

# Infrastructure, Facilities and Technology Committee



## AGENDA - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

**Date/ Time:** Thursday, July 6, 2023 at 2:00pm

**Location:** Conference Room E - Legislative Office Building 46 East Bridge Street Oswego

### COMMITTEE MEMBERS:

Stephen Walpole, Chair	Legislator, 14 <sup>th</sup> District
Paul House, Vice Chair	Legislator, 8 <sup>th</sup> District
Patrick Twiss	Legislator, 13 <sup>th</sup> District
David Holst	Legislator, 4 <sup>th</sup> District
Linda Lockwood	Legislator, 11 <sup>th</sup> District
John Martino	Legislator, 6 <sup>th</sup> District
Robert Wilmott	Legislator, 18 <sup>th</sup> District
Michael Yerdon	Legislator, 1 <sup>st</sup> District
Marie Schadt	Legislator, 18 <sup>th</sup> District

### CALL TO ORDER:

Pledge of Allegiance

### APPROVAL OF MINUTES:

Approval of minutes for the Infrastructure, Facilities and Technology Committee's regular meeting on June 6, 2023.

### RESOLUTIONS:

- IT-1** Resolution Establishing Capital Project No. 0723 – Airport HVAC Replacement
- IT-2** Resolution to Transfer Authorization for Sales Scrap & Excess Materials into Highway Expense
- IT-3** Resolution Establishing Capital Project No. 1023 Scriba Garage Vehicle Lifts
- IT-4** Resolution Authorizing Expenditure from Capital Reserve No. 146 – Highway & Equipment
- IT-5** Resolution Increasing Authorization of Capital Project No. CO123 – Asbestos Remediation
- IT-6** Resolution Authorizing Budget Modification Central Services Supplement Capital Project for Update of County Video Surveillance System

### COMMITTEE REVIEW & DECISIONS:

- BID 23-ERF-005 Lighting Upgrade
- BID 23-HW-008 Washed 1A Native Stone
- Set Salary, Solid Waste Program Coordinator

- Increase certain fees and rentals at the Airport
- Cell Phone Request – Public Defender’s Office
- ARPA - Town of Minetto

#### **REPORTING DEPARTMENTS:**

- Buildings and Grounds Department Updates
  - Danforth Company presentation on the energy for Oswego County
- Highway Department Updates
- Solid Waste Department Updates
- Airport Department Updates
- Central Services Department Updates

#### **ADJOURNMENT:**

# Infrastructure, Facilities & Technology Committee

DRAFT



## MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

**Date/ Time:** Tuesday, June 6, 2023 at 3:00pm

**Location:** Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

### COMMITTEE MEMBERS:

Stephen Walpole, Chair	Legislator, 14 <sup>th</sup> District	Excused
Paul House, Vice Chair	Legislator, 8 <sup>th</sup> District	Present
Patrick Twiss	Legislator, 13 <sup>th</sup> District	Excused
David Holst	Legislator, 4 <sup>th</sup> District	Present
Linda Lockwood	Legislator, 11 <sup>th</sup> District	Present
John Martino	Legislator, 6 <sup>th</sup> District	Excused
Robert Wilmott	Legislator, 18 <sup>th</sup> District	Excused
Michael Yerdon	Legislator, 1 <sup>st</sup> District	Present
Marie Schadt	Legislator, 18 <sup>th</sup> District	Present

### STAFF AND GUESTS:

Greg Powlin	James Weatherup	Phil Church	Shawn Walker
Rick Doten	Brandon Schwerdt	Savannah Wyckoff	Jeremiah Thomas
Joe Wilhelm	Mike Lutestanski II	Kevin Pooley	

### CALL TO ORDER:

A Regular Meeting of the Infrastructure Committee was called to order at 3:00 p.m. by Committee Vice Chair Paul House with the Clerk Present. The meeting commenced with the Pledge of Allegiance.

### APPROVAL OF MINUTES:

**Motion to approve the meeting minutes:** Legislator Lockwood

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

The minutes for the Infrastructure, Facilities & Technology Committee's regular meeting on May 2, 2023 were approved.

### RESOLUTIONS:

**IT-1** Resolution to Increase Authorization for Capital Project No. 0123 - Highway Equipment Capital Project

**Motion to approve:** Legislator Lockwood

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

**IT-2** Resolution to Increase Authorization for Capital Project No. B0123 – CR 23 Bridge Over Scriba Creek

**Motion to approve:** Legislator M. Yerdon

**Second:** Legislator Holst

**Motion to amend resolution for funds to come out of**

**Unappropriated Fund Balance:** Legislator Lockwood

**Second:** Legislator Schadt

**Vote:** Unanimous, motion carried

**Vote:** Unanimous, motion carried

**IT-3** Resolution Establishing Capital Project No. B0223 — Caster Road Bridge Over North Branch Salmon River

**Motion to approve:** Legislator M. Yerdon

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

**IT-4** Resolution Authorizing Transfer from Building Supplies & Expense into Repairs Building & Property

**Motion to approve:** Legislator Lockwood

**Second:** Legislator M. Yerdon

**Vote:** Unanimous, motion carried

**IT-5** Resolution Authorizing Budget Modification Department of Solid Waste — Highway and Street Equipment

**Motion to approve:** Legislator Holst

**Second:** Legislator Lockwood

**Vote:** Unanimous, motion carried

**IT-6** Resolution Awarding Professional Services Contract Bristol Hill Landfill Planning and Development

**Motion to approve:** Legislator M. Yerdon

**Second:** Legislator Lockwood

**Vote:** Unanimous, motion carried

**IT-7** Resolution Establishing Capital Project No. 0723 – Airport HVAC Replacement

**Motion to table:** Legislator Lockwood

**Second:** Legislator M. Yerdon

**Vote:** Unanimous, motion carried

**IT-8** Resolution Authorizing Budget Modification Highway Department to Transfer Funds from Insurance Recovery Fund into Highway Expense

**Motion to approve:** Legislator Holst

**Second:** Legislator M. Yerdon

**Vote:** Unanimous, motion carried

**IT-9** Resolution Increasing Capital Project No. 0521 for Phase Two – Oswego County Building Security

**Motion to approve:** Legislator Lockwood

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

### **COMMITTEE REVIEW & DECISIONS:**

BID 23-HW-008 WASHED 1A NATIVE STONE– Leg. Lockwood motions to accept the bid. Second by Leg. Holst. 4 in favor, 1 opposed; motion failed.

Jefferson County and Oswego County Fair Tram Requests – Leg. Lockwood motions to accept the Tram requests. Second by Legislator Holst. Approved unanimously.

Oswego County Fair – issued a waiver to cover tipping fees– Leg. M. Yerdon motions to accept the waiver. Second by Leg. Lockwood. Approved unanimously.

911 Communications Coordinator Cellphone Request– Leg. Lockwood motions to accept the Cellphone request. Second by Leg. M. Yerdon. Approved unanimously.

### **DEPARTMENT REPORTS:**

- Highway Supervisor Shawn Walker provided verbal department update
- Solid Waste Director Mike Lutestanski provided a verbal department update
- Airport Manager Brandon Schwerdt provided a verbal department update
- Buildings and Grounds Acting Director Rick Doten provided a verbal update
- Central Services Director Greg Powlin provided a verbal department update

### **ADJOURNMENT:**

**Motion to adjourn at 3:42 p.m.:** Legislator Lockwood

**Second:** Legislator M. Yerdon

**Vote:** Unanimous, motion carried

**DRAFT**

Betsy Sherman-Saunders  
Clerk of the Legislature

**RESOLUTION NO.**

July 13, 2023

**RESOLUTION ESTABLISHING CAPITAL PROJECT NO. 0723 –  
AIRPORT HVAC REPLACEMENT**

By Legislator Paul House:

WHEREAS, it is necessary to replace an HVAC unit at the Airport,

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee and the Finance and Personnel Committee of this body; be it

RESOLVED, that Capital Project No. 0723 – Airport HVAC replacement be established with a maximum authorization of \$10,000 and be it further

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and that a certified copy of this resolution delivered to the County Treasurer and Budget Officer shall be his authority to affect such transfer and make such adjustments.

**Capital Project # 0723**

**Total Authorization**

Airport HVAC Replacement

\$ 10,000

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



**COUNTY OF OSWEGO  
HIGHWAY DEPARTMENT**

31 Schaad Drive  
Oswego NY 13126  
(315) 349-8331 Fax (315) 349-8256

Shawn Walker, Highway Superintendent

Chris Baldwin, P.E., Highway Engineer

## **INFORMATIONAL MEMORANDUM**

**SUBJECT:** Establish Capital Project #0723 Airport HVAC Replacement.

**PURPOSE:** To recommend that the Infrastructure, Facilities and Technology Committee, the Finance & Human Resources Committee, and the Oswego County Legislature approve establishing Capital Project #0723 with the authorization level of \$10,000.00 for the replacement of an HVAC unit at the Oswego County Airport, Fulton, NY.

**SUMMARY:** Upon an inspection by an outside firm, it was discovered that the HVAC unit that serves the diner area has multiple problems including the induction fan not working, the blower fan not working, AC condenser needing retrofitting/recharging and excessive rust throughout. This unit is also oversized for the area served and is an older inefficient model.

**RECOMMENDED:  
ACTION:** The Infrastructure, Facilities and Technology Committee, recommends the Oswego County Legislature authorize the establishment of Capital Project #0723 to replace this unit with a new efficient unit.

COUNTY OF OSWEGO

## BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
H	529000	0723				CP# 0723 - Airport HVAC Replacement	10,000.00
			H	450310	0723	CP# 0723 Interfund Transfer	(10,000.00)
A	159900					General Fund - Appropriated Fund Balance	(10,000.00)
			A	599014		Interfund Transfer	10,000.00
TOTAL AMOUNT							-

COMMITTEE SIGNATURES DATE

DATE \_\_\_\_\_

**COUNTY TREASURER**

DATE \_\_\_\_\_

PERSONNEL DIRECTOR

DATE \_\_\_\_\_

COUNTY ADMINISTRATOR

DATE

DEPARTMENT HEAD

DATE \_\_\_\_\_



**RESOLUTION NO.**

July 13, 2023

**RESOLUTION TO TRANSFER AUTHORIZATION FOR  
SALES SCRAP & EXCESS MATERIALS into HIGHWAY EXPENSE**

By Legislator Paul House:

WHEREAS, this body has established a transfer from DM5130.426500 to DM5130.545400; and

WHEREAS, this transfer is for the sale of scrap metal from the Highway Department and will help with future repairs on the County Highway equipment. The transfer amount is based on material that has already paid to account DM5130.426500; and

NOW, on recommendation of the Infrastructure, Facilities and Technology Committee of this Legislature, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$5,523.00 from DM5130.426500 -Sales Scrap & Excess Material- to DM5130.545400 Highway Expense.

**DM5130.426500 to DM5130.545400**

**Total Authorization**

**\$5,523.00**

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



**COUNTY OF OSWEGO  
HIGHWAY DEPARTMENT**

31 Schaad Drive  
Oswego NY 13126  
(315) 349-8712 Fax (315) 349-8256

Shawn Walker, Highway Superintendent

Chris Baldwin, P.E., Highway Engineer

**INFORMATIONAL MEMORANDUM**

**SUBJECT:** Transfer \$5,523.00 out of account DM5130.426500 into DM5130.545400.

**PURPOSE:** To recommend that the Infrastructure, Facilities and Technology Committee, the Finance & Personnel Committee and the Oswego County Legislature authorize \$5,523.00 to be transferred from account DM5130.426500 to DM5130.545400.

**SUMMARY:** This transfer is necessary as we received payment for the sale of scrap. The transfer is based on the material that has already been paid for on line DM5130.426500 and needs to be transferred to DM5130.545400 to help with future repairs on the County Highway equipment.

**RECOMMENDED ACTION:** The Infrastructure, Facilities and Technology Committee, the Finance & Personnel Committee and the Oswego County Legislature authorize the transfer of \$5,523.00 from DM5130.426500 (Sales Scrap & Excess Materials) to DM5130.545400 (Highway Expense).

\_\_\_\_\_  
Shawn Walker  
Highway Superintendent

\_\_\_\_\_  
Date

**COUNTY OF OSWEGO  
BUDGET MODIFICATION REQUEST**

From			To			
ACCOUNT NUMBER		ACCOUNT NUMBER				
ORG.	OBJECT	PROJ.	ORG.	OBJECT	PROJ.	DOLLAR AMOUNT
DM5130	426500					(5,523.00)
			DM5130	545400		5,523.00
					TOTAL AMOUNT	-

	COMMITTEE SIGNATURES	DATE
Chairman		
Vice Chairman		
Members		

COUNTY TREASURER

HUMAN RESOURCES DIRECTOR		DATE
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COUNTY ADMINISTRATOR	DATE
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DEPARTMENT HEAD	DATE
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**RESOLUTION NO.**

July 13, 2023

**RESOLUTION ESTABLISHING CAPITAL PROJECT NO. 1023  
SCRIBA GARAGE VEHICLE LIFTS**

By Legislator Paul House:

WHEREAS, the vehicle lifts in the Scriba maintenance garage are not functioning as originally designed, and

WHEREAS, both lifts failed a routine safety inspection and had to be taken out of service, and

NOW, on recommendation of the Infrastructure, Facilities and Technology Committee of this Legislature, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$50,000 from Unappropriated Fund Balance to Capital Project No. 1023 Scriba Garage Vehicle Lifts.

**Capital Project No. 1023**

**Total Authorization**

Scriba Garage Vehicle Lifts

\$50,000

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



COUNTY OF OSWEGO  
HIGHWAY DEPARTMENT

31 Schaad Drive  
Oswego NY 13126  
(315) 349-8331 Fax (315) 349-8256

Shawn Walker, Highway Superintendent

Chris Baldwin, P.E., Highway Engineer

## INFORMATIONAL MEMORANDUM

**SUBJECT:** To establish a capital project for the purpose of replacing two vehicle lifts in the Scriba maintenance garage.

**SUMMARY:** To recommend that the Infrastructure, Facilities and Technology Committee, the Finance & Personnel Committee and the Oswego County Legislature authorize to establish Capital Project No. 1023 with an authorization level of \$50,000 for replacing two vehicle lifts in the Scriba maintenance garage.

**SUMMARY:** The existing two lifts were installed approximately 30 years ago when the Scriba maintenance garage was constructed. In February 2023 the two lifts failed a routine safety inspection. Several factors including excessive corrosion and compromised anchor bolts accounted for the inspection failure. The lifts were tagged and locked out of service. The lifts were used daily for the maintenance and repair of vehicles in the fleet and the loss of their use has severely affected operations and safety in the garage. See attached inspection reports.

