017 we have added three brooms, edge light cleaner, runway deicing chemical sprayer. The equipment is being used substantially more to meet United and FAA requirements	
Building Rep & Maint - E 08-04		35,000
Equip Repairs & Maint - E 08-01		85,000
Total Repairs/Maintenance		301,374
Supplies/Equipment		
Airfield Lighting - E 07-06	Airfield Lighting This line item pays for the runway lighting and the red obstruction lights	3,750
	Gas & Oil	
Gas & Oil - E 07-02	Diesel: 24000 gallons at \$5.35/gallon \$128,400 No Lead: 4500 gallons at \$2.75/gallon \$18,900 TOTAL \$147,300	147,300

Department (CC) Summary

033 - Airport - Fund 9

GL Accounts	Comments	2023 Budget
	Janitorial Supplies	
	Airport: \$2800 - General Aviation: \$800	
	Paper Towels (33 Cases): \$1,417	
	Toilet Paper (906 rolls): \$442	
	Hand Soap: \$257	
	Cleaners: \$400	
Janitorial Supplies - E 07-03	Gloves: \$91	3,600
	Air Fresheners (23 cans): \$124	
	Garbage Can Liners (7 cs): \$272	
	Furniture Polish (1 case): \$136	
	Cleaning Equip(Mops, Vacuum Bags): \$302	
	Toilet Seat Covers: \$159	
	Total \$3,600	
New Equipment - E 07-01	New Equipment	60,000
	Resale Items	
	Hangaring \$0	
	Aircraft Fuel \$1,204,297	
Resale Items - E 07-07	Oil \$1,557	1,239,224
	Misc services \$0	
	Deicing \$33,370	
	TOTAL \$1,239,224	
Total Supplies/Equipment		1,453,874
Unclassifieds		
	Legal Services	
Legal Services - E 20-12	This amount is paid to the City Solicitor to review tenant leases and grant agreements such as the FAA AIP program.	200
Total Unclassifieds		200
Utilities Expense		
	Electric Services	
	General Aviation Hangar: 2000 KwH/yr X Rate C \$1,122	
	Corporate Hangar: 17483 KwH/yr X Rate C \$2,894	
	New General Aviation Hangar: 42,156 KwH/yr X Rate C \$5,675	
Electric Service - E 06-03	Fire Crash Rescue Building: 12,927 KwH/yr X Rate C \$2,742	54,569
	North Hangars: 22023KwH/yr X Rate C \$3766	
	Terminal: 270,250 KwH/yr X Rate Industrial \$38370	
	TOTAL \$54,569	
	Fuel Oil	
	2023 Budget	
	Terminal Building: 7930 Gallons at \$4.111/gallon \$32,600	
	Crash Rescue Building: 6978 gallons at \$4,111/gallon \$28,687	
Fuel Oil - E 06-02	North Hangar: 1,600 gallons at \$4.111/gallon \$6,578	98,764
	New General Aviation Hangar: 2500 gallons of propane at \$2.06/gallon \$5,150	
	Corporate Hangar: 12,500 gallons of propane at \$2.06/gallon \$25,750	
	TOTAL \$100,618	

Department (CC) Summary

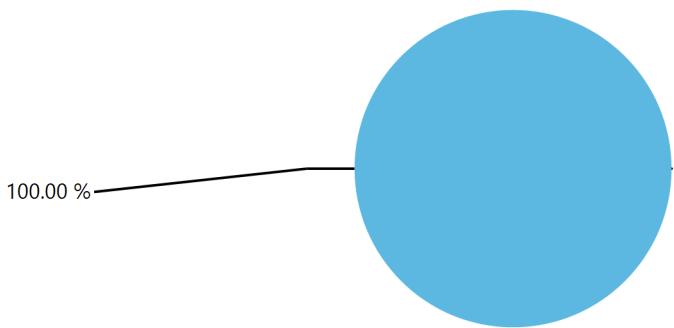
033 - Airport - Fund 9

GL Accounts	Comments	2023 Budget
	Phone/Fax/Internet	
	Airport Bell tone and long distance \$1,755	
	Airport Phone Board \$0	
	Cell Phone \$2,160	
	General Aviation Cell Phone \$560	
	General Aviation Bell Tone \$2,150	
	After hrs call box/lounge phone/fax \$600	
	General Aviation long distance \$92	
	TOTAL \$7,317	11,917
Phone/Internet Charges - E 06-01	Please note that a single line functions as the pilots lounge phone, fax and after hours call box	
	Fire Crash Rescue Internet Access \$1020	
	Terminal WIFI for passengers \$1560	
	Web hosting and updates \$550	
	Airport Internet access @ term 1/2 shared w/PIIC \$480	
	General Aviation Internet Access \$990	
	TOTAL \$4,600	
	GRAND TOTAL \$11,917	
	Trash Disposal	2,175
Trash Disposal - E 06-05	Avg. of \$181.25 per month	
	Water/Sewer/Sprinkler	7,862
Water/Sewer/Sprinkler - E 06-04		
Total Utilities Expense		175,287
Total Expenses		3,333,248
Net Total		94,564
Budget Pie Charts		

