

Finance & Personnel Committee



AGENDA - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Thursday, March 7, 2024 at 2:00 p.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego

COMMITTEE MEMBERS:

Stephen Walpole, Chair	Legislator, 14 th District
John Martino, Vice Chair	Legislator, 6 th District
David Holst	Legislator, 4 th District
Paul House	Legislator, 8 th District
Linda Lockwood	Legislator, 11 th District
Patrick Twiss	Legislator, 13 th District
Michael Solowy	Legislator, 23 rd District

CALL TO ORDER:

- Pledge of Allegiance

APPROVAL OF MINUTES:

- Approval of minutes for the Finance & Personnel Committee's Regular Meeting on February 8, 2024.

RESOLUTIONS:

GOVERNMENT, COURTS AND CONSUMER AFFAIRS COMMITTEE

- None
-

PUBLIC SAFETY COMMITTEE

- | | |
|-------------|--|
| PS-1 | Resolution Authorizing Budgetary Modification Sheriff's Office Transfer From Insurance Recovery (Treasurer's Office) to Automotive Supplies and Repair (Road Division) |
| PS-2 | Resolution Authorizing the Approval of Oswego County's 2024 STOP-DWI Plan and The Chairman of the Legislature Be Authorized to Execute Any Related Documents |
| PS-5 | Resolution Authorizing Budgetary Modification Creating One Fulltime Position and Deleting One Part Time Position in The Office Of Emergency Management |
| PS-6 | Resolution Authorizing The Deletion of Two Positions Sheriff's Office (Drug Task Force) |
| PS-7 | Resolution Authorizing The Creation of Two Positions in the Office of the District Attorney |

HUMAN SERVICES COMMITTEE

- HS-1** Resolution Authorizing Budgetary Modification – Department of Social Services to Fund Eligibility Verification Assistant Automated System
- HS-2** Resolution Authorizing Budgetary Modification Department of Social Services to Accept State Funds for the Rental Supplement Program
- HS-3** Resolution Authorizing Budgetary Modification Department of Social Services to Accept Federal Funds for Non-Residential Domestic Violence Services
- HS-4** Resolution Authorizing Budgetary Modification Department of Social Services for Laserfiche RIO Upgrade
- HS-5** Resolution Authorizing Budgetary Modification Department of Social Services - Overtime
- HS-6** Resolution Authorizing Budgetary Modification Department of Social Services to Accept State Funds for the Safe Harbor Program

ECONOMIC DEVELOPMENT & PLANNING COMMITTEE

- EP-1** Resolution Authorizing Budgetary Modification Capital Project No. 95- Department of Community Development, Tourism and Planning Public Transit Capital Funds- Mobility Management

HEALTH COMMITTEE

- HE-1** Resolution Adding New York State Healthcare Worker Bonus Funds to the Oswego County Health Department Preventative Health Budget

INFRASTRUCTURE, FACILITIES & TECHNOLOGY COMMITTEE

- IT-1** Resolution Authorizing Budgetary Modification – Central Services Supplement Existing Capital Project to Fund Audio/Visual Upgrades
- IT-3** Resolution Authorizing Budgetary Modification Department of Solid Waste- to Establish a Capital Project No. 0324 for The Bristol Hill Landfill Cell #5 Expansion- Solid Waste Unappropriated Fund Balance to Capital Project No. 0324

FINANCE & PERSONNEL COMMITTEE

- FP-1** Resolution Closing Capital Project 0822 of 2022 and Authorizing Remaining Funds to Be Transferred to Purchasing Department's Operating Budget
- FP-2** Resolution Authorizing Capital Project Closures and Transfer of Project Balances

COMMITTEE REVIEW & DECISIONS:

- Set Salary for Energy Recovery Facility Shift Supervisor, SG 40 at \$73,360.00
- Set Salary for Weights and Measures Director, SG30 at \$64,500.00
- Set Salary for Two District Attorney Investigator positions, SG40, Step 15 at \$68,482

REPORTING DEPARTMENTS:

- Personnel Position Vacancy Report
 - Vacancy Reports/Employee Counts/Employees on Leaves of Absence/Current Exams
 - Department Updates
- Administration Department Updates
- Treasurer Department Updates
- Purchasing Department Updates

ADJOURNMENT:

Finance & Personnel Committee

DRAFT



MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Thursday, February 8, 2024 at 2:00 pm

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

COMMITTEE MEMBERS:

Stephen Walpole, Chair	Legislator, 14th District	Present
John Martino, Vice Chair	Legislator, 6th District	Present
David Holst	Legislator, 4th District	Present
Paul House	Legislator, 8th District	Present
Linda Lockwood	Legislator, 11th District	Present
Patrick Twiss	Legislator, 13th District	Present
Michael Solowy	Legislator, 23rd District	Present

Staff & Guests:

James Weatherup	Veronica Turner	John Toomey	Rick Doten
Shawn Walker	Brandon Schwerdt	Brian Chetney	Mike Lutestanski II
Cathleen Palmitesso	Holly Carpenter	Marti Babcock	Sara Finley
Vera Dunsmoor	Kevin Gardner	Kate Davis	Don Hilton
David Hall	Jessica Vanella	Tony DiMartino	Louis Mannara
Bradly Jansen			

CALL TO ORDER:

A Regular Meeting of the Finance and Personnel Committee was called to order at 2:00 p.m. by Committee Chair Stephen Walpole with the Deputy Clerk of the Legislature present. The meeting commenced with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Motion to approve the meeting minutes: Legislator Martino

Second: Legislator Holst

Vote: Unanimous, motion carried

The minutes for the Finance & Personnel Committee Regular Meeting on December 7, 2023, and Special Meeting on December 14, 2023 are approved.

RESOLUTIONS:

Motion to Approve GC-3, PS-1 – PS-4 as a block: Legislator Martino

Second: Legislator Twiss

Vote: Unanimous, motion carried

GOVERNMENT, COURTS AND CONSUMER AFFAIRS COMMITTEE

- GC-3** Resolution Authorizing Budgetary Modification Department of Public Defender – Holiday Premium
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PUBLIC SAFETY COMMITTEE

- PS-1** Resolution Establishing a Criminal Law Associate (CLA) Position within the Oswego County District Attorney's Office
- PS-2** Resolution Authorizing Budgetary Modification – Sheriff's Office Transfer from Insurance Recovery (Treasurer's Office) to Automotive Equipment Road Division
- PS-3** Resolution Increasing Probation Revenue Budget Line Alternatives to Incarceration-State Aid Probation Services and Increasing Expenditure Line Additional Hours
- PS-4** Resolution Authorizing Budgetary Modification to Transfer Funds from the County Equipment Reserve Fund to the Probation Department for the Purchase of Two Vehicles
- PS-5** Resolution Setting Salary for Assistant District Attorney Position Within the Oswego County District Attorney's Office

Motion to amend to Grade 70, Step 19 \$109,025 : Legislator Holst

Second: Legislator Solowy

Vote: Unanimous, motion carried

Motion to approve as amended: Legislator Martino

Second: Legislator House

Vote: Unanimous, motion carried

HUMAN SERVICES COMMITTEE

Motion to Approve HS-2 – HS-4 and HS-6 as a block: Legislator Martino

Second: Legislator Holst

Vote: Unanimous, motion carried

- HS-2** Resolution Authorizing Reclassification of one Position in the Mental Hygiene Division
- HS-3** Resolution Authorizing Mental Hygiene Division Suicide Prevention Coalition Contractual Amendment
- HS-4** Resolution Authorizing Budgetary Modification Department of Social Services to Accept Federal Funds for the Transportation Incentive Program
- HS-6** Resolution Establishing Capital Project Number 0224 Frisbee Golf Course Camp Zerbe

ECONOMIC DEVELOPMENT & PLANNING COMMITTEE

Motion to move EP-1 & HE-3 as a block: Legislator Martino

Second: Legislator House

Vote: Unanimous, motion carried

EP-1 Resolution Authorizing the Oswego County Office of Mobility Management to Accept Funding from the Alzheimer's Association (Central New York Chapter)

HEALTH COMMITTEE

HE-3 Resolution Authorizing the Reclassification of One Position in the Health Department

INFRASTRUCTURE, FACILITIES & TECHNOLOGY COMMITTEE

Motion to Approve IT-1 - IT-7 as a block: Legislator Martino

Second: Legislator House

Vote: Unanimous, motion carried

IT-1 Resolution Authorizing Budget Modification with the Highway Department to Transfer Funds from Insurance Recovery Fund into Highway Expense

IT-2 Resolution Authorizing the Deletion of One Position in the Highway Department

IT-3 Resolution Authorizing and Establishing an Additional Hours Account Line for the Department of Highway

IT-4 Resolution Establishing Capital Project Number 0124 – The Department of Highway Equipment 2024

IT-5 Resolution Amending Resolution Number 415 Dated December 14, 2023, Capital Project Number 0423 to Number E0423

IT-6 Resolution Authorizing Budgetary Modification Department of Solid Waste Landfill and Transfer Stations- Other Equipment to Additional Hours Account

IT-7 Resolution Authorizing Budgetary Modification – Buildings and Grounds – Increasing Capital Project Number C0323 Oswego County Flooring

FINANCE & PERSONNEL COMMITTEE

FP-1 Resolution Authorizing Execution of Agreement with The Oswego County Deputies' Association

Motion to Approve: Legislator Lockwood

Second: Legislator Solowy

Vote: Unanimous, motion carried

FP-2 Resolution Adopting an Investment Policy and Designating Banks as Depositories of County Funds

Motion to Approve: Legislator Martino

Second: Legislator Holst

Vote: Unanimous, motion carried

COMMITTEE REVIEW & DECISIONS:

- Set Salary for Secretary to District Attorney/Coroner Position Number 116531210, Grade 30, Step 17

Motion to Approve: Legislator Martino

Second: Legislator Holst

Vote: Unanimous, motion carried

- Set Salary for Corporate Compliance Officer – Health Department Position Number 401008001, SG 40, step 4

Motion to Approve: Legislator Martino

Second: Legislator Solowy

Vote: Unanimous, motion carried

- Set Salary for Temporary Director of Services- DSS Position Number 607009801
- Set salary for Temporary Deputy Commissioner- DSS Position Number 601005501

Motion to Refer back to FP committee, more information needed:

Legislator Martino

Second: Legislator Walpole

Vote: Unanimous, motion carried

- Set Salary for Director of Records Management- Clerks Office Position Number 146074001

Motion to Approve: Legislator Lockwood

Second: Legislator Twiss

Vote: Unanimous, motion carried

REPORTING DEPARTMENTS:

- Jessica Vanella provided a Personnel Position Vacancy Report and Human Resources Department Update.
- Kevin Gardner Provided a Treasurer Department Update (see handout).
- Holly Carpenter provided a Purchasing Department Update.

ADJOURNMENT:

Motion to adjourn at 2:20 p.m.: Legislator Twiss

Second: Legislator Lockwood

Vote: Unanimous, motion carried

DRAFT

Raven Ahart
Deputy Clerk of the Legislature
Meeting Minutes
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RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SHERIFF'S
OFFICE TRANSFER FROM INSURANCE RECOVERY (TREASURER'S OFFICE)
TO AUTOMOTIVE SUPPLIES AND REPAIR (ROAD DIVISION)**

By Legislator Marc Greco:

WHEREAS, upon recommendation of the Public Safety Committee of this body,
with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer
the funds from and to the accounts as shown on the attached budget modification request;
and be it further

RESOLVED, that a certified copy of this resolution delivered to the County
Treasurer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



ADMINISTRATION
(315) 349-3307
FAX (315) 349-3483

ROAD PATROL
(315) 349-3411
FAX (315) 349-3303

CRIMINAL INVESTIGATION
(315) 349-3318
FAX (315) 349-3317

OSWEGO COUNTY SHERIFF'S OFFICE

DONALD R. HILTON
SHERIFF



JOHN F. TOOMEY
UNDERSHERIFF



CIVIL DIVISION
(315) 349-3302
FAX (315) 349-3373
1-800-582-7583

JAIL DIVISION
(315) 349-3300
FAX (315) 349-3349

39 Churchill Road, Oswego, New York 13126-6613

INFORMATIONAL MEMORANDUM

DATE: February 20, 2024

SUBJECT: Vehicle repair from the Insurance Recovery Fund

SUMMARY: A request is being made to transfer funds from the Insurance Recovery Fund (A1325.426800) in the amount of \$ 3,166.52 into Automotive Supplies and Repair (A3110.544100) to repair one 2021 Dodge truck that collided with a deer.

Attached is a copy of the claim check sent from New York Mutual Insurance Reciprocal.

RECOMMENDED ACTION: The Sheriff's Office respectfully requests your review and approval of this request.

UNIT 5086
w/ deer

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

DATE ISSUED 12/18/23

CHECK NO. 0000135266

Description	Check Amount
Claim No: OSWEG-2023-039-001, Commercial Automobile Comprehensive/Glass, Invoice No:	\$3,166.52
First and Final - Claimant: Oswego County	
DOL: 11/29/2023, 2021 DODGE VIN#2469 LESS 500 DED	\$3,166.52
CHECK TOTAL	

THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW

NEW YORK MUNICIPAL INSURANCE RECIPROCAL

CHECK NO. 0000135266

119 WASHINGTON AVENUE
ALBANY, NY 12210

KEY BANK OF NEW YORK
99 WASHINGTON AVENUE, ALBANY, NY 12210
TWIN TOWERS OFFICE

29-7
213
DATE
12/18/23

PAY: Three thousand one hundred sixty six and 52/100 Dollars

TO THE
THE ORDER
OF
OSWEGO COUNTY

CHECK AMOUNT
\$*****3,166.52

MAIL TO
OSWEGO COUNTY
46 EAST BRIDGE STREET
OSWEGO, NY 13126

[Signature]
Signature has a colored background

0000135266 021300077 325680004174

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

[illegible]

DATE	COUNTY ADMINISTRATOR
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CHAIRPERSON	DATE
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DATE	COUNTY TREASURER
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RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING THE APPROVAL OF OSWEGO COUNTY'S 2024
STOP-DWI PLAN AND THE CHAIRMAN OF THE LEGISLATURE BE
AUTHORIZED TO EXECUTE ANY RELATED DOCUMENTS**

By Legislator Grego:

WHEREAS, the County of Oswego operates a STOP-DWI Program in cooperation with the New York State Department of Motor Vehicles; and

WHEREAS, a STOP-DWI budget plan must be submitted to the NYS Governor's Traffic Safety Committee; and

WHEREAS, the attached 2024 STOP-DWI plan was approved by the NYS Governor's Traffic Safety Committee on 2/14/24; and

NOW, upon the recommendation of the Public Safety Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that attached 2024 STOP-DWI plan be approved by the Oswego County Legislature and the Chairman of the Legislature be authorized to execute any related documents.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:

**OSWEGO COUNTY
PROBATION DEPARTMENT**

Public Safety Center
39 Churchill Road
Oswego, New York 13126
Phone: (315) 349-3477

DIRECTOR
David L. Hall

SUPERVISORS
Margaret A. Fitzgibbons
Shannon M. Perkins
Karen J. Smith
Chrystal L. Thompson

INFORMATIONAL MEMORADUM

TO: Oswego County Legislature
Public Safety Committee
Finance & Personnel Committee

FROM: David L. Hall
Probation Director/STOP-DWI Coordinator

DATE: March 4, 2024

SUBJECT: STOP-DWI Plan

SUMMARY: Counties that operate a STOP-DWI Program must submit a STOP-DWI Plan to the NYS Department of Motor Vehicles Governor's Traffic Safety Committee for approval. This Plan outlines revenue and expenditures for the six STOP-DWI components. The majority of Oswego County's 2024 Plan covers personnel costs for probation staff to operate the program and provide probation services for individuals convicted of impaired driving.

The 2024 STOP-DWI Plan was recently approved by the Governor's Traffic Safety Committee.

RECOMMENDED

ACTION: It is recommended that the Public Safety Committee and Oswego County Legislature approve the attached 2024 STOP-DWI Plan and authorize the Chairman of the Legislature to execute any documents related to same.

Oswego County STOP DWI

Submitted by:

Name: David Hall

Title: STOP-DWI Coordinator

Agency: Oswego County Probation

Phone Number: 315-326-6203

Email: david.hall@oswegocounty.com



Component Totals

Component	Grand Total
Law Enforcement	\$9,900.00
Court Related/Prosecution	\$21,642.00
Probation	\$141,815.00
Rehabilitation	\$0.00
Public Information/Education	\$12,031.00
Administration	\$12,570.00

Total STOP-DWI Budget: \$197,958.00

Estimated fine revenue for 2024: \$182,800.00

Other source(s) of revenue: \$3,600.00

Total Estimated Revenues: \$186,400.00

Rollover/Funds balance: \$0.00

(Not planning to use rollover)

Other source(s) of revenue:

The Oswego County Victim Panel attendance fees: expected 2024 revenue of \$3,600.

Additional Comments:

Oswego County STOP-DWI expenses exceed projected revenues for 2024. If actual expenses exceed actual revenue for the year, these expenses are covered by the county general fund to balance the budget.

Law Enforcement Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
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Total Funded Positions: \$0.00

Law Enforcement Component Activity (Overtime/Equipment) Budget

Jurisdiction	Agency	DWI Patrol/Overtime	OTPS/Equipment
County	Oswego County Sheriff's Department	\$1,800.00	\$0.00
City	Oswego City Police Department	\$1,800.00	\$0.00
City	Fulton City Police Department	\$1,800.00	\$0.00
Village	Phoenix Village Police Department	\$400.00	\$0.00
Village	Pulaski Village Police Department	\$400.00	\$0.00

Overtime: \$6,200.00

Equipment: \$0.00

Overtime funding: \$6,200.00

Fringes: \$0.00

Total Personal Services: \$6,200.00

Other Than Personal Services

Vehicle Description	Agency	Vehicle Funding
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Vehicle Total: \$0.00

Vehicle Maintenance Description	Agency	Maintenance Funding
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Vehicle Maintenance Total: \$0.00

Equipment Description	Agency	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
Blood collection kits for local law enforcement agencies to utilize when conducting VTL 1192 offense investigations.	\$1,700.00

Supply Description	Supply Funding
Supply Total: \$1,700.00	

Training/Travel Description	Training/Travel Funding
Funding for 2 Oswego County Sheriff Deputies to attend a crash reconstruction training in 2024.	\$2,000.00
Training/Travel Total: \$2,000.00	

Contractual Service Description	Contractual Service Funding
Contractual Service Total: \$0.00	

Other Item Description	Other Funding
Other Item Total: \$0.00	

Activities to be funded in this area
<p>The enforcement area of the Oswego County STOP DWI Program has been greatly strained of recent due to a drastic reduction in the number of arrests and changes in various state laws. Cooperation levels with County and other local agencies improved with the implementation of multi-agency High Visibility Checkpoints. Discussions and review of the situation with local law enforcement officials indicates a drastic increase in Penal Law investigations and arrests, thus less time spent on Vehicle and Traffic Law enforcement.</p> <p>The Oswego County STOP-DWI Plan is written with minimal funds allocated for police agencies. Our budget is based on austerity to being responsive in the required components of a balanced program.</p>

Total Other Than Personal Services: \$3,700.00

Law Enforcement Component Grand Total: \$9,900.00

Court Related/Prosecution Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
Typist	Oswego County District Attorney's Office	Fully	\$17,722.00

Total Funded Positions: \$17,722.00

Overtime funding: \$0.00

Fringes: \$3,720.00

Total Personal Services: \$21,442.00

Other Than Personal Services

Equipment Description	Equipment Funding
	Equipment Total: \$0.00

Supply Description	Supply Funding
General office supplies for the position to conduct day to day operations.	\$200.00
	Supply Total: \$200.00

Training/Travel Description	Training/Travel Funding
	Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
	Contractual Service Total: \$0.00

Other Item Description	Other Funding
	Other Item Total: \$0.00

Court Fee Description	Court Fee Funding
	Court Fee Total: \$0.00

Activities to be funded in this area

The position being funded processes the VTL 1192 cases submitted to the District Attorney's Office for prosecution. It is a part-time position and 100% of the individual's time is spent on DWI related duties.

Total Other Than Personal Services: \$200.00

Court Related/Prosecution Component Grand Total: \$21,642.00

Probation Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
Sr. Probation Officer	Oswego County Probation Department	Partially	\$46,767.00
Probation Officer	Oswego County Probation Department	Partially	\$41,981.00

Total Funded Positions: \$88,748.00

Overtime funding: \$0.00

Fringes: \$49,699.00

Total Personal Services: \$138,447.00

Other Than Personal Services

Equipment Description	Equipment Funding
Two alco-sensors for use by probation staff to test probationers for use of alcohol. Knowing if they are using alcohol is important to ensure compliance with Order and Conditions of Probation, in addition to addressing treatment needs and reducing recidivism.	\$718.00

Equipment Total: \$718.00

Supply Description	Supply Funding
General office supplies for probation officers supervising and conducting investigations on VTL 1192 cases.	\$200.00
Probation Officers use EtG urine alcohol testing kits to detect alcohol consumption over a longer time than alco-sensors. This enables officers to be aware of probationers use of alcohol to know if they are in violation of their Order and Conditions of Probation, as well as to better work with treatment providers in adjusting treatment plans.	\$2,000.00

Supply Total: \$2,200.00

Training/Travel Description	Training/Travel Funding

Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
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Contractual Service Total: \$0.00

Other Item Description	Other Funding
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Other Item Total: \$0.00

Victim Impact Panel Description	Victim Impact Panel Funding
The speaker who present at the Victim Impact Panel do not receive compensation for their time. Funding is being included to at least reimburse them for mileage to attend the VIP.	\$450.00

Victim Impact Panel Total: \$450.00

Activities to be funded in this area

The Probation Department has several probation officers dedicated to supervising offenders and conducting Pre-Plea/Pre-sentence investigations on offenders convicted of VTL 1192 related offenses. The department has one Senior Probation Officer who monitors that the other officers complete the required registration checks and that offenders are complying with Ignition Interlock requirements. The probation officers working with these offenders have specific expertise regarding substance abuse treatment issues, etc., in order to reduce recidivism in this population.

