

**RESOLUTIONS OF THE OSWEGO COUNTY LEGISLATURE FOR
MAY 14, 2020**

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RESOLUTION NO. 092

**RESOLUTION AUTHORIZING BUDGET MODIFICATION
BOARD OF ELECTIONS – ABSENTEE MAILINGS**

By Legislator David Holst:

Upon recommendation of this body, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

OSWEGO COUNTY LEGISLATURE

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 25 NO: 0 ABSENT: 0 ABSTAIN: 0

Authorized Budget Modification

Res. 092 of 2020

A1450.545500

(\$60,000)

A1450.542400

\$60,000

RESOLUTION NO. 093

**RESOLUTION ACCEPTING NEW YORK STATE HAVA CARES COVID-19 ACT
GRANT - BOARD OF ELECTIONS**

By Legislator David Holst:

WHEREAS, the Oswego County Board of Election has been awarded grant money through the Coronavirus Aid Relief and Economic Security Act; and

WHEREAS, the purpose of the grant is to provide reimbursement to Oswego County for expenditures made for the COVID-19 response; and

WHEREAS, the grant is fully funded and require no local matching funds;

NOW THEREFORE, upon approval of this body, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to create and transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 25 NO: 0 ABSENT: 0 ABSTAIN: 0

Authorized Budget Modification

A1450.545500.HAVA2020

Res. 093 of 2020

\$151,608.18

RESOLUTION NO. 094

**RESOLUTION ABOLISHING CERTAIN POSITIONS IN THE 2020 COUNTY
BUDGET**

By Legislator Terry Wilbur:

WHEREAS, the COVID-19 pandemic has caused major disruption to the national, state and local economies; and

WHEREAS, the county has experienced a major curtailment of operations and activities due to the restrictions put in place to stave-off the spread of COVID-19; and

WHEREAS, due to state-mandated reductions in both essential and non-essential workforces, the County of Oswego will experience a precipitous decline in sales tax and other revenues; and

WHEREAS, sales tax revenues are a significant portion of the county's budget and maintaining both services and a stable tax rate; and

WHEREAS, the Unified Court System has informed the county that certain court attendant positions are no longer reimbursable under the contract as between the state and county as their preference is placing armed police officers in the courts,

NOW, THEREFORE, it is hereby

RESOLVED, that the County of Oswego finds and determines that due to the significant downturn in the economy, loss of significant state aid and curtailment of county activities caused by the COVID-19 pandemic, that it must reduce operations and personnel; and, it is hereby; and

RESOLVED, that the attached positions be, and are hereby abolished, in the 2020 county budget and the County Treasurer be, and is hereby authorized, to make such budgetary adjustments reflecting same without need for a budget modification or further resolution.

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 25 NO: 0 ABSENT: 0 ABSTAIN: 0

Title	Position #
COURT ATTENDANTS (PT)	311130321
COURT ATTENDANTS (PT)	311130302
COURT ATTENDANTS (PT)	311130301
COURT ATTENDANTS (PT)	311130319
COURT ATTENDANTS (PT)	311130303
COURT ATTENDANTS (PT)	311130305
COURT ATTENDANTS (PT)	311130304
COURT ATTENDANTS (PT)	311130307
COURT ATTENDANTS (PT)	311130309
COURT ATTENDANTS (PT)	311130306
COURT ATTENDANTS (PT)	311130308
COURT ATTENDANTS (PT)	311130312
COURT ATTENDANTS (PT)	311130320
COURT ATTENDANTS (PT)	311130311
COURT ATTENDANTS (PT)	311130310
COURT ATTENDANTS (PT)	311130315
COURT ATTENDANTS (PT)	311130317
COURT ATTENDANTS (PT)	311130318
COURT ATTENDANTS (PT)	311130313

RESOLUTION NO. 095

**RESOLUTION AUTHORIZING THE SALARY FOR THE DIRECTOR OF
EMPLOYMENT AND TRAINING AT THE DEPARTMENT OF SOCIAL
SERVICES**

By Legislator Roy Reehil:

Upon approval of this body; be it

RESOLVED, that the salary of the newly appointed Coordinator of Client Services, Rachel Pierce, be set at \$63,200 beginning May 18, 2020; and be it further

RESOLVED, that the Department of Social Services be authorized to move Ms. Pierce into the title of Director of Employment & Training, without increase in salary, upon the retirement of the current Director, Christine Weaver, anticipated on June 29, 2020; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Officer, and Personnel Director shall be their authority to make such adjustments.

