

TOWNSHIP OF ROSTRAVER
Minutes of the Monthly Meeting
September 4, 2024

President Johnson called the regular monthly meeting of the Rostraver Township Board of Commissioners to order on this date at 6:05 p.m. in the Rostraver Township Municipal Building.

Members present were:

Gary N. Beck, Sr.	Justin A. Kosanko
Devin M. DeRienzo	Jeffrey R. Johnson

Attorney Dalfonso, Township Manager/Finance Director Keffer, and Secretary Beard were also present.

Pledge of allegiance was led by President Johnson with audience participating.

REASON TO AMEND THE AGENDA: Adding the following motion to Old Business G for approving the Demczyk Plan No. 2, Simple Subdivision, on the basis that it is de minimis in nature, does not include the expenditure of funds and does not involve entering into a contract.

Devin M. DeRienzo moved to add the following motion to Old Business G. Moves to approve or reject the Demczyk Plan No. 2, Brian and Adrienne Demczyk, Simple Subdivision. A simple subdivision of tax map number 56-06-00-0-117. The purpose of the plan to add 0.69 acres to an existing residential lot off Locust Street. The residual lot will consist of 44.67 acres with a non-building waiver. The Planning Agency recommends approval. Gary N. Beck, Sr. seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

Justin A. Kosanko moved there being no additions or corrections to the minutes of the Monthly Meeting of August 7, 2024 and Work Session of August 7, 2024 they stand approved as read. Gary N. Beck, Sr. seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

COMMITTEE REPORTS:

Chairman of Public Safety, Jeffrey R. Johnson, reported for the month of August, 2024. Criminal Arrests 36, YTD 327; Non-Traffic Citations 0, YTD 94; Traffic Citations 200, YTD 1,072; Parking Tags 0, YTD 82; Written

Warnings 0, YTD 389; Total Number of Incidents 956, YTD 7,713. Chairman Johnson read Chief Scott E. Sokol's report. Chairman Johnson said Collinsburg responded to 20 total fire calls; 4.2 average personnel per call. Chairman Johnson said Rostraver Central responded to 51 total fire calls; 6.2 average personnel per call. Chairman Johnson said they responded to the fire at Jefferson Hospital yesterday; they took the ladder truck for support; it was nice to see it being used on a high profile fire like that. Chairman Johnson said Webster responded to 21 total fire calls; 2.9 average personnel per call. Chairman Johnson gave a shout out to four (4) of our officers: Rick Beranek, Marty Palla, J.C. Frederick, and Ben Bamford; their year-to-date numbers for traffic citations lead the department. Chairman Johnson said they continue to patrol Route 51 mainly for the high rate of successful traffic citations. Chairman Johnson gave a shout out to our newest officer, Skyler Craven, as she really joined that club for traffic citations.

Chairman of Parks and Recreation, Justin A. Kosanko, reported for the month of August, 2024. Commissioner Kosanko said the Road Department performed the following duties for Recreation: maintenance at the DiVirgilio Sports Complex and satellite fields, work at all fields, mulched at the playgrounds, loaded trucks for pickleball court construction, pipe crossing on the trail, and set up for the Recreation Commission meeting. Commissioner Kosanko said the next Recreation Commission Meeting will be held on Tuesday, September 10, 2024 at 7:00 p.m. here in the meeting room; everyone is welcome to attend. Commissioner Kosanko said we will continue to work on the Recreation Comprehensive Plan with Pashek. Commissioner Kosanko said fall sports are underway with baseball, softball, soccer, football, and cheerleading going on for the youth programs. Commissioner Kosanko said the pickleball courts are much awaited and underway; they are going to behind this building and available to all residents; there is no date for completion yet. Commissioner Kosanko said winter sports are starting up this month with the Recreation Commission. Commissioner Kosanko encouraged all to come out to see the kids play their sports. Commissioner Kosanko said the future Leopards are starting out young.

Chairman of Roads, Streets and Equipment, Gary N. Beck, Sr., reported for the month of August, 2024. Commissioner Beck, Sr. said the Road Department prepared and cleaned up from the National Night Out; changed speed and handicap signs in Pricedale; assisted the police department in a crime scene cleanup; swept Broad Avenue with the power broom; trimmed blind spots; cleared fallen branches off the roads; cleaned up illegal dumping along Johnson Avenue; bermed along German Street with dirt; cleared trees and brush at Shwanee Point pond; installed a new metal roof at the small garage at the Complex; hauled millings to be stockpiled; removed a large pine tree from Willowbrook Road; milled a parking lot area; cleaned up garbage at the Webster boat launch; installed a speed sign on Ridge Road; loaded contractors with stone for the pickleball court; washed trucks and equipment; picked up masonry supplies; pulled a ditch on Martin Road; and saw cut Collinsburg Road for pipe replacement. Commissioner Beck, Sr. gave the MS4 report. Commissioner Beck, Sr. said the Road Department checked all of the routes and cleaned inlets; repaired a catch basin on Willow Links; repaired a catch basin on Abby Lane; and worked on a catch basin in the Municipal parking lot.

