

FY 2024

CITY OF PRESQUE ISLE

CAPITAL IMPROVEMENT PROGRAM



City Council

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EXECUTIVE SUMMARY

The City of Presque Isle is committed to maintaining a five-year Capital Improvement Plan (CIP), for the purpose of identifying and prioritizing investment in the City's assets. The assets included in the CIP are critical to delivering core services of the City government and supporting the community's goals and objectives.

As a communication tool, the CIP informs the City Council and the public about the City's efforts to plan for on-going management of assets including buildings, roadways, equipment, vehicles, and technology. A properly developed CIP also guides the development of a debt plan, and identifies potential timing and bundling of higher cost investments for future bonding.

The City uses multi-year plans, depreciation projections, and inflation projections to develop the CIP, updating it each year with adjustments based on actual wear and tear, changes in needs or priorities, and fluctuations in inflation.

Year 2024 CIP

The 2024-2028 CIP budget sheets have been updated and submitted to the Finance Department. The Finance Department has reviewed and compiled the data for submittal to the City Council at the September council meeting. Department heads will have a chance to present their requests during the capital reserve budget workshop.

The proposed funding for capital in FY24 is \$3,758,196 representing an increase of \$2,347,146 from the previous year's CIP funding.

Some of the major increases in the FY24:

- PIIC increase in projected capital costs: \$85,400
- Fire Dept increase in fire apparatus and Thermal Imaging Camera: \$60,000
- Police Dept increase for Body Cameras/Taser upgrades: \$28,000
- Forum Improvements for \$235,000
- Mantle Lake and General Parks Improvements for \$110,000
- Pavement Maintenance has increased by \$169,000
- Public Works is projecting Equipment Replacement of \$595,000
- Public Works Building Maintenance is \$95,000
- Egypt Road Culvert replacement is \$1,000,000

Capital Reserve Projections - General Fund						
	2023 Actual	2024	2025	2026	2027	2028
Police Department	11,400.00	39,397.00	39,397.00	39,397.00	39,397.00	39,397.00
Fire Department	229,000.00	307,000.00	274,000.00	264,000.00	264,000.00	264,000.00
Recreation and Parks	60,000.00	400,000.00	175,000.00	160,000.00	365,000.00	115,000.00
Library	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
City Hall	35,900.00	18,500.00	27,000.00	16,400.00	18,500.00	27,000.00
Enterprise Leasing	100,000.00	150,000.00	150,000.00	175,000.00	175,000.00	175,000.00
Public Works	582,000.00	2,496,847.00	1,266,364.00	961,926.00	1,068,729.00	3,416,077.00
Industrial Council	150,000.00	235,400.00	188,000.00	163,000.00	203,000.00	186,000.00
Echo lake	0.00	0.00	0.00	0.00	0.00	0.00
Downtown Infrastructure-DECD	35,000.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
Public Safety Bldg Improve.	102,750.00	56,052.00	56,052.00	56,052.00	56,052.00	56,052.00
Emergency Reserve	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00
TOTAL	1,411,050.00	3,853,196.00	2,325,813.00	1,985,775.00	2,339,678.00	4,428,526.00
increase (decrease) from prior year		2,442,146.00	(1,527,383.00)	(340,038.00)	353,903.00	2,088,848.00

CAPITAL IMPROVEMENT PROGRAM POLICY

The purpose of this policy paper is to develop an understanding of the importance of capital improvement programming and to provide the City with a framework for making the best use of scarce financial resources in highly uncertain times.

WHAT IS CAPITAL IMPROVEMENT PROGRAMMING?

It is a multi-year scheduling of public physical improvements, based on studies of available fiscal resources and the need for specific improvements to be constructed in the future. Although a long-term program does not necessarily commit the City to a particular expenditure in a particular year, it provides an identifiable framework for informed decision-making.

WHAT IS THE IMPORTANCE OF CAPITAL IMPROVEMENT PROGRAMMING?

Many aspects of the Capital Improvement Program can have profound impacts of the development of the City and the fiscal integrity of the government. Programs expanding or improving public services can influence the timing and location of new development, while fostering preferred long-time growth patterns. In addition, the Capital Improvement Program represents the community's approach to implementation of the Comprehensive Plan.

WHAT IS A CAPITAL IMPROVEMENT?

A common definition of a capital improvement includes new or expanded physical facilities that are relatively large, expensive, and permanent. An extremely important fiscal planning principle underlying this definition is that capital improvements should include only those expenditures for physical facilities with relatively long-term basis or through grants acquired from other governmental agencies.

Capital improvements should not include expenditures for equipment or services that prudent management defines as operating budget items and which ought to be financed out of current revenue resources.

BENEFITS OF A CAPITAL IMPROVEMENT PROGRAM

An effective capital improvement programming process can:

- Ensure that plans for community facilities are carried out;
- Allow improvement proposals to be tested against the community's policies and objectives;
- Better schedule public improvements that require more than one year to construct;
- Provide an opportunity, assuming funds are available, to purchase facilities for future municipal use;

- Help stabilize tax rates through intelligent debt management;
- Offer an opportunity for citizens and public interest groups to participate in decision-making;
- Contribute to a better management of City affairs;
- Permit a thorough technical evaluation of the justification for each improvement;
- Enhance the orderly growth of the revenue base, and
- Provide a basis for desired urban growth.

FISCAL POLICIES

Careful fiscal analysis and the adoption of specific fiscal policies must be the foundation of the Capital Improvement Program. Long-range financial studies and forecasts must be made. At a minimum, such analyses should include the preparation of tables showing the amortization of all outstanding debts. These forecasts focus on the local general economic situation and the extent to which it may affect long-term local government revenues. Anticipated revenues must then be compared with anticipated expenditures for capital improvements and personnel services, and other costs must be projected to determine whether projected revenues and expenditures are in balance, or whether surpluses or deficits, and forecast the effect.

Fiscal policies should address such issues as:

- The maximum amount of debt the local government is willing to assume;
- The type of revenue devices that will or will not be used;
- The annual amount of debt service that the operating budget can absorb;
- The specific types of projects or facilities that must be self-sufficient through user fees or other charges; and
- The degree to which the City will see State or Federal grant-in-aid.

Fiscal policies may be related to strategic community objectives--such as expenditures targeted in support of economic development objectives that are most likely to maintain or attract an industrial or commercial base, create new jobs, or generate private investments in neighborhood revitalization.

Choice of priorities:

The setting of priorities continues to be a vexing problem. Choosing what project will be built is the most crucial step in the Capital Improvement Program process. Projects should be evaluated with regard to their effectiveness in achieving community goals. The evaluation should consider factors such as:

- Extent proposal complements the Comprehensive Plan and desired long-term urban growth patterns;
- Extent proposal will help implement the Strategic Plan to be developed and adopted by the City Council;

- Extent proposal will encourage capital investment, improve the City's tax base, improve job opportunities, attract consumers to the City, or produce public or private revenues;
- Extent proposal may be cost-effective in terms of capital and probable operating costs;
- Extent proposal cost is justified in terms of number of persons to be benefitted;
- Extent proposal eliminates conditions detrimental to health, safety, and general welfare of the community;
- Extent proposal improves the city-distribution of related services;
- Extent proposal meets a community obligation to serve a special need or a segment of the City's population;
- Extent proposal would offer opportunities for improving the quality of life for citizens in terms of personal enrichment and living conditions;
- Extent proposal may improve the quality of the City and its neighborhoods;
- Extent proposal appears to be coordinated with other public or private projects or facilities;
- Extent proposal appears to leverage private, State or Federal resources;
- Extent proposal represents the best alternative to achieving a community goal, and
- Extent proposal realistically addressed operating and maintenance costs of a capital improvement project.

Finally, an effective capital improvement programming process can help improve a community's long-term health and vitality – its sustainability – by encouraging people to work together to create healthy communities where natural and historic resources are preserved, jobs are available, sprawl is contained, neighborhoods are secure, education is lifelong, transportation and health care are accessible, and all citizens opportunities to improve the quality of their lives.

CITY INDEBTEDNESS

Authorization of Direct Debt

Bonds and notes, including temporary loans in anticipation of current tax revenues and Federal and State grants or reimbursements, are generally authorized on behalf of the City by a majority vote of the members of the City Council. However, where the amount of any single purpose bond authorized for an individual project exceeds 15% of the property tax levy of the preceding fiscal year, such authorization must be approved by the voters at a regular or special election prior to issuance.

In accordance with the 30-A M.R.S.A., Section 5702, as amended, “No municipality shall incur debt which would cause its total debt outstanding at any time, exclusive of debt incurred for school purposes, for storm or sanitary sewer purposes, for energy facility purposes, or for municipal airport purposes, to exceed 7 1/2% of its last full State valuation. A municipality may incur debt for school purposes to an amount outstanding at any time not exceeding 10% of its last full State valuation, for storm or sanitary sewer purposes to an amount outstanding at any time not exceeding 7 1/2% of its last full State valuation, and for municipal airport, water and special district purposes to an amount outstanding at any time not exceeding 3% of its last full State valuation; provided, however, that in no event shall any municipality incur debt which would cause its total debt outstanding at any time to exceed 15% of its last full State valuation”.

Presque Isle’s debt limit is 7.5% of \$618,900,000 (2023 State Valuation) or \$46,417,500 less Bonds and Loans outstanding of \$7,476,801 equals the City’s legal debt margin of \$38,940,699.

City of Presque Isle
Schedule of Outstanding Debt
As of July 31, 2023

Bonds Payable	Date of Issue	Original Amount of Issue	Maturity Date	Interest Rate	Balance July 31, 2023
City Hall Renov/Rec Maint Bldg	10/25/2021	\$ 1,750,000	10/25/2031	.61% - 1.78%	\$ 1,575,000
Public Works Garage Bond	10/25/2007	\$ 1,145,000	11/1/2025	2.00-6.00%	\$ 261,055
Community Center Bond	1/1/2016	\$ 7,500,000	12/1/2040	2.72%	\$ 5,400,000
					\$ 7,236,055
Bank Notes Payable					\$ -
Internal Notes Payable					
Airport T Hanger	8/1/2019	\$ 270,000	12/31/2044	3.25%	\$ 240,746
					\$ 240,746
Total Bonds and Notes Payable at July 31, 2023					<u>\$ 7,476,801</u>

City of Presque Isle
Schedule of Debt Service Requirements
For the Years 2024-2044

Annual Debt Service Requirements to pay Principal and Interest

Bonds Outstanding

2024	723,395
2025	717,935
2026	617,220
2027	609,347
2028-2032	2,726,598
2033-2037	1,777,500
2038-2042	957,375
2043-2044	-
	8,129,371

Loans Outstanding

2024	15,789
2025	15,789
2026	15,789
2027	15,789
2028-2032	78,945
2033-2037	78,945
2038-2042	78,946
2043-2044	24,999
	324,991

Total Annual Debt Service

2024	739,184
2025	733,724
2026	633,009
2027	625,136
2028-2032	2,805,543
2033-2037	1,856,445
2038-2042	1,036,321
2043-2044	24,999
	8,454,362