Department (CC) Summary

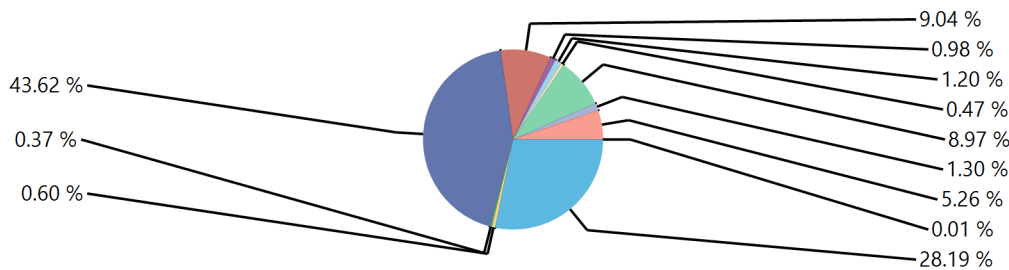
033 - Airport - Fund 9

Revenues



Airport

Expenses



- | | | |
|-----------------------|-----------------------|---------------|
| Compensation | City Share - Approp | Unclassifieds |
| Employee Costs | Debt Service Exp | |
| Departmental Expenses | Employee Benefits Exp | |
| Supplies/Equipment | Insurance Expense | |
| Repairs/Maintenance | Utilities Expense | |
| Contracted Services | | |

Department (CC) *	GL Account *	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2022 YTD	2023 Budget	Inc (Decrease)
2020 - 2023 CAPITAL RESERVES									
070 - Police Dept	Capital Expenditures - E :	69,000.00	72,737.56	61,900.00	43,258.44	61,800.00	142,495.81	11,400.00	(50,400)
071 - Fire Dept	Capital Expenditures - E :	165,000.00	369,131.33	140,000.00	36,895.46	214,000.00	47,037.76	229,000.00	15,000
072 - Rec & Parks	Capital Expenditures - E :	174,000.00	59,888.02	212,500.00	576,004.03	230,000.00	128,764.23	60,000.00	(170,000)
073 - Library	Capital Expenditures - E :	2,369.00	3,995.00	10,000.00	5,734.00	10,000.00	17.57	10,000.00	0
074 - City Hall	Capital Expenditures - E :	244,400.00	66,178.08	269,000.00	78,465.49	58,650.00	64,274.98	35,900.00	(22,750)
074 - City Hall	Construction - E 10-09	-	1,252.56	-	710,960.13	-	262,081.91	-	0
075 - Public Works	Capital Expenditures - E :	428,050.00	392,627.66	297,000.00	255,797.81	314,000.00	2,159.27	582,000.00	268,000
076 - Airport Reserve	Capital Expenditures - E :	-	90,168.91	-	194,623.85	-	31,239.57	-	0
077 - Industrial Council	Capital Expenditures - E :	150,000.00	284,907.18	150,000.00	234,452.17	150,000.00	79,758.54	150,000.00	0
079 - Echo Lake	Capital Expenditures - E :	7,500.00	28,000.00	7,500.00	-	-	-	-	0
081 - DECD	Capital Expenditures - E :	-	-	29,250.00	1,115.93	52,500.00	45,790.17	35,000.00	(17,500)
082 - Public Safety Bldg	Capital Expenditures - E :	52,000.00	22,235.44	49,500.00	2,585.92	53,020.00	99,020.87	102,750.00	49,730
084 - Enterprise Leasing	Capital Expenditures - E :	-	-	-	-	-	1,132.00	100,000.00	100,000
092 - Solid Waste	Administrative - E 13-04	-	515,250.00	-	87,200.00	-	83,042.00	-	0
096 - Emergency Reserve	Capital Expenditures - E :	95,000.00	-	95,000.00	-	95,000.00	-	95,000.00	0
098 - Street Overlay	Construction - E 10-09	-	413,372.58	-	481,594.16	-	668,670.36	-	0
TOTALS		1,387,319	2,319,744	1,321,650	2,708,687	1,238,970	1,655,485	1,411,050	172,080

City of Presque Isle, Maine

2023 Capital Reserves Breakdown by Department

Police Department:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	ToughBook Laptops	\$0.00	\$24,350.00	\$0.00
	Patrol Equipment	\$38,285.88	\$11,400.00	\$11,400.00
	AR Rifles		\$10,000.00	\$0.00
Total Police Dept Request		\$38,285.88	\$45,750.00	\$11,400.00

