

Finance & Personnel Committee



AGENDA – SPECIAL MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Thursday, December 14, 2023, at 1:45 p.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego

COMMITTEE MEMBERS:

Laurie Mangano-Cornelius, Chair	Legislator, 17 th District
John Martino, Vice Chair	Legislator, 6 th District
Stephen Walpole	Legislator, 14 th District
David Holst	Legislator, 4 th District
Linda Lockwood	Legislator, 11 th District
Paul House	Legislator, 8 th District
Patrick Twiss	Legislator, 13 th District

CALL TO ORDER:

- Pledge of Allegiance

RESOLUTIONS:

EP-2 Resolution Authorizing Budgetary Modification for the Department of Community Development, Tourism and Planning – Snowmobile Trail Grants

COMMITTEE REVIEW & DECISIONS:

- Set Salary for Senior Assistant Public Defender
- Set Salary for Assistant Public Defender III
- Set Salary for Assistant Public Defender IV
- Set Salary for Chief Assistant District Attorney Grade 90, Step 27
- Set Salary for Senior Assistant District Attorney Grade 80, Step 27
- Set Salary for Assistant District Attorney's Grade 70, Step 20
- Set Salary for Assistant District Attorney's Grade 70, Step 18
- Set Salary for Secretary to District Attorney/ Coroner Position 116531210

ADJOURNMENT:

RESOLUTION NO.

December 14, 2023

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION FOR
THE DEPARTMENT OF COMMUNITY DEVELOPMENT, TOURISM
AND PLANNING- SNOWMOBILE TRAIL GRANTS**

By Legislator Mary Ellen Chesbro:

WHEREAS, snowmobiling is an important wintertime activity in Oswego County;
and

WHEREAS, reimbursing the clubs for their trail maintenance activities in a timely
fashion allows them to stay current with their responsibilities; and

NOW, upon recommendation of the Economic Development & Planning Committee
and with approval of the Finance and Personnel Committee of this body; be it

RESOLVED, that the Chairman of the Legislature be and is hereby authorized to
execute any and all documents that may be necessary to access and disburse these funds; and
be it further

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer
the funds from and to the accounts as shown on the attached budget modification request;
and be it even further

RESOLVED, that a certified copy of this resolution delivered to the County
Treasurer and Budget Officer shall be his authority to affect such transfer and make such
adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



Tim Stahl
Director

**OSWEGO COUNTY DEPARTMENT OF COMMUNITY
DEVELOPMENT, TOURISM AND PLANNING**

COUNTY BUILDING
46 EAST BRIDGE STREET
OSWEGO, NEW YORK 13128

TELEPHONE (315) 349-8292
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Daniel Breitweg
Deputy Director

Donna B. Scanlon
Office of Community
Development Programs

Kelby Allen
Office of Housing Assistance

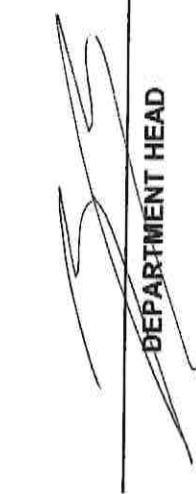
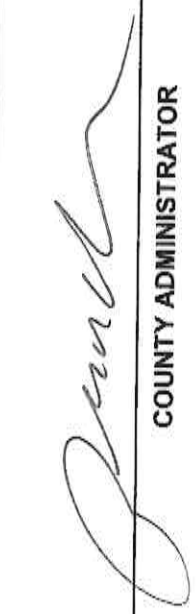
Heather Snow
Office of Mobility
Management