**RECOMMENDED ACTION:** The Infrastructure, Facilities and Technology Committee, the Finance & Personnel Committee and the Oswego County Legislature authorize the establishment of Capital Project 1023.

\_\_\_\_\_  
Shawn Walker  
Highway Superintendent

\_\_\_\_\_  
Date

# Lift Inspection Report - Four Post

## Automotive Lift Institute Lift Inspector Certification Program

This inspection report template is only for use with Four-Post, Surface-Mounted, Runway Style Automotive Lifts without multiple operating positions, raised working platforms, railings, stairs, or any subfloor pits, enclosures, areas or recesses. **For lifts incorporating these features, use ALI's Universal Automotive Lift Inspection report.**  
Use separate wheels-free-devices inspection form for each such item inspected.

<p style="text-align: center;">P-A-M Consulting Service, Inc. 19 West Main St. Marathon, NY 13803 607-849-6273</p>	<p>Inspection Report # <u>SCRIBA-1</u></p> <p>Complete After Inspection (Check One):</p> <p style="text-align: right;">Lift Failed <input checked="" type="checkbox"/></p> <p style="text-align: right;">Lift Passed <input type="checkbox"/></p> <p>Record ALI Annual Lift Inspection Label Serial # Applied: _____</p> <p>Date Label Applied: _____ Inspector Initials: <u>Th Cross</u></p>
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This inspection is not intended as a guarantee against failure or malfunction. Its purpose is to verify that the lift has been maintained in a reasonable and safe manner and that the supporting documents supplied by the manufacturer are accessible to the operator to assist in the safe operation of the lift and to call attention to repairs that may be needed to correct existing or potential malfunctions where such can be determined by visual and ordinary examination methods.  
**No liability for the use, operation, management, or control of this lift is assumed by the inspector, the inspector's company, or the Automotive Lift Institute.**

Location Name: Oswego County Hwy, Scriba Bay #: 1  
Address: 31 Schaad Drive Oswego, Ny 13126  
Owner or Employer Authorized Signature: Not Applicable Date: 2023-02-22

Inspection Company: P-A-M Consulting Service Inc  
Inspector Name: Thomas Cross ALI Inspector ID #: 1534  
"I certify that I meet the requirements of ANSI/ALI ALOIM:2020 paragraph 6.2.2 for qualified lift inspector and that I meet the training requirements for a qualified lift inspector as described in ANSI/ALI ALOIM:2020 paragraph 6.2.3."  
Inspector Signature: Th Cross Date of Inspection: 2023-02-22

Lift Nameplate	Lift Model #: <u>FP-12</u>	Capacity: <u>12000</u> <input checked="" type="radio"/> lbs <input type="radio"/> kg
	Lift Serial #: <u>K920279</u>	
	Manufacturer & Address: <u>Benwil 1140 Sandhill Ave., Carson, CA 90746</u>	
	ALI Certified Lift? <input checked="" type="radio"/> No <input type="radio"/> Yes	Certification Serial #: _____
	Lift Drive Type (check one): <input type="radio"/> Hydraulic <input checked="" type="radio"/> Hydraulically Driven Mechanical	

Select the appropriate response:

☒ Direction from the lift manufacturer **WAS** readily available or used in support of this inspection.

☐ Direction from the lift manufacturer **WAS NOT** readily available or used in support of this inspection.

This copyrighted automotive lift inspection report is proprietary in nature and shall only be used with ALI's express written permission by ALI certified lift inspectors performing automotive lift inspection services in accordance with ALI's program requirements. Use of this copyrighted report confirms participant's Responsible Employee and ALI certified lift inspector's acknowledgment. ALI's permission is automatically revoked upon termination of Program Participation Agreement or loss of inspector certification status.

Record the total number of addendum pages added to this inspection report: \_\_\_\_\_

The attached inspection points are for reference only; Refer to ANSI/ALI ALOIM:2020 for the exact requirements.  
Maintain this inspection report and photos together with other printed material or records pertaining to the lift identified in this report.  
Identify adjustments, documents or parts provided or replaced, during or as a result of the inspection.

ALOIM		Inspection Points		N/A	Compliant Yes No	
6.2.4.1.1	Verify presence of the lift's rated load capacity label.				<input checked="" type="radio"/>	<input type="radio"/>
6.2.4.1.2	Record location of manufacturer's instructions or equivalent (i.e. ANSI/ALI ALOIM:2020) & confirm availability to the operators.				<input type="radio"/>	<input type="radio"/>
Installation, Operation, Inspection, Maintenance Instructions: <input type="checkbox"/> Office <input type="checkbox"/> On Lift <input type="checkbox"/> Other _____						
6.2.4.1.3	Record location of Lift Safety Instructions including "Lifting It Right" and "Safety Tips" or equivalent & confirm availability to the operators.				<input type="radio"/>	<input type="radio"/>
Lift Safety Instructions: <input type="checkbox"/> Office <input type="checkbox"/> On Lift <input type="checkbox"/> Other _____						
6.2.4.1.5	Inspect accessibility, confirm readability & appropriate ALI lift safety labeling or placarding (or equivalent) Record deficiencies. Check the label type present.				<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/> ALI/WL200 or ALI/WL2200, for surface mounted wheel engaging lifts <input type="radio"/> Incorrect lift safety labeling or placarding <input type="radio"/> Missing lift safety labeling or placarding						
Comments:						
6.2.4.1.6	Confirm adequate clearances exist around the lift to accommodate emergency egress and anticipated service activities. Record deficiencies observed.				<input checked="" type="radio"/>	<input type="radio"/>
Comments:						
6.2.4.1.7	Inspect all accessible structural components including welds and record any evidence of overloading, misuse, abuse, permanent deformation, or cracks.				<input checked="" type="radio"/>	<input type="radio"/>
Record observed modifications or reconstructions made to any automotive lift lacking documented express written permission of the lift manufacturer. (Attach documented permission to this report)				<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Comments:						
6.2.4.1.8	Inspect electrical components, wiring & confirm appropriate electrical component labeling.				<input checked="" type="radio"/>	<input type="radio"/>
Item 1.	Record broken or unstranded wires/cables, damaged connectors, jumper wires, missing components/covers.	Item 2.	Verify presence of lockout/tagout provisions.			
Item 3.	Verify that all electrical lifts are provided with a separate, appropriately sized service.	Item 4.	Verify electrical lifts are provided with separate overload protection (appropriately sized), rated & meets local code.			
Comments:						
3.2.4.1.9	Inspect the lift controls to ensure accessibility, unobstructed view of the lift & verify automatic return to neutral, or off, when released. Record any deficiencies observed.				<input checked="" type="radio"/>	<input type="radio"/>
Comments:						
6.2.4.1.10	On lifts using runways, inspect to ensure proper operation of all features present. Record deficiencies observed.				<input checked="" type="radio"/>	<input type="radio"/>
Item 1.	Inspect presence & proper operation of fixed/automatic runway stops & accessibility of runway (wheel) chocks.	Item 2.	Inspect proper operation of the movable runway feature (if present).			
Item 3.	Inspect security of the runways, turntables and/or slip plates.	Item 4.	Inspect the integrity of the anti-slip surface treatment.			
Comments: Anti slip surface is gone						
6.2.4.1.11	On runway-style lifts employing jacking or free wheel systems, inspect to ensure proper operation of all features present. Record deficiencies observed.				<input type="radio"/>	<input type="radio"/>
Each wheels-free-device shall be separately inspected in accordance with this standard.						
Item 1.	Inspect proper operation of the jack locating system as well as the support rails.	Item 2.	Inspect to ensure that capacity of any one wheels-free-device does not exceed capacity limitations set by lift manufacturer.			
Item 3.	Verify if multiple wheels-free-device are used, each device & lift are labeled & the instructions address aggregate capacity per ANSI/ALI ALCTV (current edition).	Item 4.	Inspect to ensure minimum center-to-center distance of multiple wheels-free-devices is not less than maximum center-to-center distance of runways unless specified in lift instructions.			
Comments:						
6.2.4.1.14	Inspect all fastening devices for looseness or evidence of improper fit, damage, excessive wear, elongation, or hole deformation. Record deficiencies observed.				<input checked="" type="radio"/>	<input type="radio"/>
Comments:						

Inspector's Initials: Th. LinDate Completed: 2023-02-22Inspection Report #: SCRIBA-1



ALOIM		Inspection Points		Compliant		
		N/A	Yes	No		
6.2.4.1.15		Inspect all swivel pins, rollers, slide blocks, and axles. Record deficiencies observed.		<input checked="" type="radio"/>	<input type="radio"/>	
Item 1.	Inspect all swivel pins for improper fit, damage, excessive wear, elongation, or hole deformation.	Item 2.	Inspect all guide rollers, slide blocks, bearing rollers, and roller contact surfaces for wear and misalignment.			
Item 3.	Inspect all axles and rollers for free rotation and secure mounting.					
Comments:						
6.2.4.1.16		Inspect floor anchor bolts (if employed) in accordance with the recommendations of the anchor bolt manufacturer. Record deficiencies observed.		<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Comments:						
6.2.4.1.17		Record service bay floor safety observations such as cracks or loose concrete around the anchor bolts.		<input type="radio"/>	<input checked="" type="radio"/>	
Comments:						
6.2.4.1.18		Operate the lift through its full cycle & inspect the operation of the positive stop & the lift load holding devices. Record improper function, excessive wear, or damage.		<input checked="" type="radio"/>	<input type="radio"/>	
Item 1.	Inspect the operation of the positive stop & the lift load holding devices.	Item 2.	Inspect if the lift load holding devices engage in the fully extended position.			
Item 3.	On lifts employing continuous latching systems, inspect to ensure lift load holding devices are operational & engage in all intended positions.	Item 4.	Inspect to confirm proper operation of the load holding device release mechanisms & reset devices.			
Comments:						
6.2.4.1.20		With a representative vehicle on the lift, calculate and record the average lowering speed from full rise to lift or tire touch down. Lowering speed shall not exceed twenty (20) feet per minute.		<input checked="" type="radio"/>	<input type="radio"/>	
		Record lowering speed (inches divided by seconds multiplied by 5) <u>6.76 fpm</u> fpm				
Comments:						
6.2.4.1.21		With a representative vehicle on the lift, confirm a mobile lift system cannot be moved. Record any evidence of improper fit, damage, excessive wear, or other observed deficiencies of the system providing mobility.		<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Comments:						
6.2.4.1.22		Per lift manufacturer's instructions, inspect all points requiring lubrication to ensure cleanliness, integrity of fittings, and presence of lubricant. Record damaged or missing fittings and points in need of lubrication.		<input checked="" type="radio"/>	<input type="radio"/>	
Comments:						
6.2.4.1.23		Inspect the operation of lifts equipped with lateral synchronization or equalization systems by running the lift through its full travel. Record misalignment of the lifting contact points which might impair safe operation.		<input checked="" type="radio"/>	<input type="radio"/>	
Comments:						
6.2.4.1.26		Inspect all chains & wire ropes, record excessive slack. Use lift manufacturer guidelines whenever possible.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Item 1.	Inspect the end connections and record excessive corrosion, fatigue, excessive wear, connection hole elongation or deformation.	Item 2.	Inspect wire ropes and record deformation, kinks, excessive corrosion, reduced diameter, broken, cut, bent, or crushed wires, un-stranding, or contamination.			
Item 3.	Inspect chains and record excessive wear on links, pins, or side plates, deformed, bent, rusted or broken links, or presence of foreign material.					
Comments: Plastic coated so can't properly inspect for corrosion and such						
6.2.4.1.27		Inspect the tracking & level winding of wire ropes & chains. Record deficiencies observed.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Item 1.	Inspect tracking & level winding of wire ropes/chains upon drums, sheaves (pulleys) or sprockets.	Item 2.	Inspect for excessive wear on bearing and edge guide surfaces.			
Item 3.	Inspect free rotation of sheaves (pulleys) & sprockets.					
Comments:						
6.2.4.1.28		Inspect all potential pinch points & record those unprotected by appropriate guards or instructions (labels).		<input checked="" type="radio"/>	<input type="radio"/>	
Comments:						

Inspector's Initials: Tha PinaDate Completed: 2023-02-22Inspection Report #: SCRIBA-1



6.2.4.1.31 Inspect all accessories used on the lift. Record deficiencies observed.		<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Item 1. Inspect for proper labeling to assure construction in accordance with ANSI/ALI ALCTV.	Item 2. Inspect for suitability for the application and certification for use with the specific lift.			
Item 3. Inspect to confirm capacity labeling on all accessories.				
Comments:				
6.2.4.2.1	Check with lift operator (owner or employer, if not available) and record if there has been difficulty in lifting the rated load capacity or if the lift rises or lowers overnight or when not in use.	<input checked="" type="radio"/>	<input type="radio"/>	
6.2.4.5.3				
Comments:				
6.2.4.2.2	Inspect all accessible piping, tubing, hose, valves & fittings. Review lift oil consumption records.	<input checked="" type="radio"/>	<input type="radio"/>	
Item 1. Record any hydraulic or air leaks. Record oil type: <input type="radio"/> ATF <input checked="" type="radio"/> Hydraulic oil <input type="radio"/> Other: _____				
In cases where elevated oil consumption is reported without evidence of surface leaks, recommend a				
Item 2. pressure check be performed on the underground components by qualified service personnel to determine the existence of suspected leakage.				
Comments: Hydraulic oil leaking past cylinder seal				
6.2.4.2.3	Operate lift through full travel & observe if lift travels smoothly while raising & lowering. Inspect plunger oil seal and record leakage of oil or air. Verify manufacturer specified torque (if any).	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Inspect plunger, piston rod, ram, and glands. Record				
Item 1. gouges, scoring, corrosion, pitting, cracks, or other blemishes.	Item 2. If the lift is equipped with an air exhaust valve, record the presence of oil mist when lowering.			
Comments:				
6.2.4.2.4	With lift loaded, stop the load at midpoint of travel and record slow downward drift.	<input checked="" type="radio"/>	<input type="radio"/>	
6.2.4.5.2				
Comments:				
6.2.4.2.7	Confirm provisions for venting all hydraulic systems.	<input checked="" type="radio"/>	<input type="radio"/>	
Comments:				
6.2.4.2.9	On lifts utilizing pumping units, confirm the presence of oil in the reservoir when the lift is raised to full height. Record pump cavitation, oil foaming or oil contamination.	<input checked="" type="radio"/>	<input type="radio"/>	
Comments:				
6.2.4.2.10	Verify that the tamper resistant seal on hydraulic relief valves has not been broken. Record broken seals or evidence of tampering.	<input type="radio"/>	<input type="radio"/>	
Comments:				
6.2.4.3.1	Inspect the slack suspension wire rope or slack suspension chain sensing system. Refer to manufacturer recommended inspection procedures. Record the absence of such system, improper operation or deficiencies observed.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
6.2.4.4.1				
Comments:				
6.2.4.5.1	Inspect all accessible piping, tubing, cylinders, air bags, bellows, hose, valves and fittings. Record any air leaks.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Comments:				
6.2.4.5.4	Observe and record absence of a pressure regulator in the air supply line.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Comments:				

Inspector's Initials: Th. P.Date Completed: 2023-02-22Inspection Report #: SCRIBA-1

## REPORTABLE OBSERVATIONS – OPERATOR TRAINING

The following shall be reported as a result of reviewing the Operator Training Log for each operator provided by the owner or employer (Appendix A of ANSI/ALI ALOIM:2020 or equivalent). These points may not necessarily result in a failed automotive lift inspection when evaluated solely in accordance with the Periodic Qualified Inspection requirements of ANSI/ALI ALOIM:2020. However, they may negatively impact operator safety and compliance with applicable codes, standards, & regulations (i.e. building/electrical codes, OSHA, Provincial Health & Safety).

