

Economic Development & Planning Committee



AGENDA - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Tuesday, May 2, 2023 at 9:00 a.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego

COMMITTEE MEMBERS:

Mary Ellen Chesbro, Chair	Legislator, 10 th District
Noelle Salmonsens, Vice Chair	Legislator, 21 st District
Edward Gilson	Legislator, 3 rd District
Roy Rechil	Legislator, 5 th District
Paul House	Legislator, 8 th District
Marie Schadt	Legislator, 19 th District

CALL TO ORDER:

- Pledge of Allegiance

APPROVAL OF MINUTES:

- Approval of Minutes for the Economic Development and Planning Committee's regular meeting on April 4, 2023

RESOLUTIONS:

- EP-1** Resolution Fixing Time and Place for a Public Hearing Relative to the 8-Year Review of the Agricultural District
- EP-2** Resolution Fixing Time and Place for a Public Hearing Relative to the Requests of Landowner Inclusion Within the Existing Certified Agricultural District Pursuant to the NYS Agricultural and Markets Law (AML), Section 303-b, as Amended
- EP-3** Resolution Authorizing Budget Modification Planning and Community Development – Additional Hours to Implement Various Grant Programs
- EP-4** Resolution Authorizing Budget Modification Department of Community, Development – Planning Office to Finalize Capital Project No. 95 Payments

COMMITTEE REVIEW & DECISIONS:

None

REPORTING DEPARTMENTS:

- Promotion and Tourism Department Updates
- Planning and Community Development Department Updates
- Operation Oswego County Updates
- Cornell Cooperative Extension Update

ADJOURNMENT:

Economic Development & Planning Committee

DRAFT



MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Tuesday, April 4 at 9:00 a.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

COMMITTEE MEMBERS:

Tim Stahl, Chair	Legislator, 20 th District	Excused
Mary Ellen Chesbro, Vice Chair	Legislator, 10 th District	Present
Edward Gilson	Legislator, 3 rd District	Excused
Paul House	Legislator, 8 th District	Present (Arrives at 9:36 a.m.)
Roy Reehil	Legislator, 5 th District	Present
Noelle Salmonsens	Legislator, 21 st District	Present
Marie Schadt	Legislator, 19 th District	Present

STAFF AND GUESTS:

Marc Greco	David Turner	Gary Toth	Austin Wheelock	Erica Schiener
Dan Breitweg	Donna Scanlon	Holly Carpenter		

CALL TO ORDER:

A Regular Meeting of the Economic Development & Planning Committee was called to order at 9:01 a.m. by Committee Vice Chair Mary Ellen Chesbro with the Deputy Clerk of the Legislature present. The meeting commenced with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Motion to approve the meeting minutes: Legislator Reehil

Second: Legislator Salmonsens

Vote: Unanimous, motion carried

The minutes for the Economic Development & Planning Committee Regular Meeting on February 28, 2023 were approved.

RESOLUTIONS:

EP-1 Resolution Authorizing Budget Modification Department of Community Development – Housing Office

Motion to approve: Legislator Reehil

Second: Legislator Schadt

Vote: Unanimous, motion carried

EP-2 Resolution Accepting NYS Grant C1002101 Infrastructure Feasibility Study and Establishing Capital Project No. 0523

Motion to approve: Legislator Reehil

Meeting Minutes

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Second: Legislator Schadt
Vote: Unanimous, motion carried

EP-3 Resolution Establishing the Office of Mobility Management and Establishing Associated Position

RESOLUTION PULLED

COMMITTEE REVIEW & DECISIONS:

ARPA Funding

Oswego Harbor Festivals (\$60,000) Motion by Leg. Reehil, 2nd from Leg. Salmonsens, motion fails 3-1 (no majority) with Leg. Schadt in opposition

Oswego YMCA (\$150,000) Motion by Leg. Reehil, 2nd from Leg. Salmonsens, motion approved unanimously

Lacona Cable Trail VFW Post #8534 (\$30,000) Motion by Leg. Salmonsens, 2nd from Leg. Reehil, motion approved unanimously

Midway Drive-In Theater (\$90,000) Motion by Leg. Salmonsens, 2nd from Leg. Reehil, motion approved unanimously

InVogue Salon and Spa (\$15,500) Motion by Leg. Salmonsens, 2nd from Leg. Reehil, motion approved unanimously

REPORTING DEPARTMENTS:

Dan Breitweg gave a verbal update for promotion and tourism
David Turner provided update on Planning and Community Development
Erica Sheiner provided update on Oswego County Soil and Water
Austin Wheelock provided Operation Oswego County update

ADJOURNMENT:

Motion to adjourn at 10:46 a.m.: Legislator Reehil
Second: Legislator Salmonsens
Vote: Unanimous, motion carried

DRAFT

Matthew Reitz
Deputy Clerk of the Legislature

DRAFT

RESOLUTION NO.

