



The Office of the City Manager
Martin Puckett
Email: mpuckett@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
FROM:	Martin Puckett, City Manager
DATE:	October 21, 2022
RE:	November 2, 2022 Council Meeting, 6pm Sargent Family Community Center

Call to Order

Roll Call

Pledge of Allegiance

Public Hearings:

1. Adult Use Cultivation Facility, Tier 3 Application for James Bacon, Bacon Holdings, LLC located at 55 Industrial Street: DECD Staff will present information about the application. The application is in compliance with State and Local standards and recommends approval.
2. Approval of Application for a Malt, Spirituous and Vinous License for Anthony Sullivan d/b/a Ferris BBQ, Inc. at 79 Parsons Street: New application, DECD staff will present application, recommend approval.
3. 2023 Municipal Budget (Second Hearing): This an opportunity for public to comment on the proposed budget.

Citizen Comment

Budget Workshop

Unclassified & Outside Requests: Organizations have been invited to present requests for council consideration.

Consent Agenda: Unless council wants to discuss items individually, staff recommends approving in one motion.

4. Approve Minutes from September 28, 2022
5. Approve 2022 Warrants #38 totaling \$247,374.93
6. Road Closure: Annual Holiday Light Parade: Staff supports annual closure of Main Street for event.

Old Business

7. Order to Abate Dangerous Buildings: The Code Officer will present information about two separate properties, pictures and state statutes are enclosed for council's determination.

8. *Revize* Website Design: City manager will present current layout design for Council to consider. Suggests/comments are encouraged.

New Business: The following two items are recommendations from the Presque Isle Development Fund. Galen Weibley will present the items.

9. WARM Loan – Chad Graham, d/b/a Fieldstone Leasing & Development at 477 Main Street
10. Request transfer of funds from Presque Isle Development Fund to WARM Loan Program

Manager's Report

Announcements

Executive Session

Pursuant to 1 M.R.S.A. § 405(6)(D) to discuss Negotiations

Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate

Adjournment



Presque Isle City Council Meeting

Wednesday, November 2nd, 2022

6:00 PM

Sargent Family Community Center

****PICDA Meeting at 5:45 PM****

AGENDA

Call to Order

Roll Call

Pledge of Allegiance

Public Hearing

1. Adult Use Cultivation Facility, Tier 3 Application for James Bacon, Bacon Holdings, LLC located at 55 Industrial Street
2. Approval of Application for a Malt, Spirituous and Vinous License for Anthony Sullivan d/b/a Ferris BBQ, Inc. at 79 Parsons Street
3. 2023 Municipal Budget (Second Hearing)

Citizen Comments

Budget Workshop

Unclassified & Outside Requests

Consent Agenda

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Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate

Adjournment

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 2, 2022

AGENDA ITEM # 1

SUBJECT

PUBLIC HEARING: Approval of an Adult Use Cultivation Facility, Tier 3 to James Bacon, d/b/a Bacon Holdings LLC, with location to 55 Industrial Street

INFORMATION

- 1) Memorandum
- 2) Application
- 3) Public Hearing Notice

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve an Adult Use Cultivation Facility, Tier 3 to Jason Bacon d/b/a Bacon Holdings, LLC located at 55 Industrial Street



City of Presque Isle, Maine

From the desk of:
Penny Anderson

Email: panderson@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
CC:	Martin Puckett, City Manager; Galen Weibley, Director of Economic and Community Development Kim Finnemore, City Clerk Patty Jandreau, Executive Assistant to City Manager
DATE:	October 11, 2022
RE:	James Bacon, d/b/a Bacon Holdings, LLC

Please find the enclosed application by James Bacon, d/b/a Bacon Holdings, LLC to establish an Adult Use Cultivation Facility, Tier 3 at 55 Industrial Street.

Payment has been received by the Code Enforcement Office for the license application and if approved, the City Clerk will collect the retail license fee. The Department of Economic & Community Development (DECD) has received the applicant's completed forms and received no concerns from the Police or Fire Departments regarding the business' operations and proposed plans.

DECD staff believe the application is in compliance with the standards of the Council and respectfully request the council approve James Bacon, d/b/a Bacon Holdings, LLC application after hearing from the public.

RECOMMENDED: Motion by Councilor _____, seconded by Councilor _____ to approve an Adult Use Cultivation Facilities License to James Bacon, d/b/a Bacon Holdings, LLC to open and operate an Adult Use Cultivation Facility at 55 Industrial Street.



CITY OF PRESQUE ISLE

12 SECOND ST

PRESQUE ISLE, ME 04769

TEL: (207) 760-2703 OR (207)760-2770

FAX (207) 764-2501

2-22

PLEASE FILL OUT COMPLETELY. INCOMPLETE APPLICATIONS WILL BE RETURNED.

Date Of Application

2/28/2022

Application For

☒ New Business ☐ Renewal

Owner Of Property

James

First

Bacon

Last

Physical

55 Industrial Street

Address Line 1

Address Line 2

Presques Isle

City

Maine

State

04769

Zip Code

Are Physical and mailing address the same?

☐ Yes ☒ No

Mailing

173 Washburn Street

Address Line 1

Address Line 2

Caribou

City

Maine

State

04736

Zip Code

Primary Phone

(207) 496-3394

Secondary Phone

(207) 227-2573

Email

jbacon12003@yahoo.com

Contractors Name

James

First

Bacon

Last

Existing Use of Property

Marijuana Grow

Registered Business Name

Bacon Holdings, LLC

Section2**Marijuana Business Classification**

☒ Adult Recreation ☐ Medical

Marijuana Business Classification

☐ Medical ☐ Testing ☒ Cultivation

Does anyone associated have any PRIOR**Criminal Convictions?**

☐ Yes ☒ NO

Please include all owners, officers, members, or employees. Please upload supporting documents with explanations.

Proof Of Right, Title, or Interest Documentation

Lease-1_55-Industrial-St-Presque-Isle_Bacon-Holdings-and-Moreau.pdf

I.D

IMG_1033.JPG

Please Upload Government Issued I.D.s for all employees

Payment Method

☒ Credit Card ☐ Cash ☐ Check

This fee is solely the application fee. Other license fees may apply. By selecting cash or check payment you will be required to make with the Code Enforcement Office.

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING THE FOLLOWING APPLICATION!

"I hereby apply for a permit for a marijuana business. I agree, prior to starting any electrical or plumbing work, to secure permits from the electrical and plumbing inspector. I understand that there may be other permits required from other agencies that I must obtain before being allowed to operate. Under MRSA 25, Section 2357 and the City of Presque Isle's Land Use and Development Code a Certificate of Occupancy **MUST** be obtained before the business hereby permitted is used or occupied. I understand that this permit application may be denied if not complete. A complete application me include construction documents as required by the City of Presque Isle. ***I understand that if the above information is not accurate this application will be invalid, a Stop Work Order issued and the City of Presque Isle could levy fines against me for giving false information.***"

Signature

Date

2/28/2022

James Bacon

Untitled

Checklist

ALL LINES MUST BE COMPLETED

☒ **Application fee submitted**

☒ **All Owners/ Partners Listed**

☒ **ME License Certified**

☒ **Operating Plan**

Operation Plan

Operating Plan Template 2.pdf

Operating Plan1.docx

Site Plan

Draft for 55 Industrail with Cameras.pdf

Please upload a floor plan with dimenisions.

