

The Office of the City Manager

Martin Puckett

Email: mpuckett@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
FROM:	Martin Puckett, City Manager
DATE:	January 24, 2022
RE:	Wednesday February 2nd Council Meeting, Sargent Family Community Center

Call to Order

Roll Call

Pledge of Allegiance

Public Hearings

1. Approval for a Malt, Spirituous and Vinous Liquor License and a Special Permit for Music, Dancing, and Entertainment for Presque Isle Country Club, with location of 35 Parkhurst Siding Road (Single Hearing): **Staff Recommends approval**
2. Approval for a Malt, Spirituous and Vinous Liquor License for Pie Nana, Inc. d/b/a Irish Setter Pub, with a location of 710 Main Street (Single Hearing): **Staff Recommends approval**
3. Approval of a Malt, Spirituous and Vinous Liquor License for Mainly Mexican LLC d/b/a Mainly Mexican, with a location of 6 State Road (Single Hearing): **Staff Recommends approval**
4. Review of Marijuana Ordinance: Galen Weibley, DECD Director will start the public hearing with a presentation of the State Laws, Local Ordinance, and zoning. Presentation will be provided at meeting. Presentation includes setback options for future consideration. After Webley's presentation, public comments welcomed. **For Discussion.**
5. Changes to Chapter 16 Land Use and Development: Galen Weibley, DECD Director will review the material discussed on 1.5.22 Council meeting. The summary of the changes are:
 - Adding new use of Agri-entertainment to offer farming families new economic growth opportunities
 - Streamlining Industrial Park permitting operations by considering all permitted uses by right in the Industrial Zone
 - Add new sign standards for zones in easy to read table for residents and businesses
 - Add new queuing land standards for drive through establishments to prevent overflow onto Route 1
 - Rezone airbase housing that is Urban Residential Zone to Residential Office zone to offer more economic opportunities for an isolated neighborhood
 - Redefine Home Occupations to allow by permit online-related and non-customer traffic businesses and a separate use for customer/traffic related businesses in an effort to encourage the entrepreneurial spirit by Presque Isle residents.
 - Overlay the Shoreland Zone and remove the Resource Protection Area to aid in compliance efforts by Code

Planning Board & Staff recommend approval

6. Approve changes to Taxi Cab Ordinance: Staff and a council representative met with two of the local cab companies to review a submitted proposal to change the rate structure. Based up the taxi operator's feedback a revised rate structure is included for Council's consideration. Revised ordinance in strikethrough format is included. **Staff recommends approval.**

Officer Pinning Ceremony: Chief White will conduct ceremony for the new Deputy and Corporals

Citizen Comments

Consent Agenda: Unless council wants to discuss items individually, staff recommends approving in one motion.

7. Approve Minutes
8. Approve Warrants
9. Approve Appointments (*Presque Isle Utilities District*)
10. Approve Quitclaim Deed: From tax acquired property
11. Drug Forfeiture: Request for Council to authorize the Chair to sign and accept the funds from the judgement.

Old Business

12. Enterprise Agreement: Josh Rondeau, Account Executive for Enterprise Fleet Management will be in attendance to give a presentation for the lease program. Over the past few months we have been working on the program for adoption. **After presentation, staff recommends approval.**
13. Goal Setting: Originally the dates of February 8th and 9th were discussed but there are conflicting meetings. I propose February 15th. Included are the goals for the past two years. For discussion.

New Business

14. Student Intern: Kim Smith, Grant Writer and PIO will present a report and introduce the UMPI Student Intern. No action requested.
15. Approve Budget Actuals 2021: Brad Turner, Finance director has included the actuals for adoption.
16. Economic & Community Development 2021 Annual Report: Galen Weibley has gathered information from the City's licenses to create a report on activities within the City for 2021. No action requested.
17. Upcoming Grant Opportunities: There are multiple grant opportunities in the upcoming months. Kim Smith is providing recommendations for two separate programs that will require Council approval. Staff recommends approval of grant applications.

Manager's Report

Announcements

Executive Session

Pursuant to 1 M.R.S.A. § 405(6)(E) to discuss Real Estate
Pursuant to 1 M.R.S.A. § 405(6)(E) to discuss Real Estate

Pursuant to 1 M.R.S.A. § 405(6)(E) to discuss Negotiations
Pursuant to 1 M.R.S.A. § 405(6)(E) to discuss Economic Development

Adjournment



Presque Isle City Council Meeting

Wednesday, February 2nd, 2022

6:00 PM

Sargent Family Community Center

AGENDA

Call to Order

Pledge of Allegiance

Public Hearing

1. Approval for a Malt, Spirituous and Vinous Liquor License and a Special Permit for Music, Dancing, and Entertainment for Presque Isle Country Club, with location of 35 Parkhurst Siding Road (Single Hearing)
2. Approval for a Malt, Spirituous and Vinous Liquor License for Pie Nana, Inc. d/b/a Irish Setter Pub, with a location of 710 Main Street (Single Hearing)
3. Approval of a Malt, Spirituous and Vinous Liquor License for Mainely Mexican LLC d/b/a Mainely Mexican, with a location of 6 State Road (Single Hearing)
4. Review of Marijuana Ordinance.
5. Changes to Chapter 16 Land Use and Development
6. Approve changes to Taxi Cab Ordinance

Officer Pinning Ceremony

Consent Agenda

7. Approve Minutes from January 5, 2022
8. Approve 2021 Warrants #49, #50, #51, #52, #53, 2022 Warrant #1 and #2 totaling \$2,179,238.43
9. Approve Appointments (*Presque Isle Utilities District*)
10. Approve Quitclaim Deed
11. Drug Forfeiture

Old Business

12. Enterprise Agreement
13. Goal Setting

New Business

14. Student Intern
15. Approve 2021 Budget Actuals
16. Economic & Community Development 2021 Annual Report
17. Upcoming Grant Opportunities

Manager's Report

Executive Session

- 1) Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Economic Development
- 2) Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Economic Development
- 3) Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate
- 4) Pursuant to 1 M.R.S.A. § 405(6)(E) to discuss Negotiations

Announcements

Adjournment

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 1

SUBJECT

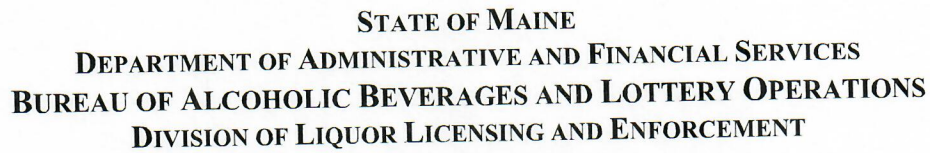
PUBLIC HEARING: Approval for a Malt, Spirituous and Vinous Liquor License and Special Permit for Music, Dancing, and Entertainment for Presque Isle Country Club, with location of 35 Parkhurst Siding Road (Single Hearing)

INFORMATION

- 1) Application
- 2) Public Hearing Notice

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve a Malt, Spirituous and Vinous Liquor License and Special Permit for Music, Dancing, and Entertainment for Presque Isle Country Club, with location of 35 Parkhurst Siding Road.



All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC):	Business Name (D/B/A):
PRESQUE ISLE COUNTRY CLUB	
Individual or Sole Proprietor Applicant Name(s):	Physical Location:
	35 Parkhurst Siding Rd. Presque Isle, ME
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different:
	PO Box 742 Presque Isle, ME 04769
Mailing address, if different from DBA address:	Email Address:
	snicker01@maine.rr.com
Telephone # Fax #:	Business Telephone # Fax #:
207-764-6826	207-764-0430
Federal Tax Identification Number:	Maine Seller Certificate # or Sales Tax #:
01-0245910	1144647
Retail Beverage Alcohol Dealers Permit:	Website address:
	picountryclub.com

- On Premise Application, Rev. 3/2020

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input checked="" type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

67 Hardy St. Presque Isle, ME (Susan Nickerson, Treasurer)

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If **Yes**, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Susan Johnston	11/23/2062	Presque Isle, ME
Susan Nickerson	06/16/2045	Fort Fairfield, ME
Residence address on all the above for previous 5 years		
Name	Address:	
Susan Johnston	9 Judd St. Presque Isle, ME	
Name	Address:	
Susan Nickerson	67 Hardy St. Presque Isle, ME	
Name	Address:	
Name	Address:	

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Restaurant/Bar at Presque Isle County Club. Also cater special functions on premises. Auxiliary
license renewal request for snack shack located between Tee #9 and Tee #11 on the Presque Isle Country
Club golf course.

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: School

Distance: 4.00

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 12/14/2021


Signature of Duly Authorized Person

Signature of Duly Authorized Person

Susan Nickerson, Treasurer
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? ☐ Municipal Officers of _____

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY

☐ Approved

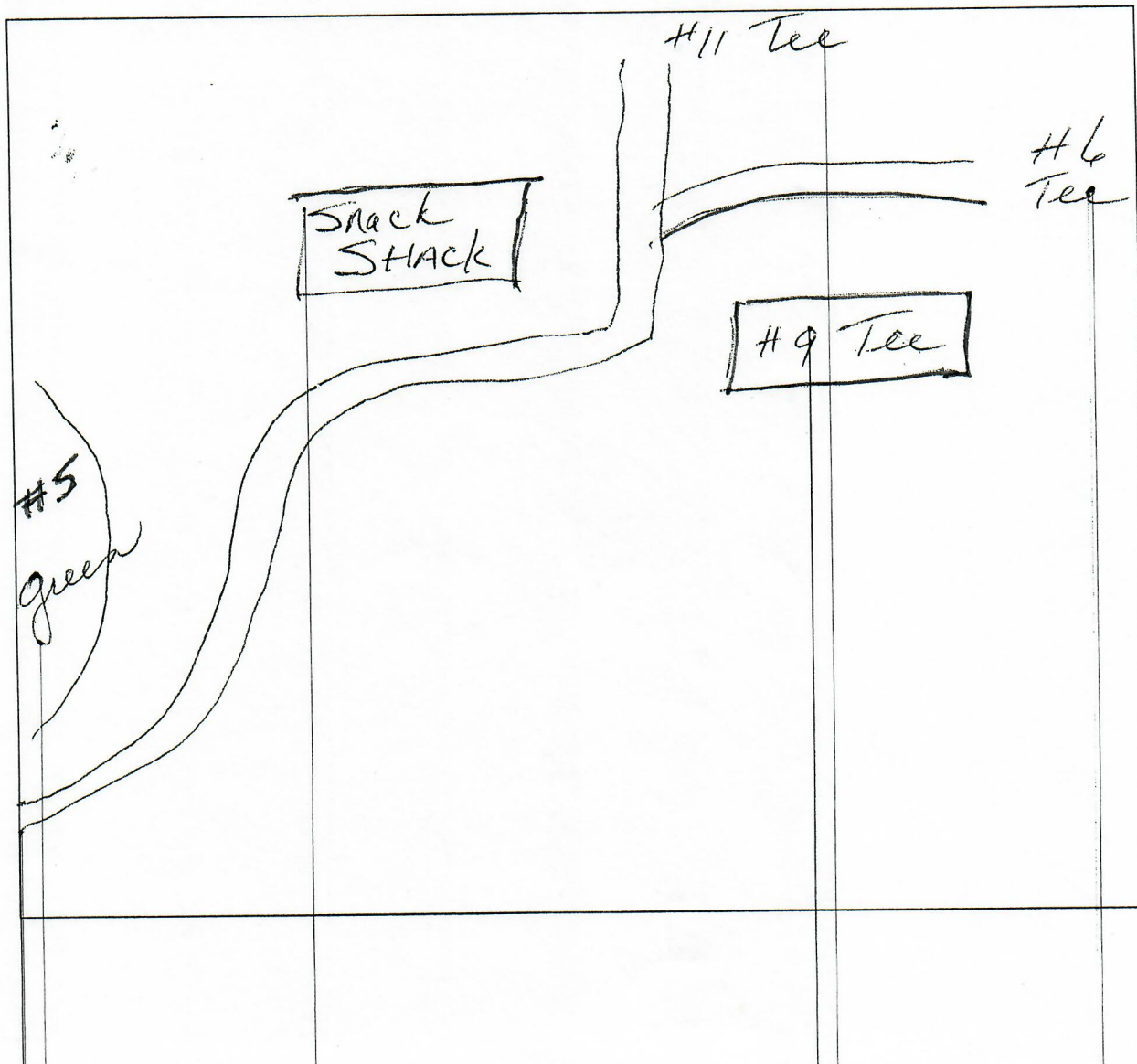
☐ Not Approved

BY:

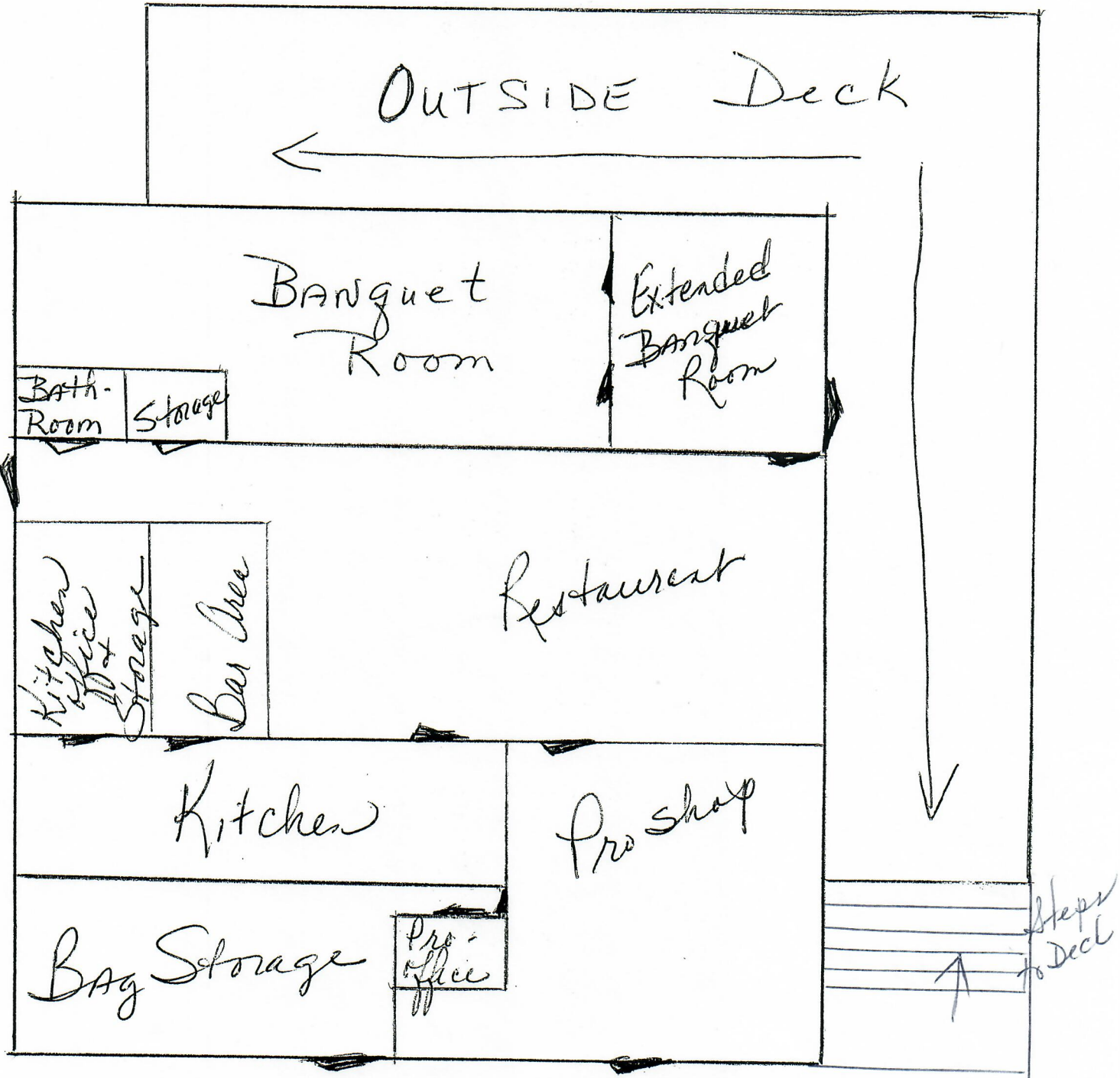
ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



PREMISE DIAGRAM





For Office Use Only:

License #:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347 (overnight)
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov

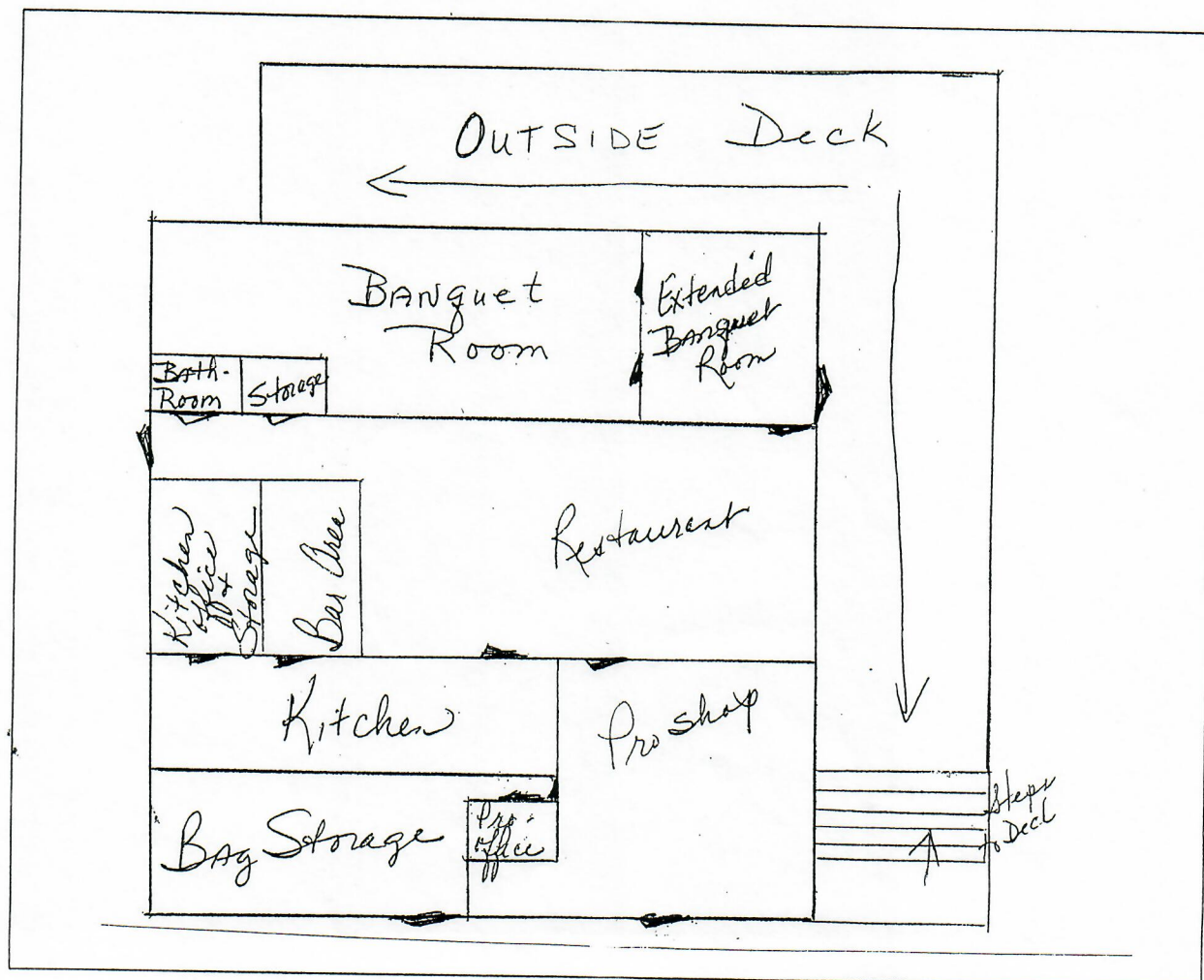


ON PREMISE DIAGRAM

(Facility Drawing/ Floor Plan)

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas with the following: • Entrances • Office area • Kitchen • Storage Areas • Dining Rooms • Lounges • Function Rooms • Restrooms • Decks • All Inside and Outside areas that you are requesting approval.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: PRESQUE ISLE COUNTY CLUB
2. Doing Business As, if any: _____
3. Date of filing with Secretary of State: 05/07/2021 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Jonanthan Humphrey	93 Canterbury St. Presque Isle, ME	07/09/2090	President	1.0000
Spencer King	17 Churchill St. Washburn, ME	07/26/2087	Vice President	1.0000
Tyler St. Pierre	92 Lombard St. Presque Isle, ME	04/09/2090	Secretary	1.0000
Susan Nickerson	67 Hardy St. Presque Isle, ME	06/16/2045	Treasurer	1.0000

(Ownership in non-publicly traded companies must add up to 100%.)

STATE OF MAINE
BUREAU OF ALCOHOLIC BEVERAGES
APPLICATION FOR
SPECIAL PERMIT FOR MUSIC, DANCING AND ENTERTAINMENT

1. Business Name Presque Isle Country Club Phone # 769-7421
Address 35 Parkhurst Siding Rd (PO Box 742) Presque Isle, ME 04769
Street City

2. Describe in detail kind and nature of entertainment:

Restaurant & Lounge for Country Club

3. Describe in detail the room or rooms to be used under this permit:

Restaurant, Banquet Room, Extended Banquet Room & Outside Deck

Dated At Presque Isle, Me On 12-31-21

This permit includes all types of entertainment, dancing is inclusive only if you have a dancing license issued by the State Fire Marshall's Office, Department of Public Safety.

\$20.00 Per Year – Single Dance
\$50.00 Per Year -- Dances

Susan Dickerson
(Signature of Individual)

Make check payable to:
City of Presque Isle

(If partnership, by members)

Presque Isle Country Club
(Name of Corporation)

(Place Corporate Seal)

THIS APPLICATION MUST BE APPROVED
BY THE MUNICIPAL OFFICERS OR COUNTY
COMMISSIONERS IN THE CASE OF
UNINCORPORATED PLACES

BY _____
(If a Corporation, by a duly authorized officer)

STATE OF MAINE

Aroostook County SS

Dated At Presque Isle, Maine

On _____

The undersigned being Municipal Officers of the City of Presque Isle hereby approve the application in accordance with the provisions of Title 28A, Chapter 43, Licenses for the Sale of Liquor to be consumed on the Licensed Premises, §1054 Special permit for music, dancing or entertainment.

\$ 105.00

~~\$45.00~~ Public Hearing Fee

\$ 155.00

NOTICE OF PUBLIC HEARING CITY OF PRESQUE ISLE LEGAL NOTICE

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING** on **February 2, 2022** at **6:00 PM** at the Sargent Family Community Center 24 Chapman Road to consider

Approval for a Malt, Spirituous and Vinous Liquor License and a Special Permit for Music, Dancing, and Entertainment for Presque Isle County Club, with location of 35 Parkhurst Siding Road

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least two (2) business days prior to the meeting date.

Per City Council
Kimberly A. Finnemore
City Clerk

Published January 26, 2022

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 2

SUBJECT

PUBLIC HEARING: Approval of a Malt, Spirituous and Vinous Liquor for Pie Nana, Inc. d/b/a Irish Setter Pub, with a location of 710 Main Street (Single Hearing)

INFORMATION

- 1) Application
- 2) Public Hearing Notice

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve a Malt, Spirituous and Vinous Liquor License and Special Permit for Music, Dancing, and Entertainment for Pie Nana, Inc. d/b/a Irish Setter Pub, with a location of 710 Main Street.



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): Pie Nana, Inc.	Business Name (D/B/A): Irish Setter Pub
Individual or Sole Proprietor Applicant Name(s):	Physical Location: 710 Main St., Presque Isle, Maine 04769
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different:
Mailing address, if different from DBA address:	Email Address: pie.nana@hotmail.com
Telephone # Fax #: 207-764-5400 207-764-5411	Business Telephone # Fax #: 207-764-5400 207-764-5411
Federal Tax Identification Number: 26-1874027	Maine Seller Certificate # or Sales Tax #: 1132053
Retail Beverage Alcohol Dealers Permit:	Website address: www.irishsetterpub.com

1. New license or renewal of existing license? ☐ New Expected Start date: _____

☒ Renewal Expiration Date: 03/03/2022

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: _____ Beer, Wine or Spirits: \$ 362,006.00 Guest Rooms: _____

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

710 Main St., Presque Isle, Maine

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No
7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Deborah A. Gustin	03/10/1953	Gardiner, Maine

Residence address on all the above for previous 5 years

Name	Address:
Deborah A. Gustin	179 Presque Isle Rd., Fort Fairfield, Maine
Name	Address:
Name	Address:
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If **Yes**, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

One story building with dining room and bar in main area. Patio for seasonal use. Two bathrooms for
guests off main area. Kitchen with cooking equipment, refrigeration equipment, and food preparation
equipment. Server area, office, dry storage, employee bathroom, mechanical room, beer storage room.
Sprinkler, storage room accessed from outside. built in walk-in cooler. Walk-in cooler and freezer out.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Zippel School

Distance: 1.00

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 01/05/2022

Deborah A. Gustin
Signature of Duly Authorized Person

Deborah A. Gustin
Printed Name Duly Authorized Person

Signature of Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? ☐ Municipal Officers of _____

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its [Retail Beverage Alcohol Dealers](https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers) permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

<u>Class of License</u>	<u>Type of liquor/Establishments included</u>	<u>Fee</u>
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

See Attached

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Pie Nana, Inc.
2. Doing Business As, if any: Irish Setter Pub
3. Date of filing with Secretary of State: 02/24/2008 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Deborah A. Gustin	179 Presque Isle Rd.	03/10/1953	President	100.0000
	Fort Fairfield, Maine			

(Ownership in non-publicly traded companies must add up to 100%.)

NOTICE OF PUBLIC HEARING CITY OF PRESQUE ISLE LEGAL NOTICE

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING** on **February 2, 2022** at **6:00 PM** at the Sargent Family Community Center 24 Chapman Road to consider

Approval for a Malt, Spirituous and Vinous Liquor License for Pie Nana, Inc. d/b/a Irish Setter Pub, with location of 710 Main Street

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least two (2) business days prior to the meeting date.

Per City Council
Kimberly A. Finnemore
City Clerk

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 3

SUBJECT

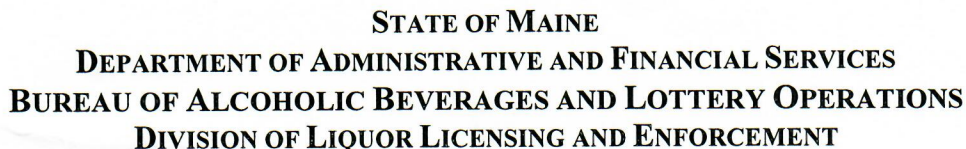
PUBLIC HEARING: Approval of a Malt, Spirituous and Vinous Liquor License for Mainely Mexican LLC d/b/a Mainely Mexican, with a location of 6 State Road (Single Hearing)

INFORMATION

- 1) Application
- 2) Public Hearing Notice

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve a Malt, Spirituous and Vinous Liquor License for Mainely Mexican LLC d/b/a Mainely Mexican, with a location of 6 State Road.



