

City of
PRINCETON
I L L I N O I S

**2023-
2024**

**OPERATIONS &
CAPITAL BUDGET**

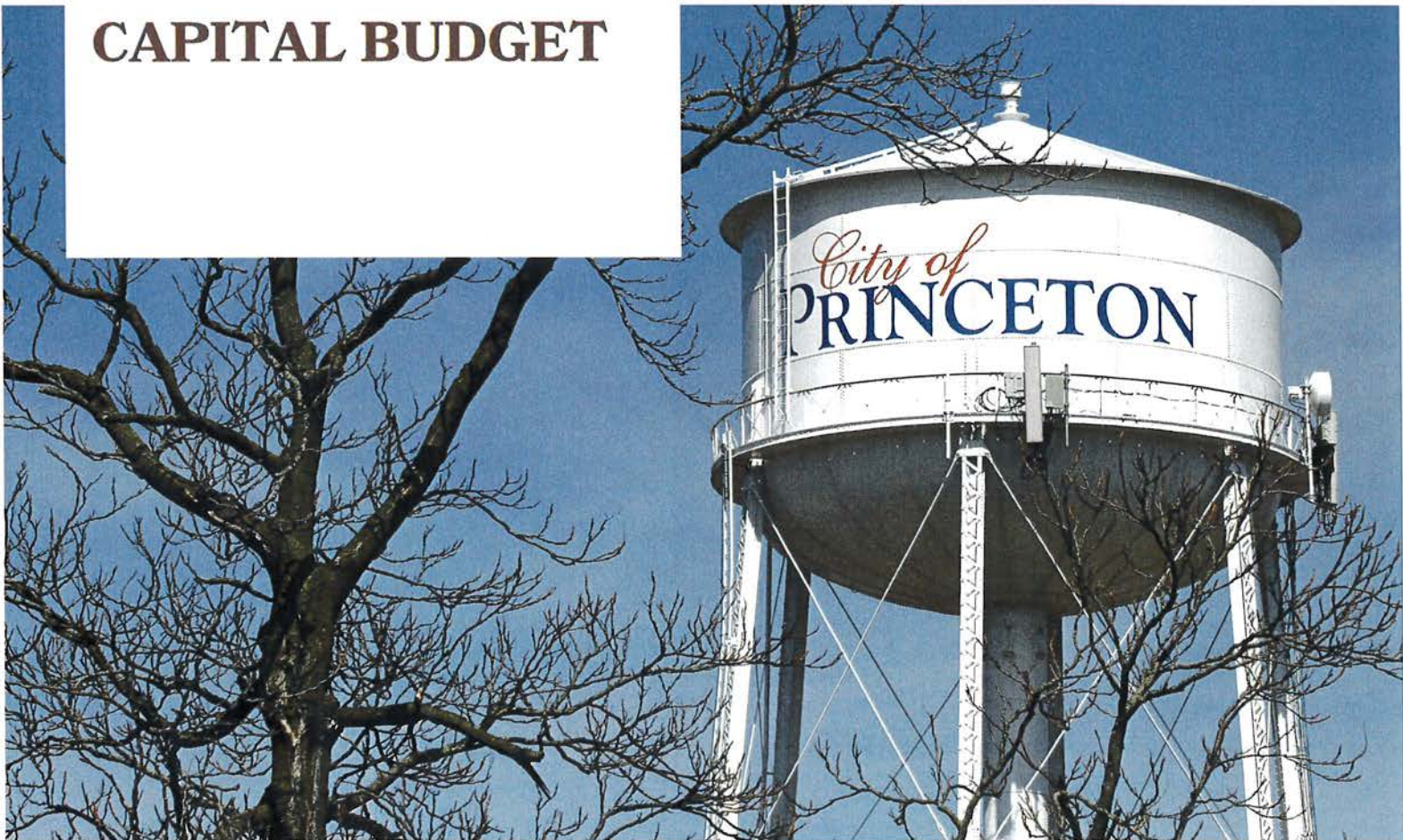


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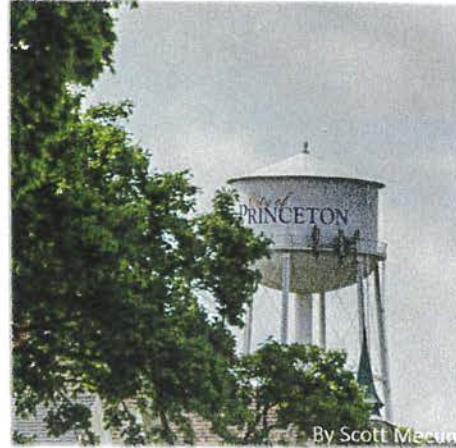
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Attachments

- City Zoning Map
- Street Project List 2023
- Current Champlain Project List

EXECUTIVE SUMMARY

Please find for your review and consideration the proposed budget for fiscal year 2023/24 for the City of Princeton, IL. The annual budget is a policy document which sets the financial course for the City and defines the service priorities for the community. It is the culmination of months of effort by the entire City staff to balance available resources with the services provided to Princeton residents, businesses and visitors.



The budget is presented as a stable and balanced financial plan. This year the City finds itself in a position where revenues continue to grow and long-term debt is retired at a steady pace. Reserves are healthier, which has enhanced the financial security of the City and improved our economic outlook and our credit rating. Princeton's main goal is to provide exemplary services to its residents and businesses. While uncertainties lie ahead with the uneasiness of the national economy, Princeton will continue focusing on the use of sound financial planning, retiring of debt, and the implementation of prudent financial decisions. These measures will ensure the City will continue forward in a positive direction.

The FY 2023/2024 budget has projected total revenues and other financing sources (OFS) of \$28.7 million and projected total expenditures and other finances uses (OFU) of \$27.8 million. Revenues and OFS are projected to increase approximately 2% and expenditures and OFU are projected to increase approximately 1.9% compared to the FY 2022/23 budget. The total budget is comprised of 12 funds.

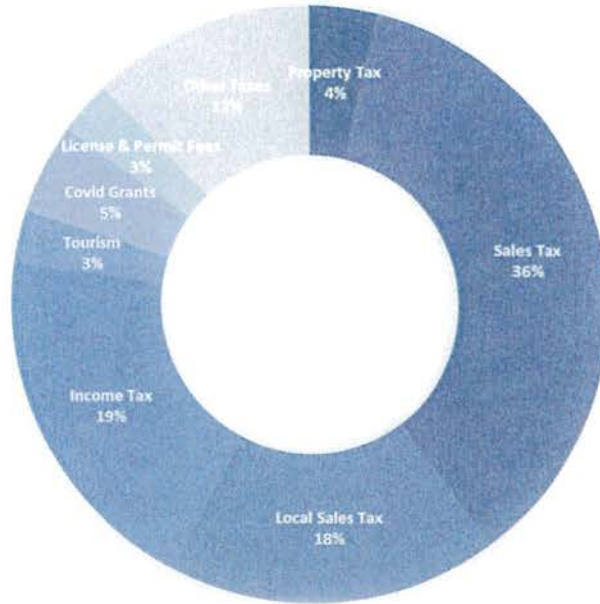
The City's enterprise funds (Water, Wastewater and Electric) are showing a combined \$122,117 surplus, this does not include any non-cash charges for depreciation and amortization expenses. This surplus will be used to replenish the City's reserve, per City ordinance. This continues to be a multi-year process that started mainly with the FY 2015/16 budget to help create stability in the City's economic outlook and credit rating. We have made great strides. In FY20, the City reserves were \$4,375,056 and has grown to \$11,268,195 in FY22. It is vitally important to maintain a healthy reserve, not just for emergency infrastructure needs, but also to maintain or improve our ratings.

The General Fund, which is the City's main operating fund, has projected revenues (with transfers) of \$8.8 million and projected expenditures (with transfers) of \$8.2 million. General Fund expenditures show an increase of \$784,178 or 10.62% more than what was originally budgeted in the FY 2022/23. The General Fund is showing an increase in revenue of \$901,700 or 11.45% compared to what was originally budgeted in the FY 2022/23 budget. Furthermore, the City's Hotel/Motel Tax has steadily increased over the past five years, contributing to the vibrancy of our community.

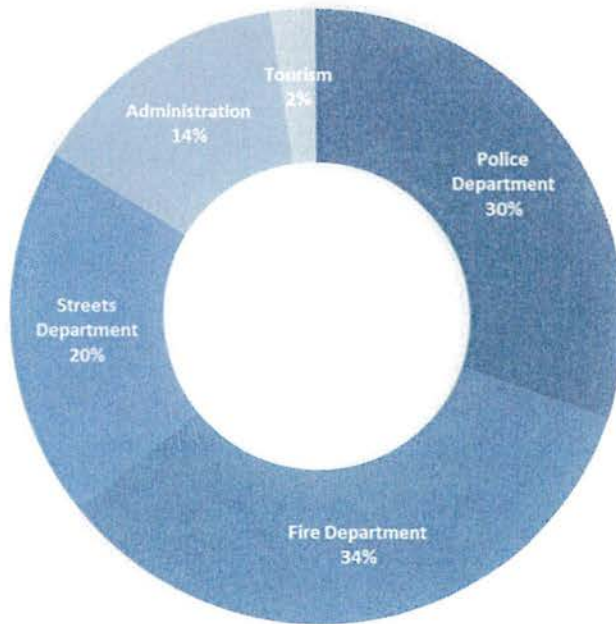
The General Fund accounts for the provision of essential services expected from a local government and is supported, primarily, by taxes, but also charges for services, fines and various fees. The charts on the next page are graphical representations of where the money to support the General Fund comes from and the correlating distribution of services and amenities provided.

GENERAL FUND

Where the Money Comes From:

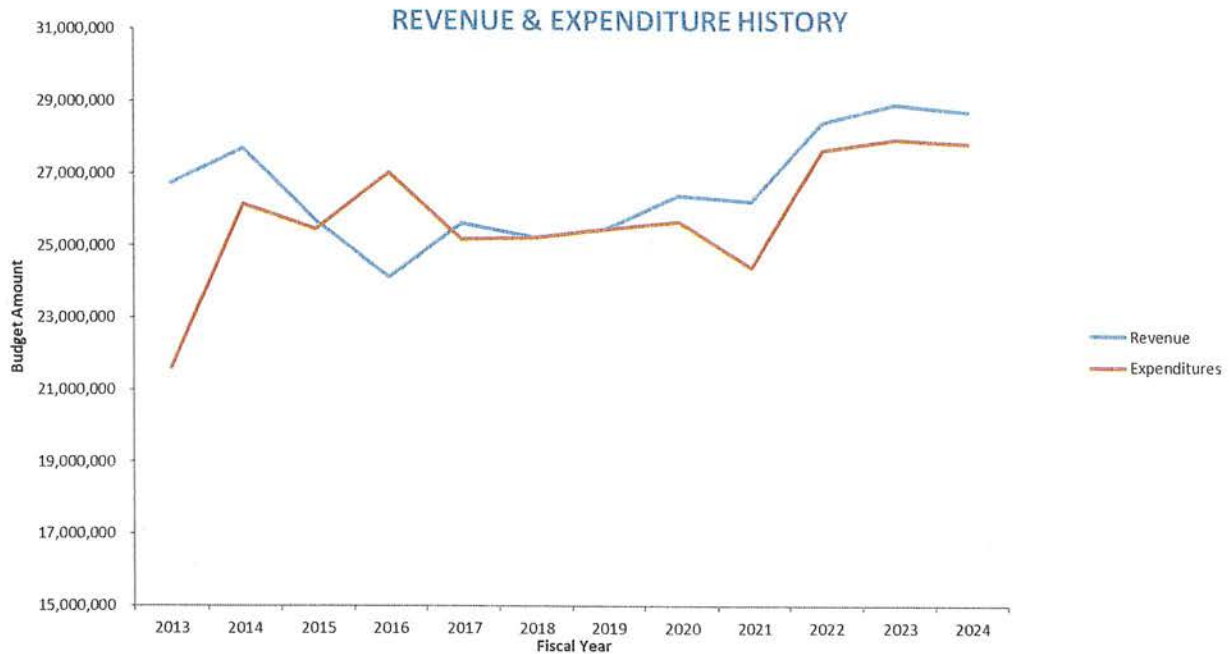


Where the Money Goes:



REVENUES AND EXPENDITURES OVERVIEW

The proposed FY 2023/2024 budget maintains the high level of service residents and businesses expect, and visitors enjoy, in a fiscally responsible manner. As in the past, this budget will guide and ensure Princeton’s progress in times of economic uncertainty that may lie ahead. The chart below shows the stability of revenues and expenditures over the past ten years. Though there may have been down years, the economy overall has remained positive and upward.

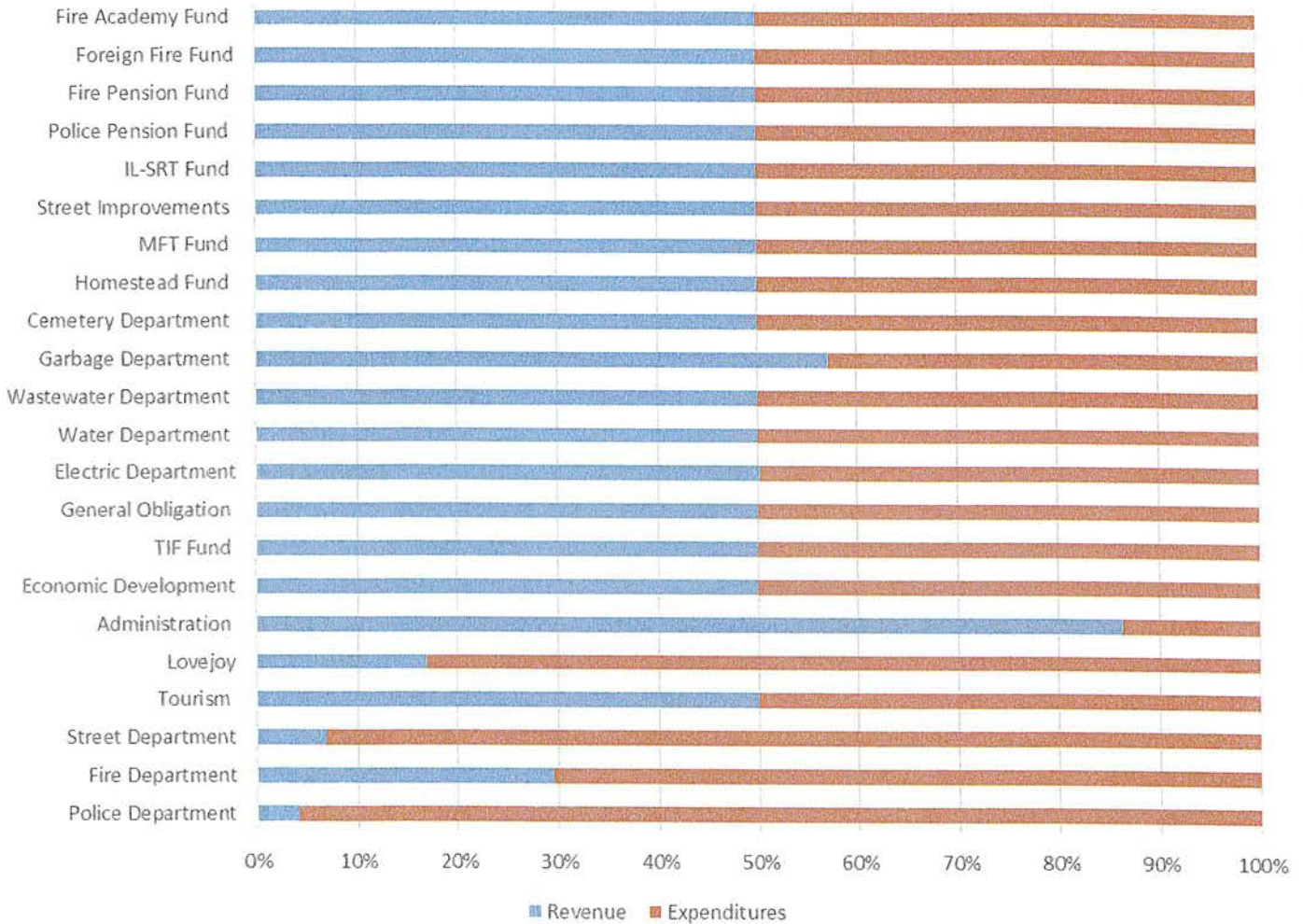


Over the past three fiscal years (and continuing into FY24), we are definitely realizing the financial benefit of paying off a significant amount of our long-term debt. As this debt is paid off, we are able to fund projects proposed by the City departments which have been put off for years. It is a main goal of the City to update failing equipment, aging fleets, obsolete apparatus, and fund innovative, proactive initiatives to ensure we are preparing for a stable future.

Overall, FY2023/2024 will continue to be a year of progress and improvement, while maintain financial stability. Resurfacing and reconstructing City roads will remain a high priority in the years to come, as the City makes further strides to improve financial security. Community engagement will be enhanced with the implementation of new programs, a new website, Council involvement in committees/commissions and process efficiencies. These strategic initiatives along with the projects included to support them, will guide and strengthen the City throughout the coming year.

The City of Princeton continues to put the residents first. Each City of Princeton department seeks new and innovative ways to provide services to its residents in the most desirable, feasible manner possible. It is important to understand every City employee is continuously looking for ways to make projects and processes the best for the residents in a proactive manner. Customer services remains a high priority.

Revenue vs. Expenditure by Department



Above is an illustration of the fiscally responsible nature of our City departments and administration. The General Funds are typically covered by the tax revenue coming into the Administration Fund, allowing the City to operate without tapping into our reserves. The Enterprise Funds above show no anticipated negative operating budgets, all while still making significant debt payments. *This is sound financial planning.*

As we all know, Princeton is a dynamic, vibrant community that continuously strives to promote and sustain a superior quality of life. We are fortunate to have dedicated businesses and residents in the City that help support this environment.

Theresa J. Wittenauer
City Manager

PRINCIPAL OFFICIALS AND EXECUTIVE STAFF

The City of Princeton was incorporated in 1838 and operates under the council-manager form of government. Representatives include a Mayor and four commissioners who are elected by the City at large. The City Council appoints a professional City Manager to conduct day-to-day business. Policies are developed by the City Council and executed by the City Manager. The City Manager is responsible for hiring qualified municipal staff from a diverse range of professional backgrounds.

City of Princeton Executive Staff

City Manager
Theresa Wittenauer

City Clerk/Director of Planning
Pete Nelson

Deputy City Clerk
Janet Henning

Police Chief
Thomas Kammerer

Fire Chief
Scott Etheridge

Superintendent of Street
Quint Quiram

Superintendent of Water/Wastewater
Tim Forristall

Superintendent of Electric
Jeff Mangrich

Fleet Maintenance
Justin Walters

Director of Tourism
Victoria Yepsen

City of Princeton Principal Officials:

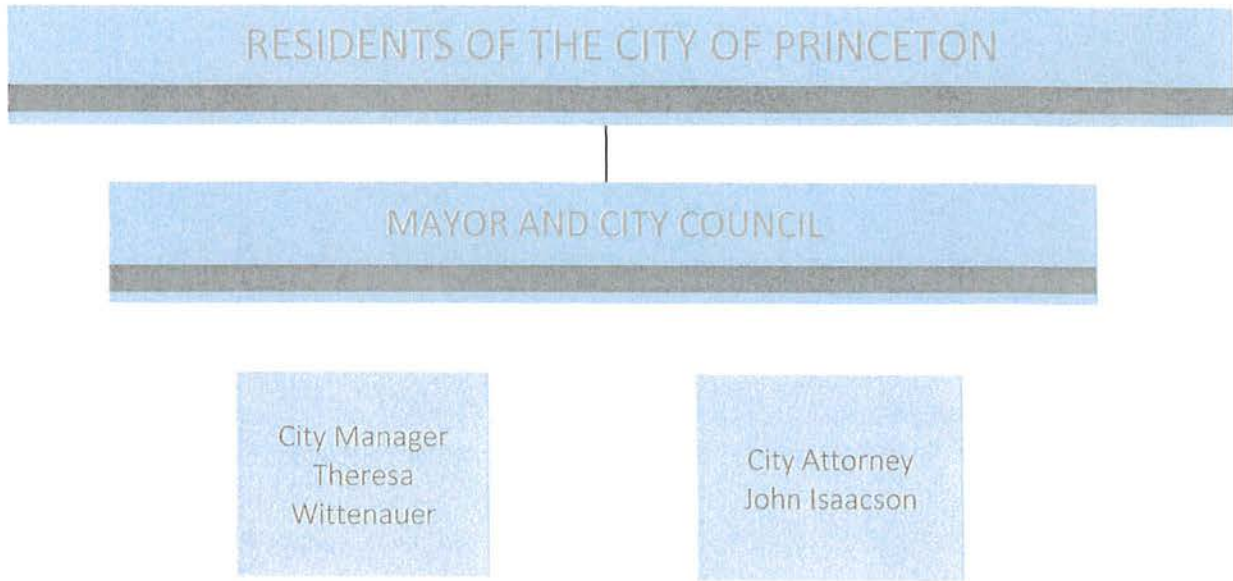
Mayor
Joel Quiram

Commissioners:
Jerry Neumann
Hector Gomez

Mike McCall
Marty Makransky

City Treasurer:
Bob Davidson

City Attorney:
John Isaacson



City Manager, Theresa Wittenauer, oversees the eight City Departments noted below:



CITY BOARDS, COMMITTEES AND COMMISSIONS

Administration / Board / Committee	Name	Position	Term Expiration
Board of Fire & Police Commissioners	Barry Portman	Commissioner	4/30/2023
Board of Fire & Police Commissioners	Rodney Lange	Commissioner	7/30/2025
Board of Fire & Police Commissioners	Terry Madsen	Commissioner	7/31/2024
Tree Commission Committee	Dennis Taylor		4/30/2023
Tree Commission Committee	Andy Dye		4/30/2023
Tree Commission Committee	John Gorman		4/30/2022
Tree Commission Committee	Kelly Autrey-Weber		4/30/2022
Tree Commission Committee	Brian Taylor		4/30/2022
Board of Trustees of the Police Pension Fund	Cal Gramer	Trustee (Appointed by Mayor)	4/30/2023
Board of Trustees of the Police Pension Fund	Erik Sorenson	Trustee (Elected by Employees) Secretary	4/30/2023
Board of Trustees of the Police Pension Fund	Adam Gutshall	Trustee (Elected by Employees)	4/30/2023
Board of Trustees of the Police Pension Fund	Gary Swanson	Trustee (Elected by Retirees) President	4/30/2023
Board of Trustees of the Police Pension Fund	Bob Davidson	Treasurer	No Term Limit
Board of Trustees of the Police Pension Fund	Barry Portman	Trustee (Appointed by Mayor) Vice President	4/30/2023
Board of Trustees of the Firefighters' Pension Fund	Chuck Woolley	Trustee (Appointed by Mayor)	4/30/2023
Board of Trustees of the Firefighters' Pension Fund	Nick Dykstra	Trustee (Elected by Employees)	4/30/2024
Board of Trustees of the Firefighters' Pension Fund	Gary Hanna	Trustee (Elected by Retirees)	4/30/2024
Board of Trustees of the Firefighters' Pension Fund	Bryan Berlin	Trustee (Appointed by Mayor)	4/30/2025
Board of Trustees of the Firefighters' Pension Fund	Jared Doty	Trustee (Elected by Employees)	4/30/2023
Board of Trustees of the Firefighters' Pension Fund	Bob Davidson	Treasurer	No Term Limit
Plan Commission/Board of Zoning Appeals	Ian Cardosi	Commissioner	4/30/2024
Plan Commission/Board of Zoning Appeals	Michael Wendt	Commissioner	4/30/2024
Plan Commission/Board of Zoning Appeals	Carol Bird	Commissioner	4/30/2025
Plan Commission/Board of Zoning Appeals	Matt Keutzer	Commissioner	4/30/2025
Plan Commission/Board of Zoning Appeals	Jim Scruggs	Chair	4/30/2025
Plan Commission/Board of Zoning Appeals	Rodney Lange	Commissioner	4/30/2023
Plan Commission/Board of Zoning Appeals	Jackie Davis	Commissioner	4/30/2023
Citizens Electric Utility Advisory Committee	Kay Wallace	Member -- Secretary	4/30/2021
Citizens Electric Utility Advisory Committee	Bob Davidson	Member	4/30/2021
Citizens Electric Utility Advisory Committee	Matt Keutzer	Member	4/30/2021
Citizens Electric Utility Advisory Committee	Mark Austin	Member	4/30/2021
Citizens Electric Utility Advisory Committee	Kent Harmon	Member -- Vice Chair	4/30/2023
Citizens Electric Utility Advisory Committee	Michael Sullivan	Member -- Chair	4/30/2023
Citizens Electric Utility Advisory Committee	Jim Smith	Member	4/30/2023
Historic Preservation Commission	Michael Stutzke	Commissioner	12/31/2023
Historic Preservation Commission	Carrie Cobane	Commissioner	12/31/2023
Historic Preservation Commission	Abby Taylor	Commissioner -- Chair	12/31/2023
Historic Preservation Commission	Catherine Unzicker	Commissioner	12/31/2024
Historic Preservation Commission	Michael Zearing	Commissioner -- Secretary	12/31/2025
Historic Preservation Commission	Michael Lee	Commissioner	12/31/2025
Princeton Public Library Board of Trustees	Jerry Thompson	Trustee	6/30/2024
Princeton Public Library Board of Trustees	Tony Bonucci	Trustee--Vice President	6/30/2024
Princeton Public Library Board of Trustees	Carolyn Schaefer	Trustee--President	6/30/2024
Princeton Public Library Board of Trustees	Drew Russell	Trustee	6/30/2025
Princeton Public Library Board of Trustees	Jan English	Trustee-- Secretary	6/30/2025
Princeton Public Library Board of Trustees	Lauren Smith	Trustee	6/30/2025
Princeton Public Library Board of Trustees	Lani Swinford	Trustee	6/30/2023
Princeton Public Library Board of Trustees	Jennifer Alter	Trustee -- Treasurer	6/30/2023
Princeton Public Library Board of Trustees	Mike Bettasso	Trustee	6/30/2023
Lovejoy Homestead Board of Trustees	Kenn Corban	Trustee -- President	Non-Expiring
Lovejoy Homestead Board of Trustees	Pam Lange	Trustee -- Secretary	Non-Expiring
Lovejoy Homestead Board of Trustees	Sara Hudson	Trustee -- Treasurer	Non-Expiring
Lovejoy Homestead Board of Trustees	Lex Poppens	Trustee	Non-Expiring
Lovejoy Homestead Board of Trustees	Dana Fine	Trustee	Non-Expiring
Lovejoy Homestead Board of Trustees	Sam Schiera	Trustee	Non-Expiring
Lovejoy Homestead Board of Trustees	OPEN		
Pedestrian/Bicycle Commission	Matt May	Commissioner	6/30/2025
Pedestrian/Bicycle Commission	Leo Arteaga	Commissioner	6/30/2024
Pedestrian/Bicycle Commission	LuAnne Elliott	Commissioner	6/30/2024
Pedestrian/Bicycle Commission	Eileen Wolfe	Commissioner	6/30/2023
Pedestrian/Bicycle Commission	Whitney Arteaga	Commissioner	6/30/2025
Pedestrian/Bicycle Commission	Michael Zearing	Commissioner	6/30/2023
Pedestrian/Bicycle Commission	Elliott Wolfe	Commissioner	6/30/2023
Public Arts Commission	Chuck Major	Commissioner	4/30/2022
Public Arts Commission	Sallee Zearing	Commissioner	4/30/2023
Public Arts Commission	Rick Brooks	Commissioner	4/30/2023
Public Arts Commission	Emalie Ohlson	Commissioner	4/30/2024
Public Arts Commission	Julia Messina	Commissioner	4/30/2024
Public Arts Commission	Matt Addams	Commissioner	4/30/2024
Public Arts Commission	Shelia Harrison	Commissioner	4/30/2023
Public Arts Commission	Kathy Ballard	Commissioner	4/30/2023
Public Arts Commission	Hector Gomez	City Rep	No Term
Public Arts Commission	Pete Nelson	City Rep	No Term

OVERVIEW OF PRINCETON'S HISTORY

Princeton has a rich history of being on the right path and its prosperity has been intertwined with transportation since its first settlers arrived in the early 1830's. Princeton was settled as a meeting place, half way between the land claims of several members of the Hampshire Colony Congressional Church. The original settlement was named Greenfield and later named Princeton after its first survey in 1832. Princeton was chosen as the County Seat in 1837 when Bureau County was formed and was incorporated as a Town in 1838. Princeton was chosen as Bureau County's seat of justice, not only because of its central location but also because of its easy access to Peoria and Galena via the Peoria and Galena Road, a main highway at the time, that linked lead mines in northern Illinois to Peoria and Galena.

In 1854, the Chicago, Burlington, and Quincy Railroad was completed. The railroad, passing through Princeton, brought much growth and fortune to the City. The railroad is now owned by Burlington Northern Santa Fe (BNSF) and is heavily used for freight and Amtrak passenger trains. The railroad still brings prosperity to the City by attracting riders that use Princeton's historic Amtrak station. The City was also on another historical route: several Princeton homes were part of the Underground Railroad that gave shelter to many runaway slaves before the Civil War. The Owen Lovejoy home was the most famous of the local Underground Railroad "stations".

With the adoption of the automobile came new major routes that passed through the City. The Grand Army of the Republic Highway (US Route 6) was built in the 1920s and stretches nearly coast to coast. US Route 34 was also completed in the 1920s and connects Illinois to Colorado. Interstate 80, a transcontinental route, was completed in 1966 and its proximity to Princeton continues to serve as one of the City's main assets.



Single-family residential uses are the predominant land uses in Princeton and can be found throughout most sections of the City. Princeton supports diversity of architectural styles that reflect its agricultural history. A tour along Park Avenue East and West will reveal examples of classic Italianate architecture, and Georgian, Greek and Colonial Revival styles, some dating pre-Civil War, and many listed on the historic register compiled by the Bureau County Architectural Preservation Society. The more



traditional areas of the City are laid out in an orderly grid pattern, which encourages easy access. More suburban development patterns with cul-de-sacs and lots with large front setbacks are somewhat more prevalent in peripheral areas. Princeton uniquely contains a number of larger estate lots (.5-1.5 acres) throughout the older areas of the City. Neighborhoods are fairly well defined and the quality of development is generally excellent. Multifamily uses are relatively few in number compared to single-family units, but can be found dispersed throughout the City. The larger complexes are located near the periphery of the City, while converted single-family homes are spread throughout the older sections of the City. Additional multifamily units (e.g., apartments) are available along Main Street above small-scale commercial and retail uses. Commercial uses in Princeton are primarily located along Route 26 (Main Street). The southern portion of Main Street served as the City's commercial and civic center when it was first built. However, when the railroad was built through the

northern section of town, it provided the impetus for creating a new business center around the new train station. Today, the northern and southern historic districts along Main Street function as viable commercial areas, with their small town character and pedestrian orientation intact. Between the north and south historic districts is a commercial area comprised of small professional offices operating in converted residential structures. Capitalizing on interstate access, newer auto-oriented commercial uses have

CITY OF PRINCETON DEMOGRAPHICS

Source of Information:

The information presented here has been derived from the U.S. Census 2020 ACS 5-Year Survey, the 2020 Census and GIS.

Population:
7,832

Median
Household
Income:
\$51,844

Median
Home Value:
\$121,800

Median Year
Homes Were
Built:
1950-1959

Median
Age: 47.8

TOP EMPLOYERS IN BUREAU COUNTY AREA

	<u>Employer</u>	<u>Employees</u>	<u>Product</u>
1.	Ace Hardware DC	455	Retail Support Center
2.	Allegion-LCN	285	Door Closers
3.	MTM Recognition	220	Recognition Jewelry
4.	L.W. Schneider, Inc.	350	Gun Components
5.	Gardner Denver	140	Air Compressors
6.	Advanced Asphalt	275	Highway Construction
7.	OSF Healthcare	300	Hospital/ER Clinic
8.	Princeton School Dist.	420	Education
9.	Pioneer/Corteva	250	Ag Chemicals & Seeds
10.	Princeton Flighting	110	Grain augers
11.	Marquis Energy	400	Fuel Ethanol, Sanitizers
12.	TCI Manufacturing	185	Mining Conveyors
13.	Mennie Machine Co.	150	Automotive Components
14.	Wal Mart DC	625	Retail Support Center
15.	Monterey Mushroom	750	White Button Mushrooms
16.	Martin Engineering	235	Rail & Mining Conveyors
17.	EAKAS Corp.	285	Interior Vehicle Accents

1,513 or 27% of Princeton residents have a Bachelor's Degree or Higher.

Average Commute Time of 14.9 minutes, while 6.53% work from home.

Estimated Housing Stock

Single Family Detached: 2,552

Single Family Attached: 80

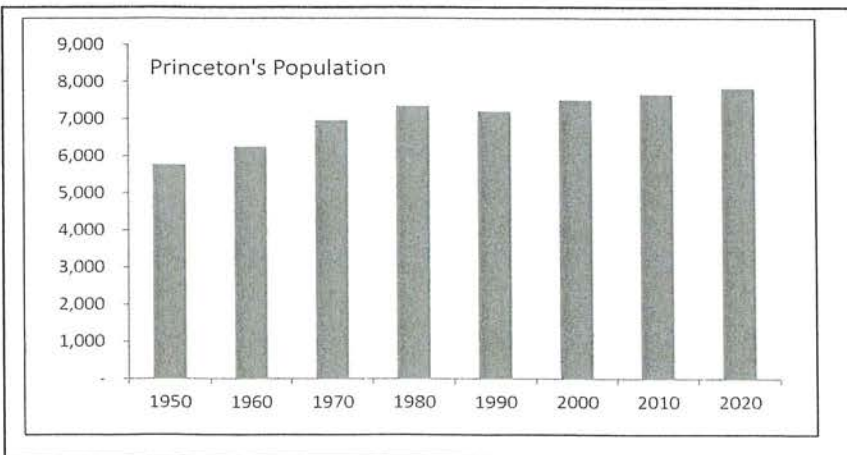
2 Units: 40

3 or 4 Units: 330

5 or More Units: 397

Mobile Home: 50

Land Area in Square Miles: 8.21



BUDGET PROCESS AND CALENDAR

In accordance with generally accepted accounting principles, the City of Princeton's financial records are organized on the basis of funds and account groups. The operations of each fund are accounted for within a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which the spending activities are controlled. The City's accounting records are maintained on a modified cash basis throughout the year and are converted to a basis consistent with generally accepted accounting principles (GAAP) at year-end. The City prepares its budget on a basis consistent with GAAP.

The City of Princeton's budget process is a yearlong process. The City Manager monitors the City's revenues and expenditures throughout the year and discusses any significant variances with each department. Preparation of the FY 2023/2024 Budget started in December 2022. The City Manager works together with department heads to begin coordinating the budget. Each department head meets with the budget City Manager to discuss their budget and any new requests/proposals. After budget meetings, department heads meet with the City Manager to establish their goals. Department goals and accomplishments are an integral part of solid budget planning.

Budget Modification Process:

The City's new policy states that six (6) months after the beginning of each fiscal year, the City Manager will review actual results against the budget. If differences in revenues or expenditures exist, the City Manager may develop a recommendation to modify the budget based on the significance of the impact.

The City Manager's recommendations will be sent to the City Council for consideration.

Practice:

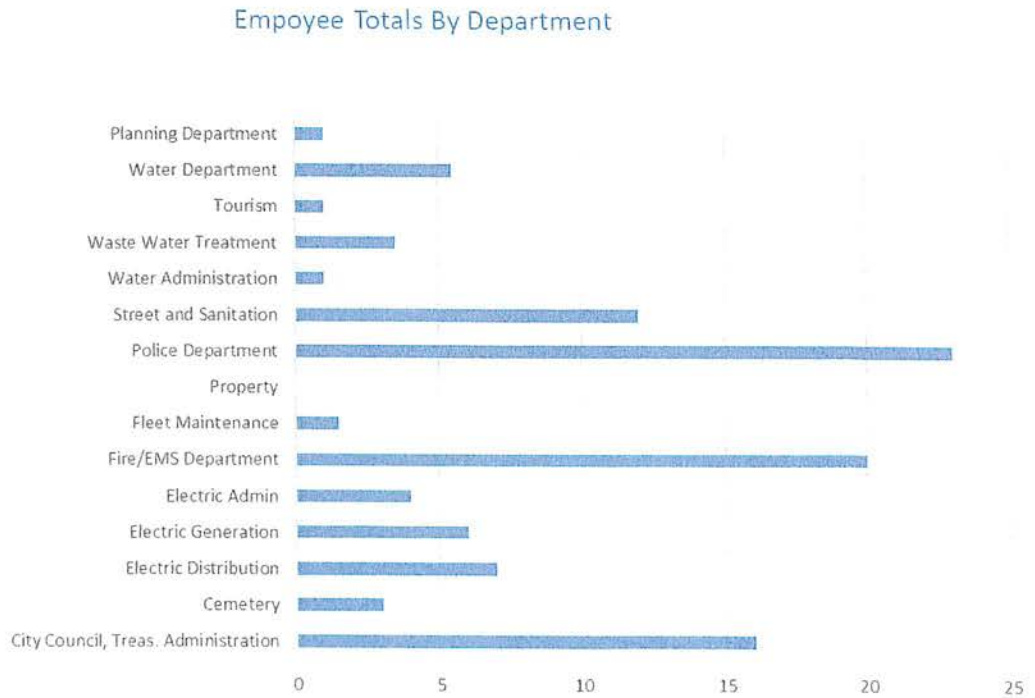
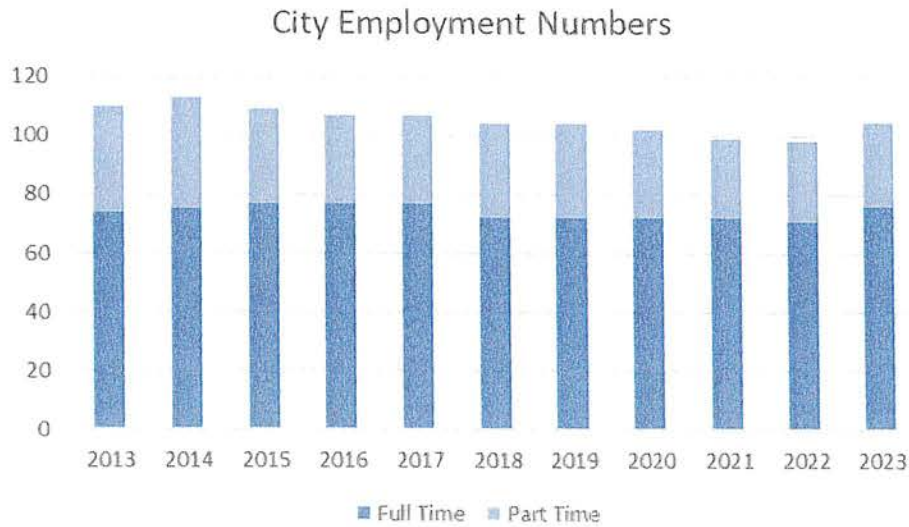
1. After six months of the fiscal year, the City Manager directs departments to review departmental budgets for accounts that are over/under budget.
2. Concurrently, the City Manager reviews the City-wide budget for accounts over/under budget.
3. The City Manager projects revenue and expenditure expectations through the end of the fiscal year based on current actual data.
4. Based on analysis, the City Manager compiles all suggested changes and submits them to the City Council for consideration.
5. An ordinance is prepared and presented to the City Council for consideration. The City Manager makes a recommendation to the City Council to pass an ordinance amending the current year budget.

FY 2023/2024 Budget Schedule

January 9-18, 2023	Department Heads begin reviewing/planning for the FY 2023/24 Budget and fill out Budget Justification Forms for new items.
January 10, 2023	Request for input sent out to the City Council.
January 23-27, 2023	City Manager sends out Budget Form including revenue and salaries to department heads, and department heads input missing expenditures.
February 6-10, 2023	Department Heads submit their FY 2022/23 Accomplishments and FY 2023/24 Goals.
February 6-10, 2023	Department Heads meet with CM to discuss budget requests.
March 10, 2023	Last day to make changes to the budget.
March 20, 2023	City Council Budget Discussion/Planning Session at 5:00 p.m. (prior to council meeting at 7:00 p.m.)
March 22, 2023	Proposed Budget sent out to the City Council for review.
March 22, 2023	Notice of Public Hearing published in the newspaper.
March 22, 2023	Proposed Budget available for public inspection.
April 3, 2023	City Council Meeting – 1 st Reading of the Budget Ordinance
April 17, 2023	Fiscal Year 2023/2024 Budget Adopted by the City Council.

PERSONNEL SUMMARY

Over the years, the number of full-time employees in the City has remained fairly steady. Recent reductions in the workforce between the years of 2015-2022 have generally been through attrition. The City has the same number of full-time employees now as it did in FY 2018, but significantly lower than pre-2013 levels.



ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2023/2024



The following table contains a summary of the full-time and part-time positions being requested in the FY 2023/2024 budget, with a comparison to the authorized positions for the past ten fiscal years. The number of authorized full-time positions being budgeted in FY 2023/2024 is 76 full-time employees. However, of that total, we are anticipating a few retirements and additions occurring in FY24. While staffing levels have been reduced over the years, through attrition, the service levels provided to Princeton residents and businesses have not been reduced.

Year	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
<i>City Council, Treas. Administration</i>											
Full Time	5	5	5	5	5	2	1	1	1	1	1
Part Time	6	6	6	6	6	7	7	6	12	12	15
<i>Cemetery</i>											
Full Time	1	1	1	1	1	1	1	2	2	2	2
Part Time	2	2	1	1	1	3	3	3	3	3	1
<i>Electric Distribution</i>											
Full Time	8	8	8	8	7.5	6	6	6	7	7	7
Part Time	0	0	0	0	0	0	0	0	0	0	0
<i>Electric Generation</i>											
Full Time	6	6	6	6	7.5	6	6	6	6	6	6
Part Time	1	1	1	0	1	0	0	0	0	0	0
<i>Electric Admin</i>											
Full Time	3	3	3	3	3	4	5	5	5	4	4
Part Time	1	1	1	0	0	0	0	0	0	0	0
<i>Fire/EMS Department</i>											
Full Time	11	11	12	13	13	13	13	13	13	13	14
Part Time	12	12	10	8	8	7	8	6	4	5	6
<i>Fleet Maintenance</i>											
Full Time	1	1	1	1	1	1	1	1	1	1	1
Part Time	0	0	0	0	0	0	0	0	0	0	0.5
<i>Property</i>											
Full Time	0	0	0	0	0	0	0	0	0	0	0
Part Time	1	4	1	6	6	5	5	6	0	0	0
<i>Police Department</i>											
Full Time	17	17	18	18	18	18	18	18	17	17	18
Part Time	10	9	9	8	7	8	7	7	6	5	5
<i>Street and Sanitation</i>											
Full Time	11	11	11	12	10	11	11	10	10	10	11
Part Time	2	2	2	1	1	2	2	2	2	2	1
<i>Water Administration</i>											
Full Time	0	0	0	0	1	1	1	1	1	1	1
Part Time	0	0	0	0	0	0	0	0	0	0	0
<i>Waste Water Treatment</i>											
Full Time	3	4	4	4	3.5	3.5	3.5	3.5	3.5	3.5	3.5
Part Time	0	0	0	0	0	0	0	0	0	0	0
<i>Tourism</i>											
Full Time	0	0	0	0	0	0	0	0	0	0	1
Part Time	1	1	1	0	0	0	0	0	0	0	0
<i>Water Department</i>											
Full Time	7	7	7	5	5.5	5.5	5.5	5.5	5.5	5.5	5.5
Part Time	0	0	0	0	0	0	0	0	0	0	0
<i>Planning Department</i>											
Full Time	1	1	1	1	1	0	0	0	0	0	1
Part Time	0	0	0	0	0	0	0	0	0	0	0
Totals											
Full Time	74	75	77	77	77	72	72	72	72	71	76
Part Time	36	38	32	30	30	32	32	30	27	27	28.5

Employee Changes

5/1/2022 Through 4/30/2023

FULL TIME NEW HIRES

NAME	POSITION	HIRE DATE
Kyle Kinnamon	Patrol Officer	06/13/2022
Patrick Blackert	FF/EMT	07/07/2022
Payton Moore	Street Operator I	09/06/2022
Collin Hasbrook	Street Operator I	09/06/2022
Victoria Yepsen	Tourism Director	11/10/2022
Alejandro Jaramillo	Patrol Officer	12/19/2022
Luke Hoffman	Street Operator I	02/01/2023

PROMOTIONS

NAME	POSITION	START DATE
Scott Etheridge	Fire Chief	05/27/2022
Nicholas Vujanov	Lieutenant	05/28/2022
Kendra Bierbom	Patrol Sergeant	12/31/2022
Janet Henning	Deputy City Clerk	10/03/2022

RETIREES

NAME	POSITION	DATE
Charles Woolley	Fire Chief	05/27/2022
Terry Polhemus	Patrol Sergeant	09/11/2022

The City of Princeton administration and staff were deeply saddened by the loss of our long-time co-worker and friend Troy Lauritzen. He worked alongside of us for 27 years, faithfully serving the residents of Princeton in the department of Streets, Sanitation, and Cemeteries. He will continue to be greatly missed.



