



Presque Isle Budget Workshop

Thursday, November 18th, 2021

5:15 PM

Sargent Family Community Center

AGENDA

Consent Agenda

1. Approve Minutes from September 29th, 2021

New Business

2. Schedule Public Hearing for CEA Agreements for December 1, 2021
3. Approve Warrant of Election for MSAD#1/RSU#79

2022 Budget Workshop

2022 City Budget

Executive Session

Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate

Adjournment

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 18, 2021

AGENDA ITEM # 1

SUBJECT

CONSENT AGENDA: 2021 Minutes

INFORMATION

1) September 29, 2021 Minutes

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve minutes from September 29, 2021.



Presque Isle City Council Meeting

September 29, 2021

6:00 PM

Sargant Family Community Center

Call to Order - Roll Call

Present: Chairman K. Freeman, Councilors M. Chasse, C. Green, and J. Willette.
Councilor D. Cyr arrived at 6:08pm Councilor R. Smith arrived at 6:11pm

City Manager Martin Puckett and City Clerk Kimberly Finnemore were also present.

Pledge of Allegiance

Chairman K. Freeman called the meeting to order at 6:03 PM and led those present in the Pledge of Allegiance.

Public Hearing

1. Approval to amend Chapter 48-General Assistance Ordinance Appendix A-H (Single Hearing)

Chairman K. Freeman opened the Public Hearing at 6:05 PM.

City Manager M. Puckett spoke on the General Assistance Ordinance

There were no citizen comments.

Chairman K. Freeman closed the Public Hearing at 6:05PM.

BE IT RESOLVED by Councilor M.Chasse, seconded by Councilor J. Willette to amend Chapter 48-General Assistance Ordinance Appendix A-H

Vote: 4- 0

2. Consider adopting changes to the following building standards: Chapter 31 National Electrical Code and Chapter 38C Property Maintenance Code.

Chairman K. Freeman opened the Public Hearing at 6:06 PM.

City Manager M. Puckett spoke on Chapter 31 National Electrical code and Chapter 38C Property Maintenance Code.

There were no citizens comments.

Chairman K. Freeman closed the Public Hearing at 6:07 PM

BE IT RESOLVED by Councilor J. Willette, seconded by Councilor C. Green to adopting the changes made to Chapter 31 National code and Chapter 38C Property Maintenance Code.

Vote: 4-0

3. Approval of a Medical Marijuana License to Richardson Remedies-Presque Isle, LLC, with location of 719 Main Street (Single Hearing)

Chairman K. Freeman opened the Public Hearing at 6:07 PM.

City Manager M. Puckett spoke on new application and met all codes.
Galen Weibley spoke on behalf of the staff.

There were no citizens comments.

Chairman K. Freeman closed the Public Hearing at 6:09 PM.

BE IT RESOLVED by Councilor J. Willette, seconded by Chairman K. Freeman to approve a Marijuana License to Richardson Remedies-Presque Isle, LLC, with location to 719 Main Street.

Vote: 4-0

4. Approval of a Malt, Spirituous and Vinous Liquor License for Xian Ping Cao d/b/a Mai Tai, Inc. with location of 449 Main Street.

Chairman K. Freeman opened the Public Hearing at 6:09 PM

City Manager M. Puckett spoke that there were no issues and recommends approval.

There were no citizens Comments.

Chairman K. Freeman close the Public Hearing at 6:10 PM

BE IT RESOLVED by Councilor J. Willette, seconded by Councilor C. Green to approve a Malt, Spiritous and Vinous Liquor License for Xian Ping Cao d/b/a Mai Tai, Inc. with location of 449 Main Street.

Vote: 5-0

5. Approval for a malt, Spirituous and Vinous Liquor License for Bethany Graves, d/b/a Lotus Lounge, with location of 149 State Street (Single Hearing)

Chairman K. Freeman opened the Public Hearing at 6:11 PM.

City Manager M. Puckett spoke that there were no issues and recommends approval.

There were no Citizens Comments.

Chairman K. Freeman close the Public Hearing at 6:12 PM.

