

**RESOLUTIONS OF THE OSWEGO COUNTY LEGISLATURE FOR  
APRIL 14, 2022**

OSWEGO COUNTY LEGISLATURE

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**RESOLUTION NO. 074**

**RESOLUTION AUTHORIZING EXPENDITURE FROM MOTOR VEHICLE  
OTHER EQUIPMENT AND UNAPPROPRIATED FUND BALANCE FOR  
PURCHASE OF NEW VEHICLE-COUNTY CLERKS OFFICE**

By Legislator David Holst:

WHEREAS, this body has heretofore established account A1411.526000 (Other Equipment) and account A159900 (Unappropriated Fund Balance) and

WHEREAS, the County Clerk has identified the need to replace a vehicle for the Motor Vehicle Messenger, and

Upon recommendation of the Government, Courts, & Consumer Affairs Committee of this body, with the approval of Finance and Personnel Committee, be it

RESOLVED, that the Clerk is hereby authorized to transfer \$10,000 from Other Equipment account A1411.526000– to account A1411.523000 – Automotive Equipment and transfer \$13,000 in funds from Unappropriated Fund Balance account A159900 to account A1411.523000-Automotive Equipment and that the following project is hereby authorized for the maximum expenditure as indicated.

Request for New Vehicle

Vehicle Purchase – County Clerk

Total Authorization

\$23,000

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 19    NO: 1    ABSENT: 5    ABSTAIN: 0**

**Authorized Budget Modification**

A 159900  
A1411 526000  
A1411 523000

**Res. 074 of 2022**

(\$13,00.00)  
(\$10,000.00)  
\$23,000.00





**OSWEGO COUNTY CLERK'S OFFICE**

**46 EAST BRIDGE STREET, OSWEGO, NEW YORK 13126**

**Phone 315-349-8621 315-349-8383 (Fax)**

**CATHY M. SHARKEY**  
SUPERVISOR – MOTOR VEHICLES  
**DMV OFFICES**  
OSWEGO/FULTON/PULASKI

**Terry M. Wilbur**  
COUNTY CLERK  
CLERK OF SUPREME  
AND COUNTY COURTS

**MATTHEW F. BACON**  
DEPUTY CLERK  
**Nancy Belcher**  
DEPUTY CLERK OF OPERATIONS

Date: April 14, 2022

To: Oswego County Legislature

From: Terry M. Wilbur, County Clerk

**Informational Memorandum**

Subject: Budget Modification and Transfer – Vehicle Purchase

Purpose: Transfer \$10,000.00 from A1411.526000 (DMV Other Equipment), \$13,000 from A159900 (Unappropriated Fund Balance) to A1411.523000 Automotive Equipment to purchase new DMV Messenger Vehicle.

Summary: Due to the “chip shortage” and all-around lack of motor vehicles in our present economy we need to start moving on the purchase of this car earlier this year. The car used by this department for the DMV Messenger has 106,000 miles on it currently and averages 33,000 miles a year. The vehicle has started to cost the county money in parts outside of the ordinary wear and tear. We have \$10,000 available in expense account Other equipment and we are requesting the remaining \$13,000 be taken from Unappropriated Fund balance.

**Recommended**

Action: The Government, Courts and Consumer Affairs Committee approve and authorize this budget modification. The Finance and Personnel Committee approve and authorize this budget modification. The full legislature approve and authorize this budget modification.

**2022 Budget**  
**3/21/2022**

COMMITTEE SIGNATURES	DATE
<i>Dave Holt</i>	4-4-22
<i>W. W. Garcia</i>	4-4-22
<i>Maria Jolly</i>	4-4-22
<i>Ann Seal</i>	4/4/22
<i>M. Jolly</i>	4/4/22
<i>M. Jolly</i>	4/4/22

**RESOLUTION NO. 075**

**A RESOLUTION ADOPTING COUNTY OF OSWEGO LOCAL LAW NUMBER 1  
OF 2022, ENTITLED LOCAL LAW PROVIDING FOR THE PARTIAL TAX  
EXEMPTION OF CERTAIN REAL PROPERTY OWNED BY PERSONS 65 YEARS  
OF AGE OR OVER**

By Legislator David Holst:

WHEREAS, a public hearing was held on April 14th, 2022 and all interested parties having had an opportunity to be heard,

NOW, upon the recommendation of the Government, Courts and Consumer Affairs Committee of this body, be it

RESOLVED, that Local Law Number 1 of the year 2022 entitled "A LOCAL LAW PROVIDING FOR THE PARTIAL TAX EXEMPTION OF CERTAIN REAL PROPERTY OWNED BY PERSONS 65 YEARS OF AGE OR OVER" be and is hereby adopted and enacted in its entirety.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**

**COUNTY OF OSWEGO**  
**LOCAL LAW No.: 1 OF 2022**  
**A LOCAL LAW PROVIDING FOR THE PARTIAL TAX EXEMPTION OF CERTAIN**  
**REAL PROPERTY OWNED BY PERSONS 65 YEARS OF AGE OR OVER**

**BE IT ENACTED** by the County Legislature of the County of Oswego as follows:

**Section 1. Title and Legislative Findings.**

(a) The Oswego County Legislature has, heretofore, by Resolution number 146 of 1990 enacted a partial property tax exemption for persons 65 years of age or older, based upon certain income qualifications, pursuant to Real Property Tax Law 467 with a maximum income level of \$12,525.

(b) In 1999 the Oswego County Legislature, by Resolution after public hearing changed the income eligibility schedule regarding a partial tax exemption on property owned by persons 65 years or older.

(c) By this local law, the County of Oswego wishes to establish higher income eligibility levels via a sliding scale for those 65 or older eligible to receive a partial exemption in accordance with Real Property Tax Law (RPTL)§ 467 and formalize the partial exemption under a local law.

**Section 2. Partial Tax Exemption Granted Under RPTL §467**

Real property owned by one or more persons, each of whom is sixty-five (65) years of age or over, or real property owned by husband and wife or by siblings, one of whom is sixty-five years of age or over, shall be exempt from taxation for county purposes up to a maximum of fifty per cent (50%) of the assessed value provided the owner(s) meet the qualifications set forth below. For the purposes of this local law, sibling shall mean a brother or a sister, whether related through half blood, whole blood or adoption. Any person otherwise qualifying under this section shall not be denied the exemption under this section if they become sixty-five years of age after the appropriate taxable status date and on or before December thirty-first (31<sup>st</sup>) of the same year.

<b>Exemption Percentage</b>	<b>Income Range (in dollars)</b>	
	<b>Low</b>	<b>High</b>
50%	0	29,000.00
45%	29,000.01	29,999.99
40%	30,000.00	30,999.99
35%	31,000.00	31,999.99
30%	32,000.00	32,899.99
25%	32,900.00	33,799.99
20%	33,800.00	34,699.99
15%	34,700.00	35,599.99
10%	35,600.00	36,499.99
5%	36,500.00	37,399.99
0%	\$37,400 and over	

### **Section 3. Income Qualifications.**

- (a) The partial exemption to be granted hereunder shall be determined by the income of the owner or the combined income of the owners of the property for the income tax year immediately preceding the date of making application (hereinafter referred to individually or collectively as "income").
- (b) Income tax year shall mean the twelve-month period for which the owner or owners filed a federal personal income tax return for the year before the income tax year immediately preceding the date of application.
- (c) Where title is vested in either a husband or a wife, their combined income may not exceed such sum, except where the husband or wife, or ex-husband or ex-wife is absent from the property as provided in subparagraph (c)(2) of Section 4 of this local law, then only the income of the spouse or ex-spouse residing on the property shall be considered and may not exceed such sum.
- (d) Such income shall include Social Security and retirement benefits, interest, dividends, total gains from the sale or exchange of a capital asset which may be offset by a loss from the sale or exchange of a capital asset in the same income tax year, net rental income, salary or earnings, and net income from self-employment, but shall not include a return of capital, gifts, inheritances, and such other forms of income which are excluded under Real Property Tax Law § 467(3)(a), presently and as may be amended. Any such income shall be offset by all medical and prescription drug expenses actually paid by owner which were not reimbursed or paid for by insurance. The provisions of this paragraph notwithstanding, such income shall not include Veteran's disability compensation, as defined in Title 38 of the United States Code. In computing net rental income and net income from self-employment no depreciation deduction shall be allowed for the exhaustion, wear and tear of real or personal property held for the production of income.

### **Section 4. Additional Qualifications.**

No exemption shall be granted hereunder unless:

- (a) the owner shall have held an exemption under this section for his previous residence or unless the title of the property shall have been vested in the owner or one of the owners of the property for at least twelve consecutive months prior to the date of making application for exemption, provided, however, that in the event of the death of either a husband or wife in whose name title of the property shall have been vested at the time of death and then becomes vested solely in the survivor by virtue of devise by or descent from the deceased husband or wife, the time of ownership of the property by the deceased husband or wife shall be deemed also a time of ownership by the survivor and such ownership shall be deemed continuous for the purposes of computing such period of twelve consecutive months, In the event of a transfer by either a husband or wife to the other spouse of all or part of the title to the property, the time of ownership of the

property by the transferor spouse shall be deemed also a time of ownership by the transferee spouse and such ownership shall be deemed continuous for the purposes of computing such period of twelve consecutive months. Where property of the owner or owners has been acquired to replace property formerly owned by such owner or owners and taken by eminent domain or other involuntary proceeding, except a tax sale, the period of ownership of the former property shall be combined with the period of ownership of the property for which application is made for exemption and such periods of ownership shall be deemed to be consecutive for purposes of this section, Where a residence is sold and replaced with another within one year and both residences are within the state, the period of ownership of both properties shall be deemed consecutive for purposes of the exemption from taxation by a municipality within the state granting such exemption. Where the owner or owners transfer title to property which as of the date of transfer was exempt from taxation under the provisions of this section, the reacquisition of title by such owner or owners within nine months of the date of transfer shall be deemed to satisfy the requirement of this paragraph that the title of the property shall have been vested in the owner or one of the owners for such period of twelve consecutive months. Where, upon or subsequent to the death of an owner or owners, title to property which as of the date of such death was exempt from taxation under such provisions, becomes vested, by virtue of devise or descent from the deceased owner or owners, or by transfer by any other means within nine months after such death, solely in a person or persons who, at the time of such death, maintained such property as a primary residence, the requirement of this paragraph that the title of the property shall have been vested in the owner or one of the owners for such period of twelve consecutive months shall be deemed satisfied;

(b) the property is used exclusively for residential purposes, provided, however, that in the event any portion of such property is not so used exclusively for residential purposes but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section;

(c) the real property is the legal residence of and is occupied in whole or in part by the owner or by all of the owners of the property: except where,

(1) an owner is absent from the residence while receiving health-related care as an inpatient of a residential health care facility, as defined in section twenty-eight hundred one of the public health law, provided that any income accruing to that person shall only be income only to the extent that it exceeds the amount paid by such owner, spouse, or co-owner for care in the facility, and provided further, that during such confinement such property is not occupied by other than the spouse or co-owner of such owner; or,

(2) the real property is owned by a husband and/or wife, or an ex-husband and/or an ex-wife, and either is absent from the residence due to divorce, legal separation or abandonment and all other provisions of this section are met provided that where an exemption was previously granted when both resided on the property,

then the person remaining on the real property shall be sixty-two years of age or over.

(d) the real property otherwise meets the qualifications contained in Real Property Tax Law§ 467, as the same may be amended from time to time.

**Section 5. Administration.**

Application for such exemption must be made by the owner, or all of the owners of the property upon such forms as may be prescribed from time to time by the NYS Office of Real Property Services. Such applications must be filed with the assessor of the town or city in which the real property is located on or before the taxable status date. Nothing herein shall impair a partial exemption presently enjoyed by an eligible property owner.

**Section 6. Effective Date.**

This local law shall take effect immediately upon filing with the Secretary of State.

**RESOLUTION NO. 076**

**A RESOLUTION ADOPTING COUNTY OF OSWEGO LOCAL LAW NUMBER 2  
OF 2022 GRANTING A PARTIAL TAX EXEMPTION FOR QUALIFYING  
PERSONS WITH DISABILITIES UNDER REAL PROPERTY TAX LAW §459-C**

By Legislator David Holst:

WHEREAS, a public hearing was held on April 14th, 2022 and all interested parties having had an opportunity to be heard,

NOW, upon the recommendation of the Government, Courts and Consumer Affairs Committee of this body, be it

RESOLVED, that a Local Law entitled "COUNTY OF OSWEGO LOCAL LAW NUMBER 2 of 2022 GRANTING A PARTIAL TAX EXEMPTION FOR QUALIFYING PERSONS WITH DISABILITIES UNDER REAL PROPERTY TAX LAW §459-C" be and is hereby adopted and enacted in its entirety.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**



COUNTY OF OSWEGO LOCAL LAW  
NUMBER 2 of 2022 GRANTING A PARTIAL TAX EXEMPTION  
FOR QUALIFYING PERSONS WITH DISABILITIES  
UNDER REAL PROPERTY TAX LAW §459-C

BE IT ENACTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF OSWEGO AS FOLLOWS:

1. Purpose and Intent.

The County Legislature has, heretofore, adopted Local Law Number 3 of 2001 to provide a partial tax exemption for qualifying persons with disabilities in accordance with Real Property Tax Law §459-C. The intent of this local law is to SUPERCEDE Local Law Number 3 of 2001 and to raise the maximum income levels to reflect changes in income, cost of living increases and expenses since 2001 and to have the partial exemption granted hereunder mirror the partial tax exemption allowed by the County of Oswego under Real Property Tax Law §467 for qualifying persons 65 and older. This local law increases the income sliding scale for the partial exemption to be granted hereunder consistent with Real Property Tax Law §459-C.

2. **Application and Partial Exemption Granted; Local Law 3 of 2001 Superseded**

The provisions of Local Law Number 3 of 2001 be and are hereby SUPERCEDED in its entirety by this local law. The provisions of Real Property Tax Law Section 459-C relative to partial tax exemption to persons with disabilities who have limited incomes, shall apply to County Real Property Taxes levied by the County of Oswego.

3. Qualifying Income for the Partial Exemption under RPTL 459-C.

This local law hereby grants a partial exemption under RPTL §459-C, per the following sliding scale:

Exemption Percentage	Income Range	
	Low	High
50%	0	29,000.00
45%	29,000.01	29,999.99
40%	30,000.00	30,999.99
35%	31,000.00	31,999.99
30%	32,000.00	32,899.99
25%	32,900.00	33,799.99
20%	33,800.00	34,699.99
15%	34,700.00	35,599.99
10%	35,600.00	36,499.99
5%	36,500.00	37,399.99
0%	\$37,400 and over	

4. Said partial exemption will be given only to those persons who are “disabled” as defined in RPTL §459-C and whom have qualifying income.
5. This Local Law shall be applied to assessment rolls prepared on the basis of a taxable status date of March 1, 2023 and thereafter.
6. This Local Law shall take effect upon filing with the Secretary of State.

**RESOLUTION NO. 077**

**RESOLUTION AUTHORIZING CREATION OF ONE TEMPORARY POSITION  
IN THE CLERK OF THE LEGISLATURE DEPARTMENT**

By Legislator David Holst:

Upon the recommendation of the Government Committee, with the approval of the Finance and Personnel Committee, be it

RESOLVED, the Clerk of the Legislature will need a Temporary Position as Deputy Clerk of the Legislature to fill the position during the period of time that the position is temporarily vacant, and

RESOLVED, that one Temporary Deputy Clerk be created effective May 2, 2022, in the amount of 9,287.00 for a period of three months, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Office and Human Resources Director shall be their authority to make such adjustments.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

**Authorized Budget Modification**

**Res. 077 of 2022**

**A1040 51100**

**(\$12,00.00)**

**A1040 51400**

**\$12,000.00**

# POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: 1040

DIVISION/UNIT (NUMBER):

## A. NEW POSITION REQUEST

1. Position Title Requested: Temporary Deputy Clerk

2. Bargaining Unit: ☐ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☒ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: \_\_\_\_\_ Grade: \_\_\_\_\_

b. Management or OCPA – Salary Requested: \$9,287 \_\_\_\_\_ Grade: \_\_\_\_\_

4. Percent of Federal and or State Reimbursement: \_\_\_\_\_ Fringe Reimbursed: ☐ Yes ☐ No

5. Justification of Need (Use additional sheets as necessary):

6. Complete New Position Duties Statement (p. 3 & 4).

## B. RECLASSIFICATION REQUEST

1. Present Title: \_\_\_\_\_ 2. Position #: \_\_\_\_\_

3. Present Salary/Hourly Rate: \_\_\_\_\_ Grade: \_\_\_\_\_

4. Requested Title: \_\_\_\_\_

5. Requested Salary: \_\_\_\_\_

a. Bargaining Unit: \_\_\_\_\_ Hourly Rate: \_\_\_\_\_ Grade: \_\_\_\_\_

b. Management or OCPA – Salary Requested: \_\_\_\_\_ Grade: \_\_\_\_\_

6. Percent of Federal and/or State Reimbursement: \_\_\_\_\_ Fringe Reimbursed: ☐ Yes ☐ No

7. Justification of Need (use additional sheets as necessary):

8. Complete New Position Duties Statement (p. 3 & 4).

# COUNTY OF OSWEGO BUDGET MODIFICATION REQUEST

[illegible]

**COMMITTEE SIGNATURES**

**DATE**

**COUNTY TREASURER**

**DATE**

[illegible]

**COUNTY ADMINISTRATOR**

DEPARTMENT HEAD DATE

**RESOLUTION NO. 078**

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SHERIFF'S  
OFFICE FFY2020 NATIONAL CRIMINAL HISTORY IMPROVEMENT  
PROGRAM**

By Legislator Marc Greco:

Upon recommendation of the Public Safety and Emergency Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20   NO: 0   ABSENT: 5   ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

**Authorized Budget Modification**

**Res. 078 of 2022**

A3110 433890  
A3110 52600

(\$32,334.75)  
\$32,334.75



ADMINISTRATION  
(315) 349-3307  
FAX (315) 349-3483

ROAD PATROL  
(315) 349-3411  
FAX (315) 349-3303

CRIMINAL INVESTIGATION  
(315) 349-3318  
FAX (315) 349-3317

# OSWEGO COUNTY SHERIFF'S OFFICE

DONALD R. HILTON  
SHERIFF



JOHN F. TOOMEY  
UNDERSHERIFF  
MICHAEL R. BENJAMIN  
JAIL ADMINISTRATOR



CIVIL DIVISION  
(315) 349-3302  
FAX (315) 349-3373  
1-800-582-7583

JAIL DIVISION  
(315) 349-3300  
FAX (315) 349-3349

39 Churchill Road, Oswego, New York 13126-6613

**SUBJECT:** Budget Modification      **DATE:** February 9, 2022  
2022 National Criminal History Improvement Program

**PURPOSE:** To accept a grant award under NYS Division of Criminal Justice Services (FY2020) (1/1/2022-12/31/2022). To purchase Live scan equipment and Software to begin fingerprinting.

**SUMMARY:** The Sheriff's Department requests permission to accept a grant award in the amount of \$32,334.75 into Revenue line A3110.433890 (State Aid Other Public Safety), and to transfer \$32,334.75 into Expenditure line 3110.526000 (Other Equipment). Live scan fingerprinting is the process of capturing fingerprints electronically with our advanced Live Scan machine. With Live Scan fingerprinting, there is no ink or card. The fingerprints are then submitted to the specific state or federal agency to process.

## RECOMMENDED

**ACTION:** The Sheriff's Department recommends the approval of this budget modification.





**RESOLUTION NO. 079**

**RESOLUTION APPOINTING JAIL PHYSICIAN IN AND FOR THE COUNTY OF  
OSWEGO**

By Legislator Marc Greco:

WHEREAS, the County of Oswego is required to have a Jail Physician or Chief Medical Officer of the Oswego County Correctional Facility; and

WHEREAS, the Oswego County Legislature may either appoint a resident physician as Jail Physician or select and procure the services of a professional partnership, professional service limited liability company or professional service corporation and select one physician employed by same to serve as Chief Medical Officer for the Oswego County Correctional Facility under Corrections Law § 501; and

WHEREAS, a reputable and highly qualified resident physician has expressed interest in serving as Jail Physician; and

WHEREAS, a resolution is both necessary and desirable,

NOW, THEREFORE, upon the recommendation of the Public Safety Committee of this body, it is hereby

RESOLVED, that effective immediately Dr. Corliss A. Varnum M.D. of the Town of Oswego be and is hereby appointed Jail Physician (part time) for the County of Oswego to hold said office indefinitely at the pleasure of this body.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20   NO: 0   ABSENT: 5   ABSTAIN: 0**

LEGISLATURE  
COUNTY  
OSWEGO

**RESOLUTION NO. 080**

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF  
SOCIAL SERVICES TO ACCEPT NON-CUSTODIAL PARENT EMPLOYMENT  
PROGRAM FUNDS**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

**Authorized Budget Modification**

**Res. 080 of 2022**

**A6010 446890 NCP  
A6010 545500 NCP**

**(\$43,290.00)  
\$43,290.00**



COUNTY OF OSWEGO  
Department of Social Services

Stacy Alvord, MSW  
Commissioner

P.O. Box 1320 • Mexico, New York 13114  
phone 315.963.5435 • fax 315.963.5477

**INFORMATIONAL MEMORANDUM**

**TO:** Human Services Committee, Oswego County Legislature

**FROM:** Stacy Alvord, MSW, Commissioner

**DATE:** March 18, 2022

**SUBJECT:** Non-custodial Parent Employment Program Grant Award

**PURPOSE:** To amend the Social Services budget to accept an award of \$43,290.00 in TANF funding, which is the balance of the 2021-2022 Non-Custodial Parent Employment Program.

**SUMMARY:** The Non-custodial Parent Employment Program is intended to provide services to assist unemployed and under-employed non-custodial parents to secure or upgrade employment, so they can begin or resume making court-ordered child support payments. The project is an initiative between the Oswego County Child Support Unit, Family Court, and DSS, Employment and Training. Funding for this initiative was awarded through a competitive grant and will cover the period 10/1/21-9/30/22.

This funding will enable Social Services to serve approximately 75 non-custodial parents over the period of this project. Funding will be used to cover the operational costs incurred in running the program.

The Department respectfully requests acceptance of this funding. The attached budget modification reflects this request. These are 100% federal funds. There is no local share.

