

**RESOLUTIONS FOR THE OSWEGO COUNTY LEGISLATURE
OCTOBER 14, 2021**

- 211 RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT – RFP 21-AC-002 FORENSIC PSYCHOLOGIST CONSULTING SERVICES
- 212 RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT – RFP 21-AC-003 ELECTRONIC VOUCHER SYSTEM
- 213 A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING RELATIVE TO PROPOSED COUNTY OF OSWEGO LOCAL LAW NO. 2 OF THE YEAR 2021, ENTITLED A LOCAL LAW ESTABLISHING THE OFFICE OF THE OSWEGO COUNTY PUBLIC DEFENDER
- 214 RESOLUTION ESTABLISHING THE OFFICE OF STRATEGIC INITIATIVES AND ESTABLISHING ASSOCIATED POSITIONS TO BE FUNDED BY AMERICAN RESCUE PLAN ACT FUNDS
- 215 RESOLUTION OPPOSING COVID-19 VACCINE MANDATES IMPOSED BY FEDERAL, STATE, OR LOCAL GOVERNMENTAL BODIES
- 216 RESOLUTION ACCEPTING GRANT FROM THE OSWEGO COUNTY ATV CLUB, INC. REGARDING ENHANCED ATV SAFETY AND ENFORCEMENT
- 217 RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SHERIFF'S OFFICE TRANSFER FROM INSURANCE RECOVERY (TREASURER'S OFFICE) TO AUTOMOTIVE EQUIPMENT (ROAD DIVISION)
- 218 RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SHERIFF'S OFFICE FY2020 OPERATION STONE GARDEN (OPSG) PROGRAM
- 219 RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SHERIFF'S OFFICE FY2020/21 OSWEGO COUNTY MARINE PATROL GRANT PROGRAM
- 220 RESOLUTION AUTHORIZING BUDGET MODIFICATION FOR THE EMERGENCY MANAGEMENT OFFICE TO ACCEPT FUNDING FROM THE U.S. DEPARTMENT OF TRANSPORTATION (DOT), PIPELINE AND HAZARDOUS MATERIALS SAFETY ADMINISTRATION (PHMSA), WHICH IS ADMINISTERED BY THE NYS DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES) FOR FY2020 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) GRANT PROGRAM
- 221 RESOLUTION AUTHORIZING BUDGET MODIFICATION FOR THE EMERGENCY MANAGEMENT OFFICE TO ACCEPT FUNDING FROM THE DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES) FOR FY2021 STATE HOMELAND SECURITY PROGRAM (SHSP)
- 222 RESOLUTION AUTHORIZING BUDGETARY MODIFICATION E911 – Pictometry

- 223 RESOLUTION AUTHORIZING THE CHAIRMAN OF THE LEGISLATURE TO EXECUTE AN AGREEMENT WITH INTRADO IN CONNECTION WITH THE E-911 TELEPHONE SYSTEM UPGRADE PROJECT
- 224 RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT REGARDING THE OSWEGO (EAST 11TH STREET) TOWER SITE WITH DISH WIRELESS, LLC
- 225 RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT REGARDING THE HUB TOWER SITE WITH THE FEDERAL BUREAU OF INVESTIGATIONS
- 226 RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE A RETAINER AGREEMENT WITH BURKE, SCOLAMIERO & HURD, LLP TO CONDUCT AN INDEPENDENT INVESTIGATION INTO AN INMATE DEATH
- 227 RESOLUTION APPOINTING AN ACTING DIRECTOR OF VETERANS' SERVICES IN AND FOR THE COUNTY OF OSWEGO
- 228 RESOLUTION AUTHORIZING BUDGETARY MODIFICATION OFFICE FOR THE AGING – ADDITIONAL UNMET NEEDS GRANT FUNDING
- 229 RESOLUTION TRANSFERRING FUNDS TO COVER CAMP ZERBE RENOVATIONS
- 230 RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT – RFP 21-MH-001 MENTAL HEALTH TRANSPORTATION
- 231 RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT OF COMMUNITY DEVELOPMENT, TOURISM AND PLANNING, PUBLIC TRANSPORTATION FUNDS
- 232 RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT – RFP 21-CDPT-001 BROWNFIELD GRANT APPLICATION IMPLEMENTATION ASSISTANCE
- 233 A RESOLUTION APPOINTING DIRECTORS TO THE OSWEGO COUNTY CIVIC FACILITIES CORPORATION A LOCAL DEVELOPMENT CORPORATION UNDER NEW YORK NOT-FOR-PROFIT CORPORATION LAW §1411
- 234 RESOLUTION OF THE COUNTY LEGISLATURE OF THE COUNTY OF OSWEGO, NEW YORK, APPROVING THE OSWEGO COUNTY CIVIC FACILITIES CORPORATION REFUNDING REVENUE BONDS, SERIES 2021 (OSWEGO SCHOOL DISTRICT PUBLIC LIBRARY PROJECT) ISSUE IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$5,000,000
- 235 RESOLUTION AUTHORIZING HEALTH DEPARTMENT–POSITION RECLASSIFICATION – TYPIST TO ACCOUNT CLERK

- 236 RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
HEALTH DEPARTMENT–COST OF SPRAYING TO CONTROL DISEASE
CARRYING MOSQUITOES
- 237 RESOLUTION AUTHORIZING BUDGETARY MODIFICATION HEALTH
DEPARTMENT–EARLY INTERVENTION (EI) PROGRAM SERVICE COSTS
- 238 RESOLUTION AUTHORIZING CREATION OF THREE TEMPORARY
POSITIONS IN THE HEALTH DEPARTMENT TO BE FUNDED BY AMERICAN
RESCUE PLAN ACT FUNDS
- 239 RESOLUTION AMENDING THE DRUG-FREE WORKPLACE POLICY FOR THE
COUNTY OF OSWEGO
- 240 RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT
HUMAN RESOURCES DEPARTMENT (SAFETY SERVICES CONSULTANT)
- 241 RESOLUTION AUTHORIZING BUDGETARY MODIFICATION OFFICE OF
STRATEGIC INITIATIVES AND AMERICAN RESCUE PLAN FUNDS
- 242 RESOLUTION AUTHORIZING BUDGETARY MODIFICATION AMERICAN
RESCUE PLAN FUNDS
- 243 RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS
TO OSWEGO HEALTH FOR A MEDICAL WORKER RECRUITMENT AND
RETENTION PROGRAM

RESOLUTION NO. 211

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT –
RFP 21-AC-002 FORENSIC PSYCHOLOGIST CONSULTING SERVICES**

By Legislator David Holst:

WHEREAS, the County issued a request for proposal for a vendor to provide Forensic Psychologist Consulting Services; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 21-AC-002) from multiple qualified firms to provide forensic psychologist consulting services; and

WHEREAS, the Oswego County Assigned Counsel Program and Oswego County Purchasing Department have reviewed the proposals received and determined the proposal from Daskalakis Psychological Services of Liverpool, NY 13090 meets the County's needs;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Government, Courts and Consumer Affairs Committee that the County of Oswego awards the professional service contract for providing Forensic Psychologist Consulting Services to Daskalakis Psychological Services, P.C. of 7854 Oswego Road, Liverpool, NY 13090 per the attached fee schedule and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

ADOPTED BY VOICE VOTE ON OCTOBER 14, 2021:

YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0



OSWEGO COUNTY PURCHASING

46 E Bridge Steet, Oswego NY 13126
 Phone (315)326-6050 Fax (315)349-8237
 Email: Holly.Carpenter@OswegoCounty.Com

RFP 21-AC-002 Forensic Psychologist Consulting Services

Name of Company	Location	Proposed Price	Est. Timeline	Required Documentation SHC/PRCS/PIS/NCC/RFC					
Daskalakis Psychological Services, P.C.	7854 Oswego Road, Oswego, NY 13126	See attached schedule	N/A	<table border="1"> <tr> <td>X</td><td>X</td><td>X</td><td>X</td><td>N/A</td></tr> </table>	X	X	X	X	N/A
X	X	X	X	N/A					
				<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td></tr> </table>					

SHC= Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

Daskalakis Psychological Services, P.C.	Pro ➤ Very professional with history of working with a panel of attorneys. ➤ ➤ Con ➤ None ➤ ➤
	Pro ➤ ➤ ➤ Con ➤ ➤ ➤

Evaluation Summary: Dr. Daskalakis is a perfect candidate for this contract. I recommend accepting her proposal.

Proposals reviewed by: Sara E. Davis

RFP 21-AC-002 FORENSIC PSYCHOLOGIST CONSULTING SERVICES

FEE SCHEDULE

1. Mental Health Evaluation – \$425.00

Clinical interview to obtain history, expanding in areas of mental status, violence and anger issues, drug & alcohol, developmental and emotional issues. Diagnosis, if possible.

2. Drug and Alcohol Evaluations – \$550.00

Clinical interview to obtain history and examining specifically one's drug and alcohol use/abuse history. Providing a diagnosis and treatment recommendation.

3. Psychological Evaluation – \$1,000.00

Record review, social history, full clinical interview. Psychological testing for diagnosis purposes. Diagnosis and recommendations for services.

4. Comprehensive Psychological Evaluation (including Competency Evaluations and Parenting Assessment) – \$1,600.00

Full clinical interview, record review, Brief IQ, Personality/Characterological Testing, substance abuse screening, IQ test, and screening for depression and suicide. Parenting styles and skills and parenting interview. Diagnosis and recommendations for services.

5. Sibling Separation – \$1,600.00

An assessment of the dynamics between the children, foster parents/family, and/or biological parents to determine whether it is in the best interest of the children to be separated from one another.

6. Youth & Adult Psychosexual Assessment – \$2,000.00

Used to identify: 1) level of risk for sexual & non-sexual recidivism; 2) recommendation for types and intensity of interventions most beneficial; 3) specific dynamic risk factors or criminogenic needs targeted through intervention; 4) amenability to interventions; 5) response factors that may impact engagement in and response to interventions, and 6) strengths and protective factors for the individual and those that exist within family, peer and other supports.

7. Testimony – \$500.00 for half a day; \$1,000.00 for a full day

Cost of preparation, waiting time, and testifying in court.

8. Other services provided upon request and need:

A. Individual Therapy to include Surrender Therapy – \$75.00 per session for social worker/therapist; \$110.00 per session for PHD.

B. Group Therapy – \$75.00 (group/session/client)

C. Family Therapy – \$75.00 per session for social worker/therapist; \$110 per session for PHD.

D. Play Therapy – \$64.00 per session

E. Professional Consultation – \$115.00 per hour for social worker/licensed therapist; \$150 per hour for PHD.

RESOLUTION NO. 212

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT –
RFP 21-AC-003 ELECTRONIC VOUCHER SYSTEM**

By Legislator David Holst:

WHEREAS, the County issued a request for proposal for a vendor to provide an Electronic Voucher System; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 21-AC-003) from multiple qualified firms to provide an electronic voucher system; and

WHEREAS, the Oswego County Assigned Counsel Program and Oswego County Purchasing Department have reviewed the proposals received and determined the proposal from Tecana LLC of Syracuse, NY 13206 meets the County's needs;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Government, Courts and Consumer Affairs Committee that the County of Oswego awards the professional service contract for providing an Electronic Voucher System to Tecana LLC of 6216 Thompson Road, Syracuse, NY 13206 at a cost of \$3,000 per month and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

ADOPTED BY VOICE VOTE ON OCTOBER 14, 2021:

YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0



OSWEGO COUNTY PURCHASING

46 E Bridge Steet, Oswego NY 13126
 Phone (315)326-6050 Fax (315)349-8237
 Email: Holly.Carpenter@OswegoCounty.Com

RFP 21-AC-003 Electronic Voucher Software

Name of Company	Location	Proposed Price	Est. Timeline	Required Documentation SHC/PRCS/PIS/NCC/RFC					
Legal Server	PO Box 221154 Chicago, IL 60622	\$42,500, plus \$900 monthly & additional optional costs	3 Phases with Data Mapping at GoLive and Refinement	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
Tecana LLC	6216 Thompson Rd Syracuse, NY 13206	\$3000.00/mo	Already in place	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>N/A</td></tr></table>	X	X	X	X	N/A
X	X	X	X	N/A					
Nexus Consortium, Inc.	1933 Highway 35 Wall, NJ 07719	\$80, 320/year 1 \$71,820/ year 2 \$71,820/ year 3	70 days	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
				<table><tr><td></td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>		X	X	X	X
	X	X	X	X					
				<table><tr><td></td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>		X	X	X	X
	X	X	X	X					

SHC= Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

Legal Server	Pro ➤ Very robust program. ➤ ➤ Con ➤ More suited to a PD office than ACP. ➤ Too much unneeded data/info. ➤ Demanding on ACP staff.
Tecana LLC	Pro ➤ Current provider with good track record and relationship. ➤ Custom fit to our needs.

	Con ➤ Program does need some updating as it can be a bit clunky. ➤
Nexus Consortium, Inc	Pro ➤ None. ➤ ➤ Con ➤ No current program for ACP offices. ➤ Cost. ➤

Evaluation Summary: The ACP office has a solid working relationship with Tecana. They are not raising their price. It is recommended the contract be granted to Tecana.

Proposals reviewed by: Sara E. Davis and Rachael Dator

RESOLUTION NO. 213

**A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING
RELATIVE TO PROPOSED COUNTY OF OSWEGO LOCAL LAW NO. 2 OF THE
YEAR 2021, ENTITLED A LOCAL LAW ESTABLISHING THE OFFICE OF THE
OSWEGO COUNTY PUBLIC DEFENDER**

By Legislator David Holst:

UPON the recommendation of the Government, Courts and Consumer Affairs
Committee of this body, be it

RESOLVED, that the Oswego County Legislature shall hold a Public Hearing on the
proposed County of Oswego Local Law Number 2 of 2021, entitled "A LOCAL LAW
ESTABLISHING THE OFFICE OF THE OSWEGO COUNTY PUBLIC DEFENDER" on
the 10th day of November, 2021, at 2:00 o'clock, in the afternoon of said day at the Oswego
County Legislative Chambers, County Office Building, 46 E. Bridge Street, Oswego, NY
13126, and be it further

RESOLVED, that the Clerk of the Oswego County Legislature cause notice of such
Public Hearing to be published in the Official Newspapers of the County and post the same
as required by law.

ADOPTED BY VOICE VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

DRAFT

COUNTY OF OSWEGO
PROPOSED LOCAL LAW ____ OF 2021
A LOCAL LAW ESTABLISHING THE OFFICE OF THE OSWEGO COUNTY
PUBLIC DEFENDER

BE IT ENACTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF OSWEGO AS FOLLOWS:

Section 1: PURPOSE AND INTENT.

The County of Oswego, through the County Legislature, recognizes its responsibility in providing quality publicly supported legal representation to indigent persons under the County Law. To that end, the Legislature seeks to create the Oswego County Public Defender's Office, and it is the intent of this Local Law to establish a framework to achieve that goal in accordance with the laws of the State of New York.

Section 2: PUBLIC DEFENDER: QUALIFICATIONS; APPOINTMENT; TERM.

Effective January 1, 2022, there shall be an Office of the Oswego County Public Defender created and established. The Public Defender shall be appointed by the County legislature for a (2) two-year term; the initial term of office may be less depending on time of appointment so that the term of office coincides with the term of the County Legislature. The Public Defender shall be directly responsible to the County Legislature and shall have graduated from an ABA accredited law school with a law degree. S/he shall be admitted to the practice of law in the State of New York in good standing and shall be continuously admitted thereto during the term of office. S/he shall have at least (10) ten years' experience as a practicing attorney in the field of criminal law and or in Family Court, at least three years of which shall have involved trial practice. The Public Defender shall hold no other public or political office, shall devote working full-time to the County and shall be a resident of the County of Oswego during the term of office.

Section 3: GENERAL POWERS.

- A. The Public Defender shall, as herein provided, act as representative of the County of Oswego in the provision of legal services to the indigent of the County.
- B. 1. The Public Defender shall represent, without charge at the request of an indigent defendant, or by order of the court with the consent of the defendant, each indigent defendant who is charged with a crime as defined in Section 722-a of the County Law in the county in which such Public Defender serves. When representing an indigent defendant, the Public Defender shall counsel and represent defendant at every stage of the proceedings following arrest, shall initiate such proceedings as in his/her judgment are necessary to protect the rights of the accused, and may, in his/her discretion, prosecute any appeal, if in his/her judgment the facts and circumstances warrant such appeal.
2. The Public Defender shall also represent, without charge, in a proceeding in Family Court or Surrogate's Court in the county or counties where such public defender serves, any person entitled to counsel pursuant to Section 262 and Section 1120 of the Family Court Act, and Section 407 of the Surrogate's Court Procedure Act, or any person entitled to counsel pursuant to Article 6-C of the Correction Law, or other related matters under County Law Article 18-A who is financially unable to obtain counsel. When representing such person, the public defender shall counsel and represent him at every stage of the proceedings, shall initiate such proceedings as in the judgment of the public defender are necessary to protect the rights of such person, and may prosecute any appeal when, in his judgment the facts and circumstances warrant such appeal.
- C. In addition, the Public Defender may assign professional, technical, and clerical personnel in the investigation, preparation, conduct and appeal in any court proceedings involving indigent defendants. The Public Defender shall be responsible for the management and operation of the Public Defender's Office in accordance with sound management principles, County Legislature's policies, and Civil Service law, and shall have the powers and duties necessary to carry out the functions of the office as set forth herein and such other responsibilities as may from time to time be

imposed by resolution of the County Legislature. The Public Defender's duties shall include but not be limited to:

1. Developing, managing, and submitting budgets for approval by the County Administrator and County Legislature;
2. Appointing, hiring, laying-off, suspending, disciplining and/or removing any person employed in the Public Defender's Office in accordance with Civil Service Law and/or collective bargaining units;
3. Establishing and overseeing office policies;
4. Preparing statistical and other reports as required by the State of New York Office of Indigent Legal Services, the County Legislature for presentation to the community, the Courts, and any other appropriate entity;
5. Representing indigent defendants charged with crimes and in other proceedings in local criminal courts, County Court, Surrogate's Court, Family Court and Supreme Court, state Appellate Courts and Sex Offender Registration Act (SORA) matters;
6. Overseeing investigations concerning cases handled by the office;
7. Assigning professional, technical and/or clerical personnel to assist in the cases;
8. Apply for, manage and administer state and federal grant funds pertaining to the office; and
9. Such other and further powers and duties as required by law or as required by the County Legislature.

SECTION 4: POWERS OF APPOINTMENT AND REMOVAL.

Subject to the limitations of the Civil Service Law, the Public Defender is vested with the power and authority to appoint, supervise, discipline, and remove assistant public defenders and employees, and assign and re-assign powers and duties to such employees, consistent with the laws of the State of New York. Pursuant to Section 716 of Article 18-A of the County Law, the Public Defender may appoint a Deputy Public Defender and as many assistant attorneys, clerks, investigators, stenographers, and other employees as s/he may deem necessary, subject to the authorization of the County Legislature. The Deputy Public Defender and assistant attorneys shall be in the exempt class of the civil service. The Public Defender shall appoint such deputy and assistant attorneys, whom shall serve at his or her pleasure.

SECTION 5: REMOVAL OF THE PUBLIC DEFENDER.

A. Grounds for Removal. As maintaining the quality of indigent legal defense is critical to the County of Oswego, the Courts and those individuals represented by the Office of the Public Defender, the Public Defender shall be subject to removal by the County Legislature for any of the following reasons:

1. Ineligibility to hold or maintain holding such office (e.g. suspended law license).
2. Malfeasance, misfeasance, or non-feasance in office.
3. Conviction of a crime or of a misdemeanor involving moral turpitude, or violation of the oath of office.
4. Failure to perform his or her duties as provided by this Local Law in an honorable, competent, and reasonably efficient manner; or
5. In the event the Public Defender becomes morally, physically, or mentally unfit to act on behalf of the County.

B. Procedures for Removal.

If the Public Defender is to be removed pursuant to this section, prior thereto the Public Defender shall be given a written statement of the reasons alleged for the proposed removal and opportunity to be heard in an executive session of the County Legislature before the County Legislature prior to the date on which the proposed removal is to take effect. The Public Defender shall have the right to an administrative hearing before a neutral hearing officer to be selected by the County Legislature who shall not be a county officer or employee during which a stenographic transcript shall be kept. The report of said hearing officer shall be advisory only upon the County Legislature which shall vote upon the removal in public session. Pending such hearing, the County Legislature may suspend the Public Defender from office provided that the period of suspension shall not exceed thirty (30) days. Any determination shall be reviewable in an Article 78 proceeding. Removal shall not be required where the office becomes vacant by operation of law (e.g. conviction of a felony, non-county resident).

C. Holdover Provisions. For purposes of this local law, the failure of the County Legislature to reappoint an incumbent Public Defender to a new

term of office shall not be deemed a removal or suspension of said Public Defender. The Public Defender shall continue as a holdover in office with full authority to act and receive compensation until his or her successor is appointed and qualified.

- D. **Assigned Counsel Plan Continued.** Nothing herein shall be construed as abolishing the county's Assigned Counsel Plan which is continued and shall remain available for conflicts of interest once the Office of Public Defender is fully functioning.

SECTION 6: CLASSIFICATION; SALARY

Pursuant to Municipal Home Rule Section 10, the Public Defender shall be placed in the unclassified service. The Public Defender shall have a salary set by the County Legislature in the annual budget or by resolution at time of appointment. The Public Defender shall enjoy the benefits of the Management Compensation Plan.

SECTION 7: CONFIDENTIAL SECRETARY.

The County Legislature may create the position of confidential secretary to the Public Defender. Such position shall be in the exempt class of the Civil Service. The Public Defender shall appoint such confidential secretary, whom shall serve at his or her pleasure.

SECTION 8: SEVERABILITY.

If any clause, sentence, paragraph, section, subdivision, or other part of this local law, as written or in its application, shall be inconsistent with any federal or state statute, law, regulation or rule then the federal or state statute, law, regulation, or rule shall prevail. If any clause, sentence, paragraph, section, subdivision, or other part of this local law or its application shall be adjudged by a Court of competent jurisdiction to be invalid or unconstitutional, such order, judgment or legislation shall not affect, impair, or invalidate the remainder of the local law which shall remain in full force and effect except as limited such order or judgment.

SECTION 9: SEQRA DETERMINATION.

The County Legislature, being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this local law constitutes a Type II action pursuant to Section 617.5(c)(26) and/or (35) of Title 6 of the New York Code of Rules and Regulations (6 NYCRR) and within the meaning of Section 8-0109(2) of the New York State Environmental Conservation Law as a promulgation of regulations, rules, policies, procedures, and legislative decisions in connection with continuing agency administration, management and information collection. The Clerk of the Legislature is hereby directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance as, may be necessary, in accordance with this local law.

SECTION 10: EFFECTIVE DATE.

This Local Law shall take effect upon its adoption and being duly filed with the New York Secretary of State and Oswego County Clerk as provided by the Municipal Home Rule Law.

RESOLUTION NO. 214

**RESOLUTION ESTABLISHING THE OFFICE OF STRATEGIC INITIATIVES
AND ESTABLISHING ASSOCIATED POSITIONS TO BE FUNDED BY
AMERICAN RESCUE PLAN ACT FUNDS**

By Legislators David Holst and John Martino:

WHEREAS, in order to administer and disperse American Rescue Plan funding in an accountable manner that strategically addresses the short-term and long-term needs and impacts of the COVID-19 pandemic, maximize impactful uses of the funds, and leverages additional funding for public health, public safety, and economic development;

NOW, upon recommendation of the Government, Courts and Consumer Affairs Committee and the Finance and Personnel Committee, of this body, be it

RESOLVED, that the Office of Strategic Initiatives be and is hereby created and established; and be it further

RESOLVED, that the Director of Strategic Initiatives be and is hereby responsible for the day-to-day oversight and management of the Office of Strategic Initiatives in addition to such other and further duties and responsibilities as the legislature may direct, to include the power of appointment of departmental staff, supervision of staff and termination of departmental personnel in accordance with Civil Service Law and any applicable collective bargaining agreements pertaining to departmental employees; and be it further

RESOLVED, that position, Director of Strategic Initiatives, Grade 70 in the Management Personnel Compensation Plan, and position Strategic Program Specialist, Grade 30 in the Oswego County Professional Association (OCPA) Plan be created, and be it further

RESOLVED, that David R. Turner of Oswego NY is appointed Director of Strategic Initiatives at Grade 70, Step 25, (\$112,465) for a term to coincide with the term of this Legislature

RESOLVED, that the costs of these positions be paid from American Rescue Plan Act funds.

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Officer, and Human Resources Director shall be their authority to make such changes.

ADOPTED BY VOICE VOTE ON OCTOBER 14, 2021:

YES: 21 NO: 2 ABSENT: 2 ABSTAIN: 0



COUNTY OF OSWEGO OFFICE OF THE COUNTY ADMINISTRATOR

County Office Building • 46 East Bridge Street • Oswego, NY 13126
Phone 315-349-8235 Fax 315-349-8237
Philip R. Church, County Administrator

To: Oswego County Legislature
From: Philip Church, County Administrator
Date: October 14, 2021
Re: Creation of Office of Strategic Initiatives

BACKGROUND: The attached Resolution creates the temporary Office of Strategic Initiatives under the Oswego County Legislature and creates two positions to carry out the office's purpose.

