

Public Safety Committee



AGENDA - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Monday, December 4, 2023 at 11:00 a.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York

COMMITTEE MEMBERS:

Marc Greco, Chair	Legislator, 24 th District
Richard Kline, Vice Chair	Legislator, 12 th District
Frank Bombardo	Legislator, 7 th District
Frank Castiglia	Legislator, 25 th District
Mary Ellen Chesbro	Legislator, 10 th District
Laurie Mangano	Legislator, 17 th District
Herbert Yerdon	Legislator, 2 th District

CALL TO ORDER:

Pledge of Allegiance

APPROVAL OF MINUTES:

- Approval of the Minutes for the Public Safety Committee's regular meeting on October 30, 2023, and Special Meeting on November 6, 2023.

RESOLUTIONS:

- PS-1** Resolution Authorizing Budgetary Modification Sheriff's Office Transfer from Insurance Recovery (Treasurer's Office) to Automotive Supplies and Repair (Road Division)
- PS-2** Resolution Authorizing Budgetary Modification for Sheriff's Office to Transfer for Road Patrol Salaries to Drug Task Force
- PS-3** Resolution Accepting Grant Award from the New York State Department of Criminal Justice Services- Criminal Justice Discovery Grant
- PS-4** Resolution Authorizing the Oswego County Emergency Management Office to Accept Funding from the Walmart Community Grant Program
- PS-5** Resolution Authorizing Budgetary Modification Oswego County Emergency Management Office- Transfer from Insurance Recovery Fund to Drone Other Equipment

COMMITTEE REVIEW AND DECISIONS:

- None

REPORTING DEPARTMENTS:

- EMS Department Report
- EMO Department Report
- Probation Department Report
- Fire Coordinator Report
- Oswego County 911 Report

ADJOURNMENT:

Public Safety Committee

DRAFT



MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Monday, October 30, 2023 at 11:00 a.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York

COMMITTEE MEMBERS:

Marc Greco, Chair	Legislator, 24 th District	Present
Richard Kline, Vice Chair	Legislator, 12 th District	Present
Frank Bombardo	Legislator, 7 th District	Present
Frank Castiglia	Legislator, 25 th District	Present
Mary Ellen Chesbro	Legislator, 10 th District	Present
Laurie Mangano	Legislator, 17 th District	Excused
Herbert Yerdon	Legislator, 2 th District	Present
Kevin Hill	Legislator, 15 th District	Present

STAFF AND GUESTS:

Phil Church	Nate Degear	John Toomey	Kate Davis
Kevin Pooley	David Hall	Shane Laws	Donald Hilton
Savannah Wyckoff	Tyler Peet	Cathee Palmitesso	

CALL TO ORDER:

A Regular Meeting of the Public Safety Committee was called to order at 11:00 a.m. by Committee Chairman Marc Greco with the Deputy Clerk of the Legislature present. The meeting commenced with the Pledge of Allegiance.

APPROVAL OF MINUTES:

- **Motion to amend meeting minutes of October 2, 2023:** Legislator Castiglia
Second: Legislator Kline
Vote: Unanimous, motion carried
- **Motion to approve as amended:** Legislator Kline
Second: Legislator Castiglia
Vote: Unanimous, motion carried

The minutes for the Public Safety Committee's Regular Meeting on October 2, 2023, were approved.

RESOLUTIONS:

- PS-1** Resolution Authorizing Acceptance of The Edward Byrne Memorial Justice Assistance Grant (JAG) by The Probation Department to Support the Purchase of Bulletproof Vests

Motion to approve: Legislator Kline
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried

PS-2 Resolution Authorizing Acceptance of The High Visibility Engagement Campaign Award and Budget Modification in the STOP-DWI Program

Motion to approve: Legislator Kline

Second: Legislator H. Yerdon

Vote: Unanimous, motion carried

PS-3 Resolution Authorizing Budgetary Modification E911 – Overtime

Motion to approve: Legislator Kline

Second: Legislator Hill

Vote: Unanimous, motion carried

PS-4 Resolution Authorizing Budgetary Modification for Sheriff's Office to Accept Grant Funds from Bureau of Justice Assistance (BJA) For Digital Forensics

Motion to approve: Legislator Kline

Second: Legislator H. Yerdon

Vote: Unanimous, motion carried

COMMITTEE REVIEW & DECISIONS:

REPORTING DEPARTMENTS:

- Nate Degear, Coordinator, provided an EMS Department Report.
- Cathce Palmitesso, Director, Provided a verbal EMO Department update.
- Shane Laws, Fire Coordinator, provided a verbal department update.
- David Hall, Director, provided a verbal update for the Probation department.
- Kevin Pooley, Director, provided an E911 department update.
- Don Hilton & John Toomey provided a verbal update for the Sheriff's department.

ADJOURNMENT:

Note* Legislator Weatherup Arrived at 11:40 a.m.

Motion to adjourn at 11: p.m.: Legislator Kline

Second: Legislator Greco

Vote: Unanimous, motion carried

DRAFT

Raven Ahart
Deputy Clerk of the Legislature

Public Safety Committee

DRAFT



MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Monday, November 06, 2023 at 11:00 a.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York

COMMITTEE MEMBERS:

Marc Greco, Chair	Legislator, 24 th District	Present
Richard Kline, Vice Chair	Legislator, 12 th District	Present
Frank Bombardo	Legislator, 7 th District	Excused
Frank Castiglia	Legislator, 25 th District	Excused
Mary Ellen Chesbro	Legislator, 10 th District	Present
Laurie Mangano	Legislator, 17 th District	Excused
Herbert Yerdon	Legislator, 2 th District	Present

STAFF AND GUESTS:

Jim Weatherup	Phil Church	Donald Hilton	Kate Davis
Kevin Pooley	David Hall	Shane Laws	Cathee Palmitesso
Veronica Turner	Aaron Albrecht		

CALL TO ORDER:

A Special Meeting of the Public Safety Committee was called to order at 11:00 a.m. by Committee Chairman Marc Greco with the Deputy Clerk of the Legislature present. The meeting commenced with the Pledge of Allegiance.

BUDGET REVIEW:

- **Search and Rescue**
Motion to amend and Increase funds from \$6,000 to \$7,000 in line A1010-546500: Legislator Kline
Second: Legislator Chesbro
Vote: Unanimous, motion carried

Motion to approve as amended: Legislator Kline
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried
- **Air One**
Motion to approve: Legislator Kline
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried
- **District Attorney**
Motion to approve: Legislator Kline
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried

- **E-911**
Motion to approve: Legislator Kline
Second: Legislator Chesbro
Vote: Unanimous, motion carried

- **Sheriff**
Motion to amend, adding Investigator \$32.80 Per Hour Grade 6 and Patrol Officer, \$25.15 per hour, grade 5 Positions to DSS (see handout):
First: Legislator Kline
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried

Motion to approve as amended: Legislator Kline
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried

- **Probation/STOP DWI**
Motion to approve: Legislator Kline
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried

- **EMO/EMS**
Motion to approve: Legislator Kline
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried

- **Fire Advisory**
Motion to amend; Increasing revenue line A3411-412890 to \$194,000.00
First: Legislator Kline
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried

Motion to approve as amended: Legislator Kline
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried

ADJOURNMENT:

Motion to adjourn at 11:39 p.m.: Legislator Kline
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried

DRAFT

Raven Ahart
Deputy Clerk of the Legislature

RESOLUTION NO.