All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): Mainely Mexican LLC	Business Name (D/B/A): Mainely Mexican
Individual or Sole Proprietor Applicant Name(s): Jay Edgecomb	Physical Location: Co State Rd
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: Presque Isle ME 04769
Mailing address, if different from DBA address: 110 Academy St Presque Isle ME 04769	Email Address: jayedgcomb24@gmail.com
Telephone # Fax #: 207 227 0649	Business Telephone # Fax #: (207) 760-7520
Federal Tax Identification Number: 82-1787062	Maine Seller Certificate # or Sales Tax #: 1187534
Retail Beverage Alcohol Dealers Permit:	Website address:

1. New license or renewal of existing license? ☐ New Expected Start date: _____
☒ Renewal Expiration Date: 2/18/2022
2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
Food: 178,575 Beer, Wine or Spirits: 71,391 Guest Rooms: —
3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)
☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

6 State Rd Presque Isle ME 04769

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No
7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If **Yes**, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Jay Edward Edgecomb	11/18/67	West Stewartstown NH

Residence address on all the above for previous 5 years	
Name Jay Edgecomb	Address: 24 Fisher St Fort Fairfield ME 04742
Name Jay Edgecomb	Address: 110 Academy St Presque Isle ME 04769
Name JAY Edgecomb	Address: 132 Band Rd Caribou ME 04736
Name	Address:

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: N/A

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

74 Seat Restaurant + Bar

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: ACAP Gouldsville

Distance: 1/2 mile

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 12/10/21

Jay Edgcomb
Signature of Duly Authorized Person

Signature of Duly Authorized Person

JAY Edgcomb
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? ☐ Municipal Officers of _____

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

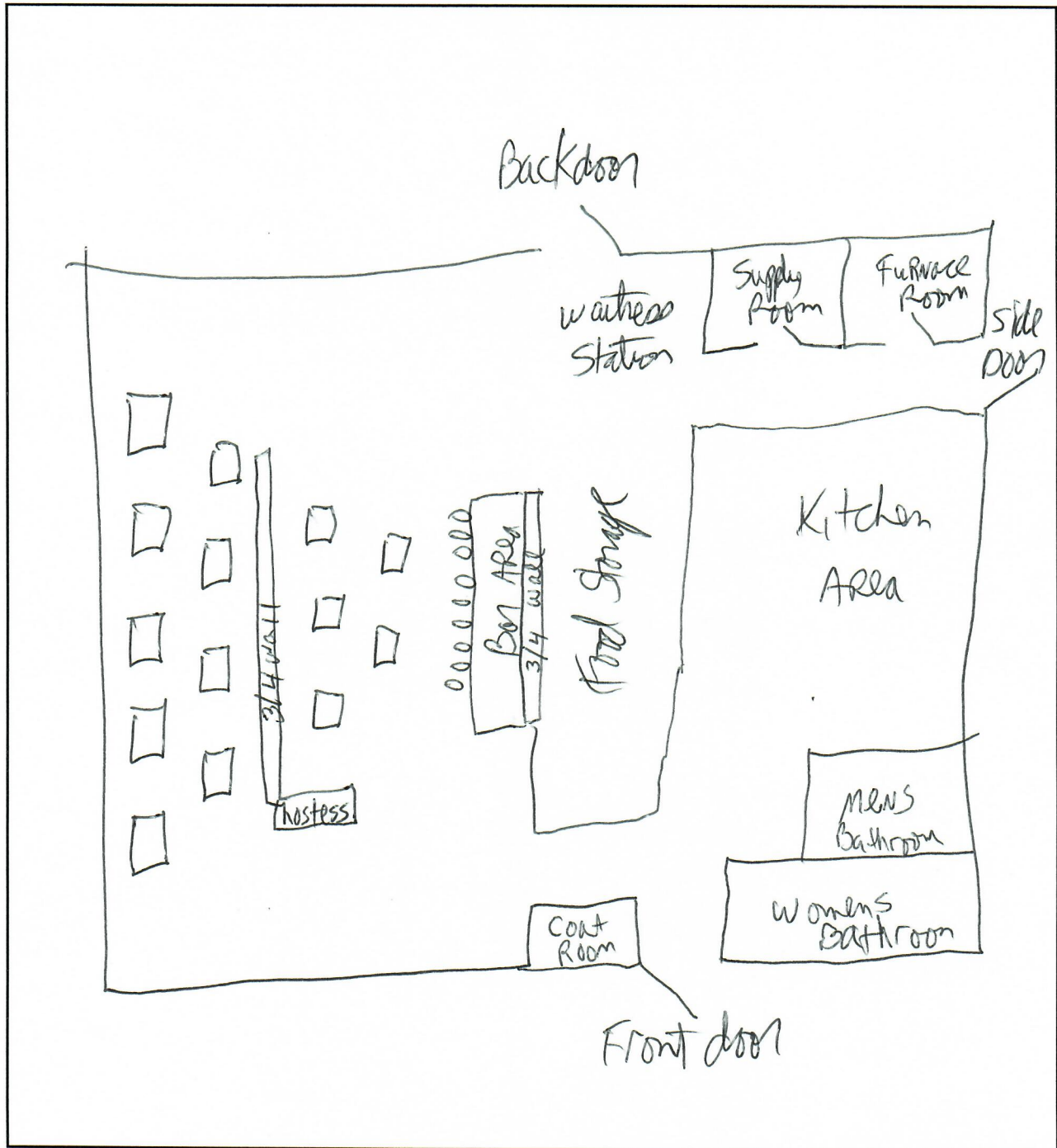
Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Mainely Mexican LLC
2. Doing Business As, if any: Mainely Mexican
3. Date of filing with Secretary of State: 6/1/17 State in which you are formed: MAINE
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
JAY Edgecomb	110 Academy St Presque Isle ME 04769	11/8/67	OWNER	100%
	132 Baird Rd CARIBOU ME 04736			
	24 FISHER ST FORT FAIRFIELD ME 04742			

(Ownership in non-publicly traded companies must add up to 100%.)

NOTICE OF PUBLIC HEARING CITY OF PRESQUE ISLE LEGAL NOTICE

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING** on **February 2, 2022** at **6:00 PM** at the Sargent Family Community Center 24 Chapman Road to consider

Approval for a Malt, Spirituous and Vinous Liquor License Mainely Mexican LLC d/b/a Mainely Mexican, with a location of 6 State Road.

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least two (2) business days prior to the meeting date.

Per City Council
Kimberly A. Finnemore
City Clerk

Published January 26, 2022

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 4

SUBJECT

PUBLIC HEARING: Review of City of Presque Isle Marijuana Ordinance

INFORMATION

1) Information to be provided at meeting

REQUESTED ACTION

FOR DISCUSSION

**NOTICE OF PUBLIC HEARING
CITY OF PRESQUE ISLE LEGAL NOTICE**

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING** on **February 2, 2022** in the Sargent Family Community Center 24 Chapman Road to

REVIEW OF MARIJUANA ORDINACE

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least **two** (2) business days prior to the meeting date.

Per City Council
Kimberly A. Finnemore
City Clerk

January 26, 2022

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 5

SUBJECT

PUBLIC HEARING: Review changes to Chapter 16 Land Use and Development

INFORMATION

Memorandum

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to adopt the revisions made to Chapter 16 Land Use and Development



City of Presque Isle, Maine

The Office of
Director of Economic & Community Development
Galen Weibley
Email: gweibley@presqueisleme.us

MEMORANDUM

TO:	Kim Finnemore, City Clerk; Martin Puckett, City Manager; & City Councilors
FROM:	Galen Weibley, Director of Economic & Community Development
DATE:	January 13, 2022
RE:	Public Hearing for Adopting Revisions to Chapter 16 of the Land Use Code

I am pleased to present the City Council with the latest Land Use Code reforms made by the Planning Board in an effort to streamline permitting operations, improve understanding by the general public and enhance economic opportunities throughout Presque Isle. The Planning Board approved sending these recommendations to the Council at their December 16, 2021 board meeting and have been the effort of Planning Board meetings since third quarter of 2020. The revised sections are noted as highlighted throughout the document and consist of restructuring of the Zoned sections into Definitions, Purposes, Use Table, Design Standards Table. In addition, a summary of the reforms are as follows:

- Adding new use of Agri-entertainment to offer farming families new economic growth opportunities
- Added Solar Electric Generation Facility and other new uses to the Code
- Streamlining Industrial Park permitting operations by considering all permitted uses by right in the Industrial Zone
- Add new sign standards for zones in easy to read table for residents and businesses
- Add new queuing land standards for drive through establishments to prevent overflow onto Route 1
- Rezone airbase housing that is Urban Residential Zone to Residential Office zone to offer more economic opportunities for an isolated neighborhood
- Redefine Home Occupations to allow by permit online-related and non-customer traffic businesses and a separate use for customer/traffic related businesses in an effort to encourage the entrepreneurial spirit by Presque Isle residents.
- Overlay the Shoreland Zone and removed the Resource Protection Area to aid in compliance efforts by Code

Should you have any questions regarding the draft before you, please do not hesitate to contact me.

After conducting a public hearing, the Council may take the suggested motion by staff:

Suggested motion: Mr. Chairman, I move that we adopt revisions to the Chapter 16 of the City of Presque Isle Land Use Code.

12 Second Street

Presque Isle, ME 04769-2459

Phone: 207.760.2727

Fax 207.764.2501

*The City of Presque Isle is an equal opportunity provider. To file a complaint, write to
HR Manager, 12 Second Street Presque Isle, ME 04769, or call (207) 760-2700.*

**NOTICE OF PUBLIC HEARING
CITY OF PRESQUE ISLE LEGAL NOTICE**

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING** on **February 2, 2022** in the Sargent Family Community Center 24 Chapman Road to Approve

CHANGESTO CHAPTER 16 LAND USE AND DEVELOPMENT

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least **two (2)** business days prior to the meeting date.

Per City Council
Kimberly A. Finnemore
City Clerk

January 26, 2022

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 6

SUBJECT

PUBLIC HEARING: Approve changes to Taxi Cab Ordinance

INFORMATION

1) Taxi Cab Ordinance

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to adopt the changes made to the Taxi Cab Ordinance

The Office of the City Manager
Martin Puckett
Email: mpuckett@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
FROM:	Martin Puckett, City Manager
DATE:	January 24, 2022
RE:	Taxicab Ordinance Changes

The City has received a request to change the rates listed within the ordinance. Based upon the information gathered from a meeting with the taxi operators, the current formula based upon IRS mileage reimbursement rates do not reflect the current economy and employment issues.

The taxi operator's request the following rate increase:

In town \$10.00 (\$7.80), Airport \$25.00 (\$7.80), Passengers \$2 (\$1.50) each, wait time \$1 per minute after 3 (\$.35 for each minute), trunk \$2(\$1), deliveries \$10(\$1) in town, \$1.75 per mile thereafter, Pets \$2 if in carrier, \$20 if not in carrier (no previous fee).

Revisions to the ordinance are included in a strikethrough format for consideration.

Suggested motion: *I move that we adopt revisions to the Chapter 12 of the City of Presque Isle Taxi Cab Ordinance.*

CHAPTER 12

CITY OF PRESQUE ISLE

Taxicab Ordinance



Approved by the City Council: May 20, 1991

Amended Section 12: Rates by the City Council: June 3, 1996

Amended Section 12: Rates by the City Council: December 4, 2000

Amended Section 12: Rates and Section 23: Rate Schedule by the City Council: May 3, 2004

Amended Section 12 Rates by the City Council: October 17, 2005

Amended Section 6: Indemnity Insurance Required: March 3, 2008

Amended Section 12: Rates by the City Council: March 3, 2008

Amended Section 12: Rates and Section 23: Rate Schedule by the City Council: June 6, 2011

Amended Section 22: Fee Schedule and Section 24: Penalties by the City Council: March 7, 2016
Repassed by the City Council: January 4, 2016

Repassed by the City Council: January 8, 2020

Attest: _____ Kim Finnemore, City Clerk

CHAPTER 12

TAXICABS

Section 1 Definitions

The following words and phrases when used in this chapter shall have the following meanings:

- A. Driver's License: means the permission granted by the Council to drive a taxicab upon the streets and roadways of the City, provided the person possesses a valid Maine Driver's License.
- B. Licensed Inspector: means and includes any person designated by the Clerk to perform inspections of taxicabs.
- C. License to operate: means the license issued by the Council authorizing a person to operate a taxicab business in the City.
- D. Limousine: means and includes any motor vehicle except a taxicab, used for the transportation of passengers for hire for special events and by appointment.
- E. Person: Includes an individual, corporation, partnership or other business association.
- F. Rate Card: means a card issued by the City Clerk for display in each taxicab which boldly shows the rates then in force.
- G. Revocation: means a suspension of the right to conduct business or drive a taxicab for a period that exceeds one year.
- H. Suspension: means taking away the right to conduct business or drive a taxicab that does not exceed one year.
- I. Taxicab: means a motor vehicle regularly engaged in the business of carrying passengers for hire, having a seating capacity of not less than four (4) persons and not operated on a fixed route.
- J. Taxicab Operator: means a person engaged in the business of employing drivers and taxicabs for transporting passengers for hire.
- K. Waiting Time: means the time when a taxicab is not in motion from the time of acceptance of a passenger to the time of discharge, but does not include any time that the taxicab is not in motion if due to any cause other than the request, act, or fault of the passenger.

Section 2 Police Department to Report Violations to Council

The Police Department is hereby given the authority and is instructed to watch and observe the conduct of operators and drivers operating under this chapter.

Upon discovering a violation of the provisions of this chapter, the Police Department shall report the same to the Council which will order or take appropriate action.

Section 3 Operator's License Required

No person shall operate or permit a taxicab owned or controlled by him to be operated as a vehicle for hire upon the streets of the City without having first obtained a license from the Council.

Section 4 Application for License to be Filed; Information Desired

An application for a taxicab operator license required by Section 3 shall be filed with the City Clerk upon forms provided by the City and such application shall be verified under oath and shall furnish the following information:

- A. The name and address of the applicant
- B. Evidence of ability to secure bond or insurance
- C. The experience of the applicant in the transportation of passengers
- D. The number of vehicles to be operated or controlled by the applicant
- E. Such further information as the Council may require

Section 5 Issuance of License

If the Council finds that an applicant is fit, willing and able to perform such public transportation, and to conform to the provisions of this chapter and the rules promulgated by the Council, then the City Clerk shall issue an operator's license stating the name and address of the applicant, the number of vehicles authorized under the license and the date of issuance, otherwise the application shall be denied.

All licenses covered by this chapter shall expire on the first (1st) day of May of each year, except if the first (1st) shall fall on a weekend or a holiday the license will expire on the next regular business day.

Section 6 Indemnity Insurance Required

No operator's license required by Section 3 shall be issued or continued in operation unless there is in full force and effect vehicle insurance in such form and amount of coverage per applicable State law and/or regulation.

Said insurance, shall inure to the benefit of any person who shall be injured or who shall sustain damage to property, proximately caused by the negligence of a taxi operator. A copy of said insurance shall be filed with the City Clerk, with the City as a named insured.

