



Presque Isle City Council Meeting

Wednesday, May 3, 2023

Sargent Family Community Center

AGENDA

Executive Session at 5:00 PM

Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate

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Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate

PICDA Meeting at 5:45 PM

Call to Order at 6:00 PM

Pledge of Allegiance

Public Hearing

1. Approval of Lodging Establishment License for Charles & Traci Halverson
2. Approval of Lodging Establishment License for Sure Stay

Citizen Comments

Consent Agenda

3. Approve Minutes from April 5, 2023
4. Approve 2023 Warrants #12, #13, #14 and #15 totaling \$1,369,602.07
5. Approve Appointment of Linda Menard as Alternate to the Rec. & Parks Advisory Board
6. Approve Employment Agency License for Manpower
7. Application for Utility Location Permit – State Street
8. Application for Utility Location Permits – Various Locations
9. Road Closure for Maine Regional Antique Automobile Club of America

Old Business

New Business

10. Purchase of All Terrain Vehicle for Fire Department
11. Dedication

Manager's Report

Announcements

Adjournment



The Office of the City Manager
Martin Puckett
Email: mpuckett@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
FROM:	Martin Puckett, City Manager
DATE:	April 27, 2023
RE:	May 3, 6:00pm Council Chambers

Executive Session in 3rd Floor Conference Room at 5:00 PM

Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate

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Pursuant to 1 M.R.S.A. § 405(6)(C) to discuss Real Estate

PICDA Meeting at 5:45 PM

6:00 PM Call to Order

Roll Call

Pledge of Allegiance

Public Hearings:

1. Approval of Lodging Establishment License for Charles & Traci Halverson: 12 Church St. **Staff recommends approval.**
2. Approval of Lodging Establishment License for Sure Stay: 71 Main St. **Staff recommends approval.**

Citizen Comments

Consent Agenda: Can be approved as presented or individually. **Staff recommends approval**

3. Approve Minutes from April 5, 2023
4. Approve 2022 Warrants #12, #13, #14 and #15
5. Approve Appointment of Linda Menard as Alternate to the Rec. & Parks Advisory Board
6. Approve Employment Agency License for Manpower
7. Application for Utility Location Permit – State Street
8. Application for Utility Location Permits – 18 Poles in the areas of Edgemont, Skyway, Parsons Rd, Caron, State, School, Park, Dyer, Conley and Parsons St.
9. Road Closure for Maine Regional Antique Automobile Club of America(New permit format to comply with MeDOT): Item was discussed at previous meeting, now ready for formal approval.

New Business

10. Purchase of All Terrain Vehicle for Fire Department: Chief White is seeking approval to reallocate funds from three accounts to purchase a UTV to be used jointly with the Fire and Police Departments. Staff recommends approval.
11. Dedication: Each year we select a person or group to dedicate our annual report. In the past years we recognized Larry Perry, Mary and Rodney Smith Foundation, Peggy Irwin, Ralph Lapointe, Larry Clark, those who contributed to the new Community Center, Tom Clukey. We can use the same person/organization for the Spirit of America Award. While we do not have a person/or entity to recognize yet for 2022, we are looking for ideas. Since we like to keep this as a surprise, I would recommend we individually submit names.

Manager's Report**Announcements****Adjournment**

PRESQUE ISLE CITY COUNCIL MEETING

For:

May 3, 2023

AGENDA ITEM # 1

SUBJECT

PUBLIC HEARING: Approval of a Lodging License Application to Charles Halverson with location of 12 Church Street

INFORMATION

- 1) Memorandum
- 2) Application
- 3) Public Hearing Notice

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve a Lodging Establishment License to Charles Halverson with location of 12 Church Street



City of Presque Isle, Maine

From the desk of:
Penny Anderson
Email: panderson@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
CC:	Martin Puckett, City Manager; Galen Weibley, Director of Economic & Community Development Kim Finnemore, City Clerk Patty Jandreau, Executive Assistant
DATE:	May 3, 2023
RE:	Recommendations for Lodging Licenses

Back on February 1, 2023, the City Council passed the new Lodging License Ordinance. The following places have submitted and paid the application fee and Tim St. Peter, Code Enforcement Officer has inspected the properties.

Mr. Chairman, I make the following recommendations:

1. **SureStay Hotel by Bestwestern @ 71 Main Street** – Recommend to approve
2. **Charles Halverson @ 12 Church Street** – Recommend to approve

Motion by: _____, Seconded by: _____

Lodging Establishment Licenses Application



CITY OF PRESQUE ISLE

12 Second St.

Presque Isle, Maine 04769

Tel:(207) 760-2715

Fax: (207) 764-2561

Business Information

Property Owner / Business Owner

Charles Halverson

Name Of Business

Physical Address

12 Church St, Presque Isle, Maine 04769

Are physical and mailing addresses the same?

Yes

Mailing Address

374 Ladner Rd, Easton, Maine 04740

Business Phone

(207) 227-5089

Email

21ca4co@gmail.com

Is the owner the management agent?

Yes

Name

Phone

Email

Type of business

Rooming House

Number of rooms?

9

Emergency Contact Information

Name

Traci Halverson

Phone
(207) 768-0066

Email
21ca4co@gmail.com

Lodging License Fee
\$100.00

Advertisement Fee
\$150.00

Signature

Charles Halverson

Payment Method
Check

Police Dept Review Notes
PIPD responded to 0 (zero) calls to 12 Church Street (Doble Block) within the past year [since 4/1/1022].
No calls/ nothing unresolved.

Code Dept Notes
Emergency Light night not working. Fire Extinguisher are not tagged, cannot confirm inspections.

Untitled

Council Meeting Date

Untitled

Per the Order of

Signature

NOTICE OF PUBLIC HEARING CITY OF PRESQUE ISLE LEGAL NOTICE

NOTICE IS HEREBY given that the Presque Isle City Council will be hold a **PUBLIC HEARING** on **May 3, 2023** at **6:00 PM** in the City Council Chambers, City Hall at 12 Second Street, to consider Approval of Lodging Establishment License for the following establishments

**Charles and Traci Halverson
And
Sure Stay Hotel by Best Western**

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least two (2) business days prior to the meeting date.

Per City Council
Kimberly A. Finnemore
City Clerk

Published April 26, 2023

PRESQUE ISLE CITY COUNCIL MEETING

For:

May 3, 2023

AGENDA ITEM # 2

SUBJECT

PUBLIC HEARING: Approval of a Lodging License Application to SureStay Hotel by Best Western with location of 71 Main Street

INFORMATION

- 1) Memorandum
- 2) Application
- 3) Public Hearing Notice

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve a Lodging Establishment License to SureStay by Best Western with location at 71 Main Street



City of Presque Isle, Maine

From the desk of:
Penny Anderson

Email: panderson@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
CC:	Martin Puckett, City Manager; Galen Weibley, Director of Economic & Community Development Kim Finnemore, City Clerk Patty Jandreau, Executive Assistant
DATE:	May 3, 2023
RE:	Recommendations for Lodging Licenses

Back on February 1, 2023, the City Council passed the new Lodging License Ordinance. The following places have submitted and paid the application fee and Tim St. Peter, Code Enforcement Officer has inspected the properties.

Mr. Chairman, I make the following recommendations:

1. **SureStay Hotel by Bestwestern @ 71 Main Street** – Recommend to approve
2. **Charles Halverson @ 12 Church Street** – Recommend to approve

Motion by: _____, Seconded by: _____

Lodging Establishment Licenses Application



CITY OF PRESQUE ISLE

12 Second St.

Presque Isle, Maine 04769

Tel: (207) 760-2715

Fax: (207) 764-2561

Business Information

Property Owner / Business Owner

All Star Hospitality LLC LLC

Name Of Business

SureStay Hotel By Bestwestern

Physical Address

71 Main St, Presque Isle, Maine 04769

Are physical and mailing addresses the same?

No

Mailing Address

4 Iron Works Way, Saugus, Massachusetts 01906

Business Phone

(207) 769-0111

Email

adhillon5@yahoo.com

Is the owner the management agent?

Yes

Name

Phone

Email

Type of business

Hotel

Number of rooms?

52

Emergency Contact Information

Name

AJ Dhillon

Phone
(617) 372-4914

Email
adhillon5@yahoo.com

Lodging License Fee
\$103.20

Advertisement Fee
\$154.65

Signature

A handwritten signature in black ink, appearing to be 'Ad Hillon', written in a cursive style.

Payment Method
Credit Card

Police Dept Review Notes

13 calls since 4/1/2022: 911 Hang Up (3); Crash (1); Harassment (1); Police Information (1); Mental Health (1); Noise/Disturbance (1); Suspicious Activity (2); Traffic Stop (1); Trespass (2). Only four of these calls were since Jan 1st, 2023 with nothing unresolved.

Code Dept Notes

Fire Alarm Panel is showing trouble code. Have requested sprinkler report. Emergency light is north stairwell not working.

Untitled

Council Meeting Date

Untitled

Per the Order of

Signature

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**Charles and Traci Halverson
And
Sure Stay Hotel by Best Western**

The public may attend the public hearing or submit written comments. You can obtain more information by contacting the City Clerk's Office at City Hall, 12 Second Street, Presque Isle, ME 04769 or call at 760-2702.

ADA ASSISTANCE: Anyone needing special assistance at the public hearing due to a disability should contact the City of Presque Isle's City Clerk at 760-2702 at least two (2) business days prior to the meeting date.

Per City Council
Kimberly A. Finnemore
City Clerk

Published April 26, 2023

PRESQUE ISLE CITY COUNCIL MEETING

For:

May 3, 2023

AGENDA ITEM # 3

SUBJECT

CONSENT AGENDA: 2023 Minutes

INFORMATION

1) April 5, 2023 Minutes

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve minutes from April 5, 2023



Presque Isle City Council Meeting

April 5th, 2023
6:00 p.m.
Council Chamber

Executive Session @ 5:00 p.m.

All Councilors present.

BE IT RESOLVED by Chairman J. Shaw seconded by Deputy Chairman K. Freeman to enter into executive session at 5:00 p.m. pursuant to 1 M.R.S.A. § 405(6)(C) to discuss real estate matter.

Vote: 7-0

Out of executive session at 5:11 p.m.

BE IT RESOLVED by Councilor C. Green seconded by Councilor M. Chasse to offer 4 State Rd to abutter for city assessed value and the cost of legal fees.

Vote: 7-0

BE IT RESOLVED by Chairman J. Shaw seconded by Councilor M. Chasse to enter into executive session at 5:12 p.m. pursuant to 1 M.R.S.A. § 405(6)(C) to discuss real estate matter.

Vote: 7-0

Out of executive session at 5:24 p.m.

BE IT RESOLVED by Councilor M. Chasse seconded by Councilor C. Green to table.

Vote: 7-0

BE IT RESOLVED by Chairman J. Shaw seconded by Deputy Chairman K. Freeman to enter into executive session at 5:24 p.m. pursuant to 1 M.R.S.A. § 405(6)(C) to discuss real estate matter.

Vote: 7-0

Out of executive session at 5:32 p.m.

BE IT RESOLVED by Deputy Chairman K. Freeman seconded by Councilor M. Chasse to proceed with acquiring land from MDOT on Carmichael St. for development and recreational purposes.

Vote: 7-0

BE IT RESOLVED by Chairman J. Shaw seconded by Deputy Chairman K. Freeman to enter into executive session at 5:32 p.m. pursuant to 1 M.R.S.A. § 405(6)(C) to discuss tabled real estate matter.

Vote: 7-0

Out of executive session at 5:49 p.m.

BE IT RESOLVED by Deputy Chairman K. Freeman seconded by Councilor M. Chasse to have realtor Chuck Johnston list and entertain offers for .39 acres of city owned property on Rice St.

Vote 6-0-1

Abstaining Councilor D. Cyr

Call to Order – Roll Call

Present: Chairman J. Shaw, Deputy Chairman K. Freeman, Councilors C. Green, M. Chasse, G. Nelson, J. Willette and Councilor D. Cyr.
City Manager Martin Puckett and City Clerk Kimberly Finnemore were also present.

Pledge of Allegiance

Recognitions

Chief Darrell White presented Winston Reed, paramedic, Mickel Morrow, advanced EMT, Jonathan Stokely, advanced EMT and Samuel Littrell, EMT with a stork pin from the Maine EMS and the Maine EMS for children program. The stork pin is usually given to someone that helps with the delivery of a baby. This is a tradition in the EMS world and is typically given by the EMS provider.

Kim Smith presented Presque Isle's Achievement plaque that said "We were recognized for our age friendly leadership achievements and continuing commitment."

Public Hearing

1. Approval for a renewal application for marijuana license for Bonnie Devino McGinley, dba Royal Leaf Apothecary with location of 415 Main St.

Chairman J. Shaw opened the public hearing at 6:05 p.m.

There were no citizens comments.

Chairman J. Shaw closed the public hearing at 6:07 p.m.

2. Approval for a renewal application for marijuana license for Steve Rusnack dba Full Bloom management LLC with location of 483 Main St.

Chairman J. Shaw opened the public hearing at 6:05 p.m.

There were no citizens comments.

Chairman J. Shaw closed the public hearing at 6:07 p.m.

City Manager M. Puckett brought to the Council's attention that the forms have changed slightly due to being online applications. City Manager M. Puckett recommending approval for both Royal Leaf Apothecary and Full Bloom management LLC.

BE IT RESOLVED by Deputy Chairman K. Freeman seconded by Councilor J. Willette to approve a renewal application to Bonnie Devino McGinley, dba Royal Leaf Apothecary with a location of 415 Main St. and too Steve Rusnack , dba Full Bloom management LLC. with a location of 483 Main St.

Vote:7-0

3. Approval of lodging establishment license for the Northeeastland Hotel with a location of 436 Main St.

Chairman J. Shaw opened the public hearing at 6:07 p.m.

City Manager M. Puckett recommended approval.

Chairman J. Shaw asked City Clerk K. Finnemore for email for anyone wanting to make a comment on future public hearings. kfinnemore@presqueisleme.us

There were no citizens comments.

Chairman J. Shaw closed the public hearing at 6:08 p.m.

BE IT RESOLVED by Councilor J. Willette seconded by Councilor M. Chasse to approve a lodging establishment license to Ignite PI for The Northeastland Hotel with a location of 436 Main St.

Vote: 7-0

4. Approval of lodging establishment license for Roger Soucy dba Clark's Lodge with a location of 22 Pleasant St.

Chairman J. Shaw opened the public hearing at 6:09 p.m.

City Manager M. Puckett said staff recommends a conditional lodging establishment license, with code violations that need to be corrected by the end of May, 2023.

There were no citizens comments.

Chairman J. Shaw closed the public hearing at 6:09 p.m.

BE IT RESOLVED by Councilor J. Willette seconded by Councilor C. Green to approve a conditional lodging establishment license to Roger Soucy dba Clark's Lodge with a location of 22 Pleasant St. Code violations need to be corrected by the end of May, 2023.

Vote: 7-0

5. Approval of lodging establishment license for Fernand Martin dba Martin's Manor Rentals LLC. (5 properties)

Chairman J. Shaw opened the public hearing at 6:10 p.m.

City Manager M. Puckett said staff recommends a condition lodging establishment license, with code violations that need to be corrected by the end of May, 2023.

There were no citizens comments.

Chairman J. Shaw closed the public hearing at 6:10 p.m.

BE IT RESOLVED by Councilor J. Willette seconded by Deputy Chairman K. Freeman to approve a conditional lodging establishment license to Fernand Martin dba Martin's Manor Rentals LLC. with a location of 227 State Street, 5 Exchange Street, 42 Winter Street, 72 Houlton Road and 240 State Street. Code violations need to be corrected by the end of May, 2023 for each establishment.

Vote: 6-0-1

Councilor C. Green abstained

6. Approval of lodging establishment license for BLD Hospitality LLC dba Hampton Inn Presque Isle with a location of 768 Main Street.

Chairman J. Shaw opened the public hearing at 6:11 p.m.

City Manager M. Puckett recommended approval.

There were no citizens comments.

Chairman J. Shaw closed the public hearing at 6:12 p.m.