Total Other Than Personal Services: \$3,368.00

Probation Component Grand Total: \$141,815.00

Rehabilitation Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
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Total Funded Positions: \$0.00

Overtime funding: \$0.00

Fringes: \$0.00

Total Personal Services: \$0.00

Other Than Personal Services

Equipment Description	Equipment Funding
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Equipment Total: \$0.00

Supply Description	Supply Funding
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Supply Total: \$0.00

Training/Travel Description	Training/Travel Funding
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Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding
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Contractual Service Total: \$0.00

Other Item Description	Other Funding
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Other Item Total: \$0.00

Activities to be funded in this area

You have reported no activity for this component.

Total Other Than Personal Services: \$0.00

Rehabilitation Component Grand Total: \$0.00

Public Information/Education Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
Program Educator (Senior Probation Officer)	Oswego County Probation Department	Partially	\$4,260.00

Total Funded Positions: \$4,260.00

Overtime funding: \$0.00

Fringes: \$971.00

Total Personal Services: \$5,231.00

Other Than Personal Services

Equipment Description	Equipment Funding
	Equipment Total: \$0.00

Supply Description	Supply Funding
Supplies such as printed brochures and other materials are needed when attending community events and conducting "MOCK DWI" crashes for local schools.	\$500.00

Supply Total: \$500.00

Training/Travel Description	Training/Travel Funding
Travel costs (mileage, etc.) for staff attending community events, including presenting at driver's education and health classes in local schools.	\$300.00

Training/Travel Total: \$300.00

Contractual Service Description	Contractual Service Funding
	Contractual Service Total: \$0.00

Other Item Description	Other Funding
<p>STOP-DWI and a coalition of area Public Safety agencies have presented "MOCK DWI" crash scenarios at local High Schools. Law enforcement plays an important role in this message during the 'crash' investigation, death notification, and court arraignment portions. Police presence was inconsistent due to officers leaving for real emergencies. STOP-DWI provides funding for agencies' police overtime to provide one officer guaranteed. Most provide several others, but they may get called away. The STOP-DWI Plan includes \$1,000 toward police overtime for Public Information and Education.</p>	\$1,000.00
<p>Because the STOP-DWI Coordinator position for Oswego County has been modified to generally manage/administer the program, most of the public information/education component is being conducted by other Probation/STOP-DWI staff. Therefore, funding is being requested to support additional hours pay for staff to attend events, etc.</p>	\$5,000.00

Other Item Total: \$6,000.00

Activities to be funded in this area

The Program Educator is responsible for attending community events and presenting at health classes and driver's education classes (targeting mostly juniors and seniors) at local schools. This position is also responsible for dissemination of public information about the STOP-DWI program and posting on social media. While this individual will be attending many events, other staff sometimes assist with these duties.

Community events include the following:

*MOCK DWI: Since the spring of 2006, STOP-DWI and a coalition of area Public Safety agencies have presented "MOCK DWI" crash scenarios at local High Schools. This presentation as developed not only contains the "Crash" but includes Rescue, Police field sobriety testing and arrest, County Coroner's Office, Crash Reconstruction, Death Notification, Defendant Arraignment and lastly the Funeral itself. Due to just coming out of the pandemic, only 2 schools held the events. However, based on past schedules of the 9 school districts in Oswego County, it is anticipated that in 2024 at least 5 schools will be requesting assistance at the events.

*Health and Wellness Events: Several local schools request STOP-DWI representation at Health and Wellness Fairs held at various grade levels. The local college, SUNY Oswego, also holds these types of events which STOP-DWI staff attend.

*Other Local Events: Includes attendance at a local speedway (in conjunction with State STOP-DWI) and the Oswego County Fair.

Total Other Than Personal Services: \$6,800.00

Public Information/Education Component Grand Total: \$12,031.00

Administration Component Summary

Personal Services

Funded Positions

Title	Agency	Funding Type	Total
STOP-DWI Coordinator (Probation Director)	Oswego County Probation Department	Partially	\$7,387.00

Total Funded Positions: \$7,387.00

Overtime funding: \$0.00

Fringes: \$1,683.00

Total Personal Services: \$9,070.00

Other Than Personal Services

Equipment Description	Agency	Equipment Funding
Equipment Total: \$0.00		

Supply Description	Supply Funding
This includes membership dues and general overhead such as postage and necessary printed materials.	\$1,500.00
Supply Total: \$1,500.00	

Training/Travel Description	Training/Travel Funding
Mileage for coordinator to attend community events, and mileage/travel expenses to attend NYS Highway Safety Symposium and mid-year meetings.	\$2,000.00
Training/Travel Total: \$2,000.00	

Contractual Service Description	Contractual Service Funding
Contractual Service Total: \$0.00	

Other Item Description	Other Funding
Other Item Total: \$0.00	

Recognition Awards/Events Description	Recognition Funding
Recognition Total: \$0.00	

Activities to be funded in this area

The Probation Director is also the STOP-DWI Coordinator. The amounts listed under personal services is for the additional duties of the Director, which include:

- Developing an annual plan and budget to present to the County Executive and County Legislature for approval and submission to GTSC.
 - Fiscal oversight
 - The monitoring of DWI fine collection and quarterly reporting to the County Finance Office and GTSC
 - Ensuring program compliance and reporting accountability.
 - Program development in cooperation with law enforcement, probation, courts, and educators, and community-based organizations.
 - The distribution and administering of funding to Police Agencies through enforcement period contracts.
 - Oversight of the Victim Impact Panel, which is held bi-monthly.
 - Ensuring all supplies for all program components are ordered.
-

Total Other Than Personal Services: \$3,500.00

Administration Component Grand Total: \$12,570.00

KATHY HOCHUL
Governor



Department of Motor Vehicles

JUSTIN O'CONNOR
Director
(518) 474-0972
Fax: (518) 473-6946

GOVERNOR'S TRAFFIC SAFETY COMMITTEE
6 EMPIRE STATE PLAZA • ALBANY, NY 12228

February 14, 2024

David Hall
Coordinator
Oswego County STOP DWI Program
39 Churchill Road
Oswego, NY 13126

Dear Mr. Hall:

We are approving your 2024 STOP DWI Plan as submitted. Thank you for your dedication and continued work to address the problem of impaired driving.

We recognize that county governments continue to experience the same fiscal constraints as the rest of the state. In these difficult times, we have a duty to ensure that program spending is constrained to activities that prevent impaired driving, including the enforcement of impaired driving laws, and is not used to supplant local expenses. If you plan to modify this approved STOP DWI budget plan, you must notify the GTSC (Governor's Traffic Safety Committee) before incurring any costs.

If you have any questions about your plan or the program in general, please contact Dylan Keenan at the GTSC at STOP.DWI.PROGRAM@dmv.ny.gov or (518) 486-6615.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin O'Connor".

Justin O'Connor
Director

JO'C/RB/JK/DK/mr

cc:

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION CREATING ONE
FULLTIME POSITION AND DELETING ONE PART TIME POSITION IN THE
OFFICE OF EMERGENCY MANAGEMENT**

By Legislator Marc Greco:

WHEREAS, the County Legislature previously established a part-time drone coordinator position to oversee drone operations, administration, licensing and coordinate development of the drone program as need and technology changes; and

WHEREAS, drone capabilities and potentials within our public safety system have significantly advanced in recent years, including first response abilities to relay situational information to first responders prior to their arrival on scene and delivery of life-saving supplies to remote incident locations, which is requiring additional commitment of time and resources to program coordination beyond the limitations of a part-time position; and

NOW, upon recommendation of the Public Safety Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the part-time position of drone coordinator be changed to a full-time position as drone and robotics coordinator, Grade 40, at \$61,000, in the County of Oswego Office Professionals Association; and be it further

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that certified copies of this resolution delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority to make such changes.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



OSWEGO COUNTY
EMERGENCY MANAGEMENT OFFICE

Phone (315) 591-9150

Fax: (315) 591-9176

COUNTY OFFICE BUILDING – 200 NORTH 2ND STREET, FULTON, NY 13069

Cathee Palmitesso, Director

Email: Cathleen.Palmitesso@OswegoCounty.com

Informational Memorandum

Date: March 4, 2024

To: Members of the Public Safety and Finance and Personnel Committees

From: Cathee Palmitesso, Director

Subject: Request to delete one part-time position and create one full-time position within the Emergency Management Office.

Subject: Request for authorization to delete the part-time drone coordinator and create a full-time drone and robotics coordinator within the Emergency Management Department.

Purpose: Due to the continuous changes occurring within the drone program and advancement in the technology there is a desire and need to move this position to full-time to continue providing Oswego County with lifesaving public safety initiatives. Incorporating this technology has proven to bring successful results to maintaining a safer community. The program has also helped support our public safety departments and provided them with situational awareness and safety to the first responders that support our community. With the vision to bring the drone as a first responder technology to our public safety departments and the proposed initiatives at the Oswego County Airport it warrants a full-time individual to support these initiatives.

I am requesting a salary of 61,000 (Grade 40) as the starting salary in the OCPA contract. The individual has above average skills for someone starting in the position and brings a wealth of knowledge, skills, and experience that will support Oswego County going forward.

Summary: With the continued progression of this position and the needs within the program I respectfully request the deletion of the current part-time position and creation of one full-time drone and robotics coordinator within the Emergency Management Department. Thank you for your consideration of this request.

POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: Emergency Management

DIVISION/UNIT (NUMBER): 3641

A. NEW POSITION REQUEST

1. Position Title Requested: Drone & Robotics Coordinator

2. Bargaining Unit: ☐ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☒ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: _____ Grade: _____

b. Management or OCPA – Salary Requested: 61,000 Grade: 40

4. Percent of Federal and or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☒ No

5. Justification of Need (Use additional sheets as necessary):

Position has drastically changed from inception in January 2022. The duties and time invested were projected as a part time position initially and needs to be changed to a 35 hour full-time position to address the continuous advancement in the program. More details provided in informational memo.

6. Complete New Position Duties Statement (p. 3 & 4).

B. RECLASSIFICATION REQUEST

1. Present Title: _____ 2. Position #: _____

3. Present Salary/Hourly Rate: _____ Grade: _____

4. Requested Title: _____

5. Requested Salary: _____

a. Bargaining Unit: _____ Hourly Rate: _____ Grade: _____

b. Management or OCPA – Salary Requested: _____ Grade: _____

6. Percent of Federal and/or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

7. Justification of Need (use additional sheets as necessary):

8. Complete New Position Duties Statement (p. 3 & 4).

C. POSITION DELETION

1. Title to be Deleted: Drone Coordinator

2. Position # 364070001

3. Salary Savings:

4. Reason for Deletion:

Requesting to move this position to a full-time drone and robotics coordinator position.

Civil Service Law: Section 22. Certification for positions.
Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.

**OSWEGO COUNTY HUMAN RESOURCES
DEPARTMENT**

NEW POSITION DUTIES STATEMENT

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

1. DEPARTMENTS/SCHOOL DISTRICT/TOWN OR VILLAGE Emergency Management	DIVISION, UNIT, OR WORK SECTION 3641	LOCATION OF POSITION FOB
2. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate Paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided. Title requested: <i>Drone & Robotics Coordinator</i>		
PERCENT OF WORK TIME		
10	<i>Monitors and coordinates operational requirements between unmanned aircraft system (UAS) operators/operational management structure/Incident Command Structure.</i>	
10	<i>Liaison and educator for public safety personnel and public awareness. Assists other departments and agencies within the county to coordinate UAS activities, including the Sheriff's Department, Fire Coordinators Office, E911, and Search and Rescue.</i>	
5	<i>Coordinates air space and resource requirements and de-conflicts with other operational assets or agencies. Delivers post flight reports and responds to inquiries. Manages multiple UAV air operations at one time.</i>	
10	<i>Assists with operating procedures/policies and reviews the need and assists with purchasing equipment. Maintains and updates the Oswego County UAS website.</i>	
10	<i>Identifies and pursues grant opportunities. Collaborate with County Airport to ensure all UAS FAA regulations are being followed in accordance operations and UAS test.</i>	
15	<i>Facilitate relationships with research companies and county agencies to bring UAS testing and opportunities to Oswego County.</i>	
5	<i>Reviews and assists with all FAA post-mission reports to include mission logs, daily events, and required site report and Certificate of Authorization (COA) reporting. Ensures that agencies are complying with FAA regulations.</i>	
5	<i>Perform continuing maintenance and firmware updates to current drone and robotics inventory. Monitors and update flight management platform.</i>	
15	<i>Coordinate and work to implement the drone first responder (DFR) program with E911.</i>	
15	<i>Point of contact for all UAS emergency/non emergency operations when UAS is requested. Ensures each mission is followed in accordance to the Certificate of Authority for Oswego County and that a NOTAM is posted prior to flight.</i>	
(Attach additional sheets if more space is needed)		

3. Names and titles of person supervising (general, direct, administrative, etc.).

NAME	TITLE	TYPE OF SUPERVISION
Cathleen Palmitesso	Director	Direct

4. Names and titles of persons supervised by employee in this position.

NAME	TITLE	TYPE OF SUPERVISION

5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION

6. What minimum qualifications do you think should be required for this position?

Education: ☒ High School _____ years
☐ College _____ years, with specialization in _____
☐ Other _____ years, with specialization in _____

Experience (list amount and type):

Essential knowledge, skills and abilities:

Type of license or certificate required: Part 107 certified

7. The above statements are accurate and complete.

Date: 2/23/2024

Title: Emergency Management

Signature:

CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER

8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:

POSITION CLASS TITLE:

JURISDICTIONAL CLASS:

Date:

Signature:

PART-TIME/TEMPORARY BUDGET REQUEST FORM

DEPARTMENT: _____						
DIVISION/UNIT (NUMBER): _____						
1. Please provide the following information for positions which you intend to employ on a part-time/temporary basis:						
TITLE	POSITION NUMBER	HOURS/ WEEK	HOURLY RATE	NO. WEEKS	JUSTIFY THE NEED FOR EACH TITLE	DOLLARS REQUESTED

(Add pages as needed.)

-OVER-

PART-TIME/TEMPORARY BUDGET REQUEST FORM

2. Total Part-time/Temporary dollars requested for next year:	\$
3. Total Part-time/Temporary dollars budgeted in current year:	\$
4. Complete a "New Position Duties Statement" (p. 3). This is required only if this is a new position or title requested.	

OTHER HOURS BUDGET REQUEST FORM

DEPARTMENT:		DIVISION/UNIT (NUMBER):
-------------	--	-------------------------

CATEGORY:	AMT IN CURRENT BUDGET:	AMT BUDGETED NEXT YEAR:	POSITIONS AFFECTED:	JUSTIFICATION:
Retention & Recruitment Incentive (511000)				
Overtime (512000)				
Shift Differential (514100)				
Vacation Buy Back (514200)				
Additional Hours (514300)				
Holiday Premium (514400)				
Call Time (514500)				
207-C Wages (514600)				

COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A	159900					Appropriated Fund Balance	(32,296.00)
			A3641	511000		SALARIES & WAGES	30,000.00
			A3641	590308		FICA	2,296.00
						To increase Other Fees & Services line using	
						Unappropriated Funds	

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE	CHAIRPERSON	DATE
		COUNTY TREASURER	DATE

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING THE DELETION OF TWO POSITIONS
SHERIFF'S OFFICE (DRUG TASK FORCE)**

By Legislator Marc Greco:

WHEREAS, positions 316130101(Deputy Sheriff-PT) and 316130102 (Deputy Sheriff-PT) be deleted; and

WHEREAS, the County has identified that these positions be better placed within the District Attorney's Office as full-time positions; and

NOW, upon recommendation of the Public Safety Committee with approval of the Finance and Personnel Committee of this body, be it further

RESOLVED, that positions 316130101, Deputy Sheriff-PT and 316130102, Deputy Sheriff-PT, be deleted from the Sheriff's Office budget; and be it further

RESOLVED, that certified copies of this resolution delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority to make such changes.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



ADMINISTRATION
(315) 349-3307
FAX (315) 349-3483

ROAD PATROL
(315) 349-3411
FAX (315) 349-3303

CRIMINAL INVESTIGATION
(315) 349-3318
FAX (315) 349-3317

OSWEGO COUNTY SHERIFF'S OFFICE

DONALD R. HILTON
SHERIFF



JOHN F. TOOMEY
UNDERSHERIFF



CIVIL DIVISION
(315) 349-3302
FAX (315) 349-3373
1-800-582-7583

JAIL DIVISION
(315) 349-3300
FAX (315) 349-3349

39 Churchill Road, Oswego, New York 13126-6613

INFORMATIONAL MEMORANDUM

DATE: February 26, 2024

SUBJECT: Deletion of two positions from the Sheriff's Office (Drug Task Force).

PURPOSE: To move the two part-time positions and the Salaries and Wages associated with the positions from the Sheriff's Office to the District Attorney's Office where they will be full time.

SUMMARY: The Sheriff's Office requests the deletion of position # 316130101 (Deputy Sheriff-PT) with a salary of \$35,000 and position # 316130102 (Deputy Sheriff-PT) with a salary of \$35,000. These two positions will be moved under the District Attorney's budget.

RECOMMENDED ACTION: The Sheriff's Office respectfully requests your review and approval of this request.

POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: Sheriff's

DIVISION/UNIT (NUMBER): 3161

A. NEW POSITION REQUEST

1. Position Title Requested:

2. Bargaining Unit: ☐ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: _____ Grade: _____

b. Management or OCPA – Salary Requested: _____ Grade: _____

4. Percent of Federal and or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

5. Justification of Need (Use additional sheets as necessary):

6. Complete New Position Duties Statement (p. 3 & 4).

B. RECLASSIFICATION REQUEST

1. Present Title:

2. Position #:

3. Present Salary/Hourly Rate:

Grade:

4. Requested Title:

5. Requested Salary: _____

a. Bargaining Unit: _____ Hourly Rate: _____ Grade: _____

b. Management or OCPA – Salary Requested: _____ Grade: _____

6. Percent of Federal and/or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

7. Justification of Need (use additional sheets as necessary):

8. Complete New Position Duties Statement (p. 3 & 4).

C. POSITION DELETION

1. Title to be Deleted: Deputy Sheriff-PT

2. Position # 316130101

3. Salary Savings: \$35,000

4. Reason for Deletion:

Position has been moved to Oswego County District Attorney's budget.

C. POSITION DELETION

1. Title to be Deleted: Deputy Sheriff-PT

2. Position # 316130102

3. Salary Savings: \$35,000

4. Reason for Deletion:

Position has been moved to Oswego County District Attorney's budget.

COUNTY OF OSWEGO

[illegible]

DEPARTMENT HEAD

DATE _____

COUNTY ADMINISTRATOR

DATE _____

***DIRECTOR OF HUMAN RESOURCES**

DATE _____

CHAIRPERSON

DATE _____

***If Personnel Services are impacted**

COUNTY TREASURER

DATE _____

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING THE CREATION OF TWO POSITIONS IN THE
OFFICE OF THE DISTRICT ATTORNEY**

By Legislator Marc Greco:

WHEREAS, this Legislature recognizes the increase in drug crimes throughout the County of Oswego and the need for more investigative manpower in the Office of the District Attorney to do specialized narcotic investigations in a more timely and efficient manner and that this is best accomplished by the addition of two positions with the title of District Attorney Investigator in the Office of the District Attorney; and

WHEREAS, a budget modification transferring funds from Sheriff's Department Salaries and Wages and Personal Services accounts to District Attorney's Office Salaries & Wages and Personal Services accounts is necessary to cover some of the costs of the salaries of these new positions; and

WHEREAS, a budget modification transferring funds the Appropriated Fund Balance to the District Attorney's Office Salaries & Wages and Personal Services accounts is necessary to cover the remaining costs of the salaries of these new positions; and

NOW, upon recommendation of the Public Safety Committee of this Legislature, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that two positions, District Attorney Investigator, Grade 40, Step 15, \$68,482, Management Personnel Compensation Plan be created; and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds \$70,000 from account A3161-51100 (Salaries & Wages) & \$5,355 from account A3161-590308 (Personal Services - Social Security) to account A1161-51000 (Salaries & Wages) and A1161-590308 (Personal Services-Social Security); and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds \$72,087 from account A 159900 (Appropriated Fund Balance) to A1161-51000 (Salaries & Wages) and A1161-590308 (Personal Services-Social Security) to cover remaining amount needed; and be it even further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Officer, and Human Resources Director shall be their authority to make such changes.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:

PUBLIC SAFETY CENTER
39 CHURCHILL ROAD
OSWEGO, NY 13126



TELEPHONE: (315) 349-3200
FAX: (315) 349-3212

Office of the District Attorney

LOUIS H. MANNARA
CHIEF ASSISTANT
DISTRICT ATTORNEY

ANTHONY J. DIMARTINO, JR.
DISTRICT ATTORNEY / CORONER

JASON R. DELANO
INVESTIGATOR

INFORMATIONAL MEMORANDUM

Subject: Request for authorization to create two positions within the District Attorney's office. Also, budget modification to transfer funds from Sheriff's Department to District Attorney's Office.

Purpose: To address the need for more investigation manpower to allow the department to function more efficiently and effectively. To transfer \$70,000 from account A3161-51100 (Salaries & Wages) & \$5,355 from account A3161-590308 (Personal Services - Social Security) to account A1161-51000 (Salaries & Wages) and A1161-590308 (Personal Services-Social Security).

Summary: Due to a re-evaluation of departmental staffing and ever-increasing demands of drug crime investigations in Oswego County, it is vital for the District Attorney's office to have a coordinated effort with the Drug Task Force to address these crimes. Having two Investigators specializing in this area will help to address these issues in a more timely manner.

Recommended Action: To authorize the proposed creation of the District Attorney Investigator position, Grade SG40, in the County of Oswego Management Bargaining unit, within the District Attorney's Office and authorize this budget modification.