DEPARTMENTAL ACCOMPLISHMENTS 2022

Electric Department:

The Princeton Electric Department is responsible for maintaining the electric distribution and telecommunications systems throughout all areas of our community.

- ✓ Completed approximately 1800' of overhead to underground conversion.
- ✓ Completed and passed the NESHAP emission testing on generator engines.
- ✓ Changed course on city wide wireless system to LTE
- ✓ Resided storage building on Railroad Ave.
- ✓ Demolition of old water plant

Fire Department:

The Princeton Fire Department personnel are committed to providing the highest quality of fire and emergency medical service in order to protect the well-being and safety of Princeton's citizens and their property.

- ✓ Responded to 2154 calls in 2022
- ✓ Sold the following vehicles: 1995 Pierce Engine, 1992 Pierce Lance, and Antique Seagrave Ladder
- ✓ Transitioned to new Fire Chief
- ✓ Purchased and outfitted Trailer and UTV for department via selling of vehicles and realigning capital expenditures
- ✓ Continued discussions with OSF St. Claire on out-of-town transfers came to agreement that due to our increase in calls every year that we would not be the most efficient first choice for OSF and to better cover emergencies in our own. district
- ✓ New Weather Siren site will be completed in the Coleita Court area
- ✓ All Weather Sirens have had been solar upgraded
- ✓ Completed OSFM Basic Operations Fire Fighter Academy at Princeton Fire. Four candidates from Princeton and one from Mineral. Of which three of the Princeton candidates will be coming on part-time after additional schooling is completed
- ✓ Transitioned to a new software reporting system that reduced the number of programs used on a daily basis
- ✓ Transitioned our training software to be linked to the Office of State Fire Marshal to better manage required training through the following organizations: OSHA, ISO, and OSFM
- ✓ Received and outfitted new Fire Chief vehicle through funds of selling a brush truck
- ✓ Completed Promotional Testing and New Hire Testing
- ✓ Transitioned to paperless records for reporting
- ✓ Improved Facebook page with more content in a timely manner

- ✓ Training: Office of State Fire Marshal Certifications
 - Company Fire Officer (2 personnel)
 - Advanced Technician Firefighter (3 personnel)
 - Incident Safety Officer (1 Person)
- University of Illinois Fire Service Institute
 - Leadership Development and Decision Making (2 personnel)

Police Department:

The City of Princeton police officers are sworn to uphold and enforce all laws and city ordinances, to protect lives and property, and maintain peace and order in the community, including but not limited to, patrolling our Princeton in patrol car, on foot, or bicycle to control traffic, prevent crime or disturbance of the peace, and arrest violators.

- ✓ Updated fleet with new squad cars purchased through asset forfeiture account, at no cost to taxpayers. This effort has continued from last budget year, with the goal being to have all updated, more fuel-efficient vehicles in the fleet.
- ✓ Equipped the new vehicles with updated safety and tactical equipment.
- ✓ Hired two new officers to replace ones who retired/resigned.
- ✓ Working with multiple community partners, we increased Substance Abuse awareness, resulting in a decrease in overdose deaths from 8 in 2020, to 1 in 2021 and 1 in 2022.
- ✓ Continuing efforts to expand area wide peer support team.
- ✓ Working with community partners, received grant to create a walk-in crisis facility, which opened on August 22, 2022.
- ✓ Acquired new building for Animal Control, utilizing donated funds, updated it to meet our needs and opened on January 1, 2023. This building will save the taxpayers significant money compared to the old building.
- ✓ Using donated funds, we purchased and trained a bloodhound to better assist us with tracking lost, endangered persons.
- ✓ Became founding member of the Dementia Friendly Community task force whose mission is to bring more resources, awareness and training to our community so we can better serve our population with memory issues.
- ✓ Purchased the Care-Trak system which will be used to help locate citizens who suffer from memory issues when they wander off.

Streets/Sanitation/Cemetery Department:

The City of Princeton's Street Department's primary function is to ensure safe traveling of all City owned streets and alleyways along with sidewalks and accessible parking lots. The Department services include daily curbside refuse and recycling collection along with seasonal yard waste pickup.

Responsibilities include the maintenance of all City owned streets, parking lots, sidewalks, curbs/gutters, storm water inlets and the maintenance of the storm/sanitary infrastructure. The signage within the City is also maintained by the Street Department as well as the maintenance of equipment. The Street Department oversees the yard waste drop-off site and the two City owned cemeteries.

- ✓ No lost time due to injury
- ✓ Completed the street maintenance program by repaving;
 - W. Railroad Avenue from Beech to the railroad crossing
 - W. Clark from Linn to 1530 W. Clark
 - W. Clark from Gosse to Plum
 - W. Washington from Knox to the dead end
 - N. Mercer from Washington to Wilmot
 - E. Washington from Church to Vernon
 - Dover Road
 - S. 1st Street from Park Avenue West to Peru Street
 - Marion from 1st to Church
 - Columbus from Church to Lovejoy way
 - Park Avenue East from Soldier and Sailors to Euclid
 - Alley East of Main between LaSalle and Clark
- ✓ Completed the "Lovejoy way" walk through
- ✓ Installed the first phase of bicycle route signs
- ✓ Completed the "Safe Route to school" sidewalk project
- ✓ Completed the East Peru Library sidewalk
- ✓ Ordered two automated garbage trucks
- ✓ Spot repaired concrete sections of West Hudson between First and Mercer
- ✓ Received all garbage and recycling totes for delivery
- ✓ Replaced landfill lift station pump
- ✓ Seal coat and crack sealed two city parking lots (Martin's and Beaber's)
- ✓ Replaced approximately 732' of curb and gutter on Park Avenue West
- ✓ Replaced 170' of the South Business District sidewalk
- ✓ Replaced approximately 943' of residential city sidewalks
- ✓ Sprayed patched 1,965 gallons throughout the City streets
- ✓ Applied 2,250 lbs. of crack sealant throughout the City streets
- ✓ Cold patched 60 tons throughout the City streets
- ✓ Hot mix asphalt 10 tons on spot repairs
- ✓ Rebuild 15 storm sewer catch basins
- ✓ Hired a cemetery employee
- ✓ Planted 6 Memorial trees
- ✓ Planted 15 donated trees through Taylor's Way
- ✓ Installed French drain at the cemetery office entrance
- ✓ Removed 6 trees: 2 at Elm lawn and 4 at Oakland

- ✓ Moved the Lilac tree from the South end business district and replanted at Elm Lawn
- ✓ Installed new signs at the Oakland office: Kiosk, engraved rock, Oakland hours sign and an Oakland Historic District plaque
- ✓ Marked out block 287 (up to Chapel) \$67,000 worth of lots
- ✓ Contracted part of the mowing at Oakland...Worked well with lack of manpower
- ✓ Mowed Elm Lawn and half of Oakland (trimmed 20,000 stones)

Water Department:

The Princeton Public Water Supply includes quality and quantity plus treatment and distribution. The City of Princeton is located at the intersection of three ancient bedrock valley systems. The ancient Mississippi, Paw Paw (Troy), and Rock Valley's make up these systems. This aquifer is virtually untapped and provides a precious resource for this community.

In 1964 an Upflow Solids Contact Unit and more filters were added. The last ten years has seen a complete update of equipment and process culminating with the construction of a 1.5 million-gallon water tower in 2005. In 2014, construction of a new 4 million gallon water filtration plant was completed. The plant is an iron removal and lime softening plant. The water plant utilizes a full train system, with claricone clarifiers making it more economical to operate and maintain.

Currently, the City of Princeton Water Department maintains fifty-eight miles of water main.

- ✓ New water meter installation (1000+)
- ✓ Old Water Plant Demolished
- ✓ Flow Equipment Purchased and in Use

Waste Water Department:

The Princeton Waste Water Treatment Plant mission is to protect public health and enhance the environment by treating and reclaiming water, and recycling solids. With a population of 7,600, the city maintains thirteen lift stations, and miles of sanitary sewers.

With a jet-vac truck, crews maintain and clean sanitary and storm lines throughout the city. The city has finished an aggressive Inflow and Infiltration program study with Chamlin Engineering.

The City of Princeton waste water plant was last updated in 2000; the plant uses 2.15 million gallons per day in the advance oxidation treatment facility. The plant influent passes through automated screening prior to grit removal.

- ✓ Truck Stop Lift Station added to SCADA
- ✓ South Secondary Clarifier Drive Unit Rebuilt
- ✓ New Automatic Gate and Opener Installed

FUND STRUCTURE

General Fund

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds

The Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted or committed to expenditures for specified purposes.

Motor Fuel Tax Fund - To account for revenues received from the State of Illinois for the maintenance, improvement and construction of streets and roads.

Debt Service Fund – To account for property tax revenue received for bond payments on the Library’s Bond Series 2014C.

Economic Development Fund – To account for revenue received through video gaming tax.

Tax Increment Financing (TIF) Fund - This fund was created to account for the revenues and expenditures related to the redevelopment of the area around Interstate 80, which also is used for GO Bond Series 2014D.

.25 Non Home Rule Tax (Street Improvement Fund) – This fund was created by referendum in 2018 for the purpose of expenditures on public infrastructure, mainly street infrastructure improvements.

Enterprise Funds

Enterprise Funds provide goods and services to customers outside the primary government.

Cemetery Fund – The Cemetery Fund is used to account for the financial resources associated with maintaining two City-owned cemeteries (Oakland and Elm Lawn).

Refuse/Recycling Fund - The Refuse/Recycling Fund is used to account for the financial resources associated with providing solid waste collection services. Financing is provided directly by user fees.

Electric Fund – The Electric Fund accounts for the provision of electric services to the residents and businesses of the City financed by user fees.

Water/Sewer Fund - The Waterworks and Sewerage Fund accounts for the provision of water and sewer services to the residents and businesses of the City financed by user fees.

Internal Service Funds

Internal Service Funds are used to account for goods and services where the customers are within the primary government.

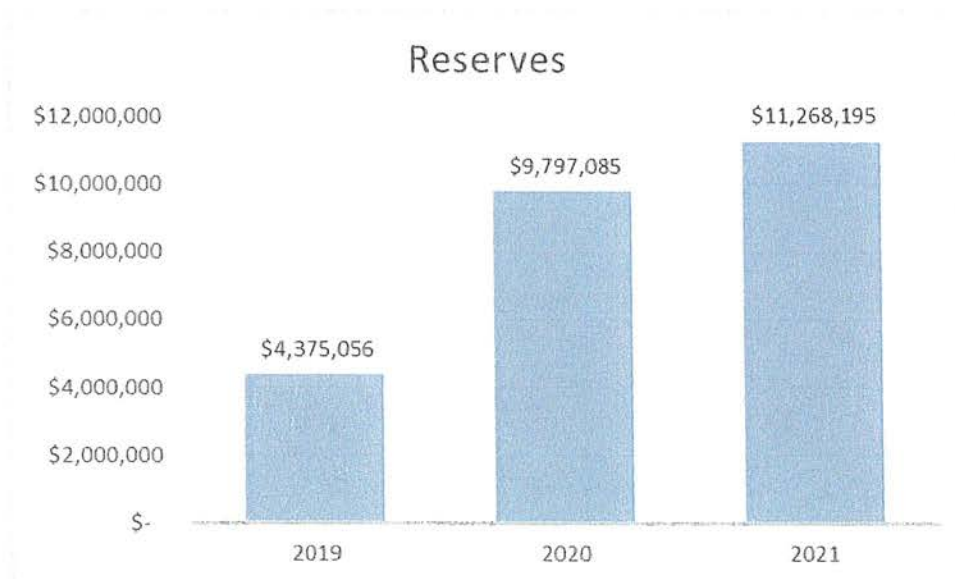
Fiduciary Funds

Fiduciary Funds are used to account for assets held by the City in a trust capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The City utilizes pension trust funds which are generally used to account for assets that the City holds in a fiduciary capacity or on behalf of others as their agent.

Police and Firefighters' Pension Funds - The City reports pension trust funds as fiduciary funds to account for the Police Pension Fund and Firefighters' Pension Fund.

Reserve Funds and Credit Rating Overview

The City has made great strides to improve the Reserve balance over the past five years. Below is a chart showing the growth since 2019, when significant improvements were made.



It's important to understand the importance of establishing a healthy reserve balance, not just to ensure funds are available in case of an emergency with any of our infrastructure facilities, but it also affects our credit rating. In October of 2022, the City was audited by the S&P Global Ratings to determine if an improvement in our credit rating would be supported based on the improvements made in revenue, decreases in debt, and an improving overall economic outlook for the community.

The S&P Global Ratings revised the outlook for the City of Princeton to stable from negative and affirmed its 'A-' long-term rating and underlying rating (SPUR) on the City of Princeton's general obligation (GO) debt. *The outlook revision reflects their view of the city's operating surpluses in the last couple of years, driven by cost savings and increased sales tax revenue, population growth and our improved reserves from the previous nominally low levels.* It was also highlighted the fact that the City has not levied for debt service to date, as the ARS pledged revenue has been sufficient to support the bonds, was a positive aspect to our financial security.

It was also noted, the City has seen modest tax base growth in fiscal 2021. Our tax base is expected to grow by nearly 30% in fiscal 2022, driven by new developments and housing value appreciation. With cost saving measures, increased sales tax revenues, and the use of federal stimulus funds, the City posted operating surpluses in fiscal years 2020 and 2021, which are expected to continue in the next couple of years. The improved operating results translated into strengthened reserve levels that are expected to be sustained. The City has improved budgetary flexibility and established very strong liquidity, supported by operating surpluses in the general fund that are expected to continue. The S&P Global Ratings also noted the City has what's considered weak debt and a contingent liability position, with a manageable debt burden.

To summarize, The S&P projected the stable outlook reflected their view of the city's improved operations and budgetary flexibility. *It also reflects their expectation that the city will maintain structural balance and sustain its reserves at least at the current levels during the outlook period.* Their recommendations and guidelines are as follows:

Downside scenario

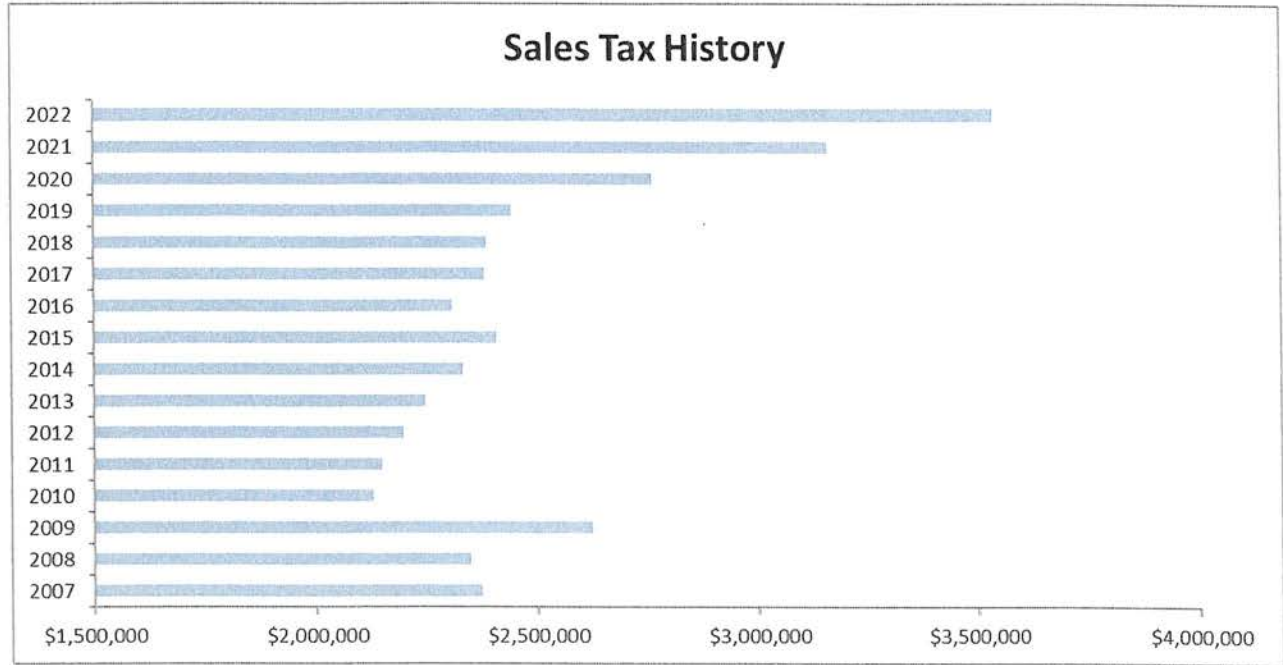
We could consider a negative rating action if the city is unable to maintain budgetary balance and requires material draws on reserves.

Upside scenario

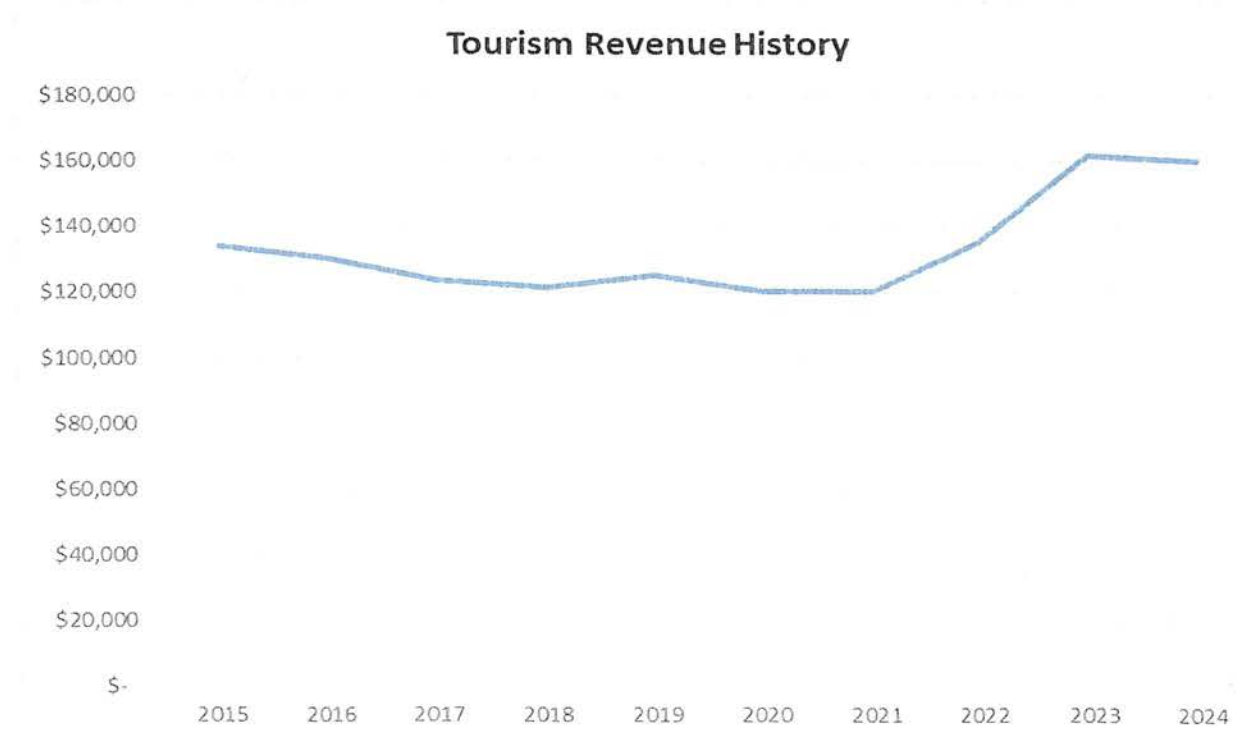
We could consider a positive rating action if the city maintains structural balance, diversifies its revenue sources, and increases its available fund balance to be commensurate with a higher rating. We would also view a material reduction of its pension and OPEB liabilities favorably.

