

- GC-2** Resolution Authorizing Transfer to Additional Funds of \$412,277 from the Fund Balance A15900 to the Assigned Counsel Office Legal Fees A1170 Object 543300
- GC-3** Resolution Authorizing the Reclassification of One Position in the Public Defender's Office
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#### **PUBLIC SAFETY COMMITTEE**

- PS-1** Resolution Accepting Grant Award from the NYS Division of Criminal Justice Services Aid to Prosecution Grant
- PS-2** Resolution Authorizing the Oswego County Emergency Management Office To Accept A Donation From Brookfield Renewable
- PS-3** Resolution Authorizing Budget Modification For The Emergency Management Office To Accept Funding From The Department of Homeland Security And Emergency Services (DHSES) For FY2023 State Homeland Security Program (SHSP)
- PS-4** Resolution Authorizing Budgetary Modification for Sheriff's Office Overtime
- PS-5** Resolution Authorizing Budgetary Modification for Sheriff's Office Overtime in the Jail
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#### **HUMAN SERVICES COMMITTEE**

- HS-1** Resolution Authorizing Reclassification of One (1) Employment Advisor to One (1) Employment Specialist Assistant In The Department of Social Services
- HS-2** Resolution Authorizing Reclassification of Two Positions In The Department of Social Services
- HS-3** Resolution Authorizing Budgetary Modification Department of Social Services 2023-2024 Rental Supplement Program Allocation Acceptance
- HS-4** Resolution Authorizing Budgetary Modification Amendment to Resolution Number 173 Department of Social Services 2022-2023 Rental Supplement Program Allocation
- HS-5** Resolution Authorizing Reclassification of Two Positions in The Department of Social Services Administrative Unit
- HS-6** Resolution Authorizing Budgetary Modification Department of Social Services-Furniture and Furnishings for Remainder Of 2023 Calendar Year
- HS-7** Resolution Authorizing Budgetary Modification Department of Social Services Reproduction Expenses for Remainder of 2023 Calendar Year
- HS-8** Resolution Authorizing Amended Fee Schedule for Indigent Burials

# Finance & Personnel Committee



## MINUTES - REGULAR MEETING

OSWEGO COUNTY, NEW YORK

**Date/ Time:** Thursday, October 5, 2023 at 2:00pm

**Location:** Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

### COMMITTEE MEMBERS:

|                                 |                                       |         |
|---------------------------------|---------------------------------------|---------|
| Laurie Mangano-Cornelius, Chair | Legislator, 17 <sup>th</sup> District | Present |
| John Martino, Vice Chair        | Legislator, 6 <sup>th</sup> District  | Present |
| Stephen Walpole                 | Legislator, 14 <sup>th</sup> District | Present |
| David Holst                     | Legislator, 4 <sup>th</sup> District  | Present |
| Linda Lockwood                  | Legislator, 11 <sup>th</sup> District | Present |
| Paul House                      | Legislator, 8 <sup>th</sup> District  | Present |
| Patrick Twiss                   | Legislator, 13 <sup>th</sup> District | Excused |

### Staff & Guests:

|                 |                     |                |                     |
|-----------------|---------------------|----------------|---------------------|
| James Weatherup | Phil Church         | Louis Lombardi | Shawn Walker        |
| Marti Babcock   | Mike Lutestanski II | Kate Davis     | Cathleen Palmitesso |
| Jessica Vanella | Holly Carpenter     | Stacy Alvord   | Brandon Schwerdt    |
| Brian Chetney   | Jodie Martin        | Rick Doten     | Kevin Gardner       |

### CALL TO ORDER:

A Regular Meeting of the Finance and Personnel Committee was called to order at 2:00 p.m. by Committee Chair Laurie Mangano-Cornelius with the Deputy Clerk of the Legislature present. The meeting commenced with the Pledge of Allegiance.

### APPROVAL OF MINUTES:

**Motion to approve the meeting minutes:** Legislator Holst

**Second:** Legislator Walpole

**Vote:** Unanimous, motion carried

The minutes for the Finance & Personnel Committee Regular Meeting on September 7, 2023, are approved.

### RESOLUTIONS:

#### GOVERNMENT, COURTS AND CONSUMER AFFAIRS COMMITTEE

**Motion to move GC-2 - IT-1, IT-3 -IT-7 as a block:** Legislator Walpole

**Second:** Legislator Martino

**Vote:** Unanimous, motion carried

- HS-9** Resolution Transferring Funds from Capital Project #B0621 Sandy Island Beach and Increasing Authorization of Capital Project 0121 Co.25 Camp Hollis Shoreline Stabilization

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#### ECONOMIC DEVELOPMENT & PLANNING COMMITTEE

- None

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#### HEALTH COMMITTEE

- HE-2** Resolution Authorizing Health Department Fine Schedule for Environmental Services
- HE-3** Resolution Authorizing the Increase of Budget in The Health Department to Purchase Covid Vaccine
- HE-4** Resolution Authorizing the Creation of Two Positions in The Health Department (1) Speech Language Pathologist and (1) Certified Special Education Teacher
- HE-5** Resolution Authorizing Health Department Vehicle Leases (4 Vehicles)

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#### INFRASTRUCTURE, FACILITIES & TECHNOLOGY COMMITTEE

- IT-1** Resolution Authorizing Budget Modification Central Services Supplement Existing Capital Project to Fund Computer Upgrades
- IT-2** Resolution Establishing Capital Project No. E0323 Oswego County Airport - Electric Vehicle and Charging Station Acquisition and Installation

**Motion to Amend:** Legislator Martino

**Second:** Legislator Walpole

**Vote:** Unanimous, motion carried

**Motion to Approve as Amended:** Legislator Lockwood

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

- IT-3** Resolution to Amend to Add Additional Equipment to Capital Project No. 0423 Highway Equipment Capital Project
- IT-4** Resolution Authorizing Budget Modification Buildings and Grounds – Gas & Heating Fuel
- IT-5** Resolution Authorizing Budget Modification Buildings and Grounds – Overtime
- IT-7** Resolution Authorizing Budgetary Modification Department of Solid Waste- Insurance Recovery Fund to Department of Solid Waste Fund Balance



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## FINANCE & PERSONNEL COMMITTEE

**FP-1** Resolution Awarding Professional Services Contract – RFP 23-PURC-001 – On-Line Auctions of Surplus County Goods

**Motion to Approve:** Legislator Martino

**Second:** Legislator Walpole

**Vote:** Unanimous, motion carried

**FP-2** Resolution Awarding Professional Services Contract to Provide Third-Party Administration Services for Oswego County Self Insured Health and Pharmacy Benefit Program- Human Resources Department

**Motion to Approve:** Legislator Walpole

**Second:** Legislator Lockwood

**Vote:** Unanimous, motion carried

**FP-3** Resolution Authorizing Professional Services Contract Accounting Services for County Treasurer's Office

**Motion to approve:** Legislator Martino

**Second:** Legislator Walpole

**Vote:** Unanimous, motion carried

### COMMITTEE REVIEW & DECISIONS:

- None

### REPORTING DEPARTMENTS:


- Jessica Vanella provided a Personnel Position Vacancy Report
  - Vacancy Reports/Employee Counts/Employees on Leaves of Absence/Current Exams
- Kevin Gardner Provided a Treasurer Department Update with a PowerPoint.
- Phil Church provided an administrative update.
- Holly Carpenter provided a Purchasing Department Update

### ADJOURNMENT:

**Motion to adjourn at 2:20 p.m.:** Legislator House

**Second:** Legislator Walpole

**Vote:** Unanimous, motion carried

  
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Raven Ahart  
Deputy Clerk of the Legislature