

**RESOLUTIONS OF THE OSWEGO COUNTY LEGISLATURE FOR
MAY 13, 2021**

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RESOLUTION NO. 093

RESOLUTION AUTHORIZING AN INTERMUNICIPAL AGREEMENT BY AND BETWEEN THE COUNTY OF OSWEGO, THE TOWN OF SCHROEPPEL, THE VILLAGE OF PHOENIX AND THE COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY TO SUPPORT IMPROVEMENTS TO THE WASTEWATER INFRASTRUCTURE WITHIN THE VILLAGE OF PHOENIX AND THE TOWN OF SCHROEPPEL

By Legislator David Holst:

WHEREAS, the County of Oswego has identified the lack of sufficient municipal wastewater conveyance and treatment as an impediment to the future growth of its communities, and

WHEREAS, the County, the Village of Phoenix, the Town of Schroepfel and the County of Oswego Industrial Development Agency (hereinafter the Partners) also find it desirous to enhance wastewater services to those properties known as the Oswego County Industrial Park as well as the other homes and businesses in the greater Phoenix/Schroepfel area, and

WHEREAS, if funded, these improvements will significantly increase the treatment capacity at the Phoenix Wastewater Treatment Plant as well as the capacity to convey sanitary and industrial wastewaters from the Oswego County Industrial Park, and

WHEREAS, improvements at the Phoenix Wastewater Treatment Plant will also resolve wet weather concerns as identified in the Village's Order on Consent opening-up new opportunities for business growth within and around the Village and the Town., and

WHEREAS, the Partners propose to work together to pursue these improvements including their joint efforts to apply for grants and other sources of funding, and

WHEREAS, the Partners further propose to enter into an Intermunicipal Agreement to guide these projects and the future relationships with each other regarding the use of the improved systems, then therefore be it and it is hereby

RESOLVED, that the County of Oswego does hereby support applications for funds through the Northern Border Regional Commission and other sources that would assist with the development of this project, and be it further

RESOLVED, that the County of Oswego is hereby authorized to assist the Village of Phoenix and the Town of Schroepfel with applications for funding this project from any sources that become available during the course of this project, and be it further

RESOLVED, that the Chairman of the Legislature is hereby authorized to execute any and all documents that may be necessary for the application, acceptance and disbursement of

OSWEGO COUNTY LEGISLATURE

additional funds for this project from any appropriate sources that become available during the course of this project, and be it further

RESOLVED, that the Chairman if is hereby authorized to enter into an intermunicipal agreement with the other Partners once the respective municipal attorneys and their clients concur on acceptable final language.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE



David R. Turner
Director

**OSWEGO COUNTY DEPARTMENT OF COMMUNITY
DEVELOPMENT, TOURISM AND PLANNING**

COUNTY BUILDING
46 EAST BRIDGE STREET
OSWEGO, NEW YORK 13126

TELEPHONE (315) 349-8292
FAX (315) 349-8279

Janet W. Clerkin
*Office of Promotion
And Tourism*

Donna B. Scanlon
*Office of Community
Development Programs*

Scott Smith
Office of Housing Assistance

INFORMATIONAL MEMORANDUM

SUBJECT: Chairman's authorization

PURPOSE: This resolution demonstrates support of and authorization for grant applications to enhance wastewater treatment and conveyance systems where appropriate in the County of Oswego. It also endorses the establishment of intermunicipal agreements that may be necessary for these improvements.

SUMMARY: The county has identified the lack of sufficient wastewater treatment and conveyance systems as a significant impediment for future growth. The county is proposing to work with the IDA, the Town of Schroepel and the Village of Phoenix to resolve this issue as it affects the ability to attract new businesses to the Oswego County Industrial Park on Rt 481. This resolution acknowledges our commitment to solve this problem and authorizes us to work with the partners referenced above to do so.

FISCAL IMPACT: Approximately \$1 million which could be reduced by grant funds if approved.

**RECOMMENDED
ACTION:** The Government, Courts and Consumer Affairs Committee recommends that the Oswego County Legislature authorize these activities.

**INTERMUNICIPAL AGREEMENT BY AND BETWEEN
THE TOWN OF SCHROEPPPEL, THE COUNTY OF OSWEGO,
THE VILLAGE OF PHOENIX AND THE COUNTY OF OSWEGO INDUSTRIAL
DEVELOPMENT AGENCY**

(Phoenix/Schroeppeel Wastewater Treatment and Conveyance Project)

THIS AGREEMENT entered into this ____ day of May, 2021 by and between the **TOWN OF SCHROEPPPEL**, a municipal corporation by and of the State of New York with its principal offices for business located at 69 County Route 57A, Phoenix, New York 13135 (hereinafter "Town"); the **COUNTY OF OSWEGO**, a municipal corporation by and of the State of New York, with its principal offices for business located at the Legislative Office Building, 46 East Bridge Street, Oswego, New York 13126 (hereinafter "County"); and, the **VILLAGE OF PHOENIX**, a municipal corporation by and of the State of New York with principal offices for business located at 455 Main Street, Phoenix, New York 13135 (hereinafter Village); and, the **COUNTY OF OSWEGO INDUSTRIAL DEVELOPMENT AGENCY** (hereinafter "IDA"), a body corporate and politic and a public benefit corporation of the State of New York, duly organized and validly existing under the laws of the State of New York with an office at 44 W. Bridge Street, Oswego, NY 13126, the foregoing entities being collectively referred to herein as the "parties,"

WITNESSETH:

WHEREAS, the Town of Schroeppeel has, heretofore, formed a sewer district known as Sewer District 1 (hereinafter "District") which presently serves the Oswego County Industrial Park which is owned by Operation Oswego County, Inc., but is tax-exempt by virtue of a PILOT Agreement with the IDA as its sole customer; and

WHEREAS, the Town has, heretofore, adopted Local Law 1 of 2011 entitled, a "*Local Law for the Management, Control and Operation of Water and Sewer Districts in the Town of Schroeppeel*" concerning same; and

WHEREAS, the Town and District have statutory authority to undertake sewer conveyance improvements under Town Law Articles 12-A, 12-C and, also, under Town Law §209-a; and

WHEREAS, the Village has heretofore established a complete sewerage system for the Village under Village Law Article 14 and, further, may enlarge its Publicly Owned Treatment Works (hereinafter POTW) pursuant to Village Law §14-1408; and

WHEREAS, the Village is wholly within the Town and County and it has heretofore adopted Chapter 149 of the Village Code, entitled "*Sewer Use*" which, *inter alia*, provides for the efficient, economic, environmentally safe, and legal operation of the Village's POTW which has limited capacity at present to handle and process wastewater including wastewater needs from the present Industrial Park; and

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WHEREAS, the County of Oswego has statutory authority to further economic and municipal cooperation development within its borders under the County Law and the General Municipal Law and, further, it may also opt to create county sewer districts under County Law Article 5-a; and

WHEREAS, the IDA has broad statutory authority regarding economic development and, in particular, regarding industrial pollution control facilities including, but not limited to, water collecting systems, waste water treatment works, sewage treatment works system, sewage treatment system or solid waste disposal facility or site under General Municipal Law §854(8) *et seq.*; and

WHEREAS, the Town and Village have independent authority under General Municipal Law §119 *et seq.*, concerning entering into agreements the construction and development of excess sewage capacity and facilities; and

WHEREAS, the Town, Village and County have authority to enter into an agreement under Article 5-G of the General Municipal Law §119-0(l), to include matters as are reasonably necessary and proper to effectuate and progress the joint service or a joint water, sewage or drainage project and the IDA has statutory authority to assist the Town, County and Village in furtherance of same; and

WHEREAS, the Town presently owns and operates the District and the parties are desirous of expanding and modernizing the wastewater treatment and conveyance systems in the Town and Village to protect ground and drinking water quality to provide increasing economic development opportunities to support the creation and retention of local jobs and grow the local economy; and

WHEREAS, the County has previously identified the need to improve and enhance wastewater treatment and conveyance systems throughout the County as part of its Strategic Economic Advancement Plan; and

WHEREAS, both the County and IDA want to expand and promote economic development at the IDA-owned Industrial Park serviced by the District and the POTW owned and operated by the Village; and,

WHEREAS, the IDA has recently-acquired approximately 200 acres to expand the Industrial Park which will further strain existing conveyance and wastewater treatment assets including the POTW; and

WHEREAS, the lack of sufficient municipal sewer capacity further hinders development in and around the Village and within the Town of Schroepfel which is an otherwise highly-competitive area for future development; and

WHEREAS, the IDA has commissioned preliminary studies to determine the problems and identify the needed improvements in both the Town's and the Village's current respective

assets and the County is identifying eligible state and federal funding sources; and

WHEREAS, the Parties have discussed this matter and have reached an agreement regarding the payment and reimbursement of the costs incurred in these matters that is fair and equitable; and

WHEREAS, said arrangement promotes intermunicipal cooperation and shared services and is in the best interests of the respective governments and the IDA; and

WHEREAS, the Phoenix/Schroeppel Wastewater Treatment and Conveyance (hereinafter the "project"), when completed, will promote the public health and welfare as well as enhance economic development opportunities at the Oswego County Industrial Park and in the greater Phoenix/Schroeppel area; and

WHEREAS, an intermunicipal agreement to facilitate the Phoenix/Schroeppel Wastewater Treatment and Conveyance project is both necessary and desirable,

NOW, THEREFORE, it is mutually agreed as follows:

RESPONSIBILITIES OF THE COUNTY OF OSWEGO:

The following is expressly subject to the approval of the Oswego County Legislature:

- (1) The County agrees to contribute an amount for the project not to exceed \$1,000,000 for expenses related to design, construction, engineering and other project expenses expressly contingent upon receipt of state and federal grant funding for same. The actual amount of the County's contribution shall be determined upon the availability of state and federal grant funds and the final cost of the improvements. Should grants be awarded, payments will be quarterly installments (which may be of varying amounts) commencing thirty (30) days after the award of an engineering/design contract for the project.
- (2) Contingent upon the receipt of grant funding, the County will assist the Village and the Town with their efforts to prepare and let bids and proposals for the construction and engineering of the project.
- (3) The County will perform work for the benefit of the project, but, at no time, shall the County own or operate the sewer treatment and conveyance system as said ownership will remain with the Town or Village respectively unless separately agreed to by the Town, Village and County in writing.

RESPONSIBILITIES OF THE TOWN OF SCHROEPPPEL:

The following is expressly subject to the approval of the Town Board of the Town of Schroeppeel:

- (1) To the extent allowed by law, the Town and District agree to allow the County and IDA to connect any of their own structures within the Industrial Park to the sewer district conveyance lines once the project is completed at a rate and term to be determined that takes into account the debt service obligations associated with the project ~~without cost for a period of twenty (20) years to run from the date of this agreement.~~
- (2) The Town and District agree to obtain and maintain all necessary permits and approvals for the District as may be necessary for the Town to own and operate the District and to operate same in full compliance with all applicable state and federal laws and regulations.
- (3) The Town and District accept and agree to own the lines, pumps, lift stations and mechanicals of the sewer district from the date of completion of construction and will establish an equitable agreement with the Village for any repairs or maintenance necessary (e.g. clogs, broken lift stations, etc.) if not otherwise covered by warranty or regularly performed by the Town.
- (4) The Town will defend and indemnify the District if the District and/or Town is sued in an Article 78 proceeding in connection with the proposed district expansion and/or any agreement with the Village concerning this Project.
- (5) To the extent allowed by law, and, as a partial inducement for IDA assistance hereunder to fund improvements, the Town and District agree to negotiate a mutually acceptable special improvement district charge ~~not to assess any unit charges to~~ for the IDA and take into consideration the use and occupancy of ~~agrees to exempt~~ any new IDA -owned buildings at the Industrial Park in determining such special improvement district charges ~~from normal usage charges~~ for a period of five (5) years.
- (6) To the extent allowed by law, and, as a partial inducement for County assistance hereunder in the funding of the improvements, the Town and District agree to negotiate a mutually acceptable special improvement district charge ~~not to assess any unit charges to~~ for the County and take into consideration the use and occupancy of ~~agrees to exempt~~ any new County owned buildings at the Industrial Park in determining such special improvement district charges ~~from normal usage charges~~ for a period of five (5) years.
- (7) Expressly contingent upon the receipt of grant funding, the Town agrees to contribute an amount not to exceed \$400,000 for expenses related to the completion of "Phase 1" of the project (*i.e.* repairs to the existing District conveyance lines to the Village boundary). The actual amount will be determined based on the availability of other state and federal grant funds and the final cost of the improvements.

DRAFT

- (8) The Town shall be the contracting entity for all work associated with Town or District facilities that are proposed to be constructed and/or improved under this project.
- (9) The Town shall conduct all hearings and filings as may be necessary for this project.

RESPONSIBILITIES OF THE VILLAGE OF PHOENIX:

The following is expressly contingent upon approval of the Village Board of Trustees:

- (1) The Village of Phoenix agrees to accept all sewage within the allowable limits of its DEC/EPA permits and its available capacity at the time of final delivery and will work with the Town and District to develop a rate schedule that is consistent with the pricing formulas the Village uses for similar customer classes.
- (2) Prior to the completion of this project, the Village agrees to obtain and maintain all other and further permits and approvals as may be necessary for the Village to receive and treat at its POTW additional sewage from the District and Industrial Park at its own cost and expense.
- (3) Once constructed, the Village shall cooperate with the Town and District regarding district maintenance and related issues necessary for the proper operation of the district, at the Town's request.
- (4) The Village, as the owner of the POTW to be improved under this project, agrees to be contracting entity for all work at, in and around their POTW facility.
- (5) The Village shall conduct all hearings and filings as may be required for this project.
- (6) Expressly contingent upon the receipt of grant funding, the Village agrees to contribute an amount not to exceed \$600,000 for expenses related to the completion of "Phase 1" of the project. The actual amount will be determined based on the availability of other state and federal grant funds and the final cost of the improvements.

RESPONSIBILITIES OF THE IDA

The following is expressly contingent upon the approval of the IDA Board:

- (1) Contingent upon the receipt of grant funding, the IDA agrees to contribute an amount not to exceed \$1,000,000 for expenses related to the completion of the project. The actual amount will be determined based on the availability of other state and federal grant funds and the final cost of the improvements. Should grants be awarded, payments will be quarterly installments (which may be of varying amounts) commencing thirty (30) days after the award of an engineering/design contract for the project.

ADVISORY COMMITTEE

The parties agree to form an advisory committee comprised of at least one (1) representative of each party to this Agreement. The committee will convene as needed to review funding opportunities, project details, acceptance and disbursement of funds, and report back to the respective governing body of each party on the status of the project. The advisory committee shall not have any independent decision-making authority and shall only serve as an advisory group to assist in the facilitation of the project in accordance with this Agreement.

ENTIRE AGREEMENT

This constitutes the entire and integrated agreement among the parties. This agreement may not be changed unless changed by written instrument signed by all parties. By the signatures below, each party represents that the requisite approval has been obtained for the execution of this agreement, the authorizing resolutions having been attached hereto and made a part hereof as **EXHIBIT A**.

[SIGNATURE PAGE TO FOLLOW]

DRAFT

WHEREFORE, we, the undersigned having been duly authorized by our governing body, have separately set our hands and seals effective on the date and year first above written.

TOWN OF SCHROEPPPEL

By: _____ L.S.
Lynett Greco, Supervisor

COUNTY OF OSWEGO

By: _____ L.S.
James Weatherup, Chairman of the Legislature

VILLAGE OF PHOENIX

By: _____ L.S.
Caleb Sweet, Mayor

COUNTY OF OSWEGO IDA

By: _____ L. S.
L. Michael Treadwell, Chief Executive Officer

RESOLUTION NO. 094

**RESOLUTION AUTHORIZING THE SALE OF CERTAIN TAX FORECLOSED
PROPERTY IN THE TOWN OF RICHLAND**

By Legislator David Holst:

WHEREAS, the county has, heretofore, foreclosed against a certain tax-delinquent property (Tax Map No.: 101.00-02-14.01 Higby, James, J., Deceased) in the Town of Richland, the former owner having died in 2017; and

WHEREAS, apparently an administrator was not appointed until March of 2019 and a purchase offer was received in January of 2020; and

WHEREAS, the county has or will file a deed vesting title in and to this property in the name of the County of Oswego; and

WHEREAS, the attorney for the estate has written the County Treasurer the annexed letter explaining further issues which arose in 2020; and

WHEREAS, a resolution is both necessary and desirable,

NOW, THEREFORE, upon recommendation of the Government, Courts and Consumer Affairs Committee of this body, it is hereby

RESOLVED, upon payment in full of all taxes, penalties, interest and filing fees the County Treasurer be and is hereby authorized to execute a tax deed as follows:

Estate of James J. Higby Tax Map No.: 101.00-02-14.01
415 Valley Road, Pulaski, New York
Parcel Total Tax, Interest & Penalties owed as of 4/23/21: \$24,026.60

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

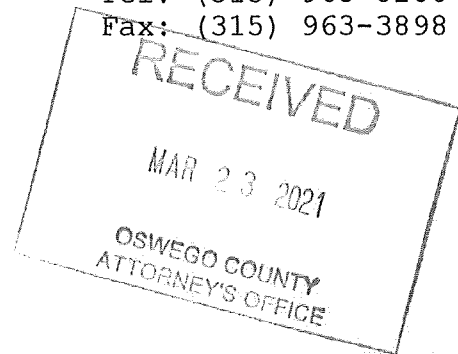
**LAW OFFICE OF
KRISTIN A. SHANLEY-GRAVES, ESQ.**

P. O. Box 359
Mexico, NY 13114

Tel: (315) 963-8288
Fax: (315) 963-3898

March 10, 2021

Kevin Gardner
Oswego County Treasurer
46 East Bridge Street
Oswego, NY 13126



Re: Estate of James J. Higby
Property located at: 415 Valley Road
Pulaski, NY 13142

Dear Mr. Gardner:

This office represents the Estate of James J. Higby. The late Mr. Higby's son, Christopher M. Higby was appointed as Administrator of the Estate by Oswego County Surrogate's Court on March 5, 2019, a copy of which is enclosed herewith. On January 6, 2020 the Estate received a purchase offer from Francis Steiner and Polly Davis for the purchase of the property located at 415 Valley Road, Pulaski, Town of Richland, County of Oswego and State of New York. Mr. Higby, on behalf of the Estate, and per Surrogate's Court, accepted the purchase offer. A copy of said purchase offer is attached hereto.