City of Presque Isle Capital Improvement Project Summary Table

	PROJECT	Pg	Current Balance		FY2024		FY2025		FY2026		FY2027		FY2028		FUTURE
AIRPORT															
	New Passenger Terminal	14			\$ 21,090,000	FAA									
					\$ 555,000	ST									
					\$ 1,000,000	GRA									
					\$ 7,355,000	AP									
	Crack sealing of runway, taxiways and ramps-annual.	15			\$ 42,750	FAA	\$ 42,750	FAA	\$ 42,750	FAA	\$ 42,750	FAA	\$ 42,750	FAA	Annual
					\$ 1,125	ST	\$ 1,125	ST	\$ 1,125	ST	\$ 1,125	ST	\$ 1,125	ST	On-going
					\$ 1,125	AP	\$ 1,125	AP	\$ 1,125	AP	\$ 1,125	AP	\$ 1,125	AP	
	Runway & taxiway paint marking 3 year rotation	16			\$ 237,500	FAA	\$ 237,500	FAA	\$ 237,500	FAA	\$ 237,500	FAA	\$ 237,500	FAA	Annual
					\$ 6,250	ST	\$ 6,250	ST	\$ 6,250	ST	\$ 6,250	ST	\$ 6,250	ST	On-going
					\$ 6,250	AP	\$ 6,250	AP	\$ 6,250	AP	\$ 6,250	AP	\$ 6,250	AP	
	Upgrade 4 hangars north end of airport	17					\$ 277,333	AP							
	FAA Grants		\$ -	FAA	\$ 21,370,250	FAA	\$ 280,250	FAA	\$ 280,250	FAA	\$ 280,250	FAA	\$ 280,250	FAA	
	State Contribution		\$ -	ST	\$ 562,375	ST	\$ 7,375	ST	\$ 7,375	ST	\$ 7,375	ST	\$ 7,375	ST	
	Grant Funds				\$ 1,000,000	GRA	\$ -	GRA	\$ -	GRA	\$ -	GRA	\$ -	GRA	
	Airport Fund		\$ -	AP	\$ 7,362,375	AP	\$ 284,708	AP	\$ 7,375	AP	\$ 7,375	AP	\$ 7,375	AP	
	Total - Airport Total		\$ -		\$ 30,295,000		\$ 572,333		\$ 295,000		\$ 295,000		\$ 295,000		
City Hall															
	Annual Computer Updates	18	\$ 6,075	GF	\$ 15,000	GF	\$ 15,000	GF	\$ 15,000	GF	\$ 15,000	GF	\$ 15,000	GF	On-Going
	Annual IT Updates	19 - 20	\$ 17,933	GF	\$ 3,500	GF	\$ 12,000	GF	\$ 1,400	GF	\$ 3,500	GF	\$ 12,000	GF	On-Going
	Total - City Hall		\$ 24,008	GF	\$ 18,500	GF	\$ 27,000	GF	\$ 16,400		\$ 18,500	GF	\$ 27,000	GF	
Enterprise Leasing															
	Vehicle Leasing	21	\$ -	GF	\$ 150,000	GF	\$ 150,000	GF	\$ 175,000	GF	\$ 175,000	GF	\$ 175,000	GF	On-Going
	Total - Enterprise Leasing		\$ -	GF	\$ 150,000	GF	\$ 150,000	GF	\$ 175,000		\$ 175,000	GF	\$ 175,000	GF	

City of Presque Isle Capital Improvement Project Summary Table

	PROJECT	Pg	Current Balance		FY2024		FY2025		FY2026		FY2027		FY2028		FUTURE
Planning & Development															
	Consulting Services	22	\$ 58,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	On-Going
	CRM & Permitting Software	23	\$ 29,484	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000		\$ 10,000		On-Going
	Special Events Funding	24	\$ 27,682	GF	\$ 25,000	GF	\$ 25,000	GF	\$ 25,000	GF	\$ 25,000	GF	\$ 25,000	GF	On-Going
	Total - Dept of Econ Develop.		\$ 115,166	GF	\$ 45,000	GF	\$ 45,000	GF	\$ 45,000	GF	\$ 45,000	GF	\$ 45,000	GF	
Industrial Council															
	Building/Capital Improvements	25 - 29	\$ 557,307	GF	\$ 235,400	GF	\$ 188,000	GF	\$ 163,000	GF	\$ 203,000	GF	\$ 186,000	GF	On-Going
	Total - Industrial Council		\$ 557,307	GF	\$ 235,400	GF	\$ 188,000	GF	\$ 163,000	GF	\$ 203,000	GF	\$ 186,000	GF	On-Going
FIRE DEPARTMENT															
	Scott Air Bottle Replacement on-going	30	\$ 21,031	GF	\$ 7,000	GF	\$ 7,000	GF	\$ 7,000	GF	\$ 7,000	GF	\$ 7,000	GF	On going
	<i>Possibility of a Grant exists</i>														
	Turnout gear replacement	31	\$ 20,664	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 5,000	GF	\$ 5,000	GF	\$ 5,000	GF	On going
	<i>Possibility of a Grant exists</i>														
	SCOTT Air Packs	32	\$ 30,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	On going
	<i>Possibility of a Grant exists</i>														
	Ambulance Replacement Program	33	\$ 282,973	GF	\$ 100,000	GF	\$ 100,000	GF	\$ 100,000	GF	\$ 100,000	GF	\$ 100,000	GF	On going
	<i>Possibility of a Grant exists</i>														
	EMS Equipment Replacement Program	34	\$ 65,769	GF	\$ 30,000	GF	\$ 30,000	GF	\$ 30,000	GF	\$ 30,000	GF	\$ 30,000	GF	On going
	<i>Possibility of a Grant exists</i>														
	Replace SCBA Air Fill Station	35	\$ 33,000	GF	\$ 33,000	GF	\$ -	GF	\$ -	GF	\$ -	GF	\$ -	GF	
	<i>Possibility of a Grant exists</i>														
	Replace Fire Apparatus	36	\$ 80,000	GF	\$ 100,000	GF	\$ 100,000	GF	\$ 100,000	GF	\$ 100,000	GF	\$ 100,000	GF	On going
	<i>Possibility of a Grant exists</i>														
	Portable Radios	37	\$ 14,000	GF	\$ 7,000	GF	\$ 7,000	GF	\$ 7,000	GF	\$ 7,000	GF	\$ 7,000	GF	On going
	<i>Possibility of a Grant exists</i>														
	Thermal Imaging Camera	38	\$ -	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 5,000	GF	\$ 5,000	GF	\$ 5,000	GF	On going
	<i>Possibility of a Grant exists</i>														
	Total Fire Department		\$ 547,437	GF	\$ 307,000	GF	\$ 274,000	GF	\$ 264,000	GF	\$ 264,000	GF	\$ 264,000	GF	

City of Presque Isle Capital Improvement Project Summary Table

	PROJECT	Pg	Current Balance		FY2024		FY2025		FY2026		FY2027		FY2028		FUTURE
Police Department															
	Body Cameras/Tasers	39	\$ 39,503	GF	\$ 39,397	GF	\$ 39,397	GF	\$ 39,397	GF	\$ 39,397	GF	\$ 39,397	GF	On-going
	Total -- Police Department		\$ 39,503	GF	\$ 39,397	GF	\$ 39,397	GF	\$ 39,397	GF	\$ 39,397	GF	\$ 39,397	GF	On-going
Public Safety Building															
	Dispatch Console	40	\$ 7,246	GF	\$ 13,500	GF	\$ 13,500	GF	\$ 13,500	GF	\$ 13,500	GF	\$ 13,500	GF	On-going
	Flooring Upgrades	41		GF	\$ 24,052	GF	\$ 24,052	GF	\$ 24,052	GF	\$ 24,052	GF	\$ 24,052	GF	On-going
	Furnace Replacement	42	\$ 8,845	GF	\$ 10,500	GF	\$ 10,500	GF	\$ 10,500	GF	\$ 10,500	GF	\$ 10,500	GF	On-going
	Exterior Doors	43	\$ -	GF	\$ 6,000	GF	\$ 6,000	GF	\$ 6,000	GF	\$ 6,000	GF	\$ 6,000	GF	On-going
	Overhead Doors	44	\$ 3,000	GF	\$ 2,000	GF	\$ 2,000	GF	\$ 2,000	GF	\$ 2,000	GF	\$ 2,000	GF	On-going
	Total -- Public Safety Building		\$ 19,091	GF	\$ 56,052	GF	\$ 56,052	GF	\$ 56,052	GF	\$ 56,052	GF	\$ 56,052	GF	
Library															
	Maintenance reserve	45	\$ 29,691	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	On-going
	Total - Library		\$ 29,691	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ 10,000	GF	\$ -
Recreation & Parks															
	Equipment Replacement Program	46 - 47	\$ -	GF	\$ 40,000	GF	\$ 15,000	GF	\$ 75,000	GF	\$ 50,000	GF	\$ -	GF	
	Forum Improvement Program	48 - 49	\$ 25,257	GF	\$ 235,000	GF	\$ 65,000	GF	\$ 25,000	GF	\$ 100,000	GF	\$ 100,000	GF	On-Going
	Mantle Lake Improvements	50 - 51	\$ 73,701	GF	\$ 55,000	GF	\$ 35,000	GF	\$ 25,000	GF	\$ -	GF	\$ -	GF	On-Going
	General Park Improvements	52 - 53	\$ 82,855	GF	\$ 55,000	GF	\$ 45,000	GF	\$ 20,000	GF	\$ 200,000	GF	\$ -	GF	On-Going
	Bike Path Paving Program	54 - 55	\$ 16,618	GF	\$ 15,000	GF	\$ 15,000	GF	\$ 15,000	GF	\$ 15,000	GF	\$ 15,000	GF	On-Going
	<i>Possibility of Grants or Local Funding Exists</i>														
	Recreation & Parks Total		\$ 198,431	GF	\$ 400,000	GF	\$ 175,000	GF	\$ 160,000	GF	\$ 365,000	GF	\$ 115,000	GF	

