



CITY COUNCIL STAFF REPORT

MEETING DATE: June 28, 2021

ITEM TITLE: Adopt a Resolution Authorizing the City Manager to Sign an Amendment to the Second Amended and Restated Agreement (“Agreement”) Between the Cities of Redwood City and San Carlos for Fire and Emergency Services and Authorizing the Approval of Exhibit C to the Agreement for Fiscal Year 2020-21 in the Amount of \$8,160,754 and for Fiscal Year 2021-22 in the Amount of \$8,435,395, Which Includes a Prior Year Credit of \$140,970 Applied to the FY 2021-22 Contract Amount.

RECOMMENDATION:

It is recommended that the City Council adopt a Resolution authorizing the City Manager to sign an Amendment to the Second Amended and Restated Agreement (“Agreement”) between the Cities of Redwood City and San Carlos for Fire and Emergency Services and authorizing the approval of Exhibit C to the Agreement for Fiscal Year (“FY”) 2020-21 in the amount of \$8,160,754 and for FY 2021-22 in the amount of \$8,435,395, which includes a prior year credit of \$140,970 applied to the FY 2021-22 contract amount.

FISCAL IMPLICATIONS:

There is no fiscal impact or additional appropriations needed with this action. The FY 2020-21 Adopted Budget and the FY 2021-22 Adopted Budget include funding to cover the costs of this amendment to the Agreement.

BACKGROUND:

On April 23, 2018, the City Council approved a five-year renewal of the Agreement with the City of Redwood City to provide fire and emergency services for the City of San Carlos. Each year in conjunction with the budget adoption, the City Council considers for approval an amendment of Exhibit C (cost of services) of the Agreement.

The Agreement includes fire suppression, incident command, fire administration and support, emergency medical Advanced Life Support (ALS) non-transport response, vehicle and technical rescue, training and personnel development, emergency management, assistance with and management of code enforcement, plan review, inspections, fire scene investigations, and public education. The Agreement maintains minimum staffing levels for fire companies and provides for the same quick response times that San Carlos Fire had previously provided. The Agreement originally went into effect on July 1, 2013 and the current contract will end June 30, 2023.

The Agreement includes the following assignment of personnel:

Position	# of FTE
Fire Chief	0.25
Deputy Fire Chief	0.66
Management Analyst	0.33
Administrative Secretary	0.33
Battalion Chief	1.00
Fire Captain	6.00
Firefighter/Engineer	12.00
Fire Marshal	0.33
Fire Prevention Secretary	0.33
Shared Fire Prevention Officer	0.50
Training Battalion Chief	0.33
Total Full Time Equivalent personnel assigned	22.06

ANALYSIS:

The retirement rates reflected in the current Agreement are based on the normal cost component and a portion of the amortization of Redwood City's Unfunded Actuarial Accrued Liability "Unfunded Rate" with CalPERS as defined below:

- Year 1 (FY 2018-19). San Carlos will pay 45% of the Unfunded Rate or its equivalent as shall be provided by CalPERS
- Year 2 (FY 2019-20). San Carlos will pay 60% of the Unfunded Rate or its equivalent as shall be provided by CalPERS.
- Years 3-5 (FYs 2020-2023). To be determined by the Participating Agencies through the process described in Section 2(b)(i)(7) of the Agreement.

The process described in Section 2(b)(i)(7) states that the Participating Agencies acknowledge and agree that San Carlos commissioned an actuarial study in February 2018 to assess the unfunded liability associated with employees providing services under the Agreement. The Participating Agencies further agreed that the schedule would be structured to meet the intent of the Original Agreement, which was for San Carlos to pay the actual annual cost of providing the Services, including the unfunded liability associated with the Services.

On November 6, 2018, representatives from both Redwood City and San Carlos met to review the actuarial report prepared by Milliman, Inc. dated May 31, 2018 ("Report"). This Report was prepared to review the relationship between San Carlos and the unfunded liability of the Redwood City Safety Plan ("Plan").

The Report found that a significant portion of Redwood City's unfunded liability payment each year was attributable to Plan experience that predated the Original Agreement between the Participating Agencies dated July 1, 2013. It also found that most of the Plan's accrued liabilities are attributable to Redwood City firefighters who have retired and are currently receiving benefit payments. Therefore, the findings of the Report's actuarial study showed that it would be reasonable to pause any future increases and for the City of San Carlos to pay 30% of the Plan's unfunded accrued liabilities rate for the next 4-5 years, after which time another analysis should be done to determine whether it would be appropriate to increase the City's portion.