INFORMATIONAL MEMORANDUM

- SUBJECT:** Accept and Disburse 2023-2024 Snowmobile Trail Maintenance Grant Funds
- PURPOSE:** This resolution will authorize the Chairman to accept and disburse State funds that have been allocated to fund our ten snowmobile clubs under the 2023-2024 NYS Snowmobile Trail Grant Program and allow the Oswego County Department of Community Development, Tourism and Planning to distribute \$263,454 to the clubs. The resolution also authorizes the Chairman of the Legislature to enter into contracts with the State of New York and each of the ten clubs in Oswego County for the use of these funds and authorizes the Treasurer to modify the budget accordingly.
- SUMMARY:** Oswego County has been the pass-through agency for this program since 1987. The funds are provided for trail maintenance and other activities approved by the Snowmobile Division of the NYS Office of Parks, Recreation and Historic Preservation.
- FISCAL IMPACT:** None to the County
- RECOMMENDED ACTION:** The Committee on Economic Development & Planning in concert with the Committee on Finance & Personnel authorize these actions.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A8020	437150	STP-STATE				Snowmobile Trail Program- STATE AID	(\$263,454.00)
			A8020	546500		Snowmobile Trail Program- Other	\$263,454.00

DEPARTMENT HEAD

COUNTY ADMINISTRATOR

DATE

DATE

12 11 23

*DIRECTOR OF HUMAN RESOURCES DATE

DATE

CHAIRPERSON

*If Personnel Services are impacted

COUNTY TREASURER

DATE



LOUIS R. LOMBARDI
PUBLIC DEFENDER

**OSWEGO COUNTY
PUBLIC DEFENDER'S OFFICE**

PATHFINDER BUILDING
44 East Second Street
Suite 301
OSWEGO, NEW YORK 13126
(315) 349-3201
www.oswegocounty.com

Date: November 13, 2023

To: Members of the Finance and Personnel Committee

From: Louis R. Lombardi, Public Defender

Re: Request to Set Salary for Senior Assistant Public Defender

Summary: The position of Senior Assistant Public Defender in the the Public Defender's Office is a critical position within this Office and essential for the efficient operation of this office.

An external candidate, Caleb Petzoldt, has been hired for this position and has already been approved by the Legislature on October 12, 2023. All that is outstanding is the approval of his salary by this Committee.

I respectfully request that a starting salary of \$126,358.00 (Management Plan, SG 80, Step 21) be set for this position and candidate appointment retroactive to November 13, 2023, which is the candidate's start date in this office.



LOUIS R. LOMBARDI
PUBLIC DEFENDER

**OSWEGO COUNTY
PUBLIC DEFENDER'S OFFICE**

COUNTY BUILDING
70 BUNNER STREET
OSWEGO, NEW YORK 13126
(315) 349-3201
www.oswegocounty.com

Date: November 16, 2023

To: Members of the Finance and Government Committees

From: Louis R. Lombardi, Public Defender

Re: Request to Set Salary for Assistant Public Defender III in the Public Defender's Office

Summary: The position of Assistant Public Defender in the the Public Defender's Office is a newly created position within the Public Defender's Office and the county of Oswego.

An external candidate has been selected for the position who will be an asset to the office through effective management of responsibilities and operations. The candidate has nearly five years professional experience as an attorney working within the State of New York primarily in criminal law. He also has fifteen years military experience with supervisory and administrative responsibilities.

I respectfully request that a starting salary of \$101,204.00 (Management Plan, SG 70, Step 14) be set for this position and candidate appointment.



LOUIS R. LOMBARDI
PUBLIC DEFENDER

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OSWEGO, NEW YORK 13126
(315) 349-3201
www.oswegocounty.com

Date: November 29, 2023

To: Members of the Finance and Government Committees

From: Louis R. Lombardi, Public Defender

Re: Request to Set Salary for Assistant Public Defender IV in the Public Defender's Office

Summary: The position of Assistant Public Defender in the the Public Defender's Office is a newly created position within the Public Defender's Office and the County of Oswego.

An external candidate has been selected for the position who will be an asset to the office. The candidate has experience as a lawyer internationally and has graduated Harvard Law with a Masters in Law; and is being admitted to practice law in the State of New York, December, 2023.

I respectfully request that a starting salary of \$87,204.00 (Management Plan, SG 70, Step 4) be set for this position and candidate appointment.