City of Presque Isle Capital Improvement Project Summary Table

	PROJECT	Pg	Current Balance	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Public Services Department									
Public Works Division									
	Pavement Maintenance	56		LRAP \$ 301,004	LRAP \$ 282,403	LRAP \$ 292,452	LRAP \$ 245,751	LRAP \$ 236,004	LRAP On-Going
				GF \$ 738,847	GF \$ 681,364	GF \$ 420,926	GF \$ 431,729	GF \$ 309,077	GF On-Going
	Equipment Replacement Program	57 -58	\$ -	GF \$ 595,000	GF \$ 550,000	GF \$ 506,000	GF \$ 602,000	GF \$ 572,000	GF On-Going
	Watershed Dam Mtc.	59	\$ 51,000	GF \$ 9,000	GF \$ 10,000	GF \$ 10,000	GF \$ 10,000	GF \$ 10,000	GF On-Going
	Underground Storm Drainage	60	\$ 51,000	GF \$ 9,000	GF \$ 10,000	GF \$ 10,000	GF \$ 10,000	GF \$ 10,000	GF On-Going
	Spruce Street Connection	61		GF \$ -	GF \$ -	GF \$ -	GF \$ -	GF \$ -	GF
	Hampton Inn to Maysville		\$ 872,718	TIF TBD	TIF TBD	TIF TBD	TIF TBD	TIF TBD	TIF
	Public Infrastructure Improv.	62	\$ -	GF \$ -	GF \$ -	GF \$ -	GF \$ -	GF \$ 2,500,000	GF
	Rice Street Sidewalk	63	\$ -	GF \$ 25,000	GF \$ -	GF \$ -	GF \$ -	GF \$ -	GF
	Carmichael St 1 Sidewalk	64	\$ -	TIF \$ 50,000	TIF	TIF	TIF	TIF	TIF
	Airport Drive Sidewalk	65	\$ -	GF \$ 25,000	GF \$ -	GF \$ -	GF \$ -	GF \$ -	GF
	Building Maintenance	66	\$ -	GF \$ 95,000	GF \$ 15,000	GF \$ 15,000	GF \$ 15,000	GF \$ 15,000	GF On-Going
	Egypt Road Culverts	67	\$ -	GF \$ 1,000,000	GF	GF	GF	GF	GF
	City Operating Budget		\$ 974,718	GF \$ 2,496,847	GF \$ 1,266,364	GF \$ 961,926	GF \$ 1,068,729	GF \$ 3,416,077	GF
	LRAP Funds			LRAP \$ 301,004	LRAP \$ 282,403	LRAP \$ 292,452	LRAP \$ 245,751	LRAP \$ 236,004	LRAP
	State Contributions			ST	ST	ST	ST	ST	ST
	TIF Funds		\$ 872,718	TIF \$ 50,000	TIF \$ -	TIF \$ -	TIF \$ -	TIF \$ -	TIF \$ -
	Total - Public Works		\$ 1,847,436	\$ 2,847,851	\$ 1,548,767	\$ 1,254,378	\$ 1,314,480	\$ 3,652,081	\$ -
Sources of Funding									
	Anticipated Donations		\$ -	DON \$ -	DON \$ -	DON \$ -	DON	DON	DON \$ -
	Grants - FAA		\$ -	FAA \$ 21,370,250	FAA \$ 280,250	FAA \$ 280,250	FAA \$ 280,250	FAA \$ 280,250	FAA \$ -
	Grants - State		\$ -	ST \$ 562,375	ST \$ 7,375	ST \$ 7,375	ST \$ 7,375	ST \$ 7,375	ST \$ -
	Airport Fund		\$ -	AP \$ 7,362,375	AP \$ 284,708	AP \$ 7,375	AP \$ 7,375	AP \$ 7,375	AP \$ -
	Grants - URIP		\$ -	LRAP \$ 301,004	LRAP \$ 282,403	LRAP \$ 292,452	LRAP \$ 245,751	LRAP \$ 236,004	LRAP \$ -
	TIF Financing		\$ 872,718	TIF \$ 50,000	TIF \$ -	TIF \$ -	TIF \$ -	TIF \$ -	TIF \$ -
	Other Grants		\$ -	GRA \$ 1,000,000	GRA \$ -	GRA \$ -	GRA \$ -	GRA \$ -	GRA \$ -
	General Fund		\$ 2,505,352	GF \$ 3,758,196	GF \$ 2,230,813	GF \$ 1,890,775	GF \$ 2,244,678	GF \$ 4,333,526	GF \$ -
			\$ 3,378,070	\$ 34,404,200	\$ 3,085,549	\$ 2,478,227	\$ 2,785,429	\$ 4,864,530	\$ -
Adjustments									
	City Operating Budget			GF \$ 3,758,196	GF \$ 2,230,813	GF \$ 1,890,775	GF \$ 2,244,678	GF \$ 4,333,526	GF \$ -
Total funding from									
	City Operating Budget			\$ 3,758,196	\$ 2,230,813	\$ 1,890,775	\$ 2,244,678	\$ 4,333,526	\$

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 7,355,000.00
Department: Presque Isle International Airport **Est. Useful Life (Years)** 50
Project Title: New Passenger Terminal
Contact: Scott Wardwell
Type of Request: ☐ Ongoing Reserve ☒ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input checked="" type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input checked="" type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input checked="" type="checkbox"/>		

Project Description:

Construct new airline 25,000 square foot passenger terminal.

Need for and Impact of Project:

In 2022 the airport 20 year master plan was completed. The master planning process was undertaken to identify the critical needs of the airport going forward. One of the key deficiencies found was the current airline passenger terminal. The current terminal building was constructed in the 1950s as an air force fire station. It is just over 10,000 sq-ft. Using the current FAA advisory circulars the terminal should be between 20,000 and 25,000 sq-ft.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$	\$	\$
2023: \$	\$	\$
Current Reserve Balance: \$ 0.00		

Project Financing (if One-Time Project):

Total Project Cost: \$ 30,000,000.00 CIP Funding Needed: \$ 7,355,000.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ \$21,090,000 would be funded by the FAA, \$555,000 MDOT, \$1,000,000 NBRC the remaining \$7,355,000 will need to be funded through additional grants and debt.

Additional Information:

The airline passenger terminal is only about 74% eligible FAA eligible. Of that 74%, the FAA will fund 95% and the State of Maine will do 2.5%. The 26% ineligible portion includes portion of the terminal which is not open to the public. This includes rental car, TSA and airline operational areas. The airport management offices would be ineligible as well.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 30,000,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 30,000,000
NON-CITY	\$ 22,645,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 22,645,000
CITY SHARE	\$ 7,355,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,355,000

2024 Capital Improvement Program - Project Request Form



Date: 8/28/2023 **Est. Funding Request** \$ 1,125.00
Department: Presque Isle International Airport **Est. Useful Life (Years)** _____
Project Title: Crack Sealing of Runways
Contact: Scott Wardwell
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input checked="" type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Annual crack sealing of all runways, taxiways, and ramps.

Need for and Impact of Project:

Prevents water from getting into the runway base thereby preventing deterioration. Typical pavement life is 20 years, Presque Isle International Airports runway pavements are lasting 30 years.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$	\$	\$
2023: \$	\$	\$
Current Reserve Balance:		

Project Financing (if One-Time Project):

Total Project Cost: CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Projects in the FAA Program are funded 95% by the FAA, 2.5% by the State of Maine DOT and 2.5% by Airport funds in the PFC Reserve

Additional Information:

Crack Sealing is done annually with no cost to the City's General Fund; the City has not funded the FAA Reserve since 2011. Currently the local share is funded from the Passenger Facility Charge paid to the Airport by the various airline carriers.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 225,000.00
NON-CITY	\$ 43,875.00	\$ 43,875.00	\$ 43,875.00	\$ 43,875.00	\$ 43,875.00	\$ 219,375.00
CITY SHARE	\$ 1,125.00	\$ 1,125.00	\$ 1,125.00	\$ 1,125.00	\$ 1,125.00	\$ 5,625.00

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 6,250.00
Department: Presque Isle International Airport **Est. Useful Life (Years)** _____
Project Title: Runway and Taxiway Paint Markings
Contact: Scott Wardwell
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input checked="" type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Painting of runway markings

Need for and Impact of Project:

In the past this work was done annually by Airport personnel with materials paid out of the PFC Reserve. Due to changes in FAA requirements, it is no longer economically feasible to do this work in-house; consequently the Airport started contracting this work out as part of the FAA Capital Improvement Plan with the FAA paying 95%, the State DOT 2.5% and 2.5% from the Airport's PFC Reserve. With the new FAA specifications it was anticipated that this would only need to be done once every three years. In Sept 2019, it was determined by the FAA that this should be done every year.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$	\$	\$
2023: \$	\$	\$
Current Reserve Balance:		

Project Financing (if One-Time Project):

Total Project Cost: CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Projects in the FAA Program are funded 95% by the FAA, 2.5% by the State of Maine DOT and 2.5% by Airport funds in the PFC Reserve

Additional Information:

Painting of runway markings is done annually with no cost to the City's General Fund; the City has not funded the FAA Reserve since 2011. Currently the local share is funded from the Passenger Facility Charge paid to the Airport by the various airline carriers.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 1,250,000.00
NON-CITY	\$ 243,750.00	\$ 243,750.00	\$ 243,750.00	\$ 243,750.00	\$ 243,750.00	\$ 1,218,750.00
CITY SHARE	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 31,250.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 0.00
Department: Presque Isle International Airport **Est. Useful Life (Years)** _____
Project Title: Upgrade 4 Hangars at North End of Airport
Contact: Scott Wardwell
Type of Request: ☐ Ongoing Reserve ☒ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input checked="" type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input checked="" type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input checked="" type="checkbox"/>		

Project Description:

Rehab the 4 hangars at the North end of the Airport to include: replacing the metal roof and siding; paint the interior; restoration of door operating mechanisms. Hangars were originally built by the Military in 1952 as fighter alert hangars.

Need for and Impact of Project:

Roofs and siding are over 60 years old. All four hangars are currently in use; One is rented by a local aerial spraying company; two house a total of 8 small aircraft and the final one is full of airport snow removal equipment. To replace the 20,000 sq. ft of hangar space with the new construction would cost over \$2,000,000.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$	\$	\$
2023: \$	\$	\$
Current Reserve Balance:		

Project Financing (if One-Time Project):

Total Project Cost: \$ 277,333.00 CIP Funding Needed: \$ 277,333.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ 277,333, This would be funded by a loan and paid back with revenue from rental revenue.

Additional Information:

This project is the result of continued maintenance issues with buildings over 60 years old. The Airport Manager recommends the engaging of the structural engineer who designed the buildings to evaluate the safety of the doors. Airport Capital Impr. Projects are funded from the Airport Reserve. The Airport funds all of its expenditures out of its normal operating revenue with no additional cost to the taxpayers.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 0.00	\$ 277,333.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 277,333.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 0.00	\$ 277,333.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 277,333.00

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 15,000.00
Department: City Wide **Est. Useful Life (Years)** _____
Project Title: City Wide Computer Replacement
Contact: Bradley Turner
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Annual replacement of computers and peripherals. Typically, each computer is replaced every 4 to 5 years.

Need for and Impact of Project:

The City has approximately 100 PC's and laptops. Replacing them on a consistent plan with standardized equipment keeps all of them functioning at optimum levels.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 12,000.00	\$ 15,000.00	\$ 15,000.00
2020: \$ 12,000.00	\$ 12,000.00	\$ 12,000.00
2021: \$ 9,000.00	\$ 9,000.00	\$ 9,000.00
2022: \$ 12,000.00	\$ 12,000.00	\$ 12,000.00
2023: \$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Current Reserve Balance: \$ 6,074.90		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

Since this program was implemented annual costs have decreased because we have replaced the oldest computers and are now on a consistent replacement program.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 75,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 75,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 3,500.00
Department: City Hall **Est. Useful Life (Years)** 3
Project Title: Annual IT Replacement/Upgrades
Contact Bradley Turner
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input checked="" type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Annual replacement and/or replacement of IT equipment-servers, switches, Microsoft software, firewalls, etc.