**RECOMMENDED ACTION:** The Social Services Department recommends the Human Services Committee; the Finance & Personnel Committee and the Oswego County Legislature authorize the Department of Social Services to accept this funding.

**2022 Budget**  
**3/18/2022**

COMMITTEE SIGNATURES	DATE
Frank Bombard	4/4/22
<i>[Signature]</i>	4-4-22
<i>[Signature]</i>	4-4-22
Herbert Gordon	4-4-22
Marshall B. Gordon	4/4/22

DEPARTMENT HEAD \_\_\_\_\_ DATE \_\_\_\_\_

**RESOLUTION NO. 081**

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF  
SOCIAL SERVICES TO ACCEPT EMPLOYMENT RECOVERY NATIONAL  
DISLOCATED WORKER GRANT FUNDING**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20    NO: 0    ABSENT: 5    ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

**Authorized Budget Modification**

**Res. 081 of 2022**

CD6292 447910	(\$29,371.44)
CD6292 549100	\$10,000.00
CD6292 549500	\$18,000.00
CD6292 549000	\$1,371.44



COUNTY OF OSWEGO  
Department of Social Services

Stacy Alvord, MSW  
Commissioner

P.O. Box 1320 • Mexico, New York 13114  
phone 315.963.5435 • fax 315.963.5477

**INFORMATIONAL MEMORANDUM**

**TO:** Human Services Committee, Oswego County Legislature

**FROM:** Stacy Alvord, MSW, Commissioner

**DATE:** March 18, 2022

**Subject:** Employment Recovery National Dislocated Worker Grant (ER-NDWG) Award

**Purpose:** To amend the Employment and Training budget to accept an additional award of \$29,371.44 in ER-NDWG funding.

**Summary:** The ER-NDWG is intended to provide reemployment services to dislocated workers and/or individuals laid off, unemployed, or underemployed because of a disaster, including the coronavirus pandemic. Funding for this initiative was awarded to cover the period August 27, 2020 through September 30, 2022.

This funding will enable Employment and Training to serve individuals adversely affected by the coronavirus pandemic. Funding will be used to cover career services, training services, supportive services, and needs-based payments costs for the individuals served, and to offset administrative and operational costs.

The Department respectfully requests acceptance of this funding. The attached budget modification reflects this request. These are 100% federal funds.

**Recommended  
Action:**

The Social Services Department recommends the Human Services Committee, the Finance & Personnel Committee and the Oswego County Legislature authorize the Department of Social Services, Division of Employment and Training to accept this funding.

**2022 Budget**  
**3/18/2022**

COMMITTEE SIGNATURES	DATE
Joseph Bonabady	4/4/22
James H. Smith	4-4-22
Herbert Gordon	4-4-22
Michael A. Gordon	4/4/22

DATE \_\_\_\_\_

**RESOLUTION NO. 082**

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF  
SOCIAL SERVICES TO TRANSFER FUNDS INTO ADMIN/OVERTIME**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20   NO: 0   ABSENT: 5   ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

**Authorized Budget Modification**

**Res. 082 of 2022**

**A6010 511000**

**(\$5,000.00)**

**A6010 512000**

**\$5,000.00**





COUNTY OF OSWEGO  
Department of Social Services

Stacy Alvord, MSW  
Commissioner

P.O. Box 1320 • Mexico, New York 13114  
phone 315.963.5435 • fax 315.963.5477

**INFORMATIONAL MEMORANDUM**

**TO:** Human Services Committee, Oswego County Legislature

**FROM:** Stacy Alvord, Commissioner

**DATE:** March 21, 2022

**SUBJECT:** Budget Modification due to HEAP Overtime

**SUMMARY:** NYS OTDA released a 2<sup>nd</sup> HEAP Emergency benefit on 2/22/22. The program was also extended by OTDA until 4/29/22.

DSS HEAP dedicated staff have been working additional hours and, in some instances, overtime to meet the demand of this year's program. Recruiting for seasonal HEAP staff has been difficult this year, and DSS currently has three (3) HEAP Community Service Worker (CSW) seasonal vacancies. Candidates for the CSW title have been opting for one of our full-time vacancies, rather than the seasonal positions. Additional hours and overtime have been necessary to continue getting benefits out to applicants in a timely fashion.

These additional funds in Admin/Overtime will be claimed at 100% against federal HEAP funds.

**RECOMMENDED  
ACTION:**

The Social Services Department recommends the Human Services Committee; the Finance & Personnel Committee and the Oswego County Legislature approve the attached budget modification.

2022  
3/21/2022

COMMITTEE SIGNATURES	DATE
Lucas Bomfale	4/4/22
Frank J. J.	4-4-22
Herbert J. J.	4-4-22
Michael G. J.	4/4/22

DEPARTMENT HEAD  
DATE

**RESOLUTION NO. 083**

**RESOLUTION UPDATING DSS/MENTAL HYGIENE SCHOOL BASED MENTAL  
HEALTH CLINIC PROJECT AND UPDATING RESOLUTION 052 IN 2019**

By Legislator Roy Reehil:

WHEREAS, following the award process for RFP HD-18-003, two vendors were approved to receive contracts for this project for a maximum of \$90,000 each per year for a project total of \$180,000 per year,

WHEREAS, since this time circumstances have altered the needs and availability of both providers and school districts due to COVID 19 impacts,

NOW, on recommendation of the Human Services Committee of this body, be it

RESOLVED, the limit of four (4) renewal years as set forth in the Oswego County Purchasing Policy is waived for this project to allow for an additional two (2) years due to COVID 19 disruptions and delays, and be it

RESOLVED, the contract amount with one vendor may be altered by DSS/Mental Hygiene over the \$90,000 amount but not to exceed the entire project maximum amount of \$180,000.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20    NO: 0    ABSENT: 5    ABSTAIN: 0**



COUNTY OF OSWEGO  
Department of Social Services

Stacy Alvord, MSW  
Commissioner

P.O. Box 1320 • Mexico, New York 13114  
phone 315.963.5435 • fax 315.963.5477

**INFORMATIONAL MEMORANDUM**

**TO:** Human Services Committee, Oswego County Legislature  
**FROM:** Nicole Kolmsee, Director of Community Services  
**DATE:** March 22, 2022  
**SUBJECT:** OMH School Based Mental Health Clinic Development

**PURPOSE:** To provide a status report of the project, to be provided during committee meeting.

To request committee approval for an adjustment, and extension to the Professional Services contract(s) for *School Based Mental Health Clinic Services Implementation Funding Project* established as per 2019 Resolution Number 052, dated March 14, 2019.

**SUMMARY:** Following the award process for RFP # HD-18-003, two vendors were approved to receive contracts for this project for a maximum amount of \$90,000 per year, per provider (project total of \$180,000 per year). Since that time, circumstances have altered the needs and availability of both the providers and the school districts. COVID -19 impact on schools and students, as well as provider workforce/recruitment issues have shifted the course of the project and the original 5-year plan.

The Division of Mental Hygiene is seeking approval for flexibility to:

1. Contract with a provider above the \$90,000 per year, without exceeding the annual maximum of \$180,000 for the project.
2. Allow the use of start-up funds to support SBMH clinic expansions in school buildings with high need as demonstrated by waitlists large enough to support an additional caseload.
3. Waive the County Purchasing Policy limit of 4 renewal years to allow an extension for 2 additional renewal years due to COVID -19 project disruptions/delays.

100% of funding is provided by a NYS OMH State Aid allocation to Oswego County specifically to support services to youth. The revenue and expense for this project is currently budgeted. Contracts are dependent upon continued funding from NYS OMH. There will be no increase to the local share.

**RECOMMENDED**

**ACTION:** The Department of Social Services/Division of Mental Hygiene recommends that the Human Services Committee approve the request to adjust and extend the contract option for *School Based Mental Health Clinic Services Implementation Funding* to a maximum funding amount of \$180,000 per school year through July 2026.

**RESOLUTION NO. 084**

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF  
SOCIAL SERVICES/MENTAL HYGIENE DIVISION TO ACCEPT NYS OASAS  
STATE AID**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

**Authorized Budget Modification**

**Res. 084 of 2022**

**A4310 434900 OASAS**

**(\$227,411.00)**

**A4310 545500 OASAS**

**\$227,411.00**



COUNTY OF OSWEGO  
Department of Social Services

Stacy Alvord, MSW  
Commissioner

P.O. Box 1320 • Mexico, New York 13114  
phone 315.963.5435 • fax 315.963.5477

**INFORMATIONAL MEMORANDUM**

**TO:** Human Services Committee, Oswego County Legislature

**FROM:** Stacy Alvord, Commissioner

**DATE:** March 23, 2022

**SUBJECT:** Mental Hygiene Division budget modification to accept and expend additional State Aid from NYS Office of Addiction Services and Supports (OASAS) to support existing local services.

**SUMMARY:** NYS OASAS is providing additional revenue (\$76,911) for Minimum Wage and COLA adjustments to improve salaries and salary related fringe benefits for local OASAS licensed/certified providers, Farnham and OCO.

NYS OASAS has provided additional one-time revenue (\$150,000) for OCO's Arbor House Community Residence roof replacement and kitchen repairs.

NYS OASAS has provided additional one-time revenue (\$500) for purchase of patient medication lock boxes for OCO's Supportive Living Apartment program.

The Division respectfully requests to increase OASAS revenue and contractual expense line, in the amount of \$227,411. The modification will allow the Division to accept and expend funds exceeding the current budgeted amounts to local providers Farnham and OCO. All funding is 100% NYS OASAS funding. There is no local share.

**RECOMMENDED  
ACTION:**

The Social Services Department recommends the Human Services Committee; the Finance & Personnel Committee and the Oswego County Legislature approve the attached budget modification.

2022 BULGET  
3/23/2022

COMMITTEE SIGNATURES	DATE
<i>Land Bombard</i>	<i>4/11/22</i>
<i>Frank B.</i>	<i>4-4-22</i>
<i>Frank B.</i>	<i>4-4-22</i>
<i>Robert Gordon</i>	<i>4-4-22</i>
<i>Wm. Gordon</i>	<i>4/4/22</i>

DEPARTMENT HEAD	DATE
-----------------	------

**RESOLUTION NO. 085**

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF  
SOCIAL SERVICES/MENTAL HYGIENE DIVISION TO ACCEPT NYS OPWDD  
STATE AID**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with  
the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer  
the funds from and to the accounts as shown on the attached budget modification request,  
and be it further

RESOLVED, that a certified copy of this resolution delivered to the County  
Treasurer shall be his authority to affect such transfer and make such adjustments.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

**Authorized Budget Modification**

**Res. 085 of 2022**

**A4310 434900 OPWDD**

**(\$27,488.00)**

**A4310 545500 OPWDD**

**\$27,488.00**





COUNTY OF OSWEGO  
Department of Social Services

Stacy Alvord, MSW  
Commissioner

P.O. Box 1320 • Mexico, New York 13114  
phone 315.963.5435 • fax 315.963.5477

**INFORMATIONAL MEMORANDUM**

**TO:** Human Services Committee, Oswego County Legislature

**FROM:** Stacy Alvord, Commissioner

**DATE:** March 23, 2022

**SUBJECT:** Mental Hygiene Division budget modification to accept and expend additional State Aid from NYS Office for People with Developmental Disabilities (OPWDD) to support existing local services.

**SUMMARY:** NYS OPWDD is providing additional revenue (\$27,488) for additional local aid as well as Minimum Wage, and COLA adjustments to improve salaries and salary related fringe benefits for ARC of Oswego County to provide Senior Day Programming and Recreational Respite services.

The Division respectfully requests to increase OPWDD revenue and contractual expense line, in the amount of \$27,488. The modification will allow the Division to accept and expend funds exceeding the current budgeted amounts. All funding is 100% NYS OPWDD funding. There is no local share.

**RECOMMENDED ACTION:** The Social Services Department recommends the Human Services Committee; the Finance & Personnel Committee and the Oswego County Legislature approve the attached budget modification.

**2022 BUDGET**  
**3/23/2022**

COMMITTEE SIGNATURES	DATE
<i>Frank Bonaldi</i>	4/4/22
<i>H. Kung</i>	4-4-22
<i>Nikolai Gerdon</i>	4-4-22
<i>W. M. Gerdon</i>	4/4/22

COUNTY TREASURER	DATE
PERSONNEL DIRECTOR	DATE
COUNTY ADMINISTRATOR	DATE
DEPARTMENT HEAD	DATE

**RESOLUTION NO. 086**

**RESOLUTION AUTHORIZING BUDGET MODIFICATION DEPARTMENT OF  
SOCIAL SERVICES/MENTAL HYGIENE DIVISION TO ACCEPT NYS OMH  
STATE AID**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

**Authorized Budget Modification**

**Res. 086 of 2022**

A4310 434900 MHCON  
A4310 545500 MHCON  
A4310 545500 MHCON

(\$283,366.00)  
\$183,366.00  
\$100,000.00



COUNTY OF OSWEGO  
Department of Social Services

Stacy Alvord, MSW  
Commissioner

P.O. Box 1320 • Mexico, New York 13114  
phone 315.963.5435 • fax 315.963.5477

**INFORMATIONAL MEMORANDUM**

**TO:** Human Services Committee, Oswego County Legislature

**FROM:** Stacy Alvord, Commissioner

**DATE:** March 23, 2022

**SUBJECT:** Mental Hygiene Division budget modification to accept and expend additional State Aid from NYS Office of Mental Health (OMH) to support existing local services.

**SUMMARY:** NYS OMH is providing additional revenue (\$110,241) for COLA adjustments to improve salaries and salary related fringe benefits for local OMH funded programs across multiple agencies (Catholic Charities, Farnham, OCO, Oswego Hospital).

NYS OMH has provided additional one-time revenue (\$100,000) for the development of the Dwyer Veteran Peer to Peer Support Program, using individual and small group peer to peer counseling methods, for veterans suffering from post-traumatic stress syndrome, other related combat stress disorders, or those having counseling needs.

NYS OMH has provided additional revenue (\$73,125) to provide stipend increases for the Mental Health Supported Housing program operated by OCO. The increase provides for an additional \$125/month for each program slot, effective April 1, 2022.

The Division respectfully requests to increase OMH revenue and contractual expense lines, in the amount of \$283,366. The modification will allow the Division to accept and expend funds exceeding the current budgeted amounts. All funding is 100% NYS OMH funding. There is no local share.

**RECOMMENDED ACTION:** The Social Services Department recommends the Human Services Committee; the Finance & Personnel Committee and the Oswego County Legislature approve the attached budget modification.

**2022 BUDGET**  
**3/23/2022**

COMMITTEE SIGNATURES	DATE
Frank Bembels	4/4/22
[Signature]	4-4-22
[Signature]	4-4-22
Herbert - Gardner	4-4-22
Michael R. Gardner	4/4/22

DATE \_\_\_\_\_

**RESOLUTION NO. 087**

**RESOLUTION DETERMINING THAT THE PROPOSED CAMP HOLLIS REDI PROJECT IS A TYPE 1 ACTION AND WILL NOT HAVE A SIGNIFICANT ADVERSE IMPACT ON THE ENVIRONMENT FOR CO.25 - CAMP HOLLIS REDI PROJECT**

By Legislator Roy Reehil:

WHEREAS, Oswego County is proposing the Camp Hollis REDI Project (Project), located in the Town of Oswego, Oswego County, New York; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act ("SEQRA") and the implementing regulations at 6 NYCRR Part 617 (the "Regulations"), Oswego County desires to comply with SEQRA and the Regulations; and

WHEREAS, the Project has been classified as a "Type I Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.2(a).

WHEREAS, a letter and Part 1 of a Full Environmental Assessment Form (FEAF) were sent to other potentially "Interested Agencies" and "Involved Agencies" (as these terms are defined in the SEQRA Regulations found at 6 NYCRR Part 617.2), indicating Oswego County's desire to serve as the "Lead Agency" (as this quoted term is defined in the SEQRA Regulations) and to complete a coordinated review of the Project (in accordance with 6 NYCRR Part 617.6); and

WHEREAS, responses from Interested and Involved Agencies were requested, and each of the potentially Interested and Involved Agencies has agreed to, or raised no objections to, Oswego County serving as Lead Agency for the Project; and

WHEREAS, pursuant to the Regulations, Oswego County has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, and (b) examining the FEAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the FEAF, together with other available supporting information, to identify the relevant areas of environmental concern;

NOW, THEREFORE, BE IT RESOLVED that, Oswego County hereby establishes itself as Lead Agency for the Project; and

BE IT FURTHER RESOLVED, that based upon an examination of the FEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the County's

knowledge of the area surrounding the Project, Oswego County makes the determination that the Project will not

have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement; and

BE IT FURTHER RESOLVED, that as a consequence of such determination and in compliance with the requirements of SEQRA and the Regulations in 6 NYCRR Part 617, Oswego County directs the Chairman of the Oswego County Legislature to sign and complete Part 3 of the FEAF for the Project, and to complete noticing requirements in accordance with the Regulations; and be it further

RESOLVED, that this Resolution shall take effect immediately

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20   NO: 0   ABSENT: 5   ABSTAIN: 0**

## **PART 3 SUPPORTING INFORMATION**

EVALUATION OF THE MAGNITUDE AND IMPORTANCE OF PROJECT IMPACTS

for

### **CO.25 - Camp Hollis REDI Project**

**Town of Oswego, Oswego County New York**

March 2022

---

*Prepared For:*

Oswego County  
70 Bunner Street  
Oswego, New York 13126  
Phone – (315) 349-3452

*Prepared By:*

Barton & Loguidice, D.P.C.  
443 Electronics Parkway  
Syracuse, New York 13088  
Phone – (315)-457-5200



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Figure 1 – Aerial Project Site Map

### Appendices

Appendix A – Coordinated Review Responses

**A. PROJECT DESCRIPTION**

Camp Hollis is located in the Town of Oswego, Oswego County, New York, immediately adjacent to Lake Ontario. The Camp Hollis shoreline has eroded significantly during the Camp's lifespan, leading to the relocation of the original camp building and resetting of the fence line along the playing fields. The recent high lake levels have exacerbated the erosion leading to further loss of bluff, including the loss of the access trail from the Camp to the shoreline. The proposed project will include stabilization of approximately 600 linear feet of bluff, and will aim to reestablish the toe of slope 12-15 feet in front of the current bluff. The Camp users previously accessed Lake Ontario from a ramp on the southern end of the bluff. This access trail is no longer functioning, and an improved access trail will be reestablished as part of the proposed project. The proposed project area is shown in Figure 1, attached.

**B. COORDINATED REVIEW**

Oswego County declared their intent to act as the lead agency for the State Environmental Quality Review Act (SEQRA) process on February 10, 2022. Subsequently, Part 1 of the Full Environmental Assessment Form (FEAF) and a project location map were sent electronically to the interested and involved agencies listed in Table 1 on February 28, 2022, to initiate a coordinated review of the proposed action.

Table 1— Interested and Involved Agencies		
Involved Agencies	Interested Agencies	Other Entities Provided Copies of SEQRA Correspondence
Town of Oswego NYS Dept. of Environmental Conservation NYS Dept. of State Dormitory Authority of the State of New York	NYS Office of Parks, Recreation and Historic Preservation Oswego City – County Youth Bureau Oswego County Parks and Recreation	U.S. Army Corps of Engineers Barton & Loguidice, D.P.C.

The coordinated review comment period ended on March 30, 2022. No agencies objected to Oswego County serving as Lead Agency for the project's SEQR review. Responses were received from the Dormitory Authority of the State of New York (DASNY), NYS Department of Environmental Conservation (NYSDEC), Town of Oswego, NYS Office of Parks, Recreation and Historic Preservation (OPRHP), and the U.S. Army Corps of Engineers (USACE). DASNY indicated that they are a funding agency for the project and thanked Oswego County for including the NYS OPRHP as an interested agency for SEQR. No other project comments were received; all responding involved agencies, noted above, provided consent for Oswego County to be the lead agency for the Camp Hollis REDI Project's SEQR process.

The coordinated review responses and consent forms received from the agencies mentioned above are provided in Appendix A. Further coordination with the appropriate agencies will be completed as the project progresses, starting with a pre-application meeting with permitting agencies in the near future.

**C. DETAILED INFORMATION IN RESPONSE TO PART 2 OF SEQRA FULL EAF**

The following information provides a detailed discussion of the potential impacts identified in Part 2 of the FEAF that were listed as small or moderate to large, in support of Part 3 of the FEAF. The answers in the "No or Small Impact" column on Part 2 of the FEAF are further clarified with an "NI" for no impact and "SI" for small impact. This document is organized according to the question numbers in Part 2, and the additional information provided herein summarizes the proposed actions that will be taken to minimize and/or mitigate each identified impact.

**1. Impacts on Land**

**1.a. *The proposed action may involve construction on land where depth to water table is less than 3 feet.***

Based on data available from the U.S. Dept. of Agriculture Natural Resources Conservation Service's (USDA-NRCS) Web Soil Survey, the average depth to the water table in the project area is approximately 4.9 feet below the ground surface. However, portions of the project area contain mapped soil units with a depth to water table of less than 3 feet. Limited work is proposed to occur in these areas and will involve keying in the base of the bluff stabilization design. Natural rock cover will be restored in this location. No adverse impacts to the water table are anticipated. Additionally, an erosion and sediment control plan will be prepared detailing suitable erosion control measures for the project, and will be followed during construction.

**1.b. *The proposed action may involve construction on slopes of 15% or greater.***

According to data obtained from the USDA NRCS Web Soil Survey, the project area does not contain mapped soil units with a slope of 15% or greater. However, stabilization of the bluff will involve construction on steep slopes. The existing bluff ranges between 6.8 and 42.2 feet in height and has an average slope of 0.8(H):1(V) (125%). The project aims to regrade the existing lake shore to a maximum slope of 1.5 (H):1(V) (66%). The proposed maximum slope is based on a successfully completed stabilization project in the Town of Huron, Wayne County, NY. The final slope would be vegetated at a bench location partway up the slope and at the top of the bluff, to strengthen the stabilization proposed. The toe of slope will have to be built out a minimum of 10 feet to achieve the desired slope. The lake shoreline is generally covered in gravel and cobbles with dimensions generally smaller than 12 inches in diameter. The project objective is to flatten the steepness of the current bluff to reduce the erosion currently experienced at the bluff location.

