Human Services Committee

AGENDA - REGULAR MEETING **OSWEGO COUNTY, NEW YORK**

Date/ Time: Monday, October 30, 2023 at 2:00 p.m.
Location: Conference Room E - Legislative Office Building 46 East Bridge Street Oswego, New York

COMMITTEE MEMBERS:

Roy Reehil, Chair	Legislator, 5th District
James Scanlon, Vice Chair	Legislator, 16th District
James Karasek	Legislator, 22nd District
Frank Bombardo	Legislator, 7th District
Herbert Yerdon	Legislator, 2nd District
Michael Yerdon	Legislator, 1st District
Paul Connolly	Legislator, 20th District

CALL TO ORDER:

Pledge of Allegiance

APPROVAL OF MINUTES:

- Approval of Minutes for the Human Services Committee's regular meeting on October 2, 2023.

RESOLUTIONS:

HS-1 Resolution Awarding Professional Services Contract –RFP 23-MH-001- Opioid Abatement 2023-24

HS-2 Resolution Awarding Professional Services Contract –RFP 23-MH-002- OMH Supported Housing Program

HS-3 Resolution Authorizing Budgetary Modification Department of Social Services Division of Employment and Training Individual Training Accounts (ITA) Scholarships

HS-4 Resolution Authorizing Budgetary Modification Additional Hours – Office for the Aging

HS-5 Resolution Authorizing Budgetary Modification Department of Social Services – Other Supplies and Expense for Non-Federal JD Pins Foster Care Expense

COMMITTEE REVIEW AND DECISIONS:

None

REPORTING DEPARTMENTS:

- Veterans Services Department Updates
- Oswego City/County Youth Bureau Program Department Updates
- Office for the Aging Department Updates
- Social Services Department Updates

ADJOURNMENT:

Human Services Committee

DRAFT

MINUTES - REGULAR MEETING **OSWEGO COUNTY, NEW YORK**

Date/ Time: Monday, October 2, 2023 at 2:00 p.m.
Location: Conference E - Legislative Office Building 46 East Bridge Street Oswego, New York 13126

COMMITTEE MEMBERS:

Roy Reehil, Chair	Legislator, 5th District	Present
James Scanlon, Vice Chair	Legislator, 16th District	Excused
James Karasek	Legislator, 22nd District	Present
Frank Bombardo	Legislator, 7th District	Present
Herbert Yerdon	Legislator, 2nd District	Present
Michael Yerdon	Legislator, 1st District	Present
Paul Connolly	Legislator, 20th District	Present

STAFF AND GUESTS:

Brian Chetney	Eric Boozer	Sara Sunday
Phil Church	Stacy Alvord	Tim Stahl
Rich Mitchell	Marti Babcock	Kelly Jordal
Zach Grulich		

CALL TO ORDER:

Regular Meeting of the Human Services Committee was called to order at 2 p.m. by Committee Chair Roy Reehil with the Deputy Clerk of the Legislature present. The meeting commenced with the Pledge of Allegiance.

APPROVAL OF MINUTES:

Motion to approve: Legislator M. Yerdon
Second: Legislator Bombardo
Vote: Unanimous, motion carried

The minutes for the Human Services Committee's Regular Meeting on September 5, 2023 meeting were approved as amended

RESOLUTIONS:

HS-1 Resolution Authorizing Reclassification of One (1) Employment Advisor To One (1) Employment Specialist Assistant In The Department of Social Services

Motion to approve: Legislator Karasek
Second: Legislator M. Yerdon
Vote: Unanimous, motion carried

HS-2 Resolution Authorizing Reclassification of Two Positions In The Department of Social Services

Motion to approve: Legislator Bombardo
Second: Legislator M. Yerdon
Vote: Unanimous, motion carried

HS-3 Resolution Authorizing Budgetary Modification Department of Social Services 2023-2024 Rental Supplement Program Allocation Acceptance

Motion to approve: Legislator Bombardo
Second: Legislator Karasek
Vote: Unanimous, motion carried

HS-4 Resolution Authorizing Budgetary Modification Amendment to Resolution Number 173 Department Of Social Services 2022-2023 Rental Supplement Program Allocation

Motion to approve: Legislator M. Yerdon
Second: Legislator Bombardo
Vote: Unanimous, motion carried

HS-5 Resolution Authorizing Reclassification of Two Positions in The Department of Social Services Administrative Unit

Motion to approve: Legislator H. Yerdon
Second: Legislator M. Yerdon
Vote: Unanimous, motion carried

HS-6 Resolution Authorizing Budgetary Modification Department of Social Services-Furniture And Furnishings For Remainder Of 2023 Calendar Year

Motion to approve: Legislator Bombardo
Second: Legislator M. Yerdon
Vote: Unanimous, motion carried

HS-7 Resolution Authorizing Budgetary Modification Department of Social Services Reproduction Expenses for Remainder of 2023 Calendar Year

Motion to approve as amended: Legislator Bombardo
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried

HS-8 Resolution Authorizing Amended Fee Schedule For Indigent Burials

Motion to approve: Legislator H. Yerdon
Second: Legislator Karasek
Vote: Unanimous, motion carried

HS-9 Resolution Transferring Funds from Capital Project #B0621 Sandy Island Beach and Increasing Authorization of Capital Project 0121 Co.25 Camp Hollis Shoreline Stabilization

Motion to approve: Legislator Bombardo
Second: Legislator M. Yerdon
Vote: Unanimous, motion carried

HS-10 Resolution Opposing New York City's Updated City "Fighting Homelessness and Eviction Prevention Supplement" (FHEPS) Program to Send Homeless Families and Individuals to Upstate New York

Motion to approve: Legislator M. Yerdon
Second: Legislator Karasek
Vote: Unanimous, motion carried

COMMITTEE REVIEW & DECISIONS:

- BID 23-YB-002 CAMP HOLLIS SHORELINE STABILIZATION

Motion to approve: Legislator Reehil
Second: Legislator M. Yerdon
Vote: Unanimous, motion carried

REPORTING DEPARTMENTS

- Stacy Alvord, Director, of Social Services Department provided an Update.
- Sara Sunday Provided an Office for the Aging Department Update.
- Brian Chetney provided an Oswego City/County Youth Bureau Program Department Update (See handouts).
- Eric Boozer provided a Veterans Services Department Update.

