

Economic Development & Planning Committee



AGENDA - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Tuesday, December 5, 2023 at 9:00 a.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego

COMMITTEE MEMBERS:

Mary Ellen Chesbro, Chair	Legislator, 10 th District
Noelle Salmonsens, Vice Chair	Legislator, 21 st District
Edward Gilson	Legislator, 3 rd District
Roy Reehil	Legislator, 5 th District
Paul House	Legislator, 8 th District
Marie Schadt	Legislator, 19 th District
Paul Connolly	Legislator, 20 th District

CALL TO ORDER:

- Pledge of Allegiance

APPROVAL OF MINUTES:

- Approval of Minutes for the Economic Development and Planning Committee's regular meeting on October 31, 2023, and Special Meeting November 8, 2023.

RESOLUTIONS:

- EP-1 Resolution Authorizing the Transfer of Accelerated Transit Capital (ATC) Funds from Shop Equipment Line to the Diagnostic Equipment Line

COMMITTEE REVIEW AND DECISIONS:

- BID 23-CDTP-004 – Vinyl Wrapping of Public Transportation Buses
- Citi/P-Tech Presentation Regarding Request of Internal ARPA Funds

REPORTING DEPARTMENTS:

- 8 Year Agricultural District Review
- Promotion and Tourism Department Updates
- Planning and Community Development Department Updates
- Operation Oswego County Updates

ADJOURNMENT:

Economic Development & Planning Committee

DRAFT



MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Tuesday, October 31, 2023 at 9:00 a.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

COMMITTEE MEMBERS:

Mary Ellen Chesbro, Chair	Legislator, 10 th District	Present
Noelle Salmonsens, Vice-Chair	Legislator, 21 st District	Present
Edward Gilson	Legislator, 3 rd District	Present
Paul House	Legislator, 8 th District	Present
Roy Reehil	Legislator, 5 th District	Excused
Marie Schadt	Legislator, 19 th District	Excused
Paul Connolly	Legislator, 20 th District	Present

STAFF AND GUESTS:

Phil Church	Tim Stahl	Daniel Breitweg	Richard Mitchell
Savannah Wyckoff	Ausin Wheelock		

CALL TO ORDER:

A Regular Meeting of the Economic Development & Planning Committee was called to order at 9:00 a.m. by Committee Chair Mary Ellen Chesbro with the Deputy Clerk of the Legislature present. The meeting commenced with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Motion to approve the meeting minutes from October 3, 2023: Legislator House

Second: Legislator Gilson

Vote: Unanimous, motion carried

The minutes for the Economic Development & Planning Committee Regular Meeting on October 2, 2023 were approved.

RESOLUTIONS:

EP-1 Resolution Adopting County of Oswego Local Law Number 5 of 2023, "A Local Law Establishing the County Planning Department as the Sole County Planning Agency for the Purposes of Referrals Under New York State General Municipal Law §§239-1, 239-m, 239-n"

Motion to approve: Legislator Gilson

Second: Legislator House

Vote: Unanimous, motion carried

- EP-2** Resolution Designating the Oswego County Department of Community Development, Tourism and Planning as the Sole Tourism Promotion Agency for the County of Oswego for the Calendar Year 2024

Motion to approve: Legislator

Second: Legislator

Vote: Unanimous, motion carried

COMMITTEE REVIEW AND DECISIONS:

- None

REPORTING DEPARTMENTS:

- Daniel Breitweg provided a verbal Promotion and Tourism Department Update (See Handout).
- Tim Stahl provided a Planning and Community Development Department Update and Mobility Manager Provided a Transportation Update.
- Austin Wheelock provided an Operation Oswego County Department Update.

