The regular meeting of the Sanilac County Board of Commissioners was called to order by Chairman Jon Block at 1:00 p.m., on Tuesday, October 6, 2026, in the Board of Commissioners' Chambers at 60 W. Sanilac Avenue, Sandusky, Michigan. The prayer was given by Commissioner Sarkella, and the pledge was led by Commissioner Ehardt. Roll call was taken. Members present: Jon Block, Roger Ballard, Gary Heberling, Bill Sarkella, Christine Lee, Evans Ehardt, John Moody. Quorum present. Administrator / Controller, Nathan Roskey also present.

Additions, Corrections and Deletions to the Agenda:
Addition: NFA-014-26

Adoption of Agenda:

MOVED BY COMMISSIONER BALLARD AND SECONDED BY COMMISSIONER LEE THAT WE ADOPT THE AGENDA AS AMENDED. Motion carried.

Approval of Minutes:

MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER BALLARD THAT WE APPROVE THE MINUTES OF SEPTEMBER 15, 2026 AS PRINTED. Motion carried.

Correspondences, Petitions and Introductions:

1. Minutes from the Sanilac County Veterans Affairs Committee meeting held on September 28, 2026.

2. Minutes from the Sanilac County Senior Council on Aging Board meeting held on September 21, 2026.

3. Michigan Public Service Commission Notice of Hearing Ezee Fiber Michigan Assets, LLC Case No. U-22115.

Commissioner Reports:

- Commissioner Moody:
  - Fremont Twp.
  - Village of Melvin
- Commissioner Ehardt: None
- Commissioner Moody:
  - Emergency Management (Storm cleanup)
- Commissioner Lee: None
- Commissioner Sarkella:
  - Village of Carsonville
  - Buel Twp.

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- Commissioner Heberling: None
- Commissioner Ballard:
  - Lamotte Twp.
  - Evergreen Twp.
  - City of Marlette
    - Shape Marlette's Future Open House – Monday, October 26 at 4:30 p.m. – 7:30 p.m.

Administrator's Report:

Nathan Roskey, County Administrator/Controller provided a report to the Board on meetings attended and continued work on pending projects for the last two weeks.

Public Comments:

NOTICE OF PUBLIC HEARING – 2027 PROPOSED GENERAL FUND BUDGET
CHAIRMAN BLOCK OPENED THE PUBLIC HEARING AND CALLED FOR PUBLIC COMMENT. NO COMMENTS WERE PRESENTED.

PRESENTATION:

Steve Barnett, CEO, McKenzie Health Systems, provided an update regarding the hospital building project. The construction is progressing on time and within budget.

INTERVIEW:
Sanilac County Pension Board – Appoint 1
Brandi Brown

Appointment to Standing Committees:

MOVED BY COMMISSIONER EHARDT AND SECONDED BY COMMISSIONER MOODY THAT BRANDI BROWN IS HEREBY APPOINTED TO THE SANILAC COUNTY PENSION BOARD FOR A PARTIAL THREE (3) YEAR TERM, EXPIRING MARCH 1, 2029.
Motion carried.

County Commissioner Appointments to Boards, Commissions and Committees:

None.

County Commission Chair Appointments:

None.

General Resolutions:

MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE FOLLOWING:

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AMENDED RESOLUTION FOR LEXINGTON PARK ACCESSIBILITY PLAN

TO AMEND OUR ORIGINAL LEXINGTON PARK ACCESSIBILITY PLAN GRANT REQUEST (TF26-0088) MADE TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES TO INCLUDE THE FOLLOWING ITEMS:

TO REINSERT THE NORTH DAY USE OBSERVATION DECK, GAZEBO, BOULDER WALL, CONCRETE AND ASPHALT WALKWAY AS PROPOSED BY OUR GRANT COORDINATOR TO CREATE A NEW ACCESS TO LAKE HURON…

TO ADD A RECYCLING BIN, BICYCLE RACK AND SOLAR LIGHT TO THE PROJECT AS PROPOSED BY OUR GRANT COORDINATOR TO INCREASE PROJECT SUSTAINABILITY…