HISTORICAL TRENDS

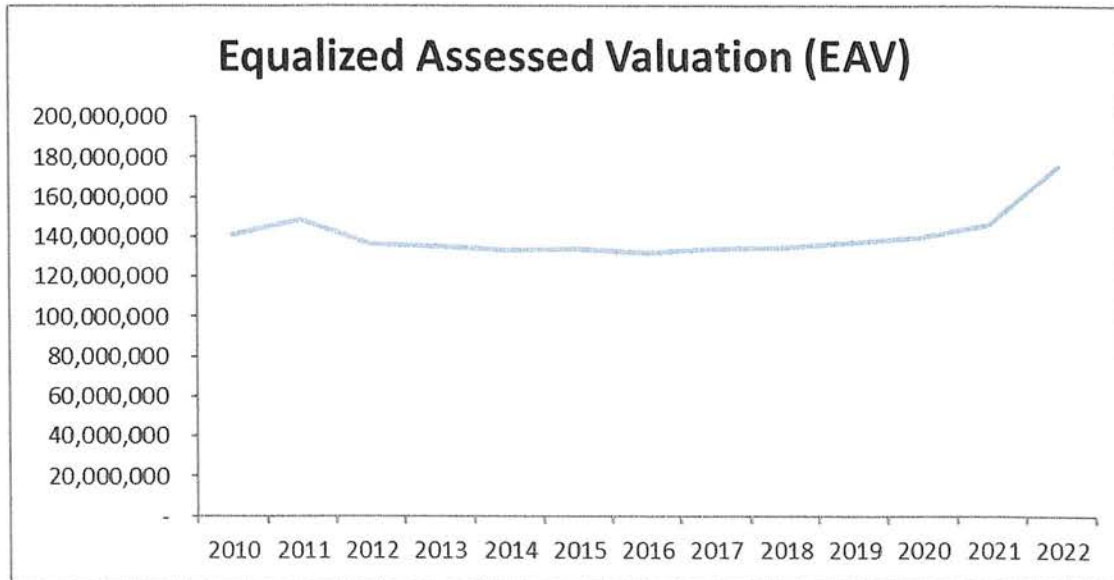
Sales Tax Revenue



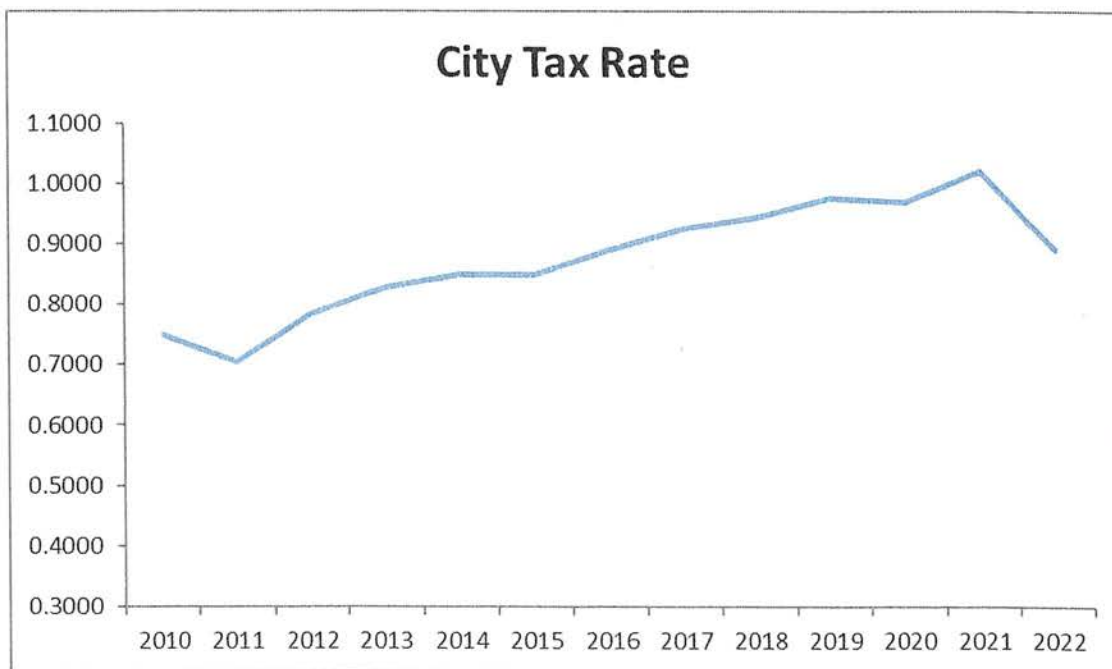
Hotel/Motel Tax Revenue (Tourism Funding)



Equalized Assessed Valuation (EAV)



City Tax Rates (Excluding Library Rate)



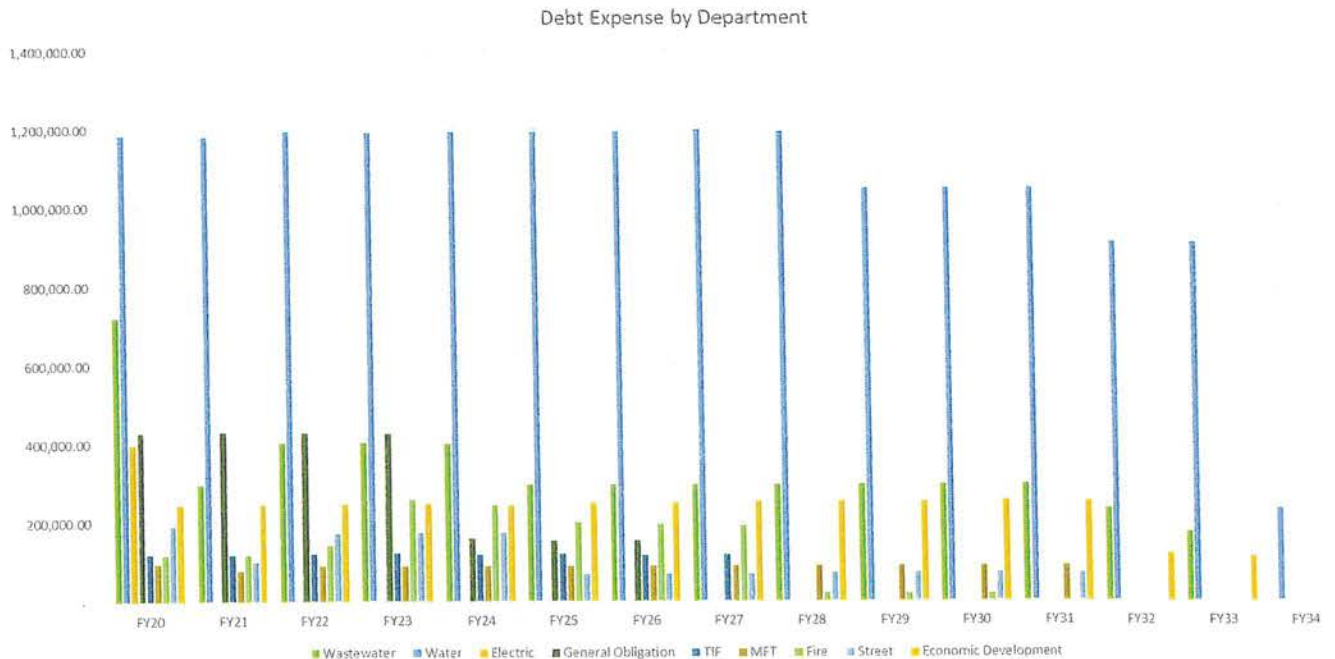
DEBT SUMMARY

The City of Princeton has incurred a number of debt obligations over the years for various projects ranging from major plant and infrastructure for its water, sewer, and electric utilities (“Business-Type Activities”) to economic development and the purchase of larger vehicles and equipment (“Governmental-Type Activities”). The sources of the various borrowings are equally diverse ranging from general obligation bonds (full faith and credit backing by the City (pledged property taxes)) to loans from the Illinois Environmental Protection Agency (“IEPA”) and banks and financial institutions.

In FY23, we will have closed out two outstanding debts which totaled about \$620,000 in annual payments. These included a long-term debt requirement GO Bond Series 2014B (\$2,185,000) which was a refinanced 2006 GO Bond for various public infrastructure improvements. The other long-term debt requirement was a Promissory Note (\$1,000,000) for funding improvements of the Electric Generation Plant.

In FY24, we will also be making a number of final payments on debt obligation. A total of four long-term debt requirements will be closed out totally about \$522,560 in annual payments. These include Heartland Bank and Trust for a fire engine, Central Bank for street improvements and equipment, a GO Bond Series 2019C for sewer replacement projects on 1st and Pleasant Streets, and 1st State Bank for the Thompson Street sewer relief project and a John Deere Tractor.

The total amount of outstanding debt at May 1, 2023 is \$19,515,210. Below is the breakdown by department projected out to FY34.



OUTSTANDING DEBT ISSUED BY SOURCE

GENERAL OBLIGATION BONDS

Series 2013A Bonds, \$900,000 (Advance refunded the Series 2003 Bonds)
Outstanding at May 1, 2016, \$885,000, Final Maturity 12/1/27

General Obligation Bonds that refunded the Series 2003 Bonds that were issued for the purpose of a public capital infrastructure improvement project, including the construction of a reservoir and related waterworks improvements for the City. The bonds are anticipated to be payable from general Water Fund revenues.

Series 2014C Bonds, \$1,520,000 (Refunded a portion of the Series 2006A Bonds)
Outstanding at May 1, 2016, \$1,280,000, Final Maturity 12/1/25

General Obligation Bonds that refunded the Series 2006A Bonds that were issued for the purpose of purchasing a site and renovating a building thereon to be used as a library, to furnish necessary equipment.

Series 2014D Bonds, \$1,170,000 (Refunded a portion of the Series 2007 Bonds)
Outstanding at May 1, 2016, \$1,065,000, Final Maturity 12/1/26

General Obligation Bonds that refunded the Series 2007 Bonds that were issued for the purpose of defraying certain redevelopment and capital improvement costs in the tax increment financing district. The Bonds are anticipated to be payable from the property tax increment generated by the TIF.

Series 2019A Bonds, \$1,310,000
Outstanding at September 5, 2019, \$1,310,000, Final Maturity 1/1/2031

General Obligation Bonds that funded the Euclid Rebuild Project.

Series 2019B Bonds, \$2,595,000
Outstanding at September 5, 2019, \$2,595,000, Final Maturity 7/1/2032

General Obligation Bonds that funded the development of the Logistics Park Site.

Series 2019C Bonds, \$385,000
Outstanding at September 5, 2019, \$35,000, Final Maturity 11/1/2023

General Obligation Bonds that funded the sewer replacement project on 1st and Pleasant Streets.

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY ("IEPA") LOANS:

L17-3321, \$2,951,016.95, 1.25%

Outstanding at May 1, 2016, \$2,672,247, Final Maturity on 11/2/32
Purpose - Wastewater Storm Sewer Improvements

L17-3083, \$2,639,461, 0.0%

Outstanding at May 1, 2016, \$2,047,604, Final Maturity on 11/11/30
Purpose - New Water Treatment Facility

L17-4998, \$741,944.74, 1.93%

Outstanding at May 1, 2016, \$677,990, Final Maturity on 7/24/33
Purpose - Water Treatment Facilities Improvements

L17-4851, \$6,621,576, 2.95%

Outstanding at May 1, 2016, \$6,069,877, Final Maturity on 6/21/33
Purpose - Water Treatment Facilities Improvements

L17-4560, \$7,603,145, 1.25%

Outstanding at May 1, 2016, \$6,728,467, Final Maturity on 11/8/32
Purpose - Water Treatment Facility

L17-2902, \$1,985,805, 1.25%

Outstanding at May 1, 2016, \$1,694,056, Final Maturity on 9/8/31
Purpose- Sewer Cannibal System Facility

BANK LOANS:

Heartland Bank and Trust

Outstanding at August 17, 2016, \$644,706, Final Maturity on 6/15/2023
Purpose- New Fire Engine

Central Bank Illinois

Outstanding at June 28, 2018, \$450,000, Final Maturity on 6/28/2023
Purpose- Street improvement projects and purchase of equipment

First State Bank

Outstanding at September 22, 2020, \$599,950, Final Maturity on 11/1/2023
Purpose- Thompson Sewer relief project and John Deere Tractor

First State Bank

Outstanding at June 1, 2021, \$700,000, Final Maturity on 11/1/2026
Purpose- New Firetruck

IL Finance Authority

Outstanding at November 1, 2019, \$200,000, Final Maturity on 11/1/2029

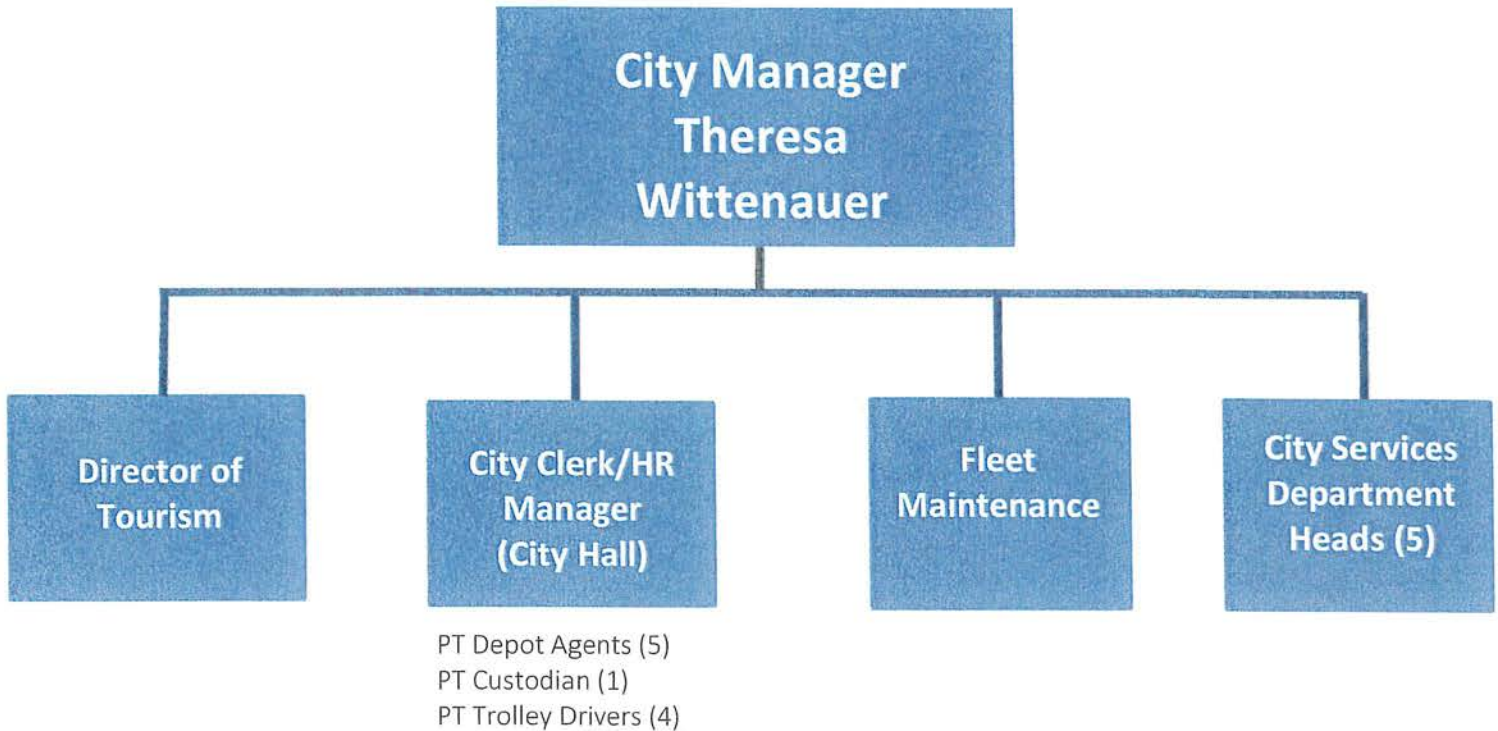
CAPITAL IMPROVEMENT PROJECTS

Capital improvement projects are a significant component in financially planning for the future of the City. A variety of funding sources are used to support the identified projects. Typically, the improvements are funded with dedicated tax revenue, grant revenue, borrowed funds, and transfers from operating funds.

This year's Capital Projects list includes \$2,069,196 million of capital improvements for FY 2023/2024. The City of Princeton views its planning and operations in a strategic manner. The underlying motive behind these projects is to improve safety, mobility and create efficiencies all while striving to be proactive in terms of staffing and infrastructure. This list does not include staffing, training or wage increase requests.

Fund	Project	FY 2023/2024 Budget
Electric	New Building & Welding Shop	\$580,000
Electric	#8 Overhaul Parts	\$200,000
Electric	Storage Building Roof	\$166,000
Electric	New Pole/Wire Trailer	\$45,000
Electric	1.5 Ton Truck	\$75,000
IT	LTE Network for the City	\$50,000
IT	Water SCADA Upgrade	\$50,000
IT	Website Redevelopment (payment over 5yrs)	\$35,000
Police	New Police Vehicles (2 total)	\$100,000
Police	Animal Control Building Upgrades	\$15,000
Fire	Basic Life Support Engines	\$6,066
Fire	Hotsy Hot Water High Pressure Washer	\$21,975
Fire	Cement South Side of Fire Department	\$28,665
Fire	Brush Truck (previously budgeted, with trade)	\$45,000
Garbage	Air Curtain Burner System	\$187,000
Streets/Tourism	Water Tank for Water Trees	\$9,500
Cemetery	Used 1-Ton Flatbed Truck	\$40,000
Cemetery	Lawn Mower	\$10,959
Streets	Electric Overhead Door Openers	\$3,500
Streets	Salt Storage Covering	\$3,746
Streets	Skid Steer Push Box	\$4,300
Streets	Mosquito ULV Sprayer	\$20,285
Streets	¾ Ton Pickup Truck w/ Plow	\$70,000
Streets	Grinding the Milling Pile	\$18,700
Streets	Crack Sealant	\$8,000
Streets	Spray Patch	\$10,500
Water	¾ Ton Pickup Truck	\$55,000
Water	Insta Valve Machine	\$60,000
Sewer	NARP Plan (split over 2 years)	\$50,000
Sewer	Replace Sanit. Sewer Behind Midland Bank	\$50,000
Sewer	Marion Street Sanit. Sewer Replacement	\$50,000

CITY ADMINISTRATION



CITY MANAGER'S OFFICE

The City Manager oversees the day to day operations of the City. The Manager's Office includes the Director of Planning, City Clerk, and four individuals that handle accounts payable/receivable, payroll and billing. The City Manager:

- Oversees every aspect of the daily operations of the City, including supervising all departmental operations, personnel and programs.
- Communicates board policies to all City departments and monitors implementation.
- Provides information to the City Council and its standing committees.
- Develops and presents the annual budget.

CITY GOALS

In November of each year, the City Manager meets with each department head to develop their goals for the upcoming fiscal year (FY 2023/2024). Department heads are required to create goals for their department that will link to the overall mission of the City and that can be cascaded down to other employees within their department. This year the City Manager has chosen four sub-categories to focus on and they are:

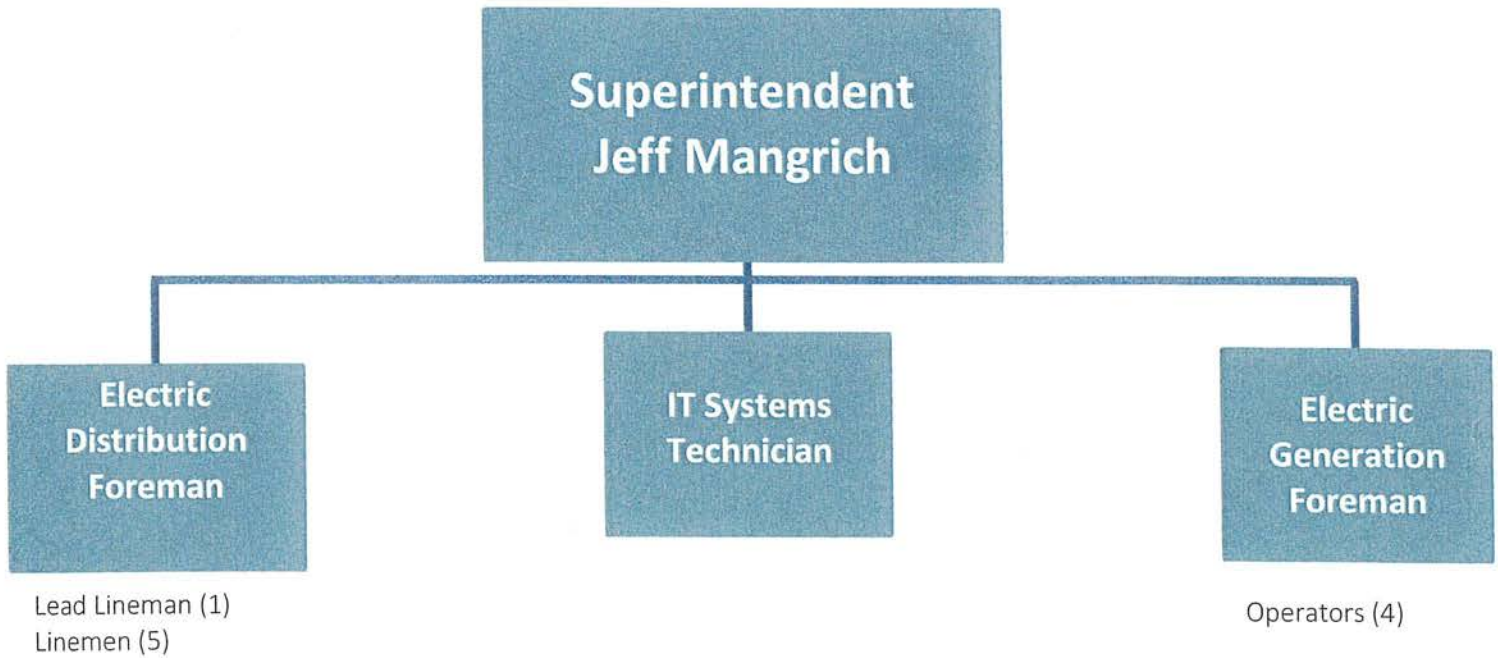
- Proactive Infrastructure Planning & Equipment Replacements
- Update Long-Term Infrastructure Plans
- Improve Community Engagement
- Prepare for Succession Planning within Departments

ELECTRIC DEPARTMENT

The Electric Department is led by Superintendent Jeff Mangrich. The Princeton Electric Department was started on January 1, 1900, and it owns and operates its own generation and distribution systems. The City currently has a total of 3,784 residential customers and 773 commercial and industrial customers. The system is composed of one 138 kV line feeding the substation located on Ace Road, then is stepped down to 34.5 kV and 12.5 kV. The city has two 138 kV transformers, one is used for the step down to the 34.5 kV, and the other to step down to the 12.4 kV. The City is interconnected with Ameren IP and has the potential of having eight 12.4 kV feeders coming out of the Ace Road substation. The 34.5 kV line goes to the substation located at the power plant and has six feeders at 12.4 kV. The city's peak load is 29 megawatts, which was achieved in 1999. Generation is only done when the wholesale provider calls on it or for an emergency situation. The city buys the wholesale power from the Illinois Municipal Electric Agency (IMEA) and is paid credits for the stand-by generation capability of 38 megawatts. The current contract with IMEA expires in 2035. The Power Plant is ran and maintained by five (5) employees. The distribution system consists of approximately 80 miles of 7200kv power lines, with 2100 poles and 1200 electric lights all installed and maintained by seven (7) journeymen linemen. Meter reading is done through a fixed network system using collectors to import reading automatically every month. The Princeton Electric Department also owns and maintains 28 miles of fiber optic cable throughout the City. The fiber is used for the City Network, Electric SCADA, Waste Water SCADA, and Water SCADA. The City has a contract with a local ISP to provide Internet and Point to Point connections on our fiber to City customers. There is one (1) IT employee within the Department that also takes care of all city networks, computers, servers, etc.

Union Representation: IBEW Local 51

Union Contract: May 1, 2022-April 30, 2026



FY 2024 GOAL PLAN

SUPERINTENDENT: JEFF MANGRICH

ELECTRIC DEPARTMENT GOAL 1:

Goal Title: Build storage building

Goal Description: Replace old water plant with a storage/welding shop for power plant operations.



ELECTRIC DEPARTMENT GOAL 2:

Goal Title: Overhead Conversions

Goal Description: Covert overhead power lines to underground. Our goal is 3000 ft.