<b>Requirement:</b> The lift inspector shall evaluate for compliance and document the following requirement: "The owner or employer shall document that lift operators have been trained in accordance with ANSI/ALI ALOIM:2020 section 5.2 and shall maintain an Operator Training Log indicating each lift the operator is trained to operate."					
For each submitted training log record the name of the lift operator	Is the log compliant?	Date of latest training (mm/dd/yyyy)	For each submitted training log record the name of the lift operator	Is the log compliant?	Date of latest training (mm/dd/yyyy)
	Yes No			Yes No	
1 See SCRIBA-2	<input type="radio"/> <input type="radio"/>		8	<input type="radio"/> <input type="radio"/>	
2	<input type="radio"/> <input type="radio"/>		9	<input type="radio"/> <input type="radio"/>	
3	<input type="radio"/> <input type="radio"/>		10	<input type="radio"/> <input type="radio"/>	
4	<input type="radio"/> <input type="radio"/>		11	<input type="radio"/> <input type="radio"/>	
5	<input type="radio"/> <input type="radio"/>		12	<input type="radio"/> <input type="radio"/>	
6	<input type="radio"/> <input type="radio"/>		13	<input type="radio"/> <input type="radio"/>	
7	<input type="radio"/> <input type="radio"/>		14	<input type="radio"/> <input type="radio"/>	

## REPORTABLE OBSERVATIONS – POINTS

(All points must be addressed)

The following shall be reported. These points may not necessarily result in a failed automotive lift inspection when evaluated solely in accordance with the Periodic Qualified Inspection requirements of ANSI/ALI ALOIM:2020. However, they may negatively impact operator safety and compliance with applicable codes, standards, & regulations (i.e. building code, electrical code, OSHA, Provincial Health & Safety).

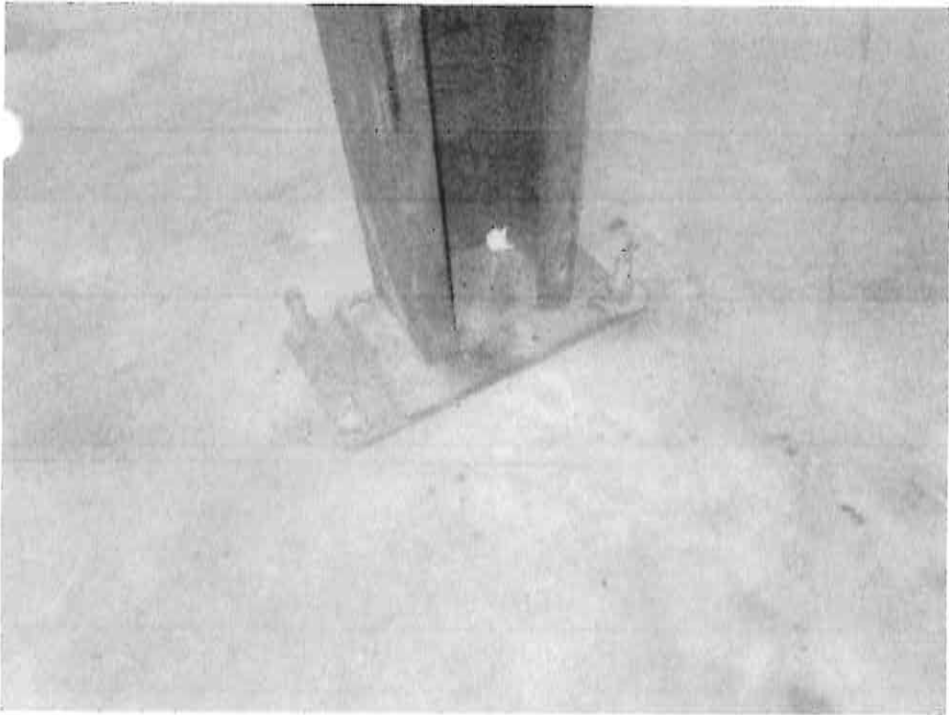
Report safety features and automotive lift use observed to be <b>CONTRARY</b> to lift design and/or manufacturer's instructions.	<input checked="" type="radio"/> None Observed <input type="radio"/> Observed (add comment below)
<b>Comments:</b>	
Report safety-related observations which may not be automotive lift related but may detrimentally affect safety or other known areas of compliance.	<input checked="" type="radio"/> None Observed <input type="radio"/> Observed (add comment below)
<b>Comments:</b>	
Report uncertified accessories observed.	<input checked="" type="radio"/> None Observed <input type="radio"/> Observed (add comment below)
<b>Comments:</b>	
Check exposed surfaces and edges: Report burrs, sharp edges or excessive corrosion.	<input type="radio"/> None Observed <input checked="" type="radio"/> Observed (add comment below)
<b>Comments:</b> Excessive corrosion on rolling jack rails	
Report cleanliness and orderliness of the lift and its surroundings.	<input checked="" type="radio"/> Acceptable <input type="radio"/> Unacceptable (add comment below)
<b>Comments:</b>	
Review planned maintenance records in accordance with ANSI/ALI ALOIM:2020.	<input type="radio"/> Compliant <input type="radio"/> Not Compliant (add comment below)
<b>Comments:</b>	
Review repair maintenance records in accordance with ANSI/ALI ALOIM:2020.	<input type="radio"/> Compliant <input type="radio"/> Not Compliant (add comment below)
<b>Comments:</b>	

Inspector's Initials:   *HL*  

Date Completed:   2023-02-22  

Inspection Report #:   SCRIBA-1

Picture 6.2.4.1.7B



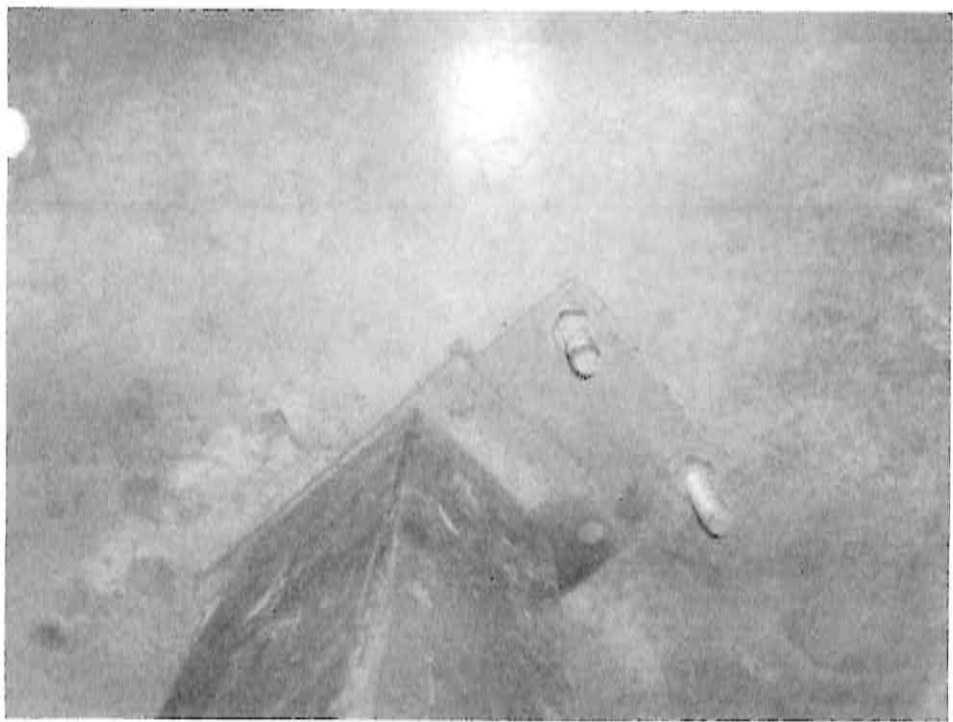
Picture 6.2.4.1.7B



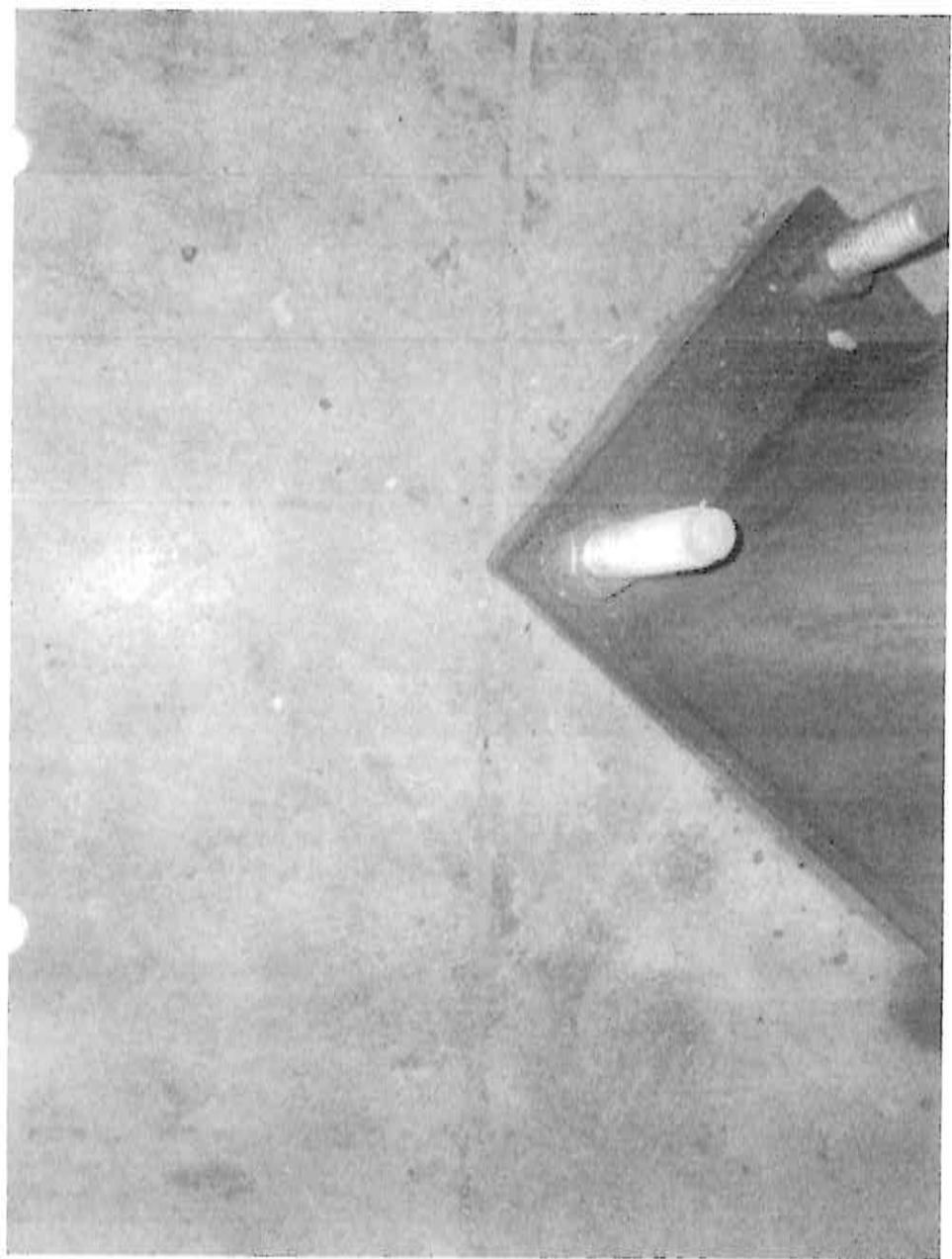
Picture 6.2.4.1.11



Picture 6.2.4.1.16



Picture 6.2.4.1.17





# Lift Inspection Report - Four Post

## Automotive Lift Institute Lift Inspector Certification Program

This inspection report template is only for use with Four-Post, Surface-Mounted, Runway Style Automotive Lifts without multiple operating positions, raised working platforms, railings, stairs, or any subfloor pits, enclosures, areas or recesses. **For lifts incorporating these features, use ALI's Universal Automotive Lift Inspection report.**  
Use separate wheels-free-devices inspection form for each such item inspected.

