

City of
PRINCETON
I L L I N O I S

**2024-
2025**

*OPERATIONS &
CAPITAL BUDGET*



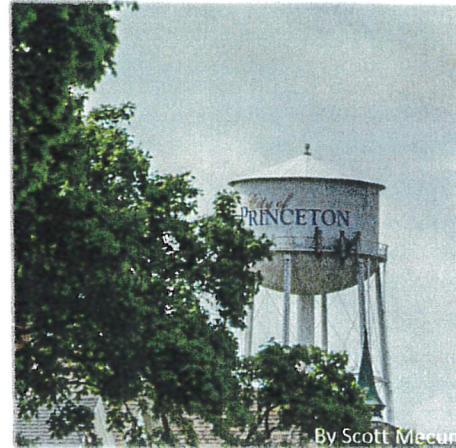
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EXECUTIVE SUMMARY

Please find for your review and consideration the proposed budget for Fiscal Year 2025 for the City of Princeton, IL. The annual budget is a policy document which sets the financial course for the City and defines the service priorities for the community. It is the culmination of months of effort by the entire City staff to balance available resources with the services provided to Princeton residents, businesses and visitors.

The budget is presented as a stable and balanced financial plan. This year, the City finds itself in a position where revenues are seeing a slower growth than previous years, but long-term debt is retiring at a steady pace. Reserves continue to be stable, which has enhanced the financial security of the City and improved our economic outlook and our credit rating. Princeton's main goal is to provide exemplary services to its residents and businesses. While uncertainties lie ahead with the uneasiness of the national economy, Princeton will continue focusing on the use of sound financial planning, retiring of debt, proper use of funds and tax payer dollars, and the implementation of prudent financial decisions. These measures will ensure the City will continue forward in a positive direction.



The FY 2025 budget has projected total revenues and other financing sources (OFS) of \$30 million and projected total expenditures and other finances uses (OFU) of \$29.9 million. Revenues and OFS are projected to increase approximately 4% and expenditures and OFU are projected to increase approximately 7% compared to the FY 2024 budget. The total budget is comprised of 12 funds.

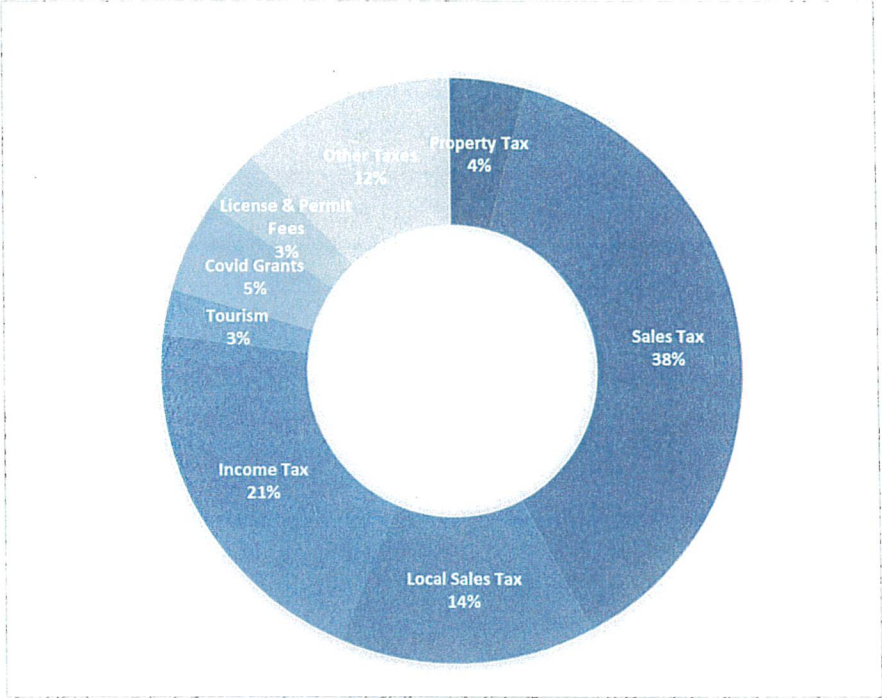
The City's enterprise funds (Water, Wastewater and Electric) are only showing a combined \$235,555 surplus, this does not include any non-cash charges for depreciation and amortization expenses. This surplus will be used to replenish the City's reserve, per City ordinance. This continues to be a multi-year process that started mainly with the FY 2015/16 budget to help create stability in the City's economic outlook and credit rating. We have made great strides.

The General Fund, which is the City's main operating fund, has projected revenues (with transfers) of \$9.2 million and projected expenditures (with transfers) of \$8.99 million. General Fund expenditures show an increase of \$826,037 or 7% more what was originally budgeted in the FY 2024. The General Fund is showing an increase in revenue of \$460,800 or 4% compared to what was originally budgeted in the FY 2024 budget. Furthermore, the City's Hotel/Motel Tax has steadily increased over the previous five years and now leveled out, contributing to the vibrancy of our community. Included this year will be a slight increase of taxes now being collected from the Short-Term Lodging units.

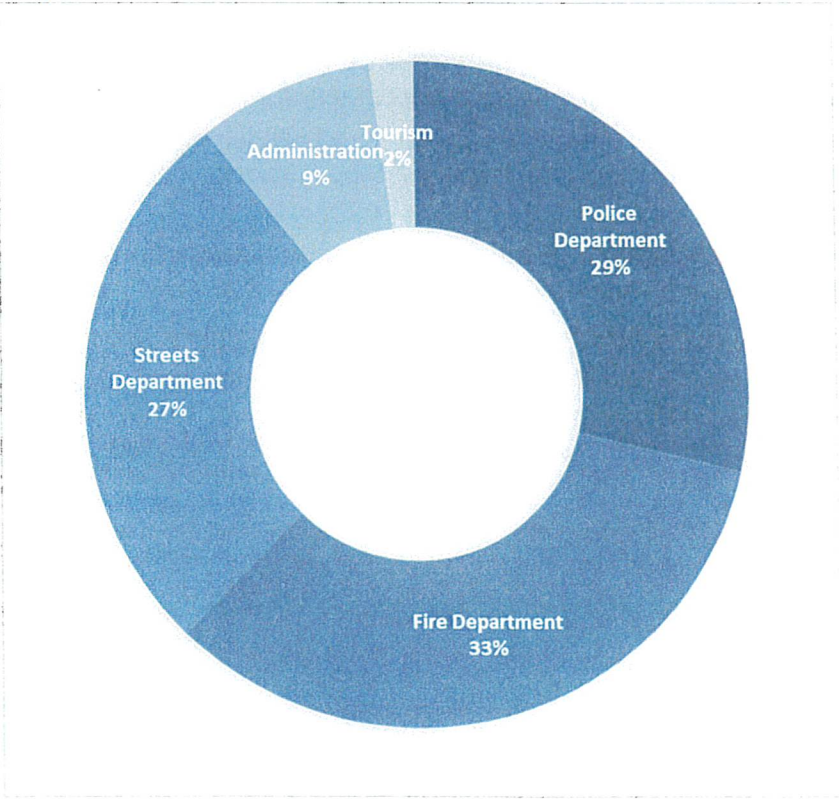
The General Fund accounts for the provision of essential services expected from a local government and is supported, primarily, by taxes, but also charges for services, fines and various fees. The charts on the next page are graphical representations of where the money to support the General Fund comes from and the correlating distribution of services and amenities provided.

GENERAL FUND

Where the Money Comes From:

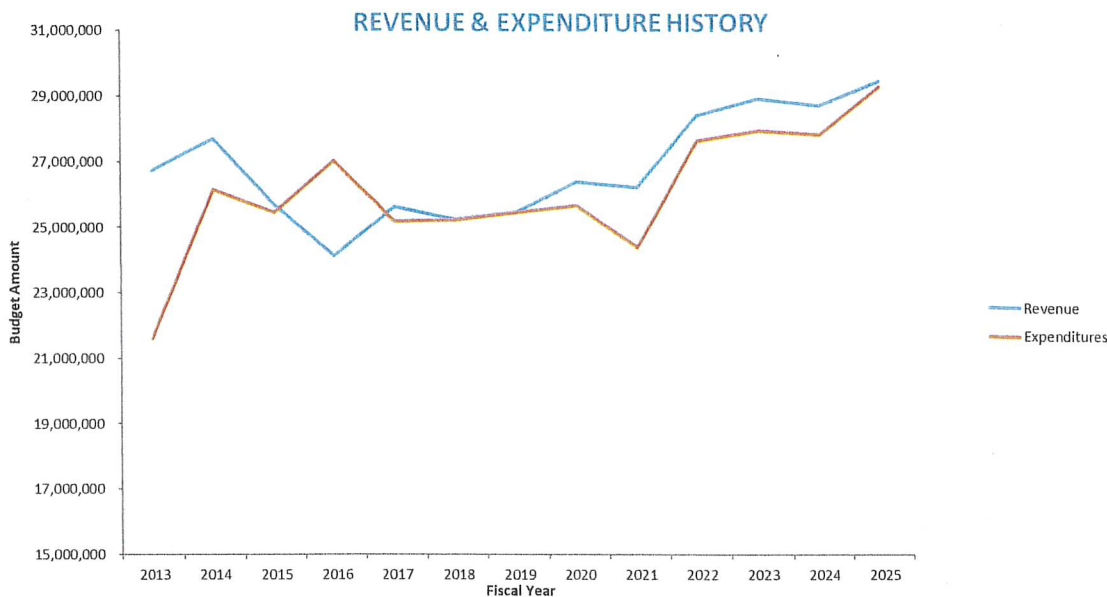


Where the Money Goes:



REVENUES AND EXPENDITURES OVERVIEW

The proposed FY 2025 is being presented in a fiscally responsible manner. As in the past, this budget will guide and ensure Princeton’s progress in times of economic uncertainty that may lie ahead. The chart below shows the stability of revenues and expenditures over the past ten years. Though there may have been down years, the economy overall has remained positive and upward.

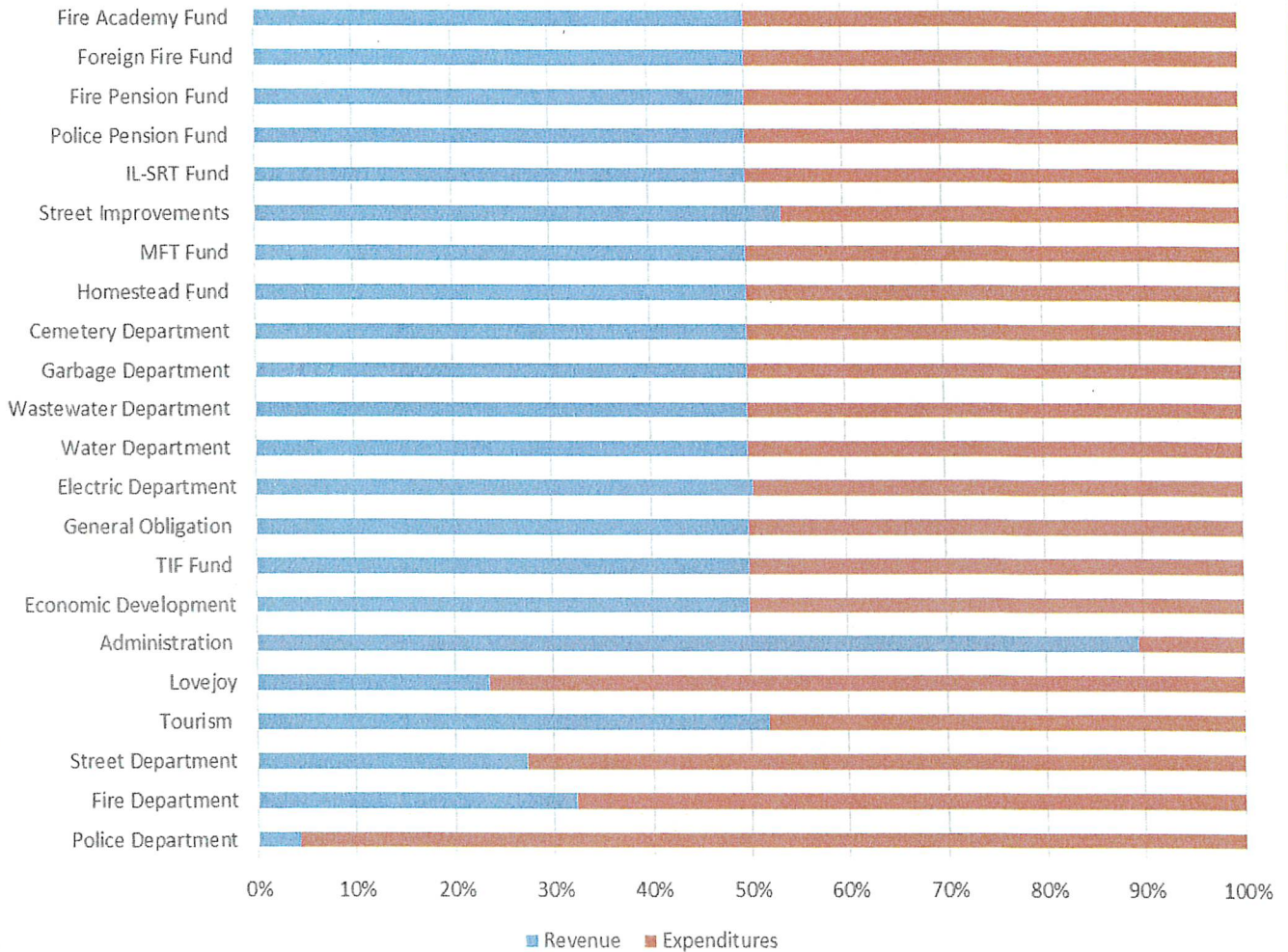


Over the past four fiscal years (and continuing into FY25), we are definitely realizing the financial benefit of paying off a significant amount of our long-term debt. As this debt is paid off, we are able to fund projects proposed by the City departments which have been put off for years. It is a main goal of the City to update failing equipment, aging fleets, obsolete apparatus, and fund innovative, proactive initiatives all without incurring more debt to ensure we are preparing for a stable future.

Overall, FY 2025 will continue to be a year of progress and improvement, while maintaining financial stability. Resurfacing and reconstructing City roads will remain a high priority in the years to come, as the City makes further strides to improve financial security. Community engagement will be enhanced with the implementation of new programs, a new city and tourism website and app, creative funding approaches to avoid incurring additional debt and identifying process/administrative efficiencies with further cost savings. These strategic initiatives along with the projects included to support them, will guide and strengthen the City throughout the coming year and beyond.

The City of Princeton continues to put the residents first. Each City of Princeton department seeks new and innovative ways to provide services to its residents in the most desirable, feasible manner possible. It is important to understand every City employee is continuously looking for ways to make projects and processes the best for the residents in an efficient, economical and proactive manner. Customer services remains a high priority.

Revenue vs. Expenditure by Department



Above is an illustration of the fiscally responsible nature of our City departments and administration. The General Funds are typically covered by the tax revenue coming into the Administration Fund, allowing the City to operate without tapping into our reserves. The Enterprise Funds above show no anticipated negative operating budgets, all while still making significant debt payments. *This is sound financial planning.*

As we all know, Princeton is a dynamic, vibrant community that continuously strives to promote and sustain a superior quality of life. We are fortunate to have dedicated city employees, businesses and residents in the community that help support this growing environment.

Theresa J. Wittenauer
City Manager

PRINCIPAL OFFICIALS AND EXECUTIVE STAFF

The City of Princeton was incorporated in 1838 and operates under the council-manager form of government. Representatives include a Mayor and four commissioners who are elected by the City at large. The City Council appoints a professional City Manager to conduct day-to-day business. Policies are developed by the City Council and executed by the City Manager. The City Manager is responsible for hiring qualified municipal staff from a diverse range of professional backgrounds.

City of Princeton Executive Staff

City Manager
Theresa Wittenauer

City Clerk/Director of Planning
Pete Nelson

Deputy City Clerk
Janet Henning

Police Chief
Thomas Kammerer

Fire Chief
Scott Etheridge

Superintendent of Street
Aaron Christiansen

Superintendent of Water/Wastewater
Tim Forristall

Superintendent of Electric
Jeff Mangrich

Fleet Maintenance
Matt Miller

Director of Tourism
Victoria Yepsen

City of Princeton Principal Officials:

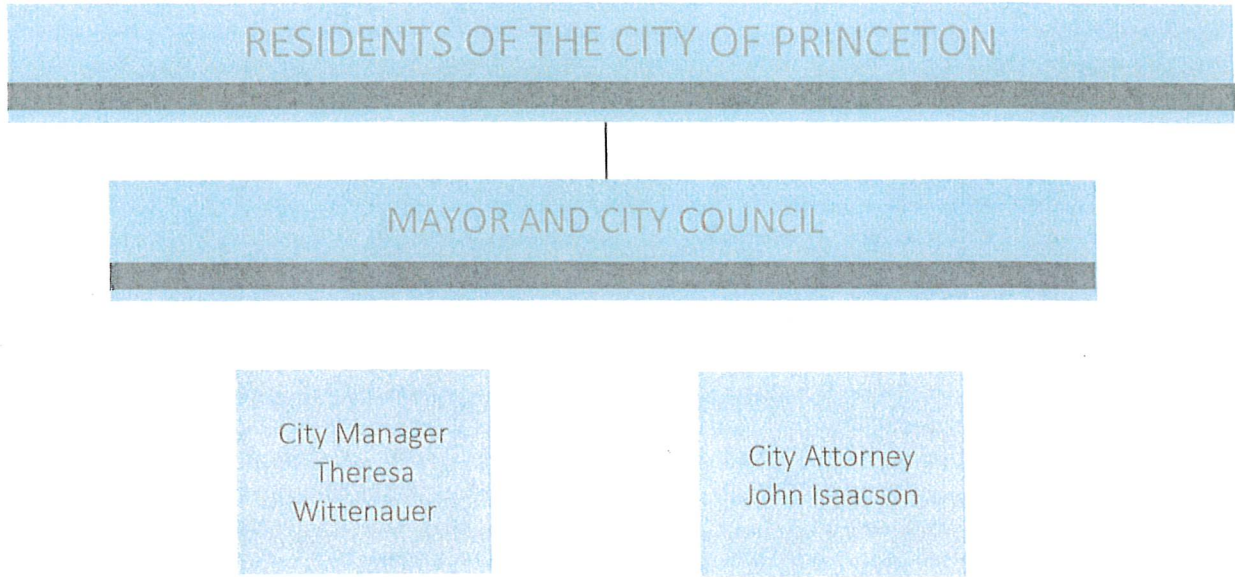
Mayor:
Ray Mabry

Commissioners:
Jerry Neumann
Hector Gomez

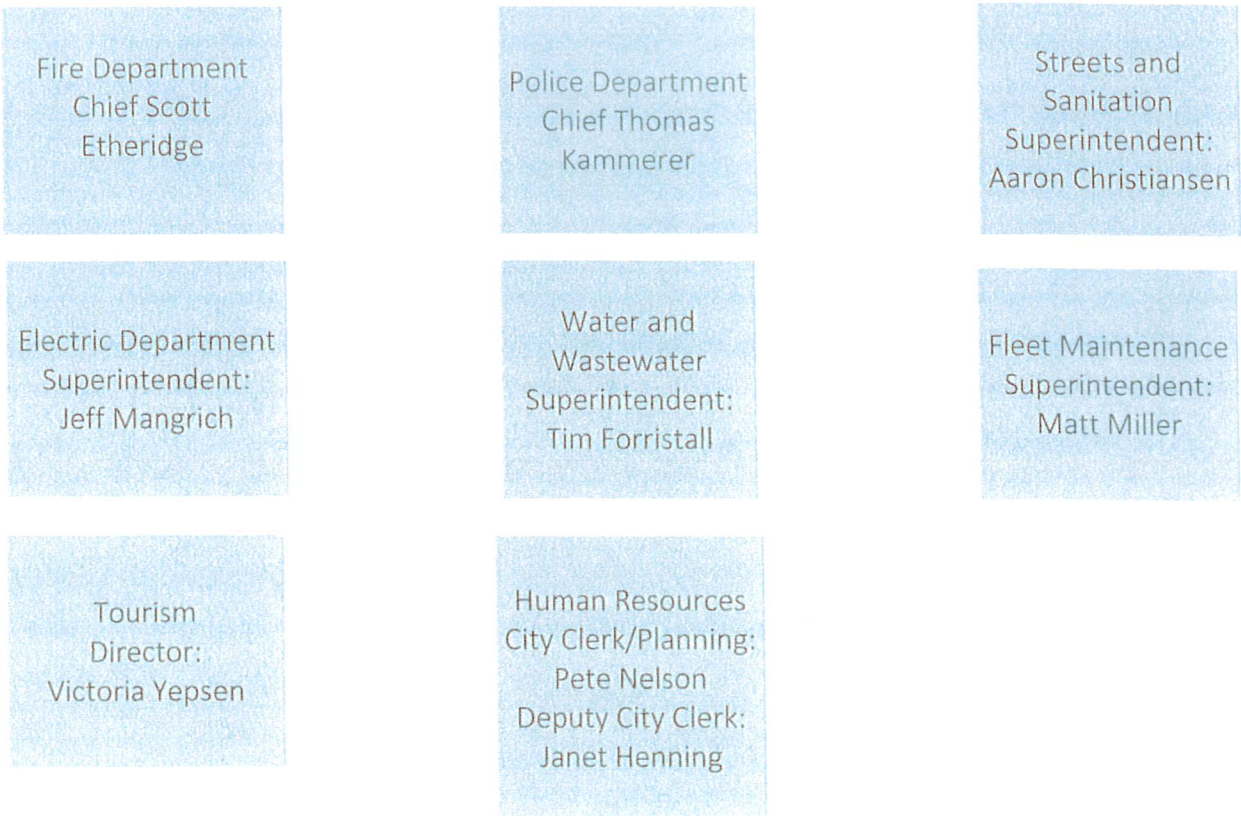
Mike McCall
Marty Makransky

City Treasurer:
Bob Davidson

City Attorney:
John Isaacson



City Manager, Theresa Wittenauer, oversees the eight City Departments noted below:



ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025



City Administration, Boards & Commissions – Membership List		
Administration / Board / Committee	Name	Position
City Government	Theresa Wittenauer	City Manager
City Government	Peter Nelson	City Clerk
City Government	Janet Henning	Deputy City Clerk
City Government	Robert Davidson	Treasurer
City Government	Open	Director of Planning
City Government	Tom Kannerer	Chief of Police
City Government	Scott Etheridge	Chief of Fire & Emergency Services
City Government	Tim Forristal	Manager -- Public Water Services
City Government	Jeff Mangrich	Manager -- Electric & Telecommunications
City Government	Aaron Christensen	Manager -- Streets & Sanitation
City Government	John Isaacson	City Attorney
City Council	Marty Makransky	Council Member
City Council	Mike Mc Call	Council Member
City Council	Ray Mabry	Mayor
City Council	Hector Gomez	Council Member
City Council	Jerry Neumann	Council Member
Board of Fire & Police Commissioners	Barry Portman	Commissioner
Board of Fire & Police Commissioners	Rodney Lange	Commissioner
Board of Fire & Police Commissioners	Open	Commissioner
Tree Commission Committee	Dennis Taylor	Chair
Tree Commission Committee	Andy Dye	Commissioner
Tree Commission Committee	Lex Poppens	Commissioner
Tree Commission Committee	Kelly Autrey-Weber	Commissioner
Tree Commission Committee	Brian Taylor	Commissioner
Board of Trustees of the Police Pension Fund	Cal Gramer	Trustee (Appointed by Mayor)
Board of Trustees of the Police Pension Fund	Michael Kernan	Trustee (Elected by Employees) Secretary
Board of Trustees of the Police Pension Fund	Adam Gutshall	Trustee (Elected by Employees)
Board of Trustees of the Police Pension Fund	Gary Swanson	Trustee (Elected by Retirees) President
Board of Trustees of the Police Pension Fund	Bob Davidson	Treasurer
Board of Trustees of the Police Pension Fund	Barry Portman	Trustee (Appointed by Mayor) Vice President
Board of Trustees of the Firefighters' Pension Fund	Chuck Woolley	Trustee (Appointed by Mayor)
Board of Trustees of the Firefighters' Pension Fund	Nick Dykstra	Trustee (Elected by Employees)
Board of Trustees of the Firefighters' Pension Fund	Gary Hanea	Trustee (Elected by Retirees)
Board of Trustees of the Firefighters' Pension Fund	Bryan Berlin	Trustee (Appointed by Mayor)
Board of Trustees of the Firefighters' Pension Fund	Jared Doty	Trustee (Elected by Employees)
Board of Trustees of the Firefighters' Pension Fund	Bob Davidson	Treasurer
Plan Commission/Board of Zoning Appeals	Ian Cardosi	Commissioner
Plan Commission/Board of Zoning Appeals	Michael Wendt	Commissioner
Plan Commission/Board of Zoning Appeals	Carol Bird	Commissioner
Plan Commission/Board of Zoning Appeals	Matt Keutzer	Commissioner
Plan Commission/Board of Zoning Appeals	Jim Scruggs	Chair
Plan Commission/Board of Zoning Appeals	Rodney Lange	Commissioner
Plan Commission/Board of Zoning Appeals	Jackie Davis	Commissioner
Historic Preservation Commission	Michael Stutzke	Commissioner
Historic Preservation Commission	Carrie Cobarle	Commissioner
Historic Preservation Commission	Abby Taylor	Commissioner -- Chair
Historic Preservation Commission	Catherine Urzicker	Commissioner
Historic Preservation Commission	Michael Zearing	Commissioner -- Secretary
Historic Preservation Commission	Michael Lee	Commissioner
Princeton Public Library Board of Trustees	Jerry Thompson	Trustee
Princeton Public Library Board of Trustees	Tony Bonacci	Trustee--President
Princeton Public Library Board of Trustees	Carolyn Schaefer	Trustee--Treasurer
Princeton Public Library Board of Trustees	Drew Russell	Trustee
Princeton Public Library Board of Trustees	Jan English	Trustee -- Vice President
Princeton Public Library Board of Trustees	Lauren Smith	Trustee
Princeton Public Library Board of Trustees	Lani Swinford	Trustee
Princeton Public Library Board of Trustees	Chris Yepsen	Trustee
Lovejoy Homestead Board of Trustees	Kenn Corban	Trustee -- President
Lovejoy Homestead Board of Trustees	Pam Lange	Trustee -- Secretary
Lovejoy Homestead Board of Trustees	Sara Hudson	Trustee -- Treasurer
Lovejoy Homestead Board of Trustees	Lex Poppens	Trustee
Lovejoy Homestead Board of Trustees	Dana Fine	Trustee
Lovejoy Homestead Board of Trustees	Sam Schiern	Trustee
Lovejoy Homestead Board of Trustees	OPEN	
Pedestrian/Bicycle Commission	Matt May	Commissioner
Pedestrian/Bicycle Commission	Leo Artega	Commissioner
Pedestrian/Bicycle Commission	LuAnne Elliott	Commissioner
Pedestrian/Bicycle Commission	OPEN	Commissioner
Pedestrian/Bicycle Commission	Whitney Toth	Commissioner
Pedestrian/Bicycle Commission	Michael Zearing	Commissioner
Pedestrian/Bicycle Commission	OPEN	Commissioner
Public Arts Commission	Chuck Major	Commissioner
Public Arts Commission	Saltee Zearing	Commissioner
Public Arts Commission	Rick Brooks	Commissioner
Public Arts Commission	Emilie Ohlson	Commissioner
Public Arts Commission	Julia Messina	Commissioner
Public Arts Commission	Matt Addams	Commissioner
Public Arts Commission	Shelia Harrison	Commissioner
Public Arts Commission	Kathy Balkard	Commissioner
Public Arts Commission	Theresa Wittenauer	City Rep
Public Arts Commission	Victoria Yepsen	City Rep

OVERVIEW OF PRINCETON'S HISTORY

Princeton has a rich history of being on the right path and its prosperity has been intertwined with transportation since its first settlers arrived in the early 1830's. Princeton was settled as a meeting place, half way between the land claims of several members of the Hampshire Colony Congressional Church. The original settlement was named Greenfield and later named Princeton after its first survey in 1832. Princeton was chosen as the County Seat in 1837 when Bureau County was formed and was incorporated as a Town in 1838. Princeton was chosen as Bureau County's seat of justice, not only because of its central location but also because of its easy access to Peoria and Galena via the Peoria and Galena Road, a main highway at the time, that linked lead mines in northern Illinois to Peoria and Galena.

In 1854, the Chicago, Burlington, and Quincy Railroad was completed. The railroad, passing through Princeton, brought much growth and fortune to the City. The railroad is now owned by Burlington Northern Santa Fe (BNSF) and is heavily used for freight and Amtrak passenger trains. The railroad still brings prosperity to the City by attracting riders that use Princeton's historic Amtrak station. The City was also on another historical route: several Princeton homes were part of the Underground Railroad that gave shelter to many runaway slaves before the Civil War. The Owen Lovejoy home was the most famous of the local Underground Railroad "stations".

With the adoption of the automobile came new major routes that passed through the City. The Grand Army of the Republic Highway (US Route 6) was built in the 1920s and stretches nearly coast to coast. US Route 34 was also completed in the 1920s and connects Illinois to Colorado. Interstate 80, a transcontinental route, was completed in 1966 and its proximity to Princeton continues to serve as one of the City's main assets.

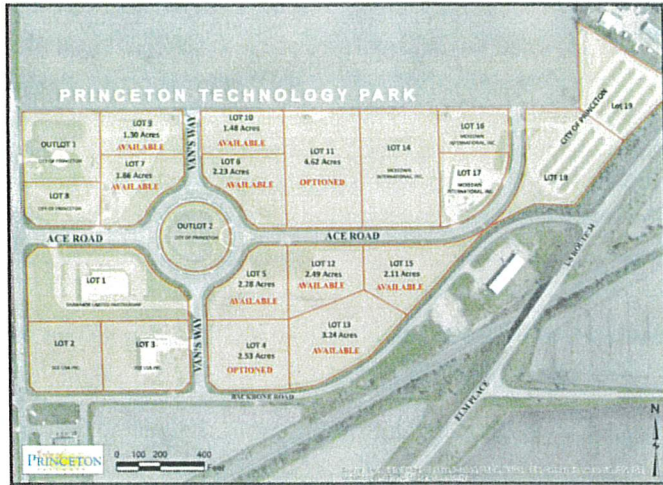


Single-family residential uses are the predominant land uses in Princeton and can be found throughout most sections of the City. Princeton supports diversity of architectural styles that reflect its agricultural history. A tour along Park Avenue East and West will reveal examples of classic Italianate architecture, and Georgian, Greek and Colonial Revival styles, some dating pre-Civil War, and many listed on the historic register compiled by the Bureau County Architectural Preservation Society. The more



traditional areas of the City are laid out in an orderly grid pattern, which encourages easy access. More suburban development patterns with cul-de-sacs and lots with large front setbacks are somewhat more prevalent in peripheral areas. Princeton uniquely contains a number of larger estate lots (.5-1.5 acres) throughout the older areas of the City. Neighborhoods are fairly well defined and the quality of development is generally excellent. Multifamily uses are relatively few in number compared to single-family units, but can be found dispersed throughout the City. The larger complexes are located near the periphery of the City, while converted single-family homes are spread throughout the older sections of the City. Additional multifamily units (e.g., apartments) are available along Main Street above small-scale commercial and retail uses. Commercial uses in Princeton are primarily located along Route 26 (Main Street). The southern portion of Main Street served as the City's commercial and civic center when it was first built. However, when the railroad was built through the

northern section of town, it provided the impetus for creating a new business center around the new train station. Today, the northern and southern historic districts along Main Street function as viable commercial areas, with their small town character and pedestrian orientation intact. Between the north and south historic districts is a commercial area comprised of small professional offices operating in converted residential structures. Capitalizing on interstate access, newer auto-oriented commercial uses have



developed north of the railroad tracks and south of I-80. Typical uses in this area include hotels, motels, fast food restaurants, and larger retail chains with parking fronting the street. This area draws travelers along 1-80 and local residents seeking services that large retail businesses can provide. Large industrial uses are generally located on the north side of Princeton. Princeton has developed a 67-acre Technology Park located on Ace Road that is filling with light industrial/office uses.

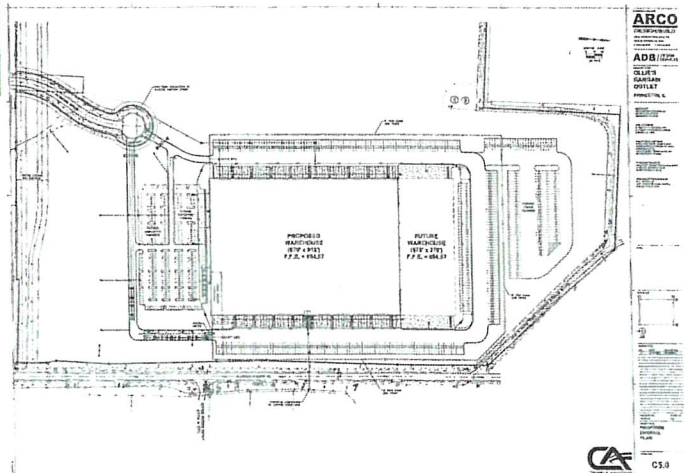
The 130-acre Princeton Logistics Park is located just north of the built-out Princeton Industrial Park. Both parks offer utilities to each development site, easy access to I-80, and allow for diversely sized development sites.



In March of 2023, The Logistics Park was sold to OBO Ventures, Inc. to build the new Ollie’s Bargain Outlet Warehouse. The development broke ground in the spring of 2023 and it planned to be operational in April 2024. The facility is depicted below.



The development will total an investment amount of \$68 million dollars and is expected to employ 250+ employees at full operation. The distribution center will total 600,000 square feet and will be the fourth Ollie’s distribution facility to open in the U.S.



CITY OF PRINCETON DEMOGRAPHICS

Source of Information:

The information presented here has been derived from the U.S. Census 2020 ACS 5-Year Survey, the 2020 Census and GIS.

Population:
7,832

Median
Household
Income:
\$51,844

Median
Home Value:
\$121,800

Median Year
Homes Were
Built:
1950-1959

Median
Age: 47.8

TOP EMPLOYERS IN BUREAU COUNTY AREA

	<u>Employer</u>	<u>Employees</u>	<u>Product</u>
1.	Ace Hardware DC	455	Retail Support Center
2.	Allegion-LCN	285	Door Closers
3.	MTM Recognition	220	Recognition Jewelry
4.	L.W. Schneider, Inc.	350	Gun Components
5.	Gardner Denver	140	Air Compressors
6.	Advanced Asphalt	275	Highway Construction
7.	OSF Healthcare	300	Hospital/ER Clinic
8.	Princeton School Dist.	420	Education
9.	Pioneer/Corteva	250	Ag Chemicals & Seeds
10.	Princeton Flighting	110	Grain augers
11.	Marquis Energy	400	Fuel Ethanol, Sanitizers
12.	TCI Manufacturing	185	Mining Conveyors
13.	Mennie Machine Co.	150	Automotive Components
14.	Wal Mart DC	625	Retail Support Center

1,513 or 27% of Princeton residents have a Bachelor's Degree or Higher.

Average Commute Time of 14.9 minutes, while 6.53% work from home.

Estimated Housing Stock

Single Family Detached: 2,552

Single Family Attached: 80

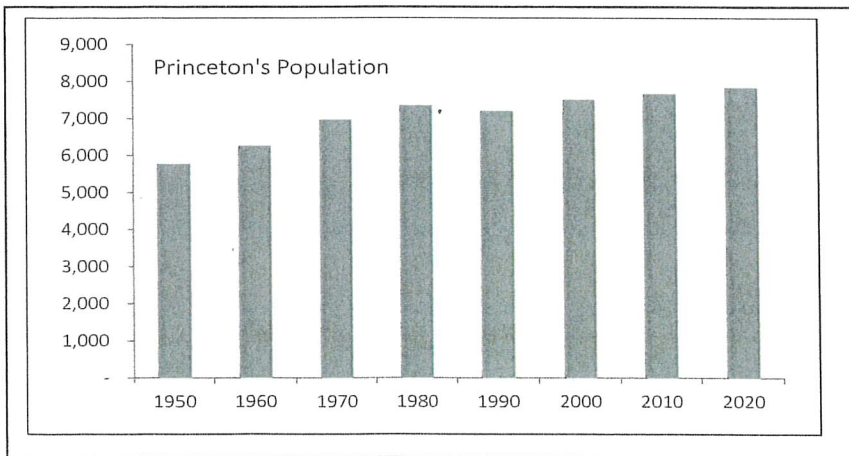
2 Units: 40

3 or 4 Units: 330

5 or More Units: 397

Mobile Home: 50

Land Area in Square Miles: 8.21



BUDGET PROCESS AND CALENDAR

In accordance with generally accepted accounting principles, the City of Princeton's financial records are organized on the basis of funds and account groups. The operations of each fund are accounted for within a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which the spending activities are controlled. The City's accounting records are maintained on a modified cash basis throughout the year and are converted to a basis consistent with generally accepted accounting principles (GAAP) at year-end. The City prepares its budget on a basis consistent with GAAP.

The City of Princeton's budget process is a yearlong process. The City Manager monitors the City's revenues and expenditures throughout the year and discusses any significant variances with each department. Preparation of the FY 2025 Budget started in December 2023. The City Manager works together with department heads to begin coordinating the budget. Each department head meets with the budget City Manager to discuss their budget and any new requests/proposals. After budget meetings, department heads meet with the City Manager to establish their goals. Department goals and accomplishments are an integral part of solid budget planning.

Budget Modification Process:

The City's new policy states that six (6) months after the beginning of each fiscal year, the City Manager will review actual results against the budget. If differences in revenues or expenditures exist, the City Manager may develop a recommendation to modify the budget based on the significance of the impact.

The City Manager's recommendations will be sent to the City Council for consideration.

Practice:

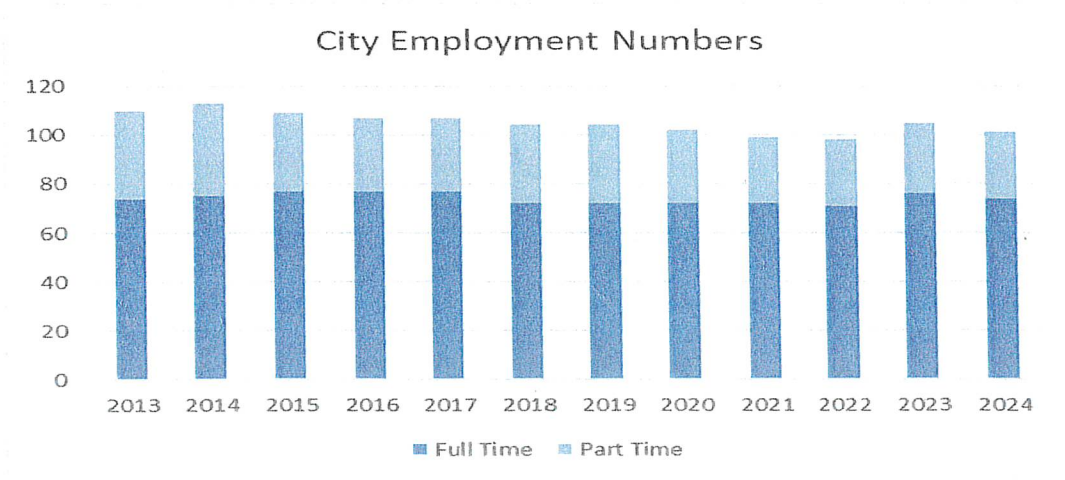
1. After six months of the fiscal year, the City Manager directs departments to review departmental budgets for accounts that are over/under budget.
2. Concurrently, the City Manager reviews the City-wide budget for accounts over/under budget.
3. The City Manager projects revenue and expenditure expectations through the end of the fiscal year based on current actual data.
4. Based on analysis, the City Manager compiles all suggested changes and submits them to the City Council for consideration.
5. An ordinance is prepared and presented to the City Council for consideration. The City Manager makes a recommendation to the City Council to pass an ordinance amending the current year budget.

FY 2025 Budget Calendar and Process

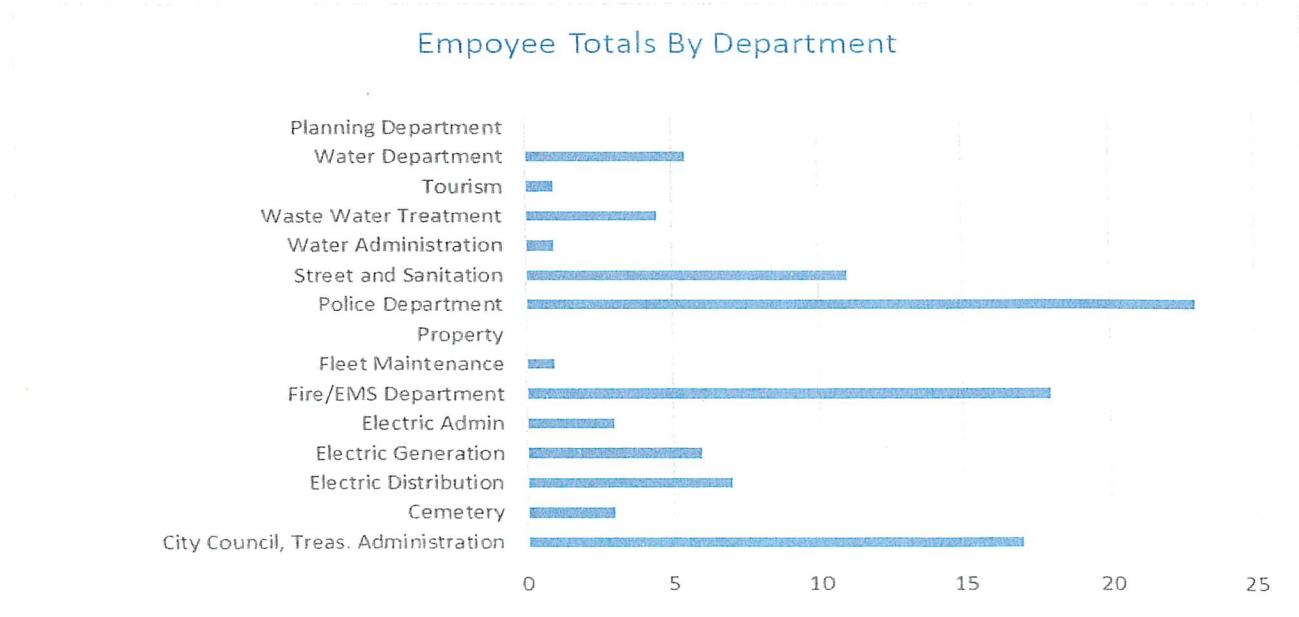
January 8-19, 2024	Department Heads begin reviewing/planning for the FY 2024/25 Budget and fill out Budget Justification Forms for new items.
January 9, 2024	Request for input sent out to the City Council.
January 22-26, 2024	City Manager sends out Budget Form including revenue and salaries to department heads, and department heads input missing expenditures.
February 5-9, 2024	Department Heads submit their FY 2023/24 Accomplishments and FY 2024/25 Goals.
February 5-9, 2024	Department Heads meet with CM to discuss budget requests.
March 11, 2024	Last day to make changes to the draft budget.
March 18, 2024	City Council Budget Discussion/Planning Session at 4:30 p.m. (prior to council meeting at 6:00 p.m.)
March 20, 2024	Proposed Budget sent out to the City Council for review.
March 20, 2024	Notice of Public Hearing published in the newspaper.
March 20, 2024	Proposed Budget available for public inspection.
April 1, 2024	City Council Meeting – 1 st Reading of the Budget Ordinance
April 15, 2024	Fiscal Year 2024/2025 Budget Adopted by the City Council.

PERSONNEL SUMMARY

Over the years, the number of full-time employees in the City has remained fairly steady. Recent reductions in the workforce between the years of 2015-2022 have generally been through attrition. The City has the same number of full-time employees now as it approximately did in FY 2021, but significantly lower than pre-2019 levels, even.



The following table contains a summary of the full-time and part-time positions being requested in the FY 2025 budget, with a comparison to the authorized positions for the past ten fiscal years. The number of authorized full-time positions being budgeted in FY 2025 is 74 full-time employees. However, of that total, we are anticipating a few retirements and additions occurring in FY25. While staffing levels have been reduced over the years, through attrition, the service levels provided to Princeton residents and businesses have not been reduced. *However, it is recommended staffing levels in specific departments will need to be reevaluated due to increased in demand or service calls.*



ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025



Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<i>City Council, Treas. Administration</i>												
Full Time	5	5	5	5	5	2	1	1	1	1	1	2
Part Time	6	6	6	6	6	7	7	6	12	12	15	15
<i>Cemetery</i>												
Full Time	1	1	1	1	1	1	1	2	2	2	2	3
Part Time	2	2	1	1	1	3	3	3	3	3	1	0
<i>Electric Distribution</i>												
Full Time	8	8	8	8	7.5	6	6	6	7	7	7	7
Part Time	0	0	0	0	0	0	0	0	0	0	0	0
<i>Electric Generation</i>												
Full Time	6	6	6	6	7.5	6	6	6	6	6	6	6
Part Time	1	1	1	0	1	0	0	0	0	0	0	0
<i>Electric Admin</i>												
Full Time	3	3	3	3	3	4	5	5	5	4	4	3
Part Time	1	1	1	0	0	0	0	0	0	0	0	0
<i>Fire/EMS Department</i>												
Full Time	11	11	12	13	13	13	13	13	13	13	14	13
Part Time	12	12	10	8	8	7	8	6	4	5	6	5
<i>Fleet Maintenance</i>												
Full Time	1	1	1	1	1	1	1	1	1	1	1	1
Part Time	0	0	0	0	0	0	0	0	0	0	0.5	0
<i>Property</i>												
Full Time	0	0	0	0	0	0	0	0	0	0	0	0
Part Time	1	4	1	6	6	5	5	6	0	0	0	0
<i>Police Department</i>												
Full Time	17	17	18	18	18	18	18	18	17	17	18	18
Part Time	10	9	9	8	7	8	7	7	6	5	5	5
<i>Street and Sanitation</i>												
Full Time	11	11	11	12	10	11	11	10	10	10	11	9
Part Time	2	2	2	1	1	2	2	2	2	2	1	2
<i>Water Administration</i>												
Full Time	0	0	0	0	1	1	1	1	1	1	1	1
Part Time	0	0	0	0	0	0	0	0	0	0	0	0
<i>Waste Water Treatment</i>												
Full Time	3	4	4	4	3.5	3.5	3.5	3.5	3.5	3.5	3.5	4.5
Part Time	0	0	0	0	0	0	0	0	0	0	0	0
<i>Tourism</i>												
Full Time	0	0	0	0	0	0	0	0	0	0	1	1
Part Time	1	1	1	0	0	0	0	0	0	0	0	0
<i>Water Department</i>												
Full Time	7	7	7	5	5.5	5.5	5.5	5.5	5.5	5.5	5.5	5.5
Part Time	0	0	0	0	0	0	0	0	0	0	0	0
<i>Planning Department</i>												
Full Time	1	1	1	1	1	0	0	0	0	0	1	0
Part Time	0	0	0	0	0	0	0	0	0	0	0	0
Totals												
Full Time	74	75	77	77	77	72	72	72	72	71	76	74
Part Time	36	38	32	30	30	32	32	30	27	27	28.5	27

Employee Changes

5/1/2023 Through 4/30/2024

FULL TIME NEW HIRES

NAME	POSITION	HIRE DATE
Matthew Miller	Fleet Maintenance Supt.	05/16/2023
Jacob Quiram	Cemetery Operator I	05/22/2023
Steffen Marroquin	Firefighter/EMT	06/12/2023
Vlad Stepanov	Electric Gen. Maint./Relief Operator	09/11/2023
Jordan Farmer	Electric Gen. Maint./Relief Operator	09/11/2023
Matthew Hayes	Street Operator I	09/25/2023
Seth Woolley	Patrol Officer	11/13/2023

PROMOTIONS

NAME	POSITION	START DATE
Payton Moore	Water Operator	06/05/2023
Shane Kloepping	Wastewater Operator	06/19/2023
Brian Carrington	Deputy Fire Chief	06/19/2023
Eli VanAutreve	Fire Lieutenant	01/01/2024
Aaron Christiansen	Street, Sanitation, Cemetery Supt.	02/05/2024
Jake Foster	Police Sergeant	03/04/2024
Erik Ellberg	Street, Sanitation Foreman	03/11/2024

RETIREEES

NAME	POSITION	DATE
Justin Walters	Fleet Maintenance Supt.	10/31/2023
Scott Cumpton	Electric Gen. Maint./Relief Operator	11/03/2023
Joe Welte	Fire Lieutenant	12/31/2023
Dan Jaeger	Police Sergeant	01/05/2024
Quint Quiram	Street, Sanitation, Cemetery Supt.	02/02/2024
Troy Torri	Wastewater Operator	02/14/2024

DEPARTMENTAL ACCOMPLISHMENTS FY 2024

Electric Department:

The Princeton Electric Department is responsible for maintaining the electric distribution and telecommunications systems throughout all areas of our community.

