

# Finance & Personnel Committee



## AGENDA - REGULAR MEETING

## OSWEGO COUNTY, NEW YORK

**Date/ Time:** Thursday, February 8, 2023 at 2:00 p.m.

**Location:** Conference Room E - Legislative Office Building 46 East Bridge Street Oswego

### COMMITTEE MEMBERS:

Stephen Walpole, Chair	Legislator, 14 <sup>th</sup> District
John Martino, Vice Chair	Legislator, 6 <sup>th</sup> District
David Holst	Legislator, 4 <sup>th</sup> District
Paul House	Legislator, 8 <sup>th</sup> District
Linda Lockwood	Legislator, 11 <sup>th</sup> District
Patrick Twiss	Legislator, 13 <sup>th</sup> District
Michael Solowy	Legislator, 23 <sup>rd</sup> District

### CALL TO ORDER:

- Pledge of Allegiance

### APPROVAL OF MINUTES:

- Approval of minutes for the Finance & Personnel Committee's Regular Meeting on December 7, 2023, and Special Meeting on December 14, 2023.

### RESOLUTIONS:

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#### GOVERNMENT, COURTS AND CONSUMER AFFAIRS COMMITTEE

- GC-3** Resolution Authorizing Budgetary Modification Department of Public Defender – Holiday Premium

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#### PUBLIC SAFETY COMMITTEE

- PS-1** Resolution Establishing a Criminal Law Associate (CLA) Position within the Oswego County District Attorney's Office
- PS-2** Resolution Authorizing Budgetary Modification – Sheriff's Office Transfer from Insurance Recovery (Treasurer's Office) to Automotive Equipment Road Division
- PS-3** Resolution Increasing Probation Revenue Budget Line Alternatives to Incarceration-State Aid Probation Services and Increasing Expenditure Line Additional Hours
- PS-4** Resolution Authorizing Budgetary Modification to Transfer Funds from the County Equipment Reserve Fund to the Probation Department for the Purchase of Two Vehicles

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## HUMAN SERVICES COMMITTEE

- HS-2** Resolution Authorizing Reclassification of one Position in the Mental Hygiene Division
- HS-3** Resolution Authorizing Mental Hygiene Division Suicide Prevention Coalition Contractual Amendment
- HS-4** Resolution Authorizing Budgetary Modification Department of Social Services to Accept Federal Funds for the Transportation Incentive Program
- HS-6** Resolution Establishing Capital Project Number 0224 Frisbee Golf Course Camp Zerbe

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## ECONOMIC DEVELOPMENT & PLANNING COMMITTEE

- EP-1** Resolution Authorizing the Oswego County Office of Mobility Management to Accept Funding from the Alzheimer's Association (Central New York Chapter)

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## HEALTH COMMITTEE

- HE-3** Resolution Authorizing the Reclassification of One Position in the Health Department

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## INFRASTRUCTURE, FACILITIES & TECHNOLOGY COMMITTEE

- IT-1** Resolution Authorizing Budget Modification with the Highway Department to Transfer Funds from Insurance Recovery Fund into Highway Expense
- IT-2** Resolution Authorizing the Deletion of One Position in the Highway Department
- IT-3** Resolution Authorizing and Establishing an Additional Hours Account Line for the Department of Highway
- IT-4** Resolution Establishing Capital Project Number 0124 – The Department of Highway Equipment 2024
- IT-5** Resolution Amending Resolution Number 415 Dated December 14, 2023, Capital Project Number 0423 to Number E0423
- IT-6** Resolution Authorizing Budgetary Modification Department of Solid Waste Landfill and Transfer Stations- Other Equipment to Additional Hours Account
- IT-7** Resolution Authorizing Budgetary Modification – Buildings and Grounds – Increasing Capital Project Number C0323 Oswego County Flooring

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## **FINANCE & PERSONNEL COMMITTEE**

- FP-1** Resolution Authorizing Execution of Agreement with The Oswego County Deputies' Association
- FP-2** Resolution Adopting an Investigation Policy and Designating Banks as Depositories of County Funds

### **COMMITTEE REVIEW & DECISIONS:**

- Set Salary for Secretary to District Attorney/Coroner Position Number 116531210, Grade 30, Step 17
- Set Salary for Corporate Compliance Officer – Health Department Position Number 401008001, SG 40, step 4
- Set Salary for Temporary Director of Services- DSS Position Number 607009801
- Set salary for Temporary Deputy Commissioner- DSS Position Number 601005501
- Set Salary for Director of Records Management- Clerks Office Position Number 146074001

### **REPORTING DEPARTMENTS:**

- Personnel Position Vacancy Report
  - Vacancy Reports/Employee Counts/Employees on Leaves of Absence/Current Exams
  - Department Updates
- Administration Department Updates
- Treasurer Department Updates
- Purchasing Department Updates

### **ADJOURNMENT:**

# Finance & Personnel Committee

DRAFT



## MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

**Date/ Time:** Thursday, December 7, 2023 at 2:00pm

**Location:** Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

### COMMITTEE MEMBERS:

Laurie Mangano-Cornelius, Chair	Legislator, 17 <sup>th</sup> District	Excused
John Martino, Vice Chair	Legislator, 6 <sup>th</sup> District	Present
Stephen Walpole	Legislator, 14 <sup>th</sup> District	Present
David Holst	Legislator, 4 <sup>th</sup> District	Present
Linda Lockwood	Legislator, 11 <sup>th</sup> District	Present
Paul House	Legislator, 8 <sup>th</sup> District	Present
Patrick Twiss	Legislator, 13 <sup>th</sup> District	Present

### Staff & Guests:

James Weatherup	Marc Greco	Terry Wilbur	Phil Church
Louis Lombardi	Dave Turner	Veronica Turner	John Toomey
Shawn Walker	Brandon Schwerdt	Brian Chetney	Mike Lutestanski II
Cathleen Palmitesso	Holly Carpenter	Stacy Alvord	Marti Babcock
Vera Dunsmoor	Kevin Gardner	Sara Sunday	Julie Bell

### CALL TO ORDER:

A Regular Meeting of the Finance and Personnel Committee was called to order at 2:05 p.m. by Committee Vice Chair John Martino with the Deputy Clerk of the Legislature present. The meeting commenced with the Pledge of Allegiance.

### APPROVAL OF MINUTES:

**Motion to approve the meeting minutes:** Legislator Walpole

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

The minutes for the Finance & Personnel Committee Regular Meeting on November 2, 2023, and Special Meeting on November 9, 2023, are approved.

### RESOLUTIONS:

GOVERNMENT, COURTS AND CONSUMER AFFAIRS COMMITTEE

- GC-6** Resolution Establishing the 2023 County Equalization Rates for Towns and Cities within Oswego County

**Motion to Approve:** Legislator Holst  
**Second:** Legislator Lockwood  
**Vote:** Unanimous, motion carried

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#### PUBLIC SAFETY COMMITTEE

**Motion to Approve PS-1 – PS-5 as a block:** Legislator Walpole  
**Second:** Legislator Twiss  
**Vote:** Unanimous, motion carried

- PS-1** Resolution Authorizing Budgetary Modification Sheriff's Office Transfer from Insurance Recovery (Treasurer's Office) to Automotive Supplies and Repair (Road Division)
- PS-2** Resolution Authorizing Budgetary Modification for Sheriff's Office to Transfer for Road Patrol Salaries to Drug Task Force
- PS-3** Resolution Accepting Grant Award from the New York State Department of Criminal Justice Services- Criminal Justice Discovery Grant
- PS-4** Resolution Authorizing the Oswego County Emergency Management Office to Accept Funding from the Walmart Community Grant Program
- PS-5** Resolution Authorizing Budgetary Modification Oswego County Emergency Management Office- Transfer from Insurance Recovery Fund to Drone Other Equipment

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#### HUMAN SERVICES COMMITTEE

**Motion to Approve HS-1 – HS-4 as a block:** Legislator Holst  
**Second:** Legislator Walpole  
**Vote:** Unanimous, motion carried

- HS-1** Resolution Authorizing Budgetary Modification Department of Social Services Legal Fees for Remaining Calendar Year 2023
- HS-2** Resolution Authorizing Budgetary Modification Department of Social Services – Adult and Children Services Additional Hours
- HS-3** Resolution Authorizing Budgetary Modification Department of Social Services Other Supplies and Expense
- HS-4** Resolution Awarding Professional Services Contract – RFP 23-OFA-001 – Registered Dietician Services
- HS-5** Resolution Authorizing Budgetary Modification Additional Community Services for the Elderly (CSE) and Expanded in Home Services for the Elderly Program (EISEP) Grant Funding – Office for the Aging

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## ECONOMIC DEVELOPMENT & PLANNING COMMITTEE

- None
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## HEALTH COMMITTEE

**Motion to move HE-1 – HE-3 as a block:** Legislator House

**Second:** Legislator Lockwood

**Vote:** Unanimous, motion carried

- HE-1** Resolution Authorizing Budgetary Modification Health Department- to Increase Funds in Preschool Other Supplies and Expense
- HE-2** Resolution Authorizing Budgetary Modification Health Department – to Transfer Funds from the Insurance Recovery Fund to CP#134
- HE-3** Resolution Authorizing the Increase of Budget in the Health Department- To increase Vaccine Administration Fees
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## INFRASTRUCTURE, FACILITIES & TECHNOLOGY COMMITTEE

**Motion to Approve IT-1, IT-3 - IT-5 as a block:** Legislator Walpole

**Second:** Legislator Twiss

**Vote:** Unanimous, motion carried

- IT-1** Resolution Authorizing Budgetary Modification Department of Solid Waste- Unappropriated Fund Balance to Landfill and Transfer Stations Other Equipment
- IT-3** Resolution Authorizing Budgetary Modification to Increase Capital Project No. B0521 County Route 28 Bridge Over South Branch Grindstone Creek
- IT-4** Resolution Accepting a Grant Offer from and Authorizing the Execution of an agreement with New York State Department of Transportation Concerning the Oswego County Airport PIN Number 3904.04
- IT-5** Resolution Establishing Capital Project No. 0423 Oswego County Airport – Airport Fuel Trucks
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## FINANCE & PERSONNEL COMMITTEE

- FP-1** Resolution Adopting County of Oswego Local Law No. 6 of 2023 Entitled a Local Law Amending Local Law Number 3 of 2021 Providing for the Salaries of Certain Elected County Officers of the County of Oswego

**Motion to Approve:** Legislator Twiss

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

**FP-2** Resolution Adopting County of Oswego Local Law No. 7 of 2023 Entitled a Local Law Overriding the Tax Levy Limit for Fiscal Year 2024

**Motion to Approve:** Legislator Twiss

**Second:** Legislator Walpole

**Vote:** Unanimous, motion carried

**FP-3** Resolution to Increase Capital Reserve 16 – Bridges; Capital Reserve 21-Building Renovations; Capital Reserve 145 Technology; and Capital Reserve 146-Highway and Automotive Equipment

**Motion to approve:** Legislator Walpole

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

**FP-4** Resolution Reestablishing Prequalified Lists of Certain Professional Service Firms

**Motion to Approve:** Legislator Walpole

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

**FP-5** Resolution Adopting County Budget for the Fiscal Year Commencing January 1, 2024

**Motion to Approve:** Legislator House

**Second:** Legislator Lockwood

**Vote:** Unanimous, motion carried

**FP-6** Resolution Authorizing the Management Compensation Plan 2024

**Motion to Approve:** Legislator Walpole

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

#### **COMMITTEE REVIEW & DECISIONS:**

**Motion to Table Setting Salary for the Public Defender's office:** Legislator Martino

**Second:** Legislator Walpole

**Vote:** Unanimous, motion carried

- Set Salary for Senior Assistant Public Defender
- Set Salary for Assistant Public Defender III
- Set Salary for Assistant Public Defender IV

#### **REPORTING DEPARTMENTS:**

- Julie Bell provided a Personnel Position Vacancy Report
  - Vacancy Reports/Employee Counts/Employees on Leaves of Absence/Current Exams

- Phil Church provided an administrative update.

**Motion to hold a Special Finance and Personnel meeting on 12/14 to Set Salaries for the District Attorney's Office:** Legislator Martino

**Second:** Legislator Twiss

**Vote:** Unanimous, motion carried

- Kevin Gardner Provided a Treasurer Department Update (see handout).
- Holly Carpenter provided a Purchasing Department Update.

#### **ADJOURNMENT:**

**Motion to adjourn at 2:19 p.m.:** Legislator Walpole

**Second:** Legislator Martino

**Vote:** Unanimous, motion carried

**DRAFT**

Raven Ahart  
Deputy Clerk of the Legislature



# Finance & Personnel Committee

DRAFT



## MINUTES - SPECIAL MEETING

OSWEGO COUNTY, NEW YORK

**Date/ Time:** Thursday, December 14, 2023 at 1:45pm

**Location:** Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

### COMMITTEE MEMBERS:

Vacant, Chair Legislator,	Legislator, 17 <sup>th</sup> District	Vacant
John Martino, Vice Chair	Legislator, 6 <sup>th</sup> District	Present
Stephen Walpole	Legislator, 14 <sup>th</sup> District	Excused
David Holst	Legislator, 4 <sup>th</sup> District	Present
Linda Lockwood	Legislator, 11 <sup>th</sup> District	Present
Paul House	Legislator, 8 <sup>th</sup> District	Present
Patrick Twiss	Legislator, 13 <sup>th</sup> District	Present

### Staff & Guests:

Marc Greco	Mary Ellen Chesbro	Marie Schadt	Phil Church
Louis Lombardi	Frank Castiglia	Mark Moody	Edward Gilson
Anthony DiMartino	James Scanlon	Stacy Alvord	Julie Bell

### CALL TO ORDER:

A Special Meeting of the Finance and Personnel Committee was called to order at 1:45 p.m. by Committee Vice Chair John Martino with the Deputy Clerk of the Legislature present. The meeting commenced with the Pledge of Allegiance.

### RESOLUTIONS:

#### GOVERNMENT, COURTS AND CONSUMER AFFAIRS COMMITTEE

- none

#### PUBLIC SAFETY COMMITTEE

- none

#### HUMAN SERVICES COMMITTEE

- none

#### ECONOMIC DEVELOPMENT & PLANNING COMMITTEE

**EP-2** Resolution Authorizing Budgetary Modification for the Department of Community Development, Tourism and Planning – Snowmobile Trail Grants

**Motion to Approve:** Legislator Holst

**Second:** Legislator Twiss

**Vote:** Unanimous, motion carried

#### HEALTH COMMITTEE

- none

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## INFRASTRUCTURE, FACILITIES & TECHNOLOGY COMMITTEE

- none

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## FINANCE & PERSONNEL COMMITTEE

- none

### COMMITTEE REVIEW & DECISIONS:

- Set Salary for Senior Assistant Public Defender

**Motion to Approve:** Legislator Holst

**Second:** Legislator Twiss

**Vote:** Unanimous, motion carried

- Set Salary for Assistant Public Defender III

**Motion to Approve:** Legislator Holst

**Second:** Legislator Lockwood

**Vote:** Unanimous, motion carried

- Set Salary for Assistant Public Defender IV

**Motion to Approve:** Legislator Holst

**Second:** Legislator Twiss

**Vote:** Unanimous, motion carried

**Motion to Move ADA requests as a block:** Legislator Twiss

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

- Set Salary for Chief Assistant District Attorney Grade 90, Step 27
- Set Salary for Senior Assistant District Attorney Grade 80, Step 27
- Set Salary for Assistant District Attorney's Grade 70, Step 20
- Set Salary for Assistant District Attorney's Grade 70, Step 18
- Set Salary for Secretary to District Attorney/ Coroner Position 116531210

**Motion to remove this request:** Legislator Twiss

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

### ADJOURNMENT:

**Motion to adjourn at 1:50 p.m.:** Legislator Twiss

**Second:** Legislator House

**Vote:** Unanimous, motion carried

**DRAFT**

Raven Ahart  
Deputy Clerk of the Legislature

Meeting Minutes

Page 2 of 2

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT  
OF THE PUBLIC DEFENDER – HOLIDAY PREMIUM**

By Legislator David Holst:

WHEREAS, the Oswego County Public Defender's Office attends arraignments for indigent clients 365 days per year; and

WHEREAS, one member of the support staff attends most arraignments with the attorney covering said arraignments; and

WHEREAS, the Oswego County Public Defender's Office requests a Budget Modification to transfer one thousand five hundred dollars (\$1,500.00) from A1171.511000 (Salaries & Wages) to A1171.514400 (Holiday Premium); and

NOW, upon recommendation of the Government Courts Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



LOUIS R. LOMBARDI  
PUBLIC DEFENDER

## OSWEGO COUNTY PUBLIC DEFENDER'S OFFICE

COUNTY BUILDING  
44 E. BRIDGE STREET, SUITE 301  
OSWEGO, NEW YORK 13126  
(315) 746-4210  
[www.oswegocounty.com](http://www.oswegocounty.com)

**TO:** Philip Church, County Administrator  
**FROM:** Louis R. Lombardi, Public Defender  
**DATE:** 01/22/2024  
**RE:** Budget Modification – Holiday Premium

### INFORMATIONAL MEMORANDUM

**SUBJECT:**

Budget Modification to move funds from Salaries & Wages to Holiday Premium.

**BACKGROUND:**

The Public Defender's Office attends arraignments every day of the year, to include Holidays. A member of the support staff, typically a paralegal, attends all arraignments with an attorney and performs a variety of tasks. These tasks include but are not limited to exchanging contact information with the client, scheduling client interviews and compiling arraignment data for accurate reporting to NYS ILS. Adding funds to the Holiday Premium line will allow support staff to attend arraignments on Holidays.

**FISCAL IMPACT:**

Increase the Holiday Premium account by \$1,500.00 with funds currently allocated to Salaries & Wages. There will be no net county impact for 2024 as this funding is already allocated to the PD office, and there are still several vacant positions. The costs associated with Holiday Premium will increase slightly for 2025 as salaries increase should all positions be filled.

**RECOMMENDATION:**

Approve this budget modification moving \$1,500 from Salaries & Wages (A1171.511000), allocating it to the Holiday Premium expense account (A1171.514400).

**COUNTY OF OSWEGO**  
**BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A1171	511000					Salaries and Wages	\$ (1,500.00)
			A1171	51440		Holiday Premium	\$ 1,500.00

*Shirley L. Leland* 01/22/24  
DEPARTMENT HEAD DATE

COUNTY ADMINISTRATOR	DATE
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	CHAIRPERSON	DATE
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**COUNTY TREASURER**

**DATE**

	DATE
*DIRECTOR OF HUMAN RESOURCES	

**\*If Personnel Services are impacted**

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION ESTABLISHING A CRIMINAL LAW ASSOCIATE (CLA)  
POSITION WITHIN THE OSWEGO COUNTY DISTRICT ATTORNEY'S OFFICE**

By Legislator Marc Greco:

WHEREAS, the Appellate Division Fourth Department has approved a program permitting qualified law school graduates to practice law under certain stated conditions (CLA); and

WHEREAS, this would allow the District Attorney's office to hire law school graduates to work in the office and practice law under the direct supervision of a licensed Assistant District Attorney (ADA); and

WHEREAS, the establishment of this program would allow the DA's office to hire ADA candidates prior to admission to the bar as a CLA at lower salary of one grade lower and the same step than a licensed attorney, and allow the candidate to gain valuable experience as an ADA; and

WHEREAS, once the CLA has been admitted to the bar and becomes licensed to practice law, the CLA would automatically become ADA at the same salary as a starting ADA; and

WHEREAS, a resolution is both necessary and desirable; and

NOW, THEREFORE, upon recommendation of the Public Safety Committee and Finance and Personnel Committee of this body, it is hereby,

RESOLVED, that the District Attorney's office be allowed to create a position and program to hire law school graduates to work in the office and practice law under the direct supervision of licensed Assistant District Attorney; and be it further

RESOLVED, the salary of an CLA shall be one grade lower and the same step as a starting ADA without any experience and upon the candidate becoming licensed to practice law shall automatically rise one grade and the same step without any further action.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**

## **INFORMATIONAL MEMORANDUM**

**Subject:** Request to establish a Criminal Law Associate (CLA) position that would allow the District Attorney's Office to hire recent law school graduates to fill open Assistant District Attorney positions while they are awaiting bar results and becoming licensed attorneys.

**Purpose:** The DA's Office is seeking to establish a position that will allow it to hire candidates who are qualified law school graduates as a CLA. The CLA may do legal work such as appearing in court, motions, discovery responses, non-jury trials, and appeals while under the direct supervision of an ADA. The starting salary for a CLA would be one grade lower than an licensed ADA and upon admission to the bar would raise up one grade. In other words, the CLA would start at Grade 60 step 1 and then upon admission move automatically to Grade 70 step 1.

**Summary:** Due to changes in bail / discovery reform, as well as the increased opportunities within the legal profession, District Attorney Offices across New York have been losing attorneys over the past several years. Additionally, recent trends seem to indicate that younger attorneys are not becoming prosecutors like they had in the past.

The Appellate Division of the Fourth Department has approved the creation of this program, and the hiring of a particular candidate.

The establishment of this program would allow the DA's office to hire qualified law school graduates as a CLA prior to admission to the bar at lower salary and allow the candidate to gain valuable experience. This would also help keep candidates because of the experience they have gained.

Given the staffing changes and challenges currently facing the DA's Office and which are likely to continue facing this coming year, it is important to create this position.

**Recommended  
Action**

To create a program or position allowing the DA's office to hire CLA(s) at a salary of \$72,969 (Grade 60 step 1) while awaiting admission to the bar and the salary will automatically raise to \$83,394 (Grade 70 step 1) upon candidate becoming licensed to practice law'.

**Fiscal Impact:**

This proposal will have no fiscal impact on the 2024 budget, as at the current time there are four open positions, including three ADA positions and one part time position. If the program is approved, the CLA would earn less than an admitted ADA until they are admitted to the bar.

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION- SHERIFF'S  
OFFICE TRANSFER FROM INSURANCE RECOVERY (TREASURER'S OFFICE)  
TO AUTOMOTIVE EQUIPMENT ROAD DIVISION**

By Legislator Marc Greco:

WHEREAS, a replacement/repair is needed for three vehicles in the amount of \$61,964.29 and

NOW, upon recommendation of the Public Safety Committee of this body, and with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**





ADMINISTRATION  
(315) 349-3307  
FAX (315) 349-3483

ROAD PATROL  
(315) 349-3411  
FAX (315) 349-3303

CRIMINAL INVESTIGATION  
(315) 349-3318  
FAX (315) 349-3317

# OSWEGO COUNTY SHERIFF'S OFFICE

DONALD R. HILTON  
SHERIFF



JOHN F. TOOMEY  
UNDERSHERIFF



CIVIL DIVISION  
(315) 349-3302  
FAX (315) 349-3373  
1-800-582-7583

JAIL DIVISION  
(315) 349-3300  
FAX (315) 349-3349

39 Churchill Road, Oswego, New York 13126-6613

## INFORMATIONAL MEMORANDUM

**DATE:** January 25, 2024

**SUBJECT:** Vehicle repair/replacement from the Insurance Recovery Fund

**SUMMARY:** A request is being made to transfer funds from the Insurance Recovery Fund (A1325.426800) in the amount of \$ 61,964.29 into Automotive Equipment (A3110.52300) to:

- Repair one 2021 Ford Explorer that collided with a deer.
- Replace one 2013 Chevy Malibu that collided with a deer.
- Replace one 2016 Ford Explorer that collided with another vehicle.

Attached are copies of the claim checks sent from New York Mutual Insurance Reciprocal.