While the City of Redwood City was still reviewing the Report, it agreed that for FY 2019-20, instead of charging 60% of the Unfunded Rate as defined in the Agreement, Redwood City would charge San Carlos 45%. The payment related to the Unfunded Rate in Years 3-5 of the Agreement was still under negotiation and review.

The COVID-19 pandemic created some delays in these negotiations, but the City Managers and staff from both agencies met remotely and negotiated an agreement. Although the actuarial report reflects that the City should be contributing at a lower percentage (30%), the City also recognizes that there are benefits received from this partnership. Below is the agreed upon schedule:

- Year 1: 45% of the “Unfunded Rate” or its equivalent as shall be provided by CalPERS
- Year 2: 45% of the “Unfunded Rate” or its equivalent as shall be provided by CalPERS
- Year 3: 40% of the “Unfunded Rate” or its equivalent as shall be provided by CalPERS
- Year 4: 45% of the “Unfunded Rate” or its equivalent as shall be provided by CalPERS
- Year 5: 50% of the “Unfunded Rate” or its equivalent as shall be provided by CalPERS
- Year 6+: To be determined by the Participating Agencies through the process described in Section 2(b)(i)(7) of the Original Agreement.

The chart below shows the annual contract costs since the beginning of the contract on July 1, 2018.

	FY 2018-19	FY 2019-20	Proposed FY 2020-21	Proposed FY 2021-22
Admin Services	497,609	530,685	548,893	579,886
Command/Operations	5,926,906	6,161,120	6,453,642	6,812,350
Fire Prevention	263,022	291,605	322,392	334,056
Training	119,518	127,362	141,040	141,399
Supplies/Services	259,060	264,241	269,527	274,918
Contractual Costs	400,894	412,899	425,260	433,746
Total before true-up	7,467,009	7,787,912	8,160,754	8,576,355
True-up costs (credit)*	(4,981)	(140,970)	0	0
Total Contract	7,462,028	7,646,942	8,160,754	8,576,355
% increase per contract		4.30%	4.79%	5.09%
% increase after true-up		2.48%	6.72%	5.09%

**Note true-up costs are paid in the following contract year, except for the FY 2019-20, which will be applied to the FY 2021-22 contract amount.*

Using the negotiated rates mentioned above, the total charges for FY 2020-21 are \$8,160,754, an increase of \$372,842, or 4.8%, from the prior year based on the following factors:

1. *Compensation Changes.* The total increase of \$355,195, or 5.0%, in personnel costs is due to negotiated salary increases and benefit adjustments, including the Unfunded Rate mentioned above. There have also increases in overtime costs due to vacancies and the need to backfill positions.
2. *Other Costs.* Included in the Agreement are charges for supplies and services that have been increased by 2% as per Section 2(b)(i)(4) of the Agreement.

The total charges for FY 2021-22 are \$8,576,355, an increase of \$415,601, or 5.1%, from the current year based on the following factors:

1. *Compensation Changes.* The total increase of \$401,724, or 5.1%, in personnel costs is due to negotiated salary increases and benefit adjustments, including the Unfunded Rate mentioned above. There have also increases in overtime costs due to vacancies and the need to backfill positions.
2. *Other Costs.* Included in the Agreement are charges for supplies and services that have been increased by 2% as per Section 2(b)(i)(4) of the Agreement.

Explanation of Overtime

During FY 2019-20, the Redwood City Fire Department had several vacancies at in the Administration Division that were not filled. These vacancies resulted in overtime for those positions over the course of the year. In addition to that, the Fire Department had a significant increase in lost time due to workers compensation claims, Family Medical Leave Act (FMLA) leave, and administrative leave.

The Fire Department is currently in the process of hiring 10 firefighters, four of which are “over-hires”. The intent is to provide relief to the line staff and reduce the possibility of injury. The Fire Department will continue other efforts to reduce injuries through its employee wellness program. Even though overtime was overspent, a credit was due for vacant positions. The credit for employee vacancies was shared between the City of San Carlos and the City of Redwood City, which resulted in a credit back to San Carlos for this fiscal year. San Carlos is due a credit of \$140,970, which will be applied to the FY 2021-22 contract amount.

