

CITY COUNCIL MEETING
July 23, 2018

MAYOR & COUNCIL

Mark W. Beckstead
Todd D. Thomas
Terry D. Larson
Bradley J. Wall
Allyson Wadsworth

STAFF

Linda Acock, City Clerk
Kelly Mickelsen, City Treasurer
John Balls, Public Works Director
Shawn Oliverson, Economic Development
Tyler Olson, City Attorney

OTHERS PRESENT:

Chuck Chesney, Scott Palmer, Todd Goodsell, Sandra Hubbard, Berni Winn, Robert Hugo, Scott Beckstead, Lynn Garner

Council Meeting was called to order at 5:00 P.M. by Mayor Beckstead.

Consent Calendar The consent calendar includes items which require formal Council action, but which are typically routine or not of great controversy. Individual Council members may ask that any specific item be removed from the consent calendar in order that it be discussed in greater detail. Explanatory information is included in the City Council's agenda packet regarding these items.

- A. Minutes (July 09, 2018 & July 16, 2018)
- B. Bills (July 23, 2018)
- C. Treasurer Monthly/Quarterly Report (June 30, 2018)
- D. Written Decision - Preliminary Plat Country Club Estates, Div. 5
- E. Employee Resignation

Minutes It was moved by Councilmember Wall and seconded by Councilmember Wadsworth to approve the City Council Minutes of July 09, 2018 and July 16, 2018. This received unanimous approval.

Bills It was moved by Councilmember Larson and seconded by Councilmember Thomas to authorize payment of the bills of July 23, 2018, as presented. This received unanimous approval.

Treasurer Reports It was moved by Councilmember Thomas and seconded by Councilmember Larson to approve the Treasurer's Monthly/Quarterly reports for June 30, 2018. This received unanimous approval.

Written Decision It was moved by Councilmember Wall and seconded by Councilmember Thomas to approve the written decision for the Preliminary Plat for Country Club Estates, Division 5, and authorize Mayor Beckstead to sign said agreement. This received unanimous approval.

Employee Resignation M. Gleed It was moved by Councilmember Larson and seconded by Councilmember Wall to accept the Letter of Resignation for Matt Gleed, effective July 26, 2018, and offer him thanks for the years served as a Preston City employee. This received unanimous approval.

Special Use Permit On July 11, 2108, the Planning and Zoning Commission held a public hearing for consideration of storage buildings for The Pines S. Beckstead Apartments, at approximately 3rd North and 2nd East, as applied for by The Pines Apartments

Storage Buildings The Planning and Zoning Commission provided a written decision with recommendation, to approve the Special Use Permit, for four storage units larger than the allowed 250 square feet, for storage for the tenants of The Pines Apartments, and asked City Council to issue the final decision approving the permit.

 After review of the Planning and Zoning Commission's decision and recommendation, and brief discussion, it was moved by Councilmember Thomas and seconded by Councilmember Larson to approve a Special Use Permit for Scott Beckstead/The Pines Apartments with conditions that the storage units be for the tenants of The Pines Apartments, and not rented to the general public. This received unanimous approval.

Business License L. Garner Economic Development Specialist/Assistant Planner, Shawn Oliverson, advised the council that he has inquired of the Fire Marshal and the Building Inspector to the possibility of inside parking at 17 North State, as proposed by Lynn Garner, for a themed room inn. Fire Marshal, Scott Martin indicated that there would need to be a 2 hour fire wall, and no common area in the attic. Building Inspector, Randy Henrie has informed him that there may be a need for a fire suppression system based on the occupancy of the building.

CITY COUNCIL MEETING
July 23, 2018

After brief discussion, Mr. Garner was advised that a special use permit is needed for an inn at 17 North State, due to the zoning of the property. He may apply for a special use permit to continue his pursuit of a themed room inn at 17 North State.

Business License T. Goodsell It was moved by Councilmember Wall and seconded by Councilmember Thomas to approve a business license for Gary Todd Goodsell at 56 South State, Preston, Idaho for the Franklin County Funeral Home. This received unanimous approval.

Municode Self-Publishing Kimball Clark, of Municode, presented the self-publishing program for the Preston Municipal Codes. Although Preston City already publishes the Preston Municipal Code book through Municode, this software allows for self-publication.

It was moved by Councilmember Thomas and seconded by Councilmember Wall to convert to the self-publication software through municode, and authorize Mayor Beckstead to sign the Agreement with Municode. This received unanimous approval.

Allowed Uses In Industrial & Mayor Beckstead recused himself from discussion in this matter, declaring a conflict of interest, and asked Council President Todd Thomas to direct this matter.

Transitional Economic Development Specialist/Assistant Planner, Shawn Oliverson Zones stated that there is not much flexibility in the allowed uses in Transitional and Commercial zones. He recommended that the Council consider adding verbiage to the ordinance that allows expanded flexibility to commercial and industrial uses.

It was moved by Councilmember Wadsworth and seconded by Councilmember Thomas to direct Economic Development Specialist/Assistant Planner, Shawn Oliverson to create a proposed amendment to the zoning ordinance, and start the public hearing process, to allow compatible uses in the commercial and industrial zones, if they are harmonious with the surrounding area and zones, by special use permit. This received unanimous approval.

Bancorp Lease Program Public Works Department Robert Hugo, Bancorp, presented an equipment and vehicle lease program, for the Public Works Department. He stated that the program would help to set budget, limit expenses on equipment, etc.

City Treasurer, Kelly Mickelsen, was instructed to put together a history of what has been spent on new equipment and large trucks over the past 10 years, and pursue the lease program for the public works' pickup fleet.

Change Detour Route East Oneida Project Mayor Beckstead explained that he has been in contact with the Local Highway Technical Assistance Council, LHTAC, in regards to the East Oneida Project detour route. LHTAC currently plans to run the detour route along 3rd East, from 4th North to Oneida. Because 3rd East is in better condition than 2nd East, and Mayor Beckstead feels it would be a more direct path, he is recommending that 2nd East be the detour route. LHTAC claims this will add approximately \$179,000 to the project.

It was moved by Councilmember Wall and seconded by Councilmember Wadsworth to change the detour route on the East Oneida Project from 3rd East to 2nd East. The vote was as follows:

Councilmember Thomas	<u>Nay</u>
Councilmember Larson	<u>Aye</u>
Councilmember Wall	<u>Aye</u>
Councilmember Wadsworth	<u>Aye</u>

Motion passed by majority vote.

Budget Workshop A budget workshop was held to discuss the FY 2019 budget. Street budget, utility rates, 3% tax increase, and dispatch fees were discussed.

CITY COUNCIL MEETING
July 23, 2018

Adjourn Meeting was adjourned at 8:19 P.M. by Mayor Beckstead.

Linda Acock, Clerk

Mark W. Beckstead, Mayor