On or about March 19, 2020, an abstract of title and ten-year tax search were ordered from Vanguard Research & Title Services, Inc. Due to the directive of Governor Cuomo, the office was considered to be non-essential and the office was closed from March 20, 2020 to July 5, 2020 (reopening on July 6, 2020) whereby this matter had to be placed in limbo. The abstract has now been received and a copy was forwarded to the purchasers in Pennsylvania. Upon review of the abstract by the purchasers, they decided to request title insurance and a commitment for title insurance was ordered and prepared on September 20, 2020. Upon review of the title insurance, the purchasers requested clarification regarding the Limited Letters of Administration issued by Surrogate's Court. After discussing same with Surrogate's Court, amended Limited Letters were issued by the Court on October 21, 2020, with an expiration date on or about April 18, 2021. A copy of same is attached hereto.

After numerous requests made by the office to Vanguard's Title Division in Syracuse as to whether or not the new Limited Letters would be acceptable to the title company to close on the property, the office was advised on or about December 29, 2020 that the title company would, in fact, accept the new letters whereby the sale of the property could proceed.

March 10, 2021

Re: Estate of James J. Higby
Property located at: 415 Valley Road
Pulaski, NY 13142

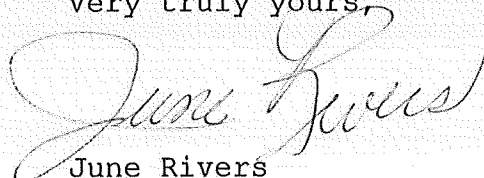
The deed and other documents were prepared and forwarded to both seller and buyers for their signatures and we are now ready to close. The last paperwork required is the closing statement and Mr. Higby was advised to contact the County Treasurer to obtain a payout of the taxes in order to adjust same for the closing.

Upon contacting the County Treasurer's office, Mr. Higby was advised that the County had taken title to the property and that his only recourse was to attend the auction and purchase the property back. Mr. Higby lives in Midwest City, OK and is unable to come to New York for an auction.

As the attorney for the Estate, our office is respectfully requesting that the Estate be allowed to go forward with the sale of the property in order that the Administrator might be able to finalize the administration of the estate. Anything you could do to assist in this matter would be greatly appreciated.

Please review and advise accordingly.

Very truly yours,

A handwritten signature in cursive script, appearing to read "June Rivers".

June Rivers
Paralegal

Encl.

cc: Richard Mitchell (W/encl)
County Attorney

County of Oswego Parcel Status Report

NOT A RECEIPT

04/23/2021

Higby James J
Higby Amelia
415 Valley Rd
Pulaski NY 13142

Town of Richland

Swis;Parcel ID: 355089; 101.00-02-14.01
Assessment: 63,609
Property class: 210 1 Family Res
School district: 355001 Pulaski

Location: 415 Valley Rd
Acreage: 0
Frontage: 135
Depth: 315

Known parcel history

Tax year and type	Base tax	Interest	Penalty	Total due	Total paid	Status	Date Paid	Date Due
2015 Town/County Taxes	\$2,826.22	\$1,642.04	\$5.00	\$4,473.26	\$0.00	Delinquent		
2016 Town/County Taxes	\$2,503.67	\$1,326.95	\$5.00	\$3,835.62	\$0.00	Delinquent		
2017 Town/County Taxes	\$2,542.39	\$1,042.38	\$0.00	\$3,584.77	\$0.00	Delinquent		
2018 Town/County Taxes	\$2,406.40	\$938.50	\$5.00	\$3,349.90	\$0.00	Delinquent		
2019 Town/County Taxes	\$2,777.48	\$668.92	\$5.00	\$3,451.40	\$0.00	Delinquent		
2020 Town/County Taxes	\$2,454.65	\$368.20	\$5.00	\$2,827.85	\$0.00	Delinquent		
2021 Town/County Tax	\$2,430.87	\$72.93	\$0.00	\$2,503.80	\$0.00	Unpaid		
Parcel totals as of: 4/23/21	\$14,910.81	\$6,059.92	\$25.00	\$24,026.60				

Statement of taxes if paid by the end of April 2021

Respectfully Yours,
Oswego County Treasurer

Make Payable To:
Oswego County Treasurer
46 East Bridge Street
Oswego, New York 13126

Please Return This Statement with Remittance

RESOLUTION NO. 095

**RESOLUTION APPROVING AND CONFIRMING THE SALE AND TRANSFER
OF CERTAIN FORECLOSED TAX PROPERTIES TO THE CITY OF OSWEGO
PURSUANT TO RPTL§1166**

By Legislator David Holst:

WHEREAS, the Enforcing Officer of the County of Oswego has, heretofore, foreclosed against certain delinquent tax properties within the City of Oswego pursuant to Article 11 of the New York State Real Property Tax Law for delinquent county taxes; and

WHEREAS, the county has obtained a final judgment from Supreme Court, Oswego County under index number: C-2020-0534; and

WHEREAS, the county has or will execute a deed pursuant to that final judgment vesting title in the name of the County of Oswego; and

WHEREAS, the City of Oswego has expressed an interest in acquiring certain county-owned tax properties as opposed to the properties being sold at the annual county tax auction; and

WHEREAS, the City of Oswego also has delinquent tax liens on some or all of these properties; and

WHEREAS, the tax district of the County of Oswego enjoys a right of sale under RPTL§1166 either at public auction to the highest bidder or by approval and confirmation of the sale by a majority vote of this body; and

WHEREAS, the city has offered to pay the county tax district, in full, for all delinquent taxes penalties and interest as part of this purchase thereby making the county whole; and

WHEREAS, a resolution is necessary and desirable,

NOW, THEREFORE, upon the recommendation of the Government, Courts and Consumer Affairs Committee of this body, it is hereby

RESOLVED, the County Treasurer be and is hereby authorized to transfer the following six (6) delinquent tax properties to the City of Oswego for the consideration stated hereinbelow:

Assessed Owner	Address	Parcel ID	Delinquent Tax Total
Dorval Samuel K	102 E. Schuyler Street	128.33-01-07	\$959.26
Mein Ashley	17 Liberty Street	127.52-04-14	\$3,186.78
Newcomp LLC	12-98 George Street	128.35-01-03	\$6,342.96
Rookey George E	20 E. Seventh Street	128.40-02-11	\$1,031.72

Wekiva River LLC	56 Liberty Street	127.60-03-05	\$1,958.76
Wilson Robert	242 W. Seventh Street	128.78-02-09	\$5,964.86

Grand Total \$19,444.34

and, it is further,

RESOLVED, that the foregoing sales are hereby approved and confirmed by this body.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

RESOLUTION NO. 096

**RESOLUTION AUTHORIZING THE RECLASSIFICATION OF ONE POSITION
IN THE SHERIFF'S OFFICE – MEDICAL SOCIAL WORKER-FT**

By Legislator Terry Wilbur:

WHEREAS, due to the demands of operating a 24/7 Correctional Facility with the provision of mandated medical services to all inmates housed within the Facility on a timely basis in compliance with the directives of the NYS Commission of Corrections; and

WHEREAS, Position #315051002 is currently classified as Medical Social Worker-PT and assigned to the Oswego County Correctional Facility, and

WHEREAS the position has been reviewed by the Director of Human Resources with a recommendation to reclassify the position to a Medical Social Worker-FT to incorporate additional duties and responsibilities assigned to the position.

NOW, upon recommendation of the Public Safety Committee with approval of the Finance and Personnel Committee of this body, be it.

RESOLVED, that position #315051002, Medical Social Worker-PT, be reclassified to Medical Social Worker-FT, and be it further.

RESOLVED, that certified copies of this resolution delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority to make such changes.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE



ADMINISTRATION
(315) 349-3307
FAX (315) 349-3483

ROAD PATROL
(315) 349-3411
FAX (315) 349-3303

CRIMINAL INVESTIGATION
(315) 349-3318
FAX (315) 349-3317

OSWEGO COUNTY SHERIFF'S OFFICE

DONALD R. HILTON
SHERIFF



JOHN F. TOOMEY
UNDERSHERIFF
MICHAEL R. BENJAMIN
JAIL ADMINISTRATOR



CIVIL DIVISION
(315) 349-3302
FAX (315) 349-3373
1-800-582-7583

JAIL DIVISION
(315) 349-3300
FAX (315) 349-3349

39 Churchill Road, Oswego, New York 13126-6613

INFORMATIONAL MEMORANDUM

Subject: Request for authorization to reclassify a Medical Social Worker-PT position #315051002 in the Sheriff's Department to a Medical Social Worker-FT.

Purpose: Due to additional tasks and responsibilities assigned to the Medical Social Worker-PT, a review of the position was conducted by the Oswego County Sheriff and Jail Physician, Dr. Michael Nupuf. Based on that review, a recommendation has been made to reclassify the position to a Medical Social Worker-FT.

Summary: The Oswego County Correctional Facility operates twenty-four hours per day and seven days per week and includes the provision of medical care to all Facility inmates. Correction mandates frequently change resulting in additional workload for the medical staff.

Based on a review by the Human Resources Department of the duties and responsibilities performed in the position, it has been recommended that a reclassification be authorized.

Recommended Action To authorize the reclassification of Medical Social Worker-PT position #315051002 to Medical Social Worker-FT.

Fiscal Impact: There is no fiscal impact based on this reclassification.

POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: SHERIFF'S	DIVISION/UNIT (NUMBER): 3150
A. NEW POSITION REQUEST	
1. Position Title Requested:	
2. Bargaining Unit: <input type="checkbox"/> CO-OP <input type="checkbox"/> Highway <input type="checkbox"/> Silver Star <input type="checkbox"/> Deputies <input type="checkbox"/> OCPA <input type="checkbox"/> Mgmt.	
3. a. Bargaining Unit – Hourly Rate from Grade plan: _____	Grade: _____
b. Management or OCPA – Salary Requested: _____	Grade: _____
4. Percent of Federal and or State Reimbursement: _____ Fringe Reimbursed: <input type="checkbox"/> Yes <input type="checkbox"/> No	
5. Justification of Need (Use additional sheets as necessary): 	
6. Complete New Position Duties Statement (p. 3 & 4).	
B. RECLASSIFICATION REQUEST	
1. Present Title: Medical Social Worker-PT	2. Position #: 315051002
3. Present Salary/Hourly Rate: \$30,000	Grade: 14
4. Requested Title: Medical Social Worker-FT	
5. Requested Salary: \$60,000	
a. Bargaining Unit: _____	Hourly Rate: _____ Grade: _____
b. Management or OCPA – Salary Requested: 60,000	Grade: 14
6. Percent of Federal and/or State Reimbursement: _____ Fringe Reimbursed: <input type="checkbox"/> Yes <input type="checkbox"/> No	
7. Justification of Need (use additional sheets as necessary): <i>Mental Health Social Worker will provide behavioral health, by the implementaion of successful strategies for transitioning people with mental or substance use disorders from institutional correctional settings into the community. This position will be a justified discharge planner.</i>	
8. Complete New Position Duties Statement (p. 3 & 4).	

Civil Service Law: Section 22. Certification for positions. Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.

**OSWEGO COUNTY HUMAN RESOURCES
DEPARTMENT**

NEW POSITION DUTIES STATEMENT

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

**1. DEPARTMENTS/SCHOOL
DISTRICT/TOWN OR VILLAGE**
Sheriff

DIVISION, UNIT, OR WORK SECTION
Corrections

LOCATION OF POSITION
Jail

2. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate Paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided.

Title requested: *Medical Social Worker*

**PERCENT OF
WORK TIME**

50	<i>Transitioning people with mental or substance use disorders from institutional correctional settings into the community.</i>
10	<i>Participates in the intake and screening of new inmates.</i>
10	<i>Participates as part of the medical team at the Oswego County Correctional Facility</i>
10	<i>Works with community agencies to plan for the successful reintegration of the inmates back to the community</i>
10	<i>Promotes self determination and self advocacy</i>
10	<i>Provides therapeutic intervention through counseling and education to maximize coping skills</i>

(Attach additional sheets if more space is needed)

3. Names and titles of person supervising (general, direct, administrative, etc.).

NAME	TITLE	TYPE OF SUPERVISION
Michal Benjamin	Corrections Administrator	Administrative
Michael Nupuf	Physician	Direct

4. Names and titles of persons supervised by employee in this position.

NAME	TITLE	TYPE OF SUPERVISION

5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION

6. What minimum qualifications do you think should be required for this position?

Education: ☐ High School _____ years
☒ College _____ years, with specialization in _____
☐ Other _____ years, with specialization in _____

Experience (list amount and type):

Essential knowledge, skills and abilities: *Principles and practices of social casework, social factor related to disease and disability. Problems and attitudes of the incarcerated individual, social and health intervention techniques and methodology, social services programs and other community resources. Interpret federal, state and local laws affecting mental health and medical care.*

Type of license or certificate required: Must possess a license as a Master Social Worker granted by the New York State Education Dept.

7. The above statements are accurate and complete.

Date: 4/22/21

Title: Sheriff

Signature: Donald R. Hillon

CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER

8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:

POSITION CLASS TITLE:

JURISDICTIONAL CLASS:

Date:

Signature:

RESOLUTION NO. 097

**RESOLUTION AUTHORIZING THE RECLASSIFICATION OF ONE POSITION
IN THE SHERIFF'S OFFICE – PRINCIPAL SENIOR LPN**

By Legislator Terry Wilbur:

WHEREAS, due to the demands of operating a 24/7 Correctional Facility with the provision of mandated medical services to all inmates housed within the Facility on a timely basis in compliance with the directives of the NYS Commission of Corrections; and

WHEREAS, Position #315019404 is currently classified as SR LPN and assigned to the Oswego County Correctional Facility, and

WHEREAS the position has been reviewed by the Director of Human Resources with a recommendation to reclassify the position to a Principal SR LPN to incorporate additional duties and responsibilities assigned to the position.

NOW, upon recommendation of the Public Safety Committee with approval of the Finance and Personnel Committee of this body, be it.

RESOLVED, that position #315019404, Senior LPN, be reclassified to Principal SR LPN, and be it further.

RESOLVED, that certified copies of this resolution delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority to make such changes.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE



ADMINISTRATION
(315) 349-3307
FAX (315) 349-3483

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OSWEGO COUNTY SHERIFF'S OFFICE

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JAIL DIVISION
(315) 349-3300
FAX (315) 349-3349

39 Churchill Road, Oswego, New York 13126-6613

INFORMATIONAL MEMORANDUM

Subject: Request for authorization to reclassify a SR LPN position #315019404 in the Sheriff's Department to a Principle SR LPN.

Purpose: Due to no SR Registered Professional Nurse, this position has had to take on the supervisory duties of scheduling and payroll, a review of the position was conducted by the Oswego County Sheriff and Jail Physician, Dr. Michael Nupuf. Based on that review, a recommendation has been made to reclassify the position to a Principle SR LPN.

Summary: The Oswego County Correctional Facility operates twenty-four hours per day and seven days per week and includes the provision of medical care to all Facility inmates. Correction mandates frequently change resulting in additional workload for the medical staff.

Based on a review by the Human Resources Department of the duties and responsibilities performed in the position, it has been recommended that a reclassification be authorized.

Recommended Action: To authorize the reclassification of SR LPN position #315019404 to Principle SR LPN.

Fiscal Impact: There is no fiscal impact based on this reclassification.

POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: SHERIFF'S

DIVISION/UNIT (NUMBER): 3150

A. NEW POSITION REQUEST

1. Position Title Requested:

2. Bargaining Unit: ☐ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: _____ Grade: _____

b. Management or OCPA – Salary Requested: _____ Grade: _____

4. Percent of Federal and or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

5. Justification of Need (Use additional sheets as necessary):

6. Complete New Position Duties Statement (p. 3 & 4).

B. RECLASSIFICATION REQUEST

1. Present Title: SR LPN 2. Position #: 315019404

3. Present Salary/Hourly Rate: \$20.30 Grade: 9

4. Requested Title: Principle SR LPN

5. Requested Salary: _____

a. Bargaining Unit: CO-OP Hourly Rate: \$23.67 Grade: 11

b. Management or OCPA – Salary Requested: _____ Grade: _____

6. Percent of Federal and/or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

7. Justification of Need (use additional sheets as necessary): *This position involves responsibility for the routine care and treatment of patients in the Correctional Facility. Under the general supervision of the Medical Director, supervision may be exercised over the work of LPNs and other support staff. Due to nature of assignments performed in the Correctional Facility, employee has leeway for the exercise of independent judgement.*

8. Complete New Position Duties Statement (p. 3 & 4).

Civil Service Law: Section 22. Certification for positions. Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.

**OSWEGO COUNTY HUMAN RESOURCES
DEPARTMENT**

NEW POSITION DUTIES STATEMENT

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

**1. DEPARTMENTS/SCHOOL
DISTRICT/TOWN OR VILLAGE**
Sheriff

DIVISION, UNIT, OR WORK SECTION
Corrections

LOCATION OF POSITION
Jail

2. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate Paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided.

Title requested: *Principle SR LPN*

**PERCENT OF
WORK TIME**

50 *Assists professional nursing staff with preparation, implementation, and continuing evaluation of the nursing care plan.*

10 *Observes, records, and reports progress or any change in patient's condition.*

10 *Participates as part of the medical team at the Oswego County Correctional Facility*

10 *Assists in daily sick calls and intake physicals.*

10 *Coordinates all paperwork, medicals, and other special needs for inmate transports.*

10 *Arranges for health or mental health referral services for inmates.*

(Attach additional sheets if more space is needed)

3. Names and titles of person supervising (general, direct, administrative, etc.).

NAME	TITLE	TYPE OF SUPERVISION
Michal Benjamin	Corrections Administrator	Administrative
Michael Nupuf	Physician	Direct

4. Names and titles of persons supervised by employee in this position.

NAME	TITLE	TYPE OF SUPERVISION

5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION

6. What minimum qualifications do you think should be required for this position?

Education: ☐ High School _____ years
☐ College _____ years, with specialization in _____
☒ Other _____ years, with specialization in _____

Experience (list amount and type): *Two years of nursing experience in a hospital, health related facility, community/home health agency or a skilled nursing facility.*

Essential knowledge, skills and abilities:

Type of license or certificate required: Current valid license to practice as a LPN in NYS

7. The above statements are accurate and complete.

Date: 4/22/21

Title: Sheriff

Signature: *Donald R. Hillon*

CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER

8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:

POSITION CLASS TITLE:

JURISDICTIONAL CLASS:

Date:

Signature:

RESOLUTION NO. 098

**RESOLUTION AUTHORIZING THE RECLASSIFICATION OF ONE POSITION
IN E911 DEPARTMENT**

By Legislator Terry Wilbur:

WHEREAS, in order to better to reflect the duties of the personnel who provide support to the E911 Department; and

WHEREAS, Position #302081501 is currently classified as the 911 Communications Technician, and

WHEREAS, the position has been reviewed by the Director of Human Resources with a recommendation to reclassify the position to the title of the 911 Communications Specialist.

NOW, upon recommendation of the Public Safety Committee with approval of the Finance and Personnel Committee of this body, be it

RESOLVED, that position #302081501, the 911 Communications Technician, Grade 8, in the CSEA County of Oswego Office Personnel (CO-OP) Bargaining Unit be reclassified to the 911 Communications Specialist, Salary Grade 11, in the CSEA County of Oswego Office Personnel (CO-OP) Bargaining Unit, and be it further

RESOLVED, that certified copies of this resolution delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 19 NO: 2 ABSENT: 4 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE



Kevin B. Pooley
Director

OSWEGO COUNTY
E-9-1-1 EMERGENCY COMMUNICATIONS DEPARTMENT

315-349-8215
Fax 315-349-8500

PUBLIC SAFETY CENTER

39 CHURCHILL ROAD

OSWEGO, NY 13126

Informational Memo

E911 Communication Technician Reclassification
4/23/21

Over the past year the tasks assigned to the 911 Communications Technician were required to be increased with the addition of the new Records Management System that was brought online. The 911 Communications Technician is one of the primary administrators of the RMS. While working with the Sheriff's Office some gaps have been identified in support also. The gaps identified line up with some of the tasks that the 911 Communications Technician provides to the E911 department. While discussing these gaps with the Director of IT, it was noticed that a large quantity of the tasks being performed by the 911 Communications Technician align with the tasks performed by Computer Specialist. The 911 Director and IT Director discussed consolidating the positions. However, both Directors agree that E911 has needs that can't always be met by IT. The 911 Communications Technician regularly works off hours and is on call should an issue arise. They both also agree that offering the services that the 911 Communications Technician can provide, to the Sheriff's Office would be a much better use of the skills that are available.

The 911 Communication Specialist is currently a grade 8 annual salary, and a Computer Specialist is a grade 11. The 911 Director is requesting to reclassify the 911 Communications Technician to a 911 Communications Specialist that would be a grade 11 to better align with employees performing some of the same tasks with less responsibility. The increase in salary would be approximately \$6,500 for 2021. Due to savings from openings in the E911 department there is no need to increase the E911 budget for this request.

Thank you for your time and consideration.

POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: E911

DIVISION/UNIT (NUMBER):

A. NEW POSITION REQUEST

1. Position Title Requested:

2. Bargaining Unit: ☐ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: _____ Grade: _____

b. Management or OCPA – Salary Requested: _____ Grade: _____

4. Percent of Federal and or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

5. Justification of Need (Use additional sheets as necessary):

6. Complete New Position Duties Statement (p. 3 & 4).

B. RECLASSIFICATION REQUEST

1. Present Title: 911 Comm Technician 2. Position #: 302081501

3. Present Salary/Hourly Rate: 19.74 Grade: CO08

4. Requested Title: 911 Communications Specialist

5. Requested Salary: _____

a. Bargaining Unit: CSEA Hourly Rate: 24.08 Grade: 11

b. Management or OCPA – Salary Requested: _____ Grade: _____

6. Percent of Federal and/or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

7. Justification of Need (use additional sheets as necessary): *The workload for the Communication technician has drastically increased with the addition of the Records Management Software change. Also the standard workload more aligns with the Computer Specialist position with the addition of 24/7 on call. The Computer Specialist will also be assisting the Sheriffs Office with mobile data computer support.*

8. Complete New Position Duties Statement (p. 3 & 4).

C. POSITION DELETION

1. Title to be Deleted:

2. Position #

3. Salary Savings:

4. Reason for Deletion:

Civil Service Law: Section 22. Certification for positions. Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.

**OSWEGO COUNTY HUMAN RESOURCES
DEPARTMENT**

NEW POSITION DUTIES STATEMENT

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

**1. DEPARTMENTS/SCHOOL
DISTRICT/TOWN OR VILLAGE**

DIVISION, UNIT, OR WORK SECTION

LOCATION OF POSITION

2. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate Paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided.

Title requested:

**PERCENT OF
WORK TIME**

(Attach additional sheets if more space is needed)

3. Names and titles of person supervising (general, direct, administrative, etc.).

NAME	TITLE	TYPE OF SUPERVISION

4. Names and titles of persons supervised by employee in this position.

NAME	TITLE	TYPE OF SUPERVISION

5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION

6. What minimum qualifications do you think should be required for this position?

Education: ☐ High School _____ years
☐ College _____ years, with specialization in _____
☐ Other _____ years, with specialization in _____

Experience (list amount and type):

Essential knowledge, skills and abilities:

Type of license or certificate required:

7. The above statements are accurate and complete.

Date:

Title:

Signature:

CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER

8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:

POSITION CLASS TITLE:

JURISDICTIONAL CLASS:

Date:

Signature:

PART-TIME/TEMPORARY BUDGET REQUEST FORM

DEPARTMENT:							DIVISION/UNIT (NUMBER):		
1. Please provide the following information for positions which you intend to employ on a part-time/temporary basis:									
TITLE	POSITION NUMBER	HOURS/ WEEK	HOURLY RATE	NO. WEEKS	JUSTIFY THE NEED FOR EACH TITLE	DOLLARS REQUESTED			

PART-TIME/TEMPORARY BUDGET REQUEST FORM

2. Total Part-time/Temporary dollars requested for next year:	\$
3. Total Part-time/Temporary dollars budgeted in current year:	\$
4. Complete a "New Position Duties Statement" (p. 3). This is required only if this is a new position or title requested.	

OTHER HOURS BUDGET REQUEST FORM

DEPARTMENT:	DIVISION/UNIT (NUMBER):
-------------	-------------------------

CATEGORY:	AMT IN CURRENT BUDGET:	AMT BUDGETED NEXT YEAR:	POSITIONS AFFECTED:	JUSTIFICATION:
Retention & Recruitment Incentive (511000)				
Overtime (512000)				
Shift Differential (514100)				
Vacation Buy Back (514200)				
Additional Hours (514300)				
Holiday Premium (514400)				
Call Time (514500)				
207-C Wages (514600)				

RESOLUTION NO. 099

**RESOLUTION AUTHORIZING BUDGET MODIFICATION
TO ACCEPT ADDITIONAL FUNDS FROM NEW YORK STATE OFFICE FOR
THE AGING FOR HOME DELIVERED MEALS**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

LEGISLATURE
COUNTY
OSWEGO

Authorized Budget Modification

**A6772.447720
A6772.545500**

Res. 099 of 2021

**(\$47,877.00)
\$47,877.00**



Sara Sunday
Aging Services Administrator

Oswego County Office Complex
70 Bunner Street, Oswego NY 13126

INFORMATIONAL MEMORANDUM

From: Sara Sunday 

Date: April 23, 2021

Subject: Budget Modification Request – Home Delivered Meals

Purpose: To amend the 2021 Office for the Aging budget to accept and allocate an additional \$47, 877 in funding from the HDC5 of the Consolidated Appropriations Act.

Background: The New York State Office for the Aging (NYSOFA) has allocated additional funds under the Consolidated Appropriations Act to the Oswego County Office for the Aging (OFA) to be used for Nutrition Services to be used during the time period of December 27, 2020 – September 30, 2022.

The funding will help cover the cost of an additional 7,993 meals provided to seniors aged 60+ due to the ongoing need for meals during the continued COVID-19 Emergency. OFA has provided 69,886 meals to 772 participants during the 1st quarter of 2021, an average of 23,295 meals per month.

The Department respectfully requests acceptance of this funding allocation. The attached budget modification reflects this request. Services are funded at 100%.

Fiscal Impact: There will be no negative impact to the budget.

Recommended Action: The Office for the Aging respectfully recommends the Human Services Committee, the Personnel and Finance Committee and the Oswego County Legislature authorize the transfer of this grant funding to operating accounts as listed.



ANDREW M. CUOMO
Governor

Office for
the Aging

GREG OLSEN
Acting Director

March 30, 2021

Sara Sunday, Administrator
Oswego County Office for the Aging
P.O. Box 3080
County Office Complex - 70 Bunner Street
Oswego, NY 13126-3080

Dear Administrator Sunday:

To make funding available to AAAs as soon as possible, NYSOFA is foregoing a formal application process for the Consolidated Appropriations Act (HDC5).

Enclosed is the Notification of Grant Award (NGA) for the HDC5 program of the Consolidated Appropriations Act sponsored by your agency for the period December 27, 2020 through September 30, 2022.

Under New York State's Major Disaster Declaration (MDD) these funds can be used for any eligible service. Once the MDD is lifted, the allowable services under HDC5 will correspond with Title III-C-2 funding.

This NGA enables you to claim against your full allocation. At the end of the program period a formal budget modification must be submitted to NYSOFA. Upon approval of the budget modification a final NGA will be issued with the budget line amounts populated with actual expenditure levels.

We convey our best wishes for continued success in helping meet the needs of older New Yorkers and their families in your planning and service area.

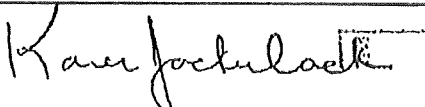
Sincerely,

A handwritten signature in black ink that reads "Karen Jackuback".

Karen Jackuback

cc: Hon. Phillip Church, Co. Administrator
Hon. James Weatherup, Chairman
Barbara Wazny, Aging Services Representative
Azucena Billa, NYSOFA Fiscal Lead

NOTIFICATION OF GRANT AWARD UNDER HDCS OF THE CONSOLIDATED APPROPRIATIONS ACT

Name and Address of Area Agency: Oswego County Office for the Aging P.O. Box 3080 County Office Complex - 70 Bunner Street Oswego, NY 13126-3080	Name and Address of Sponsoring Agency/Payee: Oswego County																																																				
Program Year - Beginning: 12/27/2020 Ending: 9/30/2022																																																					
Fiscal Year from which funds are awarded: 2021	Federal CFDA No. - 93.045																																																				
This award is New																																																					
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Remarks: In addition to the conditions contained in the Four Year Plan, Annual Implementation Plan and Application for Funding, the conditions checked below apply to this award:																																																					
<div style="margin-bottom: 10px;"> <input type="checkbox"/> 1. Federal reimbursement is limited to the <u>lower</u> of the "Federal Share" in Section II or the "Federal Funds Ceiling" in Section III of this award notice. </div> <div style="margin-bottom: 10px;"> <input checked="" type="checkbox"/> 2. Receipt of federal funds (either through advance or reimbursement) does not constitute earning of these funds. The federal share of the project cost is earned only when allowable costs have been incurred and paid; and the non-federal share of the costs has been contributed. </div> <div style="margin-bottom: 10px;"> <input checked="" type="checkbox"/> 3. The federal share will not exceed 75% of the cost of Area Agency Administrative activities. </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> 4. Federal funds carried over from the prior year are estimated. Actual carryover depends on prior year closeout and will be confirmed upon closeout. </div> <div> <input type="checkbox"/> 5. Other: </div>																																																					
Name and Title of Authorizing Official: Karen Jackuback Deputy Director	Signature: 	Date: MAR 30 2021																																																			

COUNTY OF OSWEGO

BUDGET MODIFICATION REQUEST

[illegible]

COMMITTEE SIGNATURES

DATE _____

County Treasurer

Date _____

Human Resources Director

Date _____

County Administrator

Date _____

Department Head

Date _____

RESOLUTION NO. 100

**RESOLUTION ESTABLISHING CAPITAL PROJECT NO. CO320 CAMP HOLLIS
RENOVATIONS**

By Legislator Roy Reehil:

WHEREAS, Oswego County has been notified by the NYS Office of Parks, Recreation and Historic Preservation that we are eligible for funding (\$229,000) known as Consolidated Funding Application (CFA) to support our Camp Hollis Lodge Renovation, and

WHEREAS, the Camp Hollis Lodge has capital improvement needs that can be addressed with this funding which include winterization that would allow a true extension of the rental season, and,

WHEREAS the local match (\$78,500) is required to secure this funding.

NOW, on the recommendation of the Human Services committee and the committee on Finance and Personnel, be it,

RESOLVED, that the Chairman of the legislature is authorized to execute any-and-all documents that may be necessary to access and disburse the funds available under this program, and be it also

RESOLVED, that the County Treasurer be, and he hereby is authorized to execute the budgetary adjustments shown on the attached budget modification form and that the following project is hereby authorized for the maximum expenditure as indicated.

Capital Project

Total Authorization

CO320-Camp Hollis Renovations

\$307,500

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

Authorized Budget Modification

Res. 100 of 2021

H438970.C0320
H435010.C0320
H529000.C0320

(\$229,000.00)
(\$78,500.00)
\$307,500.00

LEGISLATURE
COUNTY
OSWEGO

Oswego City-County Youth Bureau

OSWEGO COUNTY COMPLEX
70 BUNNER STREET
OSWEGO, NY 13126

(315) 349-3451
FAX (315)-349-3231



Brian Chetney Executive Director
brian.chetney@oswegocounty.com

April 21, 2021

Informational Memorandum

Purpose: Establish Capital Project No. CO320 Camp Hollis Renovations

Summary: Oswego County has been notified by the NYS Office of Parks, Recreation and Historic Preservation that we are eligible for funding (\$229,000) known as Consolidated Funding Application (CFA) to support our Camp Hollis Lodge Renovation.
The Camp Hollis Lodge has capital improvement needs that can be addressed with this funding which would include winterization that would allow a true extension of the rental season.

Recommended Action: The department recommends the budget modification to establish Capital Project No. CO320 Camp Hollis Renovations be approved.

- **NOTE:** this resolution was submitted April 9, 2020 but was pulled because of unknown circumstances with COVID-19.

