



CITY OF RANCHO MIRAGE

DEVELOPMENT SERVICES

BUILDING & SAFETY DIVISION

69-825 Highway 111, Rancho Mirage, CA 92270

General: 760.202.9253 Inspections: building@ranchomirageca.gov

Mobile Home Park Permits

STANDARD PROCEDURE

The State of California-Housing Community Development (HCD) personnel have advised City of Rancho Mirage staff that PERMITS must be secured from HCD in all of the following instances relating to proposed work to be done on a manufactured unit:

- Installation of heating and air conditioning equipment, this includes replacement of swamp coolers.
- Any cutting of, or alterations to, interior or exterior walls.
- Re-roofing of roofs. This also includes the application of any foam coating.
- Installation of water heaters.
- Replacement of exterior windows.
- Any modifications to the plumbing, gas, mechanical and electrical service systems. This includes increasing or adding to the capacity of the system as determined at the factory.
- Any internal & external modification to the manufactured unit that would alter it from its factory condition.
- Alteration or replacement of factory installed siding.
- See the Dept. of Housing and Community Development's Manufactured Home Alterations and Permit Guidelines for a more detailed list.

HCD permits can be obtained during regular business hours and days at the following location:

State of California- Dept. of HCD Division of Codes & Standards

3737 Main Street, Suite 400

Riverside, CA 92501

1 (800) 952-8356 Automated system

ADDITIONAL INFORMATION

When a permit is issued by HCD it does not require the contractor or homeowner to secure a "second" or additional permit from the City of Rancho Mirage. All inspections related to an HCD issued permit will require the inspection to be conducted by HCD inspection personnel. HCD inspections can be scheduled by calling (951) 782-4420.

Permits may be obtained by mail (as well as in person). Simply call (951) 782-4420 and ask office personnel to send you the appropriate permit(s) form(s) for the work you will be performing.

If you have any questions related to securing necessary permits, contact HCD at the above phone number.

HCD permits are not required for the initial set-up to the manufactured home, carport or patio covers, any detached structure or walls not connected to the mobile home and all work constructed in the common areas. However, a number of these or other items may require the issuance of a City permit. Please call the City of Rancho Mirage, Building and Safety Division at (760) 202-9253 for clarification or information. It is the City's intent that this information will identify the agency that is responsible for the issuance of permits and the subsequent inspection responsibilities.