BE IT RESOLVED by Councilor M. Chasse, seconded by Chairman C. Green to approve a Malt, Spirituous and Vinous Liquor License for Bethany Graves, d/b/a Lotus Lounge, with location of 149 State Street.

Vote: 6-0

6. 2022 Municipal Budget (First Hearing)

Chairman K. Freeman opened the Public Hearing at 6:13 PM.

City Manager M. Puckett spoke this is the first of two Public Hearings. And asked for comments on the Budget from the citizens.

Chairman K. Freeman spoke on the upcoming Budget Hearings.

There were No Citizens Comments.

Chairman K. Freeman close the Public Hearing at 6:14 PM

Citizen Comments

Chairman K. Freeman opened the Citizen Comments at 6:14 PM

Gregory LaFrancois - President of Northern Light AR Gould Hospital, Ex-Officio spoke on Covid and Hospital protocols.

Chairman K. Freeman closed the Citizen Comment section at 6:35 PM.

Presentation

7. 2022 Budget

City Manager M. Puckett spoke on the two different Budget Binders the big binder is the detailed budget and the smaller one is a condensed version with graphs and charts in it. Talked about the positive things the state has done to help cut the budget. (1. Funding for education. 2. Revenue sharing 3. Homestead exemptions). Talked about the upcoming Budget meeting on Oct. 12,13 and 14th.

Consent Agenda

8. Approve Minutes from September 1, 2021

9. Warrant #32-#35 Totaling \$1,140,788.79

- Warrant #32-\$118,159.91
- Warrant #33-\$123,044.22
- Warrant #34-\$255,575.09
- Warrant #35-\$644,009.57

10. Approve Audit Contract

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to approve Consent Agenda articles # 8-#10 as presented.

Vote: 6 – 0

Old Business

11. City Goals Review

Discussion only

12. Schedule Public Hearing for Dangerous Buildings

City Manager M. Puckett spoke on 38 Elizabeth St.

Galen Weibley spoke on behalf of the staff to request a Public Hearing

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to Schedule a Public Hearing for dangerous buildings on December 1, 2021

Vote: 6 - 0

13. City Hall Renovations
Discussion only

Manager's Report

City Manager Martin Puckett Thanked the vendors at Riverside for a record year, and the final day is Oct. 2nd, 2021. Most vendors move to the Micmac Farm for the winter months. We have roughly 50 requests for absentee ballots, we are waiting for the state ballots to come in so we can start mailing them out.

Announcements

The next meeting of the Presque Isle City Council will be held at the Sargent Family Community Center on November 3, 2021 at 6:00 PM. The Budget workshops will be held Oct 12th, 13th, and 14th.

Adjournment

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to enter into Executive Session at 7:07 PM pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate.

Vote: 6-0

Out of executive session at 7:56 PM.

Motion by Councilor M. Chasse to authorize the City Manager to purchase and sign all necessary documentation for the property at 228 State Street, known as the Griffith's House, for \$169,000.00 Second by Councilor D. Cyr. Vote was Unanimous.

BE IT RESOLVED by Councilor Chasse to enter executive session, Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate, second by Councilor Green at 7:57pm.

Vote: 6-0

Out of executive session at 8:10pm. No action taken.

BE IT RESOLVED by Motion by Councilor Green to enter executive session, Pursuant to 1 M.R.S.A. § 405(6)(E) to discuss Negotiations, second by Councilor at 8:10pm.

Vote: 6-0

Out of executive session at 8:15pm.

Vote: 6-0

Motion to adjourn by Councilor Smith, second by Green at 8:15pm.

Attested by: _____
Kimberly A Finnemore, City Clerk

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 18, 2021

AGENDA ITEM # 2

SUBJECT

NEW BUISNESS: Schedule a Public Hearing for CEA
Agreements for December 1, 2021

INFORMATION

1) Memo from Galen Weibley, dated November 12, 2021

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by
Councilor _____ to schedule a public hearing for
December 1, 2021 for pending CEA applications.