**1.f. *The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).***

The project will involve the placement of fill along the shoreline of Lake Ontario. Limited excavation is proposed below the Ordinary High Water Elevation (OHWE) – presumed to be 247.3 feet IGLD85. Temporary increases in potential for erosion may occur during construction due to ground disturbance associated with the placement of fill and regrading of the slope, but erosion and sediment control plans will be prepared detailing suitable erosion control measures for the project. These plans will be followed during construction and will address

the construction and maintenance of temporary stormwater controls required for the project. The overall objective of this shoreline stabilization project is to ultimately reduce erosion along the shore of Lake Ontario.

**1.g. *The proposed action is, or may be, located within a Coastal Erosion hazard area.***

The project area is entirely located within a Coastal Erosion Hazard Area (CEHA) regulated by the NYSDEC under Article 34 of the Environmental Conservation Law (ECL). The Natural Protective Feature Area (NPFA) extends approximately 1000 feet southwest and 2000 feet northeast, from the project location, along the Lake Ontario shoreline. Construction, modification, restoration, or placement of a structure are classified as regulated activities on beaches within CEHA areas under Article 34. Therefore, the project will require a CEHA permit. The Town of Oswego is not a Certified CEHA Community authorized by the NYSDEC to administer the CEHA permitting program locally; therefore, an Article 34 permit will need to be administered by the NYSDEC. Design will be progressed in concert with the NYSDEC so that the proposed stabilization measures are acceptable under Article 34 and appropriately minimize/avoid adverse impacts to the CEHA. Conditions of this permit will be followed during construction to minimize impacts to the NPFA.

**2. Impacts on Geological Features**

No impacts to geological features were identified. The proposed action will not result in the modification or destruction of, or inhibit access to, any unique or unusual landforms on the site (e.g., cliffs, dunes, minerals, fossils, caves).

**3. Impacts on Surface Water**

**3.d. *The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.***

The project area is located along the shoreline of Lake Ontario. Lake Ontario is designated as a Class A water with A standards. Impacts to the Lake Ontario shoreline will be avoided to the maximum extent possible. No United States Fish and Wildlife Service (USFWS) National Wetland Inventory (NWI) or NYSDEC mapped wetlands are identified within the project area. Field delineations will be conducted to confirm the absence of wetlands and streams within the project area. Necessary permits will be obtained from the U.S. Army Corps of Engineers (USACE), NYSDEC, and NYS Department of State (NYSDOS) for work below the OHWE of Lake Ontario and work within the NYS Landward Coastal Boundary. The general and special conditions associated with such permits and

plans would be followed during construction to ensure that potential impacts are minimized.

**3.e. *The proposed action may create turbidity in a waterbody, either from upland erosion, runoff, or by disturbing bottom sediments.***

The proposed project involves capturing overland stormwater runoff from the adjacent Camp Hollis recreational/grassed area on top of the bluff to prevent any concentrated flows going over the face of the slope which could lead to instability. Runoff from the grassed areas would be captured by a shallow vegetated swale, installed parallel to the top of bluff, and diverted south along the top of bank. This stormwater already discharges to Lake Ontario, so an increase in stormwater volumes will not result from this collection and re-routing design element. Turbidity into the Lake is actually likely to decrease from the swale installation and vegetative buffers (top of bank and bench). Erosion and sediment control details will be incorporated into the project's design plans, as appropriate, to minimize the release of sediment from the immediate work area.

**3.h. *The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.***

See response to 3.e, above.

**4. Impacts on Groundwater**

No impacts to groundwater were identified for the proposed project. The project will not involve the use of groundwater resources nor introduce contamination to groundwater or an aquifer.

**5. Impacts on Flooding**

**5.b. *The proposed action may result in development within a 100-year floodplain.***

The project area is located within the 100-year floodplain of Lake Ontario, as mapped by the Federal Emergency Management Agency (FEMA). Digital floodplain data from FEMA is available for the Town of Oswego, which indicates that the base flood elevation for Lake Ontario is 249 feet IGLD85.

The project will result in fill along the shoreline of Lake Ontario to improve and re-establish the slope and placement of the bluff feature. The total volume of fill is minor compared to the flood flow storage capacity of Lake Ontario (approximately 393 cubic miles). Changes to the flood flow storage capacity of the Lake will be *de minimis*. A Local floodplain development permit will be

obtained from the Town of Oswego; conditions that they impose upon the project to avoid and minimize impacts to floodplains will be followed. The project is not anticipated to increase the amount of development within 100-year floodplain areas, as the property is County-owned and operated, and development in mapped floodplain areas is managed by the Towns.

**5.d. *The proposed action may result in, or require, modification of existing drainage patterns.***

The proposed project involves capturing runoff from the adjacent grassed open area at the top of the bluff to prevent any concentrated flows going over the face of the slope which could lead to instability. Runoff from the grassed areas would be captured by a shallow vegetated swale and diverted south along the top of bank. Lake Ontario will still be the primary receiving water for drainage from the project area. An erosion and sediment control plan will be developed for the project and followed during construction to minimize stormwater runoff, and will address operation and maintenance of stormwater control measures for the project. Changes in drainage patterns at the site are expected to have positive results due to reduced erosion of the property/Lake Ontario shoreline.

**6. Impacts on Air**

No air permits will be needed for the construction or operation of the project. There will be an increase in fossil fuel consumption by heavy machinery during the construction period, however, this minor and temporary increase in vehicular and equipment emissions is not anticipated to have any measurable impact on local air quality.

**7. Impacts on Plants and Animals**

The project is not anticipated to substantially interfere with nesting/breeding, foraging, or over-wintering wildlife species. Temporary noise or ground disturbance impacts may occur, but the construction timing is planned for later summer/early fall, after the breeding season for shorebird species has ended. No records of protected state or federal species are documented within the project area. No post-construction impacts to habitat availability or access are anticipated to result from the project.

**8. Impacts on Agricultural Resources**

No impacts to agricultural resources were identified. The project area is not within a certified agricultural district, and does not contain any active agricultural land.

**9. Impacts on Aesthetic Resources**

**9.a. *Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.***

The Camp Hollis REDI Project will be completed on the shoreline of Lake Ontario. Construction will be visible to individuals recreating within the Lake, and individuals using Camp Hollis. The shoreline is bordered by trees to the north and south which will aid in screening construction activities and visual changes on site from neighboring properties, particularly during the growing (leaf-on) season. Work will take place beginning in September to avoid the busy camp season during summer. Facilities at the Camp will remain open, but the shoreline access area and viewing area will be closed off during construction. Construction will be temporary and last for approximately three months. Visual changes to the property are expected to be positive. A view of Lake Ontario will be retained, but the stabilization of the bluff and addition of vegetation will increase the aesthetics.

**9.c.    *The proposed action may be visible from publicly accessible vantage points:***

- i.       *Seasonally (e.g., screened by summer foliage, but visible during other seasons)***
- ii.      *Year-Round***

See response to 9.a., above.

**9.d.    *The situation or activity in which viewers are engaged while viewing the proposed action is:***

- i.       *Routine travel by residents, including travel to and from work***
- ii.      *Recreational or tourism based activities***

See response to 9.a., above. The project will primarily be visible to viewers engaging in recreational or tourism-based activities, however, the project will restore similar visual conditions that were present before the shoreline became significantly eroded. Nearby Lake Ontario shoreline primarily consists of residential properties.



- 9.e. *The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.***

See response to 9.a, above.

**10. Impacts on Historic and Archeological Resources**

- 10.b. *The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.***

The project was submitted to the SHPO for review through the Cultural Resource Information System (CRIS) in January 2022. The project area is located within an archaeologically sensitive area. SHPO issued a letter on January 14, 2022, indicating their opinion that the project would not affect any historic or archaeological resources. No further consultation with the SHPO is required.

**11. Impacts on Open Space and Recreation**

- 11.b. *The proposed action may result in the loss of a current or future recreational resource.***

The Camp Hollis REDI Project involves shoreline stabilization within a County-owned and run summer camp and recreational facility. Improvements to the bluff will not result in the loss of any open space, and in fact will increase and affirm opportunities to enjoy the property. Work will take place beginning in September to avoid the busy camp season during summer. Facilities at the Camp will remain open, but the shoreline access area and viewing area will be closed off during construction. Construction will be temporary and last for approximately three months. No long-term or permanent losses of recreational opportunities or adverse impacts to recreational resources will occur as a result of the project. Re-establishment of Lake access from the Camp Hollis property is proposed to occur as part of this project, which is a significant positive on recreational opportunities for Camp Hollis.

**12. Impacts on Critical Environmental Areas**

No impacts to Critical Environmental Areas were identified. There are no Critical Environmental Areas within or near the project area.

**13. Impacts on Transportation**

No impacts on transportation were identified. Work will be restricted to the Camp Hollis property.

**14. Impacts on Energy**

No impacts to energy were identified. The project does not involve new construction or improvements involving an increase in energy usage.

**15. Impacts on Noise, Odor, and Light**

**15.a. *The proposed action may produce sound above noise levels established by local regulation.***

Ambient noise levels will be exceeded temporarily during construction. Excess noise will be limited to weekday, daylight hours as much as possible to minimize adverse impacts on the community and nearby receptors. Elevated noise conditions will be temporary and will end once construction is complete. No long-term impacts to noise levels are expected to result from the project. Project construction will occur after the busy summer season and is anticipated to last for three months.

**16. Impacts on Human Health**

No impacts to human health were identified. The project area is not located within the vicinity of any sensitive receptors (such as a school, group home, or daycare facility), and there are no reported contaminant spill records or remediation sites within or near the project area.

**17. Consistency with Community Plans**

No impacts were identified. The proposed action is consistent with existing Community Plans.

**18. Consistency with Community Character**


**18.d. *The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.***

During construction, recreational activities within the project area may be temporarily restricted to maintain public safety as well as safe working conditions and access for the contractor. Construction will be ongoing for approximately three months. Access to the area will be fully restored upon completion of construction. The project will ultimately enhance enjoyment of the public resource.

**Figure 1**

**Aerial Project Site Map**

# Legend

 Project Area

Lake Ontario Waters Index No. 014

Bluff to be stabilized

Pedestrian access to shoreline to be reestablished

Health Camp Rd

Health Camp Rd



Sources: Basemap: Bing Maps, 2019; Project Site: B&L, 2021

**Barton  
& Loguidice**



0 75 150 300 450 Feet

Town of Oswego

## Aerial Project Site Map

Oswego County

January 2022

New York

Figure

1

Project  
No.

132.300

## **Appendix A**

### **Coordinated Review Responses**



**DASNY**

**KATHY HOCHUL**  
Governor

**ALFONSO L. CARNEY, JR.**  
Chair

**REUBEN R. MCDANIEL, III**  
President & CEO

March 2, 2022

Ms. Grete Day  
Staff Environmental Scientist  
Barton & Loguidice, D.P.C.  
443 Electronics Parkway  
Liverpool, New York 13088.

Sent Via Email Only to: [gday@bartonandloguidice.com](mailto:gday@bartonandloguidice.com)  
[brian.chetney@oswegocounty.org](mailto:brian.chetney@oswegocounty.org)

Re: The Oswego County Legislature's *State Environmental Quality Review* Lead Agency Request Letter for the New York State Resiliency and Economic Development Initiatives (REDI) Funded *Camp Hollis Project*, Town of Oswego, Oswego County, New York

Ms. Day:

The Dormitory Authority of the State of New York ("DASNY") is in receipt of the Oswego County Legislature's ("OCL's") State Environmental Quality Review ("SEQR") lead agency request letter dated February 28, 2022, for its REDI-funded *Camp Hollis REDI Project* (REDI Project No. 19316 CO-25). DASNY has no objection to the OCL assuming lead agency status for purposes of conducting a coordinated SEQR for the above-referenced project. It should be noted that DASNY's jurisdiction regarding the proposed action would be that of a funding agency. The location of the proposed project is Camp Hollis, Town of Oswego, Oswego County, New York.

As part of its approval process, DASNY is required to coordinate its SEQR reviews with the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") consistent with New York State's §14.09 Preservation Laws and relevant implementing regulations. Accordingly, DASNY would like to thank OCL for including OPRHP as an interested party having an approval for the Proposed Project.



**DASNY**

Ms. Grete Day  
March 2, 2022  
Page 2

Please direct all project related questions, correspondence, and documentation directly to me at: Mr. Robert S. Derico, R.A., Director, Office of Environmental Affairs, DASNY, 515 Broadway, Albany, New York 12207, or via electronic mail at [rderico@dasny.org](mailto:rderico@dasny.org) or by phone at (518) 257-3214.

Respectfully,

A handwritten signature in black ink, appearing to read "R. Derico", followed by a horizontal line.

Robert S. Derico, R.A.  
Director, Office of Environmental Affairs

cc: Dr. Nancy Herter, OPRHP  
Ann M. Shaw  
Tremayne Hughes  
SEQR File

## SEQRA LEAD AGENCY DESIGNATION

**ACTION:** Camp Hollis REDI Project

---

The undersigned involved or interested agency hereby:

☒ Received the coordinated review package for the above-referenced action; AND

☒ Consents; OR

☐ Does not consent


to the designation of the Oswego County as Lead Agency for the above-referenced action.

Dormitory Authority of the State of New York

(Name of Involved or Interested Agency)

Robert S. Derico, R.A.

(Printed Name of Representative)

  
\_\_\_\_\_

(Electronic/Digital Signature of Representative)

**Form must be received before the end of the coordinated review period:** March 30, 2022



## SEQRA LEAD AGENCY DESIGNATION

**ACTION:** Camp Hollis REDI Project

---

The undersigned involved or interested agency hereby:

☒ Received the coordinated review package for the above-referenced action; AND

☐ Consents; OR

☐ Does not consent

to the designation of the Oswego County as Lead Agency for the above-referenced action.

Dormitory Authority of the State of New York

(Name of Involved or Interested Agency)

Robert S. Derico, R.A.

(Printed Name of Representative)

Bridget E. Brown

(Electronic/Digital Signature of Representative)

**Form must be received before the end of the coordinated review period:** March 30, 2022

## SEQRA LEAD AGENCY DESIGNATION

**ACTION:** Camp Hollis REDI Project

The undersigned involved or interested agency hereby:

☒ Received the coordinated review package for the above-referenced action; AND

☒ Consents; OR

☐ Does not consent

to the designation of the Oswego County as Lead Agency for the above-referenced action.

Dormitory Authority of the State of New York

(Name of Involved or Interested Agency)

Robert S. Derico, R.A.

(Printed Name of Representative)



02/28/2022

(Electronic/Digital Signature of Representative)

**Form must be received before the end of the coordinated review period:** March 30, 2022

**From:** New York State Parks CRIS Application <cris.web@parks.ny.gov>  
**Sent:** Monday, February 28, 2022 1:00 PM  
**To:** Luke Day  
**Cc:** Grete L. Day  
**Subject:** NY SHPO: Unrequested Submission NBEUO2QONALQ Received for Consultation Project 22PR00305

*ATTENTION --> This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.*

## **Unrequested Submission Received**

The New York State Historic Preservation Office (SHPO) has received the following unrequested submission.

**Unrequested Submission Token:** NBEUO2QONALQ

**Project Number:** 22PR00305

**Project Type:** Consultation

**Project Name:** Camp Hollis REDI Project

**Submission Description:** SEQRA coordinated review documents (letter, consent form, and completed FEAF Part 1)

### **New York State Historic Preservation Office**

Peebles Island State Park, P.O. Box 189, Waterford, NY 12188-0189

518-237-8643 | <https://parks.ny.gov/shpo>

CRIS: <https://cris.parks.ny.gov>

**Are you registered to vote?** [Register to vote online today.](#) Moved recently? Update your information with the NYS Board of Elections. Not sure if you're registered to vote? [Search your voter registration status.](#)

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### **Who sent this email?**

This email is a notification from the [New York State Cultural Resource Information System \(CRIS\)](#). CRIS is an online service administered by the [New York State Division for Historic Preservation](#), also known as the New York State Historic Preservation Office (SHPO), which is a division of [New York State Parks, Recreation & Historic Preservation](#).

This message pertains to a submission for a consultation project. Please see SHPO's [Environmental Review](#) web page for more information about the consultation process.

### **Why did I receive this email?**

You are the project's primary contact, or you are the submitter of the unrequested submission.

### **What do I need to do?**

You do not need to take any action at this time. The submission is now in SHPO's processing queue.

### **What will happen next?**

If SHPO accepts your submission, you will receive an "Unrequested Submission Accepted" email notification, the submission will receive a new submission number, and the submission's contents will be added to the project. SHPO will then review the submission.

### **What else can I do?**

Please see the following help topics for more information about unrequested submissions and projects in CRIS:

- [How do I check the review status of my project?](#)
- [How long does SHPO take to review projects?](#)
- [Submit New Information for an Existing Project](#)

### **Where can I get help?**

Please visit the CRIS Online Help System: <https://cris.parks.ny.gov/CRISHelp>

If you still have questions about CRIS, please contact CRIS Help at [CRISHelp@parks.ny.gov](mailto:CRISHelp@parks.ny.gov).

For any other questions, please call SHPO at 518-237-8643.

## SEQRA LEAD AGENCY DESIGNATION

**ACTION:** Camp Hollis REDI Project

The undersigned involved or interested agency hereby:

☒ Received the coordinated review package for the above-referenced action; AND

☒ Consents; OR

☐ Does not consent

to the designation of the Oswego County as Lead Agency for the above-referenced action.

Town of Oswego

(Name of Involved or Interested Agency)

Dan Gurney, Town Supervisor

(Printed Name of Representative)



(Electronic/Digital Signature of Representative)

2/28/22

Form must be received before the end of the coordinated review period: March 30, 2022

**Full Environmental Assessment Form**  
**Part 2 - Identification of Potential Project Impacts**

Agency Use Only [If applicable]

Project: \_\_\_\_\_

Date: \_\_\_\_\_

**Part 2 is to be completed by the lead agency.** Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

**Tips for completing Part 2:**

NI=No Impact  
SI= Small Impact

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. <b>Impact on Land</b>			
Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1)		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
<i>If "Yes", answer questions a - j. If "No", move on to Section 2.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**2. Impact on Geological Features**

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

*If "Yes", answer questions a - c. If "No", move on to Section 3.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**3. Impacts on Surface Water**

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☐ NO☒ YES

*If "Yes", answer questions a - l. If "No", move on to Section 4.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>

1. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
----------------------------------	--	--------------------------	--------------------------

<b>4. Impact on groundwater</b> The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>5. Impact on Flooding</b> The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>



g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
----------------------------------	--	--------------------------	--------------------------

<b>6. Impacts on Air</b> The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels:			
i. More than 1000 tons/year of carbon dioxide (CO <sub>2</sub> )	D2g	<input type="checkbox"/>	<input type="checkbox"/>
ii. More than 3.5 tons/year of nitrous oxide (N <sub>2</sub> O)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iv. More than .045 tons/year of sulfur hexafluoride (SF <sub>6</sub> )	D2g	<input type="checkbox"/>	<input type="checkbox"/>
v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions	D2g	<input type="checkbox"/>	<input type="checkbox"/>
vi. 43 tons/year or more of methane	D2h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>7. Impact on Plants and Animals</b> The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>8. Impact on Agricultural Resources</b> The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>9. Impact on Aesthetic Resources</b> The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input checked="" type="checkbox"/> SI <input checked="" type="checkbox"/> SI	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input checked="" type="checkbox"/> NI <input checked="" type="checkbox"/> SI	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
g. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>10. Impact on Historic and Archeological Resources</b> The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>

d. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>
If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

<b>11. Impact on Open Space and Recreation</b> The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) If "Yes", answer questions a - e. If "No", go to Section 12.			
		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
e. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>12. Impact on Critical Environmental Areas</b> The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) If "Yes", answer questions a - c. If "No", go to Section 13.			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**13. Impact on Transportation**

The proposed action may result in a change to existing transportation systems.

☒ NO

☐ YES

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**14. Impact on Energy**

The proposed action may cause an increase in the use of any form of energy.

☒ NO

☐ YES

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____			

**15. Impact on Noise, Odor, and Light**

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☐ NO

☒ YES

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

#### 16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☒ NO

☐ YES

*If "Yes", answer questions a - m. If "No", go to Section 17.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____			

**17. Consistency with Community Plans**

The proposed action is not consistent with adopted land use plans.  
(See Part 1. C.1, C.2. and C.3.)

☒ NO☐ YES

*If "Yes", answer questions a - h. If "No", go to Section 18.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**18. Consistency with Community Character**

The proposed project is inconsistent with the existing community character.  
(See Part 1. C.2, C.3, D.2, E.3)

☐ NO☒ YES

*If "Yes", answer questions a - g. If "No", proceed to Part 3.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Project :

Date :

***Full Environmental Assessment Form***  
***Part 3 - Evaluation of the Magnitude and Importance of Project Impacts***  
***and***  
***Determination of Significance***

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

**Reasons Supporting This Determination:**

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

An evaluation of the magnitude and importance of project impacts was completed and details are available under separate cover in a Part 3 Supporting Information document.

**Determination of Significance - Type 1 and Unlisted Actions**

SEQR Status:

☒ Type 1

☐ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1

☒ Part 2

☒ Part 3



Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the  
Oswego County Legislature as lead agency that:

☐ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Camp Hollis RED! Project

Name of Lead Agency: Oswego County

Name of Responsible Officer in Lead Agency: James Weatherup

Title of Responsible Officer: Oswego County Chairman of the Legislature

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

**For Further Information:**

Contact Person: Brian Chetney, Oswego City-County Youth Bureau Executive Director

Address: 70 Bunner Street, Oswego NY, 13126

Telephone Number: 315 349-3452

E-mail: [Brian.Chetney@OswegoCounty.com](mailto:Brian.Chetney@OswegoCounty.com)

**For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:**

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

**RESOLUTION NO. 088**

**RESOLUTION DETERMINING THAT THE PROPOSED INDEPENDENCE TRAIL  
REDI PROJECT IS A TYPE 1 ACTION AND WILL NOT HAVE A SIGNIFICANT  
ADVERSE IMPACT ON THE ENVIRONMENT FOR CO.34 - INDEPENDENCE  
TRAIL REDI PROJECT**

By Legislator Roy Reehil:

WHEREAS, Oswego County is proposing the Independence Trail REDI Project (Project), located in the Town of Scriba, Oswego County, New York; and

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, as amended, the New York State Environmental Quality Review Act ("SEQRA") and the implementing regulations at 6 NYCRR Part 617 (the "Regulations"), Oswego County desires to comply with SEQRA and the Regulations; and

WHEREAS, the Project has been classified as a "Type I Action" as defined by the State Environmental Quality Review Act (SEQRA) in 6 NYCRR Part 617.2(aj).

