



The Office of the City Manager
Martin Puckett
Email: mpuckett@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
FROM:	Martin Puckett, City Manager
DATE:	August 30, 2022
RE:	September 7th Council Meeting, 6pm Sargent Family Community Center

Call to Order

Roll Call

Pledge of Allegiance

Public Hearings:

1. Approval of an Automobile Graveyard Permit for Paul Jalbert d/b/a Jalbert Auto & Salvage, 204 Chapman Road (Single Hearing): Code Enforcement reviewed, recommend approval.
2. Approval of a Marijuana License to Chad Junkins d/b/a Northern Euphoria LLC, with location of 11 Davis Street (Single Hearing): Approval recommend contingent upon Code Enforcement's successful inspection. Code Department has not inspected at the time of this memo, will attempt prior to meeting to coordinate an inspection with owner.
3. Approval to amend Chapter 48 – General Assistance Ordinance Appendix A – H (Single Hearing): Annually, USDA adjusts the amounts and council has to adopt the revised amounts. Recommend approval.

Citizen Comment

Presentation

4. 2023 Budget (First Hearing): Budgets will be available for the meeting. I will give a brief summary of the draft and discuss upcoming meetings.

Consent Agenda: Unless council wants to discuss items individually, staff recommends approving in one motion.

5. Approve Minutes from September 7, 2022
6. Approve 2022 Warrant #33 totaling \$155,156.77
7. Approve Return to Work Policy and Slip and Fall Prevention Plan to City Hall's Safety Handbook: Staff recommends adding language to policy.

New Business

8. IRAP (Intermodal Rail Access Proposal) grant application: Staff and Industrial Council recommends Council approve additional rail spur project proposal. This project is the same as past successful railroad spur projects.
9. Approve Sale of Property by Presque Isle Industrial Council to Dasco, Inc.: Staff and Industrial Council recommend approving sale of 1.91 acre parcel to Dasco to increase the lot size.

Executive Session

Pursuant to 1 M.R.S.A. § 405(6)(D) to discuss Negotiations

Adjournment



**Presque Isle City Council Meeting
Wednesday, September 28th, 2022
6:00 PM
Sargent Family Community Center**

AGENDA

Call to Order

Pledge of Allegiance

Public Hearing

1. Approval of an Automobile Graveyard Permit for Paul Jalbert d/b/a Jalbert Auto & Salvage, 204 Chapman Road (Single Hearing)
2. Approval of a Marijuana License to Chad Junkins d/b/a Northern Euphoria LLC, with location of 11 Davis Street (Single Hearing)
3. Approval to amend Chapter 48 – General Assistance Ordinance Appendix A – H (Single Hearing)

Citizen Comments

Presentation

4. 2023 Budget (First Hearing)

Consent Agenda

5. Approve Minutes from September 7, 2022
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Executive Session

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PRESQUE ISLE CITY COUNCIL MEETING

For:

September 28, 2022

AGENDA ITEM # 1

SUBJECT

PUBLIC HEARING: Special Permit for Automobile Graveyard
Permit for Paul Jalbert d/b/a Jalbert Auto & Salvage, 204
Chapman Road

INFORMATION

- 1) Application
- 2) Public Hearing Notice

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by
Councilor _____ to approve a Special Permit for
Automobile Graveyard Permit for Paul Jalbert d/b/a Jalbert
Auto & Salvage, 204 Chapman Road.

An individual recycling business application must be completed separately.

APPLICATION FOR AUTOMOBILE GRAVEYARD AND/OR JUNKYARD PERMIT

Please check type of application:

Automobile Graveyard ☒ , Junkyard ☐

Tentative Date of Hearing September 7th, 2022 Application Received

Time of Hearing 6:00 PM Place of Hearing Permit Number

Fee Paid \$ Notification sent by: email Date:

08/04/2022

To the City of Presque Isle, County of Aroostook, Maine, I/We Paul Jalbert
Jalbert Auto hereby make application (in quadruplicate)
for a permit to establish, operate, maintain an Automobile Graveyard ☒ Automobile
Recycling Business , and/or Junkyard ☒ at the following described
location and in accordance with the provisions of Title 30-A, Sections 3751 to 3760,
Chapter 183.

Answer all questions in full.

1. Give location: 204 Chapman Rd. Presque Isle
2. Is this application made by or for a company, partnership, corporation, or individual?
Company
3. Is this property leased? No Property Owned by: Paul Jalbert
Address: P.O. Box 502
4. How is "yard" screened? - Fence? (Type) Height
Trees? (Type) assorted Embankment? Gully? Hill? Other?
5. How far is edge of "yard" from the edge of the "right-of-way"? 80' north side
6. Can junk be seen from any part of highway? Yes No
7. Was Junkyard Law, Requirements and Fees explained to you? Yes ☒ No 25' south side
8. Is any portion of this "yard" on public property? Yes No ☒
9. Is "yard" within 300 feet of a Public Park, Public Playground, Public Bathing Beach,
School, Church, Cemetery or Private and Public Water Supply? Yes No ☒
10. When was "yard" established? 1955 By Whom? Beryl Kenney
11. When was last permit issued? 9/1/21 To Whom? Paul Jalbert - Jalbert Auto

The undersigned certifies that the above information is true and correct to the best of
his/her knowledge and that he/she is the owner or agent of the property or that he/she has
been duly authorized by the owner to make this application and to receive the permit
under the law.

Signed by: Eryn Jalbert For: Jalbert Auto
Name of Company, Corporation, Partnership, Indiv.

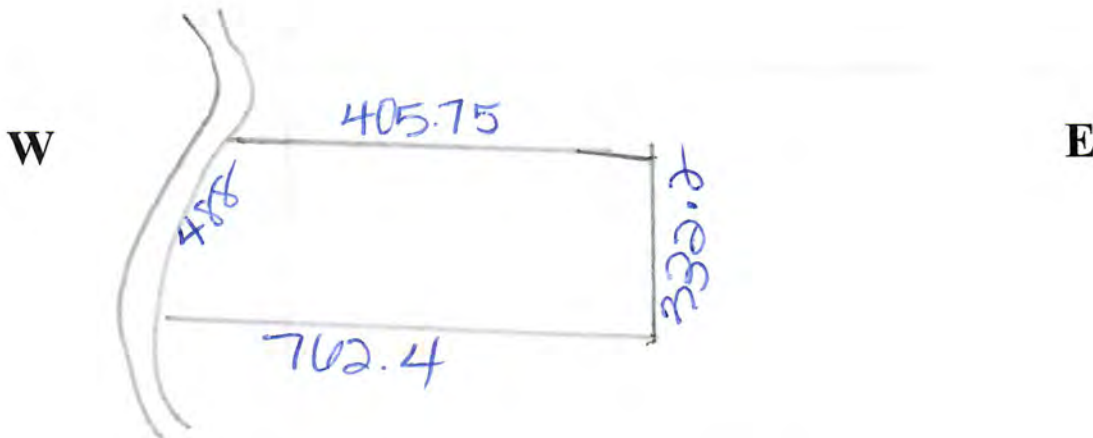
Address: 204 Chapman Rd. Phone #: (207)

Presque Isle, ME 04769 764-0165

Attach or draw below a detailed site plan of "yard". Show footage of all sides and location in relationship to adjacent properties. Show distance (in feet) from edge of "yard" to the edge of the "right-of-way". Fill in Route Number or Local Road Name, Name of nearest City/Town in each direction, distance from nearest intersection, bridge or other known reference point.