ADJOURNMENT:

Motion to adjourn at 9:36 a.m.: Legislator House

Second: Legislator Connolly

Vote: Unanimous, motion carried

DRAFT

Raven Ahart
Deputy Clerk of the Legislature

Economic Development & Planning Committee

DRAFT



MINUTES - SPECIAL MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Wednesday, November 8, 2023 at 9:01 a.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

COMMITTEE MEMBERS:

Mary Ellen Chesbro, Chair	Legislator, 10 th District	Present
Noelle Salmonsens, Vice-Chair	Legislator, 21 st District	Present
Edward Gilson	Legislator, 3 rd District	Present
Paul House	Legislator, 8 th District	Present
Roy Reehil	Legislator, 5 th District	Present
Marie Schadt	Legislator, 19 th District	Present
Paul Connolly	Legislator, 20 th District	Excused

STAFF AND GUESTS:

Phil Church	Veronica Turner	Tim Stahl	Daniel Breitweg
Ausin Wheelock	Joe Chairvolotti	Paul Forestiere	David Bottar

CALL TO ORDER:

A Special Meeting of the Economic Development & Planning Committee was called to order at 9:01 a.m. by Committee Chair Mary Ellen Chesbro with the Deputy Clerk of the Legislature present. The meeting commenced with the Pledge of Allegiance.

BUDGET REVIEW:

- **Operation Oswego County**
Motion to approve: Legislator House
Second: Legislator Reehil
Vote: Unanimous, motion carried
- **CNY Regional Planning & Development Board**
Motion to approve: Legislator Reehil
Second: Legislator Gilson
Vote: Unanimous, motion carried
- **Regional Transportation**
Motion to approve: Legislator House
Second: Legislator Gilson
Vote: Unanimous, motion carried
- **Cornell Cooperative Extension**
Motion to approve: Legislator House
Second: Legislator Salmonsens
Vote: Unanimous, motion carried

- **Oswego County Soil and Water** **Motion to approve:** Legislator House
Second: Legislator Salmonsens
Vote: Unanimous, motion carried

- **Oswego County Opportunities Bus Operation**
Motion to approve: Legislator Gilson
Second: Legislator Salmonsens
Vote: 1 opposed Legislator Schadt, motion carried

- **Workforce Development** **Motion to approve:** Legislator Reehil
Second: Legislator Schadt
Vote: Unanimous, motion carried

- **Promotion and Tourism** **Motion to approve:** Legislator House
Second: Legislator Gilson
Vote: Unanimous, motion carried

- **Mobility Management** **Motion to amend; Net County to zero and change**
ARPA Account A8021-440890 to \$38,577:
First: Legislator Reehil
Second: Legislator House
Vote: Unanimous, motion carried

Motion to approve as amended: Legislator Reehil
Second: Legislator House
Vote: Unanimous, motion carried

- **Section 8 Housing** **Motion to approve:** Legislator House
Second: Legislator Reehil
Vote: Unanimous, motion carried

- **Planning** **Motion to approve:** Legislator House
Second: Legislator Salmonsens
Vote: Unanimous, motion carried

ADJOURNMENT:

Motion to adjourn at 10:48 a.m.: Legislator Reehil
Second: Legislator Salmonsens
Vote: Unanimous, motion carried

DRAFT

Raven Ahart
Deputy Clerk of the Legislature

RESOLUTION NO.

December 14, 2023

**RESOLUTION AUTHORIZING THE TRANSFER OF ACCELERATED TRANSIT
CAPITAL (ATC) FUNDS FROM SHOP EQUIPMENT LINE TO THE
DIAGNOSTIC EQUIPMENT LINE**

By Legislator Mary Ellen Chesbro:

WHEREAS, Oswego County needs to upgrade their current public transit diagnostic equipment; and

WHEREAS, NYSDOT requires a Resolution to move Accelerated Transit Capital funding from one line to another; and

WHEREAS, Oswego County needs to move \$3,800 from ATC pin# 3829.04.001 "shop equipment" to ATC pin# 3797.31.304 "diagnostic equipment"; and

NOW, THEREFORE, BE IT RESOLVED, on the recommendation of the committee of Economic Development and Planning; and be it further

RESOLVED, that the Chairman of the Legislature is authorized to execute the ATC application adjustments and that the following project is hereby authorized for the diagnostic equipment.