ELECTRIC DEPARTMENT GOAL 3:

Goal Title: Fixed Network System Equipment

Goal Description: Outfit bucket trucks with equipment to monitor power outages in the field in conjunction with the Fixed Network System that has been completed. Pending city LTE progress.

ELECTRIC DEPARTMENT GOAL 4:

Goal Title: City Wide Wireless

Goal Description: Continue implementation with an LTE system.

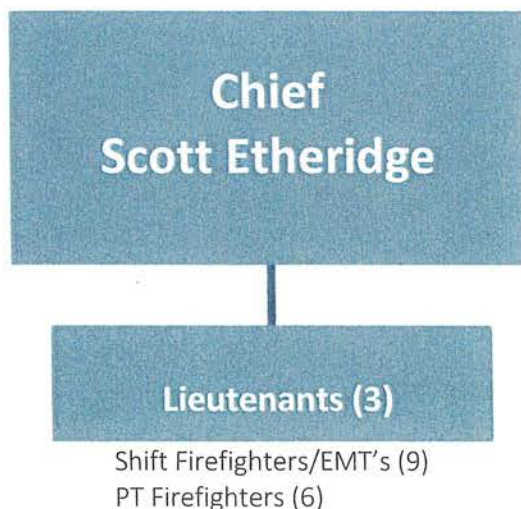
FIRE DEPARTMENT

The Princeton Fire Department is led by Fire Chief Scott Etheridge. The Princeton Fire Department is comprised of the resources and first-responders needed for firefighting, vehicle rescue, extrication, emergency medical services and public education. The department staff consists of a full-time fire chief; 12 full time personnel operating on 48 hours on, 96 hours off rotation; a number of part-time personnel, including a department chaplain, to meet the demands of proper staffing levels. The department personnel are committed to providing the highest quality of fire and emergency medical service in order to protect the well-being and safety of Princeton's citizens and their property. We serve more than 10,226 people who reside in the City and rural fire and ambulance districts. The first-due fire response area covers about 80 square miles of rural and urban countryside and 225 square miles of ambulance response from one firehouse which includes Ohio, Malden and Bureau fire protection districts. The department responded to 2,142 calls in 2022.

Union Representation: Princeton Professional Fire Fighters Local 4308

International Association of Fire Fighters AFT-CIO, CLC

Union Contract: May 1, 2020-April 30, 2025



FY 2024 GOAL PLAN

FIRE CHIEF: SCOTT ETHERIDGE

FIRE DEPARTMENT GOAL 1:

Goal Title: Building Familiarization Tours

Goal Description: Establish a program to pre incident plan buildings along with offering fire and occupant safety advice. First tours would be conducted on Main St building. (Staff Pending)



FIRE DEPARTMENT GOAL 2:

Goal Title: Vehicle

Goal Description: Receive vehicle ordered in April of 2021 and sell existing brush truck

FIRE DEPARTMENT GOAL 3:

Goal Title: Public Relations

Goal Description: Establish public interaction with fire department staff at fire station each quarter of the year. (Examples: B/P Check, Glucose Check, and Open House)

FIRE DEPARTMENT GOAL 4:

Goal Title: Medical Equipment on Fire Engine

Goal Description: Purchase and license Fire Engines to an IDPH BLS Level to have medical equipment on hand at fires when due to staffing cannot also send an ambulance initially to more complex fires.

FIRE DEPARTMENT GOAL 5:

Goal Title: Regulatory Compliances

Goal Description: Complete mandatory Medicare Audit for next budget year.

After the upcoming ISO audit work to improve our fire rating as budge and staffing levels allow.

Condense OSHA information and be more prepared and proactive with OSHA standards for preparation of an inspection.

FIRE DEPARTMENT GOAL 6:

Goal Title: Scheduling

Goal Description: With new software program finish building Scheduling & Payroll Module to go paperless and use available technologies to more efficiently perform payroll and scheduling.

FIRE DEPARTMENT GOAL 7:

Goal Title: Public Relations

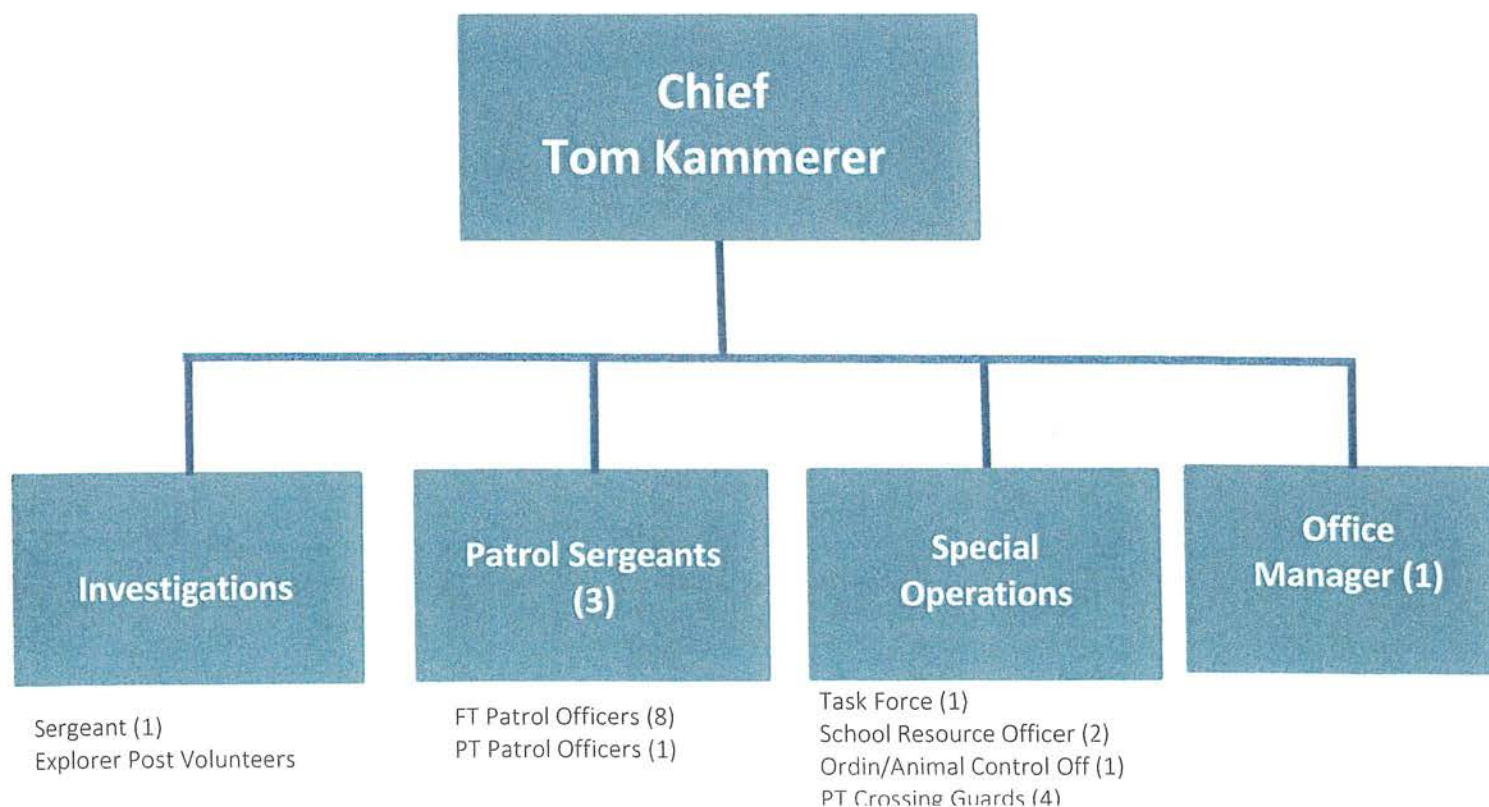
Goal Description: Expand social media platform beyond Facebook to give out safety tips and information on a wider scale.

POLICE DEPARTMENT

The Police Department is led by Police Chief Tom Kammerer. The mission of the Police Department is to promote the “quality of life” of citizens, living, working or visiting in the City of Princeton, by providing police services with the highest integrity and a spirit of excellence, in partnership with our community. The Princeton Police Department is committed to the philosophy of community policing. By working together with citizens, businesses, schools, community groups, elected officials, public agencies, and other city departments, we can make a difference. The employees are empowered to take ownership over their particular area of assignment, and to be proactive in identifying and solving problems in the community. By embracing the City’s organizational values of customer service, respect, trust, teamwork and integrity, public confidence will be maintained.

The Princeton Police Department is divided into four divisions: Administration, Patrol, Investigations, and Special Operations. With a mix of sworn and civilian personnel, an efficient and effective work force is provided. The vision of the Princeton Police Department is to “Be a model law enforcement agency viewed internally and externally as professional, enthusiastic, trustworthy, and at the forefront of the police profession.” The members of the Princeton Police Department are committed toward the attainment of this vision. In 2022, the department responded to 4,787 calls and logged 130,106 patrol miles.

Union Representation: Princeton Police Benevolent and Protective Association Unit #167
Union Contract: May 1, 2022-April 30, 2026



FY 2024 GOAL PLAN

POLICE CHIEF: THOMAS Kammerer

POLICE DEPARTMENT GOAL 1:

Goal Title: Building Facility Needs

Goal Description: Continue to update existing building to meet our needs.

POLICE DEPARTMENT GOAL 2:

Goal Title: Training

Goal Description: Further enhance our training to keep up with unfunded state mandates.



POLICE DEPARTMENT GOAL 3:

Goal Title: Mental Health and Legislative Efforts

Goal Description: Become involved with mental health and legislative efforts at the state level.

POLICE DEPARTMENT GOAL 4:

Goal Title: Animal Control and Code Enforcement

Goal Description: Continue to update and improve Animal Control and Code Enforcement operations and infrastructure.

POLICE DEPARTMENT GOAL 5:

Goal Title: Update Shooting Range

Goal Description: Complete buildout of rifle range, pass state inspection and enhance our training program with the increased capabilities.

POLICE DEPARTMENT GOAL 6:

Goal Plan: Address Homelessness in our Community

Goal Description: Work with our many community partners to create housing options for our growing homeless population.

POLICE DEPARTMENT GOAL 7:

Goal Title: Improve Quality of Life for Senior Citizens in Princeton

Goal Description: Implement programming associated with the Dementia Friendly Community task force to better serve those in our community with memory issues.

POLICE DEPARTMENT GOAL 8:

Goal title: Improve Officer Wellness

Goal Description: Continue to increase our mental health and peer support services for officers. Continue to update our fitness facilities and encourage officers to utilize them.

STREET/SANITATION/CEMETERY DEPARTMENT

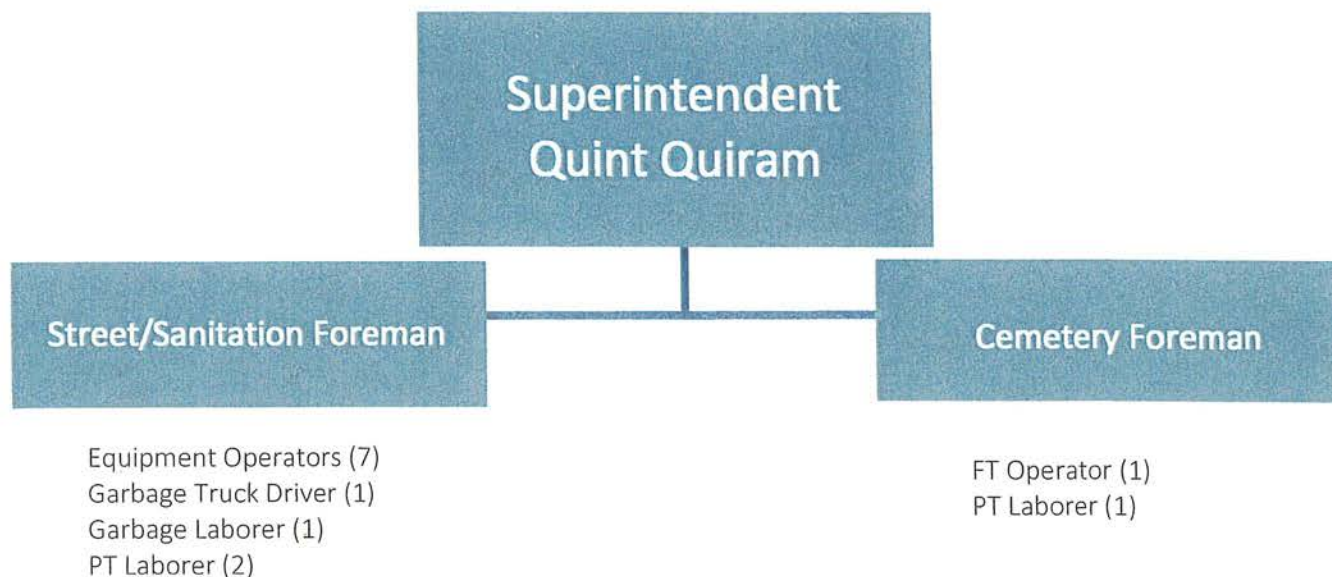
The Public Works Department's primary function is to ensure safe traveling of all city owned streets and alleyways along with sidewalks and accessible parking lots. Department services include daily curbside refuse and recycling collection along with seasonal yard waste pickup. Responsibilities include the maintenance of all city owned streets, sidewalks, curbs/gutters, storm water inlets and the maintenance of the storm/sanitary infrastructure. The signage within the city is also maintained by the department, as well as the maintenance of equipment. The department also oversees the yard waste drop-off site and brush pit, as well as the two city-owned cemeteries. Public Works Department statistics:



- Maintain 58 miles of street
- Maintain 60 miles of curbs
- Maintain 62 miles of sidewalks
- Maintain 24 miles of storm sewer
- Maintain 48 miles of sanitary sewer
- Collect 6.2 tons of household waste per day
- Collect 1.1 tons of curbside recycling per day
- Make 725 garbage & recycling stops per day
- Maintain 105 acres of city cemetery land
- Prepare 100 cemetery plots for interment annually

Union Representation: IBEW Local 51

Union Contract: May 1, 2021-April 30, 2025



STREET SUPERINTENDENT: QUINT QUIRAM

STREET DEPARTMENT GOAL 1:

Goal Title: Improve Safety

Goal Description: Strive to have an accident free year.

STREET DEPARTMENT GOAL 2:

Goal Title: Continue the Street Maintenance Program

Goal Description: Successfully implement and complete the residential street program.

STREET DEPARTMENT GOAL 3:

Goal Title: Continue Parking lot Maintenance Program

Goal Description: Upgrade the City lot behind Schoonerz's restaurant.

STREET DEPARTMENT GOAL 4:

Goal Title: Oakland/Elmlawn Cemetery Enhancement.

Goal Description: Continue to improve the esthetics of Oakland and Elmlawn Cemeteries.

STREET DEPARTMENT GOAL 5:

Goal Title: Transition garbage/recycle route over to automated truck routes.

Goal Description: To have this transition run smoothly and on time through communication with the residents.

STREET DEPARTMENT GOAL 6:

Goal Title: Garbage/Recycle for small business's

Goal Description: Explore the option to provide trash pick-up that could provide service to small businesses.

WTP/WWTP DEPARTMENT

The Water & Waste Water Department’s primary function is to provide a high-quality service, with the most cost-effective measures. This can be accomplished under the direction of the superintendent, and put into action by the 2 chief operators and the six operators. The employees in these departments take great pride in providing these essential public services and doing all this with the idea of finding better ways every day to keep cost measures in tack, without jeopardizing the quality of service provided to the residents of Princeton.

The water plant first started providing water to the community in 1930. Throughout the years, the water plant has seen many upgrades, with the latest one being in 2013. The water plant is an iron removal and lime softening treatment plant. The current facility draws water from an aquifer that is virtually untapped. On a daily basis, the water plant treats 1.2 million gallons, with the capability of doing 4 million gallons a day. In 2005, a 1.5-million-gallon water tank was built to provide adequate storage for the volume of water treated on a daily basis. The city currently provides water service to 3,925 meters. Meter reading is done by water employees through a drive by system that collects all water meter readings every month. The department is in the middle of a city-wide meter change out program, replacing meters that are 12-22 years old.

The Waste Water department focuses on protecting public health and enhancing the environment by treating and reclaiming water, and recycling solids. With a population of 7,800, the city maintains 13 lift stations and miles of sanitary sewers. This collection system is made up of sewer mains ranging in size from 8”-24”. Using a jet-vac truck, our crews continuously maintain and clean sanitary and storm lines throughout the city. The department currently provides sewerage service to 3,713 households.

Updated in 2000, the advanced oxidation sewerage treatment facility has a design flow of 2.15 gallons per day. Present daily flows are 1.2 million gallons per day. The plant effluent passes through automated screening prior to grit removal. The secondary treatment is an advanced process, which is designed to perform nitrification, through oxidation and secondary clarification. The facility operates aerobic digesters for processing of the secondary waste sludge treatment. The 1.5 million gallons of digested liquid sludge is belt pressed for further processing and disposal by land application. The effluent travels to Epperson Run. Epperson Run is considered to be a “no-flow” stream by the IL EPA. It is a tributary of Big Bureau Creek.

Union Representation: IBEW Local 51

Union Contract: May 1, 2022- April 30, 2026



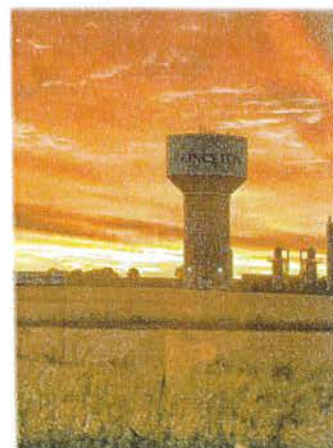
FY 2024 GOAL PLAN

SUPERINTENDENT OF WATER: TIM FORRISTALL

WATER DEPARTMENT GOAL 1:

Goal Title: Update SCADA system at Water Plant

Goal Description: With the help IT (Stephen) we will be upgrading our SCADA system to provide more reliable monitoring and alarm reporting. The current system has very limited use and requires a lot program management to be done by an outside contractor. With the new SCADA we will be able to utilize in house staff to handle issues or updates, since this will be the same system as the Power Plant.



WATER DEPARTMENT GOAL 2:

Goal Title: Replace Water Meters

Goal Description: The water dept will continue an aggressive approach on replacing the water meters that were installed approximately 20yrs ago. We have been replacing the oldest meters in place first. A total replacement will take about 4yrs to complete. This will all depend on the availability of new meters, as the shortage of microchips continues to be a problem

WATER DEPARTMENT GOAL 3:

Goal Title: Water Main Extension John Deere Rd.

Goal Description: The City will hire Chamlin to begin the engineering on extending the water main down John Deere Rd to Rt. 26. This will allow for the water main to be looped. By doing this it helps with keeping constantly fresh water in the main by having no dead ends, and the most important is that if we were to experience a water main break North of the interstate, we would not have to shut down all the businesses in that area.

SUPERINTENDENT OF WASTE WATER: TIM FORRISTALL

The Princeton Waste Water Plant was originally built in the 1930's and has since seen many expansions, with the latest one being in 2000. The current facility treats an average of 1.2 MGD of water with the ability to handle 6.33 MGD. On a yearly base the facility will generate and dispose of 1.6 million gallons of sludge for land application. Princeton is serviced by miles of sewer lines and 14 lift stations to direct the sewage to the facility for treatment before discharging into Skin Creek. It is the responsibility of the department to successfully manage the infrastructure, facilities, and equipment.

The department's primary function is to maintain, treat and operate the waste water treatment at the most cost effective and highest quality possible. Under direction from the superintendent, 3 maintenance/operators continue to carry out this function on a daily bases. The waste water treatment plant operates under an IEPA permit, thus making sure that the facility discharges the cleanest possible water into the receiving stream.

WASTE WATER DEPARTMENT GOAL 1:

Goal Title: Replace Sanitary Sewer Line on Marion St.

Goal Description: The city was awarded a Grant to replace the current sewer line which services this area. The new line will eliminate the residential sewer backups that homeowners over the years have been dealing with. This will also reduce the inflow/infiltration problems that we experience during rain events thus leading to downstream overloads

WASTE WATER DEPARTMENT GOAL 2:

Goal Title: Replace Sanitary Sewer line behind Midland Bank

Goal Description: The sanitary sewer replacement will greatly reduce inflow/infiltration that this neighborhood has been dealing with for years. The storm water in this area pools up and gradually soaks into the ground. Eventually it finds the broken sanitary sewer line and begins to overload the system. The new line will eliminate this problem. Along with the sanitary replacement, a storm sewer will be added to properly remove the rain water thus eliminating the standing water from the backyards.

WASTE WATER DEPARTMENT GOAL 3:

Goal Title: Conduct a Nutrient Assessment Reduction Plan (NARP)

Goal Description: The IEPA is working on implementing a Phosphorus limit in our future permit. The limits that are being discussed would lead to a major financial investment from the City in order to meet those demands. This plan will be used to help justify to the IEPA that the City's treatment plant is not contributing to the major phosphorus issues in the Gulf of Mexico. All of the preliminary testing to this date has supported our beliefs that we are not a major contributor of phosphorus. The study will be done throughout 2023, with the full plan submitted to the IEPA in 2024. IF what we have been seeing so far in the results hold up, the City's financial obligation to make some upgrades at the plant will be far less.

FY 2024 GOAL PLAN

DIRECTOR OF TOURSIM: Victoria Yepsen



TOURISM DEPARTMENT GOAL 1:

Goal Title: Establish a Solid Tourism Foundation

Goal Description: Relaunch our dormant URL: www.princetontourism.org and create a user-friendly space for visitors and locals to get information on upcoming events & Princeton projects/offerings. Develop a space for Princeton Tourism; to welcome visitors, be a place to get information, and open up to our commissions and other community organizations to gather for meetings.

TOURISM DEPARTMENT GOAL 2:

Goal Title: Monitor Short Term Lodging Ordinance (O-23-003)

Goal Description: Establish an official list of all short-term lodging properties, their owners and contact information to ensure that all are abiding by the short-term lodging ordinance.

TOURISM DEPARTMENT GOAL 3:

Goal Title: Prioritize Tourism Related Capital Projects
Goal Description: Replace the Holiday décor on Main Street. Put a plan together for banner flags/tourism signage on Main Street. Continue to work with Arts Commission and choose a direction for next project: mural (3 possible locations), metal sculpture, Chalkfest. Update Billboards on I-80 (free refresh).