On March 11, 2021, the American Rescue Plan Act (ARPA) of 2021 (H.R. 1319) was signed into law, and includes \$65.1 billion in direct aid to counties and several additional funding opportunities for counties, to combat the COVID-19 pandemic, including its public health and economic impacts. Oswego County has received the first half of its ARPA allocation of \$22,715,479, with the second half scheduled for distribution in 2022. The US Treasury issued guidance on the use of these funds. The funds must be fully allocated to allowable uses by December 31, 2024, and fully spent by 2026.

The Office of Strategic Initiatives will be responsible for administering these funds, including US Treasury's reporting requirements, proposal vetting and evaluation, leveraging additional grants and investments to supplement the ARPA funds, outreach and coordination of joint projects with other ARPA recipients, and making recommendations to the Legislature regarding use of funds not set aside for county purposes. Allocation and use of ARPA funds in under the authority of the Legislature.

Every effort has been made to utilize as little of the ARPA funds as possible to establish and operate this office. Existing space in conference room a/b will be converted to office space. The responsibilities of the office require three staff. We have reduced the need for new positions to two, by assigning 2/5th time of an existing staff member to the office, reimbursed by ARPA funds, thereby lowering the County Administrator's cost on the tax levy by about \$20,000/yr.

FISCAL IMPACT: No fiscal impact the County. All expenses are paid by American Rescue Plan funding.

POSITION CLASS TITLE: DIRECTOR OF STRATEGIC INITIATIVE (DRAFT)

JURISDICTIONAL CLASS: Pending Jurisdictional Classification

CIVIL DIVISION: County

AUTHORIZATION: Oswego County Personnel Officer
October 2021

POSITION CLASS DEFINITION:

This professional position assists the Legislature by leading and overseeing the development and implementation of strategic projects, programs, and activities in the Office of Strategic Initiative.

Work is performed under the general direction of the Chairman of the Legislature and the County Administrator, with oversight by the Special American Rescue Plan Committee of the Legislature. The incumbent supervises the Strategic Initiative team. ~~General supervision is exercised over the Department of Community Development, Tourism & Planning staff, as needed.~~ The incumbent does related work as required.

PRIMARY WORK ACTIVITIES:

Typical activities characteristic of the class.

- Represents the county in a decision-making capacity by collaborating with outside agencies to tap new sources of funding in order to expand or improve existing programs and services;
- Manages the preparation of a variety of records and reports;
- Analyzes and reports on the progress toward program goals;
- Analyzes the impact of legislative changes on program performance expectations and makes adjustments to ensure compliance;
- Develops and presents project ideas that enhance the long-term sustainability of Oswego County and its residents, businesses, and communities;
- Seeks alternative sources of funding for strategic initiatives and coordinates the implementation of these projects;
- Participates in the formulation of goals, strategies, outcomes, including policies and procedures which relate to the various programs administered by the office and ensures compliance with Federal, State and local requirements;
- Interprets Federal, State, and local policies and programs as they relate to Oswego County initiatives and identifies local impact;
- Participates in decisions involving complex and long-range planning and the implementation of associated projects;
- Uses data to track and monitor progress against goals/objectives and recommends corrective action;
- Collaborates with community partners to accomplish mission;
- Manages the interaction with chief-elected officials of local governments, County legislators, not-for profit agencies, private lending institutions and others to identify community needs and develops programs to meet those needs;
- Oversees the preparation of grant applications for community wide projects, programs, and activities;
- Oversees the administration and implementation of certain strategic grant-funded community projects, programs, and activities;
- Participates in formulating public relations programs to provide publicity for strategic activities and services;
- Prepares and presents speeches publicizing program activities and policies;
- Provides educational programs to community groups, schools, businesses, and the general public through speaking engagements and arranging training events and development of informational documents,
- Assists the Legislature with community needs assessments and planning for the delivery of related services;
- Represents the Legislature at a variety of local and regional community events, conferences and meetings as needed;
- Performs related duties as assigned.

DIRECTOR OF STRATEGIC INITIATIVE

KNOWLEDGE, SKILLS AND ABILITIES:

Summary of full performance level characteristics.

THOROUGH KNOWLEDGE OF: 64. governmental structure and resources; 142. principles, practices, and terminology used in municipal, community, and regional planning and development; 180. sociological, economic, environmental, engineering, design, and research factors in problems involved in community planning; 30. community resources and programs; 139. principles, practices, and techniques of social and demographic research and analysis; 74. labor and poverty economics; 57.1 federal, state, and local laws, rules and regulations as they relate to various funding programs; 131. principles and practices of public relations; 116. organization and management principles and practices; 130.5 principles and practices of program design, implementation, and evaluation; 135. principles and practices of supervision; diplomacy; business writing; political awareness; familiarity with Oswego County (its assets and challenges); the term "public service" and the responsibilities that are associated with it;

ABILITY TO: 156. prepare records and reports; 51. develop and maintain effective working relations with the public and other governmental and private agencies; 207. understand and follow complex oral and written instructions; 144. Prepare and present complex oral and written reports clearly and concisely; 65. express ideas clearly and concisely, both orally and in writing; 13. analyze factual data and prepare graphs, diagrams, and reports; 31. conduct field studies and research projects in development of community planning projects; 37. deal effectively with others; 136. plan, assign, and supervise the work of others; 183. speak in front of small and large groups.

MINIMUM QUALIFICATIONS:

Education, specialized background, training and experience.

- A. Possession of a master's degree from a regionally accredited or NYS registered college or university in planning or closely related field and two (2) years of professional supervisory and administrative experience in municipal, community, or regional planning, community development, economic development, or related field; **OR**
- B. Graduation from a regionally accredited or NYS registered college or university with a bachelor's degree in planning or closely related field and four (4) years of professional experience in municipal, community, or regional planning, community development, economic development, or related field, including two years of supervisory and administrative experience; **OR**
- C. Graduation from a regionally accredited or NYS registered college with a bachelor's degree and five (5) years of professional experience in municipal, community, or regional planning, community development, economic development, or related field, including two years of supervisory and administrative experience; **OR**
- D. Graduation from a regionally accredited or NYS registered college with an associate's degree and seven (7) years of professional experience in municipal, community, or regional planning, community development, economic development, or related field, including two years of supervisory and administrative experience; **OR**
- E. An equivalent combination of training and experience as defined by the limits of "A," "B," "C," and "D" above.

SPECIAL REQUIREMENT:

Possession of a valid New York State driver's license appropriate to the vehicles operated or otherwise demonstrate their ability to meet the transportation needs of the position.

POSITION CLASS TITLE: STRATEGIC PROGRAM SPECIALIST (DRAFT)
JURISDICTIONAL CLASS: Competitive
CIVIL DIVISION: County
AUTHORIZATION: Oswego County Personnel Officer
October 2021

POSITION CLASS DEFINITION:

This professional position assists the Director of Strategic Initiative by participating in the development and implementation of strategic projects, programs, and activities in the Department of Strategic Initiative.

The work is performed under the general supervision of the Director of Strategic Initiative with leeway allowed for exercise of independent judgment in carrying out details of the work. Supervision may be exercised over the work of office staff. The incumbent does related work as required.

PRIMARY WORK ACTIVITIES:

Typical activities characteristic of the class.

- Assists in preparation of programs proposals, modifications, budgets and comprehensive statistical information for efficient administration and direction of programs;
- Establishes and maintains liaison with representatives of private industry, local organizations and governmental agencies;
- Represents the county in a decision-making capacity by collaborating with outside agencies to tap new sources of funding in order to expand or improve existing programs and services;
- Prepares a variety of records and reports;
- Analyzes progress toward program goals;
- Analyzes impact of legislative changes on program performance expectations and makes adjustments to ensure compliance;
- Develops projects to seek alternative sources of funding and assists with the implementation of these projects.
- Participates in the formulation of goals, strategies, outcomes, including policies and procedures which relate to financial eligibility for the various programs administered by the office to be in compliance with Federal, State and local requirements;
- Interprets Federal, State, and local policies and programs as they relate to financial eligibility and identifies local impact;
- Participates in decisions involving complex and long-range planning and implementation;
- Uses data to track and monitor progress against goals/objectives and recommends corrective action;
- Collaborates with community partners to accomplish mission;
- Works with chief-elected officials of local governments, County legislators, not-for-profit agencies, private lending institutions and others to identify community needs and develop programs to meet those needs;
- Participates in the preparation of grant applications for community wide projects, programs, and activities;
- Participates in the administration and implementation of grant-funded community projects, programs, and activities;
- Assists in formulating public relations programs to provide publicity for activities and services through such media as newsletters, newspapers, radio and television;

STRATEGIC PROGRAM SPECIALIST

PRIMARY WORK ACTIVITIES (continued):

- Edits publications, newsletters, reports, flyers, brochures and other communications directed to external groups and/or the public;
- Prepares and gives speeches publicizing program activities and policies;
- Researches information and/or events and maintains a database of information for use as needed;
- Provides educational programs to community groups, schools, businesses, and the general public through speaking engagements and arranging training events and development of informational documents,
- Assists the Director with community needs assessments and planning for the delivery of services;
- Completes and submits activity and progress reports to Director;
- Represents the Director and the department at a variety of local and regional community events, conferences and meetings as needed;
- Performs related duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Summary of full performance level characteristics.

GOOD KNOWLEDGE OF: 64. governmental structure and resources; 142. principles, practices, and terminology used in municipal, community, and regional planning and development; 180. sociological, economic, environmental, engineering, design, and research factors in problems involved in community planning; 30. community resources and programs; 139. principles, practices, and techniques of social and demographic research and analysis; 74. labor and poverty economics; 57.1 federal, state, and local laws, rules and regulations as they relate to various funding programs; 131. principles and practices of public relations; 116. organization and management principles and practices; 130.5 principles and practices of program design, implementation, and evaluation; diplomacy; business writing; political awareness; familiarity with Oswego County (its assets and challenges); the term "public service" and the responsibilities that are associated with it.

ABILITY TO: 156. prepare records and reports; 51. develop and maintain effective working relations with the public and other governmental and private agencies; 25. communicate effectively, both orally and in writing; 210. understand and interpret complex written material; 13. analyze factual data and prepare graphs, diagrams, and reports; 31. conduct field studies and research projects; 183. speak in front of small and large groups;

MINIMUM QUALIFICATIONS:

Education, specialized background, training and experience.

- A. Graduation from a regionally accredited or NYS registered college or university with a bachelor's degree in public administration, economics, a social science, communications, or a closely related field and four (4) years of experience working with state and federal grants, planning and/or implementing water, wastewater or broadband projects, facilitating public participation in planning initiatives, financial analysis of business records or in another closely related position; **OR**
- B. Graduation from a regionally accredited NYS registered college or university with a bachelor's degree and five (5) years of experience as stated above; **OR**
- C. An equivalent combination of training and experience as defined by the limits of "A" and "B" above.

SPECIAL REQUIREMENT:

RESOLUTION NO. 215

**OPPOSING COVID-19 VACCINE MANDATES IMPOSED BY FEDERAL, STATE,
OR LOCAL GOVERNMENTAL BODIES**

By Legislator David Holst:

WHEREAS, on September 9, 2021, President Joseph R. Biden announced plans to direct the U.S. Department of Labor's Occupational Safety and Health Administration ("OSHA") to develop an emergency temporary standard ("ETS") directed at private-sector businesses with one hundred (100) or more employees to require their employees to either be vaccinated against the COVID-19 virus or require any workers who remain unvaccinated to produce a negative test result on at least a weekly basis before coming to work, and

WHEREAS, it is anticipated that the OSHA ETS may impact over 80 million workers in private-sector businesses with one hundred (100) or more employees, and

WHEREAS, private-sector employers are already overburdened with unnecessary regulations, and

WHEREAS, staff members within the medical field have lost their jobs in their chosen fields of employment due to the mandated vaccination, and

WHEREAS, the Oswego County Legislature believes that medical treatment and preventative measures are an individual choice, made in consultation with an individual's medical provider, and that the government should have no role to play in mandating COVID-19 vaccinations, and

WHEREAS, the Oswego County Legislature all individuals should have the freedom to assess the risk and make the best decision for themselves and their families including the right to determine they should receive the COVID-19 vaccine, and

WHEREAS, the Oswego County Legislature believes its responsibility is to educate the public based on facts and that it is not the County's, the State's, or the Federal government's responsibility to create mandates that force the general public to accept COVID-19 vaccinations against their will, and

WHEREAS, Oswego County has led a successful campaign educating Oswego County residents regarding COVID-19; and

WHEREAS, Oswego County has established several clinics throughout the county to ensure that vaccines are available for any and all residents that want to get vaccinated; and

WHEREAS, every citizen who wants a COVID-19 vaccine possesses the right to obtain one, but no COVID-19 vaccine should be mandated by law, and

WHEREAS, people have the right to refuse COVID-19 vaccination based on religious or medical reasons, and every medical intervention requires informed consent and the right of refusal, including the COVID-19 vaccine, and

NOW, THEREFORE, BE IT RESOLVED by that the Oswego County Legislature expresses its opposition to COVID-19 vaccine mandates and any other similar legislation, order, ordinance, or regulation by any local, state or federal government that affects a citizen's rights to make their own health care choices, and

BE IT FURTHER RESOLVED, while the Oswego County Legislature opposes a vaccine mandate, we remain committed to encouraging all those citizens who make the individual choice to get vaccinated against the COVID-19 virus to do so and to avail themselves of the many opportunities to receive the vaccine.

ADOPTED BY ROLL CALL VOTE ON OCTOBER 14, 2021:
YES: 20 NO: 3 ABSENT: 2 ABSTAIN: 0

RESOLUTION NO. 216

RESOLUTION ACCEPTING GRANT FROM THE OSWEGO COUNTY ATV CLUB, INC. REGARDING ENHANCED ATV SAFETY AND ENFORCEMENT

By Legislator Terry Wilbur:

WHEREAS there are 4615 All-Terrain Vehicles registered within Oswego County; and

WHEREAS, although the vast majority of owners are responsible and comply with laws regarding speed, use and other requirements such as registration and insurance, some do not; and

WHEREAS the Oswego County ATV Club, Inc. has 2000 members and wishes to donate to the Oswego County Sheriff's Office to promote ATV safety and enforcement of laws pertaining to the use of ATVs by way of enhanced patrols along public roadways and county-owned trails; and

WHEREAS a resolution is both necessary and desirable,

NOW, THEREFORE, upon the recommendation of the Public Safety Committee of this body, it is hereby,

RESOLVED, that the County of Oswego hereby accepts a grant of \$1,000 from the Oswego County ATV Club, Inc. to be used by the Oswego County Sheriff's Office for enhanced ATV patrols and safety checks along county-owned trails and roadways.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 216 of 2021

A3110 427700
A3110 51100

(\$1,000.00)
\$1,000.00



ADMINISTRATION
(315) 349-3307
FAX (315) 349-3483

ROAD PATROL
(315) 349-3411
FAX (315) 349-3303

CRIMINAL INVESTIGATION
(315) 349-3318
FAX (315) 349-3317

OSWEGO COUNTY SHERIFF'S OFFICE

DONALD R. HILTON
SHERIFF



JOHN F. TOOMEY
UNDERSHERIFF
MICHAEL R. BENJAMIN
JAIL ADMINISTRATOR

39 Churchill Road, Oswego, New York 13126-6613



CIVIL DIVISION
(315) 349-3302
FAX (315) 349-3373
1-800-582-7583

JAIL DIVISION
(315) 349-3300
FAX (315) 349-3349

INFORMATIONAL MEMORANDUM

SUBJECT: Budget Modification Request

DATE: September 13, 2021

PURPOSE: To accept and transfer funding received from the Oswego County ATV Club.

SUMMARY: The Sheriff's Office requests permission to accept funds from the Oswego County ATV Club in the amount of \$1,000 into revenue line A3110.427700 (Miscellaneous Revenue) and to transfer the funds into expenditure line A3110.511000 (Salary Expense). The funds will be used to enhance patrols along public roadways and county-owned trails.

RECOMMENDED ACTION: The Sheriff's Office respectfully recommends the approval of this budget modification.

COUNTY OF OSWEGO

[illegible]

COMMITTEE SIGNATURES DATE

DATE _____

10-4-2021

10-4-23

~~Karl Jäger~~ 10/4/21

10/4/21

Chla Gment 10/9/21

18/6/01

James Mangano 10/4/21

10/4/21

[illegible]

10/9/21

12/4/01

12/4/01

Received 10 p.m. 10/09/2004

2016/07/20

COUNTY TREASURER

DATE:

PERSONNEL DIRECTOR

DATE _____

[Signature]

12/4/21

COUNTY ADMINISTRATOR

DATE _____

DEPARTMENT HEAD

DATE _____

RESOLUTION NO. 217

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SHERIFF'S
OFFICE TRANSFER FROM INSURANCE RECOVERY (TREASURER'S OFFICE)
TO AUTOMOTIVE EQUIPMENT (ROAD DIVISION)**

By Legislator Terry Wilbur:

Upon recommendation of the Public Safety and Emergency Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 217 of 2021

**A1325 426800
A3110 523000**

**(\$5,367.44)
\$5,367.44**



ADMINISTRATION
(315) 349-3307
FAX (315) 349-3483

ROAD PATROL
(315) 349-3411
FAX (315) 349-3303

CRIMINAL INVESTIGATION
(315) 349-3318
FAX (315) 349-3317

DONALD R. HILTON
SHERIFF



JOHN F. TOOMEY
UNDERSHERIFF
MICHAEL R. BENJAMIN
JAIL ADMINISTRATOR



CIVIL DIVISION
(315) 349-3302
FAX (315) 349-3373
1-800-582-7583

JAIL DIVISION
(315) 349-3300
FAX (315) 349-3349

39 Churchill Road, Oswego, New York 13126-6613

INFORMATIONAL MEMORANDUM

DATE: September 15, 2021

SUBJECT: Vehicle Repair from the Insurance Recovery Fund

SUMMARY: A request is being made to transfer funds from the Insurance Recovery Fund (A1325.426800) in the amount of \$5,367.44 into Automotive Equipment (A3110.523000) to repair one 2016 Ford Explorer Utility Police Interceptor that collided with a suspect vehicle. Attached is a copy of the claim check sent from New York Municipal Insurance Reciprocal.

RECOMMENDED

ACTION: The Sheriff's Office respectfully requests your review and approval of this request.



NEW YORK MUNICIPAL INSURANCE RECIPROCAL

September 9, 2021

Oswego County
46 East Bridge Street
Oswego, NY 13126

RE: Claimant Oswego County
Subscriber: Oswego County
Loss date: 8/28/2021
File: OSWEG-2021-026-001

This is to advise you that this claim has been closed. I issued payment to the County for the damages to the 2016 Ford vin#6817 less the \$500.00 deductible, check amount \$5367.44. This file has been sent to our subrogation department.

Very truly yours,

Andiona Grimaldi
Claims Representative
518-886-2041

Sponsored by:



Association of Towns



Conference of Mayors



Association of Counties

900 Stewart Avenue, Suite 600
Garden City, New York 11530
(516) 227-2120, FAX 227-2352
1-800-NYMIR05

12 Metro Park Road
Colonia, New York 12205-1139
(518) 437-1171, FAX 437-1182
www.nymir.org

STATEWIDE CLAIM SERVICES, INC.

Supplements please call 631-422-5800 or email@
Statewideclaim@gmail.com
877 Little East Neck Rd.
West Babylon, NY 11704
Phone: (631) 422-5800, FAX:(631) 321-1473

Workfile ID:

8bcc53c6

For:

**NEW YORK MUNICIPAL INSURANCE
RECIPROCAL****Preliminary Supplement 1 with Summary****Owner: osego county, oswego county****Job Number:**

Written By: James Holman 607-342-4912, IA 1463070
Adjuster: grimaldi, andiona

Insured: osego county, oswego county Policy #: Claim #: OSWEG-2021-026-001
Type of Loss: Collision Date of Loss: 8/28/2021 12:00 AM Days to Repair: 0
Point of Impact: 09 Left T-Bone (Left Side)

Owner: osego county, oswego county **Inspection Location:** 39 church hill
oswego, NY
Drive-in
Date Inspected: 9/3/2021

Repair Facility:**VEHICLE**

2016 FORD Explorer Utility Police Interceptor AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI

VIN: 1FM5K8AR4GGD16817 Production Date: Interior Color:
License: 5059 Odometer: 65,058 Exterior Color:
State: NY Condition:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat
Power Adjustable Pedals

DECOR

Dual Mirrors

Privacy Glass

Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Message Center
Steering Wheel Touch Controls
Rear Window Wiper

Backup Camera

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

CD Player

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags

Head/Curtain Air Bags

Xenon or L.E.D. Headlamps

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Rear Spoiler
California Emissions

Preliminary Supplement 1 with Summary

Owner: osego county, oswego county

Job Number:

2016 FORD Explorer Utility Police Interceptor AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI

Líne	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2	R&I	R&I bumper assy				1.7	
3		FRONT LAMPS					
4	R&I	LT R&I headlamp assy				Incl.	
5		FENDER					
6	**	Repl A/M CAPA LT Wheel flare	FB5Z16039AB	1	78.00	0.3	
7	**	Repl A/M CAPA LT Fender	FB5Z16006A	1	245.00	2.3	2.2
8		Add for Clear Coat					0.9
9		Add for Edging					0.5
10		WHEELS					
11	Repl	LT/Front Wheel, steel	DG1Z1015A	1	107.06 m	0.3	
12		WINDSHIELD					
13	Repl	LT Pillar molding	BB5Z7803145AA	1	130.90	0.2	
14		PILLARS, ROCKER & FLOOR					
15	*	Rpr LT Aperture panel				2.0	1.0
16		Overlap Major Adj. Panel					-0.4
17		Add for Clear Coat					0.1
18	R&I	LT Scuff plate front, w/o illumination camel				0.1	
19		FRONT DOOR					
20	* S01	Repl LKQ LT door assy +25% Note: keystone lkq ref#25812841 call (716) 541 6173	JB5Z7820125B	1	1,531.25	5.5	3.4
21		Overlap Major Adj. Panel					-0.4
22		Add for Clear Coat					0.6
23	Repl	LT Black out tape	BB5Z7827743A	1	43.80	0.3	
24	Repl	RT Mirror outside power, w/o power fold w/o lamps	DB5Z17682DL	1	296.93	0.3	
25	R&I	LT W'strip on body				0.3	
26		REAR DOOR					
27	* S01	Repl LKQ LT door assy +25% Note: keystone lkq ref#25812841 call (716) 541 6173	FB5Z7824631A	1	1,207.50	5.6	3.5
28		Overlap Major Adj. Panel					-0.4
29		Add for Clear Coat					0.6
30		QUARTER PANEL					
31	**	Repl A/M CAPA LT Wheel opng midg	FB5Z7829165AA	1	81.00	0.4	
32	#	Repl graphics		1	100.00	1.0	
33	#	Repl Car Cover for Overspray		1	5.00	0.2	
34	#	Repl Corrosion Protection		1	10.00	0.2	
35		MISCELLANEOUS OPERATIONS					
36	#	Refr Color Tint for Color Match					0.5
37	#	Subl Hazardous Waste Removal		1	3.00 X		
38	#	Repl Mask Jamb / All Recessed Edges for Protection		1	5.00	0.4	

Preliminary Supplement 1 with Summary

Owner: oseo county, oswego county

Job Number:

2016 FORD Explorer Utility Police Interceptor AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI

SUBTOTALS

3,844.44

21.1

12.1

ESTIMATE TOTALS

Category	Basis		Rate	Cost \$
Parts				3,841.44
Body Labor	21.1 hrs	@	\$ 50.00 /hr	1,055.00
Paint Labor	12.1 hrs	@	\$ 50.00 /hr	605.00
Paint Supplies	12.1 hrs	@	\$ 30.00 /hr	363.00
Miscellaneous				3.00
Subtotal				5,867.44
Total Cost of Repairs				5,867.44
Deductible				0.00
Total Adjustments				0.00
Net Cost of Repairs				5,867.44

MyPriceLink Estimate ID / Quote ID:

864975418774528000 / 92404655

PAID 9/9/2021 Andiona Grimaldi

Date: September 15, 2021

FROM
(OR REVENUE)

(OR REFERENCE)							REASON FOR REQUEST	DOLLAR AMOUNT
ACCOUNT NUMBER			ACCOUNT NUMBER					
DEPT.	OBJECT	SUB.	DEPT.	OBJECT	SUB.			
A1325	426800					Insurance Recovery		(\$5,367.44)
			A3110	523000		Automotive Equipment		\$5,367.44
							TOTAL AMOUNT	0.00

NAME	DATE
James M. Taylor	10-4-2021
Eric Green	10/4/21
William Zimmert	10/9/21
Quinn Mancano	10/4/21
Wayne E. Spira	10/9/21
Bryant Ender	10/4/21
Richard K. Kleve	10/09/2021

COUNTY TREASURER

DATE _____

PERSONNEL DIRECTOR

(Personnel Services Only)

DATE _____

DEPARTMENT HEAD

COUNTY ADMINISTRATOR

DATE _____

RESOLUTION NO. 218

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
SHERIFF'S OFFICE FY2020 OPERATION STONE GARDEN (OPSG) PROGRAM**

By Legislator Terry Wilbur:

Upon recommendation of the Public Safety and Emergency Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 218 of 2021

A3110 443890

(\$205,000.00)

A3110 545500

\$205,000.00



ADMINISTRATION
(315) 349-3307
FAX (315) 349-3483

ROAD PATROL
(315) 349-3411
FAX (315) 349-3303

CRIMINAL INVESTIGATION
(315) 349-3318
FAX (315) 349-3317

OSWEGO COUNTY SHERIFF'S OFFICE

DONALD R. HILTON
SHERIFF



JOHN F. TOOMEY
UNDERSHERIFF
MICHAEL R. BENJAMIN
JAIL ADMINISTRATOR



CIVIL DIVISION
(315) 349-3302
FAX (315) 349-3373
1-800-582-7583

JAIL DIVISION
(315) 349-3300
FAX (315) 349-3349

39 Churchill Road, Oswego, New York 13126-6613

INFORMATIONAL MEMORANDUM

SUBJECT: Budget Modification Request **DATE:** September 22, 2021
Operation Stonegarden 2020

PURPOSE: To accept a grant award under U. S. Office of Homeland Security's Operation Stone Garden Program FY2020 (9/1/2020-8/31/2023). This Operation supports the Border Patrol's primary mission of apprehending terrorists and their weapons as they attempt to illegally enter the United States. Please see attached budget modification.