Need for and Impact of Project:

This is the infrastructure that supports the City's computer system. For computer security and optimal service, replacements and updates must be added as needed.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 19,000.00	\$ 19,000.00	\$ 19,000.00
2020: \$ 27,200.00	\$ 27,200.00	\$ 27,200.00
2021: \$ 3,500.00	\$ 3,500.00	\$ 3,500.00
2022: \$ 3,150.00	\$ 3,150.00	\$ 3,150.00
2023: \$ 1,400.00	\$ 1,400.00	\$ 1,400.00
Current Reserve Balance: \$ 17,932.94		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

Originated by having the IT Consultant assess the actual needs over the next 5 years. Cost estimates came from the Consultant. Costs vary from year to year depending on what equipment needs to be added, replaced or upgraded.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 3,500.00	\$ 12,000.00	\$ 1,400.00	\$ 3,500.00	\$ 12,000.00	\$ 32,400.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 3,500.00	\$ 12,000.00	\$ 1,400.00	\$ 3,500.00	\$ 12,000.00	\$ 32,400.00

FY 2024 - 2028
5 Year Improvement Schedule

Department: City Hall - IT Upgrades

Year	Project	Estimated Cost	Description
2024	Firewall/Switch Replacement	3,500.00	Firewalls typically need to be replaced every 3 years.
2025	City Hall Server Replacement	\$ 12,000.00	Servers typically need to be replaced every 8 years.
2026	Firewall/Switch Replacement at PW	\$ 1,400.00	Firewalls typically need to be replaced every 3 years.
2027	Firewall/Switch Replacement	\$ 3,500.00	Firewalls typically need to be replaced every 3 years.
2028	City Hall Server Replacement	\$ 12,000.00	Servers typically need to be replaced every 8 years.

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 150,000.00
Department: City Hall **Est. Useful Life (Years)** _____
Project Title: Enterprise Leasing
Contact: Bradley Turner
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input checked="" type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Funding for the annual leasing agreement through Enterprise Leasing.

Need for and Impact of Project:

Enterprise Leasing allows the City to keep up to date vehicles within the fleet and project budget costs each year.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$	\$	\$
2023: \$ 100,000.00	\$ 100,000.00	\$ 100,000.00
Current Reserve Balance:		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: \$ 100,000.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

Based on an estimate of the monthly lease payments being around \$780.00. Some will be less but the upgrades to the Police Cruisers increases this average estimate.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 150,000.00	\$ 150,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 825,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 150,000.00	\$ 150,000.00	\$ 175,000.00	\$ 175,000.00	\$ 175,000.00	\$ 825,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/21/2023 **Est. Funding Request** \$ 10,000.00
Department: Dept of Economical Development **Est. Useful Life (Years)** _____
Project Title: Planning/Engineering/Architectural Services
Contact Galen Weibley
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

To enable the City to have 'on the shelf' or 'shovel ready' projects in order to better allocate and utilize outside grant funding.

Need for and Impact of Project:

Most current grant opportunities for Governmental participation have short term turn around times required by the granting agencies. We are better positioned to take action on these economic development or grant opportunities if we have capital set aside in reserves.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 10,000.00	\$ 0.00	\$ 0.00
2020: \$ 10,000.00	\$ 0.00	\$ 0.00
2021: \$ 10,000.00	\$ 0.00	\$ 0.00
2022: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2023: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Current Reserve Balance: \$ 58,000.00		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

Funds to be used for consultant and planning services to aid the City in unlocking potential grant funds for projects in the City. Planning Board in 2024 is exploring Sidewalk/Bikeability Plan to connect neighborhoods to our recreation and downtown facilities.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/21/2023 **Est. Funding Request** \$ 10,000.00
Department: Dept of Economical Development **Est. Useful Life (Years)** 5
Project Title: CRM & Permitting Software
Contact: Galen Weibley
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input checked="" type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Purchase software capable of GIS integration of permitting, licenses, complaints in a user-friendly platform.

Need for and Impact of Project:

In 2023, DECD went paperless applications which has been a resounding success of adoption by developers, contractors and residents. By instituting software, staff time will be reduced in answering questions, allow for ease of filing permits on-line and reduce staff time processing paperwork, increasing productivity of DECD staff to marketing efforts for new businesses and residents. The software will allow for contractors to sign into accounts which is a feature not available in the current form system used.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 0.00	\$ 0.00	\$ 0.00
2020: \$ 0.00	\$ 0.00	\$ 0.00
2021: \$ 15,000.00	\$ 0.00	\$ 0.00
2022: \$ 15,000.00	\$ 15,000.00	\$ 15,000.00
2023: \$ 0.00	\$ 15,000.00	\$ 15,000.00
Current Reserve Balance: \$ 29,484.07		

Project Financing (if One-Time Project):

Total Project Cost: CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ TIF funds may be used to offset maint. costs.

Additional Information:

DECD is exploring the software that is user-friendly interface and ease in integrating of permits and other licenses/forms with other departments increasing communication and operational efficiency.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/21/2023 **Est. Funding Request** \$ 25,000.00
Department: Dept of Economical Development **Est. Useful Life (Years)** _____
Project Title: Special Events Funding
Contact: Galen Weibley
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Funding used for special events in the City planned by the DECD Department.

Need for and Impact of Project:

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2023: \$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Current Reserve Balance: \$ 27,682.09		

Project Financing (if One-Time Project):

Total Project Cost: \$ 0.00 CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ City Funds

Additional Information:

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 125,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 125,000.00

2024 Capital Improvement Program - Project Request Form



Date: 8/29/2023 **Est. Funding Request** \$ 235,400.00
Department: Presque Isle Industrial Council **Est. Useful Life (Years)** _____
Project Title: Capital Improvements
Contact: Tom Powers
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input checked="" type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input checked="" type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Building 113 - (3,325 sq. ft.) '24 Roof Repair/Replacement.
 Building 131 - (2,600 sq. ft.) '23 Restroom Upgrade & Interior Renovations; '24 Flooring; Replace Roof; '25 Paving.
 Building 306 - (9,000 sq. ft.) '23 Garage Repairs; '24 Ceiling Demo/Repair; '27 Office Renovations.
 Building 307 - (9,000 sq. ft.) '27 Insulation & Interior Renovations.
 Building 401 - (90,800 sq. ft.) Patch/Repair/Replace Roofs, as needed annually; '25 - '28 Grading/Paving; Electrical; Int./Ext. Renovations.
 Building 402 - '28 Concrete Foundation Removal.
 Building 402 A - (8,400 sq. ft.) '24 Repair Roof; Install Ext. Underground Water/Sewer Lines; '25 Repair Roof; '27 Repair Roof.
 Building 403 - (51,260 sq. ft.) '24 Replace Damaged Exterior East Siding; '26 Roof Repairs.
 Building 602 - (Unknown sq. ft. - Transfer from Central Aroost. Humane Society '24) '25 Interior/Exterior Renovations; '26 Grading/Paving.
 Building 603 - (18,000 sq. ft.) '24 Heat Pump x2; Groundwork; '25 Interior Renovations.
 Building 605 - (1,475 sq. ft.) '26 Install OH Doors; Install Passage Doors; Upgrade electrical.
 Building 606 - (1,475 sq. ft.) '26 Install OH Doors; Install Passage Doors; Upgrade electrical.
 Building 609 - (8,950 sq. ft.) '24 Grading/Paving; '27 Grading/Paving.
 Building 1201 A, B & C - (10,000/5,600/2,400 sq. ft.) '23/'24 Replace Windows (C); Canopy (C); '24 Repair Exterior Brickwork; Replace Carpeting (B & C).
 Building 1204 - (8,400 sq. ft.) '26 Paving.
 Building 1301 - (13,540 sq. ft.) '23 Replace Overhead Doors; '24 - '25 Insulation; '26 Interior Renovations.
 Building 1302 - (7,800 sq. ft.) '23 Grading/Paving; '24 Exterior Doors; Insulation & Interior Liner Panels; '26 Office Renovations; '27 Roof Repairs.
 Building 1309 A - (6,000 sq. ft.) '24 Heating system & Construct restroom; '27 Interior Renovations.
 Equipment Replacement - '25 Tractor w/loader; '25 Z mower #2; Flail mowers 69" & 96"; '26 Snow Pusher; Pallet Forks; Truck w/Lift Gate; '27 Utility Truck; 3-Point Hitch Attachments; Side by Side; '28 Z Mower #1.
 Ground/Site Improvements - '24 Entrance at 990 Skyway; DEP Required water runoff improvements per Site Location Permit; Intermodal Yard Light Upgrade; '25 Intermodal Yard Paving.

Need for and Impact of Project:

Upgrade City Assets for Leasing Purposes

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 150,000.00	\$ 150,000.00	\$ 110,000.00
2020: \$ 150,000.00	\$ 150,000.00	\$ 150,000.00
2021: \$ 150,000.00	\$ 150,000.00	\$ 150,000.00
2022: \$ 150,000.00	\$ 150,000.00	\$ 150,000.00
2023: \$ 150,000.00	\$ 150,000.00	\$ 150,000.00
Current Reserve Balance:	\$ 576,639.46	

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 235,400.00	\$ 188,000.00	\$ 163,000.00	\$ 203,000.00	\$ 186,000.00	\$ 975,400.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 235,400.00	\$ 188,000.00	\$ 163,000.00	\$ 203,000.00	\$ 186,000.00	\$ 975,400.00

Please provide and/or attach Additional Project Details

FY 2024 - 2028

5 Year Improvement Schedule

Department: Presque Isle Industrial Council (Page 1)

Year	Project	Estimated Cost	Description
2024	Bldg. 113	\$ 38,000.00	Roof Repair/Replacement
2024	Bldg. 131	5,000.00	Continue Interior Renovations
2024	Bldg. 131	\$ 14,000.00	Roof Replacement
2024	Bldg. 306	\$ 2,000.00	Ceiling Demo/Repair in Storage Areas
2024	Bldg. 402A	\$ 28,000.00	Repair Roof; Add Exterior Underground Water/Sewer Lines
2024	Bldg. 403	\$ 4,500.00	Replace Damaged Exterior Siding on East Wall of Main Building
2024	Bldg. 603	\$ 19,400.00	Install 2 Heat Pumps; Ground Work
2024	Bldg. 609	\$ 17,500.00	Grading; Paving
2024	Bldg. 1201B	\$ 31,000.00	Repair Exterior Brickwork; Replace Carpet
2024	Bldg. 1206	\$ 106,000.00	Paving; Heat Pump
2024	Bldg. 1301	\$ 10,000.00	Insulation; Liner Panels
2024	Bldg. 1302	\$ 16,000.00	Exterior Doors; Insulation; Liner Panels
2024	Bldg. 1309A	\$ 40,000.00	Heating System; Construct Restroom
2024	Ground/Site Improvements	\$ 30,000.00	DEP Permit Required Improvements; Intermodal Lighting
2024	Ground/Site Improvements	\$ 5,000.00	Entrance at 990 Skyway Street

FY 2024 - 2028

5 Year Improvement Schedule

Department: Presque Isle Industrial Council (Page 2)

Year	Project	Estimated Cost	Description
2025	Bldg. 131	\$ 10,000.00	Paving
2025	Bldg. 401	87,000.00	Roof Repairs; Grading/Paving; Interior Renovations
2025	Bldg. 402A	\$ 20,000.00	Roof Repair
2025	Bldg. 602	\$ 58,000.00	(Bldg. transfer from CA Humane Society anticipated in 2024) Interior/Exterior Renovations
2025	Bldg. 603	\$ 35,000.00	Interior Renovations
2025	Bldg. 1301	\$ 10,000.00	Insulation; Liner Panels
2025	Equipment	\$ 69,000.00	Replace 2017 Kioti CK35 Tractor w/Loader; 2019 Toro Z Mower; 2017 Flail Mowers (96" & 69")
2025	Ground/Site Improvements	\$ 25,000.00	Intermodal Yard Paving
2026	Bldg. 401	\$ 87,500.00	Roof Repairs; Grading/Paving; Interior Renovations
2026	Bldg. 403	\$ 30,000.00	Roof Repair
2026	Bldg. 602	\$ 30,000.00	(Bldg. transfer from CA Humane Society anticipated in 2024) Grading/Paving
2026	Bldg. 605 & 606	\$ 13,000.00	Overhead Doors; Passage Doors; Electric Upgrade
2026	Bldg. 1204	\$ 8,000.00	Paving
2026	Bldg. 1301	\$ 8,000.00	Interior Renovations
2026	Bldg. 1302	\$ 15,000.00	Office Renovations