TOURISM DEPARTMENT GOAL 4:

Goal Title: Initiate New Tourism Advertising to Reach Visitors From other Regions

Goal Description: Complete shop/dine/explore map for visitors (currently working with local illustrator, Judy Gosse). Marketing: increase outreach by investing in print publications outside of the Starved Rock area, develop TV/Radio agreements until the end of the year.

Proposed FY2023/24 Budget

BUDGET SUMMARY

	FY22 Budgeted	FY23 Budgeted	FY24 Requested
Revenues			
Police Department	118,200	188,349	105,700
Fire Department	1,231,202	1,090,900	1,152,000
Street Department	408,224	106,000	118,200
Tourism	154,400	232,860	190,000
Lovejoy	5,520	3,620	4,020
Administration	6,217,206	7,049,550	7,204,050
Total General Fund Revenue	8,134,752	8,671,279	8,773,970
Expenditures			
Police Department	2,282,170	2,357,962	2,469,802
Fire Department	2,613,314	2,554,376	2,761,561
Street Department	1,629,872	1,770,148	1,596,033
Tourism	154,400	236,485	190,000
Lovejoy	29,040	14,972	19,774
Administration	1,187,764	1,097,809	1,132,031
Total General Fund Expenditures	7,896,560	8,031,753	8,169,201
GENERAL FUND REVENUE VS. EXPENSES	238,192	639,526	604,769
Enterprise Funds			
Economic Development Fund Revenue	536,091	562,955	288,500
Economic Development Fund Expenditures	536,091	551,855	288,500
Revenue vs. Expenditures	-	11,100	-
TIF Fund Revenue	151,130	153,130	169,060
TIF Fund Expenditures	151,130	153,130	169,060
Revenue vs. Expenditures	-	-	-
General Obligation Revenue (Library)	156,335	155,400	161,215
General Obligation Expenditures (Library)	156,335	155,400	161,215
Revenue vs. Expenditures	-	-	-
Electric Department Revenue	11,626,500	11,626,500	11,626,500
Electric Department Expenditures	11,154,919	11,292,461	11,504,383
Revenue vs. Expenditures	471,581	334,039	122,117

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2023/2024



Water Department Revenue	2,889,545	2,985,295	2,879,248
Water Department Expenditures	2,878,656	2,985,295	2,879,248
Revenue vs. Expenditures	10,889	-	-
Wastewater Department Revenue	1,702,279	1,663,300	1,628,300
Wastewater Department Expenditures	1,656,232	1,663,300	1,628,300
Revenue vs. Expenditures	46,047	-	-
Garbage Department Revenue	732,655	811,615	662,400
Garbage Department Expenditures	732,655	786,615	496,812
Revenue vs. Expenditures	-	25,000	165,588
Cemetery Department Revenue	263,102	238,247	327,376
Cemetery Department Expenditures	263,102	261,247	327,376
Revenue vs. Expenditures	-	(23,000)	-

All Other Funds

Homestead Fund Revenues	45,000	45,000	53,500
Homestead Fund Expenditures	45,000	45,000	53,500
Revenue vs. Expenditures	-	-	-
MFT Fund Revenue	457,237	457,237	290,500
MFT Fund Expenditures	457,237	457,237	290,500
Revenue vs. Expenditures	-	-	-
Street Improvements Revenue	460,707	298,000	548,000
Street Improvements Expenditures	460,707	298,000	548,000
Revenue vs. Expenditures	-	-	-
IL-SRT Fund Revenue	35,500	35,500	1,500
IL-SRT Fund Expenditures	35,500	35,500	1,500
Revenue vs. Expenditures	-	-	-
Police Pension Fund Revenue	570,310	570,310	618,329
Police Pension Fund Expenditures	570,310	570,310	618,329
Revenue vs. Expenditures	-	-	-

ANNUAL BUDGET PROPOSAL
 FISCAL YEAR 2023/2024



Fire Pension Fund Revenue	626,350	626,350	663,329
Fire Pension Fund Expenditures	626,350	626,350	663,329
Revenue vs. Expenditures	-	-	-
Foreign Fire Fund Revenue	23,968	23,968	26,000
Foreign Fire Fund Expenditures	23,968	23,968	26,000
Revenue vs. Expenditures	-	-	-
Fire Academy Fund Revenue	1,000	1,000	1,000
Fire Academy Fund Expenditures	1,000	1,000	1,000
Revenue vs. Expenditures	-	-	-

GENERAL FUND -
POLICE DEPARTMENT

	FY24 Requested
POLICE DEPARTMENT 100 - REVENUE	
01-100-401 PROPERTY TAXES	12,000
01-100-451 GRANTS	
01-100-452 COVID GRANTS	-
01-100-461 FINES	8,000
01-100-462 REPORTS	1,200
01-100-463 DRUG AND FORFEITURE ACCOUNT	-
01-100-465 SCHOOL PROGRAMS	66,500
01-100-466 ALCOHOL/VIOLENCE PROGRAMS	4,000
01-100-467 CITY ORDINANCE VIOLATIONS	12,000
01-100-468 K-9 PROGRAMS	-
01-100-469 POLICE VEHICLE	500
01-100-470 WARRANT FEES	1,000
01-100-637 WORKERS COMP REIMBURSEMENT	-
01-100-697 INSURANCE REIMBURSEMENT	-
01-100-699 MISCELLANEOUS REVENUE	500
TOTAL POLICE DEPARTMENT REVENUE	105,700
POLICE DEPARTMENT 100 - EXPENSES	
01-100-701 WAGES REGULAR FT	1,457,121
01-100-702 WAGES OVERTIME	65,000
01-100-703 WAGES REGULAR PT	21,670
01-100-704 LONGEVITY	26,382
01-100-707 CLAIMS	412,639
01-100-708 BENEFIT PROGRAMS	1,500
01-100-711 PENSION	8,179
01-100-713 FICA	31,893
01-100-714 HSA CITY CONTRIBUTION	-
01-100-718 PENSION CONTRIBUTION	-
01-100-719 EMPLOYEE AWARDS	-
01-100-720 POSTAGE	200
01-100-723 ADVERTISING	-
01-100-725 LEGAL & AUDIT	2,000
01-100-732 LIABILITY INSURANCE	23,893
01-100-733 LIABILITY INSURANCE DEDUCTIBLE	-
01-100-737 WORKERS COMPENSATION	28,997

ANNUAL BUDGET PROPOSAL
 FISCAL YEAR 2023/2024



01-100-741	SUBSCRIPTIONS & ASSOCIATIONS	4,000
01-100-742	CONFERENCES & SEMINARS	-
01-100-743	TRAINING	20,000
01-100-745	UNIFORMS	13,300
01-100-747	TESTING	-
01-100-751	OFFICE SUPPLIES	-
01-100-752	OPERATING SUPPLIES	5,000
01-100-757	GASOLINE & OIL	40,000
01-100-759	TIRES	-
01-100-761	VEHICLE REPAIRS & MAINTENANCE	8,000
01-100-762	EQUIPMENT REPAIRS & MAINTENANCE	-
01-100-763	RADIO REPAIRS & MAINTENANCE	3,000
01-100-764	STRUCTURE REPAIRS & MAINTENANC	5,000
01-100-767	OFFICE EQUIPMENT & REPAIR	
01-100-772	PERMIT FEES	
01-100-773	CONTRACT SERVICES	70,000
01-100-776	TRANSFER TO COMPUTER BUDGET	77,528
01-100-792	SAFETY SUPPLIES & EQUIPMENT	1,500
01-100-906	TELEPHONE	15,500
01-100-910	NATURAL GAS	3,000
01-100-922	DRUG/ALCOHOL ABUSE	2,000
01-100-923	ANIMAL CONTROL	5,000
01-100-924	K-9 UNIT	2,500
01-100-951	VEHICLES	100,000
01-100-952	EQUIPMENT	
01-100-956	CAPITAL PROJECTS	15,000
01-100-989	PRINCIPAL	-
01-100-990	INTEREST	-
01-100-999	MISCELLANEOUS	-
TOTAL POLICE DEPARTMENT EXPENDITURE		2,469,802

GENERAL FUND -
FIRE DEPARTMENT

	FY24 Requested
FIRE DEPARTMENT 200 - REVENUES	
01-200-401 PROPERTY TAXES	17,000
01-200-443 AMBULANCE REIMBURSEMENT	950,000
01-200-451 GRANTS	-
01-200-452 COVID GRANTS	-
01-200-476 TOWNSHIP FIRE AGREEMENTS	185,000
01-200-637 WORKERS COMP REIMBURSEMENT	-
01-200-698 LOAN PROCEEDS	-
01-200-699 MISC	-
TOTAL FIRE DEPARTMENT REVENUE	1,152,000
FIRE DEPARTMENT 200 - EXPENSES	
01-200-701 WAGES REGULAR FT	1,159,667
01-200-702 WAGES OVERTIME	70,000
01-200-703 WAGES REGULAR PT	246,000
01-200-704 LONGEVITY	27,934
01-200-706 RETIREE HEALTH BENEFITS	-
01-200-707 CLAIMS	326,507
01-200-708 BENEFIT PROGRAMS	1,200
01-200-711 PENSION	1,754
01-200-713 FICA	41,599
01-200-714 HSA CITY CONTRIBUTION	-
01-200-732 LIABILITY INSURANCE	29,938
01-200-733 LIABILITY INSURANCE DEDUCTIBLE	-
01-200-737 WORKERS COMPENSATION	96,967
01-200-741 SUBSCRIPTIONS & ASSOCIATIONS	1,200
01-200-742 CONFERENCES & SEMINARS	5,000
01-200-743 TRAINING	15,000
01-200-745 UNIFORMS	14,000
01-200-746 MEDICAL EXAMS	2,000
01-200-751 OFFICE SUPPLIES	-
01-200-752 OPERATING SUPPLIES	4,500
01-200-754 FIRST AID/PROTECTIVE SUPPLIES	20,000
01-200-757 GASOLINE & OIL	20,000
01-200-759 TIRES	3,000
01-200-761 VEHICLE REPAIRS & MAINTENANCE	14,000

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2023/2024



01-200-762	EQUIPMENT REPAIRS & MAINT	10,776
01-200-763	RADIO REPAIRS & MAINTENANCE	10,000
01-200-764	STRUCTURE REPAIRS & MAINTENANC	53,000
01-200-773	CONTRACT SERVICES	200,000
01-200-776	TRANSFER TO COMPUTER BUDGET	31,678
01-200-783	SMALL TOOLS	6,000
01-200-792	SAFETY SUPPLIES & EQUIPMENT	11,000
01-200-821	CHEMICALS	3,500
01-200-831	LABORATORY TESTING	5,500
01-200-906	TELEPHONE	9,600
01-200-951	VEHICLES	75,000
01-200-956	CAPITAL PROJECTS	-
01-200-989	PRINCIPAL	228,064
01-200-990	INTEREST EXPENSE	17,178
FIRE DEPARTMENT EXPENDITURES		2,761,561

GENERAL FUND -
STREETS DEPARTMENT

	FY 24 Requested
STREET DEPARTMENT 400 - REVENUES	
01-400-401 PROPERTY TAXES	85,000
01-400-452 COVID GRANTS	-
01-400-511 RENT	2,000
01-400-531 HIGHWAY MAINTENANCE	20,000
01-400-550 MOSQUITO SPRAYING	7,200
01-400-637 WORKERS COMP REIMBURSEMENT	-
01-400-698 LOAN PROCEEDS	-
01-400-699 MISCELLANEOUS REVENUE	4,000
TOTAL STREET DEPARTMENT REVENUE	118,200
STREET DEPARTMENT 400 - EXPENSES	
01-400-701 WAGES REGULAR FT	564,382
01-400-702 WAGES OVERTIME	20,000
01-400-703 WAGES PART TIME	
01-400-704 LONGEVITY	14,218
01-400-706 RETIREE HEALTH BENEFITS	-
01-400-707 CLAIMS	119,052
01-400-708 BENEFIT PROGRAMS	600
01-400-711 PENSION	33,162
01-400-713 FICA	45,793
01-400-714 HSA CITY CONTRIBUTION	-
01-400-725 LEGAL & AUDIT	-
01-400-732 LIABILITY INSURANCE	20,206
01-400-733 LIABILITY INSURANCE DEDUCTIBLE	-
01-400-737 WORKERS COMPENSATION	42,862
01-400-742 CONFERENCES & SEMINARS	-
01-400-743 TRAINING	1,020
01-400-745 UNIFORMS	3,000
01-400-751 OFFICE SUPPLIES	-
01-400-752 OPERATING SUPPLIES	6,500
01-400-753 MECHANIC SHOP	8,000
01-400-755 EQUIPMENT RENTAL	3,600
01-400-757 GASOLINE & OIL	25,000
01-400-759 TIRES	5,000
01-400-761 VEHICLE REPAIRS & MAINTENANCE	25,000
01-400-762 EQUIPMENT REPAIRS & MAINT	19,000
01-400-763 RADIO REPAIRS & MAINTENANCE	-

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2023/2024



01-400-764	STRUCTURE REPAIRS & MAINTENANCE	8,000
01-400-765	GROUNDS REPAIRS & MAINTENANCE	2,000
01-400-771	ENGINEERING	60,000
01-400-773	CONTRACT SERVICES	6,000
01-400-774	TREE REMOVAL SERVICES	4,000
01-400-776	TRANSFER TO COMPUTER BUDGET	24,528
01-400-783	SMALL TOOLS	3,500
01-400-792	SAFETY SUPPLIES & EQUIPMENT	-
01-400-801	SIGNS & SIGN MATERIALS	4,800
01-400-802	SALT & CINDERS	-
01-400-803	STREET REPAIRS & MATERIALS	84,200
01-400-804	STORM SEWER REPAIRS & MATERIAL	15,000
01-400-809	SIDEWALK REPAIRS & MAINTENANCE	30,000
01-400-821	CHEMICALS	10,000
01-400-906	TELEPHONE	3,800
01-400-910	NATURAL GAS	1,800
01-400-951	VEHICLES	70,000
01-400-952	EQUIPMENT	34,000
01-400-956	CAPITAL PROJECTS	-
01-400-989	PRINCIPAL	231,516
01-400-990	INTEREST EXPENSE	46,494
01-400-999	MISCELLANEOUS	
TOTAL STREET DEPARTMENT EXPENDITURES		1,596,033

GENERAL FUND -
TOURISM DEPARTMENT

	<u>FY 24 Requested</u>
TOURISM DEPARTMENT 701 - REVENUES	
01-701-408 HOTEL/MOTEL TAX	160,000
01-701-409 STREET CONCERT MAINT LICENSE	2,000
01-701-451 GRANTS	
01-701-452 COVID GRANTS	
01-701-699 Misc. Rev	28,000
TOTAL TOURISM REVENUE	\$ 190,000
TOURISM DEPARTMENT 701 - EXPENSES	
01-701-701 WAGES REGULAR FT	51,002
01-701-703 WAGES REGULAR PT	
01-701-707 CLAIMS	20,400
01-701-708 BENEFIT PROGRAMS	30
01-701-713 IMRF	2,826
01-701-713 FICA	3,902
01-701-720 POSTAGE	
01-701-723 ADVERTISING	22,000
01-701-741 SUBSCRIPTIONS & ASSOCIATIONS	
01-701-742 CONFERENCES & SEMINARS	
01-701-743 TRAINING	
01-701-751 OFFICE SUPPLIES	500
01-701-755 EQUIPMENT RENTAL	
01-701-773 CONTRACT SERVICES	26,000
01-701-777 RENTS/LEASES	6,091
01-701-785 GRANTS	20,000
01-701-786 TOURISM PROGRAM	20,249
01-701-952 EQUIPMENT	1,000
01-701-956 CAPITAL PROJECTS	16,000
01-701-999 MISCELLANEOUS	
TOTAL TOURISM EXPENDITURES	\$ 190,000

GENERAL FUND -
 LOVEJOY HOMESTEAD

	FY 24 Requested
LOVEJOY DEPARTMENT 800 - REVENUES	
01-800-475 ADMISSIONS	2,000
01-800-491 DONATIONS	1,500
01-800-501 INTEREST	20
01-800-699 MISC REV	500
TOTAL LOVEJOY REVENUE	4,020
LOVEJOY DEPARTMENT 800 - EXPENSES	
01-800-703 WAGES REGULAR PT	5,760
01-800-713 FICA	441
01-800-732 LIABILITY INSURANCE	1,066
01-800-737 WORKERS COMPENSATION	7
01-800-751 OFFICE SUPPLIES	-
01-800-752 OPERATING SUPPLIES	500
01-800-764 STRUCTURE REPAIRS & MAINT	6,000
01-800-773 CONTRACT SERVICES	6,000
01-800-956 CAPITAL PROJECTS	-
TOTAL LOVEJOY EXPENDITURES	19,774

GENERAL FUND -
ADMINISTRATION

	FY24 Requested
ADMINISTRATIVE DEPARTMENT 900 - REVENUES	
01-900-401 PROPERTY TAXES	250,000
01-900-403 SALES TAX	2,400,000
01-900-404 LOCAL SALES TAX	1,200,000
01-900-405 INCOME TAX	1,300,000
01-900-406 USE TAX	305,000
01-600-407 LOCAL SHARE OF CANNABIS USE TAX	12,000
01-900-411 REPLACEMENT TAX	350,000
01-900-413 TELECOMMUNICATION TAX	140,000
01-900-419 ELECTRIC IN LIEU OF TAXES	475,000
01-900-420 WATER PYMT LIEU TAXES	100,000
01-900-425 PERMITS	5,000
01-900-431 FRANCHISE FEES	140,000
01-900-451 GRANTS	
01-900-452 COVID GRANTS	324,000
01-900-471 CHARGES FOR SERVICES	
01-900-481 SOLICITOR & VENDOR PERMITS	500
01-900-482 LIQUOR LICENSE FEES	27,000
01-900-483 GAMING LICENSE FEES	25,000
01-900-484 LIQUOR LICENSE VIOLATION FEE	
01-900-501 INTEREST INCOME	40,000
01-900-502 INTEREST INCOME-PAYROLL	50
01-900-510 PERRY PLAZA RENT	56,000
01-900-511 RENT	18,000
01-900-512 CITY AUCTION PROCEEDS	-
01-900-694 WELLNESS PROCEEDS	31,500
01-900-695 PROCEEDS FROM THE SALE OF CAPITAL	-
01-900-697 LOAN PROCEEDS	-
01-900-697 TRANSFER FROM OTHER FUNDS	-
01-900-698 RETIREE INSURUANCE CONTRIBUTIONS	-
01-900-699 MISCELLANEOUS REVENUE	5,000
TOTAL ADMINISTRATION REVENUE	7,204,050
ADMINISTRATIVE DEPARTMENT 900 - EXPENSES	
01-900-701 WAGES REGULAR FT	220,000
01-900-703 WAGES REGULAR PT	96,219
01-900-704 LONGEVITY	5,625
01-900-706 RETIREE HEALTH BENEFITS	-

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01-900-707 CLAIMS	1,377
01-900-708 BENEFIT PROGRAMS	3,000
01-900-711 PENSION	11,004
01-900-713 FICA	20,200
01-900-714 HSA CITY CONTRIBUTION	-
01-900-715 HEALTH INS. REIMBURSEMENT	3,000
01-900-716 WELLNESS EXPENDITURES	35,000
01-900-719 EMPLOYEE AWARDS	6,500
01-900-720 POSTAGE	5,500
01-900-721 LEGAL & CLASSIFIED ADS	4,000
01-900-723 ADVERTISING	-
01-900-725 LEGAL & AUDIT	65,000
01-900-732 LIABILITY INSURANCE	10,980
01-900-733 LIABILITY INSURANCE DEDUCTIBLE	-
01-900-737 WORKERS COMPENSATION	590
01-900-738 UNEMPLOYMENT INSURANCE	-
01-900-741 SUBSCRIPTIONS & ASSOCIATIONS	3,500
01-900-742 CONFERENCES & SEMINARS	-
01-900-743 TRAINING	1,000
01-900-746 MEDICAL EXAMS	3,500
01-900-751 OFFICE SUPPLIES	-
01-900-752 OPERATING SUPPLIES	12,500
01-900-755 EQUIPMENT RENTAL	-
01-900-757 GASOLINE & OIL	700
01-900-761 VEHICLE REPAIRS & MAINTENANCE-TROLLEY	100
01-900-762 EQUIPMENT REPAIRS & MAINT	-
01-900-764 STRUCTURE REPAIRS AND MAINT	10,000
01-900-772 PERMIT FEES	500
01-900-773 CONTRACT SERVICES	65,000
01-900-774 TREE REMOVAL SERVICES	-
01-900-776 COMPUTER SERVICES TRANSFER	5,200
01-900-777 RENTS AND LEASES	7,000
01-900-792 SAFETY SUPPLIES & EQUIPMENT	18,000
01-900-906 TELEPHONE	5,500
01-900-910 NATURAL GAS	7,000
01-900-951 VEHICLES	-
01-900-952 EQUIPMENT	-
01-900-953 LAND	-
01-900-911 COMMUNITY TREE PROGRAM	30,000
01-900-912 COMMUNITY SIDEWALK REPLACEMENT	-
01-900-951 VEHICLES	-
01-900-952 EQUIPMENT	-
01-900-956 CAPITAL PROJECTS	-

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01-900-957 PROPERTY TAX REBATES	35,000
01-900-960 PERRY PLAZA EXPENDITURES	45,000
01-900-997 TRANSFER OUT	394,536
01-900-999 MISCELLANEOUS	
TOTAL ADMINISTRATION EXPENDITURES	1,132,031

ENTERPRISE FUNDS -
 ECONOMIC DEVELOPMENT FUND

	FY24 Requested
ECONOMIC DEVELOPMENT FUND - REVENUE	
11-000-418 VIDEO GAMING TAX	240,000
11-000-431 REVOLVING LOAN REPAYMENT	35,000
11-000-501 INTEREST	3,000
11-000-511 RENT	10,500
11-000-515 LOT SALES	-
11-000-601 USER FEES	-
11-000-697 TRANSFERS IN	-
11-000-699 MISC REV	-
	288,500
ECONOMIC DEVELOPMENT FUND - EXPENSE	
11-000-725 LEGAL & AUDIT	-
11-000-741 SUBSCRIPTIONS & ASSOCIATIONS	14,354
11-000-764 STRUCTURE REPAIRS & MAINTENANCE	-
11-000-773 CONTRACT SERVICES	14,000
11-000-954 FAÇADE IMPROVEMENT PROGRAM	15,000
11-000-764 STRUCTURE REPAIRS & MAINTENANCE	-
11-000-989 PRINCIPAL	190,000
11-000-990 INTEREST EXPENSE	55,146
	288,500