**RECOMMENDED ACTION:** The Sheriff's Office respectfully requests your review and approval of this request.

# NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 12/14/23

CHECK NO. 0000135190

Description	Check Amount
Claim No: OSWEG-2023-036-001, Commercial Automobile Collision, Invoice No:	\$32,341.89
First and Final - Claimant: Oswego County	
DOL: 11/6/2023, Total Loss: 2016 Ford Explorer, VIN: 6820	
CHECK TOTAL	\$32,341.89

5049

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW

## NEW YORK MUNICIPAL INSURANCE RECIPROCAL

119 WASHINGTON AVENUE  
ALBANY, NY 12210

KEY BANK OF NEW YORK  
99 WASHINGTON AVENUE, ALBANY, NY 12210  
TWIN TOWERS OFFICE

CHECK NO. 0000135190

29-7  
213

DATE

12/14/23

PAY: Thirty two thousand three hundred forty one and 89/100 Dollars

TO THE ORDER OF OSWEGO COUNTY

CHECK AMOUNT

\$\*\*\*\*\*32,341.89

MAIL TO OSWEGO COUNTY  
46 EAST BRIDGE STREET  
OSWEGO, NY 13126

*[Signature]*

*[Signature]*

SIGNATURE HAS A COLORED BACKGROUND

0000135190 021300077 325680004174

# NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 12/14/23

CHECK NO. 0000135218

Description	Check Amount
Claim No: OSWEG-2023-034-001, Commercial Automobile Comprehensive/Glass, Invoice No: Claimant: Oswego County DOL: 10/26/2023, 2013 CHEVY VIN 1053 TL	\$27,600.00
CHECK TOTAL	\$27,600.00

5046

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW

## NEW YORK MUNICIPAL INSURANCE RECIPROCAL

119 WASHINGTON AVENUE  
ALBANY, NY 12210

KEY BANK OF NEW YORK  
99 WASHINGTON AVENUE, ALBANY, NY 12210  
TWIN TOWERS OFFICE

CHECK NO. 0000135218

29-7  
213

DATE  
12/14/23

PAY: Twenty seven thousand six hundred and 00/100 Dollars

TO THE ORDER OF OSWEGO COUNTY

CHECK AMOUNT  
\$\*\*\*\*\*27,600.00

MAIL TO: OSWEGO COUNTY  
46 EAST BRIDGE STREET  
OSWEGO, NY 13126

*[Signature]*

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# NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 11/14/23

CHECK NO. 0000134467

Description	Check Amount
Claim No: OSWEG-2023-035-001, Commercial Automobile Comprehensive/Glass, Invoice No:	\$2,022.40
First and Final - Claimant: Oswego County	
DOL: 10/27/2023, COMP LESS 500 DED 21 FORD VIN#3956	
CHECK TOTAL	\$2,022.40

5027

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW

## NEW YORK MUNICIPAL INSURANCE RECIPROCAL

119 WASHINGTON AVENUE  
ALBANY, NY 12210

KEY BANK OF NEW YORK  
89 WASHINGTON AVENUE, ALBANY, NY 12210  
TWIN TOWERS OFFICE

CHECK NO. 0000134467

29-7 213	DATE 11/14/23
-------------	------------------

PAY: Two thousand twenty two and 40/100 Dollars

TO THE  
THE ORDER  
OF

OSWEGO COUNTY

MAIL TO

OSWEGO COUNTY  
46 EAST BRIDGE STREET  
OSWEGO, NY 13126

CHECK AMOUNT
\$*****2,022.40

*[Signature]*

SIGNATURE HAS A COLORED BACKGROUND

⑈0000134467⑈ ⑆021300077⑆ 325680004174⑈

**COUNTY OF OSWEGO**

[illegible]

DEPARTMENT HEAD

DATE \_\_\_\_\_

**COUNTY ADMINISTRATOR**

DATE \_\_\_\_\_

**\*DIRECTOR OF HUMAN RESOURCES**

DATE \_\_\_\_\_

**CHAIRPERSON**

DATE \_\_\_\_\_

**\*If Personnel Services are impacted**

**COUNTY TREASURER**

DATE \_\_\_\_\_

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION INCREASING PROBATION REVENUE BUDGET LINE  
ALTERNATIVES TO INCARCERATION-STATE AID PROBATION SERVICES  
AND INCREASING EXPENDITURE LINE ADDITIONAL HOURS**

By Legislator Marc Greco:

WHEREAS, the Probation Department was awarded \$290,683 from the New York State Division of Criminal Justice Services (DCJS) to offset the costs associated with the provision of certified pretrial services; and

WHEREAS, this funding may be utilized for salaries and operating expenses associated with providing pretrial services, including electronic monitoring; and

WHEREAS, the department will benefit from increasing additional hours for officers to ensure compliance with electronic monitoring requirements; and

NOW, upon recommendation of the Public Safety Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to increase the accounts as shown on the attached budget modification request; and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer shall be his authority to affect such adjustments.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**OSWEGO COUNTY  
PROBATION DEPARTMENT**

Public Safety Center  
39 Churchill Road  
Oswego, New York 13126  
Phone: (315) 349-3477

**DIRECTOR**  
David L. Hall

**SUPERVISORS**  
Shannon M. Perkins  
Karen J. Smith  
Chrystal L. Thompson  
Margaret A. Fitzgibbons

**INFORMATIONAL MEMORANDUM**

**DATE:** February 5, 2024

**TO:** Oswego County Legislature  
Public Safety Committee  
Finance & Personnel Committee

**FROM:** David L. Hall  
Probation Director

**SUBJECT:** Receipt of DCJS Pretrial Services Award of \$290,683

**SUMMARY:** The department was recently informed that it will be receiving \$290,683 from New York State Division of Criminal Justice Services (DCJS) to offset the costs associated with providing pretrial services. This amount was based on a five-year average of court arraignments in Oswego County. As pretrial services are funded through the Probation Department's Alternative to Incarceration budget, it is recommended that this award be added to revenue line A3145.433100 (St Aid Probation Services).

Unlike when this award was received last year, the department needs to submit an overview of how the funds will be spent. It will be reported that the majority will be utilized for salaries and fringe for staff who operate the department's pretrial and electronic monitoring programs (most individuals being monitored are ordered to do so as a condition of pretrial release). The remaining funds will be used to support costs associated with electronic monitoring, including additional hours for the department's special services officers to conduct home visits with clients not complying with electronic monitoring requirements.

**RECOMMENDED**

**ACTION:** The Probation Department recommends that the Public Safety Committee and Oswego County Legislature approve the receipt of this funding and increase in budget line A3145.433100 (St Aid Probation Services) by \$290,683. It is further recommended that \$10,000 be added to expenditure line A3140.514300 (Additional Hours).

**COUNTY OF OSWEGO  
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A3145	433100					St Aid Probation Services	(\$290,683)
			A3140	514300		Additional Hours	\$10,000

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE	CHAIRPERSON	DATE
		COUNTY TREASURER	DATE

**\*If Personnel Services are impacted**



**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION TO TRANSFER FUNDS FROM THE COUNTY EQUIPMENT RESERVE FUND TO THE PROBATION DEPARTMENT FOR THE PURCHASE OF TWO VEHICLES**

By Legislator Marc Greco:

WHEREAS, the Probation Department's mandated functions include conducting field contacts with probation clientele as well as executing probation warrants, it is necessary to have county owned vehicles; and

WHEREAS, two of the Probation Department's current vehicles need replacing; and

NOW, upon recommendation of the Public Safety Committee of this body, and with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to increase the accounts as shown on the attached 2024 budget amendment request; and be it further

RESOLVED, that the County Probation Department is authorized to purchase two vehicles; and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer shall be his authority to affect such adjustments.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**OSWEGO COUNTY  
PROBATION DEPARTMENT**

Public Safety Center  
39 Churchill Road  
Oswego, New York 13126  
Phone: (315) 349-3477

**DIRECTOR**  
David L. Hall

**SUPERVISORS**  
Margaret A. Fitzgibbons  
Shannon M. Perkins  
Karen J. Smith  
Chrystal L. Thompson

**INFORMATIONAL MEMORANDUM**

**DATE:** February 5, 2024

**TO:** Oswego County Legislature  
Public Safety Committee  
Finance & Personnel Committee

**FROM:** David L. Hall  
Probation Director

**SUBJECT:** Request For Funding for Vehicle Purchases

**SUMMARY:** The Probation Department's mandated duties includes conducting field visits with probationers, as well as executing probation arrest warrants requiring transporting individuals in custody. Currently the department has three vehicles, two of which are 2017 Chevy Equinoxes with 83,000-104,000 miles that have become very unreliable. When the vehicles are out of service for repairs, officers need to utilize their own vehicles for field work which is unfavorable for many reasons, including the fact that officers need to remain in contact with E911 and do not have CAD computers in their personal vehicles.

In addition to being undependable, these vehicles were purchased prior to the department utilizing CAD, and their interior design is not conducive to installation of the CAD equipment. As such, the equipment currently in the vehicles partially obstructs the passenger seats.

Therefore, it is requested that \$105,000 be transferred from the equipment reserve fund to cover the cost of the vehicles and equipment needed to outfit them for officer's use. Upon approval, the Purchasing Department will proceed with the bidding process. It should be noted that this expenditure will be more than offset by the department's recent receipt of \$290,683 from DCJS for pretrial services, which is revenue not included in the 2024 budget.

**RECOMMENDED**

**ACTION:** The Probation Department requests that the Public Safety Committee and Oswego County Legislature approve \$105,000 be transferred from the county's equipment reserve fund to be used to purchase two vehicles and outfit them with necessary equipment.

**COUNTY OF OSWEGO**

ACCOUNT NUMBER			ACCOUNT NUMBER			
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	
H	529000	E0124				ESTABLISH CP E0124
			H	450310	E0124	INTERFUND TRANSFER-CP# E0124
						This capital project is being established using Capital Reserve 146
						\$105,000
						(\$105,000)

DEPARTMENT HEAD

DATE

**COUNTY ADMINISTRATOR**

DATE \_\_\_\_\_

**\*DIRECTOR OF HUMAN RESOURCES**

DATE \_\_\_\_\_

**CHAIRPERSON**

DATE \_\_\_\_\_

**COUNTY TREASURER**

DATE \_\_\_\_\_

**\*If Personnel Services are impacted**

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING RECLASSIFICATION OF ONE POSITION  
IN THE MENTAL HYGIENE DIVISION**

By Legislator Roy Reehil:

WHEREAS, the Mental Hygiene Department at Social Services currently has one Community Services Coordinator position newly vacated due to a promotion within the division; and

WHEREAS, the Mental Hygiene Department has determined the title of Mental Health Services Coordinator better aligns with the duties assigned and needed by the division; and

NOW, upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, the Commissioner of Social Services has identified the need to reclassify one (1) existing Community Services Coordinator (CO-OP Grade 12, position 431045501) to one (1) Mental Health Services Coordinator (CO-OP Grade 12); and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



COUNTY OF OSWEGO  
Department of Social Services

*Stacy Alvord, MSW*  
*Commissioner*

P.O. Box 1320 • Mexico, New York 13114  
phone 315.963.5000 • fax 315.963.5477

**TO:** Oswego County Legislature  
**FROM:** Nicole Kolmsee, Director of Community Services  
**DATE:** February 15, 2024  
**RE:** Mental Hygiene Personnel Reclassification Request

**INFORMATIONAL MEMORANDUM**

**SUBJECT:** Position Title Reclassification

**BACKGROUND:** A Community Services Coordinator position recently vacated due to a division employee's transition into a newly created position in 2024 has provided the opportunity to review the specific duties of this position. The review has led to the determination that the duties and the needs of the division best align with the position title of Mental Health Services Coordinator. Prior to backfilling the position, the division is requesting to reclassify the position to accurately reflect the hiring needs of the division. This will be budget neutral.

**FISCAL IMPACT:** No fiscal impact. Reclassification is for a title of same grade.

**RECOMMENDATION:** The Division requests approval of the title reclassification as per the attached personnel forms.

/lfw

# POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: Social Services

DIVISION/UNIT (NUMBER): MHS/A4310

## A. NEW POSITION REQUEST

1. Position Title Requested:

2. Bargaining Unit: ☐ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: \_\_\_\_\_ Grade: \_\_\_\_\_

b. Management or OCPA – Salary Requested: \_\_\_\_\_ Grade: \_\_\_\_\_

4. Percent of Federal and or State Reimbursement: \_\_\_\_\_ Fringe Reimbursed: ☐ Yes ☐ No

5. Justification of Need (Use additional sheets as necessary):

6. Complete New Position Duties Statement (p. 3 & 4).

## B. RECLASSIFICATION REQUEST

1. Present Title: Community Services 2. Position #: 431045501

3. Present Salary/Hourly Rate: 27.74 Grade: 12

4. Requested Title: Mental Health Services Coordinator

5. Requested Salary: 50,876

a. Bargaining Unit: CSEA COOP Hourly Rate: 27.74 Grade: 12

b. Management or OCPA – Salary Requested: \_\_\_\_\_ Grade: \_\_\_\_\_

6. Percent of Federal and/or State Reimbursement: 100 Fringe Reimbursed: ☒ Yes ☐ No

7. Justification of Need (use additional sheets as necessary): *position vacated by an employee transition within the division to the newly created position # 431005802. Vacancy in this position has triggered review of the specific duties assigned and needed by the division. Review has led to determination that duties best align with position title of Mental Health Services Coordinator, of the same grade level. Prior to backfilling this position, we are requesting to reclassify the position title to accurately reflect hiring needs of the division.*

8. Complete New Position Duties Statement (p. 3 & 4).

<b>C. POSITION DELETION</b>
1. Title to be Deleted:
2. Position #
3. Salary Savings:
4. Reason for Deletion:

<b>Civil Service Law: Section 22. Certification for positions.</b> Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.		<b>OSWEGO COUNTY HUMAN RESOURCES DEPARTMENT</b>  <b>NEW POSITION DUTIES STATEMENT</b>  Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.	
<b>1. DEPARTMENTS/SCHOOL DISTRICT/TOWN OR VILLAGE</b> Social Services		<b>DIVISION, UNIT, OR WORK SECTION</b> MHS	<b>LOCATION OF POSITION</b> DSS - Mexico
<b>2. DESCRIPTION OF DUTIES:</b> Describe the work in sufficient detail to give a clear word picture of the job. Use a separate Paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided.  <b>Title requested:</b> <i>Mental Health Services Coordinator</i>			
<b>PERCENT OF WORK TIME</b>			
15	<i>Organize and track referrals coming in on a daily basis. Process and review referrals, collection of additional clinical or collateral information as needed</i>		
22	<i>Conduct assessment interviews/investigations, determine eligibility and appropriate level of service, and prioritize referrals based on the individual's needs, risk, and safety issues</i>		
17	<i>Facilitate regular SPOA meetings with Case Management/ACT providers. Present recommendations and referrals for assignment at SPOA provider meetings.</i>		
15	<i>Develop and Implement Continued Stay / Utilization Review process, and provide follow-up to assure recommendations are implemented</i>		
8	<i>Inform referral sources of decisions, written correspondence regarding edibility and priority status, Assist with linkages for urgent needs, make recommendations for alternative services as appropriate</i>		
8	<i>Complete and submit reports on referral activity, admissions/discharges, continued stay review process, and AOT program to Director of Community Services, Community Services Board, and OMH</i>		
6	<i>Maintain written documentation regarding processing of referral, engagement/assessment activities, and dispositions</i>		
4	<i>Coordinate the implementation of the County Assisted Outpatient Treatment Program</i>		
5	<i>Ttrack admissions, discharges, referral dispositions, and caseload openings</i>		
	(Attach additional sheets if more space is needed)		



**3. Names and titles of person supervising (general, direct, administrative, etc.).**

NAME	TITLE	TYPE OF SUPERVISION
Nicole Kolmsee	Director of Community Services	Direct

**4. Names and titles of persons supervised by employee in this position.**

NAME	TITLE	TYPE OF SUPERVISION

**5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.**

NAME	TITLE	LOCATION OF POSITION
Jill Gutelius	Mental Health Services Coordinator	DSS - Mexico

**6. What minimum qualifications do you think should be required for this position?**

Education: ☐ High School \_\_\_\_\_ years  
☒ College 4 years, with specialization in social work, psychology, human services  
☐ Other \_\_\_\_\_ years, with specialization in \_\_\_\_\_

**Experience (list amount and type):** *minimum of Bachelors degree with six years of experience in the mental health or human services profession or master degree with four years of experience. Experience with conducting assessments, performing field work; person-centered planning and recovery practices, and case management principles and practices.*

**Essential knowledge, skills and abilities:** *mental illness; interviewing/ assessments techniques; community resources/programs; Assisted Outpatient Treatment; HIPAA regulations; Utilization Review; Communicate effectively; perform job functions well w/o direct supervision; conduct meetings; prepare records/ reports; utilize Microsoft office programs/applications, work effectively w/ other prof disciplines.*

**Type of license or certificate required:** valid NYS Driver's License

**7. The above statements are accurate and complete.**

**Date:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER**

**8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:**

**POSITION CLASS TITLE:**

**JURISDICTIONAL CLASS:**

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING MENTAL HYGIENE DIVISION SUICIDE  
PREVENTION COALITION CONTRACTUAL AMENDMENT**

By Legislator Roy Reehil:

WHEREAS, the Oswego County Legislature has previously authorized a contract with the Suicide Prevention Coalition; and

WHEREAS, the Division of Mental Hygiene seeks an increase in the current contractual expense for Suicide Prevention Coalition to support staffing increase from .75 full-time employee to 1 full-time employee; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the Oswego County Legislature approve an amendment to the Suicide Prevention Coalition Contract in the amount of \$11,694.00 for a revised total of \$74,516.00; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



COUNTY OF OSWEGO  
Department of Social Services

---

*Stacy Alvord, MSW*

*Commissioner*

P.O. Box 1320 • Mexico, New York 13114

phone 315.963.5000 • fax 315.963.5477

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**TO: Oswego County Legislature**

**FROM: Nicole Kolmsee, Director of Community Services**

**DATE: February 15, 2024**

**RE: Contract Increase for Suicide Prevention Coalition Coordination**

**INFORMATIONAL MEMORANDUM**

**SUBJECT:** Division of Mental Hygiene Division is seeking approval to increase the current contractual expense for suicide prevention coalition coordination to support a staffing increase from 0.75 FTE to 1.00 FTE.

**BACKGROUND:** The Division has contracted with Farnham Family Services for a 0.75 FTE coordinator to facilitate the county's suicide prevention coalition since April 2020. The needs of the community and the coalition have increased to justify a dedicated full-time position. The necessary funding increase of \$11,694, while minimal, is an 18.6% increase for 2024. Due to decreases in other contracts, funding is available within the approved 2024 budget. This change will be budget neutral.

**FISCAL IMPACT:** No fiscal impact. Funding levels in the approved budget will support the contract increase.

**RECOMMENDATION:** The Division requests approval of the contract increase in the amount of \$11,694 for a revised total contract amount of \$74,516.

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT  
OF SOCIAL SERVICES TO ACCEPT FEDERAL FUNDS FOR THE  
TRANSPORTATION INCENTIVE PROGRAM**

By Legislator Roy Reehil:

WHEREAS, the Department of Social Services utilizes federal funds from the Transportation Initiative Program to help meet the transportation needs of individuals eligible for Temporary Assistance for Needy Families who are employed or participating in allowable work activities; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from A6010-446890 Other Social Services TIP line to A6010-545500 Other Supplies and Expenses TIP line as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



COUNTY OF OSWEGO  
Department of Social Services

---

*Stacy Alvord, MSW*

*Commissioner*

P.O. Box 1320 • Mexico, New York 13114

phone 315.963.5000 • fax 315.963.5477

---

**TO: Human Services Committee, Oswego County Legislature**  
**FROM: Stacy Alvord, Department of Social Services Commissioner**  
**DATE: February 15, 2024**  
**RE: Budget Modification – SSADMIN – OTHER SUPPLIES & EXPENSES - TIP**

**INFORMATIONAL MEMORANDUM**

**SUBJECT:** Budget Modification to accept \$14,107.00 in Transportation Initiative Program funding for CY 2024.

**BACKGROUND:** The CY2024 Transportation Initiative Program (TIP) provides federal funding to help meet the transportation needs of individuals eligible for Temporary Assistance for Needy Families (TANF) who are employed or participating in other allowable work activities.

These are 100% federal funds with no local share.

**This will be budget neutral.**

**FISCAL IMPACT:** Increase the A6010.545500 Other Supplies & Expenses TIP budget line \$14,107 and increase the A6010.446890 Other Social Services TIP revenue line \$14,107. There will be no increase or decrease in the local share for 2024 or any future years.

**RECOMMENDATION:** Approve this budget modification to accept \$14,107 in Transportation Initiative Program funding for CY 2024.



## Office of Temporary and Disability Assistance

KATHY HOCHUL  
Governor

BARBARA C. GUINN  
Acting Commissioner

December 28, 2023

Commissioner Stacy Alvord  
Oswego County Department of Social Services  
100 Spring Street, P.O. Box 1320  
Mexico, New York 13114

Dear Commissioner Alvord:

I am pleased to inform you that your district has been awarded Transportation Initiative Program funding for SFY 2023-2024. Your award of \$14,107 is available to meet the transportation needs of individuals eligible for Temporary Assistance for Needy Families (TANF) who are employed or participating in other allowable work activities. These funds are available for the period January 1, 2024 – December 31, 2024.

Patricia Stefanik from our Contract Management and Quality Assurance bureau will contact program operators to discuss the details of your work plan and budget. Amendments to these plans must be approved by OTDA. Any questions may be directed to Patricia at (518) 473-3011 or [PatriciaM.Stefanik@otda.ny.gov](mailto:PatriciaM.Stefanik@otda.ny.gov)

Sincerely,

A handwritten signature in black ink, appearing to read "Valerie Figueroa".

Valerie Figueroa  
Deputy Commissioner  
Employment and Income Support Programs

cc: Rachel Pierce  
Michael Cody  
Lauren Horn  
Mary Bucca  
Deborah McMahon  
Patricia Stefanik

# OCWNY Transportation Assistance Program Guidelines

## General Criteria:

- Applicant must meet the TANF 200% low-income guidelines.
- Applicant must be employed a minimum of 30 hours per week and receive at least minimum wage (documented).
- New employment must be verified by the employer.
- Temporary jobs must be expected to last for at least 4 months from the time of application.
- Transportation services can only be provided to enable the applicant to accept or retain employment.
- Applicant must live 1 mile or more from worksite. Exceptions can be made based on childcare needs or work schedule (with supervisory approval).
- Vehicle must be titled to applicant or applicant's spouse; exception may be made (with supervisory approval) for unmarried couples with children in common if titled to either party.
- Driver's License must be valid with:
  - No 510 (drug violation) suspensions
  - No DWI or DWAI within 3 years
  - No more than 6 total points on current license

## Explore and Consider:

- How was the applicant getting to work prior to the request?
- Are other long-term alternatives available (bus, public transportation, family, etc)?
- Is the service a necessity?

## Program Caps:

- A maximum of 3 services over 5-years may be provided based on documented need and up to the cap of \$4000 per family.

## Auto Repairs:

- Car repair payments are capped at \$3000 or based on value of the vehicle, using 75% of the **clean trade-in** value according to NADA, whichever is less.
- Repairs must be provided by a NYS licensed repair facility.
- Customer must provide 3 estimates (unless the vehicle is unsafe to drive, must be towed). Customer may choose the NYS registered garage of their choice. However, payment will be authorized at the lowest estimate. If a customer chooses a repair shop other than the lowest estimate, s/he is responsible for paying the difference.

## Tires:

- Tires are capped at a total of \$800.00 (\$200.00 per tire).
- Customer must provide 3 estimates unless the vehicle is unsafe to drive or must be towed.

## Registration Fees: *DMV requires actual payment which may take up to 3 weeks to process.*

- Must provide copy of DMV form MV-82
- Must provide estimated cost from DMV

## Gas Cards:

- Available until receive first paycheck
- Not to exceed \$300

## Bus Passes:

- Available until receive first paycheck
- Not to exceed \$300

## Mileage Reimbursement:

- Available if enrolled in approved training program
- Provided for duration of training, not to exceed \$300

If requesting the same service within a 5-year timeframe, it would be considered a 2<sup>nd</sup> service and totals cannot exceed the program caps.

Exceptions to any of the program guidelines must be reviewed and approved by Director of Workforce Development or Coordinator of Client Services.

Services are provided by the Department of Workforce Development through an agreement with the Department of Social Services.





**RESOLUTION NO.**

February 15, 2024

**RESOLUTION ESTABLISHING CAPITAL PROJECT NUMBER 0224 FRISBEE  
GOLF COURSE CAMP ZERBE**

By Legislator Roy Reehil:

WHEREAS, Camp Zerbe is located in the Town of Williamstown, Oswego County, New York; and

WHEREAS, a Frisbee Golf Course at Camp Zerbe would bring many benefits to the community. Among the benefits include walking/exercise, and outdoor activity; and

WHEREAS, the estimated cost of this project is \$20,000.00 and is to be funded through American Rescue Plan Act (ARPA) funds through the attached budget modification; and

NOW, THEREFORE, upon, recommendation of the Human Services Committee of this Legislature, with the approval of the Finance & Personnel Committee; it is hereby

RESOLVED, that the Treasurer is hereby authorized to execute the attached budget modification establishing Capital Project 0224 Frisbee Golf Course Camp Zerbe for the maximum expenditure as indicated.

**Capital Project**

CP#0224 Frisbee Golf Course Camp Zerbe

**Total Authorization**

\$20,000.00

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



# Oswego City-County Youth Bureau

OSWEGO COUNTY COMPLEX  
70 BUNNER STREET  
OSWEGO, NEW YORK 13126  
(315) 349-3451 Fax (315) 349-3231

Brian Chetney, Executive Director



February 15, 2024

## Informational Memorandum

### Purpose:

To authorize and establish Capital Project #0224 Frisbee Golf Course Camp Zerbe with an authorization level of \$20,000.00

### Summary:

18-hole frisbee (disc) golf course at Camp Zerbe. The sport of disc golf is set up like a game of golf. A "round" is played on a disc golf course consisting of a number of "holes", usually 9 or 18. Each hole includes a tee position for starting play and a disc golf target some distance away, often with obstacles such as trees, hills, or bodies of water in between. Players navigate the hole by picking up the disc where it lands and throwing again until they reach the target. The object of the game is to get through the course with the lowest number of total throws.

The creation of Frisbee Golf Course to Camp Zerbe would bring many benefits to the community. Among the benefits include walking/exercise, and outdoor activity.