Camp Hollis is a campground featuring a main lodge as well as several smaller cabins and buildings throughout the property. The Camp is best known for hosting a children's summer camp for youth ages 8 to 14. However, the Camp caters to a variety of other groups including private vacationers, company retreats, specialty camps for senior citizens, a bereavement camp hosted by Friends of Oswego County Hospice, Boy Scouts, other community groups, and even weddings. Activities available at the Camp include sports fields, a team-building challenge course, outdoor swimming pool, outdoor performance stage, playground, hiking trails, and lakeside views. The Camp has substantial demand for use during its current offseason from November through April. In order to accommodate tourists and community members who wish to utilize its facilities, Oswego County will winterize the main lodge at the Camp. After obtaining funding approval in December of 2019, the County will solicit an RFP and select a contractor in summer of 2021. Work will likely commence during the early fall. Along with the contractors, the County Buildings and Grounds Department will provide oversight and assistance, and students at the local CiTi BOCES will provide labor as part of their curriculum. The renovations will fully winterize the lodge: installing a furnace, upgrading the existing windows and doors, moving the pipes to below the freezing level, updating the electrical panel, adding insulation, and installing a new deck. All project phases should be complete by the spring of 2022. The items outlined in this narrative and in the budget will accomplish the project goal of winterizing the lodge and effectively extending the usable season of the facility. Rather than closing the Camp down in October, the County will now be able to keep the facilities open year-round, increasing revenues, and providing recreational opportunities in the winter months to residents and visitors.

COUNTY OF OSWEGO BUDGET MODIFICATION REQUEST

To

TOTAL AMOUNT

DATE _____

DATE _____

COUNTY ADMINISTRATOR

Send form to County Administrator's Office for approval

RESOLUTION NO. 101

**RESOLUTION AUTHORIZING BUDGET MODIFICATION
DEPARTMENT OF SOCIAL SERVICES
TO ACCEPT FEDERAL CARES ACT/ERAP FUNDS**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 101 of 2021

**A6010.545500 CARES
A6010.446100**

**\$240,000.00
(\$240,000.00)**



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5435 • fax 315.963.5477

INFORMATIONAL MEMORANDUM

TO: Human Services Committee, Oswego County Legislature

FROM: Stacy Alvord, MSW, Commissioner

DATE: April 26, 2021

SUBJECT: Request for approval to accept \$240,000 from the Coronavirus Aid, Relief and Economic Security (CARES) Act ERAP.

SUMMARY: The NYS Office of Temporary and Disability Assistance has launched a program funded through federal CARES II Act. NYS Senate and Assembly passed bills in January 2021 that provided federal funds to prevent eviction and homelessness in counties throughout NYS. Counties / cities over 200,000 citizens, like Onondaga County, were provided their own allocations. All other counties will be served by a program that will be administered by NYS Office of Temporary and Disability Assistance (OTDA). OTDA is making progress towards the implementation of the NYS Emergency Rental Assistance Program (ERAP) supported by the federal CARES II Act.

The state does not have a date when ERAP will be launched – maybe sometime in May, nor do they have the web-based portal up and running – which is the only way for people to apply for the funds. The state understands that many local districts have been under a hiring freeze and staffing levels are low. The reality is, once this program is launched by the state, our Oswego County citizens will call or come to DSS. Our most vulnerable citizens may not have a computer to go on-line and apply for the funds. It will also involve uploading documents. Funding can be applied to 12 months of arrears for rent, utilities, and 3 months forward for rent. Landlords will be required to enroll and participate in the electronic payment system to get their money. NYS OTDA will provide the funds directly to landlords or utility companies.

NYS OTDA has allocated \$240,000 for Oswego County DSS to assure there are outreach strategies to facilitate vulnerable populations in accessing this program. NYS OTDA is providing DSS 30 days once the program is launched to connect vulnerable populations to the portal and facilitate the application, then it will open to all others until the funds are gone. OTDA advised we can contract out to a private partner who can mobilize this outreach effort locally. DSS will be submitting an Outreach Plan to NYS OTDA for approval that will provide a mix of DSS and private agency outreach activities, including to "small" landlords (considered by OTDA as 40 or less units).

Oswego County DSS received and will be administering the Emergency Solutions Grant (ESG) program funds totaling almost \$1M in federal CARES II Act funds. The criteria are different and what is covered is different – DSS will be administering that program. With the ESG grant funds, DSS distributes

directly to landlords and utility companies. With ERAP funds, NYS OTDA will distribute directly to landlords and utility companies.

There is no local share associated with the acceptance of these funds.

RECOMMENDED

ACTION: The Department of Social Services recommends that the Human Services Committee and the Oswego County Legislature accept ERAP Outreach funds.



Office of Temporary and Disability Assistance

ANDREW M. CUOMO
Governor

MICHAEL P. HEIN
Commissioner

BARBARA C. GUINN
Executive Deputy Commissioner

April 21, 2021

Ms. Stacy Alvord
Commissioner
Oswego County Department of Social Services
100 Spring Street
P.O. Box 1320
Mexico, NY 13114

Dear Commissioner Alvord:

I am pleased to inform you that funding for the Emergency Rental Assistance Program (ERAP) through the U.S. Treasury are being allocated to the County. A sum of \$240,000 has been recommended for the County to provide outreach to eligible households and assist them in applying for rental arrears payments. This allocation will be provided through an amendment to the ESG CV contract in place in the County or alternatively a direct contract with OTDA. Please be advised that, while the contract end date is September 30, 2022, we expect most of the activity to occur in the next several months and it is essential to move forward as quickly as possible.

Our office is committed to making this a straightforward and efficient process. OTDA will soon be conducting a webinar for districts in areas funded through OTDA and your ESG CV partners. In the interim, please complete the attached outreach template and determine how it should be implemented in your county.

Organizations such as yours play a critical role in serving those most in need in New York State. Should you have questions, please contact Ms. Linda Camoin in OTDA's Bureau of Housing and Support Services at 518.473.6661 or by e-mail at linda.camoin@otda.ny.gov.

Sincerely,

Michael P. Hein
Commissioner

Attachment

2021
4/26/2021

DEPARTMENT HEAD	DATE
	1

RESOLUTION NO. 102

RESOLUTION AMENDING RESOLUTION NUMBER 11 OF 2020
REGARDING TAX AGREEMENTS UNDER REAL PROPERTY TAX LAW §487(9)
FOR ELIGIBLE WIND AND SOLAR PROJECTS WITH OSWEGO COUNTY

By Legislator Tim Stahl:

WHEREAS, this body has, heretofore, expressed its preference that agreements under RPTL§487 be handled by the County of Oswego Industrial Development Agency (COIDA); and

WHEREAS, certain developers have chosen not to use (COIDA) due to financing structure or other reasons; and

WHEREAS, the county has, heretofore, passed Resolution Number 11 of 2020; and

WHEREAS, an amendment to same is required to account for single agreements struck with other tax jurisdictions and payments made thereunder by the owner,

NOW, THEREFORE, upon recommendation of the Economic Development & Planning Committee of this body, it is hereby

RESOLVED, that the second resolved paragraph of Resolution Number 11 of 2020 be and hereby is AMENDED as follows (*new text underlined and in bold*):

RESOLVED, that the payments to the county required hereunder shall be annual payments in an amount not to exceed the amounts which would otherwise be payable but for the exemption under RPTL§487 or \$5,500 per MW installed, whichever is greater up to the statutory ceiling, **with a credit for payments made to other taxing jurisdictions**, for a period of 15 years under that statutory provision; and, it is further

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 19 NO: 2 ABSENT: 4 ABSTAIN: 0

RESOLUTION NO. 103

**RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING
RELATIVE TO PROPOSED COUNTY OF OSWEGO
LOCAL LAW NO. 1 OF THE YEAR 2021, ENTITLED,
A LOCAL LAW DECLARING OSWEGO COUNTY AS AN ELIGIBLE AREA
UNDER NYS ENVIRONMENTAL CONSERVATION LAW § 11-0935 AND
AUTHORIZING THE PARTICIPATION IN A DEER HUNTING PILOT
PROGRAM THEREUNDER**

By Legislator Tim Stahl:

UPON the recommendation of the Economic Development and Planning Committee
of this body, be it

RESOLVED, that the Oswego County Legislature shall hold a Public Hearing on the
proposed County of Oswego Local Law Number 1 of 2020, entitled "**A LOCAL LAW
DECLARING OSWEGO COUNTY AS AN ELIGIBLE AREA UNDER NYS
ENVIRONMENTAL CONSERVATION LAW§ 11-0935 AND AUTHORIZING THE
PARTICIPATION IN A DEER HUNTING PILOT PROGRAM THEREUNDER**" on
the Thursday day of June 10, 2021, at 7:00 o'clock, in the afternoon of said day at the
Oswego County Legislative Chambers, County Office Building, 46 E. Bridge Street,
Oswego, NY 13126, and be it further

RESOLVED, that the Clerk of the Oswego County Legislature cause notice of such
Public Hearing to be published in the Official Newspapers of the County and post the same
as required by law.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

RECEIVED

OFFICE OF THE COMMISSIONER

New York State Department of Environmental Conservation
625 Broadway, 14th Floor, Albany, New York 12233-1010
P: (518) 402-8545 | F: (518) 402-8541
www.dec.ny.gov

APR 21 2021

OSWEGO COUNTY
PLANNING DEPT.

APR - 9 2021

Dear County Leaders

Thank you for your ongoing partnership with the New York State Department of Environmental Conservation (DEC) as we work to protect and steward our natural resources. I write to you today with exciting news on a new deer hunting opportunity that was included in the 2021-2022 New York State Budget that will provide new economic opportunities to your local hunting economies.

In upstate counties that choose to participate, youth hunters aged 12-13 will now be allowed to hunt deer with a firearm or crossbow under the supervision of an experienced adult hunter. Currently, young hunters that are 12 or 13 years old can already hunt big game using archery equipment and can hunt small game with a firearm. However, until now, New York had been the only state to not allow these young hunters to hunt big game with a firearm.

Deer hunting is a valued tradition for many upstate families, providing quality food to New Yorkers and reducing the negative impacts of overabundant deer populations on agriculture, forests, and communities. Expanding youth hunting opportunities to assist with deer management and cultivating a new generation of hunters is a top priority for DEC, and we look forward to working with you to realize and capitalize on this new opportunity included in the State Budget.

The program as enacted by the legislature is treated as a pilot for upstate counties through 2023. Specifically, the new law (Environmental Conservation Law Section 11-0935):

- allows 12-13 year old licensed hunters to hunt deer with a rifle, shotgun, or muzzleloading firearm in areas where and during the hunting seasons in which such firearms may be used;
- allows 12-13 year old licensed hunters to hunt deer with a crossbow during the times when other hunters may use crossbows;
- maintains existing youth hunting safety requirements, including:
 - supervision by an experienced and licensed adult hunter who maintains physical control over the youth hunter at all times,
 - requires the youth hunter and adult mentor wear fluorescent orange or pink clothing, and
 - requires both the youth hunter and adult mentor to remain at ground level while hunting deer with a crossbow, rifle, shotgun, or muzzleloader.

Most importantly, the legislation requires each county to "opt-in". Counties comprising New York City, Westchester, Nassau, and Suffolk are specifically excluded from participation by the legislature.



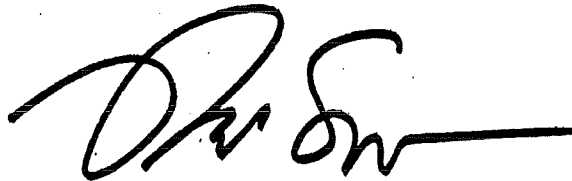
Department of
Environmental
Conservation

In accordance with the requirements of the new law (legislation enclosed), DEC encourages your county to consider passage of a local law opting into the new hunting pilot for 12-13 year-old hunters. If such local legislation is in place and DEC is notified by June 1, we will be able to publish it in our annual hunting and trapping regulations guide. However, as long as your county adopts a local law to opt-in to the program and informs DEC by September 1, we will provide this information for hunters on DEC's website leading into the 2021 big game seasons.

I hope that your county will strongly consider "opting-in" to this exciting new opportunity to support our young hunters. To notify DEC of your local law opting into this program, or if you have any further questions or need any assistance regarding this new pilot, please contact our Division of Fish and Wildlife at wildlife@dec.ny.gov and 518-402-8883.

Thank you again for consideration of opting into this new program and I look forward to continuing our strong work together into the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'B. Seggos', with a long horizontal line extending to the right.

Basil Seggos
Commissioner

RESOLUTION NO. 104

**RESOLUTION SUPPORTING THE NEW YORK STATE SNOWMOBILE
ASSOCIATION'S COMMENTS REGARDING REGULATING ACTIVITIES IN
WILDLIFE MANAGEMENT AREAS**

By Legislator Tim Stahl:

WHEREAS, Oswego County is famous for its reliable snowfall among snowmobilers throughout the Northeast and Mid-Atlantic states; and

WHEREAS, snowmobiling has a multi-million dollar economic impact in Oswego County; and

WHEREAS, this body finds it desirous to provide a variety of experiences for enjoying our abundant natural resources; and,

WHEREAS, the New York State Department of Environmental Conservation (NYSDEC) is proposing amendments to the regulations governing activities in Wildlife Management Areas (WMAs); and,

WHEREAS, the New York State Snowmobile Association (NYSSA) has offered comments on the proposed amendments that this body finds fair and reasonable, the therefore be it and it is hereby

RESOLVED, that this body supports the position taken by NYSSA on the proposal to amend New York State regulations governing certain uses in WMAs, and be it further

RESOLVED, that a copy of this action be submitted to the NYSSA, the NYSDEC and our elected NYS representatives with a copy of NYSSA's comments.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0



David R. Turner
Director

**OSWEGO COUNTY DEPARTMENT OF COMMUNITY
DEVELOPMENT, TOURISM AND PLANNING**

COUNTY BUILDING
46 EAST BRIDGE STREET
OSWEGO, NEW YORK 13126

TELEPHONE (315) 349-8292
FAX (315) 349-8279

Janet W. Clerkin
*Office of Promotion
And Tourism*

Donna B. Scanlon
*Office of Community
Development Programs*

Scott Smith
Office of Housing Assistance

INFORMATIONAL MEMORANDUM

SUBJECT: Support the NYS Snowmobile Association's (NYSSA) comments on DEC proposal

PURPOSE: This resolution will support the position that the NYSSA has taken regarding a proposal by the NYS DEC to regulate activity in Wildlife Management Areas. The DEC proposal leaves much discretion to the individual regional managers. As a result, there is no consistency across the state and it leaves the door open for over zealous wildlife management personnel to unduly restrict a variety of recreational activities in these areas. NYSSA recommends some minor language changes and more public participation in the process.

SUMMARY: Oswego County, thanks largely to the lake effect off the eastern end of Lake Ontario, is among the top places for snowmobiling in NYS due to the reliability of snow conditions in even the mildest of winters. We want to be sure that we can continue to offer a wide variety of experiences for the visitors who come here to enjoy our natural resources.

FISCAL IMPACT: None to the County.

RECOMMENDED

ACTION: The Oswego County Legislature officially supports the comments offered by NYSSA.



New York State Snowmobile Association

P.O.Box 740

Central Square, NY 13036.

Tel: (888) 624-3849 Fax (888) 317-2441

Email: dominic@nysnowmobiler.com

www.nysnowmobiler.com

Executive Director

Dominic Jacangelo



May 10, 2021

These comments are offered by NYSSA in response to the proposed regulation regarding Fish and Wildlife Management Areas. Overall, the Association applauds the Department's effort to control the public's behavior while on lands designated as Wildlife Management Areas. NYSSA does have a few concerns with the proposed regulations.

The regulation should have a statement of intent and purpose for Wildlife Management areas. Few people outside the hunting and fishing community know what a Wildlife Management Area is, how its creation was funded and what uses take priority on these lands. I recently came across a person from the equestrian community who could not understand why their access was restricted in the fall of each year. Having a statement of purpose for these lands could help educate the public and demonstrate that the regional manager's actions were consistent with this policy.

The proposed regulation leaves a great deal of discretion and interpretation to the regional manager which is not required to be explained in a public forum. Each WMA should be subjected to a recreational use plan that would describe and provide for the hunting opportunities on the unit, establish what compatible outdoor recreational uses should be allowed, when and where they should be allowed. While hunting, fishing and trapping must be a priority along with the conservation of important wildlife resources, on many parcels bicycle use, equestrian use, wildlife viewing, and snowmobile use can be accommodated if planned for. While many of these uses may not be appropriate in the fall, they may have little to no impact on the primary use of fishing and hunting during other times of the year. Having a public process that allows the primary users and the secondary users to voice their interest and concerns, ensures that both know the others' concerns. Most importantly the regional manager will not be perceived to be making arbitrary decisions on the use of the WMA.

While I believe interfering with legal hunting is addressed in other sections of the Environmental Conservation Law, I believe the regulation should address deliberate interference with the legitimate and allowed uses of the WMA. For instance, a person on a bicycle should not be allowed to harass someone on horseback. A hiker should not be allowed to touch a legally set trap. Based on increased interest in the use of public spaces there is an opportunity here for WMA's to meet some of that need while protecting the primary use.

WMA Comments

5-10-21

P.2

Many snowmobile trails pass through WMA's. They are important to our network of trails throughout the state. Establishing a process where snowmobile use as well as other uses are discussed within the larger context of the resource management goals for the unit would assure everyone that our collective need for outdoor recreation is being considered fairly. Administrative roads within these WMA's should be considered for other recreational uses during appropriate times of the year.