WHEREAS, a letter and Part 1 of a Full Environmental Assessment Form (FEAF) were sent to other potentially "Interested Agencies" and "Involved Agencies" (as these terms are defined in the SEQRA Regulations found at 6 NYCRR Part 617.2), indicating Oswego County's desire to serve as the "Lead Agency" (as this quoted term is defined in the SEQRA Regulations) and to complete a coordinated review of the Project (in accordance with 6 NYCRR Part 617.6); and

WHEREAS, responses from Interested and Involved Agencies were requested, and each of the potentially Interested and Involved Agencies has agreed to, or raised no objections to, Oswego County serving as Lead Agency for the Project; and

WHEREAS, pursuant to the Regulations, Oswego County has considered the significance of the potential environmental impacts of the Project by (a) using the criteria specified in Section 617.7 of the SEQRA Regulations, and (b) examining the FEAF for the Project, including the facts and conclusions in Parts 1, 2 and 3 of the FEAF, together with other available supporting information, to identify the relevant areas of environmental concern;

NOW, THEREFORE, BE IT RESOLVED that, Oswego County hereby establishes itself as Lead Agency for the Project; and

BE IT FURTHER RESOLVED, that based upon an examination of the FEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the County's knowledge of the area surrounding the Project, the Oswego County makes the determination

that the Project will

not have a significant adverse environmental impact and that the Project will not require the preparation of a Draft Environmental Impact Statement; and

BE IT FURTHER RESOLVED, that as a consequence of such determination and in compliance with the requirements of SEQRA and the Regulations in 6 NYCRR Part 617, Oswego County directs the Chairman of the Oswego County Legislature to sign and complete Part 3 of the FEAF for the Project, and to complete noticing requirements in accordance with the Regulations; and be it further

RESOLVED, that this Resolution shall take effect immediately.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20    NO: 0    ABSENT: 5    ABSTAIN: 0**

# **PART 3 SUPPORTING INFORMATION**

EVALUATION OF THE MAGNITUDE AND IMPORTANCE OF PROJECT IMPACTS

for

## **CO.34 - Independence Trail REDI Project**

**Town of Scriba, Oswego County, New York**

March 2022

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*Prepared For:*

Oswego County  
70 Bunner Street  
Oswego, New York 13126  
Phone – (315) 349-3452

*Prepared By:*

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Figure 1 – Proposed Project Location

### Appendices

Appendix A – Coordinated Review Responses

**A. PROJECT DESCRIPTION**

Independence Park is located on the shoreline of Lake Ontario in Oswego County, NY. The primary purpose of this project is to provide a trail connection between two existing trail termini, where visitors were formerly able to traverse a cobble stone beach along the shoreline. The shoreline of the park has been impacted due to high water levels, causing the previously used path to currently be underwater at certain times. Additionally, it has been identified that portions of the existing trail's boardwalks over wetlands and streams are in need of repairs due to high water levels and inundation. A third element included in the project (if funding remains), is to address flooding of a stream located within the park, due to a blocked outfall caused by sediment and cobble buildup from Lake Ontario. Flooding here has caused damage to upstream bridges and roadways that it crosses. Oswego County has received funds through the Lake Ontario Resiliency and Economic Development Initiative (REDI) program to progress these three resiliency improvement projects along the Sithe Trail, located in Independence Park. The proposed project includes three parts: installation of a new trail parallel to the Lake Ontario shoreline to connect two existing trail termini; improvements and/or raising of existing boardwalk locations along the trail system; and dredging/removal of built-up sediment and cobbles at a tributary discharge point to allow for vehicle access for more efficient maintenance moving forward. Figure 1 shows the locations of the three proposed actions.

**B. COORDINATED REVIEW**

Oswego County declared their intent to act as the lead agency for the State Environmental Quality Review Act (SEQRA) process on February 10, 2022. Subsequently, Part 1 of the Full Environmental Assessment Form (FEAF) and a project location map were sent electronically to the interested and involved agencies listed in Table 1 on February 28, 2022, to initiate a coordinated review of the proposed action.

Table 1— Interested and Involved Agencies		
Involved Agencies	Interested Agencies	Other Entities Provided Copies of SEQRA Correspondence
Town of Scriba NYS Dept. of Environmental Conservation NYS Dept. of State Dormitory Authority of the State of New York NYS Office of General Services	NYS Office of Parks, Recreation and Historic Preservation Oswego City – County Youth Bureau Oswego County Parks and Recreation	U.S. Army Corps of Engineers Barton & Loguidice, D.P.C.

The coordinated review comment period ended on March 30, 2022. No agencies objected to Oswego County serving as Lead Agency for the project's SEQR review. Responses were received from the Dormitory Authority of the State of New York (DASNY), NYS Department of Environmental Conservation (NYSDEC), New York State Office of General Services (NYSOGS), and NYS Office of Parks, Recreation and Historic Preservation (OPRHP). DASNY indicated that they are a funding agency for the project and thanked Oswego County for including the NYS OPRHP as an interested agency for SEQR. NYSDEC provided comment that the third proposed project element, improvements at the stream outfall location to the Lake, be elevated due to frequent flooding impacts on upstream infrastructure. No other project comments were received; all responding involved agencies, noted above, provided consent for Oswego County to be the lead agency for the Independence Trail REDI Project's SEQR process.

The coordinated review responses and consent forms received from the agencies mentioned above are provided in Appendix A. Further coordination with the appropriate agencies will be completed as the project progresses, starting with a pre-application meeting with permitting agencies in the near future.

**C. DETAILED INFORMATION IN RESPONSE TO PART 2 OF SEQRA FULL EAF**

The following information provides a detailed discussion of the potential impacts identified in Part 2 of the FEAF that were listed as small or moderate to large, in support of Part 3 of the FEAF. The answers in the "No or Small Impact" column on Part 2 of the FEAF are further clarified with an "NI" for no impact and "SI" for small impact. This document is organized according to the question numbers in Part 2, and the additional information provided herein summarizes the proposed actions that will be taken to minimize and/or mitigate each identified impact.

**1. Impacts on Land**

***1.a. The proposed action may involve construction on land where depth to water table is less than 3 feet.***

Based on data available from the U.S. Dept. of Agriculture Natural Resources Conservation Service's (USDA-NRCS) Web Soil Survey, the average depth to the water table in the project area is approximately 1.5 feet below the ground surface. Mapped soil units with depth to water table of less than three feet are in the eastern portion of the project area. Work in these locations includes repair of existing boardwalk structures. Ground disturbance associated with boardwalk repair will be very minimal (<.01 acres). Installation of new boardwalk to connect the trail termini will also involve installation of piles within areas with a shallow water table. Pile installation use will minimize impacts from construction. An erosion and sediment control plan will be prepared detailing suitable erosion control measures for the project, and will be followed during construction. Dewatering of excavated areas, if necessary, will be completed in accordance with this plan.

***1.b. The proposed action may involve construction on slopes of 15% or greater.***

According to data obtained from the USDA NRCS Web Soil Survey, approximately 69.5% of the project area is mapped by soil units that have a slope of 15% or greater. This slope range is associated with one mapped soil unit (Ira and Sodus very stony soils). Construction in the location of this mapped soil unit includes repair of existing boardwalk structures. Based on previous site visits, all existing boardwalk structures are located in areas without locally steep slopes. This work will involve replacement and upgrades of existing infrastructure, so no adverse impacts are anticipated.

***1.c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.***

Based on data obtained from the USDA NRCS' Web Soil Survey, the average depth to bedrock throughout the project site is approximately 1.5 feet below the soil surface. Soil borings will be completed for the project's new boardwalk trail segment. This will be completed during the preliminary design phase to obtain subsurface information to inform the design and construction approach for areas with shallow soils. Design will be altered, as necessary, to address concerns with any shallow bedrock, should it be encountered and confirmed from the geotechnical analysis.



**1.f. *The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).***

Construction of new, and repair of existing, infrastructure will involve approximately 0.35 acres of ground disturbance. An erosion and sediment control plan will be prepared detailing suitable erosion control measures for the project, and will be followed during construction. Minor, temporary increases in erosion may occur during construction due to ground disturbance. The project will not result in an increase in impervious area. The treatment of vegetation using herbicides is not proposed.

**2. Impacts on Geological Features**

No impacts to geological features were identified. The proposed action will not result in the modification or destruction of, or inhibit access to, any unique or unusual landforms on the site (e.g., cliffs, dunes, minerals, fossils, caves).

**3. Impacts on Surface Water**

**3.d. *The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.***

Portions of the project area are located along the shoreline of Lake Ontario including the location of the new boardwalk and stream to be dredged. Lake Ontario is designated as a Class A water with A standards. Additionally, NYSDEC-mapped wetland (OE-4) is located along Ferguson Beach, Alcan, and Rikers Beach Roads, and NYSDEC-mapped wetland (OE-6) is located along Alcan Road and Independence Way. Work may occur within state mapped wetlands, and is likely to occur within the 100 foot protected buffer, at a minimum. Wetland field delineations will be conducted in spring 2022 to accurately identify wetland boundaries and streams present within the project area. Impacts to the Lake Ontario shoreline, stream resources, and on-site wetlands will be avoided to the maximum extent possible. Temporarily disturbed areas within wetlands, and 100-foot protected buffers will be restored to their pre-construction grades and covertypes once construction is completed. No loss of wetlands is expected as a result of the project, but this will be confirmed during preliminary design. Permanent wetland impacts will be minimized, and mitigation of impacts will be completed if/as necessary. Environmental permits will be obtained from the U.S. Army Corps of Engineers (USACE), NYS Department of Environmental Conservation (NYSDEC), NYS Office of General Services (NYSOGS) and NYS Department of State (NYSDOS), as applicable. The general and special conditions associated with such permits and plans would be followed during construction to ensure that potential impacts are minimized.

**3.e. *The proposed action may create turbidity in a waterbody, either from upland erosion, runoff, or by disturbing bottom sediments.***

The proposed project may result in limited and temporary increases in turbidity due to disturbance of bottom sediments within wetlands. These temporary increases would occur from pile installation for the new or replacement boardwalks, or the dredging at the outlet of the mapped stream. Dewatering measures will be employed during construction, to the extent necessary, to perform work in the dry. No significant increase in turbidity, temporary or permanent, is anticipated as a result of the proposed action. An erosion and sediment control plan will be developed and followed during construction to prevent erosion-related turbidity increases to Lake Ontario that may result from temporary ground disturbance. Exact needs and locations for sediment and erosion control structures will be determined during design.

**3.h. *The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.***

See response to 3.d and 3.e, above.

**4. Impacts on Groundwater**

No impacts to groundwater were identified for the proposed project. The project will not involve the use of groundwater resources nor introduce contamination to groundwater or an aquifer.

**5. Impacts on Flooding**

**5.b. *The proposed action may result in development within a 100-year floodplain.***

The project area is located within a 100-year floodplain of Lake Ontario, as mapped by the Federal Emergency Management Agency's (FEMA). According to the FEMA Flood Insurance Rate Maps for the project area, the base flood elevation for Lake Ontario is 249 feet. To ensure resiliency, a design flood elevation (DFE) of 252 feet was established for the proposed boardwalk trail. A local floodplain development permit will be obtained from the Town of Scriba; conditions that they impose upon the project to avoid and minimize impacts to floodplains will be followed. The Project is not anticipated to increase the amount of development within mapped 100-year floodplain areas. An extensive recreational trail network already exists on the County-owned property.

**5.d.    *The proposed action may result in, or require, modification of existing drainage patterns.***

Temporary changes to existing drainage patterns may occur during construction as part of the dewatering measures required to support project construction, but no permanent changes to current drainage is anticipated. Work within the mapped stream and adjacent wetlands would occur, but the drainage patterns would remain intact. An erosion and sediment control plan will be prepared detailing suitable erosion control measures for the project, and will be followed during construction.

**6.       Impacts on Air**

No air permits will be needed for the construction or operation of the project. There will be an increase in fossil fuel consumption by heavy machinery during the construction period, however, this minor and temporary increase in vehicular and equipment emissions is not anticipated to have any measurable impact on local air quality.

**7.       Impacts on Plants and Animals**

**7.b.    *The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.***

The proposed action is likely to have a small impact on the local flora and fauna during construction due to noise and disturbance. Efforts will be made to reduce impacts by limiting the construction zone to the smallest footprint required.

The U.S. Fish and Wildlife Service (USFWS) New York Field Office's Information, Planning, and Consultation (IPaC) System was queried to determine whether any federally listed endangered, threatened, or candidate species are known to inhabit areas within the project area. The USFWS' IPaC System indicated the candidate species monarch butterfly (*Danaus plexippus*) has been documented within the project area. Additionally, a query of the NYSDEC's Nature Explorer website was completed to assess the potential presence of any rare species or natural communities reported for the project area. The Nature Explorer did not report any species listed by NYS as endangered or threatened within the project area. The monarch butterfly is not afforded protection under the federal Endangered Species Act at this time. The project area appears to be heavily wooded, but potential for suitable monarch habitat within the project's disturbance limits will be reviewed.

The new boardwalk portion of the project will involve minor disturbances and likely some vegetative clearing in this location. Vegetative clearing required for

trail installation will be minimized to the extent possible and tree removal will occur outside of typical nesting season for avians to reduce impacts. Boardwalk repair, and stream dredging would not result in a loss of habitat. A habitat assessment will be completed during the project's preliminary design phase to identify habitat types and locations within the project area, and to confirm that absence of other ecological resources on site.

**7.g. *The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.***

See response to 7.b, above. The predominant wildlife species that occupy the project area include gray squirrel, raccoon, mallard duck, Canada goose, great blue heron, and white footed mouse. Habitat impacts are primarily related to vegetation clearing; such activities will be planned for fall/winter season to avoid impacts to nesting populations of fauna.

**8. Impacts on Agricultural Resources**

No impacts to agricultural resources were identified. The project area is not within a certified agricultural district, and does not contain any active agricultural land.

**9. Impacts on Aesthetic Resources**

**9.a. *Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.***

Temporary visual impacts associated with construction activities and permanent visual impacts associated with new infrastructure will occur as a result of the project. Construction work will take place within Independence Park, and construction equipment will likely be visible from Rikers Beach Road, Ferguson Beach Road, Independence Way, and Lake Ontario. Construction will be temporary, and Lake Ontario will remain accessible for recreational uses during, and following the completion of construction activities for the proposed project. Although temporary and permanent visual changes will occur as a result of the proposed projects, these infrastructure improvements are not expected to result in significant adverse changes to the local viewshed. Recreational trail use is already established on the property.

**9.c. *The proposed action may be visible from publicly accessible vantage points:***

- i. *Seasonally (e.g., screened by summer foliage, but visible during other seasons)***
- ii. *Year-Round***

Construction activities associated with the new boardwalk and stream dredging will likely be visible from Lake Ontario and people traveling along Ferguson Beach Road. The location of the new boardwalk and the location of the stream dredging are bordered by trees to the north and west. Additionally, the boardwalks to be repaired are fully surrounded by trees. Trees will aid in screening visual changes on site from neighboring properties, particularly during the growing (leaf on) season. Construction activities will be temporary in nature. Infrastructure improvements for the new boardwalk, and boardwalk repair portions of the project would remain visible both seasonally and year-round. See response to 9.a. for further discussion of visual changes associated with the project.

**9.d. *The situation or activity in which viewers are engaged while viewing the proposed action is:***

**ii. *Recreational or tourism based activities***

See responses to 9.a. and 9.c., above.

**9.e. *The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.***

See response to 9.a., above.

**9.f. *There are similar projects visible within the following distance of the proposed project: 0-1/2 mile, 1/2-3 miles, 3-5 miles, or 5+ miles.***

The Independence Trail REDI project involves construction of new trail infrastructure and repair of existing trail infrastructure, in addition to the possible dredging on the stream outlet on the property. No similar shoreline boardwalks are visible within the vicinity of the proposed project, however, the addition of the proposed shoreline boardwalk is not anticipated to negatively impact the surrounding visual landscape, and will not result in decreased opportunities to view Lake Ontario. Similar trail infrastructure is located in nearby local and county parks, and already exists on the property.

**10. Impacts on Historic and Archeological Resources**

**10.b. *The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.***

The project was submitted to the SHPO for review through the Cultural Resource Information System (CRIS) in January 2022. The project area is located within an archaeologically sensitive area. SHPO issued a letter on February 10,

2022, indicating their opinion that the project would not affect any historic or archaeological resources. No further consultation with the SHPO is required.

**11. Impacts on Open Space and Recreation**

**11.b. *The proposed action may result in the loss of a current or future recreational resource.***

The Independence Trail REDI Project will involve repair of existing and construction of new infrastructure within dedicated municipal parkland. Improvements to the park will not result in the loss of any parkland, and in fact will increase opportunities to enjoy the park. Portions of the park will remain closed during construction, but this will be temporary and limited to the shortest duration possible.

Access to portions of Independence Park as well as portions of the shoreline of the Oneida Lake may be temporarily restricted during construction. All impacts to recreational areas resulting from the proposed action are anticipated to be minor and ultimately positive in nature. Dredging of the stream is not anticipated to result in impacts to recreational resources, and would actually improve recreational access by reducing upstream flooding within the park.

**12. Impacts on Critical Environmental Areas**

No impacts to Critical Environmental Areas were identified. There are no Critical Environmental Areas within or near the project area.

**13. Impacts on Transportation**

No impacts on transportation were identified. Work will be restricted to the Independence Park property.

**14. Impacts on Energy**

No impacts to energy were identified. The project does not involve new construction or improvements involving an increase in energy usage.

**15. Impacts on Noise, Odor, and Light**

**15.a. *The proposed action may produce sound above noise levels established by local regulation.***

Ambient noise levels will be exceeded temporarily during construction. Excess noise will be limited to weekday, daylight hours as much as possible to minimize adverse impacts on the community and nearby receptors. Elevated noise

conditions will be temporary and will end once construction is complete. No long-term impacts to noise levels are expected to result from the project.

**16. Impacts on Human Health**

**16.c. *There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.***

One environmental remediation site (738015 - Alcan Sheet and Plate Company) is located on Lake Road, adjacent to the active aluminum fabricating plant. The facility consists of three operable units. PCBs have been detected in all three units. Construction debris and small quantities of rags and absorbent materials containing minor amounts of PCBs from a transformer leak were reportedly disposed of in unit 2. Remedial construction (removal of soil/sediment) in unit 3 was completed in 2009 and in unit 1 in 2011. DEC signed the Environmental Easement for this site on October 16, 2013. A Site Management Plan and Final Engineering Report have been completed and approved. No work is proposed in the vicinity of this remediation site. No new contaminant exposure or other health hazards are anticipated to be associated with the project.

**17. Consistency with Community Plans**

No impacts were identified. The proposed action is consistent with existing Community Plans.

**18. Consistency with Community Character**

**18.d. *The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.***

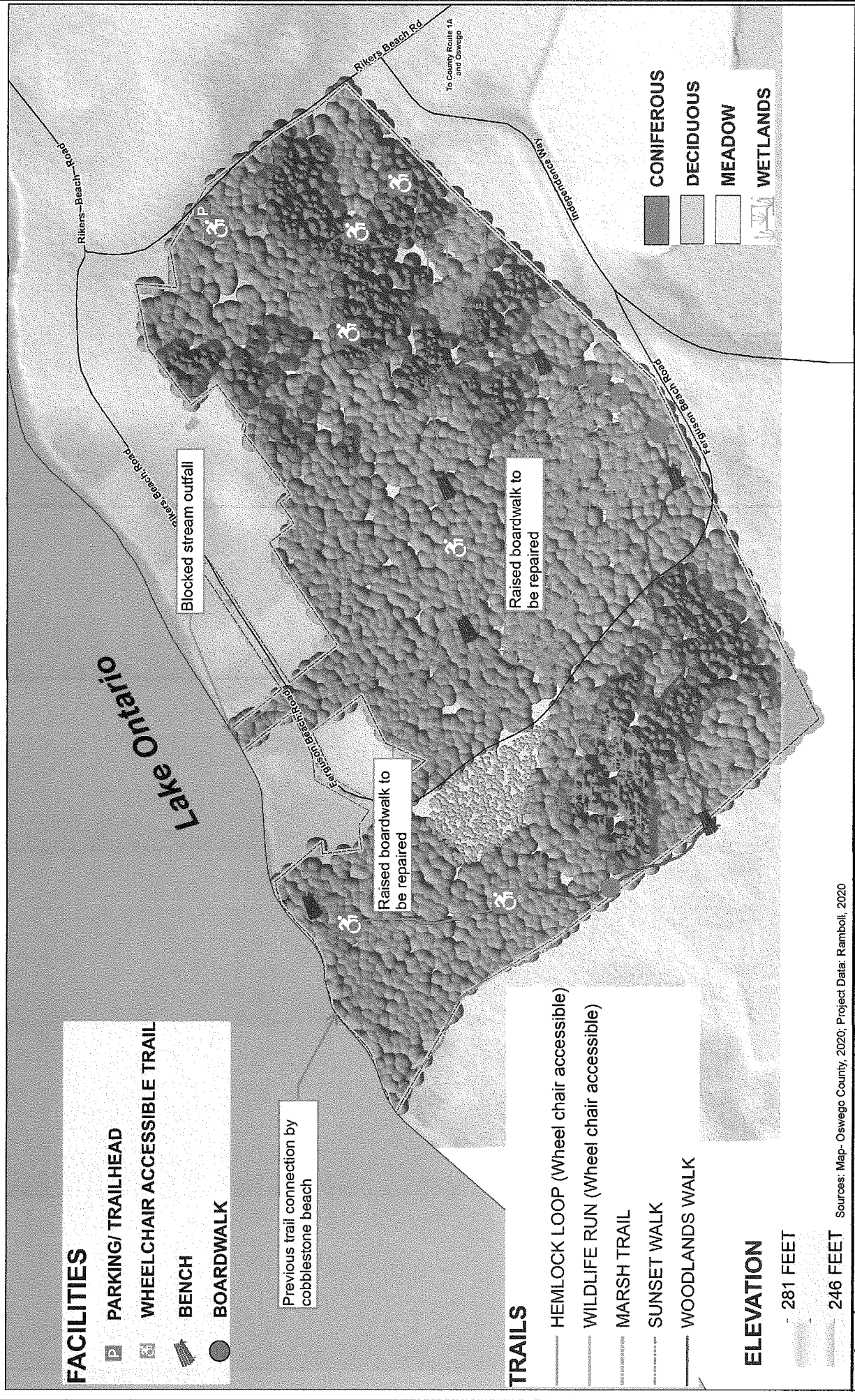
During construction, recreational activities within the project area may be temporarily restricted to maintain public safety as well as safe working conditions and access for the contractor. Construction will be ongoing for approximately seven months. Access to the area will be fully restored upon completion of construction.