TO ADD A DUAL ADA COMPLAINT BASE PERISCOPE TO THE PROJECT AS PROPOSED IN A REVIEW OF OUR GRANT APPLICATION BY THE WHEELIN' TEAM #457…

THUS, BRINGING THE NEW PROJECT COSTS FOR THE LEXINGTON PARK ACCESSIBILITY PLAN GRANT REQUEST TO $792,600…

NOW THEREFORE, BE IT RESOLVED THAT THE SANILAC COUNTY PARK COMMISSION HERBY AUTHORIZES SUBMISSION OF A MICHIGAN DEPARTMENT OF NATURAL RESOURCES TRUST FUND GRANT APPLICATION FOR $396,300 AND FURTHER RESOLVES TO MAKE AVAILABLE ITS FINANCIAL OBLIGATION AMOUNT OF $396,300 (50%) OF A TOTAL $792,600 PROJECT COST, DURING THE 2026-2027 FISCAL YEAR.

ROLL CALL: Yes: Heberling, Lee, Moody, Ehardt, Block, Ballard, Sarkella. No: None. Resolution declared adopted.

Committee Reports:

- Commissioner Ballard:
  - Community Mental Health
- Commissioner Heberling:
  - Personnel Committee
  - Parks & Recreation
- Commissioner Sarkella:
  - Transportation
  - Pension Board
- Commissioner Lee:
  - Council on Aging
- Commissioner Block:
  - Personnel Committee
- Commissioner Ehardt:

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- Human Development Commission
- Commissioner Moody:
  - Medical Care Facility

Unfinished Business:

None.

New Business:

FA-128-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER BALLARD THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT CLAIMS IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED SEPTEMBER 29, 2026 FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF $260,897.85.

Motion carried.

FA-129-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE FOLLOWING AMENDMENTS AND ESTABLISHES THE FOLLOWING ACCOUNTS:

2026 BUDGET AMENDMENTS

REVENUE:

Decrease:	**677-259-699.101**	**Transfer In-General Fund**	**$(23,000.00)**
Increase:	**211-446-412.000**	**Delinq Real,Pers,Bldg Lease Ld**	**$776.62**
Increase:	**211-446-665.003**	**Interest-C/D's & Investment**	**$13,332.24**
Increase:	**224-280-476.003**	**Bus License & Permits-Soil Erosion/Sedm**	**$6,520.00**
Increase:	**224-280-665.003**	**Interest-C/D's & Investment**	**$323.87**
Increase:	**225-428-540.000**	**State Grants**	**$3,078.22**
Increase:	**225-428-665.003**	**Interest-C/D's & Investment**	**$415.47**
Increase:	**230-529-412.000**	**Delinq Real,Pers,Bldg Lease Ld**	**$57.98**
Increase:	**230-529-445.000**	**Interest & Penalty on Taxes**	**$2.11**
Increase:	**230-529-540.000**	**State Grants**	**$11,270.00**
Increase:	**230-529-665.003**	**Interest-C/D's & Investment**	**$1,682.99**
Increase:	**263-215-665.003**	**Interest-C/D's & Investment**	**$2,323.33**
Increase:	**271-791-412.000**	**Delinq Real,Pers,Bldg Lease Ld**	**$2,191.26**
Increase:	**271-791-437.000**	**Indust&Comm Facilities Tax**	**$102.25**
Increase:	**279-317-665.003**	**Interest-C/D's & Investment**	**$1,685.08**
Increase:	**279-317-676.038**	**Reimbursements-US Marshall Mileage**	**$4,265.17**
Increase:	**296-672-412.000**	**Delinq Real,Pers,Bldg Lease Ld**	**$108.19**