December 14, 2023

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SHERIFF'S
OFFICE TRANSFER FROM INSURANCE RECOVERY (TREASURER'S OFFICE)
TO AUTOMOTIVE SUPPLIES AND REPAIR (ROAD DIVISION)**

By Legislator Marc Greco:

WHEREAS, a budget modification is necessary to transfer funds from the insurance recovery fund (A1325.426800) in the amount of \$821.94 into automotive supplies and repair (A3110.544100) to repair one 2018 ford interceptor utility vehicle; and

NOW, upon recommendation of the Public Safety Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



ADMINISTRATION
(315) 349-3307
FAX (315) 349-3483

ROAD PATROL
(315) 349-3411
FAX (315) 349-3303

CRIMINAL INVESTIGATION
(315) 349-3318
FAX (315) 349-3317

OSWEGO COUNTY SHERIFF'S OFFICE

DONALD R. HILTON
SHERIFF



JOHN F. TOOMEY
UNDERSHERIFF



CIVIL DIVISION
(315) 349-3302
FAX (315) 349-3373
1-800-582-7583

JAIL DIVISION
(315) 349-3300
FAX (315) 349-3349

39 Churchill Road, Oswego, New York 13126-6613

FROM: *Donald R. Hilton, Sheriff*

DATE: November 17, 2023

INFORMATIONAL MEMORANDUM

SUBJECT: *Vehicle Repair from the Insurance Recovery*

BACKGROUND: *A request is being made to transfer funds from the Insurance Recovery Fund (A1325.426800) in the amount of \$821.94 into Automotive Supplies and Repair (A3110.544100) to repair one 2018 Ford Police Interceptor Utility vehicle that collided with a deer. Attached is a copy of the claim check sent from New York Municipal Insurance Reciprocal.*

RECOMMENDATION: *The Sheriff's Office respectfully requests your review and approval of this request.*

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 3/09/23

CHECK NO. 0000128870

Description	Check Amount
Claim No: OSWEG-2022-053-001, Commercial Automobile Comprehensive/Glass, Invoice No:	\$821.94
Claimant: Oswego County	
DOL: 12/28/2022, Supplement for Ford Explorer Vin: 7562	
CHECK TOTAL	\$821.94

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

119 WASHINGTON AVENUE
ALBANY, NY 12210

KEY BANK OF NEW YORK
99 WASHINGTON AVENUE, ALBANY, NY 12210
TWIN TOWERS OFFICE

CHECK NO. 0000128870

25-7
213

DATE

3/09/23

PAY: Eight hundred twenty one and 94/100 Dollars

TO THE ORDER OF OSWEGO COUNTY

CHECK AMOUNT

\$*****821.94

MAIL TO OSWEGO COUNTY
46 EAST BRIDGE STREET
OSWEGO, NY 13126

[Signature]
[Signature]

SIGNATURE HAS A COLORED BACKGROUND

⑈0000128870⑈ ⑆021300077⑆ 325680004174⑈

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

[illegible]

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE	CHAIRPERSON	DATE
*If Personnel Services are impacted		COUNTY TREASURER	DATE

RESOLUTION NO.

December 14, 2023

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION FOR SHERIFF'S
OFFICE TO TRANSFER FOR ROAD PATROL SALARIES TO DRUG TASK
FORCE**

By Legislator Marc Greco:

WHEREAS, ongoing activities and additional requests for surveillance or investigations of crime activities for the Oswego County Drug Task Force have created unanticipated salary expenses; and

WHEREAS, the Oswego County Drug Task Force works with other local law enforcement departments in surveillance or similar circumstances; and

WHEREAS, in order to meet the safety needs of our community and protect the residents of the county, including illicit drug crime and activities, providing additional funds for salary will allow the Sheriff's Office to meet current staffing requirements; and

NOW, upon recommendation of the Public Safety Committee and Finance and Personnel Committee, of this body and with the recommendation of the Oswego County Sheriff; be it

RESOLVED, that the County Treasurer is hereby authorized to transfer funds in the amount of \$50,007.12 from Salaries and Wages A3110-511000 to A3161-511000 and to transfer \$3,138.51 from A3110-590308 Social Security to A3161-590308 Drug Task Force Social Security (to cover FICA expenses) as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



ADMINISTRATION
(315) 349-3307
FAX (315) 349-3403
ROAD PATROL
(315) 349-3411
FAX (315) 349-3303
CRIMINAL INVESTIGATION
(315) 349-3318
FAX (315) 349-3317

OSWEGO COUNTY SHERIFF'S OFFICE

DONALD R. HILTON
SHERIFF



JOHN F. TOOMEY
UNDERSHERIFF



CIVIL DIVISION
(315) 349-3302
FAX (315) 349-3313
1-800-683-7583
JAIL DIVISION
(315) 349-3305
FAX (315) 349-3348

39 Churchill Road, Oswego, New York 13126-6813

INFORMATIONAL MEMORANDUM

DATE: November 17, 2023

SUBJECT: Request to Increase Drug Task Force Salary Budget Modification

PURPOSE: The Oswego County Sheriff's Office request permission to transfer \$50,007.12 from A3110-511000 Salaries and Wages Reg into expenditure A3161-511000 Drug Task Force Salaries and Wages Reg. Furthermore, OCSO requests permission to transfer \$3,138.51 from A3110-590308 Social Security to A3161-590308 Drug Task Force Social Security to cover FICA expenses.

SUMMARY: Review and consideration is requested for the above budget modifications to transfer \$50,007.12 from A3110-511000 Salaries and Wages Reg into expenditure A3161-511000 Drug Task Force Salaries and Wages Reg and to transfer \$3,138.51 from A3110-590308 Social Security to A3161-590308 Drug Task Force Social Security to cover FICA expenses. This transfer is needed to cover unanticipated salary expenses due to increased activities in illegal drug crime activities necessitating additional staff. Seven positions have been filled but these positions are currently in the Oswego County Regional Police Academy and unable to fill Road Patrol duties until completion of the Academy and Field Training.

ATTACHMENTS:

1. Budget Modification
2. Resolution authorizing Budgetary Modification: Sheriff's Office Modification To Transfer Funds from Road Salaries to Drug Task Force Salaries

**RECOMMENDED
ACTION:**

The Sheriff's Office recommends the approval of this budget modification to transfer funds to Drug Task Force Salaries.

COUNTY OF OSWEGO

[illegible]

DEPARTMENT HEAD

DATE _____

COUNTY ADMINISTRATOR

DATE _____

*DIRECTOR OF HUMAN RESOURCES

DATE _____

CHAIRPERSON

DATE _____

***If Personnel Services are impacted**

COUNTY TREASURER

DATE _____

RESOLUTION NO.