BE IT RESOLVED by Deputy Chairman K. Freeman seconded Councilor G. Nelson to approve a lodging establishment license to BLS Hospitality LLC dba Hampton Inn Presque Isle with a location of 768 Main Street.

Vote: 7-0

7. Approve Presque Isle development fund façade loan for Chris Morton dba KHM Music with a location of 412 Main Street.

Chairman J. Shaw opened the public hearing at 6:13 p.m.

City Manager M. Puckett stated that this has been reviewed by the PIDF Board last month and approved a façade loan in the amount of \$25,000.00 (twenty-five thousand dollars).

There were no citizens comments.

Chairman J. Shaw closed the public hearing at 6:14 p.m.

BE IT RESOLVED by Councilor M. Chasse seconded by Councilor C. Green to approve a Presque Isle development fund façade loan to Chris Morton dba KHM Music with a location of 412 Main Street.

Vote: 7-0

8. Approval to authorize the creation of a Land Bank.

Chairman J. Shaw opened the public hearing at 6:15 p.m.

City Manager M. Puckett let the Council know of the steps that has to be done by state law to establish the Land Bank. We all so need two Councilor for the committee. Councilor C. Green and Deputy Chairman K. Freeman volunteered for the Land Bank committee. The First step is the following order.

**ORDER ESTABLISHING THE PRESQUE ISLE MUNICIPAL LAND BANK
AUTHORITY COMMISSION**

WHEREAS, it has been found that insanitary and unsafe inhabited dwelling accommodations or blighted areas exist in the municipality of Presque Isle; and
WHEREAS, it has been found that there is a shortage of safe or sanitary dwelling accommodations in the municipality of Presque Isle available to persons of low income at rental or prices that they can afford;

WHEREAS, the need for an authority to function in the municipality has been declared and the Municipal Land Bank Authority has been created;

WHEREAS, seven commissioners shall be appointed to the Presque Isle Municipal Land Bank Authority consisting of the five residents of Presque Isle with staggered five (5) year terms, and ex officio members as determined by the City Manager;

WHEREAS, the Commissioners shall oversee the Municipal Land Bank Authority and in addition:

1. Monitor the operations and budget of the licensing, inspection and enforcement program and make its findings public in an annual report to the City Council by June 30 each year; and
2. Purchase, acquire, hold, and dispose of real property through the Land Bank; and
3. Make recommendations to the City Council regarding dangerous buildings and other abandoned properties; and
4. Make recommendations to the City Council regarding property remediation; and
5. Develop and monitor financial programs to incentivize residential development and revitalization; and
6. Encourage private enterprise; and

WHEREAS, any person who resides within the authority's boundaries, and who is otherwise eligible for appointment, may be appointed as a commissioner of the authority and the commissioners who are appointed serve as commissioners for terms of 5 years, except that all vacancies must be filled for the unexpired terms.

NOW BE IT ORDERED, the City of Presque Isle hereby create a Municipal Land Bank Authority with commissioners and bylaws to be appointed and adopted at a future date:

There were no citizens comments.

Chairman J. Shaw closed the public hearing at 6:16 p.m.

BE IT RESOLVED by Councilor C. Green seconded by Councilor J. Willette to establish a City of Presque Isle Land Bank Authority.

Vote: 7-0

9. Approval to Amend Chapter 16 land use and code development ordinance.

Chairman J. Shaw opened the public hearing at 6:17 p.m.

City Manager spoke of the proposed amendments to Chapter 16 land use and code development ordinance.

Proposed Amendments by Council

- Document Page 62 or Article 1 Page 47 Land Use Table amendment by Councilor Shaw. This amendment permits by use the non-commercial keeping of livestock in the residential areas. This would be administered by the Code Office internally with no public hearing or notification of abutters. Application for grandfathered status will require a building permit for the chicken coop or hutch (most likely \$25).
- Doc. Page 107 or Article 2 Page 41 Cyr Amendment on Stormwater & Erosion/Sediment Control. The proposed amendment will remove the salt requirements for new developments to be included on their site plans.
- Doc. Page 112 or Article 2 Page 46 Cyr Amendment on Solid & Hazardous Waste Mgt Section. Removes standards for recycling container to be voluntary in nature on site plans.
- Doc. P 120-121 or Article 2 Pages 54-55 Land Use Standards for Non-Commercial keeping of Livestock added provision for landlord permission requirement into the standards by Councilor Green comments.

Summary of revisions to the ordinance are as follows:

- Reorders the various chapters of the Land Use Code to “Articles”
- Permits Mobile homes in the URZ & AHZ and Special Exception in SRZ
- Combines former Chapters 2 (standards) & 3 (Site Plan Review) into Article 2
- Develops clear triggers of development that will be final approval by the Planning Board or internally with the PIDECD Staff
- Establishes a clear process of Preliminary Approval by the PI Development Review Staff and final approval schedule for the Planning Board. This increases the communication between departments and outside agencies that are impacted by development. The Planning Board will meet twice a month to help expedite approval of site plans which is a much-needed tool by developers given the unpredictable nature of when winter will approach.
- Establishes new standards for development to address, stormwater, solid waste and waste water management, light control, screening and buffering, land use standards
- Creates live links that aid developers in navigating the various cited sections and creates a table of contents that will automatically update as future changes are made to the document.
- New amendment to comply with Maine’s Right to Food Constitutional Amendment that will allow Non-Commercial Keeping of Livestock in all zones

Carolyn Lyford at 30 Braden Street spoke to council about her bad experience last summer with neighbor having chickens. Carolyn thanked Rick Currier for informing everyone at the last meeting about pro’s and con’s to not having an ordinance. Carolyn feels the \$250 fee would eliminate the citizens that wouldn’t take care of the chickens

Chairman J. Shaw closed the public hearing at 6:21 p.m.

Galen Weibley talked about the changes in the ordinance.

BE IT RESOLVED by Councilor J. Willette seconded by Councilor M. Chasse to adopt the changes to Chapter 16 land use and development code ordinance.

Vote: 7-0

Citizen Comments

There were no citizens Comments

Consent Agenda

10. Approve Minutes from March 1, 2023 meeting, amended minutes for February 1, 2023.
11. Approve 2023 Warrants #6-11 \$2,114,712.63
12. Approve employment agency license for Maine Staffing Group.
13. Approve employment agency license for Tempo Employment Services.
14. Approve employment agency license for Professional Homecare Specialists LLC.
15. Approve taxi cab service license for Aroostook Cab Company.
16. Approve taxi cab service license for Town Taxi.
17. Approve taxi cab service license for Carney's Taxi.
18. Approve bowling alley license for Northern Lanes Inc.
19. Approve election workers.

BE IT RESOLVED by Councilor C. Green seconded by Councilor M. Chasse to approve consent agenda items #10-#19 as presented.

Vote: 7-0

Council took a brief recess to fix technical issues.

20. MSAD # 1 staff membership dues.

City Manager M. Puckett spoke on the current regulations. The Circulation Policy for the library requires that you reside in Presque Isle, pay property taxes in Presque Isle, or are enrolled in MSAD#1, UMPI, or NMCC as a student in order to have a free library card membership. All others pay an annual fee of \$46.00 for an individual and \$55.00 for a family.

Sonja Eyler asked the council to consider a change in policy for MSAD #1 staff. We propose that we offer all MSAD#1 staff a membership free of charge regardless of

where they reside. This directly benefits the students within our City that have educators and school personnel who support their curriculum materials that they check out benefit the children of Presque Isle.

BE IT RESOLVED by Councilor M. Chasse seconded by Councilor J. Willette to discontinue the annual membership fee for all MSAD #1 Staff regardless of where they reside.

Vote: 7-0

Old Business

21. 2024 Solar eclipse update

Kim Smith reported on the start of activities for the Solar eclipse of April 8, 2024. They have established a committee. There are going to be four committed designated viewing areas: General Aviation, Fairgrounds, Riverside, and UMPI's Gentile Hall parking lot. Hope to add the Mall. They are developing a website which will have a map of the designated viewing areas, resources such as lodging and restaurants. Expecting 10,000-40,000. Need to have events to keep them from trying to leave all at once. The events will be listed on the website as well. 500 letters have gone out to area businesses and flyers are being distributed at community/public events. The committee met with MSAD #1 to discuss the eclipse is on a school day right at the time busses will be running. Hoping MSAD #1 will have remote learning day or a teacher in service day. The committee has met with civic groups (Kiwanis and Lions) plan on meeting with the Rotary Club in the near future. The committee would like to have children's books available on the eclipse which the Kiwanis and Rotary are interested in helping purchase, they will go to the Library, Wintergreen and schools. Katahdin Trust Company has agreed to do radio ads.

22. Review of 2023 Goals

City Manager M. Puckett reviewed the goals for 2023 with Council.

Deputy Chairman K. Freeman read the 10 goals.

16 Votes: Hub of County Goal: Promotion/marketing of "the Hub of Aroostook County".

12 Votes: MDOT PPI project (Main Street Downtown Transportation Improvements Feasibility Study). This will be a yearlong project involving multiple departments, Council, agencies and public involvement led by the consultant agency TYLin. Will require public meetings.

8 Votes: Aerospace Park & Terminal Phase 1: Multi agency and departments. Design Phase and identify funding.

- Complete 16,000' hanger and 1,500 street utilities connection. EDA Grant awarded for \$4.2 million.

- Complete design and secure funding for terminal.

8 Votes: Creation of Facility/Building Maintenance position to oversee city assets and maintenance.

- Develop job description, mission statement.
- Establish budget for consideration.

8 Votes: Land Bank Goal: Local implementation of recently created State Legislative economic development tool. Creation 2Q 2023.

- Land Bank resolution. (4/5/23 Agenda)
- Draft by laws from working group.
- Appoint five commissioners.

7 Votes: Budget Redesign: new format/workshop for council and departments. Workshop 2Q 2023.

- Summaries by departments explaining changes in requests with narrative.
- Begin budget meetings when accurate projections/actuals are obtained.

6 Votes: Regional broadband expansion: SAD 1 communities and state/federal agencies.

- Complete analysis and apply for regional funding.

6 Votes: Housing: Goal: Create various housing opportunities within the city to address existing shortages and future growth.

Action Items:

- Coordination of Land Bank and use of TIFs and CEA.
- Cost estimates for development of road, utilities, sitework and permitting.
- Funding sources: Federal/state, ME Housing and PIDF.
- Identify partnerships.
- Identify locations/available land for development - all types of housing with estimated number of units per lot, consider zoning and soil type. Consider blighted areas, location to compact area and public/private water and sewer.
- Tax Acquired Properties - continue to turn into residential units.

Council Action: Market city owned lots for development and have discussions with developers. DECD created list of various locations within the City for developers to consider. Staff held meetings with various developers, State entities and legislative outreach to promote housing opportunities.

2 Votes: Essential Air Service (EAS) Bidding Process will begin at the end of 2023 with a recommendation required from the Airport Advisory Board/Council in 1Q 2024.

1 Vote: Web Site Goal: Create Website that is consumer centric that highlights services and activities. Design presented to council. Once finalized, need to market and coordinate with departments for regular notices.

BE IT RESOLVED by Chairman J. Shaw seconded by Councilor M. Chasse to formally adopt the 2023 goals.

Vote: 7-0

New Business

23. Star City ATV grant support request

City Manager M. Puckett informed the council that this is a yearly request from Star City ATV.

Dick Howlett the president of the Star City ATV club discussed the grant they will be applying for is a \$60,510.00 and it's a 90 percent paid by conservation /10 percent paid by Star City ATV club. Been utilizing the grant for 20 years. They will have a ultimate ATV event on August 18-20th, 2023 which coincides with the state free registration for out of state ATV that are register in another state.

BE IT RESOLVED by Councilor C. Green seconded by Councilor J. Willette to approve support in applying for a municipal grant.

Vote: 7-0

24. Letter of intent for MDOT railroad right of way.

City Manager M. Puckett stated that this project has been a long time in the making, it started almost 2 years ago. When there were plans to do a recreational trail on the east side of the existing railroad, there is a map in the packet Exhibit B.

A certain lot or parcel of land located in Presque Isle, Aroostook County, Maine situated on the southeasterly side of the line described below as acquired by the State of Maine by Quitclaim Deed from Montreal, Maine & Atlantic Railway, Ltd. dated January 12, 2011 and recorded in the Aroostook County Registry of Deeds, Southern District, in Book 4904, Page 189, shown cross-hatched on the plan entitled "Land Map, Bangor & Aroostook R.R. Co., Oakfield to Caribou, Station 2350+75 to Station 2402+50" dated October 16, 1931, Plan No. V2K./SL17a ("Land Map"), which is attached hereto and incorporated herein as Exhibit B. Said line being described as follows:

Beginning at a point in the southeasterly line of the former Bangor & Aroostook Railroad Company and the southwesterly corner of Lot 70 as shown on said Land Map, said point being 49.5 feet southeasterly from and as measured along a line at right angles to the Railroad Track Base Line at about Sta. 2366+63;

Thence northeasterly along a line 49.5 feet southeasterly from and parallel to said Base Line about 1797 feet to a point in the present southerly line of Chapman Street, a Town

way, said point being 49.5 feet southeasterly from and as measured along a line at right angles to the Railroad Track Base Line at about Sta. 2384+60.

Meaning and intending to convey only a portion of the area more particularly shown on Sketch 3A-1 to Schedule 3 Exhibit A as described in the aforesaid deed recorded in Book 4904, Page 189. Said area further described as being part of the Fort Fairfield Subdivision of the Montreal, Maine & Atlantic Railway.

This will serve as your agreement to accept the Maine Department of Transportation's ("Maine DOT") offer to convey to you a 2.68± acre parcel of land (the "Parcel") located in City of Presque Isle with frontage on Chapman Street. The parcel under consideration is abutting land owned by City of Presque Isle. Maine DOT has determined that the Parcel is excess land to its transportation needs.

Maine DOT proposes to convey the Parcel to you by Governor's Deed, without any warranties or covenants of title, subject to existing utility installations and slope easements, if any, for the amount of \$5,000.00, as described in an email to you dated March 20, 2023. A copy of the draft description of the Parcel is attached, and we will provide you a copy of the proposed deed prior to closing for your (and/or your attorney's) review. If you agree with the terms set forth in this letter, please initial below, sign the following page and return the letter to me, along with a check made payable to "Treasurer, State of Maine" in the amount of \$5,000.00. A copy of the letter is enclosed for you to retain.

BE IT RESOLVED by Deputy Chairman K. Freeman seconded by Councilor J. Willette to authorize the City Manager to sign the letter of intent dated March 24, 2023 from the MDOT to purchase as presented.

Vote: 7-0

Manager's Report

City Manager M. Puckett informed the Council of the award Chief Darrell White received on March 22 was the Fire Chief of the year award at the Maine Fire Chiefs Association's annual convention. Several members of Chief White's family, City Manager Martin Puckett and several members of the Department made the trip to Sunday River today to witness this award. Congratulations Chief!

Announcements

Chairman J. Shaw read the announcements. Spring trash & treasure at forum on April 15 and 16th. Presque Isle Rotary week begins April 24th celebrating its 100-year anniversary. The City has the following employment vacancies: Firefighter and Police officer. We have the following vacancies for boards/committees: Assessment review, 2-

one-year alternate, Audit committee, 1- four-year member, Planning board, 1- one-year alternate, Zoning board, 1- three-year member and 1- one-year alternate, Rec & Parks, 2- one-year alternates. Please see the City Clerk for an application or apply online. The next regularly scheduled meeting of the Presque Isle City Council will be on Wednesday, May 3, 2023, at 6:00 p.m. (5:00 p.m. for executive session) in the Council Chambers at City Hall. Circus will be the 4th-6th of May.

Adjournment

BE IT RESOLVED by Deputy Chairman K. Freeman seconded by Councilor M. Chasse to adjourn at 6:56 p.m.

