# Public Safety Committee



# AGENDA - REGULAR MEETING

# OSWEGO COUNTY, NEW YORK

Date/ Time: Monday, March 4, 2024 at 11:00 a.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York

# COMMITTEE MEMBERS:

Marc Greco, Chair	Legislator, 24th District
Paul Connolly, Vice Chair	Legislator, 20th District
Richard Kline	Legislator, 12th District
Frank Bombardo	Legislator, 7th District
Frank Castiglia	Legislator, 25th District
Mary Ellen Chesbro	Legislator, 10th District
Herbert Yerdon	Legislator, 2 <sup>nd</sup> District

### CALL TO ORDER:

Pledge of Allegiance

# APPROVAL OF MINUTES:

Approval of the Minutes for the Public Safety Committee's regular meeting on February 5, 2024

### RESOLUTIONS:

PS-1	Resolution Authorizing Budgetary Modification Sheriff's Office Transfer From
	Insurance Recovery (Treasurer's Office) to Automotive Supplies and Repair (Road
	Division)

- PS-2 Resolution Authorizing the Approval of Oswego County's 2024 STOP-DWI Plan and The Chairman of the Legislature Be Authorized to Execute Any Related Documents
- PS-3 A Resolution Fixing Time and Place for Public Hearing Relative to Proposed County of Oswego Local Law No. 2 of the Year 2024 Authorizing Administrative DWI Supervision Fees Pursuant to New York State Executive Law §257-c
- PS-4 A Resolution Fixing Time and Place for Public Hearing Relative to Proposed County of Oswego Local Law No. 3 of the Year 2024 Oswego County Traffic Diversion Program Local Law
- PS-5 Resolution Authorizing Budgetary Modification Creating One Fulltime Position and Deleting One Part Time Position in The Office Of Emergency Management
- PS-6 Resolution Authorizing The Deletion of Two Positions Sheriff's Office (Drug Task Force)

PS-7 Resolution Authorizing The Creation of Two Positions in the Office of the District Attorney

# COMMITTEE REVIEW AND DECISIONS:

None

# REPORTING DEPARTMENTS:

- EMS Department Report
- EMO Department Report
- Probation Department Report
- Fire Coordinator Report
- Oswego County 911 Report
- Oswego County Pioneer Search and Rescue Team

# ADJOURNMENT:

# Public Safety Committee



# MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/Time: Monday, February 5, 2024 at 11:00 a.m.

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York

# **COMMITTEE MEMBERS:**

Marc Greco, Chair	Legislator, 24st District	Present
Paul Connolly, Vice Chair	Legislator, 20th District	Present
Frank Bombardo	Legislator, 7th District	Present
Frank Castiglia	Legislator, 25th District	Present
Mary Ellen Chesbro	Legislator, 10th District	Present
Richard Kline	Legislator, 12th District	Excused
Herbert Yerdon	Legislator, 2th District	Present

## STAFF AND GUESTS:

Veronica Turner	Anthony DiMartino	Don Hilton	Kate Davis
John Toomey	Kevin Pooley	Richard Mitchell	Louis Mannara
David Hall	Shane Laws	Cathee Palmitesso	Tyler Peet
Savannah Wyckoff	Anno Allan III anno A		1000

### CALL TO ORDER:

A Regular Meeting of the Public Safety Committee was called to order at 11:05 a.m. by Committee Chairman Marc Greco with the Deputy Clerk of the Legislature present. The meeting commenced with the Pledge of Allegiance.

# APPROVAL OF MINUTES:

Motion to approve minutes: Legislator Bombardo

Second: Legislator Connolly Vote: Unanimous, motion carried

The minutes for the Public Safety Committee's Regular Meeting on December 4, 2024, were approved.

### RESOLUTIONS:

PS-1 Resolution Establishing a Criminal Law Associate (CLA) Position within the Oswego County District Attorney's Office

Motion to approve: Legislator H. Yerdon

Second: Legislator Connolly Vote: Unanimous, motion carried

PS-2 Resolution Authorizing Budgetary Modification – Sheriff's Office Transfer from Insurance Recovery (Treasurer's Office) to Automotive Equipment Road Division

Motion to approve: Legislator H. Yerdon Second: Legislator Castiglia Meeting Minutes Page 1 of 2 Vote: Unanimous, motion carried

PS-3 Resolution Increasing Probation Revenue Budget Line Alternatives to Incarceration-State Aid Probation Services and Increasing Expenditure Line Additional Hours

Motion to approve: Legislator Connolly

Second: Legislator H. Yerdon Vote: Unanimous, motion carried

PS-4 Resolution Authorizing Budgetary Modification to Transfer Funds from the County
Equipment Reserve Fund to the Probation Department for the Purchase of Two Vehicles

Motion to amend Capitol Project wording: Legislator Connolly

Second: Legislator Chesbro Vote: Unanimous, motion carried

Motion to approve as amended: Legislator Connolly

Second: Legislator H. Yerdon Vote: Unanimous, motion carried

PS-5 \*Walk in Resolution\* Resolution Setting Salary for Assistant District Attorneys Position within The Oswego County District Attorney's Office

Motion to approve: Legislator H. Yerdon

Second: Legislator Connolly
Vote: Unanimous, motion carried

### COMMITTEE REVIEW & DECISIONS:

None

# REPORTING DEPARTMENTS:

- Cathee Palmitesso, Director, Provided a verbal EMO and EMS Department update.
- David Hall, Director, provided a verbal update for the Probation department.
- Shane Laws, Fire Coordinator, provided a verbal department update.
- Kevin Pooley, Director, provided an E911 department update.
- Don Hilson Provided a Sheriff's Department update.
- Tony DiMartino Provided a District Attorney department update

### ADJOURNMENT:

Motion to adjourn at 11:49 p.m.: Legislator H. Yerdon

Second: Legislator Bombardo Vote: Unanimous, motion carried



# RESOLUTION NO.

March 14, 2024

# RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SHERIFF'S OFFICE TRANSFER FROM INSURANCE RECOVERY (TREASURER'S OFFICE) TO AUTOMOTIVE SUPPLIES AND REPAIR (ROAD DIVISION)

By Legislator Marc Greco:

WHEREAS, upon recommendation of the Public Safety Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

# RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES: NO: ABSENT: ABSTAIN:

OSWEGO COUNTY SHERIFF'S OFFICE

ADMINISTRATION (315) 349-3307 FAX (315) 349-3483 ROAD PATROL (315) 349-3411 FAX (315) 349-3303

CRIMINAL INVESTIGATION (315) 349-3318 FAX (315) 349-3317 DONALD R. HILTON SHERIFF



JOHN F. TOOMEY UNDERSHERIFF



CIVIL DIVISION (315) 349-3302 FAX (315) 349-3373 1-800-582-7583 JAIL DIVISION

JAIL DIVISION (315) 349-3300 FAX (315) 349-3349

39 Churchill Road, Oswego, New York 13126-6613

### INFORMATIONAL MEMORANDUM

DATE:

February 20, 2024

SUBJECT:

Vehicle repair from the Insurance Recovery Fund

SUMMARY:

A request is being made to transfer funds from the Insurance Recovery Fund (A1325.426800) in the amount of \$ 3,166.52 into Automotive Supplies and Repair (A3110.544100) to repair one 2021 Dodge truck that collided with a deer.

Attached is a copy of the claim check sent from New York Mutual Insurance

Reciprocal.

RECOMMENDED

ACTION:

The Sheriff's Office respectfully requests your review and approval of this request.

UNIT 5056

# NEW YORK MUNICIPAL INSURANCE RECIPROCAL

**DATE ISSUED 12/18/23** 

CHECK NO. 0000135266

Description	Check Amount
Claim No: OSWEG-2023-039-001, Commercial Automobile Comprehensive/Glass, Invoice No: First and Final - Claimant: Oswego County DOL: 11/29/2023, 2021 DODGE VIN#2469 LESS 500 DED CHECK TOTAL	\$3,166.52 \$3,166.52
CHECK TOTAL	\$5,100.02
	§ .

# THIS CHECK IS VOID WITHOUT A BLUE & GREEN BACKGROUND AND A WATERMARK PATTERN ON THE BACK - HOLD AT ANGLE TO VIEW NEW YORK MUNICIPAL INSURANCE RECIPROCAL 18/9-WASHINGTON AVENUE ALBANY, NY 12210 99 WASHINGTON AVENUE, ALBANY TWIN TOWERS OFFICE CHECK NO. 0000135266 99 WASHINGTON AVENUE, ALBANY, NY 12210 TWIN TOWERS OFFICE DATE 213 12/18/23 PAY: Three thousand one hundred sixty six and 52/100 Dollars likaran razokaniah Mi CHECK AMOUNT TO THE ORDER

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# COUNTY OF OSWEGO BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER	NT NUM	BER	ACC	ACCOUNT NUMBER	BER		
ORG OF	OBJECT	PROJ	ORG	OBJECT	PROJ	DESCRIPTION	DOLLAR
A1325 4;	426800					Insurance Recovery	3,166.52
			A3110	544100		Automotive Supplies and Repair	(3,166.52)
			110				
					,		
DE	PARTME	DEPARTMENT HEAD	5,51	DATE		COUNTY ADMINISTRATOR	DATE
*DIRECTOR OF HUMAN RESOURCES	R OF HUI	MAN RESC	URCES	DATE		CHAIRPERSON	DATE
*If Personnel Services are impacted	Services	s are impac	ted			COUNTY TREASURER	DATE

March 14, 2024

# RESOLUTION AUTHORIZING THE APPROVAL OF OSWEGO COUNTY'S 2024 STOP-DWI PLAN AND THE CHAIRMAN OF THE LEGISLATURE BE AUTHORIZED TO EXECUTE ANY RELATED DOCUMENTS

By Legislator Grego:

WHEREAS, the County of Oswego operates a STOP-DWI Program in cooperation with the New York State Department of Motor Vehicles; and

WHEREAS, a STOP-DWI budget plan must be submitted to the NYS Governor's Traffic Safety Committee; and

WHEREAS, the attached 2024 STOP-DWI plan was approved by the NYS Governor's Traffic Safety Committee on 2/14/24; and

NOW, upon the recommendation of the Public Safety Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that attached 2024 STOP-DWI plan be approved by the Oswego County Legislature and the Chairman of the Legislature be authorized to execute any related documents.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES: NO: ABSENT: ABSTAIN:

# OSWEGO COUNTY PROBATION DEPARTMENT

Public Safety Center 39 Churchill Road Oswego, New York 13126 Phone: (315) 349-3477

DIRECTOR David L. Hall SUPERVISORS
Margaret A. Fitzgibbons
Shannon M. Perkins
Karen J. Smith
Chrystal L. Thompson

# INFORMATIONAL MEMORADUM

TO:

Oswego County Legislature

Public Safety Committee

Finance & Personnel Committee

FROM:

David L. Hall

Probation Director/STOP-DWI Coordinator

DATE:

March 4, 2024

SUBJECT:

STOP-DWI Plan

SUMMARY:

Counties that operate a STOP-DWI Program must submit a STOP-DWI Plan to the NYS Department of Motor Vehicles Governor's Traffic Safety Committee for approval. This Plan outlines revenue and expenditures for the six STOP-DWI components. The majority of Oswego County's 2024 Plan covers personnel costs for probation staff to operate the program and provide probation services

for individuals convicted of impaired driving.

