

Human Services Committee



AGENDA - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Monday, April 3, 2023 at 2:00 p.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York

COMMITTEE MEMBERS:

Roy Reehil, Chair	Legislator, 5 th District
James Scanlon, Vice Chair	Legislator, 16 th District
James Karasek	Legislator, 22 nd District
Frank Bombardo	Legislator, 7 th District
Tim Stahl	Legislator, 20 th District
Herbert Yerdon	Legislator, 2 nd District
Michael Yerdon	Legislator, 1 st District
Nathan Emmons	Legislator, 15 th District

CALL TO ORDER:

- Pledge of Allegiance

EMPLOYEE RECOGNITION:

APPROVAL OF MINUTES:

- Approval of Minutes for the Human Services Committee's regular meeting on March 27, 2023.

RESOLUTIONS:

- | | |
|-------------|---|
| HS-1 | Resolution Appointing Member to The Community Services Board |
| HS-2 | Resolution Authorizing Budget Modification Department of Social Services to Accept and Expend Additional State Aid From NYS OASAS |
| HS-3 | Resolution Authorizing Budget Modification Department of Social Services to Accept and Expend Additional State Aid From OMH |
| HS-4 | Resolution Authorizing Budget Modification Youth Programs to Transfer Funds into Additional Hours |
| HS-5 | Resolution Authorizing Budget Modification Department of Social Services/Legal Fees |
| HS-6 | Resolution Authorizing Reclassification of One (1) Position In The Department of Social Services |
| HS-7 | Resolution Authorizing Budget Modification Department of Social Services/Additional Hours & Overtime |

- HS-8** Resolution Authorizing Budget Modification Department of Social Services/Reproduction Expenses
- HS-9** Resolution Authorizing Budget Modification Department of Social Services/Furniture & Furnishings

COMMITTEE REVIEW & DECISIONS

ARPA Review – Integrated Community Planning of Oswego County

REPORTING DEPARTMENTS:

- Social Services Department Updates
 - "Better For Families (BFF)" report from Farnham
- Office for the Aging Department Updates
- Oswego City/County Youth Bureau Program Department Updates
- Veterans Services Department Updates

ADJOURNMENT:

RESOLUTION NO.

April 13, 2023

**RESOLUTION APPOINTING MEMBER TO THE COMMUNITY SERVICES
BOARD**

By Legislator Roy Reehil:

WHEREAS, The Community Services Board is a statutory body created in accordance with provisions of the New York State Mental Hygiene law,

WHEREAS, the Board is responsible for overseeing all Mental Health, Developmental Disability and Addictions programs,

WHEREAS, the membership is appointed by the Oswego County Legislature,

NOW, on recommendation of the Human Services Committee of this body, be it

RESOLVED, that the following individual be, and hereby is appointed to the Oswego County Community Services Board for term to expire as outlined below:

Ms. Diane Oldenburg, term expiration 04/30/2027

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

INFORMATIONAL MEMORANDUM

DATE: March 2023

SUBJECT: Appointment of Member to the Community Services Board

PURPOSE: To recommend the appointment of members to the Community Services Board.

SUMMARY: The Community Services Board is a statutory body of fifteen members created in accordance with provisions of the New York State Mental Hygiene Law. The Board oversees all Mental Health, Developmental Disability, and Addictions programs. Appointments are by the County legislature for a term of four years.

Community Services Board Nominates:

Diane Oldenburg (Appointment) Term to Expire 04.30.2027
Diane has 30+ years of experience in Public Health with the Oswego County Health Department, where she is currently employed as an Associate Public Health Educator. In her position, Diane coordinates health education and emergency preparedness activities, including the development of the community health assessment and community health improvement plan which includes mental health and substance use disorders. Diane also is an Adjunct Professor at SUNY Oswego. She has a moderate understanding of Alcohol & Substance Use Disorders, and knowledge of Mental Health and Developmental Disability Services. Diane currently serves on the Oswego County Traffic Safety Board and is the Treasurer for the Oswego High School's development association for the orchestra, chorus, and theatre programs. She is also actively involved in the community coaching soccer and teaching faith formation classes. Diane has received various certifications including, but not limited to Lifestyle Coach and Chronic Disease Self-Management. She obtained her Bachelor of Science Degree in Health Services with a concentration in Community Health Education from SUNY Cortland, Cortland, NY. Diane is a resident of Oswego County.

**RECOMMENDED
ACTION:**

The Human Services Committee recommends that the Legislature appoints above named persons to the Community Services Board for the statutory term.

RESOLUTION NO.

April 13, 2023

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF
SOCIAL SERVICES TO ACCEPT AND EXPEND ADDITIONAL STATE AID
FROM NYS OASAS**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

INFORMATIONAL MEMORANDUM

DATE: April 3, 2023

SUBJECT: Mental Hygiene Division budget modification to accept and expend additional State Aid from NYS Office of Addiction Services and Supports (OASAS) to support existing local residential program.

PURPOSE: To recommend the approval of a pass-through budget modification to increase State revenue and corresponding contract expense line.

SUMMARY: NYS OASAS is providing additional State Aid in the amount of \$205,000 as pass through funds to Oswego County Opportunities to support the costs associated with the recent conversion of their Arbor House Community Residence Program to a Reintegration Residential Service program. The Reintegration Residential program is a Medicaid billable model serving adults in recovery from substance use disorders.

The Division respectfully requests to increase OASAS revenue and contractual expense lines, in the amount of \$205,000. The modification will allow the Division to accept and expend funds exceeding the current budgeted amounts to OCO. All funding is 100% NYS funding. There is no local share.

RECOMMENDED ACTION: To approve the budget modification as requested in the attached worksheet and revise the current OCO contract to include the additional funds.

2023 BUDGET
4/3/2023

COMMITTEE SIGNATURES _____ DATE _____

PERSONNEL DIRECTOR	DATE
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COUNTY ADMINISTRATOR

DEPARTMENT HEAD	DATE
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RESOLUTION NO.

April 13, 2023

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF
SOCIAL SERVICES TO ACCEPT AND EXPEND ADDITIONAL STATE AID
FROM OMH**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

INFORMATIONAL MEMORANDUM

DATE: April 3, 2023

SUBJECT: Mental Hygiene Division budget modification to accept and expend additional State Aid from NYS Office of Mental Health (OMH) to support existing Supported Housing Program.

PURPOSE: To recommend the approval of a pass-through budget modification to increase State revenue and corresponding contract expense line.

SUMMARY: NYS OMH is providing additional 2023 State Aid for Oswego County Supported Housing Provider, Oswego County Opportunities, in the amount of \$103,740.