<p style="text-align: center;">P-A-M Consulting Service, Inc. 19 West Main St. Marathon, NY 13803 607-849-6273</p>	<p>Inspection Report # <u>SCRIBA-2</u></p> <p>Complete After Inspection (Check One):</p> <p style="text-align: right;">Lift Failed <input checked="" type="checkbox"/></p> <p style="text-align: right;">Lift Passed <input type="checkbox"/></p> <p>Record ALI Annual Lift Inspection Label Serial # Applied: _____</p> <p>Date Label Applied: _____ Inspector Initials: <u>TC</u></p>
--	---

This inspection is not intended as a guarantee against failure or malfunction. Its purpose is to verify that the lift has been maintained in a reasonable and safe manner and that the supporting documents supplied by the manufacturer are accessible to the operator to assist in the safe operation of the lift and to call attention to repairs that may be needed to correct existing or potential malfunctions where such can be determined by visual and ordinary examination methods.  
**No liability for the use, operation, management, or control of this lift is assumed by the inspector, the inspector's company, or the Automotive Lift Institute.**

Location Name: <u>Oswego County Highway Department, Scriba</u>	Bay #: <u>2</u>
Address: <u>31 Schaad Drive Oswego NY</u>	
Owner or Employer Authorized Signature: _____	Date: <u>2023-02-22</u>

Inspection Company: <u>P-A-M Consulting Service Inc</u>	ALI Inspector ID #: <u>1534</u>
Inspector Name: <u>Thomas Cross</u>	
<p><i>"I certify that I meet the requirements of ANSI/ALI ALOIM:2020 paragraph 6.2.2 for qualified lift inspector and that I meet the training requirements for a qualified lift inspector as described in ANSI/ALI ALOIM:2020 paragraph 6.2.3."</i></p>	
Inspector Signature: <u>TC</u>	Date of Inspection: <u>2023-02-22</u>

Lift Nameplate	Lift Model #:	<u>FP-12</u>	Capacity:	<u>12000</u>	<input checked="" type="radio"/> lbs <input type="radio"/> kg
	Lift Serial #:	<u>K920276</u>			
	Manufacturer & Address:	<u>Benwil 1140 Sandhill Ave., Carson, CA 90746</u>			
	ALI Certified Lift?	<input checked="" type="radio"/> No <input type="radio"/> Yes         Certification Serial #: _____			
Lift Drive Type (check one): <input type="radio"/> Hydraulic <input checked="" type="radio"/> Hydraulically Driven Mechanical					

Select the appropriate response:

☒ Direction from the lift manufacturer **WAS** readily available or used in support of this inspection.

☐ Direction from the lift manufacturer **WAS NOT** readily available or used in support of this inspection.

This copyrighted automotive lift inspection report is proprietary in nature and shall only be used with ALI's express written permission by ALI certified lift inspectors performing automotive lift inspection services in accordance with ALI's program requirements. Use of this copyrighted report confirms participant's Responsible Employee and ALI certified lift inspector's acknowledgment. ALI's permission is automatically revoked upon termination of Program Participation Agreement or loss of inspector certification status.

Record the total number of addendum pages added to this inspection report: \_\_\_\_\_

The attached inspection points are for reference only; Refer to ANSI/ALI ALOIM:2020 for the exact requirements. Maintain this inspection report and photos together with other printed material or records pertaining to the lift identified in this report. Identify adjustments, documents or parts provided or replaced, during or as a result of the inspection.

ALOIM		Inspection Points		Compliant		
		N/A	Yes	No		
6.2.4.1.1	Verify presence of the lift's rated load capacity label.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		
6.2.4.1.2	Record location of manufacturer's instructions or equivalent (i.e. ANSI/ALI ALOIM:2020) & confirm availability to the operators.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Installation, Operation, Inspection, Maintenance Instructions: <input type="checkbox"/> Office <input type="checkbox"/> On Lift <input type="checkbox"/> Other _____						
6.2.4.1.3	Record location of Lift Safety Instructions including "Lifting It Right" and "Safety Tips" or equivalent & confirm availability to the operators.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Lift Safety Instructions: <input type="checkbox"/> Office <input type="checkbox"/> On Lift <input type="checkbox"/> Other _____						
6.2.4.1.5	Inspect accessibility, confirm readability & appropriate ALI lift safety labeling or placarding (or equivalent) Record deficiencies. Check the label type present.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		
<input checked="" type="radio"/> ALI/WL200 or ALI/WL2200, for surface mounted wheel engaging lifts <input type="radio"/> Incorrect lift safety labeling or placarding <input type="radio"/> Missing lift safety labeling or placarding						
Comments:						
6.2.4.1.6	Confirm adequate clearances exist around the lift to accommodate emergency egress and anticipated service activities. Record deficiencies observed.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Comments:						
6.2.4.1.7	Inspect all accessible structural components including welds and record any evidence of overloading, misuse, abuse, permanent deformation, or cracks.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Record observed modifications or reconstructions made to any automotive lift lacking documented express written permission of the lift manufacturer. (Attach documented permission to this report)						
Comments:						
6.2.4.1.8	Inspect electrical components, wiring & confirm appropriate electrical component labeling.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Item 1.	Record broken or unstranded wires/cables, damaged connectors, jumper wires, missing components/covers.	Item 2. Verify presence of lockout/tagout provisions.				
Item 3.	Verify that all electrical lifts are provided with a separate, appropriately sized service.	Item 4. Verify electrical lifts are provided with separate overload protection (appropriately sized), rated & meets local code.				
Comments:						
6.2.4.1.9	Inspect the lift controls to ensure accessibility, unobstructed view of the lift & verify automatic return to neutral, or off, when released. Record any deficiencies observed.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Comments:						
6.2.4.1.10	On lifts using runways, inspect to ensure proper operation of all features present. Record deficiencies observed.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>		
Item 1.	Inspect presence & proper operation of fixed/automatic runway stops & accessibility of runway (wheel) chocks.	Item 2. Inspect proper operation of the movable runway feature (if present).				
Item 3.	Inspect security of the runways, turntables and/or slip plates.	Item 4. Inspect the integrity of the anti-slip surface treatment.				
Comments: Anti slip surface gone						
6.2.4.1.11	On runway-style lifts employing jacking or free wheel systems, inspect to ensure proper operation of all features present. Record deficiencies observed.	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>		
Each wheels-free-device shall be separately inspected in accordance with this standard.						
Item 1.	Inspect proper operation of the jack locating system as well as the support rails.	Item 2. Inspect to ensure that capacity of any one wheels-free-device does not exceed capacity limitations set by lift manufacturer.				
Item 3.	Verify if multiple wheels-free-device are used, each device & lift are labeled & the instructions address aggregate capacity per ANSI/ALI ALCTV (current edition).	Item 4. Inspect to ensure minimum center-to-center distance of multiple wheels-free-devices is not less than maximum center-to-center distance of runways unless specified in lift instructions.				
Comments:						
6.2.4.1.14	Inspect all fastening devices for looseness or evidence of improper fit, damage, excessive wear, elongation, or hole deformation. Record deficiencies observed.	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>		
Comments:						

Inspector's Initials: THLDate Completed: 2023-02-22Inspection Report #: SCRIBA-2



ALOIM		Inspection Points		Compliant	
				N/A	Yes No
6.2.4.1.15 Inspect all swivel pins, rollers, slide blocks, and axles. Record deficiencies observed.				<input checked="" type="radio"/>	<input type="radio"/>
Item 1.	Inspect all swivel pins for improper fit, damage, excessive wear, elongation, or hole deformation.	Item 2.	Inspect all guide rollers, slide blocks, bearing rollers, and roller contact surfaces for wear and misalignment.		
Item 3.	Inspect all axles and rollers for free rotation and secure mounting.				
Comments:					
6.2.4.1.16 Inspect floor anchor bolts (if employed) in accordance with the recommendations of the anchor bolt manufacturer. Record deficiencies observed.				<input type="radio"/>	<input checked="" type="radio"/>
Comments:					
6.2.4.1.17 Record service bay floor safety observations such as cracks or loose concrete around the anchor bolts.				<input type="radio"/>	<input checked="" type="radio"/>
Comments:					
6.2.4.1.18 Operate the lift through its full cycle & inspect the operation of the positive stop & the lift load holding devices. Record improper function, excessive wear, or damage.				<input checked="" type="radio"/>	<input type="radio"/>
Item 1.	Inspect the operation of the positive stop & the lift load holding devices.	Item 2.	Inspect if the lift load holding devices engage in the fully extended position.		
Item 3.	On lifts employing continuous latching systems, inspect to ensure lift load holding devices are operational & engage in all intended positions.	Item 4.	Inspect to confirm proper operation of the load holding device release mechanisms & reset devices.		
Comments:					
6.2.4.1.20 With a representative vehicle on the lift, calculate and record the average lowering speed from full rise to lift or tire touch down. Lowering speed shall not exceed twenty (20) feet per minute.				<input checked="" type="radio"/>	<input type="radio"/>
Record lowering speed (inches divided by seconds multiplied by 5)				6.98 fpm	fpm
Comments:					
6.2.4.1.21 With a representative vehicle on the lift, confirm a mobile lift system cannot be moved. Record any evidence of improper fit, damage, excessive wear, or other observed deficiencies of the system providing mobility.				<input checked="" type="radio"/>	<input type="radio"/>
Comments:					
6.2.4.1.22 Per lift manufacturer's instructions, inspect all points requiring lubrication to ensure cleanliness, integrity of fittings, and presence of lubricant. Record damaged or missing fittings and points in need of lubrication.				<input checked="" type="radio"/>	<input type="radio"/>
Comments:					
6.2.4.1.23 Inspect the operation of lifts equipped with lateral synchronization or equalization systems by running the lift through its full travel. Record misalignment of the lifting contact points which might impair safe operation.				<input checked="" type="radio"/>	<input type="radio"/>
Comments:					
6.2.4.1.26 Inspect all chains & wire ropes, record excessive slack. Use lift manufacturer guidelines whenever possible.				<input type="radio"/>	<input checked="" type="radio"/>
Item 1.	Inspect the end connections and record excessive corrosion, fatigue, excessive wear, connection hole elongation or deformation.	Item 2.	Inspect wire ropes and record deformation, kinks, excessive corrosion, reduced diameter, broken, cut, bent, or crushed wires, un-stranding, or contamination.		
Item 3.	Inspect chains and record excessive wear on links, pins, or side plates, deformed, bent, rusted or broken links, or presence of foreign material.				
Comments: Plastic coating on cables, can't inspect for corrosion and such					
6.2.4.1.27 Inspect the tracking & level winding of wire ropes & chains. Record deficiencies observed.				<input type="radio"/>	<input checked="" type="radio"/>
Item 1.	Inspect tracking & level winding of wire ropes/chains upon drums, sheaves (pulleys) or sprockets.	Item 2.	Inspect for excessive wear on bearing and edge guide surfaces.		
Item 3.	Inspect free rotation of sheaves (pulleys) & sprockets.				
Comments:					
6.2.4.1.28 Inspect all potential pinch points & record those unprotected by appropriate guards or instructions (labels).				<input checked="" type="radio"/>	<input type="radio"/>
Comments:					

Inspector's Initials: JohnDate Completed: 2023-02-22Inspection Report #: SCRIBA-2

ALOIM		Inspection Points		Compliant		
		N/A	Yes	No		
6.2.4.1.31 Inspect all accessories used on the lift. Record deficiencies observed.				<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Item 1.	Inspect for proper labeling to assure construction in accordance with ANSI/ALI ALCTV.	Item 2.	Inspect for suitability for the application and certification for use with the specific lift.			
Item 3. Inspect to confirm capacity labeling on all accessories.						
Comments:						
6.2.4.2.1	Check with lift operator (owner or employer, if not available) and record if there has been difficulty in lifting the rated load capacity or if the lift rises or lowers overnight or when not in use.			<input checked="" type="radio"/>	<input type="radio"/>	
6.2.4.2.2	Inspect all accessible piping, tubing, hose, valves & fittings. Review lift oil consumption records.			<input type="radio"/>	<input checked="" type="radio"/>	
Item 1. Record any hydraulic or air leaks. Record oil type: <input type="radio"/> ATF <input checked="" type="radio"/> Hydraulic oil <input type="radio"/> Other: _____						
In cases where elevated oil consumption is reported without evidence of surface leaks, recommend a						
Item 2. pressure check be performed on the underground components by qualified service personnel to determine the existence of suspected leakage.						
Comments: Cylinder seals leaking						
6.2.4.2.3	Operate lift through full travel & observe if lift travels smoothly while raising & lowering. Inspect plunger oil seal and record leakage of oil or air. Verify manufacturer specified torque (if any).			<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Item 1.	Inspect plunger, piston rod, ram, and glands. Record gouges, scoring, corrosion, pitting, cracks, or other blemishes.	Item 2.	If the lift is equipped with an air exhaust valve, record the presence of oil mist when lowering.			
Comments:						
6.2.4.2.4	With lift loaded, stop the load at midpoint of travel and record slow downward drift.			<input checked="" type="radio"/>	<input type="radio"/>	
6.2.4.2.5.2						
Comments:						
6.2.4.2.7	Confirm provisions for venting all hydraulic systems.			<input checked="" type="radio"/>	<input type="radio"/>	
Comments:						
6.2.4.2.9	On lifts utilizing pumping units, confirm the presence of oil in the reservoir when the lift is raised to full height. Record pump cavitation, oil foaming or oil contamination.			<input type="radio"/>	<input checked="" type="radio"/>	
Comments: Low on hydraulic oil from cylinder leak						
6.2.4.2.10	Verify that the tamper resistant seal on hydraulic relief valves has not been broken. Record broken seals or evidence of tampering.			<input checked="" type="radio"/>	<input type="radio"/>	
Comments:						
6.2.4.3.1	Inspect the slack suspension wire rope or slack suspension chain sensing system. Refer to manufacturer recommended inspection procedures. Record the absence of such system, improper operation or deficiencies observed.			<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
6.2.4.4.1						
Comments:						
6.2.4.5.1	Inspect all accessible piping, tubing, cylinders, air bags, bellows, hose, valves and fittings. Record any air leaks.			<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Comments:						
6.2.4.5.4	Observe and record absence of a pressure regulator in the air supply line.			<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Comments:						

Inspector's Initials: HL

Date Completed: 2023-02-22

Inspection Report #: SCRIBA-2

## REPORTABLE OBSERVATIONS – OPERATOR TRAINING

The following shall be reported as a result of reviewing the Operator Training Log for each operator provided by the owner or employer (Appendix A of ANSI/ALI ALOIM:2020 or equivalent). These points may not necessarily result in a failed automotive lift inspection when evaluated solely in accordance with the Periodic Qualified Inspection requirements of ANSI/ALI ALOIM:2020. However, they may negatively impact operator safety and compliance with applicable codes, standards, & regulations (i.e. building/electrical codes, OSHA, Provincial Health & Safety).