Fiscal Impact: Remaining funds of \$72,087.00 to be transferred to the above listed District Attorney Accounts from the Appropriated Fund Balance A-159900.

POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: District Attorney

DIVISION/UNIT (NUMBER): A1165

A. NEW POSITION REQUEST

1. Position Title Requested: District Attorney Investigator

2. Bargaining Unit: ☐ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☒ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: _____ Grade: _____

b. Management or OCPA – Salary Requested: \$68,482 Grade: SG 40

4. Percent of Federal and or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

5. Justification of Need (Use additional sheets as necessary):

Given the increased drug crime in Oswego County it is vital for the District Attorney's office to have a coordinated effort with the Drug Task Force to address these crimes. Having two Investigators specializing in this area will help to address these issues in a more timely manner.

6. Complete New Position Duties Statement (p. 3 & 4).

B. RECLASSIFICATION REQUEST

1. Present Title: _____ 2. Position #: _____

3. Present Salary/Hourly Rate: _____ Grade: _____

4. Requested Title: _____

5. Requested Salary: _____

a. Bargaining Unit: _____ Hourly Rate: _____ Grade: _____

b. Management or OCPA – Salary Requested: _____ Grade: _____

6. Percent of Federal and/or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

7. Justification of Need (use additional sheets as necessary):

8. Complete New Position Duties Statement (p. 3 & 4).

C. POSITION DELETION

1. Title to be Deleted:

2. Position #

3. Salary Savings:

4. Reason for Deletion:

7/23/19

-OVER-

(page 1 of 4)

7/23/19

(page 2 of 4)

Civil Service Law: Section 22. Certification for positions. Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.

OSWEGO COUNTY HUMAN RESOURCES DEPARTMENT

NEW POSITION DUTIES STATEMENT

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

1. DEPARTMENTS/SCHOOL DISTRICT/TOWN OR VILLAGE
District Attorney

DIVISION, UNIT, OR WORK SECTION
Investigaton

LOCATION OF POSITION
District Attorney's Office

2. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided.

Title requested: DA Investigator

PERCENT OF WORK TIME	
	Conducts surveillance, collaborates with confidential informants and works undercover to investigate crimes involving possession, sale and trafficking of drugs.
	Interviews victims, witnesses, suspects and others to obtain information related to criminal investigatio
	Performs all aspects of criminal investigations, including conducting interviews, crime scenes processing, securing evidence, establishing facts, preparing reports and making recommendation
	Obtains and executes arrest and/or search warrants to gather evidence
	Collaborates with other offices and agencies to exchange information and coordinate activities
	Determines scope, timing, and direction of investigation
	Testifies in court or before Grand Jury concerning investigations conducted and evidence collected
	Maintains appropriate files on cases under investigation
	Compiles statistical data on various facets of criminal activity
	(Attach additional sheets if more space is needed)

3. Names and titles of person supervising (general, direct, administrative, etc.).

NAME	TITLE	TYPE OF SUPERVISION
Anthony J. DiMartino, Jr.	District Attorney	Department Head

4. Names and titles of persons supervised by employee in this position.

NAME	TITLE	TYPE OF SUPERVISION

5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION

6. What minimum qualifications do you think should be required for this position?

Education: ☒ High School _____ years
☐ College _____ years, with specialization in _____
☐ Other _____ years, with specialization in _____

Experience (list amount and type): Five (5) years of experience as a police officer appointed in accordance with Section 58 of the NYS Civil Service Law that included specialized investigative experience related to the sale, possession and distribution of narcotics.

Essential knowledge, skills and abilities:

Type of license or certificate required: Possession of a valid New York State Driver's License at time of appointment.
Possession of a Police Officer Basic Training Certificate or its equivalent issued by the New York State Municipal Police Training Council at time of appointment

7. The above statements are accurate and complete.

Date:

Title:

Signature:

CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER

8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:

POSITION CLASS TITLE:

JURISDICTIONAL CLASS:

Date:

Signature:

COUNTY OF OSWEGO

[illegible]

DEPARTMENT HEAD

DATE _____

COUNTY ADMINISTRATOR

DATE _____

***DIRECTOR OF HUMAN RESOURCES**

DATE _____

CHAIRPERSON

DATE _____

***If Personnel Services are impacted**

COUNTY TREASURER

DATE _____

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION- DEPARTMENT
OF SOCIAL SERVICES TO FUND ELIGIBILITY VERIFICATION ASSISTANT
AUTOMATED SYSTEM**

By Legislator Roy Reehil:

WHEREAS, the Department of Social Services recognizes the need to increase technological assistance to handle the high call volume within the Financial Assistance Programs to allow working staff the time to meet state and federally mandated time frames; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from A6010-511000 SSADMIN -Salaries and Wages Reg line to A6010-543800 SSADMIN- Other Fees & Services line as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5600

INFORMATIONAL MEMORANDUM

TO: Oswego County Board of Legislators

DATE: March 14, 2024

SUBJECT: Request for approval of contract with TipCo Automated Systems for Eligibility Verification Assistant (EVA)

SUMMARY: *Operational Issue:* over the past 2 years, DSS has had difficulty in hiring and retaining Community Service Workers (CSWs) for what is now our Integrated Services Team. There are ten CSWs designated to man the Agency's call center, fielding between 6,000 and 10,000 phone calls per month on a rolling call system. CSWs are also responsible to provide a multitude of supportive services to Examiners to allow for timely eligibility determination. Given this team is excessively short-staffed, it can cause the division to frequently pull CSWs from supporting the eligibility staff within the work units. Training efforts have doubled as new staff do not make it through probation or staff leave for other jobs that will pay more with a much-reduced level of stress. As a result, we are unable to meet the mandated time frames for eligibility determination and staff morale and energy is at an all-time low. The state is leaning into auditing counties' success with meeting eligibility determination timeframe mandates, and advocacy groups are hovering for opportunities to hold counties accountable. The resulting potential liability to counties is great.

Recommended Solution: Eligibility Verification Assistant (EVA) is a cutting-edge AI technology geared automated system created by TipCo Automated Systems that would be extremely advantageous to the Integrated Services Team and customers alike. The three creators of TipCo have a combined total of over sixty-one years of experience in implementing strategic systems and assisting those in both the health and human services fields. They are familiar with the ever-evolving complexities of delivering services in as timely and efficient a manner as possible. EVA can assist our Integrated Services Team and eventually other teams in several different ways.

Intended Impacts or Outcomes: During work hours, there would be 5 EVAs that are assisting with the call volume. Through uploading policy and caseload information, EVA would be able to answer questions posed by our clients and the public around general questions such as how to apply, available service resources, and more specific questions regarding the status of the client's case after EVA verifies the individual caller's identity. EVA is a platform that will deliver a consistent customer experience and become an asset as informational capacity is maximized.

EVA can also receive information from clients and forward it on to the appropriate staff person, including documents obtained by texting a link to the caller so they can upload whatever needs to be submitted.

During all calls, EVA can also understand and interpret 6 foreign languages. If the call needs to be forwarded to an eligibility worker, the system will prompt the staff member to type in responses which EVA then translates back to the caller.

As an automated system, EVA would be available to callers 24/7, so can answer client/public questions and receive information on a constant basis. The caller would still have the option to interrupt EVA and ask to speak to an employee if they wish.

In addition to active calls, EVA can also function as an internal "Informational Help Desk" for our staff with policy and program eligibility and documentation questions. We would upload the unit's work and the overall department's policy documents, along with our training materials and guidance documents issued by the state. The staff person can then open a dialogue with EVA to ask questions and EVA would respond based on information contained within those materials. This could save supervisors an enormous amount of time spent answering questions in the first instance, and allow them to spend more time coaching staff, reviewing work that is completed and planning for coverage. Over time, as EVA gains more knowledge, her work on our call center will allow us to shift our employee resources to support eligibility determination and better streamline our processes.

In the future, we can see potential uses for EVA across other county departments, should the county choose to invest. For example, EVA can deploy a chat-bot on the county website to allow the public to ask questions or seek help with locating resources. EVA can help potential visitors to the county navigate all of the tourism sites, restaurants, hotels, etc. that would ensure they better enjoy the beauty of our county. For people looking to move to our county, EVA could help find housing resources, school and community information, etc.

Financial Implications: As an "early-adopter" of the Eligibility Verification Assistant, we are being offered a 50% discount on the proposed services listed in the attachment. Once the initial service is established in the first year, our ongoing costs are only for annual service and maintenance. We would own the software and the licenses for the system – there are no lease expenses. TipCo is also working with 9 other counties in NYS to bring this service across the state.

RECOMMENDED

ACTION: Recommend approval of the proposal presented by TipCo Automated Systems for the Eligibility Verification Assistant. The cost for the first year is \$93,750. The cost for following years' annual service and maintenance will be \$37,500. The Department can claim these expenses and receive 75% state/federal revenue, leaving the local share cost in 2024 at \$23,438. **The cost of this project will be covered by unspent salaries and wages made available due to our hiring/retention difficulties. This is a budget neutral proposal for 2024.**



Proposal

Eligibility Verification Assistant

Prepared For: Oswego, New York Department of Social Services

Date: February 7, 2024

Version: 1.0

Prepared By: TipCo Automated Systems
517 Bowers Court, Circleville, OH 43113
419.308.5834
eva@tipcoautomatedsystems.com

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Our Proposal

TipCo Automated Systems (TAS) is pleased to present this proposal for our Eligibility Verification Assistant (EVA) to Oswego County Department of Social Services (Oswego DSS). EVA is our AI-powered virtual phone assistant specifically designed to handle customer service and general information calls for Health and Human Services agencies. EVA streamlines and automates common processes while ensuring compliance with state and federal timeliness standards, allowing agencies to optimize its workforce and allocate resources more efficiently toward processing eligibility for crucial benefit programs. By automating these tasks, agencies can focus human resources on complex cases and deliver timely and accurate services to those in need.

EVA's impact goes beyond improving agency efficiency. By reducing administrative burdens and manual processes, EVA enables agencies to expedite eligibility determinations, reducing food, medical, housing, and financial insecurities within communities. This empowers individuals and families to access the vital support they require in a timely manner—not waiting on overburdened staff to manage common tasks—enhancing overall well-being and fostering community stability.

Deliverables

TAS will provide the following deliverables for this engagement, using the most recent, generally available version of Large Language Models, Generative Pre-Trained Transformers, Artificial Intelligence:

EVA Phone—The virtual phone assistant that's primary task is to deflect incoming phone calls from caseworkers so they can focus on processing cases. EVA's core functions will:

- Answer common questions
- Take changes of circumstance
- Provide real-time language translation for incoming calls

EVA Chat—The worker companion that will be deployed to the user's desktop and operates as a chatbot to assist caseworkers by providing access to the following:

- **Eligibility questions and answers**—This one-stop shop for eligibility-related questions will provide new and experienced workers with answers and resources.
- **Technology training**—EVA can consume all the training and reference manuals for the agency's technology tools and answer tool-related questions.
- **Agency policy**—EVA can consume all the agency's policy manuals (human resources, security, and so on) and then answer policy-related questions.

Responsibilities

The following sections outline the responsibilities for activities and tasks to ensure a successful project.

TAS Responsibilities

TAS will be responsible for the end-to-end project management necessary to complete the project successfully. This project management includes:

- Schedule management
- Risk and change management
- Communication management and status reporting
- Deliverable management
- Scope management

TAS will be onsite monthly during the life of the project to ensure project quality and facilitate communication. If a situation, such as COVID, makes onsite visits a safety concern, work will be conducted virtually.

Oswego DSS Responsibilities

Oswego DSS will provide the personnel and facilities necessary to complete the project successfully. The project will be conducted in a blend of onsite and remote work.

While onsite, the TAS project team will require:

- Open/escorted facility access for the project team
- Office space and/or cubicles with the ability to be secured and at least one active network jack (Ethernet connection) or wireless access point, and one electrical connection.
- Office furniture (desk and chairs)
- Meeting rooms with an overhead projector, whiteboard, and supplies for conducting facilitated meetings (based on availability)

During the project, the TAS project team will require:

- Technical assistance as needed
- Appropriate levels of access, procedure documentation, and/or consultation for supporting systems
- An agency-designated project manager to coordinate activities for Oswego DSS resources (for example, personnel and facilities).
- Access to and coordination of subject matter experts (SMEs) for participation in required focus group sessions and worker observations
- Access to project leadership for status updates and removal of barriers to scheduled events
- Documentation for EVA to reference when responding to questions (for example, agency policy and procedure manuals)

Project Cost

The project will last for three months with an anticipated start date of March 1, 2024.

The fees, which are shown in the following table, consist of costs for software, installation and configuration, and first-year maintenance. The total cost of this proposal is **\$93,750.00**. No additional fees will be assessed unless otherwise agreed to by both parties via the process outlined in the "Project Change Control Procedure" section. A Project Change Request (PCR) will be issued specifying the amended cost(s).

Fee Proposal

Specifications	Price	Quantity	Total	With 50% Discount
EVA Assistant	\$25,000.00	5	\$125,000.00	\$62,500.00
Installation and Configuration	\$5,000.00	5	\$25,000.00	\$12,500.00
First Year Maintenance	\$7,500.00	5	\$37,500.00	\$18,750.00
			Total	\$93,750.00

Project Change Control Procedure

The following process will be used if a change to this project is required:

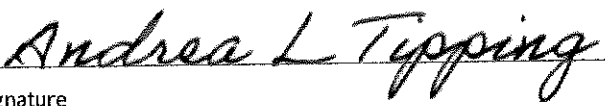
- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must include a description, the rationale, and the effect the change will have on the project.
- The designated project manager of the requesting party (TAS or Oswego DSS) will review the proposed change and determine whether to submit the request to the other party.
- Both project managers will review the proposed change and approve it for further investigation or reject it. TAS or Oswego DSS will mutually agree upon charges for such investigation, if any. If the investigation is authorized, the Oswego DSS project manager will sign the PCR, which will constitute approval for the investigation charges. TAS will invoice Oswego DSS for any such charges. The investigation will determine the effect that the implementation of the PCR will have on the project price, schedule, and other terms and conditions of the agreement.
- Upon completion of the investigation, both parties will review the impact of the proposed change and, if mutually agreed, a Change Authorization will be executed.
- A written Change Authorization and/or PCR must be signed by both parties to authorize the implementation of the investigated changes.



Proposal Acceptance Signatures

IN WITNESS WHEREOF, the parties hereto have caused this Proposal to be effective as of February 7, 2024.

By signing below, both parties acknowledge their agreement with the scope of work and the terms outlined in this Proposal.

TipCo Automated Systems	
Andrea L. Tipping	CEO & Co-Founder
Printed Name	Title
	February 7, 2024
Signature	Date

Oswego, New York Department of Social Services	
Printed Name	Title
Signature	Date

COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST

2024
3/14/2024

ACCOUNT NUMBER				ACCOUNT NUMBER		DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A6010	543800					SSADMIN - OTHER FEES & SERVICES	\$ 93,750
			A6010	511000		SSADMIN - SALARIES & WAGES REG	\$ (93,750)
						Provide funding for implementation of EVA system	
							\$ -

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE	CHAIRPERSON	DATE
*If Personnel Services are impacted		COUNTY TREASURER	DATE

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT
OF SOCIAL SERVICES TO ACCEPT STATE FUNDS FOR THE RENTAL
SUPPLEMENT PROGRAM**

By Legislator Roy Reehil:

WHEREAS, the Department of Social Services utilizes Rental Supplement Program funds to provide rental assistance to single individuals and families who are experiencing homelessness or facing imminent loss of housing; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from A6010-436890 State Aid-RSP line to A6010-545500 Other Supplies and Expenses-RSP line as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5477

TO: Oswego County Legislature

FROM: Stacy Alvord, Department of Social Services Commissioner

DATE: March 14, 2024

RE: Budget Modification – 2024-25 Rental Supplement Program Allocation

INFORMATIONAL MEMORANDUM

SUBJECT: Budget Modification accepting Rental Supplement Program (RSP) Allocation for SFY2024-25.

BACKGROUND: The Rental Supplement Program funds allow local districts to provide vital rental assistance to individuals and families who are experiencing homelessness or are facing an imminent loss of housing. Oswego County Department of Social Services has been allocated \$432,808 for the SFY of 2024-25.

FISCAL IMPACT: Increase the A6010.545500 Other Supplies & Expenses RSP budget line \$432,808 and increase the A6010.436890 RSP revenue line \$432,808. There will be no local share for 2024 or any future years due to the acceptance of these funds.

RECOMMENDATION: Approve this budget modification to accept the Rental Supplement Program SFY2024-25 allocation of \$432,808.

2024
3/14/2024

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A6010	545500	RSP				SSADMIN - Other Supplies & Expense - RSP	432,808
			A6010	436890	RSP	SSADMIN - State Aid - RSP	(432,808)
			To accept Rental Supplement Program allocation for SFY2024-25				

DEPARTMENT HEAD	DATE
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DATE	COUNTY ADMINISTRATOR
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*DIRECTOR OF HUMAN RESOURCES		DATE
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CHAIRPERSON	DATE
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***If Personnel Services are impacted**

COUNTY TREASURER

DATE

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF
SOCIAL SERVICES TO ACCEPT FEDERAL FUNDS FOR NON-RESIDENTIAL
DOMESTIC VIOLENCE SERVICES**

By Legislator Roy Reehil:

WHEREAS, the Department of Social Services utilizes federal funds for non-residential domestic violence services to families with children whose income is at or below the two hundred percent poverty level; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from A6010-446890 ST Aid Other Social Serv NRDV line to A6010-545500 Other Supplies and Expenses NRDV line as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5477

TO: Human Services Committee, Oswego County Legislature
FROM: Stacy Alvord, Department of Social Services Commissioner
DATE: March 14, 2024
RE: Budget Modification – SSADMIN – OTHER SUPPLIES & EXPENSES - NRDV

INFORMATIONAL MEMORANDUM

SUBJECT: Budget Modification to accept \$33,735 in Non-Residential Domestic Violence funding for SFY 2023-24.

BACKGROUND: The SFY 2023-24 Non-Residential Domestic Violence allocation provides federal funding for enhanced, expanded core, and/or non-residential domestic violence services to families with children whose income is at or below 200% of the poverty level.

These are 100% federal funds with no local share.

This will be budget neutral.

FISCAL IMPACT: Increase the A6010.545500 Other Supplies & Expenses NRDV budget line \$33,735 and increase the A6010.446890 Other Social Services NRDV revenue line \$33,735. There will be no local share for 2024 or any future years.

RECOMMENDATION: Approve this budget modification to accept \$33,735 in Non-Residential Domestic Violence funding for SFY 2023-24.

2024
3/14/2024

DEPARTMENT HEAD	DATE
COUNTY ADMINISTRATOR	DATE
CHAIRPERSON	DATE
COUNTY TREASURER	DATE

*If Personnel Services are impacted

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT
OF SOCIAL SERVICES FOR LASERFICHE RIO UPGRADE**

By Legislator Roy Reehil:

WHEREAS, the Department of Social Services utilizes the Laserfiche system for electronic storage of Child Support, Childcare Assistance, Adoption and Accounting records; and

WHEREAS, the previous version of the Laserfiche Avante system was upgraded to Laserfiche RIO post-adoption of the 2024 budget therefore creating a shortage of funds to cover the cost; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from A6010-511000 SSADMIN-Salaries and Wages Reg line to A6010-543800 SSADMIN- Other Fees & Services line and transfer funds from A6070-511000 AFS-Salaries and Wages Reg line to A6070-543800 AFS- Other Fees & Services as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

INFORMATIONAL MEMORANDUM

TO: Oswego County Board of Legislators
DATE: March 14, 2024
SUBJECT: Budget Modification due to Laserfiche upgrade to RIO

BACKGROUND: The Oswego County Laserfiche system was recently upgraded from Laserfiche Avante to Laserfiche RIO. The upgrade to RIO allowed the use of Laserfiche across 4 county departments (Treasurer, Health, Records Ctr and DSS) to be managed in one system, eliminating the need to have separate admin licenses for each. RIO also allows for different levels of user licenses, with most necessary licenses being far less expensive than the old Laserfiche Avante system user licenses.

DSS continues to expand its use of Laserfiche, so this upgrade is very timely. It is currently being used in Services IV-E Eligibility and Child Support. It will soon be used to store sealed adoption records, Child Care Assistance Program records, and Accounting records.

The annual amount of the DSS Laserfiche system had been budgeted in A6010.543800 for 2024 prior to the upgrade to the RIO system. The annual DSS Laserfiche expense that was budgeted for 2024 was \$8,105. The 2024 DSS portion of the upgraded RIO system will be \$29,530 which is \$21,425 more than was budgeted for 2024.

This budget modification is requesting that underspent salaries and wages be moved to cover this shortage.

FISCAL IMPACT: Increase the A6010.543800 OTHER FEES & SERVICES budget line \$6,660 and increase the A6070.543800 OTHER FEES & SERVICES budget line \$14,765 and decrease the A6010.511000 SALARIES & WAGES REG expense line \$6,660 and decrease the A6070.511000 SALARIES & WAGES REG expense line \$14,765.

RECOMMENDATION: Approve the budget modification to move \$6,660 from A6010.511000 to A6010.543800 Other Fees & Services and move \$14,765 from A6070.511000 to A6010.543800 Other Fees & Services.