Vote: 7-0

Attested by: _____
Kimberly A Finnemore, City Clerk

PRESQUE ISLE CITY COUNCIL MEETING

For:

May 3, 2023

AGENDA ITEM # 4

SUBJECT

CONSENT AGENDA: 2023 Warrants #12, #13, #14, and #15 totaling \$1,369,602.07

INFORMATION

1) Warrant #12	\$	166,762.38
2) Warrant #13	\$	360,031.00
3) Warrant #14	\$	679,262.18
4) Warrant #15	\$	163,546.51

REQUESTED ACTION

BE IT RESOLVED by Councilor _____ seconded by Councilor _____ to approve 2023 Warrant #12, #13, #14, and #15 totaling \$1,369,602.07

PRESQUE ISLE CITY COUNCIL MEETING

For:

May 3, 2023

AGENDA ITEM # 5

SUBJECT

CONSENT AGENDA: Approve Appointment to Rec & Parks
Advisory Board

INFORMATION

- 1) Memorandum
- 2) Linda Menard Application

REQUESTED ACTION

BE IT RESOLVED by Councilor _____ seconded by
Councilor _____ to appoint Linda Menard as an
alternate to the Rec & Parks Advisory Board to expire
December 31, 2023.

Presque Isle Recreation & Parks
Gene Cronin
Email: gcronin@presqueisleme.us

MEMORANDUM

TO:	Honorable City Council
FROM:	Gene Cronin, Rec & Parks Director
DATE:	4/25/23
RE:	Rec Advisory Board – Member Nomination Linda Menard

Good Afternoon,

Please see the attached application for Linda Menard. Ms. Menard would like to be consider for one of two Alternate Member positions for the Presque Isle Recreation & Parks Advisory Board.

Linda is very active in our community through her work at Northern Light Health. Linda also worked for our department for a number of years teaching swimming lessons, life guarding, coaching and leading outdoor recreation programs. We look forward having her on our advisory board and strengthening our partnerships with Northern Light Health.

Please feel free to reach out with any questions or concerns.



City of Presque Isle

Application for Appointment to City Board/Commission/Committee

Full Name: Linda Menard

Street Address: 8 Epworth Street - Presque Isle Maine

Mailing Address (if different): PO Box 1989 Presque Isle Maine

Telephone Number: 768-4172 (daytime) 631-8246 (evening)

Mobile Phone Number: 631-8246

E-mail Address: lmenard@northernlight.org

Length of time as a Presque Isle Resident: 7

I wish to be consider for appointment to: Recreation & Parks Advisory Board

(Name of Board/Commission/Committee)

Check one or both: ☒ Full Membership Status ☐ Associate Member Status

Educational Background: _____

High School / College and several different Certifications as my jobs have required (CPR instructor, MOAB instructor etc).

Employment History: Presque Isle Rec Dept. for 10 years, Greenville School System for 10 years, AR Gould Hospital 2007 to current

Community Service: Currently a Historical Society Board member and Air Museum Board member. Volunteer hours for SAD 1 Middle school, Fish and Game Club and other general community events set up by my current employer. Past board member.

Back
→
Side

Please note any prior experience, knowledge or abilities that you have which would contribute to the activities of the Board/Commission/Committee: _____

I spent 10 years working for Keith Hayward and Dick Gardner in the rec world. I'm still very active with guided trips, snowshoeing kayaking etc. I am the Total Health Team lead for our hospital.

Date: 4/19/2023 Signature: Linda Menard

Thank you for your interest in serving the City of Presque Isle.

PLEASE RETURN FORM TO:

**CITY CLERK'S OFFICE, 12 SECOND STREET, PRESQUE ISLE, ME 04769
OR BY E-MAIL: kfinnmore@presqueisleme.us**

Current 1-5

1. Historical Society Board
2. Air Museum Board
3. Volunteer for SADI Middle School
4. Volunteer Fish + Game Club
5. Volunteer for several Community events for my employer
6. Past Board member for Homeless Services

PRESQUE ISLE CITY COUNCIL MEETING

For:

May 3, 2023

AGENDA ITEM # 6

SUBJECT

CONSENT AGENDA: Employment Agency License
Application for Manpower

INFORMATION

1) Application

REQUESTED ACTION

BE IT RESOLVED by Councilor _____ seconded by
Councilor _____ to approve an Employment
Agency License Application for Manpower



CITY OF PRESQUE ISLE
EMPLOYMENT AGENCY License Application

Per Maine Statute Title 26, Chapter 7 § 612-A
Chapter 9 - License and Public Hearing Fees



NEW LICENSE



RENEWAL OF LICENSE

EXPIRATION DATE: MAY 1st OF EACH YEAR

FEE: \$100.00 - FLAT FEE PER YEAR

DATE: 4.10.2023

NAME UNDER WHICH BUSINESS WILL BE OPERATED:

Manpower

LOCATED AT: 744 Main Street, Ste. 10, Presque Isle, ME 04769

DAYS OF OPERATION: Monday - Friday

HOURS OF OPERATION: 8:00 am to 5:00 pm

OTHER INFORMATION, IF ANY:

DATED THIS 10th DAY OF April, 20 23

Perry Ricard - Manpower
Signature of Applicant

744 Main St. Ste 10
Address

Presque Isle, ME 04769

PRESQUE ISLE CITY COUNCIL MEETING

For:

May 3, 2023

AGENDA ITEM # 7

SUBJECT

CONSENT AGENDA: Application for Utility Location Permit

INFORMATION

- 1) Memorandum
- 2) Application for Utility Location Permit for State Street
- 3) Utility Location Permit and Map

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve the Application for Utility Location Permit for State Street.



City of Presque Isle, Maine

City Engineer

Dana H. Fowler, P.E.

Email: dfowler@presqueisleme.us

MEMORANDUM

TO:	City Council and Martin Puckett, City Manager
FROM:	Dana H. Fowler, P.E., City Engineer <i>DMF</i>
DATE:	April 26, 2023
RE:	Versant Pole Application 2PRESQU235384 for State Street

Versant Power has submitted an application 2PRESQU235384 (attached) for approval to place 16 utility poles on State Street. Proposed pole relocations were within or in the vicinity of the right of way of State Street from the 5-way intersection to Turner Street.

All proposed layout locations were reviewed on-site with the Public Works Department and a Versant representative to verify pole locations according to their layout plans. In all cases, Versant will be able to relocate utility poles to the back side of the sidewalk, which will increase the space for snow removal equipment.

Approval is recommended.

RECOMMENDED MOTION

Be it resolved by _____ and seconded by _____ to approve pole application 2PRESQU235384 submitted by Versant Power.

APPLICATION FOR UTILITY LOCATION PERMIT

TO: PRESQUE ISLE City Manager – Town of PRESQUE ISLE

VERSANT POWER, a Maine corporation being duly authorized pursuant to the laws of the State of Maine to generate, sell, distribute and supply electricity in the City of PRESQUE ISLE, County of Aroostook, State aforesaid, hereby applies for a permit to authorize it to locate, construct, maintain and operate certain of its facilities hereinafter described upon, along, over and across certain public ways situated in the said City of PRESQUE ISLE.

No public notice of this application will be made in accordance with the terms and conditions of Title 35-A, Section 2503, MRSA as amended.

LOCATION:

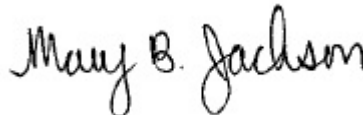
STATE ST, beginning approximately 89' northerly of TURNER ST, thirteen poles over a total distance of approximately 2121'.

DESCRIPTION:

The facilities will consist of a line composed of wood poles and supports therefore, crossarms, wires and/or cables together with associated appurtenances. The minimum clearance of the wires and/or cables, other than guywires, will be at least 18 feet over the public way. The poles will be set within the limits of the public way, but outside the part thereof customarily used for travel by vehicles. The initial operation of the facilities will be at 7200 volts, Single Phase; the voltage will be increased as occasion therefore requires for the operation not in excess of 20KV to ground.

Dated at Bangor, Maine

VERSANT POWER



on April 14, 2023

By: _____

Mary B. Jackson
Joint Line Coordinator

4/14/2023

Mr. Martin Puckett
City of Presque Isle
12 Second St
Presque Isle, ME 04769

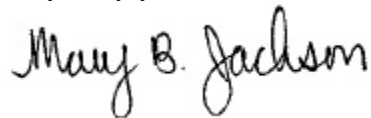
Subject: 12-45 DRPI- RBLD STATE ST

Dear Mr. Puckett,

Attached are our application and utility location permit forms for locations in PRESQUE ISLE.

When approved by a majority of the municipal officers or by an authorized representative, please return those forms to the return email address noted below, signed and dated with the recording data, and attested by the Clerk.

Very truly yours,



Mary Jackson
Joint Line Coordinator
Versant Power
T: 207-973-2520 | F: 207-973-2970
E: mary.jackson@versantpower.com
www.versantpower.com

Encl.

UTILITY LOCATION PERMIT

Upon the application of VERSANT POWER dated April 14, 2023, requesting permission to locate certain of its facilities hereinafter described upon, along, over and across certain public ways in the City of PRESQUE ISLE, County of Aroostook, State of Maine, all as set forth in its application, no newspaper publication having been made by applicant in connection with said application, permission is hereby given to said Versant Power to locate, construct, maintain and operate certain of its facilities hereinafter described upon, along, over and across certain public ways situated in said municipality as hereinafter set forth. This permit is granted subject to the provisions that any person, firm or corporation owning property within the subject municipality which abuts the applicable way may file written objection with this licensing authority within ninety (90) days after the installation of the facilities described in said application, said written objection and to be served by delivery in hand or by registered or certified mail.

LOCATION:

STATE ST, beginning approximately 89' northerly of TURNER ST, thirteen poles over a total distance of approximately 2121'.

DESCRIPTION:

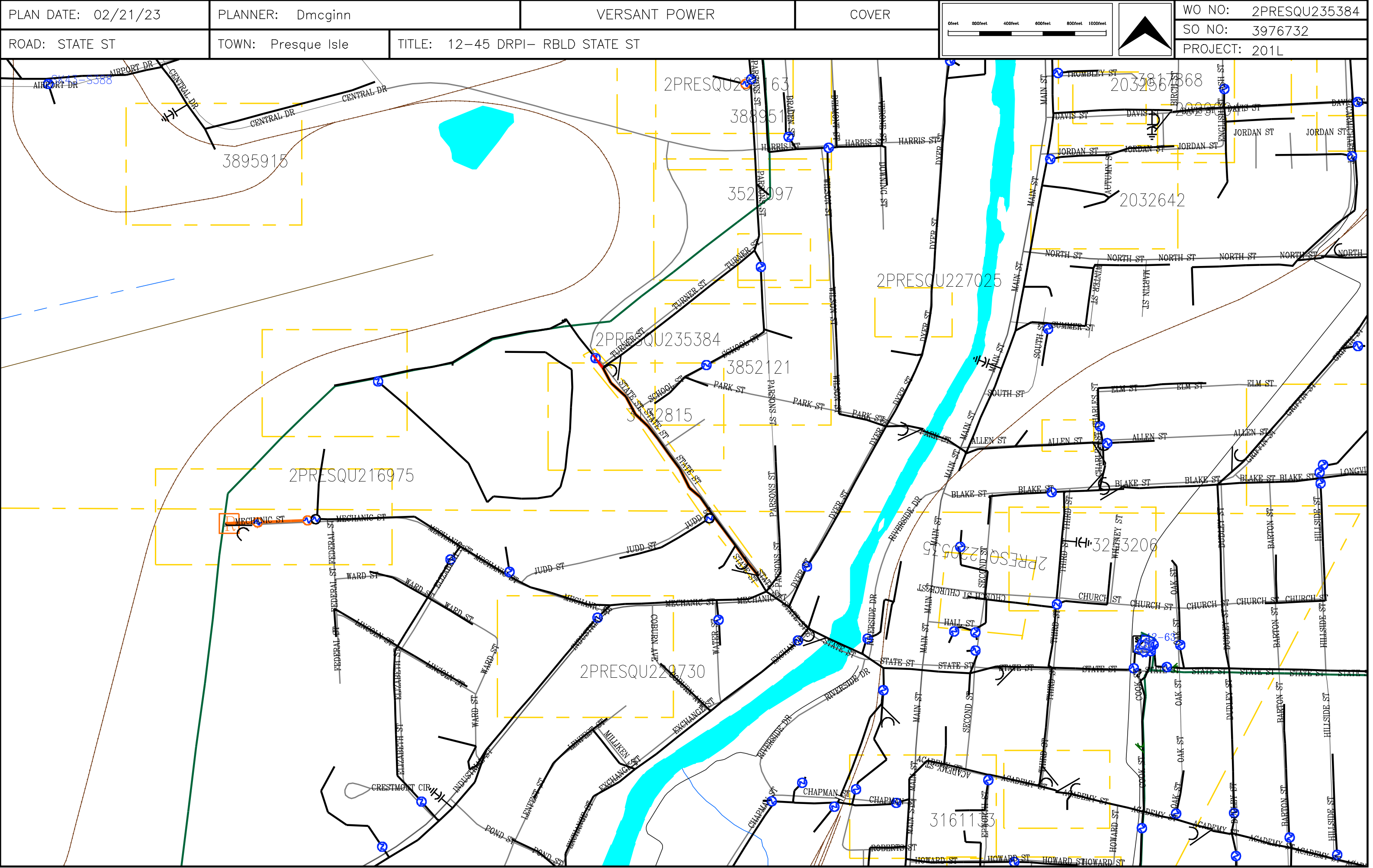
The facilities will consist of a line composed of wood poles and supports therefore, crossarms, wires and/or cables together with associated appurtenances. The minimum clearance of the wires and/or cables, other than guywires, will be at least 18 feet over the public way. The poles will be set within the limits of the public way, but outside the part thereof customarily used for travel by vehicles. The initial operation of the facilities will be at 7200 volts, Single Phase; the voltage will be increased as occasion therefore requires for the operation not in excess of 20KV to ground.

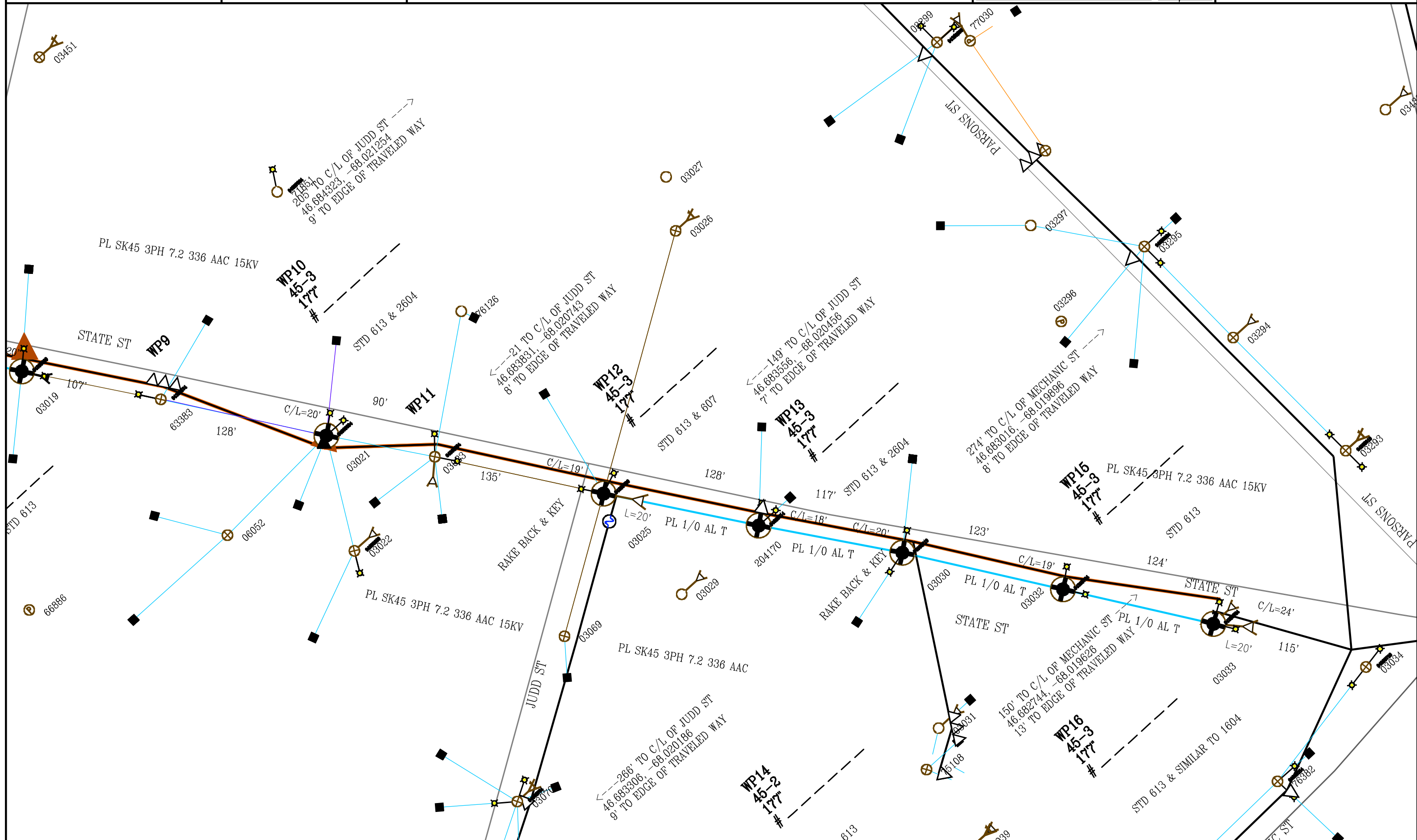
Authorizing signature (s):

Received and Recorded in
Book _____, Page _____,
on _____, 20____.
Attest:

Dated at _____, ME,
This _____ Day of _____, 20____

Clerk of _____





PRESQUE ISLE CITY COUNCIL MEETING

For:

May 3, 2023

AGENDA ITEM # 8

SUBJECT

CONSENT AGENDA: Application for Utility Location Permit

INFORMATION

- 1) Memorandum
- 2) Application for Utility Location Permit for Various Locations
- 3) Utility Location Permit and Map

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve the Application for Utility Location Permit for Various Locations



City of Presque Isle, Maine

City Engineer

Dana H. Fowler, P.E.