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 23 NO: 2 ABSENT: 0 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

RESOLUTION NO. 096

RESOLUTION AUTHORIZING THE SALARY FOR THE DIRECTOR OF SOCIAL SERVICES AT THE DEPARTMENT OF SOCIAL SERVICES

By Legislator Roy Reehil:

Upon recommendation of this body, be it

RESOLVED, that the salary of the newly appointed Director of Social Services, Sara Finley, be set at \$71,190 beginning May 4, 2020; and be it further

RESOLVED, that the Department of Social Services be authorized to immediately backfill the Case Supervisor B and Senior Caseworker vacancies created behind Ms. Finley's promotion; and be it further

RESOLVED, the caseworker that is vacated as a result of the aforementioned promotions be abolished, specifically position #607004408; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Officer, and Personnel Director shall be their authority to make such adjustments.

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 23 NO: 2 ABSENT: 0 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

RESOLUTION NO. 097

**RESOLUTION AUTHORIZING BUDGET MODIFICATION
OFFICE FOR THE AGING - ADDITIONAL FUNDING FROM NYSOFA FOR
SENIOR NUTRITION SERVICES – COVID-19**

By Legislator Roy Reehil:

Upon approval of this body; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

OSWEGO COUNTY LEGISLATURE

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 25 NO: 0 ABSENT: 0 ABSTAIN: 0

Authorized Budget Modification

Res. 097 of 2020

A6772.447720	(\$45,786)
A6772.447720	(\$22,898)
A6772.545500	\$65,684
A6772.542400	\$1,000
A6772.543600	\$500
A6772.544400	\$1,500

RESOLUTION NO. 098

**RESOLUTION RESCINDING ALTERNATIVE ALLOCATION OF PILOT FUNDS
TO THE INDUSTRIAL DEVELOPMENT AGENCY**

By Legislator Tim Stahl:

WHEREAS, by previous resolutions of this body, the Oswego County Industrial Development Agency (IDA) has been permitted to utilize an alternate allocation equal to ten (10) percent of the contractual proceeds of payment-in-lieu-of-tax (PILOT) agreements to fund an economic development fund, subject to a \$2.5 million cap; and

WHEREAS, the COVID-19 outbreak and the associated actions taken to prevent its spread are expected to have a significant impact on the County's revenue and expenses;

WHEREAS, this pandemic has affected many areas of the budget, including sales tax revenues, state funding, property tax collections, earned income, increased personnel costs, purchases of technology and personal protection equipment, and many others; and

WHEREAS, the budget officer currently estimates a minimum impact of \$11 million in lost revenues and additional expenses as a result of the economic downturn resulting from the New York PAUSE order and expenses necessary to combat the pandemic locally; and

WHEREAS, such impact could be substantially higher depending on the length of the current outbreak, potential economic impacts lasting longer than the PAUSE order, and whether or not there is a resurgence of the virus again later this year; and

WHEREAS, Oswego County must take early action to mitigate as much of this budget gap as possible; and

WHEREAS, Oswego County has been awarded Resilience and Economic Development Initiative (REDI) grants to mitigate and prevent infrastructure damage resulting from flooding along Lake Ontario, which require a five (5) percent match from the county;

NOW, upon recommendation of this body; it is hereby

RESOLVED, notwithstanding any prior resolutions of this body, the alternative allocation program (hereinafter "program") with the IDA be, and is hereby, is abolished; and be it further

RESOLVED, that all program funds collected thus far in 2020 of the ten (10) percent alternative allocation be remitted to the County Treasurer within 30 days; and be it further

RESOLVED, that all future payment-in-lieu-of-county-tax payments be remitted to the County within 30 days of receipt by the IDA; and be it further

RESOLVED, that the remaining funds in the IDA's PILOT economic development fund shall continue to be used for the purposes set forth in Resolution 143 of 2015, specifically: solely for job creation, retention and economic development consistent with the IDA's corporate purposes and enumerated powers and duties within Oswego County, subject to the prior approval of the IDA's board; and, it is further

RESOLVED, that no portion of the program's fund shall be utilized for IDA salaries, administrative or promotional purposes, and, further, the IDA shall maintain a separate account for the fund and provide an accounting to the County upon request; and

RESOLVED, that any uncommitted funds in excess of the \$2.5 million cap as of July 31 of each year will continue to be transferred to the County on or before September 1st of each year; and be it further

RESOLVED, that the ten (10) percent of the contractual proceeds of the PILOT agreements collected in 2020 be allocated to the REDI grant match to invest in Lake Ontario shoreline resilience infrastructure; and be it further

RESOLVED, that the ten (10) percent of the contractual proceeds of the non-nuclear PILOT agreement proceeds collected in 2021 and thereafter be allocated to the County's Development and Efficiencies Fund.