Chief ADA

Grade 90 / Step 27: \$153,518

- 1) **Louis Mannara** has over twenty (20) years of experience in criminal law. The above amount is agreeable. Mr. Mannara is in the sixth (6th) year as an Assistant District Attorney. He specializes in the prosecution of violent felonies, which have included homicides. He spent four (4) years in the the Oswego County District Attorney's Office. He comes from the Onondaga County District Attorney's Felony Trial Bureau where he exclusively prosecuted violent felonies daily. He has extensively presented cases to grand juries, especially in Onondaga County. Mr. Mannara has been a criminal defense attorney who handled high profile cases throughout New York State. He also worked in the litigation and labor law branch(es) of the Onondaga County Law Department.

Sr ADA

Grade 80 / Step 27: \$138,166

- 2) **Courtney Haviland** is currently a part-time Assistant District Attorney with the Oswego County District Attorney's Office. She has nine (9) years of experience as a prosecutor during which she prosecuted cases at every level. Her concentration is sexual assaults and crimes against children. She has presented cases to grand juries and has significant trial experience. She has also written twenty (20) appellate briefs and argued them before the Fourth Department Appellate Division. Ms. Haviland has developed and conducted training for law enforcement on evidence collection and successful prosecutions.

In addition to serving as an Assistant District Attorney, Ms. Haviland served two (2) years as an Oswego County Department of Social Services Attorney and one (1) year as an Oswego County Assistant County Attorney. This required her to advise child protective caseworkers on the law, prepare witnesses for trial, draft and argue motions, and conduct training seminars for child protective caseworkers on court practices. She also prosecuted juvenile delinquents and adolescent offenders and trained law enforcement on "Raise the Age" legislation and the Criminal Procedure Law. Ms. Haviland is a Certified DCJS Police Academy Instructor and an Advanced Forensic Interviewer. She has also written grants to develop "Bridging the Gap" for at-risk youth in Oswego County.

ADAs

Grade 70 / Step 20: \$110,661

- 3) **Thomas Christopher** has been an attorney for over twenty (20) years. He has over ten (10) years as a prosecutor. He has been a criminal defense attorney and collectively has gone to trial in over one hundred (100) trials and has extensively presented cases to grand juries.

Grade 70 / Step 20: \$110,661 (continued)

- 4) **Craig Morrissey** returns to the District Attorney's Office after leaving approximately two (2) years ago. He has been a practicing attorney for over twenty-five (25) years. He has extensive experience in criminal trials and grand jury presentations.

Grade 70 / Step 18: \$107,414: Prospective ADA candidates 4 and 5 each have very comparable qualifications and experience(s) to members currently in the Oswego County District Attorney's Office with a rating of Grade 70 / Step 18, which yields a salary of \$107,414.

- 5) **Marissa Gleason** returns to the Oswego County District Attorney's Office after having left six (6) months ago to join the Onondaga County District Attorney's Office. Ms. Gleason specializes in domestic violence cases and will be concentrating in sex offense case for Oswego. Understandably, this is an area of prosecution that many other ADAs prefer not to handle. Furthermore, Ms. Gleason has served as an Assistant Public Defender in Georgia and Massachusetts.
- 6) **Krystal Harrington** has been a Law Clerk to a County Court Justice in Jefferson County, a Senior Associate Attorney to the Nave and Tom Anelli Law firms, an Assistant Public Attorney in Jefferson County, a Law Clerk in the Onondaga County Law Department, and the Jefferson County District Attorney's Office. Her work experience(s), therefore, is in DWI and sex offense, and Ms. Harrington will concentrate in those areas for Oswego County.

Secretary to District Attorney/Coroner (116531210)

Currently Budgeted for \$59,433; Request for \$65,000

Sean McCauley is a certified paralegal who was employed in the Oswego County District Attorney's Office for four (4) years. He is currently working in the Organized Crime Unit of the Attorney General's Office in Syracuse, NY. He graduated in May of 2016 from Oswego State University with a Bachelor of Arts Degree in Public Justice before getting his Paralegal Certification also from Oswego State University in February 2020. He is an Oswego resident who is familiar with the workings of the Oswego District Attorney's Office, and he is extraordinarily proficient with computer research, and he understands the need to maintain complete confidentiality about matters relating to the function of the District Attorney's Office.