TIF FUND

	FY24 Requested
TIF REVENUE	
12-000-401 PROPERTY TAX	130,000
12-000-501 INTEREST	-
12-000-697 TRANSFERS IN	39,060
	169,060
TIF EXPENDITURES	
12-000-773 CONTRACT SERVICES	-
12-000-775 INCREMENTAL PAYMENTS	50,000
12-000-989 PRINCIPAL	105,000
12-000-990 INTEREST EXPENSE	14,060
12-000-997 TRANSFER OUT	-
	169,060

GENERAL OBLIGATION (LIBRARY)

	FY24 Requested
GENERAL OBLIGATION - REVENUES	
02-000-401 PROPERTY TAXES	161,000
02-000-501 INTEREST	215
02-000-505 EUCLID AVE BOND PROJECT	-
TOTAL G.O. REVENUE	161,215
GENERAL OBLIGATION - EXPENSES	
02-000-773 CONTRACT SERVICES	2,000
02-000-956 CAPITAL PROJECTS	-
02-000-989 PRINCIPAL	145,000
02-000-990 INTEREST EXPENSE	14,215
TOTAL G.O. EXPENDITURES	161,215

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ELECTRIC DEPARTMENT

	FY 2024 Approved
ELECTRIC DEPARTMENT - REVENUES	
03-000-402 SALE OF ASSETS	-
03-000-452 COVID GRANTS	-
03-000-501 INTEREST	5,500
03-000-502 INVESTMENT INTEREST	20,000
03-000-511 TELECOM (FIBER)	60,000
03-000-601 USER FEES	8,600,000
03-000-602 SPECIAL USER FEES	40,000
03-000-603 PENALTIES	80,000
03-000-604 CONNECT/RECONNECT FEES	17,000
03-000-605 METER FEES	4,000
03-000-609 CITY UTILITY FEES	-
03-000-630 POWER COST ADJUSTMENT	1,500,000
03-000-631 DEMAND CHARGES	1,300,000
03-000-697 TRANSFERS FROM OTHER FUNDS	-
03-000-698 REIMBURSEMENTS	-
03-000-699 MISCELLANEOUS REVENUE	-
	11,626,500
ELECTRIC GENERATION 301 - EXPENSES	
03-301-701 WAGES REGULAR FT	586,361
03-301-702 WAGES - OVERTIME	13,000
03-301-704 LONGEVITY	23,611
03-301-706 RETIREE HEALTH BENEFITS	-
03-301-707 CLAIMS	141,375
03-301-708 BENEFIT PROGRAMS	500
03-301-711 PENSION	34,513
03-301-713 FICA	47,657
03-301-714 HSA CITY CONTRIBUTION	-
03-301-732 LIABILITY INSURANCE	25,166
03-301-733 LIABILITY INSURANCE DEDUCTIBLE	-
03-301-737 WORKERS COMPENSATION	8,818
03-301-742 CONFERENCES & SEMINARS	1,500
03-301-743 TRAINING	5,000
03-301-745 UNIFORMS	3,500
03-301-751 OFFICE SUPPLIES	-
03-301-752 OPERATING SUPPLIES	18,000
03-301-757 GASOLINE/DIESEL/OIL	1,500
03-301-758 DIESEL/NATURAL GAS REIMBURSEME	35,000
03-301-761 VEHICLE REPAIR & MAINTENANCE	500

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03-301-762	EQUIPMENT REPAIRS & MAINT	110,000
03-301-763	RADIO REPAIR & MAINTENANCE	300
03-301-764	BUILDING REPAIRS & MAINT	10,000
03-301-765	GROUNDS REPAIRS & MAINT	-
03-301-771	ENGINEERING	8,000
03-301-772	PERMIT FEES	30,000
03-301-773	CONTRACT SERVICES	80,000
03-301-776	COMPUTER SERVICES	-
03-301-780	PURCHASED POWER	6,500,000
03-301-783	SMALL TOOLS	7,000
03-301-906	TELEPHONE	1,500
03-301-910	NATURAL GAS	20,000
03-301-956	CAPITAL PROJECTS	780,000
03-301-999	MISCELLANEOUS	-
		8,492,801

ELECTRIC DISTRIBUTION DEPARTMENT - REVENUES

03-302-637 WORKERS COMP REIMBURSEMENT

ELECTRIC DISTRIBUTION 302 - EXPENSES

03-302-701	WAGES - REGULAR	766,350
03-302-702	WAGES - OVERTIME	20,000
03-302-704	LONGEVITY	23,476
03-302-706	RETIREE HEALTH BENEFITS	-
03-302-707	CLAIMS	126,509
03-302-708	BENEFIT PROGRAMS	500
03-302-711	PENSION	45,037
03-302-713	FICA	62,190
03-302-714	HSA CITY CONTRIBUTION	3,000
03-302-715	HEALTH INS. REIMBURSEMENT	3,000
03-302-732	LIABILITY INSURANCE	25,166
03-302-733	LIABILITY INSURANCE DEDUCTIBLE	-
03-302-737	WORKERS COMPENSATION	14,626
03-302-741	SUBSCRIPTIONS & ASSOCIATIONS	-
03-302-742	CONFERENCES & SEMINARS	1,000
03-302-743	TRAINING	5,000
03-302-745	UNIFORMS	5,000
03-302-751	OFFICE SUPPLIES	500
03-302-757	GASOLINE & OIL	8,000
03-302-758	GASOLINE SWEEP ACCOUNT	-
03-302-761	VEHICLE REPAIR & MAINTENANCE	10,000
03-302-762	EQUIPMENT REPAIRS & MAINT	200,000
03-302-763	RADIO REPAIRS & MAINTENANCE	1,000

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03-302-764	BUILDING REPAIRS & MAINT	170,000
03-302-769	CENTRAL FUEL SYSTEM MAINT	2,500
03-302-771	ENGINEERING	-
03-302-783	SMALL TOOLS	6,000
03-302-859	COMMUNITY ENERGY PROGRAM	7,000
03-302-902	STREET & TRAFFIC LIGHTS	-
03-302-906	TELEPHONE	8,000
03-302-956	CAPITAL PROJECTS	195,000
03-302-999	MISCELLENOUS	-
		1,708,854

ELECTRIC ADMINISTRATIVE - EXPENSES

03-303-701	WAGES REGULAR FT	303,197
03-303-702	WAGES - OVERTIME	500
03-303-703	WAGES REGULAR PT	-
03-303-704	LONGEVITY	2,171
03-303-706	RETIREE HEALTH BENEFITS	-
03-303-707	CLAIMS	126,355
03-303-708	BENEFIT PROGRAMS	200
03-303-711	PENSION	16,945
03-303-713	FICA	23,436
03-303-714	HSA CITY CONTRIBUTION	-
03-303-715	HEALTH INS. REIMBURSEMENT	3,000
03-303-720	POSTAGE	19,500
03-303-725	LEGAL & AUDIT	26,000
03-303-732	LIABILITY INSURANCE	25,166
03-303-733	LIABILITY INSURANCE DEDUCTIBLE	-
03-303-737	WORKERS COMPENSATION	370
03-303-742	CONFERENCES & SEMINARS	500
03-303-745	UNIFORMS	-
03-303-751	OFFICE SUPPLIES	4,000
03-303-757	GASOLINE & OIL	-
03-303-762	EQUIPMENT REPAIRS & MAINT	500
03-303-767	OFFICE EQUIPMENT REPAIR	-
03-303-773	CONTRACT SERVICES	85,000
03-303-774	CREDIT CARD FEES	-
03-303-775	COLLECTION FEES	-
03-303-776	TRANSFER TO COMPUTER BUDGET	179,408
03-303-781	FRANCHISE FEES	-
03-303-782	PAYMENTS IN LIEU OF TAXES	475,000
03-303-906	TELEPHONE	480
03-303-952	EQUIPMENT	-
03-303-989	PRINCIPAL	-

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03-303-990 INTEREST EXPENSE	-
03-303-997 TRANSFER OUT	-
03-303-997 TRANSFER OUT	-
03-303-998 FUNDED DEPRECIATION	-
03-303-999 MISCELLANEOUS	-
	1,291,728

TELECOMMUNICATIONS - EXPENSES

03-304-852 OVERHEAD LINE REPAIRS & MAINT	10,000
03-304-853 UNDERGROUND LINE REPAIR/MAINT	1,000
03-304-854 TRANSPORTATION EQUIP R&M	
03-304-901 ELECTRIC	
03-304-956 CAPITAL PROJECTS	
03-304-995 NET PENSION EXPENSE	-
03-304-996 TRANSFERS IN	-
03-304-997 TRANSFERS OUT	-
03-304-998 FUNDED DEPRECIATION	-
03-304-999 MISCELLANEOUS	-
	11,000

11,504,383

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WATER DEPARTMENT

	FY24 Requested
WATER DEPARTMENT FUND - REVENUE	
04-000-451 GRANTS	-
04-000-452 COVID GRANTS	
04-000-501 INTEREST	1,000
04-000-511 RENT	55,000
04-000-601 USER FEES	2,510,000
04-000-603 PENALTIES	20,000
04-000-604 CONNECT/RECONNECT FEES	500
04-000-605 METER SERVICES	23,000
04-000-642 TANK WATER	18,000
04-000-697 TRANSFER IN	246,748
04-000-699 MISCELLANEOUS REVENUE	5,000
	2,879,248
WATER TREATMENT FUND - EXPENSE	
04-311-701 WAGES - REGULAR	493,533
04-311-702 WAGES - OVERTIME	20,000
04-311-704 LONGEVITY	23,128
04-311-706 RETIREE HEALTH BENEFITS	-
04-311-707 CLAIMS	119,149
04-311-708 BENEFIT PROGRAMS	300
04-311-711 PENSION	29,731
04-311-713 FICA	41,091
04-311-714 HSA CITY CONTRIBUTION	-
04-311-732 LIABILITY INSURANCE	33,573
04-311-733 LIABILITY INSURANCE DEDUCTIBLE	
04-311-737 WORKERS COMPENSATION	15,758
04-311-742 CONFERENCES & SEMINARS	-
04-311-743 TRAINING	1,000
04-311-745 UNIFORMS	1,300
04-311-751 OFFICE SUPPLIES	-
04-311-752 OPERATING SUPPLIES	4,500
04-311-757 GASOLINE & OIL	10,000
04-311-760 LIME SLUDGE O&M	50,000
04-311-761 VEHICLE REPAIRS & MAINTENANCE	1,500
04-311-762 EQUIPMENT REPAIRS & MAINT	25,000
04-311-764 STRUCTURE REPAIRS & MAINTENANCE	2,500
04-311-765 GROUNDS REPAIRS & MAINTENANCE	5,000
04-311-771 ENGINEERING	500
04-311-773 CONTRACT SERVICES	190,000
04-311-783 SMALL TOOLS	-

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04-311-788	MAIN REPLACEMENT & EXTENSION	-
04-311-792	SAFETY SUPPLIES & EQUIPMENT	-
04-311-806	SERVICE LINE SUPPLIES	-
04-311-808	VALVES & FITTINGS	-
04-311-813	HYDRANTS	7,000
04-311-821	CHEMICALS	175,000
04-311-831	LABORATORY TESTING	13,500
04-311-865	MAIN/LATERAL REPAIRS & MAINT	20,000
04-311-906	TELEPHONE	5,000
04-311-910	NATURAL GAS	9,000
04-311-952	EQUIPMENT - METERS	50,000
04-311-956	CAPITAL PROJECTS	115,000
04-311-999	MISCELLANEOUS	-
		1,462,063

WATER ADMINISTRATION FUND - EXPENSE

04-313-701	WAGES REGULAR FT	54,275
04-313-702	OVERTIME	500
04-313-704	LONGEVITY	2,171
04-313-706	HSA Premiums	-
04-313-707	CLAIMS	30
04-313-708	BENEFIT PROGRAMS	150
04-313-711	PENSION	3,155
04-313-713	FICA	4,356
04-313-714	HAS City Contribution	-
04-313-715	HEALTH INS. REIMBURSEMENT	-
04-313-720	POSTAGE	-
04-313-732	LIABILITY	-
04-313-737	WORKERS COMPENSATION	-
04-313-751	OFFICE SUPPLIES	-
04-313-767	OFFICE EQUIPMENT REPAIR	-
04-313-773	CONTRACT SERVICES	7,500
04-313-776	TRANSFER TO COMPUTER BUDGET	103,528
04-313-782	PAYMENTS IN LIEU OF TAXES	50,000
04-313-906	TELEPHONE	-
04-313-989	BOND PRINCIPAL	1,019,190
04-313-990	INTEREST EXPENSE	172,330
04-313-997	TRANSFER OUT	-
04-313-998	FUNDED DEPRECIATION	-
04-313-999	MISCELLANEOUS	-
		1,417,185

TOTAL WATER FUND EXPENDITURES: 2,879,247

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WASTEWATER DEPARTMENT

	FY 2024 Requested
WASTEWATER DEPARTMENT FUND - REVENUE	
05-000-452 COVID GRANTS	
05-000-501 INTEREST	800
05-000-511 RENT	3,500
05-000-601 USER FEES	1,600,000
05-000-603 PENALTIES	18,000
05-000-605 METER SERVICES	1,500
05-000-697 TRANSFERS IN	-
05-000-968 LOAN PROCEEDS	-
05-000-699 MISCELLANEOUS REVENUE	4,500
	1,628,300
WASTEWATER COLLECTION FUND - EXPENSE	
05-321-701 WAGES REGULAR FT	347,732
05-321-702 WAGES OVERTIME	15,000
05-321-704 LONGEVITY	14,315
05-321-706 RETIREE HEALTH BENEFITS	-
05-321-707 CLAIMS	81,448
05-321-708 BENEFIT PROGRAMS	250
05-321-711 PENSION	20,888
05-321-713 FICA	28,844
05-321-714 HSA CITY CONTRIBUTION	-
05-321-720 POSTAGE	100
05-321-721 LEGAL & CLASSIFIED ADS	-
05-321-732 LIABILITY INSURANCE	35,565
05-321-733 LIABILITY INSURANCE DEDUCTIBLE	-
05-321-737 WORKERS COMPENSATION	10,377
05-321-741 SUBSCRIPTIONS & ASSOCIATIONS	400
05-321-743 TRAINING	1,000
05-321-745 UNIFORMS	800
05-321-751 OFFICE SUPPLIES	-
05-321-752 OPERATING SUPPLIES	2,250
05-321-755 EQUIPMENT RENTAL	-
05-321-757 GASOLINE & OIL	7,000
05-321-759 TIRES	250
05-321-761 VEHICLE REPAIRS & MAINTENANCE	1,500
05-321-762 EQUIPMENT REPAIRS & MAINT	-
05-321-764 BUILDING REPAIRS & MAINTENANCE	1,000
05-321-765 GROUNDS REPAIRS & MAINTENANCE	10,000
05-321-766 SLUDGE OPERATIONS & MAINT	-

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05-321-771	ENGINEERING	20,000
05-321-772	PERMIT FEES	17,500
05-321-773	CONTRACT SERVICES	59,000
05-321-776	TRANSFER TO COMPUTER BUDGET	24,028
05-321-783	SMALL TOOLS	-
05-321-792	SAFETY SUPPLIES & EQUIPMENT	-
05-321-821	CHEMICALS	25,000
05-321-831	LABORATORY TESTING	11,000
05-321-865	MAIN/LATERAL REPAIRS	20,000
05-321-905	GARBAGE/RECYCLING SERVICES	-
05-321-906	TELEPHONE	3,000
05-321-910	NATURAL GAS	750
05-321-952	EQUIPMENT	-
05-321-956	CAPITAL PROJECTS	100,000
05-321-990	INTEREST EXPENSE	2,616
05-321-989	PRINCIPAL	165,629
05-321-999	MISCELLANEOUS	-
TOTAL WASTEWATER COLLECTION EXPENSES		1,027,242
WASTEWATER ADMINISTRATIVE FUND - EXPENSE		
05-323-773	CONTRACT SERVICES	1,000
05-323-782	PAYMENT IN LIEU OF TAXES	50,000
05-323-953	LAND	-
05-323-989	PRINCIPAL	392,742
05-323-990	INTEREST EXPENSE	36,868
05-323-997	TRANSFERS OUT	120,448
05-323-998	FUNDED DEPRECIATION	-
05-323-999	MISCELLANEOUS	-
TOTAL WASTEWATER ADMINISTRATION EXPENSES		601,058
TOTAL WASTEWATER EXPENSES		1,628,300

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GARBAGE DEPARTMENT

	FY 2024 Requested
GARBAGE DEPARTMENT 000 - REVENUE	
06-000-501 INTEREST	300
06-000-513 RENT TRANSFER STATION	70,000
06-000-601 USER FEES	576,000
06-000-603 PENALTIES	6,000
06-000-663 GARBAGE STICKERS	10,000
06-000-664 LANDSCAPE BAGS	100
06-000-697 TRANSFER IN	
TOTAL GARBAGE	662,400

GARBAGE 000 - REVENUE

06-331-637 WORKERS COMP REIMBURSEMENT

GARBAGE DEPARTMENT - EXPENSES

06-331-701 WAGES REGULAR	114,679
06-331-702 WAGES OVERTIME	5,000
06-331-703 WAGES REGULAR PT	37,044
06-331-704 LONGEVITY	4,037
06-331-706 RETIREE HEALTH BENEFITS	-
06-331-707 CLAIMS	29,456
06-331-708 BENEFIT PROGRAMS	250
06-331-711 PENSION	6,854
06-331-713 FICA	9,464
06-331-714 HSA CITY CONTRIBUTION	-
06-331-720 POSTAGE	-
06-331-725 LEGAL & AUDIT	-
06-331-732 LIABILITY INSURANCE	14,585
06-331-737 WORKERS COMPENSATION	12,468
06-331-742 CONFERENCES & SEMINARS	-
06-331-745 UNIFORMS	1,475
06-331-752 OPERATING SUPPLIES	198,000
06-331-757 GASOLINE & OIL	10,000
06-331-759 TIRES	3,000
06-331-761 VEHICLE REPAIRS & MAINTENANCE	10,000
06-331-762 EQUIPMENT REPAIRS & MAINT	-
06-331-764 STRUCTURE REPAIRS & MAINTENANC	-
06-331-771 ENGINEERING	38,500
06-331-773 CONTRACT SERVICES	2,000
06-331-776 COMPUTER SERVICES	-

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2023/2024



06-331-951 VEHICLES	
06-331-989 PRINCIPAL	-
06-331-990 INTEREST EXPENSE	-
06-331-997 TRANSFERS OUT	-
06-331-999 MISCELLANEOUS	-
TOTAL GARBAGE EXPENSES	496,812

CEMETERY DEPARTMENT

	FY24 Requested
CEMETERY DEPARTMENT - REVENUE	
08-000-491 DONATIONS	500
08-000-495 PERPETUAL CARE	8,000
08-000-501 INTEREST	1,900
08-000-502 SUMMERS TRUST INTEREST	300
08-000-513 LOT SALES OAKLAND	60,000
08-000-514 LOT SALE ELM LAWN	25,000
08-000-515 SUMMERS TRUST FUND	-
08-000-697 TRANSFERS IN	229,176
08-000-699 MISC REV	3,000
	327,376
CEMETERY DEPARTMENT - EXPENSE	
08-000-701 WAGES REGULAR FT	126,544
08-000-702 WAGES OVERTIME	5,000
08-000-703 WAGES REGULAR PT	44,169
08-000-704 LONGEVITY	905
08-000-706 RETIREE HEALTH BENEFIT	-
08-000-707 CLAIMS	-
08-000-708 BENEFIT PROGRAMS	100
08-000-711 PENSION	7,338
08-000-713 FICA	10,169
08-000-714 HSA CITY CONTRIBUTION	-
08-000-732 LIABILITY INSURANCE	15,099
08-000-733 LIABILITY INSURANCE DEDUCTIBLE	-
08-000-737 WORKERS COMPENSATION	6,622
08-000-743 TRAINING	-
08-000-745 UNIFORMS	1,200
08-000-751 OFFICE SUPPLIES	-
08-000-752 OPERATING SUPPLIES	1,500
08-000-757 GASOLINE & OIL	4,500
08-000-759 TIRES	800
08-000-761 VEHICLE REPAIRS & MAINTENANCE	1,000
08-000-762 EQUIPMENT REPAIRS & MAINT	1,500
08-000-764 STRUCTURE REPAIRS & MAINTENANC	1,500
08-000-765 GROUND REPAIR & MAINTENANCE	5,500
08-000-767 OFFICE EQUIPMENT REPAIR	-
08-000-772 PERMIT FEES	-
08-000-773 CONTRACT SERVICES	35,000
08-000-774 TREE REMOVAL SERVICE	1,000

ANNUAL BUDGET PROPOSAL
FISCAL YEAR 2023/2024



08-000-776	COMPUTER SERVICES	-
08-000-783	SMALL TOOLS	800
08-000-821	CHEMICALS	150
08-000-906	TELEPHONE	480
08-000-910	NATURAL GAS	1,500
08-000-952	EQUIPMENT	55,000
08-000-999	Miscellaneous	
		327,376

ALL OTHER FUNDS -
 HOMESTEAD

	FY 2024 Requested
HOMESTEAD REVENUE	
13-705-491 DONATIONS	50,000
13-705-501 INTEREST	3,500
13-705-699 MISCELLANEOUS	-
	53,500
HOMESTEAD EXPENDITURES	
13-705-722 PRINTING	
13-705-723 ADVERTISING	5,000
13-705-751 OFFICE SUPPLIES	-
13-705-752 OPERATING SUPPLIES	10,000
13-705-773 CONTRACT SERVICES	5,000
13-705-777 RENT/LEASES	-
13-705-881 ENTERTAINMENT	23,500
13-705-882 APPAREL	-
13-705-883 AWARDS	10,000
13-705-999 MISCELLANEOUS	-
	53,500

MFT FUND

	FY24 Requested
MFT REVENUE	
14-000-409 MOTOR FUEL TAX	290,000
14-000-451 GRANTS	-
14-000-502 INTEREST	-
14-000-503 INTEREST	500
	290,500
MFT EXPENDITURES	
14-000-771 ENGINEERING	30,000
14-000-803 STREET REPAIRS AND MATERIALS	170,500
14-000-989 PRINCIPAL	90,000
14-000-990 INTEREST	
	290,500

STREET IMPROVEMENT FUND

	FY24 Requested
STREET IMPROVEMENTS	
20-100-400 .25 Non Home Rule Tax	548,000
	548,000
STREET IMPROVEMENT EXPENDITURES	
20-100-771 Engineering	30,000
20-100-956 Street/Curb Improvements	498,000
20-100-957 Parking Lots	
20-100-990 Street Maintenance Materials	20,000
	548,000

IL SRT FUNDS

	FY24 Requested
IL SRT REVENUE	
15-200-491 ILSRT	500
15-200-492 PD WEIGHT ROOM	1,000
15-200-493 TRIDENT	-
15-200-494 LESO FUNDS	-
15-200-501 INTEREST	-
15-200-495 K9 Donations	100
	1,500
IL RST EXPENDITURES	
15-200-760 ILSRT	750
15-200-761 PD WEIGHT ROOM	-
15-200-762 TRIDENT EXPENDITURES	-
15-200-763 LESO FUNDS	-
15-200-764 K-9 EXPENDITURES	750
	1,500

POLICE PENSION FUND

	FY24 Requested
POLICE PENSION REVENUE	
16-000-401 PROPERTY TAXES	618,329
16-100-501 INTEREST	-
16-100-502 INTEREST - SAVINGS	-
16-100-590 CONTRIBUTIONS	-
	618,329
POLICE PENSION EXPENDITURES	
16-100-718 PENSION OBLIGATIONS	618,329
16-100-800 UNREALIZED G/L	-
16-100-999 MISCELLANEOUS	-
	618,329

FIRE PENSION FUND

	FY24 Requested
FIRE PENSION REVENUE	
17-200-401 PROPERTY TAXES	663,329
17-200-501 INTEREST	
17-200-0590 CONTRIBUTIONS	
17-200-697 TRANSFERS IN	
	663,329
FIRE PENSION EXPENDITURES	
17-000-718 PENSION OBLIGATIONS	663,329
17-000-719 TRAINING EXPENSES	
17-200-800 UNREALIZED G/L	
17-000-999 MISCELLANEOUS	
	663,329

FOREIGN FIRE FUND

	FY24 Requested
FOREIGN FIRE REVENUE	
18-200-417 FOREIGN FIRE INSURANCE TAX	23,000
18-200-491 DONATIONS AND MEMORIALS	3,000
	26,000
FOREIGN FIRE EXPENDITURES	
18-200-760 FOREIGN FIRE EXPENDITURES	22,000
18-200-758 DONATIONS AND MEMORIALS	4,000
18-900-999 MISCELLANEOUS 2	26,000

FIRE ACADEMY FUND

	FY24 Requested
FIRE ACADEMY REVENUE	
07-000-490 ACADEMY STUDENT REGISTRATION	
07-000-491 DONATIONS AND MEMORIALS	1000
	1,000
FIRE ACADEMY EXPENDITURES	
07-000-758 DONATIONS AND MEMORIALS	500
07-000-760 FIRE ACADEMY EXPENSES	500
	1,000

ACCOUNTING GUIDELINES

The City operates under a council-manager form of government as a non-home rule community (as defined by the State of Illinois Constitution) and provides the following services: public safety (police and fire), street maintenance, water and sewer utility, electric utility, public improvements, planning and zoning, and general governmental administrative services.

