

**RESOLUTIONS OF THE OSWEGO COUNTY LEGISLATURE FOR
NOVEMBER 9, 2023, REGULAR MEETING**

OSWEGO COUNTY LEGISLATURE

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RESOLUTION NO. 357

**A RESOLUTION ADOPTING COUNTY OF OSWEGO
LOCAL LAW NUMBER 4 OF 2023, ENTITLED
“A LOCAL LAW AMENDING LOCAL LAW NUMBER 1 OF 2022 REGARDING
INCOME QUALIFICATIONS FOR PARTIAL TAX EXEMPTIONS
ON CERTAIN REAL PROPERTY OWNED BY ELIGIBLE
PERSONS 65 YEARS OF AGE OR OVER”**

By Legislator Holst:

WHEREAS, a public hearing was held on November 9th, 2023, and all interested parties having had an opportunity to be heard; and

NOW, upon the recommendation of the Government, Courts and Consumer Affairs Committee of this body; be it

RESOLVED, that Local Law Number 4 of the year 2023 entitled “A LOCAL LAW AMENDING LOCAL LAW NUMBER 1 OF 2022 REGARDING INCOME QUALIFICATIONS FOR PARTIAL TAX EXEMPTIONS ON CERTAIN REAL PROPERTY OWNED BY ELIGIBLE PERSONS 65 YEARS OF AGE OR OVER” be and is hereby adopted and enacted in its entirety.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

**COUNTY OF OSWEGO
LOCAL LAW No.: 4 OF 2023
ENTITLED A LOCAL LAW
AMENDING LOCAL LAW NUMBER 1 OF 2022 REGARDING
INCOME QUALIFICATIONS FOR PARTIAL TAX EXEMPTIONS
ON CERTAIN REAL PROPERTY OWNED BY ELIGIBLE
PERSONS 65 YEARS OF AGE OR OVER**

BE IT ENACTED by the County Legislature of the County of Oswego as follows:

Section 1. Title and Legislative Findings.

(a) The Oswego County Legislature has, heretofore, passed County of Oswego Local Law Number 1 of 2022 concerning granting a partial real property tax exemption for eligible persons sixty-five (65) years of age or older, based upon certain income qualifications, pursuant to Real Property Tax Law §467, as amended. This Local Law shall be titled as follows: "A Local Law Amending Local Law Number 1 of 2022 Regarding Income Qualifications for Partial Tax Exemptions on Certain Real Property Owned By Eligible Persons 65 Years of Age or Over."

(b) This body finds it both necessary and convenient to amend section 3 of Local Law Number 1 of 2022, as concerns income qualifications only, in light of changes to Real Property Tax Law §467 while continuing the rest and remainder of Local Law Number 1 of 2022 in full force and effect.

Section 2. Amendment to Section 3 of Local Law Number 1 of 2022.

Section 3 of Local Law Number 1 of 2022 be, and is hereby, **AMENDED** in its entirety to read as follows:

Section 3. Income Qualifications.

(a) The "applicable income tax year" as used herein shall mean the second most recent calendar year.

(b) The term "income" as defined herein shall mean "adjusted gross income" for federal income tax purposes as reported on an applicant's federal or state income tax return for the applicable income tax year, as defined in and as is subject to any subsequent amendments to Real Property Tax Law § 467(3)(iv), *et seq.*; provided, however, if no such tax return was filed for the applicable income tax year, the applicant's income shall be determined based on the amounts that would have so been reported if such a return had been filed; and provided further, that when determining income for purposes of this section, the following conditions shall be applicable:

(1) any Social Security benefits not included in such federal adjusted gross income shall be considered income;

(2) distributions received from an individual retirement account or individual retirement annuity that were included in the applicant's federal adjusted gross income shall be considered income and shall not be excluded;

(3) any tax-exempt interest or dividends that were excluded from the applicant's federal adjusted gross income shall be considered income;

(4) any losses that were applied to reduce the applicant's federal adjusted gross income (AGI) shall be subject to the following limitations:

(A) the net amount of loss reported on federal schedules C, D, E, or F shall not exceed three thousand dollars (\$3,000) per any given schedule,

(B) the net amount of any other separate category of loss shall not exceed three thousand dollars (\$3,000), and

(C) the aggregate amount of all losses shall not exceed fifteen thousand dollars (\$15,000).

(c) Where title is vested in a married person, the combined income of such person and such person's spouse may not exceed such sum, except where one spouse or ex-spouse is absent from the property as provided in subparagraph (c)(2) of Section 4 of this local law, then only the income of the spouse or ex-spouse residing on the property shall be considered and may not exceed such sum.

(d) No exemption shall be granted hereunder if the income of the owner or the combined income of the owners of the property for the applicable income tax year exceeds the sum provided in Section 2 of this local law.

Section 3. Severability.

If the provisions of any section, subsection, paragraph, sentence, subdivision, clause, phrase or provision of this local law shall be, for any reason, held or adjudged invalid or unconstitutional by a court of competent jurisdiction, such order or judgment shall not affect or invalidate the validity and enforceability of the remainder of any section, subsection, paragraph, sentence, subdivision, clause, phrase or provision of this local law.

Section 4. SEQRA Determination.

This Legislature, being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this local law constitutes a Type II action pursuant to Section 617.5(c) (26), and (33) of Title 6 of the New York Code of Rules and Regulation (6 NYCRR) and within the meaning of Section 8-0109(2) of the New York State Environmental Conservation Law as a promulgation of regulations, rules, policies,

procedures, and legislative decisions in connection with continuing agency administration, management and information collection. The Clerk of the County Legislature be, and is hereby, directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance in accordance with this law.

Section 5. Effective Date.

This local law shall take effect immediately upon its adoption.

RESOLUTION NO. 358

**RESOLUTION AUTHORIZING THE CHAIR OF THE LEGISLATURE TO SET
MINIMUM BIDS AND/OR PLACE BIDS IN THE NAME OF THE COUNTY
SHERIFF'S SALE - ATTIS ETHANOL FULTON**

By Legislator Holst:

WHEREAS, the County of Oswego has, heretofore, obtained a \$185,745.82 judgment stemming from a defaulted PILOT agreement under General Municipal Law; and

WHEREAS, the Sheriff of the County of Oswego has levied on certain personal property of the judgment-debtor by virtue of a personal property execution issued by the County of Oswego as judgment creditor; and

WHEREAS, the Sheriff will advertise and hold a public auction to sell this personal property in approximately thirty (30) days in the future on public notice, unless said sale is otherwise extended or adjourned; and

WHEREAS, the County of Oswego should protect its interests as judgment creditor by either (a) setting minimum reserve bids and/or (b) bidding to acquire certain equipment or vehicles which may serve county purposes; and

WHEREAS, a resolution is both necessary and desirable; and

NOW, THEREFORE, upon recommendation of the Government, Courts and Consumer Affairs Committee of this body; be it

RESOLVED, that the Chair of the Legislature, in consultation with the Director of Purchasing and involved department heads, may place minimum bids on behalf of the County of Oswego on any or all equipment or vehicles levied upon by the Sheriff's Office under this property execution and/or any other property execution concerning Attis Ethanol Fulton, LLC's personal property OR may bid on behalf of the County of Oswego upon certain vehicles or equipment which may have a beneficial county purpose levied by the Sheriff's Office from the judgment debtor under this and/or any subsequent execution.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

CPLR§5230(a) NOTICE: The Judgment Creditor is the State of New York, or any of its agencies or municipal corporations, *to-wit:* the COUNTY OF OSWEGO, a municipal corporation.

**SUPREME COURT OF THE STATE OF NEW YORK
COUNTY OF OSWEGO**

COUNTY OF OSWEGO,
46 East Bridge Street
Oswego, New York 13126 *Plaintiff - Judgment Creditor,*

**PERSONAL
PROPERTY
EXECUTION**

vs.

ATTIS ETHANOL FULTON, LLC,
376 Owens Road
Fulton, New York 13069, *Defendant - Judgment Debtor.*

Index No:
EFC-2021-1749

COUNTY OF OSWEGO

THE PEOPLE OF THE STATE OF NEW YORK

TO THE SHERIFF OF THE COUNTY OF OSWEGO (Levying Officer), GREETINGS:

WHEREAS, in an action in the SUPREME COURT OF THE STATE OF NEW YORK held in and for the COUNTY OF OSWEGO between the **COUNTY OF OSWEGO, a municipal corporation,** as plaintiff and **ATTIS ETHANOL FULTON, LLC** as defendant(s) who are all the parties named in said action, a judgment was entered on APRIL 21, 2022 in favor of plaintiff **COUNTY OF OSWEGO (judgment creditor)** and against **ATTIS ETHANOL FULTON, LLC, defendant (judgment debtor)** in the amount of \$185,745.82 of which \$185,745.82 together with nine (9) percent interest pursuant to CPLR §5004(a) thereon from APRIL 21st, 2022 remains due and unpaid; and

WHEREAS, a transcript of the judgment has been filed and entered on APRIL 21st, 2022 with the County Clerk in and for the County of Oswego;

NOW, THEREFORE, WE COMMAND YOU to satisfy the said judgment out of the personal property of the above named judgment debtor, located at 376 Owens Road, Volney, New York and the debts due to it; and that only the personal property in which said judgment debtor who is not deceased has an interest or the debts owed to it shall be levied upon and/or sold hereunder, *to-wit:* only those certain motor vehicles and equipment specified and described on **SCHEDULE A** annexed hereto and made a part hereof;



Attis Ethanol Fulton, LLC
Property Execution

SCHEDULE A

Vehicles:

<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>VIN</u>	<u>Owner</u>
Ford	Pick Up	1964	F10JE450250	Attis Ethanol Fulton, LLC
Ford	Explorer	2016	1FM5K8B80GGB03286	Attis Ethanol Fulton, LLC
Ford	Explorer	2016	1FM5K8D84GGC80338	Attis Ethanol Fulton, LLC
Ford	Panel Van	2016	1FTBF4XG6GKB10860	Attis Ethanol Fulton, LLC
Ford	Explorer	2016	1FM5K7B81GGB44228	Attis Ethanol Fulton, LLC
Ford	F-25 Pick Up	2006	1FTNF20586ED70233	Attis Ethanol Fulton, LLC

Other Equipment:

1. Genie 2008 IC Power 4x4 Boom Lift: Model No.: Z-45/25
Serial No.: Z452508A-37544
2. Genie Light Tower and Generator Unit: Model TML 4000N
3. JCB 2008 Agri Plus Loader: Model No.: 541-70AG +
PIN: JCB5ADRHV81509802
4. JCB Skid Steer/Constructor: Model No.: 1110
VIN: SLP111WS8U1400332
PIN: 1400332
5. JCB Loader: Model No.: 270-T4+
PIN: GE0270WVEJ2478623
6. Broom Attachment for JCB
Forks Attachment for JCB

Any other JCB equipment or attachments on premises

Attis Ethanol Fulton, LLC
Property Execution

SCHEDULE A

7. John Deere HPX Gator/UTV 4x4: S/N: M0RG0FA103675 (Attis # 01-2015)
8. John Deere HPX Gator/UTV 4x4: S/N M0RG0FA13676 (Attis # 02-2015)
9. John Deere Gator 4x2 6 Wheel (Gator 302)
10. John Deere Gator 4x2 6 Wheel
11. John Deere accessories/loose parts for Gators (doors, wheels, etc.)

RESOLUTION NO. 359

**A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING
RELATIVE TO PROPOSED COUNTY OF OSWEGO LOCAL LAW NO. 8 OF THE
YEAR 2023, ENTITLED A LOCAL LAW ESTABLISHING THE DEPARTMENT
OF WORKFORCE DEVELOPMENT**

By Legislator Holst:

UPON the recommendation of the General Government Committee of this body; be
it

RESOLVED, that the Oswego County Legislature shall hold a Public Hearing on the
proposed County of Oswego Local Law Number 8 of 2023, entitled "A LOCAL LAW
ESTABLISHING THE DEPARTMENT OF WORKFORCE DEVELOPMENT" on the 14th
day of December 2023, at 2:00 o'clock, in the afternoon of said day at the Oswego County
Legislative Chambers, County Office Building, 46 E. Bridge Street, Oswego, New York
13126; and be it further

RESOLVED, that the Clerk of the Oswego County Legislature cause notice of such
Public Hearing to be published in the Official Newspapers of the County and post the same
as required by law.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

COUNTY OF OSWEGO
LOCAL LAW No.: 8 OF 2023
A LOCAL LAW ESTABLISHING THE
DEPARTMENT OF WORKFORCE DEVELOPMENT

BE IT ENACTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF OSWEGO AS FOLLOWS:

Section 1. Legislative Intent.

The County Legislature of the County of Oswego, in its continuing efforts to bring about the most efficient manner of providing services to residents of this County, hereby finds and determines that the increasingly difficult and complex task of coordinating and implementing a variety of workforce development programs across several county departments is best administered by a separate department of County government. This new department can liaise and work with the Workforce Development Board of Oswego County, a separate entity required by federal and state law, other county departments and local residents and employers alike. The Legislature is aware that, while the planned investment in the Micron facility to be built in Onondaga County is a potential benefit to the region, it brings with it significant challenges for existing industries, businesses and employers to recruit and retain their present workforce and maintain jobs within Oswego County as well as a new need to prepare county residents with the requisite skills and training to also fill available jobs at and/or related to Micron. Oswego County has unique industries, resources, employers and economic development needs in relation to other counties within the Central New York region. The County Legislature finds and determines that the creation of a Department of Workforce Development is in the best interests of the County of Oswego and, accordingly, necessary and proper.

Section 2. Department of Workforce Development Established.

Pursuant to the powers enjoyed by the County Legislature under NEW YORK STATE MUNICIPAL HOME RULE LAW§10 concerning the creation of departments of its government and the prescription or modification of their powers and duties, and, to promote the welfare of county residents and businesses alike, the Oswego County Department of Workforce Development is hereby created and established. Said Department shall be under the day-to-day supervision and oversight of the Director of Workforce Development whom shall be appointed by the County Legislature for a term of two (2) years to coincide with the term of the County Legislature. The Director of Workforce Development shall be responsible for the management and operation of the Department of Workforce Development (hereinafter "Department") and shall possess all the qualifications, powers and duties necessary and proper to carry out the functions of the Department as set forth herein and such other responsibilities as may, from time to

time, be required by resolution of the Workforce Development Board of Oswego County and/or the County Legislature or as otherwise provided for by law.

Section 3. Director of the Department of Workforce Development; Duties.

The Director of Workforce Development, within the budgetary appropriation for the Department, shall:

- (a) Be the chief administrative official of the administrative unit comprising the Department and shall be responsible for all programs, activities and projects undertaken within or by the Department.
- (b) Have charge of and control of, under the general oversight of the County Administrator and County Legislature, employees within the Department. The Director of Workforce Development shall have the power to appoint, hire, suspend, lay-off, discipline and/or remove any employee of the Department subject to the provisions of any applicable collective bargaining agreement, NEW YORK STATE CIVIL SERVICE LAW and the Oswego County Rules for the Classified Civil Service. The Director shall establish and oversee Departmental policies, as may be necessary or required, to promote the interests and efficient operation of the Department. The Director shall have and enjoy the power to assign and re-assign powers and duties to Departmental employees, as may be necessary and convenient, for Departmental needs and operations subject to the provisions of any applicable collective bargaining agreement, NEW YORK STATE CIVIL SERVICE LAW and the Oswego County Rules for the Classified Civil Service. The Director of Workforce Development shall manage the Department in accordance with this enactment, sound management principles, Oswego County administrative policies and procedures, NEW YORK STATE CIVIL SERVICE LAW and all other applicable state and federal laws, rules and regulations which may be applicable to the Department and its operations.
- (c) Prepare statistical and other reports as required by the county, and/or state or federal government, and present same as may be necessary.
- (d) Assign professional, technical and/or clerical personnel to assist with Department duties and oversee all Department contracts and accounts.
- (e) Exercise sound judgment and keep sensitive information provided by local businesses and employers regarding their individual employment needs, changes in markets and other business information in confidence when and where required.
- (f) Develop policies and procedures to enhance county workforce development and economic development goals within the County of Oswego to benefit local industries, employers and residents alike and work with other economic development agencies and the Workforce Development Board of

Oswego County in furtherance of same.

- (g) Apply for, manage and/or administer grant applications for the Department independently and/or in conjunction with other county departments and/or the Workforce Development Board of Oswego County, local businesses and/or other entities.
- (h) Assist the Social Services District comprising the County of Oswego with the implementation of its biennial plan for the provision of education, work, employment and training and supportive services related to the operation of work activity programs pursuant to NEW YORK STATE SOCIAL SERVICES LAW §333, the local biennial plan required to be filed thereunder and/or as otherwise provided for in Title 9-B of the NEW YORK STATE SOCIAL SERVICES LAW.
- (i) Separately serve as Executive Director of the Workforce Development Board of Oswego County and provide assistance and county resources as may be requested or required by the Workforce Development Board of Oswego County including, but not limited to, assisting the board in developing strategic plans to match employers with qualified candidates and in delivering skill-based programs to job-seekers through One-Stop Career Centers. Nothing herein prevents or precludes the Department from contracting with, or assisting, the Workforce Development Board of Oswego County in carrying-out its duties.
- (j) Perform such other duties, and make such reports, as may be required by the County Legislature including an annual report to the County Legislature of the Department's activities. The Department shall constitute an administrative unit of the county and the Director is required to develop and manage its annual budget and to submit to the county's budget officer an estimate of revenues and expenditures of such administrative unit for the ensuing fiscal year in accordance with NEW YORK STATE COUNTY LAW §353.
- (k) Report to the Economic Development & Planning Committee of the County Legislature, or any successor legislative committee by any other name, as well as the County Administrator regarding day-to-day activities and operations. The Department shall also, separately, keep the Workforce Development Board of Oswego County apprised of its general activities on at least a quarterly basis.
- (l) Possess such other and further powers and duties as required by law and/or as authorized by the County Legislature.

Section 4. Director of the Department of Workforce Development; Classification and Salary

Pursuant to NEW YORK STATE MUNICIPAL HOME RULE LAW §10(a)(1), the title of Director of the Department of Workforce Development shall be placed in the exempt class of the Civil Service due to the unique duties pertaining to Oswego County employers and businesses, the title's handling of confidential information from private industry and employers within the county and from other county agencies. The County Legislature finds and determines that an individual holding the title of Director must possess requisite skills and experience to best serve the needs of the County of Oswego, its employers and residents, and to promote the county's economic development needs, which are distinct from surrounding counties in many respects. The Director of the Department of Workforce Development shall have a salary fixed by the County Legislature in the annual budget or by resolution at time of appointment. The Director of the Department of Workforce Development shall enjoy the benefits of the Management Compensation Plan.

Section 5. Workforce Development Board of Oswego County; Separate and Distinct.

Although the Department will work closely with, and provide assistance to, the Workforce Development Board of Oswego County, nothing herein shall impair the independence or operation of, or shall conflict with the powers possessed by, the Workforce Development Board of Oswego County presently enjoyed under 20 CFR Part 678 and 20 CFR Part 679, concerning Workforce Innovation and Opportunity Act Local Governance, Title 1 funded roles, the local plan and/or as otherwise provided for by law, rule or regulation. The Workforce Development Board of Oswego County's operations and accounts shall continue to be separate and distinct from the Department as provided for by law. The Department may, however, act as the repository for the Workforce Development Board of Oswego County's papers and minutes as requested or required. The Department may also enter into agreements with the Workforce Development Board of Oswego County to undertake such services or duties as may promote board goals or operations.

Section 6. SEQRA Determination.

The County Legislature, being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this local law constitutes a Type II action pursuant to §§ 617.5(c)(26) and (33) of Title 6 of the NEW YORK CODE OF RULES AND REGULATIONS (6 NYCRR) and within the meaning of §8-0109(2) of the NEW YORK STATE ENVIRONMENTAL CONSERVATION LAW as a promulgation of regulations, rules, policies, procedures, and legislative decisions in connection with routine and continuing agency administration and management. The Clerk of the Legislature is hereby directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance as, may be necessary, in accordance with this local law.

Section 7. Severability.

If any clause, sentence, paragraph, section, subdivision, or other part of this local law, as written or in its application, shall be inconsistent with any federal or state statute, law, regulation

or rule then the federal or state statute, law, regulation, or rule shall prevail. If any clause, sentence, paragraph, section, subdivision, or other part of this local law or its application shall be adjudged by a Court of competent jurisdiction to be invalid or unconstitutional, such order, judgment or legislation shall not affect, impair, or invalidate the remainder of the local law which shall remain in full force and effect except as limited such order or judgment.

Section 8. **Effective Date.**

This Local Law shall take effect upon its adoption and being duly filed with the New York Secretary of State and Oswego County Clerk as provided by the NEW YORK STATE MUNICIPAL HOME RULE LAW.

RESOLUTION NO. 360

**RESOLUTION AUTHORIZING BUDGET MODIFICATION FOR THE
CONSULTING AGREEMENT WITH ALEX BOGAWICH
CONCERNING THE ATTIS ETHANOL FULTON PROPERTY**

By Legislator David Holst:

WHEREAS, on July 13, 2023, the Oswego County Legislature passed Resolution No. 241 authorizing the Chair of the Legislature to enter into a consulting agreement with Alex Bogawich to maintain the Attis Ethanol Fulton property; and

WHEREAS, on September 26, 2023, the Oswego County Legislature passed Resolution No. 313 extending the contract for Alex Bogawich until December 31, 2023; and

NOW, THEREFORE, upon recommendation of the Government, Courts and Consumer Affairs Committee, with the approval of the Finance and Personnel Committee; be it

RESOLVE, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

**A 159900
A1010 543800**

Res. 360 of 2023

**(\$10,000.00)
\$10,000.00**



OFFICE OF THE CHAIRMAN
OSWEGO COUNTY LEGISLATURE

Phone (315) 349-8230

Fax (315) 349-8237

COUNTY OFFICE BUILDING - 46 EAST BRIDGE STREET OSWEGO, NEW YORK 13126

JIM WEATHERUP

CHAIRMAN

EMAIL: james.weatherup@oswegocounty.com

BETSY SHERMAN-SAUNDERS

CLERK OF THE LEGISLATURE

EMAIL: betsy.saunders@oswegocounty.com

INFORMATIONAL MEMORANDUM

SUBJECT: Budget Modification to move money for the supervision and oversight of the Attis Ethanol Plant.

SUMMARY: On July 13, 2023 the Oswego County Legislature passed Resolution No. 241 to enter into an agreement with Alex Bogawich to maintain the Attis Ethanol Plant in Fulton and on September 26, 2023 an additional Resolution, No. 313, was passed extending the contract until the end of 2023.

