The regular meeting of the Sanilac County Board of Commissioners was called to order by Chairman Jon Block at 1:00 p.m., on Tuesday, February 3, 2026 in the Board of Commissioners' Chambers at 60 W. Sanilac Avenue, Sandusky, Michigan. The prayer was given by Commissioner Heberling, and the pledge was led by Commissioner Sarkella. Roll call was taken. Members present: Jon Block, Roger Ballard, Gary Heberling, Bill Sarkella, Christine Lee, Evans Ehardt, John Moody. Quorum present. Administrator / Controller, Nathan Roskey also present.

**Additions, Corrections and Deletions to the Agenda:**

None.

**Adoption of Agenda:**

**MOVED BY COMMISSIONER BALLARD AND SECONDED BY COMMISSIONER LEE THAT WE ADOPT THE AGENDA AS PRESENTED.** Motion carried.

**Approval of Minutes:**

**MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER EHARDT THAT WE APPROVE THE MINUTES OF JANUARY 20, 2026, AS PRINTED.** Motion carried.

**Correspondences, Petitions and Introductions:**

CORRESPONDENCES:

1. Minutes from the Sanilac County Medical Care Facility Board and Michigan Department of Health and Human Services Board meeting held on November 17, 2025.

2. Washtenaw County Resolution in Support of Michigan House Bills 6263 and 5153.

3. Washtenaw County Resolution Opposing Ballot Proposals that would Impose Documentary Proof of Citizenship Requirements and Create Barriers to Voting in Michigan.

INTRODUCTIONS:

Dayna Altom, CEO, Region VII Agency of Aging**.**

**Commissioner Reports:**

- Commissioner Moody: None
- Commissioner Ehardt:
  - Village of Lexington
- Commissioner Block: None

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- Commissioner Lee:
  - Elk Twp.
- Commissioner Sarkella:
  - Village of Carsonville
  - Village of Applegate (Discussion followed)
- Commissioner Heberling: None
- Commissioner Ballard:
  - City of Marlette
  - Evergreen Twp.

**Administrator's Report:**

Nathan Roskey, County Administrator/Controller provided a report to the Board on meetings attended and continued work on pending projects for the last two weeks.

**Public Comments:**

None.

PRESENTATION:

Lea Lentz, Executive Director, and Amy Herek, Education Coordinator, Sanilac County Medical Control, offered a discussion and demonstration of the medical teaching manikins and simulators.

**Appointment to Standing Committees:**

None.

**County Commissioner Appointments to Boards, Commissions and Committees:**

None.

**County Commission Chair Appointments:**

None.

**General Resolutions:**

None.

**Committee Reports:**

- Commissioner Ballard:
  - Marlette City Manager meeting
  - Soil Erosion Report
- Commissioner Heberling:
  - Parks and Recreation
  - MMPC
- Commissioner Sarkella:
  - Transportation
  - Animal Control Open House

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- Commissioner Lee:
  - Parks and Recreation
  - Animal Control
- Commissioner Block:
  - Personnel Committee
- Commissioner Ehardt:
  - Human Development Commission
  - Community Collaborative
- Commissioner Moody: None.

**Unfinished Business:**

None.

**New Business:**

**FA-010-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER BALLARD THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT CLAIMS IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED JANUARY 27, 2026, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF $107,763.07.**
Motion carried.

**FA-011-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE FOLLOWING AMENDMENTS AND ESTABLISHES THE FOLLOWING ACCOUNTS:**