Tax Map No. 37 Lot No. 204 Zone AFZ(?)

N



An inspection of the site, as described herein, has been conducted and meets all applicable state and local standards.

Tim St. Peter

Code Enforcement Officer's Signature

- 1 copy of Application to City
- 1 copy of Application to Applicant

Legal Notices

NOTICE OF PUBLIC HEARING CITY OF PRESQUE ISLE LEGAL NOTICE

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING on September 28th at 6:00 PM** at the Sargent Family Community Center to consider

1. Seek Comment on proposed 2023 Municipal Budget
2. Approval to amend Chapter 48-General Assistance Ordinance Appendix A-H
3. Approval for Automobile Graveyard and/or Junkyard Permit for Jalbert Auto with location of 204 Chapman Rd.
4. Approval of a Medical Cultivation License to Chad Jenkins d/b/a Northern Euphoria LLC. With location of 11 Davis St.

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least two (2) business days prior to the meeting date.

Per City Council , Kimberly A. Finnemore, City Clerk

Sept. 21, 2022

PRESQUE ISLE CITY COUNCIL MEETING

For:

September 28, 2022

AGENDA ITEM # 2

SUBJECT

PUBLIC HEARING: Approval of a Marijuana License to Chad Junkins, d/b/a Northern Euphoria LLC, with location to 11 Davis Street

INFORMATION

- 1) Application
- 2) Public Hearing Notice

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve a Marijuana License to Chad Junkins, d/b/a Northern Euphoria LLC, with location to 11 Davis Street.

RENEWAL APPLICATION FOR ADULT USE AND MEDICAL MARIJUANA BUSINESS



CITY OF PRESQUE ISLE
12 SECOND STREET
PRESQUE ISLE, ME 04769
TEL: (207) 760-2703
FAX: (207) 764-2501
E-MAIL: panderson@presqueisleme.us

PLEASE FILL-OUT RENEWAL APPLICATION COMPLETELY

- Date: 6 Sep 2022 Permit No: _____
1. Owner of Property: (If more than one attach a separate page listing all owner's information, see section G.C., must be a Maine Resident) Chad Junkins
Physical Location (number of street or road): 11 Davis St Presque Isle Me 04769
Mailing Address (if different from above): _____
Home Phone: 554-9081 Work Phone: 554-8797 Cell Phone: _____
E-Mail: within78@hotmail.com
2. Marijuana Business Classification: Medical Cultivation
3. Maine License Certification #: CGR27895
4. Registered Business Name to be used: Northern Euphoria LLC
5. PRIOR Criminal Conviction History of all Owners, Officers, Members, or Employees: (attach separate Pg. if necessary)
Criminal Activity: _____
Date: _____
Place: _____
Jurisdiction: _____
6. Gross Annual Sales for Prior Year: \$ 15,000
7. Number of Employees: Full-Time: 0 Part-Time: 0

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING APPLICATION

"I hereby apply for a permit for a marijuana business. I agree, prior to starting any electrical or plumbing work, to secure permits from the electrical and plumbing inspector. I understand that there may be other permits required from other agencies that I must obtain before being allowed to operate. Under MRSA 25, Section 2357 and the City of Presque Isle's Land Use and Development Code a Certificate of Occupancy **MUST** be obtained before the business hereby permitted is used or occupied. I understand that this permit application may be denied if not complete. A complete application may include construction documents as required by the City of Presque Isle. I understand that if the above information is not accurate this application will be invalid, a Stop Work Order issued, and the City of Presque Isle could levy fines against me for giving false information."

[Signature]
Signature of Applicant

6 Sep 2022
Date

CHECKLIST

All lines must be completed

	YES	NO	Not Applicable	
Application Fee Submitted:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CEO Initials
All Owners / Partners Listed:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
License Type Listed:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Me License Certified:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Criminal History Listed:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
List of Employees with IDs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Security Standards:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Odor Plan:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Operating Plan:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Notices:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Signs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Police Dept. Approval:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Fire Dept. Approval:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

*****Office Use Only*****

Date Application Received: _____ Date CEO / Planning Bd. Review: _____ Approved _____ Denied _____

Reason for Denial: _____

CEO Signature: _____

License Renewal Fee

Applicant will be responsible for advertisement costs for a Public Hearing before review by the City Council

Marijuana Store: Annual Operation License Fee:	\$2,500.00
Marijuana Manufacturing Facility: Annual Operation License Fee:	\$2,500.00
Marijuana Testing Facility: Annual Operation License Fee:	\$1,000.00
Adult Use Marijuana Cultivation:	
Tier 1: 0 to 500 SF of plant canopy: Annual Permit/Licensing Fee:	\$500.00
Tier 2: 501-2,000 SF of mature plant canopy: Annual License Fee:	\$3,000.00
Tier 3: 2,001-7,000 SF of mature plant canopy: Annual License Fee:	\$10,000.00
Tier 4: > than 7,000SF of mature plant canopy: Annual License Fee:	\$30,000.00
Medical Marijuana Cultivation: Annual Operation License Fee:	\$5,000.00
Adult Use Marijuana Nursery Cultivation: Annual License Fee:	\$350.00

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Per City Council , Kimberly A. Finnemore, City Clerk

Sept. 21, 2022

PRESQUE ISLE CITY COUNCIL MEETING

For:

September 28, 2022

AGENDA ITEM # 3

SUBJECT

PUBLIC HEARING: Approval to Amend Chapter 48 - General Assistance Ordinance Appendix A-G

INFORMATION

- 1) 2022 MMA General Assistance Ordinance Updates
- 2) Public Hearing Notice

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve the amendments to Chapter 48 – General Assistance Ordinance Appendix A – G.

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
109 Capitol St.
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Denson, Program Manager, General Assistance
Date: September 7, 2022
Subject: New GA Maximums for October 1, 2022

Enclosed please find the following items:

- MMA's new (October 1, 2022–September 30, 2023) “**General Assistance Ordinance Appendices**” (A – G).
- Recovery Residence Housing Maximums (October 1, 2022-September 30, 2023)
- “**GA Ordinance Adoption Form**” which was developed so that municipalities may easily send DHHS proof of the adoption of any updated or changed GA Ordinance. Once the selectpersons or council adopts the new ordinance, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

Updates

Please note that updates have been made to the General Assistance Ordinance, Appendix A (overall maximums), Appendix B (food maximums), Appendix C (housing maximums), Appendix D (electricity maximums) and Appendix G (mileage rate). There is also a new Recovery Residence Housing Maximums guide. We anticipate an updated the Maine Municipal Association (MMA) GA Ordinance will be released soon. You can find information about the MMA Model Ordinance on the Maine Welfare Director’s Association (MWDA) website at www.mainewelfaredirectors.org.