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Increase:	**296-672-445.000**	**Interest & Penalty on Taxes**	**$3.87**
Increase:	**296-672-665.003**	**Interest-C/D's & Investment**	**$668.64**
Increase:	**595-362-642.000**	**Sales Proceeds**	**$2,607.74**
Increase:	**595-362-665.003**	**Interest-C/D's & Investment**	**$1,929.00**
Increase:	**632-267-665.003**	**Interest-C/D's & Investment**	**$3,192.69**
Increase:	**508-751-412.000**	**Delinq Real,Pers,Bldg Lease Ld**	**$86.47**
Increase:	**508-751-610.000**	**Restitution**	**$26,930.00**
Increase:	**508-751-617.008**	**Camping Fees-Pavilions-Lexington**	**$100.00**
Increase:	**508-751-617.018**	**Camping Fees-CC Evergreen**	**$9,012.00**
Increase:	**508-751-617.019**	**Camping Fees-Forester**	**$4,479.50**
Increase:	**508-751-672.004**	**Misc Revenue-Forester**	**$876.00**
Increase:	**508-751-672.027**	**Misc Revenue-Mini Golf**	**$440.00**
Increase:	**508-751-672.028**	**Misc Rev-Merch Forester**	**$248.50**
Increase:	**508-751-672.029**	**Misc Rev-Merch Evergreen**	**$1,415.75**
Increase:	**508-751-672.034**	**Misc Rev-Ice Sales Lexington**	**$580.00**
Increase:	**101-000-543.002**	**State Grant-Public Safe-Liquor Law Enfor**	**$1,423.80**
Increase:	**101-000-601.004**	**Court Services-Prosecutor-Welfare Fund**	**$337.50**
Increase:	**101-000-628.008**	**Services Rendered-Const & Ld Use-Permit**	**$55,825.00**
Increase:	**101-000-628.025**	**Services Rendered-Insp-Squan**	**$6,835.53**
Increase:	**101-000-628.026**	**Services Rendered-Insp-Thumb Electric**	**$1,146.03**
Increase:	**101-000-628.027**	**Services Rendered-Insp-AVCI**	**$697.50**
Increase:	**101-000-629.010**	**Sheriff Srvc-Inmate Work Release**	**$1,284.75**
Increase:	**101-000-640.004**	**Register of Deeds-Treasurer Services**	**$340.00**
Increase:	**101-000-640.005**	**Register of Deeds-Escrow**	**$400.00**
Increase:	**101-000-665.003**	**Interest-C/D's & Investment**	**$9,316.77**
Increase:	**101-000-676.008**	**Reimbursements-Insurance Vehicle Damage**	**$8,872.00**
Decrease:	**101-000-626.237**	**Cost Allocation-911**	**$(5,764.83)**
Increase:	**101-000-626.225**	**Cost Allocation-Environmental Trust**	**$333.75**
Decrease:	**101-000-626.508**	**Cost Allocation-Park**	**$(2,530.25)**
Decrease:	**101-000-626.899**	**Cost Allocation-Sr. Citizen**	**$(3,057.28)**
Decrease:	**101-000-626.298**	**Cost Allocation-MOE**	**$(2,233.39)**
Increase:	**101-000-626.671**	**Cost Allocation-MCF**	**$8,400.44**
Decrease:	**101-000-626.207**	**Cost Allocation-Drug**	**$(7,433.74)**
Decrease:	**101-000-626.230**	**Cost Allocation-Material Recover**	**$(3,783.30)**
Decrease:	**101-000-626.259**	**Cost Allocation-Veterans**	**$(12,990.25)**
Decrease:	**101-000-626.224**	**Cost Allocation-Soil**	**$(1,269.45)**
Decrease:	**101-000-626.208**	**Cost Allocation-SAVE**	**$(3,358.23)**
Decrease:	**101-000-626.232**	**Cost Allocation-Sanilac Transportation**	**$(24.50)**
Decrease:	**101-000-626.260**	**Cost Allocation-Indigent Defense**	**$(2,211.00)**