**Figure 1**

**Aerial Project Site Map**



# INDEPENDENCE PARK



Sources: Map- Oswego County, 2020; Project Data: Ramboll, 2020



**Barton & Loguidice**

Town of Scriba

## Aerial Project Site Map

January 2022

Oswego County

New York

Figure 1  
Project No. 132.299

## **Appendix A**

### **Coordinated Review Responses**



**DASNY**

**KATHY HOCHUL**  
Governor

**ALFONSO L. CARNEY, JR.**  
Chair

**REUBEN R. MCDANIEL, III**  
President & CEO

March 2, 2022

Ms. Grete Day  
Staff Environmental Scientist  
Barton & Loguidice, D.P.C.  
443 Electronics Parkway  
Liverpool, New York 13088.

Sent Via Email Only to: [gday@bartonandloguidice.com](mailto:gday@bartonandloguidice.com)  
[brian.chetney@oswegocounty.org](mailto:brian.chetney@oswegocounty.org)

Re: The Oswego County Legislature's *State Environmental Quality Review* Lead Agency Request Letter for the New York State Resiliency and Economic Development Initiatives (REDI) Funded *Independence Trail Project*, Town of Scriba, Oswego County, New York

Ms. Day:

The Dormitory Authority of the State of New York ("DASNY") is in receipt of the Oswego County Legislature's ("OCL's") State Environmental Quality Review ("SEQR") lead agency request letter dated February 28, 2022, for its REDI-funded *Independence Trail REDI Project* (REDI Project No. 19317 CO-34). DASNY has no objection to the OCL assuming lead agency status for purposes of conducting a coordinated SEQR for the above-referenced project. It should be noted that DASNY's jurisdiction regarding the proposed action would be that of a funding agency. The location of the proposed project is in the Town of Scriba, Oswego County, New York.

As part of its approval process, DASNY is required to coordinate its *SEQR* reviews with the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") consistent with New York State's §14.09 Preservation Laws and relevant implementing regulations. Accordingly, DASNY would like to thank OCL for including OPRHP as an interested party having an approval for the Proposed Project.



**DASNY**

Ms. Grete Day  
March 2, 2022  
Page 2

Please direct all project related questions, correspondence, and documentation directly to me at: Mr. Robert S. Derico, R.A., Director, Office of Environmental Affairs, DASNY, 515 Broadway, Albany, New York 12207, or via electronic mail at [rderico@dasny.org](mailto:rderico@dasny.org) or call me at (518) 257-3214.

Respectfully,

A handwritten signature in black ink, appearing to read "R. Derico", followed by a horizontal line.

Robert S. Derico, R.A.  
Director, Office of Environmental Affairs

cc:

Dr. Nancy Herter, OPRHP  
Ann M. Shaw  
Tremayne Hughes  
SEQR File

## SEQRA LEAD AGENCY DESIGNATION

**ACTION:** Independence Trail REDI Project

The undersigned involved or interested agency hereby:

☒ Received the coordinated review package for the above-referenced action; AND

☒ Consents; OR

☐ Does not consent

to the designation of the Oswego County as Lead Agency for the above-referenced action.

Dormitory Authority of the State of New York

(Name of Involved or Interested Agency)

Robert S. Derico, R.A.

(Printed Name of Representative)



(Electronic/Digital Signature of Representative)

**Form must be received before the end of the coordinated review period:** March 30, 2022



3/3/22

Oswego County

## Dormitory Authority of the State of New York

Re: Lead Agency Coordination Response  
Robert S. Derico, R.A.

This letter is in response to your communication regarding the State Environmental Quality Review (SEQR) requirements under Article 8 of the Environmental Conservation Law (ECL) and 6 NYCRR Part 617 for the projects listed above.

### Name of Actions

OGS Contact Person Jamie Lacko, Environmental Analyst 2

SEQR Classification Type 1

OGS Authorization(s) The use of State-owned land underwater is subject to Article 6, Section 75, of the Public Lands Law.

### Comments:

New York State Office of General Services (OGS) has no objection to your agency assuming lead agency status for this action. Pursuant to the Public Lands Law OGS is responsible for activities which affect New York State owned lands under water or formerly underwater, as well as State owned uplands. The applicant will need to seek appropriate authorization(s) from OGS.

Please continue to keep OGS apprised of the progress in both the project and the environmental reviews. Do not hesitate to contact me at (518) 474-6238, if you have questions regarding the above information. Thank you.

Sincerely,

Jamie G. Lacko  
Environmental Analyst II  
State Asset and Land Management

## Grete L. Day

---

**From:** Tracy, Elizabeth A (DEC) <elizabeth.tracy@dec.ny.gov>  
**Sent:** Friday, March 4, 2022 3:14 PM  
**To:** Choe, Trendon P (DEC); Grete L. Day; Johanna E. Duffy;  
Brian.chetney@oswegocounty.com; Zach.grulich@oswegocounty.com  
**Cc:** Bimber, David L (DEC); Shaw, Ann; Ryan, Carolyn (DOT)  
**Subject:** Re: SEQRA – Oswego County Independence Trail REDI Project  
**Attachments:** 132.299.001 Interested and Involved Agencies Cv Ltr-022822 (ID 2546641) (1).pdf

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Grete,

Attached please find the signed Lead Agency consent form. Please note that the third element listed in the project states "if funding remains", however the DEC would request that this item be elevated to address flooding of the stream located within the park, due to a blocked outfall caused by sediment and cobble buildup from Lake Ontario. Flooding here has caused damage to upstream bridges and roadways that it crosses along with private properties on adjacent parcels. I would also urge you to schedule a pre-application meeting with DEC ASAP.

### Elizabeth A. Tracy

Regional Permit Administrator  
Division of Environmental Permits - Region 7  
315-426-7440  
[www.dec.ny.gov](http://www.dec.ny.gov)

---

**From:** Choe, Trendon P (DEC) <Trendon.Cho@dec.ny.gov>  
**Sent:** Monday, February 28, 2022 2:06 PM  
**To:** Grete L. Day <gday@bartonandloguidice.com>; jduffy@bartonandloguidice.com <jduffy@bartonandloguidice.com>; Brian.chetney@oswegocounty.com <Brian.chetney@oswegocounty.com>; Zach.grulich@oswegocounty.com <Zach.grulich@oswegocounty.com>  
**Cc:** Tracy, Elizabeth A (DEC) <elizabeth.tracy@dec.ny.gov>; Bimber, David L (DEC) <david.bimber@dec.ny.gov>  
**Subject:** FW: SEQRA – Oswego County Independence Trail REDI Project

All,

Elizabeth Tracy will be the Point of Contact for this project.

### Trendon P. Choe

Environmental Analyst, Division of Environmental Permits

### New York State Department of Environmental Conservation

615 Erie Boulevard West, Syracuse, NY 13204-2400

P: (315) 426-7445 | F: (315) 426-7425 | [Trendon.Cho@dec.ny.gov](mailto:Trendon.Cho@dec.ny.gov)

[www.dec.ny.gov](http://www.dec.ny.gov) |  |  | 



Department of  
Environmental  
Conservation

**From:** Grete L. Day <gday@bartonandloguidice.com>  
**Sent:** Monday, February 28, 2022 11:50 AM  
**To:** Grete L. Day <gday@bartonandloguidice.com>  
**Cc:** jduffy@bartonandloguidice.com; Brian.chetney@oswegocounty.com; Zach.grulich@oswegocounty.com  
**Subject:** SEQRA – Oswego County Independence Trail REDI Project

*ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.*

Good morning,

On behalf of Oswego County, please see the attached State Environmental Quality Review Act (SEQRA) documents for the proposed Independence Trail REDI Project. Your agency meets the definition of an Involved or Interested Agency for the project's SEQRA review.

The attached coordinated review package includes a letter, Lead Agency consent form, Part 1 of the Full Environmental Assessment Form, and a project location map. The coordinated review period ends on March 30, 2022. Please return the Lead Agency consent form by that date, along with any comments or questions you may have regarding the project.

Sincerely,  
Grete Day

**Grete L. Day**  
Staff Environmental Scientist  
Environmental

**Barton & Loguidice**  
Office: 315.457.5200  
Email: [gday@bartonandloguidice.com](mailto:gday@bartonandloguidice.com)  
[Website](#) | [LinkedIn](#) | [Twitter](#) | [Facebook](#) | [Vimeo](#)

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## SEQRA LEAD AGENCY DESIGNATION

**ACTION:** Independence Trail REDI Project

The undersigned involved or interested agency hereby:

☒ Received the coordinated review package for the above-referenced action; AND

☒ Consents; OR

☐ Does not consent

to the designation of the Oswego County as Lead Agency for the above-referenced action.

NYS Dept. of Environmental Conservation

(Name of Involved or Interested Agency)

Elizabeth Tracy

(Printed Name of Representative)

Digitally signed  
by Elizabeth  
Tracy  
Date: 2022.03.04  
14:38:12 -05'00'

(Electronic/Digital Signature of Representative)

**Form must be received before the end of the coordinated review period:** March 30, 2022

**From:** New York State Parks CRIS Application <cris.web@parks.ny.gov>  
**Sent:** Monday, February 28, 2022 12:59 PM  
**To:** Luke Day  
**Cc:** Grete L. Day  
**Subject:** NY SHPO: Unrequested Submission 61JYI58LV1JD Received for Consultation Project 22PR00256

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## **Unrequested Submission Received**

The New York State Historic Preservation Office (SHPO) has received the following unrequested submission.

**Unrequested Submission Token:** 61JYI58LV1JD

**Project Number:** 22PR00256

**Project Type:** Consultation

**Project Name:** Independence Park Trail REDI Project

**Submission Description:** SEQRA coordinated review documents (letter, consent form, and completed FEAF Part 1)

### **New York State Historic Preservation Office**

Peebles Island State Park, P.O. Box 189, Waterford, NY 12188-0189

518-237-8643 | <https://parks.ny.gov/shpo>

CRIS: <https://cris.parks.ny.gov>

Are you registered to vote? [Register to vote online today](#). Moved recently? Update your information with the NYS Board of Elections. Not sure if you're registered to vote? [Search your voter registration status](#).

---

### **Who sent this email?**

This email is a notification from the [New York State Cultural Resource Information System \(CRIS\)](#). CRIS is an online service administered by the [New York State Division for Historic Preservation](#), also known as the New York State Historic Preservation Office (SHPO), which is a division of [New York State Parks, Recreation & Historic Preservation](#).

This message pertains to a submission for a consultation project. Please see SHPO's [Environmental Review](#) web page for more information about the consultation process.

### **Why did I receive this email?**

You are the project's primary contact, or you are the submitter of the unrequested submission.

### **What do I need to do?**

You do not need to take any action at this time. The submission is now in SHPO's processing queue.

### **What will happen next?**

If SHPO accepts your submission, you will receive an "Unrequested Submission Accepted" email notification, the submission will receive a new submission number, and the submission's contents will be added to the project. SHPO will then review the submission.

### **What else can I do?**

Please see the following help topics for more information about unrequested submissions and projects in CRIS:

- [How do I check the review status of my project?](#)
- [How long does SHPO take to review projects?](#)
- [Submit New Information for an Existing Project](#)

### **Where can I get help?**

Please visit the CRIS Online Help System: <https://cris.parks.ny.gov/CRISHelp>

If you still have questions about CRIS, please contact CRIS Help at [CRISHelp@parks.ny.gov](mailto:CRISHelp@parks.ny.gov).

For any other questions, please call SHPO at 518-237-8643.

**Full Environmental Assessment Form**  
**Part 2 - Identification of Potential Project Impacts**

Agency Use Only [If applicable]

Project : \_\_\_\_\_

Date : \_\_\_\_\_

**Part 2 is to be completed by the lead agency.** Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

**Tips for completing Part 2:**

**NI=No Impact**  
**SI= Small Impact**

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land			
Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1)		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
<i>If "Yes", answer questions a - j. If "No", move on to Section 2.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**2. Impact on Geological Features**

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

*If "Yes", answer questions a - c. If "No", move on to Section 3.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**3. Impacts on Surface Water**

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☐ NO☒ YES

*If "Yes", answer questions a - l. If "No", move on to Section 4.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>

I. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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#### 4. Impact on groundwater

The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer.

☒ NO

☐ YES

(See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t)

If "Yes", answer questions a - h. If "No", move on to Section 5.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

#### 5. Impact on Flooding

The proposed action may result in development on lands subject to flooding.

☐ NO

☒ YES

(See Part 1. E.2)

If "Yes", answer questions a - g. If "No", move on to Section 6.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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<b>6. Impacts on Air</b> The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels:			
i. More than 1000 tons/year of carbon dioxide (CO <sub>2</sub> )	D2g	<input type="checkbox"/>	<input type="checkbox"/>
ii. More than 3.5 tons/year of nitrous oxide (N <sub>2</sub> O)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iv. More than .045 tons/year of sulfur hexafluoride (SF <sub>6</sub> )	D2g	<input type="checkbox"/>	<input type="checkbox"/>
v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions	D2g	<input type="checkbox"/>	<input type="checkbox"/>
vi. 43 tons/year or more of methane	D2h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>7. Impact on Plants and Animals</b> The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>8. Impact on Agricultural Resources</b> The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>



<b>9. Impact on Aesthetic Resources</b> The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) If "Yes", answer questions a - g. If "No", go to Section 10.			
		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input checked="" type="checkbox"/> SI <input checked="" type="checkbox"/> SI	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input checked="" type="checkbox"/> NI <input checked="" type="checkbox"/> SI	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>10. Impact on Historic and Archeological Resources</b> The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) If "Yes", answer questions a - e. If "No", go to Section 11.			
		<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

<b>11. Impact on Open Space and Recreation</b> The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>				<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>		
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>		
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>		
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>		
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>		
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

<b>12. Impact on Critical Environmental Areas</b> The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>		
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>		
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

**13. Impact on Transportation**

The proposed action may result in a change to existing transportation systems.

☒ NO☐ YES

(See Part 1. D.2.j)

*If "Yes", answer questions a - f. If "No", go to Section 14.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**14. Impact on Energy**

The proposed action may cause an increase in the use of any form of energy.

☒ NO☐ YES

(See Part 1. D.2.k)

*If "Yes", answer questions a - e. If "No", go to Section 15.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____			

**15. Impact on Noise, Odor, and Light**

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☐ NO☒ YES

(See Part 1. D.2.m., n., and o.)

*If "Yes", answer questions a - f. If "No", go to Section 16.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

#### 16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☐ NO

☒ YES

*If "Yes", answer questions a - m. If "No", go to Section 17.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
m. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**17. Consistency with Community Plans**

The proposed action is not consistent with adopted land use plans.

(See Part 1. C.1, C.2. and C.3.)

*If "Yes", answer questions a - h. If "No", go to Section 18.*☒ NO☐ YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**18. Consistency with Community Character**

The proposed project is inconsistent with the existing community character.

(See Part 1. C.2, C.3, D.2, E.3)

*If "Yes", answer questions a - g. If "No", proceed to Part 3.*☐ NO☒ YES

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input checked="" type="checkbox"/> SI	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input checked="" type="checkbox"/> NI	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Project : \_\_\_\_\_

Date : \_\_\_\_\_

***Full Environmental Assessment Form***  
***Part 3 - Evaluation of the Magnitude and Importance of Project Impacts***  
***and***  
***Determination of Significance***

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

**Reasons Supporting This Determination:**

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

An evaluation of the magnitude and importance of project impacts was completed and details are available under separate cover in a Part 3 Supporting Information document.

**Determination of Significance - Type 1 and Unlisted Actions**

SEQR Status: ☒ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information  
See Part 3 Supporting Information (attached).

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the  
Oswego County Legislature as lead agency that:

☐ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Independence Trail REDI Project

Name of Lead Agency: Oswego County

Name of Responsible Officer in Lead Agency: James Weatherup

Title of Responsible Officer: Oswego County Chairman of the Legislature

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

**For Further Information:**

Contact Person: Brian Chetney - Oswego City-County Youth Bureau Exec. Director

Address: 70 Bunner Street, Oswego, NY 13126

Telephone Number: 315 349-3452

E-mail: Brian.Chetney@OswegoCounty.com

**For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:**

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

**RESOLUTION NO. 089**

**RESOLUTION AUTHORIZING BUDGET MODIFICATION YOUTH BUREAU-  
ADDITIONAL 2021 NYS AID RUNAWAY HOMELESS YOUTH**

By Legislator Roy Reehil:

Upon recommendation of the Human Services Committee of this body, with the approval of Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and he hereby is authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer and Budget Officer shall be his authority to affect such transfer and make such adjustments.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20   NO: 0   ABSENT: 5   ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

**Authorized Budget Modification**

**Res. 089 of 2022**

**A7310 438200 RHY**

**(\$13,148.80)**

**A7310 545500 RHY**

**\$13,148.80**



# *Oswego City-County Youth Bureau*

OSWEGO COUNTY COMPLEX  
70 BUNNER STREET  
OSWEGO, NY 13126

(315) 349-3451  
FAX (315)-349-3231



Brian Chetney Executive Director  
brian.chetney@oswegocounty.com

March 23, 2022

## *Informational Memorandum*

Purpose:	Additional 2021 New York State Runaway Homeless Youth Aid
Summary:	The attached budget modification corrects budget lines to include additional 2021 New York State Office of Children and Family Services Runaway Homeless Youth Aid.
Recommended Action:	The department recommends the budget modification correcting budget lines with additional 2021 Runaway Homeless Youth Aid be approved.

3/23/22

To

TOTAL AMOUNT

DATE \_\_\_\_\_

DATE \_\_\_\_\_

DATE \_\_\_\_\_

### 3.13 /Forms/Budget Mod

**RESOLUTION NO. 090**

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT –  
RFP 22-CDPT-001 – DIGITAL AND SOCIAL MEDIA ADVERTISING**

By Legislator Tim Stahl

WHEREAS the County issued a request for proposal for a vendor to provide Digital and Social Media Advertising; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 22-CDPT-001) from multiple qualified firms to provide Digital and Social Media Advertising and

WHEREAS, the Oswego County Community Development Planning and Tourism Department and Oswego County Purchasing Department have reviewed the proposals received and determined the proposal from Paperkite Creative LLC, 175 Main Street, Cooperstown, NY 13326, meets the County's needs.

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Economic Development and Planning Committee that the County of Oswego awards the professional service contract for providing Digital and Social Media Advertising, to Paperkite Creative LLC 175 Main Street, Cooperstown, NY 13326, to not exceed the cost of \$55,000 and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20    NO: 0    ABSENT: 5    ABSTAIN: 0**



**OSWEGO COUNTY TOURISM**  
**2022 Digital and Social Media Advertising – RFP**  
**Vendor Recommendation: Paperkite**  
**March 21<sup>st</sup>, 2022**

**Selection Process Overview**

Oswego County Tourism (OCT) received nine proposals on Monday March 14<sup>th</sup>. Four team members from OCT, including Director David Turner, met on Tuesday May 15<sup>th</sup> to discuss the proposals at a high level. Each member of the selection team recorded scores on a “rate sheet” that was supplied by Oswego County Purchasing.

On Wednesday May 16<sup>th</sup>, the scores were compiled and Paperkite was the top scorer, with 359 out of a total possible score of 400. They were followed by Helen & Gertrude who had a score of 342/400.

On Monday March 21<sup>st</sup> the selection committee interviewed the top two vendors via video conference calls. After discussing, the team unanimously made a recommendation to contract these services with Paperkite.

**Key Reasons for Selection**

Overall, Paperkite performed above expectations at each step of the proposal process. Their written proposal provided a clear overview of the strategy, deliverables, and spending plan. They demonstrated expansive experience in not only digital marketing, but also NYS destination marketing within the TPA structure and the use of the I Love NY brand. Marketing specifically to anglers was highlighted in their written proposal as well as their video presentation.

Furthermore, they received a high recommendation from our regional partner “1000 Islands” (i.e. Jefferson County), who contracts with them as of 2021. For this reason, we believe there will be a significant time savings potential (e.g. when it comes to sharing our creative assets), as well the potential to launch campaigns and support our local partners with less notice.

Spend wise, at first glance Paperkite appeared to be one of the more expensive vendors. However, during their interview they revealed that their pricing structure included the majority of the creative development costs for the campaigns (e.g. copy development and some basic video editing), which Helen & Gertrude did not include. This will create fewer restrictions, especially on tight deadlines, and allow OCT to prioritize the goals and strategy of our campaigns.