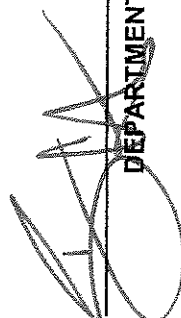

### Recommended Action:

The department recommends the Human Services Committee; the Finance & Personnel Committee and the Oswego County Legislature authorize the establishment of Capital Project #0224

y

**COUNTY OF OSWEGO  
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER		ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	
H	529000	CP0224				20,000.00
			H	450310	CP0224	(20,000.00)
A	599014				Interfund Transfer	20,000.00
			A	263800	ARPA	(20,000.00)
					This project will be established with ARPA funds	


 DEPARTMENT HEAD
 
 1/23/24
 DATE

COUNTY ADMINISTRATOR DATE

CHAIRPERSON DATE

COUNTY TREASURER DATE

\*DIRECTOR OF HUMAN RESOURCES DATE

\*If Personnel Services are impacted

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING THE OSWEGO COUNTY OFFICE OF  
MOBILITY MANAGEMENT TO ACCEPT FUNDING FROM THE  
ALZHEIMER'S ASSOCIATION (CENTRAL NEW YORK CHAPTER)**

By Legislator Mary Ellen Chesbro:

WHEREAS, the Alzheimer's Association will be supporting the efforts of Oswego County Office of Mobility Management Public Transportation initiatives; and

WHEREAS, the Oswego County Office of Mobility Management has received a donation from the Alzheimer's Association for \$20,000 for the County ACCESS, Curb-to-Curb for Seniors, and Farmers' Market transportation initiatives; and

NOW, upon recommendation of the Economic Development and Planning Committee, of this body, and with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the County accepts the donation in support of the transportation initiatives into revenue account line A8021.427701.FARE; and be it further

RESOLVED, that a certified copy of this resolution be delivered to the County Treasurer and Budget Officer shall be their authority to affect such transfer and make such adjustments.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



## COUNTY OF OSWEGO Mobility Management

---

County Office Building • 46 East Bridge Street • Oswego, NY 13126  
Phone 315-746-4220 Fax 315-349-8237

**TO:** Oswego County Legislators  
**FROM:** Heather Snow, Director Mobility Management, Office of Mobility Management  
**DATE:**  
**RE:** Alzheimer's Association Donation

**SUBJECT:** Alzheimer's Association Donation to support the efforts and initiatives of the Office of Mobility Management

**BACKGROUND:**

The Central New York Chapter of the Alzheimer's Association is pleased to express its intention to contribute a sum of \$20,000 to the Oswego County Office of Mobility Management. This donation is intended to provide support for the ACCESS, Curb-to-Curb, and Farmer's Market transportation services.

**FISCAL IMPACT:** Simple resolution, this funding allows us to utilize other funding sources (DOH, ATC, CARES) for other services.

**RECOMMENDATION:** Approval of the resolution to acknowledge and accept the \$20,000 donation from the Alzheimer's Association.

Alzheimer's of Central New York Chapter  
315 472 4201 p 800.272.3900 315 472 4202 f  
5015 Campuswood Dr. East Syracuse, NY 13057



Central New York Chapter

December 21, 2023

Dear Heather Snow:

It is with pleasure that the Alzheimer's Association, Central New York Chapter will be supporting the efforts of Oswego County Office of Mobility Management and Curb-to-Curb for Seniors/ACCESS transportation programs. Along with this program our Chapter would like to also support the Oswego and Fulton Farmers' Markets Free Rides program also. The Alzheimer's Association of Central New York would like to give \$20,000 to these efforts in Oswego County.

We will be requesting an invoice for the programs and services that the funds are going to be used for showing the program name, amount, and approximately how many people the funds will be serving. Thank you again for providing such amazing services in your community and we are grateful we are able to help support them. If you have any questions, please feel free to reach out to me at any time.

Thank you for this collaboration.

Sincerely,

*Vicky Sokolowski*

Program Manager

Alzheimer's Association of Central New York

[vsokolowski@alz.org](mailto:vsokolowski@alz.org)

315-512-3427

**COUNTY OF OSWEGO**

## BUDGET MODIFICATION

[illegible]

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE

*DIRECTOR OF HUMAN RESOURCES	DATE	CHAIRPERSON	DATE
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COUNTY TREASURER	DATE
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**\*If Personnel Services are impacted**

**PRESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING THE RECLASSIFICATION OF ONE POSITION  
IN THE HEALTH DEPARTMENT**

By Legislator James Karasek:

WHEREAS, to comply with updated state regulations, specifically Title 18 of the New York Codes, Rules, Regulations (18 NYCRR) SubPart 521-1, a county-wide Corporate Compliance Officer is necessary to implement the new county-wide Corporate Compliance Plan; and

WHEREAS, a review of workload, staffing, and succession planning needs has been Conducted; and

NOW, upon recommendation of the Health Committee and with approval of the Finance and Personnel Committee of this body, be it

RESOLVED, that position #401008001, Compliance Program Administrator, SG30, in the Management Compensation Plan be reclassified to Corporate Compliance Officer, SG40, Step 4, \$58,137, in the same Management Compensation Plan. This position will remain eligible for partial reimbursement through Article 6 for Health Department related to core activities; and be it further

RESOLVED, that certified copies of this resolution delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority to make such changes.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



**INFORMATIONAL MEMORANDUM**

**Subject:** Reclassification in the Health Administration Division

**Purpose:** Request for reclassification of one position in the Health Administration Division.

**Summary:** In the past, the corporate compliance program resided completely within the health department. To meet growing needs, a county-wide Corporate Compliance Officer will be necessary. This position will remain within the health department but will chair a county-wide compliance committee. This committee will meet at least quarterly, develop a compliance plan for the county, and will review and investigate any violations or complaints, as well as make recommendations, as appropriate. The Corporate Compliance Officer will collaborate with compliance officers from other county departments as well as the county attorney. This position will remain eligible for partial reimbursement through Article 6 for Health Department work related to core activities. Any additional duties added with this reclass are ineligible for Article 6.

**Fiscal Impact 2024:** A4010 Salaries and FICA increase a total of \$3,195, offset by vacancies in the Preventive Division.

**Fiscal Impact 2025:** A4010 Salaries and FICA will increase based on annual contracted pay increase percentages.

**Recommended Action:** The Health Committee to approve and recommend the reclassification of position # 401008001 from Compliance Program Administrator to Corporate Compliance Officer and the corresponding budget modification.

# POSITION REQUEST/DELETE BUDGET FORM

**DEPARTMENT:** Health

**DIVISION/UNIT**

A4010

## A. NEW POSITION REQUEST

1. Position Title Requested:

2. Bargaining Unit: ☐ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: \_\_\_\_\_ Grade: \_\_\_\_\_

b. Management or OCPA – Salary Requested: \_\_\_\_\_ Grade: \_\_\_\_\_

4. Percent of Federal and or State Reimbursement: \_\_\_\_\_ Fringe Reimbursed: ☐ Yes ☐ No

5. Justification of Need (Use additional sheets as necessary):

6. Complete New Position Duties Statement (p. 3 & 4).

## B. RECLASSIFICATION REQUEST

1. Present Title: Compliance Program Administrator 2. Position 401008001

3. Present Salary/Hourly Rate: 55169.00 Grade: SG30

4. Requested Title: Corporate Compliance Officer

5. Requested Salary: \_\_\_\_\_

a. Bargaining Unit: \_\_\_\_\_ Hourly Rate: \_\_\_\_\_ Grade: \_\_\_\_\_

b. Management or OCPA – Salary Requested: 58,137 Grade: 40

6. Percent of Federal and/or State Reimbursement: 40% Fringe Reimbursed: ☒ Yes ☐ No

7. Justification of Need (use additional sheets as necessary): *To meet growing comply with updated state regulations, specifically Title 18 of the New York Codes, Rules, Regulations (18 NYCRR) SubPart 521-1 needs, a county-wide Corporate Compliance Officer will be necessary to implement the new county-wide Corporate Compliance Plan. While this position will remain within the health department, the job duties will expand to include chairing a county-wide compliance committee.*

8. Complete New Position Duties Statement (p. 3 & 4).

<b>C. POSITION DELETION</b>	
1. Title to be Deleted:	
2. Position #	3. Salary Savings:
4. Reason for Deletion:	

**Civil Service Law: Section 22. Certification for positions.** Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.

**OSWEGO COUNTY HUMAN RESOURCES  
DEPARTMENT**

**NEW POSITION DUTIES STATEMENT**

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

**1. DEPARTMENTS/SCHOOL  
DISTRICT/TOWN OR VILLAGE**  
Health

**DIVISION, UNIT, OR WORK SECTION**  
A4010

**LOCATION OF POSITION**  
Bunner St Complex

**2. DESCRIPTION OF DUTIES:** Describe the work in sufficient detail to give a clear word picture of the job. Use a separate Paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided.

Title requested: *Corporate Compliance Officer*

**PERCENT OF  
WORK TIME**

10%	<i>Establish and direct implementation of standard policies, procedures and best practices which define compliance expectations, promote understanding of compliance requirements and prevent inaccurate billings and inappropriate practices in the Medicaid Program and/or illegal, unethical or improper conduct relative to HIPAA or other legal mandates, which includes the implementation and maintenance of the Corporate Compliance Program;</i>
10%	<i>Periodically reviews and updates the Compliance Program in response to changes within the agency, County, and/or government regulations or laws;</i>
10%	<i>Develops, implements, reviews and updates internal policies and procedures designed to promote effective dissemination and understanding of compliance requirements, identify compliance deficiencies, and provide a systematic response to investigate and correct non-compliance</i>
10%	<i>Develops, coordinates and provides periodic in-service compliance training and provides information related to compliance issues and risk areas;</i>
10%	<i>Establishes a policy of non-intimidation and non-retaliation for good faith participation in the compliance program;</i>
10%	<i>Responds to alleged violations of rules, regulations, policies, procedures, by evaluating, investigating and recommending corrective action;</i>
10%	<i>Implements and monitors a system to identify compliance vulnerability including identification of providers excluded from participation in the Medicare, Medicaid and other related programs;</i>
10%	<i>Collaborates with the human resources department and/or county attorney's office to identify appropriate channels for investigation and to ensure the implementation of consistent disciplinary actions in cases of serious or on-going compliance violations;</i>
10%	<i>Coordinates the implementation of public health standards to improve quality and performance and obtain accreditation;</i>
10%	<i>Reviews contractual agreements to ensure regulatory compliance standards are met, other duties assigned.</i>

**(Attach additional sheets if more space is needed)**

3. Names and titles of person supervising (general, direct, administrative, etc.).

NAME	TITLE	TYPE OF SUPERVISION
Vera Dunsmoor	Director of Public Health	Direct

4. Names and titles of persons supervised by employee in this position.

NAME	TITLE	TYPE OF SUPERVISION

5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION

6. What minimum qualifications do you think should be required for this position?

Education: ☐ High School \_\_\_\_\_ years

☒ College 4 years, with specialization in Health or Science related field

☐ Other \_\_\_\_\_ years, with specialization in \_\_\_\_\_

**Experience (list amount and type):** *The ability to provide training and guidance to others; establish effective working relationships with management and staff; develop and implement a regulatory compliance program; communicate effectively, both orally and in writing; read, analyze and interpret regulations, policies and procedures; organize documentation system and records; perform duties with a high degree of integrity and adherence to ethical standards.*

**Essential knowledge, skills and abilities:** *the principles and practices of managing a compliance program, regulatory compliance concepts and techniques; Medicaid and Medicare reimbursement requirements; trends in health care financing, documentation, and communications; auditing procedures; research methods and techniques; statistical techniques involved in administrative analysis.*

Type of license or certificate required:

7. The above statements are accurate and complete.

Date: 1.18.24

Title: Director of Public Health

Signature: Vera J. Dunsmoor

**CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER**

8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:

POSITION CLASS TITLE:

JURISDICTIONAL CLASS:

Date:

Signature:

**For additional Backup, regarding the Oswego County Corporate Compliance Plan and Policies, please view GC-5 in the Government Courts and Consumer Affairs Committee agenda/packet dated February 5, 2024.**

## 2.15.24

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A4035	511000					Preventive: Salaries	(2,968)
A4035	590308					Preventive: Fringe	(227)
			A4010	511000		Admin: Salaries	2,968
			A4010	590308		Admin: Fringe	227
						Reclass #401008001 from Compliance Program Administrator to	
						Corporate Compliance Officer.	

Department Head

Date \_\_\_\_\_

**County Administrator**

DATE \_\_\_\_\_

**Director of Human Resource**

Date \_\_\_\_\_

## Chairperson

DATE \_\_\_\_\_

**County Treasurer**

DATE \_\_\_\_\_

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING BUDGET MODIFICATION WITH THE  
HIGHWAY DEPARTMENT TO TRANSFER FUNDS FROM INSURANCE  
RECOVERY FUND INTO HIGHWAY EXPENSE**

By Legislator Paul House:

WHEREAS, in January a check for \$10,010.26 was deposited in account A1325.426800, Insurance Recovery Fund, for repairs to a Highway Paver that was in an accident on June 5, 2023; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this Legislature, and with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$10,010.26 from account A1325.426800 (Insurance Recovery Fund) to DM5130.545400 (Highway Expense).

A1325.426800 to DM5130.545400

Total Authorization  
\$10,010.26

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**





**COUNTY OF OSWEGO  
HIGHWAY DEPARTMENT**

31 Schaad Drive  
Oswego NY 13126  
(315) 349-8712 Fax (315) 349-8256

Shawn Walker, Highway Superintendent

Chris Baldwin, P.E., Highway Engineer

**INFORMATIONAL MEMORANDUM**

**SUBJECT:** Budget modification to transfer \$10,010.26 from account A1325.426800 (Insurance Recovery Fund) into account DM5130.545400 (Highway Expense)

**PURPOSE:** To recommend that the Infrastructure, Facilities and Technology Committee, the Finance and Personnel Committee and the Oswego County Legislature approve a budget modification to transfer these funds.

**SUMMARY:** The checks were for an insurance payment for the paver that was damaged in an accident on 6/5/23.

**RECOMMENDED ACTION:** The Infrastructure, Facilities and Technology Committee, the Finance and Personnel Committee recommends the Oswego County Legislature authorize that \$10,010.26 be transferred from account A1325.426800 (Insurance Recovery Fund) into account DM5130.545400 (Highway Expense).

\_\_\_\_\_  
Shawn Walker  
Highway Superintendent

\_\_\_\_\_  
Date

**COUNTY OF OSWEGO  
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
DM5130	545400					Highway Expense	10,010.26
			A1325	425800		Insurance Recovery	(10,010.26)
						To move funds from Insurance Recovery to Highway Expense	
						for damaged Paver	

<b>DEPARTMENT HEAD</b>	<b>DATE</b>
<b>*DIRECTOR OF HUMAN RESOURCES</b>	
<b>COUNTY ADMINISTRATOR</b>	<b>DATE</b>
<b>CHAIRPERSON</b>	<b>DATE</b>
<b>COUNTY TREASURER</b>	<b>DATE</b>

**\*If Personnel Services are impacted**

**\*If Personnel Services are impacted**

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING THE DELETION OF ONE POSITION  
IN THE HIGHWAY DEPARTMENT**

By Legislator Paul House:

WHEREAS, due to advanced technology and office software and having the current staffed positions of two Senior Account Clerks and one Director of Administrative Services; and

WHEREAS, the department has identified a decreased need for a Senior Typist to perform certain duties; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this Legislature, and with the approval of the Finance and Personnel Committee, be it

RESOLVED, that position #501005201, Senior Typist, Grade 5, in the Oswego County Office Personnel Unit, be deleted; and be it further

RESOLVED, that certified copies of this resolution delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority to make such changes.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



**COUNTY OF OSWEGO  
HIGHWAY DEPARTMENT**

31 Schaad Drive  
Oswego NY 13126  
(315) 349-8712 Fax (315) 349-8256

Shawn Walker, Highway Superintendent

Chris Baldwin, P.E., Highway Engineer

**SUBJECT:** Authorization to modify the Highway Department's budget to delete one Senior Typist position.

**BACKGROUND:** The Highway office staff currently consists of two Senior Account Clerks, one Senior Typist and a Director of Administrative Services to Highway. With the advanced technology we have today, there is not a need for the Senior Typist position. After paying invoices, making invoices, and payroll through Munis and using Excel spreadsheets, the workload does not take as long.

**FISCAL IMPACT:** None.

**RECOMMENDED ACTION:** To authorize the proposed modification of the Highway Department's budget to delete one Senior Typist position, Grade 5, in the CSEA COOP Bargaining Unit.

# POSITION REQUEST/DELETE BUDGET FORM

**DEPARTMENT:** Oswego County Highway **DIVISION/UNIT (NUMBER):**

## A. NEW POSITION REQUEST

1. Position Title Requested:

2. Bargaining Unit: ☒ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: \_\_\_\_\_ Grade: \_\_\_\_\_

b. Management or OCPA – Salary Requested: \_\_\_\_\_ Grade: \_\_\_\_\_

4. Percent of Federal and or State Reimbursement: \_\_\_\_\_ Fringe Reimbursed: ☐ Yes ☐ No

5. Justification of Need (Use additional sheets as necessary):

6. Complete New Position Duties Statement (p. 3 & 4).

## B. RECLASSIFICATION REQUEST

1. Present Title: \_\_\_\_\_ 2. Position #: \_\_\_\_\_

3. Present Salary/Hourly Rate: \_\_\_\_\_ Grade: \_\_\_\_\_

4. Requested Title: \_\_\_\_\_

5. Requested Salary: \_\_\_\_\_

a. Bargaining Unit: \_\_\_\_\_ Hourly Rate: \_\_\_\_\_ Grade: \_\_\_\_\_

b. Management or OCPA – Salary Requested: \_\_\_\_\_ Grade: \_\_\_\_\_

6. Percent of Federal and/or State Reimbursement: 0 Fringe Reimbursed: ☐ Yes ☐ No

7. Justification of Need (use additional sheets as necessary):

8. Complete New Position Duties Statement (p. 3 & 4).

**C. POSITION DELETION**

1. Title to be Deleted: Senior Typist

2. Position # 501005201

3. Salary Savings: \$33,895

4. Reason for Deletion:

*vacant position not needed at this time*

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING AND ESTABLISHING AN ADDITIONAL HOURS  
ACCOUNT LINE FOR THE DEPARTMENT OF HIGHWAY**

By Legislator Paul House:

WHEREAS, the Highway Department would like to create an additional hour line for the Office Staff; and

WHEREAS, the Highway Department currently has position lines for 2 Senior Account Clerks and 1 Senior typist position. There is currently only a Senior Account Clerk position filled and the additional hours will help encourage the current Senior Account Clerk to stay and encourage anyone interested in the other Senior Account Clerk position at the Highway Department; and

WHEREAS, the Highway Department would like to dissolve the Senior Typist position and use the 2024 budgeted amount for the position to pay for the additional hours line; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this Legislature, and with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$5,000 to D5010.514300 (Highway – Additional Hours) from D5010.511000 (Highway – Salaries and Wages).

D5010.5110 to D5010.514300Total Authorization  
\$5,000**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE****YES:****NO:****ABSENT:****ABSTAIN:**



COUNTY OF OSWEGO  
HIGHWAY DEPARTMENT

31 Schaad Drive  
Oswego NY 13126  
(315) 349-8712 Fax (315) 349-8256

Shawn Walker, Highway Superintendent

Chris Baldwin, P.E., Highway Engineer

**TO: Oswego County Legislators**  
**FROM: Shawn Walker, Highway Superintendent**  
**DATE: February 15, 2024**  
**RE: Creating Additional Hours Line for Office Staff**

**SUBJECT:** Authorization for creating additional hours line for the office staff.

**BACKGROUND:** The Highway Department currently has only one Senior Account Clerk and a Director of Administrative Services for Highway, for office staff. The Highway Department has two positions open, a Senior Typist and Senior Account Clerk. Currently the Highway is looking for another Senior Account Clerk and would like to dissolve the Senior Typist position and use the 2024 budgeted amount for that position line to pay for the additional hours of both Senior Account Clerks when needed.

**FISCAL IMPACT:** None.

**RECOMMENDED ACTION:** The Infrastructure, Facilities and Technology Committee, the Finance & Personnel Committee, and the Oswego County Legislature to authorize creating additional hours line for the Highway Office Staff.

Shawn Walker  
Highway Superintendent

Date



**COUNTY OF OSWEGO**  
**BUDGET MODIFICATION REQUEST**

[illegible]

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE				
*DIRECTOR OF HUMAN RESOURCES <table border="1"> <thead> <tr> <th></th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td colspan="2">           *If Personnel Services are impacted         </td> </tr> </tbody> </table>					DATE	*If Personnel Services are impacted	
	DATE						
*If Personnel Services are impacted							
		CHAIRPERSON	DATE				
		COUNTY TREASURER	DATE				

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION ESTABLISHING CAPITAL PROJECT NUMBER 0124- THE  
DEPARTMENT OF HIGHWAY EQUIPMENT 2024**

By Legislator Paul House:

WHEREAS, the Highway Department needs to purchase equipment for the 2024 year; and

WHEREAS, the equipment has been pre-approved and met the CHIPS specific qualifications for 2024-2025 CHIPS program; and

WHEREAS, the equipment will be 100% reimbursable through the CHIPS program; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this Legislature, and with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$2,000,000 from Highway Appropriated Fund Balance and CHIPS Funding to Capital Project No. 0124 Mixplant Rehab.

**Capital Project No. 0124**  
HIGHWAY EQUIPMENT 2024

**Total Authorization**  
\$2,000,000

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:                      NO:                      ABSENT:                      ABSTAIN:**



**COUNTY OF OSWEGO  
HIGHWAY DEPARTMENT**

31 Schaad Drive  
Oswego NY 13126  
(315) 349-8712 Fax (315) 349-8256

Shawn Walker, Highway Superintendent

Chris Baldwin, P.E., Highway Engineer

**TO: Oswego County Legislators**  
**FROM: Shawn Walker, Highway Superintendent**  
**DATE: February 15, 2024**  
**RE: Establish CP# 0124 – Highway Equipment 2024**

**SUBJECT:** To establish Capital Project# 0124 – Highway Equipment 2024.

**BACKGROUND:** Attached is a list of equipment the Highway Department needs to purchase. The Highway Department is seeking a total transfer of \$2,000,000 from the Highway Interfund balance. The equipment has been pre-approved and has met the CHIPS spec qualifications for 2024-2025 CHIPS program.

**FISCAL IMPACT:** None. The cost of the equipment will be eligible for 100% reimbursement through the CHIPS program.

**RECOMMENDED ACTION:** The Infrastructure, Facilities and Technology Committee, the Finance & Personnel Committee and the Oswego County Legislature authorize the \$2,000,000 for the purchase of equipment.

\_\_\_\_\_  
Shawn Walker  
Highway Superintendent

\_\_\_\_\_  
Date



**COUNTY OF OSWEGO  
HIGHWAY DEPARTMENT**

31 Schaad Drive  
Oswego NY 13126  
(315) 349-8712 Fax (315) 349-8256

Shawn Walker, Highway Superintendent

Chris Baldwin, P.E., Highway Engineer

**Equipment to Purchase through CHIPS in 2024:**

	<u>Total Estimated Cost</u>
(2) Live-Bottom Trailers	\$228,090
(1) Tri-Axle Dump Trailer	\$111,880
(1) Double-Drum Roller	\$22,706
(2) Brush Trucks	\$254,506
(2) Brush Chippers	\$193,479
(1) Small Plow / Spreader & Equipment	\$128,426
(2) 10-Wheel Dump Trucks	\$426,272
(2) Snowplows / Spreaders & Equipment	<u>\$627,508</u>
	<b>\$1,992,867</b>

COUNTY OF OSWEGO  
BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
H	529000	0124				Establish CP# 0124 - HIGHWAY EQUIPMENT 2024	2,000,000.00
			H	450310	0124	CP#0124 - Interfund Transfer FROM D5112 (CHIPS)	(2,000,000.00)
			D5112	435010		STATE AID - CHIPS	(2,000,000.00)
D5112	599014					CHIPS INTERFUND TRANSFER TO CP#0124	2,000,000.00
						This capital project is being funded through a transfer of funds from	
						FROM CHIPS D5112 RECEIVED IN 2024	

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES		CHAIRPERSON	DATE
*If Personnel Services are impacted		COUNTY TREASURER	DATE

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AMENDING RESOLUTION NUMBER 415 DATED DECEMBER 14, 2023, CAPITAL PROJECT NUMBER 0423 to CAPITAL PROJECT NUMBER E0423**

By Legislator Paul House:

WHEREAS, the Oswego County Airport has put forth a resolution to purchase Airport Fuel Trucks; and

WHEREAS, Capital Project Number 0423 has been established for this purchase through previous Resolution Number 415, dated December 3, 2023; and

WHEREAS, The Capital Project Number 0423 was previously assigned to Highway Department Equipment purchase on March 9, 2023, through Resolution Number 071. The Airport Fuel Truck project needs to be changed to Number E0423; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this Legislature, and with the Approval of the Finance and Personnel Committee; be it

RESOLVED, that the Treasurer is hereby authorized to change the Airport Fuel Truck Project number to Number E0423.

**Airport Fuel Trucks**

CP#E0423 - Airport Fuel Trucks

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT  
OF SOLID WASTE LANDFILL AND TRANSFER STATIONS- OTHER  
EQUIPMENT TO ADDITIONAL HOURS ACCOUNT**

By Legislator Paul House:

WHEREAS, The Department of Solid Waste has experienced clerical staff turnover, during and after the pandemic, along with an increased workload, The Department does not want to add staff, the department would prefer to offer 5 additional hours per week to the current staff of three 35-hour employees, for a portion of 2024; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the accounts shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



# Oswego County Department of Solid Waste

---

Michael Lutestanski II, Director of Solid Waste Programs

TO: Legislator Paul House, Chairman  
Infrastructure, Facilities and Technology Committee  
Stephen Walpole, Chairman  
Finance & Personnel Committee

FROM: Michael J. Lutestanski II, Director of Solid Waste Programs

RE: Budget Mod for Other Equipment to Additional Hours

DATE: Jan 23, 2024

The clerical work required for the Dept of Solid Waste, Landfills and Transfer stations suffered, through and after the covid pandemic. As the pandemic wound down, there was staff turnover, which in turn created some deficiencies in getting the daily/weekly/monthly workload accomplished. Going forward there is an increased workload as well, there are items in the Solid Waste Management Plan, and we are looking to ramp up an Organics/Composting program over the next year and half.