RECOMMENDED

ACTION: Approve this budget modification transferring \$10,000.00 from Appropriated Fund Balance, A 159900 to Other Fees and Services, A1010 543800 to pay for the supervision and oversight of the Attis Ethanol Plant until December 31, 2023.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

[illegible]

Jane Wertz 10/30/23
DEPARTMENT HEAD DATE

 COUNTY ADMINISTRATOR 	DATE 10-30-23
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*DIRECTOR OF HUMAN RESOURCES	DATE
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CHAIRPERSON	DATE
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COUNTY TREASURER

***If Personnel Services are impacted**

RESOLUTION NO. 361

**RESOLUTION AUTHORIZING THE EXECUTION OF A ONE-YEAR LEASE
EXTENSION BY AND BETWEEN OPERATION OSWEGO COUNTY, INC. AND
THE COUNTY OF OSWEGO – BOARD OF ELECTIONS OFFICES**

By Legislator David Holst:

WHEREAS, the County of Oswego has heretofore entered into a lease agreement with Operation Oswego County, Inc. for space used by the Board of Elections; and

WHEREAS, the current lease agreement will expire at the end of 2023; and

WHEREAS, one-year extension of the present lease on the same terms is required and is agreeable to the landlord, Operation Oswego County, Inc.; and

WHEREAS, a resolution is both necessary and desirable,

NOW, THEREFORE, upon the recommendation of the Government, Courts and Consumer Affairs Committee of this body, it is hereby

RESOLVED, that the Chairman of the Legislature be and is hereby authorized to execute the annexed one-year lease extension agreement with Operation Oswego County, Inc. to commence January 1, 2024, and expire December 31, 2024.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0



44 West Bridge Street
Oswego, NY 13126
315-343-1545

Fax: 315-343-1546
email: ooc@oswegocounty.org
www.oswegocounty.org

Operation Oswego County

An Economic and Job Development Corporation Serving Oswego County, NY

OSWEGO COUNTY BUSINESS EXPANSION CENTER LEASE AGREEMENT (One-Year Extension)

This Agreement, extending a Lease Agreement further described herein, is made effective the 1st day of January, 2024 between **OPERATION OSWEGO COUNTY, INC.** (OOC) of 44 West Bridge Street, Oswego, New York 13126 (the "Landlord") and **COUNTY OF OSWEGO** of 46 East Bridge Street, Oswego, New York 13126 (the "Tenant").

NOW, THEREFORE, it is agreed hereto by and between the parties as follows:

1. **Lease Agreement.** Landlord and Tenant entered into a Lease Agreement commencing on January 1, 2021 and ending on December 31, 2021; a copy of the Lease Agreement is attached to and made part of this Agreement (the "Lease Agreement.")
2. **First Extension of Lease Agreement.** The Landlord and Tenant first extended this Agreement for a period of one year, running from the 1st day of January 2022 through the 31st day of December 2022.
3. **Second Extension of Lease Agreement.** Landlord and Tenant again extended the Lease Agreement for a period of one year, commencing January 1, 2023, and ending on December 31, 2023.
1. **Third Extension of Lease Agreement.** Landlord and Tenant desire to extend the Lease Agreement for a period of one year, commencing January 1, 2024, and ending on December 31, 2024, unless sooner terminated pursuant to the provisions of the Lease Agreement. The terms and conditions contained in the Lease Agreement shall be extended in full, unless otherwise stated herein.
2. **Entire Agreement.** This Lease contains the entire agreement of the parties.
3. **Modifications.** This Lease may not be modified except in writing executed by both parties.
4. **No Waiver.** No provision of this Lease shall be effectively waived unless in writing signed by Landlord. The failure of Landlord to seek redress for a violation of this Lease, or to insist upon the Tenant's performance of any provision of this

Lease, shall not preclude Landlord from seeking redress for a subsequent violation or from insisting upon Tenant's subsequent performance.

5. **Notices.** Any notice, demand, or request, required or agreed to be given hereunder by either party, shall be sufficiently given or served if in writing and signed by the party giving it, and mailed to the party to be notified as follows:

To Landlord: Operation Oswego County, Inc.
44 W. Bridge St.
Oswego, NY 13126
Attn: Executive Director

To Tenant: County of Oswego
46 East Bridge Street
Oswego, NY 13126
Attn: County Attorney

or to such other address as Landlord and Tenant, respectively may from time to time designate by giving notice thereof in writing. Service shall be complete upon mailing, except in the case of a notice to change an address in which case service shall be complete when notice is received by the addressee.

The parties have executed this Lease effective the date first above stated.

OPERATION OSWEGO COUNTY, INC.

By: _____
Ellen Holst, President

COUNTY OF OSWEGO

By: _____
James Weatherup, Chairman

RESOLUTION NO. 362

**RESOLUTION AUTHORIZING ACCEPTANCE OF THE EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) BY THE PROBATION
DEPARTMENT TO SUPPORT THE PURCHASE OF BULLETPROOF VESTS**

By Legislator Greco:

WHEREAS, the Probation Department purchased bulletproof vests to improve the safety of Probation Officers while working in the field; and

WHEREAS, the Probation Department was awarded an Edward Byrne Memorial Justice Assistance Grant in the amount of \$9,542 to support the purchase of bulletproof vests; and

NOW, upon recommendation of the Public Safety and Finance and Personnel Committees of this body; be it

RESOLVED, that the Probation Department, be and hereby is authorized to accept this grant; and be it further

RESOLVED, that the County Treasurer, be and hereby is authorized to increase the accounts as shown on the attached 2023 budget modification request; and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer shall be his authority to affect such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification

Res. 362 of 2023

A3140 433100
A3140 545300

(\$9,542.00)
\$9,542.00

**OSWEGO COUNTY
PROBATION DEPARTMENT**

Public Safety Center
39 Churchill Road
Oswego, New York 13126
Phone: (315) 349-3477

DIRECTOR
David L. Hall

SUPERVISORS
Margaret A. Fitzgibbons
Shannon M. Perkins
Karen J. Smith
Chrystal L. Thompson

INFORMATIONAL MEMORANDUM

TO: Oswego County Legislature
Members of the Public Safety Committee
Members of the Finance and Personnel Committee

FROM: David L. Hall
Probation Director

DATE: October 16, 2023

SUBJECT: Request to Accept NYS Grant for Bulletproof Vests

SUMMARY: The Probation Department has been awarded a NYS Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$9,542 to purchase bulletproof vests. This grant will support purchasing 11 vests, 3 of which will replace current vests and 8 will be for non-firearm carrying officers to improve their safety while working in the field.

RECOMMENDED

ACTION: The Probation Department requests that the Public Safety Committee and Oswego County Legislature approve accepting a NYS Edward Byrne Memorial JAG in the amount of \$9,542 to support the purchase of bulletproof vests.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

[illegible]

<i>David Hall</i>	DATE
10/30/23	

	*DIRECTOR OF HUMAN RESOURCES	DATE
--	------------------------------	------


 COUNTY ADMINISTRATOR
 DATE 10/30/23


 CHAIRPERSON
 DATE 10/30/23

COUNTY TREASURER	DATE
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***If Personnel Services are impacted**

RESOLUTION NO. 363**RESOLUTION AUTHORIZING ACCEPTANCE OF THE HIGH VISIBILITY
ENGAGEMENT CAMPAIGN AWARD AND BUDGET MODIFICATION IN THE
STOP-DWI PROGRAM**

By Legislator Greco:

WHEREAS, NYS has awarded \$24,000 to Oswego County STOP-DWI to utilize for the 2023-2024 High Visibility Engagement Campaign; and

WHEREAS, local law enforcement agencies utilize this funding to further reduce the incidence of drunk and impaired driving in Oswego County; and

NOW, upon recommendation of the Public Safety and Finance and Personnel Committees of this body; be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer funds in the accounts as shown on the attached 2023 budget modification request; and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer shall be his authority to affect such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification

A3315 443890
A3315 543800

Res. 363 of 2023

(\$24,000.00)
\$24,000.00

**OSWEGO COUNTY
PROBATION DEPARTMENT**

Public Safety Center
39 Churchill Road
Oswego, New York 13126
Phone: (315) 349-3477

DIRECTOR
David L. Hall

SUPERVISORS
Margaret A. Fitzgibbons
Shannon M. Perkins
Karen J. Smith
Chrystal L. Thompson

INFORMATIONAL MEMORANDUM

TO: Oswego County Legislature
Members of the Public Safety Committee
Members of the Finance and Personnel Committee

FROM: David L. Hall
Probation Director/STOP-DWI Coordinator

DATE: October 16, 2023

SUBJECT: Accept Grant Funding for High Visibility Engagement Campaign

SUMMARY: The NYS STOP-DWI Foundation submitted a grant application to the State of New York Governor's Traffic Safety Committee seeking federal funding for the High Visibility Engagement Campaign (HVEC). The grant was awarded with Oswego County's STOP-DWI Program's allocation being \$24,000 for 2023-2024. This funding is designated for use by law enforcement agencies to increase visibility and engage the public with educational materials relating to impaired driving.

These funds are reimbursed to the county based on actual expenses incurred for grant cycle October 1, 2023 through September 30, 2024. They are added to revenue line Fed Aid Other Public Safety (A3315.443890-SDWI) and expended through line Other Fees & Services (A3315.543800-SDWI).

RECOMMENDED

ACTION: The Oswego County's STOP-DWI Program requests that the Public Safety Committee and Oswego County Legislature accept \$24,000 in grant funds to be utilized as indicated above.

October 4, 2023

Oswego County STOP-DWI
Via email

Please accept this letter as official notification of a High Visibility Engagement Campaign award in the amount of \$24,000 for use in your county. Initial each line below, sign the bottom and **scan back a copy of this letter**, there is no need to send me a hard copy. This will serve as your acceptance of these funds. Failure to return this form will result in non-reimbursement. Let me know if you have any questions.

- DLH All HVEC efforts must include increased visibility and engaging the public with educational materials (STOP-DWI Coordinator will complete ONE HVEC Activity Form for each HVEC).
- DLH All HVEC efforts will be 'high visibility' and advertised in your county.
- DLH The funds listed above will be utilized for Enforcement during the following dates only (unless permission has been granted for alternate dates).

Halloween 2023	10/27-11/1
Thanksgiving 2023	11/22-11/26
Holiday 2023-2024	12/13 – 1/1
Super Bowl 2024	2/9-2/11
St Pat's 2024	3/15-3/17
420 Drug Day	4/19 – 4/21
Memorial Day 2024	5/24-5/27
June 100 Days of Summer	6/6-6/9; 6/13-6/16; 6/20-6/23; 6/27-6/30
July 4 2024	7/3-7/7
July 100 Days of Summer	7/11 – 7/14; 7/18 – 7/21; 7/25-7/28
August 100 Days of Summer	8/1 – 8/4; 8/8 – 8/11
End of Summer 2024	8/14-9/2

- DLH All HVEC will be multi-agency -more than one agency must participate but don't have to work the same detail or at the same time.
- DLH If circumstances result in only one agency participating in any event, an email will be sent to Pam Ajini, Grant Administrator, describing the reasoning for only one agency participating.
- DLH All PS-1's and activity sheets will be submitted to Pam Aini, Grant Administrator within 45 days of each event with the exception of the Aug 100 days and Labor Day HVEC

My signature here shall serve as acceptance of the grant detailed above and my initials above serve as acknowledgement of the items that I am responsible for.

David L. Hall
 David Hall
 Oswego County STOP-DWI Coordinator

Tracy Mance
 Tracy Mance, Chairperson
 STOP-DWI Foundation, Inc.

Tracy Mance (Albany) – Chairperson
 Jason Widrick (Jefferson) – Vice-Chairperson


Melanie Churakos (Cattaraugus) - Secretary
 John Winchell (Washington) – Treasurer

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**


[illegible]

Daniel Bell 10/30/23
DEPARTMENT HEAD DATE

* DIRECTOR OF HUMAN RESOURCES DATE



 COUNTY ADMINISTRATOR



 CHAIRPERSON

 DATE 10/30/23

 DATE 10/30/23

COUNTY TREASURER	DATE
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RESOLUTION NO. 364

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION E911 – Overtime

By Legislator Marc Greco:

WHEREAS, E911 currently has eleven full time telecommunicator positions open;
and

WHEREAS, the increase in vacancies have compounded E911's over time cost
unexpectedly; and

WHEREAS, to maintain appropriate coverage of the E911 Department it is
requested that a budgetary modification is both necessary and desirable; and

NOW, upon recommendation of the Public Safety Committee of this body, with the
approval of the Finance and Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer
the funds from and to the accounts as shown on the attached budget modification request;
and be it further

RESOLVED, that a certified copy of this resolution delivered to the County
Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 364 of 2023

A3020 511000

(\$60,000.00)

A3020 512000

\$60,000.00



Kevin B. Pooley
Director

OSWEGO COUNTY
E-9-1-1 EMERGENCY COMMUNICATIONS DEPARTMENT

PUBLIC SAFETY CENTER

39 CHURCHILL ROAD

315-349-8215
Fax 315-349-8500

OSWEGO, NY 13126

Informational Memo










E911 Overtime budget mod request
10/16/2023




2023 continues to be a difficult year with staffing for the E911 Department. E911 recently has 11 full time telecommunicator positions open. The increase in vacancies have compounded our overtime costs unexpectedly in the last couple months to maintain appropriate coverage of the department. We are half way through a recruit class of 6 people for full time positions which will help with overtime once they complete the recruit academy and are assigned to a shift in late November.

I am requesting a budget modification from salaries and wages to overtime to cover the required overtime that E911 is incurring. I am requesting to move \$60,000 to the overtime budget line A3020-512000 from salaries and wages line A3020-511000. The vacancies will allow for this amount to be moved and keep the budget impact at zero. This amount should cover overtime expenses for the remainder of 2023 barring any further major impacts to staffing.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

[illegible]

COMMITTEE SIGNATURES		DATE
		
		
		
		
		
		
		
		
		

TOTAL AMOUNT		DATE
		10/30/23
COUNTY TREASURER		DATE
		10/30/23
HUMAN RESOURCES DIRECTOR		DATE
COUNTY ADMINISTRATOR		DATE
		10/30/2023
DEPARTMENT HEAD		DATE

RESOLUTION NO. 365

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION FOR SHERIFF'S
OFFICE TO ACCEPT GRANT FUNDS FROM BUREAU OF JUSTICE
ASSISTANCE (BJA) FOR DIGITAL FORENSICS**

By Legislator Marc Greco:

WHEREAS, the Bureau of Justice Assistance (BJA), a division of the U.S. Department of Justice (DOJ) provides funding for grants to support forensic science through improving capacity and efficiency and to obtain the necessary resources to meet the workload demands of local government law enforcement agencies and ultimately to better serve justice; and

WHEREAS, Oswego County Sheriff's Office applied for and was recently awarded a BJA grant to support forensic and digital intelligence and investigative analytics in the amount of \$65,030; and

WHEREAS, in order to meet the investigative needs of Criminal Investigation Division (CID), this grant will be used to enhance our subscription to Cellebrite. Cellebrite is a company that offers access to digital evidence from smartphones, drones, SIM cards, GPS devices and more. Cellebrite allows the Oswego County Sheriff's Office to lawfully review and manage data in investigations to accelerate justice and ensure data security; and

NOW, upon recommendation of the Public Safety Committee of this body, with the approval of the Finance and Personnel Committee, and with the recommendation of the Oswego County Sheriff; be it

RESOLVED, that the County Treasurer is hereby authorized to accept funds from BJA to Federal Aid and other Public Safety A3110.443890 to transfer to A3110.545500 to allow for purchase of above-mentioned subscription service as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification

Res. 365 of 2023

A3110 443890
A3110 545500

(\$65,030.00)
\$65,030.00



ADMINISTRATION
(315) 349-3307
FAX (315) 349-3483
ROAD PATROL
(315) 349-3411
FAX (315) 349-3303
CRIMINAL INVESTIGATION
(315) 349-3318
FAX (315) 349-3317

OSWEGO COUNTY SHERIFF'S OFFICE

DONALD R. HILTON
SHERIFF



JOHN F. TOOMEY
UNDERSHERIFF

39 Churchill Road, Oswego, New York 13126-6613



CIVIL DIVISION
(315) 349-3302
FAX (315) 349-3373
1-800-582-7583
JAIL DIVISION
(315) 349-3300
FAX (315) 349-3349

INFORMATIONAL MEMORANDUM

DATE: October 13, 2023

SUBJECT: Budget Modification Request to Accept Grant Funds – Bureau of Justice Assistance to Reduce Violent Crime in Oswego County Using Digital Forensics

PURPOSE: To accept grant funds of \$65,030 from Bureau of Justice Assistance (BJA). This grant from BJA will be used to purchase an enhanced subscription for Cellebrite which is a program that allows law enforcement to extract digital evidence lawfully from smartphones, drones, SIM cards, GPS devices and other items. This technology will help OCSO collect, review, analyze and manage data for investigations that will help protect and save lives, accelerate justice and ensure data security. The Cellebrite subscription will be managed and utilized by the Criminal Investigations Division (CID) of the Sheriff's Office.

SUMMARY: The Sheriff's Office requests permission to accept grant funds from BJA in the amount of \$65,030 to purchase the subscription to Cellebrite for the CID Division of OCSO. These funds in the amount of \$65,030 will go into Revenue Line: A3110.443890 (Fed. Aid Other Public Safety), and then transfer \$65,030 to Expenditure Line A3110.545500 (Other Equipment).

ATTACHMENTS:

- Budget Modification
- Resolution authorizing Budgetary Modification: Sheriff's office Modification to accept BJA funding to procure Cellebrite subscription
- Quote from Cellebrite

**RECOMMENDED
ACTION:**

The Sheriff's Office recommends the approval of this budget modification accepting the grant funds described above.

Cellebrite Inc.
8065 Leesburg Pike,
Suite T3-302
Vienna, VA 22182
USA

Tel. +1 800 942 3415
Fax. +1 201 848 9982
Tax ID#: 22-3770059
DUNS: 033095568
CAGE: 4C9Q7
Company Website:
<http://www.cellebrite.com>



Cellebrite

Digital intelligence
for a safer world

Quote

Quote# Q-350440-3
Date: Oct 05, 2023

Billing Information
Oswego County Sheriff's Office
39 Churchill Rd
Oswego, New York 13126
United States

Contact: Robert Obrist
Phone: +13153493318

Delivery Information
Oswego County Sheriff's Office
39 Churchill Rd
Oswego, NY 13126
United States

Contact: Robert Obrist
Phone: +13153493318

Wire To:
Bank Routing Number: 021000021
Account Number: 761020590
Account Name: Cellebrite Inc.
Check Remittance (Only for NA):
Cellebrite Inc. ,
PO BOX 23551
New York, NY, 10087-3551

End Customer: Oswego County Sheriff's Office

Click [here](#) to process with Credit Card payment
By clicking the link above and accepting this quote,
You are expressing your agreement and compliance to and with the terms contained on this quote.

Customer ID	Good Through	Payment Terms	Currency	Sales Rep
SF-00035498	Nov 04, 2023	Net 30	USD	Greg Facciolo

Product Code	Product Name	Qty	Start Date	End Date	Serial Number	Net Price/Unit	Net Price
B-UFD-10-001	UFED 4PC Ultimate Subscription	1	Jan 08, 2024	Nov 01, 2025	258966526	10,864.92	10,864.92
B-PAAS-02-004	Premium as a Service Core package	1	Dec 02, 2023	Nov 01, 2025		0.00	0.00
U-AIS-02-134	Premium aaS 35 Unlocks and Unlimited Extraction Annual Subscription	1	Dec 02, 2023	Nov 01, 2025	258966526	18,617.26	18,617.26
U-AIS-02-139	Premium as a Service End Point	1	Dec 02, 2023	Nov 01, 2025	258966526	0.00	0.00
B-UFD-10-001	UFED 4PC Ultimate Subscription	1	Oct 18, 2023	Nov 01, 2025		12,909.18	12,909.18
F-KAS-00-001	UFED Dongle Kit	1				78.44	78.44
F-UFD-05-003	UFED 4PC HW Kit	1				715.81	715.81
B-PAAS-02-004	Premium as a Service Core package	1	Oct 18, 2023	Nov 01, 2025		0.00	0.00
U-AIS-02-134	Premium aaS 35 Unlocks and Unlimited Extraction Annual Subscription	1	Oct 18, 2023	Nov 01, 2025		20,814.80	20,814.80
U-AIS-02-139	Premium as a Service End Point	1	Oct 18, 2023	Nov 01, 2025		0.00	0.00
U-AIS-02-105	Cellebrite Premium Adapter	1				1,029.59	1,029.59

SubTotal	USD 65,030.00
Shipping & Handling	USD 0.00
Sales Tax	USD 0.00
Total	USD 65,030.00

Comments:

Terms and Conditions:

- This Quote/Proforma Invoice/Tax Invoice, together with the terms and conditions and license agreement listed below that are incorporated by reference to this Quote/Proforma Invoice (together, the "Agreement"), constitute an offer by Cellebrite. By signing this the Quote/Proforma Invoice, issuing a purchase order (or other ordering document) in connection with this the Quote/Proforma Invoice, or downloading and/or using the products identified in this the Quote/Proforma Invoice/Tax Invoice, the customer agrees to be bound by the terms of this Agreement. Any additional or different terms or conditions contained in any customer document, purchase order or other ordering document will not be binding upon Cellebrite unless expressly accepted in a document signed by a Cellebrite authorized signatory.

- Quote is subject to regulatory approval.

- **Freight Terms:** FCA (NJ)

- **Limited Warranty:** Hardware: 12 Months; Software: 60 days; Touch Screen: 30 days

- **General:** The following terms shall apply to any product at <http://legal.cellebrite.com/us/index.html>

- **EULA:** All Cellebrite Software is licensed subject to the end user license agreement available at <https://legal.cellebrite.com/End-User-License-Agreement.html>

- **Advanced Services (CAS):** The following terms apply to Cellebrite Advanced Services at <https://legal.cellebrite.com/CB-us-us/index.html>

- **Premium:** The following terms shall apply only to Cellebrite Premium at <http://legal.cellebrite.com/intl/PremiumUS.htm>

- **Pathfinder:** The following terms apply to Cellebrite Pathfinder at <https://legal.cellebrite.com/PF-Addendum.htm>

- **Training Services:** The following terms apply to Cellebrite Training Services at <http://legal.cellebrite.com/intl/Training.htm>

- **SaaS:** <https://legal.cellebrite.com/SaaS.htm>

- **Endpoint Mobile:** The following terms apply to Cellebrite Endpoint Mobile at <https://legal.cellebrite.com/Endpoint-Mobile-Now.htm>

In the event of any dispute as to which terms apply, Cellebrite shall have the right to reasonably determine which terms apply to a given purchase order.