EXECUTIVE SESSION:

- **Motion to go into Executive Session at 2:57 P.M. Discussions Concerning the Sale, Lease or Acquisition of Real Property**

Motion to approve: Legislator Karasek
Second: Legislator M. Yerdon
Vote: Unanimous, motion carried

Motion to re-enter Open Session at 3:04 P.M.: Legislator M. Yerdon
Second: Legislator H. Yerdon
Vote: Unanimous, motion carried

ADJOURNMENT:

Motion to adjourn at 10:12 p.m.: Legislator Karasek
Second: Legislator Bombardo
Vote: Unanimous, motion carried

_____**DRAFT**_____

Raven Ahart
Deputy Clerk of the Legislature

AGENDA# HS-1

RESOLUTION NO.

November 9, 2023

RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT – RFP 23-MH-001- OPIOID ABATEMENT 2023-24

By Legislator Reehil:

WHEREAS, the County issued a request for proposal for a vendor to provide an Opioid Abatement; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 23-MH-001) from multiple qualified firms to provide Opioid Abatement; and

WHEREAS, the Oswego County Department of Social Services Division of Mental Hygiene and Oswego County Purchasing Department have reviewed the proposals received and determined the proposals from Child Advocacy Center of Oswego County, Fulton, NY 13069, Northern Oswego County Health Service, Inc. dba ConnextCare, Pulaski, NY 13142, Farnham, Inc., Oswego, NY 13126, The Desens House, Oswego, NY 13126 meet the County's needs; and

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Human Services Committee that the County of Oswego awards the professional service contracts for providing Opioid Abatement, to Child Advocacy Center of Oswego County, 163 S 1st St., Fulton, NY 13069 for a one year contract in the amount of $108,936 to begin January 1, 2024 and renewable for an additional four year contract in the amount of $104,354 each year after, Northern Oswego County Health Service, Inc. dba ConnextCare, 61 Delano St., Pulaski, NY 13142 for a one year contract in the amount of $122,584 to begin January 1, 2024 and renewable for an additional four years in the amount of $116,150 each year after, Farnham, Inc., 283 W 2nd St., Oswego, NY 13126 in the amount of $110,000 payable in 2023 for proposal one consisting of one-time deficit funding and proposal two consisting of Empowering the Human Services Workforce for a three year contract in the amount of $100,000 to begin January 1, 2024 and end December 31, 2026, The Desens House, 340 W 1st St, Oswego, NY 13126 for a one year contract in the amount of $51,670 to begin January 1, 2024 and renewable for an additional two years in the amount of $50,000 each year; and be it further

RESOLVED, that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES: NO: ABSENT: ABSTAIN:

OSWEGO COUNTY PURCHASING

46 E Bridge Steet, Oswego NY 13126
Phone (315)326-6051 Fax (315)342-2468
Email: Purchasing@OswegoCounty.Com

RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

Name of Company	Location	Evaluation Rating	Required Documentation PRCS/PIS/SHC/NCC/RFC				
Catholic Charities	808 W Broadway Fulton, NY 13069	50.1%	X	X	X	X	N/A
Cayuga Home DBA Cayuga Centers	101 Hamilton Ave. Auburn, NY 13021	64.7%	X	X	X	X	N/A
Child Advocacy Center	163 S 1st St Fulton, NY 13069	95.6%	X	X	X	X	X
ConnextCare	61 Delano St Pulaski, NY 13142	96.3%	X	X	X	X	X
Farnham 1	283 W 2nd St Oswego, NY 13126	85%	X	X	X	X	X
Farnham 2	283 W 2nd St Oswego, NY 13126	98%	X	X	X	X	X
Friends of Recovery	41 Lake St, 23 W Oswego, NY 13126	36.4%	X	X	X	X	X
Helio Health	555 E Genesee St Syracuse, NY 13202	58%	X	X	X	X	X
Oswego County Opportunities	239 Oneida St Fulton, NY 13069	64%	X	X	X	X	X
Sky Recovery	4449 E Genesee St Dewitt, NY 13214	43.3%	X	X	X	X	N/A
The Desens House	340 W 1st St Oswego, NY 13126	89.7%	X	X	X	X	X

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

Solicitation Process: RFP 23-MH-001 was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on July 20, 2023. It was also sent directly to the following 36 vendors:

Arise	Hillside Childrens Center	Phoenix Village PD
Bridges to Hope	Huntington Family Center	Pulaski Village PD
Catholic Charities	Kristinas House of Hope	Oswego CSD
Cayuga Centers	Liberty Resources	Fulton CSD
Child Advocacy Center	Oswego County Intervention Court	Central Square CSD
Clear Path for Veterans	Oswego County Opportunities	Mexico Academy CSD
ConnextCare	Oswego Health	Hannibal CSD
Desens House	Oswego Industries	Phoenix CSD
Elmcrest Childrens Center	Victory Transformation	APW CSD
Farnham Family Services	Oswego City PD	Pulaski CSD
Friends of Recovery	Fulton City PD	Sandy Creek CSD
Helio Health	Central Square PD	Citi Boces

Number of Responses: Eleven (11)

CATHOLIC CHARITIES	PROS - Known agency in Oswego County. - Great community partner. - Long standing organization. CONS - The abatement impact of the proposal does not align with cost. - Return on investment would be minimal.
CAYUGA HOME FOR CHILDREN DBA CAYUGA CENTERS	PROS - Great proposal and valuable service CONS - Cost - No local organization or staff. - Abatement impact is too low for the cost.
CHILD ADVOCACY CENTER	PROS - Provides trauma informed therapy – a great benefit. - Good implementation plan. CONS - None

CONNEXTCARE	PROS - Long history serving the community across the county. - Strong medical background. CONS - None
FARNHAM 1	PROS - Public sector specialization - In business 91 years CONS - None
FARNHAM 2	PROS - References – all NY counties - Professional experience - 13 NY counties - In business 34 years - Very reasonable cost CONS - None
FRIENDS OF RECOVERY	PROS - Service is needed in the community. - Strong local ties. CONS - Does not meet qualifications due to pending 501C3 application. - New organization.
HELIO HEALTH	PROS - Strong history working with residents who suffer substance abuse. CONS - High cost for service county already utilizes. - Does not meet local needs.
OSWEGO COUNTY OPPORTUNITIES	PROS - Long-standing agency that works throughout the County. CONS - Unclear proposal