The department does not want to increase the headcount of the office staff, there are currently 3 35-hour positions. The department would prefer to offer 5 additional hours per week, for the 3 positions, for a portion of 2024. Going forward, the management team will monitor the workload, and determine if that will adequately cover the clerical needs of the department, or if we will have to adjust for 2025.

The Dept of Solid Waste requests a Budget Modification to transfer twenty four thousand dollars (\$18,000) per the attached budget mod, from other equipment CL8160 52600, to Additional Hours CL8160 514300, and Social Security CL8160 590308.



# COUNTY OF OSWEGO BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
CL8160	526000					Other Equipment	(18,000.00)
			CL8160	514300		Additional Hours	16,725.00
			CL8160	590308		Social Security	1,275.00
						Fund transfer to cover additional hours	

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES		CHAIRPERSON	DATE
*If Personnel Services are impacted		COUNTY TREASURER	DATE

**\*If Personnel Services are impacted**

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION- BUILDINGS  
AND GROUNDS- INCREASING CAPITAL PROJECT NUMBER C0323 –  
OSWEGO COUNTY FLOORING**

By Legislator Paul House:

WHEREAS, this body has heretofore established Capital Project Number C0323 – County Flooring with a maximum authorization of \$67,508.84; and

WHEREAS, the Buildings and Grounds Superintendent has identified the need to increase the authorization of Capital Project Number C0323 – County Flooring by \$50,000; and

NOW, upon recommendation of the Infrastructure and Facilities Committee, of this body, and with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$50,000 from Capital Reserve Number 21 – Building Renovations to Capital Project Number C0323 – County flooring and that the project is hereby authorized for the maximum expenditure of \$67,508.84; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer and Budget Officer shall be their authority to affect such transfer and make such adjustments.

**Capital Project**

CP # C0323 County Flooring

**Total Authorization**

\$ 67,508.84

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



COUNTY OF OSWEGO  
BUILDINGS & GROUNDS DEPARTMENT

---

111 East 11<sup>th</sup> Street  
Oswego, N.Y. 13126

Phone: (315) 349-8233  
Fax: (315) 342-2481

**INFORMATIONAL MEMORANDUM**

**SUBJECT:** To increase the authorization level of Capital Project # C 0323 County Flooring.

**PURPOSE:** To increase the authorization level of Capital Project # C 0323 by \$ 50,000 using funding from Building Renovations Reserves.

**SUMMARY:** After establishing this Capital Project, the Buildings and Grounds department is increasingly remodeling several offices in various County facilities including but not limited to the District Attorney area at the Public Safety Center. When an office reconfigured and remodeled the flooring needs to be replaced.

**RECOMMENDED:** I request transferring \$ 50,000 from Building Renovation Reserves to Capital Project # C 0323 – County Flooring.

**ACTION:** Transfer \$ 50,000 from the Buildings Renovation Reserve to Capitol Project # C 0323 – County Flooring, which will increase the authorization level to \$ 67,508.84.

**COUNTY OF OSWEGO  
BUDGET MODIFICATION REQUEST**

[illegible]

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE	CHAIRPERSON	DATE
*If Personnel Services are impacted		COUNTY TREASURER	DATE

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH THE  
OSWEGO COUNTY DEPUTIES' ASSOCIATION**

By Legislator Stephen Walpole:

WHEREAS, negotiations have been proceeding for some time between the County of Oswego and the Oswego County Deputies Association; and

WHEREAS, a Tentative Agreement (attached) has been reached between the County and the Union bargaining teams; and

WHEREAS, the agreement has been ratified by the membership of the Oswego County Deputies Association and the Oswego County Legislature is desirous of implementing the contract; and

NOW, on recommendation of the Finance and Personnel Committee of this body, be it

RESOLVED, that the Chairman of the Oswego County Legislature be, and hereby is, authorized to execute the proposed settlement between the County of Oswego and the Oswego County Deputies Association for the years 2024, 2025, and 2026; and be it further

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request and that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**

## INFORMATIONAL MEMORANDUM

**Subject:** Request Approval of a Resolution Authorizing Execution of the Agreement with the Oswego County Deputies Association.

**Purpose:** Negotiations with the Oswego County Deputies Association have been ongoing since prior to the expiration of the agreement on December 31, 2023. After many negotiation sessions, the County and the Oswego County Deputies Association reached a tentative agreement on October 25, 2023 and the Deputies Association membership ratified the contract on January 9, 2024. This is to request approval by the Oswego County Legislature to authorize execution of the agreement.

**Summary:** The Resolution for your approval refers to the “attached” tentative agreement. That document will be part of the official public document.

**Recommended Action:** To authorize execution of the three-year agreement with the Oswego County Deputies Association.

**MEMORANDUM OF AGREEMENT ("MOA")**

*By and Between the*

*County of Oswego  
(hereinafter referred to as "County")*

*And the*

*Oswego County Deputies Association  
(hereinafter referred to as "OCDA")*

**WHEREAS**, the County and OCDA have been engaged in the process of collective bargaining in an attempt to reach a Successor Agreement to the Agreement that will expire on December 31, 2023; and

**WHEREAS**, the County and OCDA have reached a tentative agreement on a number of bargaining issues and wish to reduce those agreements to writing.

**NOW, THEREFORE**, the County and OCDA agree as follows:

1. The provisions of the current Agreement ("MOA") shall continue in full force and effect unless specifically modified by this Memorandum of Agreement or are modified by the explicit language contained in the existing Collective Bargaining Agreement.

2. This MOA is tentative and subject to ratification by the membership of the OCDA bargaining unit and approval by the Oswego County Legislature.

**The Agreement:**

1. Article 28.1 – Wages:

Effective January 1, 2024, the 2023 wage schedule will be replaced with the 2024-26 wage schedule attached to this MOA as Exhibit A and is made part of this MOA and is incorporated by reference.

2. Section 28.8 – Shift Premium

Insert the following after the first sentence:

Effective January 1, 2024, employees shall be entitled to a shift premium of \$3.00 per hour for hour worked from 6:00 p.m. to 6:00 a.m.

3. Section 16.4 - Sick Leave Credit

Attached to and made part of this MOA as Exhibit C is the agreed-to amendment to Article 16.4. The successor collective bargaining agreement will be revised accordingly.

4. Article 14.3 -- Saturday/Sunday Holidays

Attached to and made part of this MOA as Exhibit B is the agreed-to amendment to Article 14.3. The successor collective bargaining agreement will be revised accordingly.

5. Article 19.2 -- Meals and Lodging

Attached to and made part of this MOA as Exhibit D is the agreed-to amendment to Article 19.2. The successor collective bargaining agreement will be revised accordingly.

6. Article 15.2 -- Annual Leave Credit

Attached to and made part of this MOA as Exhibit E is the agreed-to amendment to Article 15.2. The successor collective bargaining agreement will be revised accordingly.

7. Article 30 -- Vehicles

Attached to and made part of this MOA as Exhibit F is the agreed-to amendment to Article 30. The successor collective bargaining agreement will be revised accordingly.

8. Article 13.4 -- Recall Premium

Attached to and made part of this MOA as Exhibit G is the agreed-to amendment to Article 13.4. The successor collective bargaining agreement will be revised accordingly.

9. Add a new article Civil Service Law Section 71 and 73 Procedures; attached to and made part of this MOA as Exhibit H. The successor collective bargaining agreement will be revised accordingly.

Dated: December \_\_, 2023

For the County of Oswego

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For the OCSA

President Satwell  
Vice President Mad  
Treasurer Ph.L.  
Secretary CC  
EXCC Member [Signature]  
EXCC Member A. [Signature]  
\_\_\_\_\_  
\_\_\_\_\_



## Exhibit A to MOA

10/25/23

011:01

Patrol Officer	Year	Base	1	2	3	5	7	Long. 10	Long. 13	Long. 13
	2021	\$23.52	\$24.33	\$25.14	\$27.65	\$28.74	\$29.89	\$31.10	<del>\$32.33</del>	\$33.63
	2022	\$24.23	\$25.06	\$25.89	\$28.48	\$29.60	\$30.79	\$32.03	<del>\$33.30</del>	\$34.64
	2023	\$24.96	\$25.81	\$26.67	\$29.33	\$30.49	\$31.71	\$32.99	<del>\$34.30</del>	\$35.68
	2024	\$26.84	\$27.74	\$30.50	\$31.71	\$32.98	\$34.31	\$35.67	<del>\$37.01</del>	\$38.54
	2025	\$27.65	\$28.57	\$31.42	\$32.66	\$33.97	\$35.34	\$36.74	<del>\$38.22</del>	\$39.70
	2026	\$28.48	\$29.43	\$32.36	\$33.64	\$34.99	\$36.40	\$37.84	<del>\$39.37</del>	\$40.89

Criminal Investigator	Year	Base	1	2	3	5	7	Long. 10	Long. 13	Long. 13
	2021	\$25.33	\$26.13	\$27.01	\$29.75	\$30.91	\$32.14	\$33.42	<del>\$34.79</del>	\$36.16
	2022	\$26.09	\$26.91	\$27.82	\$30.64	\$31.84	\$33.10	\$34.42	<del>\$35.83</del>	\$37.24
	2023	\$26.87	\$27.72	\$28.65	\$31.56	\$32.80	\$34.09	\$35.45	<del>\$36.90</del>	\$38.36
	2024	\$28.83	\$29.80	\$32.82	\$34.11	\$35.45	\$36.87	\$38.38	<del>\$39.89</del>	\$41.41
	2025	\$29.69	\$30.69	\$33.80	\$35.13	\$36.51	\$37.98	\$39.53	<del>\$41.09</del>	\$42.65
	2026	\$30.58	\$31.61	\$34.81	\$36.18	\$37.61	\$39.12	\$40.72	<del>\$42.32</del>	\$43.93

Patrol Officer - Sergeant	Year	Base	1	2	3	5	7	Long. 10	Long. 13	Long. 13
	2021	\$26.11	\$26.91	\$27.86	\$30.61	\$31.83	\$33.12	\$34.44	<del>\$35.82</del>	\$37.24
	2022	\$26.89	\$27.72	\$28.70	\$31.53	\$32.78	\$34.11	\$35.47	<del>\$36.89</del>	\$38.36
	2023	\$27.70	\$28.55	\$29.56	\$32.48	\$33.76	\$35.13	\$36.53	<del>\$38.00</del>	\$39.51
	2024	\$29.69	\$30.74	\$33.78	\$35.11	\$36.54	\$37.99	\$39.52	<del>\$41.09</del>	\$42.66
	2025	\$30.58	\$31.66	\$34.79	\$36.16	\$37.64	\$39.13	\$40.71	<del>\$42.32</del>	\$43.94
	2026	\$31.50	\$32.61	\$35.83	\$37.24	\$38.77	\$40.30	\$41.93	<del>\$43.59</del>	\$45.26

AGREED 10/25/23

County Proposal No 1

Amend current language in Article 14.3 as stated below:

**14.3 Saturday/Sunday Holidays**

Consistent with New York State law, wWhen a holiday falls on a Saturday, the holiday shall be observed on the preceding Friday for all non-shift assigned personnel. A holiday falling on a Sunday shall be observed on the following Monday for all non-shift assigned personnel. When If New Year's Day falls on a Saturday, it is agreed that the previous year will have 13 holidays and that year will have 11 holidays for all non-shift assigned personnel, the holiday shall be observed on the following Monday.

Exhibit C to MOA

County Proposal No. 2

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Amend current language of Article 16.4 to reflect current practices of HR and the County payroll system.

16.4 Sick Leave Credit

~~An employee shall earn sick leave credit at the rate of eight (8) hours, with pay, for each one-hundred seventy-three (173) hours of employment; not to exceed annual earnings of ninety-six (96) hours. Employees hired after December 14, 2006 shall earn sick leave credit at the rate of eight (8) hours, with pay, for each two-hundred eight (208) hours of employment; not to exceed annual earnings of eighty (80) hours. Effective January 1, 2024, all employees will earn sick leave credit at the rate of eight (8) hours, with pay, not to exceed annual earnings of ninety-six (96) hours per payroll year. The rate of earnings is determined by the designated number of work hours per year divided by the total number days earned per payroll year (ex. 2080 work hrs/12 days earned).~~

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Sick leave credits may be accumulated to a maximum of 1320 hours. Sick leave credit exceeding the maximum shall be of no benefit to the employee.

Upon employee's retirement under the New York State Employees' Retirement System, an employee's unused sick leave may be used as follows:

A. Unused sick leave shall be applied to an employee's years of service in accordance with the provisions of section 41 J of the New York State Retirement Law; and

B. In addition, after applying for retirement, and upon completion of the Request to Bank Sick Leave Form provided to you by the Human Resources Department, cash equivalent of 100% of sick time accrued as of date of retirement may be banked. Cash value will be calculated by multiplying hourly rate received as of date of retirement by number of hours accrued.

Example, hourly rate \$14.00 x 500 hours = \$7000

Money so banked shall be used to offset cost of retirees or dependents health insurance. In the event a retiree dies prior to exhausting available funds, the remainder may be used to pay premiums for any COBRA benefits available to and selected by the retirees dependents.

C. Effective January 1, 2024, for those employees hired on or before December 31, 2023, and employed by the County on the date of ratification (insert date), the

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Employee will have the option of "B" above or pay the premium for the retirees' insurance as follows (only one option can be chosen and cannot be revoked upon retirement):

The employee must remit to the County credited sick time in the amounts listed below to be entitled to medical and prescription drug coverage in retirement. The percentages listed below will be for both individual and dependent coverage. The premium equivalent amount that the retiree will pay for dependent coverage will be determined by subtracting the County's payment for individual coverage and subtracting that amount from the premium equivalent cost and then multiplying the difference by the retiree's applicable percentage contribution.

For example, if the County pays \$10,000 toward individual coverage and dependent coverage costs \$30,000 and the retirees' percentage contribution is 50%, the difference is \$20,000. The \$20,000 is then multiplied by 50% equaling \$10,000 cost to the retiree.

Sick leave hours turned in: \_\_\_\_\_ Retiree Share

0 to 399	100%
400 to 660	75%
661 to 999	50%
1000-1320	25%

Effective January 1, 2024, for those employees hired on or after January 1, 2024, the Employee will pay the premium for the retirees' insurance as follows:

The employee must remit to the County credited sick time in the amounts listed below to be entitled to medical and prescription drug coverage in retirement. The percentages listed below will be for both individual and dependent coverage. The premium equivalent amount that the retiree will pay for dependent coverage will be determined by subtracting the County's payment for individual coverage and subtracting that amount from the premium equivalent cost and then multiplying the difference by the retiree's applicable percentage contribution.

For example, if the County pays \$10,000 toward individual coverage and dependent coverage costs \$30,000 and the retirees' percentage contribution is 50%, the difference is \$20,000. The \$20,000 is then multiplied by 50% equaling \$10,000 cost to the retiree.

Sick leave hours turned in: \_\_\_\_\_ Employee Share

0 to 399	100%
400 to 660	75%
661 to 1319	50%
1320	25%

Any sick time "turned in" to access medical and prescription drug coverage in retirement cannot be cashed in to offset costs under Article 16.4.

~~C.~~ There shall be NO direct cash payment to the retiree, retirees' dependents or their estates.

Upon employee's death while still in County service, an employee's sick leave credit shall be paid to his/her beneficiary at his/her regular compensation.

Exhibit D to MOA

County Proposal No. 3

Amend current language in Article 19.2 Meals and Lodging to incorporate MOU dated November 1, 2022.

19.2 Meals and Lodging

Reimbursement for meals and lodging expenses shall be allowed for an employee on official business, outside the limits of Oswego County, or attending authorized conferences or meetings within the County with the prior approval of the Sheriff.

Reimbursement shall be allowed based on claims for meals and lodging expenses supported by receipts showing the amount, date, and location. Partial per day expenses will be reimbursed as reasonable and appropriate rates upon authorization of the Sheriff, but shall not exceed the individual meal limits or the full day cumulative total. Lodging requests supported by receipts will be reimbursed for reasonable and necessary expenses.

In those situations where meals and lodging are contained within a daily rate cost and these costs are in excess of established reimbursement rates, the conference rates shall be approved upon authorization of the Sheriff.

Reimbursement shall be made in accordance with the Federally regulated U.S. General Services Administration listed daily amounts.

No overtime, premium pay, or compensatory time off shall be granted for hours involved attending or traveling to or from conferences.

County Proposal No 4

Amend current language in Article 15.2 – Annual Leave Credit as stated below to reflect current practices of the County payroll system.

## 15.2 Annual Leave Credit

An employee shall earn annual leave credit in accordance with the following schedule. Entitlement is based upon years of service and scheduled hours worked. No additional entitlement is earned for premium or overtime hours worked. The rate of earnings is determined by the designated number of work hours per year divided by the total number days earned per payroll year (Ex. 2080 work hrs/12 days earned).

Employees with start date prior to January 1, 1990

<u>Full Time Continuous Service</u>	<u>Earnings</u>	<u>Total Days per Payroll Year</u>
0 - 5 years	8 hours per <del>138.6</del>	<u>15 days</u>
6 - 10 years	8 hours per <del>115.5</del>	<u>18 days</u>
11 - 15 years	8 hours per <del>90.4</del>	<u>23 days</u>
16 - 20 years	8 hours per <del>80.0</del>	<u>26 days</u>
21 - over	8 hours per <del>74.2</del>	<u>28 days</u>

Employees with a start date of January 1, 1990 or later

<u>Full Time Continuous Service</u>	<u>Earnings</u>	<u>Total Days per Payroll Year</u>
0 - 2 years	8 hours per <del>173.3</del>	<u>96 hours 12 days</u>
3 - 5 years	8 hours per <del>138.6</del>	<u>120 hours 15 days</u>
6 - 10 years	8 hours per <del>115.5</del>	<u>144 hours 18 days</u>
11 - 15 years	8 hours per <del>90.4</del>	<u>184 hours 23 days</u>
16 - 20 years	8 hours per <del>80.0</del>	<u>208 hours 26 days</u>
21 - over	8 hours per <del>74.2</del>	<u>224 hours 28 days</u>

Exhibit F to MOA

County Proposal No 5

Amend current language in Article 30 – Vehicles as stated below to clarify current practices.

30. VEHICLES

Effective ~~July 1, 2021~~ January 1, 2024, employees shall be assigned a Department vehicle at the sole discretion of the Sheriff. The determination by the Sheriff whether or not to provide a vehicle to such employee shall be based upon operational needs and efficiencies of the Department, and shall not be for the purposes of imposing discipline. Claimed violations of this provision shall be subject to the Grievance Procedure.

Employees who are assigned a Department vehicle and working a scheduled non-over-time shift, call out or holdover, shall be compensated for all hours in service.

Employees utilizing an assigned Department vehicle may use the vehicle for transportation to the following types of employment which occur inside the County of Oswego: ~~to~~ secondary Law Enforcement employment, Union Contracted Details, and scheduled overtime details, ~~but will only be compensated for time worked at the detail.~~

The assigned Department vehicle is not to be utilized for transportation to the following types of employment which occur outside the County of Oswego: secondary Law Enforcement employment and Union Contracted Details.

Employees utilizing the assigned Department vehicle for Scheduled Overtime Details will only be compensated for time worked at the detail itself. Scheduled Overtime Details are intended to include: Traffic Control Details, Fair Details, Event Details, In-county Transport Relief Details, or any other similar detail where vehicular patrol, prisoner, or in-custody transport functions are not present.



Exhibit G to MOA

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Amend current language in Article 13.4 as stated below:

13.4 Recall Premium

When an employee has completed his regular daily shift, is released, and then recalled to work, he shall be guaranteed a minimum of three (3) hours premium at one and one-half times his normal rate of pay, plus all actual hours worked in excess of three hours exclusive of travel time to and from work.

Employees recalled to maintain operating staffing levels shall be recalled on a rotating basis, initially established by seniority, within job classification and job specialist. When employees are recalled to respond to a complaint or incident, the selection of the recalled employees shall be the prerogative of the Sheriff.

~~In the event of an 8-hour work schedule: When a circumstance occurs where a person is needed to fill a shift and the roster has been exhausted and no volunteers fill a shift, it will be the responsibility of the junior employee from the off-going shift to remain four (4) hours and the junior employee from the on-coming shift to come in four (4) hours early, for the purposes of shift coverage.~~

~~For Patrol Officer Sergeants and Patrol Officers assigned to 12-hour shift work: When a circumstance occurs where a person is needed to fill a shift and the roster has been exhausted and no volunteers fill a shift, it will be the responsibility of the junior employee of the platoon furthest from return to duty to work the twelve-hour shortage, for the purpose of shift coverage.~~

In the event that an employee is needed to maintain operating staffing levels for the designated patrol zones and shift supervisor, that shift will be filled at a premium of two times their normal pay rate. Under such circumstances, the shift will first attempt to be filled by a volunteer. If the roster has been exhausted and nobody volunteers to fill a shift, it will be the responsibility of the junior employee from the off-going shift to remain six (6) hours and the junior employee from the on-coming shift to come in six (6) hours early, for the purposes of shift coverage. If the shift shortage is made by a member utilizing an eight (8) hour work day, that member will first be contacted and forced to work the entire twelve (12) hour shift. In the event that the member who is causing the shortage due to working an eight (8) hour shift, and that member can not be reached, the above method of attempting to find a volunteer first, and then forcing a junior member for four (4) hours if the roster is exhausted and nobody volunteers for the shift will be utilized.

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Under normal conditions employees will not be forced to work overtime (per the above language) more than once in a 24-hour period. Any additional openings will be filled by the same process utilizing the next most junior employee.

## Exhibit H to MOA

Add new Article as stated below:

### **CIVIL SERVICE LAW SECTION 71 PROCEDURE**

#### **OCCUPATIONAL DISEASE OR INJURY**

Prior to being terminated from employment pursuant to Civil Service Law 71, the employer shall provide the employee with the notice at least thirty (30) days prior to the proposed date of termination. The notice shall be deemed provided upon being sent or delivered by the employer. This notice shall provide the employee with the option to request restoration to duty if they are medically able to perform the duties of their position, or to participate in a pre-termination hearing before a neutral hearing officer ~~pre-termination meeting with the appointing authority or his/her designee~~. The employee must advise in writing of their request to participate in the pre-termination hearing with ten (10) days of receipt of notice. If no such request is received, the employee can be terminated on the proposed termination date.

The issues to be addressed at such ~~meeting~~ hearing shall be limited to 1) whether the employee has been absent for the applicable one-year period due to the disability(ies) that serves as the basis for separation; and 2) whether the employee remains unable to perform the duties of their position. If an employee asserts that they can return to duty, the employee may be required to submit to a medical examination to determine fitness to perform the duties of the position.

After consideration of any relevant evidence presented by the employee at the pre-termination ~~meeting~~ hearing, and/or the results of a required medical examination, the determination as to whether the employee is subject to separation from employment under Section 71 shall be made by the appointing authority or their designee and shall be within their sole discretion. The employee will be provided with a written notice of the determination. Such notice will also advise the employee of their right to apply to the Oswego County Department of Human Resources within one (1) year of the termination of their disability in accordance with New York Civil Service Law Section 71.

Nothing contained herein shall be construed to eliminate or degrade the rights or procedures for the provision of Workers' Compensation or the administration of 207-C contained in the appended CBA at Articles 20.4 and 20.5.

### **CIVIL SERVICE LAW SECTION 73 PROCEDURE**

#### **ORDINARY DISABILITY**

All procedures required by Civil Service Law Section 72, Leave for Ordinary Disability, shall be followed, including a due process hearing before a neutral prior to an employee being put on a leave of absence for ordinary disability. Prior to being terminated from employment pursuant to Civil Service Law 73 at the end of the one (1) year period, the employer shall provide the employee with the notice at least thirty (30) days prior to the proposed date of termination. The notice shall be deemed provided upon being sent or delivered by the employer. This notice shall provide the employee with the option to request restoration to duty if they are medically able to perform the duties of their position, or to participate in a pre-termination meeting with the appointing authority

or his/her designee. The employee must advise in writing of their request to participate in the pre-termination meeting with ten (10) days of receipt of notice. If no such request is received, the employee can be terminated on the proposed termination date.

The issues to be addressed at such meeting shall be limited to 1) whether the employee has been absent for the applicable one-year period due to the disability(ies) that serves as the basis for separation; and 2) whether the employee remains unable to perform the duties of their position. If an employee asserts that they can return to duty, the employee may be required to submit to a medical examination to determine fitness to perform the duties of the position.

After consideration of any relevant evidence presented by the employee at the pre-termination meeting, and/or the results of a required medical examination, the determination as to whether the employee is subject to separation from employment under Section 73 shall be made by the appointing authority or their designee and shall be within their sole discretion. The employee will be provided with a written notice of the determination. Such notice will also advise the employee of their right to apply to the Oswego County Department of Human Resources within one (1) year of the termination of their disability in accordance with New York Civil Service Law Section 73.