The 2024 STOP-DWI Plan was recently approved by the Governor's Traffic

Safety Committee.

# RECOMMENDED

ACTION:

It is recommended that the Public Safety Committee and Oswego County Legislature approve the attached 2024 STOP-DWI Plan and authorize the Chairman of the Legislature to execute any documents related to same.

# Oswego County STOP DWI

Submitted by:

Name: David Hall

Title: STOP-DWI Coordinator

Agency: Oswego County Probation Phone Number: 315-326-6203

Email: david.hall@oswegocounty.com



# Component Totals

Component	Grand Total
Law Enforcement	\$9,900.00
Court Related/Prosecution	\$21,642.00
Probation	\$141,815.00
Rehabilitation	\$0.00
Public Information/Education	\$12,031.00
Administration	\$12,570.00

Total STOP-DWI Budget: \$197,958.00

Estimated fine revenue for 2024: \$182,800.00

Other source(s) of revenue: \$3,600.00 Total Estimated Revenues: \$186,400.00

Rollover/Funds balance: \$0.00 (Not planning to use rollover)

### Other source(s) of revenue:

The Oswego County Victim Panel attendance fees: expected 2024 revenue of \$3,600.

# Additional Comments:

Oswego County STOP-DWI expenses exceed projected revenues for 2024. If actual expenses exceed actual revenue for the year, these expenses are covered by the county general fund to balance the budget.

# Law Enforcement Component Summary

# Personal Services

# **Funded Positions**

Title	Agency	Funding Type	Total
		Total Fund	ded Positions: \$0.0

# Law Enforcement Component Activity (Overtime/Equipment) Budget

Jurisdiction	Agency	DWI Patrol/Overtime	OTPS/Equipment
County	Oswego County Sheriff's Department	\$1,800.00	\$0.00
City	Oswego City Police Department	\$1,800.00	\$0.00
City	Fulton City Police Department	\$1,800.00	\$0.00
Village	Phoenix Village Police Department	\$400.00	\$0.00
Village	Pulaski Village Police Department	\$400.00	\$0.00

Overtime: \$6,200.00 Equipment: \$0.00

Overtime funding: \$6,200.00

Fringes: \$0.00

Total Personal Services: \$6,200.00

# Other Than Personal Services

Vehicle Description	Agency	Vehicle Funding
		Vehicle Total: \$0.00
Vehicle Maintenance Description	Agency	Maintenance Funding
Ĭ.	Vehicle M	laintenance Total: \$0.00
Equipment Description	Agency	Equipment Funding
		Equipment Total: \$0.00

Supply Description	Supply Funding
Blood collection kits for local law enforcement agencies to utilize	\$1,700.00
when conducting VTL 1192 offense investigations.	XX/ Q

Supply Description	Supply	y Funding
	Supply Tota	al: \$1,700.00

Training/Travel Description	Training/Travel Funding
Funding for 2 Oswego County Sheriff Deputies to attend a crash	\$2,000.00
reconstruction training in 2024.	

Training/Travel Total: \$2,000.00

Contractual Service Description	Contractual Service Funding
	 C

Contractual Service Total: \$0.00

Other Item Description	Other Funding
outer term occupation	Other Fullding

Other Item Total: \$0.00

# Activities to be funded in this area

The enforcement area of the Oswego County STOP DWI Program has been greatly strained of recent due to a drastic reduction in the number of arrests and changes in various state laws. Cooperation levels with County and other local agencies improved with the implementation of multi-agency High Visibility Checkpoints. Discussions and review of the situation with local law enforcement officials indicates a drastic increase in Penal Law investigations and arrests, thus less time spent on Vehicle and Traffic Law enforcement.

The Oswego County STOP-DWI Plan is written with minimal funds allocated for police agencies. Our budget is based on austerity to being responsive in the required components of a balanced program.

Total Other Than Personal Services: \$3,700.00

Law Enforcement Component Grand Total: \$9,900.00

# Court Related/Prosecution Component Summary

# Personal Services

# **Funded Positions**

Title	Agency	Funding Type	Total
Typist	Oswego County District Attorney's Office	Fully	\$17,722.00

Total Funded Positions: \$17,722.00

Overtime funding: \$0.00 Fringes: \$3,720.00

Total Personal Services: \$21,442.00

# Other Than Personal Services

Equipment Description	Equipment Funding
	Equipment Total: \$0.00
Supply Description	Supply Funding
General office supplies for the position to conduct day to day operations.	\$200.00
	Supply Total: \$200.00
Training/Travel Description	Training/Travel Funding
	Training/Travel Total: \$0.00
Contractual Service Description	Contractual Service Funding
Co	ontractual Service Total: \$0.00
Other Item Description	Other Funding
	Other Item Total: \$0.00
Court Fee Description	Court Fee Funding
	Court Fee Total: \$0.00

# Activities to be funded in this area

The position being funded processes the VTL 1192 cases submitted to the District Attorney's Office for prosecution. It is a part-time position and 100% of the individual's time is spent on DWI related duties.

Total Other Than Personal Services: \$200.00

Court Related/Prosecution Component Grand Total: \$21,642.00

# **Probation Component Summary**

# Personal Services

# **Funded Positions**

Title	Agency	Funding Type	Total
Sr. Probation Officer	Oswego County Probation Department	Partially	\$46,767.00
Probation Officer	Oswego County Probation Department	Partially	\$41,981.00

Total Funded Positions: \$88,748.00

Overtime funding: \$0.00 Fringes: \$49,699.00

Total Personal Services: \$138,447.00

# Other Than Personal Services

Equipment Description	Equipment Funding
Two alco-sensors for use by probation staff to test probationers for use of alcohol. Knowing if they are using alcohol is important to ensure compliance with Order and Conditions of Probation, in addition to addressing treatment needs and reducing recidivism.	\$718.00

Equipment Total: \$718.00

Supply Description	Supply Funding
General office supplies for probation officers supervising and conducting investigations on VTL 1192 cases.	\$200.00
Probation Officers use EtG urine alcohol testing kits to detect alcohol consumption over a longer time than alco-sensors. This enables officers to be aware of probationers use of alcohol to know if they are in violation of their Order and Conditions of Probation, as well as to better work with treatment providers in adjusting treatment plans.	\$2,000.00

Supply Total: \$2,200.00

Training/Travel Description	Training/Travel Funding
	Training/Travel Total: \$0.00

Contractual Service Description	Contractual Service Funding	
	Contractual Service Total: \$0.00	
Other Item Description	Other Funding	

Victim Impact Panel Description	Victim Impact Panel Funding
The speaker who present at the Victim Impact Panel do not receive compensation for their time. Funding is being included to at least reimburse them for mileage to attend the VIP.	\$450.00

Victim Impact Panel Total: \$450.00

# Activities to be funded in this area

The Probation Department has several probation officers dedicated to supervising offenders and conducting Pre-Plea/Pre-sentence investigations on offenders convicted of VTL 1192 related offenses. The department has one Senior Probation Officer who monitors that the other officers complete the required registration checks and that offenders are complying with Ignition Interlock requirements. The probation officers working with these offenders have specific expertise regarding substance abuse treatment issues, etc., in order to reduce recidivism in this population.

Total Other Than Personal Services: \$3,368.00

Probation Component Grand Total: \$141,815.00

# Rehabilitation Component Summary

# Personal Services

# **Funded Positions**

Title	Agency	Funding Type	Total
	Total Fundad Decisions, CO		

Total Funded Positions: \$0.00

Overtime funding: \$0.00

Fringes: \$0.00

Total Personal Services: \$0.00

Other Than Personal Services

Equipment Description		Equipment Funding
	E	quipment Total: \$0.00
Supply Description		Supply Funding
		Supply Total: \$0.00
Training/Travel Description	Tra	aining/Travel Funding
	Traini	ng/Travel Total: \$0.00
Contractual Service Description	Cont	ractual Service Funding
	Contractua	al Service Total: \$0.00
Other Item Description		Other Funding
	C	Other Item Total: \$0.00
Activities to be funded in this area	44 - N. 1975 W	
You have reported no activity for this component.		