Section 7 Fees Prerequisite to Issuance to License

No operator's license provided under this chapter shall be issued or continued in operation unless the holder thereof has paid an annual license fee for the right to engage in the taxicab business and the required fee for each vehicle under a license.

Said license fees shall be valid for one year and shall be in addition to any other license fees or charges established by proper authority and applicable to said taxicab operator or the vehicle or vehicles under his operation and control.

Section 8 Transfer of Operator's License

No operator's license may be sold, assigned, mortgaged, or otherwise transferred.

Section 9 Suspension, Revocation of License; Hearing

An operator's license issued under the provisions of this chapter may be revoked or suspended by the Council if the holder thereof has:

- A. Violated any of the provisions of this chapter;
- B. Discontinued operations for more than sixty (60) days without due cause;
- C. Has violated any Ordinance of the City or the laws of the United States or of the State of Maine, the violations of which reflect unfavorably on the fitness of the holder to offer public transportation.

Prior to suspension or revocation, the holder shall be given ten (10) days notice of the proposed action to be taken and shall have an opportunity to be heard.

Section 10 Duty to Provide Service; Penalty

Holders of an operator's license issued in accordance with this chapter shall maintain a central place of business for the purpose of receiving calls and dispatching cabs.

Holders of an operator's license shall answer all calls received by them for services inside the corporate limits of the City as soon as they can do so and if services cannot be rendered within reasonable time they shall then notify the prospective passengers how long it will be before the call can be answered and give the reason therefor.

Any holder of an operator's license who shall refuse to accept a call during business hours anywhere in the corporate limits of the City at any time when such holder has available taxicabs, or who shall fail or refuse to give service during business hours shall be deemed a violator of this section and the license granted to such holder may be revoked at the discretion of the Council.

Section 11 Taxicabs to be Marked

Taxicabs will be clearly marked as such. Taxicab operators may employ a specific color scheme, identifying design, monogram or insignia.

Each licensed taxicab shall have on the top and/or each side in letters readable from a distance of twenty (20) feet the name of the licensee or the dispatch controller for the purpose of receiving calls, as well as a designated number assigned by the City Clerk to be no smaller than three (3) inches to be placed on each side of each licensed vehicle, or on each side of the taxi sign on top of the vehicle.

Section 12 Rates

No taxicab operator or taxicab driver shall charge a sum for the use of a taxicab higher than that in accordance with the following rates:

A. Fees listed in the Rate Schedule in Section 23

~~B. Trunks may be charged for at the rate of \$2.00.~~

~~C. Charges for waiting time may be \$ 1.00 per minute after 3 minutes or \$20.00 per hour.~~

~~D. Charge for errands may be \$1.00 over the cost of fare.~~

~~E. An additional fee of \$1.00 may be charged for delivering groceries, parcels, etc.~~

F.B. Children under ten (10) years of age accompanied by adults will be carried without charge.

G.C. Taxicabs may be employed as sightseeing cabs at the rate of \$20.00 per hour for the first hour and, for each quarter hour thereafter or fraction thereof, \$5.00, provided, however, that no taxicab shall be engaged as a sightseeing cab for a shorter period than one hour.

H.D. No charge shall be made for the transportation of the first two bags or parcels per passenger. A charge of \$.75 may be charged for more than two bags or parcels.

~~I. The base fee shall be established based on the IRS allowable mileage rate. Such rate shall be based on a ratio of the 6/2005 rate of \$0.405 per mile equaling a base rate of \$5.50, rounded down to the nearest \$0.10. To illustrate, at the 2011 IRS rate of \$0.51, the base rate would be
$$\$6.90 \div ((\$5.50 \times 0.51) / (\$0.405)) = \$6.92, \text{ rounded down to } \$6.90$$~~

K.E. Passengers are under no obligation to pay the fare for any trip originating in the City and going outside the City or originating outside the City and coming inside the City unless the passenger and the driver have agreed upon an amount of the fare prior to the commencement of the trip.

L.F. A rate card shall be issued by the City Clerk together with each taxicab license. The rate card shall be clearly visible to the passenger at all times when the taxicab is in service. The rate card shall also contain the following statement: "If you have a complaint about the service you have received or the fare you have been charged, please call the Clerk of the City of Presque Isle at 760-2720."

~~—Whenever the IRS rate for mileage changes, the maximum rate charged, according to this ordinance, shall automatically change on the effective date and upon notification by the City Clerk to all licensed operators within the City. A public notice shall be placed according to the notification requirements of any ordinance changes; such~~

~~cost shall be borne by the licensed operators.~~

Section 13 Equipment

- A. Taxicabs shall be at all times clean and in good repair inside and out and shall be maintained at all times in compliance with the laws of the state relating to passenger vehicle and the rules and regulations of the State Commissioner of Transportation enacted pursuant thereto.

Taxicabs shall be inspected and must pass inspection by a State of Maine Certified Inspection Station three (3) times per year, during the months of January, May and September.

- B. Every taxicab shall be equipped with an exterior light affixed to the roof thereof which shall be covered with a translucent fixture marked with the word "Taxi" in legible lettering and which shall be operated during the period between sunset and sunrise, as long as the taxicab is in service.
- C. Every taxicab shall be conspicuously marked in letters not less than one and one-half (1 ½) inches in height with the word "Taxi" and the owner's name or trade name, or, in lieu of such name or trade name, with a design or monogram containing the owner's name or trade name. Such design or monogram shall be not less than eight (8) inches in diameter.

Section 14 Display of License

A taxicab driver shall display his or her taxicab driver's license in a place within the cab which is clearly visible to passengers at all times when the cab is in service.

Section 15 Ordering of Taxicab from Service

The license inspector may require any licensee to present a taxicab for inspection whenever the inspector deems such inspection necessary and may in writing order a taxicab business licensee to remove from service any taxicab which is in violation of this chapter; provided that a reinspection shall be scheduled as soon as possible but in no case more than three (3) days thereafter. There shall be a charge of \$5.00 for the first reinspection, and a charge of \$25.00 for each reinspection thereafter, of any taxicab ordered removed from service for any violation which is deemed by the license inspector to represent a serious threat to the health or safety of passengers. Any licensee aggrieved by such an order may appeal at any time to the Clerk who shall as soon as possible, and in no case more than three (3) days thereafter determine whether such taxicab is in violation of this chapter and shall either affirm the order of the license inspector or give the licensee written permission to return the taxicab to service. Notwithstanding any other provision of this section or chapter, the license of any licensee charged with operating a taxicab which the license inspector has ordered out of service shall be suspended in accordance with Section 9, and shall either be suspended or revoked upon a finding, after notice and hearing, that the violation has in fact been committed.

Section 16 Required

No person shall operate a taxicab within the City unless such taxicab and the driver thereof are currently licensed. All licenses issued pursuant to this chapter shall be granted, denied, suspended or revoked by the Clerk, in accordance with the other provisions of this chapter. A taxicab business license shall apply to one vehicle only.

Section 17 Application

- A. Applications under this chapter shall be filed as follows:
 1. Taxicab operator's licenses:
 - a. Name(s) of the stockholders of the corporation will be submitted along with the application. In all other cases by all persons having actual ownership interests in the applicant. If the applicant is a corporation, the application shall state the name and the date and place of birth of each of the principal officers of the applicant and of every person having management authority in the business of the applicant. In all other cases, the application shall state the name and address and the date and place of birth of every person having an actual ownership interest or having management authority in the business of the applicant.
 - b. A record of any disqualifying criminal conviction or a statement that no such conviction exists shall be provided.
 - c. A detailed description of the graphic design, insignia, wording and coloring which will appear upon the vehicle, if licensed, shall be included.
 - d. The application shall contain an appropriate form of statement over the signature of each person signing the application, giving all persons and governmental agencies having information relevant to the above items permission to release the same to the Clerk.
 2. Taxicab drivers license. The taxicab driver's license application shall:
 - a. State the age of the applicant; all applicants must be at least 18 years of age.
 - b. Provide proof the applicant has a valid, active, Maine driver's license.
 - c. Contain a complete statement of the applicant's health and physical condition
 - d. Contain a complete record of the applicant with respect to any disqualifying criminal conviction or a statement that no such conviction exists
 - e. Contain a record of convictions for reckless driving, driving to endanger, operating or attempting to operate under the influence during the year preceding the application; and
 - f. State whether any driver's license held by the applicant is presently

revoked or has been revoked during the three (3) years preceding the application and the reasons for such revocation or revocations.

- B. The application shall contain an appropriate form of statement over the signature of the applicant giving all persons and governmental agencies having information relevant to the above items permission to release the same to the Clerk and shall be accompanied by two (2) photographs of the applicant of such size as the Clerk may specify.

Section 18 Standards for Denial

In addition to those standards set forth in this chapter, a license under this section shall be denied to the following persons:

- A. Taxicab operator's licenses:
1. To a corporation which is not licensed to do business in the state;
 2. To an applicant other than the registered owner of the vehicle;
 3. To a corporation if any principal officer or stockholder thereof or any person having actual ownership interest therein has a disqualifying criminal conviction;
 4. To an applicant, other than a corporation, if such applicant or any person having an actual ownership interest or management authority therein has a disqualifying criminal conviction; and
 5. To any applicant whose taxicab business license has been revoked within the three (3) years preceding the application.

Section 19 Transfer

Notwithstanding any other provision of this chapter, and in lieu of any other fee, a taxicab license may be transferred to another vehicle. All additional fee of \$5.00 will be charged for the transfer at the time the transfer is requested.

Section 20 Automatic Revocation or Suspension

No taxicab driver's license shall be effective for the purposes of this chapter during any period in which the state driver's license of the licensee is suspended or revoked.

Section 21 Grounds for Suspension or Revocation

- A. Either License. In addition to the grounds for suspension or revocation of licenses set forth in other sections of this chapter, either a taxicab operator's license or a taxicab driver's license may be suspended or revoked upon a determination that the licensee:
1. Knowingly took a longer route to his or her destination than was necessary unless so requested by the passenger;

2. Knowingly conveyed any passenger to a place other than that which the passenger specified;
 3. Transported any person other than the passenger first engaging the taxicab without the express consent of such passenger;
 4. Drove a taxicab when not clean and neat in appearance;
 5. Failed to remain in the driver's compartment of the taxicab at all times that the taxicab was in service or was waiting to be hired; other than to assist a passenger or his or her bags into or out of the taxicab; or permitted any person other than the driver, and a passenger or passengers to remain in the taxicab at any such time; except a trainee, if a licensed taxicab driver;
 6. Refused to transport any orderly person upon request unless, in the case of a single taxicab business the taxicab is engaged, or in the case of a taxicab business operating more than one taxicab, all taxicabs operated by such business and then in service are engaged (if no taxicab is available at the time when a request for taxicab service is telephoned to a dispatch service, the dispatch service shall arrange with the caller for transportation by the next available taxicab using such dispatch service unless the caller expressly declines to make such arrangement);
 7. Charged more than the maximum fare specified on the rate card displayed in the taxicab;
 8. Failed to notify the Clerk of any change of any material fact set forth in the application for such license; or
 9. Removed from a taxicab or obscured or caused to be removed from a taxicab or obscured the notice required by Section 12.
- B. Taxicab drivers licenses only. In addition to the provisions of Subsection (A), a taxicab driver's license may be suspended or revoked upon the determinations that the driver:
1. Engaged in any loud argument, fight or other disturbance; harassed, threatened or assaulted another person; intentionally damaged, destroyed or threatened to damage or destroy any property; or in any other manner engaged in conduct detrimental to the orderly and efficient transportation of passengers.
- Maximum suspensions of taxicab driver's licenses, under this section shall be as follows:
- 5 days for the first violation; 14 days for the second violation within a one-year period. Third violations shall result in revocation of the taxi driver's license and may be the basis for further action with respect to the taxicab operator's license.
- C. Taxicab operator's licenses. In addition to the provisions of Subsection (A), taxicab operator's licenses shall be subject to suspension or revocation where it is

determined that there have been repeated violations by the driver or drivers which resulted in four (4) or more suspensions for similar conduct by the same driver, or eight (8) or more suspensions by employees of the same person holding more than one taxicab operator's license for similar conduct establishing a pattern of conduct by the holder of the taxicab operator's licenses.

Section 22 Fee Schedule

The following list of fees are set in compliance with this chapter:

Type	Fee
1. Taxicab Operator's License	\$100.00
2. Taxicab Driver's License	\$ 25.00
3. Transfer Request	\$ 5.00
4. Inspection Required by Section 15	\$ 5.00 and \$25.00

Section 23 Rate Schedule

The following list of rates are set in compliance with this chapter:

1. ~~Base rate~~\$10.00 may be charged for any trip within the compact urban line, except the Airport, an additional fee of ~~\$1.00~~\$1.75 per mile may be charged for trips outside the compact urban line.
2. ~~\$1.50~~\$2.00 may be charged for each additional passenger picked up and dropped off at some locations. If passengers require different locations it constitutes a separate fare.
3. ~~Base rate~~\$25.00 may be charged for any trip to or from the Airport, inside the compact urban line or from any hotel or motel in the City.
4. Trunks may be charged for at a rate of ~~\$1.00~~\$2.00.
5. Waiting time may be charged at \$ ~~.35~~1.00 per minute after 3 minutes or \$20.00 per hour.
6. Charge for errands may be \$1.00 over the cost of the fare.
7. Charge for the delivery of groceries, parcels, etc. may be ~~\$1.00 over the fare~~10.00 for in town, \$1.75 beyond urban line.
8. When used for sightseeing the fare may be \$20.00 per hour, and \$5.00 of every quarter hour thereafter.
9. No fare may be collected for any child under the age of 10 years old, when accompanied by an adult.
- 9.10. \$2.00 may be charged for the transportation of pets in a carrier, \$20.00 if not in a carrier.

Section 24 Penalties

Notwithstanding any other provision of this chapter, if found to have violated any provision of this chapter, taxicab operators may be fined up to \$500.00 and taxicab drivers may be fined

up to \$50.00 for any violations of this chapter or may also be charged criminally or civilly for any violations of this chapter that also constitute a violation of State law, but not both.

Section 25 Sunset Provisions

This Ordinance shall be in force for the term of four (4) years from its effective date. This Ordinance shall become null and void upon the expiration of four (4) years from said effective date, unless recommended and required by the City Council to remain effective prior to such expiration date.