December 14, 2023

**RESOLUTION ACCEPTING GRANT AWARD FROM THE NEW YORK STATE
DEPARTMENT OF CRIMINAL JUSTICE SERVICES CRIMINAL JUSTICE
DISCOVERY REFORM GRANT**

By Legislator Marc Greco:

WHEREAS, the State of New York has implemented bail and discovery reforms in criminal proceedings as of January 1, 2020; and

WHEREAS, this has resulted in counties incurring additional expenses related to the implementation of discovery and bail reforms and in the complying with same; and

WHEREAS, the New York State Department of Criminal Justice Services has notified the Chair of the Legislature, the Office of the District Attorney and the Department of Probation that the County of Oswego is eligible to receive up to \$586,953 in grant funds upon the submission and approval of a Discovery Reform Funding plan by DCJS for SFY 2023-24 for county costs incurred April 1, 2023, through March 31, 2024. (This constitutes and additional \$374, 282 over what was anticipated at the time of the 2023 budget); and

WHEREAS, a resolution is both necessary and desirable; and

NOW, THEREFORE, upon recommendation of the Public Safety Committee of this body, it is hereby,

RESOLVED, that the Chairman of the Legislature be and hereby is authorized to submit a Discovery Reform Funding Plan on behalf of the County of Oswego under this grant program, which includes letters of support from the District Attorney and Director of Probation; and be it further

RESOLVED, that, should the county's plan be approved in whole or in part by DCJS, the County of Oswego hereby accepts any grant funding for which it may be eligible up to the maximum allowable amount of \$586,953 (This constitutes and additional \$374, 282 over what was anticipated at the time of the 2023 budget).

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:

DATE: November 17, 2023
TO: Public Safety Committee
FROM: Mark Moody, Acting District Attorney

INFORMATIONAL MEMO

SUBJECT: DCJS DISCOVERY REFORM GRANT

PURPOSE: To Accept a Grant from DCJS

SUMMARY: The NYS Division of Criminal Justice Services (DCJS) recently notified Oswego County that we have been awarded \$586,953 under the state's aid to prosecution program for SFY 2023-24. This constitutes an additional \$374,282 over what was anticipated at the time of the 2023 budget.

The grant covers the period between April 1, 2023 and March 31, 2024.

Per the Grant Award Notice, copy attached, Oswego County will not receive a grant contract for this funding. Instead, money will be automatically disbursed to the county in one payment.

Per the Grant Award Notice, the funding assistance is being provided to help offset the cost of prosecutorial services and is being disbursed for use by the District Attorney's Office.

RECOMMENDED

ACTION: It is respectfully recommended that the Public Safety Committee accept the grant and authorize the County Treasurer to receive the grant funds and disburse the same for use by the District Attorney's Office.



Division of Criminal Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

DEAN DEFRUSCIO
Deputy Commissioner

Grant Award Notice

The Division of Criminal Justice Services (DCJS) is pleased to advise you that your county will receive funding under the State's Discovery Reform Grant Program for State Fiscal Year (SFY) 2023-24.

Grantee: Oswego County	Date: September 28, 2023
Program Name: Criminal Justice Discovery Reform Grant	Award Amount: \$586,953
Name of Official: The Honorable James Weatherup	SFY 2023-24 (April 1, 2023 to March 31, 2024)
Email: James.Weatherup@oswegocounty.com	Contract #: C460152

Criminal Justice Discovery Reform Grant - Additional Information:

DCJS is pleased to provide funding to your county to support local law enforcement agencies with expenses related to the implementation of discovery and pretrial reforms that took effect January 1, 2020. Your county's award amount has been determined based on the prorated share of 2018-2022 criminal court arraignments statewide.

This funding is contingent upon the submission by the county, and subsequent DCJS approval of, a Discovery Reform Funding Plan. Please see the attached *2023-24 Discovery Reform Application* and the *Discovery Reform Funding Plan* for additional information. All funding provided is primarily intended to support costs incurred on or after the start of SFY 2023-24 (April 1, 2023); however, this funding may also be used to cover any costs incurred in SFY 2022-23 (April 1, 2022 to March 31, 2023).

In your county's application, the District Attorney's (DA) minimum amount must match the greatest amount that was allocated to the DA in your county's previously submitted budget to DCJS from either of the preceding years of discovery funding. If your county had not previously submitted a budget for this funding, the minimum should be calculated as 67% of the total county award amount.

The county's Discovery Reform Funding Plan should be submitted to DCJS using the DCJS Grants Management System (GMS). Additional information about GMS is provided in the attached application document. Questions about the submission of the plan should be emailed to DCJS at dcjsfunding@dcjs.ny.gov. Please include "Discovery Reform Question" in the subject line of your email.

Once plans are approved by DCJS, grantees will be notified and shall receive payment for their entire award. **The county shall subsequently and promptly make this funding available to the recipient agencies (e.g., DA, probation department, sheriff's offices, local police department) within 60 days of receipt.** Thank you for your continued partnership to help keep New Yorkers safe and ensure a justice system that works for all.

Attachment (2)

ATTACHMENT: 2023-24 Discovery Reform Funding Plan

Instructions: Indicate each Sub-Grantee using this attachment. If additional lines are needed, please submit additional attachments. Completed form(s) must be attached in GMS as part of the submitted Application. The total amount requested by the county cannot exceed the total county allocation provided on the award notice.

County:

Sub-Grantee	Sub-Grantee Name (if applicable):	Expense	Activities	Describe how this expenditure supports implementation of the discovery and/or bail reform efforts.
TOTAL:		\$ 0		

NOTE: The total amount requested by the county cannot exceed the total county allocation provided on the award notice.



Division of Criminal
Justice Services

2023-24

**Criminal Justice Discovery Reform
Application for Funding
September 2023**

IMPORTANT DATES	
Award Notice and Application Release Date:	
Questions:	dcisfunding@dcjs.ny.gov (Include "Discovery Reform" in Subject Line)



Division of Criminal
Justice Services

**2023-24 Criminal Justice Discovery Reform
Application for Funding
September 2023**

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APPENDICES:

- Appendix: *Sample Statement of Approval of the Plan Submission from the Chief Elected Official*
- Appendix: *Sample Letter(s) of Support from District Attorney and Probation Director*
- Appendix: *Grants Management System (GMS) Instructions and Helpful Hints*

ATTACHMENT:

- 2023-24 Discovery Reform Funding Plan

I. INTRODUCTION

The New York State Division of Criminal Justice Services (DCJS) is providing funding to support local law enforcement agencies with expenses related to the implementation of discovery and pretrial reforms that took effect January 1, 2020. Subject to available funding, approximately \$40 million will be made available during FY 2023-24 to counties outside of New York City. Funding is contingent upon the submission and subsequent DCJS approval of a Discovery Reform Funding Plan submitted to DCJS by the county.

II. FUNDING INFORMATION AND INSTRUCTIONS

Each county outside of NYC is eligible to receive an award no greater than the amount included in the award notice accompanying this Application. Maximum award amounts have been determined based on each county's prorated share of criminal court arraignments statewide.