2024
3/14/2024

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A6010	543800					SSADMIN -OTHER FEES & SERVICES	\$ 6,660
A6070	543800					AFS - OTHER FEES & SERVICES	\$ 14,765
			A6010	511000		SSADMIN - SALARIES & WAGES REG	\$ (6,660)
			A6070	511000		AFS - SALARIES & WAGES REG	\$ (14,765)
			Increase expense budget lines to reflect DSS portion of upgraded county RIO Laserfiche system				
							\$ -

DEPARTMENT HEAD	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE

COUNTY ADMINISTRATOR	DATE
CHAIRPERSON	DATE
COUNTY TREASURER	DATE

***If Personnel Services are impacted**

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT
OF SOCIAL SERVICES- OVERTIME**

By Legislator Roy Reehil:

WHEREAS, the Department of Social Services staff have been working overtime to meet the demand of increased caseloads due to program needs and unfilled vacancies as well as state and federally mandated time frames; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from A6010-511000 SSADMIN – Salaries & Wages Reg line to A6010-512000 SSADMIN- Overtime Payments line as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

INFORMATIONAL MEMORANDUM

TO: Oswego County Board of Legislators
DATE: March 14, 2024
SUBJECT: Budget Modification due to Overtime

BACKGROUND: DSS staff have been working additional hours and, in some instances, overtime to meet the demand of increased workloads due to increases in program needs and unfilled vacancies. DSS continues efforts to interview and hire to reduce the current number of vacancies, however, there continues to be a need for current staff to work additional and overtime hours to meet the mandated deadlines until the new employees have been sufficiently trained and are productive.

DSS projects the need through the end of the 2024 calendar year; to allow for hiring, training and measurable productivity from the new employees. In general, the non-services wages are reimbursed at 50% Federal, 25% State, and 25% Local. The local portion for this budget modification is being moved from underspent salaries and wages.

This will be budget neutral.

FISCAL IMPACT: Increase the A6010.512000 Overtime Payments budget line \$95,000 and decrease the A6010 511000 Salary & Wages Reg expense line \$95,000.

RECOMMENDATION: Approve the budget modification to move \$95,000 from A6010.511000 to A6010.512000 Overtime Payments

2024
3/14/2024

DEPARTMENT HEAD	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE
*If Personnel Services are impacted	

COUNTY ADMINISTRATOR	DATE
CHAIRPERSON	DATE
COUNTY TREASURER	DATE

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT
OF SOCIAL SERVICES TO ACCEPT STATE FUNDS FOR THE SAFE HARBOR
PROGRAM**

By Legislator Roy Reehil:

WHEREAS, the Department of Social Services utilizes state funds to support advanced programming to address the needs of trafficked and commercially sexually exploited children and youth in Oswego County; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from A6010-545500 Other Supplies & Expenses SFHRB line to A6010-436890 Other Social Services SFHRB Revenue line as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5477

TO: Human Services Committee, Oswego County Legislature
FROM: Stacy Alvord, Department of Social Services Commissioner
DATE: March 14, 2024
RE: Budget Modification – SSADMIN – OTHER SUPPLIES & EXPENSES - SFHRB

INFORMATIONAL MEMORANDUM

SUBJECT: Budget Modification to accept \$35,000 in Safe Harbor funding for the CY2024.

BACKGROUND: The CY2024 Safe Harbor allocation provides state funding to support advanced programming to address the needs of trafficked and commercially sexually exploited children and youth in Oswego County.

These funds are used to contract with the Child Advocacy Center (CAC) to facilitate a collaborative response to exploited children and youth by Oswego County's health and human services agencies, medical providers and law enforcement. The CAC provides training and information to better respond to the youth in Oswego County that are being exploited.

These are 100% state funds with no local share.

FISCAL IMPACT: Increase the A6010.545500 Other Supplies & Expenses SFHRB budget line \$35,000 and increase the A6010.436890 Other Social Services SFHRB revenue line \$35,000. There will be no local share for 2024.

RECOMMENDATION: Approve this budget modification to accept \$35,000 in state Safe Harbor funding for CY 2024.

/fw

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING BUDGTARY MODIFICATION CAPITAL
PROJECT NO. 95- DEPARTMENT OF COMMUNITY DEVELOPMENT,
TOURISM AND PLANNING PUBLIC TRANSIT CAPITAL FUNDS- MOBILITY
MANAGEMENT**

By Legislator Mary Ellen Chesbro:

WHEREAS, the Department of Community Development, Tourism and Planning has received \$22,527.00 in New York State Department of Transportation (DOT) Funding in section 5311 capital funds; and

WHEREAS, a resolution is both necessary and desirable to transfer Department of Transportation (DOT) funds into Capital Project No. 95 for disbursement into public transit related expenditure accounts; and

NOW, THEREFORE, upon recommendation of the Economic Development and Planning Committee of this body, with the approval of Finance and Personnel Committee it is hereby,

RESOLVED, that the Chairman of the Legislature be, and is hereby, authorized to execute all documents that may be necessary to access and disburse these funds; and be it further

RESOLVED, that the County Treasure be, and is hereby authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it even further

RESOLVED, that a certified copy of this resolution be delivered to the County Treasurer and Budget Officer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



Tim Stahl
Director

OSWEGO COUNTY DEPARTMENT OF COMMUNITY
DEVELOPMENT, TOURISM AND PLANNING

COUNTY BUILDING
46 EAST BRIDGE STREET
OSWEGO, NEW YORK 13126

TELEPHONE (315) 349-8292
FAX (315) 349-8279

Daniel Breitweg
Deputy Director

Donna B. Scanlon
Office of Community
Development Programs

Kelly Allen
Office of Housing Assistance

Heather Snow
Office of Mobility
Management

INFORMATIONAL MEMORANDUM

SUBJECT: Request modification to the budget lines established for Capital Project 95 Mobility Management.

PURPOSE: To accept from NYS DOT and subsequently disburse for appropriate public transit related expenditures, \$22,527 in Section 5311 capital funds.

SUMMARY: These are titled as “**additional available funds**” and have been authorized for mobility management services. In 2022, The state and federal governments require us to have an independent 3rd party “mobility manager” in order to receive rural transit funding. These funds will be utilized to reimburse the county for Mobility Management Services that were paid out for 2022.

FISCAL
IMPACT: Our mobility management contractor in 2022 paid their respective share of the local match (10%) required to access the funds.

RECOMMENDED

ACTION: The Community Development, Tourism and Planning department requests and recommends that the Oswego County Legislature authorize the acceptance and utilization of these funds.

COUNTY OF OSWEGO BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A8020	445890	95				Section 5311 Federal Aid	\$ (18,022.00)
A8020	435940	95				State Aid	(2,253.00)
A8020	427700	95				Local Share(from VTC)	\$ (2,252.00)
			A8020	529000	95	Project-Mobility Management	\$ 22,527.00
						Mass Transportation Cap Projects 5311 & ATC	
						2022 Mobility Mgt NYS DOT Contract C004132	

DEPARTMENT HEAD	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE

COUNTY ADMINISTRATOR	DATE
CHAIRPERSON	DATE
COUNTY TREASURER	DATE

***If Personnel Services are impacted**

RESOLUTION NO.

March 14, 2024

RESOLUTION ADDING NEW YORK STATE HEALTHCARE WORKER BONUS FUNDS TO THE OSWEGO COUNTY HEALTH DEPARTMENT PREVENTIVE HEALTH BUDGET

By Legislator James Karasek:

WHEREAS, adding New York State Healthcare Worker Bonus funds to the Oswego County Health Department's Preventive Health budget is necessary; and

WHEREAS, the Health Care and Mental Hygiene Worker Bonus program was announced by Governor Kathy Hochul earlier this year and individuals meeting specific requirements are eligible; and

NOW, upon recommendation of the Health Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the account as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be their authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:

OSWEGO COUNTY

VERA DUNSMOOR, DIRECTOR OF PUBLIC HEALTH
PHONE 315.349.3545



HEALTH DEPARTMENT

70 BUNNER STREET, OSWEGO, NEW YORK 13126-3357
FAX 315.349.3435

INFORMATIONAL MEMORANDUM

Subject: NYS Healthcare Worker Bonus

Purpose: To add NYS Healthcare Worker Bonus funds to the budget.

Summary: The Health Care and Mental Hygiene Worker Bonus program was announced by Governor Kathy Hochul earlier this year. Within that program, individuals meeting specific requirements are eligible for a Healthcare Worker Bonus (HWB) up to \$3,000. To be eligible the employer must bill Medicaid for services and individuals must receive a base salary of \$125,000 or less. Bonus amounts are determined by the number of hours worked in a 6 month vesting period with the highest amount being \$1,500 for a 35 hour work week. Qualified employees can receive up to \$3,000 in HWB payments over two vesting periods. Position titles within the Health Department that qualify for the HWB are nurses, LPNs and Social Workers. The HWB must be paid out to employees within 30 days of receipt of State funds. The attached budget modification includes the HWB for 1 eligible employee and the corresponding FICA reimbursement.

Fiscal Impact 2024: None- fully reimbursed by NYS.

Fiscal Impact 2025: None- if there are qualified employees, the HWB is fully reimbursed by NYS.

Recommended

Action: The Health Committee approve receipt of the HWB funds and the corresponding budget modification.

3.14.24

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A4035	434500					Prev: St Aid Public Health Other	1,614.75
			A4035	511000		Prev: Salaries and Wages	1,500.00
			A4035	590308		Prev: Social Security	114.75

Department Head	Date	County Administrator	DATE
Director of Human Resource	Date	Chairperson	DATE
		County Treasurer	DATE

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION - CENTRAL
SERVICES SUPPLEMENT EXISTING CAPITAL PROJECT TO FUND
AUDIO/VISUAL UPGRADES**

By Legislator Paul House:

WHEREAS, this body has heretofore established Capital Project No. T0221 with a maximum authorization of \$10,000; and

WHEREAS, the Central Services Director has identified the need to supplement this capital project for updating the County conference room audio and visual systems, with an additional \$10,000 and maximum authorization of \$20,000; and

NOW, upon recommendation of the Infrastructure & Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$10,000 from the Technology Reserve – CR# 145 to the designated Capital Project T0221 and that the project is hereby authorized for the maximum.

Capital Project**Total Maximum Authorization**

CP No. T0221

\$20,000

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**YES:****NO:****ABSENT:****ABSTAIN:**



Greg Powlin
Director

COUNTY OF OSWEGO
CENTRAL SERVICES DEPARTMENT

39 Churchill Road
Oswego, New York 13126

Phone: (315) 349-3526

TO: Phil Church, County Administrator
Legislator Paul House, I&T Committee Chairman
Infrastructure & Technology Committee Members

FROM: Greg Powlin, Director of Central Services

DATE: February 20, 2024

RE: Capital Project # T0221 Supplement

INFORMATIONAL MEMORANDUM

SUBJECT: Request for \$10,000 supplement to existing capital project to fund audio/visual system upgrades to County conference and other rooms used for presentations.

BACKGROUND: County offices have a number of rooms used for presentations to county employees and County residents. Many of these rooms have existing audio/visual ("AV") systems requiring periodic updating or may have no existing AV system and are in the need of installation of such a system.

An immediate need exists to install a modern AV system in the District Attorney's grand jury room, located at the Public Safety Center. This enhancement is needed to present evidence, often in electronic form, including video, in an effective manner to accommodate the broad needs of the potential juror pool.

The requested supplement will also provide for some additional funds, beyond the grand jury room upgrade, to accommodate other upgrades for the immediate future.

FISCAL IMPACT: This request requires a \$10,000 supplement to existing project # T0221. This is a net cost to the County via a transfer from the Technology Reserve fund.

RECOMMENDATION: Transfer \$10,000 from the Technology Reserve to supplement established Capital Project T0221 for the expenditure described above.

COUNTY OF OSWEGO

[illegible]

DEPARTMENT HEAD _____ DATE _____

COUNTY ADMINISTRATOR	DATE
----------------------	------

***DIRECTOR OF HUMAN RESOURCES** **DATE**

DATE	CHAIRPERSON
11/1/2011	Dr. [Name]
11/2/2011	Dr. [Name]
11/3/2011	Dr. [Name]
11/4/2011	Dr. [Name]
11/5/2011	Dr. [Name]
11/6/2011	Dr. [Name]
11/7/2011	Dr. [Name]
11/8/2011	Dr. [Name]
11/9/2011	Dr. [Name]
11/10/2011	Dr. [Name]
11/11/2011	Dr. [Name]
11/12/2011	Dr. [Name]
11/13/2011	Dr. [Name]
11/14/2011	Dr. [Name]
11/15/2011	Dr. [Name]
11/16/2011	Dr. [Name]
11/17/2011	Dr. [Name]
11/18/2011	Dr. [Name]
11/19/2011	Dr. [Name]
11/20/2011	Dr. [Name]
11/21/2011	Dr. [Name]
11/22/2011	Dr. [Name]
11/23/2011	Dr. [Name]
11/24/2011	Dr. [Name]
11/25/2011	Dr. [Name]
11/26/2011	Dr. [Name]
11/27/2011	Dr. [Name]
11/28/2011	Dr. [Name]
11/29/2011	Dr. [Name]
11/30/2011	Dr. [Name]

***If Personnel Services are impacted**

DATE	COUNTY TREASURER
------	------------------

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT
OF SOLID WASTE- TO ESTABLISH A CAPITAL PROJECT NO. 0324 FOR
THE BRISTOL HILL LANDFILL CELL #5 EXPANSION- SOLID WASTE
UNAPPROPRIATED FUND BALANCE TO CAPITAL PROJECT NO. 0324**

By Legislator Paul House:

WHEREAS, The Department of Solid Waste Landfill and Transfers requests the establishment of a new capital project No. 0324, with a transfer of funds from the unappropriated fund balance into capital project No. 0324 to complete the planned cell #5 expansion at the Bristol Hill landfill; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the accounts shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE
YES: NO: ABSENT: ABSTAIN:



Oswego County Department of Solid Waste

TO: Legislator Paul House, Chairman
Infrastructure, Facilities and Technology Committee
Legislator Stephen Walpole, Chairman
Finance & Personnel Committee

FROM: Michael J. Lutestanski II, Director of Solid Waste Programs

RE: Establishment/Funding of a Capital Project No. 0324 Account - Bristol Hill Landfill Cell #5 Expansion

DATE: Feb 20, 2024

The Department of Solid Waste commissioned a site survey of landfill in 2023 to determine the fill rate of cell #4. It was found that cell #3 is almost at capacity, and cell #4 is filling faster than anticipated. This is due to various reasons; more bypass waste from the ERF (as we have had operational issues over the past 3 years that have increased ERF downtime), equipment issues at the landfill which affected our compaction rate, and bulky materials management to name a few.

We had the preliminary engineering and design for cell #5 done in late 2023 and put the project out to bid in early 2024. This was done to get the project underway for summer/fall of 2024. The schedule as of this writing is to have the cell ready to accept materials by Dec 2024. Along with this, the dept has invested in equipment to improve our compaction rates to prolong cell #4s ability to accept materials. This is an aggressive schedule, with the current flow rates, and an aging ERF, the Dept of solid waste needs to be ready. This also takes into consideration possible residential population increases and commercial/industrial enterprises with the future Micron Plant coming into Onondaga county.

This info memo requests the approval to establish a capital project No. 0324, fund the project from the Departments unappropriated fund balance, and construction of the cell. This will include project management, inspection, construction, final inspection, materials testing, and the final certifications to allow us to place waste in the cell.

The following is a summary of the costs, \$5,647,137.00 for cell construction. \$68,900.00 for the electrical work, \$38,700.00 for 2 testing wells required by the NYSDEC,(this includes

Bristol Hill Landfill - 3125 NYS 3, Fulton, NY 13069

315-591-9200

Energy Recovery Facility - 2801 NYS 481, Fulton, NY 13069

315-591-9280

management, certifications and pumps for water sampling), \$359,000.00 for project management, inspections, approvals, final certification for material placement in cell, and \$10,000.00 for various testing of materials used in cell construction.

The total dollar amount is \$6,123,737.00 for the project. There is the potential for shredded tire material to be used as a portion of the aggregate in the cell construction. The material needs to be tested and pass certain criteria. As of this writing, the Dept of Solid waste is using the new slow speed shredder to produce various samples for testing over the next month. If the samples pass, and enough material can be obtained, a savings of \$246,241.00 could be realized for the project. This dollar amount is currently in the project, to keep the schedule on track. The Dept of Solid Waste will keep the appropriate parties informed as we move forward on this topic. If the savings can be realized, the monies saved would be returned to the Dept of Solid Waste Unappropriated Fund balance upon completion/closeout of the project.

RESOLUTION NO.

March 14, 2024

**RESOLUTION CLOSING CAPITAL PROJECT 0822 OF 2022 AND
AUTHORIZING REMAINING FUNDS TO BE TRANSFERRED TO PURCHASING
DEPARTMENT'S OPERATING BUDGET**

By Legislator Stephen Walpole:

WHEREAS, this body has previously approved Resolution Number 219 on September 15, 2022, for Capital Project No. 0822 Development and Implementation of Contract Management System; and

WHEREAS, this body did increase this capital project in 2023 with \$14,550 and \$7,500 respectively; and

WHEREAS, the implementation of the capital project is now complete, and ready to be closed out; and

WHEREAS, the Purchasing department will oversee the contract system and its cost and is requesting the remaining funds from the capital project of \$11,464 be transferred to the Purchasing department's operating budget to assist with these costs in its 2024 budget; and

NOW, upon recommendation of the Finance and Personnel Committee of this Legislature; be it

RESOLVED, that the county Treasurer be, and hereby is, authorized to close Capital Project 0822 and transfer the funds to the Purchasing department's budget as shown on the attached budget modification request; and be it further,

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



OSWEGO COUNTY PURCHASING DEPARTMENT

County Office Building • 46 East Bridge Street • Oswego, NY 13126
Phone (315) 326-6050 Fax (315) 342-2468
Email: Holly.Carpenter@oswegocounty.com

Holly F. Carpenter
Purchasing Director

Cheyenne Kurtz
Assistant Buyer

Karla Robers
Buyer

TO: Phil Church
FROM: Holly F. Carpenter
DATE: January 30, 2024
RE: Budget Modification

SUBJECT: Budget Modification to close capital project 0822 and transfer remaining funds to the Purchasing Department's operating budget.

PURPOSE: To cover operating expenses for the Contract Management System now that the system has been moved to the Purchasing budget.

SUMMARY: The capital project needs to be closed. Therefore, we would like to transfer the remaining funds to the Purchasing budget to assist with operating expenses for the Contract Management System.

COUNTY OF OSWEGO BUDGET MODIFICATION REQUEST

[illegible]

July L. Carpenter 1/30/24
DEPARTMENT HEAD DATE

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE	CHAIRPERSON	DATE
*If Personnel Services are impacted		COUNTY TREASURER	DATE

*DIRECTOR OF HUMAN RESOURCES

RESOLUTION NO.

March 14, 2024

**RESOLUTION AUTHORIZING CAPITAL PROJECT CLOSURES AND
TRANSFER OF PROJECT BALANCES**

By Legislator Stephen Walpole:

WHEREAS this body has heretofore established the following Capital Projects which are complete and have balances totaling \$

CP 48 - Fire School Training Prop Upgrade - \$3,632- UFB
CP 107 - Aircraft Apron Rehabilitation - \$53,527.55 – UFB
CP 110 – 2019 IT Initiatives - \$598.93 – CR145
CP 169 – Pekin Road Bridge over Salmon River - \$619,890.24 –
CR#16 and 528,000 - UFB
CP A0120 - Rehab Runway 6 – 24 - \$3,203.33 – UFB
CP B0320-Caughdenoy Rd Bridge over Oneida River-\$268,993.86

CR#16

CP C0420 - Oil Water Separators- \$15,761.65 – UFB
CP 0321 – Highway Equipment - \$0
CP C0121 – OCH Circulating Pump Replacement - \$0
CP 0922 – Electronic Health Record System – \$0
CP 1022 – Correctional Facility Portable Radios - \$25,804.27 - UFB
CP E0122 – B & G Vehicles – \$1,099.61 - 146
CP T0222 – Pictometry - \$59.08 - 145
CP 0723 – Airport HVAC - \$0
CP E0223 – B & G Vehicles 2023- \$7,945.75 - 146

NOW, upon recommendation of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to appropriate and close Capital Projects No.48, No.107, No.A0120, No.C0420, and No.1022 and transfer remaining balances totaling \$629,928.80 to Unappropriated Fund Balance - General as shown on the attached budget modification request; and be it further

RESOLVED, that the Treasurer is hereby authorized to appropriate and close Capital Project No.110 and No.T0222 and transfer remaining balance totaling \$658.01 to Capital Reserve No. 145 - Technology as shown on the attached budget modification request; and be it further

RESOLVED, that the Treasurer is hereby authorized to appropriate and close Capital Project No.169 and No.B0320 and transfer remaining balance totaling \$888,884.10 to Capital Reserve No. 16 Bridges as shown on the attached budget modification request; and be it further

RESOLVED, that the Treasurer is hereby authorized to appropriate and close Capital Projects No.E0122 and No.E0223 and transfer remaining balance totaling \$9,045.36 to Capital Reserve No. 146 – Highway and Automotive Equipment as shown on the attached budget modification request; and be it further

RESOLVED, that the Treasurer is hereby authorized to appropriate and close Capital Projects No. 0321, No. C0121, No. 0922 and No. 0723 with remaining balances of \$-0; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfers and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



**COUNTY OF OSWEGO
OFFICE OF THE COUNTY ADMINISTRATOR**

County Office Building • 46 East Bridge Street • Oswego, NY 13126
Phone 315-349-8235 Fax 315-349-8237
Philip R. Church, County Administrator

To: Oswego County Legislature
From: Philip Church, County Administrator
Date: Feb. 29, 2024
Re: Budget Modification – CP closures

SUBJECT:

Closure of completed capital projects.

BACKGROUND: As part of the process of developing the annual capital plan, this office reviews the status of all existing capital projects and identifies those that are finished and can be closed. Unexpended monies in these capital projects must be returned to their source fund.

FISCAL IMPACT: This Resolution will close 15 capital projects and return \$629,928.80 to general unappropriated fund balance; \$658.01 to the Technology Reserve; \$888,884.10 to the Bridge Reserve; and \$9,045.36 to the Highway & Automotive Equipment Reserve, totaling \$1,528,516.27.