Total Other Than Personal Services: \$0.00

Rehabilitation Component Grand Total: \$0.00

# Public Information/Education Component Summary

# Personal Services

# **Funded Positions**

Title	Agency	Funding Type	Total
Program Educator (Senior Probation Officer)	Oswego County Probation Department	Partially	\$4,260.00

Total Funded Positions: \$4,260.00

Overtime funding: \$0.00

Fringes: \$971.00

Total Personal Services: \$5,231.00

# Other Than Personal Services

Equipment Description	Equipment Funding
	Equipment Total: \$0.00
Supply Description	Supply Funding
Supplies such as printed brochures and other materials are needed when attending community events and conducting "MOCK DWI" crashes for local schools.	\$500.00

Supply Total: \$500.00

Training/Travel Description	Training/Travel Funding
Travel costs (mileage, etc.) for staff attending community events, including presenting at driver's education and health classes in local schools.	\$300.00

Training/Travel Total: \$300.00

Contractual Service Description	Contractual Service Funding

Contractual Service Total: \$0.00

Other Item Description	Other Funding
STOP-DWI and a coalition of area Public Safety agencies have presented "MOCK DWI" crash scenarios at local High Schools. Law enforcement plays an important role in this message during the 'crash' investigation, death notification, and court arraignment portions. Police presence was inconsistent due to officers leaving for real emergencies. STOP-DWI provides funding for agencies' police overtime to provide one officer guaranteed. Most provide several others, but they may get called away. The STOP-DWI Plan includes \$1,000 toward police overtime for Public Information and Education.	\$1,000.00
Because the STOP-DWI Coordinator position for Oswego County has been modified to generally manage/administer the program, most of the public information/education component is being conducted by other Probation/STOP-DWI staff. Therefore, funding is being requested to support additional hours pay for staff to attend events, etc.	\$5,000.00

Other Item Total: \$6,000.00

# Activities to be funded in this area

The Program Educator is responsible for attending community events and presenting at health classes and driver's education classes (targeting mostly juniors and seniors) at local schools. This position is also responsible for dissemination of public information about the STOP-DWI program and posting on social media. While this individual will be attending many events, other staff sometimes assist with these duties.

Community events include the following:

\*MOCK DWI: Since the spring of 2006, STOP-DWI and a coalition of area Public Safety agencies have presented "MOCK DWI" crash scenarios at local High Schools. This presentation as developed not only contains the "Crash" but includes Rescue, Police field sobriety testing and arrest, County Coroner's Office, Crash Reconstruction, Death Notification, Defendant Arraignment and lastly the Funeral itself. Due to just coming out of the pandemic, only 2 schools held the events. However, based on past schedules of the 9 school districts in Oswego County, it is anticipated that in 2024 at least 5 schools will be requesting assistance at the events.

\*Health and Wellness Events: Several local schools request STOP-DWI representation at Health and Wellness Fairs held at various grade levels. The local college, SUNY Oswego, also holds these types of events which STOP-DWI staff attend.

\*Other Local Events: Includes attendance at a local speedway (in conjunction with State STOP-DWI) and the Oswego County Fair.

Total Other Than Personal Services: \$6,800.00

Public Information/Education Component Grand Total: \$12,031.00

# Administration Component Summary

# Personal Services

# **Funded Positions**

Title	Agency	Funding Type	Total
STOP-DWI	Oswego County	Partially	\$7,387.00
Coordinator	Probation	1000 0000 0000 00000	
(Probation Director)	Department		

Total Funded Positions: \$7,387.00

Overtime funding: \$0.00 Fringes: \$1,683.00

Total Personal Services: \$9,070.00

# Other Than Personal Services

Equipment Description	Agency	Equipment Funding	
		Equipment Total: \$0.00	
Supply Description		Supply Funding	
This includes membership dues and general overhead such as postage and necessary printed materials.		\$1,500.00	
		Supply Total: \$1,500.00	
Training/Travel Description		Training/Travel Funding	
Mileage for coordinator to attend community events, mileage/travel expenses to attend NYS Highway Sa Symposium and mid-year meetings.		\$2,000.00	

Training/Travel Total: \$2,000.00

Contractual Service Description	Contractual Service Funding
	Contractual Service Total: \$0.00

Other Item Description	Other Funding
	Other Item Total: \$0.00

Recognition Awards/Events Description	 Recognition Funding
Transport of the Control of the Cont	 recognition randing

Recognition Total: \$0.00

# Activities to be funded in this area

The Probation Director is also the STOP-DWI Coordinator. The amounts listed under personal services is for the additional duties of the Director, which include:

- •Developing an annual plan and budget to present to the County Executive and County Legislature for approval and submission to GTSC.
- ·Fiscal oversight
- •The monitoring of DWI fine collection and quarterly reporting to the County Finance Office and GTSC.
- ·Ensuring program compliance and reporting accountability.
- •Program development in cooperation with law enforcement, probation, courts, and educators, and community-based organizations.
- •The distribution and administering of funding to Police Agencies through enforcement period contracts.
- Oversight of the Victim Impact Panel, which is held bi-monthly.
- ·Ensuring all supplies for all program components are ordered.

Total Other Than Personal Services: \$3,500.00

Administration Component Grand Total: \$12,570.00

KATHY HOCHUL Governor



JUSTIN O'CONNOR Director (518) 474-0972 Fax: (518) 473-6946

GOVERNOR'S TRAFFIC SAFETY COMMITTEE 6 EMPIRE STATE PLAZA • ALBANY, NY 12228

February 14, 2024

David Hall
Coordinator
Oswego County STOP DWI Program
39 Churchill Road
Oswego, NY 13126

Dear Mr. Hall:

We are approving your 2024 STOP DWI Plan as submitted. Thank you for your dedication and continued work to address the problem of impaired driving.

We recognize that county governments continue to experience the same fiscal constraints as the rest of the state. In these difficult times, we have a duty to ensure that program spending is constrained to activities that prevent impaired driving, including the enforcement of impaired driving laws, and is not used to supplant local expenses. If you plan to modify this approved STOP DWI budget plan, you must notify the GTSC (Governor's Traffic Safety Committee) before incurring any costs.

If you have any questions about your plan or the program in general, please contact Dylan Keenan at the GTSC at STOP.DWI.PROGRAM@dmv.ny.gov or (518) 486-6615.

Sincerely,

Justin O'Connor

Director

JO'C/RB/JK/DK/mr

cc:

# RESOLUTION NO.

March 14, 2024

# A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING RELATIVE TO PROPOSED COUNTY OF OSWEGO LOCAL LAW NO. 2 OF THE YEAR 2024 AUTHORIZING ADMINISTRATIVE DWI SUPERVISION FEES PURSUANT TO NEW YORK STATE EXECUTIVE LAW §257-c

By Legislator Marc Greco:

UPON the recommendation of the Public Safety Committee of this body, be it

RESOLVED, that the Oswego County Legislature shall hold a Public Hearing on the proposed County of Oswego Local Law Number 2 of 2024 AUTHORIZING ADMINISTRATIVE DWI SUPERVISION FEES PURSUANT TO NEW YORK STATE EXECUTIVE LAW §257-c on the 11th day of APRIL, at 7:00 o'clock, in the evening of said day at the Oswego County Legislative Chambers, County Office Building, 46 E. Bridge Street, Oswego, NY 13126; and be it further

RESOLVED, that the Clerk of the Oswego County Legislature cause notice of such Public Hearing to be published in the Official Newspapers of the County and post the same as required by law.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:	NO:	ABSENT:	ABSTAIN:

# COUNTY OF OSWEGO LOCAL LAW 2 OF 2024 AUTHORIZING ADMINISTRATIVE DWI SUPERVISION FEES AS PURSUANT TO NEW YORK STATE EXECUTIVE LAW §257-c

**BE IT ENACTED** BY THE COUNTY LEGISLATURE OF THE COUNTY OF OSWEGO LEGISLATURE AS FOLLOWS:

# Section 1. TITLE

This local law shall be known as the "DWI Supervision Fee Local Law."

# Section 2. LEGISLATIVE INTENT

Pursuant to New York State Executive Law §257-c the County of Oswego has the power to collect a probation administrative fee from those individuals currently serving probation or who shall be sentenced to a period of probation upon conviction of any crime under Article 31 of the Vehicle and Traffic Law in relation to alcohol and drug-related motor vehicle matters to reimburse the costs of probation supervision provided by the Oswego County Department of Probation. The Oswego County Legislature finds it to be in the best interests of the County of Oswego to permit the Probation Department to collect such fees.

# Section 3. ADMINISTRATIVE FEES

- A. An individual currently serving probation, including interim probation, or who shall be sentenced to a term of probation upon conviction of a crime under Article 31 of the Vehicle and Traffic Law shall pay to the Oswego County Probation Department an administrative fee of thirty dollars (\$30.00) per month.
- B. The Department of Probation, with the express approval of the Director of Probation, shall waive all or a portion of such fee where because of the indigence of the probationer, in the Director's sole opinion, the payment of said fee during any given month or months would cause an unreasonable hardship upon the person on probation, their immediate family or any other person who is dependent upon the probationer for financial support. Within thirty (30) days of the adoption of this local law, the Director of Probation shall establish specific criteria (including what supporting documentation is necessary) for determining what constitutes indigence or unreasonable hardship for a probationer seeking a waiver of all or a portion of said fees under this local law.
- C. The administrative fee authorized by this local law shall not constitute nor be imposed as a condition of probation.
- D. In the event of non-payment of any fees which have not otherwise been waived, the County of Oswego may seek to enforce payments in any manner permitted by law for enforcement of a debt. The provisions of subdivision 6 of §420.10 of the Criminal Procedure Law shall govern for purposes of collection of the administrative fee.

# Section 4. FEE USAGE

Fees collected pursuant to this local law shall be utilized for probation services by the Oswego County Probation Department. Such monies shall not be considered by the Division of Criminal Justice Services when determining state aid pursuant to New York State Executive Law §246, and shall not be used to replace federal funds otherwise utilized for probation services.

# Section 5. ACCOUNTING

- A. The Oswego County Probation Department shall collect and maintain data on a monthly basis regarding the number and amount of fees imposed hereunder, any delinquencies in payment, fees waived and fees collected.
- B. The Oswego County Probation Department shall submit all fees collected in accordance with general county accounting principles to the County Treasurer's Office at least once per month.

# Section 6. SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this local law or its application to any person or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order of judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this local law or its application to the person or circumstance directly involved in the controversy in which such judgment or order shall be rendered.

