

**WASTE WATER TREATMENT PLANT PROJECT PRE-CONSTRUCTION MEETING**  
**February 8, 2023**

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MAYOR & COUNCIL

Daniel M. Keller, Mayor  
Todd Thomas, Council  
Brent Dodge, Council  
Chris Larsen, Council

STAFF

Linda Acock, City Clerk  
City Engineer, Tyrell Simpson  
Shawn Oliverson, Community Development  
John Balls, Public Works Director  
Kelly Mickelsen, Treasurer

Keller Associates, Record Steel and Construction Inc. (RSCI), DEQ and USDA met with city staff and council for the waste water treatment plant project pre-construction meeting. To facilitate the council's participation, this meeting was noticed and posted in accordance with Idaho open meeting laws. Meeting was called to order by Mayor Dan Keller at 10:00 a.m.

Waste Water Treatment Plant Project  
Colter Hollingshead, Keller Associates, provided an Interagency Pre-Construction Checklist for everyone in attendance.  
Mr. Hollingshead updated the contact information.

The Notice to Proceed, starting date, and contract completion date was discussed. Zeke Johnson of RSCI explained that he has contacted Eaton, the company that will be building and shipping the electrical gear kit for the treatment plant, and they have informed him that the estimated completion of the gear is two years. Stephen Woolf, of USDA-RD requested that Keller Associates and/or RSCI keep the USDA informed on the developments, as the USDA has listed May 1, 2025 as completion date in the compliance schedule. He further stated that the USDA is willing to work with them, but needs to be kept informed. RSCI is expecting to start construction in April of 2023.

Beginning Tuesday, February 14, 2023 at 10:00 a.m., the consultants, contractors, agencies and city staff will hold weekly Team meetings. Inspection logs will be recorded daily. RSCI will keep contract documents on site. The American Iron & Steel (AIS) requires a log of all steel and iron products arriving at the construction site. RSCI will provide monthly logs to AIS.

Councilmember Brent Dodge asked if local businesses would be used for the procurement of equipment, supplies, etc. Zeke Johnson stated that they own the majority of their equipment. The steel and iron will be purchased in the United States. RSCI will give serious consideration to hiring local persons.

Councilmember Brent Dodge asked that the contractors be mindful of those living in the neighborhood and do their best to mitigate dust, debris, and mud.

A copy of the Interagency Pre-Construction Checklist follows these Minutes.

Adjourn Meeting was adjourned at 11:15 a.m.

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Linda Acock, Clerk

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Daniel M. Keller, Mayor