- ✓ Demolished the old water plant and started the construction on the replacement storage/welding shop building with hopes for completion in 2024.
- ✓ In preparation of Ollies infrastructure, we remove 1800' of 3 phase overhead line and replaced with 1400' of 3 phase underground after reconfiguring the route.
- ✓ Installed Ollies permanent electric service (400') and 2000' of fiber.
- ✓ Rebuilt 1800' of 1 phase line on S Chestnut (Central to Peru).
- ✓ Rebuilt 1300' of 1 phase line on S First (Peru to Park).
- ✓ We purchased parts for engines 3 & 4 from a decommissioned plant in Minnesota and sent plant personnel to dismantle and ship back to Princeton.
- ✓ IEPA came in November for inspection at the plant. We did fine but it is harder each year to keep these engines up to IEPA standards to run.
- ✓ April 4th tornado broke 32 Ameren transmission pole on our radial feed to Princeton causing us to generate 100% of the power needed from 11am Tuesday until 7:30 pm Saturday (104.5 hours).
- ✓ 71 reported outages 53 squirrel, 3 birds, 5 trees, 4 equipment, 3 storms, 3 unknown average outage time 37 minutes.
- ✓ Most important changed all the bulbs of Christmas lights on buildings 12,000 bulbs.
- ✓ Staffing- one transfer and one retirement at plant, both positions have been filled

Fire Department:

The Princeton Fire Department personnel are committed to providing the highest quality of fire and emergency medical service in order to protect the well-being and safety of Princeton's citizens and their property.

- ✓ Responded to 2,299 calls in 2023 (157 more than previous record)
- ✓ Sold the following vehicle: 2002 Chevy Silverado Brush Truck
- ✓ Hired a Deputy Fire Chief (in charge of: EMS Operations, OSHA Compliance, Training)
- ✓ Purchased and outfitted a new Brush Truck and Used Deputy Chiefs Vehicle (outfitted by Fleet Maintenance)
- ✓ Completed OSFM Basic Operations Fire Fighter Academy at Princeton Fire. Personnel from the following Departments: 1 Malden, 3 Spring Valley, 2 LaSalle
- ✓ Licensed 3 Non-Transport Basic Life Support vehicles through Illinois Department of Public Health (Engine 811, Engine 812, and Utility 891)

- ✓ Building Familiarization Tours – Implemented new program with 30 buildings toured as of 12/31/23
- ✓ Public Relations: Conducted multiple Vitals/Glucose Checks, an open house, and Santa Event at fire station.
- ✓ Training: Department completed 6,733 training hours in 2023
 - Office of State Fire Marshal Certifications:
 - Company Fire Officer (1 person)*
 - Advanced Fire Officer (1 person)*
 - Fire Service Instructor II (1 person)*
 - Incident Safety Officer (3 personnel)*
 - Advanced Technician Firefighter (1 person)*
 - Vehicle and Machinery Operations (5 personnel)*
 - Vehicle and Machinery Technician (2 personnel)*
 - Rope Operations (5 personnel)*
 - FEMA Training
 - National Incident Management ICS300 (3 personnel)*
 - National Incident Management ICS400 (3 personnel)*
 - Non-State Certified Training
 - Grain Bin Rescue (3 personnel)*
 - Electric Vehicle Extrication & Fires (3 personnel)*
 - Car Seat Technician Certified (2 personnel)*
 - Ignite the Courage - Drilling for Function (2 personnel)*
- ✓ Better prepared documentation and centralized location for OSHA information in the event of an inspection or injury
- ✓ Established Automatic Aid Agreements with Bureau & Wyonet Fire Protection Districts
- ✓ Hosted 5 High School Interns
- ✓ Performed Hydrant Inspections/Flow Tests per ISO under direction of Water Department
- ✓ Conducting training with Mutual-Aid Departments monthly

Police Department:

The City of Princeton police officers are sworn to uphold and enforce all laws and city ordinances, to protect lives and property, and maintain peace and order in the community, including but not limited to, patrolling our Princeton in patrol car, on foot, or bicycle to control traffic, prevent crime or disturbance of the peace, and arrest violators.

- ✓ Implemented a First Responder peer support and wellness program.
- ✓ Implemented the Dementia Friendly Community program and trained officers on it.
- ✓ Completed work on new animal control facility (funded mostly with donation).
- ✓ Worked with community partners to develop temporary solution for homelessness for our community.

- ✓ Worked with community partners to create easier access to mental health and substance use resources for our community and surrounding areas.
- ✓ Conducted numerous in-house training activities to keep officers in compliance with state mandates.
- ✓ Continued effort to upgrade our vehicle fleet to include newer, more efficient vehicles which are equipped with the most up to date tools.
- ✓ Continued work on our shooting range to update it to a 100-yard range while staying in compliance with state standards for ranges.
- ✓ Hiring of Seth Woolley.

Streets/Sanitation/Cemetery Department:

The City of Princeton's Street Department's primary function is to ensure safe traveling of all City owned streets and alleyways along with sidewalks and accessible parking lots. The Department services include daily curbside refuse and recycling collection along with seasonal yard waste pickup.

Responsibilities include the maintenance of all City owned streets, parking lots, sidewalks, curbs/gutters, storm water inlets and the maintenance of the storm/sanitary infrastructure. The signage within the City is also maintained by the Street Department as well as the maintenance of equipment. The Street Department oversees the yard waste drop-off site and the two City owned cemeteries.

- ✓ No lost time due to injury.
- ✓ Completed the street maintenance program by repaving:
 - Park avenue East from 5th Street to Rt. 26
 - Park Avenue West from Greencroft Rd to West City limits
 - N. Euclid Avenue from Elm Pl to the railroad tracks
 - Farnham Street from Linn to Pine Street
 - Installed 12 ADA ramps for the South end business district
- ✓ Purchased an Air Curtain to safely burn brush as part of sanitation duties.
- ✓ Purchased a 2013 Freightliner garbage/brush truck.
- ✓ Purchased a 60' Genie manlift for the cemetery and street departments.
- ✓ Purchased a 2024 GMC pickup truck.
- ✓ Purchased a 2024 Chevrolet 1-ton for the cemetery.
- ✓ Purchased an eight-foot skid steer push box for snow removal.
- ✓ Purchased a watering tank.
- ✓ Repaired the salt storage fabric roof.
- ✓ Hired a full-time street employee.
- ✓ Hired a full-time cemetery employee.
- ✓ Installed 156.5 yards of concrete for various sidewalks.
- ✓ Completed the Park Avenue East curbs.
- ✓ Sprayed patched 2,846 gallons.

- ✓ Applied 6,750 lbs. of crack sealant.
- ✓ Cold patched 41 tons throughout the city streets.
- ✓ Rebuild 20 storm sewer catch basins.
- ✓ Installed storm sewer behind 800 Bruce Ln.
- ✓ Re-shaped waterway behind the 700 block of Greencroft Rd.
- ✓ Planted 28 trees (Gosse Blvd., Elm Place and South Main).
- ✓ Installed water hydrant at the Oakland Cemetery shop.
- ✓ Cleaned up tree damage after the April storm, brought in 490 excavator to help with the damage. 7 trees were affected.
- ✓ Removed 17 trees at Oakland Cemetery.
- ✓ Planted 21 trees at Oakland Cemetery (Taylor's Way donated 16 trees).
- ✓ Planted 5 trees at Elm lawn Cemetery.
- ✓ Had Taylor's Way spray both cemeteries. (1 time application...1st time we have done this, very beneficial).
- ✓ Cored out 1st entrance at Oakland and made it a gravel road.
- ✓ Repaired the North ravine bank road at Oakland (Advanced Asphalt milled the road and then we graded and compacted).
- ✓ Repaired Soldier's Lot Monument at Oakland.
- ✓ Stabilized creek bank on the North side of Pee Wee Creek.
- ✓ Started cleanup along Pee Wee Creek.
- ✓ Set Monument and laid out Moses Plot for the Historical Society.
- ✓ Started to maintain the intersections at Interstate 80/26.
- ✓ Maintain 9 city properties.

Water Department:

The Princeton Public Water Supply includes quality and quantity plus treatment and distribution. The City of Princeton is located at the intersection of three ancient bedrock valley systems. The ancient Mississippi, Paw Paw (Troy), and Rock Valley's make up these systems. This aquifer is virtually untapped and provides a precious resource for this community.

In 1964 an Upflow Solids Contact Unit and more filters were added. The last ten years has seen a complete update of equipment and process culminating with the construction of a 1.5 million-gallon water tower in 2005. In 2014, construction of a new 4 million gallon water filtration plant was completed. The plant is an iron removal and lime softening plant. The water plant utilizes a full train system, with claricone clarifiers making it more economical to operate and maintain.

Currently, the City of Princeton Water Department maintains fifty-eight miles of water main.

- ✓ Continued with new water meter installation (1000+)
- ✓ Updated the Water Plant SCADA system
- ✓ Located the whole entire distribution system
- ✓ Accomplished a significant amount of pressure tests on hydrants

Waste Water Department:

The Princeton Waste Water Treatment Plant mission is to protect public health and enhance the environment by treating and reclaiming water, and recycling solids. With a population of 7,600, the city maintains thirteen lift stations, and miles of sanitary sewers.

With a jet-vac truck, crews maintain and clean sanitary and storm lines throughout the city. The city has finished an aggressive Inflow and Infiltration program study with Chamlin Engineering.

The City of Princeton waste water plant was last updated in 2000; the plant uses 2.15 million gallons per day in the advance oxidation treatment facility. The plant influent passes through automated screening prior to grit removal.

- ✓ Lined 1000 ft of sewer behind Midland Bank
- ✓ Made significant steps towards the Nutrient Assessment Plan (NARP)

Tourism Department:

The City of Princeton Tourism Department mission is focused on promoting tourism and events to our community, as well as other regions, and enhancing the visitor experience. Developing and implementing marketing strategies to attract tourists to the city, and providing information and assistance to visitors, such as guidance, maps, guides, and online resources. Tourism is heavily involved in organizing events and activities that showcase the city's attractions and culture. Overall, the goal of the department is to boost the tourism industry's economic contribution to the city while ensuring a positive and memorable experience for visitors.

- ✓ New website.
- ✓ Very successful summer concert season with the highest attendance Princeton has ever seen, plus the addition of a Holiday Trans-Siberian Orchestra performance—a first for Princeton.
- ✓ The highest ever sponsorship totals brought it for the Street Concert season, nearly tripled. Highest Vendor Fees collected.
- ✓ Reestablished relationship and partnership with Heritage Corridors CVB.
- ✓ 78% of Short-Term Lodging compliance in collection of Hotel/Motel Tax.
- ✓ Priority focus on advertising to the outside visitors, as the State Statue (55 ILCS 5/5-1030) states for spending of Hotel/Motel Tax:

Print Publications-	35 total publications
Digital Platforms-	10 total over 75,000 digital impressions
Radio Advertising-	4 stations 974 runs
TV Advertising-	168 runs
Territories (counties) Reached-	23 in IL 7 in IA 3 in WI (along with communities in NE Indiana)

FUND STRUCTURE

General Fund

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted or committed to expenditures for specified purposes.

Motor Fuel Tax Fund - To account for revenues received from the State of Illinois for the maintenance, improvement and construction of streets and roads.

Debt Service Fund – To account for property tax revenue received for bond payments on the Library’s Bond Series 2014C.

Economic Development Fund – To account for revenue received through video gaming tax.

Tax Increment Financing (TIF) Fund - This fund was created to account for the revenues and expenditures related to the redevelopment of the area around Interstate 80, which also is used for GO Bond Series 2014D.

.25 Non Home Rule Tax (Street Improvement Fund) – This fund was created by referendum in 2018 for the purpose of expenditures on public infrastructure, mainly street infrastructure improvements.

Enterprise Funds

Enterprise Funds provide goods and services to customers outside the primary government.

Cemetery Fund – The Cemetery Fund is used to account for the financial resources associated with maintaining two City-owned cemeteries (Oakland and Elm Lawn).

Refuse/Recycling Fund - The Refuse/Recycling Fund is used to account for the financial resources associated with providing solid waste collection services. Financing is provided directly by user fees.

Electric Fund – The Electric Fund accounts for the provision of electric services to the residents and businesses of the City financed by user fees.

Water/Sewer Fund - The Waterworks and Sewerage Fund accounts for the provision of water and sewer services to the residents and businesses of the City financed by user fees.

Internal Service Funds

Internal Service Funds are used to account for goods and services where the customers are within the primary government.

Fiduciary Funds

Fiduciary Funds are used to account for assets held by the City in a trust capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The City utilizes pension trust funds which are generally used to account for assets that the City holds in a fiduciary capacity or on behalf of others as their agent.

Police and Firefighters' Pension Funds - The City reports pension trust funds as fiduciary funds to account for the Police Pension Fund and Firefighters' Pension Fund.

Reserve Funds and Credit Rating Overview

The City has made great strides to improve the Reserve balance over the past five years. It's important to understand the importance of establishing a healthy reserve balance, not just to ensure funds are available in case of an emergency with any of our infrastructure facilities, but it also affects our credit rating. In October of 2022, the City was audited by the S&P Global Ratings to determine if an improvement in our credit rating would be supported based the improvements made in revenue, decreases in debt, and an improving overall economic outlook for the community.

The S&P Global Ratings revised the outlook for the City of Princeton to stable from negative and affirmed its 'A-' long-term rating and underlying rating (SPUR) on the City of Princeton's general obligation (GO) debt. *The outlook revision reflects their view of the city's operating surpluses in the last couple of years, driven by cost savings and increased sales tax revenue, population growth and our improved reserves from the previous nominally low levels.* It was also highlighted the fact that the City has not levied for debt service to date, as the ARS pledged revenue has been sufficient to support the bonds, was a positive aspect to our financial security.

It was also noted, the City has seen modest tax base growth over the past 5 years, which is driven by new developments and housing value appreciation. With cost saving measures, increased sales tax revenues, and the use of federal stimulus funds, the City posted operating surpluses in fiscal years 2020 and 2021. The improved operating results translated into strengthened reserve levels that are expected to be sustained. The City has improved budgetary flexibility and established very strong liquidity, supported by operating surpluses in the general fund over past years. The S&P Global Ratings also noted the City has what's considered weak debt and a contingent liability position, with a manageable debt burden.

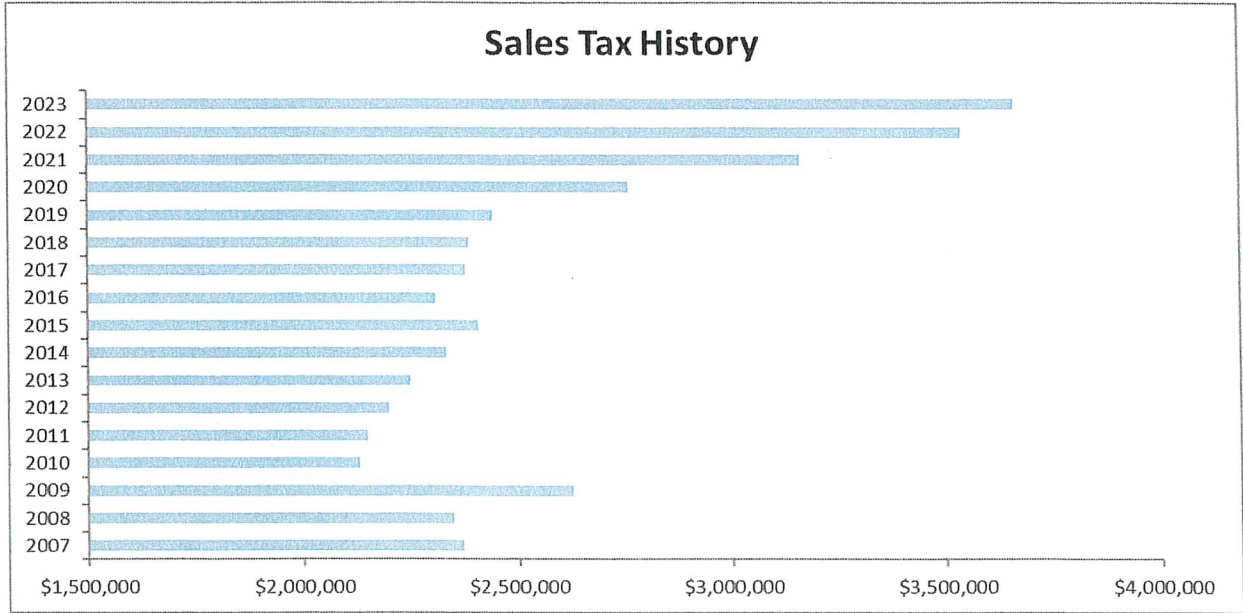
To summarize, The S&P projected the stable outlook reflected their view of the city's improved operations and budgetary flexibility. *It also reflects their expectation that the city will maintain structural balance and sustain its reserves at least at the current levels during the outlook period.* Their recommendations and guidelines are as follows:

Downside scenario- We could consider a negative rating action if the city is unable to maintain budgetary balance and requires material draws on reserves.

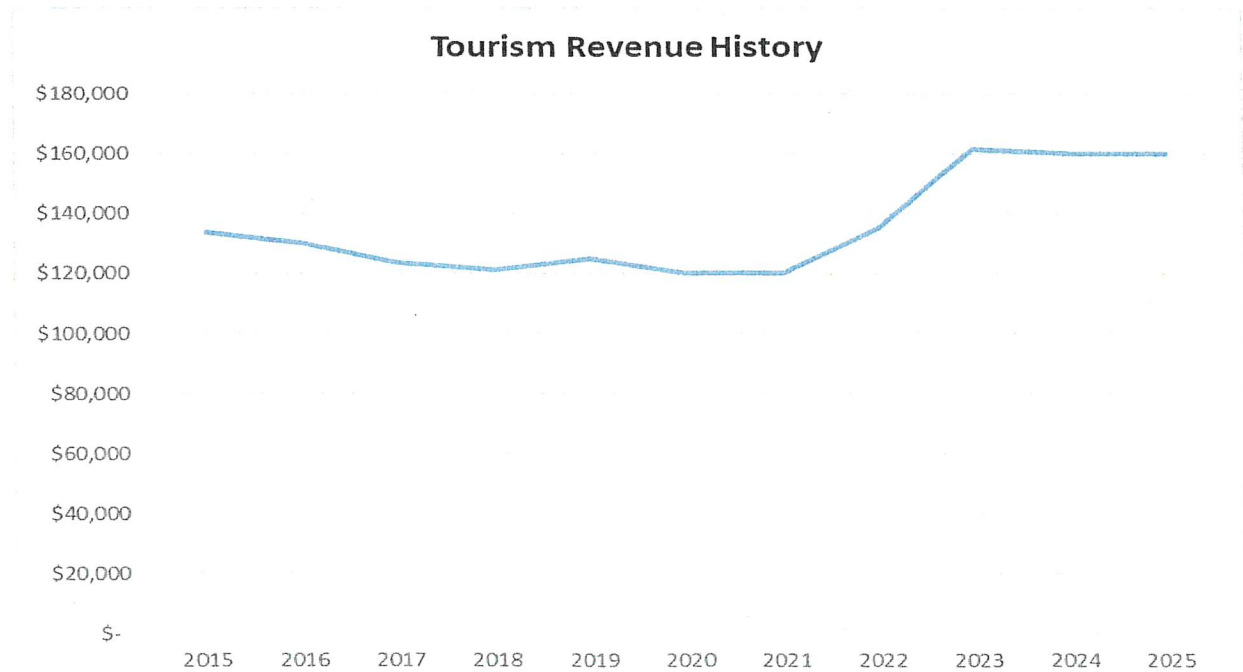
Upside scenario- We could consider a positive rating action if the city maintains structural balance, diversifies its revenue sources, and increases its available fund balance to be commensurate with a higher rating. We would also view a material reduction of its pension and OPEB liabilities favorably.