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Decrease:	**101-000-626.221**	**Cost Allocation-Health**	**$(8,052.63)**
Decrease:	**101-000-626.215**	**Cost Allocation-FOC**	**$(6,856.00)**
Decrease:	**101-000-400.001**	**Beginning Balance**	**$(25,293.42)**
Decrease:	**631-265-699.101**	**Transfer In-General Fund**	**$(27,000.00)**
EXPENSE:			
Decrease:	**677-259-718.000**	**Health Insurance Premiums**	**$23,000.00**
Increase:	**677-259-955.000**	**Misc Expense**	**$(780.00)**
Decrease:	**677-259-718.001**	**Health Insurance Premiums-Cobra**	**$780.00**
Increase:	**211-446-955.000**	**Misc Expense**	**$(14,108.86)**
Increase:	**224-280-941.000**	**Contingency**	**$(6,843.87)**
Increase:	**225-428-709.000**	**FICA**	**$(57.61)**
Increase:	**225-428-729.001**	**Per Diems-MMP**	**$(850.00)**
Increase:	**225-428-861.002**	**Transportation-Mil Reimbursement-MMP**	**$(439.36)**
Increase:	**225-428-941.000**	**Contingency**	**$(2,146.72)**
Increase:	**230-529-915.000**	**Memberships**	**$(250.00)**
Increase:	**230-529.941.000**	**Contingency**	**$(12,763.08)**
Increase:	**263-215-941.000**	**Contingency**	**$(2,323.33)**
Increase:	**271-791-955.040**	**Misc Expense-Indust & Commercial Fac Tax**	**$(3,293.51)**
Decrease:	**271-791-955.039**	**Misc Expense-Penal Fines**	**$1,000.00**
Increase:	**279-317-713.000**	**Overtime**	**$(5,950.25)**
Increase:	**296-672-861.001**	**Transportation-Mil Reimbursement-Committee**	**$(780.70)**
Increase:	**631-265-930.000**	**Land & Building Repairs**	**$(2,676.45)**
Decrease:	**631-265-925.000**	**Grounds Care**	**$2,676.45**
Increase:	**595-362-941.000**	**Contingency**	**$(4,536.74)**
Increase:	**632-267-941.000**	**Contingency**	**$(3,192.69)**
Increase:	**508-751-925.002**	**Grounds Care-Forester**	**$(44,168.22)**
Increase:	**256-714-995.636**	**Transfer Out-Data Processing**	**$(3,000.00)**
Decrease:	**256-714-941.000**	**Contingency**	**$3,000.00**
Increase:	**636-228-933.000**	**Software Mtce.**	**$(3,000.00)**
Decrease:	**636-228-902.000**	**Website**	**$3,000.00**
Increase:	**631-265-930.001**	**Land & Building Repairs-Dawson**	**$(16,249.57)**
Decrease:	**631-265-941.000**	**Contingency**	**$16,249.57**
Increase:	**101-286-802.000**	**Visiting Judge Fees**	**$(39,741.97)**
Decrease:	**101-286-802.002**	**Wages-FTE's-Supervisory**	**$39,741.97**
Increase:	**101-442-801.053**	**Contractual-Eng Services-Squan**	**$(6,835.53)**
Increase:	**101-442-801.054**	**Contractual-Eng Services-Thumb Electric**	**$(1,146.03)**
Increase:	**101-442-801.056**	**Contractual-Eng Services-AVCI**	**$(697.50)**
Increase:	**101-215-702.227**	**CEO-Certification**	**$(975.00)**

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Increase:	**101-263-861.000**	**Transportation-Mileage Reimbursement**	**$(200.74)**
Increase:	**101-296-707.001**	**Temporary Wages**	**$(5,000.00)**
Decrease:	**101-296-702.000**	**Wages-Full Time Employees**	**$5,000.00**
Increase:	**101-297-851.000**	**Postage**	**$(500.00)**
Decrease:	**214-680-816.000**	**Cost Allocation**	**$3,358.23**
Increase:	**214-680-996.001**	**Tax Dockets & Tribunal Refunds**	**$(210.94)**
Increase:	**214-680-941.000**	**Contingency**	**$(3,147.29)**
Increase:	**225-428-816.000**	**Cost Allocation**	**$(333.75)**
Decrease:	**225-428-941.000**	**Contingency**	**$333.75**
Decrease:	**508-751-816.000**	**Cost Allocation**	**$5,530.25**
Increase:	**508-751-709.000**	**FICA**	**$(5,530.25)**
Decrease:	**296-672-816.000**	**Cost Allocation**	**$3,057.28**
Increase:	**296-672-996.001**	**Tax Dockets & Tribunal Refunds**	**$(263.74)**
Increase:	**296-672-861.001**	**Transportation-Mileage Reimbur-Committee**	**$(2,793.54)**
Increase:	**298-671-816.000**	**Cost Allocation**	**$(3,766.61)**
Increase:	**298-671-996.001**	**Tax Dockets & Tribunal Refunds**	**$(210.95)**
Decrease:	**298-671-955.000**	**Misc Expense**	**$3,977.56**
Decrease:	**230-529-816.000**	**Cost Allocation**	**$3,783.30**
Increase:	**230-529-996.001**	**Tax Dockets & Tribunal Refunds**	**$(158.19)**
Increase:	**230-529-941.000**	**Contingency**	**$(3,625.11)**
Decrease:	**224-280-816.000**	**Cost Allocation**	**$1,269.50**
Increase:	**224-280-941.000**	**Contingency**	**$(1,269.50)**
Decrease:	**631-265-941.000**	**Contingency**	**$27,000.00**