Email: dfowler@presqueisleme.us

MEMORANDUM

TO:	City Council and Martin Puckett, City Manager
FROM:	Dana H. Fowler, P.E., City Engineer <i>DHF</i>
DATE:	April 26, 2023
RE:	Versant Pole Application 2PRESQU234588 for Various Locations

Versant Power has submitted an application 2PRESQU234588 (attached) for approval to place 18 utility poles in various locations in the City. Proposed pole relocations were within or in the vicinity of the right of ways for Edgemont Drive, Skyway Street, Parsons Road, Caron Street, State Street, School Street, Park Street, Dyer Street, Conley Street, and Parsons Street.

All proposed layout locations were reviewed on-site with the Public Works Department. Each location was discussed with a Versant representative to verify pole locations according to their layout plans. In the majority of cases, Versant will be able to relocate utility poles to the back side of the sidewalk, which will increase the space for snow removal equipment.

Approval is recommended.

RECOMMENDED MOTION

Be it resolved by _____ and seconded by _____ to approve pole application 2PRESQU234588 submitted by Versant Power.

APPLICATION FOR UTILITY LOCATION PERMIT

TO: PRESQUE ISLE City Manager – Town of PRESQUE ISLE

VERSANT POWER, a Maine corporation being duly authorized pursuant to the laws of the State of Maine to generate, sell, distribute and supply electricity in the City of PRESQUE ISLE, County of Aroostook, State aforesaid, hereby applies for a permit to authorize it to locate, construct, maintain and operate certain of its facilities hereinafter described upon, along, over and across certain public ways situated in the said City of PRESQUE ISLE.

No public notice of this application will be made in accordance with the terms and conditions of Title 35-A, Section 2503, MRSA as amended.

LOCATION:

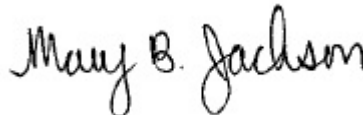
Various locations: Edgemont Dr, Skyway Dr, Summit Dr, Valley Dr, Skyway St, State Rd, Caron St, State St, School St, Park St, Dyer St, Conley St, see attached layouts.

DESCRIPTION:

The facilities will consist of a line composed of wood poles and supports therefore, crossarms, wires and/or cables together with associated appurtenances. The minimum clearance of the wires and/or cables, other than guywires, will be at least 18 feet over the public way. The poles will be set within the limits of the public way, but outside the part thereof customarily used for travel by vehicles. The initial operation of the facilities will be at 7200 volts, Single Phase; the voltage will be increased as occasion therefore requires for the operation not in excess of 20KV to ground.

Dated at Bangor, Maine

VERSANT POWER



on April 21, 2023

By: _____

Mary B. Jackson
Joint Line Coordinator

4/21/2023

Mr. Martin Puckett
City of Presque Isle
12 Second St
Presque Isle, ME 04769

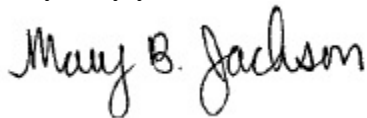
Subject: 12-45 (SK45) DRPI POLE, ANC VARIOUS RDS

Dear Mr. Puckett,

Attached are our application and utility location permit forms for locations in PRESQUE ISLE.

When approved by a majority of the municipal officers or by an authorized representative, please return those forms to the return email address noted below, signed and dated with the recording data, and attested by the Clerk.

Very truly yours,



Mary Jackson
Joint Line Coordinator
Versant Power
T: 207-973-2520 | F: 207-973-2970
E: mary.jackson@versantpower.com
www.versantpower.com

Encl.

UTILITY LOCATION PERMIT

Upon the application of VERSANT POWER dated April 21, 2023, requesting permission to locate certain of its facilities hereinafter described upon, along, over and across certain public ways in the City of PRESQUE ISLE, County of Aroostook, State of Maine, all as set forth in its application, no newspaper publication having been made by applicant in connection with said application, permission is hereby given to said Versant Power to locate, construct, maintain and operate certain of its facilities hereinafter described upon, along, over and across certain public ways situated in said municipality as hereinafter set forth. This permit is granted subject to the provisions that any person, firm or corporation owning property within the subject municipality which abuts the applicable way may file written objection with this licensing authority within ninety (90) days after the installation of the facilities described in said application, said written objection and to be served by delivery in hand or by registered or certified mail.

LOCATION:

Various locations: Edgemont Dr, Skyway Dr, Summit Dr, Valley Dr, Skyway St, State Rd, Caron St, State St, School St, Park St, Dyer St, Conley St, see attached layouts.

DESCRIPTION:

The facilities will consist of a line composed of wood poles and supports therefore, crossarms, wires and/or cables together with associated appurtenances. The minimum clearance of the wires and/or cables, other than guywires, will be at least 18 feet over the public way. The poles will be set within the limits of the public way, but outside the part thereof customarily used for travel by vehicles. The initial operation of the facilities will be at 7200 volts, Single Phase; the voltage will be increased as occasion therefore requires for the operation not in excess of 20KV to ground.

Authorizing signature (s):

Received and Recorded in
Book _____, Page _____,
on _____, 20____.
Attest:

Dated at _____, ME,
This _____ Day of _____, 20____

Clerk of _____

PLAN DATE: 04/16/23

PLANNER: Logle

VERSANT POWER

WO NO:	2PRESQU234588
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SO NO:	3976722
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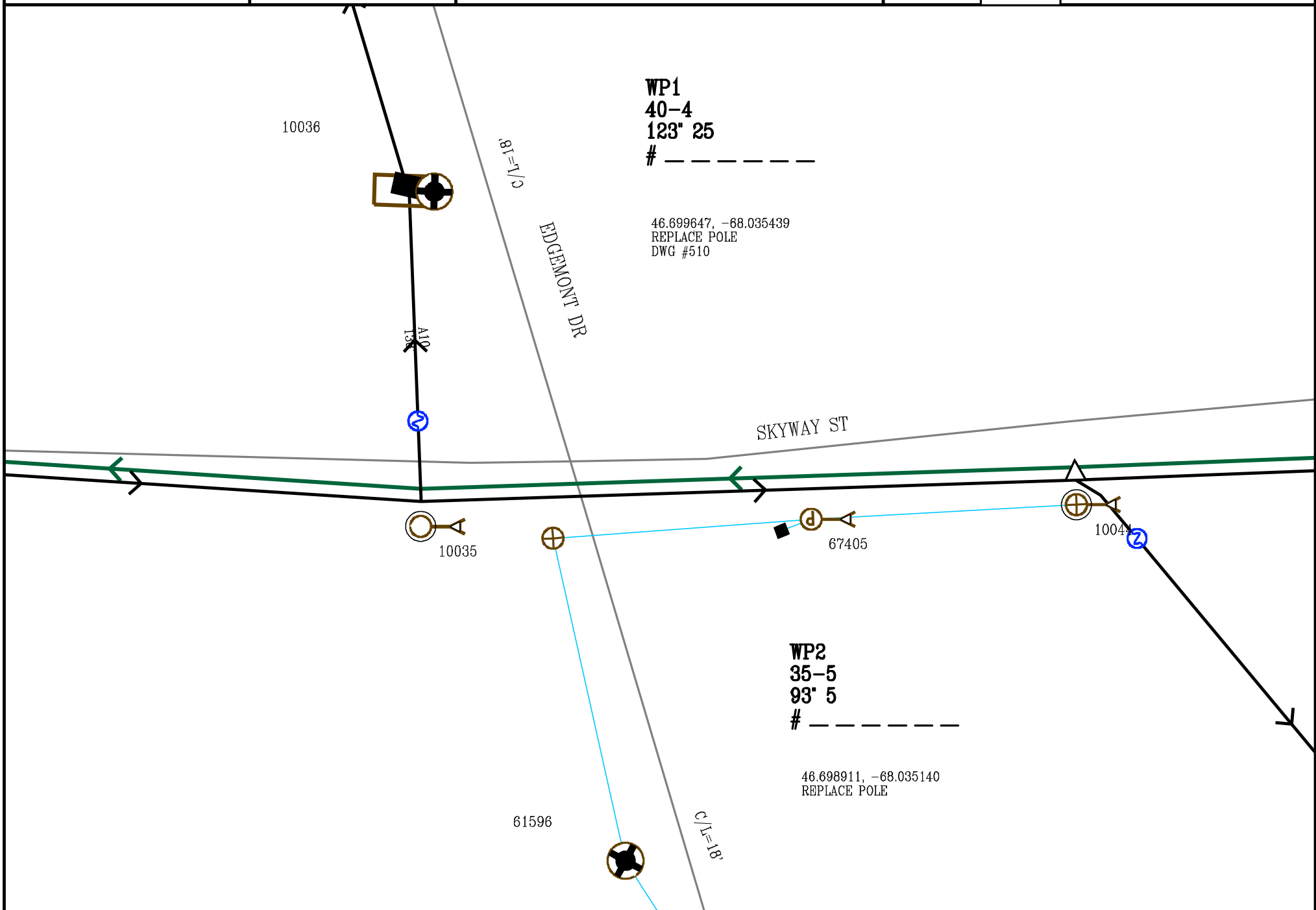
PROJECT: 201J