Appendix A – G

The enclosed Appendices A – G have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – G. Even if you are not updating your GA Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council)** adopt the local **General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers conduct a **notice and hearing** prior to the adoption of the Ordinance and/or Appendices. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance and/or appendices either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality. (C.M.R. 10-144, Chapter 323, Section V).

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted, should that ordinance differ from the MMA Model. Any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that your Municipal Officers have adopted the current MMA Model GA maximums and/or ordinance.

2022-2023 GA Overall Maximums

Metropolitan Areas

COUNTY	Persons in Household				
	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	826	955	1,219	1,515	2,071
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,016	1,075	1,409	1,865	1,991
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	795	859	1,099	1,427	1,728
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	789	792	1,043	1,302	1,420
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,263	1,463	1,893	2,415	2,958
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	874	1,031	1,253	1,650	1,880

Appendix A
Effective: 10/01/22-09/30/23

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,072	1,082	1,355	1,717	1,984
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,237	1,293	1,699	2,194	2,934

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	692	754	881	1,185	1,353
Franklin County	728	774	909	1,229	1,566
Hancock County	890	925	1,110	1,397	1,529
Kennebec County	819	835	1,038	1,360	1,451
Knox County	844	848	1,038	1,378	1,471
Lincoln County	925	941	1,178	1,463	1,912
Oxford County	814	815	993	1,400	1,627
Piscataquis County	701	752	926	1,227	1,477
Somerset County	755	790	1,017	1,323	1,416
Waldo County	970	972	1,155	1,441	1,970
Washington County	756	758	982	1,228	1,343

* Please Note: Add \$75 for each additional person.

2022-2023 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2022, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 65.35	\$ 281.00
2	120.00	516.00
3	172.09	740.00
4	218.37	939.00
5	259.53	1,116.00
6	311.40	1,339.00
7	344.19	1,480.00
8	393.26	1,691.00

Note: For each additional person add \$211 per month.

2022-2023 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! Municipalities should ONLY **consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or**, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (*See Instruction Memo for further guidance.*)

Non-Metropolitan FMR Areas

<u>Aroostook County</u>				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	123	528	157	676
1	126	541	171	735
2	140	604	200	859
3	197	846	270	1,159
4	218	935	308	1,323
<u>Franklin County</u>				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	131	564	165	712
1	131	564	176	755
2	147	632	206	887
3	207	890	280	1,203
4	267	1,148	357	1,536
<u>Hancock County</u>				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	176	755	204	875
1	176	755	211	908
2	205	883	253	1,089
3	260	1,120	319	1,373
4	276	1,187	349	1,500
<u>Kennebec County</u>				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	159	684	187	804
1	159	684	190	818
2	189	811	237	1,017
3	252	1,083	311	1,336
4	258	1,109	331	1,422

Non-Metropolitan FMR Areas

<u>Knox County</u>				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	165	709	193	831
1	157	673	193	831
2	189	811	237	1,017
3	256	1,101	315	1,354
4	263	1,129	335	1,442
<u>Lincoln County</u>				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	184	790	212	910
1	184	790	215	924
2	221	951	269	1,157
3	276	1,186	335	1,439
4	365	1,570	438	1,883
<u>Oxford County</u>				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	158	679	186	799
1	158	679	186	799
2	178	766	226	972
3	261	1,123	320	1,376
4	299	1,285	372	1,598
<u>Piscataquis County</u>				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	125	537	159	685
1	125	539	171	733
2	151	649	210	904
3	206	888	279	1,201
4	246	1,059	336	1,447
<u>Somerset County</u>				
Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0	144	620	172	740
1	144	620	180	773
2	184	790	232	996
3	243	1,046	302	1,299
4	250	1,074	322	1,387

Non-Metropolitan FMR Areas

<u>Waldo County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	194	835	222	955
1	194	835	222	955
2	216	928	264	1,134
3	271	1,164	329	1,417
4	379	1,628	451	1,941

<u>Washington County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	144	621	172	741
1	144	621	172	741
2	176	755	224	961
3	221	951	280	1,204
4	233	1,001	306	1,314

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	161	691	189	811
1	181	780	218	938
2	231	992	279	1,198
3	288	1,238	347	1,491
4	402	1,729	475	2,042

<u>Cumberland Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	205	881	233	1,001
1	209	900	246	1,058
2	275	1,182	323	1,388
3	369	1,588	428	1,841
4	383	1,649	456	1,962

<u>Lewiston/Auburn MSA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	153	660	181	780
1	159	684	196	842
2	203	872	251	1,078
3	267	1,150	326	1,403
4	322	1,386	395	1,699

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	152	654	180	775
1	152	654	180	775
2	190	816	238	1,022
3	238	1,025	297	1,278
4	251	1,078	323	1,391
<u>Portland HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	262	1,128	290	1,248
1	300	1,288	336	1,446
2	387	1,666	435	1,872
3	497	2,138	556	2,391
4	608	2,616	681	2,929
<u>Sagadahoc Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	172	739	200	859
1	199	856	236	1,014
2	239	1,026	287	1,232
3	319	1,373	378	1,626
4	358	1,538	430	1,851
<u>York Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	218	937	246	1,057
1	218	937	248	1,065
2	262	1,128	310	1,334
3	335	1,440	394	1,693
4	382	1,642	455	1,955
<u>York/Kittery/S. Berwick HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	256	1,102	284	1,222
1	260	1,118	297	1,276
2	342	1,472	390	1,678
3	446	1,917	505	2,170
4	603	2,592	676	2,905

2022-2023 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2022 to September 30, 2023.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6

NOTE: For each additional person add \$75 per month.

(The applicable figures from Appendix A, *once adopted*, should be inserted here.)

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 65.35	\$ 281.00
2	120.00	516.00
3	172.09	740.00
4	218.37	939.00
5	259.53	1,116.00
6	311.40	1,339.00
7	344.19	1,480.00
8	393.26	1,691.00

NOTE: For each additional person add \$211 per month.

APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0				
1				
2				
3				
4				

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

2022-2023 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 46 cents (46¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <http://www.state.me.us/osc/>

Oct 1, 2022 to Sept 30, 2023

OVERALL MAXIMUMSPersons in Household

1	2	3	4	5
\$692	\$754	\$881	\$1,185	\$1,353

Household of 6 = \$1,428

* Add \$75 for each additional person

FOOD MAXIMUMS

Persons	Weekly	Monthly
1	\$65.35	\$281
2	\$120.00	\$516
3	\$172.09	\$740
4	\$218.37	\$939
5	\$259.53	\$1,116
6	\$311.40	\$1,339
7	\$344.19	\$1,480
8	\$393.26	\$1,691

Add \$211 per month for each + person

HEATING FUEL

Month	Gallons	Month	Gallons
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

HOUSING MAXIMUMS

BEDROOM	<u>UNHEATED</u>		<u>HEATED</u>	
	Weekly	Monthly	Weekly	Monthly
0	\$123	\$528	\$157	\$676
1	\$126	\$541	\$171	\$735
2	\$140	\$604	\$200	\$859
3	\$197	\$846	\$270	\$1,159
4	\$218	\$935	\$308	\$1,323

PERSONAL CARE & HOUSEHOLD SUPPLIES

Number in Household	Weekly Amount	Monthly Amount
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

Number of Children	Weekly Amount	Monthly Amount
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

***New - Appendix H Revisions

Burial Maximum: \$1,475
Cremation Maximum: \$1,025

ELECTRIC

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need.