NYS OMH has provided a one-time enhancement of \$39,000 and an annual increase of \$1,328 per slot (65 slots) effective April 1, 2023, for the Mental Health Supported Housing program operated by OCO. The increase in funding supports enhancements to rehabilitative services provided to enrolled participants and provides additional dollars for a Fair Market Rent (FMR) stipend increase.

The Division respectfully requests to increase OMH revenue and contractual expense lines, in the amount of \$103,740. The modification will allow the Division to accept and expend funds exceeding the current budgeted amounts. All funding is 100% NYS OMH funding. There is no local share.

**RECOMMENDED
ACTION:**

To approve the budget modification as requested in the attached worksheet. To authorize local contracts to accomplish pass through of funds allocated by NYS OMH.

2023 BUDGET
4/3/2023

COMMITTEE SIGNATURES

DATE _____

DATE _____

DATE _____

DATE _____

RESOLUTION NO.

April 13, 2023

**RESOLUTION AUTHORIZING BUDGET MODIFICATION YOUTH PROGRAMS
TO TRANSFER FUNDS INTO ADDITIONAL HOURS**

By Legislator Roy Reehil:

WHEREAS, the Youth Bureau has established a need to create an additional hours budget line in Youth Administration.

NOW, on recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



Oswego City-County Youth Bureau

OSWEGO COUNTY COMPLEX
70 BUNNER STREET
OSWEGO, NEW YORK 13126
(315) 349-3451 Fax (315) 349-3231

Brian Chetney, Executive Director



INFORMATIONAL MEMORANDUM

TO: Human Services Committee, Oswego County Legislature

FROM: Brian Chetney, Director Youth Bureau

DATE: April 3, 2023

SUBJECT: Request for Additional Hours – Youth Programs Administration

SUMMARY: Youth Bureau administration will be losing our Senior Account Clerk at the end of April due to a resignation. This is a critical time for this department as we process camp applications and get ready to open summer camps. Additionally, this position is responsible for grant applications and administration as well as maintaining and monitoring our capital projects.

As such, we are requesting additional hours to allow our Senior Youth Services Specialist, who previously held the Senior Account Clerk position, time to do both her current job and train the new Senior Account Clerk in these critical duties.

Additionally, we are requesting that the funds for these additional hours will come from the general fund.

RECOMMENDED: The Youth Bureau is recommending that the Human Services Committee, Finance and Personnel Committee and the Oswego County Legislature approve this budget modification.

COUNTY OF OSWEGO

COMMITTEE SIGNATURES **DATE**

PERSONNEL DIRECTOR	DATE
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DEPARTMENT HEAD	DATE
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RESOLUTION NO.

April 13, 2023

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF
SOCIAL SERVICES/LEGAL FEES**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

INFORMATIONAL MEMORANDUM

DATE: April 4, 2023

TO: Oswego County Board of Legislators

SUBJECT: Budget Modification – Increase Legal Fees budget line

PURPOSE: To recommend the transfer of funds from Salaries & Wages to Legal Fees to cover fee for service Attorney Fees for the remainder of 2023

SUMMARY: Due to the department's inability to attract a 5th Social Services Attorney so far this year, the department has had to use the services of a per diem Attorney to assist with coverage of the department's legal obligations & interests. We anticipate that our need for the per diem Attorney's services may continue for some time this year until we are able to recruit a suitable full-time Attorney candidate.

The Department will continue to work with the Human Resources Department to solicit applications from appropriate candidates, and will keep the Legislature updated on our progress. Should we be able to hire a 5th DSS Attorney, we would be able to reduce the amount of fees paid to this per diem Attorney.

RECOMMENDED ACTION: The Department recommends that the Human Services Committee, Finance & Personnel Committee and the full Legislature approve the attached budget modification. **This modification has no budgetary impact.**

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

2022
3/13/2023

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG.	OBJECT	PROJ.	ORG.	OBJECT	PROJ.		
A6010	543300					SSADMIN - Legal Fees	\$ 54,000.00
			A6010	511000		SSADMIN - Salaries & Wages	\$ (54,000.00)
						To cover the attorney fees for the virtual attorney through the end of 2023.	
TOTAL AMOUNT							-

COMMITTEE SIGNATURES DATE

COUNTY TREASURER	DATE
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HUMAN RESOURCES DIRECTOR	DATE
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COUNTY ADMINISTRATOR

DEPARTMENT HEAD	DATE
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RESOLUTION NO.

April 13, 2023

**RESOLUTION AUTHORIZING RECLASSIFICATION OF ONE (1) POSITION IN
THE DEPARTMENT OF SOCIAL SERVICES**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, the Social Services Commissioner has identified the need to reclassify one (1) position in the Assistance Programs Unit to accommodate the need for greater efficiency, and be it

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall by their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

INFORMATIONAL MEMORANDUM

DATE: April 4, 2023

TO: Oswego County Board of Legislators

SUBJECT: Reclassification of Resource Coordinator to Principle Social Welfare Examiner Position

PURPOSE: To recommend the reclassification of the outdated Resource Coordinator title to Principle Social Welfare Examiner

SUMMARY: In July 2015 the agency restructured the duties of the Fraud/Investigative Team and dispersed part of the team functions/staff to the Assistance Programs Team under the Director of Assistance Programs and some team functions were moved to the Fiscal Team under the Fiscal Director. The duties outlined under Resource Coordinator are now assigned to different positions within the agency.

The current job description of Resource Coordinator is outdated and no longer appropriately identifies the job duties of the position or the correct team assignment. Since moving to the Assistance Programs Team, the Resource Coordinators duties have expanded and they now oversee and manage the Social Services Investigators for Fraud/Investigative work, general support teams for Assistance Programs as well as Central Support for the agency such as the mail room, file room and lobby.

The Assistance Program Division middle management team consists of 4 Principal Social Welfare Examiners, all assigned to different programs and functions as well as 1 Resource Coordinator which is the same CSEA grade as the Principal Social Welfare Examiner. Reclassifying the Resource Coordinator position to a Principal Social Welfare Examiner will allow for more flexibility and consistency across the division when assigning duties. It will also increase the pool of eligible candidates within the team to allow Senior Social Welfare Examiners and Social Service Investigators opportunity for advancement.