RECOMMENDATION:

Approve this budget modification closing the completed capital projects indicated on the attached Resolution.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER		ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	
H	599014	48			Fire School Training Prop Upgrade	(3,632.00)
H	599014	107			Airport Apron Rehabilitation	(53,527.55)
H	599014	A0120			Rehab Runway 6 - 24	(3,203.33)
H	599014	C0420			Oil Water Separators	(15,761.65)
H	599014	1022			Correctional Facility Portable Radios	(25,804.27)
			A	159900	General Fund Unappropriated Fund Balance	101,928.80
H	599014	110			2019 IT Initiatives	(598.93)
H	599014	T0222			Pictometry	(59.08)
			A	450310	Capital Reserve No. 145 Technology	658.01

DEPARTMENT HEAD	DATE	COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES	DATE	CHAIRPERSON	DATE
*If Personnel Services are impacted		COUNTY TREASURER	DATE



Oswego County Department of Solid Waste

Michael Lutestanski II, Director of Solid Waste Programs

TO: Legislator Paul House, Chairman
Infrastructure, Facilities and Technology Committee
Legislator Stephen Walpole, Chairman
Finance & Personnel Committee

FROM: Michael J. Lutestanski II, Director of Solid Waste Programs

RE: Salary, Energy Recovery Facility Shift Supervisor, Jeffrey Dunn

DATE: Feb 20, 2024

We promoted an internal candidate, Jeffrey Dunn to ERF Shift Supervisor effective Nov 13, 2023. To expedite the process, we put Jeff in at the base rate of an SG 40 of \$54,796. This position requires training and ASME QRO licensing to operate the ERF.

We adjusted Jeff's salary to \$66,560, effective 1/1/2024, based upon the starting salary of previous candidates. Jeff has completed his provisional training and testing as of 2/16/2024, faster than anticipated. I would like to put Jeff at a rate commensurate with his provisional license, \$73,360.00. This is slightly lower than the current supervisors as they have been doing the job for a longer period of time. This is slightly higher than the mid 2024 salary of \$69,225 (SG40) and less than the high 2024 salary of \$78,911 for this position.

After this, Jeff will move forward through the normal contractual and longevity raises.

OFFICE OF THE CLERK OF THE LEGISLATURE

Betsy Sherman-Saunders
Clerk of the Legislature
315-349-8247



46 East Bridge Street
Oswego, New York 13126
315-349-8237 fax

TO: Members of the Finance and Personnel Committee
Julie Bell, Director of Human Resources

FROM: Betsy Sherman-Saunders, Clerk, Oswego County Legislature

RE: Request to Set Salary for Director of Weights and Measures

DATE: March 7, 2024

SUMMARY: Jamie Comstock, Director of Weights and Measures has been with the county for nearly 13 years performing professional level duties. He is the county's only consumer protection agent and is beneficial to the department through effective management of responsibilities and operations. Due to the strict job qualifications, set by the State, and additional job responsibilities, to include an increased number of gas stations, scales, and maintenance of the cities of Fulton and Oswego, I respectfully request that the Director of Weights and Measures' salary be set at \$64,500 (OCPA, SG 30) effective 3/4/2024.

PUBLIC SAFETY CENTER
39 CHURCHILL ROAD
OSWEGO, NY 13126



TELEPHONE: (315) 349-3200
FAX: (315) 349-3212

Office of the District Attorney

LOUIS H. MANNARA
CHIEF ASSISTANT
DISTRICT ATTORNEY

ANTHONY J. DIMARTINO, JR.
DISTRICT ATTORNEY / CORONER

JASON R. DELANO
INVESTIGATOR

INFORMATIONAL MEMORANDUM

TO: Members of the Finance and Personnel Committee
Julie Bell, Director of Human Resources

FROM: Anthony J. DiMartino, Jr., District Attorney, Office of the District Attorney

RE: Request to Set Salary for District Attorney Investigator

DATE: February 26, 2024

SUMMARY: Due to a re-evaluation of departmental staffing and the growing demand of drug crimes in Oswego County, the District Attorney's office respectfully requests the addition of two District Attorney Investigators to address the increase in investigations surrounding drug related crimes. I respectfully request these positions' salaries be set at \$68,482 (Management SG40, Step 15).

Personnel Position Vacancy Report - Full Time - 2/18/24

Vacant Positions

Dept.	Position	Title	Budgeted Sal	Date Vacant	Reason for Vac	2024 Savings
DA	116501301	Assistant DA	\$ 110,661.00	11/12/2023	Dept Change	\$ 14,896.67
DA	116501305	Assistant DA	\$ 107,414.00	9/17/2023	Pos Change	\$ 14,459.58
DA	116547001	Sr Typist	\$ 32,957.00	11/26/2023	Dept Change	\$ 4,436.52
Pub Def**	117111302	Asst Pub Defender	\$ 87,204.00	1/1/2022	New Position	\$ -
Pub Def**	117111303	Asst Pub Defender	\$ 83,394.00	1/1/2022	New Position	\$ -
Pub Def**	117111304	Asst Pub Defender	\$ 83,394.00	1/1/2022	New Position	\$ -
Pub Def**	117124701	Typist	\$ 30,280.00	1/1/2022	New Position	\$ -
Pub Def**	117134101	Law Intern	\$ 47,153.00	1/1/2024	New Position	\$ -
Pub Def**	117168001	Pub Def Investigator	\$ 65,490.00	1/5/2024	Resignation	\$ -
Pub Def**	117168002	Pub Def Investigator	\$ 55,597.00	1/1/2024	New Position	\$ -
Purchasing	134550202	Purchasing Clerk	\$ 34,571.00	1/1/2024	New Position	\$ 4,653.79
Co Clerk	141116104	MV Clerk	\$ 32,957.00	1/22/2024	Termination	\$ 4,436.52
Co Clerk	141116112	MV Clerk	\$ 32,957.00	9/25/2022	Promotion	\$ 4,436.52
B&G	162005001	Cleaning Supervisor	\$ 41,501.00	1/1/2024	New Position	\$ 5,586.67
B&G	162096001	Building Maint Sup	\$ 43,705.00	1/1/2023	Promotion	\$ 5,883.37
CS	168096103	Computer Specialist	\$ 47,153.00	1/1/2024	New Position	\$ 6,347.52
E-911	302081005	Sup Telecomm Temp	\$ 40,825.00	1/14/2022	Promotion	\$ 5,495.67
E-911	302081401	Adv Pub Safety Tele	\$ 40,825.00	1/1/2023	New Position	\$ 5,495.67
E-911	302081501	911 Comm Specialist	\$ 53,889.00	1/1/2024	Promotion	\$ 7,254.29
E-911	302082401	911 Dispatch Coord	\$ 59,544.00	8/18/2023	Retirement	\$ 8,015.54
Sheriff	311000101	Account Clerk	\$ 37,476.00	12/4/2023	Resignation	\$ 5,044.85
Sheriff	311000104	Account Clerk	\$ 32,636.00	2/21/2023	Resignation	\$ 4,393.31
Sheriff	311008903	Patrol Officer	\$ 74,786.00	2/4/2024	Promotion	\$ 2,876.38
Sheriff	311008906	Patrol Officer	\$ 68,646.00	2/4/2024	Promotion	\$ 2,640.23
Sheriff	311008913	Patrol Officer	\$ 61,007.00	7/24/2023	Promotion	\$ 8,212.48
Sheriff	311008925	Patrol Officer	\$ 61,007.00	6/20/2023	Resignation	\$ 8,212.48
Sheriff	311008946	Patrol Officer	\$ 61,476.00	2/4/2024	Promotion	\$ 2,364.46
Sheriff	311008952	Patrol Officer (DSS)	\$ 52,317.00	1/1/2024	New Position	\$ 7,042.67
Probation	314018105	Probation Off	\$ 50,876.00	11/28/2022	Promotion	\$ 6,848.69
Probation	314018117	Probation Off	\$ 52,636.00	1/26/2024	Resignation	\$ 3,239.14
Probation	314021902	Sr Typist	\$ 32,957.00	5/28/2023	Promotion	\$ 3,904.14
Sheriff	315013021	Correction Officer	\$ 64,432.00	1/22/2024	Retirement	\$ 4,956.31
Sheriff	315013025	Correction Officer	\$ 52,973.00	1/18/2024	Termination	\$ 4,482.33
Sheriff	315013063	Correction Officer	\$ 52,911.00	1/18/2024	Termination	\$ 4,477.08
Health	401095501	Sr Accountant	\$ 74,736.00	1/29/2024	Retirement	\$ 4,311.69
Health	403518801	Sr PH Nurse	\$ 55,076.00	4/21/2023	Resignation	\$ 7,414.08
Health	403519404	RPN	\$ 47,153.00	3/6/2023	Termination	\$ 6,347.52
Health	403523101	Account Clerk	\$ 31,307.00	7/25/2022	Position Change	\$ 4,214.40
Health	403530501	Sr Lic Prac Nurse	\$ 40,825.00	3/31/2023	Retirement	\$ 5,495.67
Health	403794503	PH Educator	\$ 43,705.00	1/1/2022	New Position	\$ 5,883.37
Health	409001102	Pub Health Tech	\$ 37,018.00	11/22/2023	Resignation	\$ 4,983.19
Health	409071001	Pub Health Tech	\$ 36,971.00	2/4/2024	Promotion	\$ 4,976.87
Highway	501005201	Sr Typist	\$ 33,895.00	10/27/2023	Position Change	\$ 5,214.62
Highway	501020302	Sr Acct Clerk	\$ 34,571.00	11/16/2023	Resignation	\$ 5,318.62
Highway	511011604	HEO	\$ 47,328.00	2/2/2024	Resignation	\$ 2,002.34
Highway	511016002	MEO	\$ 44,960.00	1/27/2024	Resignation	\$ 2,593.85
Highway	511016009	MEO	\$ 44,960.00	5/29/2023	Promotion	\$ 6,052.31
Highway	511016012	MEO	\$ 47,019.00	1/7/2024	Promotion	\$ 5,425.27
Highway	513020408	EMII	\$ 54,350.00	1/31/2024	Retirement	\$ 2,717.50
Highway*	513029001	DIR FLEET MGT	\$ 63,354.00	NA	NA	\$ 8,528.42

Highway	513046201	EMI	\$ 44,960.00	9/21/2023	Resignation	\$ 6,052.31
DSS	431045501	Com Serv Prog Coora	\$ 58,670.00	1/21/2024	Pos Change	\$ 4,513.08
DSS	601000109	Account Clerk	\$ 31,307.00	8/4/2023	Promotion	\$ 4,214.40
DSS	601004402	Caseworker	\$ 52,636.00	10/20/2023	Termination	\$ 7,085.62
DSS	601005501	Dep Com of Soc Serv	\$ 46,610.00	1/1/2024	New Position	\$ 6,274.42
DSS	601005805	DSS Attorney	\$ 83,394.00	9/15/2022	New Position	\$ 11,226.12
DSS	601005916	CSW	\$ 31,307.00	11/12/2023	Position Change	\$ 4,214.40
DSS	601005925	CSW	\$ 31,307.00	1/1/2024	New Position	\$ 4,214.40
DSS	601017601	Prin Account Clerk	\$ 40,825.00	1/1/2024	New Position	\$ 5,495.67
DSS	601017804	Principal SWE	\$ 43,705.00	7/13/2023	New Position	\$ 5,883.37
DSS	601020304	Sr Account Clerk	\$ 34,571.00	9/19/2022	Promotion	\$ 4,653.79
DSS	601021903	Sr Typist	\$ 32,957.00	1/1/2024	New Position	\$ 4,436.52
DSS	601022305	SWE	\$ 38,478.00	1/19/2024	Resignation	\$ 5,179.73
DSS	601022314	SWE	\$ 39,281.00	1/5/2024	New Position	\$ 4,683.50
DSS	601022320	SWE	\$ 40,789.00	11/12/2023	Promotion	\$ 5,490.83
DSS	601022324	SWE	\$ 38,478.00	7/25/2023	Promotion	\$ 5,179.73
DSS	601022329	SWE	\$ 39,615.00	2/4/2024	Promotion	\$ 1,523.65
DSS	601022333	SWE	\$ 39,615.00	11/12/2023	Promotion	\$ 5,332.79
DSS	601022343	SWE	\$ 38,478.00	6/25/2023	Promotion	\$ 5,179.73
DSS	601022348	SWE	\$ 42,109.00	1/7/2024	New Position	\$ 4,858.73
DSS	601022352	SWE	\$ 39,551.00	12/15/2023	Resignation	\$ 5,324.17
DSS	601022355	SWE	\$ 38,478.00	10/1/2023	New Position	\$ 5,179.73
DSS	601024701	Sr Typist	\$ 34,920.00	1/21/2024	Promotion	\$ 2,686.15
DSS	601024702	Typist	\$ 30,280.00	11/3/2023	Resignation	\$ 4,076.15
DSS	601024704	Typist	\$ 30,558.00	12/1/2023	Pos Change	\$ 4,113.58
DSS	601024709	Typist	\$ 30,280.00	11/27/2023	Pos Change	\$ 4,076.15
DSS	601024720	Temp Typist	\$ 30,280.00	1/12/2024	Pos Change	\$ 3,028.00
DSS	601024723	Typist	\$ 30,280.00	1/1/2024	New Position	\$ 4,076.15
DSS	601096803	Comp Serv Assistant	\$ 36,314.00	1/1/2024	New Position	\$ 4,888.42
DSS	607004406	Caseworker	\$ 52,636.00	9/18/2023	Position Change	\$ 7,085.62
DSS	607004418	Caseworker	\$ 50,876.00	9/1/2023	Deceased	\$ 6,848.69
DSS	607004468	Caseworker	\$ 52,636.00	9/28/2023	Resignation	\$ 18,061.37
DSS	607004470	Caseworker	\$ 61,311.00	1/31/2024	Retirement	\$ 7,814.15
DSS	607004472	Caseworker	\$ 51,911.00	1/17/2024	Termination	\$ 11,705.42
DSS	607004482	Caseworker	\$ 50,876.00	10/2/2023	Position Change	\$ 6,848.69
DSS	607004606	Caseworker Aide	\$ 34,021.00	10/2/2023	Promotion	\$ 4,579.75
DSS	607004607	CSW	\$ 33,081.00	2/4/2024	Promotion	\$ 1,272.35
DSS	607004612	Caseworker Aide	\$ 33,100.00	12/5/2023	Resignation	\$ 4,455.77
DSS	607004614	Caseworker Aide	\$ 32,957.00	8/10/2023	New Position	\$ 4,297.33
DSS	607005902	CSW	\$ 31,405.00	1/30/2024	Termination	\$ 1,637.99
DSS	607047002	Paralegal	\$ 48,127.00	1/3/2024	Resignation	\$ 5,916.79
DSS	607047004	Paralegal	\$ 47,153.00	9/29/2023	Resignation	\$ 6,148.38
DSS	629248007	Emp Specialist	\$ 44,878.00	2/4/2024	Promotion	\$ 1,726.08
DSS	629248106	Sr Emp Specialist	\$ 54,910.00	2/5/2024	Retirement	\$ 2,111.92
DSS	629274102	Emp Advisor	\$ 34,571.00	8/11/2023	Resignation	\$ 4,653.79
Youth	731165701	Youth Serv Spec	\$ 41,291.00	1/1/2024	New Position	\$ 5,558.40
SW	816011606	HEO	\$ 47,202.00	1/4/2024	Resignation	\$ 5,809.48
SW	816151002	Main Mech A	\$ 56,190.00	12/25/2024	Promotion	\$ 7,564.04

* Position has never been filled

** Reimbursed 100%

Total 2024 Salary Savings to Date *	\$	617,500.70	Fringe Rate	
Total 2024 Fringe Savings to Date	\$	<u>344,750.64</u>	55.83%	
	\$	962,251.35		
Subtract Annual Leave at Term payoffs	\$	62,457.40		
Total 2024 Savings to Date	\$	899,793.95	2023 YTD Savings in February	\$ 936,172.07

*Includes \$118,690.80 in savings from positions currently filled or deleted but vacant at one time in 2024.

Positions Vacated after Vacancy Review Suspended

2/18/2024

Dept.	Position	Title	Budgeted	Date Vacant	Reason	Date Filled
B&G	162005001	Cleaning Supervisor	\$ 41,501.00	1/1/2024	New Position	
B&G	162005105	Cleaner	\$ 29,921.00	8/17/2023	Deceased	10/2/2023
B&G	162005120	Cleaner	\$ 29,139.00	11/12/2023	Resignation	
B&G	162095206	Sr Bldg Maint Mech	\$ 43,223.00	7/24/2023	Resignation	9/1/2023
B&G	162095210	Building Maint Mech	\$ 35,932.00	6/20/2022	Resignation	7/11/2022
B&G	162095306	Sr Bldg Maint Mech	\$ 35,267.82	5/17/2023	NEW POSITION	6/12/2023
B&G	162096001	Building Maint Sup	\$ 64,460.00	1/1/2023	Promotion	
CDTP	802054201	Dir of Planning	\$ 92,597.00	6/9/2022	New Position	5/1/2023
Co Attorney	142049804	Asst County Attorney	\$ 72,969.00	1/1/2023	New Position	9/6/2023
Co Clerk	141012401	Index Clerk	\$ 30,831.00	8/19/2022	Resignation	9/12/2022
Co Clerk	141012401	Index Clerk	\$ 32,069.00	2/14/2023	Termination	4/24/2023
Co Clerk	141012408	Index Clerk	\$ 31,055.00	10/10/2022	Resignation	1/9/2023
Co Clerk	141012408	Index Clerk	\$ 31,759.00	3/30/2023	Resignation	5/15/2023
Co Clerk	141072001	Index Clerk	\$ 33,725.00	7/24/2023	Resignation	8/21/2023
Co Clerk	141108602	Dep Co Clerk of MV	\$ 46,202.00	9/15/2022	New Position	10/17/2022
Co Clerk	141115701	MV Clerk	\$ 31,814.00	8/19/2022	Resignation	12/12/2022
Co Clerk	141116102	MV Clerk	\$ 30,831.00	8/22/2022	Promotion	12/27/2022
Co Clerk	141116102	MV Clerk	\$ 32,779.00	1/27/2023	Termination	5/15/2023
Co Clerk	141116104	MV Clerk	\$ 32,957.00	1/22/2024	Termination	
Co Clerk	141116106	MV Clerk	\$ 32,712.00	7/10/2023	Resignation	
Co Clerk	141116108	MV Clerk	\$ 31,759.00	7/22/2022	Promotion	10/2/2023
Co Clerk	141116111	MV Clerk	\$ 32,677.00	3/31/2023	Resignation	4/17/2023
Co Clerk	141116112	MV Clerk	\$ 31,759.00	9/25/2022	Promotion	
Co Clerk	141116115	MV Clerk	\$ 32,779.00	8/21/2022	Promotion	
Co Clerk	141116120	MV Clerk	\$ 32,779.00	3/3/2023	Resignation	5/30/2023
Co Clerk	141116301	MV Clerk	\$ 52,640.00	10/17/2022	Union Change	
Co Clerk	146069401	Records Reten Clerk	\$ 36,783.00	7/24/2023	Retirement	
Co Clerk	146069402	Records Ret Clerk	\$ 38,402.00	8/19/2022	Resignation	9/1/2023
CS	168096102	Computer Specialist	\$ 46,733.00	6/26/2023	Resignation	9/18/2023
CS	168096103	Computer Specialist	\$ 47,153.00	1/1/2024	New Position	
DA	116501301	Assistant DA	\$ 85,954.00	12/6/2022	Resignation	2/6/2023
DA	116501301	Assistant DA	\$ 85,954.00	11/12/2023	Dept Change	
DA	116501305	Assistant DA	\$ 99,753.00	1/13/2023	Resignation	5/31/2023
DA	116501305	Assistant DA	\$ 99,753.00	9/17/2023	Pos Change	
DA	116501307	Assistant DA	\$ 77,447.00	5/12/2023	Resignation	11/13/2023
DA	116501308	Assistant DA	\$ 78,609.00	6/9/2023	Resignation	10/16/2023
DA	116501309	Assistant DA	\$ 86,065.00	7/8/2022	Resignation	8/22/2022
DA	116501309	Assistant DA	\$ 110,661.00	12/31/2023	Resignation	2/12/2024
DA	116504501	1st Assistant DA	\$ 153,518.00	9/14/2023	Resignation	1/2/2024
DA	116531201	Sec to DA/CORN	\$ 46,835.00	11/25/2023	Retirement	1/22/2024
DA	116547001	Sr Typist	\$ 31,759.00	1/13/2023	Resignation	5/30/2023
DA	116547001	Sr Typist	\$ 32,957.00	11/26/2023	Dept Change	
DSS	403694202	Health Prog Spec		9/11/2023	NEW POSITION	10/16/2023
DSS	403694401	Sr Health Prog Spec		9/11/2023	NEW POSITION	10/16/2023
DSS	431045501	Com Serv Prog Coord	\$ 58,670.00	1/21/2024	Pos Change	
DSS	601000101	Account Clerk	\$ 30,853.00	12/9/2022	Resignation	6/12/2023
DSS	601000104	Account Clerk	\$ 29,432.00	6/27/2022	Promotion	10/3/2022
DSS	601000104	Account Clerk	\$ 30,240.00	3/6/2023	Promotion	9/18/2023
DSS	601000105	Account Clerk	\$ 30,158.00	3/20/2023		10/16/2023
DSS	601000106	Account Clerk	\$ 37,056.00	9/2/2022	Resignation	
DSS	601000109	Account Clerk	\$ 31,141.00	8/4/2023	Promotion	