1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

Number in Household	Weekly	Monthly
1	\$19.95	\$85.50
2	\$22.52	\$96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) Electricity Maximums for Households With Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

Number in Household	Weekly	Monthly
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

1-800-442-6003

Revised 9/06/22

*[For use when adopting **updated appendices only** without amending the body of an existing GA ordinance]*

MUNICIPALITY OF _____
GENERAL ASSISTANCE ORDINANCE

Pursuant to 22 M.R.S. § 4305(1), the municipal officers of the Municipality of _____, after notice and hearing, hereby amend the municipal General Assistance Ordinance by repealing and replacing appendices A through G of the existing ordinance with the attached appendices A through G, which shall be in effect from October 1, 202__ through September 30, 202__. This amendment will be filed with the Maine Department of Health & Human Services (DHHS) pursuant to 22 M.R.S. § 4305(4), and a copy of the ordinance and amended appendices shall be available for public inspection at the municipal office along with a copy of the 22 M.R.S. chapter 1161.

Signed this _____ day of _____, 20____, by the municipal officers:

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

[Please send a copy of the enactment page only to DHHS, 109 Capitol Street, SHS 11, Augusta, ME 04330-0011]

2022-2023 GA Housing Maximums Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2022- 9/30/2023

Non-Metropolitan FMR Areas

<u>Aroostook County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	128.63	551.25

<u>Franklin County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	132.13	566.25

<u>Hancock County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	158.90	681.00

<u>Kennebec County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	143.15	613.50

<u>Knox County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	145.43	623.25

<u>Lincoln County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	161.70	693.00

<u>Oxford County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	139.83	599.25

<u>Piscataquis County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	128.28	549.75

<u>Somerset County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	135.28	579.75

<u>Waldo County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	167.13	716.25

<u>Washington County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	129.68	555.75

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	164.15	703.50

<u>Cumberland Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	185.15	793.50

<u>Lewiston/Auburn MSA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	147.35	631.50

<u>Penobscot Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	135.63	581.25

<u>Portland HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	253.05	1084.50

<u>Sagadahoc Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	177.45	760.50

<u>York Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	186.38	798.75

<u>York/Kittery/S. Berwick HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	223.30	957.00

Updated for July 2022

SNAP STANDARDS										
NUMBER IN HH		1	2	3	4	5	6	7	8	ADD
GROSS 200%	Jul. 2022	2,265	3,052	3,839	4,625	5,412	6,199	6,985	7,772	787
GROSS 165%	Oct. 2021	1,771	2,396	3,020	3,644	4,268	4,893	5,517	6,141	625
GROSS 130%	Oct. 2021	1,396	1,888	2,379	2,871	3,363	3,855	4,347	4,839	492
NET 100%	Oct. 2021	1,074	1,452	1,830	2,209	2,587	2,965	3,344	3,722	379
MAX	Oct. 2021	250	459	658	835	992	1,190	1,316	1,504	188
SNAP DEDUCTIONS										
HH of 1-3 Standard Deductions	Oct. 2021	177	Full Standard (FSUA)					Mar. 2022	886	
HH of 4		184	Non-Heat Utility (NHUA)					Mar. 2022	299	
HH of 5		215	Telephone Only (PHUA)					Mar. 2022	51	
HH of 6 or More		246	2021 MAINE STATE Minimum Wage							12.15
SHELTER CAP	Oct. 2021	597	2022 MAINE STATE Minimum Wage							12.75
HOMELESS SHELTER	Oct. 2021	159.73	FEDERAL Minimum Wage					July 24, 2009	7.25	
CATEGORICALLY ELIGIBLE 1-2 MEMBER HH MINIMUM BENEFIT								Oct. 2021	20	
NON-CATEGORICAL ASSET TEST FOR FEDERALLY FUNDED SNAP (effective Jan 1, 2022)										
No HH members disabled/60+ years old			2,500	HH includes members disabled/60+ years old					3,750	
Per SNAP 333-1, households that qualify as Categorically Eligible have no asset limit.										
HOPE										
GROSS 185%		2,096	2,823	3,551	4,279	5,006	5,734	6,462	7,189	728
TANF STANDARDS effective October 1, 2021 - ALTERNATIVE AID STANDARDS effective January 1, 2022										
ADULT INCLUDED – BASIC										
NUMBER IN HH		1	2	3	4	5	6	7	8	ADD
ALT AID 133%	Jan. 2022	1,507	2,030	2,553	3,076	3,599	4,122	4,646	5,169	524
STANDARD OF NEED		362	569	763	960	1,153	1,348	1,544	1,740	195
BASIC MAX GRANT		298	469	628	791	948	1,108	1,270	1,431	160
ADULT INCLUDED – SPECIAL NEED										
SN STANDARD OF NEED		662	869	1,063	1,260	1,453	1,648	1,844	2,040	195
SN MAX GRANT		598	769	928	1,091	1,248	1,408	1,570	1,731	160
GAP										
MAXIMUM GAP		64	100	135	169	205	240	274	309	35
CHILD ONLY - BASIC										
NUMBER IN HH		1	2	3	4	5	6	7	8	ADD
STANDARD OF NEED		214	409	605	798	995	1,190	1,385	1,579	195
BASIC MAX GRANT		178	339	500	657	820	979	1,140	1,299	160
CHILD ONLY - SPECIAL NEED										
SN STANDARD OF NEED		514	709	905	1,098	1,295	1,490	1,685	1,879	195
SN MAX GRANT		478	639	800	957	1,120	1,279	1,440	1,599	160
GAP										
MAXIMUM GAP		36	70	105	141	175	211	245	280	35
STANDARD EARNINGS DISREGARD					108 and 1/2 the Remainder					
STEP DISREGARD, Step 1 (Months 1-3) see Chapter IV					100% of Earned Income					
STEP DISREGARD, Step 2 (Months 4-6) see Chapter IV					75% of Earned Income					
CHILD CARE CAP UNDER 2					200.00					
CHILD CARE CAP 2 AND OVER					175.00					

Revised August 11, 2022



130th MAINE LEGISLATURE

FIRST REGULAR SESSION-2021

Legislative Document

No. 964

H.P. 710

House of Representatives, March 9, 2021

An Act To Expand Access to Certified Substance Use Disorder Recovery Residence Services

Reference to the Committee on Health and Human Services suggested and ordered printed.

Robert B. Hunt

ROBERT B. HUNT
Clerk

Presented by Representative FECTEAU of Augusta.
Cosponsored by Senator POULIOT of Kennebec and
Representatives: DUNPHY of Old Town, MADIGAN of Waterville, PICKETT of Dixfield,
WARREN of Hallowell, Senator: MAXMIN of Lincoln.