ALTERNATIVES:

The alternatives available to the City Council include:

1. Adopt a Resolution authorizing the City Manager to sign an Amendment to the Second Amended and Restated Agreement (“Agreement”) between the Cities of Redwood City and San Carlos for Fire and Emergency Services and authorizing the approval of Exhibit C to the Agreement for Fiscal Year (“FY”) 2020-21 in the amount of \$8,160,754 and for FY 2021-22 in the amount of \$8,435,395, with includes a prior year credit of \$140,970 applied to the FY 2021-22 contract amount; or
2. Do not adopt the Resolution; or
3. Provide staff with alternative direction.

Respectfully submitted by:



Carrie Tam,
Financial Services Manager

Approved for submission by:



Jeff Maltbie, City Manager

ATTACHMENT(S):

1. Resolution
2. First Amendment San Carlos - RWC Fire Agreement
3. Exhibit C to the Agreement for FY20-21
4. Exhibit C to the Agreement for FY21-22

RESOLUTION NO. 2021 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN CARLOS AUTHORIZING THE CITY MANAGER TO SIGN AN AMENDMENT TO THE SECOND AMENDED AND RESTATED AGREEMENT BETWEEN THE CITIES OF REDWOOD CITY AND SAN CARLOS FOR FIRE AND EMERGENCY SERVICES AND AUTHORIZING THE APPROVAL OF EXHIBIT C TO THE AGREEMENT FOR FISCAL YEAR (“FY”) 2020-21 IN THE AMOUNT OF \$8,160,754, AND FOR FY 2021-22 IN THE AMOUNT OF \$8,435,395, WHICH INCLUDES A PRIOR YEAR CREDIT OF \$140,970 APPLIED TO THE FY 2021-22 CONTRACT AMOUNT.

WHEREAS, the City of San Carlos provides fire and emergency services to the residents, businesses, and properties within its jurisdiction; and

WHEREAS, on April 23, 2018 the City Council of the City of San Carlos approved the Second Amended and Restated Agreement with Redwood City to provide fire and emergency services within San Carlos; and

WHEREAS, the current five-year agreement will expire on June 30, 2023; and

WHEREAS, each fiscal year, the City Council will review and approve an amendment of Exhibit C (cost of services) of the Agreement.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of San Carlos authorizes the City Manager to sign an Amendment to the Second Amended and Restated Agreement (“Agreement”) between the Cities of Redwood City and San Carlos for Fire and Emergency Services and authorizing the approval of Exhibit C to the Agreement for Fiscal Year (“FY”) 2020-21 in the amount of \$8,160,754 and for FY 2021-22 in the amount of \$8,435,395, which includes a prior year credit of \$140,970 and applied to the FY 2021-22 contract amount.

I, City Clerk Crystal Mui, hereby certify that the foregoing Resolution was passed and adopted by the City Council of the City of San Carlos at a scheduled meeting thereof held on the 28th day of June, 2021, by the following vote:

AYES, COUNCILMEMBERS: _____

NOES, COUNCILMEMBERS: _____

ABSENT, COUNCILMEMBERS: _____

CITY CLERK of the City of San Carlos

APPROVED:

MAYOR of the City of San Carlos

Attachment: Resolution (Redwood City Fire Amendment - Exhibit C)

**FIRST AMENDMENT TO
SECOND AMENDED AND RESTATED AGREEMENT
BETWEEN CITIES OF REDWOOD CITY AND SAN CARLOS
FOR FIRE & EMERGENCY SERVICES**

This First Amendment to Second Amended and Restated Agreement (“Amendment”) is entered into as of _____, 2021 (“Effective Date”) by and between the City of Redwood City, a charter city and municipal corporation of the State of California (“Redwood City”), and the City of San Carlos, a municipal corporation of the State of California (“San Carlos”), collectively “Participating Agencies.”

RECITALS

WHEREAS, the Participating Agencies entered into that certain Second Amended and Restated Agreement between the Cities of Redwood City and San Carlos for Fire and Emergency Services dated May 18, 2018 (“Original Agreement”), for the delivery of certain fire and emergency services; and

WHEREAS, the Original Agreement includes, among other things, a payment schedule for the fire and emergency services provided by Redwood City to San Carlos; and

WHEREAS, the Participating Agencies have agreed to revise the payment schedule; and

WHEREAS, the Participating Agencies desire to formalize their agreement on the payment schedule for unfunded liabilities as set forth below.