Fire Department:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Scott Air Bottle Replacement	\$14,030.90	\$7,000.00	\$7,000.00
	Firefighter Turn out Gear	\$17,489.06	\$5,000.00	\$5,000.00
	Scott Air Pack Replacement	\$20,000.00	\$10,000.00	\$10,000.00
	Ambulance Replacement	\$432,607.00	\$100,000.00	\$100,000.00
	EMS Equipment Replacement	\$35,769.12	\$30,000.00	\$30,000.00
	Utility Vehicles, Pickup, Chiefs Car	\$35,000.00	\$0.00	\$0.00
	SCBA Fill Station	\$23,000.00	\$15,000.00	\$10,000.00
	Extrication Equip. (Jaws of Life)	\$30,850.44	\$15,000.00	\$10,000.00
	Replace Fire Apparatus	\$30,000.00	\$50,000.00	\$50,000.00
	Portable Radios	\$7,000.00	\$7,000.00	\$7,000.00
	Undesignated Fund Balance	\$35,344.86		
Total Fire Dept Request		\$681,091.38	\$239,000.00	\$229,000.00

Rec & Parks Department	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
Vehicles & Equipment				
	Mid Size UTV's (2)	\$0.00	\$30,000.00	\$15,000.00
	Replace Forklift	\$0.00	\$35,000.00	\$0.00
The Forum				
	Exterior Siding & Insulation	\$24,656.00	\$225,000.00	\$0.00
	Replace Entrance Doors	\$0.00	\$65,000.00	\$0.00
Mantle Lake Park				
	Playground Equipment	\$40,000.00	\$30,000.00	\$5,000.00
	IMBA Trail Design	\$5,936.50	\$40,000.00	\$5,000.00

Peace Park Gravel	\$0.00	\$20,000.00	\$20,000.00
Soccer Field Score Board	\$0.00	\$10,000.00	\$0.00

Bike Path Paving

Bike Path Resurfacing 1500' @114/ton	\$18,017.98	\$15,000.00	\$15,000.00
Undesignated Fund Balance	\$4,992.88		

Total Rec & Parks Dept Request	\$93,603.36	\$470,000.00	\$60,000.00
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Library Department:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Building Improvements	\$19,691.00	\$10,000.00	\$10,000.00
Total Library Dept Request		\$19,691.00	\$10,000.00	\$10,000.00

City Hall:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Switch & Firewall Replacement	\$17,457.59	\$1,400.00	\$1,400.00
	Computer Replacement	\$3,296.68	\$15,000.00	\$15,000.00
	Enterprise Leasing	\$189,033.33	\$100,000.00	\$100,000.00
	Questica budgeting Software (Annual Subscription)	\$0.00	\$19,500.00	\$19,500.00
Total City Hall Dept Request		\$209,787.60	\$135,900.00	\$135,900.00

Public Works Department:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Replace 2003 Sterling Plow Truck		\$283,000.00	\$283,000.00
	Replace 2011 Int'l Plow Truck #21		\$283,000.00	\$283,000.00
	Replace 89 IR Asphalt Roller		\$54,000.00	\$0.00
	Watershed Dams	\$43,000.00	\$8,000.00	\$8,000.00
	Storm Sewer Improvements	\$43,000.00	\$8,000.00	\$8,000.00
	Undesignated Fund Balance	\$86,685.32		
Total Public Works Dept Request		\$172,685.32	\$636,000.00	\$582,000.00

PI Industrial Council:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Building & Property Upgrades	\$0.00	\$150,000.00	\$150,000.00
Total PIIC Dept Request		\$0.00	\$150,000.00	\$150,000.00

Echo Lake:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager

	\$31,867.03	\$0.00	\$0.00
Total Echo Lake Dept Request	\$31,867.03	\$0.00	\$0.00

DECD Department:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Consulting & GPS Equipment	\$48,000.00	\$10,000.00	\$10,000.00
	Funds for Special Events	\$2,682.09	\$25,000.00	\$25,000.00
	Permitting Software & Map Scanner	\$29,484.07	\$15,000.00	\$0.00
DECD Dept Request		\$80,166.16	\$50,000.00	\$35,000.00

Public Safety Building:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Building Improvements	\$59,793.84		
	Dispatch Console (to build a reserve)		\$13,500.00	\$7,250.00
	Flooring		\$12,500.00	\$87,500.00
	Overhead Doors		\$3,000.00	\$3,000.00
	Furnace		\$5,000.00	\$5,000.00
	DMS Software		\$14,000.00	\$0.00
Public Safety Building Request		\$59,793.84	\$48,000.00	\$102,750.00

Emergency Reserve:	Description	Current Funding	Requests	
		Balance	Dept Head	Manager
	Emergency Reserve Funds		\$95,000.00	\$95,000.00
Total Emergency Reserve Request			\$95,000.00	\$95,000.00

			Requests	
			Dept Head	Manager
TOTAL CAPITAL RESERVE REQUESTS			\$1,879,650.00	\$1,411,050.00