1 Be it enacted by the People of the State of Maine as follows:

2 Sec. 1. 5 MRSA c. 521, sub-c. 3-A is enacted to read:

3 **SUBCHAPTER 3-A**

4 **RECOVERY**

5 **§20057. Certified recovery residences**

6 Recovery residences must be certified pursuant to the requirements established in
7 section 20005, subsection 22, to receive:

8 1. Contracts. Any department contract for a recovery residence or services related to
9 the recovery residence; or

10 2. Housing assistance. Any housing assistance or voucher provided by the
11 department, the Maine State Housing Authority or a municipality provided to or for the
12 person recovering from substance use disorder.

13 Sec. 2. 22 MRSA §4301, sub-§14 is enacted to read:

14 14. Recovery residence. "Recovery residence" has the same meaning as in Title 5,
15 section 20003, subsection 19-D.

16 Sec. 3. 22 MRSA §4305, sub-§3-E is enacted to read:

17 3-E. Recovery residence. Municipalities may not deny general assistance to a person
18 for the sole reason that the person is residing in a recovery residence. Notwithstanding
19 subsection 3-A, municipalities shall establish the maximum levels of assistance for a person
20 residing in a recovery residence in the same manner as for any other person seeking
21 assistance. Maximum levels for housing assistance for the costs of the recovery residence
22 apply in the same manner as maximum levels of housing assistance established in this
23 section as long as the recovery residence has been certified in accordance with Title 5,
24 section 20005, subsection 22. A municipality may not provide housing assistance to a
25 person in a recovery residence that has not been certified, but the person may remain
26 eligible to receive general assistance for other basic necessities that are included in the
27 municipal ordinance.

28 **SUMMARY**

29 This bill requires recovery residences to be certified according to the standards set by
30 a nationally recognized organization that supports persons recovering from substance use
31 disorder in order to receive contracts from the department or receive housing vouchers or
32 municipal general assistance housing assistance from a person living in a recovery
33 residence. The bill also prevents an applicant for general assistance from being denied
34 general assistance for the sole reason that the person is living in a recovery residence. The
35 bill requires the costs of living in a recovery residence to be calculated in the same manner
36 as for other housing assistance when maximum amounts of general assistance under the
37 municipal ordinance and the amount of general assistance granted to the applicant are
38 established.

Legal Notices

NOTICE OF PUBLIC HEARING CITY OF PRESQUE ISLE LEGAL NOTICE

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING on September 28th at 6:00 PM** at the Sargent Family Community Center to consider

1. Seek Comment on proposed 2023 Municipal Budget
2. Approval to amend Chapter 48-General Assistance Ordinance Appendix A-H
3. Approval for Automobile Graveyard and/or Junkyard Permit for Jalbert Auto with location of 204 Chapman Rd.
4. Approval of a Medical Cultivation License to Chad Jenkins d/b/a Northern Euphoria LLC. With location of 11 Davis St.

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least two (2) business days prior to the meeting date.

Per City Council , Kimberly A. Finnemore, City Clerk

Sept. 21, 2022

PRESQUE ISLE CITY COUNCIL MEETING

For:

September 28, 2022

AGENDA ITEM # 4

SUBJECT

PRESENTATION: 2023 Budget

INFORMATION

1) Public Hearing Notice

Information will be provided at meeting.

REQUESTED ACTION

Discussion only.

Legal Notices

NOTICE OF PUBLIC HEARING CITY OF PRESQUE ISLE LEGAL NOTICE

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING on September 28th at 6:00 PM** at the Sargent Family Community Center to consider

1. Seek Comment on proposed 2023 Municipal Budget
2. Approval to amend Chapter 48-General Assistance Ordinance Appendix A-H
3. Approval for Automobile Graveyard and/or Junkyard Permit for Jalbert Auto with location of 204 Chapman Rd.
4. Approval of a Medical Cultivation License to Chad Jenkins d/b/a Northern Euphoria LLC. With location of 11 Davis St.

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least two (2) business days prior to the meeting date.

Per City Council , Kimberly A. Finnemore, City Clerk

Sept. 21, 2022

PRESQUE ISLE CITY COUNCIL MEETING

For:

September 28, 2022

AGENDA ITEM # 5

SUBJECT

CONSENT AGENDA: 2022 Minutes

INFORMATION

1) September 7, 2022 Minutes

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by
Councilor _____ to approve minutes from
September 7, 2022



Presque Isle City Council Meeting

September 7th, 2022

6:00 PM

Sargant Family Community Center

Call to Order – Roll Call

Present: Chairman K. Freeman, Deputy Chairman J. Shaw, Councilors C. Green, D. Cyr, M. Chasse, G. Nelson and J. Willette.

City Manager Martin Puckett and City Clerk Kimberly Finnemore were also present.

Pledge of Allegiance

Chairman K. Freeman called the meeting to order at 6:00 PM and led those present in the Pledge of Allegiance.

Public Hearing

1. Approval of Marijuana License Renewal to Richardson Remedies-Presque Isle LLC. With location of 719 Main Street.

Chairman K. Freeman opened the Public Hearing at 6:01 PM.

City Manager M. Puckett spoke on the Renewal Application was up to all Code requirements and State law. Staff Recommended Approval

There were no citizens comments

Chairman K. Freeman closed the Public Hearing at 6:02 PM

BE IT RESOLVED by Deputy Chairman J. Shaw seconded by Councilor J. Willette to approve the renewal of a Medical Marijuana License to Richardson Remedies Presque Isle, LLC with a location of 719 Main Street.

Vote: 7-0

2. Approval of a Marijuana License Renewal to Jonathan Martin d/b/a cloud 9, with a location of 28 Houlton Road.

Chairman K. Freeman opened the Public Hearing at 6:02 PM

City Manager M. Puckett spoke on the application and Staff Recommends approval.

There was a citizen that asked a question about how Marijuana stores are helping with the taxes or what portions comes to the City.

Assessor Lewis Cousins spoke the Retail Facilities are assessed at a higher rate for Real Estate Tax, as well as all the fixtures, cash registers and equipment etc. used inside the store is assessed as Personal Property.

Chairman K. Freeman asked Galen Weibley what the City Fees were. Galen said that Medical Marijuana store are \$2,500.00, Cultivation License can range from \$5,000.00-\$30,000.00 based on the plants they grow. Chairman K. Freeman asked what Convenience stores year license was and there is no fee for them.

Chairman K. Freeman closed the Public Hearing at 6:07 PM

BE IT RESOLVED by Deputy Chairman J. Shaw and seconded by Councilor J. Willette to approve the renewal of a Marijuana License to Jonathan Martin, d/b/a Cloud 9, with a location of 28 Houlton Road.

Vote 7-0

3. Approval for a Special Permit for Music, Dancing and Entertainment for the University of Maine at Presque Isle, with location of 181 Main Street.

Chairman K. Freeman opened the Public Hearing at 6:07 PM

City Manager M. Puckett spoke on the Application for UMPI for all the dances they put on and Stated we have had no issues with them in the past and recommend approval.

There were no citizens comments

Chairman K. Freeman closed the Public Hearing at 6:08 PM

BE IT RESOLVED by Councilor C. Green and seconded by Deputy Chairman J. Shaw to approve a Special Permit for Music, Dancing and Entertainment for University of Maine at Presque Isle, with location of 181 Main Street.