The accounts of the City are organized based on funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate.

Resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which the spending activities are controlled. Funds are classified into the following categories: governmental, proprietary, and fiduciary.

The City's accounting records are maintained on a modified cash basis throughout the year and are converted to a basis consistent with generally accepted accounting principles (GAAP) at year-end.

The City prepares its budget on a basis consistent with GAAP.

Governmental Funds:

Governmental funds are those through which most governmental functions of the City are financed. The City's expendable financial resources (except those accounted for in proprietary funds) are accounted for through governmental funds. The measurement focus is based upon determination of changes in financial position, rather than upon net income determination. The following are the City's governmental fund types:

General Fund:

The General Fund is the general operating fund of the City. It is used to account for all financial resources for police, fire, administration, planning, and tourism, excluding those required to be accounted for in another fund.

Debt Service Fund:

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal, interest, and related costs (other than those financed by proprietary funds).

Proprietary Funds:

Proprietary Funds are used to account for the City's ongoing activities that are similar to those found in the private sector. The measurement focus is based on the determination of net income. These funds account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The following are the City's proprietary fund types:

Enterprise Funds:

Enterprise Funds provide goods and services to customers outside the primary government.

Internal Service Funds:

Internal Service Funds are used to account for goods and services where the customers are within the primary government.

Fiduciary Funds:

Fiduciary Funds are used to account for assets held by the City in a trust capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The City utilizes pension trust funds and agency funds, which are generally used to account for assets that the City holds in a fiduciary capacity or on behalf of others as their agent.

Basis of Budgeting:

The City's accounting records are maintained on a modified cash basis throughout the year and are converted to a basis consistent with generally accepted accounting principles (GAAP) at year-end.

Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, except sales and telecommunications taxes, which are 90 days, and intergovernmental revenues which are individually determined by their own legal and contractual requirements. Property taxes are recognized as revenues in the year for which they are levied. Expenditures generally are recorded when a fund liability is incurred. However, debt service expenditures are recorded only when payment is due.

FINANCIAL MANAGEMENT GUIDELINES:

Budget Policies:

The City's budget must be funded at a level adequate to ensure continuation of service levels, within the budgetary guidelines, established each year by the City Council. Operating expenditures should not exceed the amount of operating revenues.

Revenues are estimated at realistic but conservative levels, and should be consistent with historical trends. Comparisons with other years include actual results for the prior year, total budgeted revenue for the current year, as well as the amount anticipated for the current year.

Expenditures must be itemized separately for each department of the City. Comparison with other years includes actual results for the prior year and total budgeted expenditures for the current year.

Capital expenditures are determined through the Capital Improvement Plan (CIP). All capital expenditures are detailed and listed in the appropriate department.

Existing personnel levels must be analyzed and justified each year, as do any requests for additional personnel. When necessary, departments must analyze and justify personnel levels. Requests for new positions must be justified by the department head and approved by the City Manager.

The budget shall provide a financial plan for all funds for the budget year.

THANK YOU FOR READING THE FY 2023/2024
CITY OF PRINCETON BUDGET PROPOSAL

If you have any questions please contact City Manager, Theresa Wittenauer:

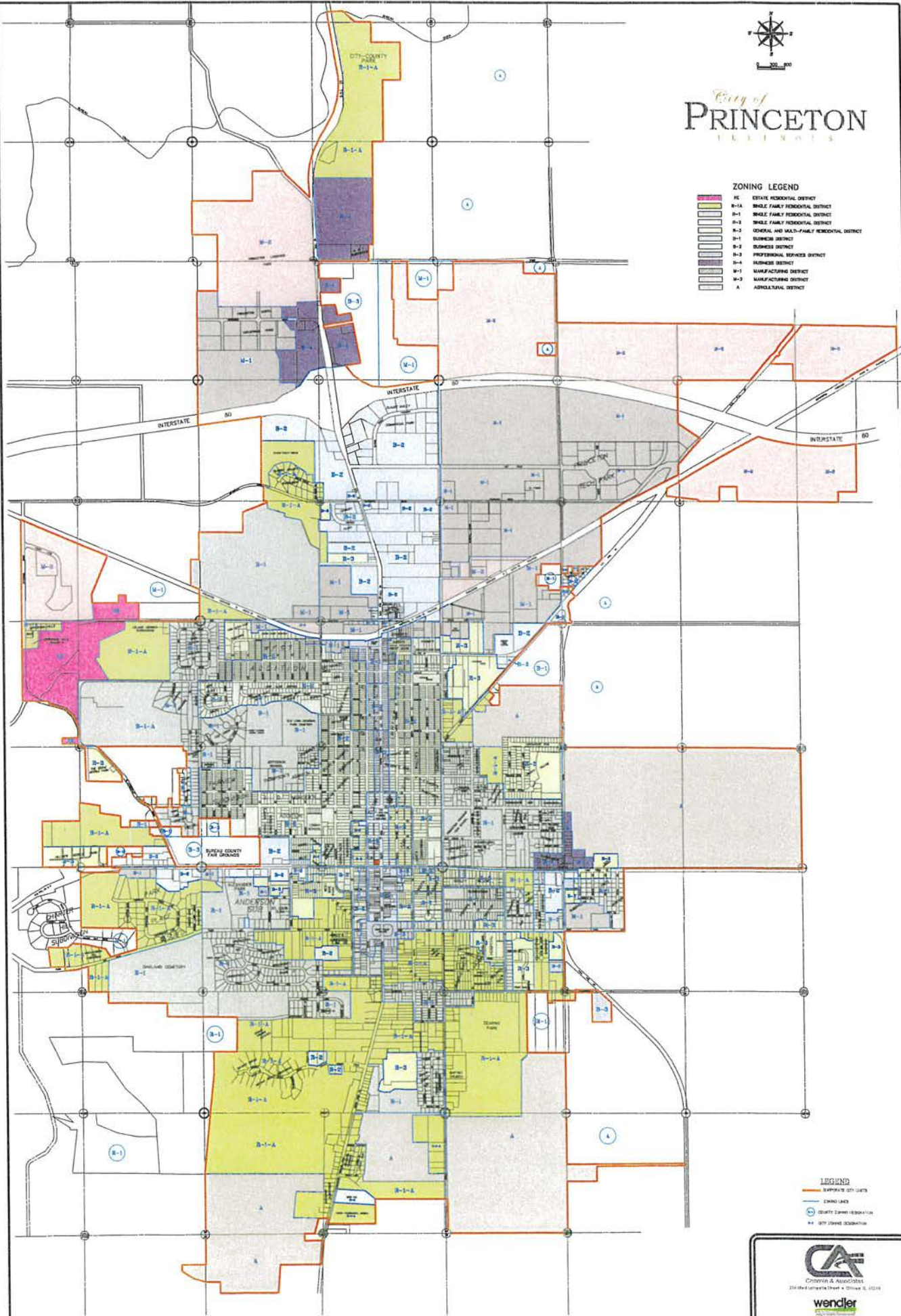
twittenauer@princeton-il.com



City of PRINCETON ILLINOIS

ZONING LEGEND

- R-1 ESTATE RESIDENTIAL DISTRICT
- R-1A SINGLE FAMILY RESIDENTIAL DISTRICT
- R-2 SINGLE FAMILY RESIDENTIAL DISTRICT
- R-3 GENERAL AND MULTI-FAMILY RESIDENTIAL DISTRICT
- B-1 BUSINESS DISTRICT
- B-2 BUSINESS DISTRICT
- B-3 PROFESSIONAL SERVICES DISTRICT
- B-4 BUSINESS DISTRICT
- M-1 MANUFACTURING DISTRICT
- M-2 MANUFACTURING DISTRICT
- A AGRICULTURAL DISTRICT



- ### LEGEND
- IMPROVED CITY LIMITS
 - EXISTING LINES
 - COUNTY ZONING REVISIONS
 - CITY ZONING REVISIONS

Crutwin & Associates
214 West University Street • Chicago, IL 60604

wendler
CONSULTANTS & ENGINEERS

REV 13 APRIL 2012

ENGINEER'S ESTIMATE OF COST 2023



Date: March 2, 2023
 Project: Princeton Street Program 2023
 Client: City of Princeton
 Prepared: D.Chalkey
 Budget: MFT \$290,000
 Tax Ref \$225,000
 Total = \$515,000

Unit Cost	
WV ADJUST	\$350.00
INLET ADJUST	\$1,500.00
Cold Mill	\$3.80

Unit Cost	
Prime	\$0.90
Level Binder	\$120.00
HMA Surf Spcl	\$135.00
MH ADJUST	\$1,500.00

NO	STREET	FROM	TO	L	W	SY	HMA SURF REM. 2.25" (SY)	COST	BIT MTRLS, TACK COAT (LBS)	COST	LVL BINDER, MM, N50 (TON)	CROWN CORR (TON)	COST	HMA SAND SEAL CT, SPCL 1" (TON)	CROWN CORR (TON)	COST	MH ADJUST (EA)	COST	INLET ADJUST (EA)	COST	TOTAL STREET COST	VALVE BOX ADJUSTMENT (EA)																				
MFT																																										
1	PARK AVE. EAST	5TH ST	RTE. 26	1227.0	25.0	3,691	3,691	\$14,025.80	2,493.4	\$2,742.28	358.4	51.7	\$17,205.28	206.7	25.8	\$31,391.96	5	\$7,500.00	0	\$0.00	\$92,365.32	1																				
2	MAIN ST	PERU ST	5 OF PARK AVE	VARIES	1455.0	10,048	10,048	\$38,182.40	6,782.4	\$6,104.16	703.4	140.7	\$101,283.84	962.7	70.3	\$85,458.24	7	\$10,500.00	2	\$1,000.00	\$244,526.64	6																				
3	HARVEY DR	HOMER ST	DEAD END	350.0	26.0	1,200	1,200	\$4,560.00	810.0	\$729.00	84.0	16.8	\$12,096.00	67.2	8.4	\$10,206.00	1	\$1,500.00	0	\$0.00	\$29,091.00	1																				
																					Subtotal MFT		\$365,984.96																	\$365,984.96		
																					PE + CE + Base Fee		\$41,508.35																		\$41,508.35	
																					Total		\$407,493.30																		\$407,493.30	
GENERAL																																										
4	VERNON ST	CENTRAL AVE	HUDSON ST	2300.0	33.0	9,116	9,116	\$34,640.80	6,153.3	\$5,537.97	638.1	127.6	\$91,889.28	510.5	63.8	\$77,531.58	2	\$3,000.00	1	\$1,500.00	\$714,099.63	0																				
5	N. EUCLID AVE	ELM ST	RAILROAD	960.0	23.0	2,534	2,534	\$9,629.20	1,710.5	\$1,539.41	177.4	35.5	\$21,542.72	141.9	17.7	\$21,551.67	2	\$3,000.00	0	\$0.00	\$61,263.00	2																				
6	CHERRY ST	CENTRAL AVE	PUTNAM ST	270.0	22.0	671	671	\$2,549.60	482.9	\$407.63	47.0	9.4	\$6,763.68	37.6	4.7	\$5,706.86	1	\$1,500.00	1	\$1,500.00	\$18,427.97	0																				
7	FARNHAM ST	LINN ST	PINE ST	740.0	20.0	1,524	1,524	\$5,791.20	1,028.7	\$925.83	106.7	21.3	\$15,861.92	85.3	10.7	\$12,961.62	2	\$3,000.00	0	\$0.00	\$38,040.57	1																				
8	EPPERSON RD	PEGGY LN	BACKBONE RD	800	22	2,077	2,077	\$7,892.60	1,402.0	\$1,261.78	145.4	29.1	\$28,936.16	116.3	14.5	\$17,664.89	0	\$0.00	0	\$0.00	\$47,755.42	0																				
9	PLEASANT	AT MECHANIC		65.0	22.0	159	159	\$604.20	107.3	\$96.59	17.8	2.2	\$2,404.08	17.8	1.1	\$2,354.34	0	\$0.00	0	\$0.00	\$5,659.21	0																				
10	PLEASANT	AT COMPANY		20.0	22.0	49	49	\$186.20	33.1	\$29.77	5.5	0.7	\$740.88	5.5	0.3	\$787.19	0	\$0.00	0	\$0.00	\$1,744.03	0																				
																					Subtotal GEN		\$406,989.83																	\$406,989.83		
																					PE (5%), CE (6%)		\$44,768.88																		\$44,768.88	
																					Total		\$451,758.71																		\$451,758.71	
																					Subtotal		\$859,252.01																		\$859,252.01	
																					TOTAL		\$1,069,727.80		31,069	31,069	\$117,271.80	20,831.2	\$18,874.42	2,183.6	435.0	\$14,223.8	1,728.2	217.5	\$262,472.81	20	\$30,000.00	4	\$6,000.00		\$859,252.01	11

2023 INFRASTRUCTURE PLANNING & WORK IN PROGRESS				PREPARED BY: DEAN CHALKEY	FEBRUARY 8, 2023	STATUS
NO.	PROJECT	ESTIMATED COST	CITY PORTION			
1	MAIN/PERU STREET INTERSECTION	\$800,000.00	25%*			*This project consists of improvements to the Main & Peru Street intersections in downtown Princeton. In addition to pavement improvements, new signals will be installed. After funding coordination with IDOT, the city will be allowed to utilize both STU & COVID relief funds (\$173K/\$27K) leaving zero general or MFT fund obligation for the construction phase. In addition the city will be reimbursed for 75% of the engineering cost of \$50K for the phase 1 & II prelin engineering phase. Follow-up meeting 2/16 to discuss traffic-signal improvements with Theresa, Jeff Manprich, Quint and Dan Daper.
2	PARK LANE SANITARY STORM AND ROADWAY	TBD	TBD			This project consists of sanitary sewer replacement, installation of storm sewer and reconstruction of the roadway (Stub). Mature trees, fences, private property and insufficient depth on existing sewer outlets points have caused challenges with this design. Further project discussions will be required with City staff once we complete multiple options for review. Follow-up meeting 2/14 to discuss project & options with Theresa, Tim Forstall, and Dave Hall.
3	DARLUS MILLER - DEPOT PROJECT	\$2,100,000.00	TBD			Project has been submitted for a Rebuild Illinois Main Street and Downtown Capital Grant. Pre-final engineering plans have been completed in order to be shovel ready for upcoming funding opportunities. Theresa is waiting on \$250K from Sen. Stalder's office & \$250K in AITA funds for a total of \$500K. Will further discuss with Bureau County for possible funding.
4	BRICK PRESERVATION PLAN	N/A	N/A			This plan was prepared by the City of Princeton around 2019-20 and submitted to IDOT for review and comment. Recently Steve Chery from IDOT's inquired on the progress of the mapups provided to the City back in 2020. I forwarded his old markup attachment to the city on 1-20-2023. He is looking for the revised plan by mid-February. Continuing to work on plan, submitted within next week or so.
5	MARRION STREET SEWER & RDWY	\$1,200,000.00	\$805,000.00			Project has been awarded a grant. Per Shurz, grant agreement should be in place 01/2023. As of 2/16/23 we have not received the grant agreement from NOICC. Need to decide on improvements to include. Dave Hall submitted breakdown for consideration.
6	OLLIE'S DISTRIBUTION SITE DESIGN	N/A	N/A			The ongoing design is 99% complete, the developer has recently come back with some minor tweaks to their parking lot layout. The ALTA surveys have been completed at submitted to the client's atty's. We recently met with Kinder Morgan to resolve the Gas Pipeline easement issue and believe it will be resolved very soon.
7	6TH STREET BRIDGE DECK (REPAIRS)	TBD	TBD			There are several options being explored with vast differences in cost. An overlay would be roughly \$30k and full scarfification of the deck could be upwards of \$425k. Both options are in lieu of a total deck replacement that would be \$2m or greater. A deck replacement does not appear necessary at this time.
8	NUTRIENT ASSESSMENT AND REDUCTION PLAN (NARP)	\$111,300.00	\$111,300.00			The cost of the study has been provided within a proposal by Geosynetic (attached). The conclusion of this study will fulfill the City's APOC requirements to meet their EPA deadline of 12/31/2024. I suggest further conversation within the next month or two prior to moving forward with this agreement. Theresa has Geosynetic proposal accounted for in FY budget, Dean performing further research before proceeding with full proposal.
9	2023 Street Maintenance Program (MFT)	\$400,000.00	\$0.00			This project will be funded via the Motor Fuel Tax Funds and includes various streets throughout the city. December allotment statement dated Jan 3, 2023; unobligated balance = \$155,550. Estimated Balance @ 9/1/2023 = 28k x 8mos = current bal = \$380,000. Est Bal 12/31/23 = 28k x 12mos = current bal = \$492,000. Please note that the city stated that the upcoming 2023 bond payment (\$90k) will be paid from other funds not MFT per Mayor Quilam. City to decide on comparable budget and get back to us.
10	2023 GENERAL (TAX) STREET PROGRAM	\$225,000.00	\$0.00			This project will be funded via the Tax Deferral fund for street improvements. Per T. Wittensauer 1/26/23; fund bal. on 9/1/23 is projected to be \$225,000. An additional \$225k will be available by end of FY (Apr 2024). City to decide on comparable budget and get back to us.
11	2023 CURB PROGRAM	TBD	TBD			This project includes curb replacement in various areas throughout the city. Construction completed by city staff. Final totals may vary depending on actual footage completed by staff.
12	NORTH WATER MAIN LOOPING	\$912,000.00	\$44,975.00			Approximately 6,700 of 12" water main looping on Ctr. 1800th, East of Rte 26 then south to Interstate 80. City portion shown is \$7,400 for survey and base map generation and \$37,575 (4.9%) for engineering. Goal is to have this project designed and permitting for "shovel-ready" grant opportunities. Need to proceed to accommodate Oline as well as future development. Theresa would like to proceed with the engineering ASAP. Dean to submit proposal as well as updated construction estimate for the project.
13	BIKE CLUB OCEG SIDEWALK GRANT	\$65,000.00	\$45,000.00			Grant to construct sidewalk along Peru Street near the library. This project is complete with the exception of a drive approach which needs modification in Spring 2023.
14	ITEP CITY/COUNTY BIKE TRAIL	\$300,000.00	\$60,000.00			IDOT grant application to construct a 10' wide back path along IL 26 from Progress Drive to City/County Park. The path will be constructed of either Asphalt or Concrete. This project commenced in the summer of 2017 with Rachel Skaggs then was put on hold.
15	CHESTNUT STREET SEWER & RDWY	\$565,000.00	\$50,000.00			Preliminary Engineering has been completed and the project is ready for future submittal for grant funding.
16	WWTP EXCESS FLOW LAGOON	\$2,900,000.00	\$2,900,000.00			Proposed lagoon to be constructed west of the WWTP just outside of the SFHA. The lagoon will require the construction of a conc wall that will tie back into the natural hillside grade to create the containment area.
17	LONG TERM CONTROL PLAN	\$130,700.00	\$33,412.00			Ongoing study to aid in "pinpointing" the problem areas of the City's sewer system. The study which began in 2016 has already highlighted many problem areas which have resulted in City storm & sanitary projects.
18	SAFE ROUTES TO SCHOOL	\$280,000 +/-	TBD			Project construction is complete and we are waiting on the contractor to provide material certs on 2 items to close out the project on the City and IDOT end.



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ENGINEERING COMMENCED

CONSTRUCTION COMPLETED OR NEAR COMPLETION

ENGINEERING COMPLETED OR NEAR COMPLETION

FUTURE PROJECT