FURTHER ESTABLISH THE FOLLOWING ACCOUNTS:
201-446-548.028 State Revenue-Neighborhood Roads
701-000-277.001 Intervenor Fees-Riverbend

Motion carried.

FA-130-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MOODY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES CENTRAL DISPATCH TO CONVERT THE DEPUTY 911 DIRECTOR POSITION TO A FULL-TIME DISPATCHER POSITION.

Motion carried.

FA-131-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER EHARDT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE PURCHASE OF ~~TWO~~ *FOUR* BALERS FROM SPEED TECH EQUIPMENT AT A COST NOT TO EXCEED ~~$49,006~~ *$92,112*, WITH FUNDING FROM THE

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RECYCLING MILLAGE, WITH REIMBURSEMENT TO BE SOUGHT THROUGH THE MULTI-COUNTY MATERIAL MANAGEMENT PLANNING GRANT.
Discussion followed. Motion carried.

FA-132-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES KAPPEN TREE SERVICE TO REMOVE TREES AND DEBRIS FROM FORESTER PARK AT A COST NOT TO EXCEED $25,532.13, WITH FUNDING FROM THE PARK MILLAGE.
Discussion followed. Motion carried.

CHAIRMAN BLOCK CLOSED THE PUBLIC HEARING AND CALLED FOR PUBLIC COMMENT. NO COMMENTS WERE PRESENTED.

FA-133-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE 2027 BUDGET RESOLUTION, GENERAL APPROPRIATION ACT AND GENERAL/NON-GENERAL FUNDS BUDGETS, AS FOLLOWS:

RESOLUTION TO ADOPT
THE 2027 SANILAC COUNTY BUDGET AND
GENERAL APPROPRIATION ACT

1. **WHEREAS,** the provisions of the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, et seq., require that each unit of local government adopt a balanced budget for all required funds; and

2. **WHEREAS,** the Administrator/Controller has prepared a proposed budget as required by the statute, and the Finance & Administration Committee, has reviewed the departmental requests and recommendation for each County departmental budget, and has recommended a balanced budget to the full Board of Commissioners for approval, and

3. **WHEREAS,** the Board of Commissioners in accordance with Public Act 5 of 1982 (Truth in Taxation Act) and Public Act 621 of 1978 (Uniform Budgeting and Accounting Act) held a public hearing on said budget on October 6, 2026, after due notice was published in a newspaper of general circulation, and

4. **WHEREAS,** the General Property Tax Act, Public Act 206 of 1893, was amended by Public Act 357 of 2004, being Michigan Compiled Law 211.44a, to require all Michigan Counties to levy summer property taxes, with the total County allocated tax to be levied and collected as a summer tax levy beginning in 2007;

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5. **NOW THEREFORE, BE IT RESOLVED** that the Sanilac County Budget for the General Fund and other Funds as set forth in the 2027 Proposed Budget, is hereby adopted and is subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.

6. **BE IT RESOLVED,** the Sanilac County Board of Commissioners has established the following millage rates for the fiscal year commencing January 1, 2027 and ending December 31, 2027: County Road – 1.9812, Library 0.1980, Seniors 0.2476, Medical Control 0.1980, County Drug Task Force 0.5000, County Parks 0.2000, Medical Care Facility 0.1980, Veterans 0.1980, 911 Emergency 0.2000, S.A.V.E. 0.2000 and Recycling 0.1485; and

7. **BE IT FURTHER RESOLVED,** that is in accordance with Public Act 357 of 2004, the Sanilac County allocated tax (General Fund Operating) shall be levied and collected on July 1, 2027, at the maximum amount allowable after the application of the "Headlee" millage reduction fraction and this budget includes an estimated property tax levy 4.0339 mills for General Fund operations which levy shall be authorized subsequent to the final levy amount being established in the spring of 2027.