**NOTICE OF PUBLIC HEARING
CITY OF PRESQUE ISLE LEGAL NOTICE**

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING** on **February 2, 2022** in the Sargent Family Community Center 24 Chapman Road to Approve

CHANGESTO TAXI CAB ORDINANCE

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least **two (2)** business days prior to the meeting date.

Per City Council
Kimberly A. Finnemore
City Clerk

January 26, 2022

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 7

SUBJECT

CONSENT AGENDA: 2022 Minutes

INFORMATION

1) January 5, 2022 Minutes

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve minutes from January 5th, 2022.



Presque Isle City Council Meeting

January 5, 2022

5:15 PM

Sargant Family Community Center

Call to Order – Roll Call

Present: Chairman K. Freeman, Deputy Chairman J. Shaw Councilors M. Chasse, C. Green, G. Nelson and J. Willette.
Councilor D. Cyr absent

City Manager Martin Puckett and City Clerk Kimberly Finnemore were also present.

Pledge of Allegiance

Chairman K. Freeman called the meeting to order at 5:19 PM and led those present in the Pledge of Allegiance.

1. City Clerk Kimberly Finnemore administered the oath of Office to Garry Nelson at 5:00 PM
2. Election of City Council Chair for 2022

BE IT RESOLVED by Councilor M. Chasse, seconded by Councilor J. Willette to elect Councilor K. Freeman as Chairman for the 2022 Presque Isle City Council.

Vote: 6- 0- 1

Councilor K. Freeman abstained

3. Election of city Council Deputy Chair for 2022

BE IT RESOLVED by Councilor J. Willette, seconded by Councilor C. Green to elect Councilor J. Shaw as Deputy Chairman for the 2022 Presque Isle City Council

Vote: 6- 0- 1

Councilor J. Shaw abstained

4. 2022 Appointment of Municipal Officials.
 - a. City, Boars & Committee Appointments
 - b. City Council Appointments to Boards & Committees

CITY ATTORNEY

RICHARD CURRIER as the City Attorney per Article 4.10 of the City Charter.

CITY CLERK

KIMBERLY FINNEMORE as the City Clerk per Article 4.10 of the City Charter.

AROOSTOOK WASTE SOLUTIONS

DANA FOWLER (term expires 12/31/22) to Aroostook Waste Solutions Board and **MARTIN PUCKETT** as the alternate (term expires 12/31/22).

CODE ENFORCEMENT OFFICER

TIM ST. PETER as the Code Enforcement Officer, Building Inspector, Housing Inspector, Electrical Inspector Local Heath Inspector, and Plumbing Inspector.

GEORGE HOWE as the Alternate Code Enforcement Officer, Building Inspector, Housing Inspector, Electrical Inspector, and Plumbing Inspector.

AIRPORT ADVISORY BOARD

ROBERT CLARK (terms expire 12/31/25) to the Airport Advisory Board.

AUDIT COMMITTEE

TBD for a one-year term on the Audit Committee, term to expire on 12/31/22.

BOARD OF ASSESSMENT REVIEW

STEWART LIBBY (terms expire 12/31/24) and Gregory Roderick (term expires 12/31/22) as an alternate.

LIBRARY BOARD OF TRUSTEES

ELAINE SIPE (terms expires 12/31/24) **NICOLE COTE** (term expires 12/31/22) and **STEVEN MCGLINN** and **TBD** as Alternates (terms expire 12/31/22) to the Library Board of Trustees.

PLANNING BOARD

BRANDON MCDONALD and **JAYNE FARRIN** (term expires 12/31/2025) to the Planning Board.

PRESQUE ISLE DEVELOPMENT FUND BOARD OF TRUSTEES

MICHAEL CYR and **BRUCE ROOPE** (term expire 12/31/24) to the Presque Isle Development Fund Board of Trustees.

PRESQUE ISLE DOWNTOWN REVITALIZATION COMMITTEE

CHRISTY DAGGETT and **TBD** (terms expire 12/31/25), **TBD** (term expire 12/31/22) and **TBD** (term expires 12/31/23) to the Presque Isle Downtown Revitalization Committee.

PRESQUE ISLE DOWNTOWN TIF ADVISORY COMMITTEE

FLOYD ROCKHOLT and **SHAWN NORDERHOLD** (terms expire 12/31/22) to the Presque Isle Downtown TIF Advisory Committee.

PRESQUE ISLE INDUSTRIAL COUNCIL

MARGO DYER (term expire 12/31/24) to the Presque Isle Industrial Council.

RECREATION & PARKS ADVISORY COMMITTEE

KEVIN SIPE and **ANGEL HEBERT** (terms expire 12/31/25) to the Recreation & Parks Advisory Committee.

ZONING BOARD OF APPEALS

TBD (terms expire 12/31/24) and **TBD** (term expires 12/31/22) and **TBD** (term expires 12/31/22) as an alternate to the Zoning Board of Appeals.

BE IT RESOLVED by Councilor M. Chasse, seconded by Councilor C. Green to approve the appointments and reappointments as presented in attached sheet for the City, Board and Committee appointments

VOTE: 6-0

AROOSTOOK WASTE SOLUTIONS

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to appoint Deputy Chairman K. Freeman (terms expire 12/31/22) to the Aroostook Waste Solutions Board.

VOTE: 6-0

AUDIT COMMITTEE

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to appoint Chairman K. Freeman and Deputy Chairman J. Shaw for a one-year term on the Audit Committee, term to expire on 12/31/22.

VOTE: 6-0

FINANCE COMMITTEE

BE IT RESOLVED by Deputy Chairman J. Shaw, seconded by Councilor J. Willette to appoint Councilor C. Green and Chairman K. Freeman for a one-year term on the Finance Committee, term to expire on 12/31/22.

VOTE: 6-0

PRESQUE ISLE DEVELOPMENT FUND BOARD OF TRUSTEES

BE IT RESOLVED by Deputy Chairman J. Shaw, seconded by Councilor C. Green to appoint Chairman K. Freeman and Councilor J. Willette for a one-year term on the Presque Isle Development Fund Board of Trustees, term to expire on 12/31/22.

VOTE: 6-0

PRESQUE ISLE DOWNTOWN TIF ADVISORY COMMITTEE

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor J. Willette to appoint Deputy Chairman J. Shaw and Councilor C. Green for a one-year term on the Presque Isle Downtown TIF Advisory Committee, term to expire on 12/31/22.

VOTE: 6-0

PRESQUE ISLE INDUSTRIAL COUNCIL BOARD OF DIRECTORS

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor J. Willette to nominate Councilor M. Chasse for a three-year term on the Presque Isle Industrial Council Board of Directors, term to expire on 12/31/23 or remainder of Council term, whichever is shorter.

VOTE: 6-0

5. Set City Council meeting times and places for 2022

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette that the regular City Council meetings be held on the first Wednesday of each month at 6:00 PM in the Council Chambers, City Hall, 12 Second Street, Presque Isle, Maine.

In instances when the first Wednesday is a recognized holiday, or in cases of severe weather when offices are closed, the regular meeting shall be held on the following Wednesday of the month at 6:00 PM. At regular meeting the City Council shall decide if it wants to call a special meeting at a date and time determined by the City Council.

Vote: 7- 0

Recess

Chairman K. Freeman called for a recess of the City Council Meeting at 5:39 PM in order to hold the Presque Isle Industrial Council Annual Membership Meeting.

The meeting was called back to order at 6:09 PM

Public Hearing

6. Ordinances due to the Sunset Provisions

Chairman K. Freeman opened the Public Hearing at 6:09 PM.

There were no citizens comments

Chairman K. Freeman closed the Public Hearing at 6:12 PM

BE IT RESOLVED by Deputy Chairman J. Shaw, seconded by Councilor J. Willette to approve ordinances listed

- Chapter 7 Assessors and Board of Assessment Review
- Chapter 16 Parts A, B, C, D Land Use and Development
- Chapter 16 Land Use & Development
- Chapter 16A Shoreland Zoning
- Chapter 25B Existing Building Code
- Chapter 25C Energy Conservation
- Chapter 39 Public Assemblies
- Chapter 41A Special Amusement
- Chapter 48 General Assistance
- Chapter 50 Advisory Board
- Chapter 51 City Council Compensation
- Chapter 52 Nudity
- Chapter 57 Emergency Management

Citizen Comments

There were no Citizens Comments

Consent Agenda

7. Approve Minutes from December 1, 2021 meeting
8. Approve 2021 Warrants #46-#48, totaling \$1,969,572.74
9. Approve Policy on Treasurer's Disbursement Warrants for Employee Wage and Benefits
10. Approve Municipal Officers' Policy on Disbursement of Municipal Education Costs
11. Ex-Officio Appointments to Boards and Committees
 - Airport Advisory Board (Three Ex-Officio Seats-One Year Term-Martin Puckett, Tom Powers and Scott Wardwell)
 - Library Board of Trustees (Two Ex-Officio Seats-One Year Term-Sonja Eyler and Bradley Turner)
 - Presque Isle Development Fund Board of Trustees (Three Ex-Officio Seats-One Year Term-Tom Powers, Martin Puckett, Brad Turner and Galen Weibley)
 - Presque Isle Downtown TIF Advisory Committee (Three Ex-Officio Seats-One Year Term-Martin Puckett, Brad Turner and Galen Weibley)

- Presque Isle Industrial Council Board of Directors (Two Ex-Officio Seats-One Year Term-Galen Weibley and Martin Puckett)

BE IT RESOLVED by Councilor C. Green, seconded by Deputy Chairman J. Shaw to approve the Consent Agenda as presented.

Vote: 6-0

Old Business

12. City Hall Update

Discussion Only

New Business

13. 2022-2023 Goal Setting

City Manager M. Puckett spoke on setting up a meeting time for this year's Goal Setting meeting. Was decided to be decided at the Feb. 2nd council meeting.

14. Taxi Cab Ordinance

City Manager M. Puckett spoke on changes that taxi cab owners would like to see to the fee schedule adjustments hasn't been done since 2011.

BE IT RESOLVED by Councilor C. Green, seconded by Deputy Chairman J. Shaw to schedule a Public Hearing for February 2, 2022 to consider adopting changes to the Taxi Cab Ordinance.

Vote:6-0

15. Schedule Public Hearing for changes to Chapter 16 Land Use and Development for February 2, 2022.

Galen Weibley spoke on the change to Chapter 16
Council had a discussion on changes

BE IT RESOLVED by Councilor C. Green, seconded by Deputy Chairman J. Shaw to schedule a Public Hearing for February 2, 2022 Council Meeting to consider adopting changes to Chapter 16 Land Use and Development.

Manager's Report

Scott Wardwell spoke on the Bid from United Airline.

BE IT RESOLVED by Deputy Chairman J. Shaw, seconded by Councilor J. Willette that the City Council recommends that the United States Department of Transportation select United Airlines, headquarter in Chicago, Illinois to provide air service to the Presque Isle International Airport for the next two-year contract cycle.

Vote 6-0

City Manager M. Puckett spoke on the reserve account with \$17,000 in reserve

BE IT RESOLVED by Councilor C. Green, seconded by Deputy Chairman J. Shaw to direct the Finance Department to transfer the remaining user rate revenue from the Echo Lake Budget to the Echo Lake Reserve Account to be used for future maintenance and upgrade

Vote:6-0

City Manager M. Puckett spoke that the Presque Isle Housing Planning Board would like to Combine with City Council which is January 20, 2022 at 6:00 PM in Senior room at Rec. Center.

M. Puckett spoke on getting notification from OSHA inspection and all City Depts Passed and have on inspection for 3 years.

M. Puckett spoke that Enterprise has made some changes for lease vehicles. Council requested more information before they decide.

Announcements

The next meeting of the Presque Isle City Council will be held at the Sargent Family Community Center on February 2, 2022 at 6:00 PM. Chairman K. Freeman talked about the upcoming Snow fest on Jan28-30, 2022 (With a poker run for Snowmobilers, Dinner and Dancing and Fireworks to name a few items going on)

Adjournment

BE IT RESOLVED by Deputy Chairman J. Shaw seconded by Councilor J. Willette to enter into Executive Session at 7:24 PM pursuant to 1 M.R.S.A. § 405(6)(D) to discuss Negotiations matter.

Vote: 6-0

Out of executive session at 7:42 PM.

BE IT RESOLVED by Chairman K. Freeman, seconded by Deputy Chairman J. Shaw to enter into Executive Session at 7:42 PM pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate.

Vote: 6-0

Out of executive session at 8:04 PM.

BE IT RESOLVED by Councilor M. Chasse, seconded by Councilor C. Green to authorize the City Manager to accept \$60,000 offer from Paul Morgan for Griffin Street properties.

Vote: 6-0

BE IT RESOLVED by Councilor M. Chasse, seconded by Councilor C. Green to adjourn at 8:27 PM.

Vote 6-0

Attested by: _____
Kimberly A Finnemore, City Clerk

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 8

SUBJECT

CONSENT AGENDA: 2021 Warrants #49 - #53 and 2022 Warrants #1 and #2 totaling \$ 2,179,238.43

INFORMATION

1) Warrant #49	\$ 417,037.58
2) Warrant #50	\$ 146,129.40
3) Warrant #51	\$ 256,204.77
4) Warrant #52	\$ 118,275.78
5) Warrant #53	\$ 242,741.11
6) Warrant #1	\$ 905,207.44
7) Warrant #2	\$ 93,642.35

REQUESTED ACTION

BE IT RESOLVED by Councilor _____ seconded by Councilor _____ to approve 2021 Warrants #49 - #53 and 2022 Warrant #1 and #2 totaling \$2,179,238.43

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 9

SUBJECT

CONSENT AGENDA: Approve Appointments to Presque Isle
Utilities District Board

INFORMATION

Renewal for Ward Gerow, 3 year term

Renewal for Mark Jones, 3 year term

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor
_____ to reappoint Ward Gerow and Mark Jones to the
Presque Isle Utilities District Board (terms expiring 12/31/2024).