SKY RECOVERY	PROS - Nice supplement to traditional SUD treatment. - Holistic approach to recovery. CONS - No prior experience or knowledge with the organization.
THE DESENS HOUSE	PROS - Needed service within the community. - Programs and services offered have been well planned and implemented. CONS - None

Proposals Reviewed By:

Catherine Li Voti-Rice
Diane Oldenburg
Jill Gutelius
Nathan Barron
Nicole Kolmsee
Robert Ireland
Julie Landy

Evaluation Summary: The evaluation committee reviewed and rated each proposal according to the criteria listed on the attached schedule. The Committee recommends awarding contracts to five (5) vendors. See the attached informational memorandum listing the five (5) vendors provided by DSS.

Recommended Actions: The Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.

COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5477

TO: **Oswego County Legislature**

FROM: **Nicole Kolmsee, Director of Community Services DSS Division of Mental Hygiene**

DATE: **October 30, 2023**

RE: **Multiple Award Project RFP 23-MH-001 OPIOID ABATEMENT 2023-24**

INFORMATIONAL MEMORANDUM

SUBJECT: RFP 23-MH-001 Five Awards

BACKGROUND: NYS OASAS is providing the Division of Mental Hygiene, Local Governmental Unit for Oswego County, with dollars for the LGU to fund services and interventions at its discretion, based on the allowable use of funds per Settlement and Statute. Identification of local priorities has been guided by the Mental Hygiene Local Services Plan as well as engagement in local planning and prioritization activities of the Oswego County Community Services Board, County Departments, and Community Stakeholders.

Eleven proposals were received. Ten proposals were submitted by applicants meeting the eligibility criteria.

Five proposals are being recommended for contract awards as detailed below.

1. **Farnham's Deficit Funding proposal** meets the intent of the RFP by ensuring the successful expansion of essential outpatient treatment services for OUD/SUD in the Northeast area of the County. This one-time award will provide fiscal stability to cover the deficit incurred in 2022 due to the caseload build and resulting low revenue. 2023 and future years are projected to be self-sustaining with revenue generated from billable services. **The recommended award is for one-time funding in the amount of $110,000 payable in 2023.**

2. **Farnham's proposal for Empowering the Human Services Workforce: Enhancing CASAC and CRPA Certification through Salary-Funded Training and Retention Initiatives** meets the intent of the RFP by implementing an innovative strategy to address staff recruitment, development, and retention. The proposal aims to increase a trained workforce and provide career advancement opportunities for existing employees in critical direct service program areas experiencing workforce issues. **The recommended award is for a three-year contract in the amount of $100,000 to begin January 1, 2024 and end December 31, 2026.**

3. **The Desens House proposal aims to support their newly opened long-term Residence Program and Peer Recovery Coach service.** The proposal meets the intent of the RFP by implementing an innovative model for women working to overcome addiction. There are no long-term residential programs for women with SUD in Oswego Co. **The recommended award is for a one-year contract in the amount of $51,670 to begin January 1, 2024 and renewable for an additional two years in the amount of $50,000 each year.**

4. **Child Advocacy Center of Oswego County proposal is for a full-time clinician dedicated to providing trauma therapy to parents/caregivers with significant Adverse Childhood Experiences (ACEs).** A strong correlation exists between the occurrence of ACEs and the likelihood of developing substance use disorders. The proposal meets the intent of the RFP by slowing the impact of generational trauma, decreasing risk of Adverse Childhood Experiences for children in their care, and thereby reducing the number of youth who might develop alcohol and substance use disorders later in life. **The recommended award is for a one-year contract in the amount of $108,936 to begin January 1, 2024 and renewable for an additional four years in the amount of $105,354 each year.**

5. **ConnexCare proposal to enhance their Substance Use Disorder Treatment Program and Primary Care Services** meets the intent of the RFP by adding interventions, supports, and best practices to address the significant county issue of newborns with withdrawal symptoms due to maternal use of drugs. Oswego County has the second highest rate in NYS of newborn discharges who are opioid dependent. **The recommended award is for a one-year contract in the amount of $122,584 to begin January 1, 2024 and renewable for an additional four years in the amount of $116,150 each year.**

FISCAL IMPACT: There is no fiscal impact. No budget modification is needed. Revenue (A4310. 434900.NYSOP) and expense (A4310.545500.NYSOP) lines were created in the Mental Hygiene budget upon receipt of the funding allocation to the Division (Resolution No.051 dated 3/9/2023). Reimbursement is as follows: 100% Opioid Settlement Fund – Regional Abatement dollars. There is no local share.

RECOMMENDATION: The Department of Social Services recommends that the Human Services Committee, and the Legislature approve these five awards as detailed above.

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16. 2023,** at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, Specifications for

Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget $ 108,936.00 Lump Sum Price (US Dollars)

One Time Start Up $_____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number: 161603892

M/WBE Status NA

Tory L. DeCaire
Type of Print Name

CAC Foundation, Inc.
DBA Child Advocacy Center of Osw. Co.
Firm

Executive Director
Title

1635 First St Fulton, NY 13069
Address

Authorized Signature

8/14/2023
Date

(315 592 4453)/(315) 5987158
Telephone Number /Fax

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16. 2023,** at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, Specifications for

Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget $ 254,721 Lump Sum Price (US Dollars)

One Time Start Up $_____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number: 16-0986741

M/WBE Status

Mary-Margaret Pekow
Type or Print Name

Catholic Charities of Oswego Cty
Firm

Ex. Director
Title

808 W Broadway
Address

Authorized Signature

Fulton NY 13069

8/16/23
Date

(315) 598-3980 x1223 315 593 8875
Telephone Number /Fax

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16. 2023,** at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, Specifications for

Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget $ 527, 611.72 Lump Sum Price (US Dollars)

One Time Start Up $_____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:
15-0532087