April 13, 2023

**RESOLUTION FIXING TIME AND PLACE FOR A PUBLIC HEARING
RELATIVE TO THE 8-YEAR REVIEW OF THE AGRICULTURAL DISTRICT**

By Legislator Tim Stahl:

WHEREAS, agriculture is a large component of our local and state economy; and

WHEREAS, the Oswego County's Agricultural District comprises some of the most fertile and productive farm lands in the state; and

WHEREAS, the New York State Department of Agriculture and Markets requires the County of Oswego to conduct a comprehensive review of the county's Agriculture District under the New York State Agriculture & Markets Law §303-a; and

WHEREAS, Cornell Cooperative Extension (CCE) of Oswego County, a subordinate governmental agency pursuant to County Law §224(b) has facilitated a thorough review of the agricultural parcels in the county; and

WHEREAS, The County Farmland Protection Board has reviewed the findings and recommendations of Cornell Cooperative Extension and has recommended that there be certain additions and deletions to the existing agricultural district.

NOW, THEREFORE, upon the recommendation of the Economic Development and Planning Committee of this body, it is hereby

RESOLVED, that a Public Hearing on this matter shall be held at 2:00 p.m. on the 11th of May, 2023 in the Legislative Chambers of the Oswego County Office Building at 46 East Bridge Street, Oswego, NY.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:

RESOLUTION NO.

April 13, 2023

**RESOLUTION FIXING TIME AND PLACE FOR A PUBLIC HEARING
RELATIVE TO THE REQUESTS OF LANDOWNER INCLUSION
WITHIN THE EXISTING CERTIFIED AGRICULTURAL DISTRICT
PURSUANT TO THE NYS AGRICULTURAL AND MARKETS LAW (AML),
SECTION 303-b, AS AMENDED**

By Legislator Tim Stahl:

WHEREAS, this Legislature previously established an annual opportunity for qualified landowners to apply for inclusion in the Oswego County Agricultural District; and

WHEREAS, applications have been received during the established March 1st to March 31st "window of opportunity" and will be reviewed by the Oswego County Farmland Protection Board for recommendation to this Legislature.

NOW, upon recommendation of the Economic Development and Planning Committee of this body; be it

RESOLVED, that the Oswego County Legislature will hold a Public Hearing on the requests of landowner inclusion within the existing certified agricultural district, pursuant to the NYS Agriculture and Markets Law (AML), Section 303-b, as amended, on the 11th day of May at 2:00 p.m. at the Oswego County Office Building, 46 East Bridge Street, Oswego, NY 13126; and be it further

RESOLVED, that the Clerk of the County Legislature shall cause notice of such Public Hearing to be published in the Official Newspapers of the County and post same as required by law.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:

RESOLUTION NO.

May 11, 2023

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF
COMMUNITY DEVELOPMENT, OFFICE OF PLANNING AND COMMUNITY
DEVELOPMENT TO PROVIDE FOR ADDITIONAL HOURS TO IMPLEMENT
VARIOUS GRANT PROGRAMS**

By Legislator Chesbro:

WHEREAS, there is a current need within the Office of Planning and Community Development to move funds within their existing budget to accommodate a short-term need for additional hours and

WHEREAS, Oswego County Department of Community Development, Tourism and Planning is responsible for the implementation of various federal funded grant programs and

WHEREAS, due to staff turnover and internal departmental reorganization, there is a need for existing staff to work more hours to meet the existing grant program deadlines, and

WHEREAS, no funds beyond those already allocated to this office are required for this action, then therefore be it and it is hereby,

RESOLVED, that the Chairman of the Legislature be and is hereby authorized to execute any and all documents that may be necessary to access these funds, and be it also,

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further,

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer and Budget Officer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