**COUNTY OF OSWEGO**

[illegible]

DEPARTMENT HEAD	DATE
*DIRECTOR OF HUMAN RESOURCES	
DATE	DATE
COUNTY ADMINISTRATOR	DATE
CHAIRPERSON	DATE
COUNTY TREASURER	DATE

**RESOLUTION NO.**

February 15, 2024

**RESOLUTION ADOPTING AN INVESTMENT POLICY AND DESIGNATING  
BANKS AS DEPOSITORIES OF COUNTY FUNDS**

By Legislator Stephen Walpole:

WHEREAS, the Oswego County Legislature has heretofore, upon the recommendation of the Oswego County Treasurer, adopted an Investment Policy; and

WHEREAS, the Oswego County Treasurer has reviewed said proposed investment policy and has submitted it to the Finance and Personnel Committee of this Legislature and has recommended the adoption of said amended policy; and

WHEREAS, this policy is required by General Municipal Law §39 and a resolution is both necessary and desirable; and

NOW, THEREFORE, upon recommendation of the Finance and Personnel Committee of this body, be it

RESOLVED, that the Oswego County Legislature hereby adopts and amends the Oswego County Investment Policy, to conform with a copy of the policy, which is attached hereto and made a part hereof, and which also includes a list of the banks designated as depositories of county funds; and it is further

RESOLVED, that the Oswego County Treasurer be and is hereby authorized to execute Deposit Placement Agreements consistent with the county's investment policy, as may be necessary, with banks designated as depositories of county funds to increase the availability of FDIC insurance on those public deposits that the County of Oswego invests in a qualified New York State-approved Reciprocal Deposit Program, provided that there is no charge to the county for the program.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**

(rev. 1/24)

## **OSWEGO COUNTY INVESTMENT POLICY AND DESIGNATION OF DEPOSITORIES FOR COUNTY FUNDS**

### **I. SCOPE**

This investment policy has been adopted pursuant to New York State General Municipal Law §39 and applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual held by the County of Oswego unless state law specifically provides otherwise (e.g. Deferred Compensation (457) Plan monies invested by employees, State monies held by County Clerk under General Municipal Law §11(5)).

### **II. OBJECTIVES**

The primary objectives of the County of Oswego's investment activities are, in order of priority:

- to conform with all applicable federal, state and other legal requirements (legal);
- to adequately safeguard principal (safety);
- to provide sufficient liquidity to meet all operating requirements (liquidity); and
- to obtain a reasonable rate of return (yield).

### **III. DELEGATION OF AUTHORITY**

The County Legislature's responsibility for administration of the investment program is delegated to the County Treasurer, as Chief Fiscal Officer of the County of Oswego, who shall establish procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments/invoices, transaction dates, and other relevant information. The County Treasurer shall be responsible to supervise and regulate the activities of subordinate employees in connection therewith.

### **IV. ETHICS & PRUDENCE**

All participants in the investment process shall seek to act responsibly as custodians of the public trust and public fisc and shall avoid any transaction which might impair public confidence in the County of Oswego to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of reasonable prudence, discretion and intelligence exercise in the

management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of investment program, or which could impair their ability to make impartial investment decisions in the best interests of the County of Oswego.

## **V. AUTHORIZING FINANCIAL INSTITUTIONS AND DEALERS**

The County of Oswego shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits of the amounts that can be made with each institution or dealer. All financial institutions with which the County of Oswego conducts business must be creditworthy, possess an appropriate level of experience, capitalization and size, and other factors which make the financial institution or dealer capable and qualified to transact business with the County of Oswego. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the County of Oswego. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the Federal Reserve Bank of New York as primary dealers.

## **VI. DIVERSIFICATION**

It is the policy of the County of Oswego to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

## **VII. INTERNAL CONTROLS**

It is the policy of the County of Oswego for all monies collected by any officer or employee of the government to transfer those funds to the County Treasurer within the time period specified by law and, if none specified, on the day of receipt or, if not practicable, by close of the next business day.

The County Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly and are managed in compliance with applicable laws and regulations.

## **VIII. DESIGNATION OF DEPOSITORIES**

The banks and trust companies designated and authorized for the deposit of county monies up to the following maximum amounts are:

<u>Name of Bank</u>	<u>Maximum Amount</u>
Key Bank N.A.	\$70,000,000.00

J. P. Morgan Chase, N.A.	\$70,000,000.00
Community Bank, N.A.	\$70,000,000.00
Pathfinder Bank, N.A.	\$70,000,000.00
NBT Bank, N.A.	\$70,000,000.00
Bank of America, N.A.	\$70,000,000.00
Bank of New York Mellon, N.A.	\$70,000,000.00

which are legally authorized for the handling of municipal funds, pursuant to the laws of the State of New York.

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## **IX. COLLATERALIZING OF DEPOSITS**

In accordance with the provisions of General Municipal Law §10, all deposits of the County of Oswego, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of Federal Deposit Insurance Act shall be secured:

1. By a pledge of “eligible securities” with an aggregate “market value” as provided by General Municipal Law §10, equal to the aggregate amount of deposits from the categories designated in **APPENDIX A** to this policy.
2. By an eligible “irrevocable letter of credit” issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.
4. In lieu of, or in addition to the deposit of eligible securities, the officers making a deposit may, in the case of an irrevocable letter of credit issued in favor of the local government by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, accept such letter of credit payable to such local government as security for the payment of one hundred percent of the aggregate amount of public deposits from such officers and the agreed upon interest, if any.
5. As provided by General Municipal Law §10 and §11, the County of Oswego is authorized to use “reciprocal deposit” programs for its deposits and investments as it provides an additional option for the county to obtain coverage from the Federal Deposit Insurance Corporation.

NOTE: The market value of total obligations collateralizing deposits shall not fall below 102% at any given time; if such an occurrence exists, additional obligations will need to be pledged.

## **X. SAFEKEEPING AND COLLATERALIZATION**

Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) a bank or trust company subject to security and custodial agreements.

The security agreements shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default.

The agreement shall also provide the conditions under which the securities may be sold, presented for payment, substituted, or released and the events which will enable the local government to exercise its rights in the pledged securities. In the event that the securities are not registered or inscribed in the name of the County of Oswego, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to Oswego County or its custodial bank.

The custodial agreement shall provide the securities held by the bank or trust company, or agent of and custodian for, the County of Oswego, will be kept separate and apart from the general assets of the custodial bank or trust company, and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution, or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such an agreement shall include all provisions necessary to provide the County of Oswego a perfected interest in the securities.

In accordance with New York State General Municipal Law §10, the County of Oswego hereby authorizes the County Treasurer to deposit funds collateralized through deposit placement programs utilizing reciprocal deposit programs between designated depositories and other banks or authorized institutions. Such funds may be deposited in checking, money market or other special time deposit accounts, as well as in other accounts permitted by General Municipal Law. Participation in a deposit placement program shall be permitted when the following conditions are met:

1. On or after the date the county's funds are received by a designated depository, the designated bank or trust company shall arrange for the redeposit of such funds into deposit accounts in one or more banking institutions and the county's depository bank or trust company shall serve as the custodian for the county with respect to the redeposited funds.
2. The county's funds held in the depository bank or trust company in excess of available FDIC coverage, pending redeposit, must be properly secured and collateralized in accordance with General Municipal Law as if there were no deposit placement program.
3. The full amount of the redeposited funds, plus any accrued interest, shall be covered by the FDIC and the accrued interest paid on any re-deposit to the county shall be the same as the interest that is paid by the designated bank or trust company.
4. At the time of the redeposit, the county's depository bank or trust company shall receive an amount from a participating banking institution at least equal to the total amount of the county's funds that are redeposited with said institution.

## **XI. PERMITTED INVESTMENTS**

As authorized by General Municipal Law §11(2)(a), the County of Oswego authorizes the County Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- (1) in special time deposit accounts in, or certificates of deposit issued by, a bank or trust company located and authorized to do business in this state; or
- (2) through a Deposit Placement program, in accordance with all of the following conditions:
  - (i) the moneys are invested through a bank or trust company located and authorized to do business in New York State;
  - (ii) the bank or trust company arranges for the deposit of the moneys in certificates of deposit in one or more banking institutions, as defined in section nine-r of the New York State Banking Law, for the account of the County of Oswego;
  - (iii) the full amount of principal and accrued interest of each such certificate of deposit must be insured by the federal deposit insurance corporation (FDIC);
  - (iv) the bank or trust company acts as custodian for the County of Oswego with respect to such certificates of deposit issued for the County of Oswego's account; and
  - (v) at the same time that the County of Oswego's moneys are deposited, and the certificates of deposit are issued for the account of the local government, the bank or trust company receives an amount of deposits from customers of other financial institutions equal to or greater than the amount of the moneys invested by the local government through the bank or trust company.

For any investment made pursuant to General Municipal Law §11(2)(a), such time deposit account or certificate of deposit shall be payable within such time as the proceeds shall be needed to meet expenditures for which such moneys were obtained and provided further that such time deposit account or certificate of deposit be secured in the same manner as is provided for securing deposits of public funds by subdivision three of section ten of this article.

The County Treasurer is also authorized to make investments pursuant to General Municipal Law §11(3)(a) in the following (*NOTE: Portions of GML section 11(3)(a) expire/change as of July 1, 2026*):

- obligations of the United States of America or in obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America; or
- obligations of the State of New York;
- with the approval of the New York State Comptroller, in obligations issued pursuant to section 24.00 or 25.00 of the New York State Local Finance Law (*i.e. Tax Anticipation Notes and Revenue Anticipation Notes*) by any municipality, school district or district corporation other than the County of Oswego;
- moneys in any reserve fund established pursuant to General Municipal Law sections 6-c, 6-d, 6-e, 6-f, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m or 6-n may be invested in obligations of the municipality, school district, fire district or district corporation which has established the reserve fund, or in the case of a capital reserve fund established for a town or county improvement district, obligations of the town or county issued for the purposes of such district;
- Certificates of Participation under General Municipal Law 109-b(10) which specifically constitute “securities” under that section.

The County Treasurer on behalf of the County of Oswego may also make investments in the following:

- (i) general obligation bonds and notes of any state other than New York State, provided that such bonds and notes receive the highest rating of at least one independent rating agency designated by the New York State Comptroller;
- (ii) obligations of any corporation organized under the laws of any state in the United States maturing within two hundred seventy days, provided that such obligations receive the highest rating of two independent rating services designated by the state comptroller and that the issuer of such obligations has maintained such ratings on similar obligations during the preceding six months, provided, however, that the issuer of such obligations need not have received such rating during the prior six month period if such issuer has received the highest rating of two independent rating services designated by the state comptroller and is the successor or wholly owned subsidiary of an issuer that has maintained such ratings on similar obligations during the preceding six month period or if the issuer is the product of a merger of two or more issuers, one of which has maintained such ratings on similar obligations during the preceding six month period, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one corporation;
- (iii) bankers’ acceptances maturing within two hundred seventy (270) days which are eligible for purchase in the open market by federal reserve banks

and which have been accepted by a bank or trust company which is organized under the laws of the United States or of any state thereof and which is a member of the Federal Reserve System and whose short-term obligations meet the criteria outlined in clause (ii) of this subparagraph. Provided, however, that no more than two hundred fifty million dollars may be invested in such bankers' acceptances of any one bank or trust company;

- (iv) obligations of, or instruments issued by, or fully guaranteed as to principal and interest by, any agency or instrumentality of the United States acting pursuant to a grant of authority from the Congress of the United States, including but not limited to, any federal home loan bank or banks, the Tennessee Valley Authority, the federal national mortgage association, the federal home loan mortgage corporation and the United States postal service, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one agency; and
- (v) no-load money market mutual funds registered under the Securities Act of 1933, as amended, and operated in accordance with Rule 2a-7 of the Investment Company Act of 1940, as amended, provided that such funds are limited to investments in obligations issued or guaranteed by the United States of America or in obligations of agencies or instrumentalities of the United States of America where the payment of principal and interest are guaranteed by the United States of America (including contracts for the sale and repurchase of any such obligations), and are rated in the highest rating category by at least one nationally recognized statistical rating organization, provided, however, that no more than two hundred fifty million dollars may be invested in such funds.

All investments made pursuant to General Municipal Law §11(3)(a) shall be subject to the following conditions:

(1) Such obligations shall be payable or redeemable at the option of the County of Oswego within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable in any event, at the option of the County of Oswego, within two years of the date of purchase. Obligations that are purchased pursuant to a repurchase agreement shall be deemed to be payable or redeemable for purposes of this paragraph on the date on which the purchased obligations are scheduled to be repurchased by the seller thereof. Any obligation that provides for the adjustment of its interest rate on set dates shall be deemed to be payable or redeemable for the purposes of this paragraph on the date on which the principal amount can be recovered through demand by the holder thereof.

(2) Such obligations, unless registered or inscribed in the name of the County of Oswego, shall be purchased through, delivered to, and held in the custody of a bank or trust company or, with respect to the city of New York and counties, a reputable dealer in such obligations as shall be designated by the state comptroller, in this

state. Such obligations shall be purchased, sold, or presented for redemption or payment by such bank or trust company or dealer in obligations only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the County of Oswego by the bank or trust company. All obligations held in the custody of a bank or trust company pursuant to this paragraph shall be held by such bank or trust company pursuant to a written custodial agreement as set forth in paragraph a of subdivision three of section ten of the General Municipal Law.

All investment obligations shall be payable or redeemable at the option of the County of Oswego within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided, and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the County of Oswego within two (2) years of the date of purchase.

## **XII. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS**

The County Treasurer on behalf of the County of Oswego shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amounts of investments which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the County of Oswego. Security dealers not affiliated with the bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The County Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

## **XIII. PURCHASE OF INVESTMENTS**

The County Treasurer is authorized to contract for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner when authorized by the County Legislature.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the New York State Comptroller Opinion No. 88-46, and the specific program has been authorized by resolution of the Oswego County Legislature.
3. By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by resolution of the Oswego County Legislature.

All purchased obligations, unless registered or inscribed in the name of the County of Oswego, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment

by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the County of Oswego by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law §10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of or custodian for, the County of Oswego, will be kept separate and apart from the general assets of this custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities.

The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the County of Oswego a perfected interest in the securities.

#### **XIV. REPURCHASE AGREEMENTS**

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master Repurchase Agreement approved by the Oswego County Legislature.
- Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- Obligations shall be limited to obligations of the United States of America and obligations of agencies of the United States of America where principal and interest are guaranteed by the United States of America.
- No substitution of securities will be allowed.
- The custodian shall be a party other than the trading partner.
- Repurchase agreement maturities shall be limited to 30 days or less.

#### **XV. COURIER SERVICE**

The Oswego County Legislature hereby authorizes the County Treasurer to enter into a contract with a courier or armored car service for the purpose of causing the deposit of public funds with a bank or trust company as provided for under General Municipal Law section 10(4), as may be necessary, consistent with the County of Oswego's Procurement Policy.

**APPENDIX A**  
**COUNTY OF OSWEGO**  
**Schedule of Eligible Securities**

**The following eligible securities shall be valued at their market value:**

- Obligations issued by the United States of America, an agency thereof or a United States government sponsored corporation or obligations fully insured or guaranteed as to the payment of principal and interest by the United States of America, an agency thereof or a United States government sponsored corporation.
- Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.
- Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.
- Obligations issued or fully insured or guaranteed by this state, obligations issued by a municipal corporation, school district or district corporation of this state or obligations of any public benefit corporation which under a specific state statute may be accepted as security for deposit of public moneys.

**The following securities rated in the highest category shall be valued at one hundred percent (100%) of their market value; those securities rated in the second highest rating category shall be valued at ninety percent (90%) of their market value; and those securities rated in the third highest rating category shall be valued at eighty percent (80%) of their market value (where two nationally recognized statistical rating organizations rate a security in two different categories, the security shall be considered to be rated in the higher of the two categories):**

- Obligations issued by states (other than this state) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- Obligations of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.
- Obligations of counties, cities and other governmental entities of another state having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.



**The following securities shall be valued at eighty percent (80%) of their market value under GML §10(3)(d):**

- Obligations of domestic corporations rated in one of the four highest rating categories by at least one nationally recognized statistical rating organization.
- Commercial paper and bankers' acceptances issued by a bank (other than the bank with which the money is being deposited or invested) rated in the highest short-term category by at least one nationally recognized statistical rating organization and having maturities of no longer than sixty days from the date they are pledged.
- Zero-coupon obligations of the United States government marketed as "Treasury STRIPS".

**The following shall be valued at seventy percent (70%) of their market value under GML §10(3)(d):**

- Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by federal bank regulatory agencies.

**Secretary to District Attorney/Coroner (116531210)**

*Currently Budgeted for \$46,835; Request for Grade 30, Step 17, \$59,433 retroactive to date of hire January 22, 2024.*

**Deana Larmer** has in excess of 12 years' experience and employment in Oswego County Community Development, City of Fulton and the Mexico Central School District. Her experience provides the qualifications required for the normal duties commensurate with this position as well as any the additional duties such as researching and obtaining grants and public relations. She is s an Oswego resident who is familiar with the workings of the Oswego County Public office procedures, proficient with computer research and understands the need to maintain complete confidentiality about matters relating to the function of the District Attorney's and Coroner's Office based on review of her Application, Resume and personal interview.

# OSWEGO COUNTY

VERA DUNSMOOR, DIRECTOR OF PUBLIC HEALTH  
PHONE 315.349.3545



# HEALTH DEPARTMENT

70 BUNNER STREET, OSWEGO, NEW YORK 13126-3357  
FAX 315.349.3435

## INFORMATIONAL MEMORANDUM

Date: February 8, 2024

To: Members of the Finance and Personnel Legislative Committee

From: Vera Dunsmoor  
Director of Public Health

Re: Request to Set Salary for Corporate Compliance Officer

Summary: The position of Corporate Compliance Officer is a new title with increased responsibility and added duties. The candidate has more than 5 years of public health experience as the Compliance Program Administrator for the County Health department. A County wide Corporate Compliance Officer is necessary to implement the new county wide plan to comply with updated state regulations.

I respectfully request that a starting salary of \$58,137 (Management, SG 40, step 4) be set for this position.



COUNTY OF OSWEGO  
Department of Social Services

Stacy Alvord, MSW  
Commissioner

P.O. Box 1320 • Mexico, New York 13114  
phone 315.963.5000 • fax 315.963.5600

INFORMATIONAL MEMORANDUM

**TO:** Oswego County Board of Legislators

**DATE:** February 15, 2024

**SUBJECT:** Request to set salary for Temporary Director of Services (6 months): \$47,723

**SUMMARY:** With the movement of the current Director of Services to the role of Temporary Deputy Commissioner, it is imperative that we also immediately backfill the position of Director of Services.

The Director of Services role is critical to the operation of the Department, as it is a position with responsibility for the performance of staff and for the management of structure and systems for the large and complex Services Division, including CPS, Family Services, Adult Protective Services and Foster and Adoptive Home Development (FAHD). The Director is responsible for recommending casework policies and procedures and for standards of casework service in accordance with State and local laws and regulations. The decision making required for the safety of children and adults can result in significant liability for the County.

The new Director of Services we will appoint has worked with Oswego County for 30 years with most of her career spent working her way up through the ranks within the Services Division. She is a trusted mentor and colleague, a solid decision-maker, and a purposeful and confident leader. Her knowledge, experience and skill set justify our request to give her a 12% increase in salary over her current salary as a Case Supervisor Grade A, as that is the minimum increase between grades in both the OCPA and the Management Agreement. The Director of Services is at SG50 under the OCPA agreement.

**RECOMMENDED**

**ACTION:** To set the salary for the new temporary Director of Services for 6 months at \$47,723. Her salary will be reimbursed at 62% federal and state funding. **Change in local share costs will be \$814, which will be covered by unspent salaries & wages. There is zero budget impact to this change.**

Director of Services – temporary (6 mos)	Current budget	New salary	Increase in cost	\$\$ reimburse	Net increase in local share
Cost 2024	\$45,582	\$47,723	\$2,141	\$1,327	\$814



COUNTY OF OSWEGO  
Department of Social Services

Stacy Alvord, MSW  
Commissioner

P.O. Box 1320 • Mexico, New York 13114  
phone 315.963.5000 • fax 315.963.5600

INFORMATIONAL MEMORANDUM

**TO:** Oswego County Board of Legislators

**DATE:** February 15, 2024

**SUBJECT:** Request to set salary for Temporary Deputy Commissioner - \$51,361 (local share=\$12,840)

**SUMMARY:** In order to ensure a smooth transition in the leadership of the Department of Social Services, it was necessary to add a temporary Deputy Commissioner's title to the 2024 budget to prepare for the succession of the Commissioner's role and all of the backfills behind it.

Sara Finley is the current Director of Services and is the best qualified candidate to take on the role of temporary Deputy Commissioner. Sara has promoted through the ranks of the Services division since she joined the Oswego County workforce 16 years ago. She has worked as a Caseworker, Sr. Caseworker, Case Supervisor B and for the past 4 years has been the Director of Services. Under her leadership, the Services Unit's staffing has begun to stabilize and they have successfully implemented significant change including meeting the demands of FPPSA, implementing the Sobriety Treatment and Recovery Teams (START), and most recently pulling all court-ordered transportation in-house. She is a passionate leader, a masterful communicator and an exceptional evaluator of service provision. She has built strong collaborative relationships with other Directors within our Department as well as with our contract partners and community agencies.

Sara's knowledge, experience and unique skill set justify our request to set salary at approximately 12% above her current salary as Director, as that is the minimum increase between grades in both the OCPA and Management Agreements. This will put her at SG70, step 15 in the Management Agreement.

**RECOMMENDED**

**ACTION:** To set the 6-month salary for the temporary Deputy Commissioner at \$51,361. Her salary will be reimbursed at 75% federal and state funding. Local share costs will be \$12,840. The position is currently budgeted at \$46,610 w/ \$11,653 local share. **This action will increase local share by \$1,188 which will be covered by unspent salaries and wages. There is zero budget impact to this change.**

Deputy Commissioner – temporary (6 mos)	Current budget	New salary	Increase in cost	\$\$ reimburse	Net increase in local share
<b>Cost 2024</b>	\$46,610	\$51,361	\$4,751	\$3,563	\$1,188



**OSWEGO COUNTY CLERK'S OFFICE**  
46 EAST BRIDGE STREET, OSWEGO, NEW YORK 13126  
Phone 315-349-8621 315-349-8383 (Fax)

**MATHEW F BACON**  
DEPUTY CLERK

**TERRY M. WILBUR**  
OSWEGO COUNTY CLERK  
CLERK OF SUPREME  
AND COUNTY COURTS

**NANCY L. BELCHER**  
DEPUTY CLERK OF  
OPERATIONS

**DIANE PAROW**  
DEPUTY CLERK OF MOTOR  
VEHICLES  
DMV OFFICES  
OSWEGO/FULTON/PULASKI

Date: February 8<sup>th</sup>, 2024

To: Members of the Finance and Personnel Committee

From: Terry M. Wilbur, County Clerk

**Informational Memorandum**

**Subject:** Establish salary for Director of Records Management (position 146074001).

**Purpose:** To establish the starting salary for the position of Director of Records Management.

**Summary:** The County Clerk is looking to appoint an individual who has met and exceeded the background and knowledge for the position of Director of Records Management.

Given the candidate's qualifications I am requesting a starting salary of \$50,718 for this candidate.

**Fiscal Impact:** This is a budgetary increase of \$5,696.00 which will be offset by our estimated revenue of \$3,655,000

**Recommended:** It is respectfully recommended that the Finance and Personnel Committee approve \$50,718(Grade 20 @ Step 20) as the salary for the Director of Records Management (position 146074001).

