

Infrastructure, Facilities and Technology Committee



AGENDA - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Tuesday, January 31, 2022 at 3:00pm

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego

COMMITTEE MEMBERS:

Stephen Walpole, Chair	Legislator, 14 th District
Paul House, Vice Chair	Legislator, 8 th District
Patrick Twiss	Legislator, 13 th District
David Holst	Legislator, 4 th District
Linda Lockwood	Legislator, 11 th District
John Martino	Legislator, 6 th District
Robert Wilmott	Legislator, 18 th District
Michael Yerdon	Legislator, 1 st District
Marie Schadt	Legislator, 18 th District

CALL TO ORDER:

Pledge of Allegiance

APPROVAL OF MINUTES:

Approval of minutes for the Infrastructure, Facilities and Technology Committee's regular meeting on November 29, 2022 and special meeting on December 7, 2022.

RESOLUTIONS:

- IT-1** Resolution Awarding Professional Services Contract – RFP22-AIR-003 – Aviation Fuel & Ancillary Services
- IT-2** Resolution Awarding Professional Services Contract – RFP22-HW-016 – Design Services for the CR23 Bridge over Scriba Creek
- IT-3** Resolution Increasing Authorization of Capital Project No. CO 422 –Elevator Replacement

COMMITTEE REVIEW & DECISIONS:

- Presentation from C&S on Bunner St.
- BID22-HW-014 Metal Pipe
- BID22-HW-015 Concrete

REPORTING DEPARTMENTS:

- Highway Department Update
- Solid Waste Department Update

- Airport Department Update
- Buildings and Grounds Department Update
- Central Services Department Update

ADJOURNMENT:

Infrastructure, Facilities & Technology Committee

DRAFT



MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Tuesday, November 29, 2022 at 3:00pm

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

COMMITTEE MEMBERS:

Stephen Walpole, Chair	Legislator, 14 th District	Present
Patrick Twiss, Vice Chair	Legislator, 13 th District	Present
David Holst	Legislator, 4 th District	Present
Paul House	Legislator, 8 th District	Present
Linda Lockwood	Legislator, 11 th District	Present
John Martino	Legislator, 6 th District	Present
Robert Wilmott	Legislator, 18 th District	Present

STAFF AND GUESTS:

James Weatherup	Phil Church	Brandon Schwerdt	Shawn Walker
Holly Carpenter	Rick Doten	Carl Schmidt	David Turner
Greg Powlin	Richard Mitchell		

CALL TO ORDER:

A Regular Meeting of the Infrastructure Committee was called to order at 3:00pm by Committee Chair Stephen Walpole with the Clerk of the Legislature Present. The meeting commenced with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Motion to approve the meeting minutes: Legislator Twiss

Second: Legislator House

Vote: Unanimous, motion carried

The minutes for the Infrastructure, Facilities & Technology Committee's Regular Meeting on November 1, 2022 were approved.

RESOLUTIONS:

IT-1 Resolution Establishing Capital Project No. 1122 — ERF Boiler #2 Steam Drum Repair

Motion to approve: Legislator Martino

Second: Legislator Twiss

Vote: Unanimous, motion carried

IT-2 Resolution Increasing Authorization of Capital Project No. CO322 – B&G Roof Replacement

Motion to amend to pull funds from fund balance: Legislator Martino
Second: Legislator House
Vote: Unanimous, amendment carried
Motion to approve as amended: Legislator House
Second: Legislator Martino
Vote: Unanimous, motion carried

IT-3 Resolution Authorizing Expenditure from Capital Reserve No. 21 — Building Renovations
Motion to amend to pull funds from fund balance: Legislator Walpole
Second: Legislator Lockwood
Vote: Unanimous, amendment carried
Motion to approve: Legislator Martino
Second: Legislator Twiss
Vote: Unanimous, motion carried

IT-4 Resolution Authorizing Budget Modification Central Services the — IT Expenses
Motion to approve: Legislator Lockwood
Second: Legislator Twiss
Vote: Unanimous, motion carried

IT-5 Resolution Authorizing the Execution of Two Easements on Certain Terms to the Village of Mexico
Motion to approve: Legislator Martino
Second: Legislator Twiss
Vote: Unanimous, motion carried

COMMITTEE REVIEW & DECISIONS:

BID22-SW-017 Fly Ash Entrainment Cleaning, 1st Leg. Twiss, 2nd Leg. Holst, motion carries unanimously
BID22-HW-010, 1st Leg. Martino, 2nd Leg. Holst, motion carries unanimously
NOAA Request for use of OCSWCD parking lot, 1st Leg. Martino, 2nd Leg. Twiss, motion carries unanimously
Health Department cell phone request, 1st Leg. Twiss, 2nd Leg. Martino, motion carries unanimously
ARPA Requests:
Town of Schroepfel Water District \$250,000, 1st Leg. Martino, 2nd Leg. House, motion carries unanimously
Town of Schroepfel Sewer Study \$35,000, Leg. Twiss motions to approve at \$7,500 per updated request, Leg. Martino 2nd, motion carries unanimously
Fee waiver for Town of Hastings millings, 1st Leg. Twiss, 2nd Leg. Lockwood, motion carries 5-1-1 with Leg. Martino abstaining

DEPARTMENT REPORTS:

Highway Supervisor Shawn Walker provided verbal department update
Buildings and Grounds Acting Director Rick Doten provided a verbal update
Airport Director Brandon Schwerdt provided update

Solid Waste Director Carl Schmidt provided a verbal department update and asked for authority to make emergency purchase at ERF

Approval from committee for emergency Solid Waste purchase

Motion to approve: Legislator Twiss

Second: Legislator Martino

Vote: Unanimous, motion carried

Greg Powlin provided IT department update

ADJOURNMENT:

Motion to adjourn at 3:42 p.m.: Legislator Twiss

Second: Legislator Holst

Vote: Unanimous, motion carried

DRAFT

Matthew Reitz
Deputy Clerk of the Legislature

Infrastructure, Facilities & Technology Committee

DRAFT



MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

Date/ Time: Wednesday, December 7, 2022 at 3:30pm

Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

COMMITTEE MEMBERS:

Stephen Walpole, Chair	Legislator, 14 th District	Present
Patrick Twiss, Vice Chair	Legislator, 13 th District	Present
David Holst	Legislator, 4 th District	Excused
Paul House	Legislator, 8 th District	Present
Linda Lockwood	Legislator, 11 th District	Excused
John Martino	Legislator, 6 th District	Present
Robert Wilmott	Legislator, 18 th District	Present

STAFF AND GUESTS:

James Weatherup	Shawn Walker	Rick Doten	Richard Mitchell
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CALL TO ORDER:

A Regular Meeting of the Infrastructure Committee was called to order at 3:30pm by Committee Chair Stephen Walpole with the Clerk of the Legislature Present. The meeting commenced with the Pledge of Allegiance.

COMMITTEE REVIEW & DECISIONS:

Authorize lease agreement between the County of Oswego and US House of Representatives
Motion to amend to reflect Jan. 3 start and \$250 approve: Legislator Twiss
Second: Legislator House
Vote: Unanimous, amendment carried
Motion to approve as amended: Legislator House
Second: Legislator Twiss
Vote: Unanimous, amendment carried

ADJOURNMENT:

Motion to adjourn at 3:32 p.m.: Legislator Twiss
Second: Legislator House
Vote: Unanimous, motion carried

DRAFT

Matthew Reitz
Deputy Clerk of the Legislature

RESOLUTION NO.

January 31, 2023

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT –
RFP 22-AIR-003 – AVIATION FUEL & ANCILLARY SERVICES**

By Legislator Stephen Walpole:

WHEREAS, the County issued a request for proposal for a vendor to provide Aviation Fuel and Ancillary Services; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 22-AIR-003) from multiple qualified firms to provide Aviation Fuel and Ancillary Services and

WHEREAS, the Oswego County Airport and Oswego County Purchasing Department have reviewed the proposals received and determined the proposal from Ascent Aviation Group, Inc., a subsidiary of World Fuel Services, Inc., 1 Mill Street, Parish, NY 13131, meets the County's needs;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Infrastructure, Facilities & Technology Committee that the County of Oswego awards the professional service contract for providing Aviation Fuel and Ancillary Services to Ascent Aviation Group, Inc. of Parish, NY for a period of three (3) years beginning January 13, 2023 and be it further.

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



OSWEGO COUNTY PURCHASING

46 E Bridge Street, Oswego NY 13126
Phone (315)326-6051 Fax (315)342-2468
Email: Purchasing@OswegoCounty.Com

RFP 22-AIR-003 – AVIATION FUEL & ANCILLARY SERVICES

Name of Company	Location	Evaluation Rating	Pricing Methodology	Required Documentation PRCS/PIS/SHC/NCC/RFC					
Ascent Aviation Group, Inc. DBA World Fuel	1 Mill Street Parish, NY 13131	96.3	See attached pricing sheet	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
Campbell Oil Company	418 Peanut Rd PO Box 637 Elizabethtown, NC 28337	68.3	See attached pricing sheet	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
Eastern Aviation Fuels Inc. DBA Titan Aviation Fuels	PO Box 12327 New Bern, NC 28561-2327	58.8	See attached pricing sheet	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

Solicitation Process: RFP 22-AIR-003 was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on November 1, 2022. It was also sent directly to the following vendors:

- Ascent Aviation Group, Inc.
- Eastern Aviation
- FSM Group, LLC.
- Jetex
- Technavio

Number of Responses: Three (3)

Proposals Reviewed By:

- Brandon Schwerdt
- Chris Baldwin
- Joe Pritchard
- Shawn Walker

RFP 22-AIR-003 – AVIATION FUEL & ANCILLARY SERVICES (continued)

<p>Ascent Aviation Group, Inc.</p>	<p><u>Pros:</u></p> <ul style="list-style-type: none"> • Familiar with our facility • Numerous training options • Dedicated account rep. • Brand recognition - Phillips 66 • Free Training • On-site support • Phillips 66 largest marketer • In business since 1984. (38 Years) • Deicing Supplier <p><u>Cons:</u></p> <ul style="list-style-type: none"> • None
<p>Campbell Oil Company</p>	<p><u>Pros:</u></p> <ul style="list-style-type: none"> • Offers services we are presently utilizing through Phillips 66. • In business since 1948 (74 Years) <p><u>Cons:</u></p> <ul style="list-style-type: none"> • No local office - North Carolina • Generic presentation - not tailored to our facility/location. • Missing critical Ancillary Services
<p>Eastern Aviation Fuels Inc. DBA Titan Aviation Fuels</p>	<p><u>Pros:</u></p> <ul style="list-style-type: none"> • In business since 1975. (47 Years) <p><u>Cons:</u></p> <ul style="list-style-type: none"> • No brand recognition. • No local office - North Carolina. • Higher cost per gallon.

Evaluation Summary: The evaluation committee reviewed and rated each proposal according to the criteria listed on attached schedule A. The Committee recommends awarding the contract to Ascent Aviation Group, Inc.

Recommended Actions: Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.