CITY APPOINTMENTS

Presque Isle Utilities District

Renewal of the following to the Presque Isle Utilities District Board of Trustees:

Ward Gerow, 3 year term expiring 12/31/24

Mark Jones, 3 year term expiring 12/31/24

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 10

SUBJECT

CONSENT AGENDA: Approve Quitclaim Deed

INFORMATION

1) Quitclaim Deed

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve the Quitclaim Deed to Rebekah Trombley the land and buildings located at 16 Judd Street, Presque Isle, Maine.

QUITCLAIM DEED
(MUNICIPAL)

The **CITY OF PRESQUE ISLE, MAINE**, a body corporate, located at 12 Second Street, Presque Isle, Maine 04769 (GRANTOR), for consideration paid, releases to **REBEKAH TROMBLEY** of Presque Isle, County of Aroostook, State of Maine (GRANTEE), the land in Presque Isle, Aroostook County, Maine, described as follows, to wit:

The land and buildings located at 16 Judd Street, Presque Isle, Maine, also being described as Assessor's Map 035-115, Lot 016, City of Presque Isle, Maine.

Meaning and intending hereby to convey and hereby conveying any interest the Grantor herein may have in the foregoing property by virtue of unpaid taxes for the tax year up to and including 2021.

This Deed shall not be plead in bar in any action affecting the title to the premises herein described.

The said City of Presque Isle, Maine has caused this instrument to be signed in its corporate name by the Members of its City Council duly authorized this 2nd day of February in the year of our Lord two thousand and twenty-two (2022).

Signed, Sealed and Delivered
in presence of

CITY OF PRESQUE ISLE, MAINE

WITNESS

BY: _____
KEVIN FREEMAN

WITNESS

BY: _____
MICHAEL CHASSE

WITNESS

BY: _____
JACOB SHAW

WITNESS

BY: _____
DOUGLAS D. CYR

WITNESS

BY: _____
JEFFERY WILLETTE

WITNESS

BY: _____
CRAIG GREEN

WITNESS

BY: _____
GARRY NELSON, SR.

STATE OF MAINE,
AROOSTOOK, ss:

February 2, 2022

Personally appeared the above-named Kevin Freeman, a Member of the Presque Isle City Council, and acknowledged the foregoing instrument to be his free act and deed and the free act and deed of said municipal corporation.

Before me,

NOTARY PUBLIC

TYPE OR PRINT NAME

MY COMMISSION EXPIRES

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 11

SUBJECT

CONSENT AGENDA: Approve Drug Forfeiture

INFORMATION

1) Transfer Agreement

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to authorize Chairperson, Kevin Freeman to sign the Approval of Transfer.

UNIFIED CRIMINAL COURT
LOCATION: PRESQUE ISLE
DOCKET: AROCD-CR-2020-40579

APPROVAL OF TRANSFER

(Impress Seal Here)

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 12

SUBJECT

PUBLIC HEARING: Review of Enterprise Agreement

INFORMATION

1) Verbal Presentation

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to adopt the Enterprise Agreement

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 13

SUBJECT

NEW BUSINESS: 2022-2023 Goal Settings

INFORMATION

1) Review 2022 Goals

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to schedule a Goal Setting Workshop for _____
_____.

The Office of the City Manager
Martin Puckett
Email: mpuckett@presqueisleme.us
MEMORANDUM

TO:	Honorable City Council
FROM:	Martin Puckett, City Manager
DATE:	January 24, 2022
RE:	Goal Setting

To prepare the council and staff for the upcoming goal setting session (requested for February 15th) I thought it would be helpful to reflect on the previous past three years.

CITY'S MISSION STATEMENT:

It shall be the mission of the City of Presque Isle to maintain its regional, economic, educational, transportation, medical, and cultural significance, to provide a wide range of municipal services to make Presque Isle a safe, prosperous and attractive city in which to live, to work, and to visit; meeting needs by planning aggressively and by partnering with local, county, state and federal government, while involving the citizens of Presque Isle.

To meet these commitments, our goals for the future are:

- 1. To attract and retain job opportunities and enhance our tax base through managed economic and community growth.*
- 2. To promote a community environment that emphasizes education, transportation, medical and cultural excellence through community infrastructure and emerging technologies.*
- 3. To maintain the existing level of municipal services.*
- 4. To ensure the completion of, and compliance with, a Community Comprehensive Plan.*
- 5. To serve as the catalyst for the coordination of governmental services in central Aroostook County.*
- 6. Increase citizen involvement.*
- 7. To provide all municipal services in the most efficient manner possible.*

2019

Council Goal 1: Economic Growth 19 votes: Create DECD position, tourism focus, promote locations for growth, market programs.

Council Goal 2: City Hall 12 votes: Update assessment report, cost analysis of repairs vs new construction & comparison costs

Council Goal 3: Increase Drug Enforcement 11 votes: Increase cooperation with agencies, increase coordination with Code Dept., fill vacancies, replace MDEA liaison.

Council Goal 4: Employee Retention 9 votes: Exit interviews, Cost analysis of Mappers, benefit comparison

Council Goal 5: GIS 9 votes: Add PIUD layer, add zoning layer, explore additional layers

Council Goal 6: Economic Development Position 9 votes

Council Goal 7: Online Services 6 votes

Council Goal 8: Internet & Phones 6 votes

Council Goal 9: Expand EMS Service 4 votes

Council Goal 10: Bike Path Expansion 4 votes

Discussed Items:

Downtown revitalization & TIF: parking, sidewalks, farmer's market support, improvements, sidewalk repairs, signage

Services: strengthen programs and identify community needs library may provide (IRS, passports etc.), relationships w/ schools and other entities

Websites: update and make mobile device friendly

Regionalization: Assessing, ambulance, FD, dispatch, library

Snowmobile/ATV Bridge: connect route to center of city, improve access and safety

EAS Bid: evaluate and compare current metrics to prepare for upcoming bid towards end of year

Kennedy Brook: review watershed management plan and start public outreach. Start low cost/no cost stages, seek grants

Cultural & Tourism Events: Bicentennial, Winterfest, BBQ, Native American Celebration, Agri-tourism, Music & Movies series, and Market

Age friendly: Community Program Development

Comprehensive Plan Completion: finalize document, hold public hearings, and submit to state.

Land Use Update: guide future development

Residential Rental Inspection Program: revisit inspection program for rental dwellings

Storm drainage: initiate assessment of system

Tax Acquired Properties: create list of properties and update process.

Internal Auditing Procedures: update internal auditing procedures for all departments that handle cash, i.e. Clerks, Rec, and Library.

Energy Savings: LED Lights, smart controls, solar farm, etc.

2020

Council Goal 1: 6 Votes: Design ways to support/assist businesses looking to operate in the Presque Isle area

Council Goal 2: 5 Votes: Design a new city website which is smartphone friendly, interfaces well with social media, and accepts online payments

Council Goal 3: 4 Votes: City Hall Committee: evaluate proposals from consultants; hire consultant; work with consultant on designing renovations; develop drawings/bid package

Council Goal 4: 4 Votes: Initiate first phase of paving State Aid streets with MDOT grant funds to include Blake and Griffin streets, and portions of Dyer and Skyway streets

Council Goal 5: 4 Votes: Increase technological capabilities for departments operations to better communicate (CRM software, Video conference software & equipment, department laptops, etc.)

Discussed Items:

Expansion of the GIS data base. Collaboration with UMPL. Upgraded flown ground imagery, added informational layers, updated maps, increased functionality – Last year # 5 Council Goal. City GIS:

continue to add layers to include high definition aerial photography, curbing, sidewalks, signage, and PIUD utilities
 Continue building a vision for economic revitalization
 Continue to build on existing and new regionalization efforts and in particular find a way to break down barriers with the existing SAD # 1 towns
 Continue with and finalize the long-term solution for City Hall
 Implement 5-unit T hangar complex project
 Expansion of high-speed internet and video capabilities within the Presque Isle area
 Complete Walking Loop Project/Bike Path Expansion - provide support to make this project happen
 Develop Forum heating system replacement plan
 Move forward with efforts to increase area collaboration efforts – police, fire, EMT, schools, waste, etc.
 Develop progressive customer service training so consistent messaging is offered city-wide
 Revisiting the sidewalk conditions, develop a budget and cost estimates to repair the surfaces particularly resetting brickwork in strategic locations
 Storm water/underground assessments and develop timeline to execute the plan. Continue partnering with UMPI to update catch basins/culverts and integrate into the City GIS system. Continue pipe camera assessment of storm drainage system
 Install modern telecommunications and video conferencing capabilities at City Hall including a “Smart Board” for presentations in the Chambers
 Continue to lead Tourism efforts to bring interest to our City and future employment opportunities
 Downtown TIF- identify eligible projects
 Revisit facade program
 Build a brand and new city logo
 Promote P.I. based on all of its current offerings and services
 Replace 1979 Land Use Ordinance with updated version including new standards, modern protocols, and proper review processes and authority
 Kennedy Brook Study - make sure we are meeting state/environmental requirements. Friends of Mantle Lake Group, coordination with UMPI. Defer runoff of nitrogen into the Mantle area.
 Develop plan for new outdoor programming, staffing and transportation. Create additional non-athletic youth programming
 Epping NH. Sister City concept
 Better recruitment and retention efforts and improved onboarding protocols for potential employees
 Set up procedures for daily work along with cross training (payables, AWS, possibly payroll)
 Complete the 6.5-million-dollar rehab of Commercial Ramp including upgrade to fuel farm
 Reliable electric power, clean air, clean abundant water, reasonable land prices, modern farming and wood harvesting practices, safe streets and schools, upgraded infrastructure systems, excellent emergency response services, medical services, etc.
 Improve budget process and streamline to an updated real time working budget
 Upgrade internet & Wi-Fi technology at Forum Secure high-speed fiber optic internet connection for Public Works garage
 Upgrade online services along
 City’s COVID-19 Response. Prioritize public safety to support community/hospital and keep personnel safe. Do we have adequate PPE, personnel coverage for future quarantines, etc.?
 EMS Service - make sure we are balance out the right staff/customer level. Work towards paying off EMS loan from development fund and properly reserving/capitalizing future needs
 Develop a program with UMPI/NMCC for police and EMS program, look at streamlining Paramedic program
 Establishment of a Winter Festival January 2021
 Online permit processing and history of subdivision plans Increase technological/online services for staff use and/or our respective constituency
 Improve Recreation department’s web presence & communication with public
 Renovate hockey locker two new locker-rooms

Begin planning of future skate park
Bike path exercise station project
Host or Participate in a regional Selectman/Council Meeting to discuss collaborative efforts to date (tax assessment/ EMS) and where we can move from here
Convert existing street lights on Maysville Street and the decorative street lights on Main Street to LED fixtures
Signage to encourage use of the bypass
Recruitment and retention of Volunteer Firefighters and Career Fire/EMS.
Continue to work with EMS partners on coverage area and response. The closest ambulances responding to calls. Fire to continue to implement the automatic aid, map the 5-mile radius allowing the PUC to enter into the 911 PSAP dispatching systems
Identify possible events/festivals that would bring people to our community and showcase our amenities/uniqueness

2021

Council Goal 1: 8 Votes: Upgrades to City Hall to address issues w ADA & wear

Council Goal 2: 7 Votes: Reliable internet for the City, Public Works garage needs high speed

Council Goal 3: 6 Votes: Continue to support and expand regionalization efforts.

Council Goal 4: 6 Votes: Airport marketing to help return to pre-covid number of flights and boardings

Council Goal 5: 5 Votes: Create outdoor programs/activities for families & adults

Discussed Items:

Encourage ATV/Snowmobile Club to enhance trail signage, trails & bridge
Build on modernization of City Hall technology. A smart System for Chambers.
Complete Echo Lake Septic System Redesign
Design & Build New PIIC Spec Building
Continuing with commercial/industrial improvements to attract new business to the area
Investigate use of TIF funds for new traffic lights and streetscape infrastructure
Positive PR: through Press releases, in the city articles etc.
Smart controls for city buildings (lights, HVAC)
PI Rental Housing Report & Registration Ordinance
Downtown Façade Historical Design Standards
Residential Housing Growth Initiatives
Storm drainage system pipe camera assessment
Continue partnership with UMPI GIS infrastructure
Assimilate previously collected data (high definition aerial photography, curbing, sidewalks, signage, water mains, sanitary sewer mains) into GIS system
Public engagement with events
Rec conversion process
Build EMS long distance transfer roster part-time employees (per-diem).
Adopt PI Policy for Tax Acquired Properties
Continue City Website Redesign Effort
Second phase of MDOT MPI grant: paving Riverside Drive & sidewalk, curbing; loam/seed disturbed areas
Initiate goals from Age-Friendly Action Plan
Establish new and strengthen partnerships to enhance neighborhood wellness to attract businesses and residents
Develop regional service concept with other EMS services.

Continue to work with working group NMMC, Cary, N.L. ARG, and Houlton, Caribou Fire and Houlton Fire to develop a better and reliable transfer system.

Post pandemic have a citizen's academy (1) show the public what we do first hand (2) draw interest in the Fire and EMS service.

Downtown TIF District Policy update/Programs

Welcome/How to Start a Business in PI Booklet

Forum HVAC System

Solar Site Implementation/ New sites

Convert existing decorative street lights on Main Street downtown to LED fixtures

Apply for 2022 MDOT MPI grant for reimbursement of 2021 paving of State Aid streets including portions of Dyer Street and Washburn Road

Interior design for General Aviation Terminal

Airport master plan

EMS Rate Structure

Master key/Card system buildings

Cross Training between different departments, i.e. payroll, accounts payable, solid waste.

Fully implementing the new budgeting/financial software.

Rework EMS contracts with outside communities

Obtain designation as one of Maine's Economic Hubs of Excellence Communities

Working Communities Challenge Grant Design Project

Land Use/ Zoning Redesign

Create a city-wide fee schedule

Collaboration with PI Historical Society & DRC

Code Permitting Software integration with GIS

Internet Infrastructure Survey & GIS Mapping Project

Host Electric Vehicle (EV) Symposium

Target marketing for new businesses to PI

Take inventory of Downtown CDBG properties

New Employee retention/attraction program

City Wide Targeted/Coordinated Social Media

Business Presentation at Council Meeting

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 14

SUBJECT

PUBLIC HEARING: Report and introduction by Kim Smith on
Student Intern

INFORMATION

1) Presentation by Student Intern

REQUESTED ACTION

PRESENTATION ONLY

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 15

SUBJECT

NEW BUSINESS: Approve Budget Actuals 2021

INFORMATION

1) Memo from Brad Turner, dated January 25, 2022

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ that the City authorize the following departmental over-spending for 2021.