# Section 7. AUTOMATIC SUNSET

Should New York State Executive Law §257-c be amended to discontinue the state authorization for the fee authorized herein, or sunset on its own terms, this law shall sunset consistent therewith without further action by the Oswego County Legislature.

# Section 8. LOCAL LAW NUMBER 7 OF 2002 SUPERSEDED BY THIS ENACTMENT

Local Law number 7 of the year 2002 regarding Probation Administrative Fees for DWI Supervision be and is hereby **SUPERSEDED** upon the enactment of this local law.

# SECTION 9. SEORA DETERMINATION

The County Legislature, being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this local law constitutes a Type II action pursuant to Section 617.5(c)(26) and/or (33) of Title 6 of the New York Code of Rules and Regulations (6 NYCRR) and within the meaning of Section 8-0109(2) of the New York State Environmental Conservation Law as constituting routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment and adoption of regulations, policies, procedures and local legislative decisions in connection with any action under 617.5. The Clerk of the Legislature is hereby directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance as, may be necessary, in accordance with this local law.

# Section 10. EFFECTIVE DATE

This local law shall take effect immediately upon filing with the New York State Secretary of State pursuant to Municipal Home Rule Law §27.

# RESOLUTION NO.

March 14, 2024

A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING RELATIVE TO PROPOSED COUNTY OF OSWEGO LOCAL LAW NO. 3 OF THE YEAR 2024 OSWEGO COUNTY TRAFFIC DIVERSION PROGRAM LOCAL LAW

By Legislator Marc Greco:

UPON the recommendation of the Public Safety Committee of this body, be it

RESOLVED, that the Oswego County Legislature shall hold a Public Hearing on the proposed County of Oswego Local Law Number 3 of 2024 on the OSWEGO COUNTY TRAFFIC DIVERSION PROGRAM LOCAL LAW on the 11th day of APRIL, at 7:00 o'clock, in the evening of said day at the Oswego County Legislative Chambers, County Office Building, 46 E. Bridge Street, Oswego, NY 13126, and be it further

RESOLVED, that the Clerk of the Oswego County Legislature cause notice of such Public Hearing to be published in the Official Newspapers of the County and post the same as required by law.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:

# COUNTY OF OSWEGO LOCAL LAW NUMBER 3 OF 2024 OSWEGO COUNTY TRAFFIC DIVERSION PROGRAM LOCAL LAW

BE IT ENACTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF OSWEGO AS FOLLOWS:

# SECTION 1. PURPOSE AND INTENT

- A. The Office of the Oswego County District Attorney prosecutes offenses of the New York State Vehicle & Traffic Law in the city, town and village courts within the County of Oswego. A large portion of these offenses result from poor decision making and/or bad driving habits which endanger the public safety. Many of these drivers would benefit from a driver safety education program which would improve their driving habits and thereby increase public safety upon public roadways within the County of Oswego. While former district attorneys may have utilized an informal traffic diversion program over the years, it is determined that a local law to formalize same is both necessary and proper.
- B. The intent of this local law is to authorize and establish a traffic diversion educational program for eligible persons referred by the District Attorney and guidelines hereby authorized to be instituted by the District Attorney, to provide for an educational program under State authority authorizing local governments to provide for the safety and well-being of persons within the County of Oswego. This body finds and determines that the establishment of a traffic diversion program would improve public safety by referring motor vehicle operators charged with certain violations of the NYS Vehicle & Traffic Law for participation in a diversion program. The diversion program created hereunder would include mandating defensive and safe driving courses for persons charged with certain offenses under the NYS Vehicle & Traffic Law. The Traffic Diversion Program will be a voluntary educational program with the goal to promote and improve safety of the roads within the County of Oswego by way of educating motorists facing traffic offenses on driver safety and the rules of the road.

# SECTION 2. ESTABLISHMENT OF TRAFFIC DIVERSION PROGRAM

- A. In order to effectuate the orderly administration of government, maintain order and protect the safety, health and well-being of persons and property, especially as concerns public roadways, within the County of Oswego, this body finds and determines that it is in the best interests of the County of Oswego to establish a Traffic Diversion Program ("Program") and the same is hereby established.
- B. The District Attorney be and is hereby authorized, pursuant to the home rule authority granted to the County of Oswego under Municipal Home Rule Law §10 and section 700(1) of the New York County Law, to establish written guidelines for the Traffic Diversion Program to address: (i) eligibility for participation in the Program; (ii) the application process for eligible persons to participate in the Program; and (iii) the

- education contents of the Program.
- C. The District Attorney's Office is authorized to administer all non-financial aspects of the Traffic Diversion Program in order to effectuate the intent and purpose of this law except as otherwise authorized or required herein.
- D. The District Attorney's Office shall maintain Traffic Diversion Program records in accordance with New York State County Law §700(7).
- E. The Oswego County Treasurer is authorized to accept all financial payments, as set forth herein, for individuals deemed eligible by the District Attorney's Office to participate in the Traffic Diversion Program.
- F. Any disbursements by the County Treasurer of such financial payments made pursuant to this local law, including but not limited to, disbursements to county departments and offices and/or to other municipalities shall be as authorized by resolution(s) of the County Legislature.

# SECTION 3. PROGRAM ADMINISTRATION

The District Attorney in and for the County of Oswego be and is hereby authorized to establish and utilize a traffic diversion program and shall have full and complete discretion over the administration of the program and eligibility except as provided for herein and to enter into a contract or contracts in furtherance of same.

# SECTION 4. ADMINISTRATIVE FEE

- A. The Oswego County Treasurer or District Attorney are authorized to collect an administrative fee of TWO HUNDRED FIFTY DOLLARS (\$250.00) for alleged New York State Vehicle & Traffic Law infractions and/or THREE HUNDRED FIFTY DOLLARS (\$350.00) for alleged New York State Vehicle & Traffic Law misdemeanors for an individual's voluntary participation in the Traffic Diversion Program. In the case of demonstrated financial hardship, the District Attorney's Office, or any vendor contracted on its behalf, shall have the authority to waive all or part of such administrative fee for the Program.
- B. The Oswego County District Attorney's Office, or any contracted provider on behalf of District Attorney's Office, shall collect the administrative fee and, thereafter, the Oswego County District Attorney's Office shall forward said funds in accordance with county fiscal policies to the Oswego County Treasurer's Office. If a third-party provider is utilized, the funds forwarded to the County Treasurer shall be less any fees or costs charged by that provider.
- C. Pursuant to this local law, the District Attorney shall periodically review the costs of this program to ensure the administrative fee imposed herein reasonably reflects the costs associated with conducting the Traffic Diversion Program.

# SECTION 5. FEE DISBURSEMENT

- A. The administrative fee shall be shared by the County of Oswego, the District Attorney's Office and the city, town or village which had jurisdiction over the Vehicle & Traffic ticket(s)/offense(s) that was/were the reason for referral to the Program.
- B. Thirty-four percent (34 %) of the administrative fee shall be retained by the County of Oswego to be paid into the General Fund; Thirty-three percent (33%) of the administrative fee shall be placed in an custodial account in the District Attorney's Office budget to be designated Traffic Diversion Revenue to defray general prosecution, investigation, training and related prosecution expenses said account not to exceed TWO HUNDRED THOUSAND DOLLARS (\$200,000.00) at any given time and, should the account exceed said balance, any overage shall be paid to the County of Oswego; and Thirty-three percent (33%) shall be distributed and paid at least quarterly to the city, town or village where the traffic tickets/offenses originated.

# SECTION 6. APPLICABILITY

This local law shall apply to eligible traffic offenses occurring on or after the effective date of this local law however this program is voluntary for the offender and the District Attorney's Office shall retain sole discretion as to whether certain offenses or circumstances (e.g. repeat offender, other charges) are eligible for diversion.

# SECTION 7. SEVERABILITY

If any clause, sentence, paragraph, subdivision, section or part of this law, or the application thereof to any person, individual, corporation, firm, partnership, entity or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

# SECTION 8. REVERSE PREEMPTION

This local law shall be null and void on the date that statewide legislation goes into effect, incorporating either the same or substantially similar provisions under the New York State Vehicle & Traffic Law as are contained in this local law, or in the event that a pertinent state or federal administrative agency issues and promulgates regulations preempting such action by the County of Oswego. The County Legislature may determine via mere resolution whether or not identical or substantially similar statewide or federal legislation has been enacted for the purposes of triggering the provisions of this section.

# SECTION 9. ADMINISTRATIVE LIABILITY

Neither the County of Oswego, nor any officer, agent, or employee thereof, shall be personally liable for any damage resulting from any official determination, order or action required or permitted by or under this local law.

# SECTION 10. SEQRA DETERMINATION

This Legislature, being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this law constitutes a Type II action pursuant to Section 617.5(c)(26), (33) and/or (35) of Title 6 of the New York Code of Rules and Regulations (6 NYCRR) and within the meaning of Section 8-0109(2) of the New York State Environmental Conservation Law as routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment; adoption of regulations, policies, procedures and local legislative decisions in connection with any action on the Type II list; and, civil or criminal enforcement proceedings, whether administrative or judicial, including a particular course of action specifically required to be undertaken pursuant to a judgment or order, or the exercise of prosecutorial discretion. The Clerk of the Legislature is hereby directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance as may be necessary in accordance with this local law.

# SECTION 11. EFFECTIVE DATE

This local law shall take effect immediately upon filing with the Secretary of State in accordance with sections 20, 21 and 27 of the New York State Municipal Home Rule Law.