<u>Capital Project</u>	<u>Total Authorization</u>
CP#94-Asset Replacement	\$3800

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO Mobility Management

County Office Building • 46 East Bridge Street • Oswego, NY 13126
Phone 315-746-4220 Fax 315-349-8237

TO: Oswego County Legislators
FROM: Heather Snow, Director Mobility Management, Office of Mobility Management
DATE: December 14th, 2023
RE: Public Transportation Diagnostic Equipment

SUBJECT: Accelerated Transit Capital (ATC) funding for Public Transportation Diagnostic Equipment

BACKGROUND:

Current diagnostic equipment being used for public transportation can only diagnose chassis 2015 or older. 7 of the 8 county owned chassis are not able to be properly diagnosed with the current equipment. The equipment is used to diagnose vital systems, providing valuable information about warning lights, airbags, ABS, and more, letting you know which systems might be at risk and the level of urgency.

Proper diagnostic equipment allows for preventative maintenance versus reactive or emergency maintenance on our chassis.

Oswego County has received an Accelerated Transit Capital (ATC) Grant to fund this project. We moved money from another ATC project to cover the additional cost of the diagnostic equipment as this equipment is a higher priority. DOT requires a resolution to transfer funds from one ATC project to another.

FISCAL IMPACT: Simple resolution with no financial impact

RECOMMENDATION:

Approval of resolution to move \$3,800 from ATC pin# 3829.04.001 "shop equipment" to ATC pin# 3797.31.304 "diagnostic equipment".



Department of Transportation

2023
Accelerated Transit Capital
Grant Program Application
APPROVED 10/31/23

PART A: APPLICANT INFORMATION

Applicants must complete all required fields as they appear in the application. Required fields are designated by a preceding asterisk (*).

*Applicant Name:	System 1 Name (if different from Applicant Name):	*NYS GRANTS GATEWAY ID:
Oswego County	Oswego County Public Transit	GDV-OPWDD-005

APPLICANT CONTACT INFORMATION:

*First Name:	Heather	*Last Name:	Snow	
*Title:	Director of Mobility Management			
*Address: 1:	46 E Bridge St.			
Address 2:				
*City:	Oswego	*State:	NY	
		*Zip Code:	13126	
		*Phone #:	(315) 746-4220	
*Web Address:	https://www.oswegocounty.com		*E-mail:	heather.snow@oswegocounty.com

☒ Check here if Business address and Contact address are the same. If not, please provide the Business address below:

PART B: FUNDING SUMMARY TABLE

*Enter the total amount of Accelerated Transit Capital (ATC) Program funding allocated to your entity (not under contract), and the amount of funding applied for in this application (by year) in the shaded cells below. All prior SFY funds must be applied for before using the SFY 2022/23 allocation. The entries in the

"Amount Remaining" column are automatically calculated as the difference between funds allocated and applied for in this application.

SFY	Total ATC Program Funding Available for Use From Allocation	Amount Applied in this Application	Amount Remaining
SFY 15/16	\$ 0	\$ 0	\$ 0
SFY 16/17	\$ 0	\$ 0	\$ 0
SFY 17/18	\$ 0	\$ 0	\$ 0
SFY 18/19	\$ 11,709	\$ 3,800	\$ 7,909
SFY 19/20	\$ 99,958	\$ 0	\$ 99,958
SFY 20/21	97,043 \$ 0	\$ 0	97,043 \$ 0
SFY 21/22	\$ 26,739	\$ 0	\$ 26,739
SFY 22/23	\$ 92,153	\$ 0	\$ 92,153
SFY 23/24	\$ 97,365	\$ 0	\$ 97,365
Total	424,267 \$ 327,924	\$ 3,800	421,167 \$ 324,124

2023 *Enter the number of projects to be included in this Application. You can use this form for up to 8 projects.