SKYWAY DR

Presque Isle

12-45 (SK45) DRPI POLE, ANCH

2 OF 25



PLAN DATE: 04/16/23

PLANNER: Logle

VERSANT POWER

WO NO:	2PRESQU234588
--------	---------------

SO NO: 3976722

SKYWAY DR

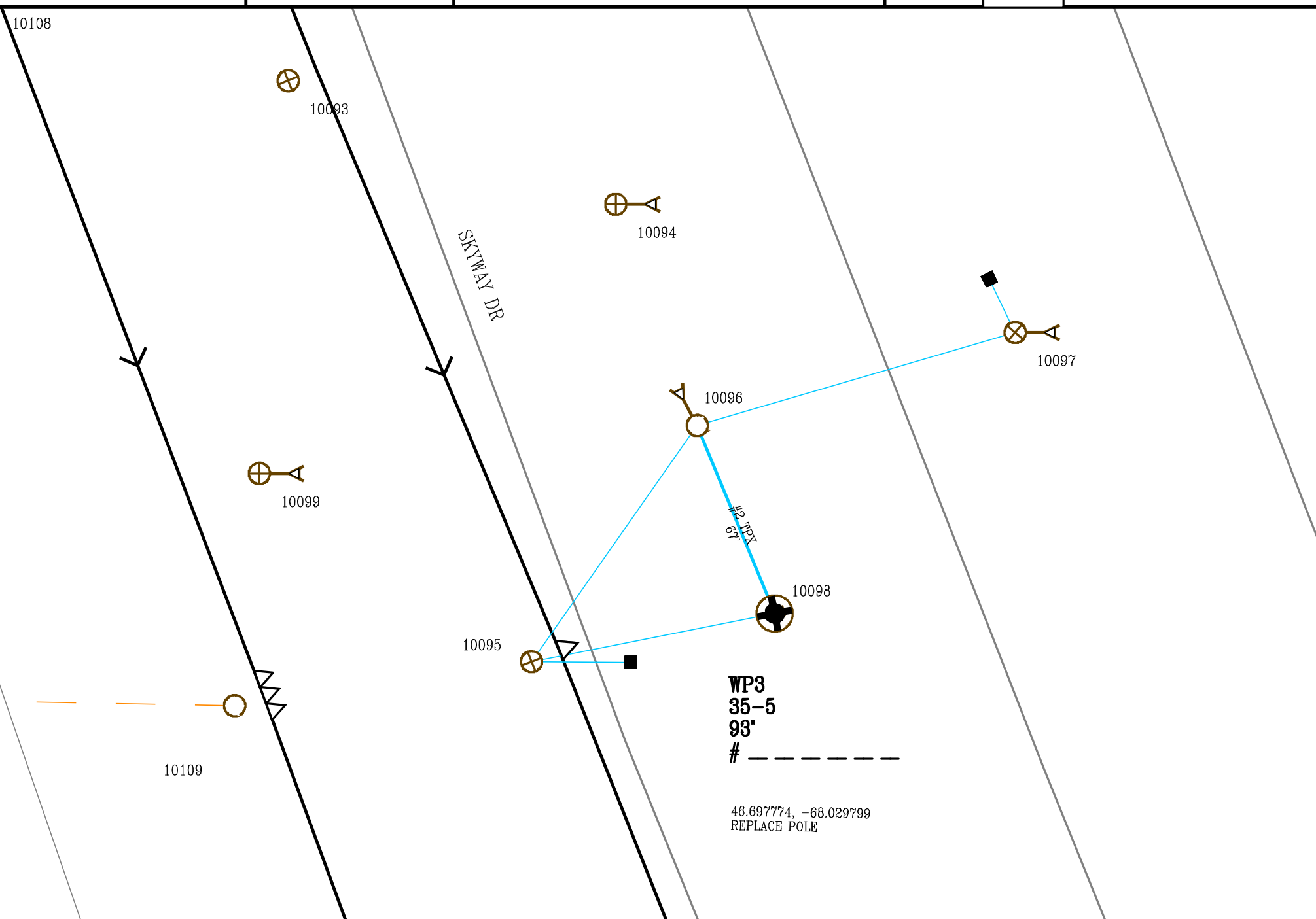
Presque Isle

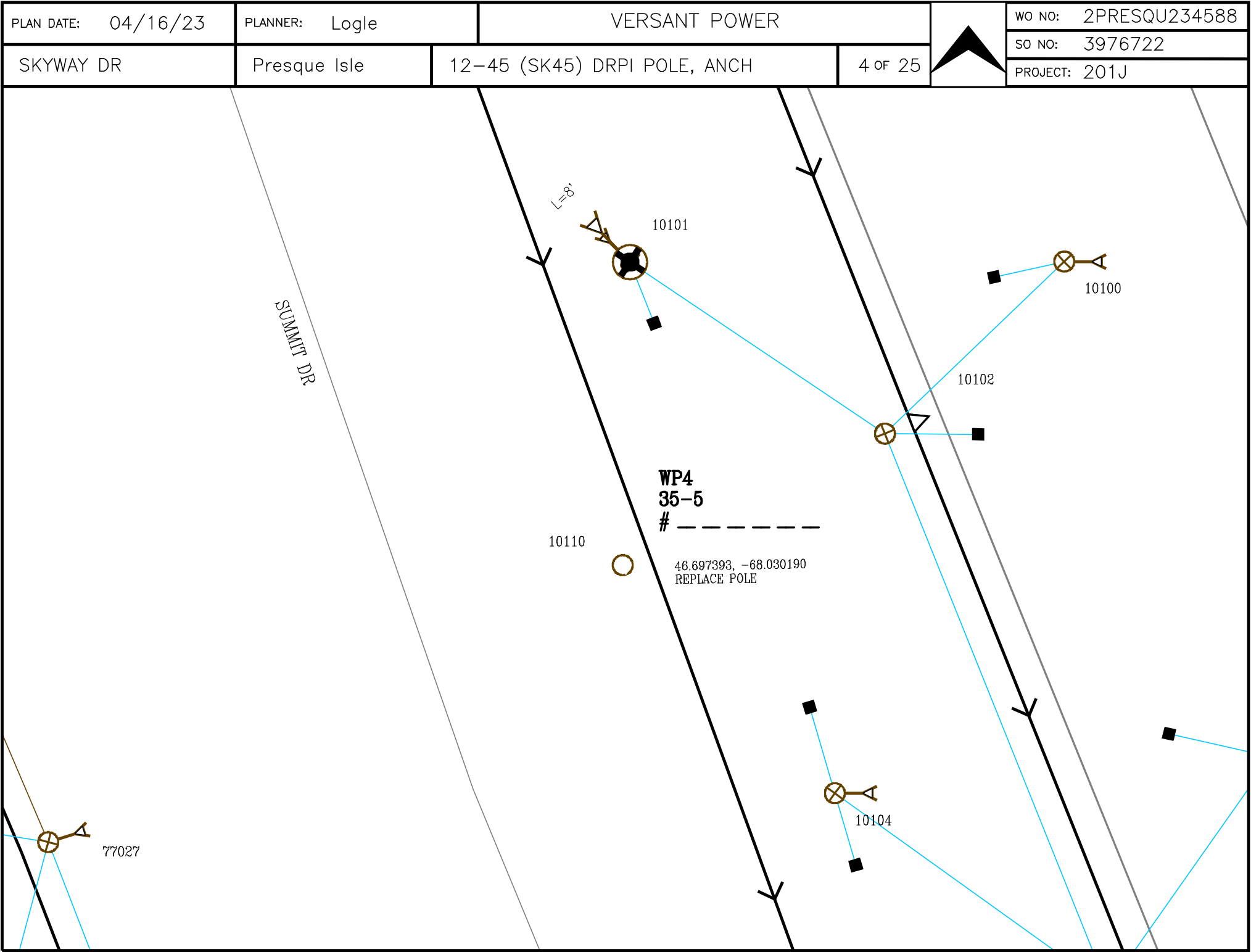
12-45 (SK45) DRPI POLE, ANCH

3 OF 25

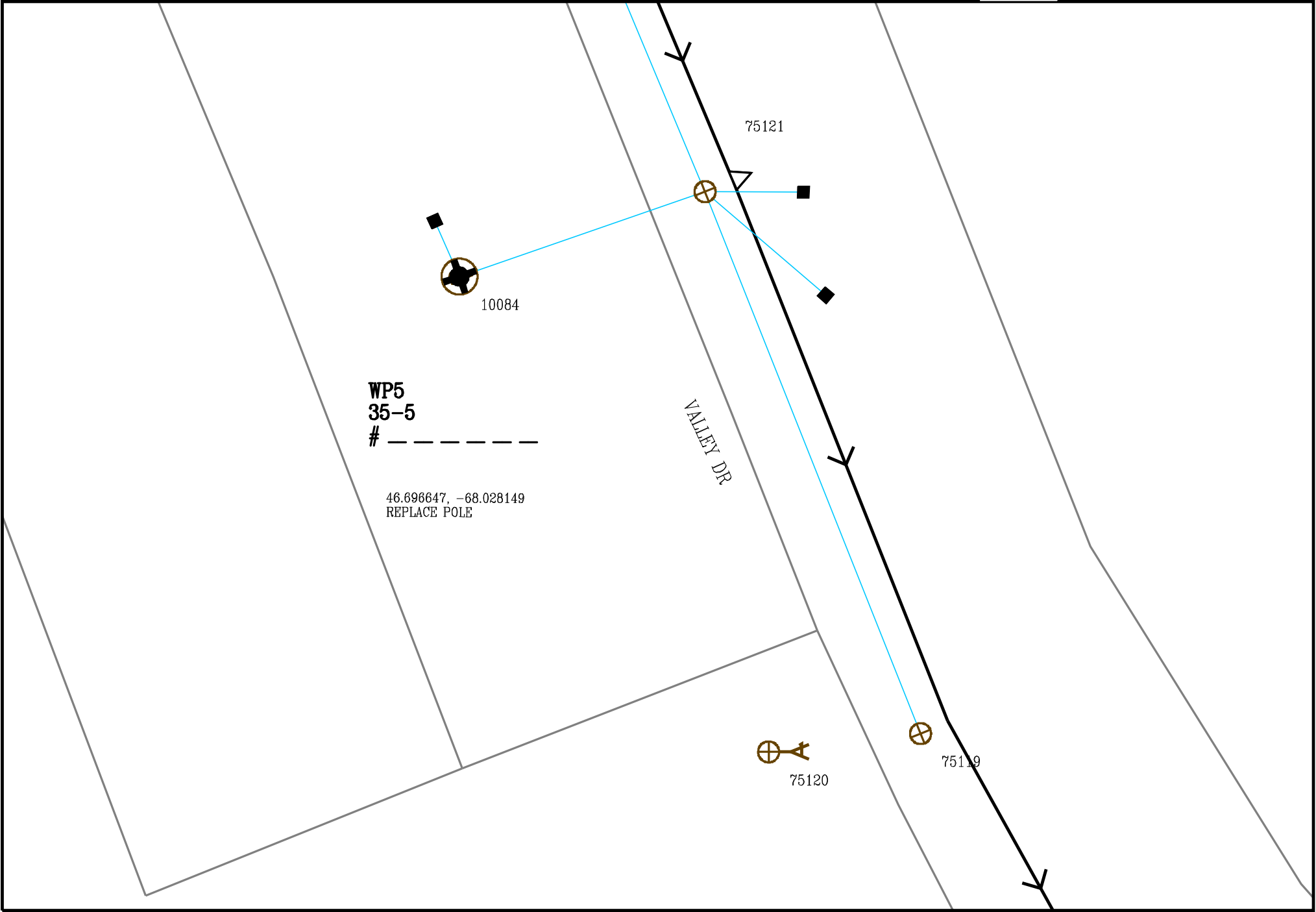


PROJECT: 201J

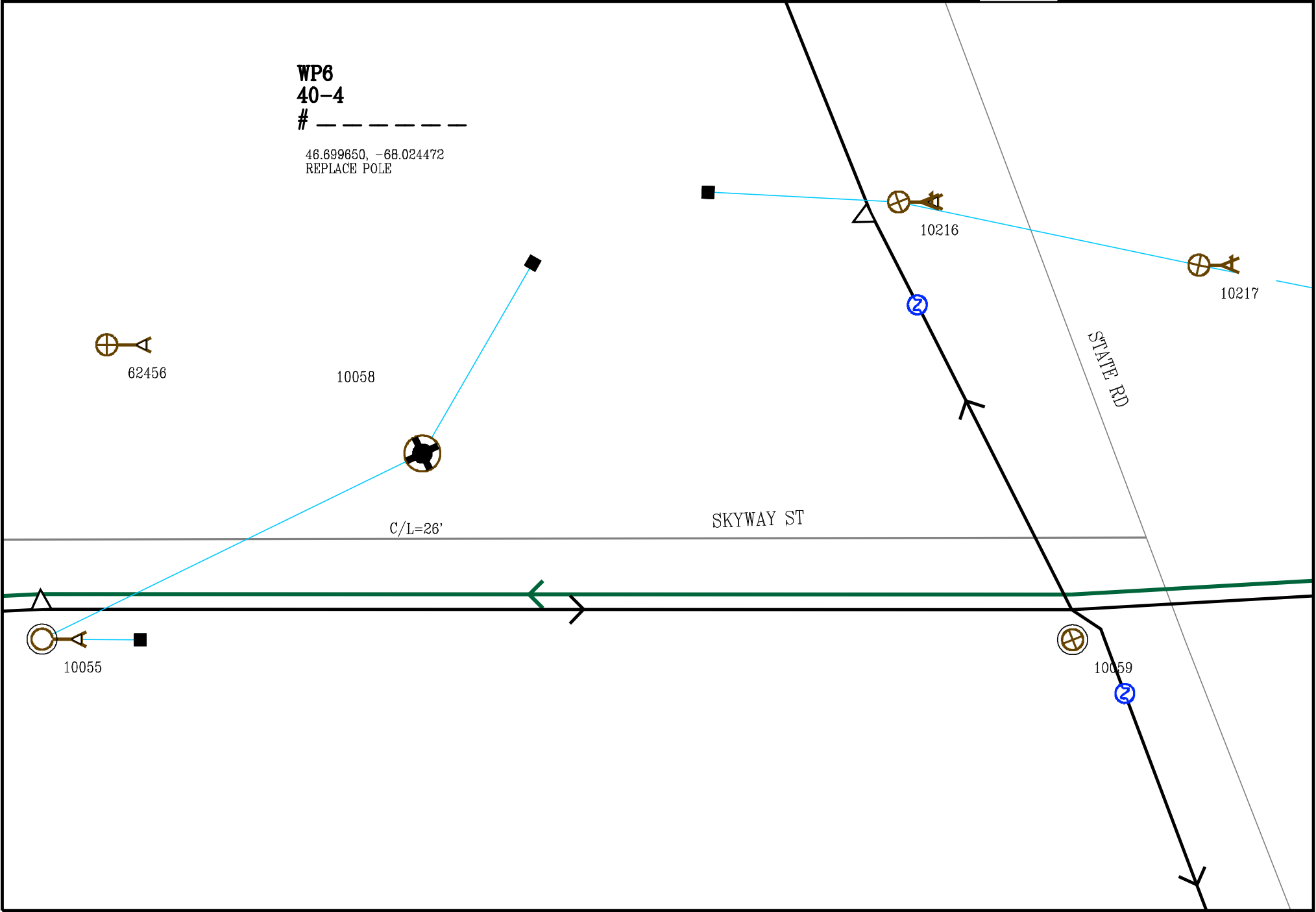




PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	5 of 25		WO NO: 2PRESQU234588
					SO NO: 3976722
					PROJECT: 201J

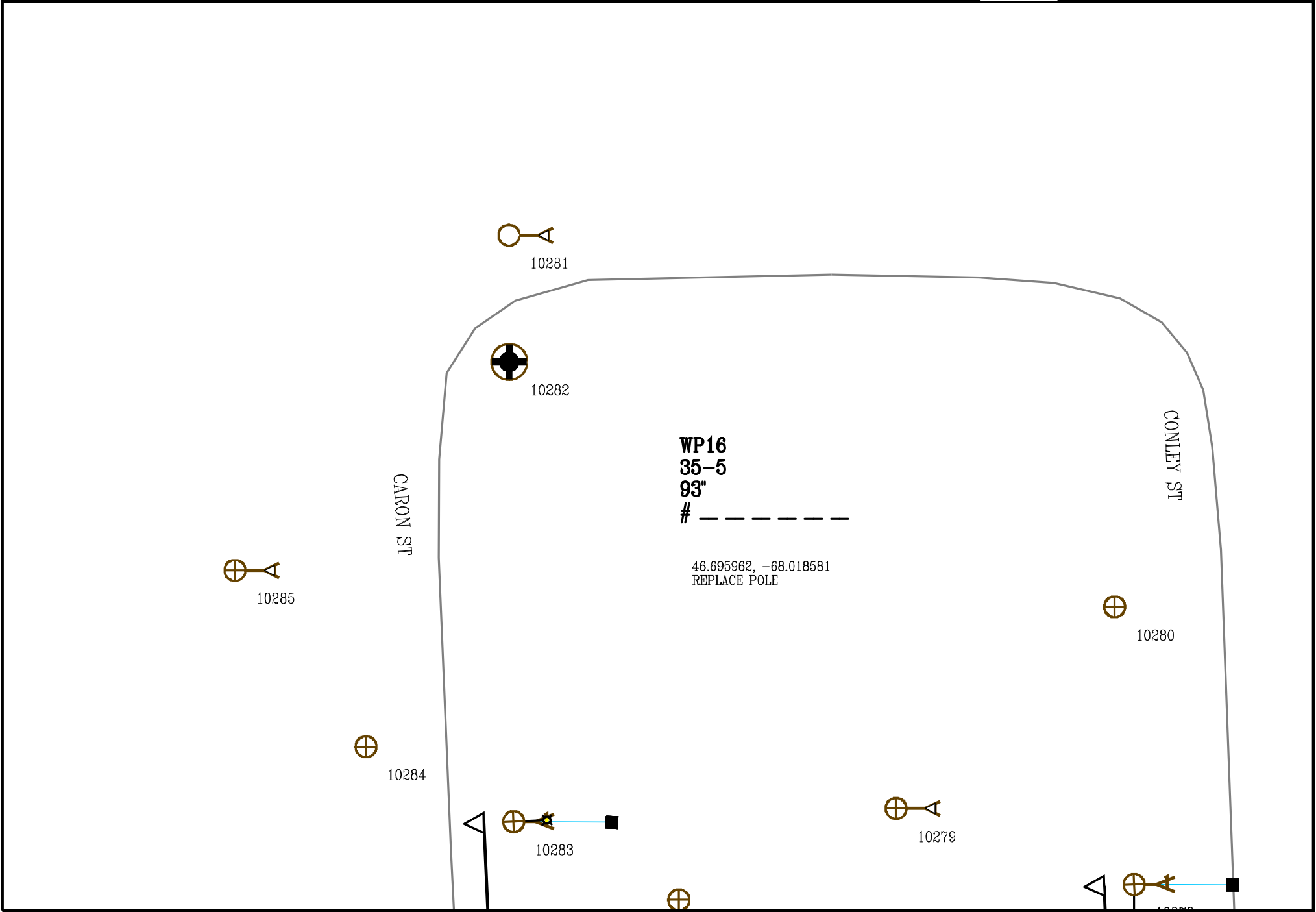


PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	6 OF 25		SO NO: 3976722
					PROJECT: 201J

