

DISCLOSURE OF ENTERPRISE SYSTEM INFORMATION  
Government Code 6270.5 (SB 272)

VENDOR	PRODUCT	PURPOSE	DATA TYPE (GENERAL DESCRIPTION)	DATA CUSTODIAN	FREQ. COLLECTED	FREQ. UPDATED
Accela	PUBLIC STUFF	Citizen Request Forms	Submit Online Requests Track Submitted Requests Manage/Fulfill Requests	City Clerk	Daily	Daily
Granicus	MinuteTraq	Agenda and Video Management	Agendas and Minutes Video Streaming of Meetings Archive of past Meetings	City Clerk	Daily	Daily
	Vision CMS	City of San Carlos Website	City Information & Documents	City Manager	Weekly	Weekly
Active Network	ActiveNet	Recreation Activity Registration	Track Activity Registration Facility Rental Registration	Parks and Recreation	Daily	Daily
CalCAD	OSGeo4W	Display map information	Center Street Lines Asset coordinates City Boundaries Parcel Locations	Community Development	Weekly	Weekly
Hyland	OnBase	Document Management	Document Repository	City Clerk	Daily	Daily
Microsoft	Office 365	Email and Word Document	Enterprise Word Processor Suite	Information Technology	Daily	Daily
OPW	OPW	Fuel Monitor System	Measures Fuel Amounts Generates Useage Report	Public Works	Daily	Daily
HDL Gov		Business Registration	Register Business Pay for Business License Fee Maintains Business Licenses	Finance	Daily	Daily

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Central Square	TRAKIT	Permitting System	Business License (Registration) Public Portal for Permits Code Enforcement Contact Management Plan Check Management Inspections Building, Planning, Encroachment Permitting	Building Department	Daily	Daily
	Lucity	Public Works Asset Management	Database of Water, Sewer, Storm laterals Work order management Fleet Management	Public Works	Daily	Daily
Tyler Tech	Munis	Enterprise Financial Suite	Accounts Receivable Accounts Payable Purchasing	Finance Department	Daily	Daily
ADP	ADP	Payroll	Payroll	Finance Department	Daily	Weekly
SolarWinds	SAManage	Tech Support Requests	Receive Technology Requests from Staff Ticket Reporting Manage/Fulfill Requests Inventory Management	Information Technology	Daily	Daily
DocuSign	DocuSign	Digital Signature Routinig	Digitally Signs Documents	City Clerk	Weekly	Weekly