Map Showing All Setbacks

City Tax Map.png

150' from Daycares, Pre-Schools, Community Centers, & other Marijuana Businesses

1000' from Schools (Public or Private K-12 Grades)

Security Plan

Operating Plan Template 2.pdf

Fee

\$514.80

☒ **License Type Listed**

☒ **Criminal History Verified**

☒ **Contractor Info**

Drivers License

IMG_1033.JPG

Sign Design & Plan

Draft for 55 Industrail with Cameras.pdf

Odor Plan

Ventilation.jpg

**NOTICE OF PUBLIC HEARING
CITY OF PRESQUE ISLE
LEGAL NOTICE**

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING** on **November 2, 2022 at 6:00 PM** at the Sargent Family Community Center at 24 Chapman St. to approve an **Adult Use Cultivation Facilities License to James Bacon, d/b/a Bacon Holdings, LLC to open and operate an Adult Use Cultivation Facility at 55 Industrial Street.**

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least two (2) business days prior to the meeting date.

Per City Council
Kimberly A. Finnemore, City Clerk

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 2, 2022

AGENDA ITEM # 2

SUBJECT

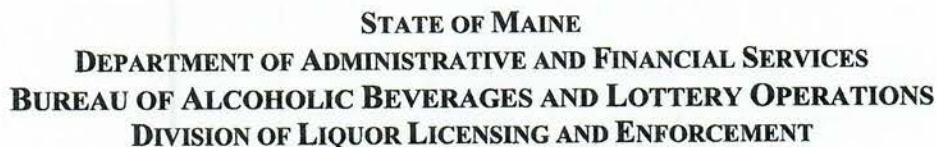
PUBLIC HEARING: Approval for a Malt, Spirituous and Vinous Liquor License for Anthony Sullivan d/b/a Ferris BBQ, Inc., with location of 79 Parsons Street

INFORMATION

- 1) Application
- 2) Public Hearing Notice

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve a Malt, Spirituous and Vinous Liquor License to Anthony Sullivan d/b/a Ferris BBQ, Inc., with location at 79 Parsons Street



All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): <i>Ferris' BBQ, Inc.</i>	Business Name (D/B/A): <i>Ferris BBQ</i>
Individual or Sole Proprietor Applicant Name(s):	Physical Location: <i>79 Persimmon St Presque Isle, ME 04769</i>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: <i>tsullivan@ferrisbarbecue.com</i>
Mailing address, if different from DBA address:	Email Address: <i>tsullivan@ferrisbarbecue.com</i>
Telephone # Fax #: <i>207-227-6835</i>	Business Telephone # Fax #: <i>207-227-6835</i>
Federal Tax Identification Number: <i>87-3119130</i>	Maine Seller Certificate # or Sales Tax #: <i>1226785</i>
Retail Beverage Alcohol Dealers Permit:	Website address: <i>not established yet</i>

1. New license or renewal of existing license? ☒ New Expected Start date: 11/10/2022
☐ Renewal Expiration Date: _____
2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
Food: ^{EST} 1,500,000 Beer, Wine or Spirits: ^{EST} 200,000 Guest Rooms: N/A
3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)
☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- ☒ Restaurant (Class I, II, III, IV) ☐ Class A Restaurant/Lounge (Class XI) ☐ Class A Lounge (Class X)
- ☐ Hotel (Class I, II, III, IV) ☐ Hotel – Food Optional (Class I-A) ☐ Bed & Breakfast (Class V)
- ☐ Golf Course (included optional licenses, please check if apply) (Class I, II, III, IV) ☐ Auxiliary ☐ Mobile Cart
- ☐ Tavern (Class IV) ☐ Other: _____
- ☒ Qualified Caterer ☐ Self-Sponsored Events (Qualified Caterers Only)

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

350 MAIN ST, Presque Isle maine

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☒ Yes ☐ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address
Governor's Rest and Bakery	CAR 2015-5104	350 main ST Presque Isle, ME 04769

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Anthony F. Sullivan	8/26/57	Hartford, CT
Sherry S. Sullivan	1/29/65	Bangor, ME
Matthew T Sullivan	8/26/93	Waterville, ME
Genl manager Robert Thibault	5/27/74	New Britain, CT

Residence address on all the above for previous 5 years

Name	Anthony F. Sullivan	Address:	1998 Chapman RD Chapman, ME 04757
Name	Sherry S. Sullivan	Address:	Same
Name	Matthew T Sullivan	Address:	Mapleton, Maine
Name	Robert Thibault	Address:	1723 STERCE RD Mapleton, ME 04757

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☒ Yes ☐ No

17. Does the licensee/applicant(s) own the premises? ☒ Yes ☐ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: n/a

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Please see Attached Diagram

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Northern Maine Community College

Distance: 1/2 mile

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 10/10/2022

Anthony J. Sullivan
Signature of Duly Authorized Person

Sherry S. Sullivan
Signature of Duly Authorized Person

Anthony J. Sullivan
Printed Name Duly Authorized Person

Sherry S. Sullivan
Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? ☒ Municipal Officers of _____