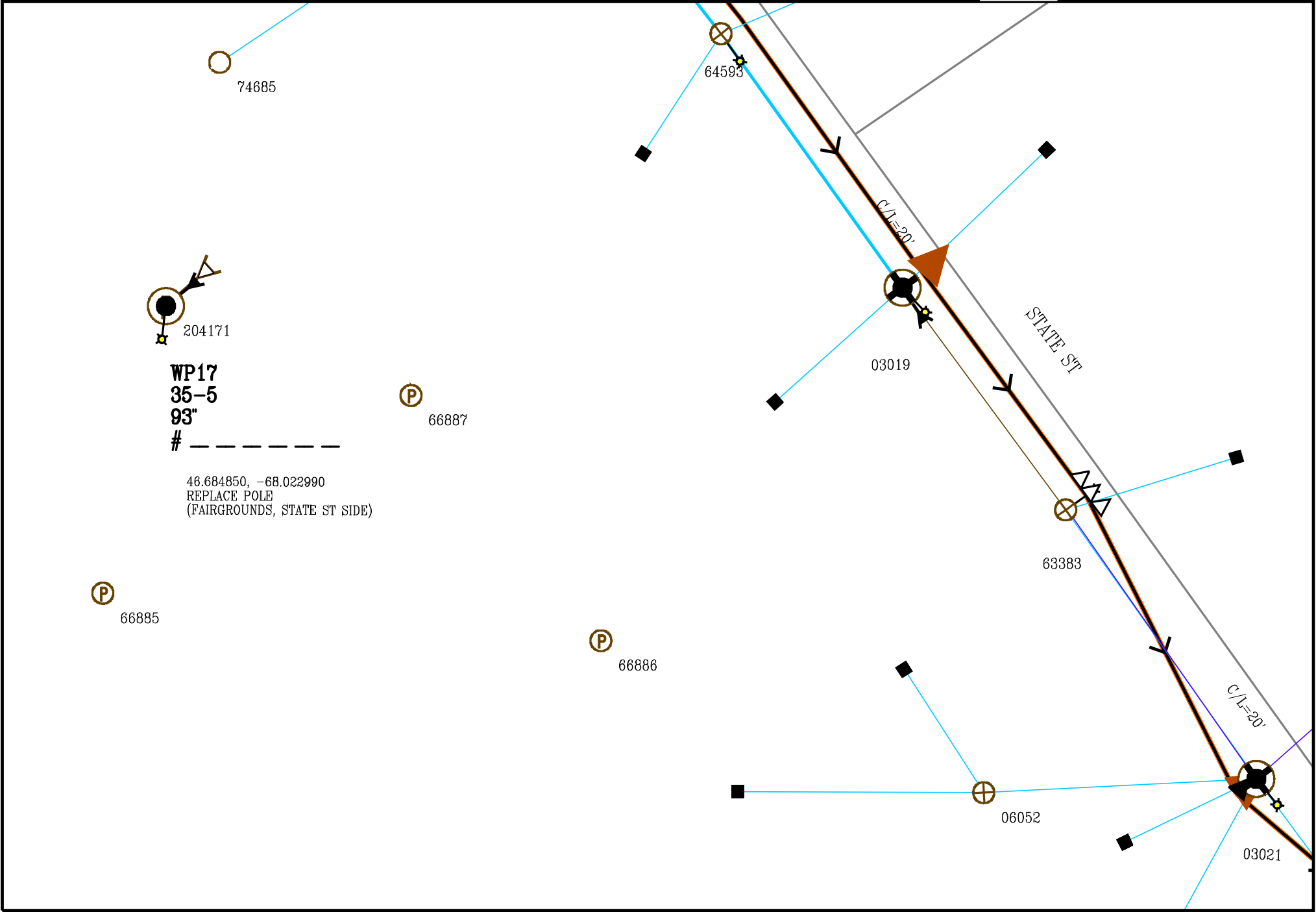


PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	7 OF 25		SO NO: 3976722
					PROJECT: 201J

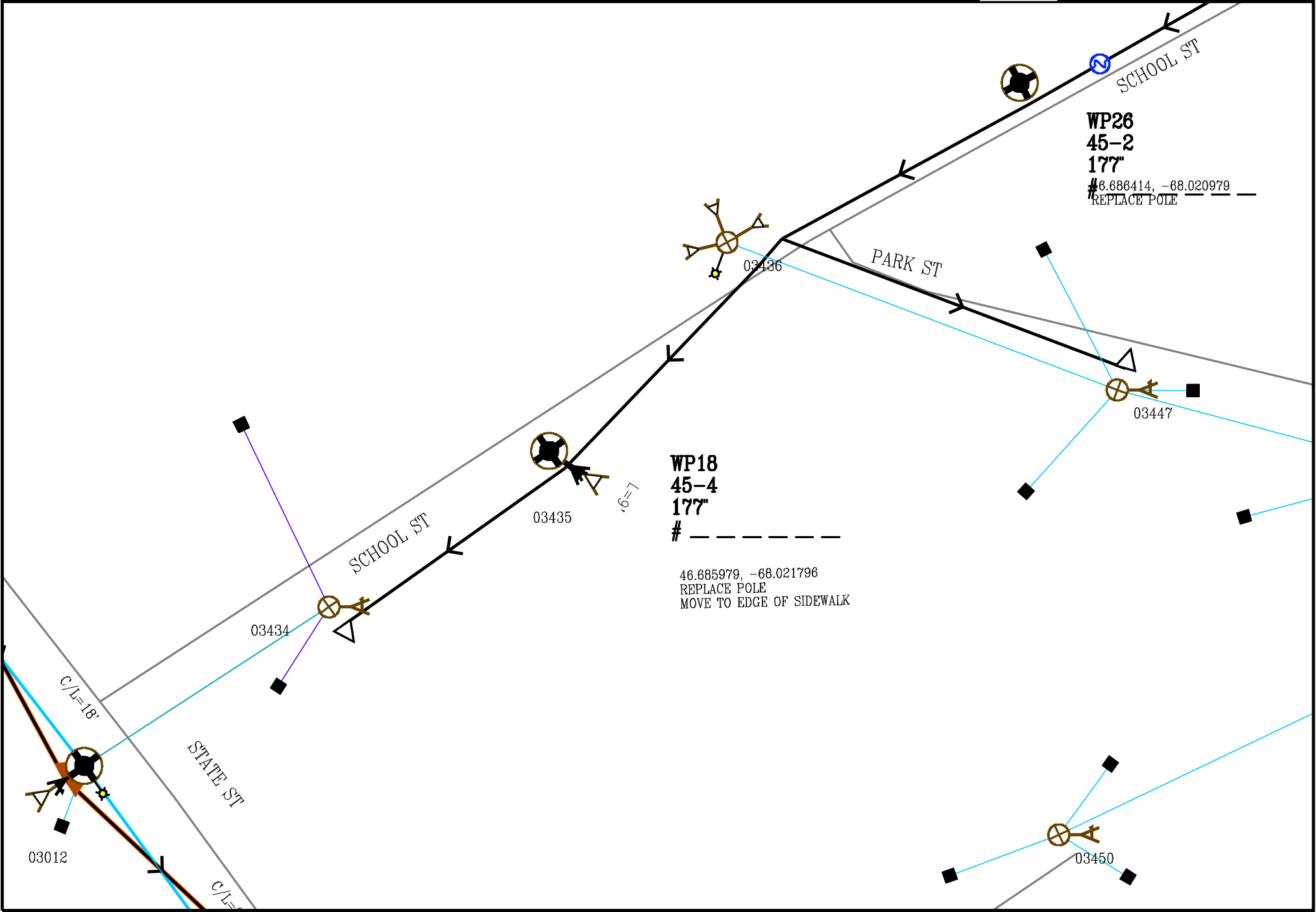
PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	14 of 25		SO NO: 3976722
					PROJECT: 201J



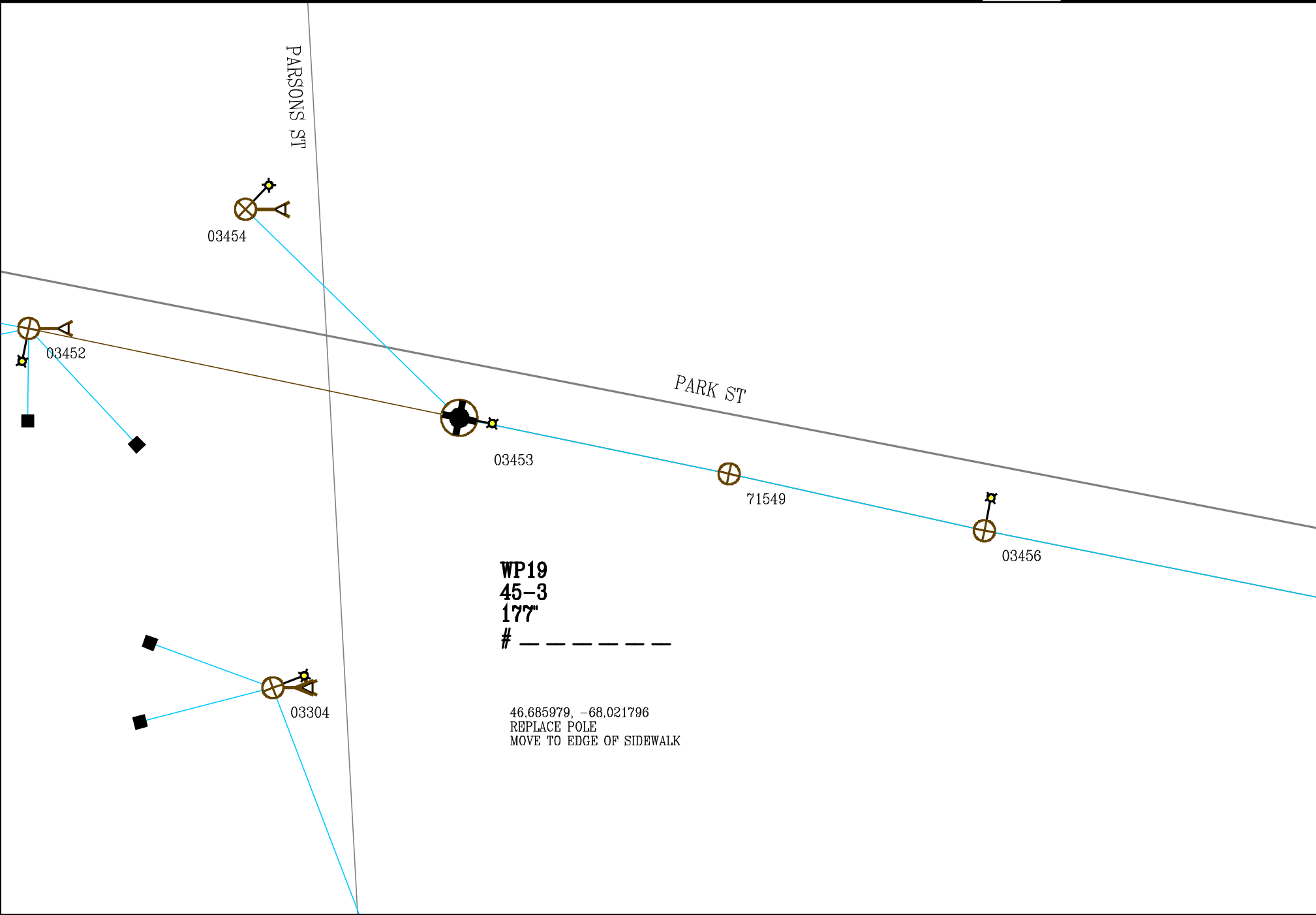
PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	15 of 25		SO NO: 3976722
					PROJECT: 201J



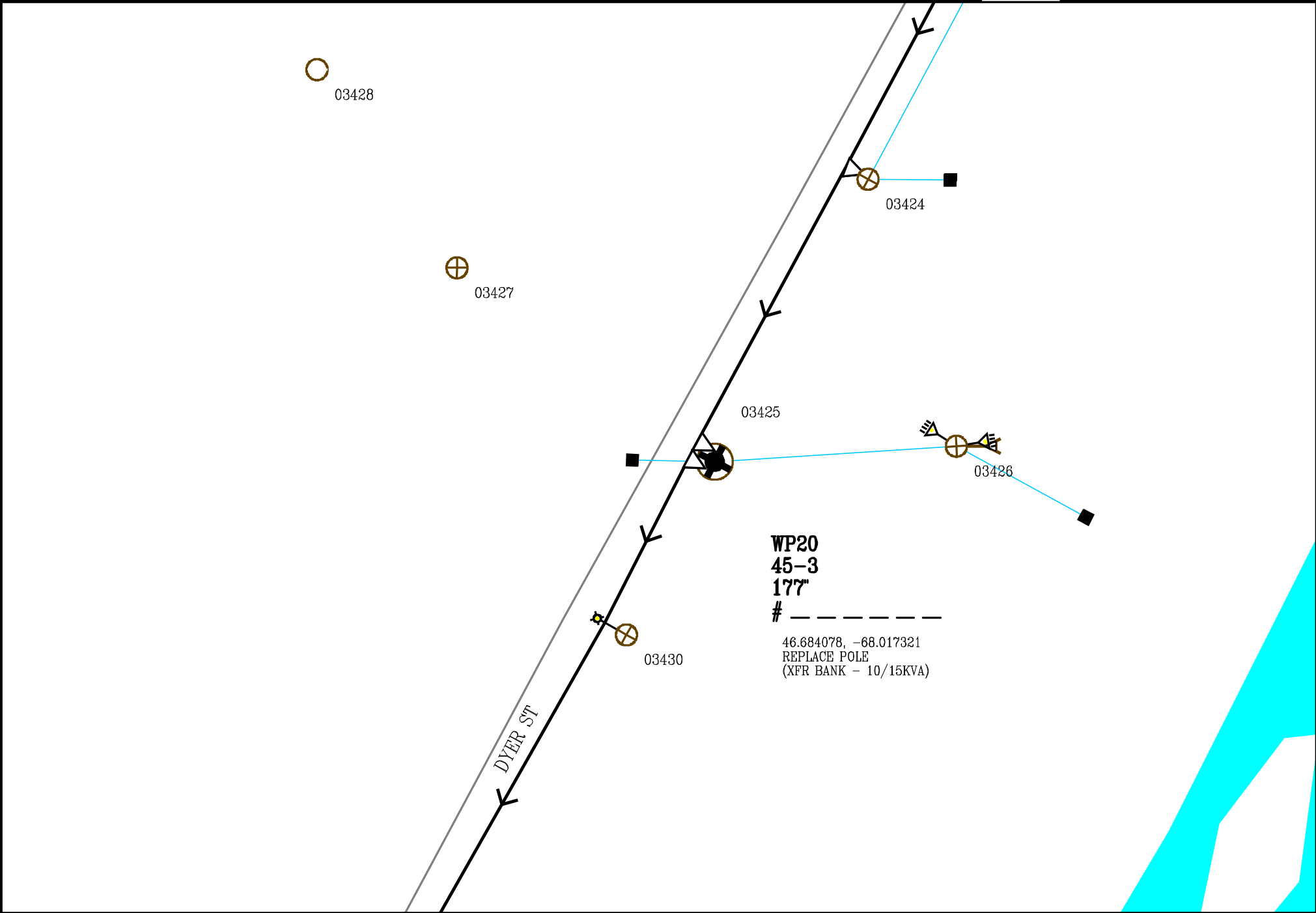
PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	16 of 25		SO NO: 3976722
					PROJECT: 201J



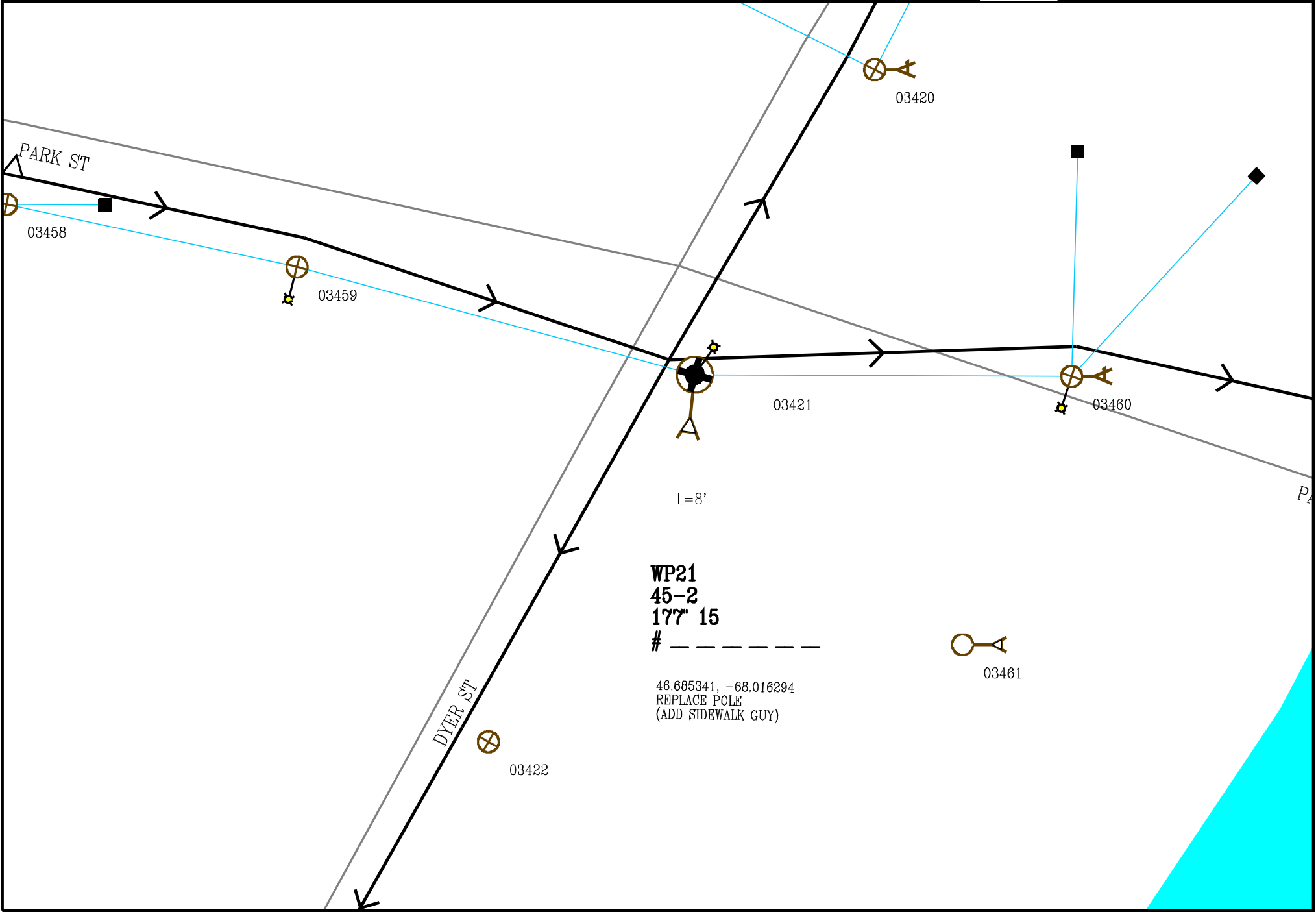
PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	17 of 25		SO NO: 3976722
					PROJECT: 201J