<b>Requirement:</b>	The lift inspector shall evaluate for compliance and document the following requirement: "The owner or employer shall document that lift operators have been trained in accordance with ANSI/ALI ALOIM:2020 section 5.2 and shall maintain an Operator Training Log indicating each lift the operator is trained to operate."										
For each submitted training log record the name of the lift operator			Is the log compliant?		Date of latest training (mm/dd/yyyy)	For each submitted training log record the name of the lift operator			Is the log compliant?		Date of latest training (mm/dd/yyyy)
			Yes	No					Yes	No	
1	Mark Mazzoli		<input type="radio"/>	<input type="radio"/>		8			<input type="radio"/>	<input type="radio"/>	
2	Jeremy Rhinehart		<input type="radio"/>	<input type="radio"/>		9			<input type="radio"/>	<input type="radio"/>	
3	Mike Sheley		<input type="radio"/>	<input type="radio"/>		10			<input type="radio"/>	<input type="radio"/>	
4	John Brand		<input type="radio"/>	<input type="radio"/>		11			<input type="radio"/>	<input type="radio"/>	
5	Chris Phillips		<input type="radio"/>	<input type="radio"/>		12			<input type="radio"/>	<input type="radio"/>	
6	Caleb Miller		<input type="radio"/>	<input type="radio"/>		13			<input type="radio"/>	<input type="radio"/>	
7	Matt Samson		<input type="radio"/>	<input type="radio"/>		14			<input type="radio"/>	<input type="radio"/>	

## REPORTABLE OBSERVATIONS – POINTS

(All points must be addressed)

The following shall be reported. These points may not necessarily result in a failed automotive lift inspection when evaluated solely in accordance with the Periodic Qualified Inspection requirements of ANSI/ALI ALOIM:2020. However, they may negatively impact operator safety and compliance with applicable codes, standards, & regulations (i.e. building code, electrical code, OSHA, Provincial Health & Safety).

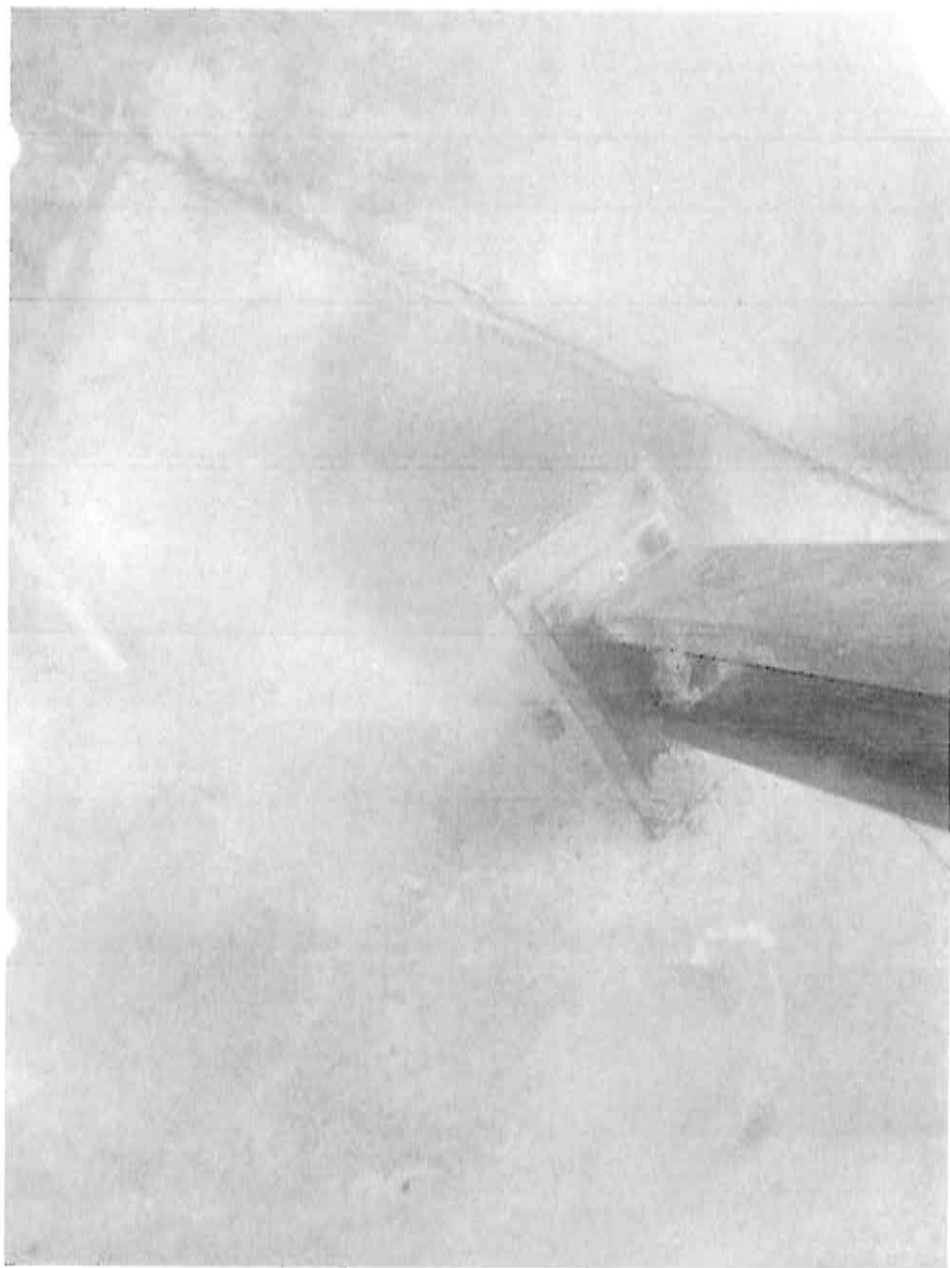
Report safety features and automotive lift use observed to be <b>CONTRARY</b> to lift design and/or manufacturer's instructions.	<input type="radio"/> None Observed	<input type="radio"/> Observed (add comment below)
<b>Comments:</b>		
Report safety-related observations which may not be automotive lift related but may detrimentally affect safety or other known areas of compliance.	<input type="radio"/> None Observed	<input type="radio"/> Observed (add comment below)
<b>Comments:</b>		
Report uncertified accessories observed.	<input type="radio"/> None Observed	<input type="radio"/> Observed (add comment below)
<b>Comments:</b>		
Check exposed surfaces and edges: Report burrs, sharp edges or excessive corrosion.	<input type="radio"/> None Observed	<input type="radio"/> Observed (add comment below)
<b>Comments:</b>		
Report cleanliness and orderliness of the lift and its surroundings.	<input type="radio"/> Acceptable	<input type="radio"/> Unacceptable (add comment below)
<b>Comments:</b>		
Review planned maintenance records in accordance with ANSI/ALI ALOIM:2020.	<input type="radio"/> Compliant	<input type="radio"/> Not Compliant (add comment below)
<b>Comments:</b>		
Review repair maintenance records in accordance with ANSI/ALI ALOIM:2020.	<input type="radio"/> Compliant	<input type="radio"/> Not Compliant (add comment below)
<b>Comments:</b>		

Inspector's Initials: Thal...

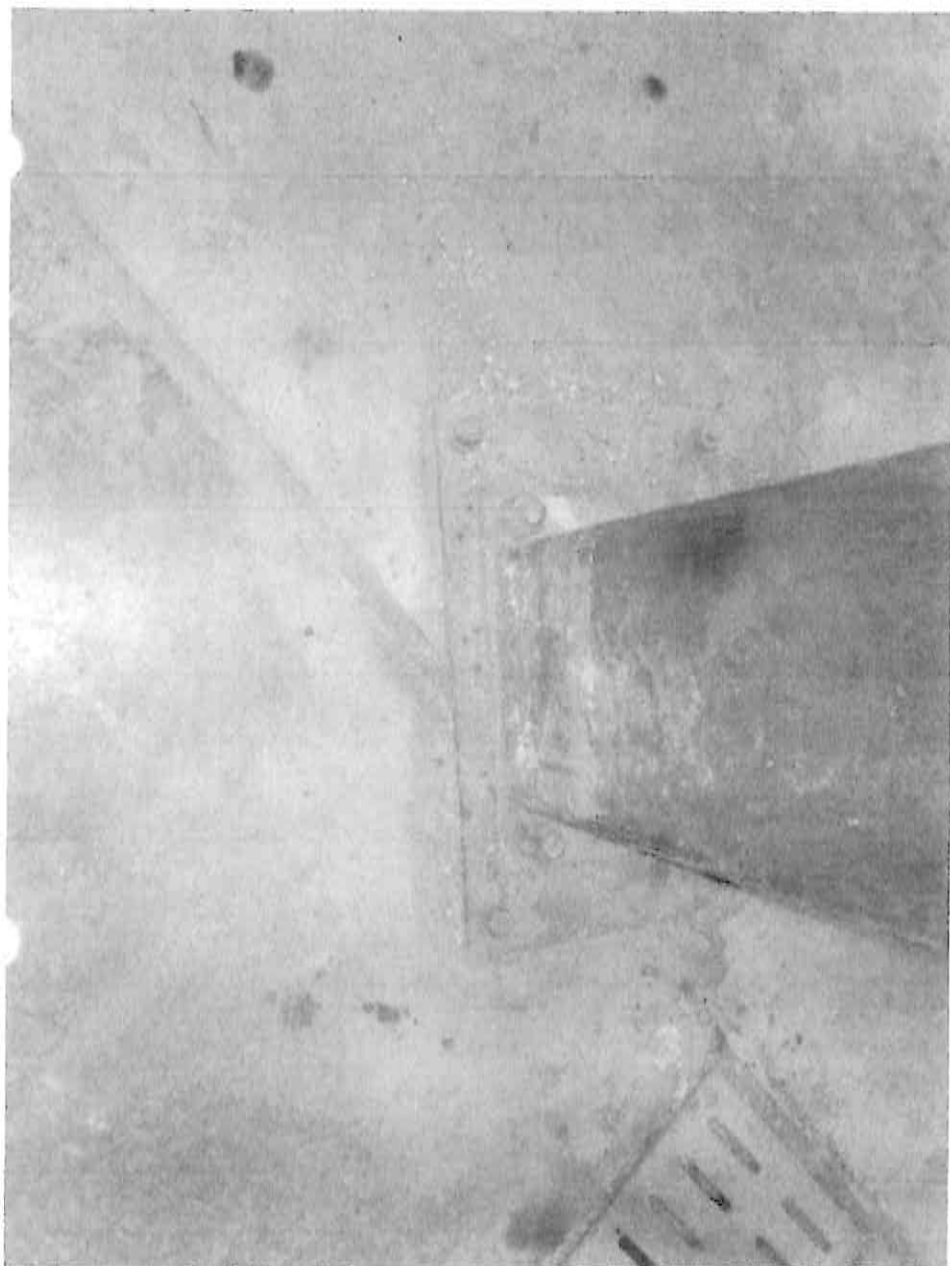
Date Completed: 2023-02-22

Inspection Report #: SCRIBA-2

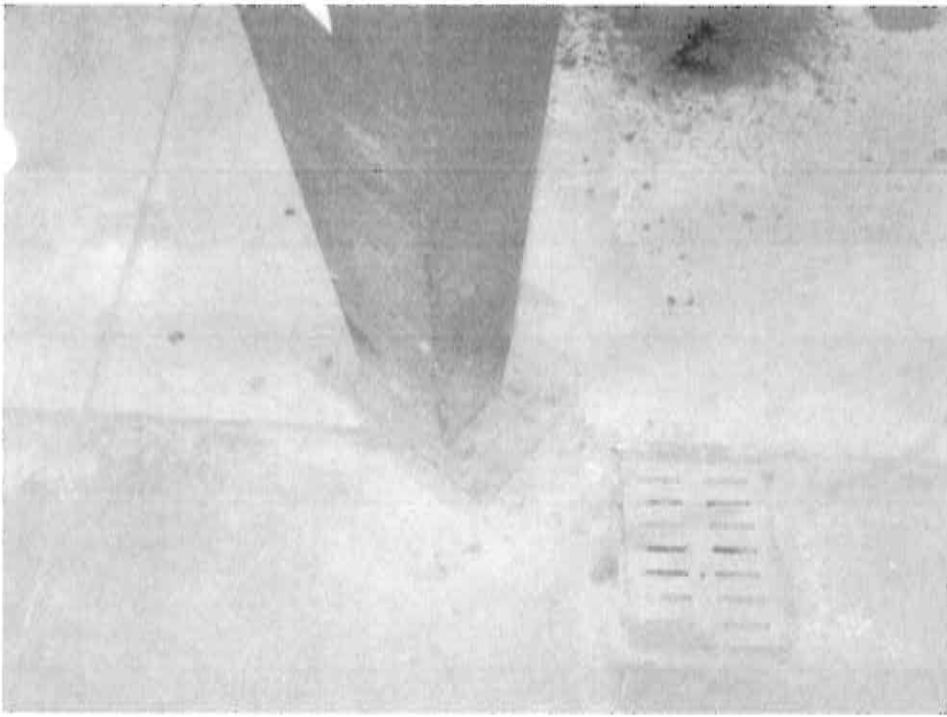
Picture 6.2.4.1.7B



Picture 6.2.4.1.7B



Picture 6.2.4.1.17





## COUNTY OF OSWEGO

## BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER				ACCOUNT NUMBER		DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
H	529000	1023				Establish CP#1023 - Scriba Garage Vehicle Lifts	50,000.00
			H	450310	1023	CP No 1023 - Interfund Transfer	(50,000.00)
A	159900					Appropriated Fund Balance	(50,000.00)
			A9901	599014		Transfer to Capital Project	50,000.00
						This project will be funded through a transfer of funds from	
						Unappropriated Fund Balance	
TOTAL AMOUNT							-

COMMITTEE SIGNATURES DATE

COUNTY TREASURER	DATE
------------------	------

PERSONNEL DIRECTOR	DATE
--------------------	------

COUNTY ADMINISTRATOR

DEPARTMENT HEAD	DATE
-----------------	------

**RESOLUTION NO.**

July 13, 2023

**RESOLUTION AUTHORIZING EXPENDITURE FROM  
CAPITAL RESERVE NO. 146– HIGHWAY & EQUIPMENT**

By Legislator Paul House:

Upon recommendation of the Infrastructure and Facilities Committee of this body,  
with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$ 55,000  
from Capital Reserve No. 146 – Highway and Equipment to Capital Project No. E0223 –  
B&G Vehicles - 2023 and that the following project is hereby authorized for the maximum  
expenditure as indicated.

RESOLVED, that a certified copy of this resolution delivered to the County  
Treasurer shall be his authority to affect such transfer and make such adjustments.

<u>Capital Project # E0223</u>	<u>Total Authorization</u>
B&G Vehicles - 2023	\$ 55,000

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**                      **NO:**                      **ABSENT:**                      **ABSTAIN:**





COUNTY OF OSWEGO  
BUILDINGS & GROUNDS DEPARTMENT

111 East 11<sup>th</sup> Street  
Oswego, N.Y. 13126

Phone: (315) 349-8233  
Fax: (315) 342-2481

**INFORMATIONAL MEMORANDUM**

**SUBJECT:** To establish a capital project in order to replace the 2008 Ford Econo Van. I am requesting funds from Capital Reserve # 146 – Highway & Automotive Equipment.