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

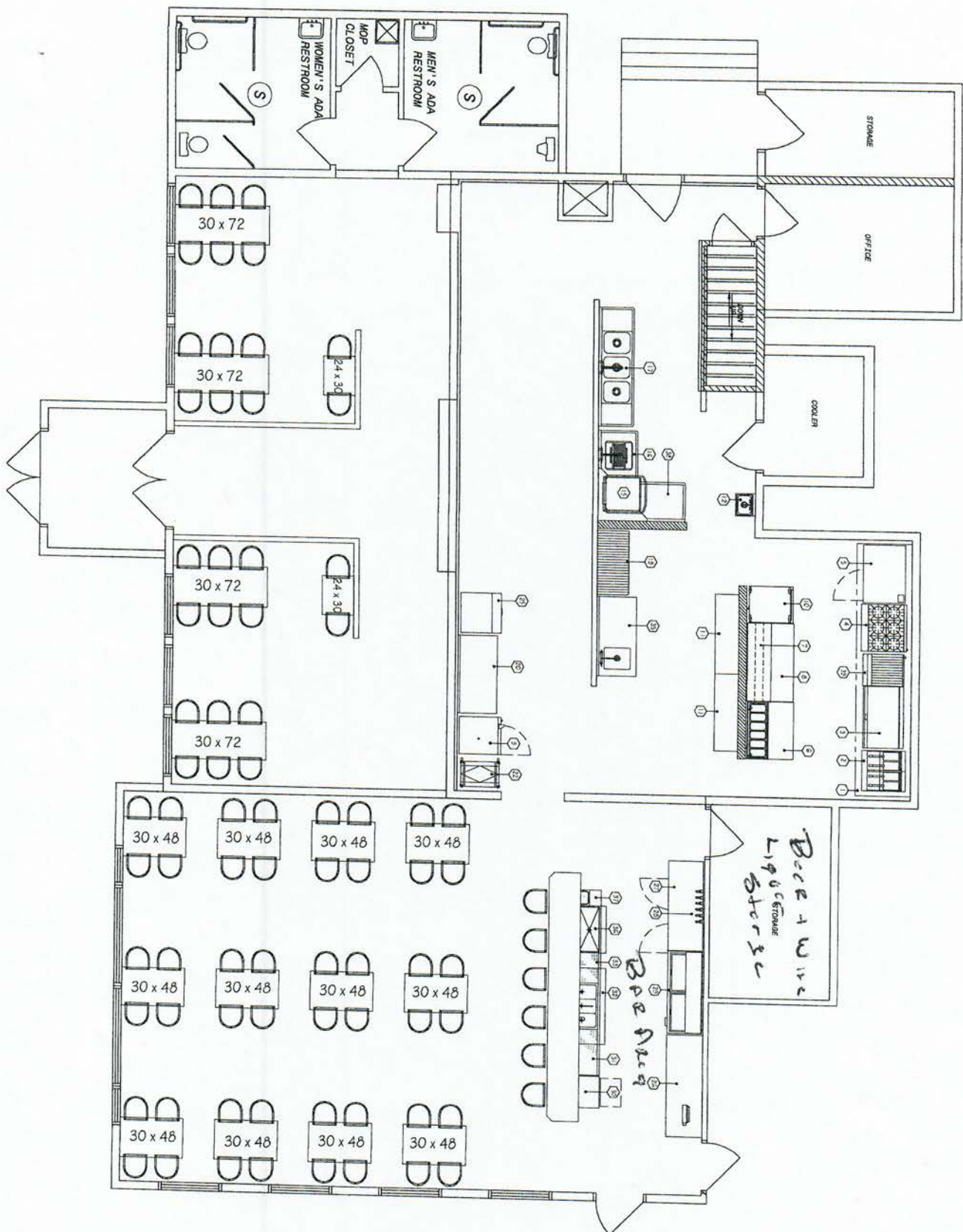
- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

Class of License	Type of liquor/Establishments included	Fee
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