## OSWEGO COUNTY PURCHASING

46 E Bridge Street, Oswego NY 13126  
 Phone (315)326-6050 Fax (315)349-8237  
 Email: [Holly.Carpenter@OswegoCounty.Com](mailto:Holly.Carpenter@OswegoCounty.Com)

### RFP 22-CDPT-001 – DIGITAL AND SOCIAL MEDIA ADVERTISING

Name of Company	Location	Evaluation Rating	Total Yearly Price	Required Documentation PRCS/PIS/SHC/NCC/RFC					
Advance Media	220 S Warren St Syracuse NY 13202	25	\$55,000	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
BBG& B	3020 Route 207, Suite 101 Campbell Hall NY 10916	66.3	\$40,500- \$45,500	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
Brawn Media	411 New Karner Rd, Suite 2 Albany NY 12205	57.8	\$50,000	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
3:5 Creatives LLC	2171 Madison Ave, Ste 12E NYC, NY 10037	55.8	\$55,074	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td></td></tr></table>	X	X	X	X	
X	X	X	X						
Cox Media	9 James P Murphy Hwy West Warwick RI 02893	28.8	\$55,000	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td></td></tr></table>	X	X	X	X	
X	X	X	X						
Electric Symphony	70 Hudson Street #3A Hoboken NJ 07030	31.8	\$55,000	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
Helen & Gertrude	127 Railroad Street Suite 210 Rochester NY 14609	85.5	\$50,000	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
Paper Kite	175 Main Street Cooperstown NY 13326	89.8	\$38,500	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td></td></tr></table>	X	X	X	X	
X	X	X	X						
Workshop	44 Hadjis Way Lake Placid NY 12946	73	\$55,000	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td></td></tr></table>	X	X	X	X	
X	X	X	X						

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

**Solicitation Process:** RFP 22-CDPT-001 was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on February 17, 2022. It was also sent directly to the following vendors:

- Gilded Social
- Workshop
- Kozz Digital
- Break the Ice Media
- True Creative
- Serve The Sky
- Dixon Schwabl
- Steve Chirello Advertising
- Jay Advertising
- Mooney Marketing Group
- Congruent
- Robineau Media
- Helen and Gertrude
- Brandmint
- Brawn Media
- AdvoKate
- Fisher Mears
- Mannix Marketing
- Trampoline
- PaperKite

**Number of Responses:** Nine (9)

Advanced Media	<p><i>Pros:</i></p> <p><i>Cons:</i></p> <ul style="list-style-type: none"> <li>• Marketing goals don't align with Specs.</li> <li>• Excessive fee's</li> <li>• Too many changes</li> </ul>
BBG&B	<p><i>Pros:</i></p> <ul style="list-style-type: none"> <li>• Similar Clients</li> <li>• Significant Experience</li> <li>• Regional firm</li> </ul> <p><i>Cons:</i></p> <ul style="list-style-type: none"> <li>• Unrealistic Outline</li> <li>• Otsego Co. doesn't recommend</li> <li>• Unclear w/ real time reporting.</li> </ul>
Brawn Media	<p><i>Pros:</i></p> <ul style="list-style-type: none"> <li>• Regional firm w/ experience</li> <li>• In line w/ other proposals</li> </ul> <p><i>Cons:</i></p> <ul style="list-style-type: none"> <li>• No NY tourism agency listed</li> <li>• Insufficient info.</li> <li>• Not clear on reporting</li> </ul>

3:5 Creatives LLC	<p><i>Pros:</i></p> <p><i>Cons:</i></p> <ul style="list-style-type: none"> <li>• Didn't identify NY clients</li> <li>• More web focused than social.</li> <li>• No strategy breakdown.</li> <li>• Unclear reporting</li> </ul>
Cox Media	<p><i>Pros:</i></p> <p><i>Cons:</i></p> <ul style="list-style-type: none"> <li>• No NY experiences</li> <li>• No SEM</li> <li>• Little tourism experience</li> <li>• No management fee or breakdown</li> </ul>
Electric Symphony	<p><i>Pros:</i></p> <p><i>Cons:</i></p> <ul style="list-style-type: none"> <li>• Unclear</li> <li>• Insufficient Info.</li> <li>• No NY tourism clients</li> <li>• No cost breakdown provided</li> </ul>
Helen & Gertrude	<p><i>Pros:</i></p> <ul style="list-style-type: none"> <li>• Some NY tourism clientele</li> <li>• Cost effective breakdown</li> <li>• Focused on data</li> <li>• Regional office</li> </ul> <p><i>Cons:</i></p>
Paper kite	<p><i>Pros:</i></p> <ul style="list-style-type: none"> <li>• NYS experience w/ clients &amp; TPA</li> <li>• Robust reporting platform</li> <li>• Met all requirements</li> </ul> <p><i>Cons:</i></p> <ul style="list-style-type: none"> <li>• Expensive</li> </ul>
Workshop	<p><i>Pros:</i></p> <ul style="list-style-type: none"> <li>• NYS tourism clients-TPAS</li> <li>• Regional Office</li> </ul> <p><i>Cons:</i></p> <ul style="list-style-type: none"> <li>• Newer firm- minimal experience &amp; history</li> <li>• Not very descriptive for SEM strategy</li> </ul>

**Proposals Reviewed By:**

- David Owens, Lisa Gray, Matthew Reitz, David Turner

**Evaluation Summary:** The evaluation committee reviewed and rated each proposal according to the criteria listed on the attached schedule. The Committee recommends awarding the contract to PaperKite.

**Recommended Actions:** Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.

RESOLUTION NO. 091

**RESOLUTION AUTHORIZING THE COUNTY OF OSWEGO TO APPLY  
TO NYS HOMES AND COMMUNITY RENEWAL, HOUSING TRUST FUND  
CORPORATION, OFFICE OF COMMUNITY RENEWAL FOR THE NYS  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)-CARES  
ACT TO ASSIST IN PROVIDING FARMWORKER SAFETY HOUSING GRANT  
PROGRAM AND TO UPDATE THE CDBG LOCAL HOUSING PROGRAM  
ADMINISTRATIVE PLAN, TO PROVIDE FUNDING TO LOCAL PROJECTS  
MEETING CDBG REQUIREMENTS**

By Legislator Tim Stahl:

WHEREAS, The State of New York has made available funds for various Housing related activities under the New York State Homes and Community Renewal, (Housing Trust Fund Corporation,) Office of Community Renewal Notice of Funding Availability; through the New York State Community Development Block Grant Program (CDBG) Covid Cares Act 21 for Farmworker Safety Housing Grant Program and

WHEREAS, Oswego County Department of Community Development, Tourism and Planning seeks to apply for \$1,000,000 of funding from the NYS CDBG Program for Farmworker Safety Housing Replacement activities and

WHEREAS: The Oswego County Legislature held a public hearing on April 14, 2022, concerning the CDBG COVID CARES ACT 2 Farmworker Safety Housing Grant and the Oswego County CDBG Program Income Administrative Plan and

WHEREAS, Oswego County recognizes the need to ensure safe and decent housing for H-2A workers and the need for farmers to provide such housing and

WHEREAS, Oswego County recognizes the financial challenges that farmers have faced during the Covid – 19 pandemic and the need to provide adequate separation within farm worker housing and

WHEREAS, Oswego County has identified the need to provide an Administrative Plan to solidify the reallocation of CDBG Program funding received from past CDBG reclamation and ensure distribution of these funds in a manner consistent with CDBG rules and regulations and

WHEREAS, Oswego County is supportive of assisting farmers by providing the replacement of a minimum of 5 – 8 farm worker housing units with manufactured housing units that meet the minimum HUD requirements for H-2A farm workers, and it is hereby



RESOLVED that the Oswego County Legislature authorizes and supports submitting an application of the New York State Office of Community Renewal, Notice of Funding availability for \$1,000,000 through the NYS CDBG COVID CARES ACT 21 Farmworker Safety Housing Grant Program and be it further

RESOLVED that the Oswego County Legislature authorizes and supports the implementation of the CDGB Local Administrative Plan and be it further

RESOLVED that the Chairman of the Legislature is hereby authorized to execute any and all documents that may be necessary to apply for and subsequently accept and disburse these funds.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20    NO: 0    ABSENT: 5    ABSTAIN: 0**



**David R. Turner**  
*Director*

**OSWEGO COUNTY DEPARTMENT OF COMMUNITY  
DEVELOPMENT, TOURISM AND PLANNING**

COUNTY BUILDING

46 EAST BRIDGE STREET

OSWEGO, NEW YORK 13126

TELEPHONE (315) 349-8292

FAX (315) 349-8279

**Janet W. Clerkin**

*Office of Promotion  
And Tourism*

**Donna B. Scanlon**

*Office of Community  
Development Programs*

**Scott Smith**

*Office of Housing Assistance*

**INFORMATIONAL MEMORANDUM**

**DATE:** March 23, 2022

**SUBJECT:** NYS Office of Community Renewal Community Development Block Grant (CDBG) – Covid Cares Act 21 application for Farmworker Safety Housing Grant Program and CDBG Local Housing Program Administration Plan

**PURPOSE:** Authorize and support the grant application to the NYS Homes and Community Renewal Office for Community Development Block Grant (CDBG) – CV Cares Program funding and the update of the CDBG Local Housing Program Administration Plan. The CDBG CV CARES grant application will replace 8- 10 farmworker substandard housing units for H-2A workers. The grant application is for \$2,000,000.

**FISCAL IMPACT:** There is no direct fiscal impact to Oswego County. However, Staff time from the Oswego County Office of Community Development, Tourism and Planning will be utilized to administer this grant. There is some administration money available through the CDBG CV CARES housing program.

**RECOMMENDED ACTION:** The Economic Development & Planning Committee recommends that the legislature approve the submission of the Oswego County CDBG CV CARES Farmworker Safety Housing Grant Program. And if awarded Oswego County Legislature agrees to implement this grant in accordance with HUD CDBG rules and regulations.

**RESOLUTION NO. 092**

**RESOLUTION TO AMEND THE AGRICULTURAL DISTRICT PLAN  
BOUNDARIES BY PERMITTING ADDITIONAL AREAS OF INCLUSION,  
PURSUANT TO AGRICULTURE AND MARKETS LAW (AML) SECTION 303-b,  
AS AMENDED.**

By Legislator Tim Stahl:

WHEREAS, the Oswego County Legislature received landowner requests during the established time frame of January 2, 2022 to January 31, 2022 and forwarded them to the Oswego County Agriculture and Farmland Protection Board for review and recommendation, pursuant to the Agriculture and Markets Law (AML), as amended, and

WHEREAS, public comment was solicited at a public hearing on April 14, 2022 regarding the inclusion of said parcels into the existing Oswego County Agricultural District.

NOW, on the recommendation of the Economic Development and Planning Committee and the Oswego County Agriculture and Farmland Protection Board, be it

RESOLVED, that the Oswego County Legislature supports said recommendations for the inclusion of the listed parcels (below) into the Oswego County Agricultural District Plan, and be it further

RESOLVED, that the amended district plan be submitted to the New York State Commissioner of Agriculture and Markets for certification.

<u>##</u>	<u>TAX MAP #</u>	<u>Name</u>	<u>Municipality</u>	<u>Acres</u>
1	116.14-01-03.2	Chapin, Nicolas A.	Mexico	2.24
2	213.00-02-18	Fassler, Cary A.	Amboy	1089.75
3	154.00-01-06	Hughs, Michael Jr.	Mexico	35.41
4	256.00-04-04.01	Miller, Sam A.	Schroeppel	17.24
5	116.00-03-06	Weber, Samuel III	Mexico	54.43
6	135.00-01-01.2	Weber, Samuel III	Mexico	10.00

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20   NO: 0   ABSENT: 5   ABSTAIN: 0**

**RESOLUTION NO. 093**

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION HEALTH  
DEPARTMENT-2022 ARTICLE 6 STATE AID INCENTIVE AWARD**

By Legislator James Karasek:

Upon recommendation of the Health Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to effect such a transfer and make such adjustments.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20    NO: 0    ABSENT: 5    ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

**Authorized Budget Modification**

**Res. 093 of 2022**

A4035 434010	(\$11,327.50)
A4037 434010	(\$22,672.50)
A4035 544500	\$7,000.00
A4035 545500	\$4,327.50
A4037 543600	\$5,000.00
A4037 544500	\$8,520.00
A4037 543800	\$4,825.00
A4037 545500	\$4,327.50



## **INFORMATIONAL MEMORANDUM**

**Subject:** Budget modification to accept the 2022 Article 6 State Aid Incentive Award.

**Summary:** The Oswego County Health Department has been awarded \$34,000 for participating in the Performance Incentive Initiative. Year 9 of the program focused on expedited partner therapy for the treatment of Chlamydia trachomatis and Neisseria gonorrhoeae. As a result of the COVID-19 pandemic, the program was interrupted as significant resources were dedicated to the pandemic response efforts. As a result, all counties that participated in the program with a non-zero score are being awarded. This award may only be used on eligible Article 6 expenditures in the 2022 calendar year.

The award will be used to support the Preventive, Environmental, and Health Education and Planning Programs in several areas: Professional Development, public health education and outreach, like a service for mass email communication, required training and license renewal for evidence-based programs like Stepping On, public awareness campaign for ticks and Lyme disease, special software and supplies for analysis as needed to perform Article 6 eligible tasks.

**Recommended**

**Action:** The Health Committee recommend that the Finance and Personnel Committee approve the attached budget modification and send it to the full Legislature for final approval.

COUNTY OF OSWEGO  
BUDGET MODIFICATION REQUEST

From To

ACCOUNT NUMBER		ACCOUNT NUMBER		DESCRIPTION	DOLLAR AMOUNT
ORG.	OBJECT	ORG.	OBJECT		
A4035	434010			Prev: State Aid	\$ (11,327.50)
A4037	434010			Health Ed: State Aid	\$ (22,672.50)
		A4035	544500	Prev: Other Travel	\$ 7,000.00
		A4035	545500	Prev: Other Supplies	\$ 4,327.50
		A4037	543600	Health Ed: Advertising	\$ 5,000.00
		A4037	544500	Health Ed: Other Travel	\$ 8,520.00
		A4037	543800	Health Ed: Other Fees & Services	\$ 4,825.00
		A4037	545500	Health Ed: Other Supplies	\$ 4,327.50
				Article 6 Incentive funds	
TOTAL AMOUNT					-

COMMITTEE SIGNATURES DATE

*[Signature]* 4-5-22

*[Signature]* 4-5-22

*[Signature]* 4/5/22

*[Signature]* 4/5/22

*[Signature]* 4-5-22

*[Signature]* 4/5/22

COUNTY TREASURER DATE

HUMAN RESOURCES DIRECTOR DATE 4-5-22

COUNTY ADMINISTRATOR DATE

DEPARTMENT HEAD DATE

**RESOLUTION NO. 094**

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT –  
RFP 21-BG-001 ARCHITECTURE & ENGINEERING SERVICES – BUNNER  
STREET COMPLEX**

By Legislator Stephen Walpole:

WHEREAS, the County issued a request for proposal for a vendor to provide Architecture and Engineering Services for the Bunner Street Complex; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 21-BG-001) from multiple qualified firms to provide architecture and engineering services; and

WHEREAS, the Oswego County Buildings and Grounds Department and the Oswego County Purchasing Department have reviewed the proposals received and determined the proposal from C & S Engineers, Inc. of Syracuse, NY 13212 meets the County's needs;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Infrastructure Committee that the County of Oswego awards the professional service contract for providing Architecture and Engineering Services to C & S Engineers, Inc. of 499 Col. Eileen Collins Boulevard, Syracuse, NY 13212 at an approximate cost of \$202,500 and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 19 NO: 1 ABSENT: 5 ABSTAIN: 0**



# OSWEGO COUNTY PURCHASING

46 E Bridge Steet, Oswego NY 13126  
 Phone (315)326-6050 Fax (315)349-8237  
 Email: [Holly.Carpenter@OswegoCounty.Com](mailto:Holly.Carpenter@OswegoCounty.Com)

## RFP 21-BG-001 - ARCHITECTURE & ENGINEERING SERVICES BUNNER STREET COMPLEX

Name of Company	Location	Proposed Price	Evaluation Rating	Required Documentation PRCS/PIS/SHC/NCC/RFC					
Aubertine & Currier Architects, Engineers & Land Surveyors, PLLC	522 Bradley Street Watertown, NY 13601	10% of overall project cost estimate of \$240,000	89.4	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>N/A</td></tr></table>	X	X	X	X	N/A
X	X	X	X	N/A					
Bergmann Architects, Engineers & Planners	280 E Broad Street, Suite 200 Rochester, NY 14604	\$219,505	93.8	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
Barton & Loguidice, PC	443 Electronics Parkway Liverpool, NY 13088	\$235,300	93.6	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
C&S Companies	499 Col Eileen Blvd Syracuse NY 13212	\$202,500	94.0	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
Foit Albert Associates Architecture, Engineering & Surveying, P.C.	295 Main Street, Suite 200 Buffalo, NY 14203	\$454,514 plus \$10,274 in reimbursables	70.4	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
LaBella Associates	316 S Clinton Street, 2nd Floor Syracuse, NY 13202	7% of schematic estimate, no schematic estimate included	72.8	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
N.K. Bhandri Architecture & Engineering, P.C.	1005 W Fayette Street, Suite 500 Syracuse, NY 13204	\$280,500	90.2	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					
Wendel Companies	6707 Brooklawn Parkway Suite 3 Syracuse, NY 13211	\$325,000 plus \$15,000 - \$30,000 for SEQRA & permitting fees	74.0	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations



**Solicitation Process: RFP 21-BG-001 - Architecture & Engineering Services - Bunner Street Complex** was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on November 2, 2021. It was also sent directly to the following vendors:

- Scott Soules, Gymo Architecture & Engineering Land Surveying, P.C.
- Matt Growth - Bergmann, P.C,
- Rick Allabaugh - Delta Architecture & Land Surveyors
- Kristen Collins - C&S Companies
- David McLellan - LaBella, P.C.
- Robert Aiken - Aubertine & Currier Architects
- Donald Morey - Saratoga Associates
- Dan Heukrath - N K Bhandari Architecture & Engineering, P.C.
- Matthew Fuller - Barton & Loguidice, P.C.
- Patrick Malloy - C2 Architects & Engineers
- Ravi Raman - Ram Tech Engineering
- Chuck Nesbit - Wendel Companies
- David Kaczmarowski - Wendel Companies
- Don Morey – Foit-Albert Associates

**Number of Responses:** Eight (8)

**Proposals Reviewed By:**

Holly Carpenter, Purchasing Director

Phil Church, County Administrator

Rick Doten, Buildings and Grounds Acting Director

Dave Holst, County Legislator

Robert Wilmott, County Legislator

**Evaluation Summary:** The evaluation committee reviewed and rated each proposal according to the criteria listed on the attached schedule. In addition, the three highest ranked firms were asked by the committee to give a presentation. The Committee recommends awarding the contract to **C & S Companies**.

**Recommended Actions:** Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.

## Schedule A

Evaluation Comparison  
RFP 21-BG-001 Architecture Engineering Services - Bunner Street Complex

Total Points	Evaluation Criteria	Aubertine & Currier						Barton & Loguidice						Bergmann					
	Evaluator	HC	PC	RD	DH	RW	HC	PC	RD	DH	RW	HC	PC	RD	DH	RW			
40	Experience & Capabilities	38	33	40	38	37	40	38	40	38	40	40	40	40	40	40			
30	Management Outline and Project Approach	28	25	30	25	25	25	20	30	28	28	28	25	30	24	30			
	Business & Organization	8	10	10	10	7	10	10	10	10	10	10	10	10	10	9			
20	Cost	17	10	19	17	20	18	15	19	19	20	20	15	18	15	20			
100	Total Points	91	78	99	90	89	93	83	99	95	98	98	90	98	84	99			
Rating per Evaluation		89.4						93.6						93.8					

Total Points	Evaluation Criteria	C & S						Foit-Albert						LaBella					
	Evaluator	HC	PC	RD	DH	RW	HC	PC	RD	DH	RW	HC	PC	RD	DH	RW			
40	Experience & Capabilities	40	33	40	38	40	38	0	40	32	38	40	0	40	35	40			
30	Management Outline and Project Approach	28	25	30	28	30	30	0	30	28	30	28	0	30	20	28			
	Business & Organization	10	10	10	10	10	7	0	8	9	7	10	0	10	10	10			
20	Cost	15	15	20	18	20	5	0	15	15	20	10	0	18	15	20			
100	Total Points	93	83	100	94	100	80	0	93	84	95	88	0	98	80	98			
Rating per Evaluation		94.0						70.4						72.8					

## Evaluation Comparison

Total Points	Evaluation Criteria	NKB						Wendel														
	Evaluator	HC	PC	RD	DH	RW	HC	PC	RD	DH	RW											
40	Experience & Capabilities	38	35	40	35	40	40	0	40	38	40											
	Management Outline and Project Approach																					
30		28	20	30	24	30	30	0	30	27	27											
	Business & Organization																					
10		8	10	10	10	8	8	0	8	9	8											
20	Cost	15	20	15	15	20	12	0	18	15	20											
100	Total Points	89	85	95	84	98	90	0	96	89	95											
Rating per Evaluation		90.2										74.0										

**RESOLUTION NO. 095**

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT – RFP 22-AIR-002 - AIRPORT CONSULTANT**

By Legislator Stephen Walpole

WHEREAS, the County issued a request for proposal for a vendor to provide Airport Consultant Service; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 22-AIR-002) from multiple qualified firms to provide Airport Consultant Service and

WHEREAS, the Oswego County Airport and Oswego County Purchasing Department have reviewed the proposals received and determined the proposal from C&S Companies, 499 Col. Eileen Blvd, Syracuse, NY 13212, meets the County's needs;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Infrastructure, Facilities & Technology Committee that the County of Oswego awards the professional service contract for providing Airport Consultant Service, to C&S Companies, 499 Col. Eileen Blvd, Syracuse NY 13212, there is no fee proposed in this contract as each contract is individual per project and is kept in check by an Independent Fee Estimate required by the FAA. If C&S is +/- 10% of the IFE, the fee proposed by C&S is deemed acceptable by the FAA (and paid for by the grant 90%/5%/5%) and be it further.

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 19 NO: 1 ABSENT: 5 ABSTAIN: 0**



## OSWEGO COUNTY PURCHASING

46 E Bridge Steet, Oswego NY 13126  
 Phone (315)326-6050 Fax (315)349-8237  
 Email: [Holly.Carpenter@OswegoCounty.Com](mailto:Holly.Carpenter@OswegoCounty.Com)

### RFP 22-AIR-002 - AIRPORT CONSULTANT

Name of Company	Location	Evaluation Rating	Required Documentation PRCS/PIS/SHC/NCC/RFC				
C&S COMPANIES	499 Col Eileen Collins Blvd Syracuse, NY 13212	95.33	X	X	X	X	X

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

**Solicitation Process:** RFP 22-AIR-002 was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on February 1, 2022. It was also sent directly to the following vendors:

- ARUP
- CHA Consulting
- C&S Companies
- Coffman Associates
- McFarland Johnson
- Passero Associates
- Ricondo

**Number of Responses:** One (1)

C&S Companies	Pro <ul style="list-style-type: none"> <li>• Excellent past history with our Airport.</li> </ul> Con <ul style="list-style-type: none"> <li>• None</li> </ul>
---------------	---

**Proposals Reviewed By:**

- Brandon Schwerdt
- Chris Baldwin
- Kurt Ospelt

**Evaluation Summary:** The evaluation committee reviewed and rated each proposal according to the criteria listed on the attached schedule. The Committee recommends awarding the contract to C&S Companies.