Vote 7-0

4. Approval of a Malt, Spiritous and Vinous Liquor License and A Special Permit for Music, Dancing & Entertainment for Bethany Graves, d/b/a Lotus Lounge, with a location of 149 State Street.

Chairman K. Freeman opened the Public Hearing at 6:08 PM

City Manager M. Puckett spoke on the Application said it made all State and Local Requirements. Recommended Approval

There were no citizens comments

Chairman K. Freeman closed the Public Hearing at 6:09 PM

BE IT RESOLVED by Deputy Chairman J. Shaw and seconded by Councilor M. Chasse to approve a Malt, Spirituous and Vinous Liquor License and a Special Permit for Music, Dancing & Entertainment for Bethany Graves, d/b/a Lotus Lounge, with location of 149 State Street.

Vote 7-0

5. Approval of an Automobile Graveyard Permit/Junkyard Permit for Cowett's Used Auto Parts, with location of 259 Fort Road.

Chairman K. Freeman opened the Public Hearing at 6:10 PM

City Manager M. Puckett spoke on the Application said it met all Code Requirements. Recommended Approval.

There were no citizens comments.

Chairman K. Freeman closed the Public Hearing at 6:10 PM

BE IT RESOLVED by Councilor M. Chasse and seconded by Councilor C. Green to Approve an Automobile Graveyard Permit/Junkyard Permit for Cowett's Used Auto Parts with location of 259 Fort Road.

Vote 7-0

6. Acceptance of ACAP's Housing Assistance Program CDBG Grant Application

Chairman K. Freeman opened the Public Hearing at 6:11 PM

City Manager M. Puckett spoke on the Community Development Block Grant (CDBG) application from Aroostook County Action Program (ACAP). Said Galen Weibley did a great overview in the Memo. The City of Presque Isle is assisting ACAP with their CDBG Housing Assistance Program to renovate 1 Edgemont Drive into a 13-unit emergency housing for individuals and families experiencing homelessness or need emergency shelter.

Galen Weibley spoke that this is the final steps for the CDBG. For council to make a Resolution accepting ACAP' CDBG Program Funds for the Housing Assistance Program.

Sherry Locke clarified that it is 13 units of supportive housing not Emergency Housing. The folks that will be living there will be long term and have leases. There is a day Center for individuals who need support.

There were no citizens comments.

Chairman K. Freeman closed the Public Hearing at 6:17 PM

BE IT RESOLVED by Councilor C. Green and seconded by Deputy Chairman J. Shaw to approve the resolution submitted in our packet, accepting the City's administration of ACAP's Community Development Block Grant Economic Development Program to renovate 1 Edgemont Drive into 13 units for individuals and families experiencing need for long term needs for supporting shelter.

Vote 7-0

7. NMCC Community Development Block Grant Application

Chairman K. Freeman opened the Public Hearing at 6:17 PM

City Manager M. Puckett spoke on the Memorandum that Galen Weibley Did.

Program Overview- To help address the challenges in workforce development, Presque Isle DECD collaborated with the Northern Maine Community College (NMCC) in preparation of their draft Community Development Block Grant (CDBG) public Service Program application. NMCC is proposing the creation of a new workforce development program that will be the first of its kind in Maine to house a workforce development program with close proximity of an industrial park. The program will offer support services for international persons and families wanting to be part of the workforce in Aroostook County. NMCC will target resettlement efforts to twelve (12) available units on campus for working aged international persons and families. This approach by NMCC's workforce program coordinator will lead to successful integration of new working -aged families while not adding additional pressure to the local housing stock.

Galen Weibley spoke on the \$80,000 that NMCC was requesting was no local tax payers' funds that are going towards the project. Instead it is Federal dollars that get allocated to the State, Then the State Allocates it to the City which we are the pass-through entity. So, we don't get any of these funds. They just go directly to the proposed project.

Timothy Crowley spoke on Behalf of Northern Maine Community College. Spoke about the workforce challenges in Aroostook County and the City of Presque Isle.

There were no citizens comments.

Chairman K. Freeman closed the Public Hearing at 6:29 PM

BE IT RESOLVED by Councilor C. Green and seconded by Chairman K. Freeman to proceed with submitting NMCC's CDBG application to Maine's DECD for further review.

Vote -7-0

Citizen Comments

Granville Lamb of Centerline Rd. spoke on his concerns for the Gay Pride Parade/Month, the Drag Queens that are coming to a local bar in October. Granville is wondering if there is a way with the city or with whatever organization we have to be able to establish some way to protect the dignity of our children. Granville would like the city to regulate or put an ordinance in place to help common families. Granville is worried about the splash pad, Riverside Park, Rec. Dept. Forum, Mantle Lake Park, and the Library, Having these types of events at them or near them.

Danielle Fienberg of Turner St., Meg Hegman of Dudley St. and Sarah Mclean a social worker spoke on their concerns that everyone has equal rights, The Bullying of children because of their gender identity, the high number of suicides because of the bullying. Sarah spoke on the LGBTQ community and the caring people of the community that take in to consideration where and how the Gay Pride Parade is presented.

Kyle Washington of Blake St. Spoke on having a Transgender child and the Bullying they have faced.

Becky Matenz Spoke on her concerns that the splash pad should be only for Children Activities no Adult Activities/Events should be held there.

Consent Agenda

8. Approve Minutes from August 3 & August 29, 2022 meeting.

9.. Approve 2022 Warrants #26-#32 totaling \$2,670,189.53

BE IT RESOLVED by Councilor C. Green and seconded by Councilor J. Willette to Approve the Consent Agenda as Presented.

Vote 7-0

Old Business

10. Spirit of America Award.

City Manager M. Puckett spoke on the Spirit of America Foundation is a 501 (C) (3) public charity established in Augusta, ME to encourage volunteerism & it allows the Spirit of America Foundation Tribute to the presented in name of any Maine municipality. There is no fee involved, and local officials chose their community's 2021 Spirit of America winner in 150 + towns.

BE IT RESOLVED by Councilor M. Chasse seconded by Councilor C. Green to honor the Rodney and Mary Barton Smith Family Foundation.

Vote 7-0

New Business

11. Budget Calendar

City Manager M. Puckett spoke on the up and coming Budget Calendar and doing back to back meetings but keeping it to a two-hour window.

12. Schedule a Public Hearing for Dangerous Buildings.

City Manager spoke on the request for a Public Hearing on November 2, 2022 for the Dangerous buildings at 11 Dobson Street, 13 Judd Street, 9 Water Street and 14 Water Street.

BE IT RESOLVED by Chairman K. Freeman seconded by Deputy Chairman J. Shaw to schedule a public hearing for Dangerous buildings on November 2, 2022

Vote 7-0

13. Five Year Fee Schedule

Discussion only

Manager's Report

City Manager M. Puckett spoke on the Budget process and the Capital Improvement Program Book that was passed out.