Evaluation Comparison
RFP 22-AIR-003 Aviation Fuel and Ancillary Services

Total Points	Evaluation Criteria	Ascent Aviation Group				Campbell Oil Company				Titan Aviation Fuels			
		B.S.	C.B.	J.P.	S.W.	B.S.	C.B.	J.P.	S.W.	B.S.	C.B.	J.P.	S.W.
40	Evaluator Experience & Capabilities	40	40	40	40	35	35	30	25	20	30	25	30
30	Management Outline and Project Approach	30	25	30	25	20	20	25	15	15	20	20	20
10	Business & Organization	10	10	10	10	5	8	5	5	5	5	5	5
20	Cost	20	15	20	20	5	10	15	15	5	10	10	10
100	Total Points	100	90	100	95	65	73	75	60	45	65	60	65
Rating per Evaluation		96.3				68.3				58.8			

BS = Brandon Schwerdt
CB = Chris Baldwin
JP = Joe Pritchard
SW = Shawn Walker

RFP 22-AIR-003- Aviation Fuel & Ancillary Services

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday, November 23, 2022**, at: Oswego County Purchasing, 46 East Bridge Street, Oswego, NY 13126.,

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, and Specifications for **Request for Proposal #RFP 22-AIR-003 – Aviation Fuel & Ancillary Services** and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

100LL Avgas price per gallon methodology \$4.55426 please attached sheet

Jet-A preblended price per gallon methodology \$4.20711 please see attached sheet

Federal ID Number:

56 110 1119

M/WBE Status:

Steve Tibbetts

Type or Print Name

Northeast Sales & Marketing Manager

Title



Authorized Signature

Date

17 Nov 2022

Eastern Aviation Fuels Inc. dba Titan Aviation Fuels
Firm

PO Box 12327

Address

New Bern North Carolina 28561-2327

401 500-0555 / 252 233-0066

Telephone Number / Fax Number

Please attach any additional information to this sheet.



Post Office Box 12327
New Bern, NC 28561-2327
Tel 252-633-0066
Fax 252-633-3125
Email info@titanfuels.aero

"Cost Component -Variable – Aviation Gasoline 100 LL "

Terminal: Rensselaer New York

Fuel Cost:

Previous week's average

Posted Terminal Rack Price

Price changes every Tuesday at 12:01am

Posted terminal rack price for the aviation gasoline 100 LL rate is the market cost derived from each day's trade Monday through Friday. Close of the market trade day Friday the weeks five (5) days average is calculated and is the basis for the aviation gasoline 100 LL price the following Tuesday. Includes cost associated with the transportation by Barge and any terminal fees to the Rensselaer NY Terminal for storage.

Freight:

The cost including any surcharges and fees associated with the transport by truck of the Aviation Gasoline 100 LL from the Phillips Rensselaer Terminal New York to the Oswego County Airport Fulton New York. Aviation gasoline 100 LL is transported by Patriot Tank Lines, Rensselaer New York. Freight cost is calculated on full loads of 8000 gallons.

Freight Price Adjustment: Should there be any freight price changes; Titan Aviation Fuels will notify Oswego County by written notice of the cost change. All increase or decreases in freight will take effect 30 days after notification.



Post Office Box 12327
New Bern, NC 28561-2327
Tel 252-633-0066
Fax 252-633-3125
Email info@titanfuels.aero

"Variable - Aviation Gasoline 100LL – Fuel Calculation"

Terminal: Rensselaer New York

Previous week's average

Posted terminal Rack Price

Price November 15, 2022 – November 21, 2022

Price changes every Tuesday

Fuel Cost: \$4.33556

Freight: \$0.2187 Includes fuel surcharge 50% calculated on 8000-gallon minimum
Rensselaer NY to Oswego County

Total Cost: \$4.55426

Please note total price does not include any Federal, State or Local Taxes



Post Office Box 12327
New Bern, NC 28561-2327
Tel 252-633-0066
Fax 252-633-3125
Email info@titanfuels.aero

"Cost Component -Variable - Turbo Jet Fuel A "

Terminal: BP Rochester New York

Fuel Cost:

Previous week's average
PLATTS Index New Jersey Buckeye
Price changes every Tuesday at 12:01am

PLATTS New Jersey Buckeye Index pricing for the jet base rate is the market index cost derived from each day's trade Monday through Friday. Close of the market trade day Friday the weeks five (5) days average is calculated and is the basis for the jet price the following Tuesday.

Terminal Differential:

Terminal consist of the cost associated with the movement of fuel via either barge delivery or pipeline (tariffs) to storage at the BP Rochester Terminal, all terminal fees, flowage fees and cost of product from the seller.

Terminal Price Adjustment: Should there be any terminal differential price change; Titan Aviation Fuels will notify Oswego County by written notice of the cost change. All increase or decreases in price will take effect 30 days after notification.

Freight:

The cost including any surcharges and fees associated with the transport by truck of the jet fuel from the BP Terminal, Rochester New York to Oswego County Airport, Fulton New York. Freight cost is based on minimum loads of 9000 gallons. The carrier can transport less than 9000 gallons and will deliver what the airport orders. However, price is calculated on the 9000-gallon minimum.