HISTORICAL TRENDS

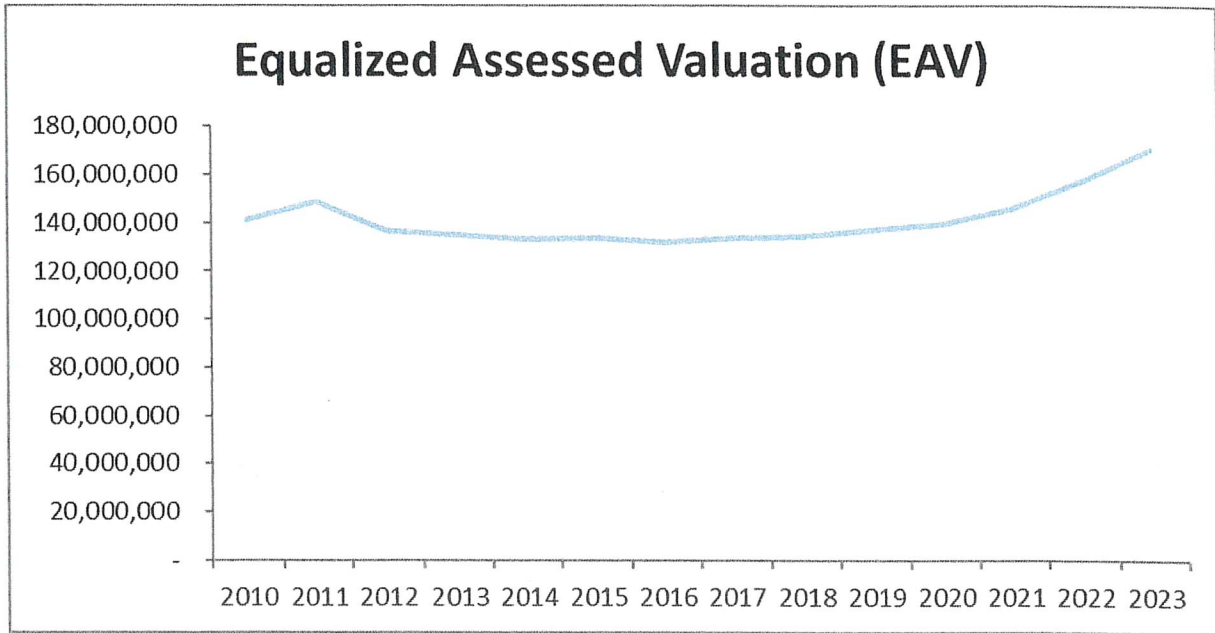
Sales Tax Revenue



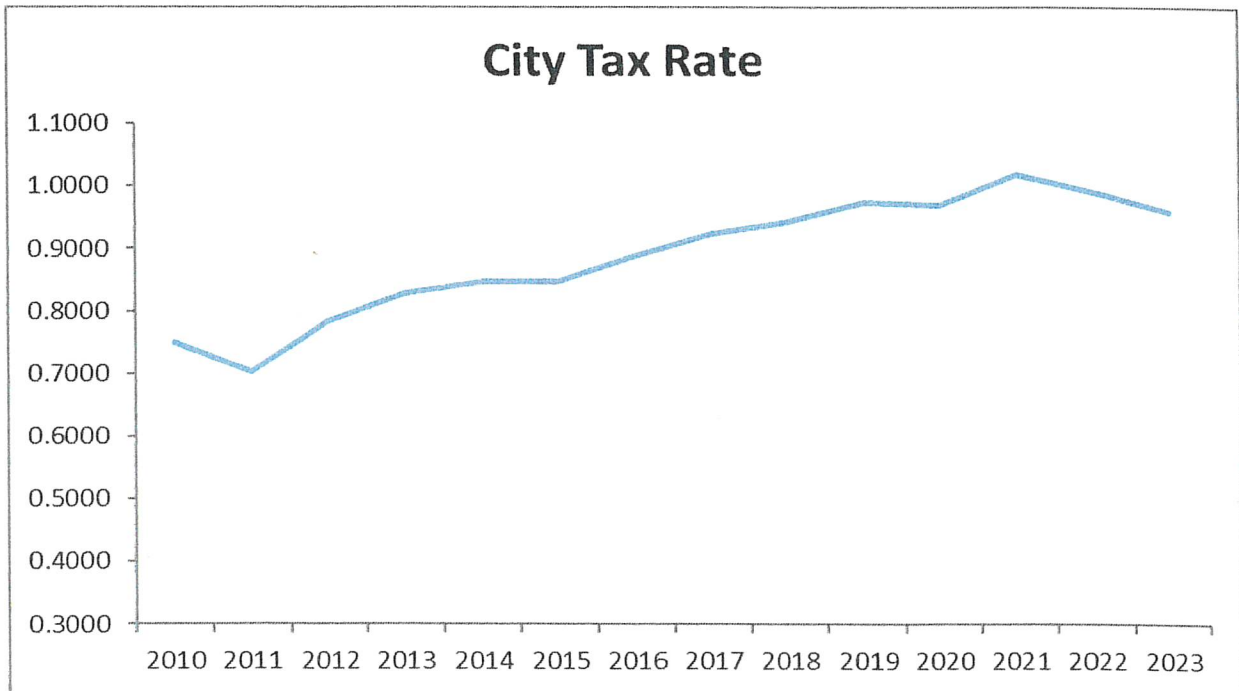
Hotel/Motel Tax Revenue (Tourism Funding)



Equalized Assessed Valuation (EAV)



City Tax Rates (Excluding Library Rate)



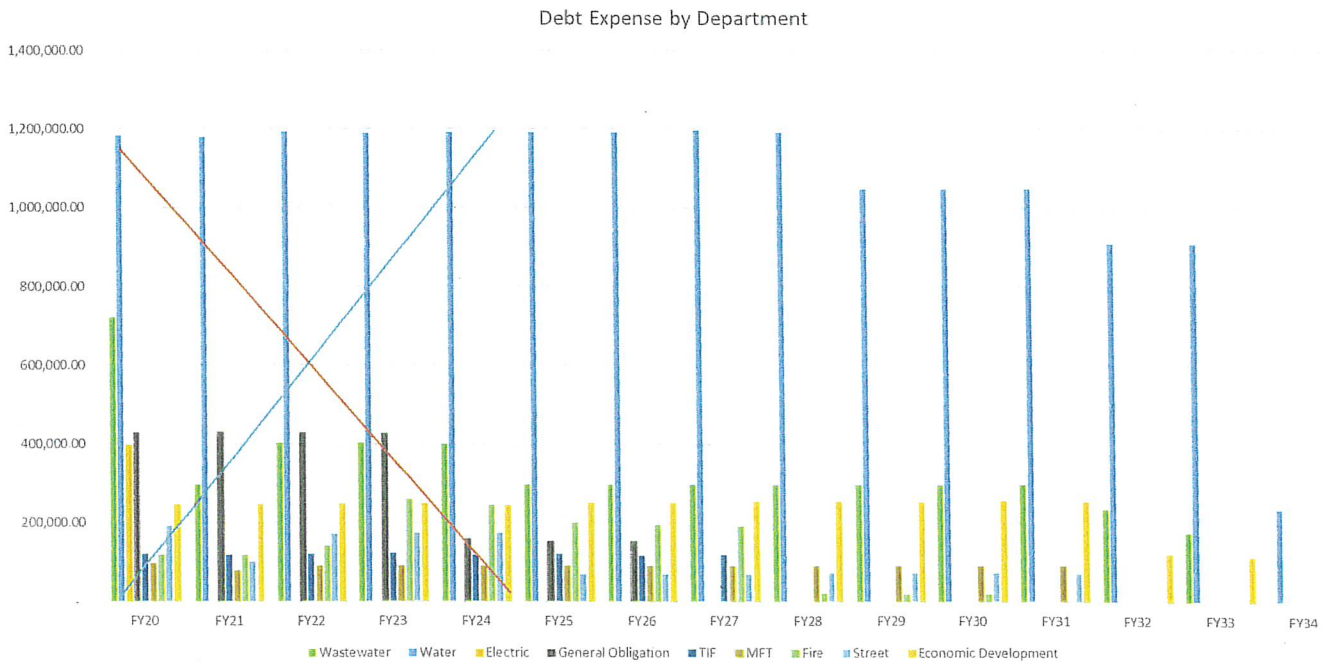
DEBT SUMMARY

The City of Princeton has incurred a number of debt obligations over the years for various projects ranging from major plant and infrastructure for its water, sewer, and electric utilities (“Business-Type Activities”) to economic development and the purchase of larger vehicles and equipment (“Governmental-Type Activities”). The sources of the various borrowings are equally diverse ranging from general obligation bonds (full faith and credit backing by the City (pledged property taxes)) to loans from the Illinois Environmental Protection Agency (“IEPA”) and banks and financial institutions.

In FY24, we will have closed out four outstanding debts which totaled about \$523,000 in annual payments. These included a long-term debt requirement to Heartland Bank for the financing of a Fire Engine in the total amount of \$644,706. Another long-term debt requirement to Central Bank Illinois for street improvements and purchase of equipment in the total amount of \$450,000. Additionally, a General Obligation Bond Series 2019C for a sewer replacement project on 1st and Pleasant Streets for a total amount of \$385,000. And lastly, a promissory note for Thompson Street sewer relief project and the purchase of a John Deere Tractor for a total amount of \$599,950.

Unfortunately, in FY25, we will not be making any final closeout payments to our long-term debt. But, on a positive note, FY24 and FY25 have no new debt being budgeted.

The total amount of outstanding debt at May 1, 2024 is \$16.9. Below is the breakdown by department projected out to FY34.



OUTSTANDING DEBT ISSUED BY SOURCE (THOSE CROSSED OFF WERE RETIRED IN FY24)

GENERAL OBLIGATION BONDS

Series 2013A Bonds, \$900,000 (Advance refunded the Series 2003 Bonds)

Final Maturity 12/1/27

General Obligation Bonds that refunded the Series 2003 Bonds that were issued for the purpose of a public capital infrastructure improvement project, including the construction of a reservoir and related waterworks improvements for the City. The bonds are anticipated to be payable from general Water Fund revenues.

Series 2014C Bonds, \$1,520,000 (Refunded a portion of the Series 2006A Bonds)

Final Maturity 12/1/25

General Obligation Bonds that refunded the Series 2006A Bonds that were issued for the purpose of purchasing a site and renovating a building thereon to be used as a library, to furnish necessary equipment.

Series 2014D Bonds, \$1,170,000 (Refunded a portion of the Series 2007 Bonds)

Final Maturity 12/1/26

General Obligation Bonds that refunded the Series 2007 Bonds that were issued for the purpose of defraying certain redevelopment and capital improvement costs in the tax increment financing district. The Bonds are anticipated to be payable from the property tax increment generated by the TIF.

Series 2019A Bonds, \$1,310,000

\$1,310,000, Final Maturity 1/1/2031

General Obligation Bonds that funded the Euclid Rebuild Project.

Series 2019B Bonds, \$2,595,000

\$2,595,000, Final Maturity 7/1/2032

General Obligation Bonds that funded the development of the Logistics Park Site.

~~*Series 2019C Bonds, \$385,000*~~

~~Outstanding at September 5, 2019, \$35,000, Final Maturity 11/1/2023~~

~~General Obligation Bonds that funded the sewer replacement project on 1st and Pleasant Streets.~~

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY ("IEPA") LOANS:

L17-3321, \$2,951,016.95, 1.25%

Final Maturity on 11/2/32

Purpose - Wastewater Storm Sewer Improvements

L17-3083, \$2,639,461, 0.0%

Final Maturity on 11/11/30

Purpose - New Water Treatment Facility

L17-4998, \$741,944.74, 1.93%

Final Maturity on 7/24/33

Purpose - Water Treatment Facilities Improvements

L17-4851, \$6,621,576, 2.95%

Final Maturity on 6/21/33

Purpose - Water Treatment Facilities Improvements

L17-4560, \$7,603,145, 1.25%

Final Maturity on 11/8/32

Purpose - Water Treatment Facility

L17-2902, \$1,985,805, 1.25%

Final Maturity on 9/8/31

Purpose- Sewer Cannibal System Facility

BANK LOANS:

Heartland Bank and Trust

——— Outstanding at August 17, 2016, \$644,706, Final Maturity on 6/15/2023

——— Purpose - New Fire Engine

Central Bank Illinois

——— Outstanding at June 28, 2018, \$450,000, Final Maturity on 6/28/2023

——— Purpose - Street improvement projects and purchase of equipment

First State Bank

——— Outstanding at September 22, 2020, \$599,950, Final Maturity on 11/1/2023

——— Purpose - Thompson Sewer relief project and John Deere Tractor

First State Bank

Maturity on 11/1/2026

Purpose- New Firetruck

IL Finance Authority

Final Maturity on 11/1/2029

CAPITAL IMPROVEMENT & JUSTIFICATION PROJECTS

Capital improvement and other justification projects are a significant component in financially planning for the future of the City. A variety of funding sources are used to support the identified projects. Typically, the improvements are funded with dedicated tax revenue, grant revenue, borrowed funds, and transfers from operating funds.

This year’s Capital and Justification Projects list includes \$4.8 million of needed funds for FY 2025. The City of Princeton views its planning and operations in a strategic manner. The underlying motive behind these projects is to improve safety, mobility and create efficiencies all while striving to be proactive in terms of staffing and infrastructure. This list does not include staffing, training or wage increase requests.

Fund	Project	FY 2025 Budget
Electric	Arc Flash Study	\$ 45,000
Electric	Underground Upgrades	\$ 100,000
Electric	Overhaul & Automation of #8 Engine	\$ 1,500,000
Electric	Storage Building/Welding Shop	\$ 100,000
IT	LTE City Wifi System	\$ 50,000
Police	Body Cameras	\$ 68,000
Police	Flock Cameras	\$ 20,000
Police	Brick Work and Windows & Maintenance	\$ 130,000
Police	Vehicle Repairs and Maintenance Increase	\$ 15,000
Fire	Replace Outdated Fire Hose	\$ 11,000
Fire	Uniform and PPE Increases	\$ 7,675
Fire	Ambulance Purchase (ordered in 2022)	\$ 263,690
Fire	EV Fire Equipment	\$ 7,400
Fire	Tires	\$ 10,500
Streets	4 and 1 Multi-Purpose Loader Bucket	\$ 12,700
Streets	Building Repairs - 2 Buildings	\$ 10,000
Streets	Regrind Millings - Move Pile	\$ 18,700
Streets	Spray Patch	\$ 15,000
Streets	Crack Sealing	\$ 8,000
Streets	Sidewalk Grinder	\$ 10,000
Streets	Linn Street Culvert Replacement	\$ 120,000
Streets	Main & Peru- City Portion	\$ 50,000
Streets	Depot Parking Lot Reconstruction	\$ 950,000
Streets	Summer Street Project List	\$ 700,000
Cemetery	Lawn Mower Rotation Trade	\$ 6,000
Sanitation	2 Garbage Trucks-Remainder	\$ 345,000

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

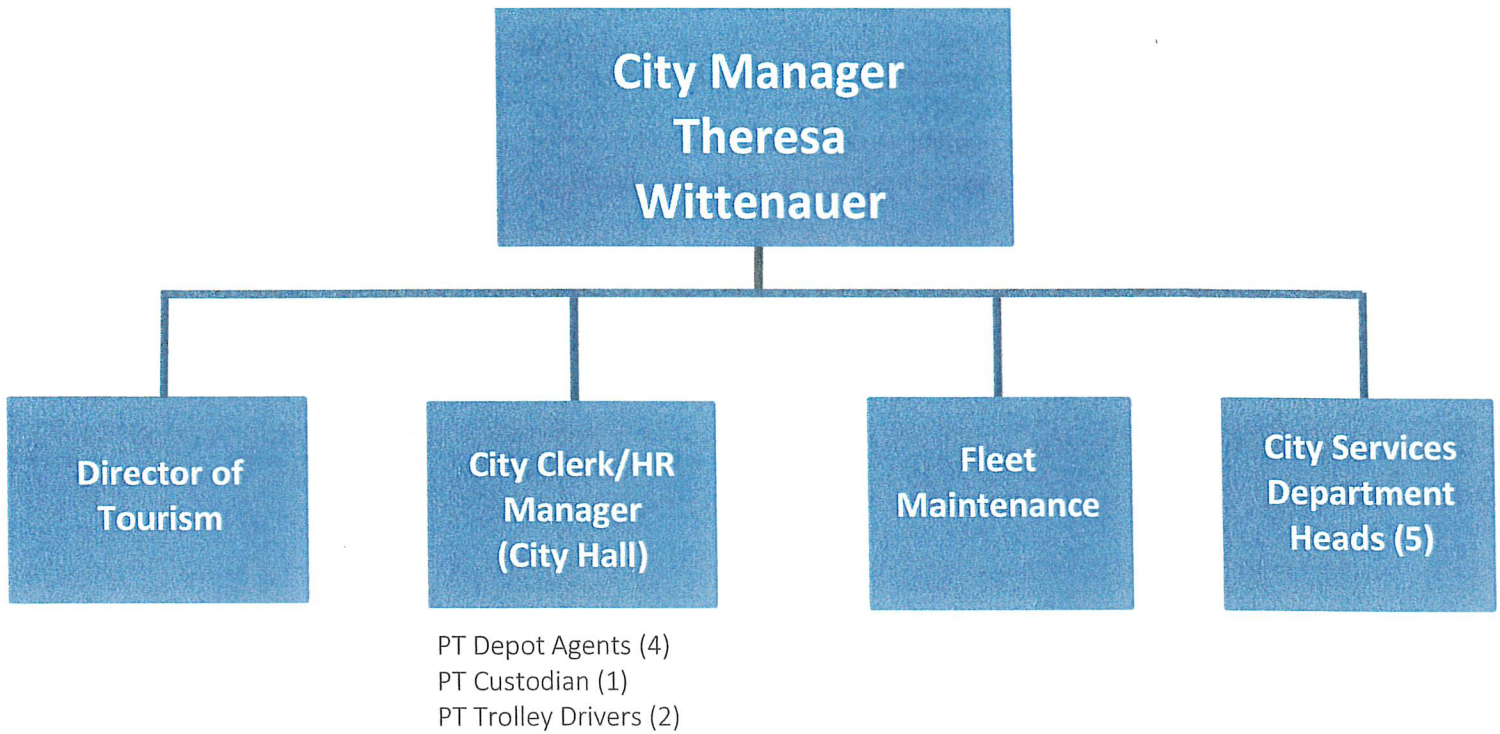


Water	Ortho Phosphorus Pumps	\$	16,000
Water	Replace Old Tapping Machine	\$	9,150
Water/Fire	Install Hydrant At Clark St Training Center	\$	17,000
Water/Electric	Water Main/Electric Loop Engineering	\$	30,000
Waste Water	NARP Plan (second year installment)	\$	50,000
Waste Water	Marion Street Sanit. Sewer Replacement	\$	50,000
Waste Water	Purchase New Sewer Camera - Demo Model	\$	80,000
Waste Water	Implement a Maintenance Program	\$	5,500
City Hall	Vehicle	\$	30,000

Due to budgetary constraints and limited resources, not all requested projects can be tackled in the coming fiscal year. After much discussion with Department Heads, we have determined the following projects/purchases can hold-off until FY 2026. These needs total an additional \$1.9 million. However, Department Heads may re-evaluate their budget progress about half-way through FY 2025 and better determine if a purchase or project can be amended into the budget. Those projects are identified below:

Fund	Project		Push to FY 2026 Budget
Electric	812 Feeder Extension Across Interstate	\$	1,000,000
Electric	Mini Excavator	\$	60,000
Electric	Replace Foreman 2011 Truck - Distribution	\$	60,000
Electric	Digger Truck - lead time 3-5 yr, order now	\$	500,000
Electric	Replace 2012 Truck - Generation	\$	60,000
City Hall	City Hall West Wall - Tuck Point	\$	80,000
Streets	Drum Roller	\$	22,000
Streets	Mini Excavator	\$	54,000
Water	Replace 2008 Truck	\$	55,000

CITY ADMINISTRATION



CITY MANAGER'S OFFICE

The City Manager oversees the day-to-day operations of the City. The Manager's Office includes the Director of Planning, City Clerk, and four individuals that handle accounts payable/receivable, payroll and billing. The City Manager:

- Oversees every aspect of the daily operations of the City, including supervising all departmental operations, personnel and programs.
- Communicates board policies to all City departments and monitors implementation.
- Provides information to the City Council and its standing committees.
- Develops and presents the annual budget.

CITY GOALS

In November of each year, the City Manager meets with each department head to develop their goals for the upcoming fiscal year (FY 2025). Department heads are required to create goals for their department that will link to the overall mission of the City and that can be cascaded down to other employees within their department. This year the City Manager has chosen four sub-categories to focus on and they are:

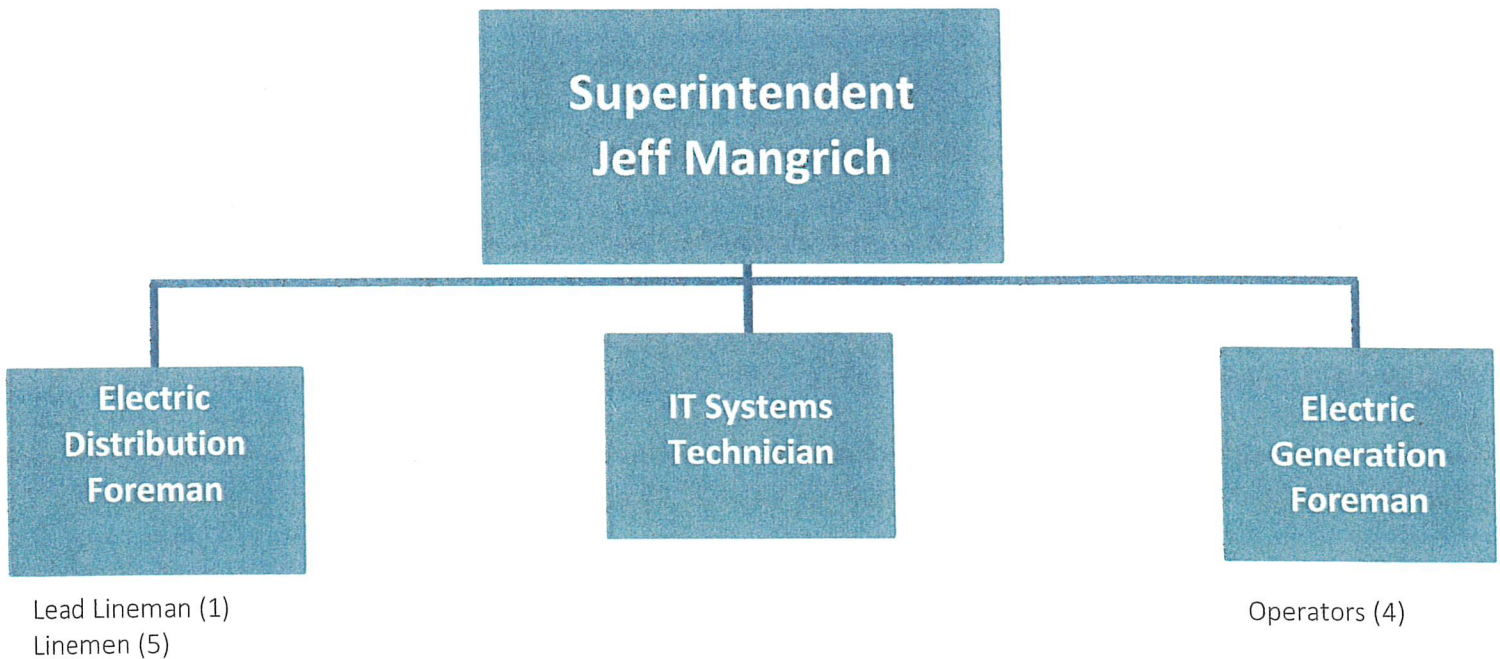
- Proactive Infrastructure/Facility Planning
- Focus on Equipment Replacements
- Improve Administrative Efficiencies
- Creative Funding Approaches to Avoid Debt
- Re-evaluating and Training

ELECTRIC DEPARTMENT

The Electric Department is led by Superintendent Jeff Mangrich. The Princeton Electric Department was started on January 1, 1900, and it owns and operates its own generation and distribution systems. The City currently has a total of 3,784 residential customers and 773 commercial and industrial customers. The system is composed of one 138 kV line feeding the substation located on Ace Road, then is stepped down to 34.5 kV and 12.5 kV. The city has two 138 kV transformers, one is used for the step down to the 34.5 kV, and the other to step down to the 12.4 kV. The City is interconnected with Ameren IP and has the potential of having eight 12.4 kV feeders coming out of the Ace Road substation. The 34.5 kV line goes to the substation located at the power plant and has six feeders at 12.4 kV. The city's peak load is 29 megawatts, which was achieved in 1999. Generation is only done when the wholesale provider calls on it or for an emergency situation. The city buys the wholesale power from the Illinois Municipal Electric Agency (IMEA) and is paid credits for the stand-by generation capability of 38 megawatts. The current contract with IMEA expires in 2035. The Power Plant is ran and maintained by five (5) employees. The distribution system consists of approximately 80 miles of 7200kv power lines, with 2100 poles and 1200 electric lights all installed and maintained by seven (7) journeymen linemen. Meter reading is done through a fixed network system using collectors to import reading automatically every month. The Princeton Electric Department also owns and maintains 28 miles of fiber optic cable throughout the City. The fiber is used for the City Network, Electric SCADA, Waste Water SCADA, and Water SCADA. The City has a contract with a local ISP to provide Internet and Point to Point connections on our fiber to City customers. There is one (1) IT employee within the Department that also takes care of all city networks, computers, servers, etc.

Union Representation: IBEW Local 51

Union Contract: May 1, 2022-April 30, 2026



FY 2025 GOAL PLAN

SUPERINTENDENT: JEFF MANGRICH

ELECTRIC DEPARTMENT GOAL 1:

Goal Title: Build storage building
Goal Description: Replace old water plant with a storage/welding shop for power plant operations.



ELECTRIC DEPARTMENT GOAL 2:

Goal Title: Overhead Conversions
Goal Description: Covert overhead power lines to underground. Our goal is 3000 ft.