8. **BE IT FURTHER RESOLVED** that this budget reflects a reasonable allocation of available resources to the various County departments, boards, agencies and funds which allows for all mandated services, programs, and activities to be performed at or above reasonable, necessary, and serviceable levels.

9. **BE IT FURTHER RESOLVED** that all General Fund expenditures are adopted as a general appropriation at a department or activity level. General fund appropriations will not be exceeded or altered without approval or authorization of the Board of Commissioners, the Administrator/Controller designated herein or by legal interpretation. The various appropriations specified in the budget represent the maximum authorization to incur expenditures for the purpose specified.

10. **BE IT FURTHER RESOLVED** that all non-General Fund expenditures are adopted in activity level form.

11. **BE IT FURTHER RESOLVED** an elected or appointed County official responsible for an appropriation may, upon the approval of the Administrator/Controller, within the limits of the total appropriation transfer funds between line items. No elected or appointed County official may create a staff position or alter salaries or benefits of any type without prior authorization of the Board of Commissioners.

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12. **BE IT FURTHER RESOLVED** that the Administrator/Controller and the County Treasurer shall be authorized to transfer General Fund Appropriations between funds up to the amounts provided for in this 2027 Budget.

13. **BE IT FURTHER RESOLVED** that the Sanilac County Board of Commissioners grants authority to appointed Boards and or Commissions to manage their assigned budgets as adopted herein.

14. **BE IT FURTHER RESOLVED** that any Department, Agency, Board, Commission or Unit whatsoever and any organization, public or private, which accepts a County appropriation, shall do so subject to an agreement that provides for inspection and/or audit by the Sanilac County Board of Commissioners or its designee. The Board or its designee shall have access for the purpose of audit and examination, to any and all books, documents, papers, and records of the recipient.

15. **BE IT FURTHER RESOLVED** that the list of Proposed Full Time Equivalent Positions by Department contained in this Budget establishes the maximum number of permanent full time equated (FTE) employees who can be employed and paid for by the County. As positions become vacant through transfer, termination or retirement, the Board of Commissioners hereby requires a thorough evaluation of vacant position be conducted with the respective Department Manager and Personnel Committee, prior to recommending the vacancy be filled. No funds will be appropriated for any position filled without an evaluation. The Board of Commissioners encourages sharing of positions between departments when feasible. In addition, the job position titles, pay classifications and full-time equated designations for each position are deemed to be the correct classifications and any modification of employment classifications shall be done in accordance with established Board policy.

16. **BE IT FURTHER RESOLVED** that it is understood that revenues and expenditures may vary from those which are currently contemplated and may by changed from time to time by the Board of Commissioners during the 2027 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget, impose a hiring freeze and impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the approved Full Time Equivalent Positions by Department list and impose a hiring freeze at any time.

17. **BE IT FURTHER RESOLVED** that positions on the proposed Full Time Equivalent Positions by Department list and programs which are supported by grants, cost sharing, reimbursement, or other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position or program shall not be received, the Elected Official or Department head shall immediately notify the Administrator/Controller

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and that position shall be immediately removed from the Full Time Equivalent Positions by Department list if funding is exhausted.

18. **BE IT FURTHER RESOLVED** that the Administrator/Controller is authorized to approve hiring temporary employees due to staff on unpaid leave or vacant position.

19. **BE IT FURTHER RESOLVED** that the Sanilac County Personnel Policies shall apply to all employees who are not covered under a collective bargaining agreement.

20. **BE IT FURTHER RESOLVED** that all Judges, Elected Officials and Department Heads shall abide by the Purchasing and Budget Policies, as adopted and amended from time to time by this Board, for all purchases made with funds appropriated contingent upon compliance with the Purchasing and Budget Policies, and the Finance Department shall not be authorized to make payment of any claims not in compliance with such Purchasing and Budget Policies and monies so budgeted. In the event purchases and/or services are completed without adhering to established Purchasing and Budget Policies, the Authorizer will receive notice from the Finance Department of their requirement to present the incurred expenditure to the Finance & Administration Committee and request approval. Vendors will not receive payment until the Board of Commissioners approves the expenditure.