1

PART C: DETAILED PROJECT INFORMATION

Select Project number (1, 2, 3) from the drop-down box to identify your project. In the Project Name box, provide a brief name of the project, e.g. Purchase 6 Clean Diesel Buses, then select the appropriate status of the project from the drop-down box. Based on the Project status selected, the form allows the attachment of the original application by checking the box to attach a file. Enter the project service life according to industry standards. Note that projects funded with ATC Program funding must, minimally, have an average 5 year service life.

*Project No. 1 *Project Name: 2017-18 ADP Hardware - Diagnostic Equipment

*Project Status Description: Continuing ☐ *Attach Original Application *Project Useful Life (in years): 1 0

*Using the FTA Scope and Activity Line Item (ALI) codes, enter a detailed description of the project to be funded. Space is limited to the visible area.

Please apply \$3,800 (SFY 18/19: Scope# 114-00, ALI# 11.42.20-cancelled project) towards the diagnostic equipment project. The total cost of the diagnostic equipment is \$13,680. These additional funds will cover the total cost of this project. Our current diagnostic equipment can only diagnose 2015 vehicles or older. *\$14,300.*

*Select the response that best describes the project. Enter project details below: Not Applicable

*Project Schedule: Enter the PIN Number in the following format (XXXX.XXX.XXX). Click in the box to select the appropriate date from the drop down calendar.

Project PIN	Specifications Completed	Bid Opening(s)	Contract(s) Award	Start Date (Beneficial Use)
379731.304				12/31/2023
Percentage of Funds to be Drawdown	25%	50%	75%	100%
Estimated Drawdown Request Dates:				01/31/2023

*Select Funding Option for this Project: B: Lower Sponsor Cost

*Complete the Funding Table below for this project. Enter information in the shaded cells that correspond to the appropriate SFY funds being used for the project. All other cells calculate values based on entries.

Applicable SFY Funding	Fund Distribution for Project	Total Project Cost	\$ 16,300
2015/16	\$ 0	Amount Applied	\$ 3,800
2016/17	\$ 0	Net Project Cost	\$ 12,500
2017/18	\$ 0	Federal Funds	\$ 0
2018/19	\$ 3,800	State Omnibus Match	\$ 0
2019/20	\$ 0	Required Applicant Match	\$ 0
2020/21	\$ 0	Displaced Local Share	\$ 0
2021/22	\$ 0		
2022/23	\$ 0		
2023/24	\$ 0		
Total Applied	\$ 3,800	Applicant Overmatch	\$ 12,500

Include

Displaced Local
Required Local
Applied

☐ Attach Supporting Funding Source Documents

PART D: APPLICATION SUBMISSION

- ☒ By checking this box, the applicant certifies that the ATC Program funding applied for herein adheres to the Application Instructions and Guidance.

Signing the Application: The Sponsor's Chief Executive Officer (or designee) authorized to enter into an agreement with the New York State Department of Transportation must sign this application. The person signing the agreement should be the same person empowered to accept federal funds on behalf of their agency.

Applicant Signature:

James W. Wootley

Applicant Date:

10/05/2023

Submitting the Application:

Applications must be submitted no later than **August 21, 2023**.

- ☐ Attach any additional supporting documentation.

Click button to submit by Email

publictransportation@dot.ny.gov

FOR NYSDOT USE ONLY:

- ☐ Approved as requested ☒ Approved with modification(s) ☐ Not eligible

As applicable, in the Notes Section clearly indicate what modifications to the applications are necessary to be made by the Applicant. If an application is found to be not eligible, clearly describe the conditions that preclude the application from consideration in this funding opportunity.