SUMMARY: The Sheriff's Office requests permission to accept a grant award in the amount of \$205,000 into Revenue line A3110.443890. (OPSG FED 2020), and to transfer \$205,000.00 into Expenditure line 3110.545500 (OPSG OTHER EXP 2020). Operation Stone Garden is a nationwide program whose grant award is to be used collectively by all interested law enforcement agencies throughout Oswego County to purchase equipment and to pay for overtime in operations to support border patrol initiatives.

RECOMMENDED ACTION: The Sheriff's Office recommends the approval of this budget modification.

COUNTY OF OSWEGO

BUDGET MODIFICATION REQUEST

(FROM)

[illegible]

COMMITTEE SIGNATURES	DATE
<i>Angela White</i>	10-4-2021
<i>David Greer</i>	10/4/21
<i>Colin Higgins</i>	10/4/21
<i>David Mangano</i>	10/4/21
<i>Harry Clelland</i>	10/4/21
<i>David Greer</i>	10/4/21
<i>Richard K. Kane</i>	10/04/2021

COUNTY TREASURER

PERSONNEL DIRECTOR

COUNTY ADMINISTRATOR

DEPARTMENT HEAD DATE

RESOLUTION NO. 219

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SHERIFF'S
OFFICE FY2020/21 OSWEGO COUNTY MARINE PATROL GRANT PROGRAM**

By Legislator Terry Wilbur:

Upon recommendation of the Public Safety and Emergency Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

LEGISLATURE

COUNTY

OSWEGO

Authorized Budget Modification

Res. 219 of 2021

A3110 433150 CNL20	(\$40,000.00)
A3110 526000 CNL20	\$40,000.00
A3110 433150 CNL21	(\$40,000.00)
A3110 526000 CNL21	\$40,000.00



ADMINISTRATION
(315) 349-3307
FAX (315) 349-3483

ROAD PATROL
(315) 349-3411
FAX (315) 349-3303

CRIMINAL INVESTIGATION
(315) 349-3318
FAX (315) 349-3317

DONALD R. HILTON
SHERIFF



39 Churchill Road, Oswego, New York 13126-6613

JOHN F. TOOMEY
UNDERSHERIFF
MICHAEL R. BENJAMIN
JAIL ADMINISTRATOR



CIVIL DIVISION
(315) 349-3302
FAX (315) 349-3373
1-800-582-7583

JAIL DIVISION
(315) 349-3300
FAX (315) 349-3349

INFORMATIONAL MEMORANDUM

SUBJECT: Budget Modification Request **DATE:** September 21, 2021
Oswego County Marine Patrol Grant 2020/21

PURPOSE: To accept a grant award under Oswego County Marine Patrol Grant 2020/21.

SUMMARY: The Sheriff's Office requests permission to accept a grant award in the amount of \$80,000 into Revenue lines A3110. 433150.CNL20 and A3110. 433150.CNL21 (ST AID NAV LAW ENFORCEMENT), and to transfer \$80,000.00 into Expenditure lines 3110. 526000.CNL20 and 3110.526000CNL21 (OTHER EQUIPMENT). The Marine Patrol Grant Program is designed to help facilitate new and existing local canal public safety patrols for agencies patrolling both the Canal's waterway and trail system. The New York State Canal System stretches 524 linear miles, wholly contained within New York State and intersecting 18 upstate counties.

RECOMMENDED

ACTION: The Sheriff's Office recommends the approval of this budget modification.

COUNTY OF OSWEGO

BUDGET MODIFICATION REQUEST

(FROM)				TO			DOLLAR AMOUNT
ACCOUNT NUMBER		ACCOUNT NUMBER			DESCRIPTION		
ORG	OBJECT	PROJ	ORG	OBJECT		PROJ	
A3110	433150	CNL20				ST AID NAV LAW ENFORCEMENT (40,000.00)	
			A3110	526000	CNL20	OTHER EQUIPMENT 40,000.00	
A3110	433150	CNL21				ST AID NAV LAW ENFORCEMENT (40,000.00)	
			A3110	526000	CNL21	OTHER EQUIPMENT 40,000.00	
TOTAL AMOUNT -							

COMMITTEE SIGNATURES	DATE
Joseph M. Zito	10-4-2021
Steve Greer	10/4/21
John Williams	10/4/21
Garrie Morgan	10/4/21
Mary C. Clark	10/4/21
Ernie Greer	10/4/21
Richard K. Lane	10/04/2021

COUNTY TREASURER

DATE _____

~~PERSONNEL DIRECTOR~~

DATE _____

COUNTY ADMINISTRATOR

DATE _____

DEPARTMENT HEAD

DATE _____

RESOLUTION NO. 220

**RESOLUTION AUTHORIZING BUDGET MODIFICATION FOR THE
EMERGENCY MANAGEMENT OFFICE TO ACCEPT FUNDING FROM THE U.S.
DEPARTMENT OF TRANSPORTATION (DOT), PIPELINE AND HAZARDOUS
MATERIALS SAFETY ADMINISTRATION (PHMSA), WHICH IS
ADMINISTERED BY THE NYS DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY SERVICES (DHSES) FOR FY2020 HAZARDOUS
MATERIALS EMERGENCY PREPAREDNESS (HMEP) GRANT PROGRAM**

By Legislator Terry Wilbur:

Upon recommendation of the Public Safety Committee of this body, and with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer by, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 220 of 2021

A3640 443050 HME20	(\$5,172.00)
A3640 543800 HME20	\$3,812.00
A3640 544500 HME20	\$1,9990.00



OSWEGO COUNTY
EMERGENCY MANAGEMENT OFFICE

Phone (315) 591-9150
Fax (315) 591-9187

COUNTY OFFICE BUILDING – 200 NORTH 2ND STREET, FULTON, NY 13069

Cathee Palmitesso

Director

Email: Cathleen.Palmitesso@OswegoCounty.com

Informational Memorandum

Date: September 24, 2021

To: Members of the Public Safety Committee, Oswego County Legislature

From: Cathee Palmitesso, Director

Subject: Request for approval to accept \$5,172.00 in State Homeland Security Program (HMEP) Grant Funding

Summary: To accept grant funding, placing it in a revenue line and transferring funding for the revenue line into an appropriate expense line. Please refer to attached budget modification form for specific details.

Purpose: Oswego County has been approved for a Hazardous Materials Emergency Planning (HMEP) Grant for FY2020 of \$5,172.00. This grant is administered by the New York State Department of Homeland Security and Emergency Services and is to be used toward conducting hazardous materials planning and training activities.

The Emergency Management Office (EMO) has received this grant in the past on behalf of the Local Emergency Planning Committee (LEPC), which supports planning for hazardous materials emergencies, and continues to manage the program.

The funds from FY2020 will be used to pay registration and travel costs for members of the Oswego County Hazardous Materials Team to attend the annual hazardous materials training seminar during April 2022 at the New York State Fire Academy, and for members of the Oswego County Fire Coordinator's staff to attend the International Association of Fire Chiefs Annual Hazmat Seminar during June 2022.

EMO respectfully requests acceptance of this funding and be given the permission to begin the administration of the grant. The attached budget modification reflects this request.

Recommended

Action: The Emergency Management Office recommends that the Public Safety Committee and the legislature accept this HMEP Grant funding.

RESOLUTION NO. 221**RESOLUTION AUTHORIZING BUDGET MODIFICATION FOR THE
EMERGENCY MANAGEMENT OFFICE TO ACCEPT FUNDING FROM THE
DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES
(DHSES) FOR FY2021 STATE HOMELAND SECURITY PROGRAM (SHSP)**

By Legislator Terry Wilbur:

Upon recommendation of the Public Safety Committee of this body, and with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer by, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

Authorized Budget Modification**Res. 221 of 2021**

A3640 443050 HSG21	(\$166,445.00)
A3640 526000 HSG21	\$76,297.00
A3640 543700 HSG21	\$5,625.00
A3640 543800 HSG21	\$84,523.00



OSWEGO COUNTY
EMERGENCY MANAGEMENT OFFICE

Phone (315) 591-9150

Fax (315) 591-9187

COUNTY OFFICE BUILDING – 200 NORTH 2ND STREET, FULTON, NY 13069

Cathee Palmitesso

Director

Email: Cathleen.Palmitesso@OswegoCounty.com

Informational Memorandum

Date: September 24, 2021

To: Members of the Public Safety Committee, Oswego County Legislature

From: Cathee Palmitesso, Director

Subject: Request for approval to accept \$166,445 in State Homeland Security Program (SHSP) FY2021 Grant Funding

Summary: Oswego County has received notification from New York State Division of Homeland Security and Emergency Services (NYSDHSES) that the grant application submitted for the State Homeland Security Program (SHSP) FY2021 grant funding was successfully awarded to Oswego County in the amount of \$166,445.00. Funding for this initiative will cover the period of September 1, 2021 through August 31, 2024.

Purpose: The purpose of the grant is to support the implementation of New York State Homeland Security strategies that address the identified planning, organization, equipment, training and exercise needs to prevent, protect against, mitigate, respond to and recover from acts of terrorism and other catastrophic events.

As per Federal guidelines, at least 25 percent (\$46,538) of the award must be directed towards law enforcement terrorism prevention activities and a minimum of 22.5 percent of the projects must be spent in support of the four (4) National Priority areas of Cyber Security, Soft Targets/Crowded Places, Intelligence and Information Sharing, and Emerging Threats.

The work plan for this program was developed from projects that were submitted by stakeholders representing law-enforcement, fire/hazard, emergency medical services and others. Agencies requesting funding were given information regarding the grant requirements and constraints prior to submitting their requests. Specific projects were developed based on the requests and the application was submitted by the Oswego County EMO

to NYSDHSES, NYS submitted the county's application to FEMA. A list of projects approved by the NYSDHSES is attached.

EMO respectfully requests acceptance of this funding and be given the permission to begin the administration of the grant. The attached budget modification reflects this request.

There is no local share attached to acceptance of these funds.

Recommended

Action:

The Emergency Management Office recommends that the Public Safety Committee and the legislature accept this SHSP Grant funding.

Oswego County SHSP 2021 projects \$166,445

Law enforcement – \$64,843

Sheriff's Department

Mobile Data Terminals \$21,818.00

Oswego Police Department

Ballistic Vests \$28,435

Fulton Police Department

Cellebrite UFED Software System and Training \$12,590

Pulaski Police Department

Mobile Data Terminal \$2,000

Other requests - \$101,602

Search and Rescue

All-band radio for VHF and UHF systems \$6,342

Fire Coordinator

I Am Responding contract \$27,619

Oswego Fire Department

AreaRae Meter \$16,602

Fulton Fire Department

Data Charges for FY2019 purchase of hazmat iPad \$600

County 911 center

Mobile data charges \$16,000

VPN licenses for data \$12,500

Emergency Management

COOP license extension \$5,625

EOC telephone maintenance \$1,100

WebEOC maintenance \$15,214

BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER			ACCOUNT NUMBER			DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	
A3640	443050	HSG21				-\$166,445.00
					State Homeland Security Grant Program FY 2021	
					Grant Program FY2020	
			A3640	526000	HSG21	\$76,297.00
			A3640	543700	HSG21	\$5,625.00
			A3640	543800	HSG21	\$84,523.00

Total Amount

COMMITTEE SIGNATURES

DATE _____

10-4-2011

Sgt. M. Williams

10/4/21

Julio Mancera 10/14/25

10/4/27

Borden E. - 11/15/42

Richard B. Lane 10/08/2022

COUNTY TREASURER

DATE _____

PERSONNEL DIRECTOR

DATE _____

10421

COUNTY ADMINISTRATOR

DATE _____

DEPARTMENT HEAD

DATE _____

RESOLUTION NO. 222

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION E911 – Pictometry

By Legislator Terry Wilbur:

Upon recommendation of the Public Safety Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 222 of 2021

**A3020 511000
H 529000 55**

**(\$65,470.46)
\$65,470.46**



Kevin B. Pooley
Director

OSWEGO COUNTY
E-9-1-1 EMERGENCY COMMUNICATIONS DEPARTMENT

315-349-8215
Fax 315-349-8500

PUBLIC SAFETY CENTER

39 CHURCHILL ROAD

OSWEGO, NY 13126

Informational Memo

Budget Modification Pictometry
9/21/21

In the Spring of 2011, the 911 Center acquired digital aerial photography to assist in the location of wireless calls and to enhance the response of emergency services. Law Enforcement, Fire Coordinator, Emergency Management, Planning, Real Property and Public Works have all taken advantage of this information to enhance operations within their own Departments. The Legislature approved a new contract in March of 2017 to update the imagery. The contract defined two flights over its term. A capital project was created to cover the first flight in 3 different payments of \$63,921.80. In 2017 the second flight was not funded although the contract was executed with both flights in it.

The second flight was scheduled for the spring of 2021 and the new imagery has been received. The 2nd flight needs to be funded and the 911 Director is asking to modify the 2021 budget to move money budgeted in salaries and wages to pay for the first of payment of \$65,470.46 to fund the second flight as outlined in the contract approved in 2017. Thank you for your consideration.

RESOLUTION NO. 223

**RESOLUTION AUTHORIZING THE CHAIRMAN OF THE LEGISLATURE TO
EXECUTE AN AGREEMENT WITH INTRADO IN CONNECTION WITH THE
E-911 TELEPHONE SYSTEM UPGRADE PROJECT**

By Legislator Terry Wilbur:

WHEREAS, it is desirous to upgrade the current E-911 Telephone System which will enhance the delivery of emergency telephone calls to include provisioning for new and emerging technology; and

WHEREAS, Intrado currently provides Telephone technology and support for the County, and

WHEREAS, a Capital Project has already been created to fund the equipment upgrade; and

WHEREAS, a written agreement is both necessary and desirable,

NOW, on recommendation of the Public Safety and Emergency Services Committee of this Legislature, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Chairman of the Legislature be and is hereby authorized to execute a Hardware and Services Agreement with Intrado for the upgrade of the county's current Telephone system and the acquisition of the related equipment, software and licenses; and, be it is further

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE



Kevin B. Pooley
Director

OSWEGO COUNTY
E-9-1-1 EMERGENCY COMMUNICATIONS DEPARTMENT

315-349-8215
Fax 315-349-8500

PUBLIC SAFETY CENTER

39 CHURCHILL ROAD

OSWEGO, NY 13126

Informational Memo

E911 Phone System Upgrade (Intrado)
9/21/21

The E911 phone system hardware has reached it's end of life. In July the 911 Director requested a Capital Project be created to fund the replacement of this equipment and the Legislature approved the request. The 911 Director has received the upgrade equipment, services, and recurring maintenance agreement from the vendor and is asking the Legislature to approve the Chairman to sign the contract.

The agreement includes first year costs including replacement hardware and services required to bring the E911 phone system up to date. The agreement also defines the recurring maintenance costs for the next 7 years. The funding for the recurring maintenance will be included in the E911 budget request annually.

This Agreement, when executed, will begin the process of upgrading the entire Telephone System specific to 9-1-1. The System requires a number of redundancies for fail safe operation, alternate call routing in the event we need to vacate the 911 Center, and interfaces to our CAD (computer aided dispatch) system for call processing.

The County has a relative short window to complete this project, and a desire due to the legacy system becoming harder to maintain because of age.

It should be noted that this upgrade has the potential for another shared services project within the Consortium. Cayuga County is currently using the same vendor, Intrado, as Oswego County is and this upgrade will allow for interconnectivity between the counties. This is something that the 911 Directors from both counties have been discussing. Thank you.



Company Name: Intrado Life & Safety Solutions Corporation

System Upgrade

for

Oswego County 911, NY

(Direct Sale)

Quote Number: 40613

Version: 10

September 21, 2021

ACCEPTED AND AGREED:

Total Purchase Amount: \$1,017,665.58

Customer Entity Name: Oswego County 911, NY

By: _____

Name: _____

Title: _____

Date Signed: _____

By signing above, Customer acknowledges and agrees with the terms of the box checked below:

☐ **A customer purchase order is required to pay any invoice relating to this quote. Customer acknowledges that Intrado will not ship any equipment or software, or commence any services, until it has received customer's corresponding purchase order.**

☒ **A customer purchase order is NOT required to pay any invoice relating to this quote. The signature above authorizes Intrado to ship, provide services, and invoice customer.**

The terms and conditions available at <https://www.intrado.com/legal-privacy/terms/call-handling> as of the date of this Quote will apply to this Quote, unless the parties have entered into a separate mutually executed agreement, or Customer is purchasing under a cooperative purchasing agreement. The terms of this Quote will govern any conflict with the above -mentioned terms, and Customer's issuance of a purchase order for any or all of the items described in this Quote will constitute acknowledgement and acceptance of such terms. No additional terms in Customer's purchase order will apply. This document contains confidential and proprietary information of Intrado, and such information may not be used or disclosed without prior written consent.

Summary All Sites

Item	Cost
Primary - Node A	\$788,770.87
Dark Backup - Node B	\$228,894.71

Total:	\$1,017,665.58
---------------	-----------------------

Year	Systems	Professional Services	Recurring Services	Maintenance Services	Totals
Year 1	\$314,230.39	\$95,500.00	\$18,215.00	\$55,623.75	\$483,569.14
Year 2		\$1,800.00	\$18,215.00	\$66,766.55	\$86,781.55
Year 3		\$1,800.00	\$18,215.00	\$67,636.99	\$87,651.99
Year 4		\$1,800.00	\$18,215.00	\$68,524.46	\$88,539.46
Year 5		\$1,800.00	\$18,215.00	\$69,429.79	\$89,444.79
Year 6		\$1,800.00	\$18,215.00	\$70,353.37	\$90,368.37
Year 7		\$1,800.00	\$18,215.00	\$71,295.28	\$91,310.28
Totals	\$314,230.39	\$106,300.00	\$127,505.00	\$469,630.19	\$1,017,665.58

Summary - Primary - Node A

Item	Cost
Systems	\$182,704.54
Services	\$77,050.00
Recurring Services	\$120,785.00
Maintenance	\$408,231.33
Total:	\$788,770.87

Year	Systems	Professional Services	Recurring Services	Maintenance Services	Totals
Year 1	\$182,704.54	\$66,250.00	\$17,255.00	\$49,224.75	\$315,434.29
Year 2		\$1,800.00	\$17,255.00	\$57,878.21	\$76,933.21
Year 3		\$1,800.00	\$17,255.00	\$58,640.14	\$77,695.14
Year 4		\$1,800.00	\$17,255.00	\$59,417.18	\$78,472.18
Year 5		\$1,800.00	\$17,255.00	\$60,209.78	\$79,264.78
Year 6		\$1,800.00	\$17,255.00	\$61,018.32	\$80,073.32
Year 7		\$1,800.00	\$17,255.00	\$61,842.95	\$80,897.95
Totals	\$182,704.54	\$77,050.00	\$120,785.00	\$408,231.33	\$788,770.87

Configuration Parameters - Primary - Node A**Site Configuration**

Total Positions	12
Total Number of E9-1-1 CAMA Trunks	24
Total Number of FXO Lines	32
Total Number of ISDN-PRI channels (T1)	0
SIP	Not Included
ECCP	Not Included
PowerOPS	0
VIPER ACD	0
Add-on for Radio Recorder	Not Included

Systems

VIPER	\$52,441.25
Power Stations	\$77,319.00
Power 911	\$0.00
Power Metrics Setup Fees	\$7,000.00
MapFlex	\$0.00
VIPER Alarm Monitoring Setup	\$4,150.00
TXT29-1-1 Setup Fees	\$1,700.00
Power 911 Hardware	\$5,877.00
MapFlex Hardware	\$11,000.00
Object Server Hardware	\$4,648.00
Common Hardware	\$5,536.50
Peripheral Hardware	\$2,652.79
Network Equipment	\$5,610.00
Freight Charges	\$1,720.00

Professional Services

Staging	\$4,750.00
Project Survey	\$3,350.00
Installation	\$25,200.00
System Architect	\$3,000.00
Refresher Training	\$8,450.00
Training Cutover Support	\$1,700.00
CCS Training	\$3,350.00
Project Management Services	\$17,700.00

Recurring Services

TXT29-1-1 Recurring Services	\$92,400.00
Power Metrics Recurring Services	\$28,385.00

Maintenance

Software Subscription	\$100,327.50
Software Protection and Remote Tech Support	\$42,620.74
On-Site Maintenance	\$195,345.12
MapFlex Maintenance Services	\$28,014.00
VIPER Alarm Monitoring	\$10,920.00
Hardware Protection	\$34,342.97
Antivirus Recurring Fees	\$9,261.00

Site: Primary - Node A

Model#	Description	Qty	List Price	Selling Price	Total
VIPER					
912817/BB	7 Foot Cabinet Prebuilt Building Block	1	\$18,110.00	\$18,110.00	\$18,110.00
912890/BB	Media Kit Prebuilt Building Block	1	\$100.00	\$0.00	\$0.00
911830	VIPER Gateway Chassis G3	2	\$1,320.00	\$990.00	\$1,980.00
911831	CIM G3	6	\$2,690.00	\$2,017.50	\$12,105.00
912811/U	Application Server Position Access License Upgrade	14	\$497.50	\$0.00	\$0.00
912812/U	PBX Access License Upgrade	12	\$322.50	\$0.00	\$0.00
911834	AIM G3	8	\$1,400.00	\$1,050.00	\$8,400.00
P10008	License to Connect Non-Intrado Recording Device	1	\$1,995.00	\$1,496.25	\$1,496.25
C10036	Power Cord Cable with A/C twist lock connector	3	\$150.00	\$150.00	\$450.00
912716/48	Cisco C2960X-48TS-L48 port switch (with stacking module)	2	\$4,950.00	\$4,950.00	\$9,900.00
Subtotal					\$52,441.25

Power Stations

914121/1	IWS Workstation - Software and Configuration	12	\$273.00	\$273.00	\$3,276.00
P10097	24" LED Backlit Monitor	24	\$420.00	\$420.00	\$10,080.00
914600/4	IWS External Programmable Keypad - 48 Buttons	12	\$299.00	\$299.00	\$3,588.00
911801	A9C G3, Desk Mounting Kit	12	\$195.00	\$146.25	\$1,755.00
911809	A9C G3, Call Handling Accessories	12	\$530.00	\$397.50	\$4,770.00
911810-1	A9C G3 : Bundle	12	\$5,680.00	\$4,260.00	\$51,120.00
911808	A9C G3, Second Screen Kit	12	\$295.00	\$221.25	\$2,655.00
911785	Position Image - Power Station Gen3	1	\$100.00	\$75.00	\$75.00
Subtotal					\$77,319.00

Power 911

913100/BAK/U	Power 911 Client and Server Backup License - Upgrade	1	\$1,497.00	\$0.00	\$0.00
913100/U	Power 911 Client and Server Access License - Upgrade	11	\$5,995.00	\$0.00	\$0.00
Subtotal					\$0.00

Power Metrics Setup Fees

P10195/1	Power Metrics Advanced - Data Collector: single RDDM-Server Class	1	\$7,000.00	\$7,000.00	\$7,000.00
Subtotal					\$7,000.00

MapFlex

MF-DMS/U	MapFlex 9-1-1 Client Upgrade	11	\$2,197.50	\$0.00	\$0.00
MF-SRV/U	MapFlex Server Upgrade	1	\$4,997.50	\$0.00	\$0.00
MF-DMSBU/U	MapFlex 9-1-1 Client License Upgrade (Backup)	1	\$439.50	\$0.00	\$0.00
				Subtotal	\$0.00

VIPER Alarm Monitoring Setup

P10232	ELM Class 1	3	\$690.00	\$690.00	\$2,070.00
P10233	ELM Class 2	4	\$120.00	\$120.00	\$480.00
915102/CD	VIPER Alarm Monitoring Media Set	1	\$100.00	\$100.00	\$100.00
915137/1	Setup Fees	1	\$1,500.00	\$1,500.00	\$1,500.00
				Subtotal	\$4,150.00

TXT29-1-1 Setup Fees

TCCOTF4	TCC Provisioning Change Fee per PSAP	1	\$1,700.00	\$1,700.00	\$1,700.00
				Subtotal	\$1,700.00