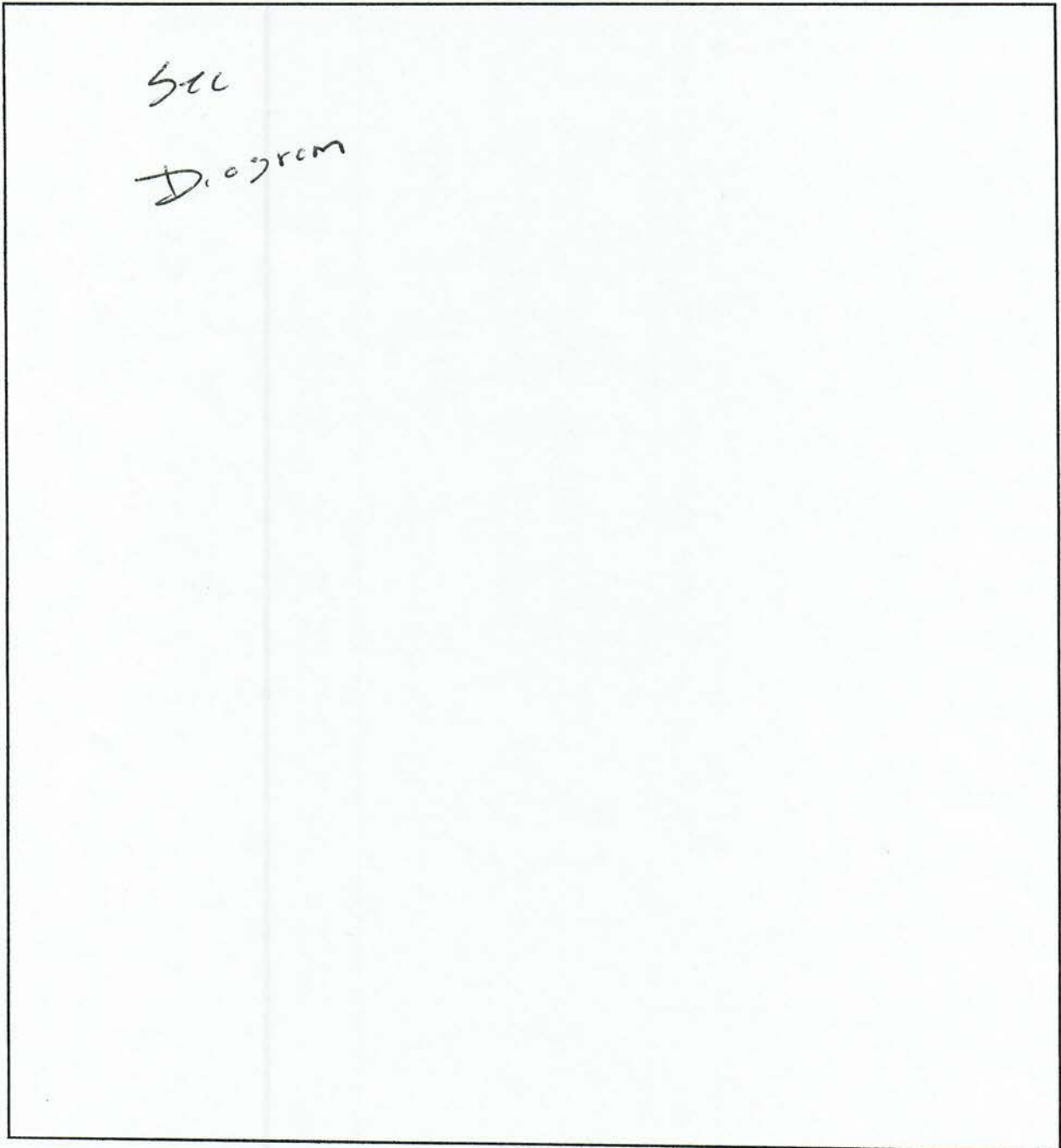


①	LEFT HOOD	DESCRIPTION
2	FRYERS	
3	50 GALLON	
4	6 BURNER RANGE	
5	SMOOKER	
6	SANDWICH PREP TABLE	
7	DOUBLE OVER SINK WITH HOT & COLD WATER	
8	WORK TABLE	
9	HOT/FAST CONVECTION OVEN	
10	HEATED HOLDING CABINET	
11	STAINLESS STEEL RACK UP TABLES	
12	HAND SINK	
13	REACH IN REFRIG.	
14	REACH IN COOLER & FREEZER	
15	DRY COOL DISHWASHER TABLE WITH THE RANGE SPARK	
16	3 BURNER SINK WITH HOT & COLD WATER	
17	HAND SINK	
18	WORKTABLE REFRIGERATOR	
19	SPARE NUMBER	
20	SPARE NUMBER	
21	SPARE NUMBER	
22	SPARE NUMBER	
23	SPARE NUMBER	
24	SPARE NUMBER	
25	ICE MAKER	
26	BACK BAR COOLER WITH FOS	
27	BACK BAR COOLER WITH WORK TOP COUNTER	
28	SPARK BOTTLE COOLER	
29	UNDER BAR GLASS WARE	
30	UNDER BAR GLASS WARE	
31	UNDER BAR GLASS WARE	
32	UNDER BAR GLASS WARE	
33	UNDER BAR GLASS WARE	
34	UNDER BAR GLASS WARE	
35	UNDER BAR GLASS WARE	
36	UNDER BAR GLASS WARE	
37	UNDER BAR GLASS WARE	
38	CLAMP DOWN TABLE	
39	24" PORT BROTHER	

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Ferris' BBQ, Inc
2. Doing Business As, if any: Ferris BBQ
3. Date of filing with Secretary of State: 9/24/2021 State in which you are formed: MAINE
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Anthony F. Sullivan	1988 Chapman RD Chapman, ME 04757	8/26/57	President	33.3
Sherry S. Sullivan	same	11/29/65	Sec.	33.3
Matthew T. Sullivan	Horsin Lake RD, Medford 1988 Chapman RD, Chapman	8/26/03	VP	33.3

(Ownership in non-publicly traded companies must add up to 100%.)



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220
FAX: (207) 287-3434
EMAIL INQUIRIES: maineliquor@maine.gov

Thank you for your interest in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- ☐ Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- ☐ Your application is signed and dated by a duly authorized person.
- ☐ The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- ☐ The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - ☐ The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
 - ☐ If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- ☐ For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- ☐ A diagram of the facility to be licensed must accompany all applications whether for a new license or the renewal of an existing license
- ☐ If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- ☐ Have you applied for other required licensing from other state and federal agencies? See attached list.

Important – all applications whether for a new license or to renew an existing license for an on-premises liquor license must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station
Augusta, ME 04333-0008
2. Courier/overnight address:
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
19 Union Street, Suite 301-B
Augusta, ME 04330

	Victualer's License	Municipality where premise is located.	Contact your town office or county office	Contact your town office or county office
	Shellfish License	Marine Recourses www.maine.gov/dmr	(207) 624-6550	<ul style="list-style-type: none"> • 32 Blossom Lane, Augusta • 194 McKown Point Rd, West Boothbay Harbor • Lamoine State Park, Lamoine • 650 State St, Bangor • 317 Whitneyville Rd, Jonesboro
	Dance or Entertainment License	Fire Marshall's Office www.maine.gov/dps/fmo	(207) 626-3882	45 Commerce Drive, Suite 1, Augusta
	Federal I.D. Number	www.irs.gov	(800) 829-4933	
	Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names)	Secretary of State, Bureau of Corporations, Elections and Commissions www.maine.gov/sos/cec	(207) 624-7752	111 Sewall St, 3 rd Fl, Augusta
	Retail Beverage Alcohol Dealers Permit	Alcohol and Tobacco Tax and Trade Bureau (TTB) https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers	(877) 882-3277	

**NOTICE OF PUBLIC HEARING
CITY OF PRESQUE ISLE
LEGAL NOTICE**

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING** on **November 2, 2022 at 6:00 PM** at the Sargent Family Community Center at 24 Chapman St. to consider a **Malt, Spirituous and Vinous Liquor License** from:

**Ferris BBQ Inc.
Location 79 Parson St.**

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least two (2) business days prior to the meeting date.

Per City Council, Kimberly A. Finnemore, City Clerk

Oct. 26, 2022

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 2, 2022

AGENDA ITEM # 3

SUBJECT

PUBLIC HEARING: 2023 Municipal Budget (Second Hearing)

INFORMATION

1) Public Hearing Notice

REQUESTED ACTION

**NOTICE OF PUBLIC HEARING
CITY OF PRESQUE ISLE
LEGAL NOTICE**

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING** on **November 2, 2022** at **6:00 PM** at the Sargent Family Community Center at 24 Chapman St. to seek Comments on proposed **2023 Municipal Budget (Second hearing)**.

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least two (2) business days prior to the meeting date.

Per City Council

Kimberly A. Finnemore, City Clerk

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 2, 2022

AGENDA ITEM # 4

SUBJECT

CONSENT AGENDA: 2022 Minutes

INFORMATION

1) September 28, 2022 Minutes

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by
Councilor _____ to approve minutes from
September 28, 2022



**Presque Isle City Council Meeting
September 28, 2022
6:00 PM
Sargent Family Community Center**

Call to Order – Roll Call

Present: Chairman K. Freeman, Deputy Chairman J. Shaw, Councilors C. Green, M. Chasse, G. Nelson and J. Willette

Absent: Councilor D. Cyr

City Manager Martin Puckett and Deputy City Clerk Deborah Ouellette were also present.

Pledge of Allegiance

Chairman K. Freeman called the meeting to order at 6:14 PM and led those present in the Pledge of Allegiance.

Public Hearings

1. Approval of an Automobile Graveyard Permit for Paul Jalbert d/b/a Jalbert Auto & Salvage, 204 Chapman Road (Single Hearing)

City Manager Martin Puckett gave background on application stating that compliance issues have been discussed over past year, and those concerns have been satisfactorily resolved; Presque Isle Code Enforcement recommends approval.

Chairman K. Freeman opened the public hearing at 6:17 PM; hearing no further comments, he closed the public hearing at 6:17 PM.

BE IT RESOLVED by Councilor J. Willette, seconded by Councilor C. Green to approve a Special Permit for Automobile Graveyard Permit for Paul Jalbert d/b/a Jalbert Auto & Salvage, 204 Chapman Road.

Vote: 6 – 0

2. Approval of a Marijuana License to Chad Junkins d/b/a Northern Euphoria LLC, with a location of 11 Davis Street (Single Hearing)

City Manager Puckett stated that an inspection was completed yesterday. There have been complaints about odor control; based on inspection site meets all requirements.

Councilor C. Green requested PI Code Enforcement follow-up on situation to determine whether odor from the facility is transitory, such as from an equipment failure, or whether it will be an ongoing concern, and report findings back to Councilors.

Chairman K. Freeman opened the public hearing at 6:22 PM; hearing no further comments, he closed the public hearing at 6:22 PM.

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to approve a Marijuana License to Chad Junkins d/b/a Northern Euphoria LLC, with a location of 11 Davis Street.