**2026 BUDGET AMENDMENTS**

| | | | |
|---|---|---|---|
| **REVENUE:** | | | |
| **Increase:** | **261-325-400.004** | **Beginning Balance-Dispatcher Training** | **$5,093.88** |
| **Increase:** | **662-334-699.279** | **Transfer In-US Marshall** | **$59,994.00** |
| | | | |
| **EXPENSE:** | | | |
| **Decrease:** | **291-671-702.000** | **Wages-Full Time Employees** | **$180,219.29** |
| **Decrease:** | **291-671-702.201** | **Wages-FTE's-Head of Housekeeping** | **$77,843.50** |
| **Decrease:** | **291-671-702.202** | **Wages-FTE's-Director of Nursing** | **$112,660.34** |
| **Decrease:** | **291-671-702.203** | **Wages-FTE's-Occupational Therapy** | **$127,657.17** |
| **Decrease:** | **291-671-702.204** | **Wages-FTE's-Divisional Therapy Supervis** | **$54,016.07** |
| **Decrease:** | **291-671-702.205** | **Wages-FTE's-Operation & Plant Workers** | **$147,155.67** |
| **Decrease:** | **291-671-702.206** | **Wages-FTE's-Laundry Workers** | **$144,699.17** |
| **Decrease:** | **291-671-702.207** | **Wages-FTE's-Housekeeping** | **$374,050.65** |

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| | | | |
|---|---|---|---|
| **Decrease:** | **291-671-702.208** | **Wages-FTE's-Dietary Workers** | **$440,481.56** |
| **Decrease:** | **291-671-702.209** | **Wages-FTE's-Nursing Secretary** | **$55,218.57** |
| **Decrease:** | **291-671-702.211** | **Wages-FTE's-O.T.A.** | **$61,190.25** |
| **Decrease:** | **291-671-702.212** | **Wages-FTE's-Diversional Therapy** | **$236,718.50** |
| **Decrease:** | **291-671-702.213** | **Wages-FTE's-Other Administrative** | **$533,087.61** |
| **Decrease:** | **291-671-702.214** | **Wages-FTE's-RN's** | **$371,657.25** |
| **Decrease:** | **291-671-702.215** | **Wages-FTE's-Designated Social Worker** | **$63,466.91** |
| **Decrease:** | **291-671-702.216** | **Wages-FTE's-LPN's** | **$955,324.51** |
| **Decrease:** | **291-671-702.217** | **Wages-FTE's-Temp Social Worker Asst.** | **$50,936.12** |
| **Decrease:** | **291-671-702.218** | **Wages-FTE's-Aides & Attendants** | **$1,870,650.06** |
| **Decrease:** | **291-671-702.219** | **Wages-FTE's-ADON** | **$84,336.78** |
| **Decrease:** | **291-671-702.221** | **Physical Therapist** | **$74,142.90** |
| **Decrease:** | **291-671-702.222** | **Physical Therapist Asst.** | **$117,381.79** |
| **Decrease:** | **291-671-702.224** | **Life Enrichment Aides** | **$26,856.32** |
| **Decrease:** | **291-671-702.228** | **Asst. Dietary Supervisor** | **$16,991.79** |
| **Decrease:** | **291-671-702.229** | **Speech Therapist** | **$113,408.10** |
| **Decrease:** | **291-671-702.230** | **Wages-Admissions Director** | **$56,371.53** |
| **Decrease:** | **291-671-702.231** | **Wages-Staff Development** | **$10,000.00** |
| **Decrease:** | **291-671-702.232** | **Wages-Infection Control** | **$59,171.66** |
| **Decrease:** | **291-671-702.233** | **Wages-MDS** | **$144,276.82** |
| **Decrease:** | **291-671-702.234** | **Wages-Restorative/Wound** | **$74,533.45** |
| **Decrease:** | **291-671-702.235** | **Wages-Restorative Aide** | **$43,458.77** |
| **Decrease:** | **291-671-702.236** | **Wages-Transportation** | **$94,615.10** |
| **Decrease:** | **291-671-702.237** | **Wages-Ward Clerk** | **$49,894.11** |
| **Decrease:** | **291-671-702.238** | **Wages-Dietary Manager** | **$37,195.27** |
| **Decrease:** | **291-671-702.239** | **Wages-Dietician** | **$66,950.00** |
| **Decrease:** | **291-671-709.000** | **FICA** | **$521,844.50** |
| **Increase:** | **291-671-955.000** | **Misc. Expense** | **$(7,448,462.09)** |
| **Increase:** | **261-325-910.001** | **Dispatch Training** | **$(5,093.88)** |
| **Decrease:** | **101-239-752.000** | **Supplies** | **$2,000.00** |
| **Increase:** | **101-265-986.000** | **Misc Equipment** | **$(2,000.00)** |
| **Increase:** | **101-262-717.000** | **Defined Benefit/Pension** | **$(704.79)** |
| **Decrease:** | **101-262-727.000** | **Cell Phone Reimbursement** | **$180.00** |
| **Decrease:** | **101-262-702.227** | **CEO-Certification** | **$975.00** |
| **Increase:** | **101-849-941.000** | **Contingency** | **$(570.21)** |
| **Increase:** | **101-286-727.000** | **Cell Phone Reimbursement** | **$(180.00)** |
| **Decrease:** | **101-294-727.000** | **Cell Phone Reimbursement** | **$300.00** |
| **Increase:** | **662-334-981.006** | **Vehicles-Corrections** | **$(59,994.00)** |