**RECOMMENDED
ACTION:**

The Department recommends that the Human Services Committee, Finance & Personnel Committee and the full Legislature approve the reclassification of Resource Coordinator to Principal Social Welfare Examiner. **This change has no budgetary impact.**

POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: DSS

DIVISION/UNIT (NUMBER): 6010

A. NEW POSITION REQUEST

1. Position Title Requested: _____

2. Bargaining Unit: ☐ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: _____ Grade: _____

b. Management or OCPA – Salary Requested: _____ Grade: _____

4. Percent of Federal and or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

5. Justification of Need (Use additional sheets as necessary):

6. Complete New Position Duties Statement (p. 3 & 4).

B. RECLASSIFICATION REQUEST

1. Present Title: Resource Coordinator 2. Position #: 601054001

3. Present Salary/Hourly Rate: \$29.72 Grade: 10

4. Requested Title: Principle Social Welfare Examiner

5. Requested Salary: _____

a. Bargaining Unit: CO-OP Hourly Rate: \$23.83 Grade: 10

b. Management or OCPA – Salary Requested: _____ Grade: _____

6. Percent of Federal and/or State Reimbursement: 75% Fringe Reimbursed: ☒ Yes ☐ No

7. Justification of Need (use additional sheets as necessary): *Many duties of the Resource Coordinator have been transferred to the Accounting Unit - collections/disqualifications due to overpayments & fraud. The reclassification of this title will allow for continued supervision of the Fraud Team, and/or other teams as deemed appropriate. The duties are more in line with the title of Principle Social Welfare Examiner - same grade level as the Resource Coordinator - and will bring all leadership within the unit into the same title, allowing for greater flexibility in assignment of duties.*

8. Complete New Position Duties Statement (p. 3 & 4).

C. POSITION DELETION
1. Title to be Deleted:
2. Position #
3. Salary Savings:
4. Reason for Deletion:

Civil Service Law: Section 22. Certification for positions. Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.

**OSWEGO COUNTY HUMAN RESOURCES
DEPARTMENT**

NEW POSITION DUTIES STATEMENT

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

1. DEPARTMENTS/SCHOOL DISTRICT/TOWN OR VILLAGE DSS	DIVISION, UNIT, OR WORK SECTION Assistance Programs	LOCATION OF POSITION Mexico
2. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate Paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided. Title requested: <i>Principle Social Welfare Examiner</i>		
PERCENT OF WORK TIME		
25%	<i>Plans, coordinates, supervises, and manages activities within assigned area of responsibility</i>	
10%	<i>Advises, consults, and provides guidelines to administrative, supervisory, and line staff on regulations, policies, and procedures</i>	
10%	<i>Analyzes identified errors, formulates corrective action alternatives, and monitors and evaluates effectiveness of corrective action plans</i>	
10%	<i>Evaluates processes and make recommendations for process efficiency</i>	
20%	<i>Reviews cases/information summaries sent to the District Attorney's office for prosecution and serves as liaison for DA with the department</i>	
10%	<i>Trains employees in regulations, policies, and procedures which change continuously</i>	
15%	<i>Participates on Assistance Programs Management Team and collaborates with leadership in other program areas to maintain/continuously improve efficiencies</i>	
	(Attach additional sheets if more space is needed)	

3. Names and titles of person supervising (general, direct, administrative, etc.).

NAME	TITLE	TYPE OF SUPERVISION
Gidget Stevens	Director of Assistance Programs	Direct

4. Names and titles of persons supervised by employee in this position.

NAME	TITLE	TYPE OF SUPERVISION
Lori Coe	Social Services Investigator	Direct
Cayla VanBrocklin	Sr. Social Welfare Examiner	Direct

Jennifer Sheeley	Community Service Worker	Direct
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5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION
Erin Reed	Principle Social Welfare Examiner	Mexico
Eric Cronk	Principle Social Welfare Examiner	Mexico
Julie Barry	Principle Social Welfare Examiner	Mexico

6. What minimum qualifications do you think should be required for this position?

Education: ☐ High School _____ years
☒ College 2 years, with specialization in _____
☐ Other _____ years, with specialization in _____

Experience (list amount and type): 4 years supervisory experience in examining, investigating, or evaluating claims for assistance, veterans or unemployment benefits, insurance or a similar program operating under established criteria for eligibility

Essential knowledge, skills and abilities: Knowledge of federal, state, and local social service laws and programs as they affect eligibility for financial assistance; laws and program regulations as they affect eligibility, such as Worker's Compensation, Social Security, and Unemployment Insurance; state and local database systems related to DSS; principles and practices of supervision. Ability to prepare clear and concise oral and written reports; understand and interpret complex written material; plan and coordinate the work of social service units performing different functions

Type of license or certificate required: Valid NYS Driver's license

7. The above statements are accurate and complete.

Date: 3/17/23

Title: Commissioner

Signature:

CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER**8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:**

POSITION CLASS TITLE:

JURISDICTIONAL CLASS:

Date:

Signature:

RESOLUTION NO.

April 13, 2023

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF
SOCIAL SERVICES/ADDITIONAL HOURS & OVERTIME**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

INFORMATIONAL MEMORANDUM

TO: Oswego County Board of Legislators

DATE: April 13, 2023

SUBJECT: Budget Modification due to Accounting Unit & Child Support Unit Additional Hours & Overtime

SUMMARY: DSS Accounting staff have been working additional hours and, in some instances, overtime to meet the demand of their workloads due to unfilled vacancies. The Accounting Unit at DSS has 4 vacant positions; hiring has been completed to fill one position April 3, 2023. Interviews are continuing to be conducted to fill the remaining 3 vacant positions, however there will be a need for current staff to work additional and overtime hours to meet deadlines until the new employees have been hired, sufficiently trained and are productive.

DSS Child Support Unit staff have been working additional hours and, in some instances, overtime to meet the demand of their workloads due to unfilled vacancies. The Child Support Unit at DSS has 4 vacant positions. Interviews are continuing to be conducted to fill the vacant positions, however there will be a need for current staff to work additional and overtime hours to meet deadlines until the new employees have been hired, sufficiently trained and are productive.

DSS projects the need through the pay period ending 10/01/2023; to allow for interviewing, hiring, training and productivity from the new employees. This would indicate a shortfall for additional & overtime hours of \$58,575.00 if all eligible Accounting Unit staff work 45 hours per week. Accounting wages are reimbursed at 50% Federal, 25% State, and 25% Local. The shortfall for the Child Support Unit staff to continue working additional hours & overtime would be \$52,217.00. Child Support Unit wages are reimbursed at 67% Federal, 17% State, and 17% Local. **The local portion for this budget modification is being moved from underspent salaries and wages. This is budget neutral.**

RECOMMENDED

ACTION: The Department of Social Services recommends the Human Services Committee, Finance & Personnel Committee, and the Legislature approve the attached budget modification.