**Recommended Actions:** Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.

**Evaluation Comparison**

**RFP 22-AIR-002 - AIRPORT CONSULTANT**

Total Points	Evaluation Criteria	C&S Engineering Companies														
	Evaluator	BS	CB	KO												
40	Experience & Capabilities	38	36	38												
30	Management Outline and Project Approach	30	28	28												
	Business & Organization	10	10	10												
20	Cost	18	20	20												
100	Total Points	96	94	96												
Rating per Evaluation		95.33														

**RESOLUTION NO. 096**

**RESOLUTION AUTHORIZING CREATION OF ONE POSITION IN THE  
DEPARTMENT OF SOLID WASTE**

By Legislator Stephen Walpole:

WHEREAS, a review of operational requirements, workloads and staff management has been conducted, and

WHEREAS, the Acting Director of Solid Waste Programs has identified the need to create one (1) permanent Landfill Supervisor position in the Department of Solid Waste to facilitate oversight, training, and leadership within the Department.

Upon recommendation of the Infrastructure, Facilities and Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that one full-time permanent Landfill Supervisor position, Grade 5, in the CSEA Oswego County Local 1000, be created in the Solid Waste Division (Landfills and Transfer Stations) of the Department of Solid Waste, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Officer, and Human Resources Director shall be their authority to make such changes.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 19 NO: 1 ABSENT: 5 ABSTAIN: 0**

OSWEGO  
COUNTY  
LEGISLATURE

**Authorized Budget Modification**

**Res. 096 of 2022**

CL 159900	(\$83,012.80)
CL8160 511000	\$53,684.80
CL8160 590108	\$4,111.79
CL8160 590308	\$2,190.80
CL8160 590608	\$8,191.30
CL8160 590898	\$14,834.11





## Oswego County Department of Solid Waste

---

TO: Julie Bell, Director of Human Resources

FROM: Carl Schmidt, Acting Director of Solid Waste Programs

RE: New Position Request

DATE: March 21, 2022

The attached position request is to add the position of Landfill Supervisor within the Department of Solid Waste. As contemplated in the annexed request, this would be a foreman-type position supervising the day-to-day activities of small teams of employees engaged in the landfill's working face operations, soil and cover transport, waste and recyclable transport, repair and maintenance evolutions, and, occasionally, transfer station operations as necessary.

The Department of Solid Waste's landfill operations have evolved over recent years toward managing substantially increased volumes of waste. Annual tonnages delivered to the landfill over the past several years have increased two-fold over average acceptance rates from a decade ago. The Department's workforce has not expanded to meet the demands of managing this additional material which places significant burden on the current employees to keep up.

Likewise, the landfill has ancillary systems which require regular maintenance. The proposed position would perform daily inspections and lead maintenance crews in construction and repair of these systems, including leachate collection infrastructure, landfill gas collection systems and stormwater management structures. The Department is subject to expanding State and federal regulations and as the landfill expands and ages these systems require additional skilled maintenance.

At the same time, the Department has experience significant attrition of experienced employees due to retirement or voluntary resignation for better vocational opportunities elsewhere. While the Department has been successful in bringing new employees onboard, they require additional training and oversight to ensure operation objectives are executed. The requested position is intended to address this end by having an experienced operator with supervisory authority involved in daily operations as a trainer and leader.

## POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: Solid Waste

DIVISION/UNIT (NUMBER): 8160

### A. NEW POSITION REQUEST

1. Position Title Requested: Landfill Supervisor

2. Bargaining Unit: ☐ CO-OP ☒ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: \$25.81 Grade: 5

b. Management or OCPA – Salary Requested: Grade:

4. Percent of Federal and or State Reimbursement: 0 % Fringe Reimbursed: ☐ Yes ☒ No

5. Justification of Need (Use additional sheets as necessary):

Solid Waste's landfill operations have evolved over recent years. Annual waste tonnages delivered to the landfill in the past several years have increased two-fold over average acceptance rates from a decade ago. At the same time state regulations have changed, the landfill is applying for a Title V permit and the department has experienced substantial attrition of experienced employees due to retirement. A foreman level supervisor is require to provide training and oversight of day-to-day landfill operations, performinspections and to run maintenance and construction operations.

6. Complete New Position Duties Statement (p. 3 & 4).

### B. RECLASSIFICATION REQUEST

1. Present Title: 2. Position #:

3. Present Salary/Hourly Rate: Grade:

4. Requested Title:

5. Requested Salary:

a. Bargaining Unit: Hourly Rate: Grade:

b. Management or OCPA – Salary Requested: Grade:

6. Percent of Federal and/or State Reimbursement: Fringe Reimbursed: ☐ Yes ☐ No

7. Justification of Need (use additional sheets as necessary):

8. Complete New Position Duties Statement (p. 3 & 4).

**C. POSITION DELETION**

1. Title to be Deleted:

2. Position #

3. Salary Savings:

4. Reason for Deletion:

7/23/19

-OVER-

(page 1 of 4)

7/23/19

(page 2 of 4)

**Civil Service Law: Section 22. Certification for positions.** Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.

## OSWEGO COUNTY HUMAN RESOURCES DEPARTMENT

**NEW POSITION DUTIES STATEMENT**

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

1. DEPARTMENTS/SCHOOL DISTRICT/TOWN OR VILLAGE Solid Waste	DIVISION, UNIT, OR WORK SECTION 8160-Landfills & Transfer Stations	LOCATION OF POSITION Bristol Hill
<b>2. DESCRIPTION OF DUTIES:</b> Describe the work in sufficient detail to give a clear word picture of the job. Use a separate paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided.  Title requested: Landfill Supervisor		
<b>PERCENT OF WORK TIME</b>		
35	Supervising landfill working face operations including directing actions of Heavy Equipment Operators to place waste, cover, construct roadways and installation of ancillary systems.	
20	Perform daily inspections of landfill ancillary systems including leachate collection, gas collection and destruction, and stormwater management structures and systems.	
15	Daily scheduling and redirection of operators in landfill support positions: transfer station personnel, transfer truck drivers, leachate drivers, etc.	
20	Lead and direct daily actions of maintenance crews performing repairs to department infrastructure at the landfill and transfer stations.	
10	Coordinate with managers and office staff for equipment and administrative support.	
	(Attach additional sheets if more space is needed)	

3. Names and titles of person supervising (general, direct, administrative, etc.).

NAME	TITLE	TYPE OF SUPERVISION
n/a	Solid Waste Operation Manager	Direct

Carl Schmidt	Acting Director	General
--------------	-----------------	---------

4. Names and titles of persons supervised by employee in this position.

NAME	TITLE	TYPE OF SUPERVISION
Various	Transfer Station Operator(s)	Direct
Various	Heavy Equipment Operator(s)	Direct

5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION

6. What minimum qualifications do you think should be required for this position?

Education: ☒ High School \_\_\_\_\_ years

☐ College \_\_\_\_\_ years, with specialization in \_\_\_\_\_

☐ Other \_\_\_\_\_ years, with specialization in \_\_\_\_\_

Experience (list amount and type): Ten years of experience at a sanitary landfill in refuse disposal work, or, general construction involving operation heavy equipment including dozers, excavators, front-end loaders and off-road trucks. Five years of which shall have been in a supervisory capacity. One year of experience in construction or maintenance of mechanical systems.

Essential knowledge, skills and abilities: Good knowledge of the principles, methods and related equipment used in landfill refuse dispossal; proper soil and water conservation practices as related to sanitary landfill work; surveying techniques.

Ability to read and understand engineering plans; understand regulations applicable to solid waste systems; keep records and make reports; plan and supervise wo

Type of license or certificate required: NYS CDL Class-A; Eligibility for a Landill Operator Certification issued pursuant to DEC regulations (Appointees have 12 months to attend and successfully complete the course).

7. The above statements are accurate and complete.

Date: 3-21-2022

Title: ACTING DIRECTOR

Signature: 

**CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER**

8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:

POSITION CLASS TITLE:

JURISDICTIONAL CLASS:

Date:

Signature:

**2022 Budget**  
**3/22/2022**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
DEPT.	OBJECT	SUB.	DEPT.	OBJECT	SUB.		
CL	159900					Sold Waste Unappropriate Fund Blance	\$ (83,012.80)
			CL8160	511000		Salaries and Wages Reg	\$53,684.80
			CL8160	590108		State Retirement	\$4,111.79
			CL8160	590308		Social Security	\$2,190.80
			CL8160	590608		Hospital and Medical	\$8,191.30
			CL8160	590898		Other Benefits	\$14,834.11
						*Modification for requested Landfill Supervisor position	
TOTAL AMOUNT							\$0.00

**COMMITTEE SIGNATURES** **DATE**

DATE \_\_\_\_\_

**COUNTY TREASURER**

DATE \_\_\_\_\_

PERSONNEL DIRECTOR

DATE \_\_\_\_\_

**COUNTY ADMINISTRATOR**

DATE \_\_\_\_\_

DEPARTMENT HEAD

DATE \_\_\_\_\_

**RESOLUTION NO. 097**

**RESOLUTION AUTHORIZING THE RECLASSIFICATION OF ONE POSITION  
IN THE DEPARTMENT OF SOLID WASTE**

By Legislator Stephen Walpole:

Upon recommendation of the Infrastructure, Facilities and Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that position # 816120401, Equipment Mechanic I, in the CSEA Oswego County Local 1000, and assigned to the Energy Recovery Facility be reclassified to an Equipment Mechanic II in the same unit, and it is further,

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer, Budget Officer, and Human Resources Director shall be their authority to make such changes.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**





## Oswego County Department of Solid Waste

---

TO: Julie Bell, Director of Human Resources

FROM: Carl Schmidt, Acting Director of Solid Waste Programs

RE: Position Reclassification Request

DATE: March 21, 2022

The attached request is to reclassify Equipment Mechanic I position in Solid Waste-Energy Recovery Facility (ERF) to an Equipment Mechanic II title.

The mechanic assigned to the ERF performs preventative maintenance and corrective repair upon all of ERF's off and on-road rolling stock. This is the only equipment mechanic position at the ERF directly responsible for all of the facility's rolling equipment. The mechanic is responsible for running the repair shop including direct coordination with vendors and maintaining parts inventory. The mechanic is also responsible for all scheduling and prioritizing of maintenance upon the same equipment.

This has traditionally been a hard position to recruit and maintain employees. The position is currently vacant due to the voluntary resignation of an employee to take outside employment. The other four (4) equipment mechanic positions in the Department are all classified as Equipment Mechanic II. Reclassification would provide parity of pay through all the Department's equipment mechanics. Reclassification could provide opportunity for intradepartmental transfers and would bring the salary closer to market rates to help retain employees.

Therefore, I am seeking permission to reclassify this position.

## POSITION REQUEST/DELETE BUDGET FORM

DEPARTMENT: Solid Waste-ERF

DIVISION/UNIT (NUMBER): 8161

### A. NEW POSITION REQUEST

1. Position Title Requested:

2. Bargaining Unit: ☐ CO-OP ☐ Highway ☐ Silver Star ☐ Deputies ☐ OCPA ☐ Mgmt.

3. a. Bargaining Unit – Hourly Rate from Grade plan: \_\_\_\_\_ Grade: \_\_\_\_\_

b. Management or OCPA – Salary Requested: \_\_\_\_\_ Grade: \_\_\_\_\_

4. Percent of Federal and or State Reimbursement: 0 % Fringe Reimbursed: ☐ Yes ☒ No

5. Justification of Need (Use additional sheets as necessary):

6. Complete New Position Duties Statement (p. 3 & 4).

### B. RECLASSIFICATION REQUEST

1. Present Title: Equipment Mechanic I 2. Position #: 816120401

3. Present Salary/Hourly Rate: \$21.45 Grade: 2

4. Requested Title: Equipment Mechanic II

5. Requested Salary: \_\_\_\_\_

a. Bargaining Unit: CSEA Local 1000 Hourly Rate: \$22.52 Grade: 3

b. Management or OCPA – Salary Requested: \_\_\_\_\_ Grade: \_\_\_\_\_

6. Percent of Federal and/or State Reimbursement: 0 Fringe Reimbursed: ☐ Yes ☒ No

7. Justification of Need (use additional sheets as necessary): The sole Equipment Mechanic line at the Energy Recovery Facility is currently classified for Equipment Mechanic I. All four (4) other Equipment Mechanic lines in the Department's solid waste division are classified as Equipment Mechanic II. The sole ERF mechanic has as large a portfolio of equipment to maintain as any of the landfill's mechanics plus has limited managerial responsibilities coordinating directly with vendors and maintaining parts inventory. Reclassification would provide parity of pay throughout the Department. This position has traditionally been difficult to recruit and maintain employees and an upgrade would allow the salary to better track the market to reduce attrition.

8. Complete New Position Duties Statement (p. 3 & 4).

**C. POSITION DELETION**

1. Title to be Deleted:

2. Position #

3. Salary Savings:

4. Reason for Deletion:

7/23/19

-OVER-

(page 1 of 4)

7/23/19

(page 2 of 4)

Civil Service Law: Section 22. Certification for positions. Before any new positions in the service of a civil division shall be created or any existing position in such service shall be reclassified, the proposal therefore, including a statement of the duties of the position, shall be referred to the municipal commission having jurisdiction and such commission shall furnish a certificate stating the appropriate civil service title for the proposed position or the position to be reclassified. Any such new position shall be created or any such position reclassified only with the title approved and certified by the commission.

## OSWEGO COUNTY HUMAN RESOURCES DEPARTMENT

**NEW POSITION DUTIES STATEMENT**

Department head or other authority requesting the creation of a new position, prepare a separate description for each new position to be created except that one description may cover two or more identical positions in the same organizational unit. Forward two typed copies to this office.

1. DEPARTMENTS/SCHOOL  
DISTRICT/TOWN OR VILLAGE  
Solid Waste

DIVISION, UNIT, OR WORK SECTION

8161-Energy Recovery Facility

LOCATION OF POSITION

ERF

2. DESCRIPTION OF DUTIES: Describe the work in sufficient detail to give a clear word picture of the job. Use a separate paragraph for each kind of work and describe the more important or time-consuming duties first. In the left column, estimate how the total working time is divided.

Title requested: Equipment Mechanic II

PERCENT OF  
WORK TIME

30 Fabrication and welding fenders, loader buckets, dumpbodies, and other automotive and heavy equipment.

55 Automotive repair work upon off and on-road equipment including skilled repair of gasoline and diesel motors equipment. Repair of ignition, brakes, clutches, front and rear axles. Troubleshoot, diagnose and repair electronic components and wiring

10 Keep maintenance and repair records. Scheduling preventative maintenance.

5 Coordinate with plant managers to plan equipment outages and ensure operational continuity.

(Attach additional sheets if more space is needed)

3. Names and titles of person supervising (general, direct, administrative, etc.).

NAME	TITLE	TYPE OF SUPERVISION
------	-------	---------------------

n/a	Chief Maintenance Mechnic (ERF)	Direct
-----	---------------------------------	--------

Joe Wilhelm	Chief Facility Operator	General
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4. Names and titles of persons supervised by employee in this position.

NAME	TITLE	TYPE OF SUPERVISION
------	-------	---------------------

5. Names and titles of persons doing substantially the same kind and level of work as will be done by the incumbent of this new position.

NAME	TITLE	LOCATION OF POSITION
------	-------	----------------------

6. What minimum qualifications do you think should be required for this position?

Education: ☒ High School \_\_\_\_\_ years

☒ College 2 years, with specialization in automotive or diesel technology

☐ Other \_\_\_\_\_ years, with specialization in \_\_\_\_\_

Experience (list amount and type): Graduation from a college, university or tech school with an associates degree in automotive or diesel technology and one (1) year of experience as a skilled automotive mechanic OR graduation from high school or possession of a GED and two (2) years experience in skilled automotive repair OR an equivalent combination of training and experience as above.

Essential knowledge, skills and abilities: Good knowledge of the common practices, tools, equipment, terminology and safety precautions of the tradel various other mechanical equipment.

Ability to use gas and electric welding and burning equipment; work from plans and specifications, plan and supervise the work of others; understand and follow oral and written instructions; manual dexterity.

Type of license or certificate required: Current NYS CDL Class-B; Eligibility for a Class-A NYS CDL within twelve (12) months of employment.

7. The above statements are accurate and complete.

Date: 3-21-2022

Title: Acting Director

Signature: 

**CERTIFICATE OF OSWEGO COUNTY PERSONNEL OFFICER**

8. In accordance with the provisions of Civil Service Law (Section 22), the Oswego County Personnel Officer certifies that the appropriate civil service title for the position described is:

POSITION CLASS TITLE:

JURISDICTIONAL CLASS:

Date:

Signature:

**RESOLUTION NO. 098**

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT  
OF SOLID WASTE-HIGHWAY AND STREET EQUIPMENT**

By Legislator Stephen Walpole:

Upon recommendation of the Infrastructure, Facilities and Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the accounts shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**

OSWEGO COUNTY LEGISLATURE

**Authorized Budget Modification**

**Res. 098 of 2022**

**CL 159900  
CL8160 52400**

**(\$200,000.00)  
\$200,000.00**



## Oswego County Department of Solid Waste

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TO: Infrastructure, Facilities and Technology Committee  
Personnel and Finance Committee

FROM: Carl Schmidt, Acting Director of Solid Waste Programs

RE: Budget Modification-Highway and Street Equipment

DATE: March 22, 2022

The Department of Solid Waste requests a budget modification to transfer Two-Hundred Thousand (\$200,000.00) Dollars from its unappropriated funds to its Highway and Street Equipment account (CL8160.5240). The purpose of the transfer will be to effectuate the purchase of an excavator to replace an existing excavator in the Department's fleet.

Solid Waste uses excavators on a daily basis to scrape out hauler dump boxes and roll-offs, to dig cover material for the landfill, to dig ditches and drains and to maintain stormwater structures. The Department maintains two excavators to permit downtime for repairs. A larger 300 series machine is used as backup for daily use and is used for larger construction and maintenance tasks around the landfill as necessary.

The existing 1996 Daewoo DH320 excavator has suffered a catastrophic engine failure. This machine is in poor condition despite significant expense of maintenance funds and employee time. Given its make and age, parts are very difficult to procure and are prohibitively expensive, leading to long downtimes after any part failure. It is currently deemed financially advantageous to procure newer equipment for this role versus investing in a full engine overhaul of the failed twenty-six-year-old excavator.

Accordingly, the Department is requesting a budget transfer to cover the purchase of a newer equipment. Failure to replace the same equipment will result in lost time accomplishing mandatory operations scheduled to begin this spring including cover mining and stormwater infrastructure maintenance.

**2022 Budget**  
**3/22/2022**

COMMITTEE SIGNATURES	DATE
[Signature]	4-5-22
[Signature]	4-8-22
[Signature]	4-5-22
[Signature]	4-5-22
Rinda S Lockwood	4-5-22
Karen H K	4-5-22

DEPARTMENT HEAD DATE



**RESOLUTION NO. 099**

**RESOLUTION INCREASING AUTHORIZATION OF CAPITAL PROJECT NO.  
E0122 – B&G VEHICLES - 2022**

By Legislator Stephen Walpole:

WHEREAS, this body has heretofore established Capital Project No. E0122 – B&G Vehicles 2022 with a maximum authorization of \$ 80,000.

WHEREAS, the Buildings and Grounds Superintendent has identified the need to increase the authorization of Capital Project No E0122 – B&G Vehicles by \$ 55,000.

NOW, on recommendation of the Infrastructure and Facilities Committee of this body and with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the Treasurer is hereby authorized to transfer \$ 55,000 from Capital Reserve No. 146 – Highway & Auto Reserves, to Capital Project # E0122 B&G Vehicles 2022 and be it further

RESOLVED, that the Treasurer is hereby authorized to transfer \$ 55,000 from Capital Reserve No. 146 – Highway & Auto Reserves to Capital Project No. E0122 – B&G Vehicles 2022 and that the project is hereby authorized for the maximum expenditure as indicated.

<u>Capital Project</u>	<u>Total Authorization</u>
CP # E0122 B&G Vehicles 2022	\$ 135,000

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20   NO: 0   ABSENT: 5   ABSTAIN: 0**

**Authorized Budget Modification**

**Res. 099 of 2022**

E 0122 52900	\$55,000.00
146 450300	(\$55,000.00)
146 59500	\$55,000.00
346 159900	(\$55,000.00)



Rick Doten  
Superintendent

COUNTY OF OSWEGO  
BUILDINGS & GROUNDS DEPARTMENT

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111 East 11<sup>th</sup> Street  
Oswego, N.Y. 13126

Phone: (315) 349-8233  
Fax: (315) 342-2481

**INFORMATIONAL MEMORANDUM**

**SUBJECT:** To increase the authorization level of Capital Project # E0122 B&G Vehicles – 2022

**PURPOSE:** To increase the authorization level of Capital Project # E0122 B&G Vehicles – 2022 by \$ 55,000 using funding from Capital Reserves # 146 Highway & Auto Equipment.

**SUMMARY:** After establishing this Capital Project, it was determined that the 2007 Bob Cat Skid Steer Loader required extensive repairs. The cab of the Skid Steer was found to be rotten out and unsafe to operate. The quote to repair the Skid Steer which includes removal of the engine to replace several lines, is \$ 16,800. This price does not include any unknown issues that might be found once the repairs are started.

I request increasing the Capital Project to purchase a new Bob Cat Skid Steer with a snow blower attachment. The 2007 Skid Steer will be traded in.

**RECOMMENDED:** I request transferring \$ 55,000 from Capital Reserve # 146 Highway & Auto Equipment to Capital Project # E0122 – B&G Vehicles 2022.

**ACTION:** Transfer \$ 55,000 from the Capital Reserve # 146 Highway & Auto Equipment to Capital Project # E0122 – B&G Vehicles – 2022, which will increase the authorization level to \$ 135,000.



**RESOLUTION NO. 100**

**RESOLUTION AUTHORIZING EXPENDITURE FROM CAPITAL RESERVE  
NO. 21 – BUILDINGS RENOVATIONS**

By Legislator Stephen Walpole:

Upon recommendation of the Infrastructure and Facilities Committee of this body,  
with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer is hereby authorized to transfer \$ 250,000  
from Capital Reserve No. 21 – Buildings Renovations to Capital Project No. CO122 –  
Bunner St. Complex Renovations that the following project is hereby authorized for the  
maximum expenditure as indicated.