City of Presque Isle, Maine

The Office of
Director of Economic & Community Development

Galen Weibley

Email: gweibley@presqueisleme.us

MEMORANDUM

TO:	Kim Finnemore, City Clerk; Martin Puckett, City Manager; & Brad Turner, City Finance Director
FROM:	Galen Weibley, Director of Economic & Community Development
DATE:	November 12, 2021
RE:	Public Hearing for Credit Enhancement Agreements

The City of Presque is currently vetting potentially three credit enhancement agreements (CEA) for developments within the Downtown TIF District. State statute does not require a public hearing of CEA applications unless the municipality has a requirement in their development program. Our program states CEA's must have a public hearing before execution of a CEA. Staff is requesting authorization to hold a public hearing for these three CEA applications for December 1, 2021 Council Meeting. More information regarding the terms will be supplied in your December meeting packet.

Please do not hesitate to contact me should you have any questions.

Suggested motion: Mr. Chairman, I move that we schedule a public hearing for pending CEA applications for our December 1, 2021 Council Meeting.

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 18, 2021

AGENDA ITEM # 3

SUBJECT

NEW BUISNESS: Approve Warrant and Notice of Election for
MSAD#1/RSU#79

INFORMATION

1) Warrant and Notice

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by
Councilor _____ to approve warrant and notice of
election for MSAD#1/RSU#79 Section 15.

NOTICE OF ELECTION
CITY OF PRESQUE ISLE
MSAD #1/RSU #79 SECTION 15
TUESDAY, DECEMBER 28, 2021

County of Aroostook, ss

State of Maine

TO: Lyndsey Maynard, a resident of the City of Presque Isle

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of Presque Isle in said county and state of the election described in this notice.

TO THE VOTERS OF THE CITY OF PRESQUE ISLE:

You are hereby notified that the MSAD #1/RSU #79 Section 15 School Board will be held at the following location on TUESDAY, December 28, 2021

At the SARGENT FAMILY COMMUNITY CENTER
MULTI PURPOSE ROOM
24 CHAPMAN ROAD, PRESQUE ISLE ME 04769
from 8:00 AM to 8:00 PM

For the purpose of voting on the following vacancies:

M.S.A.D. #1 / RSU # 79 SCHOOL BOARD MEMBERS: SECTION 15

And to ask the voters:

TO BREAK A TIE VOTE WITH

JOHN R. JOHNSTON -40 Mechanic St.

SUSAN JOHNSTON- 9 Judd St.

The Voter Registration will hold office hours while the polls are open to correct any errors, change a name/address on the voting list, accept the registration of any person who becomes 18 years of age on or before election day, or after the close of registrations prior to it; and to accept new enrollments. A person who is not registered as a voter may not vote in any election.

DATED at Presque Isle this 18TH Day of November 2021

City Councilors - City of Presque Isle, Maine

A True Copy

Attested By: _____

Kimberly A. Finnemore, City Clerk

State of Maine
Notice of MSAD#1/RSU#79 Section 15 School Board
Tuesday, December 28, 2021

Municipality Presque Isle Voting District all

Voting Place Name Sargent Family Community Center

Voting Place Location 24 Chapman Road, Presque Isle

Polls Open at 8:00 A.M.

Polls Close at 8:00 P.M.

Election Day Absentee Ballot Processing (check all that apply):

Processed by: ☒ Municipal Clerk (Centrally) ☒ Warden (At polls)

Time(s) of Absentee Ballot Processing on Election Day*:

☒ **During** Election Day (12/28/2021) Processing Time(s): The top of every hour throughout the day.

☐ **Only** after 8 p.m. on Election Day (12/28/2021)

A True Copy
Attested

(Signature of Municipal Clerk)

Date _____

*** If Municipal Clerk is processing absentee ballots prior to Election Day, dates and times of processing are listed on the Notice of Intent to Process Absentee Ballots Prior to Election Day.**

Early absentee processing will take place at City Hall, 12 Second Street, Presque Isle, on July 11. Inspection time begins at 9:00 AM and processing begins at 10:00 AM.

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 18, 2021

AGENDA ITEM

SUBJECT

BUDGET WORKSHOP

WORKSHOP: Presentations

2022 Budget

REQUESTED ACTION

Discussion only.

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 18, 2021

AGENDA ITEM # EXECUTIVE SESSION

SUBJECT

EXECUTIVE SESSION: Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate

INFORMATION

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to enter into Executive Session pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate matter.