

**RED OAK AIRPORT COMMISSION  
FRIDAY, JANUARY 10, 2025 – 8:30 A.M.  
R.K. BELT FIELD – 1674 200<sup>TH</sup> STREET**

1. Roll Call
2. Approve Agenda
3. Public Comment
4. Minutes from the regular Commission meeting of December 9, 2024
5. Claims for January 2025
6. Update on Hangar Leases
10. Approval of Airport Engineering Services Task Order for New Hangar
11. Engineer's Report
12. Airport Manager's Report
13. Additional items as may come before the Commission
14. Adjournment

**RED OAK AIRPORT COMMISSION**  
**MONDAY, December 9, 2024 - 8:30 A.M.**  
**R K BELT FIELD – 1674 200TH STREET**

Chairperson Nick Hildreth called the regular meeting of the Red Oak Airport Commission to order Monday, December 9, 2024, 8:30 AM at the Red Oak Municipal Airport.

Roll Call: Present: Commissioners Nick Hildreth, Randy Cooper, Terry Koppa, Terry Anderson and Joe Lewis.

Absent: None.

Guests: Lisa Kotter and Pete Crawford.

Moved by Commissioner Cooper, seconded by Koppa to approve agenda.

Roll Call:       Ayes: All  
                  Nays: None

Motion Carried.

Public Comments: None

Moved by Commissioner Anderson, seconded by Cooper to approve minutes from the regular meeting of November 8, 2024.

Roll Call:       Ayes: All  
                  Nays: None

Motion Carried.

Moved by Commissioner Lewis, seconded by Koppa to approve claims for December 2024 in the amount of \$32,174.98.

Roll Call:       Ayes: All.  
                  Nays: None

Motion Carried.

Update on Red Oak Aviation Rental Aircraft rental aircraft in maintenance hangar.

Discussion on lease provisions for insurance, non-owned aircraft and non-aircraft storage. No action taken.

Moved by Commissioner Cooper, seconded by Anderson to approve all 2025 hangar leases.

State funding for repairs to runway 05-23 has been approved. Weather will dictate the timing of repairs.

Moved by Commissioner Cooper, seconded by Koppa to approve resolution 2024-02 outlining the airports five-year capital improvement plan.

Roll Call: Ayes: All  
Nays: None

Motion Carried.

Moved by Commissioner Lewis, seconded by Cooper to approve resolution 2024-03 appointing McClure Engineering as the Red Oak Airport engineers for the years 2025 to 2029.

Roll Call: Ayes: All  
Nays: None

Motion Carried.

Engineer's Report: Pete Crawford advised the commission that a survey crew would be working at the airport this week.

Airport Manager's report: Kevin indicated that the threshold lights have been repaired.

Additional items: Discussion about property left by Cedar Ridge Aviation. Letter to be sent.

Moved by Commissioner Anderson seconded by Lewis to adjourn the meeting.

Roll Call: Ayes: All.  
Nays: None

Motion Carried.

Nays: None

Meeting adjourned.

ATTEST: \_\_\_\_\_  
Terry Anderson, Secretary

\_\_\_\_\_  
Nick Hildreth, Chair

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
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FIRST INTERSTATE BANK								
10 BATTEN SANITATION SERVICE, INC								
11025AIRPORT	1	1/10/25	1/10/25	SANITATION	95.00	001	001-280-6320	1
				INVOICE TOTAL	95.00			
				VENDOR TOTAL	95.00			
706 CHAT MOBILITY								
706 CHAT MOBILITY								
11025AIRPORT	1	1/10/25	1/10/25	CELL PHONE SERVICE	54.67	001	001-280-6373	1
				INVOICE TOTAL	54.67			
				VENDOR TOTAL	54.67			
2304 CREXENDO								
2304 CREXENDO								
11025AIRPORT	1	1/10/25	1/10/25	PHONE SERVICES	42.39	001	001-280-6373 E-PAYMNT 1199176 1/10/25	1
				INVOICE TOTAL	42.39			
				VENDOR TOTAL	42.39			
178 MIDAMERICAN ENERGY COMPANY								
178 MIDAMERICAN ENERGY COMPANY								
560927281	1	1/10/25	1/10/25	ELECTRICITY	26.09	001	001-280-6371	3
				INVOICE TOTAL	26.09			
560940165	1	1/10/25	1/10/25	ELECTRICITY	347.19	001	001-280-6371	3
				INVOICE TOTAL	347.19			
560950771	1	1/10/25	1/10/25	ELECTRICITY	203.62	001	001-280-6371	3
				INVOICE TOTAL	203.62			
560968955	1	1/10/25	1/10/25	ELECTRICITY	106.01	001	001-280-6371	3
				INVOICE TOTAL	106.01			
				VENDOR TOTAL	682.91			
2260 MIDWEST DATA								
2260 MIDWEST DATA								
11025AIRPORT	1	1/10/25	1/10/25	DECEMBER SERVICES	170.00	001	001-280-6419	1
				INVOICE TOTAL	170.00			
11025AIRPORT2	1	1/10/25	1/10/25	JANUARY SERVICES	170.00	001	001-280-6419	1
				INVOICE TOTAL	170.00			
				VENDOR TOTAL	340.00			
2637 NEW COOPERATIVE, INC								
2637 NEW COOPERATIVE, INC								
11025AIRPORT	1	1/10/25	1/10/25	FUEL	221.49	001	001-280-6350 E-PAYMNT 1199177 1/10/25	1
				INVOICE TOTAL	221.49			
				VENDOR TOTAL	221.49			
FIRST INTERSTATE BANK TOTAL					1,436.46			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
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				TOTAL MANUAL CHECKS	.00		
				TOTAL E-PAYMENTS	263.88		
				TOTAL PURCH CARDS	.00		
				TOTAL ACH PAYMENTS	.00		
				TOTAL OPEN PAYMENTS	1,172.58		
				GRAND TOTALS	1,436.46		