Vote: 6 – 0

3. Approval to amend Chapter 48—General Assistance Ordinance Appendix A – H (Single Hearing)

City Manager Puckett gave a summary of the City's General Assistance program which is meant to provide aide in emergency situations. Guidelines are periodically adjusted by USDA and municipal officers must approve/adopt the new Appendices each year. It is a State mandated program with a 75% reimbursement rate. An annual report is required and the State monitors administration of the program, including a site inspection.

Chairman K. Freeman opened the public hearing at 6:28 PM; hearing no further comments, he closed the public hearing at 6:28 PM.

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to approve amendments to Chapter 48 – General Assistance Ordinance Appendix A – G.

Vote: 6 – 0

Citizens Comments

Chairman K. Freeman opened the public hearing at 6:32 PM; hearing no further comments, he closed the public hearing at 6:32 PM.

Presentation

4. 2023 Budget (First Hearing)

City Manager Puckett introduced the City's proposed budget for 2023 which has also been uploaded to the City's website. He walked thru various year over year comparisons. Insurances are still unknown. Payroll is an important driver in cost increases. The goal is to come as close as possible to last year's mil rate.

Consent Agenda

5. Approve minutes from September 7, 2022
6. Approve 2022 Warrant #33 totaling \$155,156.77
7. Approve Return to Work Policy and Slip and Fall Prevention Plan to City Hall's Safety Handbook

BE IT RESOLVED by Councilor C. Green, seconded by Councilor J. Willette to approve the consent agenda items as presented.

Vote: 6 – 0

New Business

8. IRAP (Intermodal Rail Access Proposal) grant application

Tom Powers, Executive Director of Presque Isle Industrial Council, gave a presentation to Councilors on a grant proposal for expanding rail service which is pending submission to the State of Maine. The plan is to create an additional rail spur at the intermodal yard. The grant comes with a 50% matching provision and the City will be required to fund the balance of the project. Dead River Company has offered to fund the City's portion under the grant provisions. If this happens, the City's direct investment will be limited to planning and design for the project. This grant is similar to what has been successfully done with the State in the past.

Councilor M. Chasse is a representative to PI Industrial Council; he stated their board unanimously supports the project.

Galen Weibley, Director of Economic and Community Development, stated the new spur project goes along with the City's comprehensive plan.

BE IT RESOLVED by Councilor C. Green, seconded by Councilor M. Chasse to authorize the Presque Isle Industrial Council executive director to proceed with a State of Maine IRAP grant application.

Vote: 6 – 0

9. Approve Sale of Property by Presque Isle Industrial Council to Dasco, Inc.

Tom Powers, Executive Director of Presque Isle Industrial Council, explained they have been negotiating with Dave Adams of Dasco, Inc. to sell a 1.91 +/- acre lot adjacent to the company's existing property at 1455 Central Drive. The land is more particularly described in a BRSA survey prepared for the sale. The Industrial Council Board of Directors voted unanimously on September 15, 2022 to recommend to City Council the proposed land sale.

BE IT RESOLVED by Councilor J. Willette, seconded by Councilor M. Chasse to sign the Purchase and Sale Agreement with Dasco, Inc. for 1.91 +/- acres of land situated at 1555 Central Drive for the sum of \$62,050.

Vote: 6 – 0

Manager's Report

- City Manager Puckett announced an employee appreciation luncheon will be held from 11:00 AM to 2:00 PM at the Forum on Thursday, September 29, 2022 and invited Councilors to attend.

Announcements

- The next regular scheduled City Council meeting will be on Wednesday, October 5, 2022 at 6:00 PM at the Sargent Community Center.
- Councilor C. Green announced an Allagash fall foliage expedition is scheduled for next weekend including a potluck barbeque and members of public are welcome to join the festivities.

Executive Sessions

BE IT RESOLVED by Councilor M. Chasse, seconded by Councilor J. Willette to enter into Executive Session at 7:20 PM pursuant to 1 M.R.S.A. § 405(6)(D) to discuss Negotiations.

Vote: 6-0

Councilor M. Chasse left meeting at 8:30 P.M.

Out of executive session at 8:54 PM with no action taken.

Adjournment

BE IT RESOLVED by Chairman K. Freeman seconded by Councilor C. Green to adjourn at 8:54 PM.

Vote: 5 – 0

Attested by: _____
Deborah Ouellette, Deputy City Clerk

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 2, 2022

AGENDA ITEM #5

SUBJECT

CONSENT AGENDA: 2022 Warrants #38 totaling
\$ 247,374.93

INFORMATION

1) Warrant #38 \$ 247,374.93

REQUESTED ACTION

BE IT RESOLVED by Councilor _____ seconded by
Councilor _____ to approve 2022 Warrants #38
totaling \$ 247,374.93

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 2, 2022

AGENDA ITEM # 6

SUBJECT

CONSENT AGENDA: Road Closure: Annual Holiday Light Parade

INFORMATION

- 1) Letter from LaNiece Sirois, Executive Director, Central Aroostook Chamber of Commerce

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve request to close Main Street on Saturday, December 3, 2022 for the Annual Light Parade.



3 Houlton Rd.
Presque Isle, ME 04769
(207) 764-6561
www.CentralAroostookChamber.com

October 19, 2022

Mr. Martin Puckett, City Manager
City of Presque Isle
12 Second Street
Presque Isle, ME 04769

Dear Mr. Puckett,

The Central Aroostook Chamber of Commerce has a long-standing tradition of sponsoring the Holiday Light Parade on the First Saturday evening of December. We are writing to request a closure of Main Street, Presque Isle, from the University of Maine at Presque Isle to the North Street Plaza so the parade may run safely. The parade is scheduled to be held on December 3 at 6pm. We are willing to speak with you and to answer any inquiries you or the City Council may have concerning this request.

Thank you in advance for considering this request.

A handwritten signature in black ink, reading "LaNiece Sirois".

LaNiece Sirois, Executive Director

Central Aroostook Chamber of Commerce

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 2, 2022

AGENDA ITEM # 7

SUBJECT

OLD BUSINESS: Dangerous Building at 45 Elm Street and at 14 Water Street

INFORMATION

- 1) Memorandum (Code Enforcement)
- 2) Memorandum (City Manager)
- 3) Narrative
- 4) Pictures

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to adjudge 45 Elm Street and 14 Water Street to be nuisance and dangerous properties, for the owners to abate all conditions within 30 days to the satisfaction of the Code Enforcement Officer and assess each a penalty of \$100.00 per day if not complied to. Direct the City Manager to cause the structures to be demolished and removed. The cost to be charged against the real estates that the structures sets and shall constitute a lien on such real estates.