Grants will be provided to the chief elected official in each county, with funding contingent upon the county's submission and DCJS approval of a Discovery Reform Funding Plan describing how the funds will be distributed among and utilized by county agencies. The development of each county's Discovery Reform Funding Plan should be a collaborative effort by local stakeholders. The Discovery Reform Funding Plan should be prepared by completing the attached document, Attachment: *2023-24 Discovery Reform Funding Plan*. Plans must adhere to the following funding guidelines:

- 1) The Plan must briefly describe the activities and expenses that will be supported with the grant funds, and explain how those activities/expenditures will support implementation of the discovery and/or pretrial reform efforts in the county;
- 2) The Plan must detail the distribution of funds through sub-grants (or an equivalent arrangement) to specific law enforcement entities within the county. Please note: Counties electing to allocate a portion of their awards toward pre-trial services and supervision are also expected to prioritize funding for their probation departments or other organizations that provide pre-trial release support services. Each county outside of NYC will separately receive SFY 2023-2024 funding from DCJS to support pre-trial services, calculated as a prorated share, of up to \$20 million, based on five-year average of criminal court arraignments.
- 3) Counties may also distribute their funding as appropriate to crime laboratories and not-for-profit organizations who may have and/or will incur costs.
- 4) The chief elected official of the county shall serve as signatory for the county's Discovery Reform Funding Plan and must include a statement of approval for the Plan in their submission. See Appendix: *Statement of Approval of the Plan Submission from the Chief Elected Official*.
- 5) Counties will also be required to include letters of support for the county's Discovery Reform Funding Plan from their District Attorney and Probation Director. See Appendix: *Sample Letter(s) of Support from District Attorney and Probation Director*.

The county Discovery Reform Funding Plan should be submitted to DCJS using the DCJS Grants Management System (GMS). Additional information about GMS is provided below. Questions about the submission of the Plan should be emailed to DCJS at dcjsfunding@dcjs.ny.gov. Please include "Discovery Reform Question" in the subject line of the email to ensure it is directed to the appropriate agency representative. Any questions about GMS access or other technical assistance can also be directed to dcjsfunding@dcjs.ny.gov.

Discovery Reform Funding Plans should be submitted as timely as possible to facilitate prompt payment and no later than the March 31, 2024. DCJS reserves the right to approve the final submissions and will assist counties in amending submitted Plans if needed. Once Plans are approved by DCJS, grantees will be notified. Final approvals will be made by DCJS in accordance with the best interests of the State. Nothing herein requires DCJS to approve funding for any grantee.

III. PAYMENT

Counties shall receive payment for their entire award following DCJS approval of the county's Discovery Reform Funding Plan. Upon receipt, counties must disburse payments to the recipient agencies and/or organization referenced in the approved plan through sub-grants or equivalent arrangements within 60 days.

IV. ELIGIBLE EXPENSES

Eligible expenses that will be allowed with a Discovery Reform grant include, but are not limited to:

- 1) Administrative support, including costs of staff and personnel;
- 2) Computers, hardware and operating software;
- 3) Data connectivity;
- 4) Development of training materials;
- 5) Staff training;
- 6) Overtime costs;
- 7) Litigation readiness; and
- 8) Pre-trial services and supervision

In your county's application, the District Attorney's (DA) minimum amount must match the greatest amount that was allocated to the DA in your county's previously submitted budget to DCJS from either of the preceding years of discovery funding. If your county had not previously submitted a budget for this funding, the minimum should be calculated as 67% of the total county award amount

Grantees whose Plan includes ineligible expenses will be required to revise their submissions. All funding provided is primarily intended to support actual and estimated costs during the state fiscal year 2023-24 (April 1, 2023 to March 31, 2024).

V. DISCOVERY REFORM PLAN REQUIREMENTS

- A. Please attach separate documents attesting to the respective approvals of the county's Discovery Reform Funding Plan submission by the Chief Elected Official of the county, the county District Attorney, and the county Probation Director. Sample documents are provided in Appendix: *Sample Statement by County Official of Discovery Reform Funding Plan Approval* and *Sample Statement of Support by District Attorney and Probation Director*.
- B. Please complete the attached *Discovery Reform Funding Plan* and save as a PDF document. The completed Plan must be submitted as part of the Application in GMS. The total amount requested cannot exceed the total county allocation provided in the award notice.

VI. SUBMISSION REQUIREMENTS

A. Instructions

Plans must be submitted to DCJS using the DCJS Grants Management System as instructed below. Please refer to the grant award notice for any additional instructions regarding the submission of your county's Discovery Reform Funding Plan and note that, as instructed below, submitted documents should be saved as either a PDF or Word Document and attached to GMS when completed.

The Plan submitted to DCJS must include the completed Discovery Reform Funding Plan (see attached), the required letter of approval from the Chief Elected Official of the county, and letters of support from the county District Attorney and the county Probation Director. Please see Section V for additional information about the required submissions demonstrating support or approval by these officials and see also Appendix: *Sample Statement by County Official of Discovery Reform Funding Plan Approval* and Appendix: *Sample Letter(s) of Support by District Attorney and Probation Director*.

B. Specific GMS Instructions

For general guidance and GMS Helpful Hints, including how to submit attachments, see Appendix: *Grants Management System (GMS) Instructions and Helpful Hints*. The following information is specific to this grant application:

Accessing and Submitting the Application on GMS

- Log in to the GMS system using the county signatory account at <https://grants.criminaljustice.ny.gov/>.
 - In the event the login name and/or password for the county signatory account are not known please email DCSJFunding@dcjs.ny.gov or call (518) 457-9787.
 - If the County does not have a signatory account, please complete and submit a GMS signatory registration form, found [here](#).
- Once you are in GMS, locate your county's specific record on the grid using the Project ID#. The Project ID# was provided in the Award Notice and starts with the prefix DG22
- Please note that required information has been pre-entered in each module in your GMS record. Please review the County and Signatory information for accuracy and contact DCSJFunding@dcjs.ny.gov or call (518) 457-9787 should changes or updates need to be made.

Completing the Application on GMS:

Each Application in GMS requires completion and submission of the following:

- A Discovery Reform Funding Plan (see Attachment: *Discovery Reform Funding Plan*) in PDF format;
- A statement from the Chief Elected Official in a PDF or Word format (See Appendix: *Sample Statement of Discovery Plan Approval by County Chief Elected Official*).
- Letters of Support from the District Attorney and Probation Director in a PDF or Word format. See Appendix: *Sample Letter(s) of Support from District Attorney and Probation Director*.

When all the above requirements and any other indicated GMS components are completed, click the "Submit" button.

GMS will review the application for completeness. If any fields are missing, a report will display what remains to be completed. Once all fields are complete and the application is submitted successfully, GMS will display a pop-up screen that says, "Your application has been submitted."