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**FURTHER ESTABLISH THE FOLLOWING ACCOUNTS:**
**101-262-702.227 CER-Certification**
**101-285-727.000 Cell Phone Reimbursement**
**287-694-679.001 Program Income-Chill Grant**
**287-694-955.061 Misc. Expense-Chill Grant**
Motion carried.

**FA-012-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER EHARDT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE FOLLOWING 9-1-1 MILLAGE RENEWAL BALLOT QUESTION LANGUAGE, AS REVIEWED BY THE PROSECUTING ATTORNEY; AND DIRECTS THE COUNTY CLERK TO SUBMIT THE LANGUAGE FOR PLACEMENT ON THE AUGUST 4, 2026, PRIMARY ELECTION BALLOT:**

**RENEWAL OF THE 9-1-1 EMERGENCY SERVICES MILLAGE**

This is a renewal of the expired 9-1-1 Emergency Services 0.2000 millage that will provide funding for the continued operation of Sanilac County 9-1-1 Emergency Services and its related facilities, equipment, and operation costs.

Shall the expired previously voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution in Sanilac County, which was last approved for four years by the electors in 2022, be renewed at the originally voted 0.2000 mills (20 cents per $1,000.00 of taxable value) and levied for four (4) years, 2026 through 2029, inclusive, for the exclusive purpose of funding of 9-1-1 emergency telephone call answering and dispatch services within Sanilac County, including facilities, equipment and operations; and for providing to all law enforcement, EMTs, and Fire Departments within Sanilac County, 9-1-1 emergency radio equipment; and to be administered under the direction and supervision of the Sanilac County Central Dispatch Board? If approved, it is estimated that the 0.2000 mill would raise $408,210.00 in the first year the millage is levied. A portion of the millage may be captured by local Tax Increment Finance Authorities, Brownfield Redevelopment Authorities and Downtown Development Authorities.

Motion carried.

**FA-013-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MOODY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES A ONE-YEAR RENEWAL OF THE PANIC BUTTON SOFTWARE WITH RAVE MOBILE SAFETY AT A COST NOT TO EXCEED $3,663.68, FUNDED BY THE 911 MILLAGE FUND.**
Motion carried.

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**FA-014-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE FOLLOWING CONTRACTS, IN A TOTAL AMOUNT NOT TO EXCEED $71,665.00, FOR THE MONUMENTATION OF FIFTY (50) CORNERS IN 2026:**

- **COUNTY REPRESENTATIVE: JOHN MILLETICS IN THE AMOUNT OF $4,364.75;**
- **GRANT ADMINISTRATION: LESLIE HILGENDORF IN THE AMOUNT OF $2,866.25;**
- **SURVEYORS: JOHN MILLETICS, BEN TANK AND CHARLES KOOB FOR THE TOTAL AMOUNT OF $62,250.00;**
- **PEER GROUP MEMBERS: BEN TANK, CHARLES KOOB & RUSSELL BROWN FOR THE TOTAL AMOUNT OF $2,184.00.**

Motion carried.