City of Presque Isle, Maine

From the desk of:
Penny Anderson

Email: panderson@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
CC:	Martin Puckett, City Manager; Galen Weibley, Director of Economic & Community Development Kim Finnemore, City Clerk Patty Jandreau, Executive Assistant
DATE:	October 20, 2022
RE:	Recommendations on Dangerous Buildings

Based upon the evidence presented and the testimony of the Code Enforcement Officer concerning the condition(s) of the premise(s) owned by **Fernand Martin**, located at 45 Elm Street and **Kirk Gardiner**, located at 14 Water Street, I hereby by move:

- That the Council adjudge these properties to be a nuisance and dangerous to life or property;
- That the Council make and record an Order stating that the owner(s) shall, within (30) days of service of this Order, abate all conditions creating a nuisance or dangerous condition to the satisfaction of the Code Enforcement Officer;
- That should the owner fail to comply with the specified time, the owner shall be assessed a civil penalty of \$100.00 per day and the City Council further directs the City Manager to cause the structure(s) to be demolished and removed. The cost of such demolition and removal shall be charged against the real estate upon which the structure sets and shall constitute a lien on such real estate.

RECOMMENDED: Motion made by: _____ Seconded by: _____

The Office of the City Manager
Martin Puckett
Email: mpuckett@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
FROM:	Martin Puckett, City Manager
DATE:	October 21, 2022
RE:	Dangerous Building

In the past few years, the city has used §Title 17 Section 2851: Dangerous Buildings to remove condemned buildings. The statute is enclosed.

§2851. Dangerous buildings

The municipal officers in the case of a municipality or the county commissioners in the case of the unorganized or deorganized areas in their county may after notice pursuant to section 2857 and hearing adjudge a building to be a nuisance or dangerous, in accordance with subsection 2-A, and may make and record an order, in accordance with subsection 3, prescribing what disposal must be made of that building. The order may allow for delay of disposal if the owner or party in interest has demonstrated the ability and willingness to satisfactorily rehabilitate the building. If an appeal pursuant to section 2852 is not filed or, if an appeal pursuant to section 2852 is filed and the Superior Court does not order, stay or overturn the order to dispose of the building, the municipal officers or the county commissioners shall cause the nuisance to be abated or removed in compliance with the order. [2017, c. 136, §1 (AMD).]

For the purposes of this subchapter, "building" means a building or structure or any portion of a building or structure or any wharf, pier, pilings or any portion of a wharf, pier or pilings thereof that is or was located on or extending from land within the boundaries of the municipality or the unorganized or deorganized area, as measured from low water mark, and "parties in interest" has the same meaning as in Title 14, section 6321. [2017, c. 136, §1 (NEW).]

1. Notice.

[2017, c. 136, §1 (RP) .]

2. Notice; how published.

[2017, c. 136, §1 (RP) .]

2-A. Standard. To adjudge a building to be a nuisance or dangerous, the municipal officers or county commissioners must find that the building is structurally unsafe, unstable or unsanitary; constitutes a fire hazard; is unsuitable or improper for the use or occupancy to which it is put; constitutes a hazard to health or safety because of inadequate maintenance, dilapidation, obsolescence or abandonment; or is otherwise dangerous to life or property.

[2017, c. 136, §1 (NEW) .]

3. Recording of the order. An order made by the municipal officers or county commissioners under this section must be recorded by the municipal or county clerk, who shall

cause an attested copy to be served upon the owner and all parties in interest in the same way service of process is made in accordance with the Maine Rules of Civil Procedure. If the name or address cannot be ascertained, the clerk shall publish a copy of the order in the same manner as provided for notice in section 2857.

[2017, c. 136, §1 (AMD) .]

4. Proceedings in Superior Court. In addition to proceedings before the municipal officers or the county commissioners, the municipality or the county may seek an order of demolition by filing a complaint in the Superior Court situated in the county where the building is located. The complaint must identify the location of the property and set forth the reasons why the municipality or the county seeks its removal. Service of the complaint must be made upon the owner and parties in interest in accordance with the Maine Rules of Civil Procedure. After hearing before the court sitting without a jury, the court shall issue an appropriate order and, if it requires removal of the building, it shall award costs as authorized by this subchapter to the municipality or the county. Appeal from a decision of the Superior Court is to the law court in accordance with the Maine Rules of Civil Procedure.

[2017, c. 136, §1 (AMD) .]

SECTION HISTORY

1965, c. 284, (RPR). 1967, c. 401, §1 (AMD). 1973, c. 143, §1 (AMD). 1979, c. 27, §§1-3 (AMD). 1997, c. 6, §1 (AMD). 2017, c. 136, §1 (AMD).

CONDEMNED PROPERTIES

November 2, 2022

1. **13 Judd Street – Owned by *Fernand Martin*.** Condemned on April 28, 2022, due to the following: Structure has been vacant since for numerous years and is structurally unsafe with partial foundation wall collapsing, façade rotten and all utilities have been disconnected from the building.

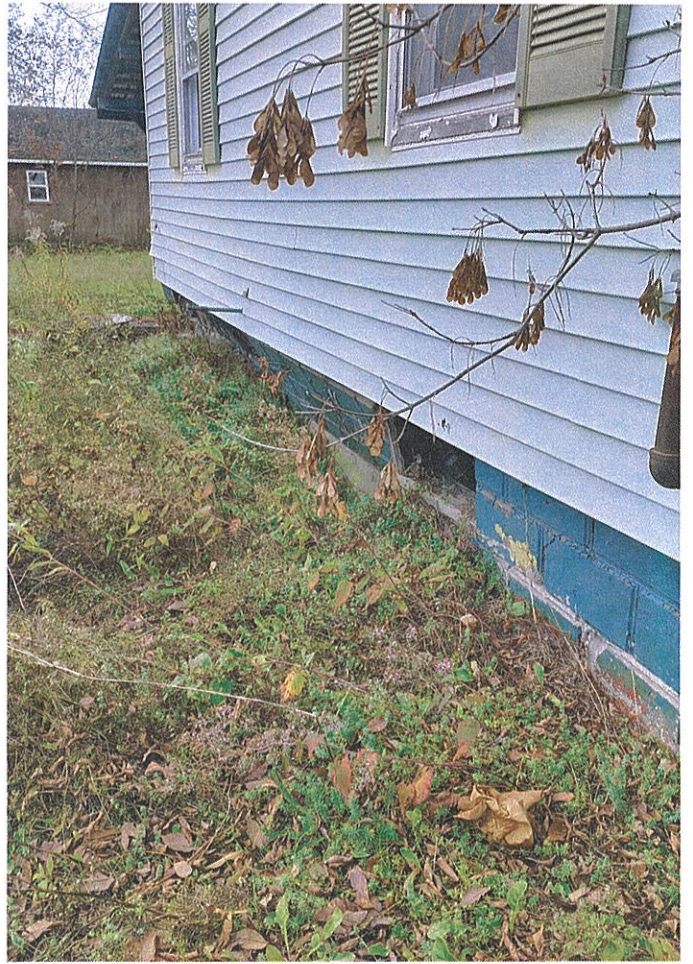
The 2021 & 2022 taxes are still due on the property.