Freight Price Adjustment: Should there be any freight price change; Titan Aviation Fuels will notify Oswego County by written notice of the cost change. All increase or decreases in freight will take effect 30 days after notification



Post Office Box 12327
New Bern, NC 28561-2327
Tel 252-633-0066
Fax 252-633-3125
Email info@titanfuels.aero

"Variable - Turbo Jet Fuel A – Fuel Calculation"

Terminal: BP Rochester New York

Previous week's average

PLATTS Index New Jersey Buckeye

Price week of November 15, 2022 ~ November 21, 2022

Price changes every Tuesday

Jet Fuel with Additive Cost: \$4.04911

Terminal Differential: \$0.05

Freight: \$0.1080 Includes Fuel Surcharge 40% calculated on
9000 gallons minimum Rochester NY to Oswego County

Total Cost: \$4.20711

Please note total price does not include any Federal, State or Local Taxes

RFP 22-AIR-003- Aviation Fuel & Ancillary Services

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday, November 23, 2022**, at: Oswego County Purchasing, 46 East Bridge Street, Oswego, NY 13126.,

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, and Specifications for **Request for Proposal #RFP 22-AIR-003 – Aviation Fuel & Ancillary Services** and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

100LL Avgas price per gallon methodology .1034 (freight, fuel surchagre and margin)
Rochester, NY Terminal \$~~X~~Plus taxes and current rack TBD
Jet-A preblended price per gallon methodology \$.11975 (freight , fuel surcharge & margin)
Rochester, NY Terminal ~~X~~ Plus taxes and current rack TBD

Federal ID Number:

56-0504685

M/WBE Status:

N/A

Tori Martin

Type or Print Name

Campbell Oil Company

Firm

Aviation Division Manager

Title

418 Peanut Road / PO Box 637

Address



Authorized Signature

Elizabethtown, NC 28337

11/18/22

Date

(910)8623750 / (910)8626173

Telephone Number / Fax Number

Please attach any additional information to this sheet.

RFP 22-AIR-003- Aviation Fuel & Ancillary Services

Proposer Reply Cover Sheet

Scaled Proposals are due by **2:00 p.m., Wednesday, November 23, 2022**, at: Oswego County Purchasing, 46 East Bridge Street, Oswego, NY 13126.,

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, and Specifications for **Request for Proposal #RFP 22-AIR-003 – Aviation Fuel & Ancillary Services** and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

100LL Avgas price per gallon methodology \$ 4.01417 - price is based on P66 Rack price at Rensselaer, NY

Jet-A preblended price per gallon methodology \$ 4.0555 - price follows Platts New York Harbor Barge PWA

Federal ID Number:

16-1353957

M/WBE Status:

N/A

Dorothy L. Beck

Type or Print Name

Ascent Aviation Group, Inc., a subsidiary of
Firm World Fuel Services, Inc.

VP, Sales and authorized signer

Title

One Mill Street, Parish, NY 13131

Address


Authorized Signature

Date

(315) 625-7299 / ()

Telephone Number / Fax Number

Please attach any additional information to this sheet.

Phillips 66® Brand Fuel Cost and Pricing Methodology



Fuel Specs

- Jet A meets ASTM D-1655 latest edition and Jet A pre-blended with anti-icing additives conforms to MIL-DTL-85408
- Avgas, 100LL, meets ASTM D-910 latest edition

Supply Terminals

- Primary Jet Fuel Supply will be Rochester, NY with back up supply from Rensselaer, NY
- Primary Avgas Supply will be Rensselaer, NY with back up supply from Portland, ME

Pricing Methodology

- Phillips 66 bases their rack pricing on Platt's, a worldwide benchmark used in the aviation industry. Included are in-laid costs (pipe or barge), terminal storage, refiner markup and potentially other fees that make up this rack cost.
- Oswego County's pricing for Jet A will follow the Platts New York Harbor Barge Mid Previous Week's Five-Day Average (PWA).
- Avgas 100LL does not have an index thus is a market-based product that moves directionally with premium unleaded gasoline.
- Prices change on Tuesday of each week. Price notifications are sent by email upon request.

	JET A W/ADD 10,500 Min Gals	AVGAS, 100LL 8,500 Min Gals
Terminal	Rochester, NY	Rensselaer, NY
Rack Price	\$3.956720	\$3.840000
Delivery Charge	0.067200	0.121341
Fuel Surcharge	0.031580	0.052829
Federal Excise Tax	0.243000	0.193000
Federal LUST	0.001000	0.001000
Federal Oil Spill Tax	0.002140	0.002140
NY Petroleum Business Tax	n/a	0.070000
NYS Testing Fee	n/a	0.000500
Total	\$4.301640	\$4.280810

Deicing Supply & Services

- World Fuel Services partners with The Dow Chemical Company, one of the world's largest producers of Propylene Glycol, to provide the most complete line of deicing products in the industry. A 15+ Year History
 - SAE 1424 Type 1 - approved deicing fluid that removes ice and snow contamination from flight surfaces
 - SAE 1428 Type 4 - approved anti-icing fluid that prevents the accumulation of snow and ice on flight surfaces
 - AMS 1435 approved runway fluid that prevents the accumulation of ice on runway and taxiway surfaces
- Storage tank and Deicer truck unit purchase and finance options:
- Delivery Options: Tote, Drum, and Bulk Glycol
- Storage Options: Steel, Poly Tanks (from 2,000-50,000 gallons), and ISO Tanks

Current price for a 220-gallon tote of Type I Deicing Fluid delivered to Oswego County Airport is \$19.98 per gallon



RESOLUTION NO.

January 31, 2023

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT –
RFP 22-HW-016 – DESIGN SERVICES FOR THE CR 23 BRIDGE
OVER SCRIBA CREEK**

By Legislator Stephen Walpole

WHEREAS the County issued a request for proposal for a vendor to provide Design Services for the CR 23 Bridge Over Scriba Creek: and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 22-IIW-016) from multiple qualified firms to provide Design Services for the CR 23 Bridge Over Scriba Creek and

WHEREAS, the Oswego County Highway Department and Oswego County Purchasing Department have reviewed the proposals received and determined the proposal from Foit-Albert Associates, Architecture, Engineering & Surveying, PC, 295 Main St, Suite 200, Buffalo, NY 14203, meets the County's needs.

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Infrastructure Committee that the County of Oswego awards the professional service contract for providing Design Services for the CR 23 Bridge Over Scriba Creek to Foit-Albert Associates, Architecture, Engineering & Surveying, PC, of Buffalo, NY 14203 not exceed the cost of \$136,500.00 and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES:

NO:

ABSENT:

ABSTAIN:



OSWEGO COUNTY PURCHASING

46 E Bridge Street, Oswego NY 13126

Phone (315)326-6051

Email: Purchasing@OswegoCounty.Com

RFP 22-HW-016 – DESIGN SERVICES for the CR 23 BRIDGE OVER SCRIBA CREEK

Name of Company	Location	Evaluation Rating	Cost	Required Documentation PRCS/PIS/SHC/NCC/RFC					
C&S COMPANIES	499 Col Eileen Collins Blvd Syracuse, NY 13212	83.5	\$167,311.00 (w/ mussel survey) \$142,311.00 (no mussel survey)	<table border="1"><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
FOIT-ALBERT ASSOC	295 Main St. Suite 200 Buffalo NY 14203	87.0	\$136,500.00	<table border="1"><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

Solicitation Process: RFP 22-HW-016 was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on December 1, 2022. It was also sent directly to the following vendors:

- C&S Companies
- CHA Consulting
- Aubertine & Currier
- Barton & Loguidice
- EDR
- Foit-Albert Associates
- Plumley Civil and Environmental Eng
- Prudent Engineering
- Ram-Tech Engineers, PC
- Shumaker Consulting

Number of Responses: Two (2)

Proposals Reviewed By:

- Shawn Walker
- Chris Baldwin

Evaluation Summary: The evaluation committee reviewed and rated each proposal according to the criteria listed on the attached schedule. The Committee recommends awarding the contract to FOIT-ALBERT ASSOCIATES.

Recommended Actions: Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.

Schedule A

Evaluation Comparison

RFP 22-HW-016 DESIGN SERVICES for the CR23 BRIDGE OVER SCRIBA CREEK

Total Points	Evaluation Criteria	C & S				Foit-Albert			
			CB	SW			CB	SW	
40	Experience & Capabilities		35	32			38	38	
30	Management Outline and Project Approach		25	26			25	28	
10	Business & Organization		9	7			8	7	
20	Cost		16	17			15	15	
100	Total Points		85	82			86	88	
Rating per Evaluation		83.5				87.0			

RESOLUTION NO.

February 9, 2023

**RESOLUTION INCREASING AUTHORIZATION OF
CAPITAL PROJECT NO. CO 422 – ELEVATOR REPLACEMENT**

By Legislator Stephen Walpole:

WHEREAS, this body has heretofore established Capital Project No. CO 422 – LOB Elevator Replacement with a maximum authorization of \$60,000.

WHEREAS, the Buildings and Grounds Superintendent has identified the need to increase the authorization of Capital Project No CO 422 – LOB Elevator Replacement by \$500,000.

NOW, on recommendation of the Infrastructure and Facilities Committee of this body and with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$500,000 from Capital Reserve No. 21 – Building Renovations to Capital Project # CO 422 LOB Elevator Replacement and be it further

RESOLVED, that the Treasurer is hereby authorized to transfer \$500,000 from Capital Reserve No. 21 – Buildings Reserves to Capital Project No. CO 422 – LOB Elevator Replacement and that the project is hereby authorized for the maximum expenditure as indicated.

Capital Project**Total Authorization**

CP # CO 422 Elevator Replacement

\$560,000

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE**YES:****NO:****ABSENT:****ABSTAIN:**



Rick Doten
Superintendent

COUNTY OF OSWEGO
BUILDINGS & GROUNDS DEPARTMENT

111 East 11th Street
Oswego, N.Y. 13126

Phone: (315) 349-8233
Fax: (315) 342-2481

INFORMATIONAL MEMORANDUM

SUBJECT: To increase the authorization level of Capital Project # CO 422 LOB Elevator Replacement

PURPOSE: To increase the authorization level of Capital Project # CO 422 LOB Elevator Replacement by \$ 500,000 using funding from Building Renovations Reserves.

SUMMARY: After establishing this Capital Project, Tetra Tech have given Oswego County an estimated cost to replace the elevator at the Legislative Office Building.

RECOMMENDED: I request transferring \$ 500,000 from Building Renovation Reserves to Capital Project # CO 422 – LOB Elevator Replacement.

ACTION: Transfer \$ 500,000 from the Buildings Renovation Reserve to Capitol Project # CO 422 – LOB Elevator Replacement, which will increase the authorization level to \$ 560,000.



TETRA TECH
ARCHITECTS & ENGINEERS



OSWEGO COUNTY
LEGISLATIVE OFFICE BUILDING
ELEVATOR MODERNIZATION PROJECT

OPINION OF PROBABLE CONSTRUCTION COSTS

11/21/2022

Account	Description	Amount
2.0A	Existing Conditions - Abatement	\$35,500.00
2.0B	Existing Conditions - Construction	\$7,750.00
3.0	Concrete	\$2,500.00
4.0	Masonry	\$12,050.00
5.0	Metals	\$3,700.00
6.0	Woods & Plastics	\$4,500.00
7.0	Thermal/Moisture Protection	\$1,900.00
8.0	Openings	\$2,550.00
9.0	Finishes	\$35,000.00
10.0	Specialties	\$7,600.00
11.0	Equipment	\$20,000.00
12.0	Furnishings	\$0.00
14.0	Conveying	(See Below)
22.0	Plumbing	\$14,000.00
23.0	Mechanical	\$20,000.00
26.0	Electrical	\$22,900.00
27.0	Communications	\$1,500.00
28.0	Electronic Safety and Security	\$7,750.00
Subtotal		\$200,000.00
General Conditions / General Requirements		15.00%
Escalation and Inflation Allowance - To 2023 Construction		8.00%
Design Contingency		10.00%
Opinion of Probable Construction Budget - Competitive Costs		\$266,000.00
NYS Contract Pricing - Elevator Upgrades - Non-Competitive Costs		\$225,000.00
Opinion of Probable Project Construction Budget		\$491,000.00