Some minor editorial comments:

Section 51.2 (b) Change "boat" to "watercraft." Watercraft is used throughout the section.

Section 51.8 following (d), "1" seems mis numbered as it is not be a subparagraph of the paragraph above it.

Section 51.8 following (f), "1" seems mis numbered as it is not a subparagraph of the paragraph above it.

51.8 (s) any of those uses should be subject to written permission whether or not they exclude the public.

Thank you,


Dominic Jacangelo

Syracuse, N.Y. – If you've been waiting for motivation to get a Covid-19 vaccine, this may do the trick. Beginning Friday, Onondaga County will provide coupon books to newly vaccinated people entitling them to free beer, drinks, coffee, doughnuts, appetizers and other goodies from at least 18 local restaurants.

The offer kicks off from 12:30 to 3:30 p.m. at Onondaga Lake Park, where county nurses will give the one-shot Johnson & Johnson vaccine and hand out the coupon books. If you can't make it Friday, there will be other opportunities. Anyone who gets a vaccine from the county between May 14 and May 21 will receive the coupon book.

"We're going to have multiple other clinics they can attend." County Executive Ryan McMahon said today.

What can you get? Here are a few examples: A free coffee and doughnut from Glazed & Confused. A free draft beer at Kasai Ramen. A free drink from Trappers II, or Danzers, or Heritage Hill. Free popcorn at Ma & Pa's Kettle Corn. A free coffee from Café Kubal. A free appetizer from Wildcats Pizza. And there will be others.

The restaurants are donating the goodies in hopes that it will drive traffic. Participants can cash in as many coupons as they wish by June 1, when they will expire.

Other communities have found that giveaways resulted in successful vaccination clinics. Erie County recently had one of its best turnouts by offering a free beer with a (vaccine) shot.

McMahon said Onondaga County is doing Erie County one better by offering multiple freebies.

"That's how desperate we are to end this pandemic," McMahon said.

Do you have a news tip or a story idea? Contact reporter Tim Knauss of [syracuse.com/The Post-Standard](http://syracuse.com/The-Post-Standard): [email](#) | [Twitter](#) | | 315-470-3023.

RESOLUTION NO. 105**RESOLUTION AUTHORIZING BUDGET MODIFICATION
FOR COVID-19 EXPENSES**

By Legislator James Karasek:

WHEREAS, to increase expenses and revenues associated with the Health Department's COVID-19 Response and Vaccination activities; and

WHEREAS, Oswego County Health Department has been very active in the County's COVID response from the outset. The first quarter of 2021 saw the start of multiple COVID vaccine clinics; and

WHEREAS, the Health Department was recently advised that Article 6 State Aid must be claimed prior to CARES Act funding for COVID-19 expenses. To maximize potential reimbursement, the Health Department will recognize and claim for COVID-related expenses associated with the department prior to being claimed against CARES Act funding; and

WHEREAS, this budget modification represents the estimated expenses and revenues for Health Department COVID-related response and vaccination activities through December 31, 2021; and

NOW, on the recommendation of the Health Committee, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to effect such a transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

Authorized Budget Modification**Res. 105 of 2021**

A4035.416012 COVID	(\$20,000.00)
A4035.416014 COVID	(\$50,000.00)
A4035.430100	(\$215,000.00)
A4035.443050 FEMA	(\$215,000.00)
A4035.545500 COVID	\$500,000.00

OSWEGO COUNTY

JIANCHENG HUANG, DIRECTOR OF PUBLIC HEALTH
PHONE 315.349.3545



HEALTH DEPARTMENT

70 BUNNER STREET, OSWEGO, NEW YORK 13126-3357
FAX 315.349.3435

INFORMATIONAL MEMO

- SUBJECT:** Oswego County Health Department COVID-19 Expenses
- PURPOSE:** Budget modification to increase expenses and revenues associated with the Health Department's COVID-19 Response and Vaccination activities.
- SUMMARY:** Oswego County Health Department has been very active in the County's COVID response from the outset. The first quarter of 2021 saw the start of multiple COVID vaccine clinics. The Health Department was recently advised that Article 6 State Aid must be claimed **prior** to CARES Act funding for COVID-19 expenses. To maximize potential reimbursement, the Health Department will recognize and claim for COVID-related expenses associated with the department prior to being claimed against CARES Act funding.

This budget modification represents the estimated expenses and revenues for Health Department COVID-related response and vaccination activities through December 31, 2021.

RECOMMENDED

- ACTION:** The Health Committee recommends that the Legislature approve the associated budget modification.



COLLEGE OF OSWEGO

ACCOUNT NUMBER			ACCOUNT NUMBER				
ORG.	OBJECT	PROJ	ORG.	OBJECT	PROJ	DESCRIPTION	DOLLAR AMOUNT
A4035	416012	COVID				Medicare - COVID	(20,000.00)
A4035	416014	COVID				Private Insurance - COVID	(50,000.00)
A4035	43010					St Aid Public Health	(215,000.00)
A4035	443050	FEMA				FEMA Reimbursement	(215,000.00)
			A4035	545500	COVID	Other Supplies and Expenses - COVID	500,000.00
						Health Department COVID Expenses	
						Estimated thru 12/31/21	
TOTAL AMOUNT							0.00

COMMITTEE SIGNATURES

DATE

COUNTY TREASURER	DATE
------------------	------

PERSONNEL DIRECTOR	DATE
	5-3-21
COUNTY ADMINISTRATOR	DATE
	

DEPARTMENT HEAD _____ DATE _____

RESOLUTION NO. 106

**RESOLUTION TO ACCEPT INCREASE IN HEALTHY FAMILIES STATE
GRANT FUNDS**

By Legislator James Karasek:

WHEREAS, to accept increase in Healthy Families Grant Funds; and

WHEREAS, Oswego County Health Department has been awarded an annual grant from the New York State Office of Children and Family Services (OCFS) to fund Healthy Families of Oswego County (HFOC), an evidence-based, intensive home visiting program for families at risk for child maltreatment; and

WHEREAS, this program has been proven to show reductions in harsh parenting, neglect, physical abuse, and psychological abuse. It also shows increased use of non-violent discipline, children's school performance and improved birth outcomes, including low birth weight; and

WHEREAS, the OCFS original amount was reduced from \$300,000 to \$175,775 in March (Resolution 76). However, with the approval of the State budget our original funding of \$300,000 has been restored. Upon execution of the OCFS grant a budget modification and info memo rescinding the Trust Fund Grant will be submitted at a future meeting; and

NOW, on the recommendation of the Health Committee, with the approval of the Finance and Personnel Committee, be it

RESOLVED, The Health Department requests acceptance the restoration of the original \$300,000 OCFS award and approval of the corresponding budget modification.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

**INFORMATIONAL MEMORANDUM**

Subject: To Accept Increase in Healthy Families State Grant Funds.

Summary: Oswego County Health Department has been awarded an annual grant from the New York State Office of Children and Family Services (OCFS) to fund Healthy Families of Oswego County (HFOC), an evidence-based, intensive home visiting program for families at risk for child maltreatment. This program has been proven to show reductions in harsh parenting, neglect, physical abuse, and psychological abuse. It also shows increased use of non-violent discipline, children's school performance and improved birth outcomes, including low birth weight.

The OCFS original amount was reduced from \$300,000 to \$175,775 in March (Resolution 76). However, with the approval of the State budget our original funding of \$300,000 has been restored. Upon execution of the OCFS grant a budget modification and info memo rescinding the Trust Fund Grant will be submitted at a future meeting.

Recommended

Action: The Health Department requests acceptance the restoration of the original \$300,000 OCFS award and approval of the corresponding budget modification.

From

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG.	OBJECT	PROJ.	ORG.	OBJECT	PROJ.		
A4036	434500					Healthy Families: State Aid	\$ (124,225.00)
						Restoration of Original Healthy Families State Grant Funds	
						TOTAL AMOUNT	(124,225.00)

COMMITTEE SIGNATURES

DATE

COUNTY TREASURER

DATE _____

HUMAN RESOURCES DIRECTOR

DATE _____

COUNTY ADMINISTRATOR

DATE _____

DEPARTMENT HEAD

DATE _____

RESOLUTION NO. 107

**RESOLUTION AUTHORIZING BUDGET MODIFICATION
CENTRAL SERVICES NYS HOMELAND & EMERGENCY SERVICES GRANT**

By Legislator Stephen Walpole:

Upon recommendation of the Infrastructure, Facilities & Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 107 of 2021

**A1680.438100
A1680.542200**

**(~~\$50,000.00~~)
\$50,000.00**



Homeland Security
and Emergency Services

ANDREW M. CUOMO
Governor

PATRICK A. MURPHY
Commissioner

March 26, 2021

The Honorable James Weatherup
Chair, Oswego County Legislature
46 East Bridge Street
Oswego, NY 13126

Dear Mr. Weatherup:

I am pleased to announce that Oswego County has been awarded \$50,000 in federal funding under the FY 2019 Cyber Security Grant Program. Funding for this initiative is provided by the U.S. Department of Homeland Security's (DHS) State Homeland Security Grant Program (SHSP) and is administered by the New York State Division of Homeland Security and Emergency Services (DHSES). The performance period for this award is April 1, 2021 through August 31, 2022.

As outlined in your application, this funding is provided to enhance and sustain your jurisdiction's cyber security posture as well as ensure that your information systems are secured and protected from cyber incidents through equipment, training, exercise, and planning projects.

Additionally, all capabilities developed through federal FY 2019 SHSP funding are required to be deployable regionally and nationally per the federal guidelines. All funding through this grant program is subject to both New York State and federal guidelines and regulations.

To ensure these funds are made available as quickly as possible, a representative from DHSES's Grants Program Administration Unit will be reaching out to your grant point of contact. If you have any questions about this program, please contact my Program Manager of Grants Program Administration, Eric Abramson at (518) 402-2123.

Congratulations on your award and I look forward to working with you to administer this program.

Sincerely,

Patrick A. Murphy
Commissioner

cc: Gregory Powlin, Manager of Information Technology, Oswego County

COUNTY OF OSWEGO

TOTAL AMOUNT

DATE _____

DATE _____

DATE _____

DATE _____

4, 19.21

RESOLUTION NO. 108

**RESOLUTION AUTHORIZING EXPENDITURE FROM
CAPITAL RESERVE NO. 21 – BUILDINGS RENOVATIONS**

By Legislator Stephen Walpole:

Upon recommendation of the Infrastructure, Facilities and Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$35,000 from Capital Reserve No. 21 – Buildings Renovations to Capital Project No. CO121 – OCH Circulating Pump Replacements and that the following project is hereby authorized for the maximum expenditure as indicated.

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

Capital Project # CO121

Total Authorization

OCH Circulating Pump Replacements

\$ 35,000

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

LEGISLATURE
COUNTY
OSWEGO

Authorized Budget Modification

Res. 108 of 2021

H529000.C0121

\$35,000.00

H450300.C0121

(\$35,000.00)



Rick Doten
Acting Superintendent

COUNTY OF OSWEGO
BUILDINGS AND GROUNDS DEPARTMENT

111 East Eleventh Street
Oswego, New York 13126

Phone: (315) 349-8233
Fax: (315) 342-2481

INFORMATIONAL MEMORANDUM

SUBJECT: To establish a capital project to replace circulating pumps at the Oswego Court House.

PURPOSE: The circulating pumps for the HVAC system at the Oswego Court House are obsolete and we can no longer get replacement parts. The pumps will need to be replaced and the piping to the pumps will need to be reconfigured.

SUMMARY: Replace circulating pumps and piping as required.

RECOMMENDED: I respectfully request \$ 35,000 be transferred from the Building Renovations reserves to Capital Project # CO121 OCH Circulating Pump Replacements .

ACTION: To transfer \$ 35,000 from the Building Renovations Reserve fund to Capital Project No. CO121 – OCH Circulating Pump Replacements

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
H	529000	C0121				Establish CP# C0121 - OCH Circulating Pump Replacements	\$ 35,000.00
			H	450300	C0121	with a maximum authorization of \$ 35,000 to replace circulating pumps at the Oswego Court House. This project will be	(35,000.00)
						funded through a transfer of funds from CR#21 - Building	
						Renovations.	
TOTAL AMOUNT							-

COMMITTEE SIGNATURES DATE

COUNTY TREASURER

DATE _____

PERSONNEL DIRECTOR

DATE _____

COUNTY ADMINISTRATOR

DATE _____

DEPARTMENT HEAD

DATE _____

RESOLUTION NO. 109

**RESOLUTION AUTHORIZING THE ACQUISITION OF EASEMENTS
AND PAYMENT OF COMPENSATION IN CONNECTION WITH
PIN 3RED.11 - COUNTY ROUTE 89 (THREE MILE CREEK) CULVERT
REPLACEMENT**

By Legislator Stephen Walpole:

WHEREAS, the County of Oswego has, heretofore, entered into an agreement with the New York State Department of Transportation under the Lake Ontario Resiliency & Economic Development Initiative for culvert replacement; and

WHEREAS, the county is responsible for the acquisition of easements in connection therewith; and

WHEREAS, the county has circulated draft options and spoken with affected owners concerning the expanded rights-of-way needed for this project and compensation; and

WHEREAS, these acquisitions are in the public interest and necessary for the reconstruction of the County Route 89 culvert; and

WHEREAS, a resolution is both necessary and desirable,

NOW, THEREFORE, upon recommendation of the Infrastructure, Facilities and Technology Committee and the Oswego County Highway Superintendent, it is hereby

RESOLVED, that the Chairman of the Legislature be and is hereby authorized to execute option agreements concerning the acquisition of rights of way on the properties shown on the attached maps with the following parties and the County Treasurer is authorized to pay the compensation noted to the respective owner(s) of record:

THOMAS A. CIAPPA AND MARYLEE CIAPPA
MAP NO. 2, PARCEL NO. 1 – Total compensation to owner: \$750.00

HARRY & LINDA PURT IRREVOCABLE TRUST
MAP NO. 1, PARCEL NO. 1 AND MAP NO. 1, PARCEL NO. 2
Total compensation to owner: \$1,500.00

JAY & ALBERT IRREVOCABLE TRUST
MAP NO. 3, PARCEL NO. 1 – Total compensation to owner: \$750.00

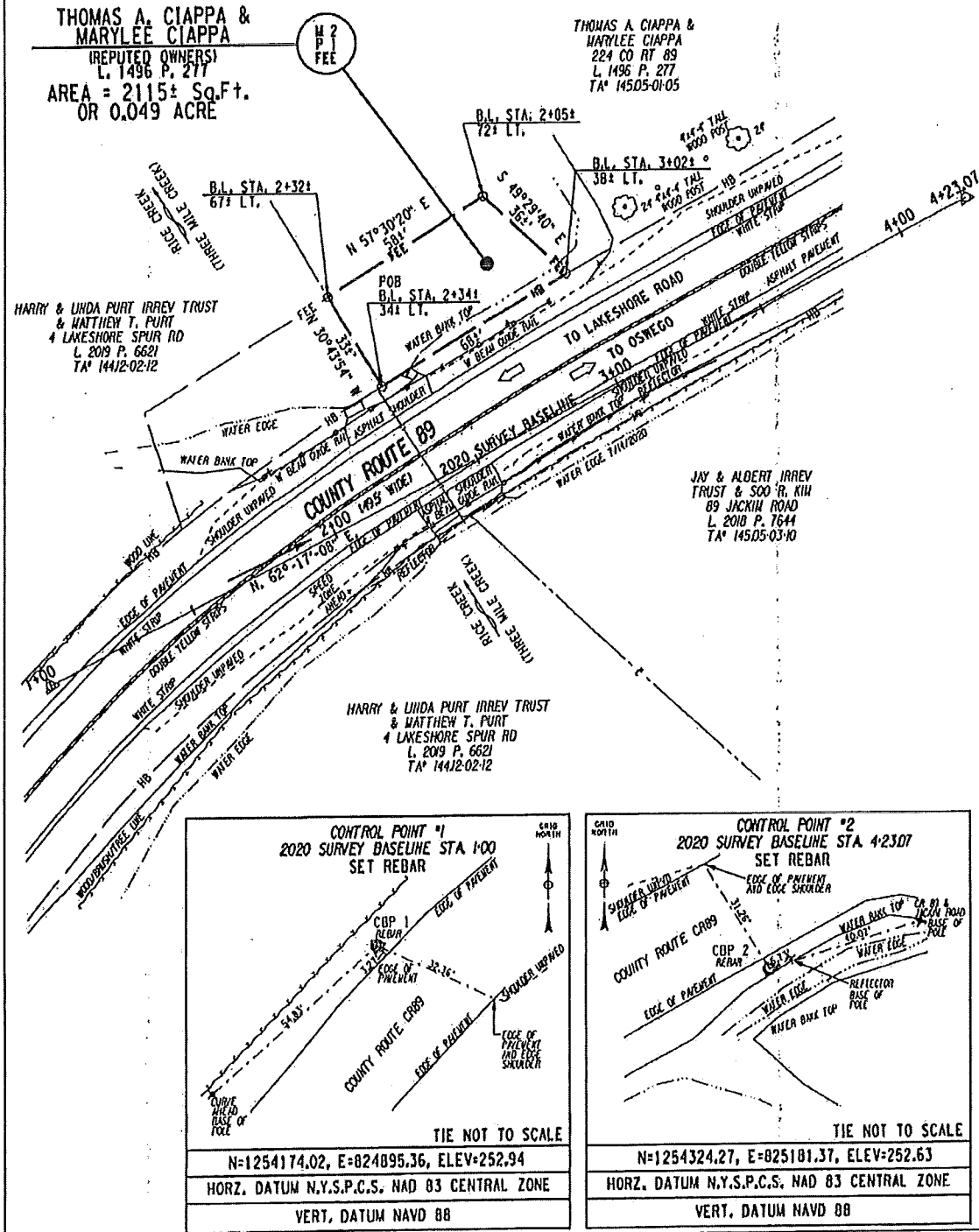
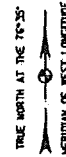
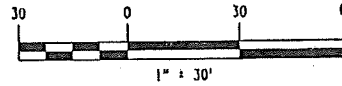
ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