M/WBE Status
N/A

Edward Hayes
Type or Print Name

Cayuga Home for Children dba Cayuga Centers
Firm

Chief Executive Officer
Title

101 Hamilton Avenue, Auburn, NY 13021
Address

Authorized Signature

08/10/2023
Date

(315-651-2300)/( )
Telephone Number /Fax

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16. 2023,** at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, Specifications for

Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget $106,150.00 Lump Sum Price (US Dollars)

One Time Start Up $6,434.00 Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:
237036393

M/WBE Status
NA

Tricia Peter Clark
Type or Print Name

ConnextCare
Firm

President and CEO
Title

61 Delano Street
Address

Pulaski, NY 13142

Authorized Signature

August 14, 2023
Date

(315-298-6569)/(315) 298-7488
Telephone Number /Fax

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16, 2023,** at: Oswego County Purchasing, 46 East Bridge Street, Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, and Specifications for **Request for Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24** and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget $_____ Lump Sum Price (US Dollars)

One Time Start Up $ $110,000 Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number: 16-0990872

M/WBE Status: Non-M/WBE

Eric Bresee
Type or Print Name

Farnham, Inc.
Firm

Executive Director
Title

283 West Second Street
Address

Authorized Signature

Oswego, NY 13126-3878

8/10/2023
Date

(315) 342-4489 ext 4160 / (315) 602-0793
Telephone Number / Fax Number

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16, 2023,** at: Oswego County Purchasing, 46 East Bridge Street, Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, and Specifications for **Request for Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24** and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget $ $50,000 Lump Sum Price (US Dollars)

One Time Start Up $_____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number: 16-0990872

M/WBE Status: Non-M/WBE

Eric Bresee
Type or Print Name

Farnham, Inc.
Firm

Executive Director
Title

283 West Second Street
Address

Authorized Signature

Oswego, NY 13126-3878

8/10/2023
Date

(315) 342-4489 ext 4160 / (315) 602-0793
Telephone Number / Fax Number

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16. 2023,** at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, Specifications for
Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24
and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget $ **87,600** Lump Sum Price (US Dollars)

One Time Start Up $_____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:
93-2339140

M/WBE Status
n/a

Teresa F. Woolson
Type or Print Name

Chair
Title

Teresa F. Woolson
Authorized Signature

8/16/23
Date

Friends of Recovery Oswego County, Inc.
Firm

41 Lake Street, 23 West
Address

Oswego, NY 13126

(315-402-6119)/( )
Telephone Number /Fax

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16, 2023,** at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, Specifications for

Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget $ 236,267.50 (not exceed) Lump Sum Price (US Dollars)

One Time Start Up $ -0- Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number: 15-0532288

M/WBE Status: None

Kathleen Gaffney-Babb
Type or Print Name

Helio Health, Inc.
Firm

President & C.E.O.
Title

555 E. Genesee Street
Address

Kathleen Gaffney Babb
Authorized Signature

Syracuse NY 13202

8.15.23
Date

(315) 474-5506
Telephone Number /Fax

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16, 2023,** at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, Specifications for

Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget $ 146,730.00 Lump Sum Price (US Dollars)

One Time Start Up $_____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number:
16-0979876

M/WBE Status
N/A

Diane Cooper- Currier
Type or Print Name

Oswego County Opportunities, Inc.
Firm

Executive Director
Title

239 Oneida Street Fulton, NY 13069
Address

Authorized Signature

8/14/23
Date

(315)598-4717 (315)592-7533
Telephone Number /Fax

Please attach any additional information to this sheet.

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16. 2023,** at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, Specifications for

Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget $46,056 Lump Sum Price (US Dollars)

One Time Start Up $0 Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number: 52-2178069

M/WBE Status NO

Michael Fischman
Type or Print Name

International Association for Human Values
Firm

Executive Director
Title

2401 15th St NW, Washington DC 20009
Address

Michael Fischman
Authorized Signature

8/15/2023
Date

(805)705-6235)/(617)544-2058
Telephone Number /Fax

Please attach any additional information to this sheet.

RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

Proposer Reply Cover Sheet

Sealed Proposals are due by **2:00 p.m., Wednesday August 16, 2023,** at: Oswego County Purchasing Office; 46 East Bridge Street; Oswego, NY 13126.

THE COUNTY RESERVES THE RIGHT TO REJECT ANY OR ALL PROPOSALS

The undersigned hereby certifies that he/she has examined and fully comprehends the requirements and intent of the Notice, Information, Specifications for

Request For Proposal #RFP 23-MH-001 – OPIOID ABATEMENT 2023-24

and offers to fulfill the activities as shown in the attached proposal for the cost listed below.

12 Month Operating Budget $ 50,000 Lump Sum Price (US Dollars)

One Time Start Up $_____ Lump Sum Price (US Dollars)

For one-time funded projects, provide a detailed itemized budget of expenses and list any other revenue sources supporting the project.

Proposer must disclose if proposer has a pending application or submission for other funding to support this or a similar project.

Federal ID Number: 843163610

M/WBE Status

CHRISTINE "DEAN" WRIGHT
Type or Print Name

THE DESENS HOUSE
Firm

EXECUTIVE DIRECTOR
Title

340 WEST 1st St
Address OSWEGO NY 13126

Authorized Signature

August 16, 2023
Date

(315.529.9509)/( )
Telephone Number /Fax

Please attach any additional information to this sheet.

Schedule A

Evaluation Comparison
RFP 23-MH-001 Opiod Abatement

Total Points	Evaluation Criteria	Farnham 1							Farnham 2						
	Evaluator	CL	JL	NB	NK	JG	DO	RI	CL	JL	NB	NK	JG	DO	RI
40	Experience & Capabilities	40	40	40	40	40	40	38	40	40	40	40	40	39	38
30	Management Outline and Project Approach	30	30	30	30	30	28	28	30	30	30	30	30	29	26
10	Business & Organization	10	10	10	10	10	10	9	10	10	10	10	10	10	9
20	Cost	20	20	20	20	20	19	19	20	20	20	20	20	20	17
100	Total Points	100	100	100	100	100	97	94	100	100	100	100	100	98	90
Rating per Evaluation		98.7							98.3						