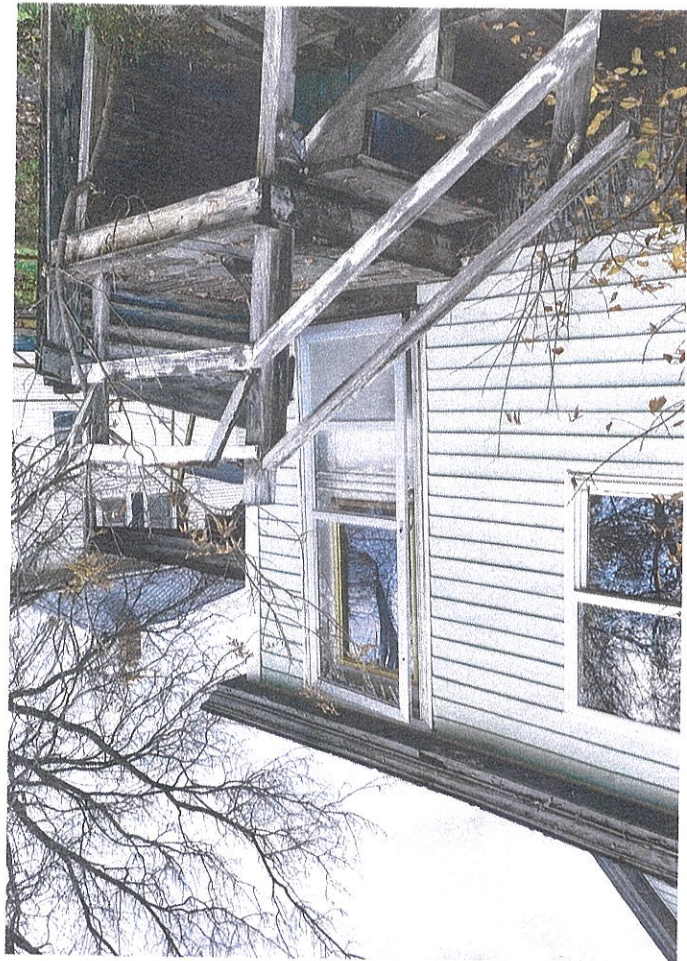
Katahdin Trust Company holds the mortgage on the property. The mortgage is also crossed-collateralized with other properties.

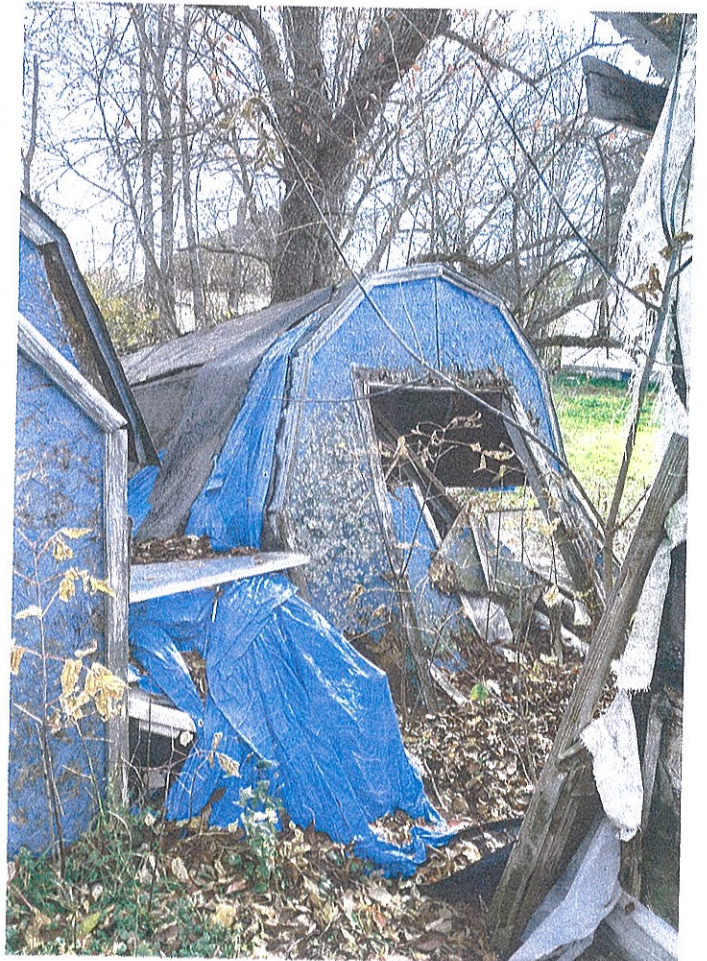
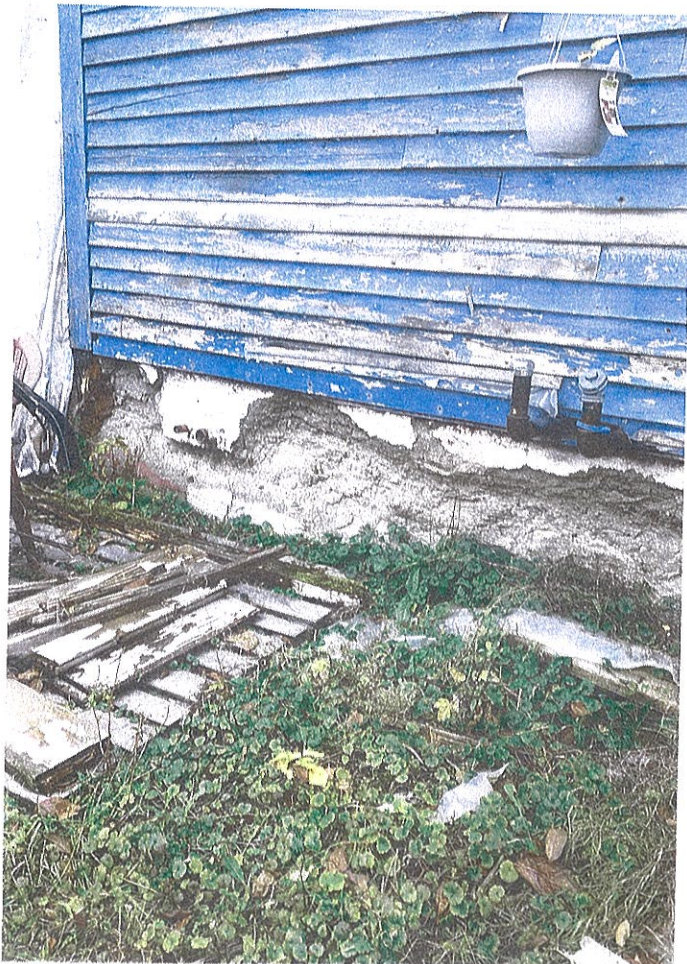
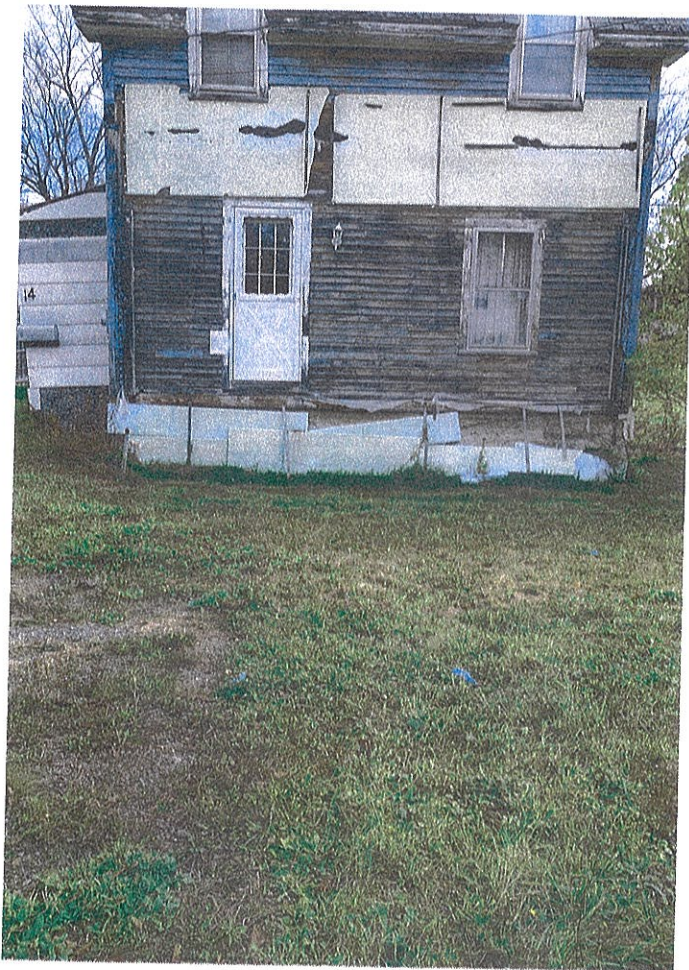
Daigle Oil has a Writ of Executions recorded.