FY 2024 - 2028

5 Year Improvement Schedule

Department: Presque Isle Industrial Council (Page 3)

Year	Project	Estimated Cost	Description
2026	Equipment	\$ 49,500.00	Replace 2017 Snow Pusher & Pallet Forks for 2017 Kioti CK35; 2019 3/4 Ton Pickup
2027	Bldg. 306	10,000.00	Office Renovations
2027	Bldg. 307	\$ 5,000.00	Insulation; Office Renovations
2027	Bldg. 402A	\$ 20,000.00	Roof Repair
2027	Bldg. 609	\$ 30,000.00	Grading/Paving
2027	Bldg. 1302	\$ 30,000.00	Roof Repair
2027	Bldg. 1309A	\$ 35,000.00	Interior Renovations
2027	Equipment	\$ 73,300.00	Replace 2003 1-Ton Truck w/Dump Body; 2020 3-Point Hitch Attachments; 2005 Side by Side
2028	Bldg. 401	\$ 39,559.00	Roof Repairs; Grading/Paving; Interior Renovations
2028	Bldg. 402	\$ 40,000.00	Foundation Removal
2028	Bldg. 1309A	\$ 100,000.00	Interior Renovations
2028	Equipment	\$ 23,000.00	Replace 2022 Toro Z Mower

FY 2024 - 2028

5 Year Improvement Schedule

Department: Presque Isle Industrial Council (Page 4)

Year	Project	Estimated Cost	Description
Current	Bldg. 131	\$ 15,000.00	Start of Interior Renovations (Restroom Upgrade)
Current	Bldg. 306	\$ 2,000.00	Garage Repairs
Current	Bldg. 1201C	\$ 14,000.00	Windows & Passage Door Canopy for Unit 3
Current	Bldg. 1301	\$ 17,000.00	Overhead Door Replacement
Current	Bldg. 1302	\$ 12,000.00	Grading & Paving
Current	Equipment	\$ 4,500.00	Purchase Ditch/Bank Flail Mower (57" Verge)

2024 Capital Improvement Program - Project Request Form



Date: 8/7/2023 **Est. Funding Request** \$ 7,000.00
Department: Fire Department **Est. Useful Life (Years)** 15
Project Title: Scott Air Bottle Replacement
Contact: Darrell White
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replace Scott Air Bottles that have reached expiration of 15 year service life. DOT Regulations

Need for and Impact of Project:

Bottles have to be removed from service at 15 years. The Fire Department uses these bottles to enter any hazardous environment. Without replacing the bottles, we would not have the required number of bottles for Self-Contain Breathing units or the required number of spares. The bottles carry 30 minutes of air time. +

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 7,000.00	\$ 7,000.00	\$ 0.00
2020: \$ 7,000.00	\$ 7,000.00	\$ 0.00
2021: \$ 7,000.00	\$ 7,000.00	\$ 7,000.00
2022: \$ 7,000.00	\$ 7,000.00	\$ 7,000.00
2023: \$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Current Reserve Balance: \$ \$ 21,030.90		

Project Financing (if One-Time Project):

Total Project Cost: \$ CIP Funding Needed: \$ \$ 7,000.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Will apply for AFG funding, possibility of a program through MMA Safety grant for a 2 to 1 grant.

Additional Information:

All Air Bottles were replaced in 2018 through the AFG Grant. Replacement of these bottles will be 2033 assuming the 15 year service life stays in effect.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 35,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 35,000.00

2024 Capital Improvement Program - Project Request Form



Date: 8/2/2023 **Est. Funding Request** \$ 10,000.00
Department: Fire Department **Est. Useful Life (Years)** 10
Project Title: Turnout Gear Replacement
Contact: Darrell White
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input checked="" type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replace Call Dept turnout fire fighters clothing. Career Dept has a replacement schedule and the used gear is handed down to the Call Dept. However the full complement of Call Dept is 34 firefighters - too many to rely on hand-me-downs.

Need for and Impact of Project:

NFPA recommends replacement at 10 years. We currently replace when clothing fails annual inspection and cost of repair is too high for remaining service life.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2020: \$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2021: \$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2022: \$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2023: \$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Current Reserve Balance: \$ 20,664.06		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Possible AFG Grant

Additional Information:

Repair cost for gear is expensive and requires gear to be sent out for long period of time, this program will build a small surplus to help with this program.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 35,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 35,000.00

2024 Capital Improvement Program - Project Request Form



Date: 8/7/2023 **Est. Funding Request** \$ 10,000.00
Department: Fire Department **Est. Useful Life (Years)** 15
Project Title: Scott Air Pack Replacement
Contact: Darrell White
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input checked="" type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replace aging and out of compliance Air Packs.

Need for and Impact of Project:

Replace SCBA Airpacks as they become old or outdated beyond 2 NFPA updates.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2020: \$ 10,000.00	\$ 10,000.00	\$
2021: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2022: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2023: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Current Reserve Balance: \$ 30,000.00		

Project Financing (if One-Time Project):

Total Project Cost: CIP Funding Needed: \$ 10,000.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Possible AFG Grant which will cover 95%

Additional Information:

Will apply for AFG funding if still available, need to be prepared to replace these units in 15 years.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/2/2023 **Est. Funding Request** \$ 100,000.00
Department: Fire Department **Est. Useful Life (Years)** 10
Project Title: Ambulance Replacement
Contact: Darrell White
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input checked="" type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replace ambulances at 150,000 thousand miles or 10 years which ever comes first

Need for and Impact of Project:

Replace Ambulances as they age and receive high mileage before they become a maintenance issue or unreliable.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 50,000.00	\$ 50,000.00	\$ 50,000.00
2020: \$ 75,000.00	\$ 75,000.00	\$ 75,000.00
2021: \$ 75,000.00	\$ 75,000.00	\$ 75,000.00
2022: \$ 100,000.00	\$ 100,000.00	\$ 100,000.00
2023: \$ 100,000.00	\$ 100,000.00	\$ 100,000.00
Current Reserve Balance: \$ 282,973.00		

Project Financing (if One-Time Project):

Total Project Cost: CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Possible AFG Grants

Additional Information:

Having purchased 2 used ambulances during startup of our EMS Service this reserve as funded would put us in a position to replace those ambulances in third and fourth years of operations. Replace Medic 16 in 2022 with new unit for E-911 and Transfers.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 500,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 500,000.00

2024 Capital Improvement Program - Project Request Form



Date: 8/2/2023 **Est. Funding Request** \$ 30,000.00
Department: Fire Department **Est. Useful Life (Years)** 10
Project Title: EMS Equipment
Contact: Darrell White
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input checked="" type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replace high cost EMS equipment when they reach their service life. This includes Cardiac Monitors, Stretchers, IV Pumps, etc.

Need for and Impact of Project:

Costly pieces of EMS equipment but very much needed to provide an ALS ambulance service. These items are required by Maine EMS.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 25,000.00	\$ 0.00	\$ 0.00
2020: \$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2021: \$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2022: \$ 25,000.00	\$ 25,000.00	\$ 25,000.00
2023: \$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Current Reserve Balance: \$ 65,769.12		

Project Financing (if One-Time Project):

Total Project Cost: CIP Funding Needed: \$ 30,000.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Possible AFG Grants

Additional Information:

monitors and stretchers when we started EMS, therefore we cannot expect to get the same service life from them. Funding would allow us to replace them hopefully on a 10 year service life.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 150,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 150,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/7/2023 **Est. Funding Request** \$ 33,000.00
Department: Fire Department **Est. Useful Life (Years)** 25
Project Title: SCBA Air Fill Station
Contact: Darrell White
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input checked="" type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replacement of the 2001 breathing air fill station and system.

Need for and Impact of Project:

The current unit was purchased in 2001, compressor and fill station starting to show its age. Unit is used to fill SCBA units with breathable air firefighters use during firefighting operations. The Dept does fill SCBA bottles for other Fire Dept's and at times scuba tanks for dive teams throughout the State.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 10,000.00	\$ 10,000.00	\$ 0.00
2020: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2021: \$ 10,000.00	\$ 10,000.00	\$ 3,000.00
2022: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2023: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Current Reserve Balance: \$ 33,000.00		

Project Financing (if One-Time Project):

Total Project Cost: \$ 66,000.00 CIP Funding Needed: \$ 66,000.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Possible AFG Grants

Additional Information:

Planning for future replacement of equipment. Cost estimates are from Dealers. Fund the final cost in maintenance issues as well as getting certified repair folks to our area for repairs and testing. Look to start funding small amounts in FY 2029.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 33,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 33,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33,000.00

2024 Capital Improvement Program - Project Request Form



Date: 8/7/2023 **Est. Funding Request** \$ 100,000.00
Department: Fire Department **Est. Useful Life (Years)** 20
Project Title: Replace Fire Apparatus
Contact: Darrell White
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input checked="" type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replace Fire Apparatus as they reach the end of their service life, by putting monies into capital each year we would be able to replace the Apparatus without needing to borrow funds.

Need for and Impact of Project:

Current need to replace a fire apparatus is 2 year out, however Engine 2 should be seriously considered for a refurb within the next 2 years to extend its service life out to 10 or possibly 15 years. This would be the next Apparatus needing to be replaced, after E-2 is L-1 which should be replaced in 2027.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 0.00	\$ 0.00	\$ 0.00
2020: \$ 50,000.00	\$ 50,000.00	\$ 0.00
2021: \$ 50,000.00	\$ 50,000.00	\$ 0.00
2022: \$ 50,000.00	\$ 50,000.00	\$ 30,000.00
2023: \$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Current Reserve Balance: \$ 80,000.00		

Project Financing (if One-Time Project):

Total Project Cost: CIP Funding Needed: \$ 50,000.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Possible AFG Grants

Additional Information:

Will seek grant funding when we have our 5% match, will also look for other Fire Dept's who are looking to replace Apparatus for ordering with them. If the order is more than one we can get a slightly better price. E-2 (23 yrs) L-1 (18 yrs) T-2 (17 yrs)

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 500,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 500,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/7/2023 **Est. Funding Request** \$ 7,000.00
Department: Fire Department **Est. Useful Life (Years)** 15
Project Title: Portable Radios
Contact: Darrell White
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input checked="" type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replace old/out of date portable radios, as well as mobile radio's in fire trucks and ambulances

Need for and Impact of Project:

Portable radios are around ten years old and starting to fail. The company states that it is cheaper to replace the radios than to repair them.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 0.00	\$ 0.00	\$ 0.00
2020: \$ 0.00	\$ 0.00	\$ 0.00
2021: \$ 0.00	\$ 0.00	\$ 0.00
2022: \$ 7,000.00	\$ 7,000.00	\$ 7,000.00
2023: \$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Current Reserve Balance: \$ 14,000.00		

Project Financing (if One-Time Project):

Total Project Cost: CIP Funding Needed: \$ 7,000.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Possible AFG Grants

Additional Information:

Mobile radio's are 10 plus years will need to replace over major repairs.
 Truck radio's are 10 plus years, Ambulance radio dual head for front and box are over 3,000.00 per unit plus install cost.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 35,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 35,000.00

2024 Capital Improvement Program - Project Request Form



Date: 8/7/2023 **Est. Funding Request** \$ 10,000.00
Department: Fire Department **Est. Useful Life (Years)** _____
Project Title: Fire Equipment - Thermal Imaging Camera
Contact: Chief Darrell White
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Funding to replace fire dept. equipment such as thermal imaging camera for firefighters to see through smoke for search and rescue and overhaul. Generators, lighting packages, chain saws, k-12 saws, ventilation fans, etc.