Power 911 Hardware

914961	IWS Server RACK Bundle - Type B	1	\$5,877.00	\$5,877.00	\$5,877.00
				Subtotal	\$5,877.00

MapFlex Hardware

MF-HW	MapFlex Server Hardware	1	\$6,500.00	\$6,500.00	\$6,500.00
MF-HWBU	MapFlex Backup Server Hardware	1	\$4,500.00	\$4,500.00	\$4,500.00
				Subtotal	\$11,000.00

Object Server Hardware

914121/3	IWS Object Server - Underlying Software	1	\$1,398.00	\$1,398.00	\$1,398.00
914963	IWS Server RACK - Type B	1	\$3,250.00	\$3,250.00	\$3,250.00
				Subtotal	\$4,648.00

Common Hardware

P10114/R	Backup Disk Solution for Windows Server (Rack-Mount)	1	\$3,400.00	\$3,400.00	\$3,400.00
914102/BB	IWS Workstation Prebuilt Building Block	1	\$1,668.00	\$1,668.00	\$1,668.00
E10787	SHELF, RACK MOUNT, 19", 1U, ADJUST 19"-38", VENTED, 175lbs, BLACK	1	\$197.50	\$197.50	\$197.50
P10096	21.5" LED Backlit Monitor	1	\$271.00	\$271.00	\$271.00
				Subtotal	\$5,536.50

Peripheral Hardware

914514	Color Laser Printer	1	\$1,062.79	\$1,062.79	\$1,062.79
915109/P	Alarm Panel (Includes Power Supply)	1	\$990.00	\$990.00	\$990.00
600150	Punch Blocks	2	\$150.00	\$150.00	\$300.00
207-990000-046	Cable Cheat - 25PR, 25', MF	2	\$150.00	\$150.00	\$300.00
				Subtotal	\$2,652.79

Network Equipment

912833	Router for VIPER	2	\$2,080.00	\$2,080.00	\$4,160.00
914148	Firewall Appliance	1	\$1,450.00	\$1,450.00	\$1,450.00
				Subtotal	\$5,610.00

Staging

950852	Front Room Equipment Staging - Per Position	12	\$250.00	\$250.00	\$3,000.00
950853	Back Room Equipment Staging - Per Cabinet	1	\$1,750.00	\$1,750.00	\$1,750.00
				Subtotal	\$4,750.00

Project Survey

950100	Project Survey (per Site)	1	\$1,500.00	\$1,500.00	\$1,500.00
960575	Living Expense per Day per Person	3	\$200.00	\$200.00	\$600.00
960580	Travel Fee per Person	1	\$1,250.00	\$1,250.00	\$1,250.00
				Subtotal	\$3,350.00

Installation

950104	Professional Services (per Day)	12	\$1,500.00	\$1,500.00	\$18,000.00
960575	Living Expense per Day per Person	16	\$200.00	\$200.00	\$3,200.00
960580	Travel Fee per Person	2	\$1,250.00	\$1,250.00	\$2,500.00
P10121	Remote MapFlex Configuration	1	\$1,500.00	\$1,500.00	\$1,500.00
				Subtotal	\$25,200.00

System Architect

950516	Network Provisioning Services per day	2	\$1,500.00	\$1,500.00	\$3,000.00
				Subtotal	\$3,000.00

Refresher Training

960575	Living Expense per Day per Person	6	\$200.00	\$200.00	\$1,200.00
960580	Travel Fee per Person	1	\$1,250.00	\$1,250.00	\$1,250.00
960780	Power 911 Administrator Training	1	\$1,500.00	\$1,500.00	\$1,500.00
960801	Power 911 User Training	2	\$1,500.00	\$1,500.00	\$3,000.00
P10090	MapFlex 9-1-1 Administrator Training	1	\$1,500.00	\$1,500.00	\$1,500.00
				Subtotal	\$8,450.00

Training Cutover Support

950500	Post-Cutover Services	1	\$1,500.00	\$1,500.00	\$1,500.00
960575	Living Expense per Day per Person	1	\$200.00	\$200.00	\$200.00
				Subtotal	\$1,700.00

CCS Training

P10087	CCS Training	1	\$1,500.00	\$1,500.00	\$1,500.00
960575	Living Expense per Day per Person	3	\$200.00	\$200.00	\$600.00
960580	Travel Fee per Person	1	\$1,250.00	\$1,250.00	\$1,250.00
				Subtotal	\$3,350.00

Project Management Services

950510	Project Management Services	1	\$0.00	\$17,700.00	\$17,700.00
				Subtotal	\$17,700.00

Freight Charges

FREIGHT	Shipping and Handling	1	\$0.00	\$1,720.00	\$1,720.00
				Subtotal	\$1,720.00

TXT29-1-1 Recurring Services

P10062	ITS Service (Annual) - Year 1	1	\$1,800.00	\$1,800.00	\$1,800.00
ITXTARF3	TXT29-1-1 P911 Integrated Annual Recurring Fee per PSAP (11+ Seats) - Year 1	1	\$11,400.00	\$11,400.00	\$11,400.00
P10062	ITS Service (Annual) - Year 2	1	\$1,800.00	\$1,800.00	\$1,800.00
ITXTARF3	TXT29-1-1 P911 Integrated Annual Recurring Fee per PSAP (11+ Seats) - Year 2	1	\$11,400.00	\$11,400.00	\$11,400.00
P10062	ITS Service (Annual) - Year 3	1	\$1,800.00	\$1,800.00	\$1,800.00
ITXTARF3	TXT29-1-1 P911 Integrated Annual Recurring Fee per PSAP (11+ Seats) - Year 3	1	\$11,400.00	\$11,400.00	\$11,400.00
P10062	ITS Service (Annual) - Year 4	1	\$1,800.00	\$1,800.00	\$1,800.00
ITXTARF3	TXT29-1-1 P911 Integrated Annual Recurring Fee per PSAP (11+ Seats) - Year 4	1	\$11,400.00	\$11,400.00	\$11,400.00
P10062	ITS Service (Annual) - Year 5	1	\$1,800.00	\$1,800.00	\$1,800.00
ITXTARF3	TXT29-1-1 P911 Integrated Annual Recurring Fee per PSAP (11+ Seats) - Year 5	1	\$11,400.00	\$11,400.00	\$11,400.00
P10062	ITS Service (Annual) - Year 6	1	\$1,800.00	\$1,800.00	\$1,800.00
ITXTARF3	TXT29-1-1 P911 Integrated Annual Recurring Fee per PSAP (11+ Seats) - Year 6	1	\$11,400.00	\$11,400.00	\$11,400.00
P10062	ITS Service (Annual) - Year 7	1	\$1,800.00	\$1,800.00	\$1,800.00
ITXTARF3	TXT29-1-1 P911 Integrated Annual Recurring Fee per PSAP (11+ Seats) - Year 7	1	\$11,400.00	\$11,400.00	\$11,400.00
				Subtotal	\$92,400.00

Power Metrics Recurring Services

P10208	Power Metrics Advanced - 10-19 pos. annual service per PSAP - Year 1	1	\$3,095.00	\$3,095.00	\$3,095.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 1	1	\$960.00	\$960.00	\$960.00
P10208	Power Metrics Advanced - 10-19 pos. annual service per PSAP - Year 2	1	\$3,095.00	\$3,095.00	\$3,095.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 2	1	\$960.00	\$960.00	\$960.00
P10208	Power Metrics Advanced - 10-19 pos. annual service per PSAP - Year 3	1	\$3,095.00	\$3,095.00	\$3,095.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 3	1	\$960.00	\$960.00	\$960.00
P10208	Power Metrics Advanced - 10-19 pos. annual service per PSAP - Year 4	1	\$3,095.00	\$3,095.00	\$3,095.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 4	1	\$960.00	\$960.00	\$960.00
P10208	Power Metrics Advanced - 10-19 pos. annual service per PSAP - Year 5	1	\$3,095.00	\$3,095.00	\$3,095.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 5	1	\$960.00	\$960.00	\$960.00
P10208	Power Metrics Advanced - 10-19 pos. annual service per PSAP - Year 6	1	\$3,095.00	\$3,095.00	\$3,095.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 6	1	\$960.00	\$960.00	\$960.00
P10208	Power Metrics Advanced - 10-19 pos. annual service per PSAP - Year 7	1	\$3,095.00	\$3,095.00	\$3,095.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 7	1	\$960.00	\$960.00	\$960.00
				Subtotal	\$28,385.00

Software Subscription

950999/SUB1- BU/1	Software Sub Service - /Position - Back Up Position - Year 1	1	\$157.50	\$157.50	\$157.50
950999/SUB1-S/1	Software Sub Service - /Position - Supplemental Position - Year 1	4	\$787.50	\$787.50	\$3,150.00
950999/SUB1/1	Software Subscription Service - /Position - Year 1	7	\$1,575.00	\$1,575.00	\$11,025.00
950999/SUB1- BU/1	Software Sub Service - /Position - Back Up Position - Year 2	1	\$157.50	\$157.50	\$157.50
950999/SUB1-S/1	Software Sub Service - /Position - Supplemental Position - Year 2	4	\$787.50	\$787.50	\$3,150.00
950999/SUB1/1	Software Subscription Service - /Position - Year 2	7	\$1,575.00	\$1,575.00	\$11,025.00
950999/SUB1-	Software Sub Service - /Position -	1	\$157.50	\$157.50	\$157.50

BU/1	Back Up Position - Year 3				
950999/SUB1-S/1	Software Sub Service - /Position - Supplemental Position - Year 3	4	\$787.50	\$787.50	\$3,150.00
950999/SUB1/1	Software Subscription Service - /Position - Year 3	7	\$1,575.00	\$1,575.00	\$11,025.00
950999/SUB1-BU/1	Software Sub Service - /Position - Back Up Position - Year 4	1	\$157.50	\$157.50	\$157.50
950999/SUB1-S/1	Software Sub Service - /Position - Supplemental Position - Year 4	4	\$787.50	\$787.50	\$3,150.00
950999/SUB1/1	Software Subscription Service - /Position - Year 4	7	\$1,575.00	\$1,575.00	\$11,025.00
950999/SUB1-BU/1	Software Sub Service - /Position - Back Up Position - Year 5	1	\$157.50	\$157.50	\$157.50
950999/SUB1-S/1	Software Sub Service - /Position - Supplemental Position - Year 5	4	\$787.50	\$787.50	\$3,150.00
950999/SUB1/1	Software Subscription Service - /Position - Year 5	7	\$1,575.00	\$1,575.00	\$11,025.00
950999/SUB1-BU/1	Software Sub Service - /Position - Back Up Position - Year 6	1	\$157.50	\$157.50	\$157.50
950999/SUB1-S/1	Software Sub Service - /Position - Supplemental Position - Year 6	4	\$787.50	\$787.50	\$3,150.00
950999/SUB1/1	Software Subscription Service - /Position - Year 6	7	\$1,575.00	\$1,575.00	\$11,025.00
950999/SUB1-BU/1	Software Sub Service - /Position - Back Up Position - Year 7	1	\$157.50	\$157.50	\$157.50
950999/SUB1-S/1	Software Sub Service - /Position - Supplemental Position - Year 7	4	\$787.50	\$787.50	\$3,150.00
950999/SUB1/1	Software Subscription Service - /Position - Year 7	7	\$1,575.00	\$1,575.00	\$11,025.00
				Subtotal	\$100,327.50

Software Protection and Remote Tech Support

950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 1	1	\$63.00	\$63.00	\$63.00
950999/PRO1-S/1	Soft Protect and Remote Tech Support - /Pos - Supplemental Pos - Year 1	4	\$315.00	\$315.00	\$1,260.00
950999/PRO1/1	Software Protection and Remote Technical Support - /Position - Year 1	7	\$630.00	\$630.00	\$4,410.00
950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 2	1	\$64.26	\$64.26	\$64.26
950999/PRO1-S/1	Soft Protect and Remote Tech Support - /Pos - Supplemental Pos - Year 2	4	\$321.30	\$321.30	\$1,285.20
950999/PRO1/1	Software Protection and Remote Technical Support - /Position - Year 2	7	\$642.60	\$642.60	\$4,498.20
950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 3	1	\$65.55	\$65.55	\$65.55
950999/PRO1-S/1	Soft Protect and Remote Tech Support - /Pos - Supplemental Pos - Year 3	4	\$327.73	\$327.73	\$1,310.92
950999/PRO1/1	Software Protection and Remote Technical Support - /Position - Year 3	7	\$655.45	\$655.45	\$4,588.15

	3				
950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 4	1	\$66.86	\$66.86	\$66.86
950999/PRO-S/1	Soft Protect and Remote Tech Support - /Pos - Supplemental Pos - Year 4	4	\$334.28	\$334.28	\$1,337.12
950999/PRO1/1	Software Protection and Remote Technical Support - /Position - Year 4	7	\$668.56	\$668.56	\$4,679.92
950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 5	1	\$68.19	\$68.19	\$68.19
950999/PRO-S/1	Soft Protect and Remote Tech Support - /Pos - Supplemental Pos - Year 5	4	\$340.97	\$340.97	\$1,363.88
950999/PRO1/1	Software Protection and Remote Technical Support - /Position - Year 5	7	\$681.93	\$681.93	\$4,773.51
950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 6	1	\$69.56	\$69.56	\$69.56
950999/PRO-S/1	Soft Protect and Remote Tech Support - /Pos - Supplemental Pos - Year 6	4	\$347.79	\$347.79	\$1,391.16
950999/PRO1/1	Software Protection and Remote Technical Support - /Position - Year 6	7	\$695.57	\$695.57	\$4,868.99
950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 7	1	\$70.95	\$70.95	\$70.95
950999/PRO-S/1	Soft Protect and Remote Tech Support - /Pos - Supplemental Pos - Year 7	4	\$354.74	\$354.74	\$1,418.96
950999/PRO1/1	Software Protection and Remote Technical Support - /Position - Year 7	7	\$709.48	\$709.48	\$4,966.36
				Subtotal	\$42,620.74

On-Site Maintenance

950999/ONS1-2-BU/1	On-Site Maint - /Pos - 11 to 20 pos sys - Back Up Position - Year 1	1	\$288.75	\$288.75	\$288.75
950999/ONS1-2-S/1	On-Site Maint - /Pos - 11 to 20 pos sys - Supplemental Position - Year 1	4	\$1,443.75	\$1,443.75	\$5,775.00
950999/ONS1-2/1	On-Site Maintenance, (per position/ per year for 11 to 20 positions) - Year 1	7	\$2,887.50	\$2,887.50	\$20,212.50
950999/ONS1-2-BU/1	On-Site Maint - /Pos - 11 to 20 pos sys - Back Up Position - Year 2	1	\$294.53	\$294.53	\$294.53
950999/ONS1-2-S/1	On-Site Maint - /Pos - 11 to 20 pos sys - Supplemental Position - Year 2	4	\$1,472.63	\$1,472.63	\$5,890.52
950999/ONS1-2/1	On-Site Maintenance, (per position/ per year for 11 to 20 positions) - Year 2	7	\$2,945.25	\$2,945.25	\$20,616.75
950999/ONS1-2-BU/1	On-Site Maint - /Pos - 11 to 20 pos sys - Back Up Position - Year 3	1	\$300.42	\$300.42	\$300.42
950999/ONS1-2-S/1	On-Site Maint - /Pos - 11 to 20 pos sys - Supplemental Position - Year 3	4	\$1,502.08	\$1,502.08	\$6,008.32
950999/ONS1-2/1	On-Site Maintenance, (per position/	7	\$3,004.16	\$3,004.16	\$21,029.12

	per year for 11 to 20 positions) - Year 3				
950999/ONS1-2-BU/1	On-Site Maint - /Pos - 11 to 20 pos sys - Back Up Position - Year 4	1	\$306.42	\$306.42	\$306.42
950999/ONS1-2-S/1	On-Site Maint - /Pos - 11 to 20 pos sys - Supplemental Position - Year 4	4	\$1,532.12	\$1,532.12	\$6,128.48
950999/ONS1-2/1	On-Site Maintenance, (per position / per year for 11 to 20 positions) - Year 4	7	\$3,064.24	\$3,064.24	\$21,449.68
950999/ONS1-2-BU/1	On-Site Maint - /Pos - 11 to 20 pos sys - Back Up Position - Year 5	1	\$312.55	\$312.55	\$312.55
950999/ONS1-2-S/1	On-Site Maint - /Pos - 11 to 20 pos sys - Supplemental Position - Year 5	4	\$1,562.76	\$1,562.76	\$6,251.04
950999/ONS1-2/1	On-Site Maintenance, (per position / per year for 11 to 20 positions) - Year 5	7	\$3,125.52	\$3,125.52	\$21,878.64
950999/ONS1-2-BU/1	On-Site Maint - /Pos - 11 to 20 pos sys - Back Up Position - Year 6	1	\$318.80	\$318.80	\$318.80
950999/ONS1-2-S/1	On-Site Maint - /Pos - 11 to 20 pos sys - Supplemental Position - Year 6	4	\$1,594.02	\$1,594.02	\$6,376.08
950999/ONS1-2/1	On-Site Maintenance, (per position / per year for 11 to 20 positions) - Year 6	7	\$3,188.03	\$3,188.03	\$22,316.21
950999/ONS1-2-BU/1	On-Site Maint - /Pos - 11 to 20 pos sys - Back Up Position - Year 7	1	\$325.18	\$325.18	\$325.18
950999/ONS1-2-S/1	On-Site Maint - /Pos - 11 to 20 pos sys - Supplemental Position - Year 7	4	\$1,625.90	\$1,625.90	\$6,503.60
950999/ONS1-2/1	On-Site Maintenance, (per position / per year for 11 to 20 positions) - Year 7	7	\$3,251.79	\$3,251.79	\$22,762.53
				Subtotal	\$195,345.12

MapFlex Maintenance Services

MF-SRV-SUP	MapFlex Server Support and Maintenance - Year 2	1	\$2,569.00	\$2,569.00	\$2,569.00
MF-SRV-SUP	MapFlex Server Support and Maintenance - Year 3	1	\$2,569.00	\$2,569.00	\$2,569.00
MF-SRV-SUP	MapFlex Server Support and Maintenance - Year 4	1	\$2,569.00	\$2,569.00	\$2,569.00
MF-SRV-SUP	MapFlex Server Support and Maintenance - Year 5	1	\$2,569.00	\$2,569.00	\$2,569.00
MF-SRV-SUP	MapFlex Server Support and Maintenance - Year 6	1	\$2,569.00	\$2,569.00	\$2,569.00
MF-SRV-SUP	MapFlex Server Support and Maintenance - Year 7	1	\$2,569.00	\$2,569.00	\$2,569.00
GIS-SER-UPDT/2	MapFlex Data Update Service, Package of 2 full service GIS updates - Year 1	1	\$1,800.00	\$1,800.00	\$1,800.00
GIS-SER-UPDT/2	MapFlex Data Update Service, Package of 2 full service GIS updates - Year 2	1	\$1,800.00	\$1,800.00	\$1,800.00
GIS-SER-UPDT/2	MapFlex Data Update Service, Package of 2 full service GIS updates - Year 3	1	\$1,800.00	\$1,800.00	\$1,800.00
GIS-SER-UPDT/2	MapFlex Data Update Service,	1	\$1,800.00	\$1,800.00	\$1,800.00

	Package of 2 full service GIS updates - Year 4				
GIS-SER-UPDT/2	MapFlex Data Update Service, Package of 2 full service GIS updates - Year 5	1	\$1,800.00	\$1,800.00	\$1,800.00
GIS-SER-UPDT/2	MapFlex Data Update Service, Package of 2 full service GIS updates - Year 6	1	\$1,800.00	\$1,800.00	\$1,800.00
GIS-SER-UPDT/2	MapFlex Data Update Service, Package of 2 full service GIS updates - Year 7	1	\$1,800.00	\$1,800.00	\$1,800.00
				Subtotal	\$28,014.00

VIPER Alarm Monitoring

915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 1	12	\$130.00	\$130.00	\$1,560.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 2	12	\$130.00	\$130.00	\$1,560.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 3	12	\$130.00	\$130.00	\$1,560.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 4	12	\$130.00	\$130.00	\$1,560.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 5	12	\$130.00	\$130.00	\$1,560.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 6	12	\$130.00	\$130.00	\$1,560.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 7	12	\$130.00	\$130.00	\$1,560.00
				Subtotal	\$10,920.00

Hardware Protection

950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 2	1	\$2,100.00	\$2,100.00	\$2,100.00
950999/HPMN1-BU/1	Hardware Protect Multi-Node System - /Pos - Back Up Position - Year 2	1	\$36.75	\$36.75	\$36.75
950999/HPMN1-S/1	Hardware Protect Multi-Node System - /Pos - Supplemental Position - Year 2	4	\$183.75	\$183.75	\$735.00
950999/HPMN1/1	Hardware Protect Multi-Node System - /Position - Year 2	7	\$367.50	\$367.50	\$2,572.50
950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 3	1	\$2,142.00	\$2,142.00	\$2,142.00
950999/HPMN1-	Hardware Protect Multi-Node	1	\$37.49	\$37.49	\$37.49

BU/1	System - /Pos - Back Up Position - Year 3				
950999/HPMN1-S/1	Hardware Protect Multi-Node System - /Pos - Supplemental Position - Year 3	4	\$187.43	\$187.43	\$749.72
950999/HPMN1/1	Hardware Protect Multi-Node System - /Position - Year 3	7	\$374.85	\$374.85	\$2,623.95
950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 4	1	\$2,184.84	\$2,184.84	\$2,184.84
950999/HPMN1-BU/1	Hardware Protect Multi-Node System - /Pos - Back Up Position - Year 4	1	\$38.23	\$38.23	\$38.23
950999/HPMN1-S/1	Hardware Protect Multi-Node System - /Pos - Supplemental Position - Year 4	4	\$191.17	\$191.17	\$764.68
950999/HPMN1/1	Hardware Protect Multi-Node System - /Position - Year 4	7	\$382.35	\$382.35	\$2,676.45
950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 5	1	\$2,228.54	\$2,228.54	\$2,228.54
950999/HPMN1-BU/1	Hardware Protect Multi-Node System - /Pos - Back Up Position - Year 5	1	\$39.00	\$39.00	\$39.00
950999/HPMN1-S/1	Hardware Protect Multi-Node System - /Pos - Supplemental Position - Year 5	4	\$195.00	\$195.00	\$780.00
950999/HPMN1/1	Hardware Protect Multi-Node System - /Position - Year 5	7	\$389.99	\$389.99	\$2,729.93
950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 6	1	\$2,273.11	\$2,273.11	\$2,273.11
950999/HPMN1-BU/1	Hardware Protect Multi-Node System - /Pos - Back Up Position - Year 6	1	\$39.78	\$39.78	\$39.78
950999/HPMN1-S/1	Hardware Protect Multi-Node System - /Pos - Supplemental Position - Year 6	4	\$198.90	\$198.90	\$795.60
950999/HPMN1/1	Hardware Protect Multi-Node System - /Position - Year 6	7	\$397.79	\$397.79	\$2,784.53
950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 7	1	\$2,318.57	\$2,318.57	\$2,318.57
950999/HPMN1-BU/1	Hardware Protect Multi-Node System - /Pos - Back Up Position - Year 7	1	\$40.57	\$40.57	\$40.57
950999/HPMN1-S/1	Hardware Protect Multi-Node System - /Pos - Supplemental Position - Year 7	4	\$202.87	\$202.87	\$811.48
950999/HPMN1/1	Hardware Protect Multi-Node System - /Position - Year 7	7	\$405.75	\$405.75	\$2,840.25
				Subtotal	\$34,342.97

Antivirus Recurring Fees

914143	Symantec EndPoint Protection	21	\$63.00	\$63.00	\$1,323.00
--------	------------------------------	----	---------	---------	------------

914143	Manager (EPM) - 1 year - Year 1	21	\$63.00	\$63.00	\$1,323.00
914143	Symantec EndPoint Protection	21	\$63.00	\$63.00	\$1,323.00
914143	Manager (EPM) - 1 year - Year 2	21	\$63.00	\$63.00	\$1,323.00
914143	Symantec EndPoint Protection	21	\$63.00	\$63.00	\$1,323.00
914143	Manager (EPM) - 1 year - Year 3	21	\$63.00	\$63.00	\$1,323.00
914143	Symantec EndPoint Protection	21	\$63.00	\$63.00	\$1,323.00
914143	Manager (EPM) - 1 year - Year 4	21	\$63.00	\$63.00	\$1,323.00
914143	Symantec EndPoint Protection	21	\$63.00	\$63.00	\$1,323.00
914143	Manager (EPM) - 1 year - Year 5	21	\$63.00	\$63.00	\$1,323.00
914143	Symantec EndPoint Protection	21	\$63.00	\$63.00	\$1,323.00
914143	Manager (EPM) - 1 year - Year 6	21	\$63.00	\$63.00	\$1,323.00
914143	Symantec EndPoint Protection	21	\$63.00	\$63.00	\$1,323.00
914143	Manager (EPM) - 1 year - Year 7				
				Subtotal	\$9,261.00
				Total	\$788,770.87