Appendix: Average Annual Arraignments by Arresting Agencies (5-Year Average)



Division of Criminal
Justice Services

2023-24

Criminal Justice Discovery Reform

Average Annual Arraignments by County (5-Year Average)

Criminal Justice Discovery Reform
Five - Year Average Arraignments by Primary Arresting ORI

County	Lower Court Arraignment Year ¹					5-Year Average Arraignments (2018-2022)
	2018	2019	2020	2021	2022	
Non-NYC Total	184,225	172,563	116,786	134,383	135,612	148,714
Statewide Total	345,085	311,278	199,789	240,025	256,424	270,520
Albany	6,293	5,594	3,371	4,262	4,822	4,868
Allegany	603	551	274	442	393	453
Broome	4,767	4,535	3,653	3,993	4,026	4,195
Cattaraugus	1,495	1,402	1,059	1,342	1,455	1,351
Cayuga	1,116	1,143	978	1,081	1,115	1,087
Chautauqua	3,214	3,456	2,999	3,412	3,449	3,306
Chemung	1,696	1,803	1,476	1,788	1,747	1,702
Chenango	744	649	523	653	573	628
Clinton	1,642	1,557	1,094	1,075	1,056	1,285
Columbia	1,089	1,069	589	665	661	815
Cortland	1,130	1,003	716	808	875	906
Delaware	654	614	350	551	416	517
Dutchess	3,953	3,803	2,640	2,983	2,606	3,197
Erie	19,643	18,563	10,307	11,585	12,797	14,579
Essex	619	551	367	382	368	457
Franklin	918	731	611	743	563	713
Fulton	1,112	939	598	742	687	816
Genesee	1,162	1,103	668	946	997	975
Greene	1,178	1,012	708	1,043	983	985
Hamilton	38	28	23	40	20	30
Herkimer	708	681	405	653	523	594
Jefferson	1,879	1,608	1,535	1,691	1,419	1,626
Lewis	246	295	168	188	185	216
Livingston	1,016	951	633	888	774	852
Madison	1,080	989	810	965	988	966
Monroe	12,928	11,462	8,520	8,351	8,113	9,875
Montgomery	970	991	775	977	947	932
Nassau	16,298	15,583	8,029	11,706	14,771	13,277
Niagara	4,352	4,369	3,394	3,760	3,421	3,859
Oneida	4,660	4,235	2,829	3,913	3,878	3,903
Onondaga	9,913	9,082	7,115	8,014	7,147	8,254

Source: DCJS, Computerized Criminal History File (as of 4/21/2023).

Note: New York State Agencies include New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

Criminal Justice Discovery Reform
Five - Year Average Arraignments by Primary Arresting ORI

County	Lower Court Arraignment Year ¹					5-Year Average Arraignments (2018-2022)
	2018	2019	2020	2021	2022	
Ontario	1,769	1,928	1,351	1,318	1,259	1,525
Orange	8,111	7,374	4,399	5,685	5,309	6,176
Orleans	783	711	350	426	512	556
Oswego	2,484	2,273	1,828	2,226	2,100	2,182
Otsego	842	833	458	558	466	631
Putnam	1,243	1,140	831	928	768	982
Rensselaer	2,957	2,977	1,820	2,061	1,982	2,359
Richmond	6,996	6,261	4,064	5,363	5,715	5,680
Rockland	3,052	2,813	1,838	2,148	2,054	2,381
Saratoga	3,886	3,189	2,558	2,945	3,027	3,121
Schenectady	3,663	3,193	2,347	2,632	2,625	2,892
Schoharie	282	223	226	255	221	241
Schuyler	199	176	101	147	134	151
Seneca	585	521	419	530	486	508
St. Lawrence	1,971	1,662	1,226	1,522	1,388	1,554
Steuben	1,743	1,685	1,251	1,674	1,626	1,596
Suffolk	19,221	18,835	12,463	11,871	11,987	14,875
Sullivan	1,748	1,563	815	1,220	1,021	1,273
Tioga	573	474	297	418	370	426
Tompkins	1,118	1,029	679	830	1,032	938
Ulster	3,746	3,152	2,314	2,708	2,769	2,938
Warren	1,662	1,314	1,018	1,229	1,212	1,287
Washington	987	847	702	695	532	753
Wayne	1,422	1,189	1,076	1,085	1,032	1,161
Westchester	12,142	12,222	8,643	8,886	9,295	10,238
Wyoming	663	638	408	525	466	540
Yates	257	250	151	219	164	208

Source: DCJS, Computerized Criminal History File (as of 4/21/2023).

If you would like additional information on arrest activity leading to arraignment by local police agency to help inform your county funding plan, please contact dcjsfunding@dcjs.ny.gov and include "Discovery Reform Data" in the subject line.

Note: New York State Agencies include New York State Police, New York State Park Police, SUNY Police and other New York State agencies with law enforcement jurisdiction. These agencies are not eligible to receive this local assistance funding.

Appendix: Sample Statement from Chief Elected Official

Official Letterhead

Date
Name
County

To the NYS Division of Criminal Justice Services:

I affirm that the Discovery Reform Funding Plan submitted to the NYS Division of Criminal Justice Services by County XX has been developed in collaboration with local stakeholders and describes the activities and expenses that will be supported with the grant funds provided by DCJS, and how those activities/expenditures will support implementation of the discovery and/or pretrial reform efforts in our county during the state fiscal year 2023-24 (April 1, 2023 to March 31, 2024).

Signature and Date

*Appendix: Sample Letter of Support from District Attorney and Probation Director –
These may be submitted as two separate documents if needed.*

Official Letterhead

Date
Name
County

To the NYS Division of Criminal Justice Services:

District Attorney - Letter of Support:

As District Attorney for County XX, I affirm my support for the Discovery Reform Funding Plan submitted to the NYS Division of Criminal Justice Services by the Chief Elected Official and agree that this Plan will support implementation of the discovery and/or pretrial reform efforts in our county during the state fiscal year 2023-24 (April 1, 2023 to March 31, 2024).

Probation Director – Letter of Support

As Probation Director for County XX, I affirm my support for the Discovery Reform Funding Plan submitted to the NYS Division of Criminal Justice Services by the Chief Elected Official and agree that this Plan will support implementation of the discovery and/or pretrial reform efforts in our county during the state fiscal year 2023-24 (April 1, 2023 to March 31, 2024).

Signature and Date

Appendix: DCJS Grants Management System (GMS) Instructions and Helpful Hints

IMPORTANT: See Application for additional specific GMS directions.

First time GMS users should download the GMS User Manual located at
https://www.criminaljustice.ny.gov/ofpa/pdffdocs/gms_app_manual.pdf

Persons familiar with GMS can use the following simplified guidelines:

Please note that GMS will time out after 30 minutes of inactivity.

Once you are logged into GMS please proceed as follows:

Participants/Contacts - Complete the text screens and press save.

Click on "Add Participant" and in the search prompt that appears type in your agency name. This should take you to a list, find your agency, and click in the blue section of your agency name. This will prompt a drop-down list that defaults to "Grantee." Click "Add." If there will be a separate Implementing Agency, repeat the process, choosing "Implementing Agency" as the Participant Type. In the event your agency is not listed, click the "New" button to add your agency to our database. Please complete all required information on the screen, including the Employer Identification Number (EIN) before you SAVE the entry. GMS will only allow one attempt then locks the entry to edits. Should you still need additional information added to the Participant record, please call GMS Help at (518) 457-9787.

Scroll to the bottom of the screen to add contact information. Click on "Add Contact" and in the search prompt that appears type in the last name of the person to be added. This should take you to a list. Find the person to be added and click in the blue section of the name. This will prompt a drop-down list that defaults to "Primary." Ensure you do this until you have added a minimum of three contacts: Primary, Signatory and Fiscal. If the contact you are attempting to add does not appear in a search, click the "New Contact" button to add the contact to our database.