Total Points	Evaluation Criteria	Sky Recovery							Cayuga Home for Chioldren DBA Cayuga Centers						
	Evaluator	CL	JL	NB	NK	JG	DO	RI	CL	JL	NB	NK	JG	DO	RI
40	Experience & Capabilities	20	0	10	10	20	20	35	40	20	40	25	40	38	30
30	Management Outline and Project Approach	20	0	10	5	20	10	25	20	5	20	20	30	15	25
10	Business & Organization	5	0	0	5	10	5	8	10	0	10	5	10	5	10
20	Cost	10	0	10	5	10	15	15	10	0	0	0	0	10	15
100	Total Points	55	0	30	25	60	50	83	80	25	70	50	80	68	80
Rating per Evaluation		43.3							64.7						

Schedule A

Evaluation Comparison
RFP 23-MH-001 Opiod Abatement

Total Points	Evaluation Criteria	Helio Health							Oswego County Opportunities						
	Evaluator	CL	JL	NB	NK	JG	DO	RI	CL	JL	NB	NK	JG	DO	RI
40	Experience & Capabilities	40	0	20	40	40	40	38	40	20	30	20	25	35	30
30	Management Outline and Project Approach	20	0	25	0	30	10	25	15	0	25	15	20	15	15
10	Business & Organization	10	0	5	5	8	5	10	10	0	10	10	8	10	10
20	Cost	10	0	5	5	0	0	15	15	0	20	10	15	15	10
100	Total Points	80	0	55	50	78	55	88	80	20	85	55	68	75	65
Rating per Evaluation		58.0							64.0						

Total Points	Evaluation Criteria	Friends of Recovery							The Desens House						
	Evaluator	CL	JL	NB	NK	JG	DO	RI	CL	JL	NB	NK	JG	DO	RI
40	Experience & Capabilities	40	0	0	5	20	0	0	40	35	35	20	40	38	20
30	Management Outline and Project Approach	30	0	0	15	30	0	25	30	30	30	28	30	30	25
10	Business & Organization	10	0	0	5	5	0	5	10	10	10	7	10	9	6
20	Cost	20	0	0	15	15	0	15	20	20	20	20	20	20	15
100	Total Points	100	0	0	40	70	0	45	100	95	95	75	100	97	66
Rating per Evaluation		36.4							89.7						

Schedule A

Evaluation Comparison
RFP 23-MH-001 Opiod Abatement

Total Points	Evaluation Criteria	Catholic Charities							Child Advocacy Center						
	Evaluator	CL	JL	NB	NK	JG	DO	RI	CL	JL	NB	NK	JG	DO	RI
40	Experience & Capabilities	35	0	20	10	10	38	25	40	40	40	35	40	40	35
30	Management Outline and Project Approach	25	0	30	10	30	15	15	30	30	25	25	30	28	25
10	Business & Organization	8	0	10	10	10	5	10	10	10	10	10	10	10	10
20	Cost	5	0	5	5	0	10	10	20	20	20	18	20	20	18
100	Total Points	73	0	65	35	50	68	60	100	100	95	88	100	98	88
Rating per Evaluation		50.1							95.6						

Total Points	Evaluation Criteria	ConnextCare						
	Evaluator	CL	JL	NB	NK	JG	DO	RI
40	Experience & Capabilities	40	38	40	40	40	40	35
30	Management Outline and Project Approach	30	28	25	30	30	29	28
10	Business & Organization	10	10	10	10	10	10	10
20	Cost	20	18	15	20	20	20	18
100	Total Points	100	94	90	100	100	99	91
Rating per Evaluation		96.3						

CL = Catherine Li Voti-Rice
JL = Julie Landy
NB = Nathan Barron
NK = Nicole Kolmsee
JG = Jill Gutelius
DO = Diane Oldenburg
RI = Robert Ireland

AGENDA# HS-2

RESOLUTION NO.

November 9, 2023

RESOLUTION AWARDING PROFESSIONAL SERVICES CONTRACT – RFP 23-MH-002- OMH SUPPORTED HOUSING PROGRAM

By Legislator Reehil:

WHEREAS, the County issued a request for proposal for a vendor to provide a Supported Housing Program; and

WHEREAS, in accordance with Oswego County Purchasing Policy, the Oswego County Purchasing Department solicited Requests for Proposals (RFP 23-MH-002) from multiple qualified firms to provide a Supported Housing Program; and

WHEREAS, the Oswego County Department of Social Services Division of Mental Hygiene and Oswego County Purchasing Department have reviewed the received proposal and determined the proposal from Oswego County Opportunities, Inc., Fulton, NY 13069 meets the County's needs; and

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Human Services Committee that the County of Oswego awards the professional service contract for providing a Supported Housing Program, to Oswego County Opportunities, Inc., 239 Oneida Street, Fulton, NY 13069 not to exceed $835,000.00; and be it further

RESOLVED that a certified copy of this resolution delivered to the Treasurer and Purchasing Director shall be their authority to affect the procurement of services.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES: NO: ABSENT: ABSTAIN:

COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5477

TO: **Oswego County Legislature**

FROM: **Nicole Kolmsee, Director of Community Services DSS Division of Mental Hygiene**

DATE: **October 30, 2023**

RE: **Award – RFP 23-MH-002 OMH SUPPORTED HOUSING**

INFORMATIONAL MEMORANDUM

SUBJECT: **RFP 23-MH-002 Award** of one-year renewable contract in the amount of $835,000 (subject to revisions by NYS OMH Funding) to Oswego County Opportunities, Inc. beginning January 1, 2024

BACKGROUND: The NYS Office of Mental Health (OMH) introduced Supported Housing in 1990 as an initiative to facilitate an increase in long term/permanent housing options for people with mental illness coupled with an individual support services to help them succeed. Supported Housing, when provided with non-residential and other complementary mental health services, can meet the needs of many individuals who have multiple service requirements. The goal is to support individuals to live in their own apartments of their choosing and to fully participate in the community. A total of 65 OMH Supported Housing units are allocated for Oswego County and for long term / permanent housing. Long term/permanent housing is considered community-based housing without a designated length of stay where the recipient has a leased or subleased apartment unit.

OCO is the current contractor for this service. OCO has successfully operated the program in compliance with the NYS OMH Guidelines in partnership with the Division of Mental Hygiene. OCO's proposal meets the criteria to continue the current operations.