Site: Primary - Node A - Optional**Optional Recurring Services**

Model#	Description	Qty	List Price	Selling Price	Total
SCC Recurring Services					
SCC-USER-20/A	Concurrent User License (11-20 Users) Annual - Year 1	11	\$2,880.00	\$2,160.00	\$23,760.00
SCC-ADMIN/A	Concurrent Administrator License Annual - Year 1	1	\$3,600.00	\$2,700.00	\$2,700.00
SCC-USER-20/A	Concurrent User License (11-20 Users) Annual - Year 2	11	\$2,880.00	\$2,160.00	\$23,760.00
SCC-ADMIN/A	Concurrent Administrator License Annual - Year 2	1	\$3,600.00	\$2,700.00	\$2,700.00
SCC-USER-20/A	Concurrent User License (11-20 Users) Annual - Year 3	11	\$2,880.00	\$2,160.00	\$23,760.00
SCC-ADMIN/A	Concurrent Administrator License Annual - Year 3	1	\$3,600.00	\$2,700.00	\$2,700.00
SCC-USER-20/A	Concurrent User License (11-20 Users) Annual - Year 4	11	\$2,880.00	\$2,160.00	\$23,760.00
SCC-ADMIN/A	Concurrent Administrator License Annual - Year 4	1	\$3,600.00	\$2,700.00	\$2,700.00
SCC-USER-20/A	Concurrent User License (11-20 Users) Annual - Year 5	11	\$2,880.00	\$2,160.00	\$23,760.00
SCC-ADMIN/A	Concurrent Administrator License Annual - Year 5	1	\$3,600.00	\$2,700.00	\$2,700.00
SCC-USER-20/A	Concurrent User License (11-20 Users) Annual - Year 6	11	\$2,880.00	\$2,160.00	\$23,760.00
SCC-ADMIN/A	Concurrent Administrator License Annual - Year 6	1	\$3,600.00	\$2,700.00	\$2,700.00
SCC-USER-20/A	Concurrent User License (11-20 Users) Annual - Year 7	11	\$2,880.00	\$2,160.00	\$23,760.00
SCC-ADMIN/A	Concurrent Administrator License Annual - Year 7	1	\$3,600.00	\$2,700.00	\$2,700.00
				Subtotal	\$185,220.00

Site: Primary - Node A - Optional**Optional Items and Services**

Model#	Description	Qty	List Price	Selling Price	Total Price
SCC Services					
SCC-PM	Project Management	1	\$800.00	\$800.00	\$800.00
SCC-RC	Remote Configuration	12	\$400.00	\$400.00	\$4,800.00
				Subtotal	\$5,600.00
Call Taker and Admin Training					
SCC-TRN-ADMIN	SCC Administrator Training	1	\$3,000.00	\$3,000.00	\$3,000.00
960575	Living Expense per Day per Person	5	\$200.00	\$200.00	\$1,000.00
960580	Travel Fee per Person	1	\$1,250.00	\$1,250.00	\$1,250.00
				Subtotal	\$5,250.00

Summary - Dark Backup - Node B

Item	Cost
Systems	\$131,525.85
Services	\$29,250.00
Recurring Services	\$6,720.00
Maintenance	\$61,398.86
Total:	\$228,894.71

Year	Systems	Professional Services	Recurring Services	Maintenance Services	Totals
Year 1	\$131,525.85	\$29,250.00	\$960.00	\$6,399.00	\$168,134.85
Year 2			\$960.00	\$8,888.34	\$9,848.34
Year 3			\$960.00	\$8,996.85	\$9,956.85
Year 4			\$960.00	\$9,107.28	\$10,067.28
Year 5			\$960.00	\$9,220.01	\$10,180.01
Year 6			\$960.00	\$9,335.05	\$10,295.05
Year 7			\$960.00	\$9,452.33	\$10,412.33
Totals	\$131,525.85	\$29,250.00	\$6,720.00	\$61,398.86	\$228,894.71

Configuration Parameters - Dark Backup - Node B

Site Configuration

Total Positions	3 existing, 3 new A9Cs
Total Number of E9-1-1 CAMA Trunks	24
Total Number of FXO Lines	12
Total Number of ISDN-PRI channels (T1)	0
SIP	Not Included
ECCP	Not Included
PowerOPS	0
VIPER ACD	0
Add-on for Radio Recorder	Not Included

Systems

VIPER	\$48,751.25
Power Stations	\$51,571.00
Power 911	\$11,227.50
Power Metrics Setup Fees	\$4,000.00
MapFlex	\$1,648.10
VIPER Alarm Monitoring Setup	\$1,170.00
Object Server Hardware	\$4,648.00
Peripheral Hardware	\$600.00
Network Equipment	\$4,160.00

Professional Services

Staging	\$3,750.00
Project Survey	\$1,700.00
Installation	\$16,950.00
System Architect	\$3,000.00
Project Management Services	\$7,600.00

Recurring Services

Power Metrics Recurring Services	\$6,720.00
----------------------------------	------------

Maintenance

Software Subscription	\$9,922.50
Software Protection and Remote Tech Support	\$4,215.33
On-Site Maintenance	\$17,563.59
VIPER Alarm Monitoring	\$8,190.00
Hardware Protection	\$15,333.44
Antivirus Recurring Fees	\$6,174.00

Site: Dark Backup - Node B

Model#	Description	Qty	List Price	Selling Price	Total
VIPER					
912817/BB	7 Foot Cabinet Prebuilt Building Block	1	\$18,110.00	\$18,110.00	\$18,110.00
912890/BB	Media Kit Prebuilt BuildingBlock	1	\$100.00	\$0.00	\$0.00
911830	VIPER Gateway Chassis G3	1	\$1,320.00	\$990.00	\$990.00
911831	CIM G3	6	\$2,690.00	\$2,017.50	\$12,105.00
912811	Application Server License	5	\$995.00	\$746.25	\$3,731.25
912811/U	Application Server Position Access License Upgrade	4	\$497.50	\$0.00	\$0.00
912812	PBX Access License	5	\$645.00	\$483.75	\$2,418.75
912812/U	PBX Access License Upgrade	3	\$322.50	\$0.00	\$0.00
911834	AIM G3	3	\$1,400.00	\$1,050.00	\$3,150.00
P10008	License to Connect Non-Intrado Recording Device	1	\$1,995.00	\$1,496.25	\$1,496.25
C10036	Power Cord Cable with A/C twist lock connector	3	\$150.00	\$150.00	\$450.00
912716/24	Cisco C2960X-24TS-L 24 port switch	2	\$2,200.00	\$2,200.00	\$4,400.00
912716/S	Cisco Stacking module for C2960-X	2	\$950.00	\$950.00	\$1,900.00
Subtotal					\$48,751.25

Power Stations

914121/1	IWS Workstation - Software and Configuration	8	\$273.00	\$273.00	\$2,184.00
P10097	24" LED Backlit Monitor	16	\$420.00	\$420.00	\$6,720.00
914600/4	IWS External Programmable Keypad - 48 Buttons	8	\$299.00	\$299.00	\$2,392.00
911801	A9C G3, Desk Mounting Kit	8	\$195.00	\$146.25	\$1,170.00
911809	A9C G3, Call Handling Accessories	8	\$530.00	\$397.50	\$3,180.00
911810-1	A9C G3 : Bundle	8	\$5,680.00	\$4,260.00	\$34,080.00
911808	A9C G3, Second Screen Kit	8	\$295.00	\$221.25	\$1,770.00
911785	Position Image - Power Station Gen3	1	\$100.00	\$75.00	\$75.00
Subtotal					\$51,571.00

Power 911

913100/BAK/U	Power 911 Client and Server Backup License - Upgrade	3	\$1,497.00	\$0.00	\$0.00
913100/BAK	Power 911 Client and Server Backup License	5	\$2,994.00	\$2,245.50	\$11,227.50
Subtotal					\$11,227.50

Power Metrics Setup Fees

P10193/1	Power Metrics Advanced - Data Collector: single RDDM	1	\$4,000.00	\$4,000.00	\$4,000.00
Subtotal					\$4,000.00

MapFlex

MF-DMSBU	MapFlex 9-1-1 Client License (Backup)	5	\$439.50	\$329.62	\$1,648.10
MF-DMSBU/U	MapFlex 9-1-1 Client License Upgrade (Backup)	3	\$439.50	\$0.00	\$0.00
				Subtotal	\$1,648.10

VIPER Alarm Monitoring Setup

P10232	ELM Class 1	1	\$690.00	\$690.00	\$690.00
P10233	ELM Class 2	4	\$120.00	\$120.00	\$480.00
				Subtotal	\$1,170.00

Object Server Hardware

914121/3	IWS Object Server - Underlying Software	1	\$1,398.00	\$1,398.00	\$1,398.00
914963	IWS Server RACK - Type B	1	\$3,250.00	\$3,250.00	\$3,250.00
				Subtotal	\$4,648.00

Peripheral Hardware

600150	Punch Blocks	2	\$150.00	\$150.00	\$300.00
207-990000-046	Cable Cheat - 25PR, 25', MF	2	\$150.00	\$150.00	\$300.00
				Subtotal	\$600.00

Network Equipment

912833	Router for VIPER	2	\$2,080.00	\$2,080.00	\$4,160.00
				Subtotal	\$4,160.00

Staging

950852	Front Room Equipment Staging - Per Position	8	\$250.00	\$250.00	\$2,000.00
950853	Back Room Equipment Staging - Per Cabinet	1	\$1,750.00	\$1,750.00	\$1,750.00
				Subtotal	\$3,750.00

Project Survey

950100	Project Survey (per Site)	1	\$1,500.00	\$1,500.00	\$1,500.00
960575	Living Expense per Day per Person	1	\$200.00	\$200.00	\$200.00
				Subtotal	\$1,700.00

Installation

950104	Professional Services (per Day)	9	\$1,500.00	\$1,500.00	\$13,500.00
960575	Living Expense per Day per Person	11	\$200.00	\$200.00	\$2,200.00
960580	Travel Fee per Person	1	\$1,250.00	\$1,250.00	\$1,250.00

				Subtotal	\$16,950.00
--	--	--	--	-----------------	--------------------

System Architect

950516	Network Provisioning Services per day	2	\$1,500.00	\$1,500.00	\$3,000.00
				Subtotal	\$3,000.00

Project Management Services

950510	Project Management Services	1	\$0.00	\$7,600.00	\$7,600.00
				Subtotal	\$7,600.00

Power Metrics Recurring Services

P10219	Power Metrics Suite - Annual access contract per PSAP - Year 1	1	\$960.00	\$960.00	\$960.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 2	1	\$960.00	\$960.00	\$960.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 3	1	\$960.00	\$960.00	\$960.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 4	1	\$960.00	\$960.00	\$960.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 5	1	\$960.00	\$960.00	\$960.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 6	1	\$960.00	\$960.00	\$960.00
P10219	Power Metrics Suite - Annual access contract per PSAP - Year 7	1	\$960.00	\$960.00	\$960.00
				Subtotal	\$6,720.00

Software Subscription

950999/SUB1-BU/1	Software Sub Service - /Position - Back Up Position - Year 1	9	\$157.50	\$157.50	\$1,417.50
950999/SUB1-BU/1	Software Sub Service - /Position - Back Up Position - Year 2	9	\$157.50	\$157.50	\$1,417.50
950999/SUB1-BU/1	Software Sub Service - /Position - Back Up Position - Year 3	9	\$157.50	\$157.50	\$1,417.50
950999/SUB1-BU/1	Software Sub Service - /Position - Back Up Position - Year 4	9	\$157.50	\$157.50	\$1,417.50
950999/SUB1-BU/1	Software Sub Service - /Position - Back Up Position - Year 5	9	\$157.50	\$157.50	\$1,417.50
950999/SUB1-BU/1	Software Sub Service - /Position - Back Up Position - Year 6	9	\$157.50	\$157.50	\$1,417.50
950999/SUB1-BU/1	Software Sub Service - /Position - Back Up Position - Year 7	9	\$157.50	\$157.50	\$1,417.50
				Subtotal	\$9,922.50

Software Protection and Remote Tech Support

950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 1	9	\$63.00	\$63.00	\$567.00
------------------	--	---	---------	---------	----------

950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 2	9	\$64.26	\$64.26	\$578.34
950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 3	9	\$65.55	\$65.55	\$589.95
950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 4	9	\$66.86	\$66.86	\$601.74
950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 5	9	\$68.19	\$68.19	\$613.71
950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 6	9	\$69.56	\$69.56	\$626.04
950999/PRO1-BU/1	Soft Protect and Remote Tech Support - /Pos - Back Up Pos - Year 7	9	\$70.95	\$70.95	\$638.55
				Subtotal	\$4,215.33

On-Site Maintenance

950999/ONS1-3-BU/1	On-Site Maint - /Pos - 21+ pos sys - Back Up Position - Year 1	9	\$262.50	\$262.50	\$2,362.50
950999/ONS1-3-BU/1	On-Site Maint - /Pos - 21+ pos sys - Back Up Position - Year 2	9	\$267.75	\$267.75	\$2,409.75
950999/ONS1-3-BU/1	On-Site Maint - /Pos - 21+ pos sys - Back Up Position - Year 3	9	\$273.11	\$273.11	\$2,457.99
950999/ONS1-3-BU/1	On-Site Maint - /Pos - 21+ pos sys - Back Up Position - Year 4	9	\$278.57	\$278.57	\$2,507.13
950999/ONS1-3-BU/1	On-Site Maint - /Pos - 21+ pos sys - Back Up Position - Year 5	9	\$284.14	\$284.14	\$2,557.26
950999/ONS1-3-BU/1	On-Site Maint - /Pos - 21+ pos sys - Back Up Position - Year 6	9	\$289.82	\$289.82	\$2,608.38
950999/ONS1-3-BU/1	On-Site Maint - /Pos - 21+ pos sys - Back Up Position - Year 7	9	\$295.62	\$295.62	\$2,660.58
				Subtotal	\$17,563.59

VIPER Alarm Monitoring

915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 1	9	\$130.00	\$130.00	\$1,170.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 2	9	\$130.00	\$130.00	\$1,170.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 3	9	\$130.00	\$130.00	\$1,170.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 4	9	\$130.00	\$130.00	\$1,170.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 5	9	\$130.00	\$130.00	\$1,170.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 6	9	\$130.00	\$130.00	\$1,170.00
915137/SL/1	Per Power911 position remote monitoring - VIPER Alarms Annual Recurring Fee - Year 7	9	\$130.00	\$130.00	\$1,170.00

				Subtotal	\$8,190.00
Hardware Protection					
950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 2	1	\$2,100.00	\$2,100.00	\$2,100.00
950999/HPMN1-BU/1	Hardware Protect Multi-Node System - /Pos - Back Up Position - Year 2	9	\$36.75	\$36.75	\$330.75
950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 3	1	\$2,142.00	\$2,142.00	\$2,142.00
950999/HPMN1-BU/1	Hardware Protect Multi-Node System - /Pos - Back Up Position - Year 3	9	\$37.49	\$37.49	\$337.41
950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 4	1	\$2,184.84	\$2,184.84	\$2,184.84
950999/HPMN1-BU/1	Hardware Protect Multi-Node System - /Pos - Back Up Position - Year 4	9	\$38.23	\$38.23	\$344.07
950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 5	1	\$2,228.54	\$2,228.54	\$2,228.54
950999/HPMN1-BU/1	Hardware Protect Multi-Node System - /Pos - Back Up Position - Year 5	9	\$39.00	\$39.00	\$351.00
950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 6	1	\$2,273.11	\$2,273.11	\$2,273.11
950999/HPMN1-BU/1	Hardware Protect Multi-Node System - /Pos - Back Up Position - Year 6	9	\$39.78	\$39.78	\$358.02
950999/HPMN1-BRD/1	Hardware Protect Multi-Node System - /Back Room Deployment - Year 7	1	\$2,318.57	\$2,318.57	\$2,318.57
950999/HPMN1-BU/1	Hardware Protect Multi-Node System - /Pos - Back Up Position - Year 7	9	\$40.57	\$40.57	\$365.13
				Subtotal	\$15,333.44

Antivirus Recurring Fees

914143	Symantec EndPoint Protection Manager (EPM) - 1 year - Year 1	14	\$63.00	\$63.00	\$882.00
914143	Symantec EndPoint Protection Manager (EPM) - 1 year - Year 2	14	\$63.00	\$63.00	\$882.00
914143	Symantec EndPoint Protection Manager (EPM) - 1 year - Year 3	14	\$63.00	\$63.00	\$882.00
914143	Symantec EndPoint Protection Manager (EPM) - 1 year - Year 4	14	\$63.00	\$63.00	\$882.00
914143	Symantec EndPoint Protection Manager (EPM) - 1 year - Year 5	14	\$63.00	\$63.00	\$882.00
914143	Symantec EndPoint Protection	14	\$63.00	\$63.00	\$882.00

914143	Manager (EPM) - 1 year - Year 6 Symantec EndPoint Protection Manager (EPM) - 1 year - Year 7	14	\$63.00	\$63.00	\$882.00
				Subtotal	\$6,174.00
				Total	\$228,894.71

Notes

- 1** This quote provides for hardware/software upgrade to existing VIPER Multi-node System.

The quote assumes all existing Intrado equipment and software not identified for upgrade or replacement in this quote will remain in service and meets all minimum operating requirements for use with the existing products and equipment / software being upgraded.

Upgrade to Intrado's software products have been priced as no-charge to the customer, assuming the PSAP is currently covered by an active, valid Software Subscription agreement. If this agreement is no longer valid or has expired at the time of acceptance, upgrades will be charged at the current rate and the quote will be revised to reflect the current upgrade pricing.

Maintenance pricing is adding 1 previously purchased laptop to the total of positions subscribed to recurring services.

- 2** Customer to provide the following peripheral equipment, as required:

Additional Backroom Equipment Required:

Two (2) modems to ALI Database (If not using SIP)

One (1) Network Laser Printer

Amphenol cables and punch blocks

A high-speed internet-based VPN Connection for Remote Monitoring and Maintenance must be provisioned.

Additional Power IWS Equipment Required:

Each IWS position requires sufficient CAT5e/CAT6 Network Cabling (3 per position) not normally supplied by Intrado, to reach the Network Switches in the back room.

- 3** All inter-site connectivity is the responsibility of the Customer. WAN equipment, software, and connectivity to be procured, installed, and configured by the Customer

Unless otherwise specified in this quotation, routers are not included.

Two (2) connections are required between each site and the WAN.

WAN Requirements

- Layer 3 routing must be provided between all locations
 - Certified CAT5e/CAT6 between all network switches
 - Guaranteed Bandwidth for all Intrado applications
 - Low Latency (< 40ms)
 - Low Jitter (< 5ms)
 - Support for DHCP Relay/Forwarding (per RFC 1542) from all VIPER subnets to their associated primary Application Server
 - Support for QoS (Quality of Service) as needed
 - Security against intrusion and virus attack
 - Reliable links (fault tolerant) – no single point of failure may cause a Layer 3 disruption for more than four (4) seconds, multicast may not be disrupted for more than ten (10) seconds.
 - DNS Caching and forwarding from satellite sites to all VIPER Application Servers
 - Support for Multicast traffic between all subnets of a discrete VIPER system (however Multicast traffic between satellite subnets is not required).
 - Multicast traffic must not pass between separate discrete VIPER systems
 - A Dial-Up Line for Remote Monitoring and Maintenance must be provisioned.
-

4 The 3rd Party Recorder Interface Kit provides the following:

- 1) Physical IP packet-capture solution. This is the mechanism by which the VIPER SIP and RTP packets are securely shared with the 3rd party recorder.
- 2) VIPER 3rd party recording license. This is the VIPER-side license that enables a 3rd party recorder to have a one-way IP connection to VIPER. One is needed per VIPER node.
- 3) Packet description document. This document details all of the VIPER SIP/RTP messages that are relevant for a 3rd party recorder.

Please note that in all cases, Intrado will not be responsible for the support or provisioning of the 3rd party recorder.

5 MapFlex is a 9-1-1 call mapping application which locates incoming calls on a map display using customer GIS data and call location data received from the call handling system.

Customers are required to provide their GIS data for provisioning within MapFlex and are required to maintain their GIS data unless Intrado has been contracted to manage the data on the customer's behalf.

GIS Services Included with MapFlex Deployment

- MapFlex GIS Data Preparation services (creation or re-creation of the customer's GIS data package prior to Final Acceptance)
- Remote MapFlex Configuration services

Post-Deployment GIS Services Included Under an Active Maintenance Services Agreement

- Creation or re-creation of a GIS data package potentially required in support of software "break fix"
- Other GIS data professional services potentially required in support of a bug fix related to software

Post-Deployment GIS Services Not Included Under an Active Maintenance Services Agreement

- MapFlex GIS Data Preparation services (following the initial system setup and installation)
 - MapFlex Data Update Service (one-time or recurring)
 - Re-creation of the GIS data package or other GIS data professional services performed in support of a MapFlex version upgrade
-

6 Intrado's Remote Monitoring Service monitors all IWS products as well as most third party equipment. The service forwards alarms and alerts to a centralized Intrado Network Operations Center for monitoring. This service requires the purchase of Sentry hardware from Intrado.

Intrado's Technical Support Center receives remote customer alarms and alerts 24x7x365, notifying Intrado of any irregular behavior including faults and performance threshold crossings requiring attention. Minimum action includes contacting of either the customer directly or the assigned on-site service personnel to provide the appropriate technical response.

Automatic remote troubleshooting of the alarm is performed only if Remote Support services are purchased.

The dispatching of Intrado technician support after an alarm is received and troubleshooting has been performed is available only if On-Site Support Services are purchased.

Intrado Life & Safety Solutions Corporation Responsibilities:

- Remote Monitoring of customer based PSAP equipment.
 - Contacting of either the PSAP directly or their assigned on-site service personnel upon receipt of the
-

alarm.

- Clearing of the alarm upon notification of the customer.

Customer Responsibilities:

- Establish business rules regarding alarm notifications and escalation conditions within the Sentry system. Designation of customer contact points or its assigned on-site service personnel.
-

- 7** **Professional Services:** This quote represents an estimate of labor costs to perform the work described in this quote. If the amount of labor needed to correct the issue can't be accomplished time allotted in this quote, Intrado will contact the customer representative before performing additional labor. If the actual labor to perform the work is significantly less than the amount quoted, the final charge may be adjusted.
-

- 8** The Project Survey is intended to identify any additional miscellaneous equipment or services required to ensure smooth installation and operation of the quoted system. Additional costs may be incurred upon completion of the Project Survey.
-

9 **Comprehensive Project Management**

This is a service offered to partners that do not have a Project Manager assigned to the project, where Intrado's Comprehensive Project Management (CPM) provides a Project Manager that coordinates all project activity.

The CPM provides complete, end-to-end project management support and services that could include on-site support, project documentation, formal reporting, as well as coordination of deliveries both internally as well as with the partner and the end customer.

The CPM level of service includes all services in the basic level plus the following:

- Site survey is reviewed (or initiated and then reviewed) to verify that site and system environment are ready for installation
 - Scope of Work is completed (includes a Project Schedule of key dates)
 - Review system design
 - Site and/or network diagram are completed as required
 - 3rd Party contractors included in the sales order are contacted and managed
 - Project kick-off meeting is scheduled with the end customer and held via conference call or optionally on site
 - Comprehensive risk assessment and mitigation planning
 - Overall project coordination
 - Weekly project status meetings are scheduled, led and documented
 - Customer configuration for staging is collected and communicated
 - Equipment staging (if ordered) and shipping is managed"
 - Coordinate on-site delivery
 - Equipment receipt and inventory is validated
 - Intrado resources are scheduled and managed with project implementation and cut-over requirements
 - Maintain all project related communications and documentation
 - Complete Site Book for delivery to end customer at time of handover to service
 - Variable: Project Manager Presence on-site (with additional per day and travel cost components). This is typically required for project kickoff (if on-site), final site evaluation, and cut-over project management services
-

- 10** **Software Subscription Service** provides the customer with access to software upgrades including new features. This offering only provides for the availability of the software. Installation and training (if needed) are not included. Any required hardware or operating system changes are also not included.
-

Intrado will provide periodic software release bulletins to customers which announce and explain new feature releases for Intrado software. Customers may then request the new release or version from Intrado based on applicability of the release to customer's system. The customer is responsible for installation of all these releases, unless the On-Site Maintenance Service is purchased. If On-Site Maintenance has not been purchased and the customer prefers to have Intrado deploy a new release, Intrado will dispatch appropriate personnel to perform the upgrade on a mutually agreed upon date at Intrado's then current prices for such services.

- 11** **Software Protection and Remote Technical Support** is a coverage requirement with the purchase and ownership of Intrado CPE system equipment.

Software Protection and Remote Technical Support cannot be deleted from quotes or system orders. Once a Software Protection and Remote Technical Support service contract is established for the site during system initial purchase, all items subsequently added to the site will not require an additional contract, but the acquisition of additional positions will increase the price of the services.

- a. For sites with one year coverage contracts, the increased price will be reflected in the quote at the next contract renewal point.
- b. For sites with multi-year agreements, the customer will be required to retract the remaining years of the original purchase order and issue a new purchase order for the remaining period covering the original system and new positions.

If a contract for Software Protection and Remote Technical Support expires without renewal, causing a lapse in coverage, the customer's access to the Support Center will be discontinued and a notification of services termination will be issued. Reinstatement of the lapsed coverage will require the following from the customer:

- a) Payment in full for the lapsed period at the prevailing per-seat rate
- b) Purchase of a new maintenance agreement (one-year or five-year)
- c) System Recertification fees in the form of a Class A inspection at \$1,500.00 per day plus related travel and expense charges.