2. **14 Water Street – Owned by *Kirk Gardiner*.** Condemned on May 11, 2021, due to the following: Structure is vacant and is structurally unsafe with roof collapsing and all utilities have been disconnected from the building.

The taxes have been paid in full.











PRESQUE ISLE CITY COUNCIL MEETING

For:

November 2, 2022

AGENDA ITEM # 8

SUBJECT

OLD BUSINESS: *Revize Website Design*

INFORMATION

Visual update provided at meeting

REQUESTED ACTION

FOR DISCUSSION

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 2, 2022

AGENDA ITEM # 9

SUBJECT

NEW BUSINESS: Presque Isle Development Fund WARM Loan Application for Chad Graham d/b/a Fieldstone Leasing and Development, LLC

INFORMATION

1) Memorandum

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve a Presque Isle Development Fund WARM Loan Application to Chad Graham, d/b/a Fieldstone Leasing and Development, LLC in the amount of \$50,000.00 at 3.5% amortized for 5 years



City of Presque Isle, Maine

Presque Isle Development Fund
From the desk of:
Penny Anderson
Email: panderson@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
CC:	Martin Puckett, City Manager; Patty Jandreau, Executive Assistant Galen Weibley, Director of Economic and Community Development Kim Finnemore, City Clerk
DATE:	October 19, 2022
RE:	Recommendation from Presque Isle Development Fund

At the October 18, 2022, meeting of the Presque Development Fund the Presque Isle Winterization and Rental Modernization (WARM) Loan was approved to Chad Graham, d/b/a Fieldstone Leasing and Development, LLC in the amount of Fifty Thousand Dollars (\$50,000), at 3.5% fixed interest rate and amortized for five (5) years. The Presque Isle Development Fund Trustees are recommending this WARM loan to the City Council for their approval. Please add this to the agenda for the meeting on November 2, 2022.

Mr. Chairman, I move that we grant the Presque Isle Development Fund Trustees recommendation to approve the Winterization and Rental Modernization (WARM) Loan to Chad Graham, d/b/a Fieldstone Leasing and Development, LLC in the amount of Fifty Thousand Dollars (\$50,000), at 3.5% fixed interest rate and amortized for five (5) years.

Motion made by: _____ Seconded by: _____

PRESQUE ISLE CITY COUNCIL MEETING

For:

November 2, 2022

AGENDA ITEM # 10

SUBJECT

NEW BUSINESS: Transfer of Funds from Presque Isle Development Fund to the Winterization and Rental Modernization (WARM) Program

INFORMATION

1) Memorandum

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to authorize the transfer of \$100,000.00 from Presque Isle Development Fund reserve account to the Winterization and Rental Modernization (WARM) Program



City of Presque Isle, Maine

From the desk of:

Galen Weibley

Email: gweibley@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
CC:	Martin Puckett, City Manager Kim Finnemore, City Clerk Brad Turner, Finance Director Patty Jandreau, Admin Assistant to the City Manager Penny Anderson, PIDF Administrator
DATE:	October 20, 2022
RE:	Continuing to Fund PIDF WARM Program

The Presque Isle Development Fund has utilized 84% of the Winterization and Rental Modernization (WARM) Program with two applications so far given the popular feedback for need of the program.

This new program for the City is helping business owners access capital to address higher energy costs by increasing energy efficiency of their rental properties while also stabilizing operational costs for the benefit of tenants. At their October meeting, the PIDF Trustees respectfully request the City Council consider allocating an additional \$100,000 from the PIDF to continue lending for future application. Once first-generation loans are repaid, these revenues from will be relent out to future loan applications.

Currently there is \$1,998,628.00 in the PIDF with \$1,672,020.66 available to lend. The WARM Program has \$100,000.00 in a separate account with \$16,250.00 available to lend. By taking the suggested action, there would remain \$1,572,020.66 in the PIDF and \$116,250.00 in the WARM Program available to lend respectfully.

Staff and PIDF Trustees recommends the following action:

Mr. Chairman, I move we transfer an additional \$100,000 from the PIDF reserve account to continue funding the Winterization and Rental Modernization (WARM) Program.

Motion made by: _____ Seconded by: _____

PRESQUE ISLE CITY COUNCIL ANNOUNCEMENTS

Wednesday, November 2, 2022

- Daylight Savings Time ends November 6, 2022.
- The annual Christmas Light Parade will be held on December 3, 2022 starting at UMPI at 6:00 pm.
- Winter Craft Fair on December 3, 2022 (9am to 4pm) and December 4, 2022 (9am to 2pm) at the Aroostook Center Mall old Kmart store.
- We have the following vacancies for Boards/Committees; Zoning Board and an alternate on Planning Board. Please see the City Clerk for an application or apply online.
- Budget Workshops are scheduled for November 3 and 16 each at 5:15 pm at the Sargent Family Community Center. The next regularly scheduled meeting of the Presque Isle City Council will be on Wednesday, December 7, 2022, also at the Sargent Family Community Center.