Oswego County
Legislative Office Bldg.
Elevator Modernization

Opinion of Probable Cost



Account	Description	Quantity	Unit	Unit Cost	Amount
2A	Existing Conditions - Abatement				
	Permits, fees, third party testing, notifications	1	ls	\$5,000.00	\$5,000.00
	Critical barriers - elevator - within cab - with isolation means	1	ls	\$5,000.00	\$5,000.00
	Critical barriers - mechanical room - wall paints and coatings ovr masonry	1	ls	\$7,500.00	\$7,500.00
	Abate all layers of flooring in elevator cab prior to upgrade work	100	sf	\$50.00	\$5,000.00
	Allowance to core drill and/or drill into masonry walls for other trades - other trades to mark out and perform layouts for abatement contractor	1	ls	\$10,000.00	\$10,000.00
	Final cleaning and tear downs following clean air sampling	1	ls	\$3,000.00	\$3,000.00
	TOTAL				<u>\$0.00</u> <u>\$35,500.00</u>
2B	Existing Conditions				
	Demo existing door and frame in masonry wall	1	opng	\$500.00	\$500.00
	Core drill concrete floors for new vertical runs of piping and conduits	26	ea	\$125.00	\$3,250.00
	Carefully demo brick at location of existing call boxes - tooth out for installation of new call boxes - salvage brick for patching	4	locs	\$750.00	\$3,000.00
	Open walls and ceilings as needed in Board Room to allow for new power pathways to be run from corridor to existing outlets (previously powered by runs in elevator shaft)	1	ls	\$1,000.00	\$1,000.00
	TOTAL				<u>\$0.00</u> <u>\$7,750.00</u>
3.0	Concrete				
	Bush hammer concrete floors in elevator pit. Clean and prep to receive new topping. Install new concrete topping - 30 sf - say 2 men 1 day to prep and install	1	ls	\$2,500.00	\$2,500.00
	TOTAL				<u>\$0.00</u> <u>\$2,500.00</u>



Account	Description	Quantity	Unit	Unit Cost	Amount
4.0	Masonry				
	Tooth out existing masonry at door removal - reconstruct and prep opening to receive new rated frame	1	ls	\$850.00	\$850.00
	Receive new call box enclosures from elevator company and set in existing walls - patch brick in to match adjacent walls - re-use existing brick if possible	4	locs	\$1,200.00	\$4,800.00
	Patch openings in brick where piping is being removed from shaft - tooth out and patch back	16	opngs	\$400.00	\$6,400.00
	TOTAL				\$0.00 \$12,050.00
5.0	Metals				
	Construct new opening in roof to accept new roof curb and roof hatch	1	opng	\$2,200.00	\$2,200.00
	Allowance for misc. metals on project	1	ls	\$1,500.00	\$1,500.00
	TOTAL				\$0.00 \$3,700.00
6.0	Wood and Plastics				
	Construct new built-up roof curb for new BILCO roof hatch	1	ls	\$2,500.00	\$2,500.00
	Allowance for misc. framing and blocking on project	1	ls	\$2,000.00	\$2,000.00
	TOTAL				\$0.00 \$4,500.00
7.0	Thermal / Moisture Protection				
	New roof penetration and sealing of same for HVAC piping and power to condensing unit	1	ea	\$500.00	\$500.00
	Add new roof protection pads and set new condensing stand on roof	1	ls	\$400.00	\$400.00
	Open up roof to accept new roof curb for Bilco access hatch - flash in roof curb	1	opng	\$1,000.00	\$1,000.00
	TOTAL				\$0.00 \$1,900.00
8.0	Openings				
	New rated hollow metal door frame	1	ea	\$750.00	\$750.00
	F&I new rated hollow metal flush door	1	ea	\$950.00	\$950.00
	Install hardware on door	1	ls	\$850.00	\$850.00
	TOTAL				\$0.00 \$2,550.00

Oswego County
Legislative Office Bldg.
Elevator Modernization

Opinion of Probable Cost



Account	Description	Quantity	Unit	Unit Cost	Amount
9.0	Finishes				
	Construct new MEP chase on each floor adjacent to elevator - includes, framing (metal C-H studs) , 1" sheetrock plus 2 layers 5/8", taping, firestopping	3	ea	\$4,500.00	\$13,500.00
	Patch walls and ceilings in board room after installing new power pathways to outlets from above ceilings down walls	1	ls	\$2,500.00	\$2,500.00
	Patch elevator lobbies where disturbed by demolition and construction of new chases	4	locs	\$1,500.00	\$6,000.00
	Allowance for patching and painting at machine room door replacement	1	ls	\$1,000.00	\$1,000.00
	Modify existing ceilings in elevator lobbies to accept new smoke curtain housings - open ceilings, patch back, repaint	4	locs	\$2,250.00	\$9,000.00
	Open up walls at water coolers to allow piping modifications. Patch walls adjacent to water coolers upon completion of piping and power	1	ls	\$1,500.00	\$1,500.00
	Modify corridor ceilings at 3rd and 4th floors to allow new piping runs to toilet rooms from new pipe chase	2	locs	\$750.00	\$1,500.00
	TOTAL				\$0.00
					<u>\$35,000.00</u>
10.0	Specialties				
	Furnish and instal new roof hatch on machine room roof - Bilco double dome style	1	ea	\$7,600.00	\$7,600.00
	TOTAL				\$0.00
					<u>\$7,600.00</u>
11.0	Equipment				
	Furnish and install new retrofit smoke curtains on existing elevator door frames - say Motorized M400 System by Smoke Guard Systems	4	ea	\$5,000.00	\$20,000.00
	TOTAL				<u>\$20,000.00</u>
12.0	Furnishings				
	No scope identified this phase				\$0.00
	TOTAL				<u>\$0.00</u>
14.0	Conveying				
	Elevator upgrades - NYS Contract Costs - Insert here	1	ls	(see Recap)	<u>\$0.00</u>
	TOTAL				<u>\$0.00</u>