Chairman of Health and Welfare, John Lorenzo, was not present.

Chairman of Budget and Finance, Devin M. DeRienzo, reported for the month of August, 2024. Assets: \$2,439,641.90: Revenues & Other Financing Sources: \$553,161.40: Expenditures: \$264,805.16: Debt Principal & Interest Payable: \$0. Police Pension Fund Assets: \$9,145,849.37.

Township Engineer, Carl DeiCas, was not present. Secretary Beard reported for the month of August, 2024. Thirty (30) permits were issued for the month of August, 2024. Two (2) new homes, four (4) mobile homes, two (2) garages, two (2) inground swimming pools, two (2) sheds, six (6) decks, one (1) deck/roof, one (1) porch roof,

five (5) signs, four (4) demolitions, and one (1) occupancy. Total construction value for the month of August, 2024 - \$1,955,202. Total construction value for the year 2024 - \$17,370,878.

Township Solicitor, Joseph Dalfonso, reported for the month of August, 2024. Solicitor Dalfonso said on tonight's agenda there are two (2) motions to announce the Township's intentions to sell three (3) parcels of property in Pricedale; it is a function of the First Class Township Code since they are valued at under \$6,000; the properties are not going to be transferred for a period of 30 days; the transfer will either take place at a special meeting in November or at the December meeting. Solicitor Dalfonso said the roadway lighting agreement resolution is for the Pricedale Pedestrian Bridge; it is finalized. Solicitor Dalfonso said the license plate reader cameras have been installed. Solicitor Dalfonso said he is working with Chief Sokol for two (2) policies: to update the website like in Right to Know requests for fees and procedure because they are treated differently and to update the departmental policies; he hopes to have them at the work session.

RESIDENTS AND TAXPAYERS OF ROSTRAVER TOWNSHIP WANTING TO ADDRESS THE BOARD: Please note: All will be limited to five (5) minutes.

Devin M. DeRienzo moved to hear from residents and taxpayers of Rostraver Township who wish to be heard at this time. Justin A. Kosanko seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko - yea
Devin M. DeRienzo - yea	Jeffrey R. Johnson - yea

Total yeas - 4; nays - 0

PETITIONS, RESOLUTIONS:

Chairman Johnson said there were no petitions.

RESOLUTION NO. 1323, introduced by Gary N. Beck, Sr., is a Resolution Authorizing and Directing the Submittal of the Attached Roadway Lighting Agreement to the Department of Transportation, was given a reading by Solicitor Dalfonso.

Resolution

BE IT RESOLVED, by the authority of the Board of Commissioners of the Township of Rostraver, Westmoreland County, and it is hereby resolved by authority of the same, that the Township Manager/Finance Director of Township of Rostraver be authorized and directed to submit the attached Roadway Lighting Agreement, to submit future modifications to the attached Roadway Lighting Agreement, and to submit future Applications for Roadway Lighting Approval either in writing or via electronic signature, to the Department of Transportation and to sign this Agreement on behalf of Township of Rostraver.

Gary N. Beck, Sr. moved Resolution No. 1323 be adopted as read. Justin A. Kosanko seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko - yea
Devin M. DeRienzo - yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

RESOLVED this 4th day of September, 2024. Board of Commissioners, Township of Rostraver. **BY:** Jeffrey R. Johnson, President. **ATTEST:** Pamela S. Beard, Secretary.

RESOLUTION NO. 1324, introduced by Jeffrey R. Johnson, is a Resolution Requesting a Category 4 Facilities Local Share Assessment Grant of \$25,000.00 from the Commonwealth Financing Authority to be used for the Rostraver Township Veterans Memorial Sidewalks, was given a reading by Solicitor Dalfonso.

Resolution

Be it **RESOLVED**, that Rostraver Township of Westmoreland County hereby request a Category 4 Facilities Local Share Assessment grant of \$25,000.00 from the Commonwealth Financing Authority to be used for Rostraver Township Veterans Memorial Sidewalks – Grant ID#10337204.