Need for and Impact of Project:

Fire Dept. equipment used in the course of firefighters duties, fires, rescue, ems. items get old worn out or become outdated and non fixable do to parts availability.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$	\$	\$
2023: \$	\$	\$
Current Reserve Balance:		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

We need to replace both thermal imaging camera's as they are outdated and cannot be serviced. Both units are having issues.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 35,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 35,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/18/2023 **Est. Funding Request** \$ 39,397.05
Department: Police Department **Est. Useful Life (Years)** _____
Project Title: Body Camera / Taser Package
Contact: Laurie Kelly
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Five-year lease and replacement of taser / body camera packages

Need for and Impact of Project:

In attempt to be most transparent and for [criminal] case adjudication, PIPD issues a body camera to each patrol officer. These body cameras were leased from Axon for a lesser amount, in conjunction with a taser packet. The lease agreement is for 16 tasers (\$35,272.05) and 16 body cameras (\$4,125) for a total of \$39,397.05 per year for a five-year lease. The first year (2023) was leased by using drug forfeiture money.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 0.00	\$ 0.00	\$ 0.00
2020: \$ 0.00	\$ 0.00	\$ 0.00
2021: \$ 11,500.00	\$ 11,500.00	\$ 11,500.00
2022: \$ 11,400.00	\$ 11,400.00	\$ 11,400.00
2023: \$ 11,400.00	\$ 11,400.00	\$ 11,400.00
Current Reserve Balance: \$ 39,502.88		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ 2023 was already paid by drug forfeiture money and that may be a future option, but is not dedicated or defined amount(s).

Additional Information:

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 39,397.05	\$ 39,397.05	\$ 39,397.05	\$ 39,397.05	\$ 39,397.05	\$ 196,985.25
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 39,397.05	\$ 39,397.05	\$ 39,397.05	\$ 39,397.05	\$ 39,397.05	\$ 196,985.25

2024 Capital Improvement Program - Project Request Form



Date: 8/11/2023 **Est. Funding Request** \$ 13,500.00
Department: Public Safety Building **Est. Useful Life (Years)** 10
Project Title: Dispatch Console
Contact Laurie Kelly
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Dispatch Console (10-year replacement / upgrade)

Need for and Impact of Project:

The dispatch console was replaced in 2023 with a "useful life" of the system estimated at ten (10) years. In planning for future replacement, a proposal of 10% of the total replacement cost (\$13,500) be put aside over the next ten years.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 0.00	\$ 0.00	\$ 0.00
2020: \$ 0.00	\$ 0.00	\$ 0.00
2021: \$ 0.00	\$ 0.00	\$ 0.00
2022: \$ 0.00	\$ 0.00	\$ 0.00
2023: \$ 0.00	\$ 13,500.00	\$ 7,250.00
Current Reserve Balance: \$ 7,246.00		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 67,500.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 67,500.00

2024 Capital Improvement Program - Project Request Form



Date: 8/11/2023 **Est. Funding Request** \$ 24,052.00
Department: Public Safety Building **Est. Useful Life (Years)** _____
Project Title: Building Maintenance - Flooring
Contact: Laurie Kelly
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Fire Department (side) flooring replacement

Need for and Impact of Project:

The PD (side) flooring was replaced, at a cost of \$117,900, in 2023 with a 30-year longevity. The Fire Department side still has significant defects in places and should, also, be replaced with a longevity flooring system. One office has already been replaced (done themselves due to water damage from the boiler failure). Adding 2% increase for future costs, I estimate FD-side replacement at \$120,258 and suggest putting 20% each year over the next five years for total replacement or \$24,052 / year.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 0.00	\$ 0.00	\$ 0.00
2020: \$ 0.00	\$ 0.00	\$ 0.00
2021: \$ 0.00	\$ 0.00	\$ 0.00
2022: \$ 0.00	\$ 0.00	\$ 0.00
2023: \$ 12,500.00	\$ 87,500.00	\$ 87,500.00
Current Reserve Balance: \$ 0.00		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 24,052.00	\$ 24,052.00	\$ 24,052.00	\$ 24,052.00	\$ 24,052.00	\$ 120,260.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 24,052.00	\$ 24,052.00	\$ 24,052.00	\$ 24,052.00	\$ 24,052.00	\$ 120,260.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/11/2023 **Est. Funding Request** \$ 10,500.00
Department: Public Safety Building **Est. Useful Life (Years)** _____
Project Title: Building Maintenance - Furnace
Contact: Laurie Kelly
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input checked="" type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replacement of PIPSB Furnace

Need for and Impact of Project:

In 2021 an unforeseen failure of the PIPSB HVAC system brought attention to our aging furnace system. In 2023 we had a failure of the boiler causing water damage and severe temperatures inside the building. This is a critical replacement that goes to both life safety and energy efficiency. Funds should continue full replacement of the furnace system. Propose \$10,500 / year.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 0.00	\$ 0.00	\$ 0.00
2020: \$ 0.00	\$ 0.00	\$ 0.00
2021: \$ 0.00	\$ 0.00	\$ 0.00
2022: \$ 0.00	\$ 0.00	\$ 0.00
2023: \$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Current Reserve Balance: \$ 8,845.00		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 52,500.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 10,500.00	\$ 52,500.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/15/2023 **Est. Funding Request** \$ 6,000.00
Department: Public Safety Building **Est. Useful Life (Years)** _____
Project Title: Exterior Doors
Contact: Laurie Kelly
Type of Request: ☐ Ongoing Reserve ☒ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input checked="" type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replacement of exterior, firesafe, building doors. Five of the six doors will need security card reader rewired if / when replaced.

Need for and Impact of Project:

The PSB has six (6) exterior doors in severe disrepair, with large sections rotted through each door; this makes the building much less energy efficient (boiler froze and cracked in 2023 causing severe (cold) temperatures inside the building and water damage) and less secure. While we are waiting on estimates from contractors, Tyler Clark estimated approx. \$7,000 per door - there are five (5) steel, firesafe, doors and one (1) double door (boiler room).

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 0.00	\$ 0.00	\$ 0.00
2020: \$ 0.00	\$ 0.00	\$ 0.00
2021: \$ 0.00	\$ 0.00	\$ 0.00
2022: \$ 0.00	\$ 0.00	\$ 0.00
2023: \$ 0.00	\$ 0.00	\$ 0.00
Current Reserve Balance: \$ 0.00		

Project Financing (if One-Time Project):

Total Project Cost: \$ 30,000.00 CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$

Additional Information:

If the one-time project is not approved, a suggestion for \$6,000 per year be set aside for eventual replacement of the doors.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 30,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 30,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/15/2023 **Est. Funding Request** \$ 2,000.00
Department: Public Safety Building **Est. Useful Life (Years)** _____
Project Title: Overhead Door Motors
Contact Laurie Kelly
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replacement of overhead door motors (police & fire dept. bay doors)

Need for and Impact of Project:

The PSB has incurred several repairs and two replacements of overhead door motors. The door motors cost approximately \$2,000 each and six (6) more will eventually need replacement. All doors are currently in good working order and repair; a suggestion of saving \$2000 per year for eventual replacement be put aside.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 0.00	\$ 0.00	\$ 0.00
2020: \$ 0.00	\$ 0.00	\$ 0.00
2021: \$ 0.00	\$ 0.00	\$ 0.00
2022: \$ 0.00	\$ 0.00	\$ 0.00
2023: \$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Current Reserve Balance: \$ 3,000.00		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 10,000.00
Department: Library **Est. Useful Life (Years)** _____
Project Title: Facility Maintenance Reserve
Contact: Sonja Eyer
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input checked="" type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Proactively replace building components at specific intervals according to industry standards for expected service life, including landscaping and pavement/parking lot improvements.

Need for and Impact of Project:

Maintaining the building and grounds of the Library assures many generations of use and show respectful care of City assets.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 10,000.00	\$ 10,000.00	\$ 5,000.00
2020: \$ 10,000.00	\$ 2,369.00	\$ 2,369.00
2021: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2022: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2023: \$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Current Reserve Balance: \$ 29,691.00		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: \$ 10,000.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ The Library Board of Trustees

Additional Information:

Repair cost for gear is expensive and requires gear to be sent out for long period of time, this program will build a small surplus to help with this program.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** 40,000
Department: Rec & Parks **Est. Useful Life (Years)** _____
Project Title: Vehicle & Equipment Replacement
Contact: Gene Cronin
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replace equipment and vehicles in accordance with attached Five Year Equipment Replacement Schedule

Need for and Impact of Project:

Regularly scheduled replacement of vehicles and equipment reduces repair costs, downtime and enables staff to maintain services at an appropriate level.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 30,000.00	\$ 30,000.00	\$ 0.00
2020: \$ 38,000.00	\$ 38,000.00	\$ 30,000.00
2021: \$ 92,500.00	\$ 92,500.00	\$ 82,500.00
2022: \$ 66,000.00	\$ 66,000.00	\$ 35,000.00
2023: \$ 30,000.00	\$ 65,000.00	\$ 15,000.00
Current Reserve Balance: \$ 0.00		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$40,000	\$15,000	\$75,000	\$50,000	\$0,000	\$215,000
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$40,000	\$15,000	\$75,000	\$50,000	\$0,000	\$215,000

Please provide and/or attach Additional Project Details

FY 2024 - 2028

5 Year Improvement Schedule

Department: Rec & Parks - Equipment/Vehicles Repl

Year	Project	Estimated Cost	Description
2024	Mini Excavator	\$40,000.00	For use in trail maintenance and general parks maintenacne. IMBA trail build out.
2025	Z turn Mower	\$15,000.00	Add Z turn Mower. With increased property to maintain an additional mower is needed.
2026	75 hp tractor	\$75,000.00	Replace 2010 John Deere Tractor
2027	Cab Mower / Snowblower	\$50,000.00	Replace 2015 John Deere Cab Mower / Blower
2028			

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 235,000.00
Department: Rec & Parks **Est. Useful Life (Years)** _____
Project Title: Forum Improvements
Contact: Gene Cronin
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input checked="" type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Improvements should be done on a consistent basis in order to preserve the structure.