RESOLVED, that a certified copy of this resolution delivered to the County  
Treasurer shall be his authority to affect such transfer and make such adjustments.

<u>Capital Project # CO122</u>	<u>Total Authorization</u>
Bunner St. Complex Renovations	\$ 250,000

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**  
**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**

<b>Authorized Budget Modification</b>	<b>Res. 100 of 2022</b>
H 450310 C0122	(\$250,000.00)
H 529000 C0122	\$250,000.00
A 159900	(\$250,000.00)
A 599014 21	\$250,000.00



Rick Doten  
*Acting Superintendent*

COUNTY OF OSWEGO  
BUILDINGS AND GROUNDS DEPARTMENT

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111 East Eleventh Street  
Oswego, New York 13126

Phone: (315) 349-8233  
Fax: (315) 342-2481

INFORMATIONAL MEMORANDUM

**SUBJECT:** To establish a capital project to renovate the Bunner Street Complex

**PURPOSE:** Renovation of the Health Complex, including Mental Health side of the building which was once occupied by Oswego Hospital.

**SUMMARY:** The Health Complex building located at 70 Bunner Street, Oswego NY is in need of extensive renovations now that the Oswego Hospital has relocated to their own building.

**RECOMMENDED:** I respectfully request \$ 250,000 be transferred from the Building Renovations reserves to Capital Project # CO122 Bunner Street Complex Renovations.

**ACTION:** To transfer \$ 250,000 from the Building Renovations Reserve fund to Capital Project No. CO122 – Bunner Street Complex Renovations.



**RESOLUTION NO. 101**

**RESOLUTION SETTING A PUBLIC HEARING REGARDING PROPOSED  
LOCAL LAW NUMBER 4 OF 2022 A LOCAL LAW AMENDING LOCAL LAW  
NUMBER 4 OF 2015 A LOCAL LAW PERMITTING AND REGULATING ALL-  
TERRAIN VEHICLE (ATV) OPERATION ON CERTAIN COUNTY ROADS**

By Legislator Stephen Walpole:

WHEREAS, an amendment to the local law is both necessary and desirable,

NOW, THEREFORE, upon the recommendation of the Infrastructure Facilities and  
Technology Committee of this body, it is hereby

RESOLVED, that the Oswego County Legislature shall hold a Public Hearing  
regarding Proposed Local Law Number 4 of 2022, entitled AMENDING LOCAL LAW  
NUMBER 4 OF 2015 A LOCAL LAW PERMITTING AND REGULATING ALL-  
TERRAIN VEHICLE (ATV) OPERATION ON CERTAIN COUNTY ROADS on the 12<sup>th</sup>  
day of May, 2022 , at 2:00 o'clock, in the afternoon of said day at the Oswego County  
Legislative Chambers, Legislative Office Building, 46 E. Bridge Street, Oswego, NY 13126  
copies of said Local Law are available for public inspection at the Office of the Clerk of the  
Legislature, and be it further

RESOLVED, that the Clerk of the Oswego County Legislature cause notice of such  
Public Hearing to be published in the Official Newspapers of the County and post the same  
as required by law.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**

**COUNTY OF OSWEGO**  
**LOCAL LAW 4 OF 2022 AMENDING LOCAL LAW NUMBER 4 OF 2015,**  
**A LOCAL LAW PERMITTING AND**  
**REGULATING ALL - TERRAIN VEHICLE (ATV)**  
**OPERATION ON CERTAIN COUNTY ROADS**

**BE IT ENACTED** by the County Legislature of the County of Oswego as follows: Local Law Number 4 of 2015 be and is hereby AMENDED IN ITS ENTIRETY to read as follows:

**Section 1.     This local law shall be known as the "County Road ATV Use Law."**

**Section 2.     Purpose and Findings**

The purpose of this Local Law is to open for travel by all-terrain vehicles certain portions of the County Road System pursuant to the authority granted in Section 2405 of the Vehicle and Traffic Law of the State of New York. This Legislature hereby finds and determines that the opening of certain County Roads to ATV use is necessary in order for ATVs to access trails adjacent thereto. This Legislature further finds that promoting opportunities for recreational use of all-terrain vehicles will stimulate the local economy and offer enjoyment to the citizens of the County and those tourists traveling in the area.

**Section 3.     Definitions**

ATV: An all-terrain vehicle, as defined in Section 2228(1) of the New York State Vehicle and Traffic Law.

County: County of Oswego

County Bridge/Culvert: A County owned bridge or culvert on a town road designated for ATV operation.

County Road: A highway designated as a County Road on the Official County Highway Map as provided by Section 115 of the Highway Law of the State of New York.

Designated Road: A County Road, or portion thereof, designated for use by ATVs by this Local Law.

Owner: "Owner" as defined by Section 2401(3) of the Vehicle and Traffic Law.

Operator: "Operator" as defined by Section 2401(4) of the Vehicle and Traffic Law.

ATV Trail System: A system of trails suitable for use by ATVs operated by clubs and/or Oswego County that includes developed trails on certain municipal, state, and privately owned lands and designated connecting highways.



Vehicle and Traffic Law: The Vehicle and Traffic Law of the State of New York.

#### **Section 4. Designated Roads**

The following County Roads, or the indicated portions thereof, are hereby designated as open to travel by ATVs:

SEE SCHEDULE A ATTACHED HERETO AND MADE A PART HEREOF

#### **Section 5. Rules, Conditions, and Restrictions**

The following rules, conditions and restrictions shall be applicable to all County Roads opened to ATV use pursuant to this Local Law.

- a) The utilization of County Roads by ATVs shall be only and solely for the purpose of traveling directly from one ATV trail head to another.
- b) No Person shall operate an ATV on a Designated Road, between the hours of 10:00 p.m. and 7:00 a.m.
- c) No person shall operate an ATV on a Designated Road, while within the corporate limits of a village, at a speed exceeding twenty miles per hour.
- d) An operator of an ATV shall operate the ATV as far to the right upon a designated roadway as conditions allow.
- e) No sleigh, sled, toboggan or trailer shall be towed on a designated roadway by an ATV.
- f) No person shall operate an ATV on any part or portion of a Designated Road, other than on the traveled 'roadway,' unless the person is bringing the ATV to a stop or has stopped the ATV.
- g) No person shall operate an ATV more than one abreast in a single lane on a Designated Road.
- h) No person shall operate an ATV in excess of twenty-five (25) miles per hour or the posted speed limit whichever is less.
- i) All ATV use shall be in compliance with the applicable provisions of the Vehicle and Traffic Law and all ATVs shall comply with NYS DMV registration, insurance, lighting and equipment requirements.

## **Section 6. Penalties**

Any person who violates any provisions of this Local Law shall be guilty of an offense as defined by Section 10.00 of the Penal Law of the State of New York, and the violator or offender shall be liable for a fine of not less than \$25.00 and not more than \$150.00 for the first offense; for a fine not less than \$50.00 and not more than \$200.00 for a second offense committed within two years from a previous conviction under this Local Law; and a fine of not less than \$100.00 and no more than \$500.00 for a third or subsequent offense all committed within three years.

## **Section 7. Severability**

If any part of this Local Law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision in application directly involved in the controversy in which such judgment shall have been rendered; and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the County Legislature of the County of Oswego hereby declares that it would have passed this Local Law or the remainder of it had such invalid application or provision been apparent.

## **Section 8. Posting of Designations and Regulations**

In accordance with the requirements of 2405 of the Vehicle and Traffic Law, the Superintendent shall install signs and markers identifying the Designated Roads. Said Superintendent shall also post signs on which shall appear the regulations, conditions and restrictions set forth in this Local Law, to the extent that such regulations, conditions and restrictions exceed those set forth in the Vehicle and Traffic Law.

## **Section 9. Prior Local Laws Superseded**

All other Oswego County ATV local laws be and are hereby SUPERSEDED by this enactment (LL. 1 of 2005; LL. 1 of 2006; LL 3 of 2018

## **Section 10. Effective Date & Filing**

This Local Law shall take effect upon filing with the Secretary of State. A certified copy of this local law shall also be filed with the Commissioner of Motor Vehicles pursuant to Vehicle and Traffic Law Section 2405.

## **SCHEDULE A**

- Town of Albion:** County Route 52 from its intersection with the Richards Trail, Town of Orwell, a distance of 3560 feet to its intersection with the Potters Trail, Town of Albion.
- Village of Altmar:** County Route 22 from its intersection with Smokey Road to the intersection of River Street. Distance 1,460 feet;
- County Route 52 from its intersection with Tar Hill Road to the intersection of Cemetery Street. Distance 3,700 feet.
- Town of Orwell:** County Route 2 from its intersection with Dam Road to the intersection with Jackson Road. Distance 4,075 feet;
- County Route 30 from its intersection with the North Hill Trail a distance of 1,650 feet to its intersection with the South Hill Trail;
- County Route 22 from its intersection with the South Hill Trail a distance of 1,550 feet to its intersection with the Bennett's Bridge Trail.
- County Route 2 from its intersection with the Drakes Trail a distance of 3,000 feet to the intersection with the Diner Trail;
- Commencing at a trail head 100 +/- feet easterly from the intersection of CR 2 from the intersection of Jackson Road, Town of Orwell, thence proceeding easterly approximately 4.988 miles (26,337 feet) to the intersection of CR 17, Town of Redfield; and, continuing thence.
- Town of Parish:** County Route 26 from its intersection with Bars Trail proceeding easterly a distance of 3,500 feet to its intersection with Walter Trail; AND
- CR 26 beginning at a point 1.26 mile easterly from the intersection of CR 26 with CR 22 and then running westerly along CR 26, in the Town of Parish, approximately 4.42 miles to the intersection of SR 69 in the Town of Parish.

**Town of Redfield:** CR 17 from the intersection of CR 2, Town of Redfield, southerly approximately 0.522 miles (2,756 feet) to the intersection of CR 47, Town of Redfield; and, continuing thence; AND

CR 47 from the intersection of CR 17, Town of Redfield, northeasterly approximately 3.849 miles (20,323 feet) to a trail head located approximately 2,640 +/- feet westerly along CR 47 as measured from the intersection of CR 47 with the Lewis County Line.

**Town of Richland:** County Route 2A from its intersection with the Portly Angler Trail a distance of 2,750 feet to its intersection with the Oswego County ATV Trail.

**Town of Williamstown:**

County Route 30 beginning at a point approximately 0.17 miles (885 feet) north from the intersection of CR 30A and running south along County Route 30, in the Town of Williamstown, approximately 1.52 miles (8,010) feet to the intersection of County Route 30 and the abandoned railroad tracks in the Town of Williamstown.

**RESOLUTION NO. 102**

**RESOLUTION PURSUANT TO SECTION 206 OF COUNTY LAW CHANGING  
LEGISLATIVE OFFICE BUILDING HOURS FOR JUNE, JULY AND AUGUST**

By Legislator John Martino:

WHEREAS, Section 206 of the County Law permits the County Legislature to fix the office hours of the County Clerk, County Treasurer, Clerk of the Legislature and other county departments; and

WHEREAS, during the months of June, July and August, the County Law authorizes county offices to be open from at least nine o'clock in the forenoon to four o'clock in the afternoon; and

WHEREAS, it is desired to establish summer hours for county departments housed in the Legislative Office Building from 8:30 a.m. to 4:00 p.m. for the months of June, July and August.

NOW, upon the recommendation of the Finance and Personnel Committee of this body, be it

RESOLVED, that summer hours of 8:30 a.m. to 4:00 p.m. are hereby established for county departments housed in the Legislative Office Building for the period June 1, 2022 through September 2, 2022, with employees working seven hours per day with a one-half hour lunch; and it is further

RESOLVED, that department heads in said building may, at their discretion, set the work day from 8:00 a.m. to 4:00 p.m. for employees desiring to continue working seven hours per day with a one-hour unpaid lunch; and be it further

RESOLVED, that the Director of Human Resources be and is hereby directed to provide the requisite notice to affected employee unions as may be required under any collective bargaining agreement; and it is further

RESOLVED, that the Clerk of the Legislature be and is hereby directed to provide the public and any building tenants notice of the change in hours.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0**

**RESOLUTION NO. 103**

**RESOLUTION AUTHORIZING THE RECLASSIFICATION OF THREE  
POSITIONS IN THE TREASURER'S OFFICE**

By Legislator John Martino:

WHEREAS, realignments and increased demand on the department in the provision of efficient and effective customer service to County residents and the general public, and

WHEREAS, Position #132500101 and #132500103 currently classified as Sr. Account Clerk and Position #132520300 currently classified as Accountant and assigned to the Treasurer office, and

WHEREAS, the department has identified an increased need for a reclassification to ensure maximum productivity in handling all-inclusive tasks within the job title.

NOW, upon approval of the Finance and Personnel Committee of this body, be it

RESOLVED, Position 132520300 Accountant CO-OP Grade 11 be reclassified as a Jr. Accountant CO-OP Grade 9 in the CSEA CO-OP Bargaining Unit. Positions #132500101 and #132500103 Sr. Account Clerk, Grade 6, in the CSEA CO-OP Bargaining Unit be reclassified to Principal Clerks, Grade 7, in the same CSEA Unit, and be it further

RESOLVED, that certified copies of this resolution delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority to make such changes.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0**

# Oswego County Treasurer's Office

---



Kevin L. Gardner, *Treasurer*  
Brian D. Twiss, *Deputy Treasurer*

County Building  
46 East Bridge Street

3/21/22

## **INFORMATIONAL MEMORANDUM**

### **Subject:**

**Resolution authorizing the Treasurer to reclassify 3 positions with the Treasurer's office**

### **Background:**

Due to the retirement of an Accountant within the Treasurer's office, I am requesting to reclassify 3 positions. Downgrade the Accountant position 132520300 to a Jr. Accountant Co-op grade 9 rate of \$20.98, Upgrade Sr. Account Clerks 132500101 and 132500103 to a Principle Clerk Co-op grade 7 rate of \$19.24

### **Reason:**

With the new online programs and the success of the online tax payments, the **skill set** continues to change drastically. There is a less of a need for people to focus on front end duties (greeting people) but more of internal operations that provide for more flexible job duties. This includes tasks with an understanding of basic accounting as well as computer programs both staff members that are being upgraded can handle the new required job duties.

### **Conclusion:**

After all the changes there will be a total **savings of \$4022.80.**

**Recommendation:**    **Treasurer strongly recommends this request.**

**RESOLUTION NO. 104**

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT –  
RFP 22-TR-001 – ACTUARIAL SERVICES**

By Legislator John Martino

WHEREAS the County issued a request for proposal for a vendor to provide Actuarial Services; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 22-TR-001) from multiple qualified firms to provide Actuarial Services and

WHEREAS, the Oswego County Treasures Department and Oswego County Purchasing Department have reviewed the proposals received and determined the proposal from Athena Actuarial Consulting, 8014 Hwy 55, Ste 610, Golden Valley, MN 55427, meets the County's needs.

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Finance and Personnel Committee that the County of Oswego awards the professional service contract for providing Actuarial Services, to Athena Actuarial Consulting, 8014 Hwy 55, Ste 610, Golden Valley, MN 55427, at a cost of \$5,000 for the first year Full Valuation, \$1,250 for the 2nd year optional Interim Valuation, \$5,250 for the 3rd year optional Full Evaluation, and \$1,500 for the 4th year optional Interim Evaluation.

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 21 NO: 0 ABSENT: 4 ABSTAIN: 0**





## OSWEGO COUNTY PURCHASING

46 E Bridge Steet, Oswego NY 13126  
 Phone (315)326-6050 Fax (315)349-8237  
 Email: [Holly.Carpenter@OswegoCounty.Com](mailto:Holly.Carpenter@OswegoCounty.Com)

### RFP 22-TR-001 – ACTUARIAL SERVICES

Name of Company	Location	Evaluation Rating	Proposed Price Year 2022-2025	Required Documentation PRCS/PIS/SHC/NCC/RFC				
Armory Associates LLC	250 S Clinton St Suite 502 Syracuse NY 13202	85	2022-\$6,800 2023-\$1,500 2024-\$6,800 2025-\$1,500	X	X	X	X	
Athena Actuarial Consulting	8014 Olson Memorial Highway, Golden Valley MN 55427	97.5	2022-\$5,000 2023-\$1,250 2024-\$5,250 2025-\$1,500	X	X	X	X	
Bolton	36 S Charles St 1000 Baltimore MD 21201	85	2022-\$8,000 2024-\$2,500 2025-\$8,750 2026-\$2,750	X	X	X	X	X
BPA's	706 N Clinton St Suite 200 Syracuse NY 13204	90	2022-\$5,000 2023-\$11,000 2024-\$5,000 2025-\$11,000	X	X	X	X	
Burke Group	80 Linden Oaks Dr Suite 210 Rochester NY 14625	92.5	2022-\$6,500 2023-\$2,500 2024-\$6,500 2025-\$2,500	X	X	X	X	
Jefferson Solutions	14 Brittany Oaks Clifton Park NY 12065	89	2022-\$6,125 2023-\$3,370 2024-\$6,250 2025-\$3,370	X	X	X	X	X
Nyhart	8415 Allison Pointe Blvd, Suite 300, Indianapolis IN 46250	85	2022-\$10,000 2023-\$3,500 2024-\$10,000 2025-\$3,500	X	X	X	X	
USI Consulting Group	95 Glastonbury Blvd Suite 102, Glastonbury CT 06033	85	2022-\$9,500 2023-\$2,000 2-year contract	X	X	X	X	

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

**Solicitation Process:** RFP 22-TR-001 was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on January 26, 2022. It was also sent directly to the following vendors:

- Armory Associates
- Bolton USA
- BPA Harbridge Consulting Group
- Burke Group
- Conrad Siegel
- Jefferson Solutions
- Rockbridge Investment Management
- USI Consulting Group

**Number of Responses:** Eight (8)

<u>Armory Associates</u>	<p>Pro</p> <ul style="list-style-type: none"> <li>• firm references within NYS.</li> <li>• 40 years in business</li> <li>• Used by 9 counties</li> </ul> <p>Con</p> <ul style="list-style-type: none"> <li>• No time schedules</li> <li>• No monitor of data transfer</li> <li>• 2-year agreement</li> <li>• Cost</li> </ul>
<u>Athena Actuarial Consulting</u>	<p>Pro</p> <ul style="list-style-type: none"> <li>• Convenient for clients</li> <li>• Secured share point</li> <li>• 4-year term</li> </ul> <p>Con</p> <ul style="list-style-type: none"> <li>• No clients in NYS</li> <li>• NJ clients</li> </ul>
<u>Bolton USA</u>	<p>Pro</p> <ul style="list-style-type: none"> <li>• 20-30 years' experience.</li> </ul> <p>Con</p> <ul style="list-style-type: none"> <li>• No counties in past five years on NYS.</li> <li>• Cost</li> </ul>
<u>BPA Harbridge Consulting Group</u>	<p>Pro</p> <ul style="list-style-type: none"> <li>• Firm references within NYS</li> <li>• Secured data transfer</li> </ul> <p>Con</p>

	<ul style="list-style-type: none"> <li>• Expensive</li> </ul>
<u>Burke Group</u>	<p>Pro</p> <ul style="list-style-type: none"> <li>• NYS references</li> <li>• Secure share point</li> <li>• 32 years' experience</li> </ul> <p>Con</p> <ul style="list-style-type: none"> <li>• Additional charges</li> <li>• Cost</li> </ul>
<u>Jefferson Solutions</u>	<p>Pro</p> <ul style="list-style-type: none"> <li>• NYS references</li> <li>• 30+ years' experience</li> </ul> <p>Con</p> <ul style="list-style-type: none"> <li>• Itemized budget for costs</li> </ul>
<u>Nyhart</u>	<p>Pro</p> <ul style="list-style-type: none"> <li>• NYS references</li> <li>• 20+ years' experience</li> </ul> <p>Con</p> <ul style="list-style-type: none"> <li>• Costs</li> </ul>
<u>USI Consult Response</u>	<p>Pro</p> <ul style="list-style-type: none"> <li>• NYS references &amp; division of corp.</li> <li>• Excel format</li> </ul> <p>Con</p> <ul style="list-style-type: none"> <li>• Only 2-year term</li> <li>• Expensive</li> </ul>

**Proposals Reviewed By:**

- Robin McMillen, Kevin Gardner

**Evaluation Summary:** The evaluation committee reviewed and rated each proposal according to the criteria listed on the attached schedule. The Committee recommends awarding the contract to Athena Actuarial Consulting .

**Recommended Actions:** Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.

**RESOLUTION NO. 105**

**RESOLUTION OF THE LEGISLATURE OF THE COUNTY OF  
OSWEGO, ELECTING A CENTS PER GALLON RATE OF SALES  
AND COMPENSATING USE TAXES ON MOTOR FUEL AND  
DIESEL MOTOR FUEL, IN LIEU OF THE PERCENTAGE RATE OF  
SUCH TAXES, PURSUANT TO THE AUTHORITY OF ARTICLE 29  
OF THE TAX LAW OF THE STATE OF NEW YORK.**

By Legislator John Martino

Be it enacted by the Legislature of the County of OSWEGO, as follows:

SECTION 1. Resolution No. 46 of 1996, is amended by adding a new section 4-B to read as follows:

Section 4-B. Cents per gallon rate of sales and compensating use taxes on motor fuel and diesel motor fuel.

Notwithstanding any provision of this enactment to the contrary, in lieu of the percentage rate of sales and compensating use taxes imposed on receipts from the retail sale of and consideration given or contracted to be given for, or for the use of, motor fuel and diesel motor fuel, such taxes shall be imposed at a rate of cents per gallon of such motor fuel or diesel motor fuel, in the manner prescribed by subdivision (m) of section 1111 of the New York Tax Law, provided that, for purposes of calculating the cents per gallon rate of tax, such receipts or consideration shall be limited to four (4) dollars per gallon of either such fuel. Provided that, if the average price of such fuels changes as described in such subdivision (m) of section 1111 of the Tax Law, the Commissioner of Taxation and Finance shall adjust the cents per gallon tax rate on such fuels in the manner prescribed in such subdivision (m) of section 1111 of the Tax Law.

SECTION 2. This resolution shall take effect June 1, 2022 and the amendment of Resolution 46 of 1996 as set forth in Section 1 herein shall sunset effective December 1, 2022.

**ADOPTED BY VOICE VOTE ON APRIL 14, 2022:**

**YES: 20 NO: 0 ABSENT: 5 ABSTAIN: 0**