Announcements

1st Budget Meeting will be September 28, 2022 @ 6:00 PM in the Sargent Community Center. The following Boards/Committees have vacancies the Zoning Board, Planning Board. Get applications from the City Clerk or apply online. The Central Aroostook Chamber of Commerce will be selling Apple Crisp on September 222 at the North Street Plaza beginning at 9:00 AM the cost will be \$5.00

Adjournment

BE IT RESOLVED by Deputy Chairman J. Shaw seconded by Councilor J. Willette to enter into Executive Session at 7:14PM pursuant to 36 M.R.S.A. § 841(2) for an application for a Poverty Abatement.

Vote: 7-0

Out of executive session at 7:39 PM.

BE IT RESOLVED by Councilor M. Chasse, seconded by Councilor J. Willette to deny the poverty abatement

Vote: 7-0

BE IT RESOLVED by Chairman K. Freeman, seconded by Deputy Chairman J. Shaw to enter into Executive Session at 7:40 PM pursuant to 1 M.R.S.A. § 405(6)(E) to discuss Legal Consultation

Vote 5-0

Deputy Chairman J. Shaw and Councilor M. Chasse were no longer present

Out of executive session at 8:45 PM

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor C. Green to approve the sale of 257 Chapman for \$15,000 to David and Laurie Lichko and authorize the city manager to sign required documents.

Vote 5-0

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor G. Nelson to enter into Executive Session at 8:46 PM pursuant to 1 M.R.S.A. § 405(6)(D) to discuss Negotiations.

Out of executive session at 9:02 PM

BE IT RESOLVED by Chairman K. Freeman, seconded by Councilor C. Green to approve the public works proposal for employee retention and authorize \$2,000 for relocation reimbursement for the new Public Works Director.

Vote 5-0

BE IT RESOLVED to adjourn by Deputy Chairman K. Freeman, second by Councilor J. Willette at 9:02 PM.

Vote 5-0

Attested by: _____
Kimberly A Finnemore, City Clerk

PRESQUE ISLE CITY COUNCIL MEETING

For:

September 28, 2022

AGENDA ITEM #6

SUBJECT

CONSENT AGENDA: 2022 Warrants #33 and #34 totaling
\$492,168.45

INFORMATION

1) Warrant #33	\$	155,156.77
2) Warrant #34	\$	337,011.68

REQUESTED ACTION

BE IT RESOLVED by Councilor _____ seconded by
Councilor _____ to approve 2022 Warrants #33 and
#34 totaling \$ 492,168.45

PRESQUE ISLE CITY COUNCIL MEETING

For:

September 28, 2022

AGENDA ITEM # 7

SUBJECT

CONSENT AGENDA: Approve Return to Work Policy and Slip and Fall Prevention Plan to City Hall's Safety Handbook

INFORMATION

- 1) Memorandum
- 2) Return to Work Policy
- 3) Slip and Fall Prevention Plan

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve City Hall's Safety Handbook to include Return to Work Policy and Slip and Fall Prevention Plan



City of Presque Isle, Maine

The Office of
Director of Human Resources

Kellie Chapman

Email: kchapman@presqueisleme.us

MEMORANDUM

TO:	Kim Finnemore, City Clerk; Martin Puckett, City Manager; & the Presque Isle Department Heads and City Councilors
FROM:	Kellie Chapman, Director of Human Resources
DATE:	September 9, 2022
RE:	Additions to City Hall's Safety Handbook

It has been recommended by Maine Municipal Association that a Return to Work Policy Statement and a Slip and Fall Plan for City Hall be created and implemented by the City to qualify for Tier III of the Workers' Compensation Safety Incentive Program. Participation in the Worker's Compensation Safety Incentive Program will qualify for an incentive credit up to 10%.

A copy of each plan is attached hereto for reference and your perusal.

Suggested motion: Mr. Chairman, I move that we approve City Hall's Safety Handbook to include the Return to Work Policy Statement and the Slip and Fall Prevention Plan.

Return to Work Policy Statement

The City of Presque Isle is concerned about the health and well-being of its employees. We are committed to working with our employees and their healthcare providers to find work designed to assist injured workers in transitioning back to the workplace by performing meaningful work within their capabilities.

At any time, the City of Presque Isle may require written documentation from a licensed physician describing the limitations, progress, and physical abilities of the employee.

Providing there is a reasonable expectation that the employee will be able to resume full duties within/or by (MEMBER DEFINED NUMBER OF DAYS) calendar days subject to available work that will be beneficial to the employer. Work consistent with temporary work restrictions may be assigned to the employee for up to (MEMBER DEFINED NUMBER OF DAYS) calendar days or until the employee is capable of returning to full duty, whichever occurs first. In the event that a modified duty assignment becomes available, the employee is expected to accept the assignment.

The employee is expected to be an active participant in this process by providing M1's Practitioner's Reports following medical appointments and communicating changes in their restrictions. The employee and employer commits to following restrictions as outlined in the M1 Practitioner's Reports or otherwise agreed upon.

SUMMARY

This policy recognizes the Family Medical Leave Act, the City of Presque Isle's Personnel Policy, along with Standard Operating Procedures (SOPs) that the department may have. It is intended to work in conjunction with them.

Modified work is not intended to be used as permanent reasonable accommodation under the American with Disabilities Act.

NO TEMPORARY WORK ASSIGNMENT DESCRIBED OR COVERED UNDER THIS GUIDELINE IS INTENDED OR OFFERED AS A PERMANENT ASSIGNMENT.

City of Presque Isle

Slip and Fall Prevention Plan

Introduction

Slips, trips, and falls exact a substantial toll in terms of death, personal injury and suffering, workers' compensation, loss in productivity, and liability. Loss of productivity is often an unfortunate side effect. On average, workers who are injured as a result of a slip and fall accident spend more days away from work than those who are injured as a result of other causes.

Slips can occur when floors or other working surfaces become slippery due to wet or oily processes, floor cleaning, leaks, or from materials and debris left in walkways. Trips can occur due to uneven floor or working surfaces, protruding nails and boards, from stretched carpet or bunched floor mats intended to prevent slipping, from holes or depressions in working surfaces, and from step-risers on stairs that are not uniform in height. Both slips and trips can result in falls. In addition, falls can occur when ladders are not maintained properly, and when stairways and elevated working surfaces are not designed properly.

According to OSHA, slips, trips and falls constitute the majority of general industry accidents and result in back injuries, strains and sprains, contusions, and fractures. Additionally, they cause 15 percent of all accidental deaths and are second only to motor vehicles as a cause of fatalities.

Hazard Control

Engineering Controls. Controls that are engineered into the job are the most effective type of control. Examples of engineering controls include:

- Redesign of equipment
- Substitution of a material, equipment, or process
- Change of process to minimize slips, trips, and falls
- Use of barriers to isolate a hazard
- Use of barriers to isolate a person

Administrative Controls change the way people do their jobs. They are only effective when people do what they are supposed to do. Administrative controls include:

- Education and training
- Signage
- Routine inspections of ladders, stairs, walking and working surfaces
- Maintenance
- Good housekeeping

Walking-Working Surface Inspection and Maintenance

Managers and supervisors are committed to preventing accidental slips, trips and falls.

We will make regular, frequent inspections of working and walking areas to identify environmental and equipment hazards which could cause slips, trips and falls. Special attention should be given to the walking-working surfaces, housekeeping, lighting, vision, stairways and ladders. Immediate corrective action should be taken.