Need for and Impact of Project:

Age of building, appearance of building, repairs get more expensive as they are delayed. The Forum is a valuable asset that generates direct revenue, brings events and additional funds into the community.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 130,000.00	\$ 130,000.00	\$ 90,000.00
2020: \$ 120,000.00	\$ 120,000.00	\$ 85,000.00
2021: \$ 162,000.00	\$ 162,000.00	\$ 30,000.00
2022: \$ 190,000.00	\$ 190,000.00	\$ 90,000.00
2023: \$ 55,000.00	\$ 290,000.00	\$ 0.00
Current Reserve Balance: \$ 25,256.98		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

Performing improvements on a regular basis is necessary to control costs and to ensure a high level of service for the public.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$235,000.00	\$65,000.00	\$25,000.00	\$ 100,000.00	\$100,000.00	\$445,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$235,000.00	\$65,000.00	\$25,000.00	\$ 100,000.00	\$100,000.00	\$445,000.00

Please provide and/or attach Additional Project Details

FY 2024 - 2028
5 Year Improvement Schedule

Department: Rec & Parks - Forum

Year	Project	Estimated Cost	Description
2024	Fork Lift	\$35,000.00	Replace 1970's fork lift with a used late model 5,000 lb lift.
2024	Siding & Insulation	\$200,000.00	Replace exterior siding and insulation
2025	Entrance Doors	\$65,000.00	Replace original steel entry doors
2026	Replace chairs	\$25,000.00	Replace half of the metal folding chairs
2027			
2028			

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** 55,000
Department: Rec & Parks **Est. Useful Life (Years)** _____
Project Title: Mantle Lake Improvements
Contact: Gene Cronin
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Mantle Lake has thousands of visitors each year. Improvements should be done on a consistent basis in order to preserve the integrity of the Park.

Need for and Impact of Project:

The high use of the park grounds and equipment necessitates a significant investment of money, time and manpower to keep the park in good repair and safe for the public.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 66,000.00	\$ 66,000.00	\$ 6,000.00
2020: \$ 64,000.00	\$ 64,000.00	\$ 37,000.00
2021: \$ 100,000.00	\$ 100,000.00	\$ 80,000.00
2022: \$ 55,000.00	\$ 55,000.00	\$ 40,000.00
2023: \$ 70,000.00	\$ 70,000.00	\$ 10,000.00
Current Reserve Balance: \$ 73,701.39		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

Performing improvements on a regular basis is necessary to control costs and to ensure a high level of service and safety for the public.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$55,000	\$35,000	\$25,000	\$0.00	\$ 0.00	\$120,000
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$55,000	\$35,000	\$25,000	\$0.00	\$ 0.00	\$120,000

Please provide and/or attach Additional Project Details

FY 2024 - 2028

5 Year Improvement Schedule

Department: Rec & Parks - Mantle Lake Improve

Year	Project	Estimated Cost	Description
2024	Playground Equipment	\$30,000.00	Continued replacement plan. Currently have \$45,000 in reserves. Need 75K for state match.
2024	Trail maintenance / build	\$25,000.00	Trail maintenance of hiking, biking and ATV/ Snowmobile trails in the park.
2025	Storage Shed	\$15,000.00	With increased programing and activity there is a need for increased storage.
2025	Parking Lot - Dewberry Dr	\$20,000.00	Construct gravel parking area to service new park land and trails. Construction will be with National Guard.
2026	Trail maintenance / build	\$25,000.00	Trail maintenance of hiking, biking and ATV/ Snowmobile trails in the park.
2027			
2028			

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** 55,000
Department: Rec & Parks **Est. Useful Life (Years)** _____
Project Title: General Parks Improvements
Contact: Gene Cronin
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Maintain the various parks around the City.

Need for and Impact of Project:

The high use of the park grounds and equipment necessitates a significant investment of money, time and manpower to keep the park in good repair and safe for the public.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 27,500.00	\$ 27,500.00	\$ 6,500.00
2020: \$ 25,000.00	\$ 25,000.00	\$ 10,000.00
2021: \$ 116,000.00	\$ 116,000.00	\$ 6,000.00
2022: \$ 50,000.00	\$ 50,000.00	\$ 50,000.00
2023: \$ 30,000.00	\$ 30,000.00	\$ 20,000.00
Current Reserve Balance: \$ 82,854.55		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$55,000	\$45,000	\$20,000	200,000	0,000	\$1,240,000
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$55,000	\$45,000	\$20,000	200,000	0,000	\$1,240,000

FY 2024 - 2028

5 Year Improvement Schedule

Department: Rec & Parks - General Parks Improve

Year	Project	Estimated Cost	Description
2024	Soccer Field Score Board Pocket Park Splash Pad Shade Structure	\$10,000.00 \$25,000.00 \$20,000.00	Add score board to Riverside Soccer Field. Add small park to 32 Lincoln St Add two more shade sails at splash pad / playgrou
2025	Hanson Lake Picnic Table Pavillions (2) Peace Park Playground Equ	\$15,000.00 \$30,000.00	Add two picnic table pavillions, grills and trash cans Grant Match for Peace Park PG Equipment
2026	Baseball Score Board Batting Cage - Bishops Islan	\$10,000.00 \$10,000.00	Replace score board at Bishop's Island Field Install two station batting cage at Bishop's Field
2027	Soccer Field Lighting	\$200,000.00	Soccer is our largest program. Lights would allow for us to program into the evening and offer more soccer programs.
2028			

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 15,000.00
Department: Rec & Parks **Est. Useful Life (Years)** _____
Project Title: Bike Path Paving
Contact: Gene Cronin
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Pave sections of the Bike Path that are not adjacent to public ways.

Need for and Impact of Project:

Needs work annually to keep up resurfacing and continue to provide and encourage recreational opportunities to the thousands of individuals that utilize this trail system 365 days per year.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 12,000.00	\$ 12,000.00	\$ 0.00
2020: \$ 12,000.00	\$ 12,000.00	\$ 0.00
2021: \$ 14,000.00	\$ 14,000.00	\$ 14,000.00
2022: \$ 15,000.00	\$ 15,000.00	\$ 15,000.00
2023: \$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Current Reserve Balance: \$ 16,617.98		

Project Financing (if One-Time Project):

Total Project Cost: CIP Funding Needed: \$ 15,000.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$

Additional Information:

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 75,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 75,000.00

Please provide and/or attach Additional Project Details

FY 2024 - 2028

5 Year Improvement Schedule

Department: Rec & Parks - Bike Path Paving

Year	Project	Estimated Cost	Description
2023	Bike Path Paving	\$15,000.00	1,500' @ 114 per ton
2024	Bike Path Paving	\$15,000.00	1,500' @ 114 per ton
2025	Bike Path Paving	\$15,000.00	1,500' @ 114 per ton
2026	Bike Path Paving	\$15,000.00	1,500' @ 114 per ton
2027	Bike Path Paving	\$15,000.00	1,500' @ 114 per ton
2028	Bike Path Paving	\$15,000.00	1,500' @ 114 per ton

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 738,847.00
Department: Public Works **Est. Useful Life (Years)** 12
Project Title: Pavement Maintenance - Annual
Contact: Harley Carmichael Jr.
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Provide annual Hot Mix Asphalt (HMA) pavement maintenance for City streets and roads.

Need for and Impact of Project:

Consistent pavement maintenance is necessary to protect the City's investment in its infrastructure, provide safe efficient mobility for vehicles, promote economic development and prevent expensive repairs or reconstruction due to neglect or lack of maintenance. Failure to adequately fund the pavement maintenance will result in added costs for street reconstruction and/or rehabilitation.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 266,916.00	\$ 290,000.00	\$ 237,310.00
2020: \$ 273,092.00	\$ 253,000.00	\$ 263,000.00
2021: \$ 250,515.00	\$ 250,000.00	\$ 332,744.00
2022: \$ 150,000.00	\$ 150,000.00	\$ 386,209.00
2023: \$ 570,000.00	\$ 570,000.00	\$ 570,000.00
Current Reserve Balance: \$ 766,499.18		

Project Financing (if One-Time Project):

Total Project Cost: CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ LRAP Funding (Local Road Assistance Program), MPI Grants

Additional Information:

The price of asphalt pavement varies based on the cost of crude oil. Capital costs, including paving, for State Aid streets are the responsibility of MaineDOT. The City will apply for a 50% matching MPI (Municipal Partnership Initiative) grant to permit the paving of some of the State Aid streets. LRAP funds are received every year from MaineDOT as payment for the City maintaining State Aid streets.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 1,039,851	\$ 963,767.00	\$ 713,378.00	\$ 677,480.00	\$ 545,081.00	\$ 3,939,557.00
NON-CITY	\$ 301,004.00	\$ 282,403.00	\$ 292,452.00	\$ 245,751.00	\$ 236,004.00	\$ 1,357,614.00
CITY SHARE	\$ 738,847.00	\$ 681,364.00	\$ 420,926.00	\$ 431,729.00	\$ 309,077.00	\$ 2,581,943.00

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 595,000.00
Department: Public Works **Est. Useful Life (Years)** _____
Project Title: Equipment Replacement
Contact: Harley Carmichael Jr.
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replace equipment in accordance with attached Five Year Equipment Replacement Schedule

Need for and Impact of Project:

Unavailability of parts, downtime, decreased level of service, expensive repair costs, high operating costs, technical improvements, increased reliability, increased productivity.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 550,050.00	\$ 560,050.00	\$ 343,050.00
2020: \$ 440,050.00	\$ 450,050.00	\$ 385,050.00
2021: \$ 285,000.00	\$ 297,000.00	\$ 428,050.00
2022: \$ 282,000.00	\$ 300,000.00	\$ 300,000.00
2023: \$ 620,000.00	\$ 620,000.00	\$ 566,000.00
Current Reserve Balance: \$ 0.00		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ _____

Additional Information:

Project originates from the need to replace vehicles and equipment on a consistent basis in accordance with 20-year replacement program. Cost estimates were obtained from staff and suppliers. Periodic replacement of equipment is necessary to reduce repair costs and to ensure a high level of service for the public.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 595,000.00	\$ 550,000.00	\$ 506,000.00	\$ 602,000.00	\$ 572,000.00	\$ 2,825,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 595,000.00	\$ 550,000.00	\$ 506,000.00	\$ 602,000.00	\$ 572,000.00	\$ 2,825,000.00

FY 2024 - 2028

5 Year Improvement Schedule

Department: Public Works - Equipment Replacement

Year	Project	Estimated Cost	Description
2024	2-ton Asphalt Roller	\$ 55,000.00	Replace 1989 IR Asphalt Roller #45
2024	RPM Snowblower	210,000.00	Replace 1996 RPM Snowblower #6
2024	Single Axle Plow Truck	\$ 255,000.00	Replace 2005 International Single Axle Plow Truck #8
2024	Ford F-350	\$ 75,000.00	Replace 1998 Chevy 1 Ton Pickup #4
2025	Skid Steer	\$ 75,000.00	Replace 1994 Thomas Skid Steer #40
2025	Excavator	\$ 475,000.00	Replace 2000 CAT Excavator #69
2026	Grader	\$ 455,000.00	Replace 2001 JD Grader #17
2026	Patch Trailer	\$ 51,000.00	Replace 2018 Spaulding 4 Ton Patch Trailer #43
2027	Single Axle Plow Truck	\$ 255,000.00	Replace 2005 International Single Axle Plow Truc
2027	Loader Hoe	\$ 167,000.00	Replace 2001 Komatsu Loader Hoe #42
2027	Trackless with Blower	\$ 180,000.00	Replace 2012 Trackless with Blower and Plow #71
2028	Loader	\$ 260,000.00	Replace 2002 JD Loader #46
2028	Ford F-250	\$ 40,000.00	Replace 2016 Ford 3/4 Ton Pickup #1
2028	Tandem Axle Plow Truck	\$ 272,000.00	Replace 2002 International Tandem Axle Plow Truck #28

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 9,000.00
Department: Public Works **Est. Useful Life (Years)** 40
Project Title: Watershed Dam Improvements
Contact: Harley Carmichael Jr.
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Funds for flood control dam maintenance and repairs

Need for and Impact of Project:

The City is responsible for seven dams that control stormwater and spring runoff. These funds would be used for maintenance, repairs, or as matching funds major repairs or upgrades to the dams.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2020: \$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2021: \$ 6,000.00	\$ 6,000.00	\$ 6,000.00
2022: \$ 7,000.00	\$ 7,000.00	\$ 7,000.00
2023: \$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Current Reserve Balance: \$ 51,000.00		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ NRCS, USDA, ME Dept of Conservation.