Software Protection

This offering provides for the availability of software product updates. Installation and training (if needed) are not included. Intrado will publish periodic software release bulletins to customers which announce important product updates for Intrado software. Customers may then request the new update from Intrado based on applicability of the release to customer's system. Customer is responsible for installation of all these releases, unless the On-Site Maintenance Service is purchased. If On-Site Maintenance has not been purchased and the customer prefers to have Intrado deploy a new release, Intrado will dispatch appropriate personnel to perform the upgrade on a mutually agreed upon date at Intrado's then current prices for such services.

Remote Technical Support

Support is provided by associates who specialize in the diagnosis and resolution of system performance issues. Remote Technical Support is available 24/7 through both a toll free hotline and a secure customer Internet portal. All service inquiries are tracked by a state-of-the-art CRM trouble ticket system that can be queried by customers through the online portal to obtain the most up-to-date status on their issues.

- 12** **On-site Support Services** are primarily designed to assist with issues that require system expertise in troubleshooting and restoration at the customer's location.

On-site Support Services include travel costs and time and labor related to the service incident. Also included in the service are quarterly on-site preventative and routine maintenance reviews (four per year) of the customer's Intrado system. These maintenance visits can include the installation of routine updates to software. Training, configuration changes, reprogramming and system upgrade labor are not included in this offering, but are available for purchase.

On-Site Support Services options include the designation of a technician dedicated specifically to the customer's

deployment(s), or alternately a non-dedicated resource available for use with other customers. Intrado may engage third-party vendors to provide the On-Site Support Services.

- 13** **Hardware Protection Service** provides for the replacement of any non-operating Intrado provided hardware component, with the exception of monitors. This offering only provides for the replacement of the hardware item. Installation services and training (if needed) are not included. This service does not cover items where warranty has been voided due to abuse, Force Majeure or other actions.

When the Intrado Technical Support Center concludes that an item is non-operational, a fully functioning new or refurbished unit will be shipped to the customer. This unit will then become the property of the customer and will restore the functionality of the non-working item, but it may not be the exact same model as the original. The shipment of the replacement item will include a pre-printed shipping label used for the return of the nonworking item from the customer.

- 14** All optional modules in this quote have been priced under the assumption that they will be purchased and installed concurrently with the base system. If these modules are to be installed at a later date, additional travel & living expenses will apply.

Unless otherwise stated in this quotation, Installation, Training, Project Management, and Maintenance services have not been included for optional modules. Once the customer has finalized their configuration, a revised quotation will be provided with equipment and services costs revised as necessary.

- 15** Intrado's fully integrated Text to 9-1-1 solution is incorporated into the Power 9-1-1 display complete with drop down text. Text messages "ring" just like 9-1-1 calls coming in and are routed under the same routing/ACD rules applied by the PSAP. Text sessions can be transferred to any enabled user on the Viper system. All wireless carriers currently enabling text messaging can be reached through this system.

Pricing is based on the number of positions and PSAPs in the quote, and there is no additional charge for dark backup sites connected to the host(s). The only variable cost is related to connectivity and the network engineering hours needed to configure the connectivity based upon the PSAP's requirements. Connectivity is available via the A9-1-1 ESInet or the PSAP's internet interface, which will be secured by Intrado Life & Safety Solutions Corporation.

Text is provided into the Call Handling system either via ITS or ESInet, depending on transport method used.

TXT29-1-1 services will be provided in accordance with the applicable Service Guide at <https://www.intrado.com/legal-privacy/terms/call-handling>.

PSAP billing will begin upon completion of deployment and text readiness delivery from Intrado to the PSAP. Completion is defined as the PSAP being able to accept text messages.

Billing and the term commencement for the services will begin when the Services are first made available for Customer's use, and will continue for the designated number of months as stated in this Quote.

- 16** MapFlex is a 9-1-1 call mapping application which locates incoming calls on a map display using customer GIS data and call location data received from the call handling system.

Customers are required to provide their GIS data for provisioning within MapFlex and are required to maintain their GIS data unless Intrado has been contracted to manage the data on the customer's behalf.

GIS Services Included with MapFlex Deployment

- MapFlex GIS Data Preparation services (creation or re-creation of the customer's GIS data package prior to Final Acceptance)
- Remote MapFlex Configuration services

Post-Deployment GIS Services Included Under an Active Maintenance Services Agreement

- Creation or re-creation of a GIS data package potentially required in support of software "break fix"
- Other GIS data professional services potentially required in support of a bug fix related to software

Post-Deployment GIS Services Not Included Under an Active Maintenance Services Agreement

- MapFlex GIS Data Preparation services (following the initial system setup and installation)
- MapFlex Data Update Service (one-time or recurring)

Re-creation of the GIS data package or other GIS data professional services performed in support of a MapFlex version upgrade

17 Power Metrics

Intrado retains title to all premise-based equipment and software provided to customer in connection with the Power Metrics service (including RDDMs), which will be removed and returned to Intrado at the conclusion of the service.

Billing and the term commencement for the services will begin when the Services are first made available for Customer's use, and will continue for the designated number of months as stated in this Quote.

Power Metrics services will be provided in accordance with the applicable Service Guide at <https://www.intrado.com/legal-privacy/terms/call-handling>.

Terms

VENDOR NAME	Intrado Life & Safety Solutions Corporation Include quote number and customer EIN/Tax Identification Number on P.O.
SUBMIT P.O.	ordermanagement.safetyservices@west.com
PRICING	All prices are in USD Taxes, if applicable, are extra. Handling and Shipping charges are extra unless specified on the quote.
SHIPPING TERMS	FCA (Montreal), INCOTERMS 2010
PAYMENT	Per Contract
DELIVERY	TBD
VALIDITY	Quote expires on March 24, 2022. However, part numbers beginning with Q, such as QXXXXX, constitute unique third-party components. These components, including model and price, (i) may be subject to change at any time; and (ii) are non-cancellable, non-refundable, and non-exchangeable at any time.
COPYRIGHT	The information contained in this document is proprietary to Intrado Life & Safety Solutions Corporation and is offered solely for the purpose of evaluation.

RESOLUTION NO. 224

**RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT
REGARDING THE OSWEGO (EAST 11TH STREET) TOWER SITE WITH DISH
WIRELESS, LLC**

By Legislator Terry Wilbur:

WHEREAS, the County of Oswego has, heretofore, constructed a communications tower within the City of Oswego for E-911 public safety and county communications purposes located at 111 East 11th Street Oswego, NY; and

WHEREAS, there is remaining unused space for an additional tenant upon said tower which is desirable to DISH Wireless, LLC, a Colorado limited liability company, having a mailing address of 9601 S. Meridian Blvd., Englewood, Colorado 80112 (hereinafter "DISH Wireless") as tenant; and

WHEREAS, certain engineering and radio interference studies have been conducted and the proposed lease will not have an effect on county operations; and

WHEREAS, the placement of antennae upon the tower will give DISH Wireless communications for subscribers in the City of Oswego and in surrounding areas; and

WHEREAS, DISH Wireless has agreed to pay market rents acceptable to the Department of Emergency Communications with an escalator for subsequent lease terms; and

WHEREAS, a resolution is required under County of Oswego Local Law Number 2 of 2005 to enter into said lease,

NOW, THEREFORE, upon the recommendation of the Public Safety Committee of this body, it is hereby,

RESOLVED, that, in light of the foregoing, the unique nature of cell tower markets and the fact other Cell carriers are well-established in the area, the county hereby waives the requirement for publicly let bids or proposals for this lease; and it is further

RESOLVED, that the Chair of the Legislature be and is hereby authorized to enter into a lease with DISH Wireless in acceptable form to the Department of Emergency Communications and the County Attorney for an initial five (5) year term with subsequent renewal terms authorized up to twenty five (25) years in accordance with the annexed term sheet; and it is further

RESOLVED, that the initial rent shall be \$2,000 per month with a two (2) percent escalator in rent upon the commencement of any renewal term.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:

YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0



Kevin B. Pooley
Director

OSWEGO COUNTY
E-9-1-1 EMERGENCY COMMUNICATIONS DEPARTMENT

315-349-8215
Fax 315-349-8500

PUBLIC SAFETY CENTER

39 CHURCHILL ROAD

OSWEGO, NY 13126

Informational Memo

DISH Wireless Colocation Lease
9/21/21

DISH Wireless L.L.C has requested to colocate equipment on the County's Oswego City site at 111 East 11th Street in the City of Oswego. An agreement is being negotiated and the County Attorney is reviewing the terms and conditions in the new lease.

DISH Wireless L.L.C. is asking for a five year lease term with the option to renew for four more five year terms for a total of 25 years. DISH Wireless has agreed to paid \$2,000 monthly for access to space on the Oswego City tower and one outdoor cabinet. The lease also includes a 2% annual escalator to the rent amount. The 911 Director is asking the Legislature to approve the Chairman signing the lease agreement with DISH Wireless L.L.C. contingent on the County Attorney approving the terms and conditions that are being currently negotiated.

RESOLUTION NO. 225

**RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT
REGARDING THE HUB TOWER SITE WITH THE FEDERAL BUREAU OF
INVESTIGATIONS**

By Legislator Terry Wilbur:

WHEREAS, the County of Oswego has, heretofore, constructed a communications tower within the City of Oswego for E-911 public safety and county communications purposes located at 121 Churchill Rd, Oswego, NY; and

WHEREAS, there is remaining unused space for an additional tenant upon said tower which is desirable to the FBI as tenant; and

WHEREAS, certain engineering and radio interference studies have been conducted and the proposed lease will not have an effect on county operations; and

WHEREAS, the relocation of radio repeater and antennae upon the tower will remove the FBI from the legacy Scriba tower site on County Route 51a; and

WHEREAS, the FBI has agreed to pay rents acceptable to the Department of Emergency Communications with an escalator for subsequent lease terms; and

WHEREAS, a resolution is required under County of Oswego Local Law Number 2 of 2005 to enter into said lease,

NOW, THEREFORE, upon the recommendation of the Public Safety Committee of this body, it is hereby,

RESOLVED, that the Chair of the Legislature be and is hereby authorized to enter into a lease with the FBI in acceptable form to the Department of Emergency Communications and the County Attorney for an initial five (5) year term with subsequent renewal terms authorized up to twenty (20) years in accordance with the annexed term sheet; and it is further

RESOLVED, that the initial rent shall be \$2,000 per year with a two (2) percent escalator in rent upon the commencement of any renewal term.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0



Kevin B. Pooley
Director

OSWEGO COUNTY
E-9-1-1 EMERGENCY COMMUNICATIONS DEPARTMENT

315-349-8215
Fax 315-349-8500

PUBLIC SAFETY CENTER

39 CHURCHILL ROAD

OSWEGO, NY 13126

Informational Memo

FBI relocation
9/21/21

Currently the FBI has a repeater at the legacy Scriba tower site on County Route 51a. The 911 Director is working on decommissioning this site and has been working with the FBI to relocate the repeater to the HUB tower site on Churchill Rd. An agreement is being negotiated and the County Attorney is reviewing the terms and conditions in the new lease.

The FBI is asking for a five year lease term with the option to renew for three more five year terms for a total of 20 years. The FBI has agreed to paid \$2,000 annually for access to space on the HUB tower and one rack unit in the legacy communications shelter. The lease also includes a 2% annual escalator to the rent amount. The 911 Director is asking the Legislature to approve the Chairman signing the lease agreement with the FBI contingent on the County Attorney approving the terms and conditions that are being currently negotiated.

RESOLUTION NO. 226

RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE A RETAINER AGREEMENT WITH BURKE, SCOLAMIERO & HURD, LLP TO CONDUCT AN INDEPENDENT INVESTIGATION INTO AN INMATE DEATH

By Legislator Terry Wilbur:

WHEREAS, the County of Oswego has been requested by the New York State Commission on Corrections to conduct an independent investigation and report back to the Commission regarding the death of an inmate in the Oswego County Correctional Facility; and

WHEREAS, Burke, Scolamiero & Hurd, LLP possesses the requisite experience and qualifications and is willing to undertake same; and

WHEREAS, a resolution is both necessary and desirable,

NOW, THEREFORE, upon recommendation of the Public Safety Committee of this body, it is hereby,

RESOLVED, that the Chair of the Legislature be, and is hereby, authorized to execute a retainer agreement with Burke, Scolamiero & Hurd, LLP to conduct an independent investigation on behalf of the County of Oswego regarding the inmate's death and to report back to the State Commission on Corrections.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

RESOLUTION NO. 227

**RESOLUTION APPOINTING AN ACTING DIRECTOR OF VETERANS'
SERVICES IN AND FOR THE COUNTY OF OSWEGO**

By Legislator Roy Reehil:

WHEREAS, the County of Oswego has a Veterans' Service Agency pursuant to New York State Executive Law §357(1); and

WHEREAS, the position of Director of the Oswego County is presently vacant due to a resignation; and

WHEREAS, the Chair of the County Legislature, with the approval of the County Legislature, under Executive Law §357(1) shall appoint and may at pleasure remove a County Director of the Oswego County Veterans' Service Agency; and,

WHEREAS, pending a search for a new Director of the Oswego County Veterans' Service Agency, it is both necessary and desirable to have an Acting Director appointed for the benefit of the veterans residing within the County of Oswego and to report to this body; and

WHEREAS, a suitable candidate has been found and is willing to serve as Acting Director,

NOW, THEREFORE, the Chair of the Legislature with the approval of the Human Services Committee and Finance & Personnel Committee of this body has hereby appointed Matias Garcia as Acting Director of the Oswego County Veterans' Service Agency and it is hereby further

RESOLVED, that the appointment of Matias Garcia as Acting Director of the Oswego County Veterans' Service Agency; and, it is further

RESOLVED, that the salary for the Acting Director of the Oswego County Veterans' Service Agency be and is hereby established at \$52,450, Salary Grade 40 in the Oswego County Management Plan.

**ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0**

RESOLUTION NO. 228

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
OFFICE FOR THE AGING – ADDITIONAL UNMET NEEDS GRANT FUNDING**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments

**ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification
A6772 437720 UMN
A6772 543800 UMN
A6772 545500 UMN

Res. 228 of 2021
(\$140,000.00)
\$118,400.00
\$21,600.00



Sara Sunday
Aging Services Administrator

Oswego County Office Complex
70 Bunner Street, Oswego NY 13126

INFORMATIONAL MEMORANDUM

From: Sara Sunday

Date: September 24, 2021

Subject: Budget Modification Request – Unmet Needs Grant

Purpose: To amend the Office for the Aging budget to allocate an additional \$140,000 of Unmet Need grant funding to the Office for the Aging 2021 Operating Budget.

Background: In 2019 the New York State Office for the Aging (NYSOFA) allocated the Oswego County Office for the Aging (OFA) funds to address the Unmet Needs of Seniors across Oswego County. In the 2021 New York State Budget, additional funds were allocated for Unmet Needs. Oswego County OFA was notified of the additional funds allocated on August 30th, 2021.

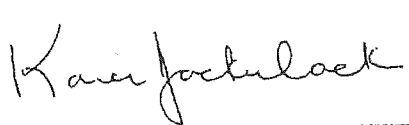
The additional funding will be used to expand our Legal Services program; provide aide service to seniors on our Senior Homecare wait list by providing Consumer Directed In Home Services (CDIS), Social Adult Day (SAD) services as well as traditional in home contracted aid service; provide door to door assisted transportation services to access SAD programing; and add weekend meals for elderly who are in need.

The Department respectfully requests acceptance of this additional funding allocation. The attached budget modification reflects this request. The Unmet Need grant program is funded 100%. There will be no local share.

Fiscal Impact: There will be no negative effect to the budget.

Recommended Action: The Office for the Aging respectfully recommends the Human Services Committee, the Personnel and Finance Committee and the Oswego County Legislature authorize the transfer of this grant funding to operating accounts as listed.

NOTIFICATION OF GRANT AWARD - UNMET NEED

Name and Address of Area Agency: Oswego County Office for the Aging P.O. Box 3080 County Office Complex - 70 Bunner Street Oswego, NY 13126-3080	Name and Address of Sponsoring Agency/Payee: Oswego County																																																				
Program Year - Beginning: 4/1/2021 Ending: 3/31/2022																																																					
Fiscal Year from which funds are awarded: 2021 This award is New																																																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Section I - Grantee Budget</u></th> <th style="text-align: right; border-bottom: 1px solid black;"><u>Amount</u></th> </tr> <tr><td>Personnel</td><td style="text-align: right;">\$11,055.00</td></tr> <tr><td>Fringe Benefits</td><td style="text-align: right;">6,964.00</td></tr> <tr><td>Equipment</td><td style="text-align: right;">0.00</td></tr> <tr><td>Travel</td><td style="text-align: right;">1,000.00</td></tr> <tr><td>Maint. & Operations</td><td style="text-align: right;">700.00</td></tr> <tr><td>Other Expenses</td><td style="text-align: right;">0.00</td></tr> <tr><td>Subcontracts</td><td style="text-align: right;">97,035.00</td></tr> <tr><td>Food</td><td style="text-align: right; border-bottom: 1px solid black;">0.00</td></tr> <tr><td>Approved Costs</td><td style="text-align: right;">\$116,754.00</td></tr> <tr><td>Less:</td><td></td></tr> <tr><td>Anticipated Income</td><td style="text-align: right;">1,000.00</td></tr> <tr><td>NSIP</td><td style="text-align: right; border-bottom: 1px solid black;">0.00</td></tr> <tr><td>Net Cost</td><td style="text-align: right; border-bottom: 3px double black;">\$115,754.00</td></tr> </table>	<u>Section I - Grantee Budget</u>	<u>Amount</u>	Personnel	\$11,055.00	Fringe Benefits	6,964.00	Equipment	0.00	Travel	1,000.00	Maint. & Operations	700.00	Other Expenses	0.00	Subcontracts	97,035.00	Food	0.00	Approved Costs	\$116,754.00	Less:		Anticipated Income	1,000.00	NSIP	0.00	Net Cost	\$115,754.00	<table style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Section II - Grantee Budget - State and Matching Funds:</u></th> <th style="text-align: right; border-bottom: 1px solid black;"></th> </tr> <tr><td>1. State Share (see remark 1)</td><td style="text-align: right;">\$114,108.00</td></tr> <tr><td>2. Matching Share of Net Cost</td><td></td></tr> <tr><td> A. In-Kind</td><td style="text-align: right;">0.00</td></tr> <tr><td> B. Cash</td><td style="text-align: right;">1,646.00</td></tr> <tr><td> C. Volunteer Match</td><td style="text-align: right;">0.00</td></tr> <tr><td>3. Net Cost</td><td style="text-align: right; border-top: 1px solid black;">\$115,754.00</td></tr> </table> <table style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <th style="text-align: left; border-bottom: 1px solid black;"><u>Section III - State Funds Ceiling:</u></th> <th style="text-align: right; border-bottom: 1px solid black;"></th> </tr> <tr><td>A. Base Allocation</td><td style="text-align: right;">\$114,108.00</td></tr> <tr><td>B. Supplement</td><td style="text-align: right;">140,000.00</td></tr> <tr><td>C. Reallocation</td><td style="text-align: right;">0.00</td></tr> <tr><td>State Funds Ceiling (see remark 1)</td><td style="text-align: right; border-top: 1px solid black;">\$254,108.00</td></tr> </table>	<u>Section II - Grantee Budget - State and Matching Funds:</u>		1. State Share (see remark 1)	\$114,108.00	2. Matching Share of Net Cost		A. In-Kind	0.00	B. Cash	1,646.00	C. Volunteer Match	0.00	3. Net Cost	\$115,754.00	<u>Section III - State Funds Ceiling:</u>		A. Base Allocation	\$114,108.00	B. Supplement	140,000.00	C. Reallocation	0.00	State Funds Ceiling (see remark 1)	\$254,108.00
<u>Section I - Grantee Budget</u>	<u>Amount</u>																																																				
Personnel	\$11,055.00																																																				
Fringe Benefits	6,964.00																																																				
Equipment	0.00																																																				
Travel	1,000.00																																																				
Maint. & Operations	700.00																																																				
Other Expenses	0.00																																																				
Subcontracts	97,035.00																																																				
Food	0.00																																																				
Approved Costs	\$116,754.00																																																				
Less:																																																					
Anticipated Income	1,000.00																																																				
NSIP	0.00																																																				
Net Cost	\$115,754.00																																																				
<u>Section II - Grantee Budget - State and Matching Funds:</u>																																																					
1. State Share (see remark 1)	\$114,108.00																																																				
2. Matching Share of Net Cost																																																					
A. In-Kind	0.00																																																				
B. Cash	1,646.00																																																				
C. Volunteer Match	0.00																																																				
3. Net Cost	\$115,754.00																																																				
<u>Section III - State Funds Ceiling:</u>																																																					
A. Base Allocation	\$114,108.00																																																				
B. Supplement	140,000.00																																																				
C. Reallocation	0.00																																																				
State Funds Ceiling (see remark 1)	\$254,108.00																																																				
Remarks: In addition to the conditions contained in the Four Year Plan, Annual Update and Application for Funding, the conditions checked below apply to this award: (XX) 1. State reimbursement is limited to the <u>lower</u> of the "State Share" in Section II or the "State Funds Ceiling" in Section III of this award notice. (XX) 2. Receipt of State funds (either through advance or reimbursement) does not constitute earning of these funds. The State share of the project cost is earned only when allowable costs have been incurred and paid. (XX) 3. The funds herein awarded are to be expended in accordance with the laws and regulations that govern the program for which the funds are used. (XX) 4. Area Agency administrative expenditures are limited to a maximum of 15% of the State Share. () 5. Other:																																																					
Name and Title of Authorizing Official: Karen Jackuback Deputy Director	Signature: 	Date: 8/4/2021																																																			

COUNTY OF OSWEGO

BUDGET MODIFICATION REQUEST

FROM			TO			
ORG	OBJECT	PROJECT	ORG	OBJECT	PROJECT	DOLLAR AMOUNT
A6772	437720	UMN				((\$140,000.00))
			A6772	543800	UMN	\$118,400.00
			A6772	545500	UMN	\$21,600.00
						\$0.00

COMMITTEE SIGNATURES

DATE _____

Handwritten text: *Handwritten text, possibly a signature or name, written vertically.*

10/4/21

County Treasurer

Date _____

Robert Graham

10/4

Personnel Director

Date _____

~~County Administrator~~

Date _____

Department Head

Date _____

RESOLUTION NO. 229

**RESOLUTION TRANSFERRING FUNDS TO COVER CAMP ZERBE
RENOVATIONS**

By Legislator Roy Reehil:

WHEREAS, the Oswego County Youth Bureau operates Camp Zerbe, a nature park

WHEREAS, a renovation project at Camp Zerbe maximizes the usage of space that will greatly impact opportunities at the facility,

NOW, THEREFORE, upon the recommendation of the Human Services Committee with approval of the Finance and Personnel Committee of this body, be it

RESOLVED, that the funds to cover Camp Zerbe renovations be approved

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 229 of 2021

A7181 51400
A7181 541200

(\$18,000.00)
\$18,000.00

Oswego City-County Youth Bureau

**OSWEGO COUNTY COMPLEX
70 BUNNER STREET
OSWEGO, NY 13126**

(315) 349-3451
FAX (315)-349-3231



Brian Chetney Executive Director
brian.chetney@oswegocounty.com

September 9, 2021

Informational Memorandum

Purpose:	Transfer funds to cover the costs to renovate the Paco Malone building at Camp Zerbe
Summary:	The Paco Malone building at Camp Zerbe needs repair. The building can be used as an additional rental option and provide revenue to Oswego County. We need to transfer funds to the Repairs – Building & Property – Camp Zerbe line to cover the costs. There are funds available in the Temporary & Part Time – Camp Hollis line.
Recommended Action:	The department recommends the budget modification transferring funds from the Temporary & Part Time – Camp Hollis line to the Repairs- Building & Property – Camp Zerbe line be approved.



Rick Doten
Superintendent

COUNTY OF OSWEGO
BUILDINGS AND GROUNDS DEPARTMENT

111 East Eleventh Street
Oswego, New York 13126

Phone: (315) 349-8233
Fax: (315) 342-2481

August 31, 2021

To: Brian Chetney
Director

From: Rick Doten
Superintendent

Re: Paco Malone Building
Estimate

Below is the estimate to renovate the Paco Malone building at Camp Zerbe.

Siding and Trim	\$ 3,500
Windows	\$ 1,500
Two doors & Locksets	\$ 1,000
Metal Roofing & plywood	\$ 2,500
Indoor & Outdoor Lighting	\$ 500
2 x 6 x 10 Studs	\$ 1,000
Insulation	\$ 2,000
Tongue & groove walls	\$ 3,000
Ceiling	\$ 2,500
Total	\$ 17,500

Should you require any additional information, please let me know.