# RESOLUTION NO.

March 14, 2024

# RESOLUTION AUTHORIZING BUDGETARY MODIFICATION CREATING ONE FULLTIME POSITION AND DELETING ONE PART TIME POSITION IN THE OFFICE OF EMERGENCY MANAGEMENT

By Legislator Marc Greco:

WHEREAS, the County Legislature previously established a part-time drone coordinator position to oversee drone operations, administration, licensing and coordinate development of the drone program as need and technology changes; and

WHEREAS, drone capabilities and potentials within our public safety system have significantly advanced in recent years, including first response abilities to relay situational information to first responders prior to their arrival on scene and delivery of life-saving supplies to remote incident locations, which is requiring additional commitment of time and resources to program coordination beyond the limitations of a part-time position; and

NOW, upon recommendation of the Public Safety Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the part-time position of drone coordinator be changed to a full-time position as drone and robotics coordinator, Grade 40, at \$61,000, in the County of Oswego Office Professionals Association; and be it further

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that certified copies of this resolution delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority to make such changes.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES: NO: ABSENT: ABSTAIN:

Phone (315) 591-9150 Fax: (315) 591-9176

COUNTY OFFICE BUILDING - 200 NORTH 2ND STREET, FULTON, NY 13069

Cathee Palmitesso, Director Email: Cathleen.Palmitesso@OswegoCounty.com

# Informational Memorandum

Date:

March 4, 2024

To:

Members of the Public Safety and Finance and Personnel Committees

From:

Cathee Palmitesso, Director

Subject:

Request to delete one part-time position and create one full-time position

within the Emergency Management Office.

Subject:

Request for authorization to delete the part-time drone coordinator and create a full-time drone and robotics coordinator within the Emergency

Management Department.

Purpose:

Due to the continuous changes occurring within the drone program and advancement in the technology there is a desire and need to move this position to full-time to continue providing Oswego County with lifesaving public safety initiatives. Incorporating this technology has proven to bring successful results to maintaining a safer community. The program has also helped support our public safety departments and provided them with situational awareness and safety to the first responders that support our community. With the vision to bring the drone as a first responder technology to our public safety departments and the proposed initiatives at the Oswego County Airport it warrants a full-time individual to support these initiatives.

I am requesting a salary of 61,000 (Grade 40) as the starting salary in the OCPA contract. The individual has above average skills for someone starting in the position and brings a wealth of knowledge, skills, and experience that will support Oswego County going forward.

Summary:

With the continued progression of this position and the needs within the program I respectfully request the deletion of the current part-time position and creation of one full-time drone and robotics coordinator within the Emergency Management Department. Thank you for your consideration of this request.

# POSITION REQUEST/DELETE BUDGET FORM

DEP	ARTMENT: Emergency Management DIVISION/UNIT (NUMBER): 3641	
A. NEW POSITION REQUEST		
1.	Position Title Requested: Drone & Robotics Coordinator	
2.	Bargaining Unit: CO-OP Highway Silver Star Deputies OCPA	☐ Mgmt.
3.	a. Bargaining Unit - Hourly Rate from Grade plan: Grade:	- Doctors
	b. Management or OCPA – Salary Requested: 61,000 Grade: 40	
4.	Percent of Federal and or State Reimbursement: Fringe Reimbursed: Yes	s 🛭 No
5.	Justification of Need (Use additional sheets as necessary):	
	Position has drastically changed from inception in January 2022. The duties and time invested projected as a part time position initially and needs to be changed to a 35 hour full-time position address the continuous advancement in the program. More details provided in informational materials and the program of the program of the program of the provided in informational materials.	on to
6. Complete New Position Duties Statement (p. 3 & 4).  B. RECLASSIFICATION REQUEST		
1.	Present Title: 2. Position #:	
3.	Present Salary/Hourly Rate: Grade:	~
760	Requested Title:	
5.	Requested Salary:	
	a. Bargaining Unit: Hourly Rate: Grade:	****
	b. Management or OCPA – Salary Requested: Grade:	<u> </u>
6.	Percent of Federal and/or State Reimbursement: Fringe Reimbursed: Yes	☐ No
7.	Justification of Need (use additional sheets as necessary):	
8.	Complete New Position Duties Statement (p. 3 & 4).	

Title to be Deleted: Drone Coordinator     Solary Savings:      Reason for Deletion:      Requesting to move this position to a full-time drone and robotics coordinator position.	C.	PO	SITION DI	ELETION		
4. Reason for Deletion:		1.	Title to be I	Deleted: Drone Coordinate	or	
		2.	Position #	364070001	3. Salary Savings:	**************************************
Requesting to move this position to a full-time drone and robotics coordinator position.		4	Danson for I	Dalatian.		
		7.	The control of the co	Control of the Contro	full-time drone and robotics coordinator	position.
			The control of the co	Control of the Contro	full-time drone and robotics coordinator	position.

Civil Service Law: Section 22. Certification for positions. Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission

### OSWEGO COUNTY HUMAN RESOURCES DEPARTMENT

### NEW POSITION DUTIES STATEMENT

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

commission.	7	ii	and rotward two typed copies to this office.				
1. DEPARTME DISTRICT/T Emergency M	OWN OR VILLAGE	DIVISION, UNIT, 0	OR WORK SECTION	LOCATION OF POSITION FOB			
	Parag	raph for each kind of first. In the left colun	work and describe the m	vord picture of the job. Use a separate ore important or time-consuming I working time is divided.			
PERCENT OF							
WORK TIME							
10			nents between unmanned o ncident Command Structu				
10		ordinate UAS activities,		Assists other departments and agencies partment, Fire Coordinators Office,			
5				ther operational assets or agencies. AV air operations at one time.			
10	Assists with operating p Maintains and updates			sts with purchasing equipment.			
10	Identifies and persues g are being followed in a			ort to ensure all UAS FAA regulations			
15	Facilitate relationships Oswego County.	with research compani	es and county agencies to	bring UAS testing and opportunities to			
5				logs, daily events, and required site encies are complying with FAA			
5	Perform continuing ma update flight managem		updates to current drone	and robotics inventory.Monitors and			
15	Coordinate and work to	implement the drone fi	rst responder (DFR) progi	ram with E911.			
15				UAS is requested. Ensures each mission nty and that a NOTAM is posted prior to			

(Attach additional sheets if more space is needed)

flight.

NAME		sing (general, direct, administr TITLE	TYPE OF SUPERVISION
Cathleen Palmi	tesso	Director	Direct
4. Names and	titles of persons superv	ised by employee in this position	on.
NAME		TITLE	TYPE OF SUPERVISION
	<u> </u>		
5. Names and new positi		substantially the same kind an	d level of work as will be done by the incumbent of this
NAME		TITLE	LOCATION OF POSITION
6. What minit	num qualifications do	ou think should be required fo	r this position?
Education:	High School	years	
	College _	years, with specializati	on in
	Other _	years, with specializati	on in
Experience (	(list amount and type):		
Laperience	(iist iiiiiount and type).		
Essential kn	owledge, skills and abil	litios:	
Essentiai Ku	owiedge, skins and abi	ittes.	
Type of lice	nse or certificate requi	ed: Part 107 certified	
	statements are accurate		
Date: 2/23/	2024	Title: Emergency Manag	gement Signature:
	CERTIFICA	TE OF OSWEGO COU	NTY PERSONNEL OFFICER
		of Civil Service Law (Section 2 ne position described is:	2), the Oswego County Personnel Officer certifies that the
POSITION	CLASS TITLE:		
	TIONAL CLASS:		
Date:		Signature:	

# PART-TIME/TEMPORARY BUDGET REQUEST FORM

		DOLLARS REQUESTED		(page 1 of 2)
MBFR):	nporary basis:	JUSTIFY THE NEED FOR EACH TITLE		
DIVISION/UNIT (NUMBER):	on a part-time/ten	NO. WEEKS		
DIVE	ntend to employ	HOURLY		-OVER-
	tions which you i	HOURS/ WEEK		
	information for posit	POSITION NUMBER		
DEPARTMENT:	1. Please provide the following information for positions which you intend to employ on a part-time/temporary basis:	TITLE		(Add pages as needed.)

# PART-TIME/TEMPORARY BUDGET REQUEST FORM

			sted.
	55	<del>63</del>	edne
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	Part	Part	plete
	2. Total Part-time/Temporary dollars requested for next year:	3. Total Part-time/Temporary dollars budgeted in current	. Complete a "New Position Duties Statement" (p. 3). This is required only if this is a new position or title requested
	2.	33	4.

(page 2 of 2)

## OTHER HOURS BUDGET REQUEST FORM

DEPARTMENT:	CATEGORY:	Retention & Recruitment Incentive (511000)	Overtime (512000)	Shift Differential (514100)	Vacation Buy Back (514200)	Additional Hours (514300)	Holiday Premium (514400)	Call Time (514500)	207-C Wages (514600)
	CURRENT BUDGET:								
	AMT BUDGETED NEXT YEAR:								
	POSITIONS AFFECTED:								
DIVISION/UNIT (NUMBER):	JUSTIFICATION:								
								· ·	

### COUNTY OF OSWEGO BUDGET MODIFICATION REQUEST

	DOLLAR	(32,296.00)	30,000.00	2,296.00						,	DATE	DATE	DATE
	DESCRIPTION	Appropriated Fund Balance	SALARIES & WAGES	FICA			To increase Other Fees & Services line using	Unapprpriated Funds			COUNTY ADMINISTRATOR	CHAIRPERSON	COUNTY TREASURER
BER	PROJ												
ACCOUNT NUM	OBJECT		511000	590308							DATE	DATE	
ACC	ORG		A3641	A3641								URCES	hed
SER	PROJ										ENT HEAD	MAN RESO	are impac
ACCOUNT NUMBER	OBJECT	159900									DEPARTMENT HEAD	*DIRECTOR OF HUMAN RESOURCES	el Services
ACCC	ORG	A										*DIRECT	*If Personnel Services are impacted

### RESOLUTION NO.

March 14, 2024

### RESOLUTION AUTHORIZING THE DELETION OF TWO POSITIONS SHERIFF'S OFFICE (DRUG TASK FORCE)

By Legislator Marc Greco:

WHEREAS, positions 316130101(Deputy Sheriff-PT) and 316130102 (Deputy Sheriff-PT) be deleted; and

WHEREAS, the County has identified that these positions be better placed within the District Attorney's Office as full-time positions; and

NOW, upon recommendation of the Public Safety Committee with approval of the Finance and Personnel Committee of this body, be it further

RESOLVED, that positions 316130101, Deputy Sheriff-PT and 316130102, Deputy Sheriff-PT, be deleted from the Sheriff's Office budget; and be it further

RESOLVED, that certified copies of this resolution delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority to make such changes.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES: NO: ABSENT: ABSTAIN:

OSWEGO COUNTY SHERIFF'S OFFICE

ADMINISTRATION
(315) 349-3307
FAX (315) 349-3483
ROAD PATROL
(315) 349-3411
FAX (315) 349-3303
CRIMINAL INVESTIGATION

(315) 349-3318

FAX (315) 349-3317

DONALD R. HILTON SHERIFF



JOHN F. TOOMEY UNDERSHERIFF



(315) 349-3302 FAX (315) 349-3373 1-800-582-7583 JAIL DIVISION (315) 349-3300 FAX (315) 349-3349

CIVIL DIVISION

39 Churchill Road, Oswego, New York 13126-6613

### INFORMATIONAL MEMORANDUM

DATE:

February 26, 2024

SUBJECT:

Deletion of two positions from the Sheriff's Office (Drug Task Force).

PURPOSE:

To move the two part-time positions and the Salaries and Wages associated with

the positions from the Sheriff's Office to the District Attorney's Office where

they will be full time.

SUMMARY:

The Sheriff's Office requests the deletion of position # 316130101(Deputy Sheriff-PT) with a salary of \$35,000 and position # 316130102 (Deputy Sheriff-

PT) with a salary of \$35,000. These two positions will be moved under the

District Attorney's budget.

RECOMMENDED

ACTION:

The Sheriff's Office respectfully requests your review and approval of this request.

### POSITION REQUEST/DELETE BUDGET FORM

DEP	A	ARTMENT: Sheriff's	DIVISION/UNIT	(NUMBER):	3161	
A. I	N	EW POSITION REQUEST	Ý		i i	
1	١.	Position Title Requested:				
2	2.	Bargaining Unit: CO-OP Highway	☐ Silver Star	Deputies [	OCPA 🗆	Mgmt.
3	١.	a. Bargaining Unit - Hourly Rate from Grade p.	lan:	_ (	Grade:	_
		b. Management or OCPA - Salary Requested:	1	_ (	Grade:	-
4	l.	Percent of Federal and or State Reimbursement:	· · · · · · · · · · · · · · · · · · ·	Fringe Reimbu	rsed: Yes	☐ No
5	i.	Justification of Need (Use additional sheets as n	necessary):		8	
					*	
			ő			
			* 5			
~						
6	5.	Complete New Position Duties Statement (p. 3	& 4).			
В.	R	TOT LOCTOR LINEAR TOWN				9
<i></i>		ECLASSIFICATION REQUEST		***		
- mx-sy			2. Position #:	*	· · · · · · · · · · · · · · · · · · ·	
1	١.		2. Position #: Grade:			
1	3.	Present Title: 2				
3	1. 3.	Present Title: 2 Present Salary/Hourly Rate: Requested Title: Requested Salary:	Grade:			
3	1. 3.	Present Title: 2 Present Salary/Hourly Rate: Requested Title: Requested Salary: a. Bargaining Unit:			Grade:	
3	1. 3.	Present Title: 2 Present Salary/Hourly Rate: Requested Title: Requested Salary:	Grade:		Grade:	
1 3 4 5 5	1. 3. 4.	Present Title: 2 Present Salary/Hourly Rate: Requested Title: Requested Salary: a. Bargaining Unit:	Grade: Hourly Rate:	Fringe Reimbur	Grade:	
1 3 4 5 5	1. 3. 4. 5.	Present Title: 2  Present Salary/Hourly Rate:  Requested Title:  Requested Salary:  a. Bargaining Unit:  b. Management or OCPA – Salary Requested:  Percent of Federal and/or State Reimbursement:	Grade: Hourly Rate:	Fringe Reimbur	Grade:	□ No
1 3 4 5 5	1. 3. 4. 5.	Present Title: 2  Present Salary/Hourly Rate:  Requested Title:  Requested Salary:  a. Bargaining Unit:  b. Management or OCPA – Salary Requested:	Grade: Hourly Rate:	Fringe Reimbur	Grade:	□ No
1 3 4 5 5	1. 3. 4. 5.	Present Title: 2  Present Salary/Hourly Rate:  Requested Title:  Requested Salary:  a. Bargaining Unit:  b. Management or OCPA – Salary Requested:  Percent of Federal and/or State Reimbursement:	Grade: Hourly Rate:	Fringe Reimbur	Grade:	□ No
1 3 4 5 5	1. 3. 4. 5.	Present Title: 2  Present Salary/Hourly Rate:  Requested Title:  Requested Salary:  a. Bargaining Unit:  b. Management or OCPA – Salary Requested:  Percent of Federal and/or State Reimbursement:	Grade: Hourly Rate:	Fringe Reimbur	Grade:	□ No
1 3 4 5 5	1. 3. 4. 5.	Present Title: 2  Present Salary/Hourly Rate:  Requested Title:  Requested Salary:  a. Bargaining Unit:  b. Management or OCPA – Salary Requested:  Percent of Federal and/or State Reimbursement:	Grade: Hourly Rate:	Fringe Reimbur	Grade:	□ No
1 3 4 5	1. 3. 4. 5.	Present Title: 2  Present Salary/Hourly Rate:  Requested Title:  Requested Salary:  a. Bargaining Unit:  b. Management or OCPA – Salary Requested:  Percent of Federal and/or State Reimbursement:  Justification of Need (use additional sheets as needs)	Grade:  Hourly Rate:  ———————————————————————————————————	Fringe Reimbur	Grade:	□ No
1 3 4 5	1. 3. 4. 5.	Present Title: 2  Present Salary/Hourly Rate:  Requested Title:  Requested Salary:  a. Bargaining Unit:  b. Management or OCPA – Salary Requested:  Percent of Federal and/or State Reimbursement:	Grade:  Hourly Rate:  ———————————————————————————————————	Fringe Reimbur	Grade:	□ No

### C. POSITION DELETION 1. Title to be Deleted: Deputy Sheriff-PT 2. Position # 316130101 3. Salary Savings: \$35,000 4. Reason for Deletion:

Position has been moved to Oswego County District Attorney's budget.

(page 2 of 4)

### C. POSITION DELETION 1. Title to be Deleted: Deputy Sheriff-PT 2. Position # 316130102 3. Salary Savings: \$35,000 4. Reason for Deletion: Position has been moved to Oswego County District Attorney's budget:

### COUNTY OF OSWEGO BUDGET MODIFICATION REQUEST

	DOLLAR	(70,000.00)	70,000.00							DATE	DATE		DATE
	DESCRIPTION	Salaries and Wages	Salaries and Wages							COUNTY ADMINISTRATOR	CHAIRPERSON		COUNTY TREASURER
BER	PROJ									•	'	3	
ACCOUNT NUMBER	OBJECT		511000							DATE	DATE		
ACC	ORG		A1161								URCES		ted
BER	PROJ									ENT HEAD	MAN RESO		are impac
ACCOUNT NUMBER	OBJECT	511000								DEPARTMENT HEAD	*DIRECTOR OF HUMAN RESOURCES		el Services
ACC	ORG	A3161									*DIRECT		*If Personnel Services are impacted

### RESOLUTION AUTHORIZING THE CREATION OF TWO POSITIONS IN THE OFFICE OF THE DISTRICT ATTORNEY

By Legislator Marc Greco:

WHEREAS, this Legislature recognizes the increase in drug crimes throughout the County of Oswego and the need for more investigative manpower in the Office of the District Attorney to do specialized narcotic investigations in a more timely and efficient manner and that this is best accomplished by the addition of two positions with the title of District Attorney Investigator in the Office of the District Attorney; and

WHEREAS, a budget modification transferring funds from Sheriff's Department Salaries and Wages and Personal Services accounts to District Attorney's Office Salaries & Wages and Personal Services accounts is necessary to cover some of the costs of the salaries of these new positions; and

WHEREAS, a budget modification transferring funds the Appropriated Fund Balance to the District Attorney's Office Salaries & Wages and Personal Services accounts is necessary to cover the remaining costs of the salaries of these new positions; and

NOW, upon recommendation of the Public Safety Committee of this Legislature, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that two positions, District Attorney Investigator, Grade 40, Step 15, \$68,482, Management Personnel Compensation Plan be created; and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds \$70,000 from account A3161-51100 (Salaries & Wages) & \$5,355 from account A3161-590308 (Personal Services - Social Security) to account A1161-51000 (Salaries & Wages) and A1161-590308 (Personal Services-Social Security); and be it further

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds \$72,087 from account A 159900 (Appropriated Fund Balance) to A1161-51000 (Salaries & Wages) and A1161-590308 (Personal Services-Social Security) to cover remaining amount needed; and be it even further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Officer, and Human Resources Director shall be their authority to make such changes.

### RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES: NO: ABSENT: ABSTAIN:

PUBLIC SAFETY CENTER 39 CHURCHILL ROAD OSWEGO, NY 13126



TELEPHONE: (315) 349-3200 FAX: (315) 349-3212

### Office of the District Attorney

LOUIS H. MANNARA CHIEF ASSISTANT DISTRICT ATTORNEY ANTHONY J. DIMARTINO, JR. DISTRICT ATTORNEY / CORONER

JASON R. DELANO INVESTIGATOR

### INFORMATIONAL MEMORANDUM

Subject: Request for authorization to create two positions within the District Attorney's

office. Also, budget modification to transfer funds from Sheriff's Department to

District Attorney's Office.

Purpose: To address the need for more investigation manpower to allow the department to

function more efficiently and effectively. To transfer \$70,000 from account A3161-51100 (Salaries & Wages) & \$5,355 from account A3161-590308 (Personal Services - Social Security) to account A1161-51000 (Salaries & Wages) and A1161-

590308 (Personal Services-Social Security).