Notes:

- PIN: 3797.31.304
- FUNDING TABLE: Replaced "Displaced Local" with "Required Applicant"
- TOTAL COST \$16,300
- TOTAL ATE AVAILABLE \$421,167 (SPY 20/24 mission)

Signature:

Chad R. Roper

Date:

10/31/23

Part A - Diagnostic Equipment (scan tool) – Quotes

- 1a): Snap-On – Priority Choice Diagnostic Scan Tool Quote: \$13,680
 2a): Mac Tools – Diagnostic Scan Tool Quote: \$13,849
 3a): Matco Tools – Diagnostic Scan Tool Quote: \$17,830

Part A: 1A & 1B (Priority Choice)

1a): Snap-On: Scan tool for diagnostics Codes vehicle Vin numbers etc.

Part #	Qty	Description	Line Type	Price	Discount	Total	Tax
EEMS348ZPP	1	ZEUS PARTNERSHIP PROGRAM	Sale	13,680.00	0.00	13,680.00	0.00
Notes: Part number is tax Exempt.							
EEMS348L	1	ZEUS AND FTA W 3YR PLAN AND EW Sale		5,349.00	849.00	4,500.00	0.00
Notes: Part number is tax Exempt.							
KICK THE COMPETITION	-1	PROMOTIONAL DISCOUNT	Trade In	1,500.00	0.00	-1,500.00	0.00
Notes: Part number is tax Exempt.							
USED SCAN TOOL	-1	USED SCAN TOOL	Trade In	500.00	0.00	-500.00	0.00
Notes: Part number is tax Exempt.							
CUSTOMER LOYALTY	-1	CUSTOMER LOYALTY DISCOUNT	Trade In	2,500.00	0.00	-2,500.00	0.00
Notes: Part number is tax Exempt.							
SubTotal						13,680.00	0.00
Wear safety goggles							
Use the right tool							

- 1b): Solera: (Priority Choice) Fix it app EX: Use - Detail on the depth of repair/solution via digital library for specification, wiring schematics PM services manufacture recommendations.



QUOTE

Identifix Inc.
 PO BOX 856618
 Minneapolis, MN 55485-6618
 Phone: (469) 518-1242
 Vendor #: 148901

BILL TO

Agency: **Oswego County Opportunities**
 Attention: Mat Miceli
 Address: 74 Pierce Dr
Fulton, New York 13069
 Phone: (315)598-4713

QUOTE # DATE
 1738837-22 8/21/2023

CUSTOMER ID Account Manager
 TBD

PO # TERMS
 TBD

Term Agreement: Three Calendar Year from Start Date

DESCRIPTION	MOS.	Month Price	AMOUNT
Direct Hit Pro: 3 Year Subscription Paid All Up Front.	36	149.00	5,364.00

Part 1a & 1b are the best sources to integrate with existing Snap-On hardware and cabinet.

Part A – provides 10 plus years of technical support.

Part B - Has confirmed fix app and Heavy-duty resource for Freightliner and Lot-I buses series.

2a Scan tool

Mac Tools		Quote	
FROM: Scott Spencer Spencer Services 42 Minkler Rd Mexico NY, 13114		TO: OCO Transportation Services 74 Pierce Drive Fulton NY, 13069	
Mac Quote # 302		Quote Created 9/6/2023	
PAGE 1 OF 1			

QTY	TYPE	ITEM NUM	DESCRIPTION	LIST PRICE	SALE PRICE	LINE TOTAL
1	Sale	ET9200ELITE	ELITE SCAN TOOL	\$5,999.99	\$5,999.99	\$5,999.99
1	Sale	ET9200-DOCK	ET9200 DOCKING STATION	\$349.99	\$349.99	\$349.99
5	Sale	ET9200E-LPD	ET9200ELITE SW UPDATE	\$1,499.99	\$1,499.99	\$7,499.95
SUBTOTAL:						\$13,849.93
SALES TAX:						\$0.00
QUOTE TOTAL:						\$13,849.93

NOTES:

3a Scan tool



Matco Tools
 TANNISHA WEST
 Authorized Distributor of Matco Tools

*** QUOTE ***

OPEN Invoice: 63
 Date: 8/31/2023
 11:37 AM
 Page: 1

Customer: Shop Account Oco (44) Oco	Distributor: TANNISHA WEST 1106 COUNTY ROUTE 38 PARISH, NY 13131 Business Phone: (315) 617-2626 Cell: (315) 617-2626 eMail: westtannisha@gmail.com
--	---

Item	Qty	Item Description	Amount	Comment
MDMAXSCOPEA	1	MAXIMUS VIDEOSCOPE	129.95	
MDMAX4CLCARD	2	MDMAX4 CARLINE SOFTWARE CARD	2,699.90	
MDAMP	1	AMP CLAMP KIT	699.95	
MDMAX4HDCARD	2	MDMAX4 HEAVYDUTY SOFTWARE CARD	2,899.90	
MDMAX4SCREEN	1	MAXIMUS 4.0 SCREEN PROTECTOR	29.95	
MDMAXSENSOR	1	SENSOR FOR MDMAX4	899.95	
MDMAX4CLHD	1	MDMAX4 CARLINE HEAVY DUTY SET	9,149.95	Activation Code: 4pd8-5710-dw-3Lmo-6voo

Purchases: 16,509.55
 Tax: 1,320.76
 Invoice Total: 17,830.31

Part B - Software quotes: 2 to 3 Year software



QUOTE

Identifix Inc.

PO BOX 856618

Minneapolis, MN 55485-6618

Phone: (469) 518-1242

Vendor #: 148901

BILL TO

Agency: **Oswego County Opportunities**

Attention: Mat Miceli

Address: 74 Pierce Dr
Fulton, New York 13069

Phone: (315)598-4713

QUOTE

1738837-22

DATE

8/21/2023

CUSTOMER ID

TBD

Account Manager

PO

TBD

TERMS

Term Agreement: Three Calendar Year from Start Date

DESCRIPTION	MOS.	Month Price	AMOUNT
Direct Hit Pro: 3 Year Subscription Paid All Up Front.	36	149.00	5,364.00

Solera: (Priority Choice) Fix it app with Snap On Scan Tool EX: Use - Detail on the depth of repair/solution via digital library for specification, wiring schematics PM services manufacture recommendations.

Has confirmed fix app and Heavy-duty resource for Freightliner and Lot-I buses series.

Part B - Software quotes: 3 Year software – Continued



QUOTE #123

Attention: *Mat Miceli*

User Site Location- *OCO Transportation, 74 Pierce Dr, Fulton, NY 13069*

Please see below for updated pricing quote reflected as a yearly amount

PRODUCT	PRICE
ALLDATA REPAIR (3 Users)	\$1500
3 Year Contract Total	\$4,500

ALLDATA

Limited resources for heavy duty chassis such as Freightliner and Lot-I chassis.

Make Checks Payable to MITCHELL 1

From the U.S.: MITCHELL 1 25029 Network Plaza
Chicago, IL 60673-1250
Federal ID No.: 33-4734307
From Canada: MITCHELL 1 P.O. Box 15358 Station A
Toronto, ON M4W 1C1 Canada
GST No.: 866262084RT0001
Correspondence to: MITCHELL 1 19267 Biscorn Street, San Diego, CA 92127-3600 Pwif (668) 724-6743

Mitchell

US/CN ORDER FORM with Order Terms

ORDER # _____

NEW ACCOUNT? ☐ Yes ☒ No ☐ Has Info Changed?