COUNTY ROUTE 89
OVER RICE CREEK
(THREE MILE CREEK)

MAP NO. 2
PARCEL NO. 1
OSWEGO COUNTY
SHEET 1 OF 2 SHEETS



COUNTY ROUTE 89
OVER RICE CREEK
(THREE MILE CREEK)

MAP NO. 2
PARCEL NO. 1
OSWEGO COUNTY
SHEET 2 OF 2 SHEETS

All that piece or parcel of property hereinafter designated as Map No. 2 Parcel No. 1, situate in the Town of Oswego, County of Oswego and the State of New York, and being part of Lot No. 2, as shown on accompanying map and described as follows:

MAP NO. 2, PARCEL NO. 1

Beginning at a point on of intersection between the existing northwesterly boundary of County Route No. 89, and the nominal centerline of Rice Creek (Three Mile Creek), being a boundary line between the of lands conveyed to Thomas A. Cloppa and Marylee Cloppa by Deed filed in the Oswego County Clerk's Office in Liber 1496 of Deeds at Page 277 on the northeast and lands conveyed to Matthew I. Purt and Jason I. Purt as Trustees of the Harry and Linda Purt Irrevocable Trust by Deed filed in the Oswego County Clerk's Office in Instrument "R-2019-00621" on the southwest, said point being 34± feet distant northwesterly, measured at right angles, from Station 2+34± of the hereinafter described survey baseline; thence North 30°43'54" West along said nominal centerline of Rice Creek and said boundary line, 33± feet to a point being 67± feet distant northwesterly, measured at right angles, from Station 2+32± of said survey baseline; thence North 57°30'20" East, 58± feet to a point being 72± feet distant northwesterly, measured at right angles, from Station 2+85± of the said survey baseline; thence South 49°29'40" East, 36± feet to a point in said northwesterly boundary of County Route No. 89, said point being 38± feet distant northwesterly, measured at right angles, from Station 3+02± of the said survey baseline; thence southwesterly along said northwesterly boundary of County Route No. 89, 68± feet to the point of beginning, being 2.115± Sq. Ft. or 0.049± acre, more or less.

The above mentioned survey baseline is a portion of the 2020 survey baseline for the proposed reconstruction of a culvert over Rice Creek (Three Mile Creek) along County Route No. 89 as shown on a map and plan on file in the office of Oswego County Department of Public Works, in Oswego County, New York.

Beginning at Station 1+00 of the 2020 Survey Project Baseline, thence North 62°17' 08" East, 323.07 feet to Station 4+23.07.



"UNAUTHORIZED ALTERATION OR ADDITION TO A SURVEY MAP BEARING A LICENSED LAND SURVEYOR'S SEAL IS A VIOLATION OF SECTION 7209 SUBDIVISION 2, OF THE NEW YORK STATE EDUCATION LAW."

I HEREBY CERTIFY THAT THE PROPERTY DESCRIBED AND MAPPED ABOVE IS NECESSARY FOR THIS PROJECT AND THE ACQUISITION THEREOF IS RECOMMENDED.

DATE..... 2020

KURT OSPELT
SUPERINTENDENT OF PUBLIC WORKS

I HEREBY CERTIFY THAT THIS IS AN ACCURATE DESCRIPTION AND MAP MADE FROM AN ACCURATE SURVEY PREPARED UNDER MY DIRECTION.

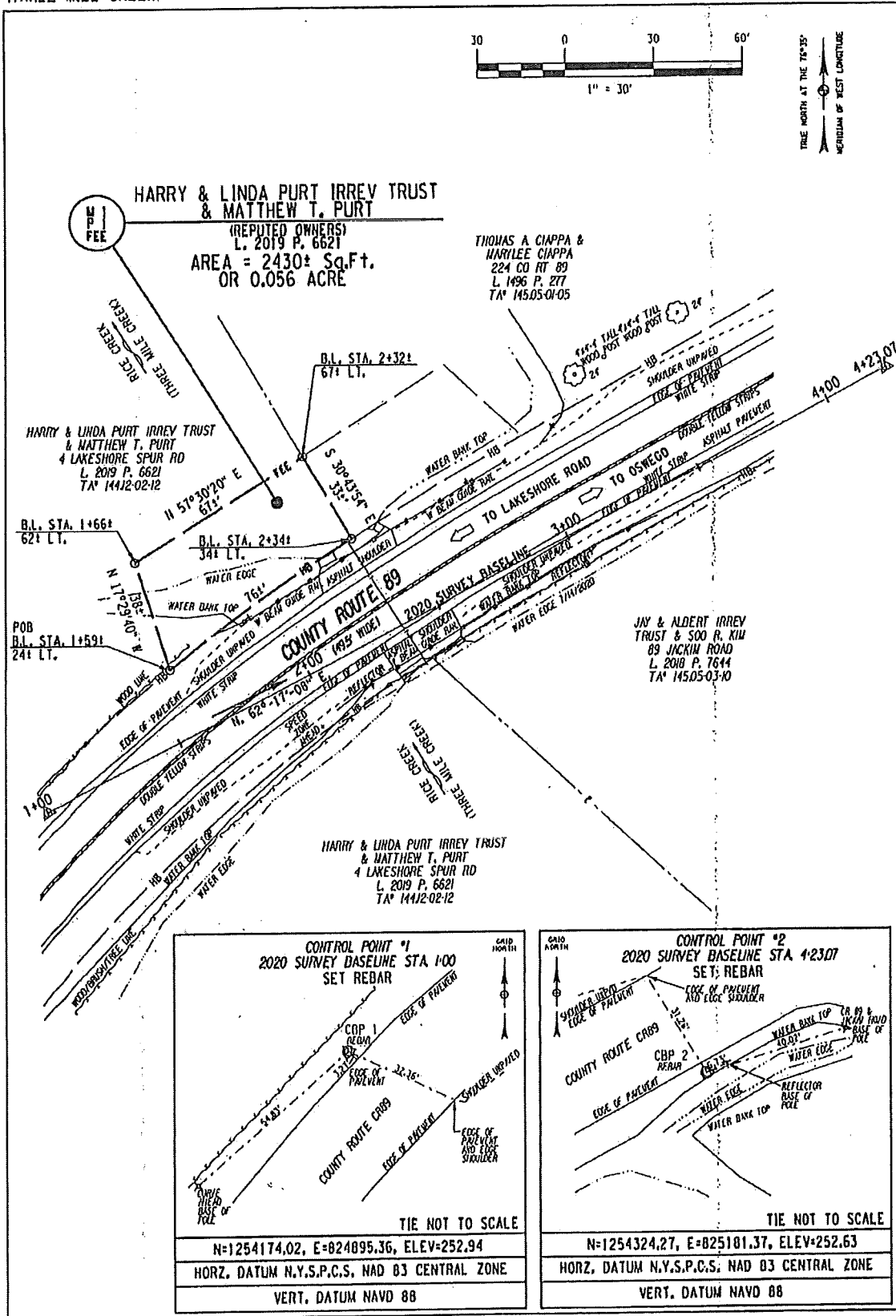
DATE... DECEMBER 31... 2020

RHEOPS ARCHITECTURE, ENGINEERING & SURVEY, P.C.
GRANT E. MCEWEN, L.S. LIC. NO. 050754

PREPARED BY _____ CHECKED BY _____ FINAL CHECK BY _____

COUNTY ROUTE 89
OVER RICE CREEK
(THREE MILE CREEK)

MAP NO. 1
PARCEL NO. 1
OSWEGO COUNTY
SHEET 1 OF 2 SHEETS



COUNTY ROUTE 89
OVER RICE CREEK
(THREE MILE CREEK)

MAP NO. 1
PARCEL NO. 1
OSWEGO COUNTY
SHEET 2 OF 2 SHEETS

All that piece or parcel of property hereinafter designated as Map No. 1 Parcel No. 1, situate in the Town of Oswego, County of Oswego and the State of New York, as shown on accompanying map and described as follows:

MAP NO. 1, PARCEL NO. 1

Beginning at a point on the existing northwesterly boundary of County Route No. 89, said point being 241 feet distant northwesterly, measured at right angles, from Station 1+591 of the hereinafter described survey baseline; thence North 17°29'40" West, 381 feet to a point being 621 feet distant northwesterly, measured at right angles, from Station 1+661 of said survey baseline; thence North 57°30' 20" East, 671 feet to the nominal centerline of Rice Creek (Three Mile Creek), being a boundary line between the of lands conveyed to Thomas A. Cloppo and Marylee Cloppo by Deed filed in the Oswego County Clerk's Office in Liber 1496 of Deeds at Page 277 on the northeast and lands conveyed to Matthew T. Puri and Jason T. Puri as Trustees of the Horry and Linda Puri Irrevocable Trust by Deed filed in the Oswego County Clerk's Office in Instrument "R-2019-00621" on the southwest, said point being 671 feet distant northwesterly, measured at right angles, from Station 2+321 of said survey baseline; thence South 30°43' 54" East along said nominal centerline of Rice Creek and said boundary line, 331 feet to said northwesterly boundary of County Route 89, said point being 341 feet distant northwesterly, measured at right angles, from Station 2+341 of said survey baseline; thence southwesterly along said northwesterly boundary of County Route 89, 761 feet to the point of beginning, being 2,4301 Sq. Ft. or 0.0561 acre, more or less.

The above mentioned survey baseline is a portion of the 2020 survey baseline for the proposed reconstruction of a culvert over Rice Creek (Three Mile Creek) along County Route No. 89 as shown on a map and plan on file in the office of Oswego County Department of Public Works, in Oswego County, New York.

Beginning at Station 1+00 of the 2020 Survey Project Baseline, thence North 62°17' 00" East, 323.07 feet to Station 4+23.07.



"UNAUTHORIZED ALTERATION OR ADDITION TO A SURVEY MAP BEARING A LICENSED LAND SURVEYOR'S SEAL IS A VIOLATION OF SECTION 7209 SUBDIVISION 2, OF THE NEW YORK STATE EDUCATION LAW."

I HEREBY CERTIFY THAT THE PROPERTY DESCRIBED AND MAPPED ABOVE IS NECESSARY FOR THIS PROJECT AND THE ACQUISITION THEREOF IS RECOMMENDED.

DATE..... 2020

RORY OSPELT
SUPERINTENDENT OF PUBLIC WORKS

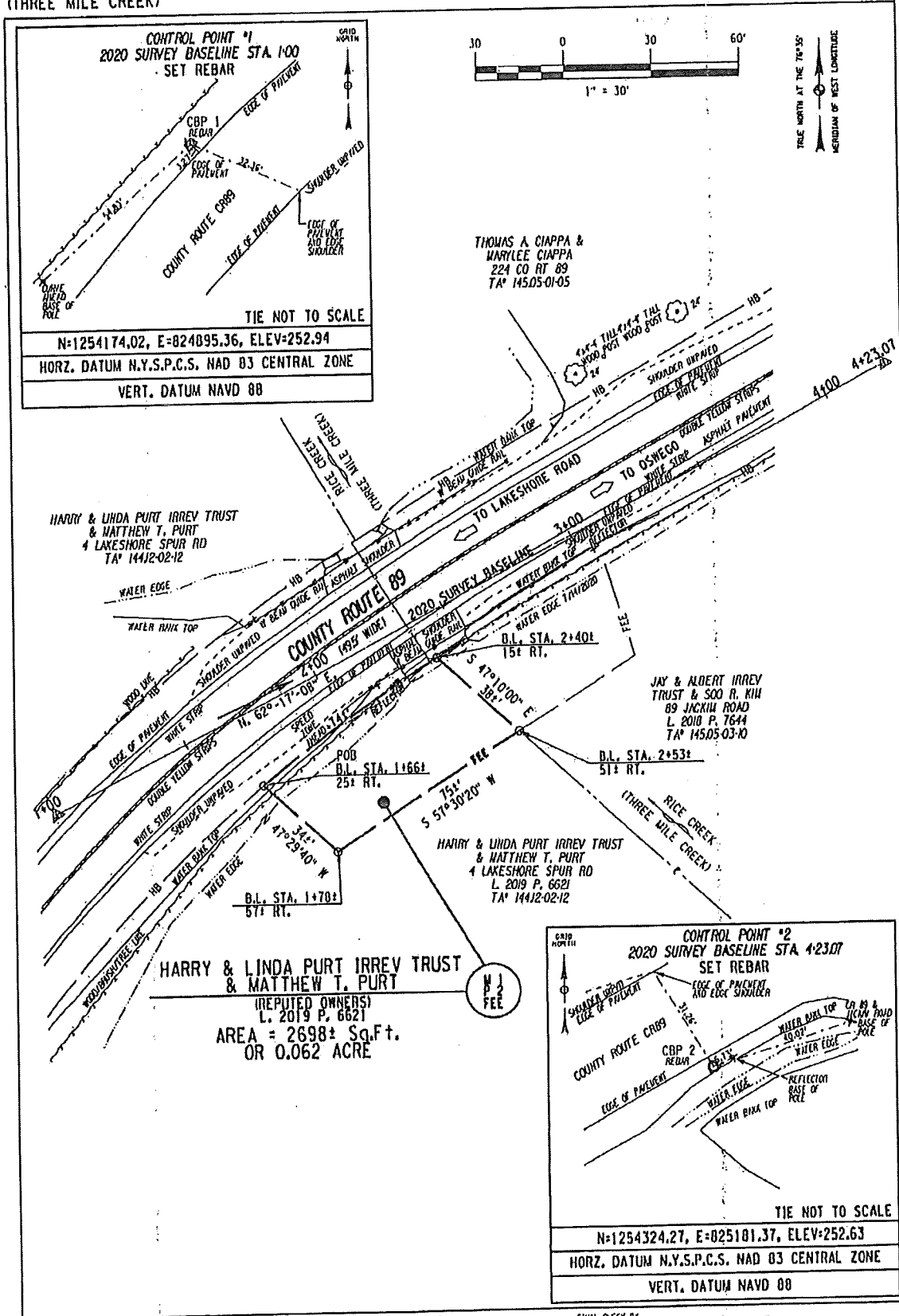
I HEREBY CERTIFY THAT THIS IS AN ACCURATE DESCRIPTION AND MAP MADE FROM AN ACCURATE SURVEY PREPARED UNDER MY DIRECTION.

DATE... DECEMBER 31 ... 2020

KHEOPS ARCHITECTURE, ENGINEERING & SURVEY, DPC
GRANT E. McEWEN, L.S. LIC. NO. 050754

COUNTY ROUTE 89
OVER RICE CREEK
(THREE MILE CREEK)

MAP NO. 1
PARCEL NO. 2
OSWEGO COUNTY
SHEET 1 OF 2 SHEETS



COUNTY ROUTE 89
OVER RICE CREEK
(THREE MILE CREEK)

MAP NO. 1
PARCEL NO. 2
OSWEGO COUNTY
SHEET 2 OF 2 SHEETS

All that piece or parcel of property hereinafter designated as Map No. 1 Parcel No. 2, situate in the Town of Oswego, County of Oswego and the State of New York, as shown on accompanying map and described as follows:

MAP NO. 1, PARCEL NO. 2

Beginning of a point on the existing southeasterly boundary of County Route No. 89, said point being 25± feet distant southeasterly, measured at right angles, from Station 1+66± of the hereinafter described survey baseline, thence northeasterly along said southeasterly boundary of County Route 89, 74± feet to the approximate centerline of Rice Creek (Three Mile Creek) and being a boundary line between the of lands conveyed to Sao R. Kim and Young H. Kim as Trustees of the Jay and Albert Irrevocable Trust by Deed filed in the Oswego County Clerk's Office in Instrument *R-2018-007644 on the northeast and lands conveyed to Matthew T. Puri and Jason T. Puri as Trustees of the Harry and Linda Puri Irrevocable Trust by Deed filed in the Oswego County Clerk's Office in Instrument *R-2019-00621 on the southwest, said point being 15± feet distant southeasterly, measured at right angles, from Station 2+40± of said survey baseline, thence South 47°10' 00" East along said approximate centerline of Rice Creek and said boundary line, 38± feet, said point being 51± feet distant southeasterly, measured at right angles, from Station 2+53± of said survey baseline, thence South 57°30' 20" West, 75± feet to a point being 57± feet distant southeasterly, measured at right angles, from Station 1+78± of said survey baseline, thence North 47°29' 40" West, 34± feet to the point of beginning in said southeasterly line of County Route 89, being 2,698± Sq. Ft. or 0.062± acre, more or less.