ELECTRIC DEPARTMENT GOAL 3:

Goal Title: Engine #8 Overhaul
Goal Description: Complete the overhaul of Engine #8, in the winter 8.8 mw.

ELECTRIC DEPARTMENT GOAL 4:

Goal Title: City Wide Wireless
Goal Description: Continue implementation with an LTE system.

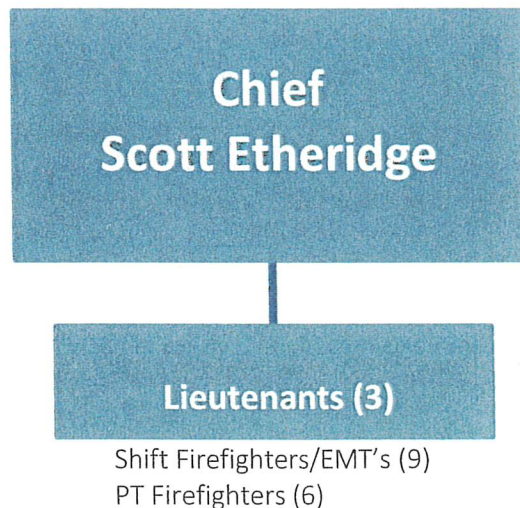
ELECTRIC DEPARTMENT GOAL 5:

Goal Title: 812 Feeder Loop
Goal Description: Extend 812 feeder along Sixth St. for redundancy north of interstate, in coordination with the Water Department to complete a full redundancy loop.

FIRE DEPARTMENT

The Princeton Fire Department is led by Fire Chief Scott Etheridge. The Princeton Fire Department is comprised of the resources and first-responders needed for firefighting, vehicle rescue, extrication, emergency medical services and public education. The department staff consists of a full-time fire chief; 12 full time personnel operating on 48 hours on, 96 hours off rotation; a number of part-time personnel, including a department chaplain, to meet the demands of proper staffing levels. The department personnel are committed to providing the highest quality of fire and emergency medical service in order to protect the well-being and safety of Princeton's citizens and their property. We serve more than 10,226 people who reside in the City and rural fire and ambulance districts. The first-due fire response area covers about 80 square miles of rural and urban countryside and 225 square miles of ambulance response from one firehouse which includes Ohio, Malden and Bureau fire protection districts. The department responded to 2,299 calls in 2023.

Union Representation: Princeton Professional Fire Fighters Local 4308
International Association of Fire Fighters AFT-CIO, CLC
Union Contract: May 1, 2020-April 30, 2025



FY 2025 GOAL PLAN

FIRE CHIEF: SCOTT ETHERIDGE



FIRE DEPARTMENT GOAL 1:

Goal Title: Building Familiarization
Tours 1

Goal Description: Continue conducting tours with a goal of finishing South Main Tax Payer Buildings (Downtown Buildings; Type III).

FIRE DEPARTMENT GOAL 2:

Goal Title: Building Familiarization Tours 2

Goal Description: Conduct a tour of all the buildings with in the district that have EPA Tier reportable materials.

FIRE DEPARTMENT GOAL 3:

Goal Title: Public Relations

Goal Description: Establish public interaction with fire department staff at fire station each quarter of the year. (Examples: B/P Check, Glucose Check, and Open House).

FIRE DEPARTMENT GOAL 4:

Goal Title: Public Relations

Goal Description: Conduct a weather educational event in the spring to better educate our community. Continue hosting car seat checks, vital checks, and Santa. We will conduct an open house every odd numbered year.

FIRE DEPARTMENT GOAL 5:

Goal Title: Training Facility

Goal Description: This will be a continued goal every year due to cost and construction time to make our training facility more ISO/NFPA compliant. This year's goal will be to make the facility a 3-story facility, separate burn area, and getting a fire hydrant on the property.

FIRE DEPARTMENT GOAL 6:

Goal Title: Regulatory Compliances

Goal Description: Complete mandatory Medicare Audit and submit.
Continue to improve ISO Audit categories with the hope of an improved rating.
Continue to self-evaluate department against OSHA standards to make a safer work place.

FIRE DEPARTMENT GOAL 7:

Goal Title: Training

Goal Description: Host multiple trainings at our department to better serve personnel that don't attend outside training & allow for surrounding departments to attend. (Already scheduled for spring of 2024: Grain Bin Rescue Class, EV Extrication and Fires, OSHA presentation of The Ridge Sterling Fire Line of Duty Death).

FIRE DEPARTMENT GOAL 8:

Goal Title: Ambulance Replacement

Goal Description: Purchase, receive, and stock new ambulance. Complete orientation with new ambulance and drivers training. Adjust Fire Department budget to purchase vehicle without a loan.

FIRE DEPARTMENT GOAL 9:

Goal Title: EV Vehicle Fires

Goal Description: Purchase a second set of EV Vehicle extinguishing equipment for other fire engine. Train on new equipment along with establishing a new SOG for EV Vehicle Fires.

FIRE DEPARTMENT GOAL 10:

Goal Title: Fire Hydrant Inspections/Flow Tests

Goal Description: Continue current program established last year with the goal of doing 60 hydrants this year, compared to 30 previous years.

FIRE DEPARTMENT GOAL 11:

Goal Title: Grants

Goal Description: Submit a FEMA grant for a gear extractor washing machine and battery powered tools for E811. Submit State Fire Marshal Grant for an extra SCBA Filling Station.

FIRE DEPARTMENT GOAL 12:

Goal Title: Staffing

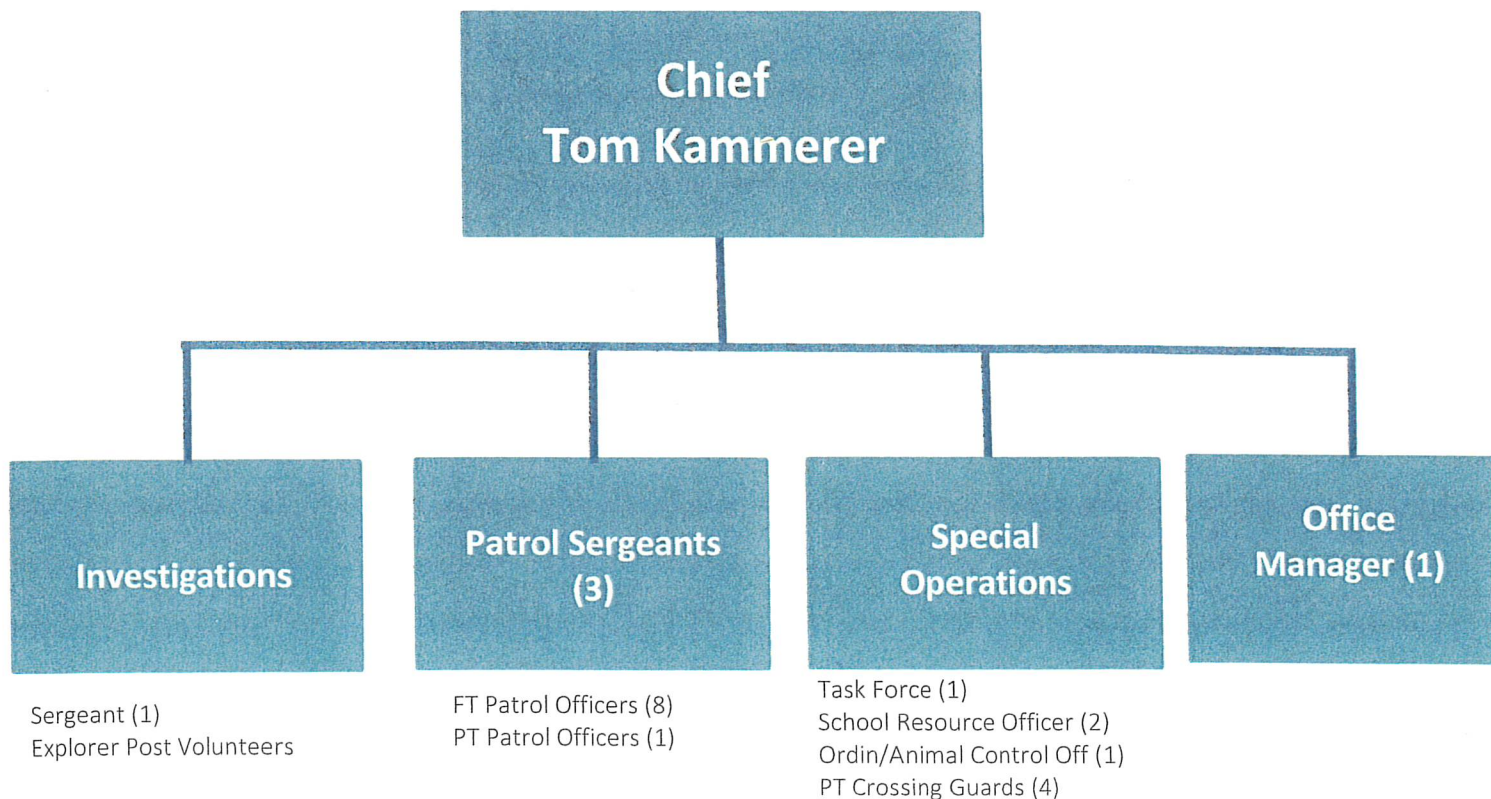
Goal Description: Continue to discuss and educate City Manager and Council of staffing situation.

POLICE DEPARTMENT

The Police Department is led by Police Chief Tom Kammerer. The mission of the Police Department is to promote the “quality of life” of citizens, living, working or visiting in the City of Princeton, by providing police services with the highest integrity and a spirit of excellence, in partnership with our community. The Princeton Police Department is committed to the philosophy of community policing. By working together with citizens, businesses, schools, community groups, elected officials, public agencies, and other city departments, we can make a difference. The employees are empowered to take ownership over their particular area of assignment, and to be proactive in identifying and solving problems in the community. By embracing the City’s organizational values of customer service, respect, trust, teamwork and integrity, public confidence will be maintained.

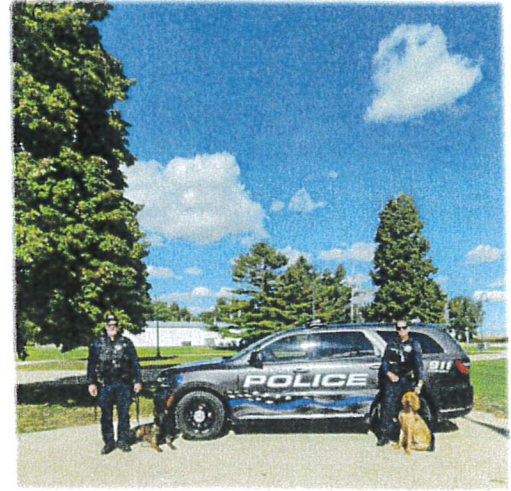
The Princeton Police Department is divided into four divisions: Administration, Patrol, Investigations, and Special Operations. With a mix of sworn and civilian personnel, an efficient and effective work force is provided. The vision of the Princeton Police Department is to “Be a model law enforcement agency viewed internally and externally as professional, enthusiastic, trustworthy, and at the forefront of the police profession.” The members of the Princeton Police Department are committed toward the attainment of this vision. In 2023, the department responded to 5,196 calls and logged approximately 147,261 patrol miles.

Union Representation: Princeton Police Benevolent and Protective Association Unit #167
Union Contract: May 1, 2022-April 30, 2026.



FY 2025 GOAL PLAN

POLICE CHIEF: THOMAS KAMMERER



POLICE DEPARTMENT GOAL 1:

Goal Title: Building Community Partnerships

Goal Description: We will continue to build upon the solid foundation of partnerships we have built. There are many worthwhile projects we are anticipating in 2024 that will enhance the quality of life for our community.

POLICE DEPARTMENT GOAL 2:

Goal Title: Staffing

Goal Description: We will work to fill the Deputy Chief position that has been vacant for almost four and a half years. This position will be an experienced leader who will work in conjunction with the chief and officers to improve our service to the community. By January 1, 2025, by state mandate, we must have a body worn camera program in place. The Deputy Chief will be responsible for building and maintaining this program. They will also work with the chief and senior officers/sergeants to mentor our newer officers and prepare them to be the next generation of leaders.

POLICE DEPARTMENT GOAL 3:

Goal Title: Training

Goal Description: Our dedicated training officer will continue to build training programs for our officers, and officers from the surrounding area, to stay in compliance with the everchanging and strict training guidelines mandated by our state.

POLICE DEPARTMENT GOAL 4:

Goal Title: Schools

Goal Description: We will continue to work with our schools to make them a safe space to learn.

STREET/SANITATION/CEMETERY DEPARTMENT

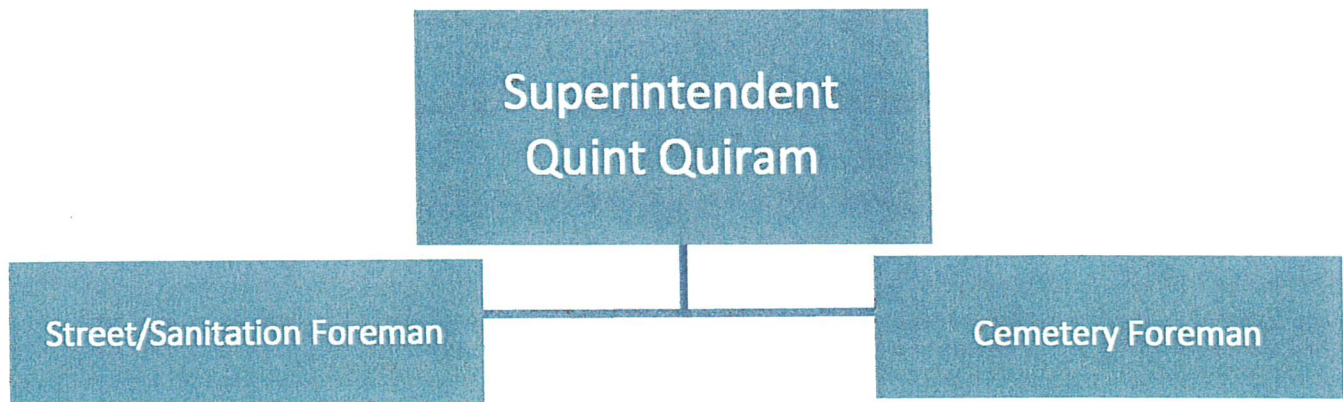
The Public Works Department’s primary function is to ensure safe traveling of all city owned streets and alleyways along with sidewalks and accessible parking lots. Department services include daily curbside refuse and recycling collection along with seasonal yard waste pickup. Responsibilities include the maintenance of all city owned streets, sidewalks, curbs/gutters, storm water inlets and the maintenance of the storm/sanitary infrastructure. The signage within the city is also maintained by the department, as well as the maintenance of equipment. The department also oversees the yard waste drop-off site and brush pit, as well as the two city-owned cemeteries. Public Works Department statistics:



- Maintain 58 miles of street
- Maintain 60 miles of curbs
- Maintain 62 miles of sidewalks
- Maintain 24 miles of storm sewer
- Maintain 48 miles of sanitary sewer
- Collect 6.2 tons of household waste per day
- Collect 1.1 tons of curbside recycling per day
- Make 725 garbage & recycling stops per day
- Maintain 105 acres of city cemetery land
- Prepare 100 cemetery plots for interment annually

Union Representation: IBEW Local 51

Union Contract: May 1, 2021-April 30, 2025



Equipment Operators (7)
Garbage Truck Driver (1)
Garbage Laborer (1)
PT Laborer (2)

FT Operator (1)
PT Laborer (1)

FY 2025 GOAL PLAN

STREET SUPERINTENDENT: AARON CHRISTIANSEN

STREET DEPARTMENT GOAL 1:

Goal Title: Improve Safety

Goal Description: Strive to have an accident free year.
1) Remind employees, each morning, about being safe
2) Continue to Issue safety glasses, hearing protection and safety vests to all employees
3) Continue to attend monthly IMUA safety meetings

STREET DEPARTMENT GOAL 2:

Goal Title: Continue the Street Maintenance Program

Goal Description: Successfully implement and complete the residential street program.
1) Evaluate current pavement conditions of Main Street from Peru to the courthouse, Harvey Dr., Cherry Street between Central and Putnam Street, Epperson Rd. from Peggy Ln. to Backbone Road, Marquette Street from Pleasant to Beech Street and the intersection of Pleasant and Company, Alley behind Precision Wash, Alley between Company and Crown on East side of Main Street.
2) Note that these streets may replace other streets within the city by way of prioritizing.
3) Inspect all underground utilities.
4) Repair curbs and rebuild the base where needed.
5) Receive quotes for each street section.
6) Apply these findings to the proposed budget for review to the City Council.
7) Work closely with IDOT on the Main and Peru intersection project.
8) Complete the redesign and resurfacing of the Depot Parking Lot.
9) Recycle old street grindings as resurface material in the alleyways.

STREET DEPARTMENT GOAL 3:

Goal Title: Continue Parking lot Maintenance Program

Goal Description: Upgrade the City lot behind Schoonerz’s restaurant.

STREET DEPARTMENT GOAL 4:

Goal Title: Oakland/Elmlawn Cemetery Enhancement.

Goal Description: Continue to improve the esthetics of Oakland and Elm lawn Cemeteries

- 1) Purchase a mini excavator.
- 2) Build up roads with millings
- 3) Find funds to pave certain areas of the cemeteries
- 4) Trade in two mowers and purchase one
- 5) Clean Oakland's ravine bank to avoid erosion and make aesthetically pleasing
- 6) Remove 12 trees
- 7) Plant 12 trees
- 8) Continue to promote the Legacy tree Program
- 9) Lay out new blocks at Oakland
- 10) Continue relationship with Oaklands foundation and tree committee

STREET DEPARTMENT GOAL 5:

Goal Title: Transition garbage/recycle route over to automated truck routes.

Goal Description: To have this transition run smoothly and on time through communication with the residents.

- 1) Meet with staff to determine the best practice on tote delivery
- 2) Inform residents when the totes will be delivered
- 3) Begin with automated pick up

STREET DEPARTMENT GOAL 6:

Goal Title: Garbage/Recycle for small business's

Goal Description: Explore the option to provide trash pick-up that could provide service to small businesses.

STREET DEPARTMENT GOAL 7:

Goal Title: Develop a signage program

Goal Description: To clean up the appearance of all signs by being consistent with height and setbacks, this will be in accordance with the State and federal signage regulations

- 1) Take inventory of all signs within the city limits
- 2) Replace, remove or reset all signs that are not in compliance

WTP/WWTP DEPARTMENT

The Water & Waste Water Department's primary function is to provide a high-quality service, with the most cost-effective measures. This can be accomplished under the direction of the superintendent, and put into action by the 2 chief operators and the six operators. The employees in these departments take great pride in providing these essential public services and doing all this with the idea of finding better ways every day to keep cost measures in tack, without jeopardizing the quality of service provided to the residents of Princeton.

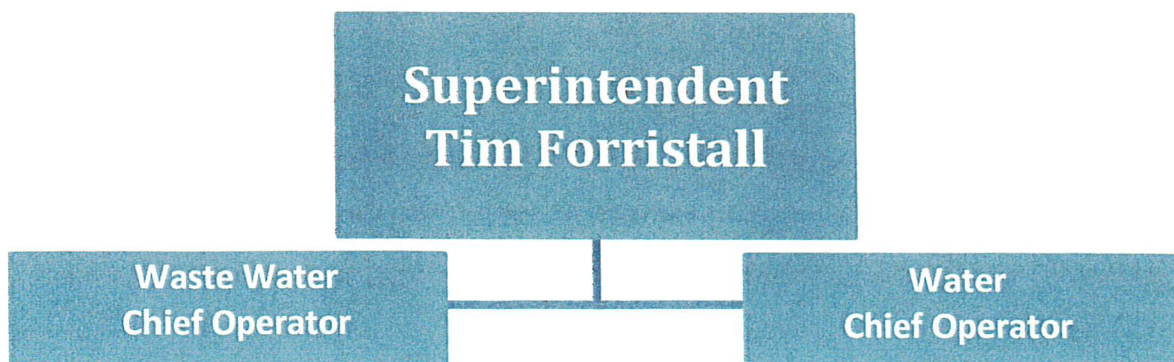
The water plant first started providing water to the community in 1930. Throughout the years, the water plant has seen many upgrades, with the latest one being in 2013. The water plant is an iron removal and lime softening treatment plant. The current facility draws water from an aquifer that is virtually untapped. On a daily basis, the water plant treats 1.2 million gallons, with the capability of doing 4 million gallons a day. In 2005, a 1.5-million-gallon water tank was built to provide adequate storage for the volume of water treated on a daily basis. The city currently provides water service to 3,925 meters. Meter reading is done by water employees through a drive by system that collects all water meter readings every month. The department is in the middle of a city-wide meter change out program, replacing meters that are 12-22 years old.

The Waste Water department focuses on protecting public health and enhancing the environment by treating and reclaiming water, and recycling solids. With a population of 7,800, the city maintains 13 lift stations and miles of sanitary sewers. This collection system is made up of sewer mains ranging in size from 8"-24". Using a jet-vac truck, our crews continuously maintain and clean sanitary and storm lines throughout the city. The department currently provides sewerage service to 3,713 households.

Updated in 2000, the advanced oxidation sewerage treatment facility has a design flow of 2.15 gallons per day. Present daily flows are 1.2 million gallons per day. The plant effluent passes through automated screening prior to grit removal. The secondary treatment is an advanced process, which is designed to perform nitrification, through oxidation and secondary clarification. The facility operates aerobic digesters for processing of the secondary waste sludge treatment. The 1.5 million gallons of digested liquid sludge is belt pressed for further processing and disposal by land application. The effluent travels to Epperson Run. Epperson Run is considered to be a "no-flow" stream by the IL EPA. It is a tributary of Big Bureau Creek.

Union Representation: IBEW Local 51

Union Contract: May 1, 2022- April 30, 2026



Operators (2)

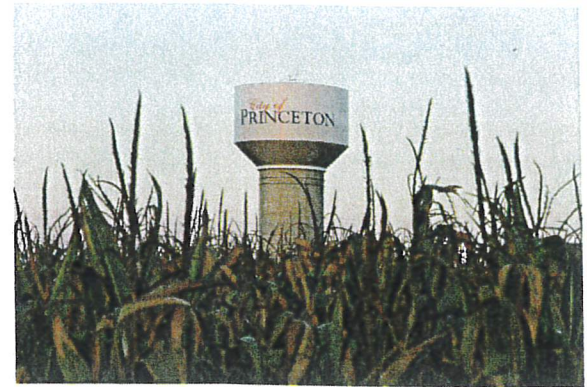
FY 2025 GOAL PLAN

SUPERINTENDENT OF WATER: TIM FORRISTALL

WATER DEPARTMENT GOAL 1:

Goal Title: Ground Storage Tanks

Goal Description: We will contract with Suez to clean and inspect the (2) 500,000 gallon ground storage tanks. The tanks have not any work done on them since they went online in 2013.



WATER DEPARTMENT GOAL 2:

Goal Title: Replace Water Meters

Goal Description: The water dept will continue an aggressive approach on replacing the water meters that were installed approximately 20yrs ago. We have been replacing the oldest meters in place first. A total replacement will take about 4yrs to complete. This will all depend on the availability of new meters, as the shortage of microchips continues to be a problem

WATER DEPARTMENT GOAL 3:

Goal Title: Water Main Extension John Deere Rd. (Redundancy Loop)

Goal Description: The City will hire Chamlin to begin the engineering on extending the water main down John Deere Rd to Rt. 26. This will allow for the water main to be looped. By doing this it helps with keeping constantly fresh water in the main by having no dead ends, and the most important is that if we were to experience a water main break North of the interstate, we would not have to shut down all the businesses in that area.