Oswego County
Legislative Office Bldg.
Elevator Modernization

Opinion of Probable Cost



Account	Description	Quantity	Unit	Unit Cost	Amount
22.0	Plumbing				
	Demo abandoned 1" iron pipe and 3/8" copper in pit	1	ls	\$500.00	\$500.00
	Disconnect and remove 1-1/2" waste lines at water coolers and demo back to elevator shaft. Remove entire run in existing shaft	1	ls	\$2,500.00	\$2,500.00
	F&I new 1-1/2" waste line to 3 water coolers - run vertically in new shaft - reconnect to water coolers	1	ls	\$4,000.00	\$4,000.00
	Cut existing 1" cold water and 3/4" hot water lines in 3rd and 4th floor toilet rooms - prepare for new connections - remove entire runs of piping in shaft	1	ls	\$2,500.00	\$2,500.00
	F&I new 3/4" and 1" domestic piping to 3rd and 4th floor toilet rooms - run piping up vertically in new shaft	1	ls	\$4,500.00	\$4,500.00
	TOTAL				\$0.00
					\$0.00
					<u>\$14,000.00</u>
23.0	HVAC				
	Furnish and install new HVAC split system	1	ls	\$20,000.00	\$20,000.00
	TOTAL			\$0.00	\$0.00
					<u>\$20,000.00</u>



Account	Description	Quantity	Unit	Unit Cost	Amount
26.0	Electrical				
	Disconnect power circuits to electrical water coolers. Pull back conductors and pathways in elevator shaft	3	runs	\$600.00	\$1,800.00
	F&I new patchways and circuits to existing water coolers - cost assumes dedicated pathway to each location - land wires and re-energize equipment	3	ea	\$1,500.00	\$4,500.00
	Disconnect power circuits to power outlets in board room. Pull back conductors and pathways in elevator shaft	2	ea	600.00	\$1,200.00
	F&I new patchways and circuits to existing power outlets in Board Room - cost assumes dedicated pathway to each location run in existing walls- land wires and re-energize devices	2	ea	\$1,500.00	\$3,000.00
	Furnish and install new 20A 120V circuit incl. pathways from basement up to machine room to energize new Cab Lights Disconnect. Run in new vertical chase	1	ls	\$1,500.00	\$1,500.00
	Remove existing and replace with new lights in machine room - say wall mounted lights with safety lenses	4	ea	500.00	\$2,000.00
	Furnish and install new 20A 120V circuit incl. pathways from basement up to machine room to energize new GFCI outlet . Run in new vertical chase	1	ls	\$1,500.00	\$1,500.00
	Furnish and install new 20A 120V circuit incl. pathways from basement to elevator pit to energize new GFCI outlet . Run in existing corridor ceiling?	1	ls	1,000.00	\$1,000.00
	Furnish and install new 20A 120V circuit incl. pathways from basement to elevator pit to energize new pit light . F&I new lamp with guard and switch in pit. Run pathway in existing corridor ceiling?	1	ls	\$1,700.00	\$1,700.00
	Add power (low voltage?) to new smoke curtains	4	ea	\$800.00	\$3,200.00
	Run power to new rooftop condenser and mini-split system	1	ea	1,500.00	\$1,500.00
	TOTAL				<u>\$0.00</u> <u>\$22,900.00</u>
27.0	Communications				
	F&I new telephone cable from: telephone management box elevator machine room - includes a pathway installed in vertical chase.	1	run	\$1,500.00	\$1,500.00
	TOTAL				<u>\$0.00</u> <u>\$1,500.00</u>

Oswego County
Legislative Office Bldg.
Elevator Modernization

Opinion of Probable Cost



Account	Description	Quantity	Unit	Unit Cost	Amount
28.0	Electronic Safety and Security				
	New emergency light wall paks	2	ea	\$450.00	\$900.00
	F&I new fire/smoke detection devices along with a horn/strobe in machine room - tie devices in to existing FA system - run circuits in new pathways in vertical chase down to main floor annunciator panel	3	devices	750.00	\$2,250.00
	F&I new fire/smoke detection devices in ceiling of elevator lobbys - tie devices in to existing FA system - run circuits in new pathways in vertical chase down to main floor annunciator panel	6	devices	\$500.00	\$3,000.00
	Tie in new smoke curtains to FA system	4	runs	\$400.00	\$1,600.00
					\$0.00
	TOTAL				<u>\$7,750.00</u>

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER		ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
DEPT.	OBJECT	SUB.	DEPT.	OBJECT		
CO 422	529000				Increase authorization level of CP # CO 422 by \$ 500,000 to \$ 560,000	\$ 500,000.00
			21	450300	This will be funded through a transfer of funds from CR # 21 -	(500,000.00)
					Building Renovations.	
21	595000					500,000.00
			21	159900		(500,000.00)
TOTAL AMOUNT						-

COMMITTEE SIGNATURES DATE

COUNTY TREASURER DATE

PERSONNEL DIRECTOR DATE

COUNTY ADMINISTRATOR DATE

DEPARTMENT HEAD DATE



OSWEGO COUNTY PURCHASING
46 East Bridge Street, Oswego, NY 13126
Phone (315) 326-6050 Fax (315) 349-8237
Email: Purchasing@oswegocounty.com

TO: Infrastructure, Facilities and Technology Committee
FROM: Holly F. Carpenter, Purchasing Director
DATE: November 16, 2022
RE: BID Report

1. BID 22-HW-014 METAL PIPE

Funding Source: Operating Budget.