FISCAL IMPACT: There is no fiscal impact. No budget modification is needed. Expense is included in 2024 budget request. Reimbursement is as follows: 100% NYS OMH State Aid. There is no local share.

RECOMMENDATION: The Department of Social Services recommends that the Human Services Committee, and the Legislature approve this award for a one-year renewable contract, beginning January 1, 2024, to Oswego County Opportunities, Inc. in the amount of $835,000 (subject to revisions by NYS OMH Funding).

OSWEGO COUNTY PURCHASING

46 E Bridge Steet, Oswego NY 13126
Phone (315)326-6051 Fax (315)342-2468
Email: Purchasing@OswegoCounty.Com

RFP 23-MH-002 – OMH Supported Housing Program

Name of Company	Location	Evaluation Rating	Lump Sum Total	Required Documentation PRCS/PIS/SHC/NCC/RFC				
Oswego County Opportunities	239 Oneida Street Fulton, NY 13069	100%	$835,000.00	X	X	X	X	X

SHC=Sexual Harassment Certification; PRCS=Proposer Reply Cover Sheet; PIS=Proposer Information Sheet; NCC=Non-Collusion Certification; RFC= Resolution for Corporations

Solicitation Process: RFP 23-MH-002 was publicly advertised in the official newspaper, on Bidnet, and on the Oswego County website on August 3, 2023. It was also sent directly to the following vendors:

Catholic Charities
Helio Health
Liberty Resources
Oswego County Opportunities

Number of Responses: One (1)

Oswego County Opportunities	**Pro:** • Current vendor since 2018. • The only provider for this service is within Oswego County. • Current operator, therefore, no start-up or implementation fees. • Experienced. **Con:**

Proposals Reviewed By:

Nicole Kolmsee

Evaluation Summary: The evaluation committee reviewed and rated each proposal. The Committee recommends awarding the contract to Oswego County Opportunities.

Recommended Actions: The Oswego County Purchasing Department certifies that the solicitation complies with Oswego County Purchasing Policy and New York State General Municipal Law. The Purchasing Department recommends awarding the contract.

AGENDA# HS-3

RESOLUTION NO.

November 9, 2023

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT OF SOCIAL SERVICES DIVISION OF EMPLOYMENT AND TRAINING INDIVIDUAL TRAINING ACCOUNTS (ITA) SCHOLARSHIPS

By Legislator Roy Reehil:

WHEREAS, under the Workforce Innovation and Opportunities Act federal funding, the Division of Employment and Training within the Department of Social Services provides ITA tuition for scholarships to customers enrolled in vocational training; and

WHEREAS, the division of Employment and Training has issued more ITA scholarships than originally budgeted for; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and is, authorized to transfer the funds from CD6292-549100 On the Job Training Expense line to the CD6292.549500 ITA Tuition Payments line as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES: **NO:** **ABSENT:** **ABSTAIN:**

COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5477

TO: **Oswego County Legislature**

FROM: **Stacy Alvord, Department of Social Services Commissioner**

DATE: **November 9, 2023**

RE: **Budget Modification – Transfer of Funds from On the Job Training Line to ITA Tuition Line**

INFORMATIONAL MEMORANDUM

SUBJECT: Budget modification to transfer funds from On-the-Job training line to ITA tuition line

BACKGROUND: Under the Workforce Innovation and Opportunities Act (WIOA) federal funding, the Division of Employment & Training offers funding for training services to jobseekers and business customers. These services include On-the-Job Training with reimbursement of new hire wages to local employers and Individual Training Accounts (ITA) Tuition for scholarships to customers enrolled in vocational training. DET has issued more ITA scholarships than originally budgeted for and less OJT requests. Therefore, this is a shift in WIOA funding for planned services. DET services are offered under the NYS Department of Labor determined allocation of funding in response to the local labor market demand, which is difficult to predict. This shift in funding for services promotes the growth of a skilled workforce in response to Oswego County economic development.

FISCAL IMPACT: Increase ITA Tuition budget line CD6292-549500 by $60,000.00 and decrease On-the-Job Training line CD6292-549100 by $60,000.00. Reimbursement is as follows: This is a shift of WIOA program funding from one service line to another. ***Impact to local share of $0.00***.

RECOMMENDATION: The Department of Social Services recommends that the Human Services Committee, Finance and Personnel Committee and the Legislature approve this budget modification to transfer funds from On-the-Job Training line CD6292-549100 to ITA Tuition budget line CD6292-549500.

COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST

11/9/2023

ACCOUNT NUMBER			ACCOUNT NUMBER				
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	DESCRIPTION	DOLLAR AMOUNT
CD6292	549100					On the Job Training Expense	$ (60,000.00)
			CD6292	549500		ITA Tuition Payments	$ 60,000.00
						To cover excess ITA Tuition Payments	

DEPARTMENT HEAD DATE

*DIRECTOR OF HUMAN RESOURCES DATE

*If Personnel Services are impacted

COUNTY ADMINISTRATOR DATE

CHAIRPERSON DATE

COUNTY TREASURER DATE

Ver. 7.18.23

AGENDA# HS-4

RESOLUTION NO.

November 9, 2023

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION
ADDITIONAL HOURS – OFFICE FOR THE AGING

By Legislator Reehil:

WHEREAS, the Office for the Aging annually receives a high demand of requests for insurance counseling services; and

WHEREAS, due to staffing vacancies and a high percentage of staff illness, additional hours are needed to complete the work required; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee of this body; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer the funds from and to the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES: **NO:** **ABSENT:** **ABSTAIN:**

County of Oswego
OFFICE FOR THE AGING

(315) 349-3484

Sara Sunday
Aging Services Administrator
www.oswegocounty.com/ofa

County Office Complex
70 Bunner Street
Oswego, NY 13126

To: Oswego County Legislature
From: Sara Sunday, Aging Services Administrator
Date: October 30, 2023
RE: Budget Modification – Additional Hours

INFORMATIONAL MEMORANDUM

Subject: Budget Modification Request to transfer funds from Salary and Wages to Additional Hours.