2022
3/13/2023

COMMITTEE SIGNATURES DATE

DATE _____

DATE _____

DATE _____

DATE _____

RESOLUTION NO.

April 13, 2023

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF
SOCIAL SERVICES/REPRODUCTION EXPENSES**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

INFORMATIONAL MEMORANDUM

TO: Oswego County Board of Legislators

DATE: April 13, 2023

SUBJECT: Budget Modification due to increased Reproduction Expenses

SUMMARY: Reproductive orders are completed for all supplies that need the Oswego County logo printed on them, such as: envelopes, checks, and state mandated Safety Plan forms. The cost for reproductive orders has doubled for envelopes since 2020 and increased by 20% for checks.

The Administrative expenses are reimbursed at 50% Federal, 25% State, and 25% Local. The Services expenses are reimbursed at 62% State and 38% Local. The local portion for this budget modification is being moved from underspent salaries and wages. This is budget neutral.

RECOMMENDED

ACTION: The Department of Social Services recommends the Human Services Committee, Finance & Personnel Committee, and the Legislature approve the attached budget modification.

2022
4/13/2023

COMMITTEE SIGNATURES DATE

DATE _____

DATE _____

DATE _____

DATE _____

RESOLUTION NO.

April 13, 2023

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF
SOCIAL SERVICES/FURNITURE & FURNISHINGS**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

INFORMATIONAL MEMORANDUM

TO: Oswego County Board of Legislators

DATE: April 13, 2023

SUBJECT: Budget Modification due to need to replace damaged, broken, and vacant desk chairs.

SUMMARY: Data was requested from Directors to determine the number of broken, damaged, and vacant desk chairs in the Mexico DSS building. The data gathered indicated that 96 chairs would need to be replaced due to excessive wear and/or damage, and to ensure that each workstation had an available chair.

The purchasing policy is being followed to obtain quotes for new ergonomic desk chairs. The quotes gathered to date, indicate a shortfall for furniture & furnishings of \$16,500.00 for the Administrative portion of chairs and a shortfall of \$3,250.00 for the Services portion of chairs. The Administrative expenses are reimbursed at 50% Federal, 25% State, and 25% Local. The Services expenses are reimbursed at 62% State and 38% Local. The local portion for this budget modification is being moved from underspent salaries and wages. This is budget neutral.

RECOMMENDED

ACTION: The Department of Social Services recommends the Human Services Committee, Finance & Personnel Committee, and the Legislature approve the attached budget modification.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

2022
4/13/2023

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG.	OBJECT	PROJ.	ORG.	OBJECT	PROJ.		
A6010	521000					SSADMIN - Furniture & Furnishings	\$ 16,500.00
A6070	521000					AFS - Furniture & Furnishings	\$ 3,250.00
			A6010	511000		SSADMIN - Salaries & Wages	\$ (16,500.00)
			A6070	511000		AFS - Salaries & Wages	\$ (3,250.00)
						To cover the replacement of damaged, broken, and vacant desk chairs.	
TOTAL AMOUNT							

COMMITTEE SIGNATURES DATE

COUNTY TREASURER

DATE _____

HUMAN RESOURCES DIRECTOR

DATE _____

COUNTY ADMINISTRATOR

DATE _____

DEPARTMENT HEAD

DATE _____

Schedule H- Proposed Local Disbursements of ARPA Funds

<u>Project Name/Applicant</u>	<u>Project Description</u>	<u>Jurisdictional Committee</u>	<u>Request</u>	<u>Task Force Suggestion</u>	<u>Jurisdictional Committee</u>
Oswego Harbor Festivals Inc.	Application in the amount of \$965,833. Verified loss of revenue through profit Loss Statements. Inability to hold event for 2 years resulted in minimal income. Received \$7,765 in PPP so amount eligible for is \$958,064.	EDP	\$ 965,833	\$ 60,000	
Young Mens Christian Association of Oswego INC.	Application in the amount of strictly lost revenue. \$156,776. This amount is left AFTER all covid grants are removed from amount eligible.	EDP	\$ 156,776	\$ 150,000	
Integrated Community Planning of Oswego County Inc.	County, OCO, OCFs, Shineman Foundation. These organizations will have board members on the alliance. Program is taken from a program in Onondaga that was successful and will facilitate childcare programs and ideas through work with health care facilities, education institutions, Community organizations and local governments. The funding will secure a full time coordinator for the alliance who will maintain and operate the alliance at the direction of the executive committee whose members are listed above. This person will be responsible for ensure all goals and outcomes are being met. This person will also conduct grant writing to ensure future viability. ARPA ask is 71% of total project with in kind work making up the remaining 29%. Position is for two years from the date the program starts and will be self-sustaining after that.	Human Services	\$ 121,290	\$ 121,290	
Lacona Cable Trail VFW Post #8534	Seeking \$30,000 to recoup lost revenue due to the COVID pandemic. Amount verified through certified profit loss statements. They have demonstrated losses of greater than the amount they are asking. Inability to hold events and fundraisers.	EDP	\$ 30,000	\$ 30,000	
Village of Pulaski	Pulaski Arches Project- The village of Pulaski was told by their insurance carrier they either need to demolish or reinforce the arches that are above a park walkway in the village. They have received multiple quotes for the work. They are seeking \$150,000 for a project with a cost estimated to be between \$500,000 and \$600,000. Qualification falls under the ability to renovate, improve, and rehab public parks and spaces as a benefit to the community as it related to being outdoors during COVID. Th project is also within a qualified census tract.	Infrastructure	\$ 150,000	\$ 150,000	
Midway Drive in Theatre	Seeking \$191,267 from lost revenue during the covid time frame. This is the amount left AFTER all covid related loans were removed from eligibility. Included in this amount is \$12,000 for Paypal fees as they were required by law to use contactless ticketing and were charged a fee every time one was purchased through paypal.	EDP	\$ 191,267	\$ 90,000	
Tonia Enterprises Inc. DBA InVogue Salon and Spa	Asking \$30,549 for a multitude of costs and increases. They are seeking to renovate their air filtration system which will have a multi faceted utilization, it will better protect clients and workers from airborne pathogens and also meet industry standards for chemical smells and things related to products used in the shop. The cost of the renovation for this is \$15,500.	EDP	\$ 30,549	\$ 15,500	
TOTALS			\$ 1,645,715	\$ 616,790	



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

Date: March 21, 2023
To: Human Services Committee
From: Stacy Alvord, Commissioner
RE: Updates from Department of Social Services