*SALES TAX DISCLAIMER: Cellebrite Inc. is required to collect Sales and Use Tax for purchases made from the following certain U.S. States. Orders are accepted with the understanding that such taxes and charges shall be added, as required by law. Where applicable, Cellebrite Inc. will charge sales tax unless you have a valid sales tax exemption certificate on file with Cellebrite Inc. Cellebrite Inc. will not refund tax amounts collected in the event a valid sales tax certificate is not provided. If you are exempt from sales tax, you must provide us with your sales tax exempt number and fax a copy of your sales tax exempt certificate to Cellebrite Inc.

Please include the following information on your PO for Cellebrite UFED purchase:

- Please include the ORIGINAL QUOTE NUMBER (For example - Q-XXXXX) on your PO

- CONTACT NAME & NUMBER of individual purchasing and bill to address

- E-MAIL ADDRESS of END USER for monthly software update as this is critical for future functionality

I, the undersigned, hereby confirm that I am authorized to sign this Quote/Proforma Invoice on behalf the customer identified above, and I hereby approve that my signature is legally binding upon the customer identified above.

Customer Name: _____

Signature: _____

Effective Date: _____

Name (Print): _____

Title: _____

Please sign and email to Greg Facciolo at gregory.facciolo@cellebrite.com

COUNTY OF OSWEGO BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
A3110	443890					Fed Aid Other Public Safety	(65,030.00)
			A3110	545500		Other Supplies and Expenses	65,030.00
						Funds from Bureau of Justice Assistance Grant	

Ron HR

*DIRECTOR OF HUMAN RESOURCES	DATE
------------------------------	------

***If Personnel Services are impacted**

RESOLUTION NO. 366

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT –
RFP 23-MH-001- OPIOID ABATEMENT 2023-24**

By Legislator Reehil:

WHEREAS, the County issued a request for proposal for a vendor to provide an Opioid Abatement; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 23-MH-001) from multiple qualified firms to provide Opioid Abatement; and

WHEREAS, the Oswego County Department of Social Services Division of Mental Hygiene and Oswego County Purchasing Department have reviewed the proposals received and determined the proposals from Child Advocacy Center of Oswego County, Fulton, NY 13069, Northern Oswego County Health Service, Inc. dba ConnexCare, Pulaski, NY 13142, Farnham, Inc., Oswego, NY 13126, The Desens House, Oswego, NY 13126 meet the County's needs; and

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Human Service Committee that the County of Oswego awards the professional service contracts for providing Opioid Abatement, to Child Advocacy Center of Oswego County, 163 S 1st St., Fulton, NY 13069 for a one year contract in the amount of \$108,936 to begin January 1, 2024 and renewable for an additional four year contract in the amount of \$105,354 each year after, Northern Oswego County Health Service, Inc. dba ConnexCare, 61 Delano St., Pulaski, NY 13142 for a one year contract in the amount of \$122,584 to begin January 1, 2024 and renewable for an additional four years in the amount of \$116,150 each year after, Farnham, Inc., 283 W 2nd St., Oswego, NY 13126 in the amount of \$110,000 payable in 2023 for proposal one consisting of one-time deficit funding and proposal two consisting of Empowering the Human Services Workforce for a three year contract in the amount of \$100,000 to begin January 1, 2024 and end December 31, 2026, The Desens House, 340 W 1st St, Oswego, NY 13126 for a one year contract in the amount of \$51,670 to begin January 1, 2024 and renewable for an additional two years in the amount of \$50,000 each year and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0



OSWEGO COUNTY PURCHASING

46 E Bridge Steet, Oswego NY 13126
 Phone (315)326-6051 Fax (315)342-2468
 Email: Purchasing@OswegoCounty.Com

RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

Name of Company	Location	Evaluation Rating	Required Documentation PRCS/PIS/SHC/NCC/RFC				
Catholic Charities	808 W Broadway Fulton, NY 13069	50.1%	X	X	X	X	N/A
Cayuga Home DBA Cayuga Centers	101 Hamilton Ave. Auburn, NY 13021	64.7%	X	X	X	X	N/A
Child Advocacy Center	163 S 1 st St Fulton, NY 13069	95.6%	X	X	X	X	X
ConnexCare	61 Delano St Pulaski, NY 13142	96.3%	X	X	X	X	X
Farnham 1	283 W 2 nd St Oswego, NY 13126	85%	X	X	X	X	X
Farnham 2	283 W 2 nd St Oswego, NY 13126	98%	X	X	X	X	X
Friends of Recovery	41 Lake St, 23 W Oswego, NY 13126	36.4%	X	X	X	X	X
Helio Health	555 E Genesee St Syracuse, NY 13202	58%	X	X	X	X	X
Oswego County Opportunities	239 Oneida St Fulton, NY 13069	64%	X	X	X	X	X
Sky Recovery	4449 E Genesee St Dewitt, NY 13214	43.3%	X	X	X	X	N/A
The Desens House	340 W 1 st St Oswego, NY 13126	89.7%	X	X	X	X	X

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

Solicitation Process: RFP 23-MH-001 was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on July 20, 2023. It was also sent directly to the following 36 vendors:

Arise	Hillside Childrens Center	Phoenix Village PD
Bridges to Hope	Huntington Family Center	Pulaski Village PD
Catholic Charities	Kristinas House of Hope	Oswego CSD
Cayuga Centers	Liberty Resources	Fulton CSD
Child Advocacy Center	Oswego County Intervention Court	Central Square CSD
Clear Path for Veterans	Oswego County Opportunities	Mexico Academy CSD
ConnexCare	Oswego Health	Hannibal CSD
Desens House	Oswego Industries	Phoenix CSD
Elmcrest Childrens Center	Victory Transformation	APW CSD
Farnham Family Services	Oswego City PD	Pulaski CSD
Friends of Recovery	Fulton City PD	Sandy Creek CSD
Helio Health	Central Square PD	Citi Boces

Number of Responses: Eleven (11)

CATHOLIC CHARITIES	<p>PROS</p> <ul style="list-style-type: none"> - Known agency in Oswego County. - Great community partner. - Long standing organization. <p>CONS</p> <ul style="list-style-type: none"> - The abatement impact of the proposal does not align with cost. - Return on investment would be minimal.
CAYUGA HOME FOR CHILDREN DBA CAYUGA CENTERS	<p>PROS</p> <ul style="list-style-type: none"> - Great proposal and valuable service <p>CONS</p> <ul style="list-style-type: none"> - Cost - No local organization or staff. - Abatement impact is too low for the cost.
CHILD ADVOCACY CENTER	<p>PROS</p> <ul style="list-style-type: none"> - Provides trauma informed therapy – a great benefit. - Good implementation plan. <p>CONS</p> <ul style="list-style-type: none"> - None

CONNEXTCARE	<p>PROS</p> <ul style="list-style-type: none"> - Long history serving the community across the county. - Strong medical background. <p>CONS</p> <ul style="list-style-type: none"> - None
FARNHAM 1	<p>PROS</p> <ul style="list-style-type: none"> - Public sector specialization - In business 91 years <p>CONS</p> <ul style="list-style-type: none"> - None
FARNHAM 2	<p>PROS</p> <ul style="list-style-type: none"> - References – all NY counties - Professional experience - 13 NY counties - In business 34 years - Very reasonable cost <p>CONS</p> <ul style="list-style-type: none"> - None
FRIENDS OF RECOVERY	<p>PROS</p> <ul style="list-style-type: none"> - Service is needed in the community. - Strong local ties. <p>CONS</p> <ul style="list-style-type: none"> - Does not meet qualifications due to pending 501C3 application. - New organization.
HELIO HEALTH	<p>PROS</p> <ul style="list-style-type: none"> - Strong history working with residents who suffer substance abuse. <p>CONS</p> <ul style="list-style-type: none"> - High cost for service county already utilizes. - Does not meet local needs.
OSWEGO COUNTY OPPORTUNITIES	<p>PROS</p> <ul style="list-style-type: none"> - Long-standing agency that works throughout the County. <p>CONS</p> <ul style="list-style-type: none"> - Unclear proposal

SKY RECOVERY	PROS <ul style="list-style-type: none"> - Nice supplement to traditional SUD treatment. - Holistic approach to recovery. CONS <ul style="list-style-type: none"> - No prior experience or knowledge with the organization.
THE DESENS HOUSE	PROS <ul style="list-style-type: none"> - Needed service within the community. - Programs and services offered have been well planned and implemented. CONS <ul style="list-style-type: none"> - None

Proposals Reviewed By:

Catherine Li Voti-Rice
Diane Oldenburg
Jill Gutelius

Nathan Barron
Nicole Kolmsee
Robert Ireland

Julie Landy

Evaluation Summary: The evaluation committee reviewed and rated each proposal according to the criteria listed on the attached schedule. The Committee recommends awarding contracts to five (5) vendors. See the attached informational memorandum listing the five (5) vendors provided by DSS.

Recommended Actions: The Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5477

TO: Oswego County Legislature
FROM: Nicole Kolmsee, Director of Community Services DSS Division of Mental Hygiene
DATE: October 30, 2023
RE: Multiple Award Project RFP 23-MH-001 OPIOID ABATEMENT 2023-24

INFORMATIONAL MEMORANDUM

SUBJECT: RFP 23-MH-001 Five Awards

BACKGROUND: NYS OASAS is providing the Division of Mental Hygiene, Local Governmental Unit for Oswego County, with dollars for the LGU to fund services and interventions at its discretion, based on the allowable use of funds per Settlement and Statute. Identification of local priorities has been guided by the Mental Hygiene Local Services Plan as well as engagement in local planning and prioritization activities of the Oswego County Community Services Board, County Departments, and Community Stakeholders.

Eleven proposals were received. Ten proposals were submitted by applicants meeting the eligibility criteria.

Five proposals are being recommended for contract awards as detailed below.

1. **Farnham's Deficit Funding proposal** meets the intent of the RFP by ensuring the successful expansion of essential outpatient treatment services for OUD/SUD in the Northeast area of the County. This one-time award will provide fiscal stability to cover the deficit incurred in 2022 due to the caseload build and resulting low revenue. 2023 and future years are projected to be self-sustaining with revenue generated from billable services. **The recommended award is for one-time funding in the amount of \$110,000 payable in 2023.**
2. **Farnham's proposal for Empowering the Human Services Workforce: Enhancing CASAC and CRPA Certification through Salary-Funded Training and Retention Initiatives** meets the intent of the RFP by implementing an innovative strategy to address staff recruitment, development, and retention. The proposal aims to increase a trained workforce and provide career advancement opportunities for existing employees in critical direct service program areas experiencing workforce issues. **The recommended award is for a three-year contract in the amount of \$100,000 to begin January 1, 2024 and end December 31, 2026.**

3. **The Desens House proposal aims to support their newly opened long-term Residence Program and Peer Recovery Coach service.** The proposal meets the intent of the RFP by implementing an innovative model for women working to overcome addiction. There are no long-term residential programs for women with SUD in Oswego Co. **The recommended award is for a one-year contract in the amount of \$51,670 to begin January 1, 2024 and renewable for an additional two years in the amount of \$50,000 each year.**
4. **Child Advocacy Center of Oswego County proposal is for a full-time clinician dedicated to providing trauma therapy to parents/caregivers with significant Adverse Childhood Experiences (ACEs).** A strong correlation exists between the occurrence of ACEs and the likelihood of developing substance use disorders. The proposal meets the intent of the RFP by slowing the impact of generational trauma, decreasing risk of Adverse Childhood Experiences for children in their care, and thereby reducing the number of youth who might develop alcohol and substance use disorders later in life. **The recommended award is for a one-year contract in the amount of \$108,936 to begin January 1, 2024 and renewable for an additional four years in the amount of \$105,354 each year.**
5. **ConnexCare proposal to enhance their Substance Use Disorder Treatment Program and Primary Care Services** meets the intent of the RFP by adding interventions, supports, and best practices to address the significant county issue of newborns with withdrawal symptoms due to maternal use of drugs. Oswego County has the second highest rate in NYS of newborn discharges who are opioid dependent. **The recommended award is for a one-year contract in the amount of \$122,584 to begin January 1, 2024 and renewable for an additional four years in the amount of \$116,150 each year.**

FISCAL IMPACT: There is no fiscal impact. No budget modification is needed. Revenue (A4310.434900.NYSOP) and expense (A4310.545500.NYSOP) lines were created in the Mental Hygiene budget upon receipt of the funding allocation to the Division (Resolution No.051 dated 3/9/2023). Reimbursement is as follows: 100% Opioid Settlement Fund – Regional Abatement dollars. There is no local share.

RECOMMENDATION: The Department of Social Services recommends that the Human Services Committee, and the Legislature approve these five awards as detailed above.

RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16, 2023**, at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, Specifications for
Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24
and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget \$ 108,936.⁰⁰ Lump Sum Price (US Dollars)

One Time Start Up \$ _____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:

161603892

M/WBE Status

NA

CAC Foundation, Inc.

DSA Child Advocacy Center of Osw. Co.
Firm

Tory L. DeCaire
Type or Print Name

Executive Director
Title

1635 First St Fulton, NY 13069
Address


Authorized Signature

8/14/2023

Date

(315) 592 4453 / (315) 598 7158
Telephone
Number /Fax

Please attach any additional information to this sheet.

RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

Proposer Reply Cover Sheet

Scaled Proposals are due by **2:00 p.m., Wednesday August 16, 2023**, at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

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Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24 and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget \$ 254,721 Lump Sum Price (US Dollars)

One Time Start Up \$ _____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:

16-0986741

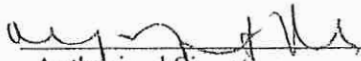
M/WBE Status

Mary-Margaret Pekow
Type or Print Name

Catholic Charities of Oswego Co
Firm

Ex. Director
Title

808 W Broadway
Address


Authorized Signature

Fulton NY 13069

8/16/23

(315) 983-980 (223) 315 938875

Date

Telephone
Number

/Fax

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16, 2023**, at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

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Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24
and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget \$ 527,611.72 Lump Sum Price (US Dollars)

One Time Start Up \$ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:
15-0532087

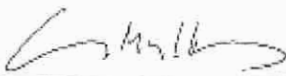
M/WBE Status
N/A

Edward Hayes
Type or Print Name

Cayuga Home for Children dba Cayuga Centers
Firm

Chief Executive Officer
Title

101 Hamilton Avenue, Auburn, NY 13021
Address


Authorized Signature

08/10/2023

Date

(315-651-2300)/()
Telephone
Number /Fax

Please attach any additional information to this sheet.

RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

Proposer Reply Cover Sheet

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Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24
and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget \$ 106,150.00 Lump Sum Price (US Dollars)

One Time Start Up \$ 6,434.00 Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:
237036393

M/WBE Status
NA

Tricia Peter Clark

ConnexCare

Type or Print Name

Firm

President and CEO

61 Delano Street

Title

Address



Pulaski, NY 13142

Authorized Signature

August 14, 2023

(315-298-6569)/(315) 298-7488

Date

Telephone
Number

/Fax

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

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12 Month Operating Budget \$ _____ Lump Sum Price (US Dollars)

One Time Start Up \$ \$110,000 Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:

16-0990872

M/WBE Status:

Non-M/WBE

Eric Bresee
Type or Print Name

Farnham, Inc.
Firm

Executive Director
Title

283 West Second Street
Address



Authorized Signature

Oswego, NY 13126-3878

8/10/2023
Date

(315) 342-4489 ext 4160 / (315) 602-0793
Telephone Number / Fax Number

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

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12 Month Operating Budget \$ 50,000 Lump Sum Price (US Dollars)

One Time Start Up \$ _____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:

M/WBE Status:

16-0990872

Non-M/WBE

Eric Bresee

Farnham, Inc.

Type or Print Name

Firm

Executive Director

283 West Second Street

Title

Address

EA B

Oswego, NY 13126-3878

Authorized Signature

8/10/2023

(315) 342-4489 ext 4160 / (315) 602-0793

Date _____

Telephone Number / Fax Number

Please attach any additional information to this sheet.

RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

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and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget \$ 87,600 Lump Sum Price (US Dollars)

One Time Start Up \$ _____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:
93-2339140


M/WBE Status
n/a

Teresa F. Woolson
Type or Print Name

Friends of Recovery Oswego County, Inc.
Firm

Chair
Title

41 Lake Street, 23 West
Address


Authorized Signature

Oswego, NY 13126

8/16/23
Date

(315-402-6119)/()
Telephone
Number /Fax

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

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12 Month Operating Budget \$ 236,267.50 ^{Total Exceed} Lump Sum Price (US Dollars)

One Time Start Up \$ - 0 - Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:

15-0532288

M/WBE Status

none

Kathleen Gaffney-Babb
Type or Print Name

Helio Health, Inc
Firm

President: C.E.O.
Title

555 E. Genesee Street
Address

Kathleen Gaffney-Babb
Authorized Signature

Syracuse NY 13202

8-15-23
Date

(315) 474-5506
Telephone Number /Fax

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

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Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24
and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget \$ 146,730.⁰⁰ Lump Sum Price (US Dollars)

One Time Start Up \$ _____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:
____16-0979876_____


M/WBE Status
____N/A_____

Diane Cooper- Currier
Type or Print Name

Oswego County Opportunities, Inc.
Firm

Executive Director
Title

239 Oneida Street Fulton, NY 13069
Address


Authorized Signature

8/14/23
Date

(315)598-4717 (315)592-7533
Telephone Number /Fax

Please attach any additional information to this sheet.

RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

Proposer Reply Cover Sheet

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Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24
and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget \$ 46,056 Lump Sum Price (US Dollars)

One Time Start Up \$ 0 Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:
52-2178069

M/WBE Status
NO

Michael Fischman
Type or Print Name

International Association for Human Values
Firm

Executive Director
Title

2401 15th St NW, Washington DC 20009
Address

Michael Fischman
Authorized Signature

8/15/2023

Date

(805)705-6235)/(617)544-2058
Telephone
Number /Fax

Please attach any additional information to this sheet.

RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

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12 Month Operating Budget \$ 50,000 Lump Sum Price (US Dollars)

One Time Start Up \$ _____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:
843163610

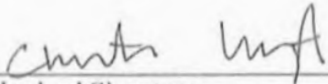
M/WBE Status

CHRISTINE "DEAN" WRIGHT
Type or Print Name

THE DESENS HOUSE
Firm

EXECUTIVE DIRECTOR
Title

340 WEST 1st St.
Address OSWEGO NY 13126


Authorized Signature

August 16, 2023
Date

(315-529-9509)/()
Telephone Number /Fax

Please attach any additional information to this sheet.

Evaluation Comparison

Total Points	Evaluation Criteria	Farnham 1								Farnham 2							
	Evaluator	CL	JL	NB	NK	JG	DO	RI	CL	JL	NB	NK	JG	DO	RI		
40	Experience & Capabilities																
		40	40	40	40	40	40	38	40	40		40	40	40	39		
30	Management Outline and Project Approach	30	30	30	30	30	30	28	30	30		30	30	30	29		
10	Business & Organization	10	10	10	10	10	10	9	10	10		10	10	10	10		
20	Cost	20	20	20	20	20	20	19	20	20		20	20	20	20		
100	Total Points	100	100	100	100	100	100	94	100	100		100	100	100	98		
Rating per Evaluation		98.7								98.3							

Total Points	Evaluation Criteria	Sky Recovery								Cayuga Home for Children DBA Cayuga Centers							
	Evaluator	CL	JL	NB	NK	JG	DO	RI	CL	JL	NB	NK	JG	DO	RI		
40	Experience & Capabilities	20	0	10	10	20	20	35	40	20	40	25	40	38	30		
30	Management Outline and Project Approach	20	0	10	5	20	10	25	20	5	20	20	30	15	25		
10	Business & Organization	5	0	0	5	10	5	8	10	0	10	5	10	5	10		
20	Cost	10	0	10	5	10	15	15	10	0	0	0	0	10	15		
100	Total Points	55	0	30	25	60	50	83	80	25	70	50	80	68	80		
Rating per Evaluation		43.3								64.7							

Evaluation Comparison

Total Points	Evaluation Criteria	Helio Health								Oswego County Opportunities							
	Evaluator	CL	JL	NB	NK	JG	DO	RI	CL	JL	NB	NK	JG	DO	RI		
40	Experience & Capabilities	40	0	0	20	40	40	40	38	20	30	20	25	35	30		
30	Management Outline and Project Approach	20	0	0	25	0	30	10	25	0	25	15	20	15	15		
10	Business & Organization	10	0	0	5	5	8	5	10	0	10	10	8	10	10		
20	Cost	10	0	0	5	5	0	0	15	0	20	10	15	15	10		
100	Total Points	80	0	0	55	50	78	55	88	20	85	55	68	75	65		
Rating per Evaluation		58.0								64.0							

Total Points	Evaluation Criteria	Friends of Recovery								The Desens House							
	Evaluator	CL	JL	NB	NK	JG	DO	RI	CL	JL	NB	NK	JG	DO	RI		
40	Experience & Capabilities	40	0	0	0	5	20	0	0	35	35	20	40	38	20		
30	Management Outline and Project Approach	30	0	0	0	15	30	0	25	30	30	30	28	30	25		
10	Business & Organization	10	0	0	0	5	5	0	5	10	10	10	7	10	9		
20	Cost	20	0	0	0	15	15	0	15	20	20	20	20	20	15		
100	Total Points	100	0	0	0	40	70	0	45	100	95	95	75	100	66		
Rating per Evaluation		36.4								89.7							

Schedule A

Evaluation Comparison
RFP 23-MH-001 Opioid Abatement

Total Points	Evaluation Criteria	Catholic Charities								Child Advocacy Center							
		CL	JL	NB	NK	JG	DO	RI		CL	JL	NB	NK	JG	DO	RI	
40	Evaluator Experience & Capabilities	35	0	20	10	10	10	38	25	40	40	40	35	40	40		35
30	Management Outline and Project Approach	25	0	30	10	30	15	15	15	30	30	25	25	30	28		25
10	Business & Organization	8	0	10	10	10	5	10	5	10	10	10	10	10	10		10
20	Cost	5	0	5	5	0	10	10	10	20	20	20	18	20	20		18
100	Total Points	73	0	65	35	50	68	60	60	100	100	95	88	100	98		88
Rating per Evaluation		50.1								95.6							

Total Points	Evaluation Criteria	ConnexCare								96.3							
		CL	JL	NB	NK	JG	DO	RI		CL	JL	NB	NK	JG	DO	RI	
40	Evaluator Experience & Capabilities	40	38	40	40	40	40	40	35								
30	Management Outline and Project Approach	30	28	25	30	30	29	28									
10	Business & Organization	10	10	10	10	10	10	10	10								
20	Cost	20	18	15	20	20	20	18	18								
100	Total Points	100	94	90	100	100	99	91									
Rating per Evaluation		96.3															

CL = Catherine Li Voti-Rice
 JL = Julie Landy
 NB = Nathan Barron
 NK = Nicole Kolmsee

JG = Jill Gutelius
 DO = Diane Oldenburg
 RI = Robert Ireland

RESOLUTION NO. 367

**RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT –
RFP 23-MH-002- OMH SUPPORTED HOUSING PROGRAM**

By Legislator Reehil:

WHEREAS, the County issued a request for proposal for a vendor to provide a Supported Housing Program; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 23-MH-002) from multiple qualified firms to provide a Supported Housing Program; and

WHEREAS, the Oswego County Department of Social Services Division of Mental Hygiene and Oswego County Purchasing Department have reviewed the received proposal and determined the proposal from Oswego County Opportunities, Inc., Fulton, NY 13069 meets the County's needs; and

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Human Services Committee that the County of Oswego awards the professional service contract for providing a Supported Housing Program, to Oswego County Opportunities, Inc., 239 Oneida Street, Fulton, NY 13069 not to exceed \$835,000.00; and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 19 NO: 3 ABSENT: 3 ABSTAIN: 0



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114

phone 315.963.5000 • fax 315.963.5477

TO: Oswego County Legislature
FROM: Nicole Kolmsee, Director of Community Services DSS Division of Mental Hygiene
DATE: October 30, 2023
RE: Award – RFP 23-MH-002 OMH SUPPORTED HOUSING

INFORMATIONAL MEMORANDUM

SUBJECT: RFP 23-MH-002 Award of one-year renewable contract in the amount of \$835,000 (subject to revisions by NYS OMH Funding) to Oswego County Opportunities, Inc. beginning January 1, 2024

BACKGROUND: The NYS Office of Mental Health (OMH) introduced Supported Housing in 1990 as an initiative to facilitate an increase in long term/permanent housing options for people with mental illness coupled with an individual support services to help them succeed. Supported Housing, when provided with non-residential and other complementary mental health services, can meet the needs of many individuals who have multiple service requirements. The goal is to support individuals to live in their own apartments of their choosing and to fully participate in the community. A total of 65 OMH Supported Housing units are allocated for Oswego County and for long term / permanent housing. Long term/permanent housing is considered community-based housing without a designated length of stay where the recipient has a leased or subleased apartment unit.