**PURPOSE:** Purchase one (1) new 2023 250 Truck or Utility Van.

**SUMMARY:**

The 2008 Ford Econo Van is 15 years old and has 89,059 miles on it. It is becoming more and more unreliable to use on a daily basis.

This vehicle replacement is included in Buildings and Grounds 5-year Equipment Plan.

**RECOMMENDED:** Purchase one (1) new 2023 250 Truck or Utility Van. The cost of this purchase is estimated at \$ 55,000.

**ACTION:** Transfer \$ 55,000 from the Capital Reserve # 146 Highway & Auto Equipment to Capitol Project # E0223– B&G Vehicles - 2023

**COUNTY OF OSWEGO  
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER		ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	
H	529000	E0223				55,000.00
			H	450310	E0223	(55,000.00)
					This capital project is being established using Capital Reserve 146	
A	296000		A	599014	146	55,000.00
						(55,000.00)
					To purchase truck or van for B & G department	
TOTAL AMOUNT						\$0.00

COMMITTEE SIGNATURES      DATE

COUNTY TREASURER      DATE

PERSONNEL DIRECTOR      DATE

COUNTY ADMINISTRATOR      DATE

DEPARTMENT HEAD      DATE

**RESOLUTION NO.**

July 13, 2023

**RESOLUTION INCREASING AUTHORIZATION OF  
CAPITAL PROJECT NO. C0123 – ASBESTOS REMEDIATION**

By Legislator Paul House:

WHEREAS, this body has heretofore established Capital Project No. C0123 – Asbestos Remediation with a maximum authorization of \$ 25,000.

WHEREAS, the Buildings and Grounds Superintendent has identified the need to increase the authorization of Capital Project No. C0123 – Asbestos Remediation by \$20,000.

NOW, on recommendation of the Infrastructure and Facilities Committee of this body and with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$20,000 from Appropriated Fund Balance to Capital Project No. C0123 Asbestos Remediation and be it further

RESOLVED, that the Treasurer is hereby authorized to transfer \$20,000 from Appropriated Fund Balance to Capital Project No. C0123 – Asbestos Remediation and that the project is hereby authorized for the maximum expenditure as indicated.

**Capital Project****Total Authorization**

CP No. C0123 – Asbestos Remediation

\$ 45,000

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE****YES:****NO:****ABSENT:****ABSTAIN:**



Rick Doten  
*Acting Superintendent*

COUNTY OF OSWEGO  
BUILDINGS AND GROUNDS DEPARTMENT

---

111 East Eleventh Street  
Oswego, New York 13126

Phone: (315) 349-8233  
Fax: (315) 342-2481

INFORMATIONAL MEMORANDUM

**SUBJECT:** To increase the authorization level of capital project C0123 – Asbestos Remediation.

**PURPOSE:** Increase the authorization level of capital project C0123 – Asbestos Remediation by \$ 20,000.

**SUMMARY:** Asbestos testing and remediation is needed in order to demolish the blue house owned by Oswego County located Route 3 in the Village of Mexico, which was decided after this capital project established.

**RECOMMENDED:** I respectfully request transferring \$ 20,000 from General Appropriated Fund balance to Capital Project # CO 123 Asbestos Remediation

**ACTION:** To transfer \$ 20,000 from the General Appropriated Fund balance to Capital Project No. # CO123 Asbestos Remediation, which will increase the authorization level to \$ 45,000.

COMMITTEE SIGNATURES DATE

COMMITTEE SIGNATURES

•

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

**RESOLUTION NO.**

July 13, 2023

**RESOLUTION AUTHORIZING BUDGET MODIFICATION CENTRAL  
SERVICES INCREASE CAPITAL PROJECT NO. T0322 COUNTY VIDEO  
SURVEILLANCE SYSTEM**

By Legislator Paul House:

WHEREAS, this body has heretofore established Capital Project No. T0322- County Wide Video Surveillance System with a maximum authorization of \$990,000.

WHEREAS, the Central Services Director has identified the need to increase the capital project for updating the County's video surveillance system, with an additional authorization of \$ 125,000.

NOW, on recommendation of the Infrastructure & Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$ 125,000 from Capital Reserve No. 145 – Technology Reserve to the designated Capital Project T0322 and that the project is hereby authorized for the maximum expenditure as indicated

**Capital Project****Total Authorization**

CP No. T0322

\$1,115,000.00

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE****YES:****NO:****ABSENT:****ABSTAIN:**



Greg Powlin  
Director

COUNTY OF OSWEGO  
CENTRAL SERVICES DEPARTMENT

39 Churchill Road  
Oswego, New York 13126

Phone: (315) 349-3526

**INFORMATIONAL MEMORANDUM**

**SUBJECT:** Approve an increase in Capital Project No T0322 to update and re-architect the County's video surveillance system and for the 5-year vendor managed service plan intended to ensure consistent and reliable video surveillance coverage, access to stored video, optimal video quality, and timely resolution of issues.

**PURPOSE:** To provide an additional amount of \$125,000 to support this initiative as follows:

- ~\$25,000 for camera equipment, installation labor, and supporting trades work in current project Phase I.
- ~\$100,000 for future replacement (Phase II) of still serviceable cameras not included in Phase I, upon their anticipated failure.
- To fund additional camera deployments, identified during installation, as gaps in the initial architecture.

**SUMMARY:** This capital project provides for upgrades to the County's video surveillance system and lays the groundwork for future integration with other building security solutions.

Additional points to note are:

- The proposed camera system architecture reflects the following design objectives: 1) deterrence, 2) efficient monitoring and incident investigation, 3) protection against liability, and 4) coverage of high-risk areas as defined by building security consultant.
- ~70 existing, serviceable cameras were retained and not included in project Phase I but will need to be replaced as they fail. Once these cameras are replaced, anticipated total yearly maintenance will be ~\$115,000. Current annual contractual amount is ~\$90K, with first payment due in 2024.
- ~70 new camera locations are included in the updated architecture, increasing the total number of cameras from 292 to ~360. The re-architecting also eliminates 45 existing placements, in favor of new, optimally positioned deployments.
- This video surveillance system will integrate with the County's existing door access control system.
- This is the first of an anticipated 2-3 supplemental funding requests for this project.

**RECOMMENDED ACTION:** I respectfully request transferring \$ 125,000 from Capital Reserve # 145 – Technology Reserve into Capital Project T0322 for the video system upgrade expenditures listed above.

COUNTY OF OSWEGO  
BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER			ACCOUNT NUMBER		DESCRIPTION	DOLLAR AMOUNT
DEPT.	OBJECT	SUB.	DEPT.	OBJECT		
H	450310	T0322			CP No. T0322 - Countywide Video Surveillance System	\$ (125,000.00)
			H	529000	CP No. T0322	\$ 125,000.00
			A	599014	145	125,000.00
A	159900					\$ (125,000.00)
					This project will be funded through a transfer of funds from	
					CR#145 - Technology Reserve	
					TOTAL AMOUNT	-

COMMITTEE SIGNATURES      DATE

_____	COUNTY TREASURER	DATE
_____	PERSONNEL DIRECTOR	DATE
_____	COUNTY ADMINISTRATOR	DATE
_____	DEPARTMENT HEAD	DATE



**RESOLUTION NO.**

July 13, 2023

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT  
LOWER APRON REPAIRS AT THE ENERGY RECOVERY FACILITY**

By Legislator Paul House:

WHEREAS, Repairs to the rear deck/lower apron of the ERF are required

WHEREAS, to proceed forward with the repairs, engineering assessment, generation of drawing and specifications by a NYS Registered PE are required

WHEREAS, the Oswego County Dept of Solid Waste have contracted with, or will contract with, Barton+ Loguidice , D.P.C, which possesses the requisite skills and experience to perform the services, prepare the appropriate documentation, and assist/direct the ERF staff with selection of contractors, awarding of bids, and job implementation to complete the repairs.

NOW, THEREFORE, BE ITRESOLVED, upon the recommendation of the Infrastructure, Facilities and Technology Committee, the County of Oswego hereby awards a professional service contract for Lower Apron Repairs at the ERF, to Barton + Loguidice D.P.C. for a sum not to exceed \$65,900.00.

RESOLVED, that the costs thereof shall be allocated and paid from the Dept of Solid Waste ERF Fees and Services account.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



## Oswego County Department of Solid Waste

Michael Lutestanski II, Director of Solid Waste Programs

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TO: Legislator Stephen Walpole, Chairman  
Infrastructure, Facilities and Technology Committee  
Legislator Laurie Mangano-Cornelius, Chair  
Finance & Personnel Committee

FROM: Michael J. Lutestanski II, Director of Solid Waste Programs

RE: Barton & LoGiudice Professional Services Proposal Lower Apron Repairs at the Energy Recovery Facility

DATE: June 23, 2023

Last year during the annual plant inspection by Barton & Logiudice, they found some bad spalling of the concrete structure underneath the back elevated deck. We consulted with B&L about the structure and our concerns with the condition of the surface and precast sub surfaces of the back deck. B&L has produced a proposal to engineer and GC the repair(s).

We would like to get this in motion as there is a chance we can effect the required repairs before the winter season, or get the worst items taken care of and put the final coating on in the spring. The quote includes engineering, quote preparation, selection of contractor(s) with input from Solid Waste and purchasing staff, and general contracting supervision of the job per the attached proposal.

The attached proposal for \$65,900.00 will be funded from 8161 5438, other fees and services, then, depending on the quotes received, we will then determine the funding allocation required for project implementation.



June 16, 2023

Michael Lutestanski, II, Operations Manager  
Oswego County Department of Solid Waste  
Bristol Hill Landfill  
3125 State Route 3  
Fulton, New York 13069

Re: Professional Services Proposal  
Subj.: Lower Apron Repairs at the Energy Recovery Facility  
File: 704.4447

Dear Mr. Lutestanski:

Barton & Loguidice, D.P.C. (B&L), is pleased to provide the Oswego County Department of Solid Waste (County) with professional services for the evaluation and repair of the lower apron structure at the Energy Recovery Facility.

Based on our discussions during our May 10, 2023 site meeting, the tasks included in this proposal include repair of concrete spall areas on the wearing surface and the pre-cast concrete plank surfaces on the underside of the lower apron, repair of surface expansion joints and the concrete retaining/foundation wall below the apron. The repairs need to be phased to allow for continued use of the lower apron for ash load-out operations.

To assist the Oswego County Department of Solid Waste, B&L offers the following Scope of Professional Services for your consideration:

#### **Scope of Professional Services**

##### **Construction Document and Bidding Phase**

1. Conduct site visits to further document existing conditions and obtain dimensions to assist with the development of the design drawings and repair details for this project.
2. Develop 50-percent engineering design, details and drawings for the repair and/or reinforcing of the areas identified to include plans and details of the areas. The documents will include:
  - a. Preliminary layout plan showing the proposed project phasing to include traffic patterns related to use of the facility during the construction phase.
  - b. Preliminary structural drawings including an overall lower apron plan, areas of repair, repair details and schedules.
3. Submit the 50-percent engineering design documents to the County for review and comment.

The experience to  
**listen**  
The power to  
**solve™**





4. Participate in one (1) design review meeting with designated County staff to review the 50-percent Design documents. It is anticipated that the discussions and comments generated from this meeting will formulate the basis of the subsequent final design effort.
5. Provide the engineering services associated with the continuation of the project design from the previously completed 50-percent Design Development, incorporating applicable review comments received from the County. Structural engineering services to include the design and detailing of the structural repair of the deteriorated systems.
6. Conduct an additional site visit to the project site to verify existing conditions as they pertain to the identified repairs and improvements.
7. Develop 95-percent Design documents including drawings and draft specifications for the project phasing and repairs.
8. Participate in one (1) design review meeting with designated County staff to review the 95-percent Design documents. It is anticipated that the discussions and comments generated from this meeting will formulate the basis of the subsequent final design effort.
9. Develop the final Contract Documents incorporating the comments received from the County's review of the progress submission. The Contract Documents will be utilized for the purpose of soliciting competitive bids by the County from prospective Contractors for this project. The Documents will include design drawings, our standard Information for Bidders, General Conditions and General Provisions, and Prevailing Wage Rate Schedule for a single lump sum contract. The final Contract Documents will be stamped by a New York State registered Professional Engineer.
10. Prepare ten (10) sets of the Contract Documents and Technical Specifications in sufficient detail to permit public bidding by contractors using New York State prevailing wage rates and to facilitate construction contract administration.
11. Prepare Advertisements of Bids for publication by the County in the County's official newspaper.
12. Assist Oswego County with answering bidder's questions and issue an addendum (if required) during the competitive bidding of the project.
13. Attend a pre-bid conference at the project site with the County and potential bidders to answer questions and identify items of clarification by addenda that may be required.
14. Review and evaluation of the bids received and submit a recommendation to the County for award of the contract.
15. Assemble conformed contract documents for the contract, prepare a Notice to Proceed and prepare for contract signing with the County and the contractor.

#### **Construction Contract Administration Phase**

1. Schedule and attend a pre-construction meeting with the County and the Contractor at the Energy Recovery Facility, to review the provisions of the Contract as well as the General Conditions and General Requirements for the project. B&L will notate and distribute pre-construction meeting minutes.



2. Provide general administration of the construction contracts to safeguard the interests of the County, provide clarifications to RFI's, coordinate changes in the work as they may occur, ensure that the intent of the Contract Documents is maintained and oversee the general conformance of the project with the Contract Documents.
3. Review Contractor shop drawings, submittals and field-test reports for compliance with the Contract Documents. A maximum of two (2) reviews of any one shop drawing is included.
4. Review and monitor Contractor's project schedule throughout the project and endeavor to ensure that the Contractor is engaged in their work activities to adhere to their established project schedule.
5. Conduct semi-weekly job meetings at the project site to observe the progression of the contractor and their completed work and review the work for conformance with the Contract Documents. Compile meeting notes of each project meeting and distribute those meeting notes to each attendee and appropriate County staff.
6. Review Contractor payment applications for correctness in relation to the associated completed work and make recommendation to the County for payment.
7. Provide up to a total of eighty (80) hours of on-site construction representation. B&L's on-site representative will prepare a report for each day in which observation of the work in progress is conducted. Further, B&L will report if observed work product is found to be deficient or incorrect. The on-site construction representation proposed herein is not full-time inspection of the Contractor's work, and is not intended to be an exhaustive inspection of every detail of the work progressed by the Contractor.
8. Conduct a punch-list inspection of the work following substantial completion of the Contractor's work, identifying remaining work items or deficient items that require correction action or replacement.