Additional Information:

City signed maintenance agreements with Natural Resources Conservation Service (NRCS) when the dams were constructed. The City owns and is responsible for maintaining the seven flood control dams, which are mostly located in remote areas.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 49,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 49,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 9,000.00
Department: Public Works **Est. Useful Life (Years)** 40
Project Title: Storm Drainage System
Contact Harley Carmichael Jr.
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input checked="" type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Assess condition of existing underground storm drainage system. Repair as needed or plan for future repair and/or replacement.

Need for and Impact of Project:

The older parts of the system date back to 1954. The masonry block, brick and mortar structures are deteriorating. Some connecting pipes are corrugated metal pie (CMP), which have a 30-year life expectancy and are nearly twice that age. Some have collapsed and caused sinkholes. Public Works typically repairs 20 failures each year.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2020: \$ 5,000.00	\$ 5,000.00	\$ 5,000.00
2021: \$ 6,000.00	\$ 6,000.00	\$ 6,000.00
2022: \$ 7,000.00	\$ 7,000.00	\$ 7,000.00
2023: \$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Current Reserve Balance: \$ 51,000.00		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Maine Bond Bank, Grants though DEP, TIF Funds.

Additional Information:

The majority of the storm drainage system has exceeded projected useful life and has incurred occasional failures. Cost estimate is based on 80,000 linear feet at \$200 per linear foot.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 49,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 49,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 0.00
Department: Public Works **Est. Useful Life (Years)** 40
Project Title: Spruce Street Construction
Contact: Harley Carmichael Jr.
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input checked="" type="checkbox"/>	Deemed Critical by Dept	<input type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Build new portion of Spruce Street to connect existing ends originating on Rice Street and Maysville Street.

Need for and Impact of Project:

The street is to be completed in accordance with the 2019 amended TIF for BLD Hospitality (Hampton Inn). Project would provide access/egress to developable land and increase vehicle and pedestrian mobility.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 0.00	\$ 0.00	\$ 0.00
2020: \$ 0.00	\$ 0.00	\$ 0.00
2021: \$ 0.00	\$ 0.00	\$ 0.00
2022: \$ 0.00	\$ 0.00	\$ 0.00
2023: \$ 0.00	\$ 0.00	\$ 0.00
Current Reserve Balance: \$ 0.00		

Project Financing (if One-Time Project):

Total Project Cost: _____ CIP Funding Needed: _____

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ BLD Hospitality TIF Reserve Funds

Additional Information:

The City Council determined by consensus at their June 6, 2016 meeting to not move forward with the construction of Spruce Street unless there was interest expressed by those businesses located inside the TIF District boundaries.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 0.00
Department: Public Works **Est. Useful Life (Years)** 40
Project Title: Public Infrastructure Improvements
Contact: Harley Carmichael Jr.
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Construct public infrastructure improvements, such as vehicle/pedestrian/bicycle traffic related improvements, sidewalks, traffic signals, and streetscapes.

Need for and Impact of Project:

MaineDOT is in the design process for the reconstruction of Main Street. The City has partnered with MaineDOT on a Planning Partnership Initiative (PPI) grant with TYLinn as a consultant to produce a report with recommendations on the reconstruction of the Main Street area, that could include sidewalks, crosswalks, curbing, signage, traffic signals, streetscapes, and new parking.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$ 0.00	\$ 0.00	\$ 0.00
2020: \$ 0.00	\$ 0.00	\$ 0.00
2021: \$ 0.00	\$ 0.00	\$ 0.00
2022: \$ 0.00	\$ 0.00	\$ 0.00
2023: \$ 0.00	\$ 0.00	\$ 0.00
Current Reserve Balance: \$ 0.00		

Project Financing (if One-Time Project):

Total Project Cost: \$ 25,000,000.00 CIP Funding Needed: \$ 2,500,000.00

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ TIF Funding, MDOT VPI and/or MPI matching grants

Additional Information:

The TYLinn report may be used as a basis for applying for a MaineDOT Village Partnership Initiative (VPI) grant. VPI funding is 80% Federal, 10% State, and 10% City. The start of construction will be approximately 2028.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000,000	\$ 25,000,000
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 22,500,000	\$ 22,500,000
CITY SHARE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,500,000	\$ 2,500,000

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 25,000.00
Department: Public Works **Est. Useful Life (Years)** 20
Project Title: Rice Street Sidewalk
Contact: Harley Carmichael Jr.
Type of Request: ☐ Ongoing Reserve ☒ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input checked="" type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Construction of 1,079 ft of a pedestrian walk on Rice Street between Main Street and Carmichael Street.

Need for and Impact of Project:

High volume of foot traffic necessitates the need to provide safe passage for pedestrians.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$	\$	\$
2023: \$	\$	\$
Current Reserve Balance:		

Project Financing (if One-Time Project):

Total Project Cost: \$ 25,000.00 CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Possible TIF Funding

Additional Information:

Cost estimate compiled by staff. This is a Town Way, so it is all City funded. The proposed sidewalk will have no curb, but will be a wider lane with a paint stripe.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00

Please provide and/or attach Additional Project Details

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 0.00
Department: Public Works **Est. Useful Life (Years)** 20
Project Title: Carmichael Street 1 Sidewalk
Contact: Harley Carmichael Jr.
Type of Request: ☐ Ongoing Reserve ☒ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input checked="" type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Construction of 1,038 ft of new sidewalk on Carmichael Street from Maysville Street to Rice Street.

Need for and Impact of Project:

High volume of foot traffic necessitates the need to provide safe passage for pedestrians.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$	\$	\$
2023: \$	\$	\$
Current Reserve Balance: \$ 872,718.00		

Project Financing (if One-Time Project):

Total Project Cost: \$ 50,000.00 CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ BLD Hospitality TIF Reserve Funds and possible MPI

Additional Information:

The City Council determined by consensus at their October 18, 2017 meeting to not construct the Carmichael Street sidewalk. A business in that area has requested that a sidewalk be constructed. A MaineDOT Municipal Partnership Initiative (MPI) 50/50 grant will be applied for and will include a new sidewalk and the paving of Carmichael Street.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50,000.00
NON-CITY	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50,000.00
CITY SHARE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 25,000.00
Department: Public Works **Est. Useful Life (Years)** 20
Project Title: Airport Drive Sidewalk
Contact: Harley Carmichael Jr.
Type of Request: ☐ Ongoing Reserve ☒ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input checked="" type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Construction of 700 ft of new pedestrian walk on Airport Drive between Central Drive and Edgemont Drive.

Need for and Impact of Project:

High volume of foot traffic necessitates the need to provide safe passage for pedestrians.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$	\$	\$
2023: \$	\$	\$
Current Reserve Balance:		

Project Financing (if One-Time Project):

Total Project Cost: \$ 25,000.00 CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$

Additional Information:

Cost estimate compiled by staff. This is a Town Way so it is all City funded. The proposed sidewalk will have no curb but will be a wider lane with a paint stripe.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 25,000.00

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 95,000.00
Department: Public Works **Est. Useful Life (Years)** 40
Project Title: Public Works Building Maintenance
Contact: Harley Carmichael Jr.
Type of Request: ☒ Ongoing Reserve ☐ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input type="checkbox"/>
Improve Energy Efficiency	<input checked="" type="checkbox"/>	Improved Effic/Procedures	<input checked="" type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Maintenance and repairs of Public Works garage and salt shed buildings to include overhead doors, boilers, heat pumps, gutters, and roof.

Need for and Impact of Project:

Original building was constructed in 1959 and renovated in 2007 as a PW garage. The structure itself and some heating components need repair or replacement. Immediate needs are to replace one overhead door, both twin boilers, 2 circulator pumps, and 3 pump controls. Existing boilers are too small and parts are extremely hard to find.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$	\$	\$
2023: \$	\$	\$
Current Reserve Balance:		

Project Financing (if One-Time Project):

Total Project Cost: CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$

Additional Information:

Additional funds are included beyond 2024 for the creation of an ongoing reserve for the maintenance, repair, replacement, and improvement of structural and mechanical/heating system components.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 95,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 155,000.00
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 95,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 155,000.00

2024 Capital Improvement Program - Project Request Form



Date: 8/31/2023 **Est. Funding Request** \$ 1,000,000.00
Department: Public Works **Est. Useful Life (Years)** 50
Project Title: Egypt Road Culverts
Contact: Harley Carmichael Jr.
Type of Request: ☐ Ongoing Reserve ☒ One-Time Project

Project Type: Check All That Apply -

Scheduled Replacement	<input type="checkbox"/>	Expanded Service	<input checked="" type="checkbox"/>	Deemed Critical by Dept	<input checked="" type="checkbox"/>
Present Equipment Obsolete	<input checked="" type="checkbox"/>	New Operation	<input type="checkbox"/>	Regulatory Require.	<input checked="" type="checkbox"/>
Improve Energy Efficiency	<input type="checkbox"/>	Improved Effic/Procedures	<input type="checkbox"/>	Other	<input type="checkbox"/>
Health and Life Safety	<input checked="" type="checkbox"/>	New Revenue	<input type="checkbox"/>		

Project Description:

Replacement of twin culverts at Williams Brook on Egypt Road.

Need for and Impact of Project:

Existing twin 5-foot diameter culverts are failing due to corrosion and must be replaced. Regulatory agencies may require that the culverts be replaced with a larger structure such as a bridge.

Funding requested and/or received in the last 5 years:

CIP	Budget Request	Funding Received
2019: \$	\$	\$
2020: \$	\$	\$
2021: \$	\$	\$
2022: \$	\$	\$
2023: \$	\$	\$
Current Reserve Balance:		

Project Financing (if One-Time Project):

Total Project Cost: \$ 1,000,000.00 CIP Funding Needed:

Other Funding Sources:

Amount and Type of Other Funding Sources: \$ Possible MaineDOT Stream Crossing Grant

Additional Information:

Existing culverts are crushed on the top, corroded on the bottom, and have numerous holes resulting in road base erosion and ongoing pavement patching. MaineDEP is transferring the grant program to MaineDOT in September 2023. Limited information is available at the time of this submittal.

	FY24	FY25	FY26	FY27	FY28	Total
TOTAL COST	\$ 1,000,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000,000
NON-CITY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CITY SHARE	\$ 1,000,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000,000

Please provide and/or attach Additional Project Details