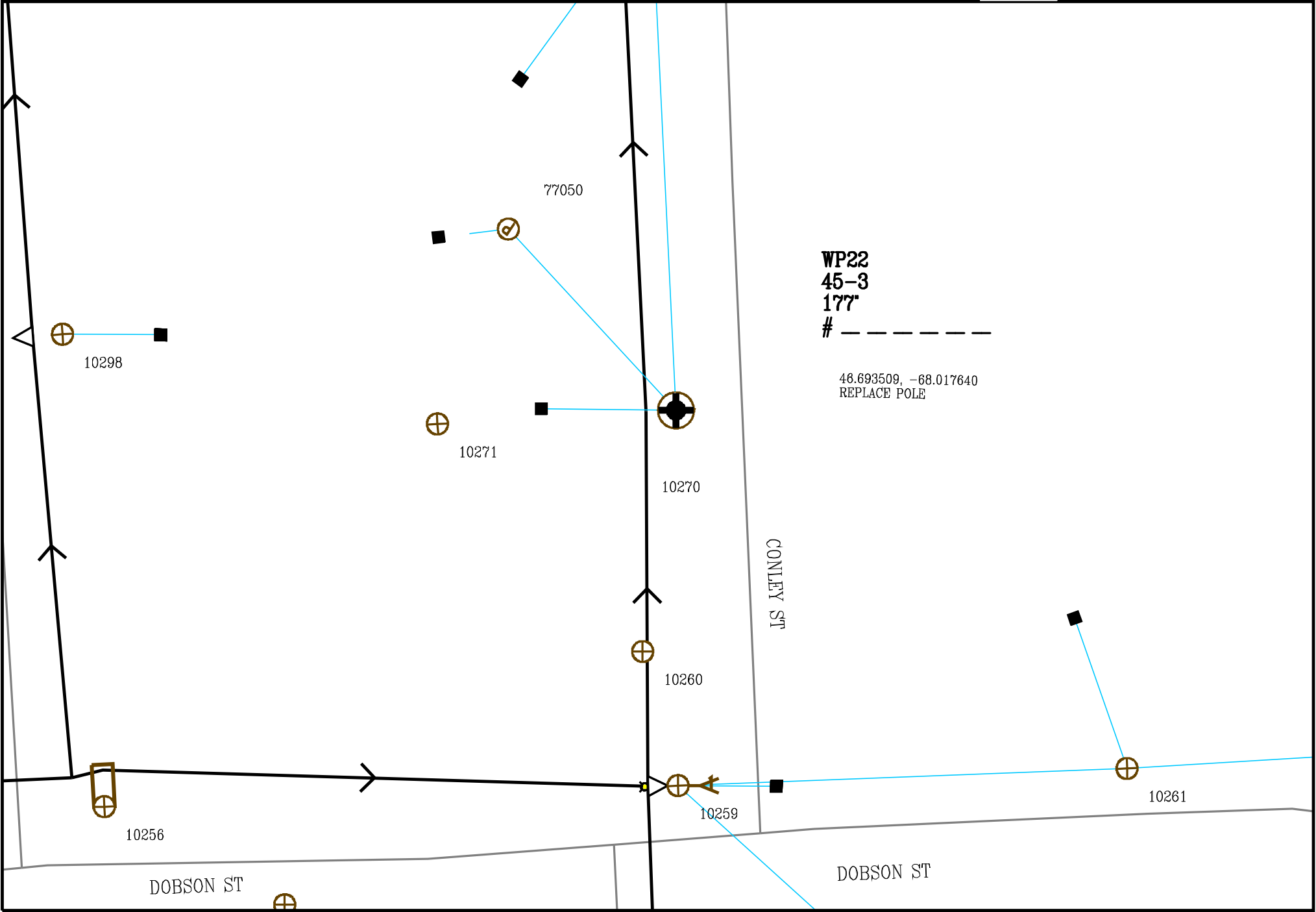
PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	18 of 25		SO NO: 3976722
					PROJECT: 201J



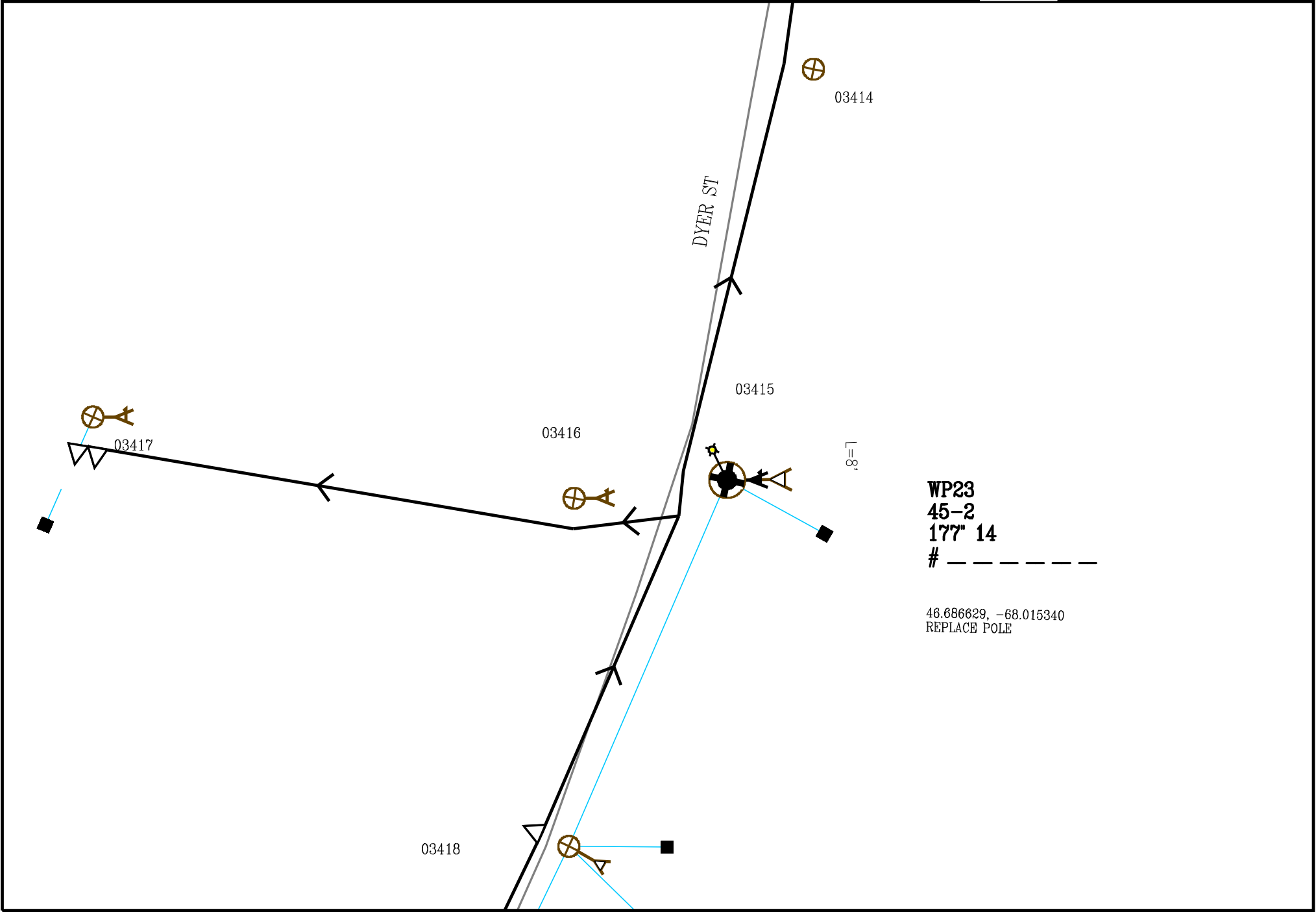
PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	19 of 25		SO NO: 3976722
					PROJECT: 201J

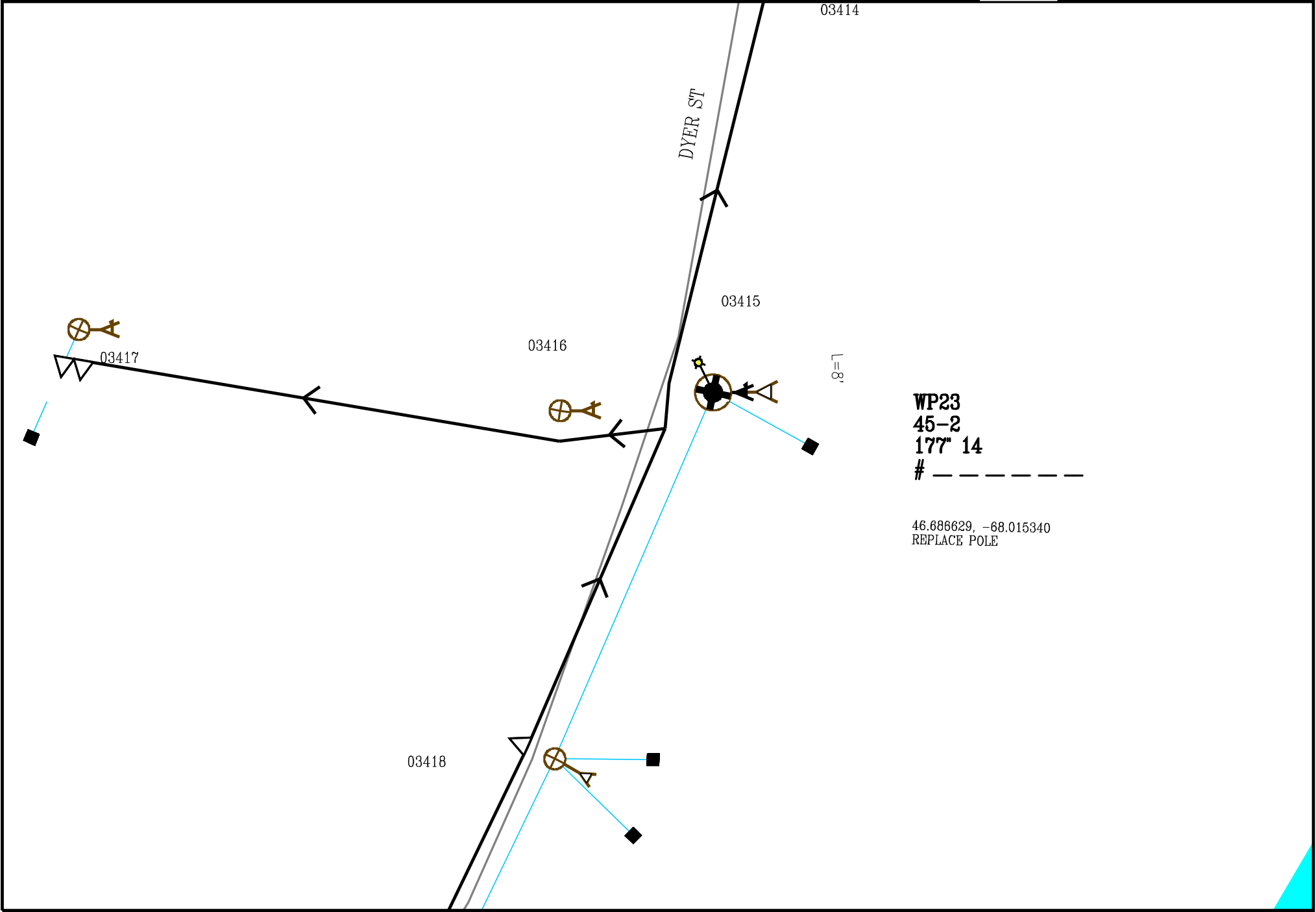


PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	20 of 25		SO NO: 3976722
					PROJECT: 201J



PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	21 of 25		SO NO: 3976722
					PROJECT: 201J





PLAN DATE: 04/16/23

PLANNER: Logle

VERSANT POWER

WO NO:	2PRESQU234588
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SO NO:	3976722
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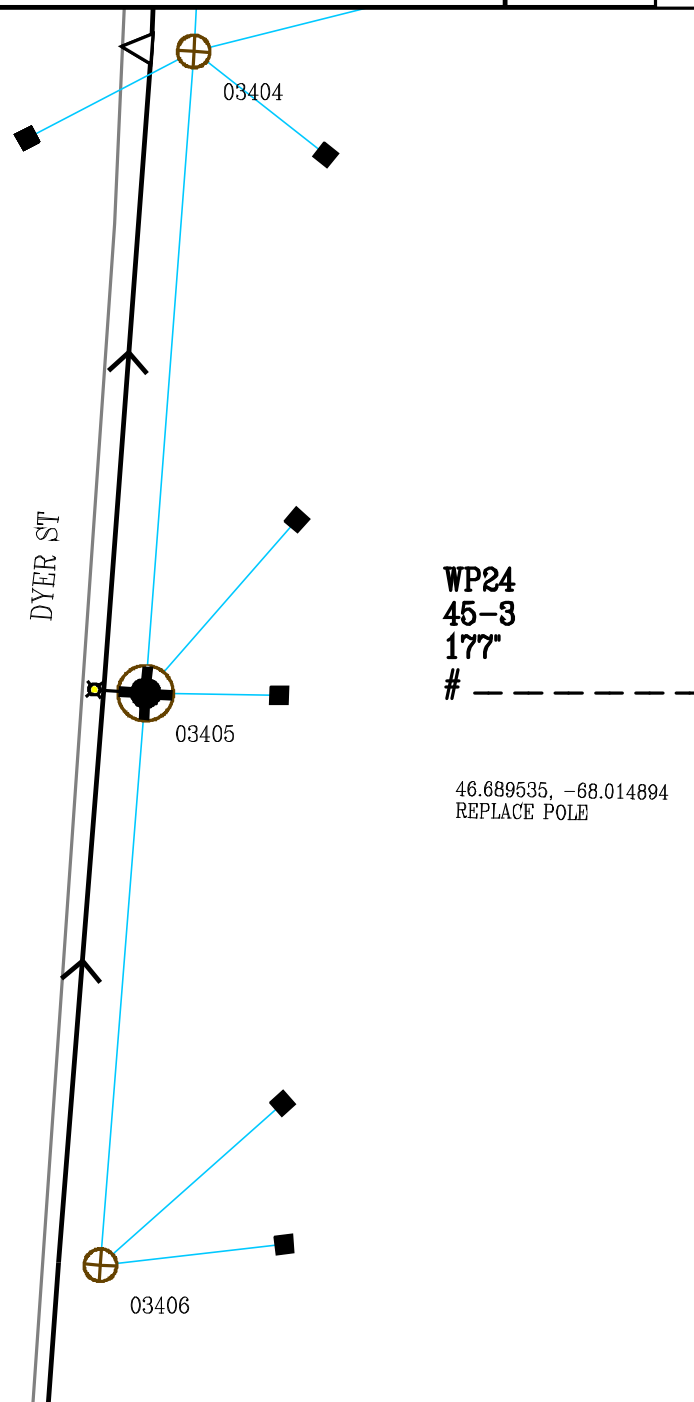
SKYWAY DR