COUNTY OF OSWEGO BUDGET MODIFICATION REQUEST

(From)			To			DOLLAR AMOUNT
ACCOUNT NUMBER			ACCOUNT NUMBER			
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	DESCRIPTION
A7181	514000					Temporary & Part Time-Camp Hollis
			A7180	541200		Repairs-Building & Property-Camp Zerbe

COMMITTEE SIGNATURES	DATE
<i>[Signature]</i>	10/4/21
<i>Beverly E. Todd</i>	10/4/21
<i>[Signature]</i>	10.4.21
<i>Robert Gordon</i>	10/4/21
<i>W. B. D.</i>	10.4.21

COUNTY TREASURER	DATE

PERSONNEL DIRECTOR	DATE
<i>[Signature]</i>	10 4 21

COUNTY ADMINISTRATOR	DATE
<i>[Signature]</i>	10/4/21

DEPARTMENT HEAD	DATE
<i>[Signature]</i>	

RESOLUTION NO. 230

**RESOLUTION AWARDED PROFESSIONAL SERVICES CONTRACT –
RFP 21-MH-001 MENTAL HEALTH TRANSPORTATION**

By Legislator Roy Reehil:

WHEREAS, the County issued a request for proposal for a vendor to provide transportation for individuals with mental health disorders; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 21-MH-001) from multiple qualified vendors to provide transportation for individuals with mental health disorders; and

WHEREAS, the Review Panel and the Oswego County Purchasing Department have reviewed the proposal received and determined the proposal from Catholic Charities of Oswego County of Fulton, NY 13609 meets the County's needs;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Human Services Committee that the County of Oswego awards the professional services contract for providing transportation for individuals with mental health disorders to Catholic Charities of Oswego County of 808 West Broadway, Fulton, NY 13609 at a cost of \$202,583 annually and a one-time software cost of \$5,200 and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

**ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0**



OSWEGO COUNTY PURCHASING

46 E Bridge Street, Oswego NY 13126
Phone (315)326-6050 Fax (315)349-8237
Email: Holly.Carpenter@OswegoCounty.Com

RFP 21-MH-001 Mental Health Transportation

Name of Company	Location	Proposed Price	Est. Timeline	Required Documentation SHC/PRCS/PIS/NCC/RFC					
Catholic Charities of Oswego County	808 W. Broadway Fulton NY 13069	\$202,583 annually. \$5200 1x Software Expense	January 1, 2022	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

Statement of Need: A consumer-oriented door to door transportation service is needed for individuals with mental health disorders to be able to consistently access and engage in services and supports essential for their illness management, recovery, and community living tenure. Easing anxieties regarding transportation allows individuals to actively participate in services and focus on their recovery process. A secondary gain from this service is to reduce the number of no-shows to clinic appointments, increasing the efficient use of behavioral health treatment services in Oswego County.

For individuals seeking support for mental health conditions, a major barrier interfering with participation in services is the lack of transportation. The lack of engagement in services and connections to resources and supports interferes with symptom management, skill development, learning, housing stability, and overall health status. Individuals have varying needs which, depending on their resources, abilities, their location, and their natural support system, may require alternative options for accessing essential services.

Rural areas make up much of Oswego County. There are several characteristics of rural areas that make it difficult to coordinate transportation. These include long distances between population centers, and substantial distances between mental health provider locations and personal residences. Issues related to use of Public and Medicaid transportation, and challenges associated with maintaining personal vehicles, can also be significant barriers to participating in services.

Funding Source: NYS Office of Mental Health (OMH).
Revenue and expense are currently budgeted.

Catholic Charities	<p>Pro</p> <ul style="list-style-type: none"> ➤ As the current vendor since 2016, has proven experience delivering the service and meeting client needs. ➤ Demonstrated effective system of coordinating referrals with the Division of Mental Hygiene ➤ Awareness of transportation issues and unique challenges for individuals with mental health needs. <p>Con</p> <ul style="list-style-type: none"> ➤ Lack of prior experience using GPS technology to assist with operations and efficiencies (will begin in 2022).
--------------------	--

Solicitation Process: RFP 21-MH-001 was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on July 08, 2021. It was also sent directly to the following vendors:

- Catholic Charities of Oswego County
- Volunteer Transportation Center
- Hillside Children's Center, Central Region
- Liberty Resources, Inc
- Oswego Hospital
- ARISE Child and Family Service, Inc.
- Oswego County Opportunities, Inc
- Oswego Industries
- Farnham Family Services, Inc.

Number of Responses: One (1)

Proposals Reviewed By:

Nicole Kolmsee, Director of Community Services
Sara Sunday, Community Services Board Member
Amy Durkin, Community Services board Member
Catherine Li Voti-Rice, Community Services Coordinator
Nathan Barron, Adult Services Coordinator
Jill Gutelius, Children's Services Coordinator

Evaluation Summary: The recommended proposal satisfies the scope of service and proposes a 1.5% increase over current contract, which has last adjusted January 2020. Catholic Charities has demonstrated their ability to deliver this service in partnership with the Division. With this contract, new strategies will be implemented to increase efficiencies while maintaining consumer-oriented service delivery.

Recommended Actions: Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.

RESOLUTION NO. 231

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
DEPARTMENT OF COMMUNITY DEVELOPMENT, TOURISM AND
PLANNING, PUBLIC TRANSPORTATION FUNDS**

By Legislator Tim Stahl:

Upon recommendation of the Economic Development and Planning Committee of this body, with the approval of Finance and Personnel Committee, be it

RESOLVED, that the Chairman of the Legislature be and is hereby authorized to execute any and all documents that may be necessary to access and disburse these funds, and be it also

RESOLVED, that the County Treasurer be, and he hereby is, Authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer and Budget Officer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 22 NO: 0 ABSENT: 2 ABSTAIN: 1

LEGISLATURE
COUNTY
OSWEGO

Authorized Budget Modification

Res. 231 of 2021

**A8020 545500 PTA
A8020 447890 ADMIN**

**(\$28,976.60)
\$28,976.60**



David R. Turner
Director

**OSWEGO COUNTY DEPARTMENT OF COMMUNITY
DEVELOPMENT, TOURISM AND PLANNING**

COUNTY BUILDING
46 EAST BRIDGE STREET
OSWEGO, NEW YORK 13126

TELEPHONE (315) 349-8292
FAX (315) 349-8279

Janet W. Clerkin
*Office of Promotion
And Tourism*

Donna B. Scanlon
*Office of Community
Development Programs*

Scott Smith
Office of Housing Assistance

INFORMATIONAL MEMORANDUM

SUBJECT: Accept and Disburse funds for public transportation services.

PURPOSE: This resolution proposes to modify certain budget lines.

SUMMARY: The Community Development office has received authorization to allocate funding (\$28,976.60) from our public transportation program, to reimburse us for our internal administration efforts in the first half of 2021. This resolution modifies the respective budget lines for this transaction.

FISCAL IMPACT: An additional \$28,976.60 to cover our staff time necessary for administration.

RECOMMENDED ACTION: The Committee on Economic Development & Planning in concert with the Committee on Finance & Personnel authorize this action.

RESOLUTION NO. 232

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT –
RFP 21-CDPT-001 BROWNFIELD GRANT APPLICATION
IMPLEMENTATION ASSISTANCE**

By Legislator Tim Stahl:

WHEREAS, the County issued a request for proposal for a vendor to provide Brownfield Grant Application Implementation Assistance; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 21-CDPT-001) from multiple qualified firms to provide Brownfield grant application implementation assistance; and

WHEREAS, the Oswego County Community Development, Planning and Tourism and Oswego County Purchasing Department have reviewed the proposals received and determined the proposal from C & S Companies of Syracuse, NY 13212 meets the County's needs;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Economic Development and Planning Committee that the County of Oswego awards the professional service contract for providing Brownfield Grant Application and Implementation Assistance to C & S Companies of 499 Col. Eileen Collins Boulevard, Syracuse, NY 13212 at an approximate cost of \$50,350 and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:

YES: 22 NO: 0 ABSENT: 2 ABSTAIN: 1



OSWEGO COUNTY PURCHASING

46 E Bridge Steet, Oswego NY 13126
 Phone (315)326-6050 Fax (315)326-6050
 Email: Holly.Carpenter@OswegoCounty.Com

RFP 21-CDPT-001 Brownfield Grant Application Implementation Assistance

Name of Company	Location	Evaluation Rating	Required Documentation VC/PRCS/PIS/NCC/RFC					
Barton & Loguidice	443 Electronics Parkway, Liverpool NY 13088	84.3	<table><tr><td></td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>		X	X	X	X
	X	X	X	X				
C&S Companies	499 Col. Eileen Collins Blvd. Syracuse NY 13212	88.0	<table><tr><td></td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>		X	X	X	X
	X	X	X	X				
C.T. Male Associates	50 Century Hill Drive, Latham NY 12110	71.0	<table><tr><td></td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>		X	X	X	X
	X	X	X	X				
D& B Engineers and Architects	5879 Fisher Road, East Syracuse NY 13057	79.3	<table><tr><td></td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>		X	X	X	X
	X	X	X	X				
Stantec Consulting Services Inc.	61 Commercial Street, Suite 100 Rochester NY	86.0	<table><tr><td></td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>		X	X	X	X
	X	X	X	X				

VC=Vendor Qualifications; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

Proposals Reviewed By:

Dave Turner, Director of Community Development, Tourism & Planning
 Karen Noyes, Community Development, Tourism & Planning
 Brad Broadwell, Director of Fulton CDA

Evaluation Summary: The evaluation committee reviewed and rated each proposal according to the criteria listed on the attached schedule. The Committee recommends awarding the contract to C & S Companies.

Schedule A

Evaluation Comparison

Total Points	Evaluation Criteria	C & S Companies			Barton & Loguidice			Stantec Consulting			D & B Engineers			C.T. Male Associates		
		DT	BB	KN	DT	BB	KN	DT	BB	KN	DT	BB	KN	DT	BB	KN
40	Evaluator Experience & Capabilities	35	37	38	35	40	30	35	40	34	35	28	32	35	25	35
30	Management Outline and Project Approach	25	28	27	20	30	25	25	30	25	18	30	20	18	20	19
10	Business & Organization	10	10	10	10	10	10	10	10	10	9	8	10	8	8	8
20	Cost	15	15	14	18	10	15	10	11	18	18	15	15	10	15	12
100	Total Points	85	90	89	83	90	80	80	91	87	80	81	77	71	68	74
Rating per Evaluation		88.0			84.3			86.0			79.3			71.0		

RESOLUTION NO. 233

**A RESOLUTION APPOINTING DIRECTORS TO THE OSWEGO COUNTY CIVIC
FACILITIES CORPORATION A LOCAL DEVELOPMENT CORPORATION
UNDER NEW YORK NOT-FOR-PROFIT CORPORATION LAW §1411**

By Legislator Tim Stahl:

WHEREAS, the County of Oswego has, heretofore, created the Oswego County Civic Facilities Corporation (hereinafter "Corporation"); and

WHEREAS, the County of Oswego is the sole member of the Corporation; and

WHEREAS, there are presently vacancies on the Board of Directors and/or the need to reappoint directors; and

WHEREAS, the Board of Directors shall consist of seven (7) members, two of whom shall be the County Treasurer and the County Administrator with the majority of the board required to be comprised of independent directors; and

WHEREAS, the remaining directors may also be members of the County of Oswego Industrial Development Agency; and

WHEREAS, the County of Oswego, as sole member of the Corporation acting through the County Legislature, has the power to appoint directors to the board of the Corporation; and

WHEREAS, a resolution is both necessary and desirable,

NOW, THEREFORE, upon recommendation of the Economic Development and Planning Committee, it is hereby

RESOLVED the following individuals be and are hereby appointed as Directors of the Corporation to serve at the pleasure of the County of Oswego, as sole member, acting through its County Legislature:

Gary Toth, Chair of the County of Oswego Industrial Development Agency
Nick Canale, Jr., Vice Chair of the County of Oswego Industrial Development Agency
H. Leonard Schick, Secretary/Treasurer, County of Oswego Industrial Development Agency
Barry Trimble, Member, County of Oswego Industrial Development Agency
Hon. Timothy Stahl, Oswego County Legislator, Member Oswego County IDA
Hon. Kevin L. Gardner, Oswego County Treasurer
Philip R. Church, Oswego County Administrator, and, it is further

RESOLVED, that their terms shall commence immediately upon adoption of this resolution and said terms shall be indefinite in duration.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 22 NO: 0 ABSENT: 2 ABSTAIN: 1

OSWEGO COUNTY LEGISLATURE

RESOLUTION NO. 234

**RESOLUTION OF THE COUNTY LEGISLATURE OF THE COUNTY OF
OSWEGO, NEW YORK, APPROVING THE OSWEGO COUNTY CIVIC
FACILITIES CORPORATION REFUNDING REVENUE BONDS, SERIES 2021
(OSWEGO SCHOOL DISTRICT PUBLIC LIBRARY PROJECT) ISSUE IN AN
AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$5,000,000**

By Legislator Tim Stahl:

WHEREAS, Oswego School District Public Library, a not-for-profit corporation (the "Library") has requested that the Oswego County Civic Facilities Corporation (the "Corporation") undertake a project (the "Project") for the benefit of the Library, consisting of the following: (A) the refunding of the outstanding aggregate principal amount of the County of Oswego Industrial Development Agency \$6,000,000 Civic Facility Revenue Bonds, Series 2006 (Oswego School District Public Library Project) (the "Series 2006 Bonds"), and (B) the funding of a debt service reserve fund, if applicable, and the payment of costs incidental to the financing thereof, by the issuance of tax-exempt or taxable revenue bonds of the Corporation (the "Bonds"), in an aggregate principal amount of not to exceed \$5,000,000; and

WHEREAS, the Series 2006 Bonds financed a portion of the costs of the acquisition of an interest in improved real property located at 120 East Second Street, Oswego, New York, comprising the Oswego Public Library, the construction of an approximately 10,000 square foot addition thereto, reconstruction and renovation of the existing library building located thereon and the acquisition and installation of certain fixtures, furnishings and equipment therein (collectively the "Project Facility"), for use as a public library; and

WHEREAS, the Project Facility is and will be owned and operated by the Library and is located at 120 East Second Street, Oswego, New York; and

WHEREAS, the Library has requested that the interest on the Bonds be excluded from the gross income of the owners thereof for federal income tax purposes pursuant to Sections 103 and 142 of the Internal Revenue Code of 1986, as amended (the "Code"); and WHEREAS, pursuant to Section 147(f) of the Code, interest on the Bonds will not be excluded from gross income unless the issuance of the Bonds shall be approved by the County Legislature of the County of Oswego (the "County Legislature") after the Corporation has conducted a public hearing thereon following reasonable public notice; and

WHEREAS, the Bonds are intended to be issued as qualified 501(c)(3) bonds under Section 145 of the Code; and

WHEREAS, a notice of a public hearing with respect to the Bonds pursuant to Section 147(f) of the Code was published in The Post Standard on September 30, 2021 and such public hearing was conducted on October 13, 2021 a copy of such transcript thereof

having been furnished to the County Legislature as of the date hereof; and

NOW, on recommendation of the Economic Development & Planning and Finance & Personnel Committees of this body, be it

RESOLVED AS FOLLOWS: Section 1. The undersigned, the County Legislature of Oswego County, New York, being the “applicable elected representative” (as such term is defined in Section 147(f) of the Code) of such governmental unit and having considered the transcript of the public hearing does hereby approve the Bond issue in a maximum aggregate face amount not to exceed \$5,000,000 for the purpose of financing all or a portion of the costs of the Project.

Section 2. The Bonds are not and shall not be a debt of the State of New York nor the County of Oswego, New York and neither the State of New York nor the County of Oswego, New York shall be liable thereon. The Bonds shall not give rise to a pecuniary liability or charge against the general credit or taxing power of the State of New York or the County of Oswego, New York.

ADOPTED BY VOCIE VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

RESOLUTION NO. 235

**RESOLUTION AUTHORIZING HEALTH DEPARTMENT-POSITION
RECLASSIFICATION – TYPIST TO ACCOUNT CLERK**

By Legislator James Karasek:

WHEREAS, to reclassify a Typist position to Account Clerk in the Preventive Division at the Health Department; and

WHEREAS, the level of work performed by this position is more suitable for an account clerk rather than a typist; and

WHEREAS, COVID-19 has greatly impacted the Preventive department, and with that, staff duties have changed. In the past, the immunization coordinator was the primary staff person to oversee immunization billing, track vaccine inventory and compile immunization data; however, due to the increased amount of COVID-19 vaccination clinics, they are unable to continue to be the sole person responsible for these tasks; and

WHEREAS, In addition to current job duties, this position will be tasked with assisting with a broader variety of tasks, including immunization billing (general, back to school, COVID, and flu), assisting the Immunization Coordinator with vaccine inventory tracking and compiling immunization data; and

WHEREAS, this would not result in any increase to the total Preventive Salaries and Wages line, therefore, no budget modification necessary. This position would remain Article 6-eligible for reimbursement

NOW, upon recommendation of the Health Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that Chairman of Oswego County Legislature approve reclassification of position #403524702 from Typist to Account Clerk.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:

YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0



INFORMATIONAL MEMORANDUM

Subject: Request for reclassification of one position.

Purpose: To reclassify a typist position in the Preventive division to an account clerk.

Summary: The level of work performed by this position is more suitable for an account clerk rather than a typist. COVID-19 has greatly impacted the Preventive department, and with that, staff duties have changed. In the past, the immunization coordinator was the primary staff person to oversee immunization billing, track vaccine inventory and compile immunization data; however, due to the increased amount of COVID-19 vaccination clinics, they are unable to continue to be the sole person responsible for these tasks. In addition to current job duties, this position will be tasked with assisting with a broader variety of tasks, including immunization billing (general, back to school, COVID, and flu), assisting the Immunization Coordinator with vaccine inventory tracking and compiling immunization data.

This would not result in any increase to the total Preventive Salaries and Wages line, therefore, no budget modification necessary. This position would remain Article 6-eligible for reimbursement.

Recommended

Action: The Health Committee approve and recommend the reclassification of a typist position to an account clerk.

POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: Health

DIVISION/UNIT (NUMBER): A4035

A. NEW POSITION REQUEST

1. Position Title Requested:

2. Bargaining Unit: ☐ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: _____ Grade: _____

b. Management or OCPA – Salary Requested: _____ Grade: _____

4. Percent of Federal and or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

5. Justification of Need (Use additional sheets as necessary):

6. Complete New Position Duties Statement (p. 3 & 4).

B. RECLASSIFICATION REQUEST

1. Present Title: Typist

2. Position #: 403524702

3. Present Salary/Hourly Rate: 15.52

Grade: 3

4. Requested Title: Account Clerk

5. Requested Salary: \$26,699

a. Bargaining Unit: CO - OP Hourly Rate: 14.67 Grade: 4

b. Management or OCPA – Salary Requested: _____ Grade: _____

6. Percent of Federal and/or State Reimbursement: 50% Fringe Reimbursed: ☐ Yes ☒ No

7. Justification of Need (use additional sheets as necessary): *The previous employee in the position held the typist title. Given the duties expected from this position, this position should be comparable to an account clerk position. This position is vital to the activities and duties in the Preventive Department. Duties of this position include answering the main health department phone, answering the main health department door, data input, assisting the nurses with activities such as inputting medical information, printing physician orders, creating medical records, etc. Additionally, this position requires the staff person to be able to run reports such as COVID reporting, immunization and lead reports, communicable disease reports, etc. The employee would be expected to assist with vaccination clinics (back to school, flu, and COVID) including assisting with gathering insurance information and handling payments. Finally, this position would be responsible for taking meeting minutes, schedule appointments for immunization appointments and home visits for nursing staff, ordering of supplies, greeting patients before a nurse provides medical services, etc. The tasks are well above the typist title. Also, this reclassification is part of the organizational restructure.*

C. POSITION DELETION

1. Title to be Deleted:

2. Position #

3. Salary Savings: (See attached the memo)

4. Reason for Deletion:

8. Complete New Position Duties Statement (p. 3 & 4).

SD 222

Civil Service Law: Section 22. Certification for positions. Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.		OSWEGO COUNTY DEPARTMENT OF PERSONNEL NEW POSITION DUTIES STATEMENT Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.	
1. DEPARTMENTS/SCHOOL DISTRICT/TOWN OR VILLAGE Health	DIVISION, UNIT, OR WORK SECTION Preventive	LOCATION OF POSITION	
2. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided. Title requested: Account Clerk			
PERCENT OF WORK TIME			
20	Assisting with department statistical reporting including immunization, communicable disease, lead, influenza, maternal child health home visiting reports, etc.		
15	Lead Poisoning Prevention Program – assist with daily lead web activities, filing, other grant related activities		
15	Immunization Action Plan – scheduling vaccination appointments, immunization paperwork, filing immunization cards, data input, creating reports, working vaccination clinics, tracking immunization ordering including funding		

20	<i>Maternal Child Health Program – filing, printing orders, data input into the electronic medical record, fielding phone calls, scheduling appointments</i>
30	<i>General department duties – answering the main health department phone and door, accepting packages, supply ordering, mail duties, assisting supervisors with daily tasks, assisting health educators with car seat appointments, emergency preparedness duties</i>
(Attach additional sheets if more space is needed)	

3. Names and titles of person supervising (general, direct, administrative, etc.).		
NAME	TITLE	TYPE OF SUPERVISION
Jodi Martin	Supervising Public Health Nurse	Direct Supervisor
Vera Dunsmoor	Director of Patient Services	Direct Supervisor
4. Names and titles of persons supervised by employee in this position.		
NAME	TITLE	TYPE OF SUPERVISION
NA		
5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.		
NAME	TITLE	LOCATION OF POSITION
David Wing	Account Clerk	Health/Finance
Jue Zhu	Account Clerk	Health/Preventive
6. What minimum qualifications do you think should be required for this position?		
Education: <input checked="" type="checkbox"/> High School _____ years <input type="checkbox"/> College _____ years, with specialization in _____ <input type="checkbox"/> Other _____ years, with specialization in _____		
Experience (list amount and type): one year of experience maintaining financial accounts or records by posting figures to appropriate accounts, reconciling debits and credits, processing of payroll, vouchers and bills, and verifying calculations OR six (6) credit hours in accounting, math, or closely related field, from a regionally accredited or NYS registered college, university, or business school.		

Essential knowledge, skills and abilities: Experience with maintaining statistical reports, office terminology, practices and procedures, basic arithmetic, write legibly, organize and maintain records and files, understand written and oral instructions, *experience with Microsoft programs (Word, Excel, PPT), experience with electronic medical records, excellent communication skills, multitasking ability*

Type of license or certificate required: NA

7. The above statements are accurate and complete.

Date:

8/8/21

Title:

Director of Public Health

Signature:

[Signature]

CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER

8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:

POSITION CLASS TITLE:

JURISDICTIONAL CLASS:

Date:

Signature:

5/01

(page 4 of 4)

RESOLUTION NO. 236

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
HEALTH DEPARTMENT—COST OF SPRAYING TO CONTROL DISEASE
CARRYING MOSQUITOES**

By Legislator James Karasek:

Upon recommendation of the Health Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to effect such a transfer and make such adjustments.

**ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification
A4090 434010
A2960 546500
A4090 543800

Res. 236 of 2021
(\$19,397.00)
(\$19,397.00)
\$38,794.00



INFORMATIONAL MEMORANDUM

Subject: Budget modification for the cost of spraying to control disease carrying mosquitoes.

Summary: The original 2021 budget does not include funding for spraying for mosquito control. The Health Department has an ongoing mosquito surveillance program monitoring for mosquitoes that may be carrying certain viruses that can cause diseases. After detecting the virus that causes EEE (Eastern Equine Encephalitis) in the Toad Harbor area, and initial spraying event took place. Later, our surveillance detected the virus in multiple pools of mosquitoes in parts of the towns of Hastings, Mexico, and Palermo. With a State declaration of an Imminent Threat to Public Health for the area, steps were taken to initiate a program of spraying to significantly reduce the population of mosquitoes in the area.

Subsequently, the Department of Environmental Conservation issued permits to allow spraying. Areas that would require spraying were identified and defined. The arrangements were made to carry out the spraying, which occurred September 16.

Recommended

Action: The Health Committee recommends that the Finance and Personnel Committee approve the attached 2021 budget modification and send it to the full Legislature for final approval.

From

COMMITTEE SIGNATURES	DATE
<i>[Signature]</i>	10-4-21
<i>[Signature]</i>	10-9-21
<i>Richard D. Hale</i>	10/09/2021
<i>Marc Gedeon</i>	10/14/21
<i>Stephen Gardner</i>	10/14/21
<i>[Signature]</i>	10/14/21

DATE _____

RESOLUTION NO. 237

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
HEALTH DEPARTMENT-EARLY INTERVENTION (EI) PROGRAM SERVICE
COSTS**

By Legislator James Karasek:

WHEREAS, to modify the 2021 budget due to increased costs of the Early Intervention Program; and

WHEREAS, the Early Intervention Program is a state-mandated program within the Health Department; and

WHEREAS, the purpose of which is to identify and evaluate as early as possible those infants and toddlers whose healthy development is compromised and provide for appropriate intervention to improve child and family outcomes, maximize children's developmental potential, enabling them to participate fully with their families in all aspects of community life; and

WHEREAS, the "re-opening" of community services and the vast increase in telehealth has allowed EI services to reach and be available to even more children than pre-COVID times; and

WHEREAS, this modification is to account for increases in children and services; and

NOW, on recommendation of the Health Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, the Health Department requests the Health Committee and Legislature approve the corresponding modification to the 2021 budget to increase the Early Intervention Services amount.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

Authorized Budget Modification

Res. 237 of 2021

A4059 543800
A4059 434490
A2960 546500

\$160,000.00
(\$78,400.00)
(\$81,600.00)



INFORMATIONAL MEMORANDUM

Subject: Increased Early Intervention (EI) Program services costs.

Purpose: To modify the 2021 budget due to increased costs of the Early Intervention Program.