OCO is the current contractor for this service. OCO has successfully operated the program in compliance with the NYS OMH Guidelines in partnership with the Division of Mental Hygiene. OCO's proposal meets the criteria to continue the current operations.

FISCAL IMPACT: There is no fiscal impact. No budget modification is needed. Expense is included in 2024 budget request. Reimbursement is as follows: 100% NYS OMH State Aid. There is no local share.

RECOMMENDATION: The Department of Social Services recommends that the Human Services Committee, and the Legislature approve this award for a one-year renewable contract, beginning January 1, 2024, to Oswego County Opportunities, Inc. in the amount of \$835,000 (subject to revisions by NYS OMH Funding).



OSWEGO COUNTY PURCHASING

46 E Bridge Street, Oswego NY 13126
Phone (315)326-6051 Fax (315)342-2468
Email: Purchasing@OswegoCounty.Com

RFP 23-MH-002 – OMH Supported Housing Program

Name of Company	Location	Evaluation Rating	Lump Sum Total	Required Documentation PRCS/PIS/SHC/NCC/RFC					
Oswego County Opportunities	239 Oneida Street Fulton, NY 13069	100%	\$835,000.00	<table><tr><td>X</td><td>X</td><td>X</td><td>X</td><td>X</td></tr></table>	X	X	X	X	X
X	X	X	X	X					

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

Solicitation Process: RFP 23-MH-002 was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on August 3, 2023. It was also sent directly to the following vendors:

Catholic Charities	Liberty Resources
Helio Health	Oswego County Opportunities

Number of Responses: One (1)

Oswego County Opportunities	<p>Pro:</p> <ul style="list-style-type: none">• Current vendor since 2018.• The only provider for this service is within Oswego County.• Current operator, therefore, no start-up or implementation fees.• Experienced. <p>Con:</p>
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Proposals Reviewed By:

Nicole Kolmsee

Evaluation Summary: The evaluation committee reviewed and rated each proposal. The Committee recommends awarding the contract to Oswego County Opportunities.

Recommended Actions: The Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.

RESOLUTION NO. 368

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
DEPARTMENT OF SOCIAL SERVICES DIVISION OF EMPLOYMENT AND
TRAINING INDIVIDUAL TRAINING ACCOUNTS (ITA) SCHOLARSHIPS**

By Legislator Roy Reehil:

WHEREAS, under the Workforce Innovation and Opportunities Act federal funding, the Division of Employment and Training within the Department of Social Services provides ITA tuition for scholarships to customers enrolled in vocational training; and

WHEREAS, the division of Employment and Training has issued more ITA scholarships than originally budgeted for; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and is, authorized to transfer the funds from CD6292-549100 On the Job Training Expense line to the CD6292.549500 ITA Tuition Payments line as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

**CD6292 549100
CD6292 549500**

Res. 368 of 2023

**(\$60,000.00)
\$60,000.00**



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5477

TO: Oswego County Legislature
FROM: Stacy Alvord, Department of Social Services Commissioner
DATE: November 9, 2023
RE: Budget Modification – Transfer of Funds from On the Job Training Line to ITA Tuition Line

INFORMATIONAL MEMORANDUM

SUBJECT: Budget modification to transfer funds from On-the-Job training line to ITA tuition line

BACKGROUND: Under the Workforce Innovation and Opportunities Act (WIOA) federal funding, the Division of Employment & Training offers funding for training services to jobseekers and business customers. These services include On-the-Job Training with reimbursement of new hire wages to local employers and Individual Training Accounts (ITA) Tuition for scholarships to customers enrolled in vocational training. DET has issued more ITA scholarships than originally budgeted for and less OJT requests. Therefore, this is a shift in WIOA funding for planned services. DET services are offered under the NYS Department of Labor determined allocation of funding in response to the local labor market demand, which is difficult to predict. This shift in funding for services promotes the growth of a skilled workforce in response to Oswego County economic development.

FISCAL IMPACT: Increase ITA Tuition budget line CD6292-549500 by \$60,000.00 and decrease On-the-Job Training line CD6292-549100 by \$60,000.00. Reimbursement is as follows: This is a shift of WIOA program funding from one service line to another. ***Impact to local share of \$0.00.***

RECOMMENDATION: The Department of Social Services recommends that the Human Services Committee, Finance and Personnel Committee and the Legislature approve this budget modification to transfer funds from On-the-Job Training line CD6292-549100 to ITA Tuition budget line CD6292-549500.

COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST

11/9/2023

[illegible]

Stacy Alvord	10/30/2023	DEPARTMENT HEAD	DATE
		COUNTY ADMINISTRATOR	DATE
		CHAIRPERSON	DATE
		*DIRECTOR OF HUMAN RESOURCES	DATE

***If Personnel Services are impacted**

COUNTY TREASURER	DATE
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RESOLUTION NO. 369

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
ADDITIONAL HOURS – OFFICE FOR THE AGING**

By Legislator Reehil:

WHEREAS, the Office for the Aging annually receives a high demand of requests for insurance counseling services; and

WHEREAS, due to staffing vacancies and a high percentage of staff illness, additional hours are needed to complete the work required; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee of this body; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 369 of 2023

A6772 511000
A6772 514400

(\$1,500.00)
\$1,500.00



County of Oswego
OFFICE FOR THE AGING

(315) 349-3484

Sara Sunday
Aging Services Administrator
www.oswegocounty.com/ofa

County Office Complex
70 Bunner Street
Oswego, NY 13126

To: Oswego County Legislature
From: Sara Sunday, Aging Services Administrator
Date: October 30, 2023
RE: Budget Modification – Additional Hours

INFORMATIONAL MEMORANDUM

Subject: Budget Modification Request to transfer funds from Salary and Wages to Additional Hours.

Background: Each year there is a high demand for insurance counselling services during Medicare's Open Enrollment Period, October 15th – December 7th. OFA Insurance Counsellor staff accumulate many hours of comp time making it difficult to use all annual and comp time in a given calendar year without creating staff shortages. Additionally, OFA has been struck with 50% of staff being out with COVID or COVID like systems over the past few weeks. With several vacancies this year, OFA has funding available in our Salary and Wages line that we wish to transfer into an Additional Hours expense line. This will compensate the staff performing these duties, while not contributing to the need for staff to try and find time to take off at a date in the future.

Fiscal Impact: There will be no negative effect to the budget.

Recommended Action:

The Office for the Aging respectfully recommends the Human Services Committee, the Personnel and Finance Committee and the Oswego County Legislature authorize the transfer \$1500 from Expense Line Salary and Wages - Account A6772.511000 into Expense Line Additional Hours – Account A6772.514400.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

[illegible]

[Signature] _____
DEPARTMENT HEAD

10/30/2023 _____
DATE


 COUNTY ADMINISTRATOR
 DATE 10/30/23
 103023

*DIRECTOR OF HUMAN RESOURCES	DATE
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	CHAIRPERSON	DATE
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***If Personnel Services are impacted**

COUNTY TREASURER

RESOLUTION NO. 370

**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT
OF SOCIAL SERVICES-OTHER SUPPLIES AND EXPENSE FOR NON-FEDERAL
JD PINS FOSTER CARE EXPENSES**

By Legislator Roy Reehil:

WHEREAS, the Department of Social Services has identified a need to pay the federally non-participating JD/PINS Foster Care expenses above the 2023 calendar year projection; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer funds to and from the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

Authorized Budget Modification

Res. 370 of 2023

A6070 545000

\$109,510.00

A6070 511000

(\$109,510.00)



COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5477

TO: Oswego County Legislature
FROM: Stacy Alvord, Department of Social Services Commissioner
DATE: November 9, 2023
RE: Budget Modification – AFS – Other Supplies & Expense – CWS (FNP JD/PINS Foster Care)

INFORMATIONAL MEMORANDUM

SUBJECT: Budget Modification requesting a transfer of funds to cover federally non-participating JD/PINS Foster Care expenses for the remainder of CY2023.

BACKGROUND: All federally non-participating JD/PINS Foster Care expenses are paid from the A6070.545500 CWS account. The amount of expenses paid from this account varies from year to year and is unpredictable. For example:

YEAR	TOTAL EXPENSE
2017	\$107,144.30
2018	\$6,833.79
2019	\$109,434.72
2020	\$49,458.06
2021	\$20,381.91
2022	0

If additional funds are not transferred to the AFS – Other Supply & Expense – CWS account, then we will not have enough funds in our budget line to allow the necessary posting of monthly abstracts through the 2023 Calendar Year.

FISCAL IMPACT: Increase the AFS A6070.545500 Other Supplies & Expense - CWS budget line \$109,510 and decrease the AFS - A6070.511000 Salaries & Wages - Regular budget line by \$109,510. There will be no increase or decrease in the local share for 2023 or any future years due to the transfer of these funds.

RECOMMENDATION: Approve this budget modification to transfer \$109,510 to AFS - A6070.545500 – CWS (FNP JD/PINS Foster Care) from AFS – A6070.511000 Salaries & Wages Reg.

/lfw

11/9/2023

	CHAIRPERSON	DATE
	COUNTY TREASURER	DATE

***If Personnel Services are impacted**

RESOLUTION NO. 371**RESOLUTION ADOPTING COUNTY OF OSWEGO LOCAL LAW NUMBER 5 OF
2023 A LOCAL LAW ESTABLISHING THE COUNTY PLANNING DEPARTMENT
AS THE SOLE COUNTY PLANNING AGENCY FOR THE PURPOSES OF
REFERRALS UNDER NEW YORK STATE GENERAL MUNICIPAL LAW §§239-l,
239-m and 239-n**

By Legislator Chesbro:

WHEREAS, a public hearing was held on November 9th, 2023, and all interested parties having had an opportunity to be heard; and

NOW, upon the recommendation of the Economic Development and Planning of this body, be it

RESOLVED, that Local Law Number 5 of the year 2023 entitled "A LOCAL LAW ESTABLISHING THE COUNTY PLANNING DEPARTMENT AS THE SOLE COUNTY PLANNING AGENCY FOR THE PURPOSES OF REFERRALS UNDER NEW YORK STATE GENERAL MUNICIPAL LAW §§239-l, 239-m and 239-n" be, and is hereby, adopted and will become effective in accordance with the provisions of Municipal Home Rule Law §24.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

COUNTY OF OSWEGO
LOCAL LAW NUMBER 5 OF 2023
A LOCAL LAW ESTABLISHING THE COUNTY PLANNING DEPARTMENT
AS THE SOLE COUNTY PLANNING AGENCY
FOR THE PURPOSES OF REFERRALS
UNDER NEW YORK STATE GENERAL MUNICIPAL LAW §§239-l, 239-m and 239-n

BE IT ENACTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF OSWEGO AS FOLLOWS:

1. Title.

This local law shall be known as "A Local Law Establishing the County Planning Department as the Sole County Planning Agency for the Purposes of Referrals under New York State General Municipal Law §§239-l, 239-m, and 239-n."

2. Purpose and Intent.

The purpose and intent of this local law is to designate and empower the Oswego County Department Community Development, Tourism and Planning (hereinafter "County Planning Department"), and any successor county planning department as the case may be, as the sole planning agency for purposes of referrals under New York State General Municipal Law §§239-l, 239-m and 239-n. This body finds and determines that coordinated handling and review by the County Planning Department of referrals results in greater consistency across jurisdictions as well as a more expedient turn around for projects and activities requiring same.

3. General Provisions.

- (a) The County Planning Department of the County of Oswego shall, for the purposes of referrals under New York State General Municipal Law §§239-l, 239-m and 239-n, be the sole county planning agency.
- (b) The County Planning Department shall enjoy, exercise and have all the powers and duties of a county planning agency under New York State General Municipal Law §§239-l, 239-m and 239-n.

4. Severability.

If the provisions of any section, subsection, paragraph, sentence, subdivision, clause, phrase or provision of this local law shall be, for any reason, held or adjudged invalid or unconstitutional by a court of competent jurisdiction, such order or judgment shall not affect or invalidate the validity and enforceability of the remainder of any section, subsection, paragraph, sentence, subdivision, clause, phrase or provision of this local law.

5. **County Planning Board.**

Notwithstanding the adoption of this local law, the Oswego County Planning Board shall continue to exist and to handle such other business as may be directed or referred by the Oswego County Legislature, and as otherwise required to come before the board, except for those matters under General Municipal Law §§239-l, 239-m and 239-n delegated to the County Planning Agency by this enactment.

6. **Repealer.**

Local Law Number 6 of 2003 entitled "A Local Law Establishing the Planning Director as the Sole Planning Agency for the Purposes of Referrals under New York State General Municipal Law §239-m" be and is hereby **REPEALED** upon the adoption of this local law.

7. **SEQRA Determination.**

This Legislature, being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this local law constitutes a Type II action pursuant to Section 617.5(c)(24), (26), and (33) of Title 6 of the New York Code of Rules and Regulation (6 NYCRR) and within the meaning of Section 8-0109(2) of the New York State Environmental Conservation Law as a promulgation of regulations, rules, policies, procedures, and legislative decisions in connection with continuing agency administration, management and information collection. The Clerk of the County Legislature be, and is hereby, directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance in accordance with this law.

6. **Effective Date.**

This local law shall take effect immediately upon its adoption.

RESOLUTION NO. 372

**RESOLUTION DESIGNATING THE OSWEGO COUNTY DEPARTMENT OF
COMMUNITY DEVELOPMENT, TOURISM AND PLANNING AS THE SOLE
TOURISM PROMOTION AGENCY FOR THE COUNTY OF OSWEGO FOR THE
CALENDAR YEAR 2024**

By Legislator Mary Chesbro:

WHEREAS, the State of New York has established a Matching Funds Program for promoting tourism throughout the State; and

WHEREAS, in order to participate in said program, the county must provide partial funding and establish a Tourism Promotion Agency; and

WHEREAS, the Oswego County Legislature, by Resolution No. 71 of May 11, 1989, created the Oswego County Department of Promotion and Tourism for designation as the county's Tourism Promotion Agency; and

WHEREAS, by Resolution No. 28 of March 9, 2006, the Department of Promotion and Tourism was merged with the Department of Community Development & Planning to create the Department of Community Development, Tourism & Planning; and

NOW, upon recommendation of the Economic Development and Planning Committee of this body, be it

RESOLVED, that the Oswego County Legislature hereby designates the Oswego County Department of Community Development, Tourism and Planning as the sole Tourism Promotion Agency for the County of Oswego for the calendar year 2024, pursuant to the provisions of Chapter 533 of the laws of 1978, and further authorizes said agency to make application for participation in the Tourism Matching Funds Program; and be it further

RESOLVED, that the Chairman of the Legislature is hereby authorized to enter into any contracts or agreements that may be necessary for the department to fulfill its mission.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0



Tim Stahl
Director

**OSWEGO COUNTY DEPARTMENT OF COMMUNITY
DEVELOPMENT, TOURISM AND PLANNING**

COUNTY BUILDING
46 EAST BRIDGE STREET
OSWEGO, NEW YORK 13126

TELEPHONE (315) 349-8292
FAX (315)349-8279

**Dan Breitweg, Deputy
Director**
Office of Promotion
And Tourism

Donna B. Scanlon
Office of Community
Development Programs

Kelly Allen
Office of Housing Assistance

INFORMATIONAL MEMORANDUM

SUBJECT: NYS Tourism Matching Funds Grant program.

PURPOSE: Acknowledge the Department of Community Development, Tourism & Planning as the official Tourism Promotion Agency (TPA) for Oswego County and authorize the application for matching funds.

SUMMARY: New York State requires that each county designate an entity as its official TPA and that entity is then eligible to apply for and expend NYS tourism matching funds. We also need specific authorization to make an application for FY2024 matching funds.

FISCAL IMPACT: We have estimated and budgeted \$60,000 in state funds to assist with our promotional activities, however this is an application for funding and not a guaranteed amount at this time.

RECOMMENDED ACTION: The Economic Development & Planning Committee recommends that the legislature designate the Department of Community Development, Tourism & Planning as the official Tourism Promotion Agency (TPA) for Oswego County and authorizes the Chairman to execute any and all documents necessary for the application and receipt of state matching funds.

RESOLUTION NO. 373

**RESOLUTION APPOINTING MEMBER TO THE OSWEGO COUNTY BOARD OF
HEALTH**

By Legislator James Karasek:

WHEREAS, a vacancy has occurred as a result of the resignation of a certain member of the Oswego County Board of Health; and

NOW, upon recommendation of the Health Committee of this body; be it

RESOLVED, that the following individual be, and hereby is, appointed to the Oswego County Board of Health for a six-year term to expire as follows:

Dr. Kristin Nysten

December 1, 2023 - November 31, 2029

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

OSWEGO COUNTY

VERA DUNSMOOR, DIRECTOR OF PUBLIC HEALTH
PHONE 315.349.3545



HEALTH DEPARTMENT

70 BUNNER STREET, OSWEGO, NEW YORK 13126-3357
FAX 315.349.3435

INFORMATIONAL MEMORANDUM

SUBJECT: Appointment to the Oswego County Board of Health

PURPOSE: To recommend the appointment of an individual to serve as a member of the Oswego County Board of Health.

SUMMARY: The Oswego County Board of Health is a statutory body of seven members, created in accordance with provisions of the New York State Public Health Law. Appointments are by the County Legislature for a term of six years. The following individual is recommended for appointment.

Dr. Kristin Nylén **December 1, 2023 – November 31, 2029**

RECOMMENDED ACTION: The Health Committee recommends approval by the full Legislature of the requested appointment to the Board of Health.

Kristin M. Nysten, DDS



Education

SUNY at Buffalo School of Dental Medicine	DDS, May 2006
Minor: Pediatric Dentistry	GPA: 3.7/4.0
Niagara University	BS Biology, May 2002
Minors: Chemistry, Philosophy	GPA: 3.9/4.0

Work Experience

2014 – present. Oswego Family Dentistry. Oswego, NY. Dentist/Owner in private practice office providing all aspects of general dentistry.

2011 – 2014. Connecticut Family Dentistry. Manchester, CT. Dentist in private practice office providing all aspects of general dentistry.

2011 – 2014. Dr. Frederick M. Daniels, DDS. Tolland, CT. Dentist in private practice office providing all aspects of general dentistry.

2007 – 2010. Canalview Dental Associates. Fulton, NY.
Dentist in private practice dental office. Provide general dentistry with focus on endodontics, fixed and removable prosthodontics, pediatric dentistry, and experience with geriatric and many special needs patients. Medicaid participating practice.

2006 – 2007. Veterans Administration. Buffalo, NY. General Practice Residency.
Obtained advanced training including endodontics, implant dentistry, prosthodontics, and sedation/operating room experience.

2004 – 2006. Kaplan Test Prep, Inc. Dental Admissions Test course instructor.

Honors and Recognition

2008 – 2009. Oswego County, NY. “Forty Under 40” award recipient.

2006. Omicron Kappa Upsilon National Dental Honor Society.

2002. Research Thesis. “The Effects of Media on the Activation of the *dnrN* Promoter of *Streptomyces peucetius* ATTC #29050”. Advisor Dr. Mark Gallo - Niagara University, NY. First place in microbiology category at Eastern Colleges Science Conference.

Professional and Community Involvement

2014 – present. Oswego County Dental Society Member. 2020 – present: Secretary/Treasurer

2011-2014. American Dental Association, Connecticut State Dental Association, Hartford Dental Society.

2009. Professional Exchange – Rotary Group Study Exchange Program. Traveled in Brazil for one month and met with dental professionals in private dental offices, public health clinics and schools to learn/experience/share cultural similarities and differences in practice with foreign colleagues. Focus on public health dentistry, NGOs, community and school-based clinics.

2008 – 2010. Lions Club Member. Fulton, NY.

2006 -- 2011. 2014 -- present. American Dental Association, New York State Dental Association, Fifth District Dental Society.

2004 -- present. Give Kids A Smile/Children's Outreach Events -- Free dental care and screenings to children in need during Children's Dental Health Month. Presentations at local schools and childcare facilities to teach dental health/prevention/diet/nutrition.

2004 -- 2007. Special Olympics Special Smiles Volunteer.

2004 -- 2005. ASDA Representative to National Annual Session.

RESOLUTION NO. 374**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION HEALTH
DEPARTMENT—COST OF SPRAYING TO CONTROL DISEASE CARRYING
MOSQUITOES**

By Legislator James Karasek:

WHEREAS, to increase Environmental Other Fees & Services to pay vendor; and

NOW, upon recommendation of the Health Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to effect such a transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification

Res. 374 of 2023

A4090 434010
A2960 546500
A4090 543800

(\$19,090.00)
(\$19,089.00)
\$38,179.00

OSWEGO COUNTY

VERA DUNSMOOR, DIRECTOR OF PUBLIC HEALTH
PHONE 315.349.3545



HEALTH DEPARTMENT

70 BUNNER STREET, OSWEGO, NEW YORK 13126-3357
FAX 315.349.3435

INFORMATIONAL MEMORANDUM

- Subject:** Budget modification for the cost of spraying to control disease carrying mosquitoes.
- Purpose:** Increase Environmental Other Fees & Services to pay vendor.
- Summary:** The adopted 2022 budget does not include funding for spraying for mosquito control. The Health Department has an ongoing mosquito surveillance program monitoring for mosquitoes that may be carrying certain viruses that can cause diseases. This year we detected the virus that causes EEE (Eastern Equine Encephalitis) in multiple pools of mosquitoes in the Palermo and Big Bay areas of the County. With a State declaration of an Imminent Threat to Public Health for the area, steps were taken to initiate a program of spraying to significantly reduce the population of mosquitoes in the area.
- Subsequently, the Department of Environmental Conservation issued permits to allow spraying. Areas that would require spraying were identified and defined. The arrangements were made to carry out the spraying.
- Fiscal Impact 2023:** Increase Environmental Other Fees & Services \$38,179. This is offset by unused funds in Preschool Other Payments and Article 6 reimbursement, there will be no change to local share.
- Recommended Action:** The Health Committee approve and recommend the attached 2023 budget modification and send it to the full Legislature for final approval.

11.9.2023

County Treasurer	DATE
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RESOLUTION NO. 375**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION HEALTH
DEPARTMENT-TO INCREASE FUNDS IN EARLY INTERVENTION OTHER
FEES AND SERVICES**

By Legislator James Karasek:

WHEREAS, the Early Intervention Program is a New York State Mandated program pursuant to the Federal Individual's with Disabilities Education Act reauthorized in 2004; and

WHEREAS, due to an increase in Service Units paid to providers, the Early Intervention program is trending \$50,000 higher in program costs than the last two years and we need to ensure we have enough funding for the remainder of 2023. Costs are eligible for 49% reimbursement; and

NOW, upon recommendation of the Health Committee and with approval of the Finance and Personnel Committee of this body; be it

RESOLVED, the Health Committee to approve and recommend increasing the Early Intervention Other Fees & Services and the corresponding budget modification; and be it further

RESOLVED, that certified copies of this resolution are delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority to make such changes.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification**Res. 375 of 2023**

A2960 546500
A4059 434490
A4059 543800

(\$25,500.00)
(\$24,000.00)
\$50,000.00

OSWEGO COUNTY

VERA DUNSMOOR, DIRECTOR OF PUBLIC HEALTH
PHONE 315.349.3545



HEALTH DEPARTMENT

70 BUNNER STREET, OSWEGO, NEW YORK 13126-3357
FAX 315.349.3435

INFORMATIONAL MEMORANDUM

Subject: Early Intervention Services

Purpose: To increase funds in Early Intervention Other Fees & Services.

Summary: The Early Intervention Program is a New York State Mandated program pursuant to the Federal Individual's with Disabilities Education Act reauthorized in 2004. The Early Intervention Program is for children from birth through 2 years of age who have a developmental delay or disability as defined by New York State.

Due to an increase in Service Units paid to providers, the Early Intervention program is trending \$50,000 higher in program costs than the last two years. We are requesting a budget modification to ensure we have enough funding for the remainder of 2023. Costs are eligible for 49% reimbursement.

2022 YTD Service Units= 5,830

2023 YTD Service Units= 6,972

Fiscal Impact 2023: Increase of \$50,000 in Early Intervention Other Fees & Services and increase of \$24,500 in State Aid. The remainder is offset from unused funds in the Preschool Division. No change in local share.

Fiscal Impact 2024: Increase of \$50,000 in Early Intervention Other Fees & Services and increase of \$24,500 in State Aid.

Recommended

Action: The Health Committee to approve and recommend increasing the Early Intervention Other Fees & Services and the corresponding budget modification.

11.9.2023

County Treasurer	DATE
------------------	------

RESOLUTION NO. 376**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
HEALTH DEPARTMENT-TO REALLOCATE UNUSED FUNDS IN THE
HOSPICE DIVISION**

By Legislator James Karasek:

WHEREAS, the Oswego County Health Department is requesting reallocation of Hospice funds to purchase computer equipment, supplies for tabling events to provide a consistent image across divisions, updated exterior signage for the Health Department entrance, and update equipment and technology for the Administrative Conference Room and Training Room; and

NOW, upon recommendation of the Health Committee and with approval of the Finance and Personnel Committee of this body; be it

RESOLVED, the Health Committee approve and recommend reallocation of Hospice funds and the corresponding budget modification; and be it further

RESOLVED, that certified copies of this resolution are delivered to the County Treasurer, Budget Officer, and Director of Human Resources shall be their authority to make such changes.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification**Res. 376 of 2023**

A4189 511000	(\$21,500.00)
A4010 526000	\$11,800.00
A4010 542200	\$6,000.00
A4010 542500	\$2,500.00
A4010 545500	\$300.00
A4037 526000	\$900.00

OSWEGO COUNTY

VERA DUNSMOOR, DIRECTOR OF PUBLIC HEALTH
PHONE 315.349.3545



HEALTH DEPARTMENT

70 BUNNER STREET, OSWEGO, NEW YORK 13126-3357
FAX 315.349.3435

INFORMATIONAL MEMORANDUM

Subject: Reallocate Funds

Purpose: Reallocate unused funds in the Hospice Division.

Summary: Closure of the Hospice program left some unused funds in the budget. The OCHD is requesting reallocation of those funds to purchase supplies and equipment.

Funds will be used to purchase computer equipment, supplies for tabling events to provide a consistent image across divisions, updated exterior signage for the Health Department entrance, and update equipment and technology for the Administrative Conference Room and Training Room.

Fiscal Impact 2023: Increase A4010 and A4037 a total of \$21,500, offset from A4189 salaries.

Fiscal Impact 2024: No impact.

Recommended

Action: The Health Committee to approve and recommend reallocation of Hospice funds and the corresponding budget modification.

11.9.2023

103123

Department Head

Director of Human Resource

County Treasurer

RESOLUTION NO. 377

**RESOLUTION AWARDED PROFESSIONAL SERVICES CONTRACT –
RFP 23-DSS-002 – ENGINEERING SERVICES FOR ADDITIONAL DSS PARKING
LOT**

By Legislator House,

WHEREAS, the County issued a request for proposal for a vendor to provide Engineering Services for an additional DSS parking lot; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 23-DSS-002) from multiple qualified firms to provide Engineering Services for an additional DSS parking lot; and

WHEREAS, the Oswego County Department of Social Services and Oswego County Purchasing Department have reviewed the proposals received and determined the proposal from GYMO Architecture, Engineering and Land Surveying, DPC of Watertown, NY 13601 meets the County's needs; and

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Infrastructure, Facilities and Technology Committee that the County of Oswego awards the professional service contract for providing Engineering Services for an additional DSS parking lot, to GYMO Architecture, Engineering and Land Surveying, DPC of 18969 US Route 11, Watertown, NY 13601, not to exceed \$73,600.00; and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 21 NO: 1 ABSENT: 3 ABSTAIN: 0



OSWEGO COUNTY PURCHASING

46 E Bridge Street, Oswego NY 13126
 Phone (315)326-6051 Fax (315)342-2468
 Email: Purchasing@OswegoCounty.Com

RFP 23-DSS-002 – Engineering Services for Additional DSS Parking Lot

Name of Company	Location	Proposed Price	Evaluation Rating	Required Documentation PRCS/PIS/SHC/NCC/RFC					
DELTA Engineers, Architects, Land Surveyors & Landscape Architects, DPC	860 Hooper Rd. Endwell, NY 13760	\$124,845.00	79.67%	<table border="1"> <tr> <td>X</td><td>X</td><td>X</td><td>X</td><td>X</td> </tr> </table>	X	X	X	X	X
X	X	X	X	X					
GYMO Architecture, Engineering and Land Surveying, DPC	18969 US Route 11 Watertown, NY 13601	\$73,600.00	93%	<table border="1"> <tr> <td>X</td><td>X</td><td>X</td><td>X</td><td>X</td> </tr> </table>	X	X	X	X	X
X	X	X	X	X					

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

Solicitation Process: RFP 23-DSS-002 was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on August 22, 2023. It was also sent directly to the following vendors:

Aubertine & Currier
 C&S Engineers
 EDR
 Keystone
 Prudent Engineering
 Tetra Tech

Barton & Loguidice
 CHA Consulting
 Foit-Albert Associates
 NKBPC
 Ram-Tech Engineers

BCA Architects & Engineers
 Delta EAS
 JMT
 Plumley Engineering
 Shumaker Consulting

Number of Responses: Two (2)

Delta Engineers, Architects, Land Surveyors & Landscape Architects, DPC	PROS - Large Firm CONS - Cost
GYMO Architecture, Engineering and Land Surveying, DPC	PROS - Staff experience - Cost CONS - None

Proposals Reviewed By:

Chris Baldwin, Matt Kitts, Rick Doten

Evaluation Summary: The evaluation committee reviewed and rated the proposal according to the criteria listed on the attached schedule. The Committee recommends awarding the contract to **GYMO Architecture, Engineering and Land Surveying, DPC.**

Recommended Actions: Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.

Evaluation Comparison
RFP 23-DSS-002 ENGINEERING SERVICES FOR ADDITIONAL DSS PARKING LOT

Total Points	Evaluation Criteria	DELTA A&E, DPC.			GYMO A&E, DPC.		
		ENDWELL, NY			WATERTOWN, NY		
	Evaluator	CB	MK	RD	CB	MK	RD
40	Experience & Capabilities	35	37	35	40	37	35
30	Management Outline and Project Approach	20	27	25	25	28	25
10	Business & Organization	10	9	10	10	9	10
20	Cost	15	11	5	20	20	20
100	Total Points	80	84	75	95	94	90
Rating per Evaluation		79.67			93.00		

CB = Chris Baldwin
MK = Matt Kitts
RD = Rick Doten

RESOLUTION NO. 378

**RESOLUTION ESTABLISHING CAPITAL PROJECT NO. B0423, MINKLER
ROAD OVER SAGE CREEK BRIDGE REPLACEMENT**

By Legislator Paul House:

WHEREAS, a Project for the Minkler Road over Sage Creek Bridge Replacement, BIN 3209010, Oswego County, Bridge NY 2022, PIN 3757.23, (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB. L. 117-58 that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Bridge NY funds and 5% local funds; and

WHEREAS, Oswego County will design, let, and construct the Project; and

WHEREAS, the County of Oswego desires to advance the Project by making a commitment of 100% of the costs for Engineering, ROW and Construction; and

NOW, THEREFORE, on recommendation of the Oswego County Infrastructure, Facilities and Technology Committee, with the approval of the Finance and Personnel Committee, the Oswego County Legislature; be it

RESOLVED, that the Oswego County Legislature hereby approves the above subject Project; and it is hereby further

RESOLVED, that the Oswego County Legislature hereby authorizes the County of Oswego to pay 100% of the cost of Engineering, ROW and Construction work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursed from Bridge NY funds; and it is further

RESOLVED, that Capital Project #B0423 is hereby established for the Project with an authorization level of \$2,172,800 and made available to cover the cost of participation in the above phase(s) of the Project; and it is further

RESOLVED, that the Oswego County Legislature hereby agrees that Oswego County shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or Bridge NY funding awarded to the County of Oswego; and it is further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or Bridge NY funding exceed the amount appropriated above, the Oswego County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Chairman of the Legislature of Oswego County thereof; and it is further

RESOLVED, that the County of Oswego hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

RESOLVED, that the Chairman of the Legislature of Oswego County be and is hereby authorized to execute on behalf of the County of Oswego all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the County of Oswego's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this resolution shall take effect immediately.

<u>Capital Project #B0423</u>	<u>Total Authorization</u>
Bridge Replacement Minkler Road over Sage Creek	\$2,172,000

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification

H 450310 B0423
H 435010 B0423
H 529000 B0423

Res. 378 of 2023

(\$108,600.00)
(\$2,063,400.00)
\$2,172,000.00



**COUNTY OF OSWEGO
HIGHWAY DEPARTMENT**

31 Schaad Drive
Oswego NY 13126
(315) 349-8331 Fax (315) 349-8256

INFORMATIONAL MEMORANDUM

SUBJECT: To establish a capital project for the purpose of replacing the Minkler Road bridge over Sage Creek, PIN 375723.

SUMMARY: To recommend that the Infrastructure, Facilities and Technology Committee, the Finance & Personnel Committee and the Oswego County Legislature authorize to establish Capital Project # B0423 with an authorization level of \$2,172,000 for the replacement of the Minkler Road bridge over Sage Creek, BIN 3209010, Town of Mexico.

SUMMARY: This project is necessary to begin the Engineering, ROW and Construction work for the bridge replacement. This project will be 95% funded through the Bridge NY program with the remaining 5% being Local Share.

RECOMMENDED ACTION: The Infrastructure, Facilities and Technology Committee, the Finance & Personnel Committee and the Oswego County Legislature authorize the establishment of Capital Project # B0423.

Shawn Walker
Highway Superintendent

Date

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
H	450310	B0423				Establish CP# B0423 - Minkler Road Bridge Proj - CR 16 (5% fund)	\$ (108,600)
H	435010	B0423				Establish CP# B0423- Minkler Road Bridge Proj - Bridge NY (95% Fund)	\$ (2,063,400)
			H	529000	B0423	Establish CP# B0423 - Minkler Road Bridge Project	\$ 2,172,000
						This capital project is being funded through a transfer of funds from	
						Capital Reserve 16 and NYS Bridge NY	

10-31-01

103123

DATE 10-21-23

COUNTY ADMINISTRATOR

Paul E. Kuhn

*DIRECTOR OF HUMAN RESOURCES DATE

CHAIRPERSON	DATE
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***If Personnel Services are impacted**

COUNTY TREASURER		DATE
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RESOLUTION NO. 379

**RESOLUTION ESTABLISHING CAPITAL PROJECT NO. B0323, HURLBUT
ROAD (CR 64) OVER CATFISH CREEK BRIDGE**

By Legislator Paul House:

WHEREAS, a Project for the Hurlbut Road (CR 64) over Catfish Creek Bridge Replacement, BIN 3313440, Oswego County, Bridge NY 2022, PIN 3757.22, (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, 23CFR as amended and PUB. L. 117-58 that calls for the apportionment of the costs of such program to be borne at the ratio of 95% Bridge NY funds and 5% local funds; and

WHEREAS, Oswego County will design, let, and construct the Project; and

WHEREAS, the County of Oswego desires to advance the Project by making a commitment of 100% of the costs for Engineering, ROW and Construction; and

NOW, upon on recommendation of the Oswego County Infrastructure, Facilities and Technology Committee, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the Oswego County Legislature hereby approves the above subject Project; and it is hereby further

RESOLVED, that the Oswego County Legislature hereby authorizes the County of Oswego to pay 100% of the cost of Engineering, ROW and Construction work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursed from Bridge NY funds; and be it further

RESOLVED, that Capital Project #B0323 is hereby established for the Project with an authorization level of \$2,316,658 and made available to cover the cost of participation in the above phase(s) of the Project; and be it even further

RESOLVED, that the Oswego County Legislature hereby agrees that Oswego County shall be responsible for all costs of the Project which exceed the amount of federal-aid, state-aid, or Bridge NY funding awarded to the County of Oswego; and be it further

RESOLVED, that in the event the Project costs not covered by federal-aid, state-aid, or Bridge NY funding exceed the amount appropriated above, the Oswego County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Chairman of the Legislature of Oswego County thereof; and be it further

RESOLVED, that the County of Oswego hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and be it further

RESOLVED, that the Chairman of the Legislature of Oswego County be and is hereby authorized to execute on behalf of the County of Oswego all necessary agreements,

certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the County of Oswego's funding of Project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs within appropriations therefore that are not so eligible; and be it further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and be it further

RESOLVED, this resolution shall take effect immediately.

Capital Project #B0323

Total Authorization

Bridge Replacement
Hurlbut Road (CR 64) over
Catfish Creek

\$2,316,658

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification

Res. 379 of 2023

H 450310 B0323
H 435010 B0323
H 529000 B0323

(\$115,833.00)
(\$2,200,825.00)
\$2,316,658.00



**COUNTY OF OSWEGO
HIGHWAY DEPARTMENT**

31 Schaad Drive
Oswego NY 13126
(315) 349-8712 Fax (315) 349-8256

INFORMATIONAL MEMORANDUM

SUBJECT: To establish a capital project for the purpose of replacing the Hurlbut Road (CR 64) bridge over Catfish Creek, PIN 375722.

SUMMARY: To recommend that the Infrastructure, Facilities and Technology Committee, the Finance & Personnel Committee and the Oswego County Legislature authorize to establish Capital Project # B0323 with an authorization level of \$2,316,658 for the replacement of the Hurlbut Road (CR 64) bridge over Catfish Creek, BIN 3313440, Town of New Haven.

SUMMARY: This project is necessary to begin the Engineering, ROW and Construction work for the bridge replacement. This project will be 95% funded through the Bridge NY program with the remaining 5% being Local Share.

RECOMMENDED ACTION: The Infrastructure, Facilities and Technology Committee, the Finance & Personnel Committee and the Oswego County Legislature authorize the establishment of Capital Project # B0323.

Shawn Walker
Highway Superintendent

Date

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
H	450310	B0323				Establish CP# B0323 - Hurlbut Road (CR 64) Bridge Proj - CR 16	\$ (115,833)
H	435010	B0323				Establish CP# B0323 - Hurlbut Road (CR 64) Bridge Proj - Bridge NY	\$ (2,200,825)
			H	529000	B0323	Establish CP# B0323 - Hurlbut Road (CR 64) Bridge Project	\$ 2,316,658
						This capital project is being funded through a transfer of funds from	
						Capital Reserve 16 and NYS Bridge NY	

DEPARTMENT HEAD _____ DATE 11-30-22

County Administrator _____ DATE 10/31/23

*DIRECTOR OF HUMAN RESOURCES	DATE
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CHAIRPERSON	DATE
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***If Personnel Services are impacted**

COUNTY TREASURER

RESOLUTION NO. 380**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION - HIGHWAY DEPARTMENT- FROM SALES OF EQUIPMENT TO HIGHWAY AND STREET EQUIPMENT, TO PURCHASE TWO PICKUP TRUCKS AND A TRAILER**

By Legislator Paul House:

WHEREAS, this body has established the transfer of \$118,282.50 from sales of Equipment to Highway and Street Equipment to purchase two Pickup Trucks and a Trailer; and

WHEREAS, this money is from an auction of equipment that was no longer used by the Highway Department; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this Legislature, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the Highway Superintendent can transfer \$118,282.50 from Sales of Equipment to Highway Street Equipment to purchase 2 new Pickup Trucks and a Trailer.

Transfer Sales of Equipment**Total Authorization**

To: Highway and Street Equipment

\$ 118,282.50

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification

Res. 380 of 2023

DM5130 524000

\$118,282.50

DM5130 426650

(\$118,282.50)



COUNTY OF OSWEGO
HIGHWAY DEPARTMENT

31 Schaad Drive
Oswego NY 13126
(315) 349-8712 Fax (315) 349-8256

Shawn Walker, Highway Superintendent

Chris Baldwin, P.E., Highway Engineer

TO: Oswego County Legislators

FROM: Shawn Walker, Highway Superintendent

DATE: November 9, 2023

RE: Transfer \$118,282.50 from SALES OF EQUIPMENT to HIGHWAY AND STREET EQUIPMENT to purchase 2 Pickup Trucks and a Trailer.

SUBJECT: Transfer money from Sales of Equipment to Highway & Street Equipment to purchase 2 Pickup Trucks and a Trailer.

BACKGROUND: In the month of June, the Highway Department had Auctions International auction off equipment that was no longer being used. At the end of the auction sale, the Highway Department received a check for \$118,282.50. The intent of the auction was to buy new Trucks. 9/18/23 Highway received a quote for a 2024 F-250 4X2 SD Super Cab Truck for \$46,000. With this quote there is enough money to buy 2 Pickup Trucks and a Trailer.

FISCAL IMPACT: None.

RECOMMENDED ACTION:

The Infrastructure, Facilities and Technology Committee, the Finance & Personnel Committee and the Oswego County Legislature authorize the transfer of \$118,282.50 from Sales of Equipment to Highway Street Equipment to purchase 2 new Pickup Trucks and a Trailer.

Shawn Walker
Highway Superintendent

Date

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
DM5130	524000					HIGHWAY AND STREET EQUIPMENT	118,282.50
			DM5130	426650		SALE OF EQUIPMENT	(118,282.50)
						TO PURCHASE 2 2024 F-250 4X2 SD CUPER CAB TRUCKS	

103123

DATE 10-31-23

COUNTY ADMINISTRATOR

Paul E. Hume

CHAIRPERSON	DATE
COUNTY TREASURER	DATE

***If Personnel Services are impacted**

RESOLUTION NO. 381

**RESOLUTION AUTHORIZING A CONTRACT AMENDMENT AND EXTENSION
WITH LECHASE REGARDING BUNNER STREET COMPLEX RENOVATION
CONSTRUCTION MANAGEMENT SERVICES**

By Legislator House:

WHEREAS, there were unanticipated delays in the Bunner Street Complex engineering and bids due to factors such as a re-design and demolition materials testing; and

WHEREAS, this body has recently awarded bids to commence renovation work at the Bunner Street Complex; and

WHEREAS, the county has previously retained LeChase from Rochester to provide construction management services whom responded to RFP 22-BG-004 to include services for Preconstruction, Design, Bidding, Construction Oversight and project Closeout; and

WHEREAS, the original proposal contemplated construction at the Bunner Street Complex commencing in September of 2022 with project close-out in ending in August of 2023 with a total proposal price of \$211,000; and

WHEREAS, the county's contract with LeChase is in need of amendment and extension to provide construction management services for this project and the work thereunder; and

NOW, THEREFORE, upon recommendation of the Infrastructure and Facilities Committee of this body, it is hereby,

RESOLVED, that the Chair of the Legislature be, and is hereby authorized to execute an amendment and extension to the county's contract with LeChase, in acceptable form to the County Attorney, as follows to continue construction management services by LeChase without lapse and: 1. Extending the contract end date for LeChase to January 31, 2025; Increasing the allowable fee for construction management services by the sum of \$83,000 to the new fixed sum of \$294,000.00 to include a full-time LeChase Superintendent during the construction phase of the project supported by a Project Manager part time at 8 hours a week for the first 7 months of the project as required.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0



OSWEGO COUNTY PURCHASING DEPARTMENT

County Office Building • 46 East Bridge Street • Oswego, NY 13126
Phone (315) 326-6050 Fax (315) 342-2468
Email: Holly.Carpenter@oswegocounty.com

Holly F. Carpenter
Purchasing Director

Cheyenne Kurtz
Assistant Buyer

Karla Roberts
Buyer

TO: Phil Church
FROM: Holly F. Carpenter
DATE: October 31, 2023
RE: Contract Amendment – LeChase Construction Management Services

SUBJECT: LeChase Construction Services Contract Amendment for the Bunner Street Renovation project.