Background: Each year there is a high demand for insurance counselling services during Medicare's Open Enrollment Period, October 15th – December 7th. OFA Insurance Counsellor staff accumulate many hours of comp time making it difficult to use all annual and comp time in a given calendar year without creating staff shortages. Additionally, OFA has been struck with 50% of staff being out with COVID or COVID like systems over the past few weeks. With several vacancies this year, OFA has funding available in our Salary and Wages line that we wish to transfer into an Additional Hours expense line. This will compensate the staff performing these duties, while not contributing to the need for staff to try and find time to take off at a date in the future.

Fiscal Impact: There will be no negative effect to the budget.

Recommended Action:
The Office for the Aging respectfully recommends the Human Services Committee, the Personnel and Finance Committee and the Oswego County Legislature authorize the transfer $1500 from Expense Line Salary and Wages - Account A6772.511000 into Expense Line Additional Hours – Account A6772.514400.

COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST

ACCOUNT NUMBER			ACCOUNT NUMBER				
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	DESCRIPTION	DOLLAR AMOUNT
A6772	511000					Salaries and Wages	(1,500.00)
			A6772	514400		Additional Hours	1,500.00
						To add funding to the Additional Hours Expense Line	
						in the Office for the Aging budget	
							$0.00

DEPARTMENT HEAD DATE

*DIRECTOR OF HUMAN RESOURCES DATE

*If Personnel Services are impacted

COUNTY ADMINISTRATOR DATE

CHAIRPERSON DATE

COUNTY TREASURER DATE

Ver. 7.18.23

AGENDA# HS-5

RESOLUTION NO.

November 9, 2023

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT OF SOCIAL SERVICES-OTHER SUPPLIES AND EXPENSE FOR NON-FEDERAL JD PINS FOSTER CARE EXPENSES

By Legislator Roy Reehil:

WHEREAS, the Department of Social Services has identified a need to pay the federally non-participating JD/PINS Foster Care expenses above the 2023 calendar year projection; and

NOW, upon recommendation of the Human Services Committee and Finance & Personnel Committee; be it

RESOLVED, that the County Treasurer be, and he is, authorized to transfer funds to and from the accounts as shown on the attached budget modification request; and be it further

RESOLVED, that a certified copy of this resolution delivered to the County Treasurer shall be his authority to affect such transfer and make such adjustments.

RESOLUTION PASSED/FAILED, WITH A VOICE/ROLL CALL VOTE

YES: **NO:** **ABSENT:** **ABSTAIN:**

COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5477

TO: **Oswego County Legislature**

FROM: **Stacy Alvord, Department of Social Services Commissioner**

DATE: **November 9, 2023**

RE: **Budget Modification – AFS – Other Supplies & Expense – CWS (FNP JD/PINS Foster Care)**

INFORMATIONAL MEMORANDUM

SUBJECT: Budget Modification requesting a transfer of funds to cover federally non-participating JD/PINS Foster Care expenses for the remainder of CY2023.

BACKGROUND: All federally non-participating JD/PINS Foster Care expenses are paid from the A6070.545500 CWS account. The amount of expenses paid from this account varies from year to year and is unpredictable. For example:

YEAR	TOTAL EXPENSE
2017	$107,144.30
2018	$6,833.79
2019	$109,434.72
2020	$49,458.06
2021	$20,381.91
2022	0

If additional funds are not transferred to the AFS – Other Supply & Expense – CWS account, then we will not have enough funds in our budget line to allow the necessary posting of monthly abstracts through the 2023 Calendar Year.

FISCAL IMPACT: Increase the AFS A6070.545500 Other Supplies & Expense - CWS budget line $109,510 and decrease the AFS - A6070.511000 Salaries & Wages - Regular budget line by $109,510. There will be no increase or decrease in the local share for 2023 or any future years due to the transfer of these funds.

RECOMMENDATION: Approve this budget modification to transfer $109,510 to AFS - A6070.545500 – CWS (FNP JD/PINS Foster Care) from AFS – A6070.511000 Salaries & Wages Reg.

/lfw

COUNTY OF OSWEGO
BUDGET MODIFICATION REQUEST

11/9/2023

ACCOUNT NUMBER			ACCOUNT NUMBER				
ORG	OBJECT	PROJ	ORG	OBJECT	PROJ	DESCRIPTION	DOLLAR AMOUNT
A6070	545500	CWS				AFS - OTHER SUPPLIES & EXPENSE - CWS	$ 109,510
			A6070	511000		AFS - SALARIES AND WAGES REG	$ (109,510)
				Provide funding to allow the continued payment of non-federal Foster Care JD/PINS expenses for CY2023			

DEPARTMENT HEAD DATE

*DIRECTOR OF HUMAN RESOURCES DATE

*If Personnel Services are impacted

COUNTY ADMINISTRATOR DATE

CHAIRPERSON DATE

COUNTY TREASURER DATE

Ver. 7.18.23

COUNTY OF OSWEGO
Department of Social Services

Stacy Alvord, MSW
Commissioner

P.O. Box 1320 • Mexico, New York 13114
phone 315.963.5000 • fax 315.963.5477

Date: October 12, 2023
To: Human Services Committee
From: Stacy Alvord, Commissioner
RE: Department of Social Services Updates

Personnel

DSS is slowly rebuilding. In September, eleven (11) new workers were onboarded – two returning to HEAP for the season. The most notable change is the number of employees that have been selected for promotion or change to a new position within DSS - two in September and seven in October. DSS is pleased to promote experienced staff to new positions and within leadership roles, thus retaining their experience and talent.

Our overall department vacancy percentage continues to fall each month:

August	September	As of October 5
16.4%	15.1%	14.3%*

*As of October 5, there are 53.5 positions vacant across the Agency.
Typist and Account Clerk positions continue to be unfilled due to challenges in recruitment.

There are 15 out of 78.5 (16%) Services caseworker positions vacant. There are 10 out of 54 (18.5%) social welfare examiner positions vacant, two of which are SWE management positions. DSS Accounting unit continues to be at 30% vacancy with 2 account clerk positions and 1 senior account clerk position vacant.

A new Attorney, Melissa Marshall, Esq., is now in rotation to accept cases. This has assisted in providing more coverage of complex court cases. One paralegal resigned – however, we have applicants for the vacancy.