#### Technical Assumptions

1. This proposal is based on the assumption that any changes resulting from each of the review submission milestones will not require the wholesale redesign of previously completed engineering work. In the event that significant changes become necessary during the design process, B&L will notify the County to negotiate an appropriate adjustment in fee at that time.
2. A construction period of five (5) months is anticipated for this project. On this basis, a total of ten (10) monthly job meetings/site visits (job meeting and site visit days to coincide).
3. On-site Construction Observation Services have been included for certain critical portions of construction. The proposed on-site construction representation is **not** full-time inspection of the Contractor's work and is not intended to be an exhaustive inspection of every detail of the work progressed by each Contractor. For the purpose of this scope, B&L has included 100 hours (5 months averaging of 20-hours per month) of on-site inspection time. Based on the Contractor's performance, should additional on-site inspection effort be necessary for the project, B&L will provide the County with a supplemental proposal prior to performing any inspection beyond the time included herein.



### Fee Proposal

Barton & Loguidice, D.P.C. proposes to provide the Scope of Engineering Services described herein for the following time and expense fees, including normal reimbursable expenses (such as printing, mileage, and postage).

Construction Document and Bidding Phase:	\$35,600.00
Construction Contract Administration Phase:	<u>\$30,300.00</u>
Total	\$65,900.00

If additional services, such as requests for additional information, additional meetings, etc., they will be billed at our Billing Rate Schedule in effect at the time services are rendered.

We trust this proposal is acceptable to you, if so, please indicate your concurrence below and return one executed copy to our office.

Thank you for considering Barton & Loguidice, D.P.C. for this Transfer Station conditions assessment project. We invite your comments regarding any portion of this Engineering Services Proposal and look forward to providing this service to Oswego County Department of Solid Waste.

Please contact me if you have any questions.

Sincerely,  
BARTON & LOGUIDICE, D.P.C.

A handwritten signature in dark ink, appearing to read 'Matthew C. Fuller', is located above the printed name.

Matthew C. Fuller, P.E.  
Vice President

MCF/jms

Attachment

### Authorization

Barton & Loguidice, D.P.C., is hereby authorized by Oswego County ("Owner") to proceed with the services described herein in accordance with the attached Terms and Conditions.

---

Michael Lutestanski, II  
Operations Manager

---

Date



**STANDARD TERMS AND CONDITIONS**  
**for**  
**PROFESSIONAL CONSULTANT SERVICES**  
**provided by**  
**BARTON & LOGUIDICE, D.P.C. ("Consultant")**

The OWNER and the CONSULTANT, for themselves, their successors and assigns, have mutually agreed and do agree with each other as follows:

**1.0 Basic Agreement**

Consultant shall provide, or cause to be provided, the Services set forth in the proposal (PROPOSAL) to which these terms and conditions are attached, and Owner shall pay Consultant for such Services as set forth in PROPOSAL. The PROPOSAL, in conjunction with these terms and conditions is referred to herein as "Agreement".

**2.0 General Considerations**

A. The standard of care for all professional or related services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.

B. Consultant shall commence to provide its services upon the full execution of this Agreement and shall provide those services within a reasonable time. In no event shall Consultant be obligated to perform services on a schedule which, in the Consultant's professional judgement, does not provide Consultant sufficient time to perform in accordance with the aforesaid standard of care.

C. All design documents prepared or furnished by Consultant are instruments of service, and Consultant retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Consultant grants Owner a limited license to use the instruments of service exclusively (1) performance of design or operation, (2) for Project construction as is the intended purpose of the documents, and (3) for the purpose of maintenance and repair of the Project, or (4) other documents, reports, details and plans as defined in the project Scope of Work.

D. Consultant shall not at any time supervise, direct, or have control over any contractor's work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to a contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

E. Consultant neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

F. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Consultant's own employees) at the Project site or otherwise furnishing or performing any construction work; or for any decisions regarding, or interpretations or clarifications of, the construction contract or Instruments of Service made by Owner or any third party without the advice and consultation of Consultant.

G. If the Construction Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Consultant shall specify the appropriate performance and design criteria that such services must satisfy. The Consultant shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Consultant. The Consultant's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Consultant shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

H. Unless otherwise included under this Agreement, the parties acknowledge that Consultant's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). Owner represents to Consultant that, to the best of its knowledge, a Hazardous Environmental Condition does not exist at the Site, except as expressly disclosed to the Consultant in writing. If Consultant or any other party encounters a Hazardous Environmental Condition, Consultant may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (i) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

I. The services to be provided by Consultant under this Agreement DO NOT INCLUDE advice or recommendations with respect to the issuance, structure, timing, terms or any other aspect of municipal securities, municipal derivatives, guaranteed investment contracts or investment strategies. Any opinions, advice, information or recommendations provided by Consultant are understood by the parties to this Agreement to be strictly engineering or other technical opinions, advice, information or recommendations. Consultant is not a "municipal advisor" as defined by 15 U.S.C. 78o-4 or the related rules of the Securities and Exchange Commission. The other parties to this Agreement should determine independently whether they require the services of a municipal advisor.

J. The Consultant shall not be required to execute certificates, guarantees, warranties or make representations that would, in its professional judgment, require knowledge, services or responsibilities beyond the scope of this Agreement.

K. When transmitting items in electronic media or digital format, the transmitting party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

L. To the fullest extent permitted by law, Owner and Consultant (1) waive against each other, and the other's employee's, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Consultant's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Consultant pursuant to the PROPOSAL, whichever is greater, (the "Limitation Amount"), and further, in no event shall the Limitation Amount exceed the amount of liability insurance proceeds actually available to the Consultant for the claim at issue at the time of settlement or final judgment net of any and all expenses paid or incurred on the claim at issue, payments made or incurred in connection with other claims made against the Consultant, or any other circumstances which may reduce, impair, or eliminate the overall availability of such insurance to the Consultant. It is intended that these limitations apply to any and all liability or cause of action.

**3.0 Payment for Services**

Consultant will prepare a monthly invoice in accordance with Consultant's standard invoicing practice and submit the invoice to Owner. Invoices are due and payable within 30 days of the date of the invoice. Consultant may, without liability, after giving seven days written notice to Owner, suspend services under this Agreement until Consultant has been paid in full all amounts due for services, expenses, and other related charges.

**4.0 Additional Services**

Additional services may be required in Consultant's professional judgement because of changes in the Project, or unforeseen circumstances. The Consultant shall furnish services in addition to those set forth in the PROPOSAL, if mutually agreed by Owner and Consultant. Owner shall pay Consultant for any Additional Services provided as follows: (1) as may be mutually agreed to in writing, or (2) in the absence of a mutual agreement an amount equal to the cumulative hours charged to the Project by each member or each class of Consultant's employees engaged in providing the Additional Services times the Consultant's hourly billing rates for each applicable billing class in effect at the time the Additional Services are performed; plus reimbursable expenses and charges for Consultant's Subconsultants, if any.

**5.0 Dispute Resolution**

Owner and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice by either party of the existence of the dispute. If a dispute involves matters other than a claim by Consultant for payment of fees and the parties fail to resolve the dispute through negotiation then Owner and Consultant agree that they shall first submit any and all such unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation by a mutually acceptable mediator. Owner and Consultant agree to participate in the mediation process in good faith and to share the cost of the mediation equally. The process shall be conducted on a confidential basis, and shall be completed within 150 days of the date of notice by either party of the existence of the dispute. If such mediation is unsuccessful in resolving a Dispute, then (1) the parties may mutually agree to an alternative dispute resolution of their choice, or (2) either party may seek to have the Dispute resolved by a court of competent jurisdiction.

**6.0 Accrual of Claims**

All causes of action between the parties to this Agreement including those pertaining to acts, failures to act, or failures to perform in accordance with the obligations of the Agreement or failures to perform in accordance with the standard of care shall be deemed to have accrued and the applicable statutes of limitations shall commence to run not later than either the date of Substantial Completion for acts, failures to act or failures to perform occurring prior to Substantial Completion, or the date of issuance of the Notice of Acceptability of Work (or similar notice of the final completion of the Project) for acts, failures to act or failures to perform occurring after Substantial Completion.

**7.0 Controlling Law**

This Agreement is to be governed by the law of the state in which the project is located.

**8.0 Successors, Assigns, and Beneficiaries**

Owner and Consultant each is hereby bound and the partners, successors, executors, administrators, and legal representatives of Owner and Consultant (and to the extent permitted herein the assigns of Owner and Consultant) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither Owner nor Consultant may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. This provision shall not preclude Consultant from retaining Subconsultants as it deems reasonably necessary for the completion of the services rendered hereunder.

**9.0 Termination**

If Consultant's services related to the project are terminated for any reason, Consultant shall be compensated for time plus reasonable expenses associated with demobilizing personnel and equipment, and, if requested in writing by the Owner, for completion of tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

**10.0 Total Agreement/Severability**

This Agreement, including any expressly incorporated Exhibits, constitutes the entire Agreement between Owner and Consultant and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument. If any term or condition of this Agreement shall, to any extent, be found invalid, void or unenforceable, the remaining provisions shall remain in full force and effect to the extent allowed by applicable law.





## OSWEGO COUNTY PURCHASING

46 East Bridge Street, Oswego, NY 13126

Phone (315) 326-6051 Fax (315)342-2468

Email: [Purchasing@oswegocounty.com](mailto:Purchasing@oswegocounty.com)

TO: Infrastructure, Facilities and Technology Committee

FROM: Holly F. Carpenter, Purchasing Director

DATE: July 5, 2023

RE: BID Report

### 1. BID 23-ERF-005 LIGHTING UPGRADE

**Funding Source: Operating Budget.**

**Solicitation Process: BID 23-ERF-005 LIGHTING UPGRADE** was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on May 18, 2023. It was also sent directly to the following vendors:

CNY Electric

O'Connell Electric

Scriba Electric

Fisk Electric

Patricia Electric

Sloth Electric

Number of responses: Four (4)

**Who, by title, evaluated the bid/proposal:** Joe Wilhelm, Chief Facility Operator with the Oswego County Energy Recovery Facility has evaluated the bid responses and recommends approval to Knapp Electric, Inc.

Name of Company	Location	Total Cost	Required Documentation VRCS/NCC/VIS/RFC/SHC				
Fisk Electric, Inc.	1423 N. Salina St., Syracuse, NY 13208	\$174,625.00	X	X	X	X	X
Knapp Electric, Inc.	7012 Potter Rd., Auburn, NY 13021	\$144,450.00	X	X	X	X	X
LED Lighting Solutions, LLC.	169 Circlewood Dr., Berlin, CT 06037	\$49,800.00	X	X	X	X	X
Scriba Electric, Inc.	3 Creamery Rd., Oswego, NY 13126	\$169,000.00	X	X	X	X	X

SHC=Sexual Harassment Certification; VRCS=Vendor Reply Cover Sheet; VIS=Vendor Information Sheet; NCC=Non-collusion Certification; RFC=Resolution for Corporations

**Evaluation:** Although LED Lighting Solutions, LLC. Is listed as the lowest bidder, upon further investigation it was determined that LED Lighting Solutions uses subpar fixtures and unsafe practices when installing the electrical fixtures. Knapp Electric, Inc. is the lowest responsible bidder. There is no objection to the bidder.

**Recommended Action:** The Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Committee is requested to affirm an award to the low bidder.



OSWEGO COUNTY PURCHASING DEPARTMENT

BID COMPUTATION SHEET

OPENED: June 6, 2023 2:00 PM

BID 23-ERF-005 Lighting Upgrade

ITEM	FISK ELECTRIC SYRACUSE, NY	KNAPP ELECTRIC AUBURN, NY	LED LIGHTING SOLUTIONS BERLIN, CT	SCRIBA ELECTRIC OSWEGO, NY
WORK BEYOND THE BID SCOPE - HOURLY RATE	\$155.00	\$98.10	\$175.00	\$112.32
TOTAL COST	\$174,625.00	\$144,450.00	\$49,800.00	\$169,000.00



## Oswego County Department of Solid Waste

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Michael Lutestanski II, Director of Solid Waste Programs

TO: Legislator Laurie Mangano-Cornelius, Chair  
Finance & Personnel Committee

FROM: Michael J. Lutestanski II, Director of Solid Waste Programs

RE: Salary, Solid Waste Program Co Ordinator

DATE: June 20, 2023

An internal candidate has been selected to fill the vacant Program Co Ordinator position at Bristol Hill. The candidate has twenty (20) years of experience in the military and reserves, with administrative, facility management, record keeping, and supervision of work crews. He has five (5) years in the solid waste department as an HEO/MEO with knowledge and experience with our PC scales system, our procedures and dealing with the public.

I am requesting a salary of \$47,000 based upon the candidate's qualifications and experience. This is between the mid 2022 salary of \$43,904 (SG20) and high 2022 salary of \$50,140 for this position.

The candidate brings both knowledge and experience with him. He has shown good computer, organizational skills, and is self-motivated. It is for these reasons that I am requesting this starting salary in hopes of retaining qualified personnel.



**COUNTY OF OSWEGO  
HIGHWAY DEPARTMENT**

31 Schaad Drive  
Oswego NY 13126  
(315) 349-8331 Fax (315) 349-8256

Shawn Walker, Highway Superintendent

Chris Baldwin, P.E., Highway Engineer

## **INFORMATIONAL MEMORANDUM**

**SUBJECT:** Increase certain fees and rentals at the Airport

**PURPOSE:** To recommend that the Infrastructure, Facilities and Technology Committee, the Finance & Human Resources Committee increase remaining hangar rent and commercial land lease fees at the Oswego County Airport, Fulton, NY.

**SUMMARY:** There are a few County owned T-IIhangars remaining under old fee structures and I would like to bring the monthly rental fee in line with all others on the field. I would also like to increase the fee per square foot in all new commercial aviation hangar land leases from \$0.30/sq ft to \$0.40/sq ft.

**RECOMMENDED:**  
**ACTION:** The Infrastructure, Facilities and Technology Committee, and the Finance & Human Resources Committee increase certain fees and rentals at the Airport.



LOUIS R. LOMBARDI  
PUBLIC DEFENDER

**OSWEGO COUNTY  
PUBLIC DEFENDER'S OFFICE**

COUNTY BUILDING  
44 E. BRIDGE STREET, SUITE 301  
OSWEGO, NEW YORK 13126  
(315) 349-3201  
[www.oswegocounty.com](http://www.oswegocounty.com)

Date: 06/23/2023  
To: Greg Powlin, Director of Central Services  
From: Jaime S. Thompson, Secretary to the Public Defender  
Re: County Cell Phone Acquisition

I am writing to request the purchase of two county cell phones for the Public Defender's Office. These cell phones will be used by the attorneys while conducting business outside of the office. Examples of use include court appearances and meetings with clients. We currently have funds available in our Telephone line to cover this expense.