DSS	601000601	Ad Asst to Comm	\$ 46,835.00	12/7/2022	Resignation	2/21/2023
DSS	601000602	Admin Sec	\$ 40,934.00	1/1/2024	New Position	1/22/2024
DSS	601004402	Caseworker	\$ 50,706.00	5/24/2023	Resignation	8/21/2023
DSS	601004402	Caseworker	\$ 50,706.00	10/20/2023	Termination	
DSS	601005202	CSW	\$ 29,175.00	7/24/2022	Promotion	5/15/2023
DSS	601005501	Dep Com of Soc Serv	\$ 46,610.00	1/1/2024	New Position	
DSS	601005801	DSS Attorney	\$ 93,567.00	5/15/2023	Promotion	9/5/2023
DSS	601005805	DSS Attorney	\$ 84,793.00	9/15/2022	New Position	
DSS	601005901	CSW	\$ 29,563.00	10/3/2022	Promotion	11/14/2022
DSS	601005901	CSW	\$ 30,286.00	7/10/2023	Position Change	8/21/2023
DSS	601005905	CSW	\$ 29,284.00	10/25/2022	Resignation	11/14/2022
DSS	601005906	CSW	\$ 30,340.00	3/6/2023	Promotion	
DSS	601005907	CSW	\$ 32,334.00	12/8/2023	Resignation	2/5/2024
DSS	601005909	CSW	\$ 30,438.00	7/23/2023	Position Change	10/30/2023
DSS	601005911	CSW	\$ 30,324.00	8/30/2023	Resignation	9/18/2023
DSS	601005916	CSW	\$ 29,599.00	8/18/2022	Resignation	10/3/2022
DSS	601005916	CSW	\$ 30,340.00	11/12/2023	Position Change	
DSS	601005921	CSW	\$ 30,158.00	3/15/2023		5/15/2023
DSS	601005922	CSW	\$ 31,141.00	12/22/2022	Resignation	4/3/2023
DSS	601005924	CSW	\$ 31,307.00	1/1/2024	New Position	2/5/2024
DSS	601005925	CSW	\$ 31,307.00	1/1/2024	New Position	
DSS	601015203	Typist	\$ 29,175.00	11/22/2022	Promotion	5/1/2023
DSS	601015203	CSW	\$ 29,175.00	7/24/2023	Position Change	9/18/2023
DSS	601015206	Typist	\$ 29,477.00	12/2/2022	changed jobs	2/21/2023
DSS	601017601	Prin Account Clerk	\$ 40,825.00	1/1/2024	New Position	
DSS	601017804	Principal SWE		7/13/2023	New Position	
DSS	601020302	Sr Account Clerk	\$ 33,306.00	11/14/2022	Promotion	3/6/2023
DSS	601020302	Sr Account Clerk	\$ 34,571.00	9/4/2023	Promotion	1/8/2024
DSS	601020304	Sr Account Clerk	\$ 33,306.00	9/19/2022	Promotion	
DSS	601020306	Sr Account Clerk	\$ 33,306.00	2/15/2023	New Position	8/4/2023
DSS	601021604	Sr SWE	\$ 44,155.00	9/26/2023	Resignation	11/12/2023
DSS	601021607	Sr SWE	\$ 40,598.00	2/20/2023	Promotion	6/23/2023
DSS	601021610	Sr SWE	\$ 41,842.00	5/14/2023	Promotion	7/21/2023
DSS	601021612	Sr SWE	\$ 41,597.00	7/3/2023	Resignation	11/13/2023
DSS	601021902	Sr Typist	\$ 39,331.00	11/25/2022	pos change	3/20/2023
DSS	601021902	Sr Typist	\$ 31,759.00	6/26/2023	Pos Change	7/21/2023
DSS	601021903	Sr Typist	\$ 32,957.00	1/1/2024	New Position	
DSS	601022303	SWE	\$ 37,074.00	10/17/2022	changed jobs	1/23/2023
DSS	601022305	SWE	\$ 39,221.00	2/5/2023	Promotion	2/21/2023
DSS	601022305	SWE	\$ 38,478.00	1/19/2024	Resignation	
DSS	601022306	SWE	\$ 38,166.00	7/10/2023	Resignation	10/2/2023
DSS	601022313	CSW	\$ 30,997.00	6/1/2023	Resignation	6/23/2023
DSS	601022313	CSW	\$ 30,997.00	10/2/2023	Position Change	11/13/2023
DSS	601022314	SWE	\$ 38,166.00	3/31/2023	Resignation	4/17/2023
DSS	601022314	SWE	\$ 39,281.00	1/5/2024	New Position	
DSS	601022315	SWE	\$ 38,166.00	1/13/2023	Promotion	10/16/2023
DSS	601022316	SWE	\$ 38,166.00	1/23/2023	Promotion	6/23/2023
DSS	601022316	SWE	\$ 38,166.00	9/1/2023	Resignation	10/30/2023
DSS	601022317	SWE	\$ 37,312.00	3/15/2023	Resignation	9/18/2023
DSS	601022320	SWE	\$ 39,294.00	11/12/2023	Promotion	
DSS	601022323	SWE	\$ 37,056.00	8/29/2022	Resignation	11/28/2022
DSS	601022323	SWE	\$ 38,478.00	10/9/2023	Resignation	1/8/2024
DSS	601022324	SWE	\$ 40,386.00	7/25/2023	Promotion	
DSS	601022325	SWE	\$ 39,615.00	12/22/2023	Resignation	2/5/2024
DSS	601022326	SWE	\$ 38,990.00	6/13/2022	Promotion	9/19/2022

DSS	601022329	SWE	\$ 48,433.00	6/29/2022	Retirement	7/25/2022
DSS	601022329	SWE	\$ 37,074.00	9/19/2022	Promotion	3/6/2023
DSS	601022329	SWE	\$ 39,615.00	2/4/2024	Promotion	
DSS	601022330	SWE	\$ 37,056.00	7/11/2022	Resignation	9/19/2022
DSS	601022333	SWE	\$ 38,166.00	11/12/2023	Promotion	
DSS	601022335	SWE	\$ 39,294.00	4/25/2023	Promotion	7/21/2023
DSS	601022338	SWE	\$ 39,221.00	7/7/2023	Pos Change	10/2/2023
DSS	601022341	SWE	\$ 35,982.00	9/2/2022	Termination	12/12/2022
DSS	601022341	SWE	\$ 37,074.00	10/2/2023	Position Change	11/13/2023
DSS	601022343	SWE	\$ 38,248.00	6/25/2023	Promotion	
DSS	601022345	SWE	\$ 37,056.00	9/19/2022	Resignation	11/14/2022
DSS	601022345	SWE	\$ 37,312.00	3/31/2023	Resignation	4/17/2023
DSS	601022346	SWE	\$ 39,331.00	10/2/2022	FT to PT	3/6/2023
DSS	601022346	SWE	\$ 39,331.00	9/15/2023	Resignation	
DSS	601022348	SWE	\$ 42,109.00	1/7/2024	New Position	
DSS	601022349	SWE - Temp	\$ 37,712.00	3/20/2023	Pos Change	
DSS	601022352	SWE	\$ 37,074.00	7/24/2022	New Position	3/6/2023
DSS	601022352	SWE	\$ 39,551.00	12/15/2023	Resignation	
DSS	601022353	SWE	\$ 37,074.00	9/15/2022	New Position	4/17/2023
DSS	601022354	SWE	\$ 37,074.00	9/15/2022	New Position	5/1/2023
DSS	601022355	SWE	\$ 37,074.00	9/15/2022	New Position	7/24/2023
DSS	601022355	SWE	\$ 37,074.00	10/1/2023	New Position	
DSS	601024001	Sr SWE	\$ 39,331.00	5/30/2022	Promotion	2/6/2023
DSS	601024002	SSI	\$ 39,873.00	2/5/2023	Promotion	9/6/2023
DSS	601024003	SSI	\$ 48,849.00	10/20/2022	Resignation	12/12/2022
DSS	601024003	SSI	\$ 39,331.00	2/5/2023	Pos Change	3/20/2023
DSS	601024004	SSI	\$ 45,128.00	12/23/2022	pos change	7/7/2023
DSS	601024701	Sr Typist	\$ 34,920.00	1/21/2024	Promotion	
DSS	601024702	Typist	\$ 28,320.00	6/27/2022	Promotion	12/12/2022
DSS	601024702	Typist	\$ 29,175.00	7/13/2023	Resignation	9/18/2023
DSS	601024702	Typist	\$ 29,175.00	11/3/2023	Resignation	
DSS	601024703	Typist	\$ 32,051.00	6/15/2023	Resignation	10/30/2023
DSS	601024704	Typist	\$ 30,558.00	12/1/2023	Pos Change	
DSS	601024708	Typist	\$ 29,517.00	7/24/2023	Promotion	11/13/2023
DSS	601024709	Typist	\$ 30,280.00	11/27/2023	Pos Change	
DSS	601024710	Typist	\$ 29,175.00	11/14/2022	Promotion	4/17/2023
DSS	601024710	CSW	\$ 29,175.00	10/2/2023	Pos Change	10/30/2023
DSS	601024711	Typist	\$ 29,175.00	7/22/2022	Resignation	4/3/2023
DSS	601024713	Typist	\$ 30,538.00	10/24/2022	Retirement	12/12/2022
DSS	601024713	Typist	\$ 29,175.00	4/16/2023	Promotion	5/30/2023
DSS	601024713	Typist	\$ 29,175.00	8/21/2023	Promotion	10/30/2023
DSS	601024715	Typist	\$ 28,320.00	9/23/2021	Resignation	7/11/2022
DSS	601024720	Temp Typist	\$ 29,175.00	10/29/2023	Pos Change	
DSS	601024720	Temp Typist	\$ 30,280.00	1/12/2024	Pos Change	
DSS	601024723	Typist	\$ 30,280.00	1/1/2024	New Position	
DSS	601038202	Acct Super B	\$ 47,207.16	2/15/2023	New Position	4/3/2023
DSS	601048201	Prin Emp Specialist	\$ 61,164.00	1/1/2024	New Position	2/5/2024
DSS	601054001	Resource Coordinator	\$ 54,957.00	4/3/2023	Promotion	5/15/2023
DSS	601093801	Support Examiner	\$ 40,005.00	9/2/2022	Resignation	11/14/2022
DSS	601093809	Support Examiner	\$ 36,113.00	10/7/2022	Resignation	12/12/2022
DSS	601096803	Comp Serv Assistant	\$ 36,314.00	1/1/2024	New Position	
DSS	607004302	Case Supervisor B	\$ 68,123.00	8/7/2022	Promotion	12/12/2022
DSS	607004307	Case Supervisor B	\$ 53,071.00	7/14/2022	New Position	11/28/2022
DSS	607004308	Case Supervisor B	\$ 53,071.00	7/14/2022	New Position	11/28/2022
DSS	607004309	Case Supervisor B	\$ 53,071.00	7/14/2022	New Position	11/28/2022

DSS	607004403	Caseworker	\$ 44,099.00	6/13/2022	Promotion	11/28/2022
DSS	607004405	Caseworker	\$ 49,031.00	9/12/2022	Resignation	4/3/2023
DSS	607004405	Caseworker	\$ 49,031.00	7/17/2023	Resignation	8/21/2023
DSS	607004406	Caseworker	\$ 49,031.00	9/18/2023	Position Change	
DSS	607004407	Caseworker	\$ 50,706.00	4/3/2023	Promotion	
DSS	607004409	Caseworker	\$ 50,706.00	1/23/2023	Resignation	5/1/2023
DSS	607004414	Caseworker	\$ 50,706.00	5/19/2023	Resignation	7/7/2023
DSS	607004415	Caseworker	\$ 50,706.00	11/18/2022	Resignation	5/1/2023
DSS	607004418	Caseworker	\$ 53,672.00	9/1/2023	Deceased	
DSS	607004419	Caseworker	\$ 49,637.00	9/13/2023	Resignation	10/16/2023
DSS	607004420	Caseworker	\$ 50,706.00	12/23/2022	changed loc	4/17/2023
DSS	607004420	Caseworker	\$ 50,706.00	6/16/2023	Resignation	8/21/2023
DSS	607004428	Caseworker	\$ 44,099.00	6/20/2022	FT to PT	9/19/2022
DSS	607004428	Caseworker	\$ 50,075.00	4/17/2023	Resignation	6/12/2023
DSS	607004429	Caseworker	\$ 49,031.00	8/22/2022	Promotion	3/20/2023
DSS	607004435	Caseworker	\$ 50,876.00	3/6/2023	Promotion	1/8/2024
DSS	607004437	Caseworker	\$ 49,031.00	7/8/2022	Resignation	2/6/2023
DSS	607004437	Caseworker	\$ 49,031.00	2/10/2023	Promotion	5/30/2023
DSS	607004438	Caseworker	\$ 50,876.00	3/6/2023	Promotion	1/22/2024
DSS	607004440	Caseworker	\$ 50,706.00	3/6/2023	Promotion	10/30/2023
DSS	607004441	Caseworker	\$ 48,358.00	7/25/2022	Promotion	9/19/2022
DSS	607004444	Caseworker	\$ 49,031.00	8/22/2022	Resignation	3/6/2023
DSS	607004448	Caseworker	\$ 53,672.00	12/20/2023	Retirement	6/12/2023
DSS	607004450	Caseworker	\$ 50,345.00	11/11/2022	Resignation	4/3/2023
DSS	607004455	Caseworker	\$ 49,031.00	10/28/2022	Resignation	4/17/2023
DSS	607004460	Caseworker	\$ 49,031.00	11/9/2022	Resignation	4/3/2023
DSS	607004463	Caseworker	\$ 49,031.00	9/8/2022	Resignation	10/30/2023
DSS	607004466	Caseworker	\$ 49,031.00	7/13/2022	Resignation	2/6/2023
DSS	607004467	Caseworker	\$ 44,099.00	6/22/2022	Resignation	11/28/2022
DSS	607004468	Caseworker	\$ 50,706.00	9/28/2023	Resignation	
DSS	607004469	Caseworker	\$ 52,162.00	12/5/2022	Resignation	4/17/2023
DSS	607004470	Caseworker	\$ 61,311.00	1/31/2024	Retirement	
DSS	607004472	Caseworker	\$ 50,706.00	3/22/2023	Resignation	5/30/2023
DSS	607004472	Caseworker	\$ 51,911.00	1/17/2024	Termination	
DSS	607004475	Caseworker	\$ 50,706.00	12/2/2022	Resignation	4/3/2023
DSS	607004478	Caseworker	\$ 49,031.00	7/6/2022	Resignation	10/30/2023
DSS	607004482	Caseworker	\$ 45,482.00	6/9/2022	Resignation	6/27/2022
DSS	607004482	Caseworker	\$ 49,031.00	5/11/2023	Termination	6/23/2023
DSS	607004482	Caseworker	\$ 49,031.00	10/2/2023	Position Change	
DSS	607004484	Caseworker	\$ 50,706.00	1/10/2023	Resignation	4/17/2023
DSS	607004484	Caseworker	\$ 50,706.00	7/17/2023	Resignation	10/2/2023
DSS	607004487	Caseworker	\$ 49,031.00	9/15/2022	New Position	7/21/2023
DSS	607004488	Caseworker	\$ 49,031.00	9/15/2022	New Position	7/21/2023
DSS	607004489	Caseworker	\$ 49,031.00	9/15/2022	New Position	7/21/2023
DSS	607004490	Caseworker	\$ 49,031.00	9/15/2022	New Position	8/4/2023
DSS	607004602	Caseworker Aide	\$ 33,743.00	12/2/2022	Resignation	2/21/2023
DSS	607004606	Caseworker Aide	\$ 32,402.00	10/2/2023	Promotion	
DSS	607004607	CSW	\$ 33,081.00	2/4/2024	Promotion	
DSS	607004608	Caseworker Aide	\$ 31,759.00	1/1/2023	New Position	5/1/2023
DSS	607004609	Caseworker Aide	\$ 31,759.00	1/1/2023	New Position	5/15/2023
DSS	607004609	Caseworker Aide	\$ 31,759.00	6/26/2023	Resignation	8/4/2023
DSS	607004612	Caseworker Aide	\$ 33,100.00	12/5/2023	Resignation	
DSS	607005901	SWE	\$ 37,312.00	4/13/2023	Promotion	7/7/2023
DSS	607005902	CSW	\$ 31,141.00	10/12/2023	Resignation	
DSS	607005902	CSW	\$ 31,405.00	1/30/2024	Termination	

DSS	607005905	CSW	\$ 30,158.00	1/1/2023	New Position	2/6/2023
DSS	607005905	CSW	\$ 30,158.00	11/3/2023	Resignation	
DSS	607005906	CSW	\$ 30,158.00	1/1/2023	New Position	2/21/2023
DSS	607005907	CSW	\$ 30,158.00	1/1/2023	New Position	2/13/2023
DSS	607005907	CSW	\$ 30,158.00	6/26/2023	Reinstatement	8/4/2023
DSS	607020608	Sr Caseworker	\$ 53,053.00	11/28/2022	Promotion	3/6/2023
DSS	607020612	Sr Caseworker	\$ 53,053.00	11/28/2022	Promotion	3/6/2023
DSS	607020614	Sr Caseworker	\$ 53,053.00	8/19/2022	Resignation	2/6/2023
DSS	607020617	Sr Caseworker	\$ 53,053.00	11/28/2022	Promotion	3/6/2023
DSS	607020619	Sr Caseworker	\$ 59,943.00	12/12/2022	Promotion	3/6/2023
DSS	607020623	Sr Caseworker	\$ 53,053.00	9/15/2022	New Position	4/3/2023
DSS	607024702	CSW	\$ 30,158.00	7/10/2023	Position Change	8/21/2023
DSS	607024704	CSW	\$ 29,284.00	10/13/2022	Resignation	1/9/2023
DSS	607047002	Paralegal	\$ 47,679.00	1/9/2023	Changed Jobs	5/1/2023
DSS	607047002	Paralegal	\$ 48,127.00	1/3/2024	Resignation	
DSS	607047003	Paralegal	\$ 45,428.00	9/6/2022	changed jobs	4/17/2023
DSS	607047004	Paralegal	\$ 45,995.00	9/29/2023	Resignation	
DSS	607069702	Casewroker SS	\$ 51,056.00	3/6/2023	Promotion	10/30/2023
DSS	607096801	Comp Serv Assistant	\$ 36,314.00	1/1/2024	New Position	2/5/2024
DSS	629200101	Account Clerk	\$ 36,437.00	9/22/2022	Retirement	12/12/2022
DSS	629200101	Account Clerk	\$ 30,158.00	3/31/2023	Termination	8/4/2023
DSS	629205901	CSW	\$ 30,627.00	11/21/2022	Resignation	1/23/2023
DSS	629205902	CSW	\$ 30,121.00	6/16/2023	Resignation	7/7/2023
DSS	629248001	Emp Specialist	\$ 45,384.00	6/9/2023	Resignation	10/2/2023
DSS	629248003	Emp Specialist	\$ 44,354.00	9/4/2023	Promotion	10/2/2023
DSS	629248005	Emp Specialist	\$ 42,115.00	7/3/2023	Resignation	9/18/2023
DSS	629248007	Emp Specialist	\$ 44,878.00	2/4/2024	Promotion	
DSS	629248014	Employment Spec	\$ 46,065.00	12/23/2022	changed jobs	1/23/2023
DSS	629248014	Emp Specialist	\$ 46,065.00	6/23/2023	Pos Change	10/2/2023
DSS	629248101	Sr Employ Spec	\$ 51,943.00	7/11/2022	Promotion	7/25/2022
DSS	629248101	Sr Emp Spec	\$ 63,191.00	4/29/2023	Retirement	9/4/2023
DSS	629248106	Sr Employ Spec	\$ 50,706.00	6/9/2022	New Position	3/6/2023
DSS	629248106	Sr Emp Specialist	\$ 54,910.00	2/5/2024	Retirement	
DSS	629274102	Emp Advisor	\$ 34,571.00	8/11/2023	Resignation	
DSS	639224702	Typist	\$ 30,121.00	10/27/2023	Resignation	
DSS	731165701	Youth Service Spec	\$ 41,487.00	5/13/2023	Position Change	8/21/2023
DSS***	607004611	Caseworker Aide	\$ 12,215.00	8/10/2023	New Position	10/2/2023
DSS***	607004612	Caseworker Aide	\$ 12,215.00	8/10/2023	New Position	11/13/2023
DSS***	607004613	Caseworker Aide	\$ 12,215.00	8/10/2023	New Position	
DSS***	607004614	Caseworker Aide	\$ 12,215.00	8/10/2023	New Position	
DSS***	607004615	Caseworker Aide	\$ 12,215.00	8/10/2023	New Position	10/30/2023
DSS***	607004801	Sr Caseworker Aide	\$ 13,461.00	8/10/2023	New Position	10/2/2023
DSS***	607004901	Prin Caseworker Aide	\$ 15,127.00	8/10/2023	New Position	10/9/2023
DWI	331524701	Coop Typist	\$ 30,158.00	9/30/2022	Promotion	10/17/2022
E-911	302080802	Telecommunicator	\$ 40,020.00	7/23/2022	changed jobs	9/6/2022
E-911	302080802	Sr Telecomm	\$ 42,768.00	6/29/2023	Resignation	8/21/2023
E-911	302080802	Sr Telecomm	\$ 36,314.00	10/12/2023	Resignation	1/22/2024
E-911	302080803	Sr Telecomm	\$ 36,314.00	8/4/2023	Resignation	1/22/2024
E-911	302080805	Sr Telecomm	\$ 45,091.00	11/25/2023	Resignation	1/22/2024
E-911	302080807	Sr Telecommunicator	\$ 43,618.00	3/7/2023	Resignation	8/21/2023
E-911	302080813	Sr Telecommunicator	\$ 50,836.00	4/7/2023	Resignation	8/21/2023
E-911	302080814	Sr Telecommunicator	\$ 57,492.00	4/15/2023	Retirement	8/21/2023
E-911	302080815	Sr Telecommunicator	\$ 42,768.00	4/29/2023	Resignation	8/21/2023
E-911	302080816	Telecommunicator	\$ 40,707.00	7/12/2022	Resignation	7/12/2022
E-911	302080817	Sr Telecomm	\$ 36,314.00	9/17/2023	Position Change	1/22/2024