DSS redesign of office space allows for the new positions approved for DSS. The pressure point continues to be the lack of capacity in the Mexico parking lot.

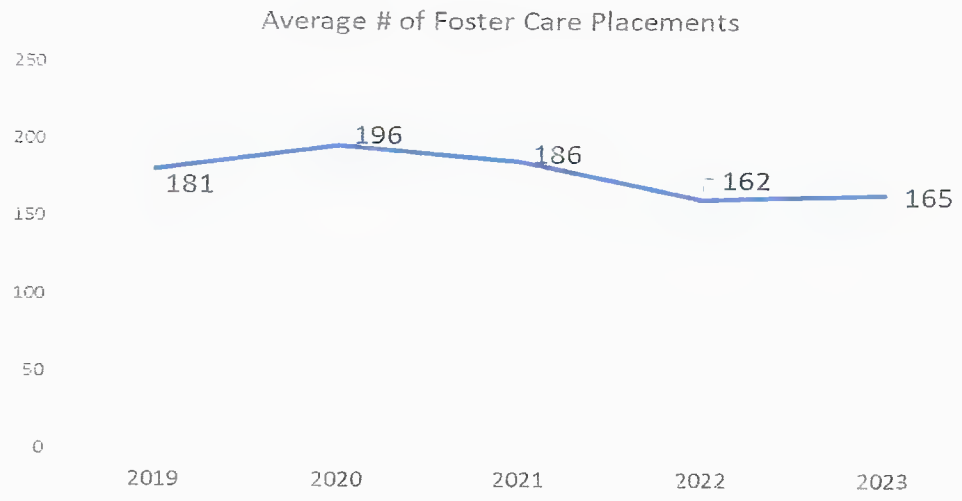
Child Support Enforcement & Collections Unit

- Collected year to date $145,886 to recover past Temporary Assistance payments.
- Collected a few large payments of child support recently - $22,625 from non-custodial parent to pay off the arrears – and $11,264 from an estate to pay arrears to the custodial parent.

Child and Family Services

- Given the number of vacancies and caseworkers in training, DSS continues to have a backlog with investigations.
- Sobriety Treatment and Recovery Team (START) has begun to serve families this month. Four caseworkers have been deployed to START and three of the four positions of Family Mentor have been hired by Farnham.
- VTC contract has now ended. A new contract is being established to continue to use Jefferson County volunteers through VTC to transport children / youth placed north of our county whenever feasible. It will not be many transports and a fee for service is established with VTC.
- Services division has hired the manager (Principal Case Worker Aid), supervisor (Senior CWA) and four new CWAs for the newly launched transportation unit. This was a Bonadio recommendation, which is now complete. Five leased vehicles are in the 2024 budget to provide a county vehicle to each of our CWAs.
- Northwoods completed the analysis of Services workforce use of Traverse. Workforce turnover has significantly reduced their day-to-day use of Traverse. A focused effort to train and establish workflow using the capacity of Traverse will greatly improve efficiency of completing the many activities needed for case documentation.
- Adoption records are now ready to be scanned and archived electronically.

Foster Care placements are stable and comparative to 2022. Increased costs due to the state mandating higher payments are projected in the 2024 annual budget at $2.6M with an annual cost in 2024 projected at $10.6M.



Financial Assistance Programs

Personnel Updates – Vacancies as of 9/1: 1 Principal Social Welfare Examiner, 1 Senior Social Welfare Examiner, 8 Social Welfare Examiners, 1 Fraud Investigator, 4 Community Services Workers, and 2 Typists. Due to the high rate of vacancies, there is not adequate coverage for the increasing number of Oswego County citizens seeking services. Of the 44 Social Welfare Examiners, 27% (12) are currently in training and under Case Supervisory Review.

Home Energy Assistance Program

- DSS is gearing up for HEAP which opens on November 1, 2023, and the Emergency component will open January 2, 2024. Program dates are contingent upon federal funding.
- Clients who are open for other financial assistance programs are automatically enrolled in HEAP with payments issued directly to the utility company. The number of households in Oswego County receiving auto pay is about 47,000. In 2022 HEAP season, $22.7M was distributed to low-income households.
- Emergency HEAP assists households in crisis situations - utility shutoffs, fuel of less than ¼ of a tank or a 10- day supply of wood, coal, or pellets. It also includes temporary relocation and installations for propane tanks which have been removed for non-payment. It is projected that about 14,000 households will apply for Emergency HEAP. In 2022 HEAP season $8.89M was distributed to low-income households in Oswego County.

Supplemental Nutrition Assistance Program

- There are 9,106 households receiving SNAP benefits in Oswego County. SNAP (formerly titled Food Stamp) is a 100% federally funded USDA program.
- Reports from SNAP participants and from store owners' evidence that credit card skimmers are on the rise. Many participants arrive at checkout with their groceries to find there is nothing left on their EBT card. Our Fraud Investigators are involved in these cases and there is a process for benefits to be recovered.

Timeliness of Case Processing:

On October 3rd the NYS Office of Temporary and Disability Assistance (OTDA) sent a letter to advise that a priority is to be a focus on timely processing of applications for SNAP and Temporary Assistance (TA). USDA expects that 95% of cases are approved within 30 days. There is no threshold by the federal or state government currently for TA however the policy is to make a determination within 30 days.

- For August 2023, the statewide average percentage of TA cases approved within 30 days was 59%. For Oswego County in August 2023, 67% of TA cases were processed within 30 days. However, given the critical nature of the benefits current timeliness is of concern.
- For August 2023, the statewide average percentage of SNAP cases approved within 30 days was 78%. For Oswego County in August 2023, 78% of SNAP cases were processed within 30 days.

NYS OTDA advised of new reports that will track timeliness and will be accountable to federal USDA for oversight. Training and technical assistance will be provided to our workforce. NYS OTDA advised Commissioners to "impress upon county leadership" the importance of being provided the resources needed to keep current with applications for services.

There is a virtual meeting with the NYS OTDA Acting Commissioner Barbara Guinn next week with local district Commissioners from across the state. This will be a topic of discussion given the workforce crisis many county DSSs are experiencing.

The New York Public Welfare Association (NYPWA) is advocating for an extension of the HELP program and to add clerical and accounting civil service positions to those position titles exempt from testing.