Solicitation Process: **BID 22-HW-014 METAL PIPE** was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on October 27, 2022. It was also sent directly to the following vendors:

- Chemung Supply Corp
- Steel Sales Inc
- Murphy Nolan
- Klein Steel
- Eastern Steel
- Collins Pipe
- Pacemaker Steel
- Ram Fabricating

Number of responses: One (1)

Who, by title, evaluated the bid/proposal: Shawn Walker with Oswego County Highway Department has evaluated the bid received and recommends approval to Chemung Supply Corp.

BID -- 22 -- HW -- 014 METAL PIPE

Name of Company	Location	Proposed Price	Required Documentation VRCS/NCC/VIS/RFC/SHC/				
Chemung Supply Corp	2420 Corning RD Elmira NY 14903	See attached Bid Comp sheet	X	X	X	X	X

SHC=Sexual Harassment Certification; VRCS=Vendor Reply Cover Sheet; VIS=Vendor Information Sheet; NCC=Non-collusion Certification; RFC=Resolution for Corporations

Evaluation: Chemung Supply Corp is the lowest bidder. There is no objection to the bidder.

Recommended Action: The Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Committee is requested to affirm an award to the low bidder.



COUNTY OF OSWEGO DEPARTMENT OF PURCHASING
 BID COMPUTATION
 Opened: NOVEMBER 15, 2022
 Department: HIGHWAY
 BID NO: 22-HW-014- METAL PIPE

BIDDER	Chemung Supply Corp			
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2.1.1	A	\$60,944.22		
	B	\$5,346.05		
	C	\$1,448.12		
	TOTAL	\$67,738.39		

2.1.2		\$22,604.48		
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2.1.3	A	\$1,172.83		
	B	\$10,726.50		
	C	\$2,344.96		
	TOTAL	\$14,244.29		

2.1.4		no bid		
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2.1.5	A	\$134.97		
	B	\$134.97		
	C	\$143.91		
	D	\$143.91		
	TOTAL	\$557.76		

2.1.6	A	\$1,492.73		
	B	\$3,198.37		
	C	\$1,573.98		
	D	\$3,208.11		
	TOTAL	\$9,473.19		

2.1.7	A	\$6,793.40		
	B	\$22,928.27		
	C	\$7,064.60		
	D	\$22,928.27		
	TOTAL	\$5,973,449.00		



OSWEGO COUNTY PURCHASING
46 East Bridge Street, Oswego, NY 13126
Phone (315) 326-6051 Fax (315) 349-8237
Email: purchasing@oswegocounty.com

TO: Infrastructure, Facilities and Technology Committee
FROM: Holly F. Carpenter, Purchasing Director
DATE: January 3, 2023
RE: BID Report

1. BID 22-HW-15 – CONCRETE

Solicitation Process: **BID 22-HW-15 – CONCRETE** was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on November 10, 2022. It was also sent directly to the following vendors:

- Northern Ready Mix
- Wats International Inc
- LaFarge North America

Number of responses: One (1)

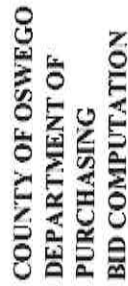
Who, by title, evaluated the bid/proposal: Shawn Walker, Highway Department, has evaluated the bids received and recommends Northern Ready Mix.

Name of Company	Location	Proposed Price	Required Documentation SHC/VRCS/VIS/NCC/RFC				
Northern Ready Mix LLC	6131 East Taft Rd N Syracuse NY 13212	\$31,725.00	X	X	X	X	X

SHC=Sexual Harassment Certification; VRCS=Vendor Reply Cover Sheet; VIS=Vendor Information Sheet; NCC=Non-collusion Certification; RFC=Resolution for Corporations


Evaluation: Northern Ready Mix was the only bidder. There is no objection to the bidder.

Recommended Action: The Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Committee is requested to affirm an award to the low bidder.



Department: HIGHWAY

BID NO: 22-HW-015 - CONCRETE



COUNTY OF OSWEGO
DEPARTMENT OF
PURCHASING
BID COMPUTATION

Opened: DECEMBER 13, 2022
Department: HIGHWAY
BID NO: 22-HW-015 - CONCRETE

2.1.1. A

READY MIX CONCRETE

APPROX. ANNUAL USAGE	STRENGTH DELIVERED	PRICE PER CUBIC YARD	TOTAL PRICE
25	5,000#	138.00	3450.00
25	4,500#	136.00	3400.00
50	4,000#	134.00	6700.00
10	3,500#	132.00	1320.00
50	3,000#	130.00	6500.00
10	2,500#	128.00	1280.00

2.1.1. B

FLOWABLE FILL

APPROX. ANNUAL USAGE	STRENGTH DELIVERED	PRICE PER CUBIC YARD	TOTAL PRICE
25	50 PSI	116.00	2900.00
25	150 PSI	118.00	2950.00
25	500 PSI	129.00	3225.00

TOTAL:

\$31,725.00

NORTHERN READY MIX LLC

1