

City of Presque Isle

REQUEST FOR QUOTES

SECTION 1. GENERAL

The City of Presque Isle is seeking quotes from qualified individuals and firms for a new 2022 or newer ½ ton crew cab pick-up truck.

SECTION 2. STANDARD CONDITIONS

1. The Bidder shall be responsible for all taxes, fees and permits required of this request for quotes.
2. The Bidder shall be responsible for the proper disposal of any waste generated by this request for quotes.
3. The Bidder shall serve in the capacity of an independent contractor and shall not be deemed an employee or representative of the municipality. The Bidder understands and agrees that he is an Independent Contractor for whom no Federal or State Income Tax will be deducted by the City, and for whom no retirement benefits, medicare, survivor benefit insurance, group life insurance, vacation and sick leave, worker's compensation, unemployment and similar benefits available to City employees will accrue. The Bidder further understands that annual information returns as required by the Internal Revenue Code or State of Maine Income Tax Law will be furnished to the Bidder for his Income Tax records.
4. Unless otherwise stated, all bids shall be in a lump sum basis, FOB Presque Isle, in U. S. funds.
5. Any bids received after the date and time of opening will be rejected and returned unopened to the Bidder. Time shall be determined as indicated on the clock where bids are received.
6. Unless otherwise stated, all bids shall be submitted on the bid form supplied by the City.
7. The City reserves the right to reject any or all bids and to waive any informalities as it deems necessary. The City Council shall retain the right to determine what constitutes an informality. In its decision, the City Council may consider if other bidders are placed at a disadvantage by its decision. In all cases, the decision by the City Council shall be final.
8. Fax and email bids will not be accepted.
9. No bid may be withdrawn for a period of 30 days after the bid opening.
10. The Bidder shall be responsible to provide all labor, materials and equipment necessary to perform the work or supply the material(s) requested in this bid and shall insure a timely completion of the work involved or the material(s) supplied in conformance with generally accepted work standards. All work shall be in conformance with all applicable local, state and federal laws, ordinances, rules and regulations.

11. The Bidder shall not sublet, sell, transfer, assign or otherwise dispose of this agreement or any portion thereof, or of his right, title, or interest therein, without written request to and written consent of the City Manager, except to a bank. No subcontracts or transfer of agreement shall in any case release the Bidder of his liability under this agreement.

12. The performance of work or the delivery of material under the contract may be terminated by the City in whole, or from time to time, in part whenever for any reason the City Manager shall determine that such termination is in the best interest of the City. Any such termination shall be effected by delivery to the Bidder of a Notice of Termination specifying the extent to which such termination becomes effective. The contract shall be equitably adjusted to compensate for such termination and the contract modified accordingly. In any event, this contract shall be terminated on the contract end date.

13. The Bidder agrees to indemnify, defend and save harmless the City, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers, and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by the Bidder in the performance of this contract and against any liability, including costs and expenses, for violation of propriety rights, copyrights, or rights of privacy, arising out of publication, translation, reproduction, delivery, performance, use of disposition of any data furnished under this contract or based on any libelous or other unlawful matter contained in such data.

14. Any and all notebooks, maps, plans, working papers or other work produced in the performance of this contract are the property of the City.

15. Failure to provide requested information at the time the bid is submitted may result in the bid being rejected.

SECTION 3. BIDDER QUALIFICATIONS

Each bid shall provide the following information about the Bidder (*Attachment A*).

- A. Qualifications of the individuals/dealership.
- B. Name and qualifications of the sales person.
- C. Time schedule for delivering the vehicle.
- D. List of similar vehicles sold, to whom, including names, addresses and telephone numbers who can be utilized as a reference check.

SECTION 4. SUBMITTING A BID

All Bid Proposals (*Attachment B*) must be submitted in a sealed envelope clearly marked "**2022 ½ ton CREW CAB TRUCK**" on the outside of the envelope. Bids must be **RECEIVED by FEBRUARY 1, 2022 at 2:00 PM** at the City Clerk's office, City Hall, 12 Second Street, Presque Isle, Maine, 04769. Any questions pertaining to this bid shall be directed to Gene Cronin at 764-2545.

All bids shall be opened and read aloud in public on February 1st at 2:00 PM, at the above address. Final award of the bid is expected to be made by the City Council on February 1st, 2020 at 6:00 PM, in the council chambers at the above address. The Council's decision shall be final. Bidders are welcome to attend these meetings.

SECTION 5. SCOPE OF WORK/BID/SPECS

The truck must meet the following specifications at a minimum:

- New 2022 or newer
- Exterior white in color
- Interior dark gray or black in color
- ½ ton Crew Cab
- 4 Wheel Drive
- Automatic transmission
- V8 engine
- Cruise Control
- Trailer Hitch
- Brake Controller
- Front License Plate Bracket
- Aluminum Wheels
- Back Up Camera
- Air Conditioning
- AM-FM Radio w/ Bluetooth phone connectivity
- Rear Window Defogger
- Remote Keyless Entry
- Molded Mud flaps front and rear
- Written submittal of manufacture warranty