AGREEMENT

NOW THEREFORE, the Participating Agencies agree as follows:

1. Paragraphs (5)-(7) of Subsection 2 (b)(i) of the Original Agreement are amended to read as follows:

“(5) San Carlos shall pay the CalPERS Unfunded Liability associated with providing the Services (which are included in **Exhibit “C”**, Item F) as set forth in the following “Unfunded Liability Schedule”:

Year 1:	45% of the “Unfunded Rate” or its equivalent as shall be provided by CalPERS
Year 2:	45% of the “Unfunded Rate” or its equivalent as shall be provided by CalPERS
Year 3:	40% of the “Unfunded Rate” or its equivalent as shall be provided by CalPERS
Year 4:	45% of the “Unfunded Rate” or its equivalent as shall be provided by CalPERS
Year 5:	50%

Year 6+: To be determined by the Participating Agencies through the process described in Section 2(b)(i)(7) of the Original Agreement.

(6) San Carlos shall pay the other post-employment benefits (OPEB) Unfunded Liability associated with providing the Services (which are included in **Exhibit “C”**, Item F) as set forth in the following “Unfunded Liability Schedule”:

- Year 1: 45% of the “Unfunded Rate”
- Year 2: 45% of the “Unfunded Rate”
- Year 3: 40% of the “Unfunded Rate”
- Year 4: 45% of the “Unfunded Rate”
- Year 5: 50% of the “Unfunded Rate”

(7) The Participating Agencies agree to perform an actuarial study to determine the schedule for unfunded liabilities for PERS and OPEB associated with employees providing Services to San Carlos beyond Year 5. The cost of such actuarial study will be borne equally by the Participating Agencies to meet the intent of the Original Agreement and selection of the actuarial firm to perform the work will be mutually agreed upon by the Participating Agencies.”

2. Each Party’s Role In Drafting the Amendment. Each party to this Amendment has had an opportunity to review this Amendment, confer with legal counsel regarding the meaning of the Amendment, and negotiate revisions to the Amendment. Accordingly, neither party shall rely upon Civil Code section 1654 in order to interpret any uncertainty in the meaning of this Amendment.

3. Severability. The invalidity or unenforceability of any provision of the Original Agreement shall in no way affect, impair or invalidate any other provision hereof, and such other provisions shall remain valid and in full force and effect to the fullest extent permitted by law.

4. Entire Agreement; Amendments. Except as modified by this Amendment, the Original Agreement remains in full force and effect.

IN WITNESS WHEREOF, the Participating Agencies have executed this Amendment as of the Effective Date.

[Signature Page Follows]

Attachment: First Amendment San Carlos - RWC Fire Agreement (Redwood City Fire Amendment - Exhibit C)

City of Redwood City,
a charter city and municipal corporation of
the State of California

City of San Carlos,
a municipal corporation of the State of
California

By:

By:

Melissa Stevenson Diaz, City Manager

Jeff D. Maltbie, City Manager

ATTEST:

ATTEST:

By:

By:

City Clerk, Pamela Aguilar

City Clerk, Crystal Mui

Approved as to Form:

Approved as to Form:

By:

By:

Veronica Ramirez, City Attorney

Gregory J. Rubens, City Attorney

Attachment: First Amendment San Carlos - RWC Fire Agreement (Redwood City Fire Amendment - Exhibit C)

EXHIBIT "C"
STAFFING, RATES AND PAYMENTS
FY 2020-21

A. Administrative Services

STAFF	FTE	BUDGET
Fire Chief	0.25	\$130,153
Deputy Chief	0.66	\$293,683
Management Analyst	0.33	\$66,286
Administrative Assistant	0.33	\$58,771
TOTAL ADMINISTRATIVE SERVICES		\$548,893

B. Command and Operations

STAFF	FTE
Battalion Chief	1.00

SERVICE	BUDGET
Command Staff	\$395,365
Retiree Health Credit (100%)	(\$19,200)
SUBTOTAL	\$376,165

CLASS CODE	FTE	BUDGET
Salary & Benefits - for 18 FTEs		
F630-Fire Captain	6	\$1,949,869
F700-Firefighter/Engineer	12	\$3,328,946
Post-retirement health benefit covered by SC - for 1 FTEs		(\$15,203)
Fire Captain (100% Retiree Health)		
Firefighter/Engineer (100% Retiree Health)	1	
55% credit to SC for cost of employees' post retirement unfunded liability (40% cost) – for 16 FTEs		
Fire Captains (40% cost for retiree health unfunded liability)	5	(\$23,028)
Firefighters/Engineers (40% cost for retiree health unfunded liability)	10	(\$46,056)
RWC FD FY19-20 PERS rate (IAFF Cost Sharing)	50.197%	
SC FD FY 19-20 PERS rate, normal cost + 40% unfunded	36.986%	
PERS rate credit to SC – for 18 FTEs		
F630-Fire Captain	6	(\$143,399)
F700-Fire Fighter/Engineer	11	(\$220,740)
Workers Comp at 80% Confidence Level	80%	\$445,618
SUBTOTAL		\$5,652,173