SHIP TO ☐ Rep ☒ Customer ☐ Other

SHIP TO #:	314463	CRP ID:		ASSOC MEMBER #:		POG or Lead #:		DATE:	08/28/23
CO NAME:	OCO Transportation					OUT OF TERRITORY? Y <input type="checkbox"/> N <input checked="" type="checkbox"/> (If yes, needs RSM approval)			
ATTENTION:	Mat Miceli					FIELD REP # (5 digit account):			
ST ADDRESS:	74 Pierce Dr					FIELD REP NAME:			
CITY, ST, ZIP:	Fulton, NY					TM #	T7272	TM Rep Name	Jacob Clark
PH#:	3158576146	FAX#:		EMAIL:	MatMiceli83@gmail.com				

☒ Bill to address is the same? If not, complete the following section.

BILL TO #:		CO NAME:	
ATTENTION:			
ST ADDRESS:			
CITY, ST, ZIP:			

PRODUCT		Subscription		Code	Term	Price**
Selected Product	QTY	NEW	REN			
TechWorks Plus	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Non-Profit	24	\$ 3,625.00

Mitchell

Heavy duty -yes – But, not so user friendly from experience.

Attachment 3 to Schedule A

Dated:

PROJECT DESCRIPTION, FUNDING AND DEVELOPMENT SCHEDULE

Contractor/Grantee:

Oswego County

Comptroller's Contract #: C004132 Contract period: 1/1/2017 to 12/31/2025

AGREEMENT PURPOSE: ☐ Main Agreement ☐ Administrative Correction ☒ Additional Available Funds

GENERAL PROJECT DESCRIPTION

Section 5311 Capital - 2018

PROJECT LOCATION/JURISDICTION or SERVICE AREA

Oswego County

PIN	Project	Award ID:	DOT Rev	Estimated Project Cost	Federal Share	Admin/ Direct - %	*State Share %	Local Share %	Source State Approp	Project End Date	Useful Life
3797.31.001	Diagnostic Equipment Project	ATC-18-OSW-00	2 - 2	\$3,800	\$0	Admin 0	\$3,800	100	\$0 0 Transit - ATC	12/2023	10 yrs
Attachment Total:				\$3,800	\$0		\$3,800	\$0			

* With NYSDOT concurrence, the state shares may be interchanged among PINs within the Schedule and total State share

** IF DOT-PAY is listed under the Admin/Direct column, the Federal Dollars for that row is not included in the Federal Share of the Agreement.

Amount of the Grant is for the State and Federal Shares
Maximum Payable amount for Contract C004132 - \$3,292,914.00
Current Encumbered Amount - \$1,375,315.00

Comptroller's Contract #: C004132

Oswego County

Section 5311 Capital - 2018

Attachment 3 to Schedule A

GRANTEE:

STATE OF NEW YORK)
) SS.:
COUNTY OF)

By: _____

Title: _____

Print Name: _____

Date: _____

NYSDOT:

By: _____

Date: _____

On this _____ day of _____, 20____ before me personally came
and say that he/she resides at _____ to me known, who, being by me duly sworn did depose
he/she is the _____ of the Municipal/Sponsor Corporation
described in and which executed the above instrument; and that he/she signed his/her name to
thereto by like order.

Notary Public

2019 Section 5311 Addition of Available Funds Check List

Required of all Sponsors and Sub-Recipients	
Two (2) Attachments, each with Original Signatures and Notarized	
Two (2) Resolutions, each with Original Signatures, Official Seals and Notarized	

Helpful Links	
Payment request forms can be found at the following link: https://www.dot.ny.gov/divisions/policy-and-strategy/public-transportation/rural-programs/5311/forms	
NYSDOT Office of General Services (OGS) Award 22945 Extension of Use Approval Form: https://www.ogs.ny.gov/purchase/spg/pdfdocs/4052322945ExtensionOfUse.pdf	



OSWEGO COUNTY PURCHASING
46 East Bridge Street, Oswego, NY 13126
Phone (315) 326-6051 Fax (315) 342-2468
Email: Purchasing@oswegocounty.com

TO: Economic Development and Planning Committee
FROM: Holly F. Carpenter, Purchasing Director
DATE: December 5, 2023
RE: BID Report