## Positions Vacated after Vacancy Review Suspended

1/21/2024

Dept.	Position	Title	Budgeted	Date Vacant	Reason	Date Filled
B&G	162005001	Cleaning Supervisor	\$ 41,501.00	1/1/2024	New Position	
B&G	162005105	Cleaner	\$ 29,921.00	8/17/2023	Deceased	10/2/2023
B&G	162005120	Cleaner	\$ 29,139.00	11/12/2023	Resignation	
B&G	162095206	Sr Bldg Maint Mech	\$ 43,223.00	7/24/2023	Resignation	9/1/2023
B&G	162095210	Building Maint Mech	\$ 35,932.00	6/20/2022	Resignation	7/11/2022
B&G	162095306	Sr Bldg Maint Mech	\$ 35,267.82	5/17/2023	NEW POSITION	6/12/2023
B&G	162096001	Building Maint Sup	\$ 64,460.00	1/1/2023	Promotion	
CDTP	802054201	Dir of Planning	\$ 92,597.00	6/9/2022	New Position	5/1/2023
Co Attorney	142049804	Asst County Attorney	\$ 72,969.00	1/1/2023	New Position	9/6/2023
Co Clerk	141012401	Index Clerk	\$ 30,831.00	8/19/2022	Resignation	9/12/2022
Co Clerk	141012401	Index Clerk	\$ 32,069.00	2/14/2023	Termination	4/24/2023
Co Clerk	141012408	Index Clerk	\$ 31,055.00	10/10/2022	Resignation	1/9/2023
Co Clerk	141012408	Index Clerk	\$ 31,759.00	3/30/2023	Resignation	5/15/2023
Co Clerk	141072001	Index Clerk	\$ 33,725.00	7/24/2023	Resignation	8/21/2023
Co Clerk	141108602	Dep Co Clerk of MV	\$ 46,202.00	9/15/2022	New Position	10/17/2022
Co Clerk	141115701	MV Clerk	\$ 31,814.00	8/19/2022	Resignation	12/12/2022
Co Clerk	141116102	MV Clerk	\$ 30,831.00	8/22/2022	Promotion	12/27/2022
Co Clerk	141116102	MV Clerk	\$ 32,779.00	1/27/2023	Termination	5/15/2023
Co Clerk	141116106	MV Clerk	\$ 32,712.00	7/10/2023	Resignation	
Co Clerk	141116108	MV Clerk	\$ 31,759.00	7/22/2022	Promotion	10/2/2023
Co Clerk	141116111	MV Clerk	\$ 32,677.00	3/31/2023	Resignation	4/17/2023
Co Clerk	141116112	MV Clerk	\$ 31,759.00	9/25/2022	Promotion	
Co Clerk	141116115	MV Clerk	\$ 32,779.00	8/21/2022	Promotion	
Co Clerk	141116120	MV Clerk	\$ 32,779.00	3/3/2023	Resignation	5/30/2023
Co Clerk	141116301	MV Clerk	\$ 52,640.00	10/17/2022	Union Change	
Co Clerk	146069401	Records Reten Clerk	\$ 36,783.00	7/24/2023	Retirement	
Co Clerk	146069402	Records Ret Clerk	\$ 38,402.00	8/19/2022	Resignation	9/1/2023
CS	168096102	Computer Specialist	\$ 46,733.00	6/26/2023	Resignation	9/18/2023
CS	168096103	Computer Specialist	\$ 47,153.00	1/1/2024	New Position	
DA	116501301	Assistant DA	\$ 85,954.00	12/6/2022	Resignation	2/6/2023
DA	116501301	Assistant DA	\$ 85,954.00	11/12/2023	Dept Change	
DA	116501305	Assistant DA	\$ 99,753.00	1/13/2023	Resignation	5/31/2023
DA	116501305	Assistant DA	\$ 99,753.00	9/17/2023	Pos Change	
DA	116501307	Assistant DA	\$ 77,447.00	5/12/2023	Resignation	11/13/2023
DA	116501308	Assistant DA	\$ 78,609.00	6/9/2023	Resignation	10/16/2023
DA	116501309	Assistant DA	\$ 86,065.00	7/8/2022	Resignation	8/22/2022
DA	116501309	Assistant DA	\$ 110,661.00	12/31/2023	Resignation	
DA	116504501	1st Assistant DA	\$ 153,518.00	9/14/2023	Resignation	1/2/2024
DA	116531201	Sec to DA/CORN	\$ 46,835.00	11/25/2023	Retirement	
DA	116547001	Sr Typist	\$ 31,759.00	1/13/2023	Resignation	5/30/2023
DA	116547001	Sr Typist	\$ 32,957.00	11/26/2023	Dept Change	
DSS	403694202	Health Prog Spec		9/11/2023	NEW POSITION	10/16/2023
DSS	403694401	Sr Health Prog Spec		9/11/2023	NEW POSITION	10/16/2023
DSS	601000101	Account Clerk	\$ 30,853.00	12/9/2022	Resignation	6/12/2023
DSS	601000104	Account Clerk	\$ 29,432.00	6/27/2022	Promotion	10/3/2022
DSS	601000104	Account Clerk	\$ 30,240.00	3/6/2023	Promotion	9/18/2023
DSS	601000105	Account Clerk	\$ 30,158.00	3/20/2023		10/16/2023
DSS	601000106	Account Clerk	\$ 37,056.00	9/2/2022	Resignation	
DSS	601000109	Account Clerk	\$ 31,141.00	8/4/2023	Promotion	
DSS	601000601	Ad Asst to Comm	\$ 46,835.00	12/7/2022	Resignation	2/21/2023
DSS	601000602	Admin Sec	\$ 40,934.00	1/1/2024	New Position	

DSS	601004402	Caseworker	\$ 50,706.00	5/24/2023	Resignation	8/21/2023
DSS	601004402	Caseworker	\$ 50,706.00	10/20/2023	Termination	
DSS	601005202	CSW	\$ 29,175.00	7/24/2022	Promotion	5/15/2023
DSS	601005501	Dep Com of Soc Serv	\$ 46,610.00	1/1/2024	New Position	
DSS	601005801	DSS Attorney	\$ 93,567.00	5/15/2023	Promotion	9/5/2023
DSS	601005805	DSS Attorney	\$ 84,793.00	9/15/2022	New Position	
DSS	601005901	CSW	\$ 29,563.00	10/3/2022	Promotion	11/14/2022
DSS	601005901	CSW	\$ 30,286.00	7/10/2023	Position Change	8/21/2023
DSS	601005905	CSW	\$ 29,284.00	10/25/2022	Resignation	11/14/2022
DSS	601005906	CSW	\$ 30,340.00	3/6/2023	Promotion	
DSS	601005907	CSW	\$ 32,334.00	12/8/2023	Resignation	
DSS	601005909	CSW	\$ 30,438.00	7/23/2023	Position Change	10/30/2023
DSS	601005911	CSW	\$ 30,324.00	8/30/2023	Resignation	9/18/2023
DSS	601005916	CSW	\$ 29,599.00	8/18/2022	Resignation	10/3/2022
DSS	601005916	CSW	\$ 30,340.00	11/12/2023	Position Change	
DSS	601005921	CSW	\$ 30,158.00	3/15/2023		5/15/2023
DSS	601005922	CSW	\$ 31,141.00	12/22/2022	Resignation	4/3/2023
DSS	601005924	CSW	\$ 31,307.00	1/1/2024	New Position	
DSS	601005925	CSW	\$ 31,307.00	1/1/2024	New Position	
DSS	601015203	Typist	\$ 29,175.00	11/22/2022	Promotion	5/1/2023
DSS	601015203	CSW	\$ 29,175.00	7/24/2023	Position Change	9/18/2023
DSS	601015206	Typist	\$ 29,477.00	12/2/2022	changed jobs	2/21/2023
DSS	601017601	Prin Account Clerk	\$ 40,825.00	1/1/2024	New Position	
DSS	601017804	Principal SWE		7/13/2023	New Position	
DSS	601020302	Sr Account Clerk	\$ 33,306.00	11/14/2022	Promotion	3/6/2023
DSS	601020302	Sr Account Clerk	\$ 34,571.00	9/4/2023	Promotion	1/8/2024
DSS	601020304	Sr Account Clerk	\$ 33,306.00	9/19/2022	Promotion	
DSS	601020306	Sr Account Clerk	\$ 33,306.00	2/15/2023	New Position	8/4/2023
DSS	601021604	Sr SWE	\$ 44,155.00	9/26/2023	Resignation	11/12/2023
DSS	601021607	Sr SWE	\$ 40,598.00	2/20/2023	Promotion	6/23/2023
DSS	601021610	Sr SWE	\$ 41,842.00	5/14/2023	Promotion	7/21/2023
DSS	601021612	Sr SWE	\$ 41,597.00	7/3/2023	Resignation	11/13/2023
DSS	601021902	Sr Typist	\$ 39,331.00	11/25/2022	pos change	3/20/2023
DSS	601021902	Sr Typist	\$ 31,759.00	6/26/2023	Pos Change	7/21/2023
DSS	601021903	Sr Typist	\$ 32,957.00	1/1/2024	New Position	
DSS	601022303	SWE	\$ 37,074.00	10/17/2022	changed jobs	1/23/2023
DSS	601022305	SWE	\$ 39,221.00	2/5/2023	Promotion	2/21/2023
DSS	601022306	SWE	\$ 38,166.00	7/10/2023	Resignation	10/2/2023
DSS	601022313	CSW	\$ 30,997.00	6/1/2023	Resignation	6/23/2023
DSS	601022313	CSW	\$ 30,997.00	10/2/2023	Position Change	11/13/2023
DSS	601022314	SWE	\$ 38,166.00	3/31/2023	Resignation	4/17/2023
DSS	601022314	SWE	\$ 39,281.00	1/5/2024	New Position	
DSS	601022315	SWE	\$ 38,166.00	1/13/2023	Promotion	10/16/2023
DSS	601022316	SWE	\$ 38,166.00	1/23/2023	Promotion	6/23/2023
DSS	601022316	SWE	\$ 38,166.00	9/1/2023	Resignation	10/30/2023
DSS	601022317	SWE	\$ 37,312.00	3/15/2023	Resignation	9/18/2023
DSS	601022320	SWE	\$ 39,294.00	11/12/2023	Promotion	
DSS	601022323	SWE	\$ 37,056.00	8/29/2022	Resignation	11/28/2022
DSS	601022323	SWE	\$ 38,478.00	10/9/2023	Resignation	1/8/2024
DSS	601022324	SWE	\$ 40,386.00	7/25/2023	Promotion	
DSS	601022325	SWE	\$ 39,615.00	12/22/2023	Resignation	
DSS	601022326	SWE	\$ 38,990.00	6/13/2022	Promotion	9/19/2022
DSS	601022329	SWE	\$ 48,433.00	6/29/2022	Retirement	7/25/2022
DSS	601022329	SWE	\$ 37,074.00	9/19/2022	Promotion	3/6/2023
DSS	601022330	SWE	\$ 37,056.00	7/11/2022	Resignation	9/19/2022



DSS	601022333	SWE	\$ 38,166.00	11/12/2023	Promotion	
DSS	601022335	SWE	\$ 39,294.00	4/25/2023	Promotion	7/21/2023
DSS	601022338	SWE	\$ 39,221.00	7/7/2023	Pos Change	10/2/2023
DSS	601022341	SWE	\$ 35,982.00	9/2/2022	Termination	12/12/2022
DSS	601022341	SWE	\$ 37,074.00	10/2/2023	Position Change	11/13/2023
DSS	601022343	SWE	\$ 38,248.00	6/25/2023	Promotion	
DSS	601022345	SWE	\$ 37,056.00	9/19/2022	Resignation	11/14/2022
DSS	601022345	SWE	\$ 37,312.00	3/31/2023	Resignation	4/17/2023
DSS	601022346	SWE	\$ 39,331.00	10/2/2022	FT to PT	3/6/2023
DSS	601022346	SWE	\$ 39,331.00	9/15/2023	Resignation	
DSS	601022348	SWE	\$ 42,109.00	1/7/2024	New Position	
DSS	601022349	SWE - Temp	\$ 37,712.00	3/20/2023	Pos Change	
DSS	601022352	SWE	\$ 37,074.00	7/24/2022	New Position	3/6/2023
DSS	601022352	SWE	\$ 39,551.00	12/15/2023	Resignation	
DSS	601022353	SWE	\$ 37,074.00	9/15/2022	New Position	4/17/2023
DSS	601022354	SWE	\$ 37,074.00	9/15/2022	New Position	5/1/2023
DSS	601022355	SWE	\$ 37,074.00	9/15/2022	New Position	7/24/2023
DSS	601022355	SWE	\$ 37,074.00	10/1/2023	New Position	
DSS	601024001	Sr SWE	\$ 39,331.00	5/30/2022	Promotion	2/6/2023
DSS	601024002	SSI	\$ 39,873.00	2/5/2023	Promotion	9/6/2023
DSS	601024003	SSI	\$ 48,849.00	10/20/2022	Resignation	12/12/2022
DSS	601024003	SSI	\$ 39,331.00	2/5/2023	Pos Change	3/20/2023
DSS	601024004	SSI	\$ 45,128.00	12/23/2022	pos change	7/7/2023
DSS	601024702	Typist	\$ 28,320.00	6/27/2022	Promotion	12/12/2022
DSS	601024702	Typist	\$ 29,175.00	7/13/2023	Resignation	9/18/2023
DSS	601024702	Typist	\$ 29,175.00	11/3/2023	Resignation	
DSS	601024703	Typist	\$ 32,051.00	6/15/2023	Resignation	10/30/2023
DSS	601024704	Typist	\$ 30,558.00	12/1/2023	Pos Change	
DSS	601024708	Typist	\$ 29,517.00	7/24/2023	Promotion	11/13/2023
DSS	601024709	Typist	\$ 30,280.00	11/27/2023	Pos Change	
DSS	601024710	Typist	\$ 29,175.00	11/14/2022	Promotion	4/17/2023
DSS	601024710	CSW	\$ 29,175.00	10/2/2023	Pos Change	10/30/2023
DSS	601024711	Typist	\$ 29,175.00	7/22/2022	Resignation	4/3/2023
DSS	601024713	Typist	\$ 30,538.00	10/24/2022	Retirement	12/12/2022
DSS	601024713	Typist	\$ 29,175.00	4/16/2023	Promotion	5/30/2023
DSS	601024713	Typist	\$ 29,175.00	8/21/2023	Promotion	10/30/2023
DSS	601024715	Typist	\$ 28,320.00	9/23/2021	Resignation	7/11/2022
DSS	601024720	Temp Typist	\$ 29,175.00	10/29/2023	Pos Change	
DSS	601024720	Temp Typist	\$ 30,280.00	1/12/2024	Pos Change	
DSS	601024723	Typist	\$ 30,280.00	1/1/2024	New Position	
DSS	601038202	Acct Super B	\$ 47,207.16	2/15/2023	New Position	4/3/2023
DSS	601048201	Prin Emp Specialist	\$ 61,164.00	1/1/2024	New Position	
DSS	601054001	Resource Coordinator	\$ 54,957.00	4/3/2023	Promotion	5/15/2023
DSS	601093801	Support Examiner	\$ 40,005.00	9/2/2022	Resignation	11/14/2022
DSS	601093809	Support Examiner	\$ 36,113.00	10/7/2022	Resignation	12/12/2022
DSS	601096803	Comp Serv Assistant	\$ 36,314.00	1/1/2024	New Position	
DSS	607004302	Case Supervisor B	\$ 68,123.00	8/7/2022	Promotion	12/12/2022
DSS	607004307	Case Supervisor B	\$ 53,071.00	7/14/2022	New Position	11/28/2022
DSS	607004308	Case Supervisor B	\$ 53,071.00	7/14/2022	New Position	11/28/2022
DSS	607004309	Case Supervisor B	\$ 53,071.00	7/14/2022	New Position	11/28/2022
DSS	607004403	Caseworker	\$ 44,099.00	6/13/2022	Promotion	11/28/2022
DSS	607004405	Caseworker	\$ 49,031.00	9/12/2022	Resignation	4/3/2023
DSS	607004405	Caseworker	\$ 49,031.00	7/17/2023	Resignation	8/21/2023
DSS	607004406	Caseworker	\$ 49,031.00	9/18/2023	Position Change	
DSS	607004407	Caseworker	\$ 50,706.00	4/3/2023	Promotion	

DSS	607004409	Caseworker	\$ 50,706.00	1/23/2023	Resignation	5/1/2023
DSS	607004414	Caseworker	\$ 50,706.00	5/19/2023	Resignation	7/7/2023
DSS	607004415	Caseworker	\$ 50,706.00	11/18/2022	Resignation	5/1/2023
DSS	607004418	Caseworker	\$ 53,672.00	9/1/2023	Deceased	
DSS	607004419	Caseworker	\$ 49,637.00	9/13/2023	Resignation	10/16/2023
DSS	607004420	Caseworker	\$ 50,706.00	12/23/2022	changed loc	4/17/2023
DSS	607004420	Caseworker	\$ 50,706.00	6/16/2023	Resignation	8/21/2023
DSS	607004428	Caseworker	\$ 44,099.00	6/20/2022	FT to PT	9/19/2022
DSS	607004428	Caseworker	\$ 50,075.00	4/17/2023	Resignation	6/12/2023
DSS	607004429	Caseworker	\$ 49,031.00	8/22/2022	Promotion	3/20/2023
DSS	607004435	Caseworker	\$ 50,876.00	3/6/2023	Promotion	1/8/2024
DSS	607004437	Caseworker	\$ 49,031.00	7/8/2022	Resignation	2/6/2023
DSS	607004437	Caseworker	\$ 49,031.00	2/10/2023	Promotion	5/30/2023
DSS	607004438	Caseworker	\$ 52,125.00	3/6/2023	Promotion	
DSS	607004440	Caseworker	\$ 50,706.00	3/6/2023	Promotion	10/30/2023
DSS	607004441	Caseworker	\$ 48,358.00	7/25/2022	Promotion	9/19/2022
DSS	607004444	Caseworker	\$ 49,031.00	8/22/2022	Resignation	3/6/2023
DSS	607004448	Caseworker	\$ 53,672.00	12/20/2023	Retirement	6/12/2023
DSS	607004450	Caseworker	\$ 50,345.00	11/11/2022	Resignation	4/3/2023
DSS	607004455	Caseworker	\$ 49,031.00	10/28/2022	Resignation	4/17/2023
DSS	607004460	Caseworker	\$ 49,031.00	11/9/2022	Resignation	4/3/2023
DSS	607004463	Caseworker	\$ 49,031.00	9/8/2022	Resignation	10/30/2023
DSS	607004466	Caseworker	\$ 49,031.00	7/13/2022	Resignation	2/6/2023
DSS	607004467	Caseworker	\$ 44,099.00	6/22/2022	Resignation	11/28/2022
DSS	607004468	Caseworker	\$ 50,706.00	9/28/2023	Resignation	
DSS	607004469	Caseworker	\$ 52,162.00	12/5/2022	Resignation	4/17/2023
DSS	607004472	Caseworker	\$ 50,706.00	3/22/2023	Resignation	5/30/2023
DSS	607004475	Caseworker	\$ 50,706.00	12/2/2022	Resignation	4/3/2023
DSS	607004478	Caseworker	\$ 49,031.00	7/6/2022	Resignation	10/30/2023
DSS	607004482	Caseworker	\$ 45,482.00	6/9/2022	Resignation	6/27/2022
DSS	607004482	Caseworker	\$ 49,031.00	5/11/2023	Termination	6/23/2023
DSS	607004482	Caseworker	\$ 49,031.00	10/2/2023	Position Change	
DSS	607004484	Caseworker	\$ 50,706.00	1/10/2023	Resignation	4/17/2023
DSS	607004484	Caseworker	\$ 50,706.00	7/17/2023	Resignation	10/2/2023
DSS	607004487	Caseworker	\$ 49,031.00	9/15/2022	New Position	7/21/2023
DSS	607004488	Caseworker	\$ 49,031.00	9/15/2022	New Position	7/21/2023
DSS	607004489	Caseworker	\$ 49,031.00	9/15/2022	New Position	7/21/2023
DSS	607004490	Caseworker	\$ 49,031.00	9/15/2022	New Position	8/4/2023
DSS	607004602	Caseworker Aide	\$ 33,743.00	12/2/2022	Resignation	2/21/2023
DSS	607004606	Caseworker Aide	\$ 32,402.00	10/2/2023	Promotion	
DSS	607004608	Caseworker Aide	\$ 31,759.00	1/1/2023	New Position	5/1/2023
DSS	607004609	Caseworker Aide	\$ 31,759.00	1/1/2023	New Position	5/15/2023
DSS	607004609	Caseworker Aide	\$ 31,759.00	6/26/2023	Resignation	8/4/2023
DSS	607004612	Caseworker Aide	\$ 33,100.00	12/5/2023	Resignation	
DSS	607005901	SWE	\$ 37,312.00	4/13/2023	Promotion	7/7/2023
DSS	607005902	CSW	\$ 31,141.00	10/12/2023	Resignation	
DSS	607005905	CSW	\$ 30,158.00	1/1/2023	New Position	2/6/2023
DSS	607005905	CSW	\$ 30,158.00	11/3/2023	Resignation	
DSS	607005906	CSW	\$ 30,158.00	1/1/2023	New Position	2/21/2023
DSS	607005907	CSW	\$ 30,158.00	1/1/2023	New Position	2/13/2023
DSS	607005907	CSW	\$ 30,158.00	6/26/2023	Reinstatement	8/4/2023
DSS	607020608	Sr Caseworker	\$ 53,053.00	11/28/2022	Promotion	3/6/2023
DSS	607020612	Sr Caseworker	\$ 53,053.00	11/28/2022	Promotion	3/6/2023
DSS	607020614	Sr Caseworker	\$ 53,053.00	8/19/2022	Resignation	2/6/2023
DSS	607020617	Sr Caseworker	\$ 53,053.00	11/28/2022	Promotion	3/6/2023

DSS	607020619	Sr Caseworker	\$ 59,943.00	12/12/2022	Promotion	3/6/2023
DSS	607020623	Sr Caseworker	\$ 53,053.00	9/15/2022	New Position	4/3/2023
DSS	607024702	CSW	\$ 30,158.00	7/10/2023	Position Change	8/21/2023
DSS	607024704	CSW	\$ 29,284.00	10/13/2022	Resignation	1/9/2023
DSS	607047002	Paralegal	\$ 47,679.00	1/9/2023	Changed Jobs	5/1/2023
DSS	607047002	Paralegal	\$ 48,127.00	1/3/2024	Resignation	
DSS	607047003	Paralegal	\$ 45,428.00	9/6/2022	changed jobs	4/17/2023
DSS	607047004	Paralegal	\$ 45,995.00	9/29/2023	Resignation	
DSS	607069702	Casewroker SS	\$ 51,056.00	3/6/2023	Promotion	10/30/2023
DSS	607096801	Comp Serv Assistant	\$ 36,314.00	1/1/2024	New Position	
DSS	629200101	Account Clerk	\$ 36,437.00	9/22/2022	Retirement	12/12/2022
DSS	629200101	Account Clerk	\$ 30,158.00	3/31/2023	Termination	8/4/2023
DSS	629205901	CSW	\$ 30,627.00	11/21/2022	Resignation	1/23/2023
DSS	629205902	CSW	\$ 30,121.00	6/16/2023	Resignation	7/7/2023
DSS	629248001	Emp Specialist	\$ 45,384.00	6/9/2023	Resignation	10/2/2023
DSS	629248003	Emp Specialist	\$ 44,354.00	9/4/2023	Promotion	10/2/2023
DSS	629248005	Emp Specialist	\$ 42,115.00	7/3/2023	Resignation	9/18/2023
DSS	629248014	Employment Spec	\$ 46,065.00	12/23/2022	changed jobs	1/23/2023
DSS	629248014	Emp Specialist	\$ 46,065.00	6/23/2023	Pos Change	10/2/2023
DSS	629248101	Sr Employ Spec	\$ 51,943.00	7/11/2022	Promotion	7/25/2022
DSS	629248101	Sr Emp Spec	\$ 63,191.00	4/29/2023	Retirement	9/4/2023
DSS	629248106	Sr Employ Spec	\$ 50,706.00	6/9/2022	New Position	3/6/2023
DSS	629274102	Emp Advisor	\$ 34,571.00	8/11/2023	Resignation	
DSS	639224702	Typist	\$ 30,121.00	10/27/2023	Resignation	
DSS	731165701	Youth Service Spec	\$ 41,487.00	5/13/2023	Position Change	8/21/2023
DSS***	607004611	Caseworker Aide	\$ 12,215.00	8/10/2023	New Position	10/2/2023
DSS***	607004612	Caseworker Aide	\$ 12,215.00	8/10/2023	New Position	11/13/2023
DSS***	607004613	Caseworker Aide	\$ 12,215.00	8/10/2023	New Position	
DSS***	607004614	Caseworker Aide	\$ 12,215.00	8/10/2023	New Position	
DSS***	607004615	Caseworker Aide	\$ 12,215.00	8/10/2023	New Position	10/30/2023
DSS***	607004801	Sr Caseworker Aide	\$ 13,461.00	8/10/2023	New Position	10/2/2023
DSS***	607004901	Prin Caseworker Aide	\$ 15,127.00	8/10/2023	New Position	10/9/2023
DWI	331524701	Coop Typist	\$ 30,158.00	9/30/2022	Promotion	10/17/2022
E-911	302080802	Telecommunicator	\$ 40,020.00	7/23/2022	changed jobs	9/6/2022
E-911	302080802	Sr Telecomm	\$ 42,768.00	6/29/2023	Resignation	8/21/2023
E-911	302080802	Sr Telecomm	\$ 42,768.00	10/12/2023	Resignation	
E-911	302080803	Sr Telecomm	\$ 43,618.00	8/4/2023	Resignation	
E-911	302080805	Sr Telecomm	\$ 45,091.00	11/25/2023	Resignation	
E-911	302080807	Sr Telecommunicator	\$ 43,618.00	3/7/2023	Resignation	8/21/2023
E-911	302080813	Sr Telecommunicator	\$ 50,836.00	4/7/2023	Resignation	8/21/2023
E-911	302080814	Sr Telecommunicator	\$ 57,492.00	4/15/2023	Retirement	8/21/2023
E-911	302080815	Sr Telecommunicator	\$ 42,768.00	4/29/2023	Resignation	8/21/2023
E-911	302080816	Telecommunicator	\$ 40,707.00	7/12/2022	Resignation	7/12/2022
E-911	302080817	Sr Telecomm	\$ 46,426.00	9/17/2023	Position Change	
E-911	302080818	Telecommunicator	\$ 42,370.00	8/23/2022	Resignation	8/21/2023
E-911	302080820	Sr Telecomm	\$ 43,618.00	7/24/2023	Position Change	8/21/2023
E-911	302080821	Sr Telecomm	\$ 44,887.00	7/23/2023	Position Change	
E-911	302081401	Adv Pub Safety Tele	\$ 44,949.00	1/1/2023	New Position	
E-911	302081501	911 Comm Specialist	\$ 53,889.00	1/1/2024	Promotion	
E-911	302082401	911 Dispatch Coord	\$ 72,706.00	8/18/2023	Retirement	
EMO	364097201	Radiological Spec	\$ 49,231.00	7/4/2022	Changed Loc	9/6/2022
Health	298019401	EDU Specialist	\$ 58,452.00	4/6/2023	Retirement	9/1/2023
Health	401009601	Dir of Patient Serv	\$ 74,326.00	6/13/2022	Promotion	
Health	401020301	Sr Account Clerk	\$ 42,050.00	8/31/2022	Retirement	
Health	403518801	Sr Pub Health Nurse	\$ 57,148.00	2/6/2023	Retirement	3/6/2023