WATER DEPARTMENT GOAL 4:

Goal Title: Lead reduction and identification

Goal Description: The city received a \$40,000 grant to complete a survey on lead service lines. We will work with Chamlin on identifying and plotting the residents that have lead lines servicing their homes. In the future the IEPA will be mandating that all lead lines should be replaced. This survey will allow us to notify the residents that they do in fact have lead lines servicing their homes, and how they can go about replacing them.

FY 2025 GOAL PLAN

SUPERINTENDENT OF WASTE WATER: TIM FORRISTALL

The Princeton Waste Water Plant was originally built in the 1930's and has since seen many expansions, with the latest one being in 2000. The current facility treats an average of 1.2 MGD of water with the ability to handle 6.33 MGD. On a yearly base the facility will generate and dispose of 1.6 million gallons of sludge for land application. Princeton is serviced by miles of sewer lines and 14 lift stations to direct the sewage to the facility for treatment before discharging into Skin Creek. It is the responsibility of the department to successfully manage the infrastructure, facilities, and equipment.

The department's primary function is to maintain, treat and operate the waste water treatment at the most cost effective and highest quality possible. Under direction from the superintendent, 3 maintenance/operators continue to carry out this function on a daily basis. The waste water treatment plant operates under an IEPA permit, thus making sure that the facility discharges the cleanest possible water into the receiving stream.

WASTE WATER DEPARTMENT GOAL 1:

Goal Title: Replace Sanitary Sewer Line on Marion St.

Goal Description: The city was awarded a Grant to replace the current sewer line which services this area. The new line will eliminate the residential sewer backups that homeowners over the years have been dealing with. This will also reduce the inflow/infiltration problems that we experience during rain events thus leading to downstream overloads

WASTE WATER DEPARTMENT GOAL 2:

Goal Title: Sewer inspection

Goal Description: With the purchase of new sewer televising equipment, we will begin an aggressive approach on evaluating the condition of the city's sanitary sewer infrastructure. This will allow us to establish a plan for replacing, or lining areas that we feel will help in eliminate the sanitary sewer inflow/infiltration problems.

WASTE WATER DEPARTMENT GOAL 3:

Goal Title: Finalize a Nutrient Assessment Reduction Plan (NARP)

Goal Description: The IEPA is working on implementing a Phosphorus limit in our future permit. The limits that are being discussed would lead to a major financial investment from the City in order to meet those demands. This plan will be used to help justify to the IEPA that the City's treatment plant is not contributing to the major phosphorus issues in the Gulf of Mexico. All of the preliminary testing to this date has supported our beliefs that we are not a major contributor of phosphorus. The study will be done throughout 2023, with the full plan submitted to the IEPA in 2024. IF what we have been seeing so far in the results hold up, the City's financial obligation to make some upgrades at the plant will be far less.

WASTE WATER DEPARTMENT GOAL 4:

Goal Title: Lift Station SCADA monitoring

Goal Description: We will continue to work on getting every Lift Station on the SCADA system. This gives us the ability to monitor each station remotely. Also, we will be notified through this system of any problems that may arise with the equipment.

FY 2025 GOAL PLAN

DIRECTOR OF TOURSIM: VICTORIA YEPSEN



TOURISM DEPARTMENT GOAL 1:

Goal Title: Visitor Experience Focus

Goal Description: Create an updated Princeton Visitor Guide for marketing and have available to visitors at locations in Princeton. Launch E-Newsletter and expand our subscribers. In response to STLE requests, design a guidebook with restaurant menus and other community points of interest.

TOURISM DEPARTMENT GOAL 2:

Goal Title: Capital Projects

Goal Description: Develop a plan for banners or flags, including tourism signage on Main Street to help direct visitors. Also, update the billboards on I-80 and utilize our free annual refresh.

TOURISM DEPARTMENT GOAL 3:

Goal Title: Marketing

Goal Description: Continue to increase our outreach (Bloomington/Peoria reach focus). Explore and implement targeted digital advertising. Continue with more efforts to collaborate with neighboring communities along the Amtrak route to attract more visitors to our region.

TOURISM DEPARTMENT GOAL 4:

Goal Title: Miscellaneous

Goal Description: Continue to coordinate our much-requested new resident “Welcome Bags” project.

TOURISM DEPARTMENT GOAL 4:

Goal Title: Summer Concert Series

Goal Description: Continue to coordinate and secure nationally known musical talent for the SCS. Continue to grow and provide the now expected higher caliber concert experience the residents and visitors have now come to expect.

Proposed FY2025 Budget

BUDGET SUMMARY

	FY22 Budgeted	FY23 Budgeted	FY24 Requested	FY25 Requested
Revenues				
Police Department	118,200	188,349	105,700	115,700
Fire Department	1,231,202	1,090,900	1,152,000	1,442,000
Street Department	408,224	106,000	118,200	913,200
Tourism	154,400	232,860	190,000	207,500
Lovejoy	5,520	3,620	4,020	6,320
Administration	6,217,206	7,049,550	7,204,050	6,550,050
Total General Fund Revenue	8,134,752	8,671,279	8,773,970	9,234,770
Expenditures				
Police Department	2,282,170	2,357,962	2,469,802	2,578,679
Fire Department	2,613,314	2,554,376	2,761,561	3,010,434
Street Department	1,629,872	1,770,148	1,596,033	2,425,185
Tourism	154,400	236,485	190,000	192,409
Lovejoy	29,040	14,972	19,774	20,421
Administration	1,187,764	1,097,809	1,132,031	768,109
Total General Fund Expenditures	7,896,560	8,031,753	8,169,201	8,995,237
GENERAL FUND REVENUE VS. EXPENSES	238,192	639,526	604,769	239,533
Enterprise Funds				
Economic Development Fund Revenue	536,091	562,955	288,500	290,000

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025



Economic Development Fund Expenditures	536,091	551,855	288,500	290,000
Revenue vs. Expenditures	-	11,100	-	-
TIF Fund Revenue	151,130	153,130	169,060	150,490
TIF Fund Expenditures	151,130	153,130	169,060	150,490
Revenue vs. Expenditures	-	-	-	-
General Obligation Revenue (Library)	156,335	155,400	161,215	154,680
General Obligation Expenditures (Library)	156,335	155,400	161,215	154,680
Revenue vs. Expenditures	-	-	-	-
Electric Department Revenue	11,626,500	11,626,500	11,626,500	12,511,000
Electric Department Expenditures	11,154,919	11,292,461	11,504,383	12,275,445
Revenue vs. Expenditures	471,581	334,039	122,117	235,555
Water Department Revenue	2,889,545	2,985,295	2,879,248	3,200,188
Water Department Expenditures	2,878,656	2,985,295	2,879,248	3,200,188
Revenue vs. Expenditures	10,889	-	-	1
Wastewater Department Revenue	1,702,279	1,663,300	1,628,300	1,629,500
Wastewater Department Expenditures	1,656,232	1,663,300	1,628,300	1,629,500
Revenue vs. Expenditures	46,047	-	-	(0)
Garbage Department Revenue	732,655	811,615	662,400	669,100
Garbage Department Expenditures	732,655	786,615	496,812	669,100

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025



Revenue vs. Expenditures	-	25,000	165,588	(0)
Cemetery Department Revenue	263,102	238,247	327,376	322,345
Cemetery Department Expenditures	263,102	261,247	327,376	322,345
Revenue vs. Expenditures	-	(23,000)	-	(0)
All Other Funds				
Homestead Fund Revenues	45,000	45,000	53,500	57,000
Homestead Fund Expenditures	45,000	45,000	53,500	57,000
Revenue vs. Expenditures	-	-	-	-
MFT Fund Revenue	457,237	457,237	290,500	362,000
MFT Fund Expenditures	457,237	457,237	290,500	362,000
Revenue vs. Expenditures	-	-	-	-
Street Improvements Revenue	460,707	298,000	548,000	480,000
Street Improvements Expenditures	460,707	298,000	548,000	395,000
Revenue vs. Expenditures	-	-	-	85,000
IL-SRT Fund Revenue	35,500	35,500	1,500	5,500
IL-SRT Fund Expenditures	35,500	35,500	1,500	5,500
Revenue vs. Expenditures	-	-	-	-
Police Pension Fund Revenue	570,310	570,310	618,329	649,000

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025



Police Pension Fund Expenditures	570,310	570,310	618,329	649,000
Revenue vs. Expenditures	-	-	-	-
Fire Pension Fund Revenue	626,350	626,350	663,329	743,000
Fire Pension Fund Expenditures	626,350	626,350	663,329	743,000
Revenue vs. Expenditures	-	-	-	-
Foreign Fire Fund Revenue	23,968	23,968	26,000	27,000
Foreign Fire Fund Expenditures	23,968	23,968	26,000	27,000
Revenue vs. Expenditures	-	-	-	-
Fire Academy Fund Revenue	1,000	1,000	1,000	1,000
Fire Academy Fund Expenditures	1,000	1,000	1,000	1,000
Revenue vs. Expenditures	-	-	-	-

Total Rev 30,006,573

Total Exp 29,926,486

GENERAL FUND -
POLICE DEPARTMENT

	FY25 Requested
POLICE DEPARTMENT 100 - REVENUE	
01-100-401 PROPERTY TAXES	12,000
01-100-407 LOCAL SHARE OF CANNABIS USE TAX	12,000
01-100-451 GRANTS	
01-100-452 COVID GRANTS	-
01-100-461 FINES	8,000
01-100-462 REPORTS	1,200
01-100-463 DRUG AND FORFEITURE ACCOUNT	-
01-100-465 SCHOOL PROGRAMS	66,500
01-100-466 ALCOHOL/VIOLENCE PROGRAMS	2,000
01-100-467 CITY ORDINANCE VIOLATIONS	12,000
01-100-468 K-9 PROGRAMS	-
01-100-469 POLICE VEHICLE	500
01-100-470 WARRANT FEES	1,000
01-100-637 WORKERS COMP REIMBURSEMENT	-
01-100-697 INSURANCE REIMBURSEMENT	-
01-100-699 MISCELLANEOUS REVENUE	500
TOTAL POLICE DEPARTMENT REVENUE	115,700
POLICE DEPARTMENT 100 - EXPENSES	
01-100-701 WAGES REGULAR FT	1,503,403
01-100-702 WAGES OVERTIME	65,000
01-100-703 WAGES REGULAR PT	19,575

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

01-100-704	LONGEVITY	23,841
01-100-707	CLAIMS	380,000
01-100-708	BENEFIT PROGRAMS	1,500
01-100-711	PENSION	10,413
01-100-713	FICA	31,419
01-100-714	HSA CITY CONTRIBUTION	-
01-100-718	PENSION CONTRIBUTION	-
01-100-719	EMPLOYEE AWARDS	-
01-100-720	POSTAGE	200
01-100-723	ADVERTISING	-
01-100-725	LEGAL & AUDIT	5,000
01-100-732	LIABILITY INSURANCE	23,893
01-100-733	LIABILITY INSURANCE DEDUCTIBLE	-
01-100-737	WORKERS COMPENSATION	28,874
01-100-741	SUBSCRIPTIONS & ASSOCIATIONS	4,000
01-100-742	CONFERENCES & SEMINARS	-
01-100-743	TRAINING	20,000
01-100-745	UNIFORMS	12,800
01-100-747	TESTING	-
01-100-751	OFFICE SUPPLIES	-
01-100-752	OPERATING SUPPLIES	5,000
01-100-757	GASOLINE & OIL	40,000
01-100-759	TIRES	-
01-100-761	VEHICLE REPAIRS & MAINTENANCE	15,000

ANNUAL BUDGET PROPOSAL
 FISCAL YEAR 2025



01-100-762	EQUIPMENT REPAIRS & MAINTENANCE	-
01-100-763	RADIO REPAIRS & MAINTENANCE	3,000
01-100-764	STRUCTURE REPAIRS & MAINTENANC	130,000
01-100-767	OFFICE EQUIPMENT & REPAIR	-
01-100-772	PERMIT FEES	-
01-100-773	CONTRACT SERVICES	70,000
01-100-776	TRANSFER TO COMPUTER BUDGET	151,262
01-100-792	SAFETY SUPPLIES & EQUIPMENT	1,500
01-100-906	TELEPHONE	15,500
01-100-910	NATURAL GAS	3,000
01-100-922	DRUG/ALCOHOL ABUSE	2,000
01-100-923	ANIMAL CONTROL	10,000
01-100-924	K-9 UNIT	2,500
01-100-951	VEHICLES	-
01-100-952	EQUIPMENT	-
01-100-956	CAPITAL PROJECTS	-
01-100-989	PRINCIPAL	-
01-100-990	INTEREST	-
01-100-999	MISCELLANEOUS	-
TOTAL POLICE DEPARTMENT EXPENDITURE		2,578,679

GENERAL FUND -
FIRE DEPARTMENT

	FY25
	<u>Requested</u>
FIRE DEPARTMENT 200 - REVENUES	
01-200-401 PROPERTY TAXES	17,000
01-200-443 AMBULANCE REIMBURSEMENT	1,200,000
01-200-451 GRANTS	-
01-200-452 COVID GRANTS	-
01-200-476 TOWNSHIP FIRE AGREEMENTS	185,000
01-200-637 WORKERS COMP REIMBURSEMENT	-
01-200-698 LOAN PROCEEDS	-
01-200-699 MISC	40,000
TOTAL FIRE DEPARTMENT REVENUE	1,442,000

FIRE DEPARTMENT 200 - EXPENSES

01-200-701 WAGES REGULAR FT	1,230,184
01-200-702 WAGES OVERTIME	70,000
01-200-703 WAGES REGULAR PT	257,070
01-200-704 LONGEVITY	27,047
01-200-706 RETIREE HEALTH BENEFITS	-
01-200-707 CLAIMS	310,000
01-200-708 BENEFIT PROGRAMS	1,200
01-200-711 PENSION	1,333
01-200-713 FICA	41,421
01-200-714 HSA CITY CONTRIBUTION	-

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025



01-200-732	LIABILITY INSURANCE	29,938
01-200-733	LIABILITY INSURANCE DEDUCTIBLE	-
01-200-737	WORKERS COMPENSATION	94,135
01-200-741	SUBSCRIPTIONS & ASSOCIATIONS	1,200
01-200-742	CONFERENCES & SEMINARS	10,000
01-200-743	TRAINING	15,000
01-200-745	UNIFORMS	14,000
01-200-746	MEDICAL EXAMS	2,000
01-200-751	OFFICE SUPPLIES	-
01-200-752	OPERATING SUPPLIES	4,500
01-200-754	FIRST AID/PROTECTIVE SUPPLIES	20,000
01-200-757	GASOLINE & OIL	20,000
01-200-759	TIRES	14,000
01-200-761	VEHICLE REPAIRS & MAINTENANCE	14,000
01-200-762	EQUIPMENT REPAIRS & MAINT	11,000
01-200-763	RADIO REPAIRS & MAINTENANCE	5,000
01-200-764	STRUCTURE REPAIRS & MAINTENANC	11,500
01-200-773	CONTRACT SERVICES	240,000
01-200-776	TRANSFER TO COMPUTER BUDGET	40,962
01-200-783	SMALL TOOLS	22,000
01-200-792	SAFETY SUPPLIES & EQUIPMENT	17,000
01-200-821	CHEMICALS	3,500
01-200-831	LABORATORY TESTING	10,000
01-200-906	TELEPHONE	9,600

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025



01-200-951	VEHICLES	263,690
01-200-956	CAPITAL PROJECTS	-
01-200-989	PRINCIPAL	187,000
01-200-990	INTEREST EXPENSE	12,153
FIRE DEPARTMENT EXPENDITURES		3,010,434

GENERAL FUND -
STREETS DEPARTMENT

	<u>FY 25 Requested</u>
STREET DEPARTMENT 400 - REVENUES	
01-400-401 PROPERTY TAXES	60,000
01-400-452 GRANTS	825,000
01-400-511 RENT	-
01-400-531 HIGHWAY MAINTENANCE	20,000
01-400-550 MOSQUITO SPRAYING	7,200
01-400-637 WORKERS COMP REIMBURSEMENT	-
01-400-698 LOAN PROCEEDS	-
01-400-699 MISCELLANEOUS REVENUE	1,000
TOTAL STREET DEPARTMENT REVENUE	913,200
STREET DEPARTMENT 400 - EXPENSES	
01-400-701 WAGES REGULAR FT	564,382
01-400-702 WAGES OVERTIME	20,000
01-400-703 WAGES PART TIME	38,000
01-400-704 LONGEVITY	14,218
01-400-706 RETIREE HEALTH BENEFITS	-
01-400-707 CLAIMS	105,000
01-400-708 BENEFIT PROGRAMS	600
01-400-711 PENSION	33,162
01-400-713 FICA	45,793
01-400-714 HSA CITY CONTRIBUTION	-
01-400-725 LEGAL & AUDIT	-

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

01-400-732	LIABILITY INSURANCE	20,206
01-400-733	LIABILITY INSURANCE DEDUCTIBLE	-
01-400-737	WORKERS COMPENSATION	42,862
01-400-742	CONFERENCES & SEMINARS	-
01-400-743	TRAINING	5,000
01-400-745	UNIFORMS	4,000
01-400-751	OFFICE SUPPLIES	-
01-400-752	OPERATING SUPPLIES	6,500
01-400-753	MECHANIC SHOP	5,000
01-400-755	EQUIPMENT RENTAL	2,000
01-400-757	GASOLINE & OIL	30,000
01-400-759	TIRES	6,000
01-400-761	VEHICLE REPAIRS & MAINTENANCE	15,000
01-400-762	EQUIPMENT REPAIRS & MAINT	15,000
01-400-763	RADIO REPAIRS & MAINTENANCE	-
01-400-764	STRUCTURE REPAIRS & MAINTENANCE	15,000
01-400-765	GROUNDS REPAIRS & MAINTENANCE	3,000
01-400-771	ENGINEERING	30,000
01-400-773	CONTRACT SERVICES	6,000
01-400-774	TREE REMOVAL SERVICES	4,000
01-400-776	TRANSFER TO COMPUTER BUDGET	38,262
01-400-783	SMALL TOOLS	2,000
01-400-792	SAFETY SUPPLIES & EQUIPMENT	-
01-400-801	SIGNS & SIGN MATERIALS	6,000

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

01-400-802	SALT & CINDERS	40,000
01-400-803	STREET REPAIRS & MATERIALS	40,000
01-400-804	STORM SEWER REPAIRS & MATERIAL	10,000
01-400-809	SIDEWALK REPAIRS & MAINTENANCE	30,000
01-400-821	CHEMICALS	9,000
01-400-906	TELEPHONE	3,800
01-400-910	NATURAL GAS	1,800
01-400-951	VEHICLES	-
01-400-952	EQUIPMENT	20,000
01-400-956	CAPITAL PROJECTS	935,000
01-400-989	PRINCIPAL	220,000
01-400-990	INTEREST EXPENSE	38,600
01-400-999	MISCELLANEOUS	-
TOTAL STREET DEPARTMENT EXPENDITURES		2,425,185

GENERAL FUND -
COMPUTER SERVICES (IT) DEPARTMENT

		FY 2025 Requested
COMPUTER SERVICES - DEPT 500 REVENUE		
01-500-451	COVID GRANTS	
01-500-480	INTERFUND SERVICE CHARGES	
01-500-497	WATER TRANSFER IN	71,262
01-500-597	WASTE WATER TRANSFER IN	38,262
01-500-694	CITY HALL TRANSFER IN	5,500
01-500-695	STREET TRANSFER IN	38,262
01-500-696	FIRE TRANSFER IN	40,962
01-500-697	ELECTRIC TRANSFER IN	137,142
01-500-698	POLICE TRANSFER IN	151,262
01-500-699	MISC	
TOTAL COMPUTER SERVICES REVENUE		482,650
COMPUTER SERVICES - DEPT 500 EXPENSES		
01-500-745	UNIFORMS	200
01-500-751	CITY WIDE TONER	5,000
01-500-776	COMPUTER REPLACEMENT	5,000
01-500-801	WATER DEPT EXPENSE	37,500
01-500-802	WASTE WATER EXPENSE	4,500
01-500-803	ELECTRIC DEPT EXPENSE	103,380
01-500-804	POLICE DEPT EXPENSE	117,500
01-500-805	STREET DEPT EXPENSE	4,500
01-500-806	FIRE DEPT EXPENSE	7,200
01-500-807	ADMINISTRATION EXPENSE	5,500
01-500-956	CITY WIDE CAPITAL	182,370
01-500-999	CITY WIDE MISC	10,000
TOTAL COMPUTER SERVICES EXPENDITURES		482,650

GENERAL FUND -
TOURISM DEPARTMENT

	FY 25
	<u>Requested</u>
TOURISM DEPARTMENT 701 - REVENUES	
01-701-408 HOTEL/MOTEL TAX	160,000
01-701-409 STREET CONCERT MAINT LICENSE	4,500
01-701-410 STREET CONCERT SPONSORSHIPS	38,000
01-701-451 GRANTS	5,000
01-701-452 COVID GRANTS	-
01-701-699 MISC. REV	-
TOTAL TOURISM REVENUE	207,500
TOURISM DEPARTMENT 701 - EXPENSES	
01-701-701 WAGES REGULAR FT	52,787
01-701-703 WAGES REGULAR PT	-
01-701-707 CLAIMS	20,400
01-701-708 BENEFIT PROGRAMS	30
01-701-713 IMRF	4,059
01-701-713 FICA	4,038
01-701-720 POSTAGE	-
01-701-723 ADVERTISING	22,000
01-701-741 SUBSCRIPTIONS & ASSOCIATIONS	-
01-701-742 CONFERENCES & SEMINARS	-
01-701-743 TRAINING	-
01-701-751 OFFICE SUPPLIES	500

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

01-701-755	EQUIPMENT RENTAL	-
01-701-773	CONTRACT SERVICES	38,000
01-701-777	RENTS/LEASES	-
01-701-785	GRANTS	20,000
01-701-786	TOURISM PROGRAM	19,595
01-701-952	EQUIPMENT	1,000
01-701-956	CAPITAL PROJECTS	10,000
01-701-999	MISCELLANEOUS	-
TOTAL TOURISM EXPENDITURES		192,409

GENERAL FUND -
LOVEJOY HOMESTEAD

LOVEJOY DEPARTMENT 800 - REVENUE	FY25 Requested
01-800-475 ADMISSIONS	2,000
01-800-491 DONATIONS	4,000
01-800-501 INTEREST	20
01-800-699 MISC REV	300
TOTAL LOVEJOY REVENUE	6,320
01-800-703 WAGES REGULAR PT	6,360
01-800-713 FICA	487
01-800-732 LIABILITY INSURANCE	1,066
01-800-737 WORKERS COMPENSATION	8
01-800-751 OFFICE SUPPLIES	
01-800-752 OPERATING SUPPLIES	500
01-800-764 STRUCTURE REPAIRS & MAINT	6,000
01-800-765 DONATION EXPENSES	
01-800-773 CONTRACT SERVICES	6,000
01-800-906 TELEPHONE	
01-800-956 CAPITAL PROJECTS	-
TOTAL LOVEJOY EXPENDITURES	20,421

GENERAL FUND -
ADMINISTRATION

	FY25 Requested
ADMINISTRATIVE DEPARTMENT 900 - REVENUES	
01-900-401 PROPERTY TAXES	270,000
01-900-403 SALES TAX	2,400,000
01-900-404 LOCAL SALES TAX	900,000
01-900-405 INCOME TAX	1,300,000
01-900-406 USE TAX	320,000
01-600-407 LOCAL SHARE OF CANNABIS USE TAX	-
01-900-411 REPLACEMENT TAX	300,000
01-900-413 TELECOMMUNICATION TAX	140,000
01-900-419 ELECTRIC IN LIEU OF TAXES	475,000
01-900-420 WATER PYMT LIEU TAXES	100,000
01-900-425 PERMITS	5,000
01-900-431 FRANCHISE FEES	140,000
01-900-451 GRANTS	-
01-900-452 COVID GRANTS	-
01-900-471 CHARGES FOR SERVICES	-
01-900-481 SOLICITOR & VENDOR PERMITS	500
01-900-482 LIQUOR LICENSE FEES	33,000
01-900-483 GAMING LICENSE FEES	30,000
01-900-483 NONHIGHWAY VEHICLE REGISTRATION	3,500
01-900-484 LIQUOR LICENSE VIOLATION FEE	-