21. **BE IT FURTHER RESOLVED** that the Administrator/Controller or designee shall be authorized to approve payment of such bills, vouchers, or invoices that are part of the ongoing operation of the County or are deemed to be of sufficient importance, when they arise, that their payment not be delayed. In that event, the Administrator/Controller shall follow the Emergency Purchasing Procedure in the Purchasing Policy.

22. **BE IT FURTHER RESOLVED** that all grant submissions to the Board of Commissioners shall clearly indicate the minimum required match and if any requirements exist in the grant that require the County to continue the program when the grant concludes; henceforth each County Department include Indirect Costs, as determined by the most recent Cost Allocation Plan, in applications for Federal and State grants; further that where Indirect Costs are not in approved grant budgets, the County Department shall explain the reason for not including them in the resolution approving the grant.

23. **BE IT FURTHER RESOLVED** that the revenues received by the County under Public Act 106 of 1985; (Convention Facility Tax revenue) shall not be used to reduce the County's operating millage as defined by Public Act 2, 1986. In accordance with Public Act 2, 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be appropriated for use in substance

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abuse programs in Sanilac County, with the remaining revenues to be deposited in the County's General Fund.

24. **BE IT FURTHER RESOLVED** that the Administrator/Controller shall be authorized to make year-end transfers of up to $20,000 between departments or funds or with such amounts that may be available in Contingency of the General Fund, as may be necessary to ensure that departments or funds do not end the 2027 fiscal year in a deficit condition. Any such transfers shall be reported to the Board of Commissioners at their next meeting.

Full Time Equivalent Listing - 2027				
ADMINISTRATOR/CONTROLLER	**FTE**		**TREASURER**	**FTE**
Administrator/Controller	1.00		County Treasurer	1.00
Administrative Services Manager	1.00		Acct Receivable Clk/Chief Deputy	1.00
Finance Director	1.00		Delinquent Tax Clk/Mail Clk	1.00
Accounts Payable Clerk	1.00		Tax Foreclosure Clerk	1.00
Payroll Clerk	1.00		TOTAL	4.00
TOTAL	5.00		**EQUALIZATION**	
			Director	1.00
COUNTY CLERK/ELECTIONS			Deputy Director/Mapping Specialist	1.00
County Clerk	1.00		TOTAL	2.00
Chief Dep Clerk/Elections	1.00			
Court Clerk	4.00		**REGISTER OF DEEDS**	
Deputy Clerk (PT)	0.60		Register of Deeds	1.00
TOTAL	6.60		Chief Deputy	1.00
			Deputy Clerk	1.00
DRAIN COMMISSION			TOTAL	3.00
Drain Commissioner	1.00			
Chief Deputy	1.00		**BUILDING & GROUNDS**	
Drain Inspector	1.00		Supervisor	1.00
TOTAL	3.00		Custodian	1.00
			Custodian (171 Dawson St.)	1.00
PUBLIC GUARDIAN				3.00
Public Guardian	1.00		**EMERGENCY MANAGEMENT**	
Assistant Public Guardian	1.00		Director	1.00
TOTAL	2.00		TOTAL	1.00
CIRCUIT COURT			**ANIMAL CONTROL**	
Circuit Court Judge	1.00		Chief Officer	1.00
Trial Court Administrator	1.00		Officer	1.00