Attachment: Exhibit C to the Agreement for FY20-21 (Redwood City Fire Amendment - Exhibit C)

OPERATIONAL OVERTIME	BUDGET
Overtime *	\$801,470
SUBTOTAL	\$801,470
TOTAL COMMAND AND OPERATIONS	\$6,453,642

* If actual overtime costs at the end of the fiscal year are greater than or equal to 105% of the amount budgeted in the Redwood City Operational Overtime budget (the "Overtime Budget Amount"), then Redwood City will invoice San Carlos for 24% of the difference between actual overtime costs and the Overtime Budget Amount. If actual overtime costs at the end of the fiscal year are less than or equal to 95% of the Overtime Budget Amount, then Redwood City will credit San Carlos for 24% of the difference between actual overtime costs and the Overtime Budget Amount.

C. Fire Prevention

STAFF	FTE	BUDGET
Fire Marshal	0.33	\$143,320
Fire Prevention Secretary	0.33	\$47,049
Shared Fire Prevention Officer	0.50	\$132,023
TOTAL FIRE PREVENTION		\$322,392

D. Training

STAFF	FTE	BUDGET
Training Battalion Chief	0.33	\$141,040
TOTAL TRAINING		\$141,040

E. Supplies and Services

ACCOUNT NAME	BUDGET
Office Expense (Field & Program Supplies)	\$14,825
Operating Supplies and Expense (PPE Replacement & Ongoing Costs)	\$53,505
Repair and Maintenance Supplies and Expense (Emergency Preparedness & Safety Equipment)	\$31,421
Small Tools and Minor Equipment (Equipment Purchase)	\$10,592
Professional Services (Professional Services & Professional Services Administrative Costs)	
• Salvage Equipment	\$382
• Mapping	\$2,179
• CERT, Pub Ed	\$2,080
• Net Six Maintenance	\$4,783
• Radio Repair & Maintenance	\$1,872
• Department Pagers	\$1,547
• Hand Cutting Tools	\$147

• SCBA Bench Calibration	\$1,009
• Fire Net Six JPA	\$15,270
• Zoll, Telestaff, Licensing & Software	\$13,710
• TB & SCBA Testing	\$5,359
• Recruitments	\$5,805
• Communications Expenses	\$6,920
• Ipad Subscription	\$4,114
• Administrative Operating Supplies & Expenses	\$3,984
• Training Expenses	\$451
• Membership & Meetings	\$1,015
• Conferences	\$1,060
• EMS Chief	\$47,408
• Hose Replacement	\$3,406
• Fire Prevention	\$5,329
• Ergonomics	\$2,790
Training Expense	\$28,563
TOTAL SUPPLIES AND SERVICES	\$269,527

F. Contractual Costs

Contractual Costs	ADDITIONAL CHARGE
Self-insured Workers Compensation Actuarial Costs (1/3 from previous year)	\$900
Fire Station Rental Credit	\$(1)
Fire Truck Services	\$424,360
TOTAL CONTRACTUAL COSTS	\$425,259

G. Summary of Cost to San Carlos

SERVICE	BUDGET
(A) Administrative Services	\$548,893
(B) Command and Operations	\$6,453,642
(C) Fire Prevention	\$322,392
(D) Training	\$141,040
(E) Supplies and Services	\$269,527
(F) Contractual Costs	\$425,259
GRAND TOTAL	\$8,160,754

Attachment: Exhibit C to the Agreement for FY20-21 (Redwood City Fire Amendment - Exhibit C)

EXHIBIT "C"
STAFFING, RATES AND PAYMENTS
FY 2021-22

A. Administrative Services

STAFF	FTE	BUDGET
Fire Chief	0.25	\$131,589
Deputy Chief	0.66	\$314,603
Management Analyst	0.33	\$72,609
Administrative Assistant	0.33	\$61,086
TOTAL ADMINISTRATIVE SERVICES		\$579,886

B. Command and Operations

STAFF	FTE
Battalion Chief	1.00

SERVICE	BUDGET
Command Staff	\$419,997
Retiree Health Credit (100%)	(\$20,390)

