



**CITY OF
PULLMAN**
WASHINGTON

Police Department
Gary Jenkins, Chief of Police
Police Business (509) 334-0802
Police Fax (509) 332-0829
police@pullman-wa.gov
www.pullman-wa.gov/police
260 SE Kamiaken St., Pullman WA 99163-2664

Official Use Only

Requestor:

Due: \$

Police Clearance Letter Request

(Police Clearance Letter is a letter stating the person has no criminal record)

Per RCW 42.56.520 the Pullman Police Department has up to 5 business days to respond to your request

Information Requested: Police Clearance Letter (\$10) Notarized Police Clearance Letter (\$20)

Requestors Information:

Last Name: _____ **First:** _____ **Middle Initial:** _____

Address: _____

City, State, Zip: _____ **Phone:** _____

Email Address: _____

I prefer to receive the information in the following format:

In Person Email Mail Fax:

Pursuant to RCW 42.56.070(9) check here if the information requested is for commercial purposes

I certify and declare under penalty of perjury under the laws of the State of Washington, that the information provided is true and correct.

Signature: _____ **Date and Time:** _____

Personal Information:

Last Name: _____ **First Name:** _____ **Middle Name:** _____

Date of Birth: _____ **Sex:** _____ **Race:** _____

Social Security Number: _____ **Driver's License Number:** _____

FOR OFFICIAL USE ONLY

Requestor was advised letter(s) was ready at _____ hours on _____.

of letters _____ @ \$10.00/ea = \$ _____ **Total Due: \$** _____

of Notarized Letters _____ @ \$20.00/ea = \$ _____

Identification Checked Report released at _____ hours on _____

Employee's Signature _____

Return to: _____ Released: _____