E-911	302080818	Telecommunicator	\$ 42,370.00	8/23/2022	Resignation	8/21/2023
E-911	302080820	Sr Telecomm	\$ 43,618.00	7/24/2023	Position Change	8/21/2023
E-911	302080821	Sr Telecomm	\$ 36,314.00	7/23/2023	Position Change	1/22/2024
E-911	302081401	Adv Pub Safety Tele	\$ 44,949.00	1/1/2023	New Position	
E-911	302081501	911 Comm Specialist	\$ 53,889.00	1/1/2024	Promotion	
E-911	302082401	911 Dispatch Coord	\$ 72,706.00	8/18/2023	Retirement	
EMO	364097201	Radiological Spec	\$ 49,231.00	7/4/2022	Changed Loc	9/6/2022
Health	298019401	EDU Specialist	\$ 58,452.00	4/6/2023	Retirement	9/1/2023
Health	401009601	Dir of Patient Serv	\$ 74,326.00	6/13/2022	Promotion	
Health	401020301	Sr Account Clerk	\$ 42,050.00	8/31/2022	Retirement	
Health	401095501	Sr Accountant	\$ 74,736.00	1/29/2024	Retirement	
Health	403518801	Sr Pub Health Nurse	\$ 57,148.00	2/6/2023	Retirement	3/6/2023
Health	403518801	Sr PH Nurse	\$ 57,148.00	4/21/2023	Resignation	
Health	403518802	Pub Health Nurse	\$ 54,291.00	9/16/2022	Resignation	10/17/2022
Health	403518802	Sr Health Prog Spec	\$ 53,053.00	4/17/2023	Promotion	5/29/2023
Health	403518803	Sr PH Nurse	\$ 57,148.00	11/18/2022	Resignation	4/17/2023
Health	403519403	RPN	\$ 45,428.00	4/6/2022	Resignation	7/7/2023
Health	403519404	RPN	\$ 45,777.00	3/6/2023	Termination	
Health	403523101	Account Clerk	\$ 30,158.00	7/25/2022	Changed Pos	
Health	403524702	Typist	\$ 29,175.00	11/14/2022	Promotion	1/9/2023
Health	403530501	Sr Lic Prac Nurse	\$ 53,235.00	3/31/2023	Retirement	
Health	403587001	Dir Prevent Hlth Serv	\$ 73,926.00	5/29/2023	Promotion	
Health	403594501	PH Educator	\$ 42,115.00	7/25/2022	Changed Pos	10/30/2023
Health	403594502	PH Educator	\$ 43,705.00	6/12/2023	Promotion	1/22/2024
Health	403594599	PH Ed	\$ 42,115.00	7/25/2022	Changed Pos	6/12/2023
Health	403794601	PH Educator Assist	\$ 34,999.00	12/12/2022	changed pos	2/6/2023
Health	403794601	PH Educator Asst	\$ 34,999.00	7/24/2023	Pos Change	9/5/2023
Health	403794602	PH Ed Asst - Temp**	\$ 34,999.00	3/10/2023	New Position	4/3/2023
Health	403794603	PH Ed Asst - Temp**	\$ 34,999.00	3/10/2023	New Position	5/15/2023
Health	403794801	Pub Health Info Spec	\$ 35,818.00	10/10/2022	Resignation	11/24/2022
Health	405906001	C&Y SP Needs Coord	\$ 42,096.60	10/13/2022	New Position	11/28/2022
Health	409001102	Pub Health Tech	\$ 37,018.00	11/22/2023	Resignation	
Health	409020301	Sr Account Clerk	\$ 52,106.00	1/22/2023	Retirement	11/13/2023
Health	409021102	Assoc PH Sanitarian	\$ 43,371.00	2/4/2023	Pos Change	2/20/2023
Health	409021502	Sr Pub Health San	\$ 53,375.00	11/16/2023	Resignation	2/5/2024
Health	409021901	Principal Clerk	\$ 45,355.00	6/30/2022	Retirement	7/11/2022
Health	409024702	Typist	\$ 29,248.00	7/25/2022	Promotion	11/14/2022
Health	409071001	Pub Health Tech	\$ 35,788.00	2/20/2023	Promotion	5/30/2023
Health	409071001	Pub Health Tech	\$ 36,971.00	2/4/2024	Promotion	
Health	418903601	Data Entry Operator	\$ 43,626.00	7/29/2022	Retirement	
Health	418912201	Home Health Aide	\$ 29,248.00	9/12/2022	Changed Pos	
Health	418912202	Home Health Aide	\$ 27,300.00	8/12/2022	Layoff	
Health	418918801	PH Nurse - Hospice	\$ 58,987.00	9/12/2022	Layoff	
Health	418930501	LPN	\$ 35,017.00	6/23/2022	Resignation	
Health	418995101	Social Worker	\$ 49,392.00	7/23/2022	Changed Jobs	
Health	418995102	Sr Social Worker	\$ 60,679.00	6/13/2022	Pos Change	
Health	431005802	Com svc Prog Coord	\$ 50,876.00	1/1/2024	New Position	1/22/2024
Highway	501005201	Sr Typist	\$ 35,254.00	10/17/2022	Promotion	2/13/2023
Highway	501005201	Sr Typist	\$ 35,254.00	10/27/2023	Position Change	
Highway	501020301	Sr Account Clerk	\$ 54,796.00	6/12/2023	Resignation	7/21/2023
Highway	501020302	Sr Acct Clerk	\$ 34,571.00	11/16/2023	Resignation	
Highway	511011604	HEO	\$ 47,328.00	2/2/2024	Resignation	
Highway	511011606	HEO	\$ 50,607.00	5/15/2023	Promotion	5/29/2023
Highway	511011607	HEO	\$ 48,255.00	10/6/2022	Resignation	11/28/2023
Highway	511011608	HEO	\$ 47,367.00	9/19/2022	Resignation	11/28/2022

Highway	511011609	HEO	\$ 46,842.00	8/25/2023	Resignation	11/13/2023
Highway	511011614	HEO	\$ 53,290.00	4/19/2023	Retirement	5/29/2023
Highway	511011619	HEO	\$ 50,648.00	7/26/2023	Resignation	11/13/2023
Highway	511011624	HEO	\$ 47,202.00	8/10/2023	Resignation	1/8/2024
Highway	511011628	HEO	\$ 49,359.00	7/23/2022	Resignation	8/22/2022
Highway	511011631	HEO	\$ 48,652.00	3/17/2023	Resignation	5/29/2023
Highway	511011638	HEO	\$ 49,983.00	5/14/2023	Promotion	5/29/2023
Highway	511011803	Crew Leader	\$ 55,417.00	3/31/2023	Retirement	5/15/2023
Highway	511015905	MEO	\$ 46,967.00	5/29/2023	Promotion	8/11/2023
Highway	511015905	MEO	\$ 46,967.00	11/9/2023	Resignation	
Highway	511015906	MEO	\$ 44,616.00	11/12/2023	Promotion	
Highway	511015907	MEO	\$ 46,343.00	11/12/2023	Promotion	
Highway	511015908	MEO	\$ 46,343.00	5/29/2023	Promotion	8/11/2023
Highway	511015909	MEO	\$ 46,755.00	11/12/2023	Promotion	2/5/2024
Highway	511016001	MEO	\$ 46,343.00	12/26/2022	Promotion	5/15/2023
Highway	511016001	MEO	\$ 46,343.00	6/5/2023	Termination	7/7/2023
Highway	511016002	MEO	\$ 44,960.00	1/27/2024	Resignation	
Highway	511016005	MEO	\$ 47,591.00	5/29/2023	Promotion	8/11/2023
Highway	511016007	MEO	\$ 47,632.00	6/27/2022	Promotion	7/11/2022
Highway	511016008	MEO	\$ 48,298.00	7/27/2022	Resignation	8/22/2022
Highway	511016008	MEO	\$ 44,616.00	7/31/2023	Termination	8/21/2023
Highway	511016009	MEO	\$ 46,967.00	5/29/2023	Promotion	
Highway	511016012	MEO	\$ 47,019.00	1/7/2024	Promotion	
Highway	511016014	MEO	\$ 48,298.00	6/9/2022	Resignation	7/25/2022
Highway	511016016	MEO	\$ 48,298.00	6/27/2022	Promotion	7/25/2022
Highway	511016016	MEO	\$ 48,298.00	8/22/2022	Promotion	10/31/2022
Highway	511016020	MEO	\$ 47,632.00	10/7/2022	Promotion	5/30/2023
Highway	513002901	EMI	\$ 44,616.00	2/3/2023	Resignation	5/30/2023
Highway	513020401	EM II	\$ 48,848.00	6/1/2022	Resignation	8/22/2022
Highway	513020404	EM II	\$ 50,669.00	7/24/2022	Promotion	11/14/2022
Highway	513020408	EMII	\$ 54,350.00	1/31/2024	Retirement	
Highway	513046201	EMI	\$ 44,616.00	12/12/2022	Termination	7/21/2023
Highway	513046201	EMI	\$ 44,616.00	9/21/2023	Resignation	
HR	143003101	Payroll Specialist	\$ 39,385.00	9/19/2022	Promotion	11/2/2022
HR	143003101	Payroll Specialist	\$ 39,531.00	4/10/2023	Pos Change	6/19/2023
HR	143053301	Sr HR Assistant	\$ 35,267.82	5/11/2023	Resignation	6/5/2023
HR	904093101	Sr Emp Ben Asst	\$ 35,308.00	9/2/2022	Resignation	10/3/2022
HR	904093101	Sr Emp Ben Asst	\$ 33,571.00	3/17/2023	Resignation	6/23/2023
LEG	104008201	Legislature Clerk	\$ 37,148.00	9/21/2022	Resignation	
OFA	677200101	Sr Acct Clerk	\$ 34,667.00	7/24/2023	Resignation	10/30/2023
OFA	677256701	Aging Sepc	\$ 39,726.00	5/18/2023	Resignation	8/21/2023
OFA	766226904	Aging Serv Coord	\$ 38,166.00	12/9/2022	Resignation	3/6/2023
Planning	642094901	T&P Info Liasion	\$ 31,440.00	6/30/2023	Resignation	8/4/2023
Planning	642094901	T&P Info Liason	\$ 31,440.00	10/13/2023	Resignation	
Planning	802002701	Associate Planner	\$ 57,148.00	7/11/2022	Resignation	2/6/2023
Probation	314018105	Probation Off	\$ 49,031.00	11/28/2022	Promotion	
Probation	314018112	Probation Off	\$ 52,636.00	1/7/2024	Position Change	2/5/2024
Probation	314018117	Probation Off	\$ 52,636.00	1/26/2024	Resignation	
Probation	314021902	Sr Typist	\$ 33,743.00	5/28/2023	Promotion	
Probation	314024702	Typist	\$ 29,154.00	6/12/2022	Promotion	6/27/2022
Pub Def	117111306	Asst Pub Defender	\$ 72,969.00	1/1/2022	New Position	7/25/2023
Pub Def	117111310	Asst Pub Defender	\$ 72,969.00	1/1/2022	New Position	7/21/2023
Pub Def	117124702	Typist	\$ 29,175.00	1/1/2022	New Position	7/21/2023
Pub Def	117168001	Pub Def Investigator	\$ 55,597.00	1/1/2022	New Position	7/7/2023
Pub Def**	117111307	Asst Pub Defender	\$ 72,969.00	7/10/2023	Position Change	11/13/2023

Pub Def**	117111310	PD Social Wrkr Spec	\$ 72,969.00	8/10/2023	Resignation	11/13/2023
Pub Def**	117124702	Paralegal	\$ 29,175.00	9/25/2023	Resignation	
Pub Def**	117134101	Law Intern	\$ 47,153.00	1/1/2024	New Position	
Pub Def**	117147003	Paralegal	\$ 47,153.00	1/1/2024	New Position	1/22/2024
Pub Def**	117168001	Pub Def Investigator	\$ 65,490.00	1/5/2024	Resignation	
Pub Def**	117168002	Pub Def Investigator	\$ 55,597.00	1/1/2024	New Position	
Purchasing	134550202	Purchasing Clerk	\$ 34,571.00	1/1/2024	New Position	
Purchasing	134550601	Buyer	\$ 39,331.00	8/25/2023	Resignation	9/18/2023
Real Prop	135511101	Geo Info Specialist	\$ 43,371.00	7/24/2023	Resignation	8/21/2023
Real Prop	135511102	Tax Map Technician	\$ 33,922.00	1/20/2023	Resignation	2/13/2023
Real Prop	135535401	Real Prop Data Asst	\$ 34,380.00	6/19/2023	Position Change	9/18/2023
Sheriff	311000101	Account Clerk	\$ 32,636.00	11/11/2022	Resignation	2/21/2023
Sheriff	311000101	Account Clerk	\$ 37,476.00	12/4/2023	Resignation	
Sheriff	311000102	Account Clerk	\$ 38,517.00	1/30/2023	Pos Change	2/21/2023
Sheriff	311000104	Account Clerk	\$ 33,422.00	6/12/2022	Promotion	10/10/2022
Sheriff	311000104	Account Clerk	\$ 32,636.00	2/21/2023	Resignation	
Sheriff	311008903	Patrol Officer	\$ 74,786.00	2/4/2024	Promotion	
Sheriff	311008904	Patrol Officer	\$ 51,917.00	6/27/2022	Retirement	4/3/2023
Sheriff	311008906	Patrol Officer	\$ 68,646.00	2/4/2024	Promotion	
Sheriff	311008913	Patrol Officer	\$ 61,007.00	7/24/2023	Promotion	
Sheriff	311008914	Patrol Officer	\$ 63,898.00	3/5/2023	Promotion	4/17/2023
Sheriff	311008921	Patrol SGT	\$ 57,616.00	5/2/2022	Promotion	2/5/2024
Sheriff	311008923	Patrol Officer	\$ 61,610.00	3/5/2023	Promotion	3/6/2023
Sheriff	311008924	Patrol Officer	\$ 74,215.00	8/21/2022	Retirement	4/3/2023
Sheriff	311008925	Patrol Officer	\$ 61,007.00	6/20/2023	Resignation	
Sheriff	311008946	Patrol Officer	\$ 61,476.00	2/4/2024	Promotion	
Sheriff	311008950	Patrol Officer	\$ 51,917.00	1/1/2023	New Position	4/3/2023
Sheriff	311008951	Patrol Officer	\$ 51,917.00	1/1/2023	New Position	4/3/2023
Sheriff	311008952	Patrol Officer (DSS)	\$ 52,317.00	1/1/2024	New Position	
Sheriff	311012904	Investigator	\$ 55,890.00	2/20/2022	Retirement	7/21/2023
Sheriff	311012911	Investigator	\$ 55,890.00	1/1/2023	New Position	3/6/2023
Sheriff	311012912	Investigator	\$ 55,890.00	1/1/2023	New Position	3/6/2023
Sheriff	311012913	Investigator (DSS)	\$ 56,320.00	1/1/2024	New Position	2/5/2024
Sheriff	311022003	Patrol SGT	\$ 79,040.00	3/31/2023	Retirement	2/5/2024
Sheriff	315013011	Correction Officer	\$ 46,946.00	7/30/2022	Retirement	9/29/2023
Sheriff	315013016	Correction Officer	\$ 46,946.00	1/1/2023	Promotion	1/23/2023
Sheriff	315013016	Correction Officer	\$ 46,946.00	8/1/2023	Resignation	9/18/2023
Sheriff	315013021	Correction Officer	\$ 64,432.00	1/22/2024	Retirement	
Sheriff	315013022	Correction Officer	\$ 46,946.00	10/31/2022	Retirement	
Sheriff	315013025	Correction Officer	\$ 55,204.00	8/24/2023	Resignation	9/18/2023
Sheriff	315013025	Correction Officer	\$ 52,973.00	1/18/2024	Termination	
Sheriff	315013029	Correction Officer	\$ 58,220.00	12/24/2022	Resignation	10/2/2023
Sheriff	315013030	Correction Officer	\$ 62,563.00	3/3/2023	Resignation	7/3/2023
Sheriff	315013032	Correction Officer	\$ 56,618.00	2/9/2023	Resignation	10/2/2023
Sheriff	315013035	Correction Officer	\$ 55,204.00	3/20/2023	Promotion	10/30/2023
Sheriff	315013035	Correction Officer	\$ 52,792.00	12/15/2023	Resignation	1/22/2024
Sheriff	315013039	Correction Officer	\$ 55,204.00	4/3/2023	Pos Change	10/16/2023
Sheriff	315013047	Correction Officer	\$ 55,204.00	7/5/2022	Resignation	9/6/2022
Sheriff	315013047	Correction Officer	\$ 47,484.00	2/21/2023	Resignation	3/20/2023
Sheriff	315013048	Correction Officer	\$ 46,946.00	11/4/2022	Termination	10/2/2023
Sheriff	315013058	Correction Officer	\$ 52,505.00	10/9/2023	Resignation	1/22/2024
Sheriff	315013063	Correction Officer	\$ 46,946.00	1/1/2023	New Position	10/2/2023
Sheriff	315013063	Correction Officer	\$ 52,911.00	1/18/2024	Termination	
Sheriff	315013065	Correction Officer	\$ 46,946.00	1/1/2023	New Position	10/16/2023
Sheriff	315013066	Correction Officer	\$ 52,505.00	1/1/2023	New Position	1/22/2024

Sheriff	315015101	Jail Physician	\$ 66,800.00	8/31/2023	Lay off	
Sheriff	315019401	SR RPN Corrections	\$ 45,012.00	8/31/2023	Lay off	
Sheriff	315019402	SR RPN Corrections	\$ 45,012.00	8/31/2023	Lay off	
Sheriff	315019403	Sr RPN Corrections	\$ 45,297.00	12/19/2022	Resignation	6/26/2023
Sheriff	315019403	Sr RPN Corrections	\$ 45,297.00	7/27/2023	Resignation	
Sheriff	315019404	Principal LPN	\$ 51,980.00	7/30/2023	Resignation	
Sheriff	315025910	Correction SGT	\$ 59,531.64	2/9/2023	New Position	3/20/2023
Sheriff	315030501	Sup RPN Corr	\$ 46,364.00	8/29/2023	Resignation	
Sheriff	315039301	Chief Correction Adm	\$ 95,396.00	12/30/2022	Resignation	
Sheriff	315050301	Nurse Practioner	\$ 66,200.00	3/7/2023	Resignation	
Sheriff	315050302	Nurse Practioner	\$ 36,050.00	8/31/2023	Lay off	
Sheriff	315051002	Med Social Worker	\$ 65,312.00	11/4/2022	Resignation	
Sheriff	315051003	Med Social Worker	\$ 65,312.00	1/1/2023	New Position	
Sheriff	315080501	Sr LPN	\$ 44,949.00	1/1/2023	New Position	6/26/2023
Sheriff	315080501	Sr LPN	\$ 44,949.00	8/31/2023	Lay off	
SW	816011605	HEO	\$ 51,293.00	6/13/2022	Promotion	6/27/2022
SW	816011606	HEO	\$ 46,842.00	12/30/2022	Resignation	1/23/2023
SW	816011606	HEO	\$ 46,842.00	9/5/2023	Termination	10/16/2023
SW	816011606	HEO	\$ 47,202.00	1/4/2024	Resignation	
SW	816011607	HEO	\$ 48,652.00	10/21/2022	Resignation	11/28/2022
SW	816011607	HEO	\$ 49,359.00	4/2/2023	Resignation	7/21/2023
SW	816011609	HEO	\$ 46,842.00	7/15/2023	Resignation	10/2/2023
SW	816011610	HEO	\$ 51,868.00	6/27/2022	Resignation	11/7/2022
SW	816011612	HEO	\$ 50,670.00	9/8/2022	Job Abandoned	1/9/2023
SW	816011612	HEO	\$ 46,842.00	3/28/2023	Resignation	7/10/2023
SW	816020403	EMII	\$ 44,616.00	7/29/2022	Resignation	1/9/2023
SW	816020404	EM II	\$ 49,359.00	3/24/2023	Resignation	5/1/2023
SW	816020404	EM II	\$ 49,359.00	7/9/2023	Promotion	8/4/2023
SW	816022701	Staff Engineer	\$ 54,796.00	11/13/2022	Promotion	2/21/2023
SW	816055501	SW OP Manager	\$ 82,500.00	4/14/2023	Resignation	6/12/2023
SW	816068801	SW Prog Coord	\$ 44,782.00	6/11/2023	Promotion	7/10/2023
SW	816120401	EMII	\$ 44,616.00	3/6/2023	Promotion	4/3/2023
SW	816120401	EMI	\$ 44,618.00	11/12/2023	Position Change	
SW	816150802	Shift Sup ERF	\$ 54,796.00	12/9/2022	Resignation	2/6/2023
SW	816150803	Shift Super ERF	\$ 76,628.00	9/19/2023	Resignation	11/13/2023
SW	816151001	Main Mech A	\$ 58,712.00	7/8/2022	Promotion	7/11/2022
SW	816151002	Main Mech A	\$ 57,096.00	2/6/2023	Promotion	3/6/2023
SW	816151002	Main Mech A	\$ 56,190.00	12/25/2023	Promotion	
SW	816151003	Main Mech A	\$ 53,685.00	3/3/2023	Resignation	4/17/2023
SW	816152703	Main Mech B	\$ 50,128.00	1/6/2023	Termination	2/20/2023
SW	816152901	ALO	\$ 48,343.00	2/26/2023	Resignation	4/3/2023
SW	816152905	ALO	\$ 44,616.00	5/23/2023	Resignation	10/2/2023
SW	816152906	Asst Loader Oper	\$ 44,616.00	6/22/2022	Termination	7/18/2022
SW	861021901	Sr Typist	\$ 38,252.00	1/31/2023	Resignation	6/23/2023
Treaurers	132500102	Principal Clerk	\$ 37,056.00	5/22/2023	Resignation	9/1/2023
Treasurer	132504101	Accountant	\$ 47,153.00	9/3/2023	Promotion	1/8/2024
Treasurer	132520300	Jr Accountant	\$ 39,331.00	2/3/2022	Retirement	1/23/2023
VET	651033302	Vet Serv Asst	\$ 32,909.00	7/6/2022	Resignation	9/6/2022
Youth	702057801	Coord Rec Youth Dev	\$ 59,544.00	12/31/23	Position Change	2/5/2024
Youth	702095201	BLDG Main Mech	\$ 32,957.00	1/1/2024	New Position	1/22/2024
Youth	731165701	Youth Serv Spec	\$ 41,291.00	1/1/2024	New Position	