Unofficial

Court Administrator	1.00		Seasonal Census Worker	0.50
Court Research Attorney	0.25		TOTAL	2.50
TOTAL	3.25			
			JUVENILE/FAMILY COURT	
DISTRICT COURT			Juvenile Director	1.00
Probate Judge/District Judge by Assignment	0.50		Attorney Magistrate/Referee	0.75
Magistrate/Probation Officer	1.00		Probation Officer	2.00
Comm. Corrections Coordinator	1.00		Deputy Director	1.00
Court Administrator	1.00		Juvenile Court Registrar	1.00
Court Clerk	5.00		TOTAL	5.75
Probation Assistant	1.00			
TOTAL	9.50		**INDIGENT DEFENSE**	
			Managed Assigned Council Director	1.00
			TOTAL	1.00
PROBATE COURT	**FTE**			**FTE**
Probate Judge	0.50		**PROSECUTOR**	
Probate Register/District Court Attorney	1.00		Prosecutor	1.00
Court Clerk	2.00		Chief Assistant Prosecutor	1.00
TOTAL	3.50		Assistant Prosecutor	2.00
FRIEND OF THE COURT			Victims Right Advocate	1.00
Friend of the Court	1.00		Office Manager/Administrative Assistant	1.00
Atty Referee	1.00		Legal Secretary/Clerk	3.00
Deputy FOC	1.00		TOTAL	9.00
Enforcement Supervisor	1.00			
Lead Clerk	1.00		**CONSTRUCTION AND LAND USE**	
Court Clerk	3.00		Building Official/Inspector	1.00
TOTAL	8.00		Inspectors	2.00
DRUG TASK FORCE			Clerk	1.00
Lieutenant-DTF	1.00		Clerk (part-time)	0.40
Administrative Assistant	1.00		TOTAL	4.40
Sergeant	1.00			
Deputy	4.00		**CENTRAL DISPATCH**	
TOTAL	7.00		Director	1.00
SHERIFF			Dispatcher	9.00
Sheriff	1.00		Dispatcher (part-time)	0.50
Undersheriff	1.00		TOTAL	10.50
Administrative Assistant	1.00			

Unofficial

Jail Administrator/Lt. Corrections	1.00		**VETERANS AFFAIRS**	
Asst. Jail Admin/Lt. Corrections	1.00		Director	1.00
Lieutenant-Uniform Services	1.00		Clerk	1.00
Detective Sergeant	1.00		TOTAL	2.00
Deputy Sheriff – Detective	2.00			
Uniform Services Sergeant	4.00		**COUNTY PARKS**	
Deputy Sheriff – Uniform Services	12.00		Manager	3.00
Deputy Sheriff – Uniform Services (PT)*	1.00		Parks Director	1.00
Deputy Sheriff-Uniform Serv. Weighmaster	1.00		Caretaker/Maintenance	2.00
Records Clerk	2.50		Maintenance Supervisor	2.00
Sergeant Corrections	5.00		Office Manager	2.00
Officer Corrections	19.00		TOTAL	10.00
Officer Corrections (PT)*	2.00		**SOIL EROSION**	
US Marshal Transport (PT)	1.50		Agent (part-time)	0.50
Collections Clerk	1.00		TOTAL	0.50
Bailiff/Court Officer (P/T)	2.50			
TOTAL	60.50		**INFORMATION TECHNOLOGY**	
			Director	1.00
RECYCLING CENTER			IT Technician	2.00
Coordinator (PT)*	0.50		TOTAL	3.00
Recycling Foreman	1.00			
Recycling Attendants (PT)*	1.50			
TOTAL	3.00		**TOTAL ALL**	**173.00**

Motion carried.

NFA-014-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE COUNTY ADMINISTRATOR/CONTROLLER TO EXECUTE THE SETTLEMENT AGREEMENT WITH POLC GRIEVANCE #26-15/LOCAL GRIEVANCE #26-01.
Motion carried.

Public Comments:

Christine Malzahn, City of Marlette Manager, thanked the board for their engagement with the municipalities, and further thanked Commissioner Ballard for his commitment to the city. Ms. Malzahn elaborated on the upcoming open house and encouraged residents to reach out with thoughts or ideas regarding the master plan. The open house is set for Monday, October 26, from 4:30 p.m. to 7:30 p.m.

Unofficial

Marek Noworyta, a Delaware Township resident, expressed concern about an ongoing issue with cats coming onto his property from the neighboring property and Animal Control's handling of the issue.

Closed Session:

None.

Adjournment:

MOVED BY COMMISSIONER LEE AND SECONDED BY COMMISSIONER EHARDT THAT WE ADJOURN AT 1:54 P.M. Motion carried.

_____ _____

Leslie Hilgendorf, County Clerk Jon Block, Chairman

Unofficial