

CHAPTER 49

CITY OF PRESQUE ISLE

Administration of Government Ordinance



Approved by the City Council: December 15, 1997

Repassed by the City Council: March 19, 2001

Repassed by the City Council: February 23, 2005

Amended by the City Council: September 6, 2006

Repassed by the City Council: February 6, 2009

Amended by the City Council: September 7, 2011

Amended by the City Council: March 5, 2012

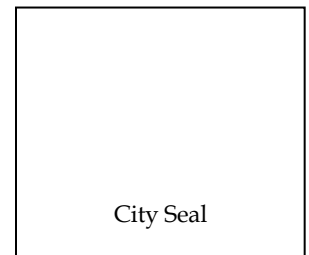
Amended by the City Council: October 1, 2012

Repassed by the City Council: January 7, 2013

Repassed: January 4, 2017

Repassed: January 6, 2021

Attest: _____
Thomas C. King, City Clerk



CHAPTER 49

ADMINISTRATION OF GOVERNMENT ORDINANCE

Section 1 Purpose

The purpose of this Ordinance is to establish the administrative municipal departments for the City of Presque Isle as required by the City Charter. For the purpose of this Ordinance the term "department" shall mean a department, agency or office of the City, unless the context plainly requires otherwise.

Section 2 Department Heads

Each department shall be managed by a department head. The head of each department shall:

- A. Perform all duties of his/her office required by laws, Ordinances, City Charter and such duties as may be assigned by the City Manager.
- B. Be directly responsible to the City Manager for effective administration of his/her department.

Section 3 Enumeration of Departments

The administrative services of the City shall be divided, under the City Manager, into the following departments:

Airport
Finance
Fire
Library
Planning and Development - Reporting to the Deputy City Manager
Police
Public Services
Recreation and Parks
Human Resources

The City, through its City Manager, may establish policies and procedures governing the functions of the departments and department heads so long as they are not inconsistent with this Ordinance.

Section 4 Sunset Provision

This Ordinance shall be in force for the term of four (4) years from its effective date. This Ordinance shall become null and void upon its expiration of four (4) years from said effective date, unless recommended and required by the City Council to remain effective prior to such expiration date.