PURPOSE: To extend the length of LeChase's construction management contract and to increase their fee for the extension of their services.

SUMMARY: Due to unanticipated design delays, we need to extend LeChase's contract for oversight of the construction of the Bunner Street Renovation to January 31, 2025. The original fee also needs to be increased by \$83,000 to compensate LeChase for the additional seventeen (17) months that have been added to this project through no fault of theirs.

RESOLUTION NO. 382

**RESOLUTION APPROVING THE DEPARTMENT OF SOLID WASTE 2024 FEE
SCHEDULE**

By Legislator Paul House:

WHEREAS, The Department of Solid Waste has heretofore established a schedule of fees for solid waste disposal; and

WHEREAS, it is appropriate that such schedule be revised on a periodic basis to reflect the operational, regulatory, personnel, maintenance, and expansion costs; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED that the schedule(s) of fees as enumerated in attachments A +B to this resolution are hereby adopted.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 21 NO: 1 ABSENT: 3 ABSTAIN: 0



Oswego County Department of Solid Waste

TO: Legislator Paul House, Chairman
Infrastructure, Facilities and Technology Committee
Legislator Laurie Mangano-Cornelius, Chair
Finance & Personnel Committee

FROM: Michael Lutestanski II Director of Solid Waste Programs

RE: Solid Waste Fees for 2024

DATE: Oct 17, 2023

This year has been a very busy year for the Dept of Solid Waste. The following is a bird's eye overview of the Department. We purchased five new trailers to haul msw from the transfers to the ERF and Bristol Hill. We are utilizing these trailers for hauling recyclables to the Onieda Herkimer processing station as well. We purchased a used TANA landfill compactor to increase our compaction rate in the landfill, which leads me into the next topic, we had a landfill survey done to compare to with the one done in 2021. The results of the survey showed us that the landfill is filling up faster than anticipated. We started the process for Cell #5 construction, the engineering phase, which will be completed mid-January of 2024, we will then get bids on the street to determine the costs for the capital project to construct cell #5. We funded some of this through the operating budget, the rest was taken out of our fund balance. The costs for cell #5 are estimated at \$5-\$7.5 million dollars as of this writing. This will take our fund balance down significantly.

The ERF also has had a significant amount of money allocated to various projects in 2023. We rebuilt the scrubber tops. We are in the middle of the final phase of re lighting, we installed a new BRC (Baghouse Residue Conditioner) mixer in the fly ash system, we started a rear deck maintenance project as the deck is degrading. We are doing work on the water intake structure for the steam turbines, and the electrical distribution system. We are formulating a long term plan for the ERF, as it is aging and the annual maintenance costs are increasing year over year.

We also have the CSEA and OCPA contracts in negotiation (as of this writing) which will increase our labor cost. That, coupled with the material/supply cost increases (as much as 40% in some areas) have driven our operating costs up.

Due to the increased costs, we are looking at our fee structure, moving forward to continue our service to the communities and residents we serve, as well as maintain, operate, and upgrade the facilities we have.

I respectfully submit the attached fee increase for the 2024 calendar year. It should also be noted, the Department of Solid Waste has not had a fee increase in 7 years. As costs continue to rise, we may have to revisit the fee schedule in the coming years as well.

2023 Fees



Oswego County Solid Waste for Businesses

Permitting Fees

2023

2024

Major & Industrial Waste Haulers/ Industrial Generators (non-hauler)

Permit Application	\$100	\$110
Add/Change Vehicles Listed on Permit	\$20 each	\$20
Energy Recovery Facility Swipe Card	\$10 each	\$12.50

Minor Haulers (contractors/businesses)

Permit Application	\$50	\$60
Add/Change Vehicles Listed on Permit	\$20 each	\$20

****Accounts are invoiced monthly, and payment is due in full by the last weekday of the month. Outstanding principal balances will be charged a late fee at the rate of 2% (minimum \$.50) per month until fully paid.**

Weighed Tipping Fees

Minimum Charge for Weighing In	\$10	\$10
Waste Brought Directly to Transfer Station	\$135 per ton	\$150
Waste Brought Directly to Bristol Hill Landfill	\$75 per ton	\$85
Waste Brought Directly to Energy Recovery Facility (ERF)	\$75 per ton	\$85
Construction & Demolition (C&D) Debris		
-To Transfer Stations	\$135 per ton	\$150
-Minor Haulers to Material Recovery Facility (MRF)	\$85 per ton	\$95
-Major Haulers to Landfill or ERF	\$60 per ton	\$85
Fish Waste Brought to Pulaski Transfer Station	\$135 per ton	\$150
Fish Waste Brought to Bristol Hill Landfill	\$75 per ton	\$80
New Item Box Scraping/Cleaning on the Landfill	No Fee	\$15
CFC (refrigerant) Containing Appliances	\$15 each	\$15
<u>Includes:</u> Refrigerators, Ice Machines, Freezers, Air Conditioners, Ice Cream Makers, Compressors, Soda Machines, Dehumidifiers, Water Coolers		
Tree Waste (6" to 16" diameter limits)	\$50 per ton	\$50
Wood Chips/Brush Waste (under 6" diameter limits)	No fee	
Compostable Materials	\$30 per ton	\$30
Vehicle Loading Fee (to receive compost)	\$5	
	\$10 (6-wheel vehicle)	
	\$25 (10-wheel vehicle)	
Asbestos	\$100 per ton	\$115
Petroleum Contaminated Soil/Alternate Daily Cover (ADC)	\$30 per ton	\$32
Other Special Materials (to be determined on case by case basis)	\$0 - \$100 per ton	\$0-\$125
Pharmacy Collection Drop Box	\$250 per event	\$250
DMV Weight Certification	\$10	\$12.50
New Item Mattresses/Box springs (Each)	Not Charged	\$15

Additional information is available on our website: oswegocounty.com/solidwaste

Oswego 2023 Fees for



County Solid Waste Residents

Residential Permit Fees

Residential Tipping Fee Permit Sticker

Additional or Replacement Sticker Fee

Current

\$185 (Jan. – Dec. 31st)

\$92.50 (July 1st – Dec. 31st)

\$10 each

2024

\$200

\$100

\$10

Other Residential Fees

Minimum Charge for Weighing In

Tires- NOT accepted on sticker

Construction & Demolition (C&D) Debris

- May dispose of small amounts on the sticker each visit to the transfer station. A small amount is equal to what the resident can physically carry from the vehicle to the pit in one trip.

CFC (refrigerant) Containing Appliances

- Includes: Refrigerators, Ice Machines, Freezers, Air Conditioners, Ice Cream Makers, Compressors, Soda Machines, Dehumidifiers, Water Coolers

Electronics: Televisions, Monitors, Microwaves

Computer, Wire, Cable, Typewriter, Fax, Cell Phones, Printer, Circuit Boards, and Video Game Systems

Brush & Tree Waste (16" diameter limits)

Compostable Materials

Wood Chips

Vehicle Loading Fee (to receive compost)

\$10

\$135 per ton

\$135 per ton

\$15 each

No fee

No fee

No fee

\$5 (2 to 4-wheel vehicle)

\$10 (6-wheel vehicle)

\$25 (10-wheel vehicle)

\$10 per certification

Not Charged

\$10

\$150

\$150

\$15

No fee

\$12.50

\$15

DMV Weight Certification

*****New Item*** Mattresses/Box springs (Each)**

Transfer Stations and Operating Hours

- Bristol Hill-3125 State Route 3, (315) 591-9211
- Hannibal-1167 County Route 7, (315) 564-5623
- Hastings-1391 U.S. Route 11, (315) 668-8821
- Oswego-700 E. Seneca Street, (315) 349-3439
- Pulaski-100 County Route 2A, (315)298-6062

TRANSFER STATION	MON.	TUE.	WED.	THURS.	FRI.	SAT.
BRISTOL HILL	7:30-4	CLOSED	7:30-4	7:30-4	CLOSED	8-Noon
HANNIBAL	CLOSED	7:30-4	7:30-4	CLOSED	7:30-4	8-Noon
HASTINGS	CLOSED	7:30-4	CLOSED	7:30-4	7:30-4	8-Noon
OSWEGO	7:30-4	7:30-4	CLOSED	7:30-4	CLOSED	8-Noon
PULASKI	7:30-4	CLOSED	7:30-4	CLOSED	7:30-4	8-Noon

Please note that scales, bag, and sticker sales close at 3:30 pm weekdays and at 11:30 am on Saturday. You must weigh in and out by scale closing time.

If you have any questions you may call the solid waste main office at (315) 591-9200 or go to our website: oswegocounty.com/solidwaste

RESOLUTION NO. 383**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT
OF SOLID WASTE- UNAPPROPRIATED FUND BALANCE TO ENERGY
RECOVERY FACILITY OVERTIME ACCOUNT**

By Legislator Paul House:

WHEREAS, due to staff turnover, equipment breakdowns and multiple internal projects to repair and improve equipment, the Department of Solid Waste Energy Recovery Facility is projecting a shortfall in the Overtime Payments account; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the accounts shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification

CL 159900
CL8161 512000

Res. 383 of 2023

(\$40,000.00)
\$40,000.00



Oswego County Department of Solid Waste

TO: Legislator Paul House, Chairman
Infrastructure, Facilities and Technology Committee
Legislator Laurie Mangano-Cornelius, Chair
Finance & Personnel Committee

FROM: Michael Lutestanski II Director of Solid Waste Programs

RE: Budget Modification-Solid Waste Energy Recovery Overtime Payments

DATE: Oct 17, 2023

The Department of Solid Waste requests a budget modification to transfer forty thousand (\$40,000.00) Dollars from its unappropriated fund balance (CL 159900) to its Overtime Payments account (CL8161.512000). The Department of Solid Waste Energy Recovery Facility has been dealing with a historically high number of breakdowns, staff turnover, and project work affecting the overall plant operation.

The overtime account has been significantly depleted in this regard such that the department requires this transfer to accommodate continuing overtime payments through the end of the year.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
CL	159900					Solid Waste Unappropriated Fund Balance	(40,000.00)
			CL8161	512000		Overtime Payments	40,000.00
						Fund transfer to cover ERF Overtime	

<i>M. L. Smith</i>	10/31/23	DEPARTMENT HEAD	DATE
		COUNTY ADMINISTRATOR	DATE
		<i>Paul E. Egan</i>	10-31-23
		CHAIRPERSON	DATE
		*DIRECTOR OF HUMAN RESOURCES	DATE

***If Personnel Services are impacted**

RESOLUTION NO. 384**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT
OF SOLID WASTE- SALES OF SCRAP AND EXCESS MATERIALS TO
LANDFILL AND TRANSFERS OVER TIME ACCOUNT**

By Legislator Paul House:

WHEREAS, due to staff turnover, vacation time, and multiple projects to improve the landfill, the Department of Solid Waste Landfill and Transfers is projecting a shortfall in its Overtime payments account; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this body, with the approval of the Finance and Personnel Committee; be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the accounts shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification

Res. 384 of 2023

CL8160 426500

(\$27,500.00)

CL8160 512000

\$27,500.00



Oswego County Department of Solid Waste

TO: Legislator Paul House, Chairman
Infrastructure, Facilities and Technology Committee
Legislator Laurie Mangano-Cornelius, Chair
Finance & Personnel Committee

FROM: Michael Lutestanski II Director of Solid Waste Programs

RE: Budget Modification-Solid Waste Energy Recovery Overtime Payments

DATE: Oct 17, 2023



The Department of Solid Waste requests a budget modification to transfer twenty-seven thousand five hundred (\$27,500.00) Dollars from its Sales of Scrap and Excess Materials (CL 8160 426500) to its Overtime Payments account (CL8160.512000). The Department of Solid Waste Landfill has been dealing with a high number of staff turnover, and project work affecting the overall landfill operation.

The overtime account has been significantly depleted in this regard such that the department requires this transfer to accommodate continuing overtime payments through the end of the year.

COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST

[illegible]

M. G. G. G. 10/31/23 DATE DEPARTMENT HEAD

	DATE	10/31/23
COUNTY ADMINISTRATOR		
	DATE	10/31/23
CHAIRPERSON		

***If Personnel Services are impacted**

COUNTY TREASURER

RESOLUTION NO. 385**RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT
OF SOLID WASTE- UNAPPROPRIATED FUND BALANCE TO LANDFILL AND
TRANSFERS OTHER FEES AND SERVICES ACCOUNT**

By Legislator Paul House:

WHEREAS, the Department of Solid Waste Landfill and Transfers requests a transfer from the unappropriated fund balance into the Other Fees and Services account to complete the planning for the Landfill Expansion; Cell #5 Project Engineering and Bid Documents; and

NOW, upon recommendation of the Infrastructure, Facilities and Technology Committee of this body, with the approval of the Finance and Personnel Committee, be it

RESOLVED, that the County Treasurer be, and hereby is, authorized to transfer the funds from and to the accounts shown on the attached budget modification request, and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification

Res. 385 of 2023

CL 159900
CL8160 543800

(\$35,000.00)
\$35,000.00



Oswego County Department of Solid Waste

TO: Legislator Paul House, Chairman
Infrastructure, Facilities and Technology Committee
Legislator Laurie Mangano-Cornelius, Chair
Finance & Personnel Committee

FROM: Michael Lutestanski II Director of Solid Waste Programs

RE: Budget Modification-Landfills and Transfers Other Fees and Services Acct

DATE: Oct 17, 2023

The Department of Solid Waste requests a budget modification to transfer thirty-five thousand (\$35,000.00) Dollars from its unappropriated fund balance (CL 159900) to its Other Fees and Services account (CL8160.543800). This money will cover the balance of the Landfill planning and expansion for 2023.

**COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST**

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
CL	159900					Solid Waste Unappropriated Fund Balance	(35,000.00)
			CL8160	543800		Other Fees and Services	35,000.00
				</			

<u>P. Weber</u>	<u>10/31/23</u>
DEPARTMENT HEAD	DATE
<hr/>	
*DIRECTOR OF HUMAN RESOURCES	DATE
<hr/>	
COUNTY ADMINISTRATOR	DATE
<u>Paul E. Baker</u>	<u>10-31-23</u>
<hr/>	
CHAIRPERSON	DATE
<hr/>	
<u>Baker</u>	<u>10/31/23</u>

***If Personnel Services are impacted**

RESOLUTION NO. 386**RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING ON THE
TENTATIVE COUNTY BUDGET FOR THE YEAR 2024**

By Legislator Laurie Mangano:

UPON recommendation of the Finance and Personnel Committee, and pursuant to the provisions of Section 359 of the County Law, be it

RESOLVED, that a Public Hearing on the tentative County Budget of the County of Oswego for the Fiscal Year 2024 be held at the Chambers of the Oswego County Legislature, 46 East Bridge Street, Oswego, New York, on the 14th day of December, 2023 at 7:00 p.m., and be it further

RESOLVED, that the Clerk of the Oswego County Legislature cause notice of such Public Hearing to be published in the Official Newspapers of the County and post the same in accordance with the provisions of said Section 359.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

RESOLUTION NO. 387

**A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING
RELATIVE TO PROPOSED COUNTY OF OSWEGO
LOCAL LAW NO. 6 OF THE YEAR 2023, ENTITLED,
“A LOCAL LAW AMENDING LOCAL LAW NUMBER 3 OF 2021
PROVIDING FOR THE SALARIES OF CERTAIN
ELECTED COUNTY OFFICERS OF THE COUNTY OF OSWEGO”**

By Legislator John Martino:

UPON the recommendation of the Finance & Personnel Committee of this body, be it

RESOLVED, that the Oswego County Legislature shall hold a Public Hearing on the proposed County of Oswego Local Law No. 6 of 2023, entitled “A LOCAL LAW AMENDING LOCAL LAW NUMBER 3 OF 2021 PROVIDING FOR THE SALARIES OF CERTAIN ELECTED COUNTY OFFICERS OF THE COUNTY OF OSWEGO” on the 14th day of December, 2023, at 2:00 o'clock, in the afternoon of said day at the Oswego County Legislative Chambers, County Office Building, 46 E. Bridge Street, Oswego, NY 13126, and be it further

RESOLVED, that the Clerk of the Oswego County Legislature cause notice of such Public Hearing to be published in the Official Newspapers of the County and post the same as required by law.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 20 NO: 2 ABSENT: 3 ABSTAIN: 0

DRAFT

COUNTY OF OSWEGO LOCAL LAW
NUMBER ____ OF 2023

**“A LOCAL LAW AMENDING LOCAL LAW NUMBER 3 of 2021
PROVIDING FOR THE SALARIES OF CERTAIN ELECTED
COUNTY OFFICERS OF THE COUNTY OF OSWEGO”**

BE IT ENACTED by the Legislature of the County of Oswego as follows:

Section 1. **Purpose**

It is the purpose and intent of this local law to AMEND certain provisions of Local Law Number 3 of 2021 consistent with County Law §200 and other applicable law.

Section 2. **Local Law Number 3 of 2021 is hereby Amended.**

Section 2 (C) and Section 2(D) of Local Law 3 of 2021 be, and are hereby, AMENDED to read as follows, with the rest and remainder of said local law to continue in full force and effect, as otherwise amended. (*Amendments herein are indicated by underlined/bold text and do not include section titles, a strikeout indicates DELETED text*):

Section 2. **Annual Salaries of Certain County Officers to be Amended**

C. Notwithstanding any previous local laws or resolutions, the annual salaries of the hereinafter designated county officers are hereby fixed at the following amounts to be paid effective January 1, 2024:

County Clerk: \$ 97,399

County Treasurer: \$ 97,399

County Sheriff: \$118,335

County Legislator (each): **\$15,625** ~~\$15,170~~ (does not include Chair of the Legislature, Majority Leader, County Legislature and Minority Leader, County Legislature).

Chair, County Legislature: **\$34,372** ~~\$33,371~~

Majority Leader, County Legislature: **\$18,748** ~~\$18,202~~

Minority Leader, County Legislature: \$18,748 ~~\$18,202~~

D. Notwithstanding any previous local laws or resolutions, the annual salaries of the hereinafter designated county officers are hereby fixed at the following amounts to be paid effective January 1, 2025:

County Clerk: \$100,320

County Treasurer: \$100,320

County Sheriff: \$121,885

County Legislator (each): \$15,625 ~~\$15,170~~ (does not include Chair of the Legislature, Majority Leader, County Legislature and Minority Leader, County Legislature)

Chair, County Legislature: \$ 34,372 ~~\$33,371~~

Majority Leader, County Legislature: \$18,748 ~~\$18,202~~

Minority Leader, County Legislature: \$18,748 ~~\$18,202~~

Section 3. Severability

If any clause, sentence, phrase, paragraph, subdivision, section, rule or part of this local law shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, phrase, paragraph, subdivision, section, rule or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section 4. Effective Date; Filing

This local law shall be subject to a permissive referendum accordance with the provisions of Municipal Home Rule Law §24. This local law shall take effect forty-five (45) days after its adoption as provided for by the Municipal Home Rule Law.

RESOLUTION NO. 388

**A RESOLUTION FIXING TIME AND PLACE FOR PUBLIC HEARING
RELATIVE TO PROPOSED COUNTY OF OSWEGO LOCAL LAW NO. 7 OF THE
YEAR 2023, ENTITLED, "A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT
FOR FISCAL YEAR 2024"**

By Legislator Mangano:

UPON, the recommendation of the Finance & Personnel Committee of this body, be
it

RESOLVED, that the Oswego County Legislature shall hold a Public Hearing on the
proposed County of Oswego Local Law Number 7 of 2023, entitled "A LOCAL LAW
OVERRIDING THE TAX LEVY LIMIT FOR FISCAL YEAR 2024" on the 14th day of
December, 2023, at 2:00 o'clock, in the afternoon of said day at the Oswego County
Legislative Chambers, County Office Building, 46 E. Bridge Street, Oswego, NY 13126,
and be it further

RESOLVED, that the Clerk of the Oswego County Legislature cause notice of such
Public Hearing to be published in the Official Newspapers of the County and post the same
as required by law.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:
YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

OSWEGO COUNTY LEGISLATURE

**COUNTY OF OSWEGO
LOCAL LAW NUMBER 7 OF 2023¹**

“A LOCAL LAW OVERRIDING THE TAX LEVY LIMIT FOR FISCAL YEAR 2024”

**BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF OSWEGO AS
FOLLOWS:**

Section 1. Title:

This local law shall be known as **“A LOCAL LAW OVERRIDING THE TAX LEVY
LIMIT FOR FISCAL YEAR 2024.”**

Section 2. Legislative Intent and Purpose

It is the intent and purpose of this Local Law to allow the County of Oswego to adopt a budget for the fiscal year commencing January 1, 2024 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c. The intercept by the State of New York of Enhanced Federal Medical Assistance Program (eFMAP) funds intended to be sent directly to Oswego County will, alone, exceed the tax levy limit growth factor allowed by Chapter 97 of the Laws of 2011. The newly-adopted state budget removes eFMAP payments to local governments which were intended, in part, to go directly to the county to help keep costs down. Moreover, there is wide uncertainty regarding fluctuations in other state mandated programs/obligations and economic factors which could affect the actual county tax levy limit for 2024. This enactment overrides the tax levy limit and will provide the county stability and predictability regarding the 2024 annual county budget process. The County Legislature has determined that, as a result, such an override is both necessary and in the best interests of the County of Oswego whether or not the tax levy limit is actually exceeded in the adopted budget.

Section 3. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes the Oswego County Legislature to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of the voting strength of said body.

Section 4. Tax Levy Limit Override

The Oswego County Legislature be and is hereby authorized to adopt a budget for the fiscal year commencing January 1, 2024 that requires a real property tax levy in excess of the

¹Introductory Number Only

amount otherwise prescribed in General Municipal Law §3-c.

Section 5. Severability

If a court determines that any clause, sentence, paragraph, section, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 6. Effective Date

This local law shall take effect immediately and a certified copy of this local law shall be filed in the office of the Secretary of State pursuant to section 27 of the Municipal Home Rule Law.

RESOLUTION NO. 389

**RESOLUTION AUTHORIZING BUDGET MODIFICATION TO INCREASE
CAPITAL PROJECT NO. 0822 CONTRACT MANAGEMENT SYSTEM**

By Legislator Laurie Mangano:

WHEREAS, this body has heretofore established Capital Project No. 0822 – Contract Management System with a maximum authorization of \$94,550; and

WHEREAS, the Purchasing Director has identified the need to increase the capital project for support and administration of the Contract Management System, with an additional authorization of \$7,500; and

NOW, upon the approval of the Finance and Personnel Committee; be it

RESOLVED that the Treasurer is hereby authorized to transfer \$7,500 from the Unappropriated Fund Balance to the designated Capital Project 0822 and that the project is hereby authorized for the maximum expenditure as indicated.