Personnel

Financial Assistance Vacancies:

- Senior Social Welfare Examiner – 1
- Social Welfare Examiners – 9
- Social Services Investigators – 3
- Resource Coordinator* (Fraud Unit Supervisor) – 1 (as of 4/3 the Fraud Supervisor will transfer to Accounting Division)
- Community Services Workers – 5

**With this position being vacated it provides DSS the opportunity to retitle this position to "Principle Social Welfare Examiner".*

Accounting Unit Vacancies:

- Accounting Supervisor B – internal transfer from Fraud Unit effective 4/3
- Senior Account Clerks – 2
- Account Clerks – 1

Child Support Vacancies:

- Typists – 2
- Account Clerks – 2

Services Vacancies:

- Caseworkers – 30
 - 18 vacancies in Family Services (foster care, adoptions, preventive services)
 - 11 vacancies in Child Protective Services Investigations
 - 1 vacancy in Adult Protective Services
- Caseworker Aides - 3
- Senior Caseworkers - 1
- Attorney – 1
- Paralegals - 2

Hiring Emergency Limited Placement Program (HELP Program):

The New York State Department of Civil Service has signed the waiver for Oswego County effective March 15, 2023. Caseworkers, Community Services Workers, Caseworker Aides, Child Support Examiners and Social Welfare Examiners can be hired in non-competitive class. This is historic and means these essential workers, as well as those already hired provisionally, will not need to take a Civil Service test in order to become permanent. DSS is optimistic that this will provide incentives for many to take the step into public service.

March 18th DSS Recruitment Fair:

A successful turnout with about 25 prospective candidates coming to the Fair. We are hopeful that the word will spread. There was good sharing within social networks – so hoping the publicity will also bring in candidates.

NYS Budget & Medicaid/eFMAP

Both the Assembly and Senate one-house budget resolutions include a restoration of the Governor's proposal to assume \$624 million in federal eFMAP dollars. The Senate also seeks to eliminate Executive Article VII language regarding extending the Medicaid Global Cap through FY25 and instead inserts language (amended HMM, Part A) that would repeal the state's Medicaid spending cap.

The NYPWA will continue to examine the Medicaid changes in both Assembly and Senate budget resolutions and share any pertinent information in the coming days.

Both the Assembly and Senate one-house budget resolutions include a restoration of the Governor's proposal to assume \$624 million in federal eFMAP dollars.

If the budget passes before

Human Services Committee meeting, perhaps we will have more information to share.

Services:

NYS OCFS will not provide reimbursement for the Bonadio evaluation of our child welfare operations. Cost will be all local share funds.

Financial Assistance:

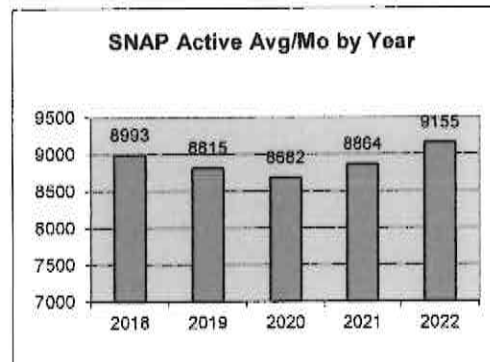
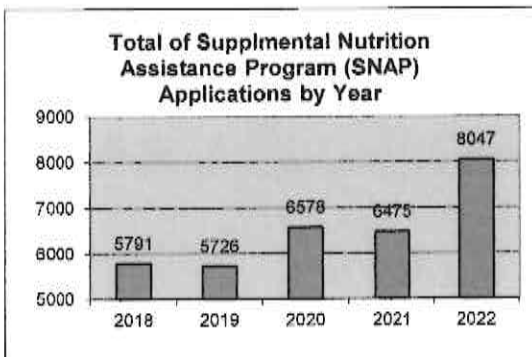
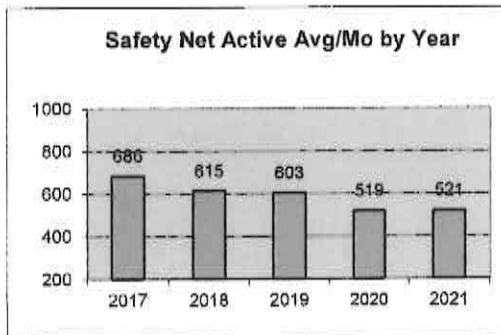
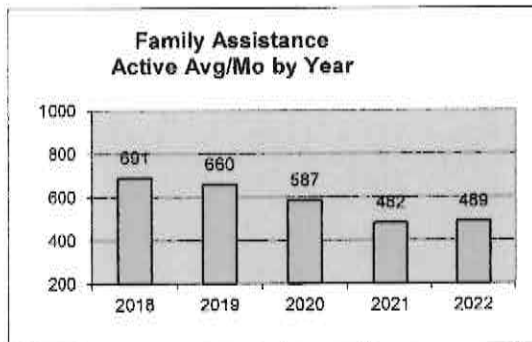
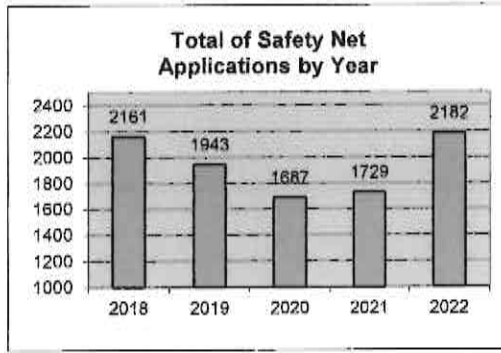
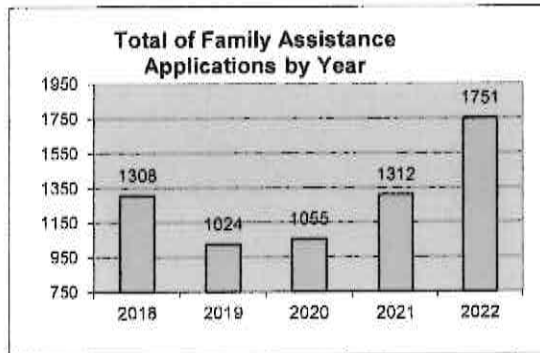
The charts on page 3 evidence that although DSS experienced a sharp increase in the number of applications in our assistance programs, the number of cases has remained stable from 2021 to 2023.

The five-year trend evidences a decrease in the number of households depending on Family Assistance (Temporary Assistance for Needy Families) and receiving Safety Net Assistance (single and childless couples and families who have exceeded the 60 month federal limit on TANF).