Please do not hesitate to reach out to me should you have any questions or concerns.

**Schedule I- Proposed Local Disbursements of ARPA Funds**

<b>Project Name/Applicant</b>	<b>Project Description</b>	<b>Request</b>	<b>Task Force Suggestion</b>	<b>Jurisdictional Committee</b>
AJ Montclair Inc.	A contractor in Central Square has asked for \$765,000. After reviewing documents and records as well as PPP information we have determined the organization is potentially eligible for up to \$609,961. This is for lost revenue due to the COVID Pandemic.	\$750,000.00	\$75,000.00	EDP
Aqua Spa Float Center LLC	The company is seeking a total of \$49,882.17. They are asking for \$33,882.66 for marketing they continued to pay during the COVID pandemic as well as \$15,991.51 that they paid to employees during this time as well, they did not receive any PPP monies.	\$49,882.17	\$15,991.51	EDP
Bellinger Auto Sales and service Inc.	This is a used car company and automotive repair business located in Volney that is looking for assistance for lost revenue due to the COVID pandemic. The company is seeking \$243,624 and after reviewing PPP loan information that they received (\$43,800) they are potentially eligible for up to \$199,824.	\$243,624.00	\$96,544.97	EDP
Chase Enterprise Inc.	Chase Enterprises is looking to recover some lost revenue. They demonstrated losses well over 1.5 million dollars through cancelled confirmed contracts. They did receive a PPP loan of \$537,000. Cancelled contracts were confirmed through communication directly with the Pennsylvania Department of Transportation as well as certified letter from the CPA. They are requesting a total of \$350,000 in assistance.	\$350,000.00	\$75,000.00	EDP
Leroi Inc.	The company is seeking \$1,000,000 in economic recovery assistance. Based on documents provided they demonstrated more harm than that however they are asking for \$1 million. After reviewing PPP information, they are potentially eligible for up to \$700,000.	\$1,000,000.00	\$144,945.00	EDP
Mitchell Printing and Mailing Inc.	The company is requesting \$90,000 in lost revenue from the pandemic. After reviewing all documents and PPP information they are potentially eligible for up to \$177,324 however they are only seeking a portion of that amount.	\$90,000.00	\$85,674.00	EDP
N.E.T and Die	This Fulton based machining business is seeking \$451,000 due to lost revenue from the COVID pandemic. The amount has been verified and the eligible amount is \$495,000 after losses were adjusted for PPP assistance they received.	\$451,000.00	\$144,945.00	EDP
Al-noor Hospitality and Inns (Oswego INN)	The Oswego Inn is seeking to recover lost revenue in the amount of \$92,093. This amount has been verified through profit loss records. The applicant received PPP and that amount was also removed leaving the eligible amount at \$70,362.	\$92,093.00	\$33,995.00	EDP
SMG-08 DBA The Palladium Times, The Valley News, Oswego Shopper, Oswego County News	The Pall Times is seeking lost revenue funding due to COVID in the amount of \$292,531. The demonstrated amount of loss is \$390,082.	\$292,531.00	\$144,945.00	EDP



The Pressbox of Oswego Inc.	The Pressbox is seeking \$80,000 for work that has been and is being done on an upgraded and expanded kitchen. The project was expected to begin in 2020 and was placed on hold due to COVID. Upon starting the project, the cost of good and services soared. They have submitted quotes from the pre and post pandemic demonstrating the increased costs of goods and services they are seeking help with covering.	\$80,000.00	\$80,000.00	EDP
TCD of Oswego LLC (The Cellar Door)	Is seeking \$327,000 for lost revenue and expenses due to the COVID Pandemic. Upon review of financial records and statements the eligible amount for the organization is \$168,711 once PPP and NY Loans are removed.	\$327,000.00	\$81,513.00	EDP
Valti Graphics	The company is requesting \$139,000 in lost revenue due to the COVID pandemic. After review of documents and PPP information the applicant is eligible for up to \$125,861	\$139,000.00	\$60,810.00	EDP
Vonas Restaurant Inc.	The company is seeking \$83,971 in lost revenue. This is the eligible amount remaining after removing PPP loan forgiveness.	\$83,971.00	\$40,570.11	EDP
Oswego Minor Hockey Association Inc.	The Association has demonstrated lost revenue of \$80,000 and are requesting to use these funds to create larger and safer areas for the the various users of the their primary ice rink facility.	\$80,000.00	\$77,304.00	EDP
Safe Haven Museum and Education Center Inc.	The museum is hoping to recover lost funds that will be used to enhance the facility and grounds. They asked for \$50,000 and based on documentation provided, they are potentially eligible for up to \$36,751.	\$50,000.00	\$36,751.00	EDP
Redfield Snowmobile Association Inc.	They are planning to construct a pole barn that will allow them to house expensive equipment that they currently store outside. The structure is also designed to allow for a safer environment in the area where they conduct meetings. Being a part of the travel and tourism industry and allowing them to store equipment that will keep trails open and safe, this project does qualify for assistance. They are seeking \$70,000 for a project that is quoted to cost roughly \$206,000.	\$70,000.00	\$70,000.00	EDP
Winona Forest Recreation Inc.	Is asking for \$5,406 to help cover costs associated with lost revenue from an event they were unable to hold because of the COVID pandemic. They have demonstrated this loss of revenue through IRS 990 forms and are seeking to recoup the lost funds.	\$5,406.00	\$5,406.00	EDP
Bugow Driving School	Driver Rehab service provides comprehensive driving evaluation and instruction in safe driving practices and the use of adaptive equipment for individuals whose driving ability is compromised by physical or cognitive limitations. They are asking for \$129,400 for lost revenue as demonstrated through company profit loss statements and tax returns.	\$129,400.00	\$43,763.73	EDP
H Lee White Marine Museum	They are requesting funds to offset lost revenue in the amount of \$74,878	\$74,878.00	\$36,117.31	EDP
Harborfest	The request was brought back to the ARPA taskforce for consideration. They have demonstrated significant losses during the pandemic and are looking for assistance in recovering lost funds.	\$150,000.00	\$72,472.50	EDP

Bishop's Commons Inc.	They are seeking \$62,553 in premium pay they gave to their employees during their "Healthcare Hero" initiative. Funds were provided to RN, LPN, Critical Care Aids and other frontline staff. The funds were distributed to 46 staff members.	\$62,553.00	\$62,553.00	Human Services
Rural and Migrant Ministry of Oswego County, Inc.	They are seeking \$35,958.74 in order to construct a barn and storage facility on site that will allow them to house medical equipment and other necessary items they loan to residents who need assistance. These items are currently stored at various homes, garages, barns, sheds throughout the Richland/Pulaski area making it difficult to access and find the equipment in an expeditious manner.	\$35,958.74	\$32,000.00	Human Services
CAC Foundation Inc. (Child Advocacy Center of Oswego County)	This organization located in Fulton is seeking \$38,816.22 to help cover cost increases that they have demonstrated through quotes for work that has been needed to resurface their parking area, this was done to provide a safer environment for clients and it was full of holes, divots and other hazards and they also would like to upgrade their HVAC unit to a more efficient model.	\$38,816.22	\$38,816.22	Human Services
Habitat for Humanity of Oswego County	The organization is seeking \$120,000 to have a program that will work with The Office of the Aging, Arise, Home Health Aids, Medical Practitioners and others that will allow habitat to retrofit seniors homes to be safer for them allowing them to "age in place" instead of needing to be relocated to a nursing facility. This may include things like adding rails for safety in the home, adding a ramp, or other features. This team of professionals will work on a case-by-case basis to formulate a plan that will then be overseen by building professionals. The work may be done by qualified volunteers or bid out to other professionals if needed. An estimated cap per household is expected to be around \$2,500 allowing potentially 48 households to become a safer place for the residents.	\$120,000.00	\$120,000.00	Human Services
St. Francis Commons Inc.	Is seeking \$76,213 that they paid to employees in the middle of the COVID pandemic as bonuses during their "healthcare hero" campaign. These funds were paid to RN, LPN, home health aides, and other frontline staff. This campaign helped in the retention of 38 employees and recovering these funds will allow St. Francis to provide quality services to up to 60 clients in their facility.	\$76,213.00	\$76,213.00	Human Services
Milestones Childrens Center	Little Lukes will no longer be offering special education services (4410 program) leaving a void in those services in Oswego County. Milestones, an already operating business in Jefferson, Oswego and Onondaga Counties has proposed to work in Little Lukes Childcare centers to offer these services in conjunction with Little Lukes. In order to begin offering the services once the Little Lukes program closes, they are requesting \$282,229 to cover the first 2 months of staff, books, tests, adaptive equipment for special needs students and curriculum supplies. Once funded Milestones would become a self-sustaining program through revenue brought in from the students. The County does send children to other Counties who need these services at the cost of \$570 per day per child and Milestones/ Little Lukes has committed to ensuring that during initial registration all slots will be prioritized to be given to Oswego County students. If Little Lukes closes and Milestones does not open, there could be a significant increase in cost to the County to send children to other Counties for services.	\$282,229.00	\$282,229.00	Human Services

The Victory Transformation Inc.	They are seeking funding to help cover costs of roof repairs. The shelter serves homeless and disenfranchised individuals allowing the application to fall under ARPA guidelines. The budget included lists the entire cost of replacing both roofs of Victory house and Val haven to be at about \$350,000. They are seeking funding in the amount of \$49,800 to help cover some of the expenses. Cost include removal of asbestos, new shingles, plywood, equipment, labor and contingencies.	\$49,800.00	\$49,800.00	Human Services
Brewerton Volunteer Fire Department Ambulance	This organization serves the Southeastern part of the county including designated service areas in Hastings and other portions of the county. They provide coverage services to other agencies in the county and have responded to roughly 350-400 calls for service in Oswego County last year. They are seeking a total of \$63,538.98 to purchase a LUCAS machine or automatic CPR which allows for smaller crews as they have trouble staffing, this costs \$26,096.56. They would also like 2X Stryker Xpedition Stair chairs that allow for much easier transportation of patients going in and out of buildings. Each unit costs \$18,721 and includes all batteries and equipment necessary for operation.	\$63,538.98	\$19,000.00	Public Safety
Village of Lacona/ Lacona Volunteer Fire Department	They are seeking \$30,000 for a new air compressor from Bauer Equipment. The new cascade machine will allow them to completely fill their air tanks. Air tanks should be filled to 4500psi, and their aging compressor is only able to fill up to about 3000 causing a roughly 10-15 min shortage of vital air for the firefighters. These extra minutes could potentially be the difference between saving someone and not. Additionally, the Volunteer Fire Dept lost about \$39,000 during covid because of the inability to host any fundraisers. This funding would cover part of the machine that is estimated to cost \$38,641 plus installation. The Village of Lacona has committed to covering all costs after the \$30,000 award is funded.	\$30,000.00	\$30,000.00	Public Safety
City of Fulton Fire Dept.	The Fulton Fire dept is undergoing a million-dollar renovation and is seeking \$49,999 to assist with final details. They are seeking to upgrade communications equipment that will allow for quicker dispatch and service that is estimated to cost \$20,000 and they are also seeking funding for the onboarding, training and outfitting of new firefighters that they will be having through the Federal (SAFER) Grant award they received. Fulton will be matching funds to finish covering the cost of training and equipment for the new fighters. Altogether it is expected to cost roughly \$72,000.	\$29,999.00	\$29,999.00	Public Safety
Town of Orwell	The Town has requested \$150,000 for replacement of an old fire engine due to "Faulty Manufacturing of the Spartan Frame". The newer engine will allow safer work environment and the ability to bring more equipment to calls and allows for rope rescue efforts. Cost of new truck is \$365,000 and they expected to pay roughly \$150,000 after the trade in of the older vehicle however received less in trade in and ended up paying \$264,000 for the new truck they have secured.	\$150,000.00	\$75,000.00	Public Safety

Town of Minetto	The Town is requesting \$399,000 to complete upgrades that were the result of a mandated 2-year study by the NYS DEC. The upgrades will be made to the existing treatment plant that was originally constructed in 1977. This facility services Minetto and Seneca Hill facility. The upgrades will include upgrades of pumps and associated piping. These improvements will increase efficiency and also provide lower energy consumption. This project will be a portion of a larger project and upgrades, however the pumps project itself is seeking 100% funding to be completed with the Town bonding to complete the other portion of the project.	\$399,000.00	\$399,000.00	Infrastructure, Facilities & Technology
City of Fulton Parks Dept.	The Fulton Park Program demonstrated over \$16,000 due to lost revenue from events such as user fees, rental fees and venue fees and is seeking \$8,516. They would like funds to be able to complete the purchase of a Basketball hoop raising and lowering system. They have \$12,000 already committed to the project and are seeking only a portion of their lost revenue to be able to complete this project.	\$8,516.00	\$8,516.00	Government, Courts & Consumer Affairs
Town of Granby	The Town has requested \$350,000 for part of the community center upgrades they are interested in completing. The overall project is expected to cost roughly \$1,300,000 based on submitted documents. ("We will be making an application for this round of CFA which is capped at \$500,000. The rest of the cost will be bonded and paid for at the local level". )	\$350,000.00	\$50,000.00	Government, Courts & Consumer Affairs
Town of West Monroe	The Town is seeking \$25,000 for a welcome/message board to be placed at the Town hall. This sign will allow them to display important information including but not limited to items that relate to public health such as upcoming vaccinations, clinic sites, directions on where to go in the event of an emergency, etc.	\$25,000.00	\$25,000.00	Government, Courts & Consumer Affairs
Town of Volney	They are seeking \$25,000 for a backup generator at the Town DPW. They currently do not have any way to mechanically open the overhead doors and could possibly not be able to launch plows or other necessary equipment that could be needed in the event of an emergency. The town did apply for funding through FEMA but was unsuccessful in the bid to secure funds. This project would be 100% funded through the ARPA program including the generator and the installation of the device.	\$25,000.00	\$25,000.00	Government, Courts & Consumer Affairs
Town of Mexico	They would like to conduct a study to determine if and how to best expand the site known as the Mexico Community Park. COVID had them at capacity and they need to grow to allow for more options for kids to play. Requesting \$30,000 and will match it with \$30,000 of their own funds.	\$30,000.00	\$30,000.00	Government, Courts & Consumer Affairs
TOTALS		\$6,285,409.11	\$2,774,874.35	