Summary: The Early Intervention Program is a state-mandated program within the Health Department. The purpose of which is to identify and evaluate as early as possible those infants and toddlers whose healthy development is compromised and provide for appropriate intervention to improve child and family outcomes, maximize children's developmental potential, enabling them to participate fully with their families in all aspects of community life.

With the COVID-19 virus causing shutdowns during 2020, Early Intervention services saw a reduction. When the 2021 County Budget was developed in 2020, it was unknown how quickly, and at what level, services such as Early Intervention would recover and return to normal.

It is apparent that between the allowance of telehealth visits and the availability of vaccinations, the Early Intervention program has come back much quicker and stronger than anticipated. The amount of services provided thus far in 2021 is over and above any year on record.

Recommended

Action: The Health Department requests the Health Committee and Legislature to approve the corresponding modification to the 2021 budget to increase the Early Intervention Services amount.

RESOLUTION NO. 238

**RESOLUTION AUTHORIZING CREATION OF THREE TEMPORARY
POSITIONS IN THE HEALTH DEPARTMENT TO BE FUNDED BY AMERICAN
RESCUE PLAN ACT FUNDS**

By Legislator James Karasek:

Upon the recommendation of the Health Committee, with the approval of the Finance and Personnel Committee, be it

RESOLVED, the Director of Public Health has identified the need to create three (3) Public Health Investigator positions in the Health Department for COVID Response to support increased capacity to conduct case and contact investigations and reporting, and

RESOLVED, American Rescues Plan Act (ARPA) funding will be used to hire three (3) Temporary Part-Time Public Health Investigators, and the equipment and supplies necessary to fulfill the required job duties, and be it

RESOLVED, Public Health Investigator duties include contacting those diagnosed with COVID-19 to elicit contact information during the infectious period; providing education and instructions for safely self-isolating; conducting or assisting with workplace and healthcare facility notification; conducting outbreak/cluster investigations; and leading or assisting in the development of materials to support investigation activities. To utilizing the CDCMS (CommCare) to report all case and contact data; coordination of contact tracing activities with State contact tracers to ensure contacts are reached within 48 hours of contact elicitation; assist existing staff with daily monitoring of cases and contacts; and assuring any social support needs are being met for effective isolation/quarantine. Assisting at COVID immunization clinics as needed, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

Authorized Budget Modification

Res. 238 of 2021

A4035 440890	(\$28,429.00)
A4035 514000	\$24,068.00
A4035 590308	\$1,841.00
A4035 526000	\$2,520.00



INFORMATIONAL MEMORANDUM

- Subject:** Request to add three new part-time temporary Public Health Investigators for the COVID response as the daily new case surge and unknown COVID situations in the coming months.
- Purpose:** To support increased capacity to conduct case and contact investigations and reporting.
- Summary:** American Rescues Plan Act (ARPA) funding will be used to hire these Temporary Part-Time Public Health Investigators, and the equipment and supplies necessary to fulfill the required job duties.
- Public Health Investigator duties include contacting those diagnosed with COVID-19 to elicit contact information during the infectious period; providing education and instructions for safely self-isolating; conducting or assisting with workplace and healthcare facility notification; conducting outbreak/cluster investigations; and leading or assisting in the development of materials to support investigation activities. To utilizing the CDCMS (CommCare) to report all case and contact data; coordination of contact tracing activities with State contact tracers to ensure contacts are reached within 48 hours of contact elicitation; assist existing staff with daily monitoring of cases and contacts; and assuring any social support needs are being met for effective isolation/quarantine. Assisting at COVID immunization clinics as needed.
- Recommended Action:** The OCHD asks the Legislature to approve three new part-time temporary Public Health Investigator positions under the ARPA grant.

POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: HEALTH

DIVISION/UNIT (NUMBER): A4035

A. NEW POSITION REQUEST

1. Position Title Requested: Public Health Investigator Part-time Temporary

2. Bargaining Unit: ☒ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: \$21.28 Grade: 10

b. Management or OCPA – Salary Requested: _____ Grade: _____

4. Percent of Federal and or State Reimbursement: 100% Fringe Reimbursed: ☒ Yes ☐ No

5. Justification of Need (Use additional sheets as necessary):

This position is needed to assist with COVID 19 case and contact investigations and daily follow-up activities.

6. Complete New Position Duties Statement (p. 3 & 4).

B. RECLASSIFICATION REQUEST

1. Present Title:

2. Position #:

3. Present Salary/Hourly Rate:

Grade:

4. Requested Title:

5. Requested Salary: _____

a. Bargaining Unit: _____ Hourly Rate: _____ Grade: _____

b. Management or OCPA – Salary Requested: _____ Grade: _____

6. Percent of Federal and/or State Reimbursement: _____ Fringe Reimbursed: ☐ Yes ☐ No

7. Justification of Need (use additional sheets as necessary):

8. Complete New Position Duties Statement (p. 3 & 4).

C. POSITION DELETION		
1. Title to be Deleted:		
2. Position #	3. Salary Savings:	
4. Reason for Deletion:		

Civil Service Law: Section 22. Certification for positions. Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.

**OSWEGO COUNTY HUMAN RESOURCES
DEPARTMENT**

NEW POSITION DUTIES STATEMENT

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

**1. DEPARTMENTS/SCHOOL
DISTRICT/TOWN OR VILLAGE
HEALTH**

DIVISION, UNIT, OR WORK SECTION
A4035

LOCATION OF POSITION
HEALTH COMPLEX

2. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate Paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided.

Title requested: *PUBLIC HEALTH INVESTIGATOR*

**PERCENT OF
WORK TIME**

100

Conduct rapid and complete case investigations. Coordinate contact tracing activities with State contact tracers to ensure contacts are reached within 48 hours of contact elicitation. Ensure contacts have access to testing within three days of initial notification, establish and maintain a current testing protocol within the county, and coordinate for contacts to be tested, and provide proper reporting in CDCMS of suspect cases/PUIs. Ensure daily monitoring of cases and contacts and any social support needs are being met for effective isolation/quarantine. Utilize the CDCMS (CommCare) to report all case and contact data. Assist with COVID immunization clinics as needed.

(Attach additional sheets if more space is needed)

3. Names and titles of person supervising (general, direct, administrative, etc.).

NAME	TITLE	TYPE OF SUPERVISION
Jodi Martin	SPHN	Direct
Jennifer Purtell	Sr. PHN	Direct

4. Names and titles of persons supervised by employee in this position.

NAME	TITLE	TYPE OF SUPERVISION

5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION
Brad Gibson	Public Health Investigator	Health - Preventive
Susan Eager	Public Health Investigator	Health - Preventive

6. What minimum qualifications do you think should be required for this position?

Education: ☐ High School _____ years
☒ College 2 - 4 years, with specialization in Public Health, health science, nursing or a related field
☐ Other _____ years, with specialization in _____

Experience (list amount and type): Bachelor's degree in public health, health science, nursing or a related field; Or Associates degree in public health, health science, nursing or a related field and two (2) years of experience as an RN.

Essential knowledge, skills and abilities: Excellent communication and interview skills. Ability to provide education and instruction to the public, ability to handle high stress situations, excellent computer skills. Be able to work weekends, nights, and on-call.

Type of license or certificate required:

7. The above statements are accurate and complete.

Date:

Title: Director of Public Health

Signature:

CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER

8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:

POSITION CLASS TITLE:

JURISDICTIONAL CLASS:

Date:

Signature:

PART-TIME/TEMPORARY BUDGET REQUEST FORM

DEPARTMENT: HEALTH		DIVISION/UNIT (NUMBER):				
1. Please provide the following information for positions which you intend to employ on a part-time/temporary basis:						
TITLE	POSITION NUMBER	HOURS/ WEEK	HOURLY RATE	NO. WEEKS	JUSTIFY THE NEED FOR EACH TITLE	DOLLARS REQUESTED

PART-TIME/TEMPORARY BUDGET REQUEST FORM

2. Total Part-time/Temporary dollars requested for next year:	\$
3. Total Part-time/Temporary dollars budgeted in current year:	\$
4. Complete a "New Position Duties Statement" (p. 3). This is required only if this is a new position or title requested.	

OTHER HOURS BUDGET REQUEST FORM

DEPARTMENT: _____ DIVISION/UNIT (NUMBER): _____

CATEGORY:	AMT IN CURRENT BUDGET:	AMT BUDGETED NEXT YEAR:	POSITIONS AFFECTED:	JUSTIFICATION:
Retention & Recruitment Incentive (511000)				
Overtime (512000)				
Shift Differential (514100)				
Vacation Buy Back (514200)				
Additional Hours (514300)				
Holiday Premium (514400)				
Call Time (514500)				
207-C Wages (514600)				

RESOLUTION NO. 239

**RESOLUTION AMENDING THE DRUG-FREE WORKPLACE POLICY
FOR THE COUNTY OF OSWEGO**

By Legislator John Martino:

WHEREAS, the County of Oswego presently has a drug-free workplace policy; and

WHEREAS, the State of New York adopted significant changes in state law to prevent discrimination against the engagement in certain activities under the Labor Law when it comes to marijuana use in certain circumstances; and

WHEREAS, the County of Oswego wishes to amend its current drug-free workplace policy to conform with the changes to law and guidelines promulgated by the State,

NOW, THEREFORE, upon recommendation of the Finance & Personnel Committee of this body, it is hereby,

RESOLVED, that the county's current drug-free workplace policy be, and is hereby amended to conform with the annexed policy, and it is further

RESOLVED, that the amended policy shall take effect immediately.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:

YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0



OSWEGO COUNTY HUMAN RESOURCES DEPARTMENT

Julie A. Bell
Director of Human Resources

COUNTY BUILDING
46 EAST BRIDGE STREET
OSWEGO, NEW YORK 13126
(315) 349-8209 • Fax: (315) 349-8254
www.oswegocounty.com

INFORMATIONAL MEMORANDUM

Subject: Request authorization to amend the current Drug-Free Workplace Policy for the County of Oswego.

Purpose: To be in compliance with the New York State Labor Law amendment concerning discrimination against the engagement in certain activities regarding marijuana use.

Summary: The State of New York updated/revised their Labor Law and issued guidance for all employers to amend/add language to their policies which provides the county a defense/exception regarding marijuana use in certain circumstances.

Recommended To authorize the proposed amendment to the county's current drug-free workplace policy.

Fiscal Impact: There will be no fiscal impact.

PERSONNEL POLICY MANUAL

SECTION 3 - General Personnel

POLICY NUMBER 3.9

SUBJECT: Drug-Free Workplace

EFFECTIVE: April 1, 1990
Revised 1/15, 11/19, 10/21

POLICY:

Oswego County is committed to providing a safe, secure, and comfortable work environment for employees. Although New York State has relaxed laws concerning cannabis (marijuana), the county is still subject to federal law. The Drug-Free Workplace Act of 1988 (41 U.S.C. 81) is an act of the United States which requires federal contractors and all federal grantees to agree that they will provide drug-free workplaces as a precondition of receiving a contract or grant from a Federal agency. Due to the various federal funding received, Oswego County is subject to the Drug Free Workplace Act and required to comply with same. Toward this goal, and in compliance with the requirements of the Federal Drug Free Workplace Act of 1988, the County prohibits the unlawful manufacture, distribution, dispensation, possession, purchase, sale, or use of a controlled substance, on the job, in any County vehicle, or at any County of Oswego facility and job site location. Reporting to work while impaired by the use of alcohol, marijuana, or other substance, or the use of alcohol, marijuana, or other substance on the job, in any County vehicle, or at any County of Oswego facility and job site location is also prohibited. Additionally, persons holding CDL's or in safety sensitive positions must be fit for duty while working for the county.

GUIDELINES:

1. Employees may be subject to civil, criminal, and disciplinary penalties, including dismissal from employment for failure to comply with this policy.

PROCEDURES:

1. New employees, at the time of their orientation, will be notified of this policy with emphasis on the obligation for compliance as a condition of employment. Current employees have received a copy of this policy and have been advised that violation of this policy is a serious offense and could lead to discipline, including suspension from work or discharge from County employment depending on the circumstances of the case.
2. Oswego County provides Employee Assistance Program (EAP) services to furnish confidential assistance for a wide variety of problems, including alcoholism and other substance abuse. This service is available to employees and their families. All conversations with EAP staff will be held strictly confidential.
3. An employee convicted of violating any drug related statute or regulation for offences which has occurred while working or at any work location is expected to notify their direct supervisor and/or department head in writing of such conviction, within five (5) days of conviction.
4. An employee is also required to notify their direct supervisor and/or department head immediately of any arrests for drug or alcohol impairment while in or operating a county vehicle.

5. Supervisors and/or department heads must notify the Director of Human Resources immediately upon receipt of notice from their employee relating to a conviction or an arrest as described in procedure #3 and #4 above.
6. The Director of Human Resources will notify the appropriate federal contracting agency within ten (10) days of receipt of notice of an employee conviction as described in procedure #3 above.
7. The County will initiate disciplinary action, up to and including suspension or discharge, for failure to comply with this policy.

REFERENCE:

Federal Drug-Free Workplace Act of 1988

Memo dated 10/15/2021 from Director of Human Resources (attached)

RESOLUTION NO. 240

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES CONTRACT
HUMAN RESOURCES DEPARTMENT (SAFETY SERVICES CONSULTANT)**

By Legislator John Martino:

WHEREAS, Oswego County issued a Request for Proposal (RFP #21-HR-001) for Safety Services Consulting pursuant to Purchasing Policy (PRP2021-19), and

WHEREAS, the Purchasing Department assisted the Human Resources Department in the solicitation and evaluation of proposals for safety services related to the Oswego County Self-Insurance Plan for Workers' Compensation; and

WHEREAS, the results of the Request for Proposal were reported to the Finance and Personnel Legislative Committee.

NOW, on recommendation of the Finance and Personnel Committee of this body, be it

RESOLVED, that the Oswego County Legislature award the professional service contract for safety services consulting to: One Group, Syracuse, NY, at the cost of \$59,158, for one (1) year, renewable upon mutual consent up to an additional four (4), one (1) year terms, with an implementation date of January 1, 2022, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Officer, Director of Human Resources, and Purchasing Director shall

ADOPTED BY CONCENT VOTE ON OCTOBER 14, 2021:

YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0



Julie A. Bell
Director of Human Resources

OSWEGO COUNTY HUMAN RESOURCES DEPARTMENT

COUNTY BUILDING
46 EAST BRIDGE STREET
OSWEGO, NEW YORK 13126
(315) 349-8209 • Fax: (315) 349-8254
www.oswegocounty.com

INFORMATIONAL MEMORANDUM

SUBJECT: Award of Contract for Safety Services Consultant

PURPOSE: To recommend approval of a contract with OneGroup, 706 North Clinton Street, Syracuse, New York, for Safety Services Consulting for Oswego County's Self-Insured Plan for Workers' Compensation. This contract would ensure that the County's Self-Insured Plan would continue to plan, develop, and implement their comprehensive safety and training programs for Oswego County and plan participant members.

SUMMARY: The Oswego County Purchasing Director formally issued Request for Proposal #21-HR-001 on August 6, 2021 for professional services. Proposals were accepted until Friday, September 10, 2021 with two (2) vendor submissions. Each vendor proposal was reviewed by the Director of Human Resources, Employee Benefits Specialist, and the Purchasing Director.

The Committee reviewed each proposal focusing on the services provided, training resources, client recommendations, safety and loss prevention programs, and cost as the basis for the award.

RECOMMENDED ACTION: Award the professional services contract to OneGroup, 706 North Clinton Street, Syracuse, NY, for a period of one (1) year, renewable upon mutual consent up to an additional four (4), one (1) year terms, at the cost of \$59,158 for the first year, with an implementation date of January 1, 2022.

RESOLUTION NO. 241

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
OFFICE OF STRATEGIC INITIATIVES AND AMERICAN RESCUE PLAN
FUNDS**

By Legislator John Martino:

Upon recommendation of the Finance and Personnel Committee and approval of this body; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:
YES: 21 NO: 2 ABSENT: 2 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 241 of 2021

A1011 511000	\$31,840.00
A1011 514300	\$3,000.00
A1011 521000	\$8,000.00
A1011 526000	\$4,000.00
A1011 542200	\$30,500.00
A1011 542300	\$120.00
A1011 542400	\$500.00
A1011 542500	\$2,000.00
A1011 542600	\$200.00
A1011 543600	\$1,000.00
A1011 544400	\$250.00
A1011 544500	\$300.00
A1011 545500	\$3,000.00
A1011 590108	\$4,394.00
A1011 590308	\$2,353.00
A1011 546500 RFP	\$254,000.00
A268800 A1011 440890	(\$345,457.00)



**COUNTY OF OSWEGO
OFFICE OF THE COUNTY ADMINISTRATOR**

County Office Building • 46 East Bridge Street • Oswego, NY 13126
Phone 315-349-8235 Fax 315-349-8237
Philip R. Church, County Administrator

To: Oswego County Legislature
From: Philip Church, County Administrator
Date: October 14, 2021
Re: Creation of Office of Strategic Initiatives

BACKGROUND: The attached budget modification funds the Office of Strategic Initiatives for the remainder of 2021. It provides for personnel, on-going operational, and start-up costs. The budget is set up as division of the Legislature.

FISCAL IMPACT: No fiscal impact the County. All expenses are paid by American Rescue Plan funding.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

From TO

ACCOUNT NUMBER		ACCOUNT NUMBER		DEPT.	OBJECT	PROJ	DEPT.	OBJECT	PROJ	DESCRIPTION	DOLLAR AMOUNT
			A1011	511000						SALARIES AND WAGES	31,840.00
			A1011	514300						ADDITIONAL HOURS	3,000.00
			A1011	521000						FURNITURE & FURNISHINGS	8,000.00
			A1011	526000						OTHER EQUIPMENT	4,000.00
			A1011	542200						REPAIRS & MAINT EQUIP	30,500.00
			A1011	542300						TELEPHONE	120.00
			A1011	542400						POSTAGE	500.00
			A1011	542500						REPRODUCTION EXPENSE	2,000.00
			A1011	542600						BOOKS & PERIODICALS	200.00
			A1011	543600						ADVERTISING	1,000.00
			A1011	544400						MILEAGE REIMBURSEMENT	250.00
			A1011	544500						OTHER TRAVEL REIMBURSEMENT	300
TOTAL AMOUNT											continued

Page 1 of 2

COMMITTEE SIGNATURES DATE

COUNTY TREASURER DATE

PERSONNEL DIRECTOR DATE

COUNTY ADMINISTRATOR DATE

DEPARTMENT HEAD DATE

COUNTY OF OSWEGO

BUDGET MODIFICATION REQUEST

From			TO			DOLLAR AMOUNT
ACCOUNT NUMBER		ACCOUNT NUMBER				
DEPT.	OBJECT	PROJ	DEPT.	OBJECT	PROJ	DESCRIPTION
			A1011	545500		OTHER SUPPLIES & EXPENSE
			A1011	590108		STATE RETIREMENT
			A1011	590308		SOCIAL SECURITY
			A1011	546500	RRP	OTHER PAYMENTS (Restaurant Recovery Program)
A	268800		A1011	440890		ARP LIABILITY
TOTAL AMOUNT						0.00

COMMITTEE SIGNATURES

DATE

Page 2 of 2

Page 2 of 2

DATE _____

COMMITTEE SIGNATURES

DATE _____

COUNTY TREASURER

DATE _____

PERSONNEL DIRECTOR

DATE _____

COUNTY ADMINISTRATOR

DATE _____

DEPARTMENT HEAD

DATE _____

RESOLUTION NO. 242

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
AMERICAN RESCUE PLAN FUNDS**

By Legislator John Martino:

Upon recommendation of the Finance and Personnel Committee and approval of this body; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY CONCENT VOTE ON OCTOBER 14, 2021:

YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 242 of 2021

A1011 543800	\$11,103,739.50
A1011 543800 RFP	\$254,000.00
A 268800	(\$11,357,739.50)

To: Finance & Personnel Committee

From: Kevin Gardner, County Treasurer
Oswego County Treasurer's Office

Subject: Budget Modification – CLFR/ARP
Date: September 27, 2021

The following budget modifications is necessary to comply with GASB requirements.

GASB requires CLFR/ARP funds to be recognized as a liability until expenditures are incurred. Local governments should initially recognize the revenue received and liability incurred in the general fund and then transfer monies for activities to the appropriate fund (once expenditures are incurred) Local governments will need to record a liability using account A688 Other Liabilities. Once expenditures are incurred revenue can be transferred and recognized in Revenue Account Code A4089 Federal Aid, Other.

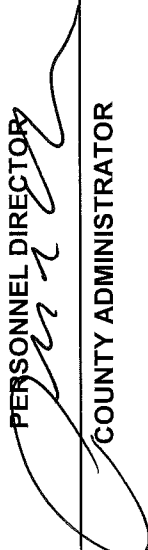
The original receipt of the funds was recorded in A1011.440890. The attached budget modification moves the funds to the liability account A.268800 ARP Liability, reduces the A1011.440890 and A1011.543800 budget lines.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

From			TO			DESCRIPTION	DOLLAR AMOUNT
ACCOUNT NUMBER	DEPT.	OBJECT	ACCOUNT NUMBER	DEPT.	OBJECT		
A1011		543800				Other Fees and Services	11,103,739.50
A1011		543800	RRP			Other Fees and Services (Restaurant Recovery program)	254,000.00
				A	268800	ARP LIABILITY	(11,357,739.50)
TOTAL AMOUNT							0.00

COMMITTEE SIGNATURES _____ DATE _____

COUNTY TREASURER _____ DATE _____

PERSONNEL DIRECTOR  DATE 10/14/21

COUNTY ADMINISTRATOR _____ DATE _____

DEPARTMENT HEAD _____ DATE _____

RESOLUTION NO. 243

**RESOLUTION ALLOCATING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS
TO OSWEGO HEALTH FOR A MEDICAL WORKER RECRUITMENT AND
RETENION PROGRAM**

By Legislator John Martino:

WHEREAS, the County of Oswego has received funding under the American Rescue Plan Act (ARPA) to be used to respond to the COVID-19 pandemic's public health emergency and its negative economic impacts; respond to workers performing essential work; for the provision of government services; and to make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, Oswego Health is a non-profit corporation that is the county's primary health care provider, including Oswego Hospital, two urgent care facilities in Fulton and Central Square, lab stations, medical imaging sites, skilled nursing home, assisted living, and home health care; and

WHEREAS, due to the pandemic's medical and regulatory impacts, Oswego Health is facing a critical shortage of essential medical workers, especially registered nurses, at a time when the COVID-19 virus is surging in the community even before the winter season; and

WHEREAS, Oswego Health has requested financial assistance from the County's ARPA funds to establish an essential medical worker recruitment and retention program to address this workforce shortage in the short and long term; and

WHEREAS, upon recommendation of the Finance and Personnel Committee and approval of this body; be it

RESOLVED, that the Chairman of the Legislature is authorized to enter into an agreement, that is consistent with federal ARPA guidance, with Oswego Health to develop and operate an essential medical worker recruitment and retention program for a sum of \$500,000; and be it further

RESOLVED, that this body authorizes the use of American Rescue Plan Act funds to pay for this project; and be it

RESOLVED, that a certified copy of this Resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY CONSENT VOTE ON OCTOBER 14, 2021:

YES: 23 NO: 0 ABSENT: 2 ABSTAIN: 0



COUNTY OF OSWEGO OFFICE OF THE COUNTY ADMINISTRATOR

County Office Building • 46 East Bridge Street • Oswego, NY 13126
Phone 315-349-8235 Fax 315-349-8237
Philip R. Church, County Administrator

To: Chairman Weatherup
From: Philip Church, County Administrator
Date: Sept. 27, 2021
Re: ARPA Process

To ensure an accountable and transparent process to determine impactful uses of American Rescue Plan Act (ARPA) funds outside of the operational budget, the following policies and procedures are proposed:

Policies

- The Office of Strategic Initiatives is responsible for ascertaining the eligible uses of ARPA funds, and will gather data on community needs and potential infrastructure projects, and make recommendations to the Legislature. To accomplish this, the OSI may solicit proposals, commission studies, develop or acquire proposal evaluation instruments, develop an appeals process, conduct stakeholder and partner meetings, fulfill US Treasury reporting requirements, and other activities deemed necessary.
- The OSI will report to and make recommendations to the Legislature's Special Committee on Strategic Initiatives.
- The Special Committee on Strategic Initiatives shall conduct itself as standing committees do, and be subject to the Rules of the Legislature. Its recommendations will be forwarded to the Legislature for consideration. The Special Committee may consult with any standing committee that has jurisdiction related to a funding proposal. Recommendations authorizing an expenditure or revenue through budget modification must be approved by the Finance & Personnel Committee.

Procedures

1. The OSI may initiate and solicit proposals. All solicited and unsolicited proposals will be accepted and recorded by the OSI. The office may conduct follow-up on proposals to gather information helpful to the evaluation process. All proposals will be reported to the Special Committee on Strategic Initiatives.
2. The Special Committee, with assistance from OSI staff, will evaluate and rank proposals. The OSI may draw upon other county or community personnel with subject-matter expertise to help evaluate proposals.
3. The County Attorney's Office will assist the OSI in preparing funding agreements.
4. The Special Committee will forward its recommendations and/or funding agreements to the Legislature or, as necessary, first to the Finance & Personnel Committee in the form of Resolutions for authorization.