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ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 24 NO: 1 ABSENT: 0 ABSTAIN: 0

RESOLUTION NO. 099

**RESOLUTION AUTHORIZING BUDGET MODIFICATION HIGHWAY
DEPARTMENT TRANSFER INSURANCE RECOVERY FUNDS TO REPAIRS-
BUILDING AND PROPERTY**

By Legislator Stephen Walpole:

WHEREAS, on February 26, 2020 the Highway Department received a check for \$10,639.35 from New York Municipal Insurance Reciprocal for repairs to the Pulaski Garage overhead door. The check was deposited in Insurance Recovery Fund account.

NOW, upon approval of this body be it

RESOLVED, that the County Treasurer be, and is authorized to transfer the funds from and to the accounts as shown on the attached budget modification; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 25 NO: 0 ABSENT: 0 ABSTAIN: 0

LEGISLATURE
COUNTY
OSWEGO

Authorized Budget Modification

DM5130.541200
A1325.426800.0

Res. 099 of 2020

\$10,639.35
(\$10,639.35)

RESOLUTION NO. 100

**RESOLUTION AWARDED PROFESSIONAL SERVICES CONTRACT –
TURBINE INSPECTION SERVICES**

By Legislator Stephen Walpole:

WHEREAS, the County issued a request for bid proposal for Turbine Inspections; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Onondaga County Division of Purchase solicited Bid Proposals (Bid #OSW-011-20) from multiple qualified firms to provide Turbine Inspection Services; and

WHEREAS, the Oswego County Solid Waste Department and Onondaga County Division of Purchase has reviewed the proposals received and determined the proposal from Energy Resources Group, Inc. of Farmington, New Hampshire meets the County's needs;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Infrastructure, Facilities and Technology Committee that the County of Oswego awards the professional service contract for providing Turbine Inspection Services to Energy Resources Group, Inc. of Farmington, New Hampshire at a cost of \$59,500.00; and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to effect the procurement of services.

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 25 NO: 0 ABSENT: 0 ABSTAIN: 0

RESOLUTION NO. 101

**RESOLUTION AUTHORIZING BUDGET MODIFICATION HIGHWAY
DEPARTMENT - PAVING**

By Legislator Stephen Walpole:

Upon approval of this body be it

RESOLVED, that the County Treasurer be, and is authorized to transfer the funds from
and to the accounts as shown on the attached budget modification; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer
shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 25 NO: 0 ABSENT: 0 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

D5112.545400

Res. 101 of 2020

\$500,000

RESOLUTION NO. 102

**RESOLUTION PURSUANT TO SECTION 206 OF COUNTY LAW CHANGING
LEGISLATIVE OFFICE BUILDING HOURS FOR JUNE, JULY AND AUGUST**

By Legislator John Martino:

WHEREAS, Section 206 of the County Law permits the County Legislature to fix the office hours of the County Clerk, County Treasurer, Clerk of the Legislature and other county departments; and

WHEREAS, during the months of July and August, the County Law authorizes county offices to be open from at least nine o'clock in the forenoon to four o'clock in the afternoon; and

WHEREAS, it is desired to establish summer hours for county departments housed in the Legislative Office Building from 8:30 a.m. to 4:00 p.m. for the months of June, July and August.

NOW, upon approval of this body, be it

RESOLVED, that summer hours of 8:30 a.m. to 4:00 p.m. are hereby established for county departments housed in the Legislative Office Building for the period June 1, 2020 through August 31, 2020, with employees working seven hours per day with a one-half hour lunch; and it is further

RESOLVED, that department heads in said building may, at their discretion, set the work day from 8:00 a.m. to 4:00 p.m. for employees desiring to continue working seven hours per day with a one-hour unpaid lunch; and be it further

RESOLVED, that the Director of Human Resources be and is hereby directed to provide the requisite notice to affected employee unions as may be required under any collective bargaining agreement; and it is further

RESOLVED, that the Clerk of the Legislature be and is hereby directed to provide the public and any building tenants notice of the change in hours.