Be it **FURTHER RESOLVED**, that the Applicant does hereby designate Jeffrey R. Johnson, Chairman and Jeffrey E. Keffer, Township Manager as the officials to execute all documents and agreements between Rostraver Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Justin A. Kosanko moved Resolution No. 1324 be adopted as read. Gary N. Beck, Sr. seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

RESOLVED, this 4th day of September, 2024. Board of Commissioners, Township of Rostraver. **BY:** Jeffrey R. Johnson, President. **ATTEST:** Pamela S. Beard, Secretary.

OLD BUSINESS:

Devin M. DeRienzo moved to approve the contract to CHD Enterprises for the Pickle Ball Courts at the John DiVirgilio Sports Complex in the amount of \$284,673.13 under CoStars contract number 014-E24-347. Justin A. Kosanko seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

Gary N. Beck, Sr. moved to approve the 2025 Minimum Municipal Obligation prepared by Mockenhaupt Benefits for the Police Pension Plan in the amount of \$355,858.00. Devin M. DeRienzo seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

Justin A. Kosanko moved to approve the 2025 Minimum Municipal Obligation prepared by Mockenhaupt Benefits for the Employee Pension Plan in the amount of \$168,166.00. Devin M. DeRienzo seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

Gary N. Beck, Sr. moved to approve Road Foreman Tom Godzak to attend the Dirt, Gravel, and Low-Volume Road Program ESM recertification October 8, 2024 in Dubois, PA. Justin A. Kosanko seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

Devin M. DeRienzo moved to name Thursday, October 31, 2024 as Rostraver Township Trick or Treat Day. Trick or Treat hours are to be 5:00 p.m. until 7:30 p.m. Justin A. Kosanko seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

Devin M. DeRienzo moved to approve a Halloween event to be held on Thursday, October 31, 2024 from 7:00 p.m. until 9:00 p.m. Gary N. Beck, Sr. seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

Justin A. Kosanko moved to approve Demczyk Plan No. 2, Brian and Adrienne Demczyk, Simple Subdivision. A simple subdivision of tax map number 56-06-00-0-117. The purpose of the plan to add 0.69 acres to an existing residential lot off Locust Street. The residual lot will consist of 44.67 acres with a non-building waiver. The Planning Agency recommends approval. Gary N. Beck, Sr. seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

NEW BUSINESS:

Devin M. DeRienzo moved all bills presented be approved/ratified for payment. Justin A. Kosanko seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

Gary N. Beck, Sr. moved to hire Erik Mitchell to the Solid Waste Department and Code Enforcement/Zoning Department effective October 1, 2024. Justin A. Kosanko seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

Chairman Johnson congratulated Mr. Mitchell and said he looks forward to working with him.

Justin A. Kosanko moved to announce the intention to sell Tax Parcel Number 56-16-02-0-117 located on Main Street for \$1,600.00 and Tax Parcel Number 56-16-02-0-119 located on Main Street for \$1,360.00 to Jim Johnson pursuant to Section 56501.1(e) of the First-Class Township Code due to the property having a fair market value of less than \$6,000. Devin M. DeRienzo seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - abstain

Total yeas – 3; nays – 0; abstain - 1

Devin M. DeRienzo moved to announce the intention to sell Tax Parcel Number 56-16-02-0-120 located on Somer Street for \$1,600.00 to Joseph Shrader pursuant to Section 56501.1(e) of the First-Class Township Code due to the property having a fair market value of less than \$6,000. Gary N. Beck, Sr. seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko – yea
Devin M. DeRienzo – yea	Jeffrey R. Johnson - yea

Total yeas – 4; nays – 0

CORRESPONDENCE: Distributed at work sessions, reviewed, and filed for reference.

ADJOURNMENT:

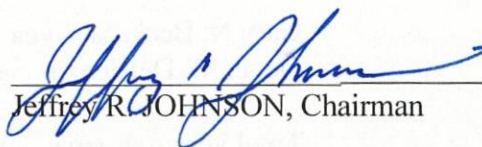
Justin A. Kosanko moved monthly meeting be adjourned at 6:23 p.m. Devin M. DeRienzo seconded the motion. The following yea and nay votes were recorded:

Gary N. Beck, Sr. - yea	Justin A. Kosanko - yea
Devin M. DeRienzo - yea	Jeffrey R. Johnson - yea

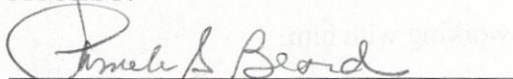
Total yeas - 4; nays - 0

Prior to Chairman Johnson's vote, he said we are going into Executive Session for Personnel Matters.

ADJOURNED INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS AT 6:23 P.M.


Jeffrey R. JOHNSON, Chairman

ATTEST:


Pamela S. BEARD, Township Secretary

THIS MEETING WAS TAPED.