Presque Isle

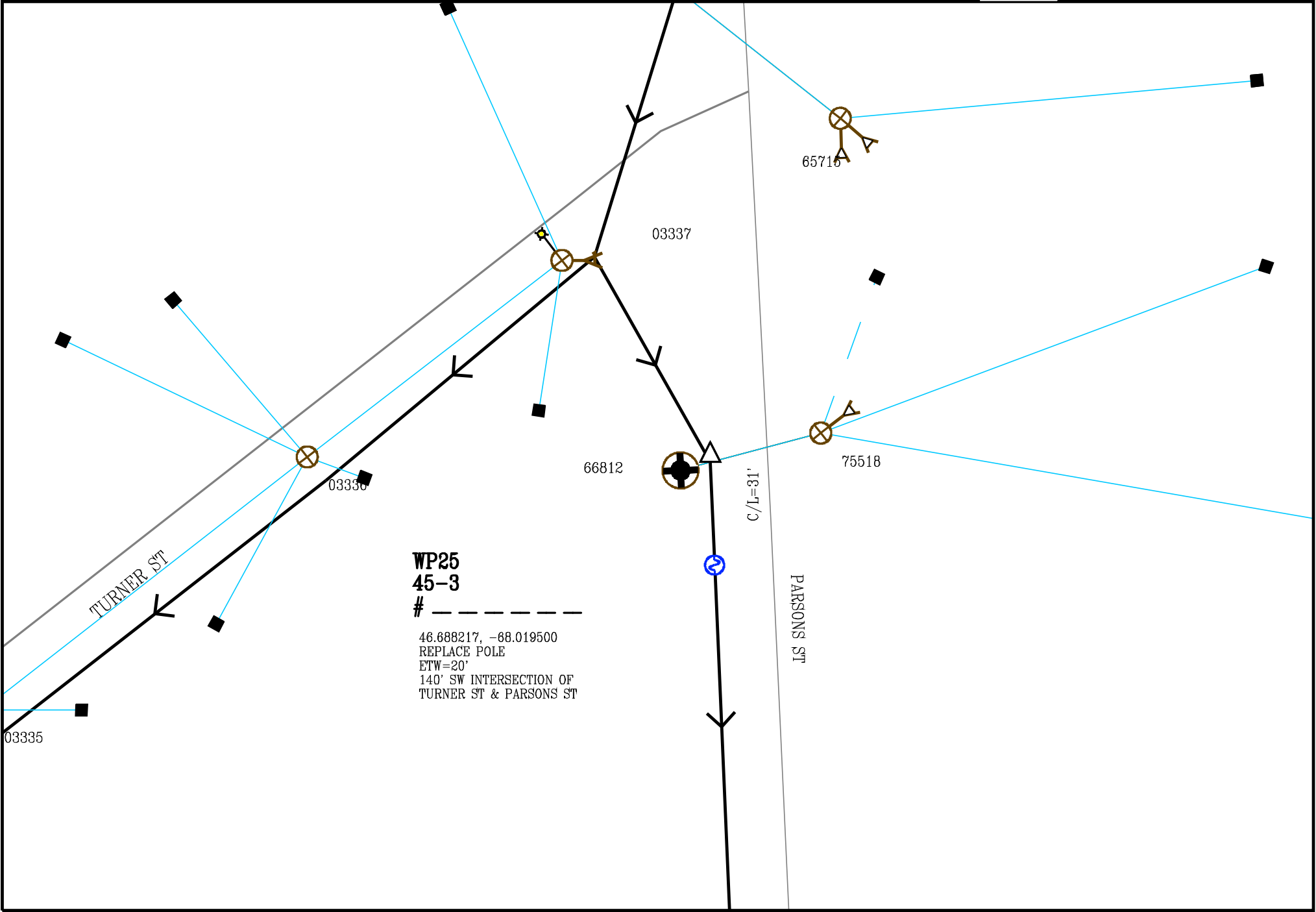
12-45 (SK45) DRPI POLE, ANCH

23 OF 25

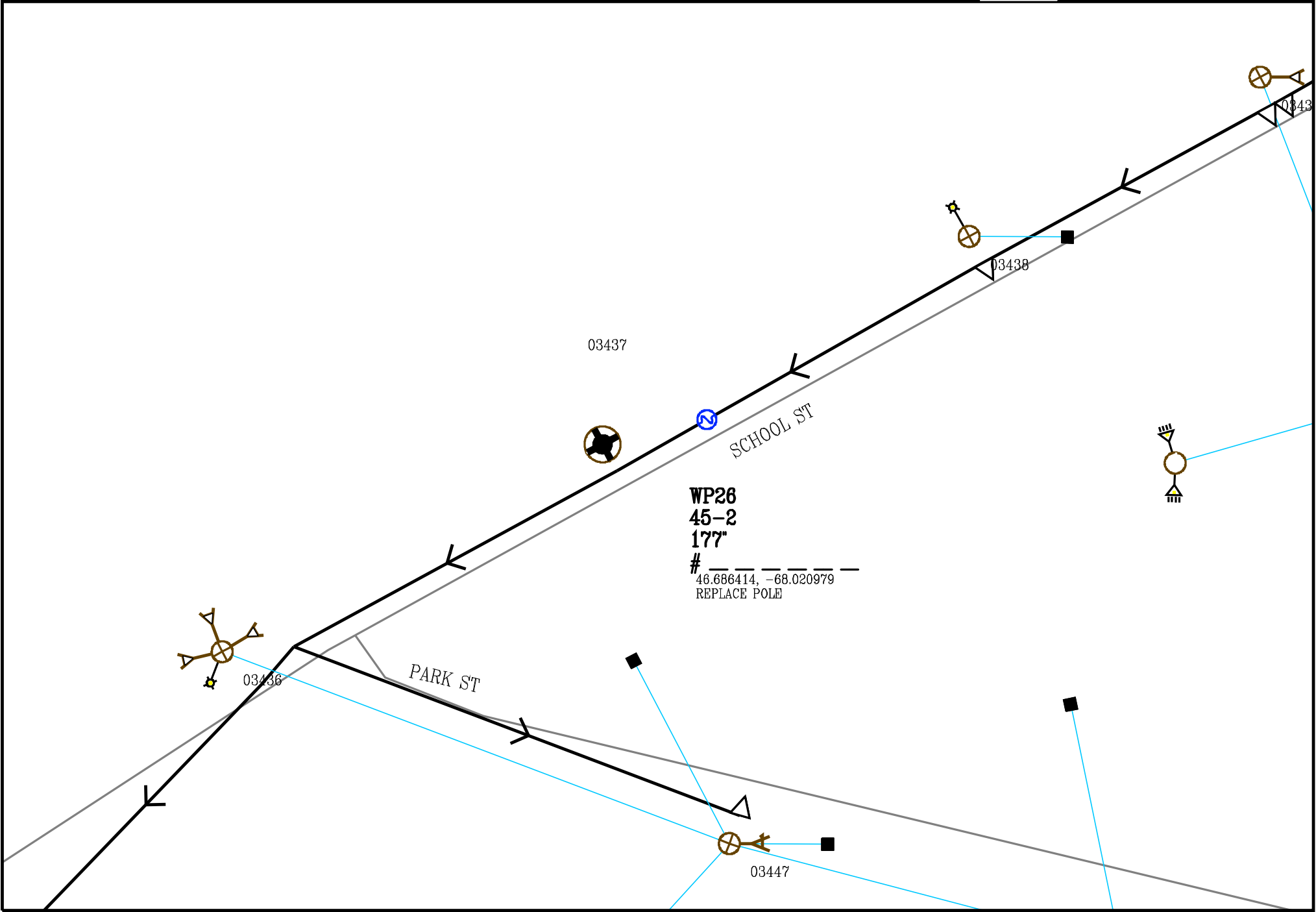
PROJECT: 201J



PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	24 of 25		SO NO: 3976722
					PROJECT: 201J



PLAN DATE: 04/16/23	PLANNER: Logle	VERSANT POWER			WO NO: 2PRESQU234588
SKYWAY DR	Presque Isle	12-45 (SK45) DRPI POLE, ANCH	25 of 25		SO NO: 3976722
					PROJECT: 201J



PRESQUE ISLE CITY COUNCIL MEETING

For:

May 3, 2023

AGENDA ITEM # 9

SUBJECT

CONSENT AGENDA: Road Closure: Maine Region Antique Automobile Club of America (AACA)

INFORMATION

1) Application

REQUESTED ACTION

BE IT RESOLVED by Councilor _____, seconded by Councilor _____ to approve request to close Main Street on August 17, 2023 for the National Tour Car Show and Concert

Street/Road Closure Application



CITY OF PRESQUE ISLE

12 SECOND STREET

PRESQUE ISLE, ME 04769

TEL: (207) 760-2703 OR (207) 760-2770

FAX: (207) 764-2501

Street/Road Closure Application

The City of Presque Isle regulates the temporary closing of any public street/road lasting more than 20 minutes within the City for the purpose of holding an event or activity. The applicant must agree to the following conditions:

- To designate a contact person responsible for organizing the closure and be available during the event. This contact person should have a copy of the approved application and traffic control plan with them during the event.
- Be responsible for public water, electricity, portable restrooms, trash/recycle collection, signage, traffic control and all of their associated costs.
- Ensure compliance with all applicable regulatory permitting requirements.
- Be responsible for the clean-up of all debris/trash and removal of all signage and traffic control devices from the closure area immediately after the event or activity.

The City reserves the right to require police officers, firefighters/first responders and traffic control devices (barricades/cones/signs) at any event or activity. The organization or group will be responsible for providing traffic control devices and compensating the City for any personnel made available.

The City, in consultation with the applicant, will devise a Traffic Control Plan for the requested closure. The event organizer will be required to follow the Traffic Control Plan. This application will not be approved until the Traffic Control Plan requirements have been finalized and approved by the Presque Isle Police, Fire, and Public Works Departments, City Council or City Manager, and if applicable, MaineDOT.

After approval from the city your application will be sent MaineDOT for review. The region Traffic Engineer at MaineDOT will determine if Changeable Message Signs (CMS) are required. The cost of said CMS signs will be the responsibility of the event organizer.

This form shall be submitted to the City Clerk AT LEAST 60 days prior to the scheduled event date.

Organization/Group

Maine Region Antique Automobile Club of America (AACA)

Designated Contact *

Craig

Green

Phone *

(207) 768-1033

Email *

craig@crgins.net

Activity or Event

National tour car show and concert featuring Star City Syndicate.

Closure Date

8/17/2023



Start Time of Closure

4:00 PM



End Time of Closure

10:00 PM



Street Or Road to be Closed

US Route 1 / Main Street

Start Point of Closure

Academy Street

End Point of Closure

State Street

Approximate Number of Attendees

200

Approximate Number of Volunteers/Staff

10

Designated Contact Signature *

Date

4/24/2023



⊗ Craig Green

draw type

Date of Approval by City Council or City Manager



Attested By City Clerk

×

draw type

Traffic Control Plan

(To be completed by the City of Presque Isle in conjunction with the applicant)

If there is an emergency the designated contact will call 911.

Traffic control devices can not be set up and must be removed by the stated times below.

The activity/event organizer shall have the specified number below of trained volunteers/staff in charge of handling traffic control on site and at all detour locations

Set up time

Removal Time



The flow of traffic will be re-routed from:

The Presque Isle Police Department requires:

Will assist City Highway with signage for rerouting traffic and street closure sign. On-duty staff may assist if any incidents need immediate attention. Dispatch will be made aware so EMS/Fire/LEO traffic avoids that stretch should we need to get either north/south of the event.

Volunteer/Staff for traffic control

The Presque Isle Fire Department requires:

Duty crew will be notified to reroute EMS and Fire during that time, will have EMS on standby for the event when units are available.

The Presque Isle Public Works Department requires:

Main Street to be closed BETWEEN State and Academy – so traffic on State and Academy will not be impacted

4 Barricades and 6 Cones at each site – Main & State and Main & Academy

2 Road Closed Signs – put on 1 barricade at Main & State and 1 barricade at Main & Academy

Close the parking lot across from the movie theatre

2 Barricades and 4 Cones

Place DETOUR AHEAD signs at both ends of Riverside to alert traffic of upcoming closure

Presque Isle Police Dept Approval

Date

4/24/2023



⊗ Laurie Kelly

draw type

Presque Isle Fire Dept Approval



draw type

Date

4/25/2023



Presque Isle Public Works Dept Approval



draw type

Date

4/24/2023



Update

PRESQUE ISLE CITY COUNCIL MEETING

For:

May 3, 2023

AGENDA ITEM # 10

SUBJECT

NEW BUSINESS: Fire Department All Terrain Vehicle

INFORMATION

1) Memorandum

REQUESTED ACTION

BE IT RESOLVED by Councilor _____ seconded by
Councilor _____ to authorize the purchase of an
All Terrain Vehicle not to exceed \$40,066.33



Presque Isle Fire Department

The Office of

Fire Chief

Darrell K. White

Email: dwhite@presqueisleme.us

MEMORANDUM

TO:	Honorable City Councilors
FROM:	Darrell White
DATE:	April 6, 2023
RE:	Purchase of a UTV

The fire department believes strongly that the time has come to replace our snowmobile which is an older unit and does not really meet our demands for rescue. We currently have an old military surplus 4-wheeler we use for summer time rescues and that too needs replacement. I am asking if the council would approve on the advice of the finance director moving some left-over funds from several reserve accounts that have some left-over funds remaining due to our ability to get a better price when it came time to purchase. We are asking for approval to move 932.11 from the cares act money and 6,905.44 from the rescue tool account into the undesignated fund balance which would give us 40,066.33 for the purchase of a new all-terrain vehicle for rescue purposes all rear round.

The unit would be a single bench seat able to carry 3 persons, enclosed cab with heat, air, windshield wiper, the unit would also have tracks for winter time use for response to snowmobile accidents, to stand by at other events such as cross county ski events at the Heritage Nordic center. In the summer it will be used for rescue during atv accidents, firefighting in wildland fires, and standby events like the Northern Maine fair and again at the Nordic Heritage Center for bike events etc. The police department would have access to this unit for patrolling the ATV trails in the summer. The goal with this one unit would be to replace 3 units currently being utilized as no one unit we have can do all three jobs.

Motion to allow the transfer of reserve funds mention above for the purpose of purchasing an all-terrain vehicle, and trailer for use by public safety for Fire/EMS/Police. Purchase not to exceed 40,066.33

Respectfully

Darrell White, Fire Chief

PRESQUE ISLE CITY COUNCIL MEETING

For:

May 3, 2023

AGENDA ITEM # 11

SUBJECT

NEW BUSINESS: 2022 Annual Report Dedication

INFORMATION

Discussion at meeting

REQUESTED ACTION

Discussion only.

PRESQUE ISLE CITY COUNCIL ANNOUNCEMENTS

Wednesday, May 3, 2023

- Anah Temple Shrine Circus at The Forum on May 4, 5 and 6
- Presque Isle Fish & Game Club's Aroostook River Fun Run will be held on May 20th
- Spring Craft Fair at the Aroostook Centre Mall on May 20th
- The Fiddlehead Festival will be held on May 20 and 21
- June 3rd is the Presque Isle City Wide Yard Sale
- The City has the following employment vacancies:
Police Officer
- We have the following vacancies for Boards/Committees:
Assessment Review, 2 – one year alternates
Audit Committee, 1 – four year member
Zoning Board, 1 – three year member and 1 - one year alternate
Rec & Parks, 2 – one year alternates
Please see the City Clerk for an application or apply online.
- The next regularly scheduled meeting of the Presque Isle City Council will be on Wednesday, June 7, 2023 at 6:00 pm (5:00 pm for executive session) in the Council Chambers at City Hall.