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 25 NO: 0 ABSENT: 0 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

RESOLUTION NO. 103

**RESOLUTION ESTABLISHING HIRING FREEZE IN RESPONSE TO COVID-19
PANDEMIC**

By Legislator John Martino:

WHEREAS, the COVID-19 outbreak and the associated actions taken to prevent its spread are expected to have a significant impact on the County's revenue and expenses;

WHEREAS, this pandemic has effected many areas of the budget, including sales tax revenues, state funding, property tax collections, earned income, increased personnel costs, purchases of technology and personal protection equipment, and many others; and

WHEREAS, the budget officer currently estimates a minimum impact of \$11 million in lost revenues and additional expenses as a result of the economic downturn resulting from the New York PAUSE order and expenses necessary to combat the pandemic locally; and

WHEREAS, such impact could be substantially higher depending on the length of the current outbreak, potential economic impacts lasting longer than the PAUSE order, and whether or not there is a resurgence of the virus again later this year; and

WHEREAS Oswego County must take early action to mitigate as much of this budget gap as possible;

NOW, THEREFORE, BE IT RESOLVED, that the Oswego County Legislature enacts the following hiring freeze measures through December 31, 2020, at which time this policy will be reviewed and may be abolished, modified, or extended by the Legislature:

Hiring Freeze

1. The Vacancy Review Policy is hereby suspended.
2. Departments are to cease all hiring immediately, with the following exceptions:
 - a. Positions specifically mandated by state or federal law;
 - b. Positions for pandemic response activities, specifically Health Department, Emergency Management, public information division;
 - c. Positions ensuring public safety, specifically Sheriff's Department and E-911;
 - d. Department heads or deputy department head (or equivalent senior management level)
 - e. Vacancies approved to fill prior to May 15, 2020.
 - f. Individual vacancy requests approved by the Chairman of the Legislature.

3. All requests to fill vacancies must first be approved by the Chairman of the Legislature. The Chairman may consult with the County Administrator, Personnel Director, Jurisdictional Chairperson and/or department head.
4. For all other vacancies, departments must fill position responsibilities to the extent possible by reassigning existing qualified employees from less critical assignments.

BE IT FURTHER RESOLVED, that this resolution super cedes Emergency Order 2020-02 in part to the extent that it is inconsistent therewith.

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 25 NO: 0 ABSENT: 0 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

RESOLUTION NO. 104

**RESOLUTION ESTABLISHING A PURCHASING FREEZE IN RESPONSE TO
COVID-19 PANDEMIC**

By Legislator John Martino:

WHEREAS, the COVID-19 outbreak and the associated actions taken to prevent its spread are expected to have a significant impact on the County's revenue and expenses;

WHEREAS, this pandemic has effected many areas of the budget, including sales tax revenues, state funding, property tax collections, earned income, increased personnel costs, purchases of technology and personal protection equipment, and many others; and

WHEREAS, the budget officer currently estimates a minimum impact of \$11 million in lost revenues and additional expenses as a result of the economic downturn resulting from the New York PAUSE order and expenses necessary to combat the pandemic locally; and

WHEREAS, such impact could be substantially higher depending on the length of the current outbreak, potential economic impacts lasting longer than the PAUSE order, and whether or not there is a resurgence of the virus again later this year; and

WHEREAS Oswego County must take early action to mitigate as much of this budget gap as possible;

NOW, THEREFORE, BE IT RESOLVED, that the Oswego County Legislature enacts the following purchasing freeze measures through July 9, 2020, at which time these policy will be reviewed and may be abolished, modified, or extended by the Legislature:

Purchasing Freeze

Per the Chairman of the Legislature's Executive Order, the County Purchasing Policy is suspended for COVID-19-related procurements, but all other procurement must follow the policy, with the following exceptions:

All departments must cease all purchases of discretionary nonpersonal service items, including new publications and memberships, supplies, travel, equipment, and contractual services that are not necessary to protect the health, safety and security of employees and citizens, and to ensure the continuation of high priority operations and services such as mandated functions, court-orders, law enforcement, solid waste management, and public works. Departments are to cease the initiation of new contracts or purchase orders for all but essential items.

All procurements, except for emergency purposes, must be initiated by purchase requisition in the PeopleSoft system whenever practicable for workflow approval. These and all other procurements are subject to digital or written authorization by the County Administrator and Chairman of the Legislature; and be it further

OSWEGO
COUNTY
LEGISLATURE

RESOLVED, that this resolution supersedes Emergency Order 2020-02 in part to the extent that it is inconsistent therewith.

ADOPTED BY ROLL CALL VOTE ON MAY 14, 2020:

YES: 25 NO: 0 ABSENT: 0 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE