

# Health Committee



## AGENDA - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

**Date/ Time:** Tuesday, January 31, 2023 at 11 a.m.

**Location:** Conference Room E - Legislative Office Building 46 East Bridge Street Oswego

### COMMITTEE MEMBERS:

James Karasek, Chair	Legislator, 22 <sup>nd</sup> District
Michael Solowy, Vice Chair	Legislator, 23 <sup>rd</sup> District
Nathan Emmons	Legislator, 15 <sup>th</sup> District
Frank Castiglia	Legislator, 25 <sup>th</sup> District
Marc Greco	Legislator, 24 <sup>th</sup> District
Richard Kline	Legislator, 12 <sup>th</sup> District
James Scanlon	Legislator, 16 <sup>th</sup> District

### CALL TO ORDER:

- Pledge of Allegiance

### APPROVAL OF MINUTES:

- Approval of the Minutes for the Health Committee's regular meeting on November 29, 2022

### RESOLUTIONS:

- HE-1** Resolution Appointing Member to the Oswego County Traffic Safety Board
- HE-2** Resolution Appointing Member to the Oswego County Board of Health
- HE-3** Resolution to Accept Increase in Healthy Families State Grant Funds
- HE-4** Resolution Approving the Sale of One Vehicle to the Department of Social Services

### COMMITTEE REVIEW & DECISIONS:

ARPA Project – Desens House

### REPORTING DEPARTMENTS:

Health Department

### ADJOURNMENT:

# Health Committee

**DRAFT**



## MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

**Date/ Time:** Tuesday, November 1, 2022 at 11:00 a.m.

**Location:** Conference Room C - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

### COMMITTEE MEMBERS:

James Karasek, Chair	Legislator, 22 <sup>nd</sup> District	Present
Nathan Emmons, Vice Chair	Legislator, 15 <sup>th</sup> District	Excused
Frank Castiglia	Legislator, 25 <sup>th</sup> District	Present
Marc Greco	Legislator, 24 <sup>th</sup> District	Excused
Richard Kline	Legislator, 12 <sup>th</sup> District	Present
Michael Solowy	Legislator, 23 <sup>rd</sup> District	Present
James Scanlon	Legislator, 16 <sup>th</sup> District	Present

### STAFF AND GUESTS:

Phil Church	Vera Dunsmoor	Dave Turner
Nate Deager		

### CALL TO ORDER:

A Regular Meeting of the Health Committee was called to order at 11:15 a.m. by Committee Chair James Karasek. The meeting commenced with the Pledge of Allegiance.

### APPROVAL OF MINUTES:

**Motion to amend minutes to reflect actual attendance:** Leg. Kline

**Second:** Legislator Solowy

**Vote:** Unanimous, motion carried

**Motion to approve as amended:** Leg. Kline

**Second:** Legislator Scanlon

**Vote:** Unanimous, motion carried

The minutes for the Health Committee's Regular Meeting on November 29, 2022 were approved

### RESOLUTIONS:

**HE-1** Resolution to Add New York State Healthcare Worker Bonus Funds to the Budget for the Oswego County Health Department

**Motion to approve as amended:** Leg. Castiglia

**Second:** Legislator Kline

**Vote:** Motion carries 4-1, Leg. Kline opposes

**HE-2** Resolution Authorizing the Reclassification of Typist Position to Senior Typist

**Motion to approve as amended:** Leg. Kline

**Second:** Legislator Solowy

**Vote:** Unanimous, motion carried

**HE-3** Resolution Authorizing Health Department to Initiate Closure Procedures for the Pulaski Diagnostic and Treatment Center and the Surrender of License

**Motion to approve as amended:** Leg. Kline

**Second:** Legislator Scanlon

**Vote:** Unanimous, motion carried

**HE-4** Resolution Reappointing Medical Director for the Oswego County Health Department

**Motion to approve as amended:** Leg. Kline

**Second:** Legislator Scanlon

**Vote:** Unanimous, motion carried

**HE-5** Resolution Awarding Professional Services Contract – RFP-22-HLTH-003 – Hospice

**Motion to approve as amended:** Leg. Castiglia

**Second:** Legislator Solowy

**Vote:** Unanimous, motion carried

**HE-6** Resolution Awarding Professional Services Contract – RFP-22-HLTH-004 – Electronic Medical Records

**Motion to approve as amended:** Leg. Castiglia

**Second:** Legislator Kline

**Leg. Castiglia requests roll call vote**

Castiglia – Yes, Kline – Yes, Karasek – Yes, Scanlon – Yes, Solowy –

Yes Motion carries unanimously

#### **COMMITTEE REVIEW & DECISIONS:**

ARPA Projects:

Farnham \$97,747 Leg. Kline motions to approve, Leg. Solowy 2<sup>nd</sup>, motion carries unanimously

St. Luke Residential Health Care \$304,368 Leg. Kline motions to approve, Leg. Scanlon 2<sup>nds</sup>, Leg.

Castiglia motions to pay the full request of \$489,684, no 2<sup>nd</sup> received, motion passes unanimously at \$304,368

Beautifully Bold Enterprises \$25,000 Leg. Solowy motions to approve, Leg. Scanlon 2<sup>nd</sup>, Leg. Castiglia asks for roll call vote: Leg. Castiglia – No, Leg. Karasek – Yes, Leg. Scanlon – Yes, Leg. Solowy – Yes, Leg. Kline abstains, motion carries 3-1-1

#### **REPORTING DEPARTMENTS:**

Acting Public Health Director Vera Dunsmoor provided a department update

#### **ADJOURNMENT:**

**Motion to adjourn at 12:22 p.m.** Legislator Kline

**Second:** Legislator Solowy

**Vote:** Unanimous, motion carried

**DRAFT**

Matthew Reitz  
Deputy Clerk of the Legislature

**RESOLUTION NO.**

February 9, 2022

**RESOLUTION APPOINTING MEMBERS TO THE OSWEGO COUNTY  
TRAFFIC SAFETY BOARD**

By Legislator James Karasck:

WHEREAS, Local Law No. 2 of 1969 established the Oswego County Traffic Safety Board with members serving 3-year, staggered terms, and

WHEREAS, the terms of certain members of the Oswego County Traffic Safety Board have expired and volunteers have come forth to fill the unexpired terms of others.

NOW, on recommendation of the Health Committee of this body, be it

RESOLVED, that the following individuals be, and they hereby are, re-appointed and/or appointed to the Oswego County Traffic Safety Board for a term to expire as hereinafter set forth:

Eric Hitchcock

City of Oswego Fire Dept

12/31/2024

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



OSWEGO CITY FIRE DEPARTMENT

WILLIAM J. BARLOW, JR. MAYOR

PAUL CONZONE, FIRE CHIEF / DIRECTOR OF EMERGENCY MANAGEMENT  
EAST SIDE FIRE STATION  
35 EAST CAYUGA STREET  
OSWEGO, NY 13268  
PHONE: (315) 343-2161  
FAX: (315) 343-0243  
WWW.OSWEGONYA.ORG

January 9, 2023

Good Afternoon,

Please accept this letter of resignation from the Oswego County Traffic Safety Board. I have enjoyed my time on the board and look forward to assisting however possible from my new position as Fire Chief. In my place, I would like to nominate Captain Eric Hitchcock to be appointed to the board. Captain Hitchcock has been tasked with managing Community Risk Reduction, and has been working with other local agencies to support safety programs in the City of Oswego. Captain Hitchcock lives in Oswego County and has my full support in this position.

Please reach out with any questions.

Sincerely,

Paul Conzone

Fire Chief  
Emergency Management Director  
City of Oswego Fire Department

# Eric P. Hitchcock

13126

## Education

Paramedic Training	Hybrid	Oswego, NY	2019-2020
AEMT-Medic Training	Oswego Fire Dept	Oswego, NY	2008-2009
EMT-Basic	Granby Fire Station	Granby, NY	2008

## Professional Experience

### **2010-Present                      Firefighter/Paramedic-Oswego Fire Department- Oswego, New York**

- Conduct tours of fire station on and off duty.
- Collaborate with school districts and universities to provide educational experiences surrounding career pathways in firefighting.
- Read to children at schools/events/library.
- Organize and conduct multiple educational trainings to members of Oswego County (ie; public library)
- Lead trainings in fire extinguisher safety.
- Collaborated with fellow firefighters to provide Brookfield and the Oswego Police Department with basic swift water rescue training.
- Volunteered at out of town school districts to teach fire safety to elementary students
- Mentored ALS/BLS students.

## Certifications

- Swift Water Rescue Technician NYS Fire Academy Aurelius volunteer Fire Department
- Tactical Medical Practitioner- SOAR

## Related Experience

- Certified Personal Trainer- International Sports Sciences Association (ISSA)                      2022
- Co-owner and Operator of A&E Organics Pest Control                      2016-2021

## References

Available upon request

**RESOLUTION NO.**

February 9, 2022

**RESOLUTION APPOINTING MEMBER TO THE  
OSWEGO COUNTY BOARD OF HEALTH**

By Legislator James Karasek:

WHEREAS, a vacancy has occurred as a result of a term expiration of a certain member of the Oswego County Board of Health, and

NOW, on recommendation of the Health Committee of this body, be it

RESOLVED, that the following individual be, and hereby is, appointed to the Oswego County Board of Health for a six year term to expire as follows:

**Dr. Selma Sheridan**

**May 1, 2023 - April 30, 2029**

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**INFORMATIONAL MEMORANDUM**

**SUBJECT:** Appointment to the Oswego County Board of Health

**PURPOSE:** To recommend the appointment of an individual to serve as a member of the Oswego County Board of Health.

**SUMMARY:** The Oswego County Board of Health is a statutory body of seven members, created in accordance with provisions of the New York State Public Health Law. Appointments are by the County Legislature for a term of six years. The following individual is recommended for appointment.

**Dr. Selma Sheridan      May 1, 2023 – April 30, 2029**

**RECOMMENDED ACTION:** The Health Committee recommends approval by the full Legislature of the requested appointment to the Board of Health.

**RESOLUTION NO.**

February 9, 2022

**RESOLUTION TO ACCEPT INCREASE IN HEALTHY FAMILIES STATE  
GRANT FUNDS**

By Legislator James Karasek:

WHEREAS, The State has increased the award \$16,969 for a total of \$216,969 annually; and

WHEREAS, \$8,000 of the increase was included in the 2023 Adopted Budget; and

NOW, upon recommendation of the Health Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Health Committee approve receipt of Healthy Families funds and the corresponding budget modification adding the remaining balance of \$8,969.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**



## **INFORMATIONAL MEMORANDUM**

**Subject:** To Accept Increase in Healthy Families State Grant Funds.

**Summary:** Oswego County Health Department has been awarded an annual grant from the New York State Office of Children and Family Services (OCFS) to fund Healthy Families of Oswego County (HFOC), an evidence-based, intensive home visiting program for families at risk for child maltreatment. This program has been proven to show reductions in harsh parenting, neglect, physical abuse, and psychological abuse. It also shows increased use of non-violent discipline, children's school performance and improved birth outcomes, including low birth weight.

The State has increased the award \$16,969 for a total of \$216,969 annually. \$8,000 of the increase was included in the 2023 Adopted Budget. The attached budget modification adds the remaining balance of \$8,969.

**Recommended**

**Action:** The Health Department requests acceptance of the increased OCFS award and approval of the corresponding budget modification.

**COUNTY OF OSWEGO  
BUDGET MODIFICATION REQUEST**

From			To		
ACCOUNT NUMBER		ACCOUNT NUMBER			
ORG.	OBJECT	PROJ.	ORG.	OBJECT	PROJ.
A4036	434500				
			A4036	544200	
			A4036	544200	
			A4036	544400	
			A4036	543800	

COMMITTEE SIGNATURES

COUNTY TREASURER

HUMAN RESOURCES DIRECTOR	DATE

COUNTY ADMINISTRATOR	DATE
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DEPARTMENT HEAD	DATE
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**RESOLUTION NO.**

February 9, 2022

**RESOLUTION APPROVING THE SALE OF ONE VEHICLE TO THE  
DEPARTMENT OF SOCIAL SERVICES**

By Legislator James Karasck:

WHEREAS, The Oswego County Health Department has the need to decrease the number of vehicles in their fleet.; and

WHEREAS, the Oswego County Health Department wishes to transfer three vehicles and sell one vehicle to the Oswego Department of Social Services.

NOW, upon recommendation of the Health Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, the sale of one vehicle to Department of Social Services and the corresponding budget modification is approved.

**RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**

**YES:**

**NO:**

**ABSENT:**

**ABSTAIN:**

**INFORMATIONAL MEMORANDUM**

**Subject:** Transfer of 4 vehicles to DSS

**Summary:** With the closure of the Hospice program, The Oswego County Health Department has the need to decrease the number of vehicles in their fleet. We are requesting to sell the following vehicle to DSS at a cost of \$15,000:

2017 CHEVY EQUINOX      VIN: 2GNFLEEK9H6319223

Additionally, the Oswego County Health Department will transfer the following vehicles to DSS:

2018 CHEVY EQUINOX      VIN: 3GNAXREV1JS518404

2018 CHEVY EQUINOX      VIN: 3GNAXREV4JS517778

2018 CHEVY EQUINOX      VIN: 3GNAXREV9JS517601

**Recommended**

**Action:** The Health Committee requests approval for the transfer of 4 vehicles to DSS and the corresponding budget modification.

**COUNTY OF OSWEGO**  
**BUDGET MODIFICATION REQUEST**

[illegible]

**COMMITTEE SIGNATURES**

**DATE**

COUNTY TREASURER	DATE
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HUMAN RESOURCES DIRECTOR		DATE

COUNTY ADMINISTRATOR

DEPARTMENT HEAD	DATE
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Schedule F - Proposed Local Disbursements of ARPA Funds					
Project Name/Applicant	Project Description	Jurisdictional Committee	Request	Task Force Suggestion	Jurisdictional Committee
Desens House	\$12000 will allow 4 women to become Certified Alcohol and substance Abuse counselors (CASAC) for a residency program that will open in 2023. The certification is through Farmham. Additionally this will pay for 4 refurbished computers to be assigned to them to allow them to help women recover from alcohol and drug abuse in our communities. Desens will work with SUNY Oswego, OCO, CITT, to be able to provide educational services to the women in the program. Program will be funded by Desens house fully once renovations on their building is complete	Health	\$ 12,000	\$ 12,000	
Pulaski Farmers Market	Has asked for \$5,000 to offset negative economic impact of COVID and to continue to provide the market and concert series. They have demonstrated through profit and loss statements a loss of \$3,006 over the course of the pandemic to date. This includes a loss of revenue plus increase costs of concerts.	EDP	\$ 5,000	\$ 3,006	
Hardwood Transformations	They are seeking \$50,000 to help offset the negative economic impact of COVID and have demonstrated through profit and loss statements just in December of 2019-December of 2020 income loss of \$697,000. They would like to use the funds to maintain LEAD certification and hire back employees. They did receive PPP funds in the amount of \$87,986 bring total loss for just the one	EDP	\$ 50,000	\$ 50,000	
Marks Automotive	They have submitted documentations demonstrating an increase in the cost of the roof to be done of \$20,000. They have submitted documentation about lifts for the shop to be replaced with an increased cost of \$28,396. Demonstrated total amount of \$48,396.	EDP	\$ 35,000	\$ 24,198	
Liberty Resources	Requesting \$170,751 for a program that began in Cayuga County with success. Mobile Crisis specifically designed as a co-response model to provide immediate on-site crisis intervention to youth and adults experiencing a mental health emergency on a limited hour structure. This trained response team, composed of Licensed Therapists and Qualified Mental Health providers, deescalated crisis, diverted unnecessary hospitalizations and linked individuals to needed services in the community. This would create Full time crisis responders and Case Managers for the program.	Human Services	\$ 170,751	\$ 170,000	
Bridle Manor	is requesting \$35,000 of lost revenue assistance and has demonstrated through complete tax returns at least \$50,000 in lost revenue in just the year of 2019-2020. He would like to use some of the funds to help upgrade air quality in the facility.	EDP	\$ 35,000	\$ 35,000	
TOTALS			\$ 307,751	\$ 294,204	\$ -

Draft Rabies Clinic Schedule for 2023 (All clinics 6-8 pm)

3/29/23 – Scriba (Oswego County) DPW Garage

5/3/23 – Pulaski (Oswego County) DPW Garage

5/17/23 – Parish (Oswego County) DPW Garage

6/7/23 – Hastings Town Highway Garage

7/12/23 – Granby Town Highway Garage

8/9/23 – Bristol Hill Landfill (Oswego County) Maintenance Building

9/13/23 – Pulaski (Oswego County) DPW Garage

10/11/23 – Scriba (Oswego County) DPW Garage