David R. Turner
Director

**OSWEGO COUNTY DEPARTMENT OF COMMUNITY
DEVELOPMENT, TOURISM AND PLANNING**

COUNTY BUILDING
46 EAST BRIDGE STREET
OSWEGO, NEW YORK 13126

TELEPHONE (315) 349-8292
FAX (315) 349-8279

Daniel Breitweg
Deputy Director

Donna B. Scanlon
*Office of Community
Development Programs*

Kelly Allen
Office of Housing Assistance

INFORMATIONAL MEMORANDUM

SUBJECT: Transfer funds for additional hours in the Planning & Community Development office

PURPOSE: To modify the department budget in order to compensate employees for additional hours required to complete their regular duties while faced with the need address the additional work associated with STOA and 5311 FDOT and NYSDOT program updates and audit requirements.

SUMMARY: Due to the restructuring of the Oswego County Public Transportation Program and the need to complete work for the federal and state transportation funding audit, it is necessary to transfer funds to compensate employees. Angela Harvey, Administrative Secretary and Donna Scanlon, Director of Community Development Programs are currently working on administrating the public transportation program work for Oswego County and are the employees that will be working these additional hours.

This action will transfer funds (\$5,000) from within the approved budget for the Oswego County Public Transportation Program Administration funding into the "extra hours" line in that budget. No New money is being requested for this action.

4/18/2023

COUNTY OF OSWEGO

BUDGET MODIFICATION REQUEST

FROM			TO			DOLLAR AMOUNT
ACCOUNT NUMBER			ACCOUNT NUMBER			
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	DESCRIPTION
A8020	545500	PTA				
			A8020	514300		Additional Hours \$5,000.0
						Requesting adding money to additional hours so the Planning Office can complete grant work.
TOTAL AMOUNT						\$0.00

COMMITTEE SIGNATURES

DATE _____

COUNTY TREASURER

DATE

DATE _____

PERSONNEL DIRECTOR	DATE
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DATE _____

COUNTY ADMINISTRATOR

DATE

DEPARTMENT HEAD _____ DATE _____

DATE _____

RESOLUTION NO.

May 11, 2023

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF
COMMUNITY DEVELOPMENT, PLANNING OFFICE**

By Legislator Mary Ellen Chesbro:

WHEREAS, there is a current need within the Planning Office to move funds within Capital Project No. 95 to accommodate the close out of services provided by VTC in 2022, and

WHEREAS, no funds beyond those already available are required for this action, then therefore be it and it is hereby

RESOLVED, that the Chairman of the Legislature be and is hereby authorized to execute any and all documents that may be necessary to access these funds, and be it also

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer and Budget Officer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



David R. Turner
Director

**OSWEGO COUNTY DEPARTMENT OF COMMUNITY
DEVELOPMENT, TOURISM AND PLANNING**

COUNTY BUILDING
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Daniel Breitweg
Deputy Director

Donna B. Scanlon
*Office of Community
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INFORMATIONAL MEMORANDUM

SUBJECT: Transfer funds from a CARES account line in the Planning & Community Development office budget to Capital Project 95- Mobility Management.

PURPOSE: To modify the Capital Project budget in order to finalize payments to VTC for 2022 Mobility Management services.

SUMMARY: This action will transfer funds (\$73,795) from the CARES Act funding in Planning to Capital Project #95. No new money is being requested for this action.

FISCAL IMPACT: None at this time.

RECOMMENDED ACTION: The committee on Economic Development & Planning committee, in concert with the Committee on Finance and Personnel, recommends that the Oswego County Legislature authorize this action.

COUNTY OF OSWEGO

FROM			TO			
ACCOUNT NUMBER		ACCOUNT NUMBER				
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	DOLLAR AMOUNT
A8020	545500	CARES				(\$73,795.00)
			H	529000	95	\$73,795.00
A8020	447890	CARES				\$73,795.0
			H	445890	95	(\$73,795.00)
					We need to move money from Cares to CP 95	
					to pay Mobility Management.	
TOTAL AMOUNT						\$0.00

COMMITTEE SIGNATURES

DATE _____

COUNTY TREASURER

DATE _____

PERSONNEL DIRECTOR

DATE _____

~~COUNTY ADMINISTRATOR~~

DATE _____

DEPARTMENT HEAD

DATE _____