BID 23-CDTP-004 – Vinyl Wrapping of Public Transportation Buses

Funding Source: Operating budget

Solicitation Process: BID 23-CDTP- 004 – Vinyl Wrapping of Public Transportation Buses was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on October 5, 2023. It was also sent directly to the following seven (7) vendors:

A&M Graphics Charles Signs Effen Wrap It Ewing Graphics
Pilat Graphic Design Signarama Upward Graphics

Number of responses: Two (2)

Who, by title, evaluated the bid/proposal: Heather Snow, Director of Mobility Management has evaluated the bids received and recommends approval to Ewing Lettering & Graphics, Inc.

BID 23-CDTP-004 – VINYL WRAPPING OF PUBLIC TRANSPORTATION BUSES

Name of Company	Location	Total Cost	Required Documentation VRCS/NCC/VIS/RFC/SHC				
EWING GRAPHICS, INC.	6101 LOOMIS RD. FARMINGTON, NY 14425	\$70,340.52	X	X	X	N/A	X
UPWARD GRAPHICS, LLC.	21 S 2 ND ST. FULTON, NY 13069	\$108,141.00	X	X	X	N/A	X

SHC=Sexual Harassment Certification; VRCS=Vendor Reply Cover Sheet; VIS=Vendor Information Sheet; NCC=Non-collusion Certification; RFC=Resolution for Corporations

Evaluation: Ewing Lettering & Graphics is the lowest responsible bidder. There is no objection to the bidder.

Recommended Action: The Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Committee is requested to affirm an award to the low bidder.



OSWEGO COUNTY PURCHASING DEPARTMENT

BID COMPUTATION SHEET

OPENED: OCTOBER 24, 2023 2:00 PM

ITEM	EWING LETTERING & GRAPHICS, INC.	UPWARD GRAPHICS, L.L.C.
	FARMINGTON, NY 14425	FULTON, NY 13069
VINYL WRAPPING OF PUBLIC TRANSPORTATION BUSES		
VINYL WRAPS ON 6 2017 COACH & EQUIPMENT PHOENIX		
PRICE PER SQ FT		\$15.00
PERF/WINDOW VINYL		\$18.00
STRIP	\$198.00	
SIDES / REAR	\$3,180.67	
CAB	\$746.07	
WINDOW PERF	\$1,719.17	
PRICE PER BUS	\$5,843.91.00	\$9,609.00
TOTAL FOR 6 BUSES	\$35,063.46	\$57,640.00
VINYL WRAPS ON 2 FREIGHTLINER CHAMPIONS		
PRICE PER SQ FT		\$15.00
PERF/WINDOW VINYL		\$18.00
STRIP	\$330.00	
SIDES / REAR	\$3,276.78	
CAB	\$2,346.32	
WINDOW PERF	\$2,006.44	
PRICE PER BUS	\$7,959.54	\$10,830.00
TOTAL FOR 2 BUSES	\$15,919.08	\$21,660.00
TOTAL COST FOR 8 BUSES	\$50,982.54	\$79,314.00
DESIGN FEE	\$405.00	\$0.00
ADDITIONAL FEE	\$405.00	\$0.00
ESTIMATED COMPLETION DATE	NO DATE PROVIDED	END OF FEBRUARY 2024
TOTAL FOR 8 BUSES PLUS DESIGN & ADDITIONAL FEES	\$51,792.54	\$79,314.00
VINYL WRAPS ON 3 COACH PHOENIX BUSES 2024-2025		
PRICE PER SQ FT		\$15.00
PERF/WINDOW VINYL		\$18.00
STRIP	\$198.00	
SIDES / REAR	\$3,371.51	
CAB	\$790.83	
WINDOW PERF	\$1,822.32	
PRICE PER BUS	\$6,182.66	\$9,609.00
TOTAL FOR 3 BUSES	\$18,547.98	\$28,827.00
GRAND TOTAL	\$70,340.52	\$108,141.00