- From 2018 there was a 29.2% decrease in those receiving Family Assistance.
- From 2018 there was a 24% decrease in those receiving Safety Net.

There is a slight increase (1.2%) from 2018 to 2022 for those who receive Supplemental Nutrition Assistance Program (SNAP) benefits. Many of these cases have one or more household member working, but unable to make ends meet due to low-income wages.

5 YEAR APPLICATION & CASELOAD TRENDS ~ 2018-2022



Contracted Services:

The Department of Social Services partners with many private not for profit agencies to meet federal and/or state mandated, as well as court ordered services. DSS could not begin to meet the needs of our community alone and depend on the assistance of our partner agencies.

All contracts have a defined scope of work. Some are set up to pay for each time a service is provided, also known as "Fee for Service" Agreements. A good example is our contracts with psychologists who provide court ordered evaluations.

Other contracts are set up with an estimated annual budget amount, however only actual costs are reimbursed month to month. A good example is our "Family Time" contract with Catholic Charities that provides transportation and supervised visits between foster children and their parents per a Family Court Order. When there are staff vacancies, those projected annual budgets will decrease due to their costs decreasing because of the vacancy.

The Department will share highlights of contracted services throughout the year. This month we highlight the "Better For Families" contract with Farnham. We have attached the 2022 Annual Report on this collaborative project that was promoted by our Family Court Judges as "best practice" from the Office of Court Administration. The Department provides an annual budget of \$254,833 to provide Peer Advocates for parents who appear in Family Court due to the impact of substance use disorder on their capacity to care for their children. Family Court Judges provided the leadership for the Child Welfare Initiative and promoted this program that uses Peer Advocates.

See BFF Report 2022 from Farnham Family Services.

Better For Families (BFF) Report 2022

Reporting Period: April 2022 – December 2022

Department: Farnham Recovery Services

Site Location: Catholic Charities

Contact Person: Eric Stranak – Recovery Services Director

Contact Email: Estranak@farnhaminc.org

Explanation of BFF Goals:

Families that participate in child welfare services and have a substance use disorder are provided a Peer Advocate to remove barriers to access treatment. Peer Advocates have lived experience and mentor parent(s) to achieve recovery. Further, a coordinator facilitates monthly meetings for parent(s), children old enough to participate, and all service providers involved with the family.

At the initial neglect court appearance, the Judge asks the parents if they understand that the petition contains substance use allegation and that they are being asked to undergo a substance use assessment. The Judge refers parents to a Peer Advocate. Peer Advocates are deployed from Farnham Family Services to assist parents to access treatment and recovery services. Ideally, the Peer is available to meet parents at the initial appearance. If a Peer is not available, contact is made within 3 business days after the court appearance. Early engagement in treatment is key to recovery. Peers are mandated reporters and must call the State Central Registry with knowledge of child maltreatment occurring.

Wraparound services are provided. Wraparound services focus on helping families achieve their own visions and gain the skills and confidence to sustain and continue to meet future needs. The strength-based team's mission in wraparound services is to help the individuals we work with reach their definitions of a good life --not ours. We accomplish this by observing the following 10 principles:

- | | | |
|---|--|--|
| <ul style="list-style-type: none"> • Family voice and choice • Team based • Natural supports | <ul style="list-style-type: none"> • Collaboration • Community based • Culturally competent | <ul style="list-style-type: none"> • Individualized • Strength based • Persistence • Outcome based |
|---|--|--|

Peer Role and Activities

“Peer recovery support specialists are nonclinical professionals who help individuals both initiate and maintain long-term recovery by offering support, education, and linkage to resources. Peers also serve as role models for successful recovery and healthy living.” (Substance Abuse and Mental Health Services Administration, 2020).

Key activities

- | | |
|--|--|
| <ul style="list-style-type: none"> • Build caring relationships with parent(s). • Engage parent(s) in services. • Put parent(s) in charge to promote their autonomy and confidence. • Provide concrete guidance to parent(s) to decrease uncertainty. • Facilitate the navigation of complex systems each with differing expectations. • Shared experiences between peers and parent(s) are seen as critical to inspiring trust and hope. • Provide mentoring and coaching. • Serve as recovery role models. • Help families navigate public systems. | <ul style="list-style-type: none"> • Helping parent(s) engagement in child welfare setting. • Connect families to services, community resources, and recovery supports. • Help remove barriers to services and progress. • Help raise awareness, reduce stigma, and promote advocacy and recovery. • Help establish new recovery supports in community. • Change organizational cultures where they work through person centered and trauma informed practices. • Share experience, strength, and hope. |
|--|--|

BFF Outcomes

Multiple agency collaboration and system change

This project incorporates multiple community partners including the Department of Social Services, Family Court, Catholic Charities, Huntington’s Family Services and Farnham Family Services. This included a combination of different philosophies, perspectives, policies and procedures all of which brought on some unique challenges and learning opportunities. The staff continues to expand upon the referral, process, communication, documentation, roles, and responsibilities of all service providers involved.

In 2022, efforts were heavily focused on program development, building capacity and developing systems for collaboration. In addition, a continuous improvement process was utilized to identify opportunities and execute modifications. For example, participant eligibility was broadened in order to cast a wider net of support. The peer advocates sought out referrals directly from DSS case workers, Family court judges and the Family Time program. With this modification the peer advocates were able to meet with **32 unique individuals** during the report period providing over **120 hours** of direct one-on-one services with families. The coordination of referrals should greatly increase in 2023 as workflow of the referral process becomes solidified.

In 2022, providers worked diligently to clarify individual roles to overcome any barriers in communication as it pertains to participant confidentiality in an effort to work as a cohesive team in services to the families involved. Communication has improved and will continue to improve throughout 2023. All providers including family court and social services are open to feedback to continue to improve across systems. All partners are now using the same electronic documentation system, which is helping to strengthen communication across the multidisciplinary team.

Program Activities

The peer advocates activities over the reporting period includes outreach efforts, individual sessions, community linkages, partner meetings and court appearances. Below is an outline of peer activities over the reporting period.

Number of Activities/Session	Description of Activity/Session
32	Families referred
27	Court Appearances with clients
120+ hours	One on one services
102	Outreach attempts
32	# of referrals that are 200% or below the Federal Poverty Limit
18	30-day review attendance
162	Individual sessions
24	Community referrals/linkages
24	Connections to Farnham Clinical Services Retention Data: 30 days (100%), 60 days (71%), 180+ days (50%)

Future projections

As communication continues to strengthen and collaboration grows there will be more opportunities for continued services. The Peer Advocates will continue to be involved in the court hearings for families, participate in 30-day reviews and help break down barriers. Program staffing is at full capacity for all agencies and coordination of referrals will begin to streamline. Recovery resource in the area continues to grow offering more opportunities for families to recover. 2023 will continue to deepen the system change through networking, training, and collaboration. Peer Advocates will look to increase their presence in courts, the community and anywhere its needed most. Peers look to increase their one-on-one connection with families to improve their engagement in wraparound services.

Projections for 2023 look positive with the resolution of initial challenges in 2022. We are looking to increase all of our outcomes by 50%. The goal of servicing over 50 families in 2023 with outreach and engagement being a primary focus. 2023 will bring stronger communication

and collaboration to meet the increasing need of the community. Below is an outline of projections for 2023.

Projected Activities for 2023	Description of Activity/Session
50	Families referred
40	Court Appearances with clients
180+ hours	One on one services
150	Outreach attempts
50	# of referrals 200% or below Federal Poverty
30	30-day review attendance
250	Individual sessions
40	Community referrals/linkages
40	Referrals to Clinical Services

Given the challenges and barriers that programing faced there was progress made to help families survive and thrive in some of their most vulnerable moments. As programing grows and becomes stabilized there will be a road map laid out around the possibility of having some services being Medicaid reimbursable to help subsidize funding. The road map will outline risks and benefits of moving to a fee-for-service reimbursement model. As the program moves forward, we will keep the tenets of trauma informed care as the foundation of our services.



**Youth Bureau Board of Directors
Director's Report March 15, 2023**

- I submitted goals for the Youth Bureau to the County Administrator for 2023. These goals were to be shared with the Legislature. (See Attached)
- Oswego county is recruiting for a new NYS Governor's Youth Council representative. Youth must be between the ages of 13-21 to apply. The Youth Council is made up of 62 young people, one representing each county. The selected applicant will serve a term from April 1, 2023 – March 31, 2024. Members of the Youth Council meet virtually, at least twice a month, with their regional peers and regional representative (Brian & Tiffany). In addition, members will participate with statewide peers at youth led events. Members will work on policy issues outlined in the guidance document that can be found on the Youth Bureau website. The selected representative will have the opportunity to present their research and recommendations to their peers as well as state officials. Policy proposals and recommendations will be combined and sent to the Governor for review.

Camp Hollis

- **Camp Hollis Enrollment Update (as of 3/13/2022)**

Day Camp- 163
Overnight Camp- 110
Total- 273

Camp Hollis Staff Needs

23/36 positions filled (63.8%)

Still looking for:

Day Camp Counselors- 4
Lifeguards- 2
Male Counselors- 2
Assistant Kitchen Manager- 1
Kitchen Helper/Counselors- 3
Nurse- Maybe 1?

*Any interested applicants are encouraged to apply online at

https://youthbureau.oswegocounty.com/parks_recreation/camp_hollis/job_opportunities.php or
contact Zach Grulich with questions (315-349-3450, zach.grulich@oswegocounty.com)

- Camp Hollis awaits word from the state to proceed with construction on the remaining aspects of the CFA Project. B&G completed construction on the deck in the fall and are awaiting favorable whether to install the door leading to the deck. Insulation and HVAC work to follow.
- The Friends of Camp Hollis will be holding their 2nd Annual (first time in person) 5K Run/Walk event (with a virtual option) on June 3rd. Registration to open within the next week.
- On April 29th, Camp Hollis will be holding its annual Camp Clean Up Day from 11:00am-3:00pm. In order to prepare the camp for the season we will be:

- Laying mulch around the new playground
- Cleaning and prepping the trails around camp
- Cleaning cabins \ Main Building
- Moving picnic tables
- Preparing activity areas (sports / challenge course / nature) for the season
- AND MORE!

Please RSVP if you are able to join us, so we can gauge attendance. We have some tools, please feel free to bring your own gloves, shovels, etc.

For more information feel free to contact Olivia Tobin at (315)349-8682 or olivya.tobin@oswegocounty.com

Camp Zerbe

- Will be holding a 6-week summer camp program this summer (vs. 4 weeks last year). Registration opened on March 1st. Cost per week is \$25/camper.
- Registration and theme week information can be found here:
https://youthbureau.oswegocounty.com/parks_recreation/camp_zerbe/summer_camp.php
- Current enrollment numbers: 48/180 spots= 26.6%
- Camp will once again be directed by Linda McKinstry who worked last year as an AmeriCorps member and then the summer director.
 - Looking for three additional staff (AmeriCorps Members)
- Facility Improvements: \$350,000 in funding (ARPA+ SAM Grant from Assemblyman Barclay)
 - New bathhouse located next to the lodge (currently working out logistics)
 - Roofing/siding repairs
 - Upgrading trail system. Coordinating with staff from Soil & Water about the feasibility of making a loop trail around Lake Lorraine. If this is not possible, developing additional trails elsewhere on the property.
 - Updating an existing building to be able to provide overnight accommodations.
 - Between six and 12 tent camping sites would be built. They would include fire pits and picnic tables, but no RV hookups.
 - A new shooting range would be constructed for use by county law enforcement and other agencies for training; it would be used for hunter safety and pistol courses for the public as well.
 - The Oswego County Legislature approved moving an additional \$35,561.33 closing CP#128. The funds were added to CP#1422. New total is \$385,561.33.

Independence Trail

- Frisbee Golf may not end up at the park. May end up at Camp Zerbe instead.
- **REDI Project Updates**
Meaningful progress for both REDI Projects (Camp Hollis and Independence Trail) is beginning to take shape. Barton and Loguidice, the engineering firm taking the lead on both projects. Camp Hollis Joint Application submitted with 60% plans. Work continues on contract documents with the goal to bid this spring with construction before summer season. If work can't be completed by mid- June, construction will need to happen after labor day. Mid-June – August is busy camp season. 6 weeks +/- construction duration. County wants to progress the GDA for CO.25 Camp Hollis concurrent with developing the contract plans for bid. County will wait to submit financial info from bid to prepare the GDA.

CO.34 Sithe Trail – Work continues on the 60% design plans and report. Barton & Loguidice expect to have it completed by the end of March.

- The **Youth Advisory Council** is organizing a canned food drive for needy families in Oswego County. A flyer is currently being created by our members. Tiffany will share it when it is available. Youth from YAC will also be volunteering at the upcoming Youth Summit.

- **Mini grant applications** are due by May 1st. The Program Committee will meet to make funding recommendations to the board in June. Not for profit community organizations can apply for up to \$1,000 for activities for youth during hours when school is not in session. Projects must occur in the months of July, August, or September. All funds must be spent by September 30, 2023, and provide a direct service to children and families in Oswego County.
- **2022 annual reports** have been submitted to NYS Office of Children and Family Services.
- 2023 agency contracts have been mailed out. The Youth Bureau is funding 8 different programs for a total of \$58,125 in state aid and county dollars. These contracts run 1/1-9/30/23. Sports funding will allocate \$28,316 to three different programs this year. Two of the three programs are new contracts this year. Municipal contracts will be sent out in the next few weeks.
- Our office has partnered with the Hannibal Library, as well as a few individuals, to create the Hannibal Family Events Committee. This committee is in the process of planning four events for 2023. They are an Easter Egg Hunt that takes place on April 8, a Summer Bash on June 17, a Family Bingo Night in September, and a Family Christmas/Winter Party with a TBD date. We are very excited to bring some events to Hannibal that will not create a financial burden for families.
- With the Youth Bureau's operation and guidance **Oswego AmeriCorps** is now in its 26th year. We are in the first year of a new three-year grant cycle and will be recertifying for continuation in April. A total of 5 members are active with the program serving at Oswego County Parks & Recreation, Victory Transformation, Desens House, and Fort Ontario. These members provide fitness and nutrition activities for youth, housing services for economically disadvantaged individuals/families, and volunteer management for youth and adults. We are expecting to bring on a few more members in the coming weeks, and this summer we currently have 45 available member positions. Applications from summer host sites are expected by March 17.
- The **Oswego County Youth Leadership Summit** will be held on May 17th at the Oswego County Fairgrounds in Sandy Creek. This is the second year the event will be held at this venue. The summit is an exciting opportunity for eighth grade students from Oswego County school districts to explore career interests, discuss specific education and experience needed, and learn about opportunities in the community to meet those needs. We expect approximately 700 eighth grade students will participate. For 2023 presenters include: American Foundation for Suicide Prevention Greater CNY Chapter; Arise; Catholic Charities of Oswego County; CITI; City of Oswego Fire Department; CNY Electrical Training Alliance; ConnexCare; Constellation; Cosmetology; Forestry/Soil & Water; Huhtamaki; Institute for Electrical & Electronic Engineers; Ironworkers Local Union 60; Leanna's Art Room; Locust Hill Dairy; Menter Ambulance; Micron; National Grid; NYS Police; Novellis; NY Connects/Office For the Aging; OCFCU; Oswego City Police - Drones; Oswego City-County Youth Bureau; Oswego County Fair; Oswego County 4H; Oswego County DSS; Oswego County District Attorney; Oswego County Hospice; Oswego County Human Resources; Oswego County Opportunities (SAF & Homeless Services); Oswego County P-TECH; Oswego County Workforce New York; Oswego Health; Pathfinder Bank; Prevention Coalition; Ricelli; NYS DOT; SUNY Upstate Medical University – Department of Physical Therapy Education; SYEP; Salvation Army; Sheldon Institute/Shineman Foundation; Upstate Medical University Department of Respiratory Care Education; US NAVY; CCC AMI and more continue to sign up. The venue provides multiple opportunities. The committee is hard at work! Our partnership consists of members of The Workforce Development Board of Oswego County, the Oswego City County Youth Bureau, Cornell Cooperative Extension, Oswego County Prevention Coalition, SUNY Oswego's Office of Business and Community Relations and CITI.
- LOCY students continue to progress on their community service project, which the students are planning to serve their peers with opportunities and ideas on how to relax and take needed mental health breaks. They have been working together in class, as well as outside of class during weekly LOCY "office hours". As their plan stands, they will be working with their individual schools to table during lunch periods to access their peers. The students also experienced our

annual poverty simulation activity. This is one of the most impactful activities that we complete with the students each class year.

- PROS continues to do wonderfully. We have started with our next round of students. PROS has officially been operating for just over a full year. We are on our 3rd group of students, as we taught Spring Semester, Summer School/Fall Semester, and are now kicking off another spring semester. Our program only continues to be greater embraced with the new guidance counselors in the building. The 7th grade counselor has been fantastic. He is wonderful at communicating and staying connected with us, as well as knowing his students and having great relationships with them. Administration continues to embrace what this program brings into their building and make us feel very at home at OMS.
- Harborfest Children's Park Committee is back up and running in full swing. We have new help with the park from Kelly Miller. She is a Harborfest Board member and works for the Best Western as of 3/1/23. We scheduled meetings right up through the festival with Kelly. We may also be able to have a little storage space there as well as workspace as we begin prepping activities for the festival. We continue to meet with and stay in contact with Barb Manwaring regarding entertainment as well.
- A kids Valentine dance was held on February 11th. The event sold out. 250 youth attended.
- Two free bowling dates at Lighthouse Lanes in Oswego were offered over February recess. The event sold out. 135 youth participated.
- Free skating on Sundays for children with special needs and for kids who want to learn to skate has been a great success. The first day there were 12 kids, the next week there were 20 kids, the following week there were 31 kids and the last week in February there were 41 kids. We also offered a couple skate days on winter recess with some hockey players. The first day there were 43 kids and the 2nd day there were 51 kids. We will be at the Fort rink for 3 Sundays in March and the last Sunday we will be doing music and pizza for the kids.
- NYS Budget - Yesterday, both the Senate and Assembly released their one-house budgets. The following impacts Youth Bureau programming: Youth Development Program. The Executive Budget appropriates \$14.12 million for this program, which is level funded, but does not include additional money for calendar year 2023 which is typically added by the Legislature. The budget re-appropriates \$1.5 million for calendar year 2022.
Runaway and Homeless Youth. The Executive Budget proposes level funding of \$6.484 million for runaway and homeless youth services. Runaway and Homeless Youth. The Executive Budget includes \$700,000 for runaway and homeless youth during the period of January 1, 2023 through September 30, 2023 as part of the municipality's comprehensive plan in accordance with article 19-H of the executive law.
Youth Council. The Executive Budget includes \$200,000 for the continuation of the New York State Youth Council. This represents level funding.
Statewide Youth Sports. The Executive Budget includes \$5.6 million for a statewide youth sports activities and education grant program for underserved youth under the age of eighteen years pursuant to a plan prepared by the office of children and family services and approved by the director of the budget. This represents an increase of \$600,000. The Senate accepted and adds \$10 million to establish a statewide Youth Sports Grant Program. The Senate advances language to establish a youth sports initiative grant fund (S.2749-A) (Part LL)