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025



01-900-501	INTEREST INCOME	55,000
01-900-502	INTEREST INCOME-PAYROLL	50
01-900-510	PERRY PLAZA RENT	-
01-900-511	RENT	8,000
01-900-512	CITY AUCTION PROCEEDS	-
01-900-694	WELLNESS PROCEEDS	35,000
01-900-695	PROCEEDS FROM THE SALE OF CAPITAL	25,000
01-900-697	LOAN PROCEEDS	-
01-900-697	TRANSFER FROM OTHER FUNDS	-
01-900-698	RETIREE INSURUANCE CONTRIBUTIONS	-
01-900-699	MISCELLANEOUS REVENUE	10,000
TOTAL ADMINISTRATION REVENUE		6,550,050

ADMINISTRATIVE DEPARTMENT 900 - EXPENSES

01-900-701	WAGES REGULAR FT	268,488
01-900-703	WAGES REGULAR PT	98,837
01-900-704	LONGEVITY	6,454
01-900-706	RETIREE HEALTH BENEFITS	-
01-900-707	CLAIMS	1,000
01-900-708	BENEFIT PROGRAMS	3,000
01-900-711	PENSION	16,855
01-900-713	FICA	28,862
01-900-714	HSA CITY CONTRIBUTION	-
01-900-715	HEALTH INS. REIMBURSEMENT	3,000
01-900-716	WELLNESS EXPENDITURES	35,000

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

01-900-719	EMPLOYEE AWARDS	1,675
01-900-720	POSTAGE	5,500
01-900-721	LEGAL & CLASSIFIED ADS	4,000
01-900-723	ADVERTISING	-
01-900-725	LEGAL & AUDIT	30,000
01-900-732	LIABILITY INSURANCE	10,980
01-900-733	LIABILITY INSURANCE DEDUCTIBLE	-
01-900-737	WORKERS COMPENSATION	844
01-900-738	UNEMPLOYMENT INSURANCE	-
01-900-741	SUBSCRIPTIONS & ASSOCIATIONS	4,000
01-900-742	CONFERENCES & SEMINARS	-
01-900-743	TRAINING	3,500
01-900-746	MEDICAL EXAMS	3,500
01-900-751	OFFICE SUPPLIES	-
01-900-752	OPERATING SUPPLIES	30,000
01-900-755	EQUIPMENT RENTAL	-
01-900-757	GASOLINE & OIL	700
01-900-761	VEHICLE REPAIRS & MAINTENANCE-TROLLEY	100
01-900-762	EQUIPMENT REPAIRS & MAINT	-
01-900-764	STRUCTURE REPAIRS AND MAINT	10,000
01-900-772	PERMIT FEES	500
01-900-773	CONTRACT SERVICES	40,000
01-900-774	TREE REMOVAL SERVICES	-
01-900-776	COMPUTER SERVICES TRANSFER	5,500

ANNUAL BUDGET PROPOSAL
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01-900-777 RENTS AND LEASES	7,000
01-900-792 SAFETY SUPPLIES & EQUIPMENT	1,500
01-900-906 TELEPHONE	5,500
01-900-910 NATURAL GAS	7,000
01-900-911 COMMUNITY TREE PROGRAM	10,000
01-900-912 COMMUNITY SIDEWALK REPLACEMENT	-
01-900-951 VEHICLES	30,000
01-900-952 EQUIPMENT	-
01-900-956 CAPITAL PROJECTS	-
01-900-957 PROPERTY TAX REBATES	35,000
01-900-960 PERRY PLAZA EXPENDITURES	-
01-900-997 TRANSFER OUT	59,814
01-900-999 MISCELLANEOUS	-
TOTAL ADMINISTRATION EXPENDITURES	768,109

ENTERPRISE FUNDS -
ECONOMIC DEVELOPMENT FUND

	FY25
	Requested
ECONOMIC DEVELOPMENT FUND - REVENUE	
11-000-418 VIDEO GAMING TAX	270,000
11-000-431 REVOLVING LOAN REPAYMENT	15,000
11-000-501 INTEREST	3,000
11-000-511 RENT	2,000
11-000-515 LOT SALES	-
11-000-601 USER FEES	-
11-000-697 TRANSFERS IN	-
11-000-699 MISC REV	-
	290,000
ECONOMIC DEVELOPMENT FUND - EXPENSE	
11-000-725 LEGAL & AUDIT	-
11-000-741 SUBSCRIPTIONS & ASSOCIATIONS	35,581
11-000-764 STRUCTURE REPAIRS & MAINTENANCE	-
11-000-773 CONTRACT SERVICES	9,000
11-000-954 FAÇADE IMPROVEMENT PROGRAM	-
11-000-764 STRUCTURE REPAIRS & MAINTENANCE	-
11-000-989 PRINCIPAL	195,000
11-000-990 INTEREST EXPENSE	50,419
	290,000

	FY25
	Requested
HISTORIC PRESERVATION 801 - REVENUES	
01-801-491 DONATIONS	1,000
01-800-699 MISC REV	-
TOTAL HPC REVENUE	1,000
HISTORIC PRESERVATION 801 - EXPENSES	
01-801-760 HPC EXPENDITURES	1,000
TOTAL HPC EXPENDITURES	1,000

	FY25
	Requested
PUBLIC ARTS COMMISSION 802 - REVENUES	
01-802-491 PUBLIC ARTS DONATIONS	5,000
TOTAL PUBLIC ARTS COMMISSION REVENUE	5,000
PUBLIC ARTS COMMISSION 802 - EXPENSES	
01-802-760 PUBLIC ARTS EXPENDITURES	5,000
TOTAL PUBLIC ARTS EXPENDITURES	5,000

	FY25
	Requested
FIRE ACADEMY REVENUE	
07-000-490 ACADEMY STUDENT REGISTRATION	1,000
07-000-491 DONATIONS AND MEMORIALS	-
TOTAL FIRE ACADEMY REVENUE	1,000

FIRE ACADEMY EXPENDITURES

07-000-758	DONATIONS AND MEMORIALS	500
07-000-760	FIRE ACADEMY EXPENSES	500
		1,000

FY25

Requested

TIF REVENUE

12-000-401	PROPERTY TAX	136,000
12-000-501	INTEREST	
12-000-697	TRANSFERS IN	14,490
		150,490

TIF EXPENDITURES

12-000-725	LEGAL & AUDIT	
12-000-773	CONTRACT SERVICES	
12-000-775	INCREMENTAL PAYMENTS	30,000
12-000-989	PRINCIPAL	110,000
12-000-990	INTEREST EXPENSE	10,490
12-000-997	TRANSFER OUT	
12-000-999	MISCELLANEOUS	
		150,490

FY25

Requested

HOMESTEAD REVENUE

13-705-491	DONATIONS	55,000
13-705-501	INTEREST	
13-705-699	MISCELLANEOUS	2,000

	57,000
HOMESTEAD EXPENDITURES	
13-705-722 PRINTING	
13-705-723 ADVERTISING	5,000
13-705-751 OFFICE SUPPLIES	
13-705-752 OPERATING SUPPLIES	12,000
13-705-773 CONTRACT SERVICES	5,000
13-705-777 RENT/LEASES	
13-705-881 ENTERTAINMENT	23,500
13-705-882 APPAREL	
13-705-883 AWARDS	11,500
13-705-999 MISCELLANEOUS	
13-900-999 MISCELLANEOUS 2	
	57,000

FY25

Requested

MFT REVENUE

14-000-409 MOTOR FUEL TAX	362,000
14-000-451 GRANTS	
14-000-502 INTEREST	
14-000-503 INTEREST	
	362,000

MFT EXPENDITURES

14-000-771 ENGINEERING	36,620
14-000-803 STREET REPAIRS AND MATERIALS	325,380
14-000-989 PRINCIPAL	
14-000-990 INTEREST	
	362,000

		FY25
		<u>Requested</u>
STREET IMPROVEMENTS		
20-100-400	.25 Non Home Rule Tax	380,000
		380,000
TOTAL AVAILABLE FOR USE		492,000
 STREET IMPROVEMENT EXPENDITURES		
20-100-771	Engineering	25,000
20-100-956	Street/Curb Improvements	355,000
20-100-957	Parking Lots	
	Pleasant Parking Lot	15,000
20-100-990	Street Maintenance Materials	20,000
		415,000
		 FY25
		<u>Requested</u>
GENERAL OBLIGATION - REVENUES		
02-000-401	PROPERTY TAXES	153,880
02-000-501	INTEREST	800
02-000-505	EUCLID AVE BOND PROJECT	
02-000-697	TRANSFERS IN	
02-000-699	MISC REV	
TOTAL G.O. REVENUE		154,680

GENERAL OBLIGATION - EXPENSES

02-000-773	CONTRACT SERVICES	250
02-000-956	CAPITAL PROJECTS	
02-000-989	PRINCIPAL	145,000
02-000-990	INTEREST EXPENSE	9,430
02-000-999	MISCELLANEOUS	
TOTAL G.O. EXPENDITURES		154,680

FY25

Requested

IL SRT REVENUE

15-200-491	ILSRT	5,000
15-200-492	PD WEIGHT ROOM	500
15-200-493	TRIDENT	
15-200-494	LESO FUNDS	
15-200-501	INTEREST	
15-200-495	K9 DONATIONS	
		5,500

IL SRT EXPENDITURES

15-200-760	ILSRT	2,500
15-200-761	PD WEIGHT ROOM	500
15-200-762	TRIDENT EXPENDITURES	
15-200-763	LESO FUNDS	
15-200-764	K-9 EXPENDITURES	2,500
15-200-999	MISCELLANEOUS	
		5,500

FY25

		Requested
POLICE PENSION REVENUE		
16-100-401	PROPERTY TAXES	649,000
16-100-501	INTEREST	
16-100-502	INTEREST - SAVINGS	
16-100-590	CONTRIBUTIONS	
		649,000
POLICE PENSION EXPENDITURES		
16-100-718	PENSION OBLIGATIONS	649,000
16-100-800	UNREALIZED G/L	
16-100-999	MISCELLANEOUS	
		649,000

FY25

		Requested
FIRE PENSION REVENUE		
17-200-401	PROPERTY TAXES	743,000
17-200-501	INTEREST	
17-200-0590	CONTRIBUTIONS	
17-200-697	TRANSFERS IN	
		743,000
FIRE PENSION EXPENDITURES		
17-200-718	PENSION OBLIGATIONS	743,000
17-200-719	TRAINING EXPENSES	
17-200-800	UNREALIZED G/L	
17-000-999	MISCELLANEOUS	
		743,000

FY25

	Requested
FOREIGN FIRE REVENUE	
18-200-417 FOREIGN FIRE INSURANCE TAX	24,000
18-200-491 DONATIONS AND MEMORIALS	3,000
	27,000
FOREIGN FIRE EXPENDITURES	
18-200-760 FOREIGN FIRE EXPENDITURES	17,000
18-200-758 DONATIONS AND MEMORIALS	10,000
18-900-999 MISCELLANEOUS 2	
	27,000

ELECTRIC DEPARTMENT

	FY 2025 Approved
ELECTRIC DEPARTMENT - REVENUES	
03-000-402 SALE OF ASSETS	-
03-000-452 COVID GRANTS	-
03-000-501 INTEREST	10,000
03-000-502 INVESTMENT INTEREST	100,000
03-000-511 TELECOM (FIBER)	60,000
03-000-601 USER FEES	8,600,000
03-000-602 SPECIAL USER FEES	40,000
03-000-603 PENALTIES	80,000
03-000-604 CONNECT/RECONNECT FEES	17,000
03-000-605 METER FEES	4,000
03-000-609 CITY UTILITY FEES	-
03-000-630 POWER COST ADJUSTMENT	1,500,000
03-000-631 DEMAND CHARGES	1,300,000
03-000-697 TRANSFERS FROM OTHER FUNDS	-
03-000-698 REIMBURSEMENTS	
03-000-699 MISCELLANEOUS REVENUE	800,000
	12,511,000
ELECTRIC GENERATION 301 - EXPENSES	
03-301-701 WAGES REGULAR FT	588,114
03-301-702 WAGES - OVERTIME	275,000
03-301-704 LONGEVITY	17,167

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

03-301-706	RETIREE HEALTH BENEFITS	-
03-301-707	CLAIMS	141,375
03-301-708	BENEFIT PROGRAMS	500
03-301-711	PENSION	41,378
03-301-713	FICA	47,299
03-301-714	HSA CITY CONTRIBUTION	-
03-301-732	LIABILITY INSURANCE	25,166
03-301-733	LIABILITY INSURANCE DEDUCTIBLE	-
03-301-737	WORKERS COMPENSATION	8,538
03-301-742	CONFERENCES & SEMINARS	1,500
03-301-743	TRAINING	5,000
03-301-745	UNIFORMS	5,800
03-301-751	OFFICE SUPPLIES	-
03-301-752	OPERATING SUPPLIES	18,000
03-301-757	GASOLINE/DIESEL/OIL	1,500
03-301-758	DIESEL/NATURAL GAS REIMBURSEME	35,000
03-301-761	VEHICLE REPAIR & MAINTENANCE	500
03-301-762	EQUIPMENT REPAIRS & MAINT	110,000
03-301-763	RADIO REPAIR & MAINTENANCE	300
03-301-764	BUILDING REPAIRS & MAINT	10,000
03-301-765	GROUNDS REPAIRS & MAINT	-
03-301-771	ENGINEERING	10,000
03-301-772	PERMIT FEES	30,000
03-301-773	CONTRACT SERVICES	30,000

03-301-776	COMPUTER SERVICES	-
03-301-780	PURCHASED POWER	6,500,000
03-301-783	SMALL TOOLS	7,000
03-301-906	TELEPHONE	1,500
03-301-910	NATURAL GAS	20,000
03-301-956	CAPITAL PROJECTS	950,000
03-301-999	MISCELLANEOUS	-
		8,880,636

ELECTRIC DISTRIBUTION DEPARTMENT - REVENUES

03-302-637 WORKERS COMP REIMBURSEMENT

ELECTRIC DISTRIBUTION 302 - EXPENSES

03-302-701	WAGES - REGULAR	791,796
03-302-702	WAGES - OVERTIME	20,000
03-302-704	LONGEVITY	24,689
03-302-706	RETIREE HEALTH BENEFITS	-
03-302-707	CLAIMS	126,509
03-302-708	BENEFIT PROGRAMS	500
03-302-711	PENSION	64,556
03-302-713	FICA	64,229
03-302-714	HSA CITY CONTRIBUTION	3,000
03-302-715	HEALTH INS. REIMBURSEMENT	3,000
03-302-732	LIABILITY INSURANCE	25,166
03-302-733	LIABILITY INSURANCE DEDUCTIBLE	-
03-302-737	WORKERS COMPENSATION	14,981

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

03-302-741	SUBSCRIPTIONS & ASSOCIATIONS	-
03-302-742	CONFERENCES & SEMINARS	1,000
03-302-743	TRAINING	5,000
03-302-745	UNIFORMS	5,000
03-302-751	OFFICE SUPPLIES	500
03-302-757	GASOLINE & OIL	17,000
03-302-758	GASOLINE SWEEP ACCOUNT	-
03-302-761	VEHICLE REPAIR & MAINTENANCE	10,000
03-302-762	EQUIPMENT REPAIRS & MAINT	200,000
03-302-763	RADIO REPAIRS & MAINTENANCE	1,000
03-302-764	BUILDING REPAIRS & MAINT	90,000
03-302-769	CENTRAL FUEL SYSTEM MAINT	2,500
03-302-771	ENGINEERING	60,000
03-302-783	SMALL TOOLS	6,000
03-302-859	COMMUNITY ENERGY PROGRAM	7,000
03-302-902	STREET & TRAFFIC LIGHTS	-
03-302-906	TELEPHONE	8,000
03-302-956	CAPITAL PROJECTS	600,000
03-302-999	MISCELLENOUS	-
		2,151,426

ELECTRIC ADMINISTRATIVE - EXPENSES

03-303-701	WAGES REGULAR FT	259,717
03-303-702	WAGES - OVERTIME	500
03-303-703	WAGES REGULAR PT	-
03-303-704	LONGEVITY	

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

03-303-706	RETIREE HEALTH BENEFITS	-
03-303-707	CLAIMS	126,355
03-303-708	BENEFIT PROGRAMS	200
03-303-711	PENSION	20,011
03-303-713	FICA	19,943
03-303-714	HSA CITY CONTRIBUTION	-
03-303-715	HEALTH INS. REIMBURSEMENT	3,000
03-303-720	POSTAGE	19,500
03-303-725	LEGAL & AUDIT	55,000
03-303-732	LIABILITY INSURANCE	25,166
03-303-733	LIABILITY INSURANCE DEDUCTIBLE	-
03-303-737	WORKERS COMPENSATION	370
03-303-742	CONFERENCES & SEMINARS	500
03-303-745	UNIFORMS	
03-303-751	OFFICE SUPPLIES	4,000
03-303-757	GASOLINE & OIL	-
03-303-762	EQUIPMENT REPAIRS & MAINT	500
03-303-767	OFFICE EQUIPMENT REPAIR	-
03-303-773	CONTRACT SERVICES	85,000
03-303-774	CREDIT CARD FEES	-
03-303-775	COLLECTION FEES	-
03-303-776	TRANSFER TO COMPUTER BUDGET	137,142
03-303-781	FRANCHISE FEES	-
03-303-782	PAYMENTS IN LIEU OF TAXES	475,000

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

03-303-906 TELEPHONE	480
03-303-952 EQUIPMENT	-
03-303-989 PRINCIPAL	-
03-303-990 INTEREST EXPENSE	-
03-303-997 TRANSFER OUT	-
03-303-997 TRANSFER OUT	-
03-303-998 FUNDED DEPRECIATION	-
03-303-999 MISCELLANEOUS	-
	1,232,384

TELECOMMUNICATIONS - EXPENSES

03-304-852 OVERHEAD LINE REPAIRS & MAINT	10,000
03-304-853 UNDERGROUND LINE REPAIR/MAINT	1,000
03-304-854 TRANSPORTATION EQUIP R&M	
03-304-901 ELECTRIC	
03-304-956 CAPITAL PROJECTS	
03-304-995 NET PENSION EXPENSE	-
03-304-996 TRANSFERS IN	-
03-304-997 TRANSFERS OUT	-
03-304-998 FUNDED DEPRECIATION	-
03-304-999 MISCELLANEOUS	-
	11,000

12,275,445

WATER DEPARTMENT

	FY25 Requested
WATER DEPARTMENT FUND - REVENUE	
04-000-451 GRANTS	80,000
04-000-452 COVID GRANTS	-
04-000-501 INTEREST	2,500
04-000-511 RENT	55,000
04-000-601 USER FEES	2,735,900
04-000-603 PENALTIES	20,000
04-000-604 CONNECT/RECONNECT FEES	500
04-000-605 METER SERVICES	23,000
04-000-642 TANK WATER	18,000
04-000-697 TRANSFER IN	260,288
04-000-699 MISCELLANEOUS REVENUE	5,000
	3,200,188
WATER TREATMENT DEPARTMENT FUND - REVENUE	
04-311-637 WORKERS COMP REIMBURSEMENT	
WATER TREATMENT FUND - EXPENSE	
04-311-701 WAGES - REGULAR	565,891
04-311-702 WAGES - OVERTIME	20,000
04-311-704 LONGEVITY	23,674
04-311-706 RETIREE HEALTH BENEFITS	-
04-311-707 CLAIMS	119,149
04-311-708 BENEFIT PROGRAMS	300
04-311-711 PENSION	46,876

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

04-311-713	FICA	46,672
04-311-714	HSA CITY CONTRIBUTION	-
04-311-732	LIABILITY INSURANCE	33,573
04-311-733	LIABILITY INSURANCE DEDUCTIBLE	
04-311-737	WORKERS COMPENSATION	17,412
04-311-742	CONFERENCES & SEMINARS	-
04-311-743	TRAINING	1,500
04-311-745	UNIFORMS	1,300
04-311-751	OFFICE SUPPLIES	-
04-311-752	OPERATING SUPPLIES	4,500
04-311-757	GASOLINE & OIL	15,000
04-311-760	LIME SLUDGE O&M	60,000
04-311-761	VEHICLE REPAIRS & MAINTENANCE	1,500
04-311-762	EQUIPMENT REPAIRS & MAINT	25,000
04-311-764	STRUCTURE REPAIRS & MAINTENANC	10,000
04-311-765	GROUNDS REPAIRS & MAINTENANCE	5,000
04-311-771	ENGINEERING	35,000
04-311-773	CONTRACT SERVICES	270,000
04-311-783	SMALL TOOLS	-
04-311-788	MAIN REPLACEMENT & EXTENSION	-
04-311-792	SAFETY SUPPLIES & EQUIPMENT	-
04-311-806	SERVICE LINE SUPPLIES	-
04-311-808	VALVES & FITTINGS	-
04-311-813	HYDRANTS	8,000

04-311-821	CHEMICALS	325,000
04-311-831	LABORATORY TESTING	13,500
04-311-865	MAIN/LATERAL REPAIRS & MAINT	20,000
04-311-906	TELEPHONE	5,000
04-311-910	NATURAL GAS	3,000
04-311-952	EQUIPMENT - METERS	110,000
04-311-956	CAPITAL PROJECTS	25,150
04-311-999	MISCELLANEOUS	-
		1,811,996

WATER ADMINISTRATION FUND - EXPENSE

04-313-701	WAGES REGULAR FT	56,188
04-313-702	OVERTIME	-
04-313-704	LONGEVITY	2,360
04-313-706	HSA PREMIUMS	-
04-313-707	CLAIMS	30
04-313-708	BENEFIT PROGRAMS	150
04-313-711	PENSION	4,502
04-313-713	FICA	4,479
04-313-714	HSA CITY CONTRIBUTION	-
04-313-715	HEALTH INS. REIMBURSEMENT	-
04-313-720	POSTAGE	-
04-313-732	LIABILITY	-
04-313-737	WORKERS COMPENSATION	-
04-313-751	OFFICE SUPPLIES	-

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025



04-313-767	OFFICE EQUIPMENT REPAIR	-
04-313-773	CONTRACT SERVICES	7,500
04-313-776	TRANSFER TO COMPUTER BUDGET	71,262
04-313-782	PAYMENTS IN LIEU OF TAXES	50,000
04-313-906	TELEPHONE	-
04-313-989	BOND PRINCIPAL	1,037,543
04-313-990	INTEREST EXPENSE	154,178
04-313-997	TRANSFER OUT	-
04-313-998	FUNDED DEPRECIATION	-
04-313-999	MISCELLANEOUS	-
		1,388,191
TOTAL WATER FUND EXPENDITURES:		3,200,188

WASTEWATER DEPARTMENT

	FY 2025 Requested
WASTEWATER DEPARTMENT FUND - REVENUE	
05-000-452 GRANTS	
05-000-501 INTEREST	2,000
05-000-511 RENT	3,500
05-000-601 USER FEES	1,600,000
05-000-603 PENALTIES	18,000
05-000-605 METER SERVICES	1,500
05-000-697 TRASFERS IN	-
05-000-968 LOAN PROCEEDS	-
05-000-699 MISCELLANEOUS REVENUE	4,500
	1,629,500
WASTEWATER COLLECTION FUND - REVENUE	
05-321-637 WORKERS COMP REIMBURSEMENT	
WASTEWATER COLLECTION FUND - EXPENSE	
05-321-701 WAGES REGULAR FT	347,732
05-321-702 WAGES OVERTIME	15,000
05-321-704 LONGEVITY	14,315
05-321-706 RETIREE HEALTH BENEFITS	-
05-321-707 CLAIMS	70,000
05-321-708 BENEFIT PROGRAMS	250
05-321-711 PENSION	20,888
05-321-713 FICA	28,844
05-321-714 HSA CITY CONTRIBUTION	-