The above mentioned survey baseline is a portion of the 2020 survey baseline for the proposed reconstruction of a culvert over Rice Creek (Three Mile Creek) along County Route No. 89 as shown on a map and plan on file in the office of Oswego County Department of Public Works, in Oswego County, New York.

Beginning of Station 1+00 of the 2020 Survey Project Baseline, thence North 62°17' 08" East, 323.07 feet to Station 4+23.07.



I HEREBY CERTIFY THAT THE PROPERTY DESCRIBED
AND MAPPED ABOVE IS NECESSARY FOR THIS PROJECT
AND THE ACQUISITION THEREOF IS RECOMMENDED.

DATE..... 2020

RORY OSPELT
SUPERINTENDENT OF PUBLIC WORKS

"UNAUTHORIZED ALTERATION OR ADDITION TO A SURVEY
MAP BEARING A LICENSED LAND SURVEYOR'S SEAL IS A
VIOLATION OF SECTION 7209 SUBDIVISION 2, OF THE
NEW YORK STATE EDUCATION LAW."

I HEREBY CERTIFY THAT THIS IS AN ACCURATE
DESCRIPTION AND MAP MADE FROM AN ACCURATE
SURVEY PREPARED UNDER MY DIRECTION.

DATE... DECEMBER 31... 2020

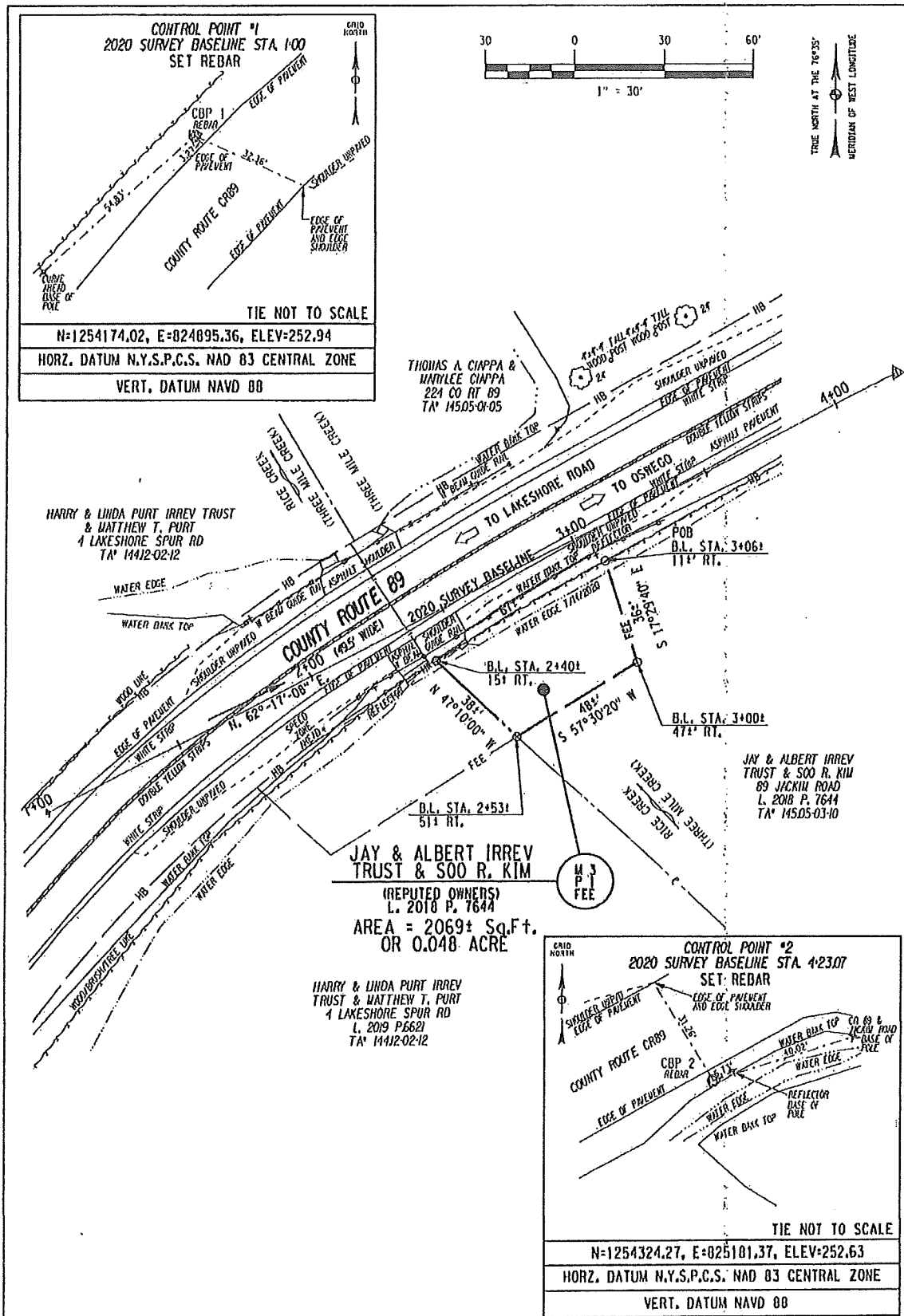
RHEOPS ARCHITECTURE, ENGINEERING & SURVEY, DPC
GRANT E. MCEWEN, L.S. LIC. NO. 050754

PREPARED BY _____ CHECKED BY _____ FINAL CHECK BY _____

FILE NAME

COUNTY ROUTE 89
OVER RICE CREEK
(THREE MILE CREEK)

MAP NO. 3
PARCEL NO. 1
OSWEGO COUNTY
SHEET 1 OF 2 SHEETS



COUNTY ROUTE 89
OVER RICE CREEK
(THREE MILE CREEK)

MAP NO. 3
PARCEL NO. 1
OSWEGO COUNTY
SHEET 2 OF 2 SHEETS

All that piece or parcel of property hereinafter designated as Map No. 3 Parcel No. 1, situate in the Town of Oswego, County of Oswego and the State of New York, part of Lot 23, Section A, Edgobrook Tract, as shown on accompanying map and described as follows:

MAP NO. 3, PARCEL NO. 1

Beginning at a point on the existing southeasterly boundary of County Route No. 89, said point being 111 feet distant southeasterly, measured at right angles, from Station 3+061 of the hereinafter described survey baseline; thence South 17°29' 40" East, 361 feet to a point being 471 feet distant southeasterly, measured at right angles, from Station 3+001 of said survey baseline; thence South 57°30' 20" West, 481 feet to the approximate centerline of Rice Creek (Three Mile Creek) and being a boundary line between the of lands conveyed to Soo R. Kim and Young H. Kim as Trustees of the Jay and Albert Irrevocable Trust by Deed filed in the Oswego County Clerk's Office in Instrument "R-2018-007644 on the northeast and lands conveyed to Matthew T. Purt and Jason T. Purt as Trustees of the Harry and Linda Purt Irrevocable Trust by Deed filed in the Oswego County Clerk's Office in Instrument "R-2019-00621 on the southwest, said point being 511 feet distant southeasterly, measured at right angles, from Station 2+531 of said survey baseline; thence North 47°10' 00" West along said approximate centerline Rice Creek and said boundary line, 381 feet, to the said southeasterly boundary of County Route 89, said point being 151 feet distant southeasterly, measured at right angles, from Station 2+401 of said survey baseline; thence northeasterly along said southeasterly boundary of County Route 89, 671 feet to the point of beginning, being 2,0631 Sq. Ft. or 0.0481 acre, more or less.

The above mentioned survey baseline is a portion of the 2020 survey baseline for the proposed reconstruction of a culvert over Rice Creek (Three Mile Creek) along County Route No. 89 as shown on a map and plan on file in the office of Oswego County Department of Public Works, in Oswego County, New York.

Beginning at Station 1+00 of the 2020 Survey Project Baseline, thence North 62°17' 08" East, 323.07 feet to Station 4+23.07.



"UNAUTHORIZED ALTERATION OR ADDITION TO A SURVEY MAP BEARING A LICENSED LAND SURVEYOR'S SEAL IS A VIOLATION OF SECTION 7209 SUBDIVISION 2, OF THE NEW YORK STATE EDUCATION LAW."

I HEREBY CERTIFY THAT THE PROPERTY DESCRIBED AND MAPPED ABOVE IS NECESSARY FOR THIS PROJECT AND THE ACQUISITION THEREOF IS RECOMMENDED.

DATE..... 2020

KURT OSPELT
SUPERINTENDENT OF PUBLIC WORKS

I HEREBY CERTIFY THAT THIS IS AN ACCURATE DESCRIPTION AND MAP MADE FROM AN ACCURATE SURVEY PREPARED UNDER MY DIRECTION.

DATE... DECEMBER 31, 2020

KNEOPS ARCHITECTURE, ENGINEERING & SURVEY, APC
GRANT E. MCEWEN, L.S. LIC. NO. 050754

RESOLUTION NO. 110

**RESOLUTION CONCERNING BREACH NOTIFICATION POLICY FOR THE
COUNTY OF OSWEGO**

By Legislator Stephen Walpole:

WHEREAS, the county continues to implement policies, safeguards and upgrades concerning its computer network to improve security and comply with various requirements regarding same; and

WHEREAS, standardizing certain current practices across departments is required and necessary,

NOW, THEREFORE, upon recommendation of the Infrastructure, Facilities and Committee, it is hereby

RESOLVED, the annexed breach notification policy be and hereby is adopted; and, it is further

RESOLVED, that this supercedes all departmental practices and policies to the extent they may be inconsistent therewith except for those policies which are specifically excepted therein and require additional or different notifications.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

COUNTY OF OSWEGO

Computer System Security Breach Notification Policy

1. **PURPOSE:** This Computer System Security Breach Notification Policy is intended to alert individuals to any potential identity theft as quickly as possible so that they may take appropriate steps to protect themselves from and remedy any impacts of the potential identity theft or security breach. This policy is consistent with and adopted pursuant to New York State Technology Law § 208. Where there is a separate federal or state law or regulation covering any breach, that provision shall control (See: Exceptions below).
2. **DEFINITIONS:** The following terms have the following meanings:
 - a. *Breach of System:* The unauthorized acquisition of computerized data which compromises the availability, security, confidentiality, or integrity of personal information maintained by the County. Good faith acquisition of personal information by an employee or agent of the County for the purposes of the County is not a breach of the security of the system, provided that the private information is not improperly used or subject to unauthorized disclosure.

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person, the County may consider the following factors:

- i. Indications that the information is in the physical possession and control of an unauthorized person, such as a lost or stolen computer or other device containing information; or
 - ii. Indication that the information has been downloaded or copied; or
 - iii. Indications that the information was used by an unauthorized person, such as fraudulent accounts opened, or instances of identity theft reported; or
 - iv. Indications of unauthorized access to the County computer systems, where likelihood of unauthorized access to unencrypted information is high, but specific evidence of exfiltration is absent.
 - b. *Consumer Reporting Agency:* Any person or entity which, for monetary fees, dues or on a cooperative nonprofit basis, regularly engages in whole or in part in the practice of assembling or evaluating consumer credit information or other information on consumers for the purpose of furnishing consumer reports to third parties, and which uses any means or facility of interstate commerce for the purpose of preparing or furnishing consumer reports. A list of consumer reporting agencies may be obtained upon request to the State Attorney General.

- c. *Department*: Any board, committee, commission, council, department, office or other governmental entity performing a governmental or propriety function for the County.
 - d. *Personal Information*: Any information concerning a natural person which, because of name, number, personal mark, or other identifier, can be used to identify that person.
 - e. *Private Information*: Personal information in combination with any one or more of the following data elements, when either the personal information or the data element is not encrypted, or encrypted with an encryption key that has also been acquired:
 - i. Social Security Number;
 - ii. Driver's license number or non-driver's identification card number;
 - iii. Account number or credit/debit card number, in combination with any required security code, access code or password, which would permit access to an individual's financial account;
 - iv. Private information does not include publicly available information that is lawfully made available to the general public from County records.
 - f. *County*: The County of Oswego, State of New York.
3. DISCLOSURE OF BREACH TO AFFECTED PERSONS: Any County Office or Department that owns or licenses computerized data that includes private information must disclose any breach of the security of the system following discovery or notification of the breach to any resident of New York State whose private information was, or is reasonably believed to have been, acquired by an unauthorized person. The disclosure must be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement, as provided in paragraph 5 below, or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system. The County IT Department shall consult with the State Office of Information Technology Services to determine the scope of the breach and restoration measures if necessary.
4. DISCLOSURE OF BREACH TO OWNER OR LICENSEE: If the County maintains computerized data that includes private information which the County does not own, the County must notify the owner or licensee of the information of any breach of the security of the system immediately following discovery, if the private information was, or is reasonably believed to have been, acquired by an unauthorized person.
5. PERMITTED DELAY: Notification pursuant to this Policy made be delayed if a law

enforcement agency determines that notification could impede a criminal investigation. The notification must be made after the law enforcement agency determines that notification would not compromise any criminal investigation.

6. **METHOD OF NOTIFICATION:** The required notice must be directly provided to the affected individuals by one of the following methods:
- a. Written notice;
 - b. Electronic notice, provided that the person to whom notice is required to be provided has expressly consented to receiving notice in electronic form and a log of each such electronic notification is kept by the Village; and provided further that no person or business may require a person to consent to accepting notice in electronic form as a condition of establishing any business relationship or engaging in any transaction;
 - c. Telephone notification, provided that a log of each such telephone notification is kept; or
 - d. Substitute notice, provided that the County demonstrates to the State Attorney General that the cost of providing notice would exceed \$250,000, or that the number of individuals to be notified exceeds 500,000, or the County does not have sufficient contact information. Substitute notice must include all of the following: i. Email notice, if the County has an e-mail address for the subject person(s); ii. Conspicuous posting of the notice on the County's website; iii. Notification to major statewide media.
7. **INFORMATION REQUIRED:** Regardless of the method by which notice is provided, the notice must at a minimum include contact information for the County and a description of the categories of information that were, or are reasonably believed to have been, acquired by the unauthorized person, including specification of which of the elements of personal information and private information were, or are reasonably believed to have been, acquired.

County notifications shall include:

What Happened?	[Describe how the data breach happened, the date of the breach, and how the stolen information has been misused (if you know)].
What Information Was Involved?	This incident involved your [describe the type of personal information that may have been exposed due to the breach].

<p>What We Are Doing?</p>	<p>[Describe how Oswego County is responding to the data breach, including: what actions the County has taken to remedy the situation; what steps are being taking to protect individuals whose information has been breached; and what services are being offered (like credit monitoring or identity theft restoration services).]</p>
<p>What You Can Do?</p>	<p>Oswego County recommends that you place a fraud alert on your credit file. A fraud alert tells creditors to contact you before they open any new accounts or change your existing accounts. Call any one of the three major credit bureaus. As soon as one credit bureau (Consumer Reporting Agency) confirms your fraud alert, the others are notified to place fraud alerts. The initial fraud alert stays on your credit report for one year. You can renew it after one year.</p> <p>Equifax: equifax.com(link is external)(link is external) or 1-800-685-1111</p> <p>Experian: experian.com(link is external)(link is external) or 1-888-397-3742</p> <p>TransUnion: transunion.com(link is external)(link is external) or 1-888-909-8872</p> <p>Request that all three credit reports be sent to you, free of charge, for your review. Even if you do not find any suspicious activity on your initial credit reports, the Federal Trade Commission (FTC) recommends that you check your credit reports periodically. Thieves may hold stolen information to use at different times. Checking your credit reports periodically can help you spot problems and address them quickly.</p> <p>If your personal information has been misused, visit the FTC's site at IdentityTheft.gov to get recovery steps and to file an identity theft complaint. Your complaint will be added to the FTC's Consumer Sentinel Network, where it will be accessible to law enforcers for their investigations.</p> <p>You also may want to consider contacting the major credit bureaus (Consumer Reporting Agency) at the telephone numbers above to place a free credit freeze on your credit file. A credit freeze means potential creditors cannot get your credit report. That makes it less likely that an identify thief can open new accounts in your name.</p> <p>We have enclosed a copy of <i>Identity Theft: A Recovery Plan</i>, a comprehensive guide from the FTC to help you guard against and deal with identity theft. We've also attached information from IdentityTheft.gov about steps you can take to help protect yourself from identity theft, depending on the type of information exposed.</p>

Other Important Information	[Insert other important information here.]
For More Information	Call [telephone number] or go to [Internet website]. [State how additional information or updates will be shared/or where they will be posted.]

8. NOTIFICATION OF AGENCIES: Whenever any New York State residents are to be notified pursuant to this Policy, the County must notify the State Attorney General, the Department of State, and the State Office of Information Technology Services as to the timing, content and distribution of the notices and the approximate number of affected individuals. Such notice must be made without delaying notice to the affected individuals.