Note: If the signatory you attempt to add is not eSignature registered, you will get an error message and will not be allowed to add that person at that time. You will NOT be able to submit the application without a signatory attached. Please refer to <http://www.criminaljustice.ny.gov/ofpa/gms.htm> to add a signatory for your agency.

Budget – A budget is not required to be entered here in GMS. This field has been pre-filled with your pre-determined amount.

Work plan – A work plan is not required to be entered here in GMS. This field has been pre-filled with TBD.

Hint: Any documents that you are attaching should be attached in Word or a PDF as instructed. Please note that GMS will time out after 30 minutes and unsaved material will be lost. Cutting and pasting from a Word document will prevent the loss of any work.

Attachments -

Click on "Attachment," and upload the required attachments for this application. Note: Follow the instructions in the GMS User's Manual for Attachments; also, see screen instructions for accepted file types and advice on file names.

When all requirements are completed, click the "Submit" button. If any fields are missing, a report will display what remains to be completed. Once all fields are complete and the application is submitted, GMS will display a pop-up that says, "*Your application has been created and submitted.*" In addition, GMS will send an email notification to the Signatory official listed on the application to make him or her aware that an application has been submitted on your jurisdiction's or organization's behalf.

Attachment: SFY 2023-24 Discovery Reform Funding Plan

End of Application

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A1165	433890					St Aid Other Public Safety	(374,282.00)
						This budget modification increases the State Aid line	
						for April 1, 2023 to March 31, 2024 due to an increase in	
						anticipated revenue	

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE	CHAIRPERSON	DATE
*If Personnel Services are impacted		COUNTY TREASURER	DATE

RESOLUTION NO.

December 14, 2023

**RESOLUTION AUTHORIZING THE OSWEGO COUNTY EMERGENCY
MANAGEMENT OFFICE TO ACCEPT FUNDING FROM THE WALMART
COMMUNITY GRANT PROGRAM**

By Legislator Marc Greco:

WHEREAS, the Walmart Community Grant Program has a commitment to give back to the community where they operate and support public safety initiatives; and

WHEREAS, the Oswego County Emergency Management Office has been awarded a community grant from Walmart for \$900.00 for the county drone program to support community public safety initiatives,

NOW, upon recommendation of the Public Safety Committee, with the approval of the Finance and Personnel Committee, of this body, be it

RESOLVED, that the County accepts the donation in support of the drone program; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer and Budget Officer shall be their authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



OSWEGO COUNTY
EMERGENCY MANAGEMENT OFFICE

Phone (315) 591-9150

Fax: (315) 591-9176

COUNTY OFFICE BUILDING – 200 NORTH 2ND STREET, FULTON, NY 13069

Cathee Palmitesso, Director

Email: Cathleen.Palmitesso@OswegoCounty.com

Informational Memorandum

Date: December 4, 2023

To: Members of the Public Safety Committee, Oswego County Legislature

From: Cathee Palmitesso, Director

Subject: Request for approval to accept \$900.00 from the Walmart Community Grant Program for the county drone program.

Purpose: Request to accept grant funding and place in the drone other equipment budget line. Please refer to attached budget modification for the specific details.

Summary: The Oswego County EMO has received notification and have been awarded a Walmart Community Grant in the amount of \$900.00. This grant will be used for the county drone program public safety initiatives. The funds from this grant will be used to acquire additional equipment and supplies to support the drone program.

Recommended

Action: The Emergency Management Office would respectfully request the members of the Public Safety Committee and Oswego County Legislature to accept this funding from the Walmart Community Grant Program accordingly.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

[illegible]

DEPARTMENT HEAD	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE

COUNTY ADMINISTRATOR	DATE
CHAIRPERSON	DATE
COUNTY TREASURER	DATE

*If Personnel Services are impacted

RESOLUTION NO.

December 14, 2023

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION OSWEGO
COUNTY EMERGENCY MANAGEMENT OFFICE – TRANSFER FROM
INSURANCE RECOVERY FUND TO DRONE OTHER EQUIPMENT**

By Legislator Marc Greco:

WHEREAS, the Emergency Management Office requests a budgetary modification to transfer eleven thousand four hundred dollars to cover the drone, spotlight and payload that was damaged using insurance recovery funds; and

NOW, upon recommendation of the Public Safety Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the accounts shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



**OSWEGO COUNTY
EMERGENCY MANAGEMENT OFFICE**

Phone (315) 591-9150

Fax: (315) 591-9176

COUNTY OFFICE BUILDING – 200 NORTH 2ND STREET, FULTON, NY 13069

Cathee Palmitesso, Director

Email: Cathleen.Palmitesso@OswegoCounty.com

Informational Memorandum

Date: December 4, 2023

To: Members of the Public Safety and Finance and Personnel Committees

From: Cathee Palmitesso, Director

Subject: Transfer Insurance Recovery to Drone Other Equipment ARPA to replace damaged drone, spotlight, and payload equipment.

Summary: A request is being made to transfer funds from the Insurance Recovery Fund (A1325.426800) in the amount of \$11,400.00 into Drone Other Equipment ARPA (A3641.526000 ARPA) to replace equipment that was damaged while conducting a drone demonstration at CITI BOCES.

Recommended

Action: The Emergency Management Office respectfully requests your review and approval of this request.

COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A1325	426800					Insurance Recovery Fund	(11,400.00)
			A3641	526000	ARPA	Other Equipment	11,400.00
						Budget Modification to transfer insurance recovery funds for damaged drone and equipment	

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE	CHAIRPERSON	DATE
		COUNTY TREASURER	DATE

***If Personnel Services are impacted**



Oswego County EMS

200 North Second St, Fulton, NY 13069

(315) 591-9150 (office) (315) 591-9176 (fax)

Cathleen Palmitesso - Director of Emergency Management

Nate Degear, EMT - EMS Field Coordinator

Jordan Holliday, M.D. - Medical Director



Public Safety Committee Meeting- December 4th, 2023

EMS Coordinator Report

November 2023 Activities

1. EMS Education

- a. The Menter Fall EMT Academy wraps up this month, with 6 Originals and 2 Refreshers
- b. The Certified First Response class is going well with 13 students. All students are active members of Oswego County Volunteer Fire Departments.
- c. The EMT-B (original and refresher) that was scheduled to start November 15th unfortunately had to be cancelled.
- d. Paperwork submitted to the State for an EMT Class in Fulton that will run from January to June. Registration for this class is open.
- e. Continuing to collaborate with Workforce NY on tuition assistance for EMT classes.

2. Response

- a. Area hospitals continue to struggle with caseloads, however, are spending less time on DOH diversion than recent times.
- b. Psych/substance abuse cases are still high.
- c. Continued to monitor ambulance resources/coverage in the county.
- d. Continue to work as the liaison with county EMS providers and keep an open line of communication.
- e. Working with all Agencies on updating the County EMS Mutual Aid Agreement
- f. Working with EMS Agencies on a Clarification of Territory for the Town of Amboy to ensure appropriate EMS resources are utilized.

3. Meetings

- a. Bureau of EMS Agency Leadership calls
- b. Bureau of EMS Course Sponsor calls
- c. Regional EMS Council Meeting
- d. Oswego County EMSAC
- e. PHAST Meeting
- f. Child Fatality Review Team
- g. Long Term Care Council Meeting



Oswego County EMS

200 North Second St, Fulton, NY 13069

(315) 591-9150 (office) (315) 591-9176 (fax)

Cathleen Palmitesso - Director of Emergency Management

Nate Degear, EMT - EMS Field Coordinator

Jordan Holliday, M.D. - Medical Director



meetings contd.

- h. 911/EMS CQI
- i. Eclipse Preparation Planning Meeting
- j. County Wide DO Meeting



Public Safety Committee Report

EMO – November 2023

Planning/Grants/Response:

1. Continue to manage and administer various grants with our stakeholders.
2. Continue to participate in steering committee meetings and municipality workshops for update to the County Hazard Mitigation Plan.
3. Continue to conduct Solar Eclipse Planning Mtg. with stakeholders in the county.
4. Requested an extension for SHSP20 to complete projects that we were unable to finish by the grant end date.
5. Incorporating some audio/visual improvements into the Emergency Operations Center.

Meetings/Webinars/Conferences/Exercises:

1. Attend the monthly National Weather Service (NWS) virtual conference call and winter weather outlook meeting.
2. Participated in the Public Health & Safety Team (PHAST) meeting regarding overdoses in the county.

Radiological Preparedness:

1. Radiological Emergency Preparedness emergency worker training sessions are ongoing with our partners.
2. Attended Siren Coordination Meeting in preparation for full sound test on Dec. 5th, 2023.
3. Conducted annual training at the Reception Center at the NYS Fairgrounds.
4. Participated in the bi-annual NYS Nuclear Safety Sub-Committee Power Pool Meeting.
5. Coordinated with Constellation to conduct a medical service exercise with Upstate for handling a radiologically contaminated patient.
6. Coordinating with Constellation and NYS to conduct the 2024 Off-Year Radiological Exercise.
7. Continue to work with a vendor to create WebEOC boards for our radiological response plan.

UAS (Unmanned Aircraft Systems) Activities:

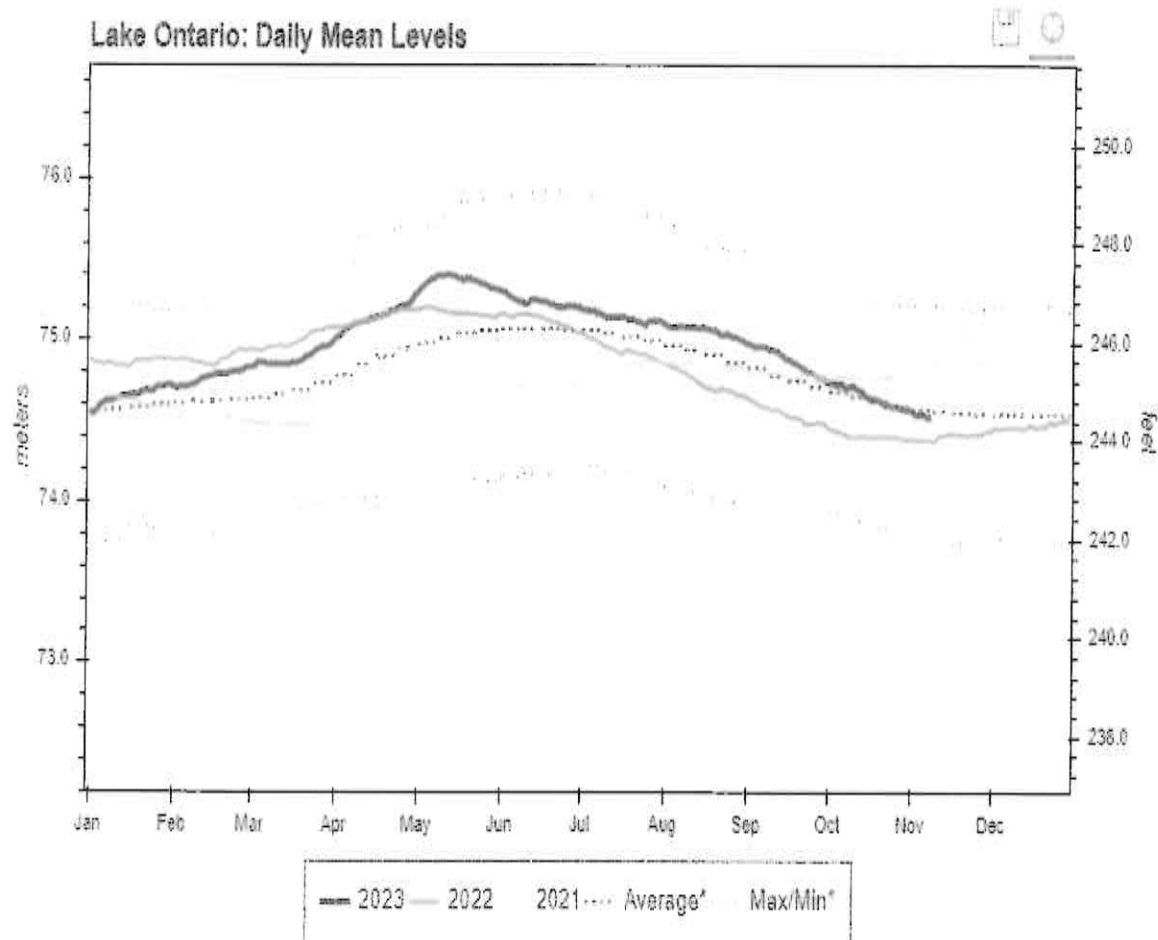
1. Total Flights Oct. 1st – Oct. 31st – 72 missions (up 11 missions from last month)
 - Oswego County 58
 - Novelis 5
 - City of Fulton 9
2. A new Sheriff's Office deputy has completed his training and is in service.
3. Drones have successfully participated in locating 3 missing persons in the county.
4. Conducted two training sessions with Search & Rescue.

Great Lake Level Conditions and Forecast

1. Current Water Level as of Nov. 9 (IJC) 244.52ft.
1. Average Water Level for Nov. 9-15 (IJC) 244.62ft.
2. Forecast Water Level Range for Dec. 8 (IJC) 244.06-245.65 ft.

Lake Levels continue to decline below the average level for this time of year.

Lake Ontario Lake St. Lawrence Lake St. Louis Montreal Harbour



**OSWEGO COUNTY
PROBATION DEPARTMENT**

Public Safety Center
39 Churchill Road
Oswego, New York 13126
Phone: (315) 349-3477

DIRECTOR
David L. Hall

SUPERVISORS
Margaret A. Fitzgibbons
Shannon M. Perkins
Karen J. Smith
Chrystal L. Thompson

**PUBLIC SAFETY COMMITTEE REPORT
PROBATION
December 4, 2023**

Supervision

- As of 11/15/23, the department had 657 individuals under some level of supervision/monitoring (Criminal Court, Family Court, and Juvenile Intake).