Vacant	136
Filled	351
Total	487

Part-Time Vacant Positions

18-Feb-24

Number	Department	Full/Part-Time	Title	Salary
104024701	PT Typist	p	Pt Typist	\$ 21,841.00
117111308	PD	p	Assistant Pub Def	\$ 50,000.00
302080827	E911	p	Pt Sr Telecomm	\$ 21,820.00
311048904	Sheriff	p	Spec Patrol Officer	\$ 49,000.00
311048908	Sheriff	p	Spec Patrol Officer	N/A
311130101	Sheriff	p	Dep Sheriff PT	\$ 20,643.00
311130125	Sheriff	p	Dep Sheriff PT	\$ 20,643.00
311130126	Sheriff	p	Dep Sheriff PT	\$ 20,643.00
311130127	Sheriff	p	Dep Sheriff PT	\$ 20,643.00
311130314	Sheriff	p	Court Attendant	\$ 10,069.00
311130316	Sheriff	p	Court Attendant	\$ 10,069.00
311130317	Sheriff	p	Court Attendant	\$ 10,069.00
311130318	Sheriff	p	Court Attendant	\$ 10,069.00
311130320	Sheriff	p	Court Attendant	\$ 10,069.00
331501302	DA	p	PT Assistant DA	\$ 62,500.00
364024701	EMO	p	Typist	N/A
401095503	Health	p	Sr Accountant - temp	\$ 4,205.00
409033901	Health	p	Enviro Health Aide	\$ 9,246.00
409033902	Health	p	Enviro Health Aide	\$ 9,246.00
409033903	Health	p	Enviro Health Aide	\$ 9,246.00
409033904	Health	p	Enviro Health Aide	\$ 9,246.00
511029202	Highway	p	Seasonal	\$ 9,800.00
511029203	Highway	p	Seasonal	\$ 9,800.00
511029204	Highway	p	Seasonal	\$ 9,800.00
511029205	Highway	p	Seasonal	\$ 9,800.00
511029207	Highway	p	Seasonal	N/A
601000000	DSS	p	Pt Typist	N/A
601005918	DSS	p	Pt CSW	\$ 15,534.00
601024712	DSS	p	PT Typist	\$ 17,732.00
601024717	DSS	p	PT Typist	\$ 15,534.00
601024718	DSS	p	PT Typist	\$ 15,534.00
601024722	DSS	p	Typist	\$ 17,170.00
607004610	DSS	p	Caseworker Aide	\$ 18,689.00
629295502	DSS	p	Sr Accountant - temp	\$ 15,848.00
702029201	Youth	p	Summer Admin	\$ 5,400.00
702029202	Youth	p	Assistant Director	\$ 6,853.00
702029203	Youth	p	Asst Kitchen MGR	\$ 5,513.00
702029204	Youth	p	Seasonal Clerk	\$ 7,735.00
702029205	Youth	p	Counselor	\$ 4,200.00
702029206	Youth	p	Counselor	\$ 4,200.00
702029207	Youth	p	Counselor	\$ 4,200.00
702029208	Youth	p	Counselor	\$ 4,200.00
702029209	Youth	p	Counselor	\$ 4,200.00
702029210	Youth	p	Counselor	\$ 4,200.00
702029211	Youth	p	Counselor	\$ 4,200.00
702029212	Youth	p	Counselor	\$ 4,200.00
702029213	Youth	p	Counselor	\$ 4,200.00
702029214	Youth	p	Counselor	\$ 4,200.00
702029215	Youth	p	Grp Activity Leader	\$ 4,557.00
702029216	Youth	p	Grp Activity Leader	\$ 4,557.00
702029217	Youth	p	Grp Activity Leader	\$ 4,557.00
702029218	Youth	p	Grp Activity Leader	\$ 4,557.00
702029219	Youth	p	Kitchen Help/Counsel	\$ 4,200.00
702029220	Youth	p	Kitchen Help	\$ 4,200.00
702029221	Youth	p	Kitchen Help/Counsel	\$ 4,200.00
702029223	Youth	p	Lifeguard/Counselor	\$ 4,242.00
702029224	Youth	p	Lifeguard/Counselor	\$ 4,242.00
702029225	Youth	p	Lifeguard/Counselor	\$ 4,200.00
702029226	Youth	p	Security Guard	\$ 4,760.00
702029227	Youth	p	Security Substitute	\$ 7,500.00
702029228	Youth	p	Site Director	\$ 6,853.00

* Salaries listed as N/A are not listed in the budget

LISTING (BY TITLE) OF EMPLOYEES ON APPROVED LEAVE OF ABSENCE

2/15/2024

DEPARTMENT	TITLE	REASON FOR LEAVE
Central Services	Senior Help Desk Administrator	Family/Medical Leave - Intermittent (Paid)
County Clerk	Motor Vehicle Clerk	Family/Medical Leave - Intermittent (Unpaid)
Health	Sr. Public Health Educator	Family/Medical Leave (Paid)
Highway	Heavy Equipment Operator	Family/Medical Leave - Intermittent (Paid)
	Heavy Equipment Operator	Family/Medical Leave (Paid)
	Heavy Equipment Operator	Workers' Compensation (Paid)
	Heavy Equipment Operator	Family/Medical Leave - Intermittent (Paid)
Sheriff	Criminal Investigator	207C Workers' Compensation (Paid)
	Patrol Officer PT	Workers' Compensation (Paid)
	Correction Officer	Family/Medical Leave (Paid)
	Correction Officer	Family/Medical Leave - Intermittent (Paid)
	Correction Officer	Family/Medical Leave - Intermittent (Paid)
	Correction Officer	Family/Medical Leave (Unpaid)
	Correction Officer	Family/Medical Leave - Intermittent (Paid)
Social Services	Community Service Worker	Family/Medical Leave - Intermittent (Paid)
	Typist	Family/Medical Leave - Intermittent (Unpaid)
	Community Service Worker	Workers' Compensation (Paid)
	Senior Typist	Family/Medical Leave - Intermittent (Paid)
	Social Welfare Examiner	Family/Medical Leave - Intermittent (Paid)
	Community Service Worker	Family/Medical Leave (Unpaid)
	Caseworker p.t.	Medical Leave of Absence (Unpaid)
	Caseworker	Family/Medical Leave (Unpaid)
	Employment Specialist	Family/Medical Leave - Intermittent (Paid)
Solid Waste	Garage Supervisor	Medical Leave of Absence (Paid)
	Light Equipment Operator	Family/Medical Leave (Unpaid)
	Loader Operator	Workers' Compensation (Paid)
Workforce Development	Employment Specialist	Family/Medical Leave (Unpaid)

SUMMARY

Paid Leave:	19
Unpaid Leave:	<u>8</u>
	27

County Department Employee Count

as of 2/8/2024

Department	Full-Time	Part-Time	Seasonal	Totals
Board of Elections	10	0	1	11
Buildings & Grounds	33	11	1	45
Central Services	11	0	1	12
Clerk of Legislature (includes W&M)	3	0	0	3
Weights & Measures	1	0	0	1
Community Development, Tourism & Planning	17	0	0	17
County Administrator	6	0	0	6
County Attorney	6	0	0	6
County Clerk	39	2	0	41
County Legislature (includes Strategic Initiatives)	2	24	0	26
County Sheriff (includes Jail)	159	66	0	225
County Jail	76	2	0	78
County Treasurer (includes Real Property)	17	1	0	18
Real Property	7	0	0	7
District Attorney	16	6	0	22
Emergency 911	36	5	0	41
Emergency Management	7	1	0	8
Fire Advisory Board	2	20	0	22
Health	63	3	1	67
Highway (includes Airport)	96	0	0	96
Human Resources (includes Insurance Admin)	12	2	1	15
Insurance Administration	1	0	0	1
Office of the Aging	15	0	0	15
Probation	37	1	0	38
Public Defender	14	1	0	15
Purchasing	3	0	0	3
Assigned Counsel	3	1	0	4
Social Services (includes E&T)	315	19	0	334
Employment & Training	0	0	0	0
Solid Waste Programs (includes ERF)	58	2	2	62
Energy Recovery Facility	27	0	0	27
Veteran's Services	3	0	0	3
Workforce Development	17	1	9	27
Youth Bureau (includes Camp Hollis)	7	0	0	7
Totals	1007	166	16	1189

County Department Employee Count

2/15/2024

Department	Full-Time Employees 2024				Part-Time Employees 2024				Total			
	12/28/23	1/25/24	2/8/24		12/28/23	1/25/24	2/8/24		12/28/23	1/25/24	2/8/24	
Board of Elections	10	10	10		0	0	0		11*	11*	11*	
Buildings & Grounds	32	33	33		12	12	11		45*	46*	45*	
Central Services	11	11	11		0	0	0		12*	12*	12*	
Clerk of Legislature (Inc. Weights/Measures)	3	3	3		1	0	0		4	3	3	
Weights & Measures: 1 FT									0			
Community Development/Tourism/Planning	17	17	17		0	0	0		17	17	17	
County Administrator	6	6	6		0	0	0		6	6	6	
County Attorney	6	6	6		0	0	0		6	6	6	
County Clerk	40	39	39		2	2	2		42	41	41	
County Legislature (Inc. Strategic Initiatives)	2	2	2		24	24	24		26	26	26	
County Sheriff (includes County Jail)	159	160	159		64	65	66		223	225	225	
County Jail: 76 FT; 2 PT									0			
County Treasurer (includes Real Property)	16	17	17		1	1	1		17	18	18	
Real Property: 7 FT									0			
District Attorney	13	16	16		8	7	6		21	23	22	
Emergency 911	31	36	36		5	5	5		36	41	41	
Emergency Management	7	7	7		1	1	1		8	8	8	
Fire Advisory Board	2	2	2		20	20	20		22	22	22	
Health	63	64	63		3	3	3		66	68*	67*	
Highway (includes Airport)	97	98	96		0	0	0		97	98	96	
Human Resources (includes Ins. Admin.)	12	12	12		2	2	2		15*	15*	15*	
Insurance Administration: 1 FT									0			
Office for the Aging	15	15	15		0	0	0		15	15	15	
Probation	38	37	37		1	1	1		39	38	38	
Public Defender	13	14	14		1	1	1		14	15	15	
Purchasing	3	3	3		0	0	0		3	3	3	
Assigned Counsel	3	3	3		1	1	1		4	4	4	
Social Services	333	314	315		19	18	19		361*	332	334	
Solid Waste Programs (includes ERF)	58	58	58		2	2	2		62*	62*	62*	
Veterans' Services	3	3	3		0	0	0		3	3	3	
Workforce Development	0	18	17		0	1	1		0	28*	27*	
Youth Bureau (includes Camp Hollis)	6	6	7		0	0	0		6	6	7	
TOTAL	999	1010	1007	0	167	166	166	0	1225*	1192*	1189*	0

*Includes seasonal employees: Board of Elections - 1; B & G - 1; Central Svcs - 1; Health - 1; Hr - 1; Solid Waste - 2; Workforce Dev. - 9

Exams Waiting Results as of 02/20/2024

Exam No	Title	Type	Deadline	Exam Date
73975	911 DISPATCH COORDINATOR (PROM)	PROM	12/20/2023	01/27/2024
73892	911 QUALITY CONTROL ANALYST (PROM)	PROM	12/20/2023	01/27/2024
73867	ADVANCED PUBLIC SAFETY TELECOMMUNICATOR (PROM)	PROM	12/20/2023	01/27/2024
68856	ASSISTANT BUYER (OC)	OC	01/03/2024	02/10/2024
73825	ASSOCIATE TELECOMMUNICATOR (PROM)	PROM	12/20/2023	01/27/2024
60911	BUS DISPATCHER (SCHOOLS) (OC)	OC	10/25/2023	12/02/2023
68843	BUYER (OC)	OC	01/03/2024	02/10/2024
69284	CASE MANAGER (CITI BOCES) (OC)	OC	09/13/2023	10/21/2023
85738	CORRECTION OFFICER (OC)	OC	11/08/2023	12/31/2023
63295	COUNTY FIRE COORDINATOR (OC)	OC	09/13/2023	10/21/2023
73905	DEPUTY DIRECTOR OF PUBLIC HEALTH (NCP)	NCP	10/25/2023	12/02/2023
75032	DIRECTOR OF ADMINISTRATIVE SERVICES (HIGHWAY) (NCP)	NCP	09/27/2023	11/04/2023
63309	EMPLOYMENT SPECIALIST (OC)	OC	09/13/2023	10/21/2023
67554	INDEX CLERK (OC)	OC	09/13/2023	10/21/2023
60044	MOTOR VEHICLE CLERK (OC)	OC	09/13/2023	10/21/2023
65850	PARALEGAL (OC)	OC	12/06/2023	01/13/2024
74687	PAYROLL ADMINISTRATOR (NCP)	NCP	09/27/2023	11/04/2023
86159	PRINCIPAL CASEWORKER AIDE (OC)	OC	12/06/2023	01/13/2024
72834	PRINCIPAL SOCIAL WELFARE EXAMINER (PROM)	PROM	01/03/2024	02/10/2024
73853	PRINCIPAL TELECOMMUNICATOR (PROM)	PROM	12/20/2023	01/27/2024
85323	RECEIVING AND INVENTORY SPECIALIST (CITI BOCES) (OC)	OC	01/03/2024	02/10/2024
70695	RECEIVING AND INVENTORY SPECIALIST (CITI BOCES) (PROM)	PROM	01/03/2024	02/10/2024
78710	SECURITY SPECIALIST (PROM)	PROM	10/25/2023	12/02/2023
60373	SENIOR ACCOUNT CLERK (OC)	OC	01/03/2024	02/10/2024
73807	SENIOR CASEWORKER AIDE (PROM)	PROM	12/06/2023	01/13/2024
67853	SENIOR INDEX CLERK (OC)	OC	09/13/2023	10/21/2023
60320	SENIOR MOTOR VEHICLE CLERK (OC)	OC	09/13/2023	10/21/2023
76257	SENIOR MOTOR VEHICLE CLERK (PROM)	PROM	09/13/2023	10/21/2023
85453	SENIOR SOCIAL WELFARE EXAMINER (OC)	OC	10/25/2023	12/02/2023
72191	SENIOR SOCIAL WELFARE EXAMINER (PROM)	PROM	10/25/2023	12/02/2023
72152	SENIOR SUPPORT EXAMINER (PROM)	PROM	10/25/2023	12/02/2023
68386	TELECOMMUNICATOR (OC)	OC	12/20/2023	01/27/2024

Exams Waiting Results as of 02/20/2024

Exam No	Title	Type	Deadline	Exam Date
86431	TRANSPORTATION ASSISTANT (SCHOOLS) (OC)	OC	11/08/2023	12/02/2023
64746	TRANSPORTATION SUPERVISOR (SCHOOLS) (OC)	OC	10/25/2023	12/02/2023
85112	WORKFORCE LIAISON (CITI BOCES) (OC)	OC	09/13/2023	10/21/2023

**** TOTAL EXAMS REPORTED ****

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Exams Scheduled as of 02/20/2024

Exam No	Title	Type	Deadline	Exam Date
24041	ACCOUNT CLERK (OC)	OC	02/14/2024	03/16/2024
74415	ADMINISTRATIVE AIDE (CITI BOCES) (PROM)	PROM	03/27/2024	05/04/2024
72828	ADMINISTRATIVE SECRETARY (NCP)	NCP	01/24/2024	03/02/2024
73308	ADMINISTRATIVE SECRETARY (PROM)	PROM	01/31/2024	03/02/2024
87060	AGING SERVICES SPECIALIST (OC)	OC	02/14/2024	03/23/2024
86193	CASE MANAGER (AGING) (OC)	OC	02/14/2024	03/23/2024
24042	CUSTODIAN (OC)	OC	02/14/2024	03/16/2024
85386	EDUCATIONAL SPECIALIST (OC)	OC	01/24/2024	03/02/2024
87059	HEAD CUSTODIAN (SCHOOLS) (OC)	OC	02/14/2024	03/23/2024
74788	HEAD CUSTODIAN (SCHOOLS) (PROM)	PROM	02/14/2024	03/23/2024
77724	HUMAN RESOURCES SPECIALIST (CITI BOCES) (NCP)	NCP	03/06/2024	04/13/2024
64735	PUBLIC HEALTH EDUCATOR (OC)	OC	02/28/2024	03/23/2024
65957	SENIOR BENEFITS ASSISTANT (OC)	OC	03/06/2024	04/13/2024
24048	SENIOR TYPIST (OC)	OC	02/14/2024	03/16/2024
24049	SENIOR TYPIST (PROM)	PROM	02/14/2024	03/16/2024
86192	SOCIAL SERVICES INVESTIGATOR (OC)	OC	03/06/2024	04/13/2024
74019	SOCIAL SERVICES INVESTIGATOR (PROM)	PROM	03/06/2024	04/13/2024
24045	TYPIST (OC)	OC	02/14/2024	03/16/2024
***** TOTAL EXAMS REPORTED *****				18

COUNTY OF OSWEGO, NY
SALES TAX ANALYSIS
2021-2024

2/29/2024
11:15 AM

<u>Calendar Method</u>					
<u>DATE</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>DIFFERENCE</u>
<u>2024</u>					<u>2023 to 2024</u>
2-Jan	\$ 1,558,696	\$ 1,888,502	\$ 2,001,645	\$ 2,359,741	\$ 358,096
16-Jan	\$ 3,737,152	\$ 1,319,772	\$ 1,926,593	\$ 1,605,572	\$ (321,021)
7-Feb	\$ 2,892,789	\$ 3,343,693	\$ 3,923,808	\$ 3,961,498	\$ 37,690
13-Feb	\$ 713,379	\$ 838,915	\$ 830,734	\$ 848,687	\$ 17,953
7-Mar	\$ 2,534,660	\$ 3,024,189	\$ 3,602,958		
13-Mar	\$ 507,561	\$ 613,804	\$ 727,202		
5-Apr	\$ 5,508,697	\$ 5,172,720	\$ 4,518,104		
15-Apr	\$ -	\$ 790,094	\$ 946,528		
7-May	\$ 2,400,017	\$ 4,033,641	\$ 4,020,458		
13-May	\$ -	\$ 1,053,809	\$ 792,249		
7-Jun	\$ 2,539,954	\$ 4,347,530	\$ 3,933,997		
13-Jun	\$ 784,203	\$ 807,394	\$ 763,335		
28-Jun	\$ 3,670,812	\$ 1,822,191	\$ 2,238,134		
1-Jul	\$ 2,055,967	\$ 2,046,275	\$ 2,330,434		
15-Jul	\$ 1,458,221	\$ 1,131,263	\$ 1,531,148		
7-Aug	\$ 3,786,463	\$ 3,959,965	\$ 4,125,067		
13-Aug	\$ 786,753	\$ 812,099	\$ 899,445		
9-Sep	\$ 4,012,018	\$ 3,769,455	\$ 4,128,002		
13-Sep	\$ 820,351	\$ 1,429,412	\$ 847,654		
7-Oct	\$ 4,818,000	\$ 5,321,450	\$ 5,235,246		
15-Oct	\$ 1,083,153	\$ 1,537,766	\$ 1,230,851		
7-Nov	\$ 3,360,348	\$ 3,795,501	\$ 4,000,693		
13-Nov	\$ 714,828	\$ 741,110	\$ 805,557		
6-Dec	\$ 3,023,259	\$ 3,733,572	\$ 3,968,905		
13-Dec	\$ 723,721	\$ 733,646	\$ 762,169		
31-Dec	\$ 3,277,372	\$ 2,519,107	\$ 2,300,021		
	\$ 56,768,376	\$ 60,586,875	\$ 62,390,936	\$ 8,775,498	\$ 92,718

Project Description	BALANCE 1/1/2023	Add Receipts	Less Disbursements	BALANCE 12/31/2023	Remaining Authorized	UNCOMMITTED BALANCE
Reserve-Bridges 16	\$ 2,329,839	\$ 4,577,910	\$ 254,114	\$ 6,653,635	\$ 1,182,338	\$ 5,471,297
Reserve-Road Const 18	\$ 2,037,879	\$ 71,861		\$ 2,109,740		\$ 2,109,740
Reserve-Bldg Renov 21	\$ 3,572,371	\$ 1,114,885	\$ 232,923	\$ 4,454,333	\$ 635,118	\$ 3,819,215
Reserve-Debt Service 99	\$ 14,544	\$ 513		\$ 15,057	\$ -	\$ 15,057
Reserve-Retirement 104	\$ 393,580	\$ -		\$ 393,580	\$ -	\$ 393,580
Reserve-Tax Stabilization 111	\$ 1,513	\$ -		\$ 1,513	\$ -	\$ 1,513
Reserve-Technology 145	\$ 1,664,901	\$ 1,049,345	\$ 157,061	\$ 2,557,185	\$ 228,946	\$ 2,328,239
Reserve-Hwgy & Auto Equip 146	\$ 1,645,412	\$ 2,049,679	\$ 462,317	\$ 3,232,774	\$ 267,981	\$ 2,964,792
Reserve-Airport 175	\$ 465	\$ -		\$ 465		\$ 465
Reserve-Silk Rd Remed 195	\$ 528,003	\$ 18,401	\$ 42,792	\$ 503,613	\$ 88,995	\$ 414,618
Reserve-Insurance 1931	\$ 591,287	\$ -		\$ 591,287	\$ -	\$ 591,287
	\$ 12,779,793	\$ 8,882,594	\$ 1,149,207	\$ 20,513,180	\$ 2,403,378	\$ 18,109,803