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

05-321-720	POSTAGE	100
05-321-721	LEGAL & CLASSIFIED ADS	-
05-321-732	LIABILITY INSURANCE	35,565
05-321-733	LIABILITY INSURANCE DEDUCTIBLE	-
05-321-737	WORKERS COMPENSATION	9,268
05-321-741	SUBSCRIPTIONS & ASSOCIATIONS	400
05-321-743	TRAINING	1,500
05-321-745	UNIFORMS	800
05-321-751	OFFICE SUPPLIES	-
05-321-752	OPERATING SUPPLIES	2,250
05-321-755	EQUIPMENT RENTAL	-
05-321-757	GASOLINE & OIL	7,000
05-321-759	TIRES	250
05-321-761	VEHICLE REPAIRS & MAINTENANCE	1,500
05-321-762	EQUIPMENT REPAIRS & MAINT	-
05-321-764	BUILDING REPAIRS & MAINTENANCE	1,000
05-321-765	GROUNDS REPAIRS & MAINTENANCE	5,000
05-321-766	SLUDGE OPERATIONS & MAINT	-
05-321-771	ENGINEERING	10,000
05-321-772	PERMIT FEES	17,500
05-321-773	CONTRACT SERVICES	80,000
05-321-776	TRANSFER TO COMPUTER BUDGET	38,262
05-321-783	SMALL TOOLS	-
05-321-792	SAFETY SUPPLIES & EQUIPMENT	-

05-321-821	CHEMICALS	25,000
05-321-831	LABORATORY TESTING	11,000
05-321-865	MAIN/LATERAL REPAIRS	20,000
05-321-905	GARBAGE/RECYCLING SERVICES	-
05-321-906	TELEPHONE	3,000
05-321-910	NATURAL GAS	750
05-321-952	EQUIPMENT	20,000
05-321-956	CAPITAL PROJECTS	130,000
05-321-990	INTEREST EXPENSE	-
05-321-989	PRINCIPAL	-
05-321-999	MISCELLANEOUS	-
TOTAL WASTEWATER COLLECTION EXPENSES		917,174
WASTEWATER ADMINISTRATIVE FUND - EXPENSE		
05-323-773	CONTRACT SERVICES	1,000
05-323-782	PAYMENT IN LIEU OF TAXES	50,000
05-323-953	LAND	-
05-323-989	PRINCIPAL	267,049
05-323-990	INTEREST EXPENSE	28,488
05-323-997	TRANSFERS OUT	365,789
05-323-998	FUNDED DEPRECIATION	-
05-323-999	MISCELLANEOUS	-
TOTAL WASTEWATER ADMINISTRATION EXPENSES		712,326
TOTAL WASTEWATER EXPENSES		1,629,500

GARBAGE DEPARTMENT

	FY 2025
	Requested
GARBAGE DEPARTMENT 000 - REVENUE	
06-000-501 INTEREST	2,000
06-000-513 RENT TRANSFER STATION	70,000
06-000-601 USER FEES	576,000
06-000-603 PENALTIES	6,000
06-000-663 GARBAGE STICKERS	15,000
06-000-664 LANDSCAPE BAGS	100
06-000-697 TRANSFER IN	
TOTAL GARBAGE	669,100

GARBAGE 000 - REVENUE

06-331-637 WORKERS COMP REIMBURSEMENT

GARBAGE DEPARTMENT - EXPENSES

06-331-701 WAGES REGULAR	72,280
06-331-702 WAGES OVERTIME	5,000
06-331-703 WAGES REGULAR PT	-
06-331-704 LONGEVITY	3,501
06-331-706 RETIREE HEALTH BENEFITS	-
06-331-707 CLAIMS	20,000
06-331-708 BENEFIT PROGRAMS	250
06-331-711 PENSION	6,212
06-331-713 FICA	6,181
06-331-714 HSA CITY CONTRIBUTION	-
06-331-720 POSTAGE	-

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2025

06-331-725	LEGAL & AUDIT	-
06-331-732	LIABILITY INSURANCE	14,585
06-331-737	WORKERS COMPENSATION	6,108
06-331-742	CONFERENCES & SEMINARS	-
06-331-745	UNIFORMS	500
06-331-752	OPERATING SUPPLIES	14,794
06-331-757	GASOLINE & OIL	15,000
06-331-759	TIRES	3,000
06-331-761	VEHICLE REPAIRS & MAINTENANCE	12,000
06-331-762	EQUIPMENT REPAIRS & MAINT	-
06-331-764	STRUCTURE REPAIRS & MAINTENANC	-
06-331-771	ENGINEERING	39,969
06-331-773	CONTRACT SERVICES	2,000
06-331-776	COMPUTER SERVICES	-
06-331-951	VEHICLES	345,000
06-331-989	PRINCIPAL	-
06-331-990	INTEREST EXPENSE	-
06-331-997	TRANSFERS OUT	102,720
06-331-999	MISCELLANEOUS	-
TOTAL GARBAGE EXPENSES		669,100

CEMETERY DEPARTMENT

	FY25 Requested
CEMETERY DEPARTMENT - REVENUE	
08-000-491 DONATIONS	800
08-000-495 PERPETUAL CARE	5,000
08-000-501 INTEREST	200
08-000-502 SUMMERS TRUST INTEREST	300
08-000-513 LOT SALES OAKLAND	40,000
08-000-514 LOT SALE ELM LAWN	20,000
08-000-515 SUMMERS TRUST FUND	-
08-000-697 TRANSFERS IN	253,545
08-000-699 MISC REV	2,500
	322,345
CEMETERY DEPARTMENT - EXPENSE	
08-000-701 WAGES REGULAR FT	170,110
08-000-702 WAGES OVERTIME	5,000
08-000-703 WAGES REGULAR PT	
08-000-704 LONGEVITY	1,076
08-000-706 RETIREE HEALTH BENEFIT	-
08-000-707 CLAIMS	-
08-000-708 BENEFIT PROGRAMS	100
08-000-711 PENSION	13,549
08-000-713 FICA	13,515
08-000-714 HSA CITY CONTRIBUTION	-
08-000-732 LIABILITY INSURANCE	15,099

ANNUAL BUDGET PROPOSAL
 FISCAL YEAR 2025



08-000-733	LIABILITY INSURANCE DEDUCTIBLE	
08-000-737	WORKERS COMPENSATION	8,968
08-000-743	TRAINING	
08-000-745	UNIFORMS	1,200
08-000-751	OFFICE SUPPLIES	
08-000-752	OPERATING SUPPLIES	1,500
08-000-757	GASOLINE & OIL	4,000
08-000-759	TIRES	800
08-000-761	VEHICLE REPAIRS & MAINTENANCE	20,000
08-000-762	EQUIPMENT REPAIRS & MAINT	1,500
08-000-764	STRUCTURE REPAIRS & MAINT	1,500
08-000-765	GROUND REPAIR & MAINTENANCE	5,500
08-000-767	OFFICE EQUIPMENT REPAIR	-
08-000-772	PERMIT FEES	-
08-000-773	CONTRACT SERVICES	35,000
08-000-774	TREE REMOVAL SERVICE	1,000
08-000-776	COMPUTER SERVICES	-
08-000-783	SMALL TOOLS	800
08-000-821	CHEMICALS	150
08-000-906	TELEPHONE	480
08-000-910	NATURAL GAS	1,500
08-000-952	EQUIPMENT	20,000
08-000-999	MISCELLANEOUS	
		322,345

ACCOUNTING GUIDELINES

The City operates under a council-manager form of government as a non-home rule community (as defined by the State of Illinois Constitution) and provides the following services: public safety (police and fire), street maintenance, water and sewer utility, electric utility, public improvements, planning and zoning, and general governmental administrative services.

The accounts of the City are organized based on funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate.

Resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which the spending activities are controlled. Funds are classified into the following categories: governmental, proprietary, and fiduciary.

The City's accounting records are maintained on a modified cash basis throughout the year and are converted to a basis consistent with generally accepted accounting principles (GAAP) at year-end.

The City prepares its budget on a basis consistent with GAAP.

Governmental Funds:

Governmental funds are those through which most governmental functions of the City are financed. The City's expendable financial resources (except those accounted for in proprietary funds) are accounted for through governmental funds. The measurement focus is based upon determination of changes in financial position, rather than upon net income determination. The following are the City's governmental fund types:

General Fund:

The General Fund is the general operating fund of the City. It is used to account for all financial resources for police, fire, administration, planning, and tourism, excluding those required to be accounted for in another fund.

Debt Service Fund:

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related costs (other than those financed by proprietary funds).

Proprietary Funds:

Proprietary Funds are used to account for the City's ongoing activities that are similar to those found in the private sector. The measurement focus is based on the determination of net income. These funds account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The following are the City's proprietary fund types:

Enterprise Funds:

Enterprise Funds provide goods and services to customers outside the primary government.

Internal Service Funds:

Internal Service Funds are used to account for goods and services where the customers are within the primary government.

Fiduciary Funds:

Fiduciary Funds are used to account for assets held by the City in a trust capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The City utilizes pension trust funds and agency funds, which are generally used to account for assets that the City holds in a fiduciary capacity or on behalf of others as their agent.

Basis of Budgeting:

The City's accounting records are maintained on a modified cash basis throughout the year and are converted to a basis consistent with generally accepted accounting principles (GAAP) at year-end.

Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, except sales and telecommunications taxes, which are 90 days, and intergovernmental revenues which are individually determined by their own legal and contractual requirements. Property taxes are recognized as revenues in the year for which they are levied. Expenditures generally are recorded when a fund liability is incurred. However, debt service expenditures are recorded only when payment is due.

FINANCIAL MANAGEMENT GUIDELINES:

Budget Policies:

The City's budget must be funded at a level adequate to ensure continuation of service levels, within the budgetary guidelines, established each year by the City Council. Operating expenditures should not exceed the amount of operating revenues.

Revenues are estimated at realistic but conservative levels, and should be consistent with historical trends. Comparisons with other years include actual results for the prior year, total budgeted revenue for the current year, as well as the amount anticipated for the current year.

Expenditures must be itemized separately for each department of the City. Comparison with other years includes actual results for the prior year and total budgeted expenditures for the current year.

Capital expenditures are determined through the Capital Improvement Plan (CIP). All capital expenditures are detailed and listed in the appropriate department.

Existing personnel levels must be analyzed and justified each year, as do any requests for additional personnel. When necessary, departments must analyze and justify personnel levels. Requests for new positions must be justified by the department head and approved by the City Manager.

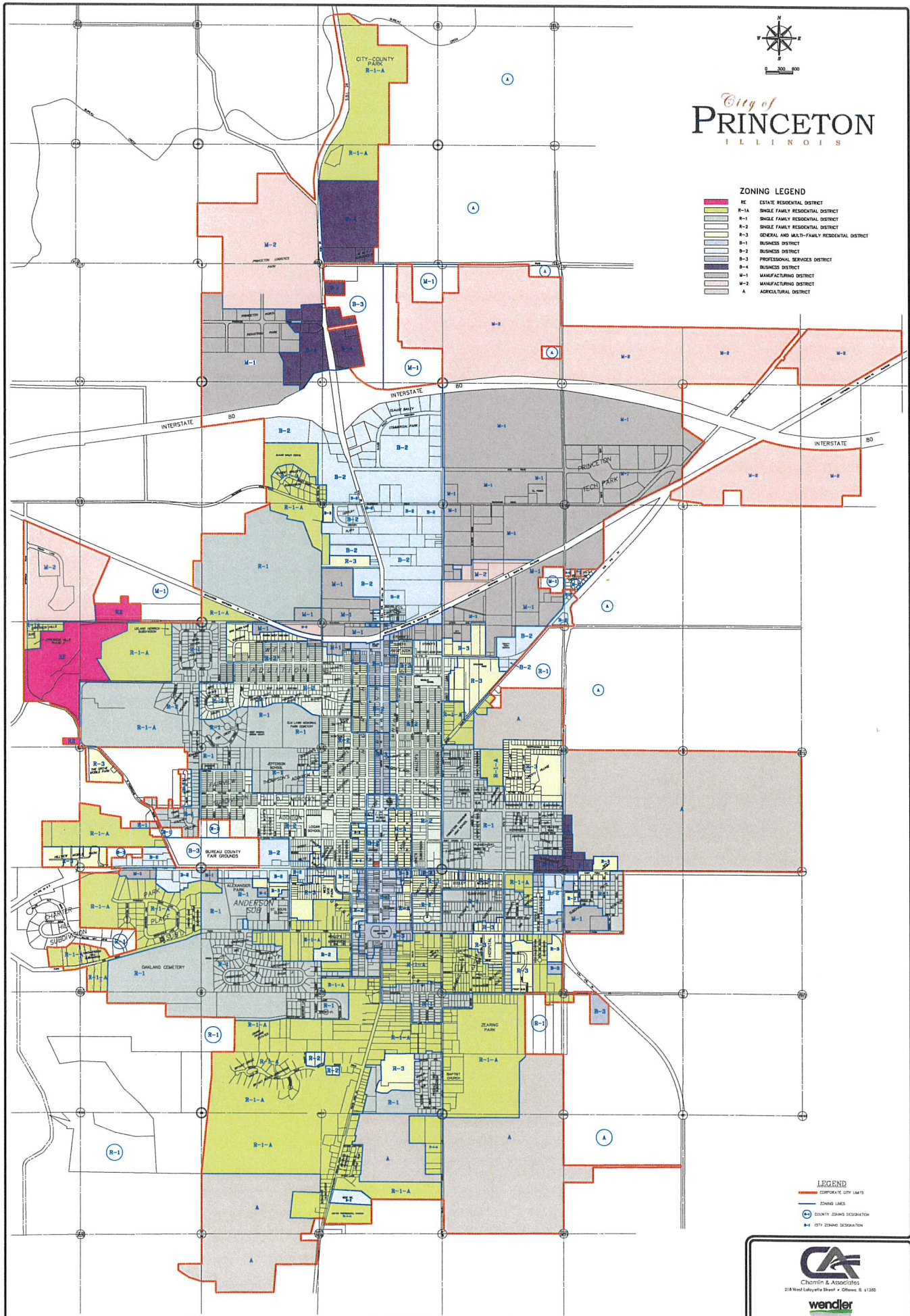
The budget shall provide a RESPONSIBLE financial plan for all funds for the budget year.



City of PRINCETON ILLINOIS

ZONING LEGEND

- RE ESTATE RESIDENTIAL DISTRICT
- R-1A SINGLE FAMILY RESIDENTIAL DISTRICT
- R-1 SINGLE FAMILY RESIDENTIAL DISTRICT
- R-2 SINGLE FAMILY RESIDENTIAL DISTRICT
- R-3 GENERAL AND MULTI-FAMILY RESIDENTIAL DISTRICT
- B-1 BUSINESS DISTRICT
- B-2 BUSINESS DISTRICT
- B-3 PROFESSIONAL SERVICES DISTRICT
- B-4 BUSINESS DISTRICT
- M-1 MANUFACTURING DISTRICT
- M-2 MANUFACTURING DISTRICT
- A AGRICULTURAL DISTRICT



- ### LEGEND
- CORPORATE CITY LIMITS
 - ZONING LINES
 - ⊕ COUNTY ZONING DESIGNATION
 - ⊕ CITY ZONING DESIGNATION

Municipal Operation Sheet

Princeton 2024 MFT Street Program - Section 24-00000-00-GM

Location		Surface					Plan Quantities								
Street	From	To	Type	Length	Width	Area (SY)	SY	LBS	TON	TON	EA	EA	EA	EA	
Epperson Rd	Peggy Ln	Backbone Rd	HMA	800	22	2,077	2,077	1,402.0	174.5	131.0	0	0	0	0	
Marquette St	Beech St	Cherry St	HMA	965	29	3,445	3,445	2,325.0	289.5	217.0	7	1	1	7	
Clark St	Main St	Mercer St	HMA	1,530	34	6,105	6,105	4,121.0	513.0	385.0	5	0	0	1	
Fox Creek Ln	Culvert	Dead End	HMA	135	Varies	1,038	1,038	701.0	87.0	65.0	1	0	0	1	
							12,665	8,549	1,064	798	13	1	1	9	
TOTALS							12,665	8,549	1,064	798	13	1	1	1	9

Material	Quantity	Notes
HMA Surf. Rem., Cold Mill - 2-1/4"	12,665 SY	
Bit. Mtls., Tack Coat	8,549 LBS	
HMA Binder Cse. IL 9.50, N50	1,064 TON	
Bit. Hot Mix Sand Seal Coat	798 TON	
Manhole to be Adj., Special	13 EA	
Inlet to be Adj., Special	1 EA	
Valve Box to be Adj., Special	1 EA	

2024 INFRASTRUCTURE PLANNING & WORK IN PROGRESS				PREPARED BY: DEAN CHAIKEY	APRIL 2, 2024
NO.	PROJECT	ESTIMATED COST	CITY PORTION	STATUS	
1	MAIN/PERU STREET INTERSECTION	\$800,000.00	25%*	This project consists of improvements to the Main & Peru Street intersections in downtown Princeton. In addition to pavement improvements, new signals will be installed. After funding coordination with IDOT, the city will be allowed to utilize both STU & COVID relief funds (\$173K/\$27K) leaving zero general or MFT fund obligation for the construction phase. In addition the city will be reimbursed for 75% of the engineering cost or \$60K for the phase I & II preliminary engineering phase. <i>Low budget, March/February was Advanced Asphalt @ \$365.53/2.22. Construction is 7/2/26 last State City is \$31.12/89.</i>	
2	PARK LANE STORM SEWER	TBD	TBD	USP&E, Chaimin and City Staff have met with the residents affected by the storm water. Numerous options were presented at various estimated costs. The City will need to decide when option was their available funds.	
3	PARK LANE SEWER LINING	\$50,220.00	\$30,140.00	Project completed 12/2023. \$20K allowance for unforeseen issues was not utilized to complete the project.	
4	DARIUS MILLER - DEPOT PROJECT	\$951,817.00	TBD	Final engineering plans have been completed. Bid opening is April 30, 2024 @ 10am. Theresa has the following items available: \$250K from Sov. State's office (DCCC), \$325K in ARPA, \$250K in County ARPA and City Street Department \$115K for a total of \$950K. The estimated project cost of \$952K does include 10% contingencies.	
5	BRICK PRESERVATION PLAN	N/A	N/A	This plan was prepared by the City of Princeton around 2019-20 and submitted to IDOT for review and comment. Recently Steve Chery from IDOT inquired on the progress of the markups provided to the city back in 2020. I forwarded his old markup attachment to the city on 1/20/2023. He is looking for the revised plan by mid-February. Submitted to IDOT June 1, 2023.	
6	MARION STREET SEWER & RDWY	\$478,606.00	\$50K - \$100K	Project has been awarded a grant. Per Shug, grant agreement should be in place 01/2023. As of 3/1/24 we have not received the grant agreement from NCIIG. <i>Received Grant Agreement from NCIIG on 3/1/24 and loading this summer. The updated estimate of project cost is \$478,606. The City has a cost share of \$50K and may want to budget an additional \$50K depending on the bid. The \$50K is the amount of the cost increase in costs since the original estimate in 2022.</i>	
7	OLLIE'S DISTRIBUTION SITE DESIGN	N/A	N/A	Project is now in construction phase. Chaimin recently completed an abuilt drone flight with an overlay of the design to confirm general conformance to the design.	
8	6TH STREET BRIDGE DECK REPAIRS	TBD	TBD	There are several options being explored with vast differences in cost. An overlay would be roughly \$30K and full scarification of the deck could be upwards of \$425K. Both options are in lieu of a total deck replacement that would be \$1M or greater. A deck replacement does not appear necessary at this time.	
9	NUTRIENT ASSESSMENT AND REDUCTION PLAN (NARP)	\$111,300.00	\$111,300.00	The cost of the study has been provided within a proposal by Geosyntec (attached). The conclusion of this study will fulfill the City's NPDES requirements to meet their EPA deadline of 12/31/2024. I suggest further conversation within the next month or two prior to moving forward with this agreement. <i>Theresa has Geosyntec proposal accounted for in FY Budget, project kickoff forthcoming within next month or two.</i>	
10	2024 Street Maintenance Program (MFT)	\$354,790.00	\$0.00	This project will be funded via the Motor Fuel Tax Funds and includes various streets throughout the city. Last year's program costs were \$221,462.70. It is estimated that the unobligated balance as of September, 2024 will be \$580K. The estimated balance does not account for any other obligations such as bond payments, salt or otherwise. City will not be utilizing MFT for bond payment or salt this year. <i>The 2024 MFT program is estimated at \$354,790 (see engineering).</i>	
11	2024 GENERAL (TAX) STREET PROGRAM	\$359,160.00	\$359,160.00	This project will be funded via the Tax Retention fund for street improvements. Per T. Whittauer 7/17/24; fund bal. on 9/24 is projected to be \$380,000. <i>Project will be ready to bid along with MFT portion, a small portion of this fund may need to supplement the MFT project depending on bids.</i>	
12	SKOONERZ PARKING LOT	TBD	TBD	Chaimin prepared a layout for Aaron Christiansen along with quantities. Aaron will be utilizing city staff for the construction and will provide a materials cost to the city manager for budgeting purposes.	
13	2024 CURB PROGRAM	TBD	TBD	This project includes curb replacement in various areas throughout the city. Construction completed by city staff. Final totals may vary depending on actual footage completed by staff.	
14	NORTH WATER MAIN LOOPING	\$912,000.00	\$44,975.00	Approximately 6700 of 12" water main looping on CR. 1800N. East of the 26th then south to Interstate 60. City portion shown is \$7,400 for survey and base map generation and \$37,575 (4.3%) for engineering. Goal is to have this project designed and permitting for "shovel-ready" grant opportunities. <i>Need to proceed to accommodate calls for West Side Water Development. Engineering has commenced on this project.</i>	
15	LEAD SERVICE INVENTORY GRANT	\$80,000.00	\$0.00	Princeton has been awarded round 3 and round 4 grants, totaling \$80K (\$40K each). Grant applications were completed and submitted by Chaimin & Associates on behalf of the City.	
16	ITEP CITY/COUNTY BIKE TRAIL	\$300,000.00	\$60,000.00	IDNR grant application to construct a 10' wide path along IL 26 from Progress Drive to City/County Park. The path will be constructed of either Asphalt or Concrete. This project commenced in the summer of 2017 with Rachel Skaggs then was put on hold.	
17	CHESTNUT STREET SEWER & RDWY	\$565,000.00	\$50,000.00	Preliminary Engineering has been completed and the project is ready for future submittal for grant funding.	
18	LONG TERM CONTROL PLAN	\$130,700.00	\$33,412.00	Ongoing study to aid in "pinpointing" the problem areas of the City's sewer system. The study which began in 2016 has already highlighted many problem areas which have resulted in city storm & sanitary projects	
19					
20					
21	WWTP EXCESS FLOW LAGOON	\$2,900,000.00	\$2,900,000.00	Proposed lagoon to be constructed west of the WWTP just outside of the SFHA. The lagoon will require the construction of a conc wall that will tie back into the natural hillside grade to create the containment area	



- ENGINEERING COMMENCED
- ENGINEERING COMPLETED OR NEAR COMPLETION
- CONSTRUCTION COMPLETE
- FUTURE PROJECT
- 2024 ACTIVE PROJECTS FOR BUDGETING

THANK YOU FOR READING THE FY 2025
CITY OF PRINCETON BUDGET PROPOSAL

If you have any questions please contact City Manager, Theresa Wittenauer:

twittenauer@princeton-il.com