Summary: Due to a re-evaluation of departmental staffing and ever-increasing demands of drug

crime investigations in Oswego County, it is vital for the District Attorney's office to have a coordinated effort with the Drug Task Force to address these crimes. Having two Investigators specializing in this area will help to address these issues

in a more timely manner.

Recommended To a

Action: position, Grade SG

To authorize the proposed creation of the District Attorney Investigator position, Grade SG40, in the County of Oswego Management Bargaining unit, within the District Attorney's Office and authorize this budget modification.

Remaining funds of \$72,087.00 to be transferred to the above listed District

Fiscal Impact: Attorney Accounts from the Appropriated Fund Balance A-159900.

### POSITION REQUEST/DELETE BUDGET FORM

DE	P	ARTMENT: District Attorney DIVISION/UNIT (NUMBER): A1165
A.	N	EW POSITION REQUEST
	1.	Position Title Requested: District Attorney Investigator
	2.	Bargaining Unit: CO-OP Highway Silver Star Deputies OCPA Mgmt.
	3.	a. Bargaining Unit – Hourly Rate from Grade plan: Grade:
		b. Management or OCPA – Salary Requested: \$68,482 Grade: SG 40
	4.	Percent of Federal and or State Reimbursement: Fringe Reimbursed: No
	5.	Justification of Need (Use additional sheets as necessary):
		Given the increased drug crime in Oswego County it is vital for the Ditrict Attorney's office to have a coordinated effort with the Drug Task Force to address these crimes. Having two Investigators specializing in this area will help to address these issues in a more timely manner.
	6	Complete New Position Duties Statement (p. 3 & 4).
B.		RECLASSIFICATION REQUEST
	1	Present Title: 2. Position #:
	3	Present Salary/Hourly Rate: Grade:
	4	Requested Title:
	5.	Requested Salary:  a. Bargaining Unit: Hourly Rate: Grade:  b. Management or OCPA – Salary Requested: Grade:
	6.	Percent of Federal and/or State Reimbursement: Fringe Reimbursed: No
	7.	Justification of Need (use additional sheets as necessary):
0.02 - 0.050	8.	Complete New Position Duties Statement (p. 3 & 4).

C.	POSITION DELETION		
	1. Title to be Deleted:		
	2. Position #	3. Salary Savings:	
	4. Reason for Deletion:		
7/23/	19	-OVER-	(page 1 of 4)

7/23/19

Civil Service Law: Section 22. Certification for positions. Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.

OSWEGO COUNTY HUMAN RESOURCES DEPARTMENT

### NEW POSITION DUTIES STATEMENT

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

1. DEPARTMEN DISTRICT/TO	TS/SCHOOL OWN OR VILLAGE	DIVISION, UNIT, OR WORK SECTION	LOCATION OF POSITION
District Attor	rney	Investigaton	District Attorney's Office
2. DESCRIPTIO  Title requested	paragi	be the work in sufficient detail to give a clear want for each kind of work and describe the mofirst. In the left column, estimate how the total	ore important or time-consuming
PERCENT OF WORK TIME			
		ce, collaborates with confidential information of the confiden	
	Interviews victims, investigatio	witnesses, suspects and others to obtain in	nformation related to criminal
		of criminal investigations, including congevidence, establishing facts, preparing re	
	Obtains and execute	es arrest and/or search warrants to gather of	evidence
	Collaborates with o	ther offices and agencies to exchange info	ormation and coordinate activities
	Determines scope, t	iming, and direction of investigation	
	Testifies in court or collected	before Grand Jury concerning investigati	ons conducted and evidence
	Maintains appropria	ate files on cases under investigation	
	Compiles statistical	data on various facets of criminal activity	
		(Attach additional sheets if more space	ce is needed)

3. Names and titles of person supervising	(general, direct, administrative, etc.).			
NAME	TITLE	TYPE OF SUPERVISION		
Anthony J. DiMartino, Jr.	District Attorney	Department Head		
4. Names and titles of persons supervised by employee in this position.  NAME  TITLE  TYPE OF SUPERVISION				
		1111 11 21 21 21 21 21 21 21 21 21 21 21		
5. Names and titles of persons doing subs	stantially the same kind and level of work a	s will be done by the incumbent of this		
NAME	TITLE	LOCATION OF POSITION		
6. What minimum qualifications do you t	hink should be required for this position?			
Education: 🛛 High School	years			
☐ College	years, with specialization in			
	years, with specialization in			
	e (5) years of experience as a police of e Law that included specialized invest otics.			
Essential knowledge, skills and abilities:				
Type of license or certificate required:	Possession of a valid New York State appointment.	e Driver's License at time of		
	Possession of a Police Officer Basic issued by the New York State Munic of appointment	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1		
7. The above statements are accurate and	complete.			
Date:	Title:	Signature:		
	OF OSWEGO COUNTY PERSON			
- ^^ - 10 TH THE SHEET HE WINDOWS TO SHEET HE	vil Service Law (Section 22), the Oswego Co	ounty Personnel Officer certifies that the		
appropriate civil service title for the po	strion described is:			
POSITION CLASS TITLE:				
JURISDICTIONAL CLASS:				

Date:	Signature:

### COUNTY OF OSWEGO BUDGET MODIFICATION REQUEST

ACC	ACCOUNT NUMBER	IBER	ACC	ACCOUNT NUMBER	BER		
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	DESCRIPTION	DOLLAR AMOUNT
A1161	511000					Salaries and Wages - DA Drug Task Force	136,964.00
A1161	590308					Social Security	10,478.00
- 12			A3161	511000		Salaries and Wages - Drug Task Force	(70,000.00)
			A3161	590308		Personal Services - Social Security	(5,355.00)
			A	159900		Appropriated Fund Balance	(72,087.00)
						Ý.	
			11-11			50	
/	<u> </u>			/			
	A		8	2/27/20	九本		
N	DEPARTM	DEPARTMENT HEAD		DATE	\	COUNTY ADMINISTRATOR	DATE
*DIREC	*DIRECTOR OF HUMAN RESOURCES	MAN RESC	OURCES	DATE		CHAIRPERSON	DATE
*if Person	*If Personnel Services are impacted	s are impac	ted	30		COUNTY TREASURER	DATE



### Oswego County EMS

200 North Second St, Fulton, NY 13069
(315) 591-9150 (office) (315) 591-9176 (fax)

Cathleen Palmitesso - Director of Emergency Management
Nate Degear, EMT - EMS Field Coordinator
Jordan Holliday, M.D. - Medical Director



Public Safety Committee Meeting- February 28th, 2024 EMS Coordinator Report February 2024 Activities

### 1. EMS Education

- a. A course request was submitted to the State and approved for an EMT Class in Brewerton that will start March 6<sup>th</sup> and run through June.
- A course request was submitted to the State and approved for the Spring Menter EMT Academy.
- Workforce NY will continue to offer tuition assistance for the EMT course for approved students.
- d. Working on our Course Sponsorship Renewal with NYS Bureau of EMS
- e. Developing course materials for a future Advanced-EMT Class.
- f. Developing coursework and class schedules to utilize the ARPA funding designated to provide our volunteer services with additional qualified members in their agency.

### 2. Response

- Continue to work as the liaison with county EMS providers and keep an open line of communication and monitor ambulance resources and coverage in the county.
- b. Attended the yearly NYS Emergency Managers Association Conference in Syracuse.
- c. Continue to work with all agencies on updating the County EMS Mutual Aid Agreement.
- d. MCI MOU's were updated with agencies that house the county MCI equipment. The annual inventory of cache equipment was conducted.
- e. Solar Eclipse Planning and Coordination with local EMS Agencies

### Meetings

- a. Bureau of EMS Agency Leadership and Course Sponsors calls
- b. Oswego County EMSAC
- c. PHAST Meeting
- d. Child Fatality Review Team
- e. CSI meeting
- f. Eclipse Planning Meeting
- g. County Wide Director of Operations Meeting

COUNTY OFFICE BUILDING - 200 NORTH 2ND STREET, FULTON, NY 13069

Cathee Palmitesso, Director

Email: Cathleen.Palmitesso@OswegoCounty.com

### Public Safety Committee Report EMO – February 2024

### Planning/Grants/Response:

- 1. Continue to manage and administer various grants with our stakeholders.
- Continue to participate in steering committee meetings and municipality workshops for update
  to the County Hazard Mitigation Plan. We have 9 municipalities (Scriba, Oswego Town,
  Volney, Mexico Town, New Haven, Redfield, Village of Sandy Creek, Williamstown, Amboy)
  left to meet with to go over the initial information needed.
- Continue to conduct Solar Eclipse Planning Mtg. with stakeholders in the county. We had two
  municipal outreach meetings on 2/20 and 2/28 to address public safety impacts and help
  share coordination strategies for response.
- 4. Completed an update to the Oswego County Comprehensive Emergency Management Plan.
- Completed the application to gain accreditation of our department from NYS.
- EMO staff conducted a presentation with the New Haven Boy Scouts and the Scriba Seniors groups outlining emergency information and preparedness as well as discussing our department activities.

### Meetings/Webinars/Conferences/Exercises:

- Attend the monthly National Weather Service (NWS) virtual conference call and winter weather outlook meeting.
- Participated in the Public Health & Safety Team (PHAST) meeting regarding overdoses in the county.
- Participated in the quarterly meeting with Region IV OEM.
- 4. Attended Public Health Preparedness Summit Conference Mtg. regarding the collaborative presentation between Oswego Health, EMO and County Health Department at the conference.
- 5. Participated in NYS Solar Eclipse Planning Mtg. to gauge response from our state partners.
- 6. EMO Staff participated in the New York State Emergency Management Conference.

### Radiological Preparedness:

- Radiological Emergency Preparedness emergency worker training sessions are ongoing with our partners.
- Submitted our Annual Letter of Certification to FEMA for our annual REP activities and certifications of completed actions required by the FEMA REP manual.
- Participated in the bi-annual County Coordination Mtg. with NYS, FEMA, Constellation, Wayne, Monroe and Oswego Counties.