SLIP, TRIP, AND FALL PREVENTION CHECKLISTS

Outdoor Walking Surfaces:

Location:	Date:		
"NO" responses indicate areas which should be investigated.	YES	NO	N/A
Are parking areas free of potholes, depressions or damaged/uneven surfacing?			
Are curbs in good condition with an even transition to sidewalk?			
Are wheel stops, curbs, crosswalks and speed bumps well-marked?			
Is slip-resistant paint used for all pavement markings?			
Are wheel stops situated to prevent vehicles from infringing upon walkways?			
Is there adequate lighting in parking areas and along walkways?			
Are sidewalks and walkways smooth and even (no raised edges >1/4")?			
Is the ground surface directly next to sidewalks relatively level and free from hidden drop-offs or holes?			
Are walkways free of cords, hoses, large grate openings or other tripping hazards?			
Are open, unpaved and/or grassy areas that are expected to be walked on free of holes and low-lying objects like sprinkler heads and valves?			
Are downspouts and drains oriented to prevent discharge onto walkways?			
Are walkways that are subject to wet or icy conditions coated or designed with a rough, textured finish?			
Are handrails present and in good condition on stairs and ramps?			
Are ramps constructed with slip-resistant materials or treated with traction strips?			
Notes:			

Indoor Walking Surfaces:

Location:	Date:		
"NO" responses indicate areas which should be investigated.	YES	NO	N/A
Are walkways free of low-lying objects, especially at blind corners?			
Are floor tiles in good condition with no broken or missing tiles?			
Are grouted floor tiles smooth and even with no lippage > 1/16"?			
Are doorway thresholds beveled and no more than 1/4" high?			
Is carpeting free of ripples, tears and humps?			
Are stair nosings in good condition?			
Do stair nosings have edge treatments or highlighting to increase visibility?			
Is lighting in stairwells adequate?			
Are steps in low-light areas, like auditoriums, illuminated at ground level?			
Are utility or drain covers in good condition and even with walkways?			
Are cords and hoses routed away from walkways?			
Are cord covers or tape used whenever cords are placed along walkways?			
Are good housekeeping practices followed, and are they effective in maintaining walkways in an open and clear condition?			
Are walkways free of liquids, oils or other contaminants that could create a slippery condition?			
Have detailed floor maintenance procedures been documented and communicated to employees?			
Have floor maintenance procedures and cleaners been examined to ensure their use doesn't create hazardous, low-traction walking surfaces?			
Are wet floor signs used appropriately and not placed so as to create a trip hazard?			
Are wet process work areas treated with traction strips, anti-slip coatings or mats designed for wet processes?			
Are entry mats adequate to prevent water and soil from being tracked inside?			
Are mats in good condition, able to clean shoes/boots and absorb water?			
Are indoor mats replaced as needed or dried with a wet vacuum during the day to prevent snow/water infiltration?			
Do mats have slip-resistant backings and lie flat with minimal buckling?			
Notes:			

Snow/Ice Management

Location:	Date:		
"NO" responses indicate areas which should be investigated.	YES	NO	N/A
If using a snow/ice management contractor, are detailed contracts in place?			
Does contract specify weather triggers and expectations during thaw/refreeze conditions?			
Are walkways and parking areas cleared before people arrive in the morning?			
Are walkways and entrances shoveled throughout the day during snowy conditions?			
Are ice control products applied to effectively manage slip hazards on walkways, especially on north sides of buildings?			
Is black ice controlled with ice melt, sand, oil absorbent compound and/or warning cones?			
Is snow piled so as to minimize thaw/refreeze problems?			
Notes:			

PRESQUE ISLE CITY COUNCIL MEETING

For:

September 28, 2022

AGENDA ITEM # 8

SUBJECT

NEW BUSINESS: Intermodal Rail Access Proposal

INFORMATION

1) Memorandum

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to authorize the Presque Isle Industrial Council executive director to proceed with a State of Maine IRAP grant application.

MEMORANDUM

To: City Council & City Manager, Martin Puckett
From: Thomas W. Powers, Executive Director
Date: September 21, 2022
RE: IRAP ~ Intermodal Yard Rail Spur #4

The Presque Isle Industrial Council has been negotiating with Dead River Oil Company regarding their desire to construct a new 1,700' rail spur within the existing intermodal yard area. The new spur would be built adjacent to the sites exiting rail spur designated D3. Their interest is to increase their distillate storage and distribution capabilities at this location. The agreement would be as follows:

The City of Presque Isle would submit an IRAP grant proposal to the State of Maine. These grants require 50 percent matching funds from the requester. If awarded this State grant, Dead River Company would be responsible to fund the remaining balance of the projects cost. The City of Presque Isle would be sole owner of the new rail spur with Dead River Company given nonexclusive use of the spur. Dead River Company would pay an agreed upon lease rate for its use and a per car offloading fee. This is the same arrangement used on the previous two rail spur projects constructed in 2018 and 2020.

BE IT RESOLVED to authorize the Presque Isle Industrial Council executive director to proceed with a State of Maine IRAP grant application for program year 2023. If awarded the IRAP Grant and with a letter of commitment from the Dead River Company, the City of Presque Isle would authorize the Industrial Council to proceed with the construction of a new rail spur in the designated location within the Industrial Park.

RESOLVE BY COUNCILOR _____; **SECONDED BY COUNCILOR** _____; **VOTE:** _____

PRESQUE ISLE CITY COUNCIL MEETING

For:

September 28, 2022

AGENDA ITEM # 9

SUBJECT

NEW BUSINESS: Approve sale of property to Dasco, Inc.

INFORMATION

- 1) Memorandum
- 2) Land Survey

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to authorize the City Manager to sign the Purchase and Sale Agreement with Dasco, Inc. for 1.91 +/- acres of land situated at 1555 Central Drive for the sum of \$64,050

MEMORANDUM

To: City Council & City Manager, Martin Puckett
From: Thomas W. Powers, Executive Director
Date: September 21, 2022
RE: Land Sale ~ 1555 Central Drive (Adjacent & Behind 1455 Central Drive)

The Presque Isle Industrial Council has been working with Dave Adams of Dasco to sell additional land adjacent to and behind his existing property on Central Drive. At the September 15, 2022 Directors Meeting, the board of directors voted unanimously to recommend to City Council the sale of 1.91 acres of land adjacent to and behind Dasco's existing location at 1455 Central Drive. The land is more specifically described on the attached survey by BRSA.

BE IT RESOLVED to authorize the Presque Isle City Manager to sign the Purchase and Sale Agreement with Dasco Inc. for 1.91+/- acres of land situated at 1555 Central Drive, for the sum of \$64,050 with Dasco Inc. being responsible for legal and survey fees; the funds are to be placed in the Industrial Council Building Fund; the sale shall include an easement and right of way of existing curb cut to property owned by the City of Presque Isle, and any existing electrical, water and/or sewer easements; and convey the property by a Municipal Quitclaim Deed to be signed by the City Manager at the time of closing.

RESOLVE BY COUNCILOR _____; **SECONDED BY COUNCILOR** _____; **VOTE:** _____