Capital Project

Total Authorization

CP No.822

\$102,050.00

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

LEGISLATURE
COUNTY
OSWEGO

Authorized Budget Modification

Res. 389 of 2023

H 529000 822
H 450310 822
A9901 599014

\$7,500.00
(\$7,500.00)
\$7,500.00



OSWEGO COUNTY PURCHASING DEPARTMENT

County Office Building • 46 East Bridge Street • Oswego, NY 13126
Phone (315) 326-6050 Fax (315) 342-2468
Email: Holly.Carpenter@oswegocounty.com

Holly F. Carpenter
Purchasing Director

Cheyenne Beardsley
Assistant Buyer

Karla Roberts
Buyer

TO: Phil Church
FROM: Holly F. Carpenter
DATE: October 3, 2023
RE: Budget Modification

SUBJECT: Budget Modification to move funds from the Unappropriated Fund Balance to Capital Project No. 0822.

PURPOSE: To increase funds for Capital Project No. 0822 for support and administration of our Contract Management System.

SUMMARY: To contract for annual support and administration of our contract management system. The original contract included support through the implementation process. Once the implementation process was completed, we would be charged on a time and material basis. Budgeting for ongoing support and administration expenses will assist us in controlling our contract management system's support and administration costs.

ACCOUNT NUMBER			ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ		
H	529000	822				Increase CP# 822 Contract Management System	7,500.00
			H	450310	822	CP#822 Interfund Transfer	(7,500.00)
A9901	599014					Interfund Transfer	7,500.00
						This project to be increased through Appropriated Fund	
						Balance A159900	

County Treasurer DATE

RESOLUTION NO. 390**RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH THE
OSWEGO COUNTY PROFESSIONAL ASSOCIATION**

By Legislator Laurie Mangano:

WHEREAS, negotiations have been proceeding for some time between the County of Oswego and the Oswego County Professional Association; and

WHEREAS, a Tentative Agreement (attached) has been reached between the County and the Union bargaining teams; and

WHEREAS, the agreement has been ratified by the membership of the Oswego County Professional Association and the Oswego County Legislature is desirous of implementing the contract; and

NOW, upon recommendation of the Finance and Personnel Committee of this body; be it

RESOLVED, that the Chairman of the Oswego County Legislature be, and hereby is, authorized to execute the proposed settlement between the County of Oswego and the Oswego County Professional Association for the years 2023, 2024, and 2025; and be it further

RESOLVED, that the County Treasurer be, and he hereby is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request and that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

ADOPTED BY VOICE VOTE ON NOVEMBER 09, 2023:

YES: 22 NO: 0 ABSENT: 3 ABSTAIN: 0

Authorized Budget Modification**Res. 390 of 2023**

A6610 511000	\$2,784.00	A4015 583000	\$198.00	D5610 511000	\$3,136.00	CL8161 514100	\$1,000.00
A6610 583000	\$210.00	A1620 511000	\$2,803.00	D5610 583000	\$240.00	CL8161 583000	\$77.00
A6420 511000	\$13,144.00	A1620 583000	\$214.00	D5610 545300	\$300.00	CL8161 545300	\$100.00
A6420 583000	\$1,006.00	A3410 511000	\$2,113.00	A3140 511000	\$2,430.00	A7020 511000	\$3,198.00
A8020 511000	\$6,601.00	A3410 583000	\$162.00	A3140 583000	\$186.00	A7020 583000	\$245.00
A8020 583000	\$505.00	A4010 511000	\$2,355.00	CD6292 201000	\$9,886.00	D5010 511000	\$3,074.00
A3110 511000	\$3,237.00	A4010 583000	\$180.00	CD6292 583000	\$756.00	D5010 583000	\$235.00
A3110 583000	\$248.00	A4035 511000	\$3,648.00	A4310 511000	\$5,139.00	A 159900	(\$181,273.00)
A1011 511000	\$2,994.00	A4035 583000	\$279.00	A4310 583000	\$393.00		
A1011 583000	\$229.00	A4035 514500	\$1,315.00	A6010 511000	\$12,303.00		
A6772 511000	\$2,512.00	A4035 583000	\$101.00	A6010 583000	\$941.00		
A6772 583000	\$192.00	A4090 511000	\$8,238.00	A6070 511000	\$8,840.00		
A3020 511000	\$9,981.00	A4090 583000	\$630.00	A6070 583000	\$676.00		
A3020 583000	\$764.00	A4036 511000	\$3,614.00	CL8160 511000	\$10,737.00		
A3640 511000	\$6,239.00	A4036 583000	\$276.00	CL8160 583000	\$821.00		
A3640 583000	\$477.00	D5020 511000	\$9,206.00	CL8161 511000	\$24,938.00		
A4015 511000	\$2,590.00	D5020 583000	\$704.00	CL8161 583000	\$1,908.00		

INFORMATIONAL MEMORANDUM

Subject: Request Approval of a Resolution Authorizing Execution of the Agreement with the Oswego County Professional Association.

Purpose: Negotiations with the Oswego County Professional Association (OCPA) have been ongoing since prior to the expiration of the agreement on December 31, 2022. After several negotiation sessions, the County and the Oswego County Professional Association reached a tentative agreement on September 27, 2023 and the OCPA membership ratified the contract on October 24, 2023. This is to request approval by the Oswego County Legislature to authorize execution of the agreement.

Summary: The Resolution for your approval refers to the “attached” tentative agreement. That document will be part of the official public document.

Recommended Action: To authorize execution of the three-year agreement with the Oswego County Professional Association.

?MEMORANDUM OF AGREEMENT (“MOA”)

By and Between the

***County of Oswego
(hereinafter referred to as “County”)***

And the

***Oswego County Professional Association
(hereinafter referred to as “OCPA”)***

WHEREAS, the County and OCPA have been engaged in the process of collective bargaining in an attempt to reach a Successor Agreement to the Agreement that expired on December 31, 2022; and

WHEREAS, the County and OCPA have reached a tentative agreement on a number of bargaining issues and wish to reduce those agreements to writing.

NOW, THEREFORE, the County and OCPA agree as follows:

1. The provisions of the current Agreement shall continue in full force and effect unless specifically modified by this Memorandum of Agreement or are modified by the explicit language contained in the existing Collective Bargaining Agreement.

2. This Memorandum of Agreement is subject to ratification by the membership of the OCPA bargaining unit and approval by the Oswego County Legislature.

The Agreement:

1. Section 21.1 – Wages:

Effective Date:	Base Wage Increase
January 1, 2023	5.5%
January 1, 2024	3.0%
January 1, 2025	3.0%

2. Section 14.3 (D) – Health insurance:

Incorporate the memorandum of understanding between the County and OCPA regarding health insurance dated September 29, 2021. The MOU is attached to and made part of this proposal as Exhibit A.

3. Article 2 – Equal Employment Opportunity:

Amend as follows:

Acknowledging the moral principles inherent in Federal and State Legislation, the parties to this Agreement hereby affirm that they shall ensure equal employment opportunities for all qualified individuals without consideration of their age, sex, race, creed, color, national origin, political affiliation or belief. The scope of equal employment opportunities shall also include the nondiscrimination of physical and mentally handicapped individuals, sex (including self-identified or perceived sex, gender identity, gender expression, and transgender status), race (and traits historically associated with race, including, but not limited to, hair texture or protective hairstyles), color, religion (including the wearing of any attire, clothing, or facial hair in accordance with the requirements of one's religion), creed, national origin, age, disability (including pregnancy related conditions), sexual orientation, marital status, familial status, military status, genetic information or predisposing genetic characteristics, prior arrest or conviction record, domestic violence victim status, or any other class protected by law.

It is furthermore affirmed the concept and philosophy of equal opportunities shall be provided for, but not restricted to, all components of employment, recruitment, selection, assignment, compensation, benefits, promotion, and training.

Claimed violations of this provision shall not be subject to the grievance procedure.

4. Section 11.2 – Bereavement Leave

Revise first paragraph of Section 11.2 as follows:

Bereavement leave of twenty-one (21) hours for thirty-five (35)-hour-per-week employees and twenty-four (24) hours for forty (40)-hour-per-week employees per instance shall be granted to an employee for use upon the death of a relative as follows: mother, father, ~~husband, wife~~ spouse, son, daughter, ward under a legal guardian, sister, brother, grandfather, grandmother, granddaughter, and grandson, or committed partner. The above terms shall include but are not limited to natural, step, and in-law relations. Committed partners are defined as those who are financially and emotionally interdependent in a manner commonly presumed of spouses and as defined by domestic partnership as unmarried persons of the same or opposite sex with whom the employee shares a

committed relationship, who is jointly responsible for the other's welfare and financial obligations, who is at least 18 years of age, who is not related by blood, who maintains the same residence, and who is not married to or legally separated from anyone else. The County may request documentation or information to substantiate the status of a committed partner.

5. Section 3.1 – Membership:

Revise as follows:

Membership in the Association shall be voluntary, but since it is recognized that a strong and active Association with full membership and participation on the part of the employees is desirable for the collective bargaining process, the County agrees there shall be no discrimination, interference, restraint or coercion by the county or any of its agents against any employee because of his membership in the Association or because of any activities on behalf of the Association.

The Oswego County Professional Association having been recognized or certified as the exclusive representative of employees within the bargaining unit represented by this Agreement shall have dues deducted ~~ions made~~ from the wage or salary of employees of said bargaining unit who are not members of the Oswego County Professional Association. ~~the amount equivalent to the dues levied by the Oswego County Professional Association.~~ The employer shall make such deductions and transmit the amount so deducted to the Oswego County Federal Credit Union, and provide a listing of such employees to the Oswego County Professional Association Treasurer, on a payroll basis. If a member of the bargaining unit approaches the County to either begin or cease paying union dues, the County will refer the employee to the union. The County will take action based on the union's response.

6. Section 10.4 – Sick Leave Credit

Revise Section 10.4 as follows:

The rate of earnings is determined by the designated number of work hours per year divided by the total number days earned per payroll year (Ex. 1820 work hrs/12 days earned).

An employee hired before January 1, 2006, shall earn sick leave credit at the rate of seven (7) hours with pay ~~for each one hundred fifty one (151) hours of employment~~, not to exceed annual earnings of eighty- four (84) hours per payroll year. Comparable credit shall be provided to forty (40)-hour employees on a prorated basis to a maximum of ninety-six (96) hours per payroll year.

Effective January 1, 2023, employees hired on or after January 1, 2006 will earn seven (7) hours of sick leave credit ~~with pay, for each one hundred and eighty two (182) hours of employment,~~ not to exceed annual earnings of seventy (70) hours per payroll year. Comparable credit shall be provided to forty (40)-hour employees on a prorated basis to a maximum of eighty (80) hours per payroll year.

Maximum hours that may be accrued:

Thirty-five (35) hours per week	1540
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Forty (40) hours per week	1760
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This clause defines the method of accruing sick leave credit and does not establish a minimum standard use.

County employees who join the collective bargaining unit are not considered to be “hired” for the purposes of this provision.

Upon employees’ retirement under the New York State Employees’ Retirement System, the following will apply:

- A. Unused sick leave shall be applied to an employee’s years of service in accordance with the provisions of section 41 J of the New York State Retirement Law and
- B. ~~Upon written request prior to applying for retirement,~~ After applying for retirement, and upon completion of the Request to Bank Sick Leave Form provided to you by the Human Resources Department, cash equivalent of sick time accrued as of date of retirement (limited by maximum set in 10.4) may be banked at ninety (90) percent.

Cash value will be calculated by multiplying total sick hours accrued by hourly rate as of the date of retirement multiplied by ninety (90) percent. Money so banked shall be used to offset cost of retiree’s or dependent’s health insurance and/or a prescription drug card. In the event a retiree dies prior to exhausting available funds, the remainder may be used to pay premiums for any COBRA benefits available to and selected by the retiree’s dependents.

There shall be no direct cash payment to the retiree, retirees’ dependents, or his/her estates.

Upon employee’s death while still in county service, an employee’s sick leave credit shall be paid to his/her beneficiary at the employee’s regular compensation.

7. Section 14.4 Health and Welfare

Effective January 1, 2024 revise Article 14.4 as follows:

The County shall provide quarterly reimbursement of documented health-related expenses up to \$1,500 \$1600 maximum per year for all employees covered under this Agreement, as well as their dependents as defined by the health insurance benefit.

Effective upon ratification (insert date), employees covered under this Agreement have the option to enroll for coverage with CSEA Dental and Vision insurance plans with the bargaining unit member paying the cost. Any employee electing such coverage shall be responsible for paying one hundred percent (100%) of any applicable premium, which shall be paid through payroll deduction.

8. Section 17.4 – Discipline Procedure

Revise as follows:

The following discipline procedure for incompetence or misconduct shall apply to all employees as provided herein in lieu of the procedures specified in the Civil Service Law Section 75 and 76.

[A., B., and C. remain unchanged]

D. Suspension

Prior to service of Notice of Discipline, or prior to exhaustion or initiation by an employee of **Step 2** of the grievance procedure applicable to discipline, an employee may be suspended without pay if the appointing authority determines there is probable cause to believe that the employee's continued presence on the job represents a potential danger to persons or property or would severely interfere with operations.

Notice of Discipline must be served within seventy-two (72) hours following suspension. Suspension shall be reviewable by the arbitrator to determine whether the appointing authority had probable cause.

E. Disciplinary Process [add heading]

1. The specific acts for which discipline is being imposed and the penalty proposed shall be specified in a written Notice of Discipline and served on the employee personally or by registered or certified mail, return receipt requested, with a copy provided to the Association President. The notice served on the employee shall

contain a description of the acts or omissions alleged to be evidence of misconduct or incompetence including references to dates, times, and places.

In addition, the Notice of Discipline served on the employee shall be accompanied by a written statement that:

- a) the employee has a right to object by filing a grievance in accordance with the procedure contained herein.
 - b) the grievance procedure provides for a hearing by an independent arbitrator at its final step.
 - c) the employee is entitled to representation by Association representative or attorney of his/her choice at every step of the proceedings.
2. A Notice of Discipline may be the subject to Step 23 of the grievance procedure contained herein. A written decision shall be rendered and shall be delivered in person or by certified or registered mail, return receipt requested. If the grievance is not resolved at the second step ~~third step~~ of the grievance procedure, it may be appealed to arbitration by filing a Notice in accordance with Step 34 of the grievance procedure.
 3. Disciplinary arbitrators shall confine themselves to the determination of guilt or innocence and the appropriateness of proposed penalties. Disciplinary arbitrators shall neither add to, subtract from, nor modify the provisions of this Agreement. The disciplinary arbitrator's decision with respect to guilt or innocence, penalty, or probable cause for suspension shall be final and binding upon the parties, and the disciplinary arbitrator may approve, disapprove, or take any other appropriate action warranted under the circumstances, including ordering reinstatement and back pay for all or part of the period of suspension. If the disciplinary arbitrator, upon review, finds probable cause for suspension, the arbitrator may consider such suspension in determining the penalty to be imposed.
 4. The penalty proposed by the appointing authority may not be implemented until either:
 - a) the matter is settled, or
 - b) the employee fails to file a Step 2 grievance with the appointing authority within ten (10) working days of the receipt of Notice of Discipline, or
 - c) failure to file a demand for arbitration at Step 3 4 timely appeal within ten (10) working days from the decision of the Director of Human Resources
or
 - d) the penalty is upheld by the arbitrator or a different penalty is determined by the arbitrator.

F. E. Settlement

A disciplinary matter may be settled at any time following service of the Notice of Discipline. The terms of the settlement shall be agreed to in writing. An employee executing a settlement shall be notified of the right to have an Association representative or attorney of his/her choice or to decline any such representation. A settlement entered into by an employee or their representative shall be final and binding on all parties.

9. Article 18.4 - Grievance Process

Amend as follows:

Step 1: Formal State [remains unchanged]

Step 2: Appeal Stage

A. In the event that ~~the an~~ employee grievance is not resolved within Step 1, the aggrieved employee may submit within ten (10) working days from the department head's response, a formal written grievance to the County Director of Human Resources.

B. In the event of a Notice of Discipline, the employee may respond by submitting within ten (10) working days of Notice, a formal written grievance to the County Director of Human Resources.

~~C.B.~~ The County Director of Human Resources or his/her designee shall meet within ten (10) working days of the receipt of the written grievance with the aggrieved employee(s) and the Oswego County Professional Association President or his/her designee to discuss and review the allegations.

~~C.~~ D. Within five (5) working days of the Step 2, part ~~BC~~ meeting, the County Director of Human Resources or his/her designee must respond in writing to the aggrieved employee(s) with a copy to the Association President.

Step 3: Arbitration Stage

A. In the event the grievance is not resolved within Step 2, the Association or County only may submit within ten (10) working days from the decision of the Director of Human Resources a written request to demand for arbitration to the American Arbitration Association NYS Public Employment Relations Board to submit a list of Arbitrators from which the parties may select an arbitrator for arbitration of the grievance in accordance with its Voluntary ~~Labor~~ Grievance Arbitration Rules.

[B. — G. remain unchanged]

10. Section 5.3 – Association Rights

Revise as follows:

The County shall supply to the Oswego County Professional Association President the following information on a quarterly basis:

1. A list of all employees in the bargaining unit, including name, home address, ~~social security number~~, ~~job code and title~~, department name and budget number, position number, membership status, ~~insurance deduction~~, ~~start date~~, and county hire date.
2. On a monthly basis, a A list of employees that have terminated employment, including ~~job code title~~, and ~~position number~~, and date of termination.

11. Article 8 - Holidays

Amend current language in Article 8.3 as set forth below:

8.3 Saturday/Sunday Holidays

Consistent with New York State law , wWhen a holiday falls on a Saturday, the holiday shall be observed on the preceding Friday. A holiday falling on a Sunday shall be observed on the following Monday. When New Year's Day falls on a Saturday, it is agreed that the previous year will have 13 holidays and that year will have 11 holidays.

Employees assigned to departments working seven (7)-day schedules will observe the same holiday schedule as other County employees with the exception that Christmas Day, December 25, New Year's Day, January 1, and Independence Day, July 4, shall be observed on the day they fall.

12. Article 9.2 – Annual Leave Credit

Amend current language in Article 9.2 to reflect the below:

Effective January 1, 2023, employees ~~hired on or before October 9, 2013~~ shall earn annual leave in accordance with Schedule A. Entitlement is based upon years of service and scheduled hours worked. No additional entitlement is earned for premium or overtime hours worked. The rate of earnings is determined by the designated number of work hours per year divided by the total number days earned per payroll year (Ex. 1820 work hrs/12 days earned).

SCHEDULE A

35-Hour Work Week

Full Time Continuous Service	Earnings Per Payroll Year (Earned in 7 hour increments)	Total Hours per Payroll Year
0 - 2 years	84 hours (12 days)	84 (12 days)
3 - 5 years	105 hours (15 days)	105 (15 days)
6 - 10 years	105 hours (15 days) plus 21 hours (3 days) January 1	126 (18 days)
11 - 17 years	105 hours (15 days) plus 56 hours (8 days) January 1	161 (23 days)
18 years	105 hours (15 days) plus 63 hours (9 days) January 1	168 (24 days)
19 years	105 hours (15 days) plus 70 hours (10 days) January 1	175 (25 days)
20 years	105 hours (15 days) plus 77 hours (11 days) January 1	182 (26 days)
21 years	105 hours (15 days) plus 84 hours (12 days) January 1	189 (27 days)
22 years and over	105 hours (15 days) plus 91 hours (13 days) January 1	196 (28 days)

40-Hour Work Week

Full Time Continuous Service	Earnings Per Payroll Year (Earned in 8 hour increments)	Total Hours Per Payroll Year
0 - 2 years	96 hours (12 days)	96 (12 days)
3 - 5 years	120 hours (15 days)	120 (15 days)
6 - 10 years	120 hours (15 days) plus 24 hours (3 days) January 1	144 (18 days)
11 - 17 years	120 hours (15 days) plus 64 hours (8 days) January 1	184 (23 days)
18 years	120 hours (15 days) plus 72 hours (9 days) January 1	192 (24 days)
19 years	120 hours (15 days) plus 80 hours (10 days) January 1	200 (25 days)
20 years	120 hours (15 days) plus 88 hours (11 days) January 1	208 (26 days)
21 years	120 hours (15 days) plus 96 hours (12 days) January 1	216 (27 days)

22 years and over	120 hours (15 days) plus 104 hours (13 days) January 1	224 (28 days)
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All employees newly hired on or after October 10, 2013 shall earn annual leave in accordance with Schedule B. Entitlement is based upon years of service and scheduled hours worked. No additional entitlement is earned for premium or overtime hours worked. The rate of earnings is determined by the designated number of work hours per year divided by the total number days earned per payroll year.

SCHEDULE B

35-Hour Work Week

Full Time Continuous Service	Earnings Per Payroll Year (Earned in 7 hour increments)	Total Hours Per Payroll Year
0-2 years	70 hours (10 days)	70 (10 days)
3-5 years	91 hours (13 days)	91 (13 days)
6-10 years	91 hours (13 days) plus 21 hours (3 days) January 1	112 (16 days)
11-17 years	91 hours (13 days) plus 56 hours (8 days) January 1	147 (21 days)
18 years	91 hours (13 days) plus 56 hours (8 days) January 1	147 (21 days)
19 years	91 hours (13 days) plus 63 hours (9 days) January 1	154 (22 days)
20 years	91 hours (13 days) plus 70 hours (10 days) January 1	161 (23 days)
21 years	91 hours (13 days) plus 77 hours (11 days) January 1	168 (24 days)
22 years and over	91 hours (13 days) plus 84 hours (12 days) January 1	175 (25 days)

40-Hour Work Week

Full Time Continuous Service	Earnings Per Payroll Year (Earned in 8 hour increments)	Total Hours Per Payroll Year
0-2 years	80 hours (10 days)	80 (10 days)
3-5 years	104 hours (13 days)	104 (13 days)
6-10 years	104 hours (13 days) plus 24 hours (3 days) January 1	128 (16 days)
11-17 years	104 hours (13 days) plus 64 hours (8 days) January 1	168 (21 days)
18 years	104 hours (13 days) plus 64 hours (8 days) January 1	168 (21 days)
19 years	104 hours (13 days)	176 (22 days)

	plus 72 hours (9 days) January 1	
20 years	104 hours (13 days) plus 80 hours (10 days) January 1	184 (23 days)
21 years	104 hours (13 days) plus 88 hours (11 days) January 1	192 (24 days)
22 years and over	104 hours (13 days) plus 96 hours (12 days) January 1	200 (25 days)

Employees that qualify for part-time status as defined in 16.2 of the labor Agreement shall earn annual leave credit at a rate of seven (7) paid hours, based on ~~ten (10)~~ twelve (12) days per payroll year.

