



City of Rock Springs

Department of Public Services
Building Inspection Office
212 D Street, Rock Springs, WY 82901
Phone: 307-352-1540 Fax: 307-352-1545

APPLICATION FOR CONTRACTOR REGISTRATION

The following items are required to be submitted to the Building Inspection Office prior to starting work within the City:

1. Application Form – located at the bottom of this document
2. Registration Fee - \$125.00 (**cash or check payable to City of Rock Springs**)
3. Certificate of Insurance – Minimum Requirements:
 - a. \$100,000 Property Damage.
 - b. \$100,000 Bodily injury or damage including death to any person.
 - c. \$250,000 Bodily injury or damage including death to more than one person.
4. The Certificate must show the City of Rock Springs (with address) as the certificate holder.
5. The name and phone number of contractor must be visibly displayed with 2" minimum letter size on all large equipment and vehicles used or parked at construction sites. Signage must be permanently affixed or magnetically adhered. Failure to do so will result in work stoppage or contractor out of compliance. (Ord. No. 2006-12, 5-16-06).

Return the completed application and required items to the Building Inspection Office at City Hall.

City of Rock Springs Application for Contractor's Registration

Company Name: _____ Date: _____

Mailing Address: _____

Physical address: _____

City: _____ State: _____ Zip: _____

Contact person regarding application: _____

Phone #: _____ Fax #: _____

Email: _____

Type of Business: _____
(building, framing, plumbing, HVAC, electrical, excavation, mobile home set up, carpet installer, siding, roofing, etc.)

Electrical Contractors Only

_____ State of Wyoming Electrical Contractor's License / copy required
_____ Master of Record / copy required