Dept. of Economic Dev. - \$23,568

General Government - \$13,581

Library - \$994

Debt Service - \$326,895

Unclassified - \$271,356

Information Technology - \$848



City of Presque Isle, Maine

Finance Department

From the desk of:

Bradley Turner

Email: bturner@presqueisleme.us

MEMORANDUM

TO:	City Council
FROM:	Bradley Turner, Finance Director
DATE:	January 25, 2022
RE:	Request for Approval of 2021 Over-Spent Budgets

At year-end if any of the departmental budgets as approved by City Council are overspent, the City Council must act on these amounts. Based upon preliminary numbers for the year 2021, six departments have over-spent their budgets:

- **Dept of Econ Development -- \$23,568;** An increase in wages due to subcontracting the prior Code Enforcement Officer thru 2021.
- **General Government -- \$13,581;** This is due to contracting out the janitorial position at City Hall.
- **Library -- \$994;** The Library Department was slightly overspent due to an increase in collection development and adding a new Cataloger.
- **Debt Service -- \$326,895;** This increase was due to paying off the debt of the Forum Ice and EMS Startup costs.
- **Unclassifieds -- \$271,356;** This increase was due to paying off the Cunningham debt to the PIDF and also the purchase of the properties from the Presque Isle Utilities District.
- **Information Technology -- \$848;** This was due to additional computer repairs and maintenance due to upgrading our Trio Software to the Web version and unforeseen upgrades and additional hardware needed.

Based upon preliminary results of operations (Attachment A):

- *Expenses were \$21,829 below budget,*
- *Revenues were \$552,330 above budget, for a net of*
- ***\$574,159 below budget for the City Budget.***

Property Tax Revenue was \$240,500 below budget due to an adjustment to Deferred Revenue, **Overlay** was \$6,867 below budget resulting in an overall ***net of \$340,513 that can be transferred into Surplus.*** Preliminary 2021 Surplus Analysis is Attachment B.

These numbers are preliminary and unaudited; there may be additional adjustments but they should be minor.

Based upon the City's overall performance in 2021, it is my recommendation that the City Council approve those amounts that were over-spent by the individual departments.

BE IT RESOLVED BY COUNCILOR _____ and seconded by Councilor _____ that the City authorize the following departmental over-spending for 2021.

Dept of Econ Development - \$23,568

General Government - \$13,581

Library - \$994

Debt Service - \$326,895

Information Technology - \$848

Unclassifieds - \$271,356

**CITY OF PRESQUE ISLE
GENERAL FUND BUDGET SUMMARY FOR 2021**

		Budget	Actual	Over/Under Budget
001	ASSESSING	\$ 196,915	\$ 195,636	(1,279)
002	PLANNING & DEVELOPMENT	172,985	196,553	23,568
003	FINANCE DEPARTMENT	350,466	339,212	(11,254)
004	FIRE DEPARTMENT	1,454,543	1,407,987	(46,556)
006	GENERAL GOVERNMENT	321,113	334,694	13,581
007	LIBRARY	404,782	405,776	994
008	POLICE DEPARTMENT	1,298,583	1,214,464	(84,119)
009	PUBLIC WORKS	2,006,199	1,890,129	(116,070)
010	RECREATION & PARKS	1,087,831	944,856	(142,975)
011	RESOURCE MANAGEMENT	82,372	81,228	(1,144)
012	SOLID WASTE	456,809	451,698	(5,111)
013	INDUSTRIAL COUNCIL	407,260	407,260	-
014	EMPLOYEE BENEFITS	2,134,979	1,930,536	(204,443)
015	PUBLIC SAFETY BUILDING	332,272	324,442	(7,830)
016	INSURANCES	164,217	154,650	(9,567)
017	UTILITIES	644,918	639,993	(4,925)
018	DEBT SERVICE	920,891	1,247,786	326,895
019	ECHO LAKE	2,215	2,215	-
020	UNCLASSIFIEDS	268,818	540,174	271,356
021	OUTSIDE REQUESTS	53,950	49,150	(4,800)
023	INFORMATION TECHNOLOGY	71,853	72,701	848
025	CITY CLERK	61,604	58,615	(2,989)
026	GENERAL ASSISTANCE	22,150	6,142	(16,008)
	CAPITAL RESERVE APPROPRIATIONS	1,321,650	1,321,650	(0)
TOTAL EXPENSES		\$ 14,239,375	\$ 14,217,546	\$ (21,829)
001	ASSESSING	101,405.00	111,405	10,000
002	PLANNING AND DEVELOPMENT	60,000	101,502	41,502
003	FINANCE	1,886,000	1,908,605	22,605
004	FIRE DEPARTMENT	1,150,476	883,289	(267,187)
006	GENERAL GOVERNMENT	-	-	-
007	LIBRARY	23,800	15,365	(8,435)
008	POLICE DEPARTMENT	101,629	88,670	(12,959)
009	PUBLIC WORKS	29,424	40,344	10,920
010	RECREATION & PARKS	381,900	213,507	(168,393)
012	SOLID WASTE	583,460	632,962	49,502
013	INDUSTRIAL COUNCIL	706,971	735,659	28,688
014	EMPLOYEE BENEFITS	5,000	6,180	1,180
016	INSURANCES	1,000	11,623	10,623
018	DEBT SERVICE TRANSFER	87,200	87,200	-
019	ECHO LAKE	7,530	2,215	(5,315)
022	AIRPORT	36,383	36,383	-
025	CITY CLERK	46,300	62,327	16,027
026	GENERAL ASSISTANCE	15,505	4,300	(11,205)
027	GENERAL FUND REVENUE	1,703,890	2,538,668	834,778
075	CAPITAL RESERVE TRANSFER	-	-	-
LESS: TOTAL REVENUE		\$ 6,927,873	\$ 7,480,203	\$ 552,330
NET CITY SPENDING BUDGET		\$ 7,311,502	\$ 6,737,343	\$ (574,159)
TIF		137,721	137,721	-
EDUCATION ASSESSMENT		6,280,519	6,280,533	14
COUNTY TAXES		833,939	833,939	-
TOTAL 2021 MUNICIPAL APPROPRIATION		\$ 14,563,681	\$ 13,989,536	\$ (574,145)
TAX REVENUE		13,240,035	12,999,535	(240,500)
HOMESTEAD REIMBURSEMENT		815,518	815,518	-
BETE REIMBURSEMENT		535,170	535,170	0
OVERLAY		(27,041)	(20,174)	6,867
		\$ 14,563,681	\$ 14,330,049	\$ (233,632)
AMOUNT TO BE RETURNED TO SURPLUS			\$ (340,513)	\$ (340,513)

City of Presque Isle
Estimated General Fund Unassigned Balance (surplus)
As of December 31, 2021

Historically, the City has maintained a balance in Unassigned Fund Balance (Surplus) equal to 2 months (16.67%) of budgeted expenditures. In July 2009, the City adopted a Policy stating that this amount can be reduced to 12% if the balance in the Emergency Reserve is a minimum of 4% of budgeted expenditures.

Emergency Reserve Balance at December 31, 2020	\$ 2,500,662
4% of Budgeted 2021 Expenditures	\$ <u>859,662</u>
Calculation of 2021 Surplus Requirement at 12%	
2021 Budgeted Expenditures	14,239,375
Add: SAD #	6,280,519
County Tax	833,939
TIF	<u>137,721</u>
Total 2021 Budgeted Expenditures	21,491,554
	12%
MINIMUM SURPLUS REQUIREMENT PER POLICY	\$ <u>2,578,986</u>
 General Fund <i>Unassigned Fund Balance (Surplus)</i> at 12/31/21	 \$ 4,404,742
Estimated variance above policy	\$ <u>1,825,755.24</u>

PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 16

SUBJECT

NEW BUSINESS: Review Economic & Community
Development 2021 Annual Report

INFORMATION

Memorandum and 2021 Economic & Community
Development Annual Report

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor
_____ that the City adopt the Economic & Community
Development 2021 Annual Report.



City of Presque Isle, Maine

The Office of
Director of Economic & Community Development
Galen Weibley
Email: gweibley@presqueisleme.us

MEMORANDUM

TO:	Kim Finnemore, City Clerk; Martin Puckett, City Manager; Patty Jandreau;
FROM:	Galen Weibley, Director of Economic & Community Development
DATE:	January 13, 2022
RE:	2021 Economic Activity Report for Presque Isle

It is my pleasure to submit to the Council a detailed report which summarizes the economic activity which took place in Presque Isle during 2021. All data was collected through fees and applications received by the City. As a full disclaimer, data presented may not represent a wholistic picture of all activity which may have occurred unreported to the DECD team. Figures are compared to 2020 figures to aid in planning efforts and policy formation by City staff and Council. Please know I am willing to present this report during the Council meeting and welcome any questions you may have regarding the report.

Enclosures:

2021 PI DECD Economic Activity Report

Presque Isle 



Department of Economic & Community Development

2021

DECED ANNUAL REPORT

PREPARED BY

**GALEN L. WEIBLEY
DIRECTOR, DECED**

www.presqueislemaine.gov
gweibley@presqueisleme.us

DECD 2021 SUMMARY OF PERFORMANCE

An annual report is a comprehensive report on Presque Isle's Department of Economic & Community Development activities throughout the preceding year. Annual reports are intended to give the City Council and residents information about the Departments activities and performance.

Information contained in this report is meant to serve as a historical narrative of 2021 operations to the Department and to serve as guidance in evaluating future planning efforts for the City.

In summary, the City's DECD staff of three fulltime employees issued 33 Certificate of Occupancies, 152 Building Permits, 150 Electrical Permits and 54 Plumbing Permits. In addition, the Code Officer followed through with 1,310 inspections for 2021. There was a total of \$96,115.60 collected in permit fees collected by the Code Office for 2021 residential and commercial projects with a total economic impact of \$11,324,971.00.

DECD staff managed 44 meetings of the Planning Board, Zoning Board of Appeals, Downtown Revitalization Committee, Downtown TIF Advisory Committee, and Presque Isle Development Fund. DECD also attended thirteen ribbon cutting celebrations with the Central Aroostook Chamber of Commerce in addition to attending over 238 meetings with community organizations, local business owners, and state leaders regarding economic activity in Presque Isle and Aroostook County. The Department also cohosted Northern Maine's Electric Vehicle Symposium with NMDC, coordinated both the Downtown Summer Concert Series and the County's first annual Fiddlehead Festival besides attending two national conferences to attract new businesses and economic development project ideas to Presque Isle.

The DECD team would like to commend the service of George Howe who retired after seventeen years as Code Enforcement Officer. His experience and personal character will be missed in City Hall.

NEW BUSINESS GROWTH

2020 & 2021 COMPARISON

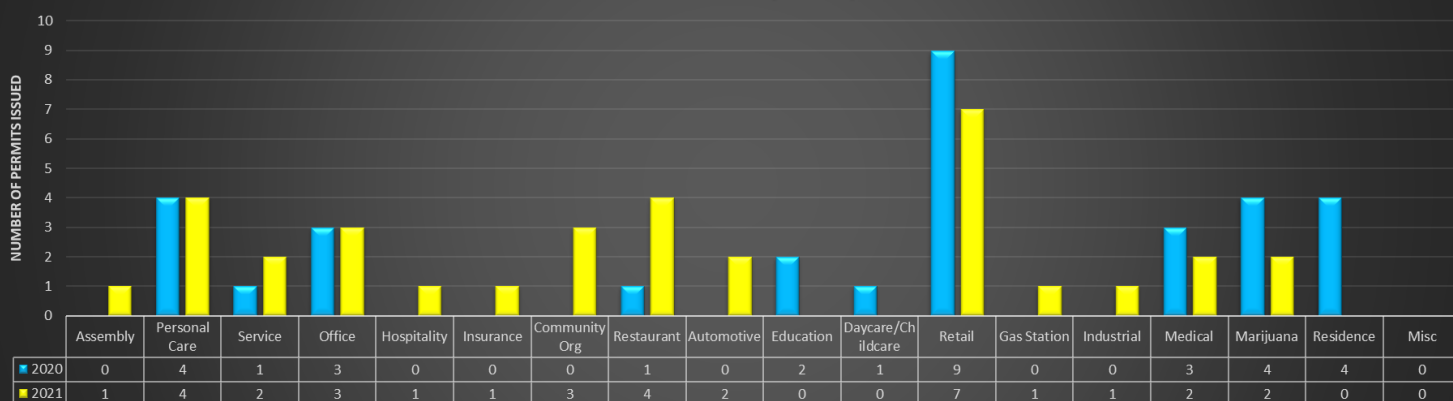
The City has seen an overall three percent increase in new business development compared to 2020. This data was collected through certificate of occupancy applications that are received by the Code Office on an annual basis.

The largest performers in new growth compared to 2020 occurred in the community organizations, restaurant, hospitality, insurance, industrial, gas station, place of assembly, and service sectors. Where as there was constant growth in office, personal care when comparing 2020 figures and declines in marijuana, medical, residence, retail, sectors.