Health	403518801	Sr PH Nurse	\$ 57,148.00	4/21/2023	Resignation	
Health	403518802	Pub Health Nurse	\$ 54,291.00	9/16/2022	Resignation	10/17/2022
Health	403518802	Sr Health Prog Spec	\$ 53,053.00	4/17/2023	Promotion	5/29/2023
Health	403518803	Sr PH Nurse	\$ 57,148.00	11/18/2022	Resignation	4/17/2023
Health	403519403	RPN	\$ 45,428.00	4/6/2022	Resignation	7/7/2023
Health	403519404	RPN	\$ 45,777.00	3/6/2023	Termination	
Health	403523101	Account Clerk	\$ 30,158.00	7/25/2022	Changed Pos	
Health	403524702	Typist	\$ 29,175.00	11/14/2022	Promotion	1/9/2023
Health	403530501	Sr Lic Prac Nurse	\$ 53,235.00	3/31/2023	Retirement	
Health	403587001	Dir Prevent Hlth Serv	\$ 73,926.00	5/29/2023	Promotion	
Health	403594501	PH Educator	\$ 42,115.00	7/25/2022	Changed Pos	10/30/2023
Health	403594502	PH Educator	\$ 42,736.00	6/12/2023	Promotion	
Health	403594599	PH Ed	\$ 42,115.00	7/25/2022	Changed Pos	6/12/2023
Health	403794601	PH Educator Assist	\$ 34,999.00	12/12/2022	changed pos	2/6/2023
Health	403794601	PH Educator Asst	\$ 34,999.00	7/24/2023	Pos Change	9/5/2023
Health	403794602	PH Ed Asst - Temp**	\$ 34,999.00	3/10/2023	New Position	4/3/2023
Health	403794603	PH Ed Asst - Temp**	\$ 34,999.00	3/10/2023	New Position	5/15/2023
Health	403794801	Pub Health Info Spec	\$ 35,818.00	10/10/2022	Resignation	11/24/2022
Health	405906001	C&Y SP Needs Coord	\$ 42,096.60	10/13/2022	New Position	11/28/2022
Health	409001102	Pub Health Tech	\$ 37,018.00	11/22/2023	Resignation	
Health	409020301	Sr Account Clerk	\$ 52,106.00	1/22/2023	Retirement	11/13/2023
Health	409021102	Assoc PH Sanitarian	\$ 43,371.00	2/4/2023	Pos Change	2/20/2023
Health	409021502	Sr Pub Health San	\$ 53,375.00	11/16/2023	Resignation	
Health	409021901	Principal Clerk	\$ 45,355.00	6/30/2022	Retirement	7/11/2022
Health	409024702	Typist	\$ 29,248.00	7/25/2022	Promotion	11/14/2022
Health	409071001	Pub Health Tech	\$ 35,788.00	2/20/2023	Promotion	5/30/2023
Health	418903601	Data Entry Operator	\$ 43,626.00	7/29/2022	Retirement	
Health	418912201	Home Health Aide	\$ 29,248.00	9/12/2022	Changed Pos	
Health	418912202	Home Health Aide	\$ 27,300.00	8/12/2022	Layoff	
Health	418918801	PH Nurse - Hospice	\$ 58,987.00	9/12/2022	Layoff	
Health	418930501	LPN	\$ 35,017.00	6/23/2022	Resignation	
Health	418995101	Social Worker	\$ 49,392.00	7/23/2022	Changed Jobs	
Health	418995102	Sr Social Worker	\$ 60,679.00	6/13/2022	Pos Change	
Health	431005802	Com svc Prog Coor	\$ 50,876.00	1/1/2024	New Position	
Highway	501005201	Sr Typist	\$ 35,254.00	10/17/2022	Promotion	2/13/2023
Highway	501005201	Sr Typist	\$ 35,254.00	10/27/2023	Position Change	
Highway	501020301	Sr Account Clerk	\$ 54,796.00	6/12/2023	Resignation	7/21/2023
Highway	501020302	Sr Acct Clerk	\$ 34,571.00	11/16/2023	Resignation	
Highway	511011606	HEO	\$ 50,607.00	5/15/2023	Promotion	5/29/2023
Highway	511011607	HEO	\$ 48,255.00	10/6/2022	Resignation	11/28/2023
Highway	511011608	HEO	\$ 47,367.00	9/19/2022	Resignation	11/28/2022
Highway	511011609	HEO	\$ 46,842.00	8/25/2023	Resignation	11/13/2023
Highway	511011614	HEO	\$ 53,290.00	4/19/2023	Retirement	5/29/2023
Highway	511011619	HEO	\$ 50,648.00	7/26/2023	Resignation	11/13/2023
Highway	511011624	HEO	\$ 46,842.00	8/10/2023	Resignation	
Highway	511011628	HEO	\$ 49,359.00	7/23/2022	Resignation	8/22/2022
Highway	511011631	HEO	\$ 48,652.00	3/17/2023	Resignation	5/29/2023
Highway	511011638	HEO	\$ 49,983.00	5/14/2023	Promotion	5/29/2023
Highway	511011803	Crew Leader	\$ 55,417.00	3/31/2023	Retirement	5/15/2023
Highway	511015905	MEO	\$ 46,967.00	5/29/2023	Promotion	8/11/2023
Highway	511015905	MEO	\$ 46,967.00	11/9/2023	Resignation	
Highway	511015906	MEO	\$ 44,616.00	11/12/2023	Promotion	
Highway	511015907	MEO	\$ 46,343.00	11/12/2023	Promotion	
Highway	511015908	MEO	\$ 46,343.00	5/29/2023	Promotion	8/11/2023
Highway	511015909	MEO	\$ 44,616.00	11/12/2023	Promotion	

Highway	511016001	MEO	\$ 46,343.00	12/26/2022	Promotion	5/15/2023
Highway	511016001	MEO	\$ 46,343.00	6/5/2023	Termination	7/7/2023
Highway	511016005	MEO	\$ 47,591.00	5/29/2023	Promotion	8/11/2023
Highway	511016007	MEO	\$ 47,632.00	6/27/2022	Promotion	7/11/2022
Highway	511016008	MEO	\$ 48,298.00	7/27/2022	Resignation	8/22/2022
Highway	511016008	MEO	\$ 44,616.00	7/31/2023	Termination	8/21/2023
Highway	511016009	MEO	\$ 46,967.00	5/29/2023	Promotion	
Highway	511016014	MEO	\$ 48,298.00	6/9/2022	Resignation	7/25/2022
Highway	511016016	MEO	\$ 48,298.00	6/27/2022	Promotion	7/25/2022
Highway	511016016	MEO	\$ 48,298.00	8/22/2022	Promotion	10/31/2022
Highway	511016020	MEO	\$ 47,632.00	10/7/2022	Promotion	5/30/2023
Highway	513002901	EMI	\$ 44,616.00	2/3/2023	Resignation	5/30/2023
Highway	513020401	EM II	\$ 48,848.00	6/1/2022	Resignation	8/22/2022
Highway	513020404	EM II	\$ 50,669.00	7/24/2022	Promotion	11/14/2022
Highway	513046201	EMI	\$ 44,616.00	12/12/2022	Termination	7/21/2023
Highway	513046201	EMI	\$ 44,616.00	9/21/2023	Resignation	
HR	143003101	Payroll Specialist	\$ 39,385.00	9/19/2022	Promotion	11/2/2022
HR	143003101	Payroll Specialist	\$ 39,531.00	4/10/2023	Pos Change	6/19/2023
HR	143053301	Sr HR Assistant	\$ 35,267.82	5/11/2023	Resignation	6/5/2023
HR	904093101	Sr Emp Ben Asst	\$ 35,308.00	9/2/2022	Resignation	10/3/2022
HR	904093101	Sr Emp Ben Asst	\$ 33,571.00	3/17/2023	Resignation	6/23/2023
LEG	104008201	Legislature Clerk	\$ 37,148.00	9/21/2022	Resignation	
OFA	677200101	Sr Acct Clerk	\$ 34,667.00	7/24/2023	Resignation	10/30/2023
OFA	677256701	Aging Sepc	\$ 39,726.00	5/18/2023	Resignation	8/21/2023
OFA	766226904	Aging Serv Coord	\$ 38,166.00	12/9/2022	Resignation	3/6/2023
Planning	642094901	T&P Info Liasion	\$ 31,440.00	6/30/2023	Resignation	8/4/2023
Planning	642094901	T&P Info Liason	\$ 31,440.00	10/13/2023	Resignation	
Planning	802002701	Associate Planner	\$ 57,148.00	7/11/2022	Resignation	2/6/2023
Probation	314018105	Probation Off	\$ 49,031.00	11/28/2022	Promotion	
Probation	314018112	Probation Off	\$ 52,636.00	1/7/2024	Position Change	
Probation	314021902	Sr Typist	\$ 33,743.00	5/28/2023	Promotion	
Probation	314024702	Typist	\$ 29,154.00	6/12/2022	Promotion	6/27/2022
Pub Def	117111306	Asst Pub Defender	\$ 72,969.00	1/1/2022	New Position	7/25/2023
Pub Def	117111310	Asst Pub Defender	\$ 72,969.00	1/1/2022	New Position	7/21/2023
Pub Def	117124702	Typist	\$ 29,175.00	1/1/2022	New Position	7/21/2023
Pub Def	117168001	Pub Def Investigator	\$ 55,597.00	1/1/2022	New Position	7/7/2023
Pub Def**	117111307	Asst Pub Defender	\$ 72,969.00	7/10/2023	Position Change	11/13/2023
Pub Def**	117111310	PD Social Wrkr Spec	\$ 72,969.00	8/10/2023	Resignation	11/13/2023
Pub Def**	117124702	Paralegal	\$ 29,175.00	9/25/2023	Resignation	
Pub Def**	117134101	Law Intern	\$ 47,153.00	1/1/2024	New Position	
Pub Def**	117147003	Paralegal	\$ 47,153.00	1/1/2024	New Position	
Pub Def**	117168001	Pub Def Investigator	\$ 65,490.00	1/5/2024	Resignation	
Pub Def**	117168002	Pub Def Investigator	\$ 55,597.00	1/1/2024	New Position	
Purchasing	134550202	Purchasing Clerk	\$ 34,571.00	1/1/2024	New Position	
Purchasing	134550601	Buyer	\$ 39,331.00	8/25/2023	Resignation	9/18/2023
Real Prop	135511101	Geo Info Specialist	\$ 43,371.00	7/24/2023	Resignation	8/21/2023
Real Prop	135511102	Tax Map Technician	\$ 33,922.00	1/20/2023	Resignation	2/13/2023
Real Prop	135535401	Real Prop Data Asst	\$ 34,380.00	6/19/2023	Position Change	9/18/2023
Sheriff	311000101	Account Clerk	\$ 32,636.00	11/11/2022	Resignation	2/21/2023
Sheriff	311000101	Account Clerk	\$ 37,476.00	12/4/2023	Resignation	
Sheriff	311000102	Account Clerk	\$ 38,517.00	1/30/2023	Pos Change	2/21/2023
Sheriff	311000104	Account Clerk	\$ 33,422.00	6/12/2022	Promotion	10/10/2022
Sheriff	311000104	Account Clerk	\$ 32,636.00	2/21/2023	Resignation	
Sheriff	311008904	Patrol Officer	\$ 51,917.00	6/27/2022	Retirement	4/3/2023
Sheriff	311008913	Patrol Officer	\$ 61,007.00	7/24/2023	Promotion	

Sheriff	311008914	Patrol Officer	\$ 63,898.00	3/5/2023	Promotion	4/17/2023
Sheriff	311008923	Patrol Officer	\$ 61,610.00	3/5/2023	Promotion	3/6/2023
Sheriff	311008924	Patrol Officer	\$ 74,215.00	8/21/2022	Retirement	4/3/2023
Sheriff	311008925	Patrol Officer	\$ 61,007.00	6/20/2023	Resignation	
Sheriff	311008950	Patrol Officer	\$ 51,917.00	1/1/2023	New Position	4/3/2023
Sheriff	311008951	Patrol Officer	\$ 51,917.00	1/1/2023	New Position	4/3/2023
Sheriff	311008952	Patrol Officer (DSS)	\$ 52,317.00	1/1/2024	New Position	
Sheriff	311012904	Investigator	\$ 55,890.00	2/20/2022	Retirement	7/21/2023
Sheriff	311012911	Investigator	\$ 55,890.00	1/1/2023	New Position	3/6/2023
Sheriff	311012912	Investigator	\$ 55,890.00	1/1/2023	New Position	3/6/2023
Sheriff	311012913	Investigator (DSS)	\$ 56,320.00	1/1/2024	New Position	
Sheriff	311022003	Patrol SGT	\$ 79,040.00	3/31/2023	Retirement	
Sheriff	315013011	Correction Officer	\$ 46,946.00	7/30/2022	Retirement	9/29/2023
Sheriff	315013016	Correction Officer	\$ 46,946.00	1/1/2023	Promotion	1/23/2023
Sheriff	315013016	Correction Officer	\$ 46,946.00	8/1/2023	Resignation	9/18/2023
Sheriff	315013022	Correction Officer	\$ 46,946.00	10/31/2022	Retirement	
Sheriff	315013025	Correction Officer	\$ 55,204.00	8/24/2023	Resignation	9/18/2023
Sheriff	315013029	Correction Officer	\$ 58,220.00	12/24/2022	Resignation	10/2/2023
Sheriff	315013030	Correction Officer	\$ 62,563.00	3/3/2023	Resignation	7/3/2023
Sheriff	315013032	Correction Officer	\$ 56,618.00	2/9/2023	Resignation	10/2/2023
Sheriff	315013035	Correction Officer	\$ 55,204.00	3/20/2023	Promotion	10/30/2023
Sheriff	315013035	Correction Officer	\$ 52,792.00	12/15/2023	Resignation	
Sheriff	315013039	Correction Officer	\$ 55,204.00	4/3/2023	Pos Change	10/16/2023
Sheriff	315013047	Correction Officer	\$ 55,204.00	7/5/2022	Resignation	9/6/2022
Sheriff	315013047	Correction Officer	\$ 47,484.00	2/21/2023	Resignation	3/20/2023
Sheriff	315013048	Correction Officer	\$ 46,946.00	11/4/2022	Termination	10/2/2023
Sheriff	315013058	Correction Officer	\$ 53,332.00	10/9/2023	Resignation	
Sheriff	315013063	Correction Officer	\$ 46,946.00	1/1/2023	New Position	10/2/2023
Sheriff	315013065	Correction Officer	\$ 46,946.00	1/1/2023	New Position	10/16/2023
Sheriff	315013066	Correction Officer	\$ 46,946.00	1/1/2023	New Position	
Sheriff	315015101	Jail Physician	\$ 66,800.00	8/31/2023	Lay off	
Sheriff	315019401	SR RPN Corrections	\$ 45,012.00	8/31/2023	Lay off	
Sheriff	315019402	SR RPN Corrections	\$ 45,012.00	8/31/2023	Lay off	
Sheriff	315019403	Sr RPN Corrections	\$ 45,297.00	12/19/2022	Resignation	6/26/2023
Sheriff	315019403	Sr RPN Corrections	\$ 45,297.00	7/27/2023	Resignation	
Sheriff	315019404	Principal LPN	\$ 51,980.00	7/30/2023	Resignation	
Sheriff	315025910	Correction SGT	\$ 59,531.64	2/9/2023	New Position	3/20/2023
Sheriff	315030501	Sup RPN Corr	\$ 46,364.00	8/29/2023	Resignation	
Sheriff	315039301	Chief Correction Adm	\$ 95,396.00	12/30/2022	Resignation	
Sheriff	315050301	Nurse Practioner	\$ 66,200.00	3/7/2023	Resignation	
Sheriff	315050302	Nurse Practioner	\$ 36,050.00	8/31/2023	Lay off	
Sheriff	315051002	Med Social Worker	\$ 65,312.00	11/4/2022	Resignation	
Sheriff	315051003	Med Social Worker	\$ 65,312.00	1/1/2023	New Position	
Sheriff	315080501	Sr LPN	\$ 44,949.00	1/1/2023	New Position	6/26/2023
Sheriff	315080501	Sr LPN	\$ 44,949.00	8/31/2023	Lay off	
SW	816011605	HEO	\$ 51,293.00	6/13/2022	Promotion	6/27/2022
SW	816011606	HEO	\$ 46,842.00	12/30/2022	Resignation	1/23/2023
SW	816011606	HEO	\$ 46,842.00	9/5/2023	Termination	10/16/2023
SW	816011607	HEO	\$ 48,652.00	10/21/2022	Resignation	11/28/2022
SW	816011607	HEO	\$ 49,359.00	4/2/2023	Resignation	7/21/2023
SW	816011609	HEO	\$ 46,842.00	7/15/2023	Resignation	10/2/2023
SW	816011610	HEO	\$ 51,868.00	6/27/2022	Resignation	11/7/2022
SW	816011612	HEO	\$ 50,670.00	9/8/2022	Job Abandoned	1/9/2023
SW	816011612	HEO	\$ 46,842.00	3/28/2023	Resignation	7/10/2023
SW	816020403	EMII	\$ 44,616.00	7/29/2022	Resignation	1/9/2023

SW	816020404	EM II	\$ 49,359.00	3/24/2023	Resignation	5/1/2023
SW	816020404	EM II	\$ 49,359.00	7/9/2023	Promotion	8/4/2023
SW	816022701	Staff Engineer	\$ 54,796.00	11/13/2022	Promotion	2/21/2023
SW	816055501	SW OP Manager	\$ 82,500.00	4/14/2023	Resignation	6/12/2023
SW	816068801	SW Prog Coord	\$ 44,782.00	6/11/2023	Promotion	7/10/2023
SW	816120401	EMII	\$ 44,616.00	3/6/2023	Promotion	4/3/2023
SW	816120401	EMI	\$ 44,618.00	11/12/2023	Position Change	
SW	816150802	Shift Sup ERF	\$ 54,796.00	12/9/2022	Resignation	2/6/2023
SW	816150803	Shift Super ERF	\$ 76,628.00	9/19/2023	Resignation	11/13/2023
SW	816151001	Main Mech A	\$ 58,712.00	7/8/2022	Promotion	7/11/2022
SW	816151002	Main Mech A	\$ 57,096.00	2/6/2023	Promotion	3/6/2023
SW	816151002	Main Mech A	\$ 56,190.00	12/25/2024	Promotion	
SW	816151003	Main Mech A	\$ 53,685.00	3/3/2023	Resignation	4/17/2023
SW	816152703	Main Mech B	\$ 50,128.00	1/6/2023	Termination	2/20/2023
SW	816152901	ALO	\$ 48,343.00	2/26/2023	Resignation	4/3/2023
SW	816152905	ALO	\$ 44,616.00	5/23/2023	Resignation	10/2/2023
SW	816152906	Asst Loader Oper	\$ 44,616.00	6/22/2022	Termination	7/18/2022
SW	861021901	Sr Typist	\$ 38,252.00	1/31/2023	Resignation	6/23/2023
Treasureurs	132500102	Principal Clerk	\$ 37,056.00	5/22/2023	Resignation	9/1/2023
Treasurer	132504101	Accountant	\$ 47,153.00	9/3/2023	Promotion	1/8/2024
Treasurer	132520300	Jr Accountant	\$ 39,331.00	2/3/2022	Retirement	1/23/2023
VET	651033302	Vet Serv Asst	\$ 32,909.00	7/6/2022	Resignation	9/6/2022
Youth	702057801	Coord Rec Youth Dev	\$ 59,544.00	12/31//23	Position Change	
Youth	702095201	BLDG Main Mech	\$ 32,957.00	1/1/2024	New Position	
Youth	731165701	Youth Serv Spec	\$ 41,291.00	1/1/2024	New Position	

<b>Vacant</b>	139
<b>Filled</b>	322
<b>Total</b>	461



Personnel Position Vacancy Report - Full Time - 1/21/24

Vacant Positions

Dept.	Position	Title	Budgeted Sal	Date Vacant	Reason for Vac	2024 Savings
DA	116501301	Assistant DA	\$ 110,661.00	11/12/2023	Dept Change	\$ 6,384.29
DA	116501305	Assistant DA	\$ 107,414.00	9/17/2023	Pos Change	\$ 6,196.96
<b>DA</b>	<b>116501309</b>	<b>Assistant DA</b>	<b>\$ 110,661.00</b>	<b>12/31/2023</b>	<b>Resignation</b>	<b>\$ 6,384.29</b>
<b>DA</b>	<b>116531201</b>	<b>Sec to DA/CORN</b>	<b>\$ 46,835.00</b>	<b>11/25/2023</b>	<b>Retirement</b>	<b>\$ 2,702.02</b>
<b>DA</b>	<b>116547001</b>	<b>Sr Typist</b>	<b>\$ 32,957.00</b>	<b>11/26/2023</b>	<b>Dept Change</b>	<b>\$ 1,901.37</b>
Pub Def**	117111302	Asst Pub Defender	\$ 87,204.00	1/1/2022	New Position	\$ -
Pub Def**	117111303	Asst Pub Defender	\$ 83,394.00	1/1/2022	New Position	\$ -
Pub Def**	117111304	Asst Pub Defender	\$ 83,394.00	1/1/2022	New Position	\$ -
Pub Def**	117124701	Typist	\$ 30,280.00	1/1/2022	New Position	\$ -
<b>Pub Def**</b>	<b>117134101</b>	<b>Law Intern</b>	<b>\$ 47,153.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ -</b>
<b>Pub Def**</b>	<b>117147003</b>	<b>Paralegal</b>	<b>\$ 47,153.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ -</b>
<b>Pub Def**</b>	<b>117168001</b>	<b>Pub Def Investigator</b>	<b>\$ 65,490.00</b>	<b>1/5/2024</b>	<b>Resignation</b>	<b>\$ -</b>
<b>Pub Def**</b>	<b>117168002</b>	<b>Pub Def Investigator</b>	<b>\$ 55,597.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ -</b>
<b>Purchasing</b>	<b>134550202</b>	<b>Purchasing Clerk</b>	<b>\$ 34,571.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 1,994.48</b>
Co Clerk	141116112	MV Clerk	\$ 32,957.00	9/25/2022	Promotion	\$ 1,901.37
<b>B&amp;G</b>	<b>162005001</b>	<b>Cleaning Supervisor</b>	<b>\$ 41,501.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 2,394.29</b>
B&G	162096001	Building Maint Sup	\$ 43,705.00	1/1/2023	Promotion	\$ 2,521.44
<b>CS</b>	<b>168096103</b>	<b>Computer Specialist</b>	<b>\$ 47,153.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 2,720.37</b>
E-911	302080802	Sr Telecomm	\$ 36,314.00	10/12/2023	Resignation	\$ 2,394.33
E-911	302080803	Sr Telecomm	\$ 36,314.00	8/4/2023	Resignation	\$ 2,394.33
<b>E-911</b>	<b>302080805</b>	<b>Sr Telecomm</b>	<b>\$ 45,091.00</b>	<b>11/25/2023</b>	<b>Resignation</b>	<b>\$ 2,973.03</b>
E-911	302080817	Sr Telecomm	\$ 36,314.00	9/17/2023	Position Change	\$ 2,394.33
E-911	302080821	Sr Telecomm	\$ 36,314.00	7/23/2023	Position Change	\$ 2,394.33
E-911	302081005	Sup Telecomm Temp	\$ 40,825.00	1/14/2022	Promotion	\$ 2,355.29
E-911	302081401	Adv Pub Safety Tele	\$ 40,825.00	1/1/2023	New Position	\$ 2,355.29
<b>E-911</b>	<b>302081501</b>	<b>911 Comm Specialist</b>	<b>\$ 53,889.00</b>	<b>1/1/2024</b>	<b>Promotion</b>	<b>\$ 3,108.98</b>
E-911	302082401	911 Dispatch Coord	\$ 59,544.00	8/18/2023	Retirement	\$ 3,435.23
<b>Sheriff</b>	<b>311000101</b>	<b>Account Clerk</b>	<b>\$ 37,476.00</b>	<b>12/4/2023</b>	<b>Resignation</b>	<b>\$ 2,162.08</b>
Sheriff	311000104	Account Clerk	\$ 32,636.00	2/21/2023	Resignation	\$ 1,882.85
Sheriff	311008913	Patrol Officer	\$ 61,007.00	7/24/2023	Promotion	\$ 4,022.44
Sheriff	311008921	Patrol SGT	\$ 57,616.00	5/2/2022	Promotion	\$ 3,324.00
Sheriff	311008925	Patrol Officer	\$ 61,007.00	6/20/2023	Resignation	\$ 3,519.63
<b>Sheriff</b>	<b>311008952</b>	<b>Patrol Officer (DSS)</b>	<b>\$ 52,317.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 3,018.29</b>
<b>Sheriff</b>	<b>311012913</b>	<b>Investigator (DSS)</b>	<b>\$ 56,320.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 3,249.23</b>
Sheriff	311022003	Patrol SGT	\$ 79,040.00	3/31/2023	Retirement	\$ 4,560.00
Probation	314018105	Probation Off	\$ 50,876.00	11/28/2022	Promotion	\$ 2,568.26
<b>Probation</b>	<b>314018112</b>	<b>Probation Off</b>	<b>\$ 52,636.00</b>	<b>1/7/2024</b>	<b>Position Change</b>	<b>\$ 1,771.40</b>
Probation	314021902	Sr Typist	\$ 32,957.00	5/28/2023	Promotion	\$ 1,673.20
<b>Sheriff</b>	<b>315013035</b>	<b>Correction Officer</b>	<b>\$ 52,792.00</b>	<b>12/15/2023</b>	<b>Resignation</b>	<b>\$ 3,045.69</b>
Sheriff	315013058	Correction Officer	\$ 52,505.00	10/9/2023	Resignation	\$ 3,029.13
Sheriff	315013066	Correction Officer	\$ 52,505.00	1/1/2023	New Position	\$ 3,029.13
Health	403518801	Sr PH Nurse	\$ 55,076.00	4/21/2023	Resignation	\$ 3,177.46
Health	403519404	RPN	\$ 47,153.00	3/6/2023	Termination	\$ 2,720.37
Health	403523101	Account Clerk	\$ 31,307.00	7/25/2022	Position Change	\$ 1,806.17
Health	403530501	Sr Lic Prac Nurse	\$ 40,825.00	3/31/2023	Retirement	\$ 2,355.29
Health	403594502	PH Educator	\$ 43,705.00	6/12/2023	Promotion	\$ 2,689.54
Health	403794503	PH Educator	\$ 43,705.00	1/1/2022	New Position	\$ 2,521.44
<b>Health</b>	<b>409001102</b>	<b>Pub Health Tech</b>	<b>\$ 37,018.00</b>	<b>11/22/2023</b>	<b>Resignation</b>	<b>\$ 2,135.65</b>
<b>Health</b>	<b>409021502</b>	<b>Sr Pub Health San</b>	<b>\$ 53,375.00</b>	<b>11/16/2023</b>	<b>Resignation</b>	<b>\$ 3,079.33</b>
<b>Health</b>	<b>431005802</b>	<b>Com svc Prog Coord</b>	<b>\$ 50,876.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 2,935.15</b>