13. Article 16.2 – Part-Time Status

Amend current language to reflect as follows:

Employees working more than fifty (50)% but less than ninety (90)% of a full schedule shall be considered as part time and eligible for Association benefits as follows:

1. Discipline Procedure
2. Grievance Procedure
3. Shift differential
4. Annual leave - prorated on hours worked based on twelve (12) days per payroll year.
5. Sick leave prorated on hours worked based on twelve (12) days per payroll year.
Effective January 1, 2023, employees hired after January 1, 2009 will earn seven (7) hours, with pay per one hundred eighty two (182) hours of employment based on ten (10) days per payroll year. Eighty (80)-hour/pay period employees will be prorated accordingly.
6. Holidays - New Year's Day, President's Day, Independence Day, Labor Day, Thanksgiving Day, day after Thanksgiving, Christmas Day

Part-time employees will be paid for hours that would have normally been scheduled the day the holiday is observed, or a minimum of four (4) hours at their straight time hourly rate, whichever is greater. ~~If hours are increased to ninety (90)% or more of a full schedule during a calendar quarter and they are eligible to work ninety (90)% or more of a full schedule for a calendar year, they will receive benefits listed above for part-time employees with the addition of health insurance. However, if hours are reduced to less than ninety (90)% in a calendar quarter, they will no longer be eligible for health insurance.~~

~~Employees hired to work ninety (90)% or more of a full schedule for a calendar year shall receive benefits listed above for part-time employees with the addition of health insurance. However, if hours are reduced to less than ninety (90)% in a calendar quarter, they will no longer be eligible for health insurance.~~

All other provisions contained with Section 16.2 to remain the same.

14. Article 4.1 – Definition

Add the following paragraph:

Effective upon ratification (insert date), the Collective Bargaining Unit shall be expanded to include any newly created position titles which both parties have jointly agreed to in writing.

15. Article 7.3 – Overtime

Amend as set forth below:

The following bargaining unit titles shall be eligible for overtime:

1. Administrative Secretary
2. Chief Maintenance Mechanic ERF
3. ~~Secretary to the Family Court Attorney~~
4. Shift Supervisor — ERF

The parties agree to study overtime eligibility under the Fair Labor Standards Act for those titles the OCPA identify as titles to which FLSA overtime eligibility applies. The parties agree that the labor management provisions of this agreement (Article 19) and labor management meeting shall be forum within which discussion will occur regarding overtime eligibility. At the request of either party, additional labor management meeting dates can be scheduled beyond the allotted dates in this agreement. The request to schedule a meeting will not be unreasonably denied.

Thirty-five (35)-hour-per-week employees who are overtime-eligible shall be paid straight time for hours worked between thirty-five (35) and forty (40) hours and time and $\frac{1}{2}$ for hours worked in excess of 40 hours.

For those employees that are overtime eligible in accordance with the Fair Labor standards Act as set forth above, for hours worked in excess of forty (40), employees shall be paid at one and one-half ($1\frac{1}{2}$) times their normal hourly rate of compensation.

Overtime-ineligible employees shall be entitled to in-lieu time, with the approval of the department head or designee, or given the option of receiving a maximum of five (5) hours additional pay (straight time) per week, with the approval of the department head or designee, to be paid to the employee in the next paycheck, In-lieu time must be used within ninety (90) days of earning. In no event shall in-lieu time be paid in cash.

16. Article - 9.4 - Annual Leave Conditions

Amend as follows:

Effective upon ratification (insert date), employees are not entitled to utilize annual leave earnings until completion of six (6) months of full- time or part-time employment. In cases in which the employee experiences an emergency in the first six (6) months of full-time or part-time employment, which requires time off, the department head/designee, having sole discretion, may grant early access to annual leave earned.

[All other provisions contained within Section 9.4 to remain the same.]

17. Article 13.2 - Meals and Lodging

Reimbursement for meals and lodging expense shall be allowed for an employee on official business outside the limits of Oswego County or attending authorized conferences or meetings within the County with the prior approval of the department head.

Reimbursement shall be made in accordance with applicable Oswego County Operating policies, regulations & procedures, ^{-PRP-2006-7}, Expense Reimbursement and Travel and any revisions made thereto.

The County is prohibited from requiring an employee to use a personal credit card to pay, or secure in advance, reservations, registration fees, or other expenditure larger than meals. Reservation and registration transactions can be handled by the County Purchasing Department.

18. Article 13.6 – Shoes

The County will pay up to a maximum of \$300.00 for safety shoes per employee per year for certain classifications.

Classifications covered are:

Assistant Engineer/Highway
Chief Facility Operator (ERF)
Chief Maintenance Mechanic (ERF)
Highway Engineer
Airport Manager

Public Health Engineer
Shift Supervisor (ERF)
Solid Waste Operations Manager
Staff Engineer
Supervising Public Health Engineer

[All other provisions contained within Section 13.6 to remain the same.]

19. Article 13.7 – Tools

The County agrees to reimburse the Chief Maintenance Mechanic up to \$400 ~~\$500~~ per year.

The Chief Maintenance Mechanic must provide an itemized paid receipt for tools purchased. Tools must be for performance of normal duties and available to employee during the normal work day. The County reserves the right to inspect tools for which reimbursement is requested.

In the event of a fire or structural damage such as a roof collapse at a County facility where *employee's* tools are stored, the County will reimburse the Chief Maintenance Mechanic for tools destroyed up to \$1,500 ~~\$2000~~ per incident.

An inventory of all tools must be submitted annually to the Chief Maintenance Mechanic's supervisor by January 31 each year. No reimbursement will be considered without a current inventory or record.

Losses covered by insurance shall not be considered for additional reimbursement.

20. Article 16.1 - Full-time Status

Amend as follows:

A regular full-time employee is one who occupies a budget line item position and who is scheduled and works on a full-time basis for the County and is thereby entitled to all rights and benefits of the Agreement. Any employee working ninety (90)% of a full schedule shall be considered as full-time.

For purposes of eligibility for health insurance only, and notwithstanding anything to the contrary set forth in Section 16.2, employees regularly scheduled to work thirty (30) or more hours per week shall be considered full-time employees and entitled to health insurance as set forth in Article 14.

21. Article 21.2 - Longevity Adjustment

Amend as follows:

Longevity increases will be awarded based on the employee's County Hire Date.

Effective January 1, 2023, a longevity increase of two percent (2%), will be added to employee's salary on anniversary date end of year 1, 4, 7, 10, 13, 16, 19, 22, 25, 28, 31, - and 34, 37, and 40. No longevity increases will be awarded for service greater than ~~thirty-four (34)~~ forty (40) years. Longevity increases will be awarded based on the adjusted start date. ~~Current employees will receive credit for longevity increases received prior to 1/1/2014.~~

Longevity will be added to salary on ~~employee's anniversary date~~ the anniversary of the employee's County Hire date (as adjusted) thereby increasing hourly rate used to calculate a seventy (70) or eighty (80)-hour, two (2)-week pay. Increase will be calculated by dividing longevity increase by hours as projected for current year.

Longevity will be granted to any employee having an adjusted start date that matches *years* of service as listed above.

22. Article 21.3 - Shift Differential

Effective upon ratification (insert date), amend as follows:

An overtime-eligible employee whose major part of the working-day falls between the hours of six (6) p.m. and six (6) a.m. on a regular basis shall be paid ~~thirty-five (35)~~ fifty (50) cents per hour shift premium. The major part of a working-day is defined as fifty (50) percent or more of the employee's hours.

An overtime-eligible employee who, is not regularly scheduled to work between the hours of six (6) p.m. and six (6) a.m. shall be entitled to the shift premium only when filling in for an absent employee whose regularly scheduled hours are between six (6) p.m. and six (6) a.m.

ERF Shift Supervisors assigned to a four (4)-crew, seven (7)-day schedule shall receive ~~seventy-five (75) cents~~ one (1.00) dollar per hour shift differential for all hours worked in lieu of the normal shift differential.

23. Article 21.4 - On Call

Amend as follows:

Effective upon ratification (insert date), Supervising-Public-Health-Nurses are eligible for on-call premium when directed by his/her Department Head to be on-call.

Mandatory on-call duty by an employee shall be compensated at the rates shown below per twenty-four (24)-hour for Friday, Saturday, Sunday, holidays, and the day prior to holidays.

All weekdays other than Friday or the day before holidays shall be compensated at the rates shown below per sixteen (16)-hour day.

Friday, Saturday, Sunday, holidays, and day prior to holidays	\$50 \$100
--	------------

Weekdays other than Friday or day prior to holidays	\$45 \$75
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Should the tour of on-call duty be less than the previously stipulated hours the premium shall be prorated on an hourly calculation.

In the even that on-call employees are actually called out, they shall receive pay at their normal hourly rate of pay for actual hours worked or two (2) hours at their normal hourly rate of pay, whichever is greater. Employees called out between the hours of 12:00 midnight and 6:00 a.m. shall receive pay at their normal hourly rate for hours worked or three (3) hours at their normal hourly rate of pay, whichever is greater. Employees who are assigned to be on-call and are required to use the telephone in the performance of county business will be paid for time worked at their normal hourly rate of pay rounded to the nearest one-fourth (1/4) hour upon submission of an approved time form.

Any employee placed on mandatory on-call for a twenty-four (24)-hour period during any holiday as enumerated in this Agreement shall receive a compensatory day off or a day's pay at the employee's normal hourly rate of pay at the discretion of the department head and by mutual agreement between the employee and the department head.

In the event that on-call employees are actually called out during any holiday enumerated in this Agreement, they shall receive one and one half (1 ½) for all hours actually worked.

Every employee shall have at least one (1) day per week when he or she is not working and is not on-call, except in emergency situations.

Employees may not be placed on-call when on approved leave using accrued leave time including the day before and after such leave time, except in an emergency satiation, as determined in the sole discretion of the Department Head.

Except in emergency situations, an employee shall be given a minimum of seven (7) calendar days' notice of being placed on-call.

Employee's on call shall abide by the County's drug and alcohol policy and remain fit for duty. On call employees shall also be reachable by phone and/or text message and are expected to be able to respond within one (1) hour of being notified.

An employee directed to be on-call may arrange substitute on-call coverage by another employee, provided the Department Head is notified and approves of the substitution and that the employee who will actually be on-call has the necessary qualifications or training to adequately fulfill the duties if called upon. The restriction set forth above requiring an employee to have at least one (1) day per week when he or she is neither working nor on-call shall not be applicable in the case of a voluntary substitution.

24. Appendix B: Amend as follows:

Effective upon ratification (insert date), the range of salaries for each grade as set forth below are intended to establish the permissible range of starting base salary for an employee hired or transferred to a new title. Any additional compensation provided by other provisions of this Agreement, such as (but not limited to) longevity may result in the total compensation amount actually received by an employee exceeding the maximum amount identified in the schedule below.

25. The agreed upon increases to compensation provided in Sections 21.1 and 21.2 are fully retroactive back to January 1, 2023 for those employees in the bargaining unit on the date of ratification of this memorandum of agreement (insert date). Following ratification, the County shall make payments for such retroactive increases as soon as practicable, but in no event more than thirty (30) days after ratification. Bargaining unit employees who retired during 2023 shall be entitled to retro payments for that period of time after January 1, 2023 in which the were employed in a bargaining unit position.

26. All other proposals are deemed rejected and withdrawn.

Dated: October 13, 2023

For the County of Oswego

For the OCPA

By: _____

By: Theri Kolmsee

Appendix A: COLLECTIVE BARGAINING UNIT

Tourism and Public Information Liaison	SG10
Administrative Assistant to County Attorney	SG20
Administrative Secretary	SG20
Emergency Services Program Coordinator	SG20
Public Information Officer	SG20
Solid Waste Program Coordinator	SG20
Tourism and Public Information Specialist	SG20
Administrative Assistant for Buildings & Grounds	SG30
Assistant Public Health Engineer	SG30
Director of Weights and Measures	SG30
Emergency Medical Services (EMS) Field Coordinator	SG30
Marketing and Design Specialist	SG30
Motor Vehicle Bureau Supervisor	SG30
Real Property Systems Administrator	SG30
Senior Public Information Officer	SG30
Stop DWI Coordinator	SG30
Strategic Program Specialist	SG30
Airport Manager	SG40
Assistant Engineer/Highway	SG40
Case Supervisor A	SG40
Chief Maintenance Mechanic (ERF)	SG40
Coordinator of Child Support Enforcement	SG40
Coordinator of Recreation & Youth Development	SG40
Coordinator of Client Services	SG40
Coordinator of Healthy Families Program	SG40
Director of Administrative Services	SG40
Emergency Management Coordinator	SG40
911 Communications Coordinator	SG40
911 Dispatch Coordinator	SG40
911 Training Coordinator	SG40
<u>Public Defender Social Worker Specialist</u>	<u>SG40</u>
Public Health Engineer	SG40
Shift Supervisor (ERF)	SG40
<u>Special Education Teacher</u>	<u>SG40</u>
<u>Speech Language Pathologist</u>	<u>SG40</u>
Staff Engineer	SG40
Supervising Registered Professional Nurse (Correctional Facility)	SG40
Supervising Public Health Nurse	SG40
Tourism and Public Information Coordinator	SG40

Director of Assistance Programs	SG50
Director of Community Development Programs	SG50
Director of Community Services	SG50
Director of Employment and Training	SG50
Director of Environmental Health	SG50
Director of Fiscal Management	SG50
Director of Fleet Management	SG50
Director of Patient Services	SG50
Director of Preventive Services	SG50
Director of Social Services	SG50
Supervising Public Health Engineer	SG 50
Chief Facility Operator (ERF)	SG60
Highway Engineer	SG60
Solid Waste Operations Manager	SG60

Titles that Receive Overtime

Shift Supervisor (ERF)	Administrative Assistant to the County Attorney
Chief Maintenance Mechanic (ERF)	
Administrative Secretary	

40-Hour Week Schedule

911 Dispatch Coordinator
911 Communications Coordinator
 911 Training Coordinator
 Director of Administrative Services

Airport Manager
Assistant Engineer/Highway
Chief Facility Engineer (ERF)
Chief Facility Operator (ERF)
Chief Maintenance Mechanic (ERF)
Coordinator of Recreation & Youth Development
Director of Weights & Measures
Highway Engineer
Shift Supervisor (ERF)
Solid Waste Operations Manager
Staff Engineer
Supervising Registered Professional Nurse (Correctional Facility)

On-Call

Supervising Public Health Nurse

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN THE COUNTY OF OSWEGO AND
THE OSWEGO COUNTY PROFESSIONAL ASSOCIATION (OCPA)**

WHEREAS, both the County of Oswego ("County") and the Oswego County Professional Association ("Union") have heretofore entered into a collective bargaining agreement ("Agreement") effective January 1, 2018; and

WHEREAS, the Oswego County Legislature awarded a professional service contract, providing professional services in administering a Medicare Advantage with prescription drug plan related to Oswego County's Self-Insured Health Program provided to Medicare eligible retirees, effective January 1, 2021; and

WHEREAS, the parties mutually agree that a written memorandum of understanding is both necessary and desirable to memorialize same,

NOW, THEREFORE, it is mutually agreed between the parties that the current language under Article 14.3 of the 2018-2022 collective bargaining agreement shall be deleted in its entirety and amended to read as follows:

14.3 Health Insurance

- A. The County agrees to provide to all full-time employees a health insurance plan covering medical and prescription drug benefits as outlined in 14.3 (D) below.

This coverage commences the first day of the month following a thirty (30) day period of full-time employment with Oswego County.

- B. The provisions of this plan shall be extended to dependents of employees covered by this Agreement and the County will pay 85% of the cost of dependent coverage and 15% will be paid by the employee. For employees who entered the bargaining unit after June 10, 1999, the County will pay 75% of the cost of dependent coverage and 25% percent will be paid by the employee.

The monthly employee contribution for employees hired into County employment on or before October 9, 2013 will be 6% of the individual premium equivalent with the County paying the balance. All employees hired into County employment on or after October 10, 2013 who enroll in the health insurance plan will contribute 15% of the individual premium equivalent, on a bi-weekly basis, with the County paying the balance.

For self-insured plans, the individual premium equivalent is the cost per covered employee or the amount that reflects the cost of claims paid, administrative cost, and stop-loss premiums.

The employee co-pay for each prescription will be as follows:

C. Prescription Drug Co-Pays

	<u>Retail</u> (30-day supply)	<u>Mail</u> (90-day supply)
Generic	\$10	\$10

Preferred brand name	\$20	\$30
Non-Preferred brand name	\$40	\$75

D. Below are the cost-sharing features of the plan:

Benefit	In Network	Out of Network
Individual Deductible	\$0	\$250
Family Deductible	\$0	\$625
Individual Out of Pocket Max	\$6,600 includes prescription drug costs.	\$6,600 includes prescription drug costs.
Family Out of Pocket Max	\$13,200 includes prescription drug costs.	\$13,200 includes prescription drug costs.
Network Co-Payment	\$20.00	N/A
Most Medical Benefits	Subject to \$20 network payment then 100% of allowed charges.	80% of allowed charges, subject to deductible.
Inpatient	100% of allowed charges.	100% of allowed for the first 365 days, after 365 days subject to deductible then 80% of allowed charges.
Emergency Room visit	100% of allowed charges if sudden and serious. \$150 copayment if not sudden and serious.	100% of allowed charges if sudden and serious. 80% of allowed charges after deductible for non-sudden and serious
Urgent Care Visit	\$35 copayment.	80% of allowed charges, subject to deductible.

E. Employee Assistance Program (EAP)

The County agrees to provide an Employee Assistance Program (EAP) available to all members and their eligible dependents.

F. Upon obtaining County retirement status, medical and prescription drug coverage will be provided subject to the following:

The County will pay the premium for the retirees' insurance as described in 1 and 2 below:

1. Retirees not yet Medicare eligible will be offered medical and prescription drug coverage through a county sponsored plan.

--Retirees not yet Medicare eligible, who entered the bargaining unit after June 10, 1999, are required to pay 100% of the cost of prescription drug coverage unless offset in accordance with Article 10.4 B.

--Retirees with dependents who are not yet Medicare eligible will pay 100% of the cost for dependent medical and prescription drug coverage unless offset in accordance with Article 10.4 B.

2. Retirees eligible for Medicare will receive medical and prescription drug coverage provided through a plan that is specifically designed for Medicare eligibles, conditional upon the retiree's enrollment in Medicare Parts A and B.

--Retirees who are Medicare eligible, who entered the bargaining unit after June 10, 1999, will be required to pay 35% of the cost of the medical and prescription drug premium equivalent rate in effect for Medicare eligibles unless offset in accordance with Article 10.4 B.

--Retirees with dependents who are Medicare eligible will pay 100% of the cost for dependent coverage of the medical and prescription drug premium equivalent rate in effect for Medicare eligibles unless offset in accordance with Article 10.4 B.

For employees hired into County employment on or after October 10, 2013, provisions in 14.3 (F) above will apply only if employee has completed ten (10) years of continuous full-time service to the County. Part-time equivalent service will be counted provided the employee is employed at full-time status by the County at the time of retirement.

Nothing contained within this section is intended to conflict or be interpreted inconsistent with the insurance contracts entered into by the County.

County employees who join the collective bargaining unit are not considered to be "hired" for the purposes of this provision.

The County may change health insurance plans or providers in effect at the time of the signing of this Agreement so long as the plans are equivalent with respect to benefits and access to providers. The Association may grieve and arbitrate the issue of equivalency.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be signed by their respective representatives on September 29, 2021.

COUNTY OF OSWEGO
STATE OF NEW YORK

Julie Bell
Melissa A. Turner

OSWEGO COUNTY PROFESSIONAL
ASSOCIATION

Nicole Kolman
J. R. Feary
Chris M. Bar
William P. Harris

COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER		ACCOUNT NUMBER			DESCRIPTION	DOLLAR AMOUNT
ORG	OBJECT	PROJ	ORG	OBJECT		
A6610	511000				Salaries and Wages - Weights and Measures	2,748
A6610	583000				FICA	210
A6420	511000				Salaries and Wages - Promotion & Tourism	13,144
A6420	583000				FICA	1,006
A8020	511000				Salaries and Wages - Planning	6,601
A8020	583000				FICA	505
A3110	511000				Salaries and Wages - County Sheriff	3,237
A3110	583000				FICA	248
A1011	511000				Salaries and Wages - Office of Strategic Initiatives	2,994
A1011	583000				FICA	229
A6772	511000				Salaries and Wages - Office For the Aging	2,512
A6772	583000				FICA	192
A3020	511000				Salaries and Wages - E911	9,981
A3020	583000				FICA	764
A3640	511000				Salaries and Wages - Emergency Management	6,239
A3640	583000				FICA	477
A4015	511000				Salaries and Wages - EMS	2,590
A4015	583000				FICA	198
A1620	511000				Salaries and Wages - Buildings and Grounds	2,803
A1620	583000				FICA	214
A3410	511000				Salaries and Wages - Fire Coordinator	2,113
A3410	583000				FICA	162
A4010	511000				Salaries and Wages - Health/Admin	2,355
A4010	583000				FICA	180
A4035	511000				Salaries and Wages - Preventive Health	3,648
A4035	583000				FICA	279
A4035	514500				Call Time	1,315
A4035	583000				FICA	101
A4090	511000				Salaries and Wages - Environmental Health	8,238
A4090	583000				FICA	630
A4036	511000				Salaries and Wages - Healthy Families	3,614
A4036	583000				FICA	276
D5020	511000				Salaries and Wages - Highway/Engineering	9,206
D5020	583000				FICA	704

D5610	511					Salaries and Wages - (ly Airport	3,136
D 3	583000					FICA		240
D5610	545300					Uniforms, Clothing and Tools		300
A3140	511000					Salaries and Wages - Probation		2,430
A3140	583000					FICA		186
CD6292	201000					Salaries and Wages - Employment & Training		9,886
CD6292	583000					FICA		756
A4310	511000					Salaries and Wages - Mental Hygiene		5,139
A4310	583000					FICA		393
A6010	511000					Salaries and Wages - Social Services Admin		12,303
A6010	583000					FICA		941
A6070	511000					Salaries and Wages - Adult & Family Services		8,840
A6070	583000					FICA		676
CL8160	511000					Salaries and Wages - Landfills and Transfer Stations		10,737
CL8160	583000					FICA		821
CL8161	511000					Salaries and Wages - Energy Recovery Facility		24,938
CL8161	583000					FICA		1,908
CL8161	514100					Shift Differential		1,000
CL8161	583000					FICA		77
CL8161	545300					Uniforms, Clothing and Tools		100
A7020	511000					Salaries and Wages - Youth Bureau		3,198
A7020	583000					FICA		245
D5010	511000					Salaries and Wages - County Road		3,074
D5010	583000					FICA		235
				A	159900	Appropriated Fund Balance		(181,273)

DEPARTMENT HEAD June Bell 11-2-23 DATE 11-2-23
 COUNTY ADMINISTRATOR John G. Bell 11-2-23 DATE 11-2-23
 CHAIRPERSON John G. Bell DATE 11-2-23

COUNTY TREASURER _____ DATE _____
 COUNTY TREASURER _____ DATE _____

*If Personnel Services are impacted