3%

INCREASE IN NEW BUSINESS GROWTH

2020 & 2021 Activity Comparison



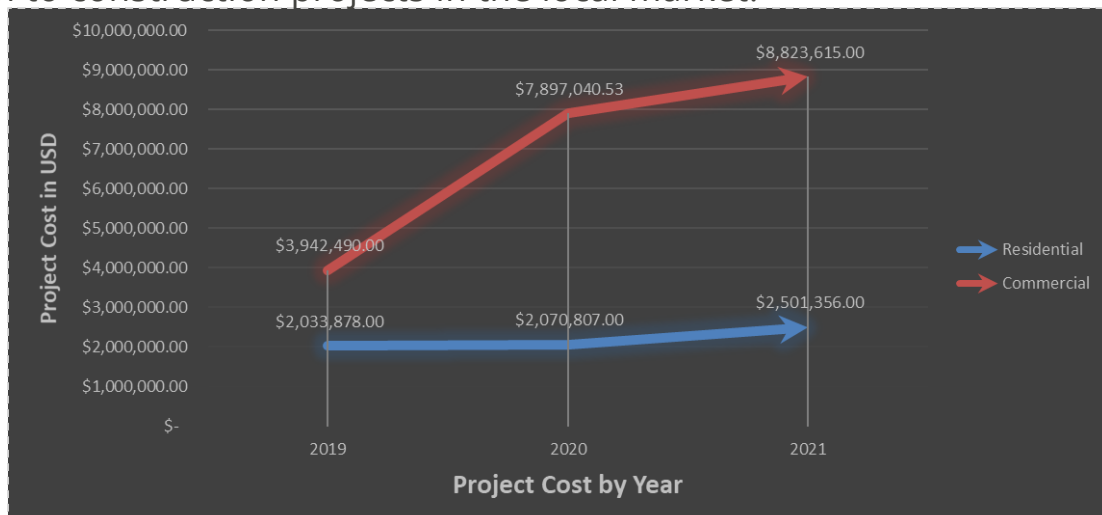
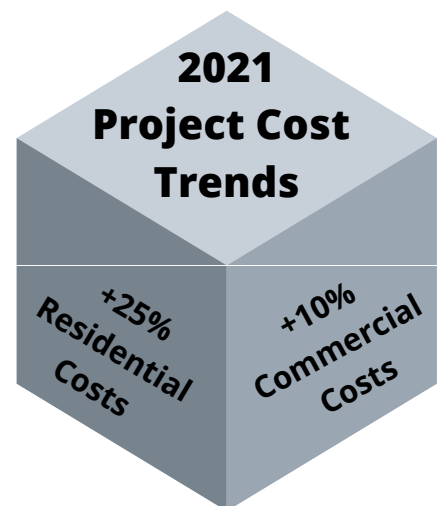


BUILDING ECONOMIC IMPACT

PROJECT COST ANALYSIS

2021 continued the inflation surge for new construction cost with the City observing an average residential project cost increase by 25% compared with a 10% increase for the average commercial project cost.

This increase can be attributed to federal policies of low bond rates, stimulus payments, supply of building materials, labor wage increases, and a reduction in tax obligations for family household incomes to spend more income on home improvements. PIDECD will continue to monitor changes in 2022 regarding the inflation to construction projects in the local market.



HOSPITALITY IMPACT

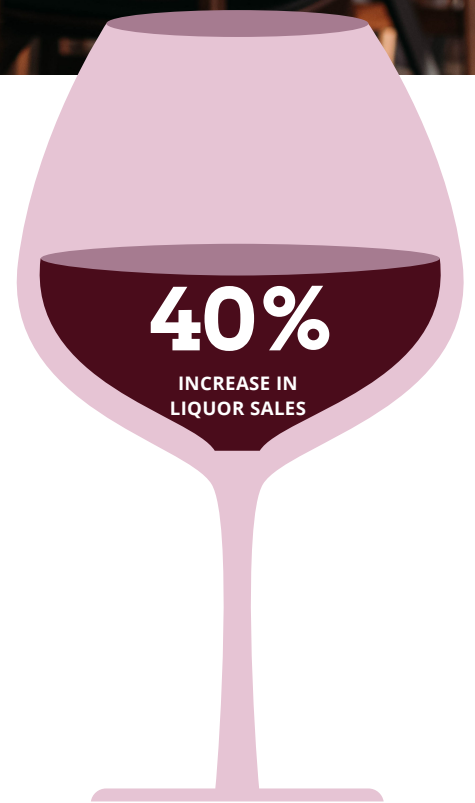
HOSPITALITY IMPACT ANALYSIS

Presque Isle's hospitality industry is still recovering from the Covid-19 pandemic. However, the industry is showing promising signs when analyzing sales reported to the City in 2021.

Presque Isle hotels experienced a transition in new ownership and renovation plans for the Northeastland Hotel, and Presque Isle Inn & Convention Center. The Sure Stay which was renovated in recent years also obtained new owners in 2021. In total, the hotels in Presque Isle experienced a decline in total gross sales of 9% when comparing sales data from 2020.

Presque Isle restaurants experienced an increase by 8% in gross food sales by the thirteen restaurants that sell alcohol. Similarly, gross liquor sales enjoyed an increase in sales by approximately 40% when compared to 2020. However both sales have not recovered to pre-pandemic levels.

The sales decline in hotel sales can be attributed to the labor shortage experienced by the retail and hospitality sectors give the demand for employees and low supply of workers in the 2021 labor market.





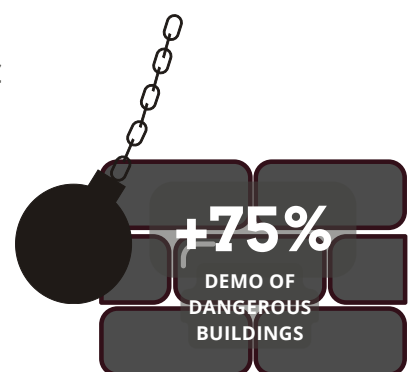
HOUSING REPORT

IMPACT ON HOUSING

Presque Isle observed a 13% increase in new housing units for 2021 when compared to 2020 data. Conversely, the City experienced proactive steps in demolishing seven dangerous structures which account for a 75% increase when compared to 2020. This resulted in a net total increase of two new housing units for the City in 2021.

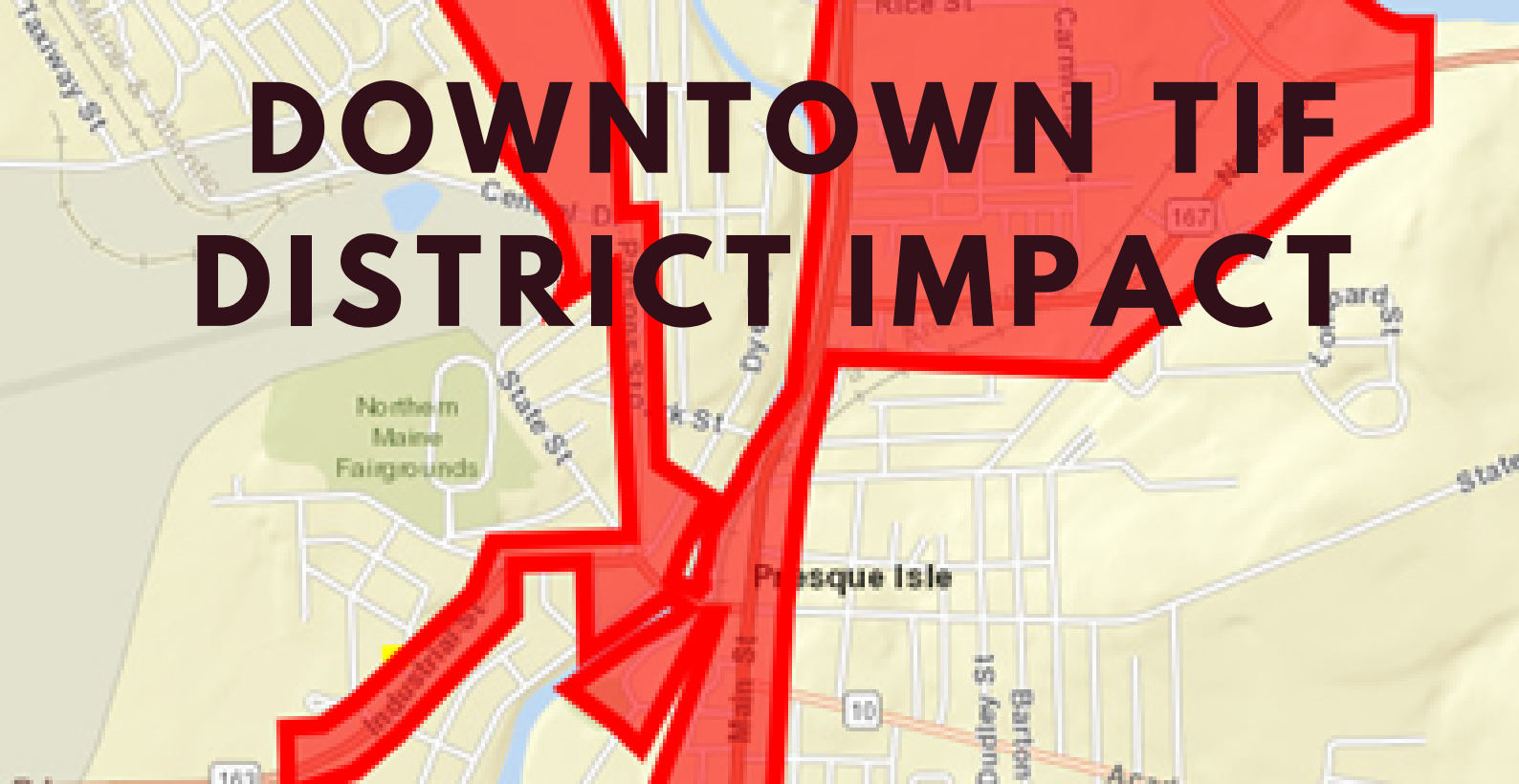


The City adopted the first ever housing report to formulate strategies to address housing at all levels through an Ad-hoc working group. In addition, the City established the Winterization and Rental Modernization (WARM) Program to offer low-interest loans to rental property owners to improve energy efficiency and lower operational costs.



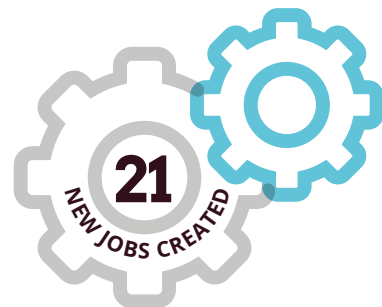
There is a general desire to obtain accurate numbers for rental units within the city to aid in planning efforts and in obtaining funds to offset development cost for new housing. DECD hopes with these numbers and continuing conversations with developers, real estate agents and community organizations, we can continue to see more housing options for residents in 2022.

DOWNTOWN TIF DISTRICT IMPACT



ECONOMIC GROWTH IN DOWNTOWN PI

For the first year of implementation of the Downtown TIF District, the DECD team received three applications for economic development projects within Presque Isle. In total, the projects estimate creating 21 new jobs for Presque Isle estimated to support the local economy with over \$527,046.00 in new household income. There will also be a retention of jobs at 46 for all applications received.



The projects are estimated to be funded with \$4,921,704.09 private investment with \$292,953.26 being in new personal property. Future annual reports will showcase the amount of City investment into these projects via Credit Enhancement Agreements and financing opportunities in 2022.



PRESQUE ISLE CITY COUNCIL MEETING

For:

February 2, 2022

AGENDA ITEM # 17

SUBJECT

NEW BUSINESS: Discuss Upcoming Grant Opportunities

INFORMATION

Memorandum regarding EDA Grant Application

Memorandum regarding County ARPA Grant Application

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ that the City Council authorize staff to submit grant applications.



City of Presque Isle
12 Second Street
Presque Isle, ME 04769-2459
Fax (207) 764-2501
www.presqueislemaine.gov

INTEROFFICE MEMORANDUM

TO: PRESQUE ISLE CITY COUNCIL

FROM: SCOTT WARDWELL, DIRECTOR, PRESQUE ISLE INTERNATIONAL AIRPORT; GALEN WEIBLEY, DIRECTOR, ECONOMIC & COMMUNITY DEVELOPMENT; KIMBERLY SMITH, RESOURCE DEVELOPMENT & PUBLIC INFORMATION OFFICER

SUBJECT: EDA GRANT APPLICATION

DATE: JANUARY 20, 2022

CC: MARTIN PUCKETT, CITY MANAGER

Presque Isle International Airport and the Economic & Community Development Departments would like to make City Council aware that the City will be submitting a \$5 million grant application to the Economic Development Administration's (EDA) Economic Adjustment Assistance (EAA) program for the development of an airport research park with VALT as its first tenant.

EDA's mission is to promote innovation and competitiveness while preparing the region for growth and success in the worldwide economy. There are three categories for applications: coal communities, workforce development, and strategy grants. As VALT has the potential of bringing up to 100 highly educated and skilled jobs to this area, we will be submitting under the workforce development category.

One of the priorities of the grant is to enhance the community's resilience by broadening the industrial base or sectoral specialization of the regional workforce. An aerospace industry such as VALT would do exactly that.

As you can see, based on the parameters above, this grant application is a perfect fit. In addition, the EDA has a history of awarding EAA funds for communities that pursue an airport research park and this project is a stated goal in the airport's Master Plan and City's Comprehensive Plan.

Bob Clark of NMDC has indicated that there is only one pool of money per the EAA grant category for both municipalities and non-profits. As such, we ask that Council support this application.



City of Presque Isle
12 Second Street
Presque Isle, ME 04769-2459
Fax (207) 764-2501
www.presqueislemaine.gov

INTEROFFICE MEMORANDUM

TO: PRESQUE ISLE CITY COUNCIL

FROM: KIMBERLY SMITH, RESOURCE DEVELOPMENT & PUBLIC
INFORMATION OFFICER

SUBJECT: COUNTY ARPA GRANT APPLICATIONS

DATE: JANUARY 26, 2022

CC: MARTIN PUCKETT, CITY MANAGER

We would like to make Council aware that the City will be submitting two grant applications to the County of Aroostook American Rescue Plan Act Fund program.

One application will be in the amount of \$300,000 for the Echo Lake Sewer project. This application fits under the grant category of Investments in Infrastructure, specifically for water and sewer infrastructure, which fits under the fund's objective of using recovery funds to invest in critical infrastructure.

The second application will be in the amount of \$150,000 to repair the HVAC system at the Forum, which serves as a shelter for the community's emergency preparedness. This fits under the grants Public Health and Negative Economic Impact category and meets the fund's objective of responding to public health needs.

Letters of Intent for both of these will be submitted to the County by the deadline of February 15. We respectfully ask that Council support these applications.

PRESQUE ISLE CITY COUNCIL ANNOUNCEMENTS

Wednesday, February 2nd, 2022

- We have the following vacancies for Board/Committees; Zoning Board, Audit Committee, Downtown Revitalization Committee or as an alternate on the Library Board please see the City Clerk or apply online.
- The next regularly scheduled meeting of the Presque Isle City Council is on Wednesday, March 2, 2022 at 6:00 PM in the Sargent Family Community Center.