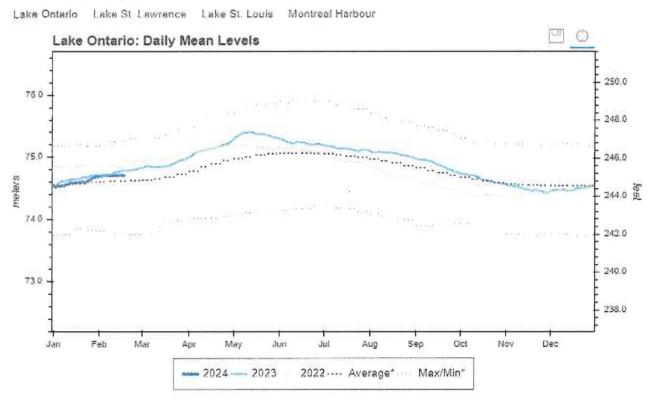
- Coordinating with Constellation, Upstate and Oswego Hospital to conduct our 2024 Medical Service Exercises.
- EMO Staff participated in the initial planning meeting for our annual Radiological Plume Offyear Exercise scheduled for June 11, 2024.
- 6. Continue to work with a vendor to create WebEOC boards for our radiological response plan.
- 7. EMO staff participated in a FitzPatrick quarterly exercise.

### **UAS (Unmanned Aircraft Systems) Activities:**

- 1. Total flights thru Jan. 31
  - a. County 21, no others reporting.
- Monthly FAA reporting complete.
- 3. FAA issue the county a new BVLOS waiver which permits the use of visual detection system unit until a visual observer or drone pilot arrives on site. We are the first to receive such a waiver which will be instrumental in the growth of remote flying. Gives the option to have drones on scene before first responders arrive.

### **Great Lake Level Conditions and Forecast**

- 1. Current Water Level as of Feb. 14 (IJC) 245.11ft.
- 2. Average Water Level for Feb. 15-21 (IJC) 244.82ft.
- Forecast Water Level Range for March 15 (IJC) 244.95-245.83 ft.
- The 2024 water level is still below the 2023 level currently, but we are average for this time of year.



"Historical statistics based on available period of record for each dataset: Lake Ontario (1918-2022); Lake St. Lawrence (1960-2022); Lake St. Louis (1960-2022); Montreal Harbour (1967-2022).

### OSWEGO COUNTY PROBATION DEPARTMENT

Public Safety Center 39 Churchill Road Oswego, New York 13126 Phone: (315) 349-3477

DIRECTOR David L. Hall SUPERVISORS
Margaret A. Fitzgibbons
Shannon M. Perkins
Karen J. Smith
Chrystal L. Thompson

### **PROBATION**

### PUBLIC SAFETY COMMITTEE REPORT March 4, 2024

### Supervision

 As of 2/20/24, the department had 712 individuals under some level of supervision/monitoring (Criminal Court, Family Court, and Juvenile Intake).

### Investigations

 86 investigations (Presentence, Pre-Plea, Predisposition and Pre-Transfer) were assigned in January 2024.

### Electronic Monitoring

As of 2/20/24, the department had 28 individuals under electronic monitoring. This
number, which varies month to month, includes individuals under Pre-Trial Release,
Probation Supervision and Predisposition (Family Court).

### Pre-Trial Release

As of 2/20/24, the department was monitoring 103 individuals on Pre-Trial Release.

### Grants/Programming

The department is currently conducting an Interactive Journaling group in the jail.

### Restitution/DWI Fees

- In January 2024, the department collected \$14,199.04 in restitution (\$708.35 in surcharge).
- In January 2024, the department collected \$3,110.00 in DWI supervision fees.

### Special Services

- The department currently has 10 officers who are qualified to carry a firearm full time.
   Special Services Officers execute Violation of Probation warrants and conduct unannounced home visits with probationers.
- As of 2/20/24, the department had 49 active VOP warrants.

### Staffing

- The department presently has a Director, 4 Supervisors, 8 Senior Probation Officers, 14
  Probation Officers (and 1 vacancy), 3 Probation Assistants, an Administrative Secretary,
  a Principal Account Clerk, an Account Clerk, 1 Sr. Typist (and 1 vacancy) and 2 Typists.
- The department currently has 1 vacant Probation Officer position and will have another in March as a result of promotions due to the retirement of a Probation Supervisor.

### Alternatives to Incarceration (ATI)

The department receives State funding for the Enhanced Pre-Trial Release program. As such, DCJS requires that a local planning group meet on a regular basis to review the ATI plan and delivery of ATI services. This board met 12/6/23 and is scheduled to meet next on 3/6/24.

### Supervision and Treatment Services for Juveniles Program (STSJP)

Probation is the county's lead agency for STSJP. This program provides state funding
for expenditures related to justice involved juveniles. The 2023-2024 plan has been
approved and supports salaries of probation officers who provide juvenile supervision
and intake/diversion services, as well as a school-based program provided by the Youth
Bureau.

### Victim Impact Panel (VIP)

 The department conducts Victim Impact Panels every other month. The last VIP was on 12/20/23, and the next is scheduled for 2/21/24.



### OSWEGO COUNTY FIRE COORDINATORS OFFICE

720 East Seneca Street, Oswego, NY 13126

Shane P. Laws Fire Coordinator Office: 315.349.8800 Fax: 315-349-8810

### Fire Coordinators Report March 2024

Coordinator Activity: (1/1/24- 1/31/24)

Coordinator Activations: 19

Structure Fires: 6 Haz Mat Team: 0

Fire Investigation Team: 3

Dive Team: 1

Rope Rescue Team: 0 No Response Required: 9

Other: 0

### FIRE TRAINING:

- BEFO 1/22/24-4/6/24—ERTC
- NYS Officer Development Firefighter Health & Safety –3/12-3/21/24 ERTC
- Small Vessell Security for Rural Communities 5/8/24 ERTC
- Trench Rescue Awareness 4/14/24 ERTC
- Apparatus Operation (Pump Ops) 4/9/24 Mexico FD
- Fire Police 5/1/24-6/1/24 Oswego Town FD
- Instructional Presentation and Evaluation Skills 5/14/24-5/16/24 JIC
- Trench Rescue Ops 4/20/24-4/21/24 ERTC
- Trench Rescue Technician 4/27/24-4/28/24 -- ERTC

### Other

- Emergency Response Training Center stats (Numbers reflect from 1/1/24)
  - Class taught -- 27.
  - Number of students 216
  - Instruction hours 245

### 9-1-1 Center – January 2024

### Center Activity

- 1,202 9-1-1 calls answered
- **5,345** W9-1-1 calls answered
- 2,207 7-Digit Emerg. calls answered
- 1,154 Admin. / Non Emerg. Calls answered
- 2,262 Outgoing Admin. calls made
  - 409 Caller Abandoned
  - 20 TXT2911
- 1,619 Fire dispatched
- 2,157 EMS dispatched } Detail on back page
- 7,957 Law dispatched

### (83.72%) Emergency Calls answered within 10 seconds

### Management activity

### Consortium

Worked with Chairman of consortium on governance documentation creation through FEMA project.

CSI

Was unable to attend meeting due to training dispatch staff.

### Tactical Dispatch and Communications Support

Communications Coordinator worked with several departments to inventory radio equipment. Worked with Highway department on AVL units.

### Drone

Met with EMO Director in preparation of program transition request. Reviewed Certificate of Agreement (COA) updates with Drone Coordinator and discussed possibilities with program moving forward.

### NextGen 911

Attended NYS NextGen911 working group conference call.

### NYS 911 Coordinators

Attended several meetings preparing for Spring conference working with NYS Office of Interoperable Communications

### 911 Staff Mental Health

Held meeting with staff to begin working on setting up program and defining next steps.

### Break-down of Incidents Dispatched by Agency

Fire	
ALTMAR FIRE DEPARTMENT	21
BREWERTON FIRE DEPARTMENT	04
CAUGHDENOY FIRE DEPARTMENT	35
CENTRAL SQUARE FIRE DEPARTMENT	83
CLEVELAND FIRE DEPARTMENT	27
CODY FIRE DEPARTMENT	43
CONSTANTIA FIRE DEPARTMENT	22
FULTON FIRE DEPARTMENT	224
GRANBY CENTER FIRE DEPARTMENT	51
HANNIBAL FIRE DEPARTMENT	54
HASTINGS FIRE DEPARTMENT	26
LACONA FIRE DEPARTMENT	29 60
MEXICO FIRE DEPARTMENT MINETTO FIRE DEPARTMENT	30
NEW HAVEN FIRE DEPARTMENT	32
NOVELIS FIRE DEPARTMENT	01
ORWELL FIRE DEPARTMENT	14
OSWEGO CITY FIRE DEPARTMENT	317
OSWEGO TOWN FIRE DEPARTMENT	76
PALERMO FIRE DEPARTMENT	33
PARISH FIRE DEPARTMENT	36
PENNELLVILLE FIRE DEPARTMENT	18
PHOENIX FIRE DEPARTMENT	50
PULASKI FIRE DEPARTMENT	56
REDFIELD FIRE DEPARTMENT	13
RICHLAND FIRE DEPARTMENT	11
SANDY CREEK FIRE DEPARTMENT	46
SCRIBA FIRE DEPARTMENT	48
STA50-MUTUAL AID FIRE UNITS	00
VOLNEY FIRE DEPARTMENT WEST AMBOY FIRE DEPARTMENT	51 37
WEST MONROE FIRE DEPARTMENT	37
WILLIAMSTOWN FIRE DEPT	38
WILLIAMSTOWN FIRE DEFT	1,619
EMS	1,012
MENTER	1,584
NORTHSHORE	71
BREWERTON	77
MCFEE	187
OSWEGO	02
NOCA	231
SAVAC	05
MUTUAL AID	00
	2,157
Law	621 30444421
SHERIFFS	2,343
NYSP	2,362
FULTON	1,111
OSWEGO	1,711
PHOENIX CENTRAL SQUARE	126 144
CENTRAL SQUARE PULASKI	160
LOTTON	7,957
	1,931