**FA-015-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE GRANT WRITER/5-YEAR RECREATION PLAN WRITER CONTRACT, BETWEEN SANILAC COUNTY AND JOHN FRAZIER, EFFECTIVE JANUARY 1, 2026 TO DECEMBER 31, 2026, IN AN AMOUNT NOT TO EXCEED $12,000, WITH PAYMENTS OF $6,000 PAID JUNE 1ST AND DECEMBER 1ST, WITH FUNDING FROM THE PARKS MILLAGE AND TO FURTHER AUTHORIZE THE BOARD CHAIRMAN SIGN THE NECESSARY CONTRACT.**
Motion carried.

**FA-016-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES AND AWARDS THE BID TO TRI-COUNTY EQUIPMENT, INC., OF SANDUSKY FOR THE PURCHASE OF THE FOLLOWING EQUIPMENT ITEMS:**

- **TWO (2) JOHN DEERE Z930M ZTRAK MOWERS AT A TOTAL COST OF $23,199.22, WITH TRADE-IN OF TWO (2) 2016 JOHN DEERE Z915B MOWERS VALUED AT $5,000, FOR A COST OF $18,199.22;**

- **ONE (1) JOHN DEERE 4066M COMPACT UTILITY TRACTOR AT A COST OF $45,408.52, WITH A TRADE-IN OF A 2015 JOHN DEERE 4044M VALUED AT $15,000, FOR A TOTAL COST OF $30,408.52;**

- **ONE (1) 2026 JOHN DEERE GATOR TX AT A COST OF $10,764.96.**

**THE TOTAL COST OF THE PURCHASES SHALL NOT EXCEED $59,372.70, WITH FUNDING FROM THE PARKS MILLAGE.**
Motion carried.

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**FA-017-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES AND AWARDS THE BID TO DAVE MAUER, FROM ELITE ELECTRIC FOR THE REPAIR OF THE ELECTRICAL ISSUES AT FORESTER PARK, AT A COST OF $21,828.14, WITH A 20% CONTINGENCY, AT A TOTAL COST NOT TO EXCEED $26,193.76, WITH FUNDING FROM THE PARKS MILLAGE FOR IMMEDIATE APPROVAL.**
Discussion followed. Motion carried.

**FA-018-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER EHARDT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE 2026 DATA PROCESSING/PRINTING COSTS, AS PRESENTED.**
Motion carried.

**FA-019-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE 2026 AGREEMENTS FOR DATABASE MANAGEMENT/PRINTING SERVICES FOR THE TOWNSHIPS AND CITIES; AND TO FURTHER AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE NECESSARY DOCUMENTS.**
Motion carried.

**FA-020-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE 2026 AGREEMENTS FOR DATABASE MANAGEMENT/PRINTING SERVICES FOR THE VILLAGES; AND FURTHER AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE NECESSARY DOCUMENTS.**
Motion carried.

**FA-021-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MOODY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE SHERIFF'S OFFICE TO SEND ONE CORRECTIONS DEPUTY TO THE OAKLAND COMMUNITY COLLEGE POLICE ACADEMY FROM JANUARY 27, 2026, THROUGH MAY 29, 2026, AT A COST NOT TO EXCEED $20,000.00. REIMBURSEMENT WILL BE SOUGHT, IF AVAILABLE, THROUGH MCOLES PUBLIC SAFETY ACADEMY ASSISTANCE GRANT PROGRAM. IF GRANT FUNDING IS UNAVAILABLE, THE COST WILL BE COVERED BY THE SHERIFF'S OFFICE BUDGET, FOR IMMEDIATE APPROVAL.**
Discussion followed. Motion carried.

**FA-022-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES A NON-EXPIRING AGREEMENT FOR CONTRACTUAL LAW ENFORCEMENT SERVICES BETWEEN THE TOWNSHIP OF FREMONT AND THE SANILAC COUNTY SHERIFF'S OFFICE AND FURTHER AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY AGREEMENT.**
Discussion followed. Motion carried.

Unofficial

**FA-023-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER BALLARD THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES A NON-EXPIRING AGREEMENT FOR CONTRACTUAL LAW ENFORCEMENT SERVICES BETWEEN THE TOWNSHIP OF MARLETTE AND THE SANILAC COUNTY SHERIFF'S OFFICE AND FURTHER AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY AGREEMENT.**
Motion carried.

**FA-024-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES AND AWARDS THE BID TO PURCHASE ONE (1) 2025 CHEVROLET EXPRESS 15-PASSENGER VAN FROM GOVMARK, PITTSBURGH, PENNSYLVANIA, IN AN AMOUNT NOT TO EXCEED $59,994.00. FUNDING SHALL BE PROVIDED FROM THE POLICE VEHICLE FUND, WITH REIMBURSEMENT FROM THE US MARSHAL FUND, FOR IMMEDIATE APPROVAL.**
Motion carried.

**FA-025-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE FOLLOWING S.A.V.E. PARTNERSHIP MILLAGE RENEWAL BALLOT QUESTION LANGUAGE, AS REVIEWED BY THE PROSECUTING ATTORNEY; AND TO DIRECT THE COUNTY CLERK TO SUBMIT THE LANGUAGE FOR PLACEMENT ON THE AUGUST 4, 2026, PRIMARY ELECTION BALLOT:**

**RENEWAL OF S.A.V.E. PARTNERSHIP MILLAGE**
**(Sanilac Area Violence Elimination and Education)**

This is a renewal of the expired S.A.V.E. Partnership 0.2000 millage in order to continue funding for providing programs and their operating costs related to child abuse, domestic violence, sexual assault and homelessness in Sanilac County.

Shall the expired previously voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution in Sanilac County, which was last approved for four years by the electors in 2022, be renewed at the originally voted 0.2000 mills (20 cents per $1,000.00 of taxable value) and levied for four (4) years, 2026 through 2029, inclusive, for the purpose of providing funding for programs and their operating costs relating to child abuse, domestic violence, sexual assault and homelessness in Sanilac County and under the direct supervision of a Board consisting of the Chairperson of the County Board of Commissioners, two (2) members of the general public appointed by the Board of Commissioners, the Public Health Director, the Mental Health Director, the Prosecuting Attorney and the Sheriff, or their designated representatives? If approved, it is estimated that the 0.2000 mill would raise $408,210.00 in the first year the millage is levied. A portion of the millage may be captured by local Tax Increment Finance Authorities, Brownfield Redevelopment Authorities and Downtown Development Authorities.

Unofficial

Motion carried.

**FA-026-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE SOLAR PERMIT FEE SCHEDULE, AS PRESENTED, FOR IMMEDIATE APPROVAL.**
Motion carried.

**FA-027-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE BOARD CHAIRMAN TO SUBMIT AN EMAIL AUTHORIZING THE SANILAC TRANSPORTATION DIRECTOR TO ENTER, SUBMIT, AND MANAGE ALL APPLICATIONS AND REPORTING INFORMATION AND TO EDIT ALL INFORMATION WITHIN THE PUBLIC TRANSPORTATION MANAGE SYSTEM.**
Motion carried.

**FA-028-26 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER EHARDT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE VETERANS AFFAIRS DIRECTOR TO DISPOSE OF A 2019 CHEVROLET TRAVERSE, VIN ENDING IN 28812 WITH 191,969 MILES AT ALBRECHT AUCTION OF VASSAR, WITH ALL PROCEEDS TO BE DEPOSITED IN VETERAN AFFAIRS MILLAGE FUND.**
Motion carried.

**Public Comments:**

William Walters, Council Member, Region VII Area Agency on Aging, reported that Sanilac County paid dues in the amount of $1,884.00 to Region VII. This was paid for by the Council on Aging Millage. This shows a small investment from the taxpayers for a large return on services.
Discussion followed.

**Closed Session:**
None.

**Adjournment:**
**MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER BALLARD THAT WE ADJOURN AT 1:48 P.M.** Motion carried.

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Leslie Hilgendorf, County Clerk Jon Block, Chairman

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