Investigations

- 84 investigations (Presentence, Pre-Plea, Predisposition and Pre-Transfer) were assigned in October 2023.

Electronic Monitoring

- As of 11/15/23, the department had 23 individuals under electronic monitoring. This number, which varies month to month, includes individuals under Pre-Trial Release, Probation Supervision and Predisposition (Family Court).

Pre-Trial Release

- As of 11/15/23, the department was monitoring 77 individuals on Pre-Trial Release.

Grants/Programming

- The department continues to provide *Interactive Journaling* and *Thinking for a Change* curriculums to incarcerated individuals.
- The department recently completed a *Ready, Set, Work!* group of female probationers under the SFOP grant. This program teaches job readiness. Another group is being planned.
- The department has several Probation Officers trained in the evidenced-based program *Decision Points* which teaches new ways to think and introduces coping strategies. A group recently completed which was offered in the Fulton County Building.

Restitution/DWI Fees

- In October 2023, the department collected \$7,472.93 in restitution (\$435.07 in surcharge).
- In October 2023, the department collected \$2,535.00 in DWI supervision fees.

Special Services

- The department currently has 11 officers who are qualified to carry a firearm full time. Special Services Officers execute Violation of Probation warrants and conduct unannounced home visits with probationers.
- As of 11/15/23, the department had 54 active VOP warrants.

Staffing

- The department presently has a Director, 4 Supervisors, 8 Senior Probation Officers, 15 Probation Officers, 3 Probation Assistants, an Administrative Secretary, a Principal Account Clerk, an Account Clerk, 1 Sr. Typist (and 1 vacancy) and 2 Typists.

Alternatives to Incarceration (ATI)

- The department receives State funding for the Enhanced Pre-Trial Release program. As such, DCJS requires that a local planning group meet on a regular basis to review the ATI plan and delivery of ATI services. This board met 9/6/23 and is scheduled to meet next on 12/6/23.

Victim Impact Panel (VIP)

- The department conducts Victim Impact Panels every other month. The last VIP was on 10/18/23, with the next scheduled for 12/20/23.



OSWEGO COUNTY FIRE COORDINATORS OFFICE

720 East Seneca Street, Oswego, NY 13126

Shane P. Laws
Fire Coordinator

Office: 315.349.8800
Fax: 315-349-8810

Fire Coordinators Report November 2023

Coordinator Activity: (1/1/23-10/31/23)

Coordinator Activations: 298 (2022—237)

Structure Fires: 89

Haz Mat Team: 24

Fire Investigation Team: 44

Dive Team: 7

Rope Rescue Team: 2

No Response Required: 99

Other: 33

FIRE TRAINING:

- BEFO – 1/22/24-4/6/24—ERTC
- Decontamination – 11/21/23 – ERTC
- Firefighter Contamination Reduction & Cancer Prevention -- 12/11/23 – Pulaski FD
- NFA Incident Safety Officer – 1/8/24-1/24/24 – ERTC
- Officer Development Company Training & Comm. Risk Reduction– 12/11/23-12/20/23 – ERTC
- Officer Development Company Planning & Emergency Response –11/29/23-12/06/23 – ERTC
- Public Safety Wellness & Rehab Awareness – 1/30/24 – ERTC
- Winter Weather Hazards Science & Preparedness – 1/18/24 -- ERTC

Other:

- Emergency Response Training Center stats (Numbers reflect from 1/1/23)
 - ❖ Class taught -- 215
 - ❖ Number of students – 1538
 - ❖ Instruction hours – 1161
- Applied for a Technical Rescue Grant requesting \$70,000 to increase our Tech Rescue Team capability & equipment.

9-1-1 Center – October 2023

Center Activity

1,237 9-1-1 calls answered
5,068 W9-1-1 calls answered
2,448 7-Digit Emerg. calls answered
1,226 Admin. / Non Emerg. Calls answered
2,472 Outgoing Admin. calls made
410 Caller Abandoned
47 TXT2911

1,731 Fire dispatched }
2,282 EMS dispatched } Detail on back page
8,081 Law dispatched }

(83.89%) Emergency Calls answered within 10 seconds

Management activity

Consortium

Virtually attended NYS GIS group meeting. Continued work with Onondaga County on DSR, redundant core for radio system.

CSI

Attended a school security technology show in Syracuse. Attended virtual demo for Rave building safety products.

Radio System

Recorded training videos to be used for radio service training

Tactical Dispatch and Communications Support

Worked on redundant power equipment for remote dispatch. Worked on communications trailer punchlist items.

Drone

Attended UAS team drill at Scriba FD.

NextGen 911

Attended NYS NextGen911 working group conference call.

NYS 911 Coordinators

Attended follow up conference call to review how things went with conference.
Attended NYS Consortium chair meeting as NYS 911 Coordinator's representative.

911 Staff Mental Health

Attended several trainings on mental health issues in 911. Attended a demo of a product personnel monitoring software that tracks high stress incidents that personnel are involved with.

Break-down of Incidents Dispatched by Agency

Fire

ALTMAR FIRE DEPARTMENT	13
BREWERTON FIRE DEPARTMENT	07
CAUGHDENNOY FIRE DEPARTMENT	32
CENTRAL SQUARE FIRE DEPARTMENT	85
CLEVELAND FIRE DEPARTMENT	32
CODY FIRE DEPARTMENT	36
CONSTANTIA FIRE DEPARTMENT	27
FULTON FIRE DEPARTMENT	281
GRANBY CENTER FIRE DEPARTMENT	42
HANNIBAL FIRE DEPARTMENT	53
HASTINGS FIRE DEPARTMENT	22
LACONA FIRE DEPARTMENT	19
MEXICO FIRE DEPARTMENT	60
MINETTO FIRE DEPARTMENT	28
NEW HAVEN FIRE DEPARTMENT	35
NOVELIS FIRE DEPARTMENT	08
ORWELL FIRE DEPARTMENT	20
OSWEGO CITY FIRE DEPARTMENT	392
OSWEGO TOWN FIRE DEPARTMENT	104
PALERMO FIRE DEPARTMENT	27
PARISH FIRE DEPARTMENT	24
PENNELLVILLE FIRE DEPARTMENT	21
PHOENIX FIRE DEPARTMENT	73
PULASKI FIRE DEPARTMENT	52
REDFIELD FIRE DEPARTMENT	17
RICHLAND FIRE DEPARTMENT	14
SANDY CREEK FIRE DEPARTMENT	25
SCRIBA FIRE DEPARTMENT	57
STA50-MUTUAL AID FIRE UNITS	00
VOLNEY FIRE DEPARTMENT	37
WEST AMBOY FIRE DEPARTMENT	30
WEST MONROE FIRE DEPARTMENT	30
WILLIAMSTOWN FIRE DEPT	28
	1,731

EMS

MENTER	1,655
NORTHSHORE	69
BREWERTON	94
MCFEE	190
OSWEGO	16
NOCA	234
SAVAC	24
MUTUAL AID	00
	2,282

Law

SHERIFFS	2,380
NYSP	2,319
FULTON	1,113
OSWEGO	1,811
PHOENIX	120
CENTRAL SQUARE	135
PULASKI	203
	8,081