Highway	501005201	Sr Typist	\$ 33,895.00	10/27/2023	Position Change	\$ 2,234.84
<b>Highway</b>	<b>501020302</b>	<b>Sr Acct Clerk</b>	<b>\$ 34,571.00</b>	<b>11/16/2023</b>	<b>Resignation</b>	<b>\$ 2,279.41</b>
Highway	511011624	HEO	\$ 47,202.00	8/10/2023	Resignation	\$ 3,112.22
Highway	511015909	MEO	\$ 46,755.00	11/12/2023	Promotion	\$ 3,082.75
Highway	511016009	MEO	\$ 44,960.00	5/29/2023	Promotion	\$ 2,593.85
Highway*	513029001	DIR FLEET MGT	\$ 63,354.00	NA	NA	\$ 3,655.04
Highway	513046201	EMI	\$ 44,960.00	9/21/2023	Resignation	\$ 2,593.85
DSS	601000109	Account Clerk	\$ 31,307.00	8/4/2023	Promotion	\$ 1,806.17
<b>DSS</b>	<b>601000602</b>	<b>Admin Sec</b>	<b>\$ 40,934.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 2,361.58</b>
DSS	601004402	Caseworker	\$ 52,636.00	10/20/2023	Termination	\$ 3,036.69
<b>DSS</b>	<b>601005501</b>	<b>Dep Com of Soc Serv</b>	<b>\$ 46,610.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 2,689.04</b>
DSS	601005805	DSS Attorney	\$ 83,394.00	9/15/2022	New Position	\$ 4,811.19
<b>DSS</b>	<b>601005907</b>	<b>CSW</b>	<b>\$ 32,334.00</b>	<b>12/8/2023</b>	<b>Resignation</b>	<b>\$ 1,865.42</b>
DSS	601005916	CSW	\$ 31,307.00	11/12/2023	Position Change	\$ 1,806.17
<b>DSS</b>	<b>601005924</b>	<b>CSW</b>	<b>\$ 31,307.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 1,806.17</b>
<b>DSS</b>	<b>601005925</b>	<b>CSW</b>	<b>\$ 31,307.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 1,806.17</b>
<b>DSS</b>	<b>601017601</b>	<b>Prin Account Clerk</b>	<b>\$ 40,825.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 2,355.29</b>
DSS	601017804	Principal SWE	\$ 43,705.00	7/13/2023	New Position	\$ 2,521.44
DSS	601020304	Sr Account Clerk	\$ 34,571.00	9/19/2022	Promotion	\$ 1,994.48
<b>DSS</b>	<b>601021903</b>	<b>Sr Typist</b>	<b>\$ 32,957.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 1,901.37</b>
<b>DSS</b>	<b>601022314</b>	<b>SWE</b>	<b>\$ 39,281.00</b>	<b>1/5/2024</b>	<b>New Position</b>	<b>\$ 1,661.89</b>
DSS	601022320	SWE	\$ 40,789.00	11/12/2023	Promotion	\$ 2,353.21
DSS	601022324	SWE	\$ 38,478.00	7/25/2023	Promotion	\$ 2,219.88
<b>DSS</b>	<b>601022325</b>	<b>SWE</b>	<b>\$ 39,615.00</b>	<b>12/22/2023</b>	<b>Resignation</b>	<b>\$ 2,285.48</b>
DSS	601022333	SWE	\$ 39,615.00	11/12/2023	Promotion	\$ 2,285.48
DSS	601022343	SWE	\$ 38,478.00	6/25/2023	Promotion	\$ 2,219.88
<b>DSS</b>	<b>601022348</b>	<b>SWE</b>	<b>\$ 42,109.00</b>	<b>1/7/2024</b>	<b>New Position</b>	<b>\$ 1,619.58</b>
<b>DSS</b>	<b>601022352</b>	<b>SWE</b>	<b>\$ 39,551.00</b>	<b>12/15/2023</b>	<b>Resignation</b>	<b>\$ 2,281.79</b>
DSS	601022355	SWE	\$ 38,478.00	10/1/2023	New Position	\$ 2,219.88
DSS	601024702	Typist	\$ 30,280.00	11/3/2023	Resignation	\$ 1,746.92
<b>DSS</b>	<b>601024704</b>	<b>Typist</b>	<b>\$ 30,558.00</b>	<b>12/1/2023</b>	<b>Pos Change</b>	<b>\$ 1,762.96</b>
<b>DSS</b>	<b>601024709</b>	<b>Typist</b>	<b>\$ 30,280.00</b>	<b>11/27/2023</b>	<b>Pos Change</b>	<b>\$ 1,746.92</b>
<b>DSS</b>	<b>601024720</b>	<b>Temp Typist</b>	<b>\$ 30,280.00</b>	<b>1/12/2024</b>	<b>Pos Change</b>	<b>\$ 698.77</b>
<b>DSS</b>	<b>601024723</b>	<b>Typist</b>	<b>\$ 30,280.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 1,746.92</b>
<b>DSS</b>	<b>601048201</b>	<b>Prin Emp Specialist</b>	<b>\$ 61,164.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 3,528.69</b>
<b>DSS</b>	<b>601096803</b>	<b>Comp Serv Assistant</b>	<b>\$ 36,314.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 2,095.04</b>
DSS	607004406	Caseworker	\$ 52,636.00	9/18/2023	Position Change	\$ 3,036.69
DSS	607004418	Caseworker	\$ 50,876.00	9/1/2023	Deceased	\$ 2,935.15
DSS	607004438	Caseworker	\$ 50,876.00	3/6/2023	Promotion	\$ 2,935.15
DSS	607004468	Caseworker	\$ 52,636.00	9/28/2023	Resignation	\$ 7,740.59
DSS	607004482	Caseworker	\$ 50,876.00	10/2/2023	Position Change	\$ 2,935.15
DSS	607004606	Caseworker Aide	\$ 34,021.00	10/2/2023	Promotion	\$ 1,962.75
<b>DSS</b>	<b>607004612</b>	<b>Caseworker Aide</b>	<b>\$ 33,100.00</b>	<b>12/5/2023</b>	<b>Resignation</b>	<b>\$ 1,909.62</b>
DSS	607004614	Caseworker Aide	\$ 32,957.00	8/10/2023	New Position	\$ 1,841.71
<b>DSS</b>	<b>607047002</b>	<b>Paralegal</b>	<b>\$ 48,127.00</b>	<b>1/3/2024</b>	<b>Resignation</b>	<b>\$ 2,330.86</b>
DSS	607047004	Paralegal	\$ 47,153.00	9/29/2023	Resignation	\$ 2,635.02
<b>DSS</b>	<b>607096801</b>	<b>Comp Serv Assistant</b>	<b>\$ 36,314.00</b>	<b>1/1/2024</b>	<b>New Position</b>	<b>\$ 2,029.31</b>
<b>DSS</b>	<b>629274102</b>	<b>Emp Advisor</b>	<b>\$ 34,571.00</b>	<b>8/11/2023</b>	<b>Resignation</b>	<b>\$ 1,994.48</b>
Youth	702057801	Coord Rec Youth Dev	\$ 59,544.00	12/31//23	Position Change	\$ 3,435.23
Youth	702095201	BLDG Main Mech	\$ 32,957.00	1/1/2024	New Position	\$ 1,901.37
Youth	731165701	Youth Serv Spec	\$ 41,291.00	1/1/2024	New Position	\$ 2,382.17

SW	816151002	Main Mech A	\$	56,190.00	12/25/2024	Promotion	\$	3,241.73
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\* Position has never been filled

\*\* Reimbursed 100%

Total Number of Vacant Positions 102

Total 2024 Salary Savings to Date \* \$ 256,208.03 Fringe Rate

Total 2024 Fringe Savings to Date \$ 143,040.94 55.83%

\$ 399,248.97

Subtract Annual Leave at Term payoffs \$ 39,760.76

Total 2024 Savings to Date \$ 359,488.21 2023 YTD Savings in January \$ 167,063.40

\*Includes \$4,992.84 in savings from positions currently filled or deleted but vacant at one time in 2024.

Number	Department	Full/Part-Time	Title	Salary
101000102	Legislature	p	Legislature	\$ 15,625.00
104024701	PT Typist	p	Pt Typist	\$ 21,841.00
117111308	PD	p	Assistant Pub Def	\$ 50,000.00
302080827	E911	p	Pt Sr Telecomm	\$ 21,820.00
311048904	Sheriff	p	Spec Patrol Officer	\$ 49,000.00
311048908	Sheriff	p	Spec Patrol Officer	N/A
311130101	Sheriff	p	Dep Sheriff PT	\$ 20,643.00
311130125	Sheriff	p	Dep Sheriff PT	\$ 20,643.00
311130126	Sheriff	p	Dep Sheriff PT	\$ 20,643.00
311130127	Sheriff	p	Dep Sheriff PT	\$ 20,643.00
311130311	Sheriff	p	Court Attendant	\$ 10,069.00
311130314	Sheriff	p	Court Attendant	\$ 10,069.00
311130316	Sheriff	p	Court Attendant	\$ 10,069.00
311130317	Sheriff	p	Court Attendant	\$ 10,069.00
311130318	Sheriff	p	Court Attendant	\$ 10,069.00
311130320	Sheriff	p	Court Attendant	\$ 10,069.00
364024701	EMO	p	Typist	N/A
401095503	Health	p	Sr Accountant - temp	\$ 4,205.00
409033901	Health	p	Enviro Health Aide	\$ 9,246.00
409033902	Health	p	Enviro Health Aide	\$ 9,246.00
409033903	Health	p	Enviro Health Aide	\$ 9,246.00
409033904	Health	p	Enviro Health Aide	\$ 9,246.00
511029202	Highway	p	Seasonal	\$ 9,800.00
511029203	Highway	p	Seasonal	\$ 9,800.00
511029204	Highway	p	Seasonal	\$ 9,800.00
511029205	Highway	p	Seasonal	\$ 9,800.00
511029207	Highway	p	Seasonal	N/A
601000000	DSS	p	Pt Typist	N/A
601005918	DSS	p	Pt CSW	\$ 15,534.00
601024712	DSS	p	PT Typist	\$ 17,732.00
601024717	DSS	p	PT Typist	\$ 15,534.00
601024718	DSS	p	PT Typist	\$ 15,534.00
601024722	DSS	p	Typist	\$ 17,170.00
607004610	DSS	p	Caseworker Aide	\$ 18,689.00
629295502	DSS	p	Sr Accountant - temp	\$ 15,848.00
702029201	Youth	p	Summer Admin	\$ 5,400.00
702029202	Youth	p	Assistant Director	\$ 6,853.00
702029203	Youth	p	Asst Kitchen MGR	\$ 5,513.00
702029204	Youth	p	Seasonal Clerk	\$ 7,735.00
702029205	Youth	p	Counselour	\$ 4,200.00
702029206	Youth	p	Counselour	\$ 4,200.00
702029207	Youth	p	Counselour	\$ 4,200.00
702029208	Youth	p	Counselour	\$ 4,200.00
702029209	Youth	p	Counselor	\$ 4,200.00
702029210	Youth	p	Counselor	\$ 4,200.00
702029211	Youth	p	Counselor	\$ 4,200.00
702029212	Youth	p	Counselor	\$ 4,200.00
702029213	Youth	p	Counselor	\$ 4,200.00
702029214	Youth	p	Counselor	\$ 4,200.00
702029215	Youth	p	Grp Activity Leader	\$ 4,557.00
702029216	Youth	p	Grp Activity Leader	\$ 4,557.00
702029217	Youth	p	Grp Activity Leader	\$ 4,557.00
702029218	Youth	p	Grp Activity Leader	\$ 4,557.00
702029219	Youth	p	Kitchen Help/Counsel	\$ 4,200.00
702029220	Youth	p	Kitchen Help	\$ 4,200.00
702029221	Youth	p	Kitchen Help/Counsel	\$ 4,200.00
702029223	Youth	p	Lifeguard/Counselor	\$ 4,242.00
702029224	Youth	p	Lifeguard/Counselor	\$ 4,242.00
702029225	Youth	p	Lifeguard/Counselor	\$ 4,200.00
702029226	Youth	p	Security Guard	\$ 4,760.00
702029227	Youth	p	Security Substitute	\$ 7,500.00
702029228	Youth	p	Site Director	\$ 6,853.00

\* Salaries listed as N/A are not listed in the budget

as of 1/11/2024

Department	Full-Time	Part-Time	Seasonal	Totals
Board of Elections	10	0	1	11
Buildings & Grounds	33	12	1	46
Central Services	11	0	1	12
Clerk of Legislature (includes W&M)	3	0	0	3
Weights & Measures	1	0	0	1
Community Development, Tourism & Planning	17	0	0	17
County Administrator	6	0	0	6
County Attorney	6	0	0	6
County Clerk	40	2	0	42
County Legislature (includes Strategic Initiatives)	2	24	0	26
County Sheriff (includes Jail)	159	65	0	224
County Jail	76	2	0	78
County Treasurer (includes Real Property)	17	1	0	18
Real Property	7	0	0	7
District Attorney	15	7	0	22
Emergency 911	31	5	0	36
Emergency Management	7	1	0	8
Fire Advisory Board	2	20	0	22
Health	63	3	1	67
Highway (includes Airport)	98	0	0	98
Human Resources (includes Insurance Admin)	12	2	1	15
Insurance Administration	1	0	0	1
Office of the Aging	15	0	0	15
Probation	37	1	0	38
Public Defender	12	1	0	13
Purchasing	3	0	0	3
Assigned Counsel	3	1	0	4
Social Services (includes E&T)	317	19	0	336
Employment & Training	0	0	0	0
Solid Waste Programs (includes ERF)	59	2	2	63
Energy Recovery Facility	27	0	0	27
Veteran's Services	3	0	0	3
Workforce Development	18	1	9	28
Youth Bureau (includes Camp Hollis)	5	0	0	5
<b>Totals</b>	<b>1004</b>	<b>167</b>	<b>16</b>	<b>1187</b>

# County Department Employee Count

1/18/2022

Department	Full-Time Employees 2024				Part-Time Employees 2024				Total			
	12/28/23	1/11/24			12/28/23	1/11/24			12/28/23	1/11/24		
Board of Elections	10	10			0	0			11*	11*		
Buildings & Grounds	32	33			12	12			45*	46*		
Central Services	11	11			0	0			12*	12*		
Clerk of Legislature (Inc. Weights/Measures)	3	3			1	0			4	3		
Weights & Measures: 1 FT									0			
Community Development/Tourism/Planning	17	17			0	0			17	17		
County Administrator	6	6			0	0			6	6		
County Attorney	6	6			0	0			6	6		
County Clerk	40	40			2	2			42	42		
County Legislature (Inc. Strategic Initiatives)	2	2			24	24			26	26		
County Sheriff (includes County Jail)	159	159			64	65			223	224		
County Jail: 76 FT; 2 PT									0			
County Treasurer (includes Real Property)	16	17			1	1			17	18		
Real Property: 7 FT									0			
District Attorney	13	15			8	7			21	22		
Emergency 911	31	31			5	5			36	36		
Emergency Management	7	7			1	1			8	8		
Fire Advisory Board	2	2			20	20			22	22		
Health	63	63			3	3			66	67*		
Highway (includes Airport)	97	98			0	0			97	98		
Human Resources (includes Ins. Admin.)	12	12			2	2			15*	15*		
Insurance Administration: 1 FT									0			
Office for the Aging	15	15			0	0			15	15		
Probation	38	37			1	1			39	38		
Public Defender	13	12			1	1			14	13		
Purchasing	3	3			0	0			3	3		
Assigned Counsel	3	3			1	1			4	4		
Social Services	333	317			19	19			361*	336		
Solid Waste Programs (includes ERF)	58	59			2	2			62*	63*		
Veterans' Services	3	3			0	0			3	3		
Workforce Development	0	18			0	1			0	28*		
Youth Bureau (includes Camp Hollis)	6	5			0	0			6	5		
<b>TOTAL</b>	<b>999</b>	<b>1004</b>	<b>0</b>	<b>0</b>	<b>167</b>	<b>167</b>	<b>0</b>	<b>0</b>	<b>1225*</b>	<b>1187*</b>	<b>0</b>	<b>0</b>

\*Includes seasonal employees: Board of Elections - 1; B & G - 1; Central Svcs - 1; Health - 1; Hr - 1; Solid Waste - 2; Workforce Dev. - 9

DEPARTMENT	TITLE	REASON FOR LEAVE
Central Services	Senior Help Desk Administrator	Family/Medical Leave - Intermittent (Paid)
County Clerk	Motor Vehicle Clerk	Family/Medical Leave - Intermittent (Unpaid)
E-911	Senior Telecommunicator	Family/Medical Leave - Intermittent (Paid)
Highway	Heavy Equipment Operator	Family/Medical Leave - Intermittent (Paid)
	Medium Equipment Operator	Workers' Compensation (Paid)
	Medium Equipment Operator	Workers' Compensation (Paid)
	Heavy Equipment Operator	Family/Medical Leave - Intermittent (Paid)
Sheriff	Criminal Investigator	207C Workers' Compensation (Paid)
	Patrol Officer PT	Workers' Compensation (Paid)
	Correction Officer	207C Workers' Compensation (Paid)
	Correction Officer	Family/Medical Leave - Intermittent (Paid)
	Correction Officer	Family/Medical Leave - Intermittent (Paid)
Social Services	Community Service Worker	Family/Medical Leave - Intermittent (Paid)
	Typist	Family/Medical Leave - Intermittent (Unpaid)
	Social Welfare Examiner	Family/Medical Leave - Intermittent (Unpaid)
	Community Service Worker	Workers' Compensation (Paid)
	Senior Typist	Family/Medical Leave - Intermittent (Paid)
	Social Welfare Examiner	Family/Medical Leave - Intermittent (Paid)
	Caseworker	Family/Medical Leave (Unpaid)
Solid Waste	Employment Specialist	Family/Medical Leave - Intermittent (Paid)
	Garage Supervisor	Medical Leave of Absence (Paid)
	Light Equipment Operator	Family/Medical Leave (Unpaid)
Workforce Development	Loader Operator	Workers' Compensation (Paid)
	Employment Specialist	Family/Medical Leave (Unpaid)

**SUMMARY**

Paid Leave:	18
Unpaid Leave:	<u>7</u>
	25

Exam No	Title	Type	Deadline	Exam Date
73975	911 DISPATCH COORDINATOR (PROM)	PROM	12/20/2023	01/27/2024
73892	911 QUALITY CONTROL ANALYST (PROM)	PROM	12/20/2023	01/27/2024
24041	ACCOUNT CLERK (OC)	OC	02/14/2024	03/16/2024
72828	ADMINISTRATIVE SECRETARY (NCP)	NCP	01/24/2024	03/02/2024
73308	ADMINISTRATIVE SECRETARY (PROM)	PROM	01/31/2024	03/02/2024
73867	ADVANCED PUBLIC SAFETY TELECOMMUNICATOR (PROM)	PROM	12/20/2023	01/27/2024
87060	AGING SERVICES SPECIALIST (OC)	OC	02/14/2024	03/23/2024
68856	ASSISTANT BUYER (OC)	OC	01/03/2024	02/10/2024
73825	ASSOCIATE TELECOMMUNICATOR (PROM)	PROM	12/20/2023	01/27/2024
68843	BUYER (OC)	OC	01/03/2024	02/10/2024
86193	CASE MANAGER (AGING) (OC)	OC	02/14/2024	03/23/2024
24042	CUSTODIAN (OC)	OC	02/14/2024	03/16/2024
85386	EDUCATIONAL SPECIALIST (OC)	OC	01/24/2024	03/02/2024
87059	HEAD CUSTODIAN (SCHOOLS) (OC)	OC	02/14/2024	03/23/2024
74788	HEAD CUSTODIAN (SCHOOLS) (PROM)	PROM	02/14/2024	03/23/2024
72834	PRINCIPAL SOCIAL WELFARE EXAMINER (PROM)	PROM	01/03/2024	02/10/2024
73853	PRINCIPAL TELECOMMUNICATOR (PROM)	PROM	12/20/2023	01/27/2024
85323	RECEIVING AND INVENTORY SPECIALIST (CITI BOCES) (OC)	OC	01/03/2024	02/10/2024
70695	RECEIVING AND INVENTORY SPECIALIST (CITI BOCES) (PROM)	PROM	01/03/2024	02/10/2024
60373	SENIOR ACCOUNT CLERK (OC)	OC	01/03/2024	02/10/2024
76286	SENIOR ACCOUNT CLERK (PROM)	PROM	01/03/2024	02/10/2024
24048	SENIOR TYPIST (OC)	OC	02/14/2024	03/16/2024
24049	SENIOR TYPIST (PROM)	PROM	02/14/2024	03/16/2024
86192	SOCIAL SERVICES INVESTIGATOR (OC)	OC	03/06/2024	04/13/2024
74019	SOCIAL SERVICES INVESTIGATOR (PROM)	PROM	03/06/2024	04/13/2024
68386	TELECOMMUNICATOR (OC)	OC	12/20/2023	01/27/2024
24045	TYPIST (OC)	OC	02/14/2024	03/16/2024
***** TOTAL EXAMS REPORTED *****		27		

Exams Waiting Results as of 01/23/2024

Exam No	Title	Type	Deadline	Exam Date
85381	ACCOUNTANT (OC)	OC	10/25/2023	12/02/2023
23155	ASSISTANT DATABASE ADMINISTRATOR (CITI BOCES) (OC)	OC	12/06/2023	12/06/2023
60911	BUS DISPATCHER (SCHOOLS) (OC)	OC	10/25/2023	12/02/2023
69284	CASE MANAGER (CITI BOCES) (OC)	OC	09/13/2023	10/21/2023
85738	CORRECTION OFFICER (OC)	OC	11/08/2023	12/31/2023
63295	COUNTY FIRE COORDINATOR (OC)	OC	09/13/2023	10/21/2023
73905	DEPUTY DIRECTOR OF PUBLIC HEALTH (NCP)	NCP	10/25/2023	12/02/2023
75032	DIRECTOR OF ADMINISTRATIVE SERVICES (HIGHWAY) (NCP)	NCP	09/27/2023	11/04/2023
63309	EMPLOYMENT SPECIALIST (OC)	OC	09/13/2023	10/21/2023
67554	INDEX CLERK (OC)	OC	09/13/2023	10/21/2023
79692	INDEX CLERK (PROM)	PROM	09/13/2023	10/21/2023
60044	MOTOR VEHICLE CLERK (OC)	OC	09/13/2023	10/21/2023
65850	PARALEGAL (OC)	OC	12/06/2023	01/13/2024
74687	PAYROLL ADMINISTRATOR (NCP)	NCP	09/27/2023	11/04/2023
63894	PERSONNEL ASSISTANT (SCHOOLS) (OC)	OC	09/13/2023	10/21/2023
86159	PRINCIPAL CASEWORKER AIDE (OC)	OC	12/06/2023	01/13/2024
60040	PUBLIC INFORMATION ASSISTANT (CITI BOCES) (OC)	OC	09/27/2023	11/04/2023
78710	SECURITY SPECIALIST (PROM)	PROM	10/25/2023	12/02/2023
73807	SENIOR CASEWORKER AIDE (PROM)	PROM	12/06/2023	01/13/2024
68333	SENIOR HUMAN RESOURCES ASSISTANT (OC)	OC	09/13/2023	10/21/2023
67853	SENIOR INDEX CLERK (OC)	OC	09/13/2023	10/21/2023
60320	SENIOR MOTOR VEHICLE CLERK (OC)	OC	09/13/2023	10/21/2023
76257	SENIOR MOTOR VEHICLE CLERK (PROM)	PROM	09/13/2023	10/21/2023
85453	SENIOR SOCIAL WELFARE EXAMINER (OC)	OC	10/25/2023	12/02/2023
72191	SENIOR SOCIAL WELFARE EXAMINER (PROM)	PROM	10/25/2023	12/02/2023
72152	SENIOR SUPPORT EXAMINER (PROM)	PROM	10/25/2023	12/02/2023
86431	TRANSPORTATION ASSISTANT (SCHOOLS) (OC)	OC	11/08/2023	12/02/2023
64746	TRANSPORTATION SUPERVISOR (SCHOOLS) (OC)	OC	10/25/2023	12/02/2023
85112	WORKFORCE LIAISON (CITI BOCES) (OC)	OC	09/13/2023	10/21/2023
***** TOTAL EXAMS REPORTED *****				