CLASS CODE	FTE	BUDGET
Salary & Benefits - for 18 FTEs		
F630-Fire Captain	6	\$2,119,240
F700-Firefighter/Engineer	12	\$3,530,230
Post-retirement health benefit covered by SC - for 2 FTEs		(\$16,142)
Fire Captain (100% Retiree Health)	1	
Firefighter/Engineer (100% Retiree Health)	1	
45% credit to SC for cost of employees' post retirement unfunded liability (38.8% cost) – for 16 FTEs		
Fire Captains (45% cost for retiree health unfunded liability)	5	(\$22,413)
Firefighters/Engineers (45% cost for retiree health unfunded liability)	10	(\$44,825)
RWC FD FY19-20 PERS rate (IAFF Cost Sharing)	54.380%	
SC FD FY 19-20 PERS rate, normal cost + 45% unfunded	40.040%	
PERS rate credit to SC – for 18 FTEs		
F630-Fire Captain	6	(\$174,093)
F700-Fire Fighter/Engineer	12	(\$283,983)
Workers Comp at 80% Confidence Level	80%	\$481,219
	SUBTOTAL	\$5,988,840

Attachment: Exhibit C to the Agreement for FY21-22 (Redwood City Fire Amendment - Exhibit C)

OPERATIONAL OVERTIME	BUDGET
Overtime *	\$823,510
SUBTOTAL	\$823,510
TOTAL COMMAND AND OPERATIONS	\$6,812,350

* If actual overtime costs at the end of the fiscal year are greater than or equal to 105% of the amount budgeted in the Redwood City Operational Overtime budget (the "Overtime Budget Amount"), then Redwood City will invoice San Carlos for 24% of the difference between actual overtime costs and the Overtime Budget Amount. If actual overtime costs at the end of the fiscal year are less than or equal to 95% of the Overtime Budget Amount, then Redwood City will credit San Carlos for 24% of the difference between actual overtime costs and the Overtime Budget Amount.

C. Fire Prevention

STAFF	FTE	BUDGET
Fire Marshal	0.33	\$150,075
Fire Prevention Secretary	0.33	\$48,164
Shared Fire Prevention Officer	0.50	\$135,816
TOTAL FIRE PREVENTION		\$334,056

D. Training

STAFF	FTE	BUDGET
Training Battalion Chief	0.33	\$141,399
TOTAL TRAINING		\$141,399

E. Supplies and Services

ACCOUNT NAME	BUDGET
Office Expense (Field & Program Supplies)	\$15,122
Operating Supplies and Expense (PPE Replacement & Ongoing Costs)	\$54,575
Repair and Maintenance Supplies and Expense (Emergency Preparedness & Safety Equipment)	\$32,049
Small Tools and Minor Equipment (Equipment Purchase)	\$10,804
Professional Services (Professional Services & Professional Services Administrative Costs)	
• Salvage Equipment	\$391
• Mapping	\$2,223
• CERT, Pub Ed	\$2,122
• Net Six Maintenance	\$4,879
• Radio Repair & Maintenance	\$1,909
• Department Pagers	\$1,578
• Hand Cutting Tools	\$150

• SCBA Bench Calibration	\$1,029
• Fire Net Six JPA	\$15,575
• Zoll, Telestaff, Licensing & Software	\$13,984
• TB & SCBA Testing	\$5,466
• Recruitments	\$5,921
• Communications Expenses	\$7,058
• Ipad Subscription	\$4,196
• Administrative Operating Supplies & Expenses	\$4,065
• Training Expenses	\$460
• Membership & Meetings	\$1,035
• Conferences	\$1,081
• EMS Chief	\$48,356
• Hose Replacement	\$3,474
• Fire Prevention	\$5,436
• Ergonomics	\$2,846
Training Expense	\$29,134
TOTAL SUPPLIES AND SERVICES	\$274,918

F. Contractual Costs

Contractual Costs	ADDITIONAL CHARGE
Self-insured Workers Compensation Actuarial Costs (1/3 from previous year)	\$900
Fire Station Rental Credit	\$(1)
Fire Truck Services	\$432,847
FY 19-20 Adjustment	\$(140,970)
TOTAL CONTRACTUAL COSTS	\$292,776

G. Summary of Cost to San Carlos

SERVICE	BUDGET
(A) Administrative Services	\$579,886
(B) Command and Operations	\$6,812,350
(C) Fire Prevention	\$334,056
(D) Training	\$141,399
(E) Supplies and Services	\$274,918
(F) Contractual Costs	\$292,776
GRAND TOTAL	\$8,435,385

Attachment: Exhibit C to the Agreement for FY21-22 (Redwood City Fire Amendment - Exhibit C)