- a. Whenever more than 5,000 New York State residents are to be notified at one time, the County must also notify consumer reporting agencies as to the timing, content and distribution of the notices and the approximate number of affected individuals. Such notice must be made without delaying notice to the affected individuals.

9. AUTHORITY: New York State Technology Law §208

Application. Any person, business, or state entity (excepting the judiciary, cities, counties, municipalities, villages, towns, and other local agencies) (collectively, Entity) which conducts business in New York State and which owns or licenses computerized data which includes private information.

Security Breach Definition. Unauthorized acquisition or acquisition without valid authorization of computerized data that compromises the security, confidentiality, or integrity of PI maintained by a business.

Unauthorized access to, or access without valid authorization of computerized data that compromises the security, confidentiality, or integrity of private information maintained by a business. In determining whether information has been accessed, or is reasonably believed to have been accessed, by an unauthorized person or a person without valid authorization, Entities may consider, among other factors, indications that the information was viewed, communicated with, used, or altered by a person without valid authorization or by an unauthorized person.

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or a person without valid authorization, Entities may consider the following factors, among others:

Indications that the information is in the physical possession and control of an unauthorized

person, such as a lost or stolen computer or other device containing information;

Indications that the information has been downloaded or copied; or

Indications that the information was used by an unauthorized person, such as fraudulent accounts opened, or instances of identity theft reported.

Good-faith access to or acquisition of private information by an employee or agent of the Entity for the purposes of the Entity is not a breach of the security of the system, provided that the private information is not used or subject to unauthorized disclosure.

Notification Obligation. Any Entity to which the statute applies shall disclose any breach of the security following discovery or notification of the breach in the security of the system to any resident of NY whose private information was, or is reasonably believed to have been, accessed or acquired by a person without valid authorization.

Notice to affected persons is not required if the exposure of private information was an inadvertent disclosure by persons authorized to access private information, and the Entity reasonably determines such exposure will not likely result in misuse of such information, or financial harm to the affected persons or emotional harm in the case of unknown disclosure of online credentials. This determination must be documented in writing and maintained for at least five years. If more than 500 NY residents are affected, the Entity shall provide the written determination to the state Attorney General within ten days after the determination.

Notification to Consumer Reporting Agencies. If more than 5,000 NY residents are to be notified at one time, the Entity shall also notify consumer reporting agencies as to the timing, content and distribution of the notices and approximate number of affected persons.

Attorney General/Agency Notification. If any NY residents are to be notified, the Entity shall notify the state Attorney General, the department of state consumer protection board, and the division of state police as to the timing, content and distribution of the notices and approximate number of affected persons and shall provide a copy of the template notice sent to affected persons. The state AG's website has a form to be used for notifications.

Any Covered Entity required to provide notification of a breach, including breach of information that is not "private information" as defined herein, to the Secretary of Health and Human Services pursuant to HIPAA or the HITECH Act, shall provide such notification to the state Attorney General within 5 days of notifying the Secretary.

Third-Party Data Notification. Any Entity that maintains computerized data that includes private information that the Entity does not own shall notify the owner or licensee of the information of any breach of the security of the system immediately following discovery, if the private information was, or is reasonably believed to have been, acquired by a person without valid authorization.

Timing of Notification. The disclosure shall be made in the most expedient time possible and without unreasonable delay, consistent with any measures necessary to determine the scope of the breach and restore the reasonable integrity of the system.

Personal Information Definition. Information concerning a natural person which, because of name, number, personal mark, or other identifier, can be used to identify such natural person.

Private Information Definition.

Personal information consisting of:

(1) any information in combination with any one or more of the following data elements, when either the data element or the combination of personal information plus the data element is not encrypted, or is encrypted with an encryption key that has also been accessed or acquired:

Social Security Number;

Driver license number or non-driver identification card number;

Account number, credit, or debit card number, in combination with any required security code, access code, password or other information that would permit access to an individual's financial account.

Account number, credit, or debit card number, if circumstances exist wherein such number could be used to access an individual's financial account without additional identifying information, security code, access code, or password; or

Biometric information, meaning data generated by electronic measurements of an individual's unique physical characteristics, such as fingerprint, voice print, retina or iris image, or other unique physical representation or digital representation of biometric data which are used to authenticate or ascertain the individual's identity; or

(2) A username or email address in combination with a password or security question and answer that would permit access to an online account; or

“Private information” does not include publicly available information which is lawfully made available to the general public from federal, state, or local government records.

Notice Required. Notice shall include:

Contact information for the Entity making the notification; and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of PI and private information were, or are reasonably believed to have been, so acquired. The notice required shall be directly provided to the affected persons by one of the following methods:

Written notice.

Telephonic notice, provided that a log of each such notification is kept by the Entity; or
Electronic notice, provided that the person to whom notice is required has expressly consented to receiving said notice in electronic form and a log of each such notification is kept by the Entity who notifies affected persons in such form; provided further, however, that in no case shall any Entity require a person to consent to accepting said notice in said form as a condition of establishing any business relationship or engaging in any transaction.

Substitute Notice Available. If the Entity demonstrates to the state AG that the cost of providing notice would exceed \$250,000, or that the affected class of subject persons to be notified exceeds 500,000, or the Entity does not have sufficient contact information. Substitute notice shall consist of all of the following:

Email notice, when the Entity has an email addresses for the subject persons, except if the breached information includes an email address in combination with a password or security question and answer that would permit access to the online account, in which case the Entity shall instead provide clear and conspicuous notice delivered to the consumer online when the consumer is connected to the online account from an internet protocol address or from an online location which the Entity knows the consumer customarily uses to access the online account.

Conspicuous posting of the notice on the Entity's Web site if the Entity maintains one; and
Notification to major statewide media.

Exception: Compliance with Other Laws. If notice of the breach of the security of the system is made pursuant to any of the following laws by the County, nothing in this policy shall require separate notice to affected individuals, but notice must still be provided to the regulators noted above and the consumer reporting agencies.

1. Regulations promulgated pursuant to Title V of the federal Gramm-Leach-Bliley Act (GLBA);
2. Regulations implementing the Health Insurance Portability and Accountability Action of 1996 (HIPAA) and the Health Information Technology for Economic and Clinical Health Act (HITECH);
3. Part 500 of Title 23 of the Code of the State of New York (NY DFS Cybersecurity Regulation)
4. Any other data security rules and regulations of , and the statutes administered by, any official department, division, commission, or agency of the federal government or New York state government.

Other Key Provisions:

Delay for Law Enforcement. The notification required by this section may be delayed if a law enforcement agency determines that such notification impedes a criminal investigation. The required notification shall be made after such law enforcement agency determines that such notification does not compromise such investigation.

AG Enforcement. The AG may bring an action to enjoin and restrain the continuation of such violation.

RESOLUTION NO. 111

**RESOLUTION AUTHORIZING THE EXECUTION OF AN EASEMENT ON
CERTAIN TERMS TO THE ONONDAGA COUNTY WATER AUTHORITY
(Oswego County Recreational Trail)**

By Legislator Walpole:

WHEREAS, the Onondaga County Water Authority (OCWA) provides water to several towns within the County of Oswego; and

WHEREAS, OCWA has begun making certain pipeline improvements in the Town of Constantia and Village of Cleveland including upon lands comprising the county's recreational trail and other lands; and

WHEREAS, the Oswego County Highway Department made considerable improvements to the county's trail last year totaling approximately \$100,000; and

WHEREAS, an easement is both necessary and desirable,

NOW, THEREFORE, upon recommendation of the Infrastructure and Facilities Committee of this body, it is hereby

RESOLVED, that the Chairman of the County Legislature be and is hereby authorized to execute an easement to OCWA, in acceptable form to the County Attorney, for the placement of one (1) 16 inch underground waterline and appurtenances along the county-owned lands comprising the county's recreational trail with the requirement that the county be held harmless and that the trail be returned to its original or better condition; and, it is further

RESOLVED, that any hydrants which have been placed in the center of the trail shall be moved/offset so as not to interfere with county equipment, groomers or otherwise pose a hazard; and, it is further

RESOLVED, that any county road crossings by OCWA shall require a separate Highway Work Permit approved by the Oswego County Highway Department; and, it is further

RESOLVED, that as this easement is in the public interest, the consideration therefor shall be ONE DOLLAR.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

RESOLUTION NO. 112

RESOLUTION AUTHORIZING THE RECLASSIFICATION OF POSITIONS IN
THE COUNTY TREASURER'S OFFICE

By Legislator John Martino:

WHEREAS, realignments and increased demand on the department in the provision of efficient and effective customer service to County residents and the general public, and

WHEREAS, the following positions are assigned to the County Treasurer's Office and are current classified as follows: Position #132500101 and #132500103 are Account Clerk(s); Position #132500103 is a Senior Account Clerk; and Position #132517701 is classified as a Principal Clerk, and

WHEREAS, the department has identified an increased need for a reclassification to ensure maximum productivity in handling all-inclusive tasks, as well as specialty functions within the civil service job titles and to minimize potential out of title payments, and

WHEREAS, upon approval of the Finance and Personnel Committee of this body, be it

RESOLVED the following positions under the CSEA Bargaining Unit #1000 be reclassified as follows: Position 132517701 Principal Account Clerk, Grade 7, be reclassified as a Foreclosure Coordinator, Grade 9; Positions #132500101 and #132500103 Account Clerk(s), Grade 4 be reclassified to Senior Account Clerk(s), Grade 6; and Position 132500102 Senior Account Clerk, Grade 6, be reclassified a s Principal Clerk Grade 7, and be it further

RESOLVED, upon the approval of this body and upon delivery of certified copies of this resolution delivered to the County Treasurer, Budget Officer, and Director of Human Resources authorizing said changes become effective June 1, 2021 and that the following budget modification be made to the County Treasurer's budget:

<u>Account</u>	<u>Description</u>	<u>Current Budget</u>	
A1325.511000	Salaries and Wages	\$489,134	+\$11,100
A1325.590308	Social Security	\$37,419	+ 850
A1325.543700	Consulting	\$251,404.11	-\$11,950

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

Authorized Budget Modification

Res. 112 of 2021

A1325.543700	(\$11,950.00)
A1325.511000	\$11,100.00
A1325.590308	\$850.00

OSWEGO COUNTY LEGISLATURE

Oswego County Treasurer's Office



Kevin L. Gardner, *Treasurer*

Brian D. Twiss, *Deputy Treasurer*

County Building

46 East Bridge Street

4/5/2021

INFORMATIONAL MEMORANDUM

Subject: Resolution authorizing the Treasurer to reclassify positions within the County Treasurer's office. These changes will be Budget Neutral.

Background:

The County Treasurer's Office has increased department revenue by **10%** and decreased expenses by **5%** since 2018. Not included in this number is Community College where better policing has saved County constituents the **7%** mandated state increase in 2020 and a savings of **\$875,730** in 2021. Something that should make the Legislature proud. A lot of factors play into those numbers but having a great workforce is the beginning.

Over the past 3-years the focus has been trying to make it easier for the public to have online access to County Treasurer functions. Some of the tasks below began implementation prior to the 2020 pandemic which made it easier for the public to do tasks safely. We were ahead of the curve.

Foreclosure has risen to the top of importance, not only to the County but also how NYS now handles STAR processing on delinquent tax properties. The process had to be better defined to insure we properly follow the Real Property Foreclosure Law and new mandates by NYS.

Implemented Online Systems include:

- Image Mate Real Property Software - Enhanced view to taxes
- Tax Collection Software – Maintains Electronic tax collection.
- X-Press Pay Software –Tax payment software.
- Certificate of Residency - Community College students
- Occupancy Tax- Occupancy Tax Filing and Collections
- Delinquent Contract contracts – Real Property Installment Agreements
- Vendor ACH online payments
- Payroll ACH online payroll
- Oswego County Foreclosure Auction

Reason- With all these new systems the needed employee **skill set** has changed drastically. The work functions no longer need people to focus on stuffing envelopes and basic counter cash transactions but have progressed to being able to manage the online systems as well assisting the public on these systems. Our success has been publicly recognizable during the pandemic period. That is why the importance of the position upgrades with the front-end staff of Account Clerk to Senior Account Clerk and Senior Account Clerk to Principal Account Clerk.

In our Foreclosure process, there always has been three people doing the Foreclosure process within the Treasurer's Office, due to the requirements of the Foreclosure Law and the continuous manual processes required to meet those requirements. By having a Foreclosure Coordinator, their sole responsibility will be the beginning to end Foreclosure process. This will reduce the staff requirements to two people as the process will include the Principal Clerk who will be focusing on the City Foreclosures. In the past, the Treasurer's Department has learned that missing or incorrect information during a Foreclosure costs the County thousands of dollars due to potential lost sales or legal delays. The Foreclosure process is a year-round activity because Foreclosure cycles overlap resulting in extreme concentration in which properties are in which Foreclosure. With the County moving from a four year to a two-year closure, it has tripled the number of properties in a Foreclosure process.

Conclusion:

In private business you wait until the books are closed to review and see what changes make financial and operational sense. After we closed the 2020 books, using a three-year historical comparison I can comfortably say this request will be **budget neutral**. The budget modification needed for salaries and fringe will be offset by a reduction in Consulting Fees in the amount of \$11,950. In 2022 budget line A1325.543700 Consulting will be reduced next year by \$25,000 to cover this change.

Recommendation: The County Treasurer strongly recommends this request to maintain continuity of operations.

RESOLUTION NO. 113

**RESOLUTION ACCEPTING FEDERAL AMERICAN RESCUE PLAN ACT
FUNDING AND AUTHORIZING RELATED REVENUE AND EXPENDITURE
ACCOUNTS**

By Legislator John Martino:

WHEREAS, On March 11, 2021, the American Rescue Plan Act (ARPA) of 2021 (H.R. 1319) was signed into law, and includes \$65.1 billion in direct aid to counties and several additional funding opportunities for counties, to combat the COVID-19 pandemic, including its public health and economic impacts; and

WHEREAS, Oswego County is to receive a total of \$22,715,479 by March 11, 2022, and has received the first installment of \$11,357,739.50; and

WHEREAS, it is necessary to establish revenue and expense accounts within the county budget to manage, track, monitor, and report ARPA revenues and expenses separately from other accounts;

NOW THEREFORE, upon recommendation of the County Administrator/Budget Officer and Finance and Personnel Committee, be it

RESOLVED, that the County of Oswego hereby accepts the first installment of the American rescue Plan Act grant of \$11,357,739.50 from the United States Treasury to be used in accordance with the purpose established by the ARPA and subsequent guidance issued by the Treasury Department; and be it further

RESOLVED, that the County Treasurer be, and he hereby is, authorized to create the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to accept such grant revenue and make such adjustments.

ADOPTED BY VOICE VOTE ON MAY 13, 2021:

YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0

Authorized Budget Modification

Res. 113 of 2021

A1011.440890

(\$11,357,739.50)

A1011.543800

\$11,357,739.50

OSWEGO COUNTY LEGISLATURE



**COUNTY OF OSWEGO
OFFICE OF THE COUNTY ADMINISTRATOR**

County Office Building • 46 East Bridge Street • Oswego, NY 13126
Phone 315-349-8235 Fax 315-349-8237
Philip R. Church, County Administrator

To: Oswego County Legislature
From: Philip Church, County Administrator
Date: May 5, 2021
Re: Creation of budgetary department for ARPA funds

BACKGROUND:

On March 11, 2021, the American Rescue Plan Act (ARPA) of 2021 (H.R. 1319) was signed into law, and includes \$65.1 billion in direct aid to counties and several additional funding opportunities for counties, to combat the COVID-19 pandemic, including its public health and economic impacts. Oswego County is to receive an estimated total of \$22,715,479 by March 11, 2022, and will soon receive the first installment of approximately \$11,357,739.50. The US Treasury has not issued guidance yet on the use of these funds, but we do know we will have to account for them and maintain separate accounts for them. The funds must be fully allocated to allowable uses by December 31, 2024.

PURPOSE:

It is necessary to establish revenue and expense accounts within the county budget to manage, track, monitor, and report ARPA revenues and expenses separately from other accounts. This Resolution establishes a budgetary department (No. 1011) under the Legislature's budgetary department (No. 1010) and creates the initial account lines needed. This treats the ARPA funds as a federal grant, so that its accounts can be rolled from year to year. All current internal controls and authorizations for the expense or transfer these funds are in force.

RECOMMENDATION: Approve the attached budget modification.

FINANCIAL IMPACT: Increases the General Fund by \$11,357,739.50 in restricted use monies.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER		ACCOUNT NUMBER		DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG		
A1011	440890			Federal Aid (American Rescue Plan Act)	\$ (11,357,739.50)
			A1011	Other Fees & Services	11,357,739.50
				Establish accounts for American Rescue Plan Act of 2021 funding	
TOTAL AMOUNT					-

COMMITTEE SIGNATURES _____ DATE _____

COUNTY TREASURER DATE

PERSONNEL DIRECTOR DATE 5-6-21

COUNTY ADMINISTRATOR DATE

DEPARTMENT HEAD DATE