The regular meeting of the Sanilac County Board of Commissioners was called to order by Chairman Jon Block at 1:00 p.m., on Tuesday, December 16, 2025 in the Board of Commissioners' Chambers at 60 W. Sanilac Avenue, Sandusky, Michigan. The prayer was given by Commissioner Heberling and the pledge was led by Commissioner Lee. Roll call was taken. Members present: Jon Block, Roger Ballard, Gary Heberling, Bill Sarkella, Christine Lee, Evans Ehardt, John Moody. Quorum present. Administrator / Controller, Nathan Roskey also present.

Additions, Corrections and Deletions to the Agenda:

None.

Adoption of Agenda:

MOVED BY COMMISSIONER BALLARD AND SECONDED BY COMMISSIONER LEE THAT WE ADOPT THE AGENDA AS PRESENTED. Motion carried.

Approval of Minutes:

MOVED BY COMMISSIONER HEBERLING AND SECONDED BY COMMISSIONER SARKELLA THAT WE APPROVE THE MINUTES OF DECEMBER 2, 2025, AS PRINTED. Motion carried.

Correspondences, Petitions and Introductions:

1. Letter from the Department of Agriculture and Rural Development to Mr. Dale Phillips, Phillips Farms regarding nutrient management practices at his market garden operation in Sanilac County.

2. Minutes from the Sanilac County Veterans Affairs Committee meeting held on November 25, 2025.

3. Minutes from the Sanilac County Landfill & Recycling Center Board meeting held on December 2, 2025.

4. Minutes from the Sanilac County Drug Task Force Board meeting held on October 14, 2025.

Commissioner Reports:

- Commissioner Moody: None
- Commissioner Ehardt: None
- Commissioner Block:
    - Austin Township
- Commissioner Lee: None.
- Commissioner Sarkella:

Unofficial

  - Village of Port Sanilac
  - Washington Twp.
  - Bridgehampton Twp.
  - Sanilac Twp.
- Commissioner Heberling:
  - Watertown Twp.
- Commissioner Ballard:
  - Lamotte Twp.
  - Argyle Twp.
  - City of Marlette

Administrator's Report:

Deferred to the end of the meeting.

Public Comments:

INTERVIEWS:

Drug Task Force – Appoint 1

Cole Wood (participated remotely)

Department of Health & Human Services Board – Appoint 1

~~Susan Baranski~~

Land Bank Authority Board – Appoint 2

~~Timothy Heiden~~

Kim Thompson

Sanilac Transportation Board – Appoint 1

Brett Lester

Appointment to Standing Committees:

MOVED BY COMMISSIONER EHARDT AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPOINTS COLE WOOD TO THE DRUG TASK FORCE BOARD FOR A TWO (2) YEAR TERM, EXPIRING 12/31/2027.

Motion carried.

MOVED BY COMMISSIONER LEE AND SECONDED BY COMMISSIONER MOODY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPOINTS SUSAN

Unofficial

BARANSKI TO THE DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD FOR A THREE (3) YEAR TERM, EXPIRING 10/31/2028.
Motion carried.

MOVED BY COMMISSIONER LEE AND SECONDED BY COMMISSIONER EHARDT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPOINTS TIMOTHY HEIDEN AND KIM THOMPSON TO THE LAND BANK AUTHORITY BOARD FOR A THREE (3) YEAR TERM, EXPIRING 12/31/2028.
Motion carried.

MOVED BY COMMISSIONER MOODY AND SECONDED BY COMMISSIONER SARKELLA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPOINTS BRETT LESTER TO THE SANILAC TRANSPORTATION BOARD FOR A FOUR (4) YEAR TERM, EXPIRING 12/01/2029.
Motion carried.

County Commissioner Appointments to Boards, Commissions and Committees:
None.

County Commission Chair Appointments:
None.

General Resolutions:

MOVED BY COMMISSIONER MOODY AND SECONDED BY COMMISSIONER SARKELLA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE FOLLOWING:

A RESOLUTION TO REQUEST A NAME CORRECTION AND REMOVAL OF A DISBANDED POLICE DEPARTMENT FROM THE COUNTY EMERGENCY TELEPHONE SERVICE DISTRICT FINAL PLAN

WHEREAS, the Sanilac County Board of Commissioners recognizes the importance of maintaining accurate and consistent naming within the County Emergency Telephone Service District Final Plan to ensure the efficient and effective delivery of emergency services; and

WHEREAS, it has been determined that the current name **"Sanilac County Emergency Center"** is in need of modification due to official name clarification; and

WHEREAS, the governing body has confirmed the official name to **"Sanilac County Central Dispatch"** and finds that the change will improve clarity within the County Emergency Telephone Service District Final Plan and reduce potential delays or confusion during emergency response; and

Unofficial

WHEREAS, the Port Sanilac Police Department was originally listed in the County Emergency Telephone Service District Final Plan, but has since been disbanded and removed from service.

NOW, THEREFORE, BE IT RESOLVED, that the Sanilac County Board of Commissioners hereby approves the correction of the name to "Sanilac County Central Dispatch" and acknowledges the removal of the disbanded Port Sanilac Police Department from the County Emergency Telephone Service District Final Plan: and

BE IT FURTHER RESOLVED, that this resolution be spread upon the proceedings of the Sanilac County Board of Commissioners this 16th day of December, 2025.

ROLL CALL: Yes: Moody, Sarkella, Block, Ballard, Ehardt, Lee, Heberling. No: None. Resolution declared adopted.

MOVED BY COMMISSIONER BALLARD AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ADOPTS THE FOLLOWING:

RESOLUTION HONORING NANCY RICH FOR YEARS OF SERVICE

WHEREAS, Nancy Rich is retiring from Sanilac County after more than 20 years of dedicated service; and

WHEREAS, Nancy began her career with Sanilac County on August 31, 2005, as a Part-Time Information Systems Director, transitioning to the Full-Time Director role on April 18, 2016; and

WHEREAS, throughout her tenure, Nancy has demonstrated unwavering dedication, strategic vision, and exceptional technical expertise in shaping the county's technology landscape; and

WHEREAS, Nancy has worked closely with departments to identify and address critical technology needs, providing effective solutions that not only aligned with the county's overall goals but also significantly improved operational efficiency; and

WHEREAS, Nancy's years of dedicated service and profound contributions have enhanced the technological capabilities and stability of the County of Sanilac;

NOW, THEREFORE, BE IT RESOLVED that the Sanilac County Board of Commissioners does hereby extend to Nancy Rich its heartfelt appreciation for her exemplary dedication and outstanding service during her tenure; and

Unofficial

BE IT FURTHER RESOLVED, that the Board offers its warmest wishes for health, happiness, and fulfillment in her retirement; and

BE IT FURTHER RESOLVED, that this resolution be formally presented to Nancy Rich and spread upon the proceedings of the Sanilac County Board of Commissioners this 16th day of December, 2025.

ROLL CALL: Yes: Ballard, Lee, Heberling, Sarkella, Block, Moody, Ehardt. No: None. Resolution declared adopted.

Committee Reports:

- Commissioner Ballard:
  - MiWorks
  - Community Mental Health
  - Prevention & Public Education Committee
- Commissioner Heberling:
  - Multi-County Materials Management Board
  - Parks & Recreation
- Commissioner Sarkella:
  - Multi-County Materials Management Board
  - Landfill & Recycling Advisory Board
  - Great Start Collaborative
  - Deer Harvest Report
- Commissioner Lee:
  - Council on Aging
  - Child Abuse Prevention
  - Michigan Township Association Christmas Party
  - Health Department
- Commissioner Block:
  - Planning Commission
- Commissioner Ehardt:
  - Medical Control Board
- Commissioner Moody:
  - MiWorks
  - Medical Care Facility

Unfinished Business:

None.

Unofficial

New Business:

FA-182-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF CURRENT CLAIMS IDENTIFIED ON THE ACCOUNTS PAYABLE REPORT DATED DECEMBER 10, 2025, FOR THE GENERAL BANK ACCOUNT IN THE AMOUNT OF $82,721.83.
Motion carried.

FA-183-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER EHARDT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE FOLLOWING AMENDMENTS AND ESTABLISHES THE FOLLOWING ACCOUNTS:

2025 BUDGET AMENDMENTS

REVENUE:

Increase:	**636-228-699.101**	**Transfer In-General Fund**	**$22,989.00**
Increase:	**636-228-699.514**	**Transfer In-Tax Foreclosure**	**$10,000.00**
Increase:	**636-228-699.207**	**Transfer In-DTF**	**$15,102.00**
Increase:	**210-651-400.001**	**Beginning Balance**	**$2,664.20**
Increase:	**265-335-400.001**	**Beginning Balance**	**$10,908.96**
Increase:	**279-317-400.001**	**Beginning Balance**	**$107,320.44**
Increase:	**286-321-400.001**	**Beginning Balance**	**$4,009.02**
Increase:	**286-321-543.005**	**State Grant-Pub. Safety-MI Justice Training**	**$1,228.44**
Increase:	**101-000-412.000**	**Delinq Real, Pers, Bldg Lease Ld**	**$11,074.36**
Increase:	**101-000-445.000**	**Interest & Penalty on Taxes**	**$426.10**
Increase:	**101-000-476.002**	**Bus License & Permits-Con&Land Use**	**$870.00**
Increase:	**101-000-491.001**	**Med Examiner-Cremation Permit**	**$885.00**
Increase:	**101-000-548.006**	**State Revenue-Juror Compensation Reimb.**	**$3,369.90**
Increase:	**101-000-569.001**	**Local Grant**	**$486.72**
Increase:	**101-000-604.000**	**District Court Services**	**$56,469.25**
Increase:	**101-000-611.001**	**Atty Fee Reimb-Juvenile Court**	**$134.00**
Increase:	**101-000-613.005**	**Other Fees-Crime Victims/Circuit Ct**	**$216.02**
Increase:	**101-000-628.001**	**Services Rendered-County Clerk**	**$3,244.10**
Increase:	**101-000-628.002**	**Services Rendered-Photos-Passports & CC**	**$103.75**
Increase:	**101-000-628.012**	**Services Rendered-Treasurer-Land Div.Ce**	**$10.00**
Increase:	**101-000-629.010**	**Sheriff Services-Inmate Work Release**	**$2,570.04**
Increase:	**101-000-640.000**	**Register of Deeds Services**	**$4,433.25**
Increase:	**101-000-640.003**	**Register of Deeds-Real Estate Trans Tax**	**$573.65**
Increase:	**101-000-640.004**	**Register of Deeds-Treasurer Services**	**$1,135.00**
Increase:	**101-000-640.005**	**Register of Deeds-Escrow**	**$3,600.00**

Unofficial

Increase:	**101-000-665.000**	**Interest**	**$1,562.98**
Increase:	**101-000-665.003**	**Interest-C/D's & Investment**	**$23,807.25**
Increase:	**101-000-665.239**	**Interest-C/D's & Investment-ARPA**	**$6,529.84**
Increase:	**101-000-667.004**	**Rent-171 Dawson St Building**	**$1,889.60**
Increase:	**101-000-667.007**	**Rent-95 Dawson St Building**	**$1,909.34**
Increase:	**101-000-676.000**	**Reimbursements**	**$16.20**
Increase:	**101-000-676.008**	**Reimbursements-Insurance Vehicle Damage**	**$7,405.69**
Increase:	**101-000-676.009**	**Reimbursements-Treasurer**	**$3.40**
Increase:	**101-000-676.040**	**Reimbursements-Probate Court**	**$595.00**
Decrease:	**101-000-400.001**	**Beginning Balance**	**$(132,901.84)**
Increase:	**215-289-548.003**	**State Revenue-FOC Co-Op Reimbursement**	**$101,000.00**
Increase:	**632-267-548.027**	**State Revenue-Peck Park Project**	**$178,355.90**
Increase:	**632-267-699.001**	**Transfer In-General Fund**	**$1,108,000.00**
EXPENSE:			
Increase:	**298-671-955.291**	**Transfer Out-MCF**	**$(58,618.09)**
Decrease:	**298-671-941.000**	**Contingency**	**$58,618.09**
Increase:	**101-301-995.000**	**Transfer Out**	**$(22,989.00)**
Decrease:	**101-301-930.000**	**Land & Building Repairs**	**$22,989.00**
Increase:	**636-228-985.023**	**Computer Hardware-Network**	**$(22,989.00)**
Increase:	**636-228-985.023**	**Computer Hardware-Network**	**$(10,000.00)**
Increase:	**636-228-985.023**	**Computer Hardware-Network**	**$(15,102.00)**
Increase:	**298-671-955.000**	**Misc Expense**	**$(8,411.13)**
Decrease:	**298-671-941.000**	**Contingency**	**$8,411.13**
Increase:	**210-651-942.003**	**Appropriation-Med Control**	**$(2,664.20)**
Increase:	**214-680-955.000**	**Misc Expense**	**$(47,898.87)**
Decrease:	**214-680-941.000**	**Contingency**	**$47,898.87**
Increase:	**265-335-941.000**	**Contingency**	**$(10,908.96)**
Increase:	**279-317-702.011**	**Wages-FTE's-US Marshall**	**$(10,000.00)**
Increase:	**279-317-713.000**	**Overtime**	**$(60,000.00)**
Increase:	**279-317-717.000**	**Defined Benefit/Pension**	**$(10,000.00)**
Increase:	**279-317-718.000**	**Health Insurance Premiums**	**$(5,000.00)**
Increase:	**279-317-721.000**	**Clothing/Cleaning Allowance**	**$(2,250.00)**
Increase:	**279-317-932.000**	**Vehicle Repairs & Maintenance**	**$(20,070.44)**
Increase:	**286-321-910.000**	**Professional Development**	**$(5,237.46)**
Increase:	**101-239-752.004**	**Supplies-Law Enforcement**	**$(7,409.80)**
Decrease:	**101-239-995.631**	**Transfer Out-Bld & Grounds**	**$7,409.80**
Increase:	**101-296-707.001**	**Temporary Wages**	**$(1,225.00)**
Decrease:	**101-296-702.000**	**Wages-Full Time Employees**	**$1,225.00**
Increase:	**101-297-757.000**	**Office Supplies**	**$(331.38)**
Increase:	**101-710-757.000**	**Office Supplies**	**$(87.22)**

Unofficial

Increase:	**437-325-986.005**	**Misc Equipment-Tower**	**$(345,617.37)**
Decrease:	**437-325-941.000**	**Contingency**	**$345,617.37**
Increase:	**215-289-702.000**	**Wages-Full Time Employees**	**$(5,000.00)**
Increase:	**215-289-709.000**	**FICA**	**$(1,000.00)**
Increase:	**215-289-702.015**	**Wages-FTE's-Transcripts**	**$(12,000.00)**
Increase:	**215-289-716.000**	**Deferred Contribution**	**$(1,000.00)**
Increase:	**215-289-717.000**	**Defined Benefit/Pension**	**$(2,500.00)**
Increase:	**215-289-718.000**	**Health Insurance Premiums**	**$(30,000.00)**
Increase:	**215-289-816.000**	**Cost Allocation**	**$(15,000.00)**
Increase:	**215-289-816.000**	**Cost Allocation-FOC Data Processing**	**$(1,000.00)**
Increase:	**215-289-861.000**	**Transporation-Mileage Reimbursement**	**$(500.00)**
Increase:	**215-289-941.000**	**Contingency**	**$(33,000.00)**
Increase:	**101-262-702.000**	**Wages-Full Time Employees**	**$(2,000.00)**
Increase:	**101-262-709.000**	**FICA**	**$(150.00)**
Increase:	**101-262-716.000**	**Deferred Contribution**	**$(125.00)**
Decrease:	**101-262-900.000**	**Printing & Publishing**	**$2,275.00**
Increase:	**632-267-941.000**	**Contingency**	**$(1,108,000.00)**
Increase:	**632-267-955.054**	**Misc. Expense-Peck Park Project**	**$(178,355.90)**

FURTHER ESTABLISH THE FOLLOWING ACCOUNTS:

101-000-569.001 Local Grant
615-253-221.000 Due to Cities
615-253-268.000 Escheatable Monies

Motion carried.

FA-184-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER BALLARD THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE PAYMENT OF ADDITIONAL GENERAL FUND BANK ACCOUNT CHECKS CHARGED TO NOVEMBER, 2025, AS FOLLOWS:

ADDITIONAL GENERAL FUND BANK ACCOUNT CHARGES FOR NOVEMBER 2025

$650,287.39	ACH PAYMENTS
$227,404.27	CHECKS
$877,691.66	TOTAL

Motion carried.

FA-185-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE LETTER OF UNDERSTANDING BETWEEN TEMPORARY EMPLOYEE

Unofficial

PAULA MESSING AND THE COUNTY OF SANILAC TO FILL THE OFFICE MANAGER POSITION, WITHIN THE PROSECUTOR'S OFFICE, NOT TO EXCEED $27.50 PER HOUR AND NOT TO EXCEED 999 HOURS FOR 2026 AND TO FURTHER AUTHORIZE THE BOARD CHAIRMAN SIGN THE LETTER.
Discussion followed. Motion carried.

FA-186-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MOODY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE LETTER OF UNDERSTANDING BETWEEN TEMPORARY EMPLOYEE CAROLYN STOUTENBURG AND THE COUNTY OF SANILAC TO FILL THE ASSISTANT PROSECUTOR POSITION, WITHIN THE PROSECUTOR'S OFFICE, NOT TO EXCEED $40.00 PER HOUR AND NOT TO EXCEED 1500 HOURS FOR 2026 AND TO FURTHER AUTHORIZE THE BOARD CHAIRMAN SIGN THE LETTER.
Motion carried.

FA-187-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER EHARDT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY AUTHORIZES THE RESTRUCTURING OF THE ASSISTANT PROBATION OFFICER/NON-ATTORNEY MAGISTRATE POSITION, ASSIGNING THE POSITION TO A PAY GRADE 7, ALONG WITH THE UPDATES TO THE JOB DESCRIPTIONS, WHICH INCLUDE THE ASSISTANT PROBATION OFFICER/NON-ATTORNEY MAGISTRATE, ATTORNEY JUVENILE COURT REFEREE/CIRCUIT COURT RESEARCH ATTORNEY/ATTORNEY MAGISTRATE, PROBATE REGISTER/DISTRICT COURT ATTORNEY, DISTRICT COURT PROBATION OFFICER/NON-ATTORNEY MAGISTRATE WITH ALL UPDATES EFFECTIVE JANUARY 1, 2026, WITH FUNDING FROM GENERAL FUND CONTINGENCY.
Motion carried.

FA-188-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE EMPLOYMENT AGREEMENT BETWEEN SANILAC COUNTY AND JOSEPH ALLEN, SOIL EROSION & SEDIMENTATION AGENT, AT AN HOURLY RATE OF $30.00 PER HOUR AND NOT TO EXCEED 14 HOURS PER WEEK, EFFECTIVE JANUARY 1, 2026 TO DECEMBER 31, 2026, AND FURTHER, AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY AGREEMENT.
Motion carried.

FA-189-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES A MEMORANDUM OF UNDERSTANDING BETWEEN SANILAC COUNTY BOARD OF COMMISSIONERS AND SANILAC COUNTY CENTRAL DISPATCH, FOR THE PURPOSE OF EXPEDITING THE FILLING OF VACANCIES AT CENTRAL DISPATCH AND FURTHER AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY DOCUMENT.
Motion Carried.

Unofficial

FA-190-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE MEMORANDUM OF UNDERSTANDING BETWEEN SANILAC COUNTY BOARD OF COMMISSIONERS AND THE SANILAC COUNTY PARKS COMMISSION; FOR THE PURPOSE OF EXPEDITING THE FILLING OF VACANCIES AT THE PARKS FROM APRIL THROUGH OCTOBER FOR ALL SEASONAL AND FULL-TIME POSITIONS AND FURTHER AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY DOCUMENT.
Motion carried.

FA-191-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER EHARDT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE MEMORANDUM OF UNDERSTANDING BETWEEN SANILAC COUNTY BOARD OF COMMISSIONERS AND THE SANILAC COUNTY RECYCLING CENTER, FOR THE PURPOSE OF EXPEDITING THE FILLING OF VACANCIES AT THE RECYCLING CENTER AND FURTHER AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY DOCUMENT.
Motion carried.

FA-192-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MOODY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE MEMORANDUM OF UNDERSTANDING BETWEEN SANILAC COUNTY BOARD OF COMMISSIONERS AND THE SANILAC COUNTY SHERIFF'S OFFICE, FOR THE PURPOSE OF EXPEDITING THE FILLING OF VACANCIES AND FURTHER AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY DOCUMENT.
Motion carried.

FA-193-25 - MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER BALLARD THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE RESTRUCTURING OF THE CHIEF DEPUTY COUNTY CLERK POSITION ASSIGNED TO A PAY GRADE 9, EFFECTIVE JANUARY 1, 2026 AND THE ELECTION SPECIALIST/CPL MANAGER ASSIGNED TO A PAY GRADE 6 AND TO FURTHER AUTHORIZE THE COUNTY CLERK TO POST & FILL THE ELECTION SPECIALIST/CPL MANAGER POSITION FOR IMMEDIATE APPROVAL.
Motion carried.

FA-194-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE CENTRAL DISPATCH BUILDING LEASE AGREEMENT FOR A (5) FIVE-YEAR TERM COMMENCING ON JANUARY 1, 2026, WITH THE ANNUAL RENT PAYMENT ADJUSTED TO REFLECT THE PRIOR YEAR RATE PLUS CPI% INCREASE FOR EACH YEAR THEREAFTER AND FURTHER AUTHORIZES THE BOARD CHAIRMAN TO SIGN THE AGREEMENT.
Motion carried.

Unofficial

FA-195-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER BALLARD THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE DRUG TASK FORCE BUILDING LEASE AGREEMENT FOR A (5) FIVE-YEAR TERM COMMENCING ON JANUARY 1, 2026, WITH THE ANNUAL RENT PAYMENT ADJUSTED TO REFLECT THE PRIOR YEAR RATE PLUS CPI% INCREASE FOR EACH YEAR THEREAFTER AND FURTHER AUTHORIZES THE BOARD CHAIRMAN TO SIGN THE AGREEMENT.
Motion carried.

FA-196-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MOODY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE SANILAC MEDICAL CONTROL BUILDING LEASE AGREEMENT FOR A (5) FIVE-YEAR TERM COMMENCING ON JANUARY 1, 2026, WITH THE ANNUAL RENT PAYMENT ADJUSTED TO REFLECT THE PRIOR YEAR RATE PLUS CPI% INCREASE FOR EACH YEAR THEREAFTER AND FURTHER AUTHORIZES THE BOARD CHAIRMAN TO SIGN THE AGREEMENT.
Motion carried.

FA-197-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER EHARDT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE VETERANS AFFAIRS BUILDING LEASE AGREEMENT FOR A (5) FIVE-YEAR TERM COMMENCING ON JANUARY 1, 2026, WITH THE ANNUAL RENT PAYMENT ADJUSTED TO REFLECT THE PRIOR YEAR RATE PLUS CPI% INCREASE FOR EACH YEAR THEREAFTER AND FURTHER AUTHORIZES THE BOARD CHAIRMAN TO SIGN THE AGREEMENT.
Motion carried.

FA-198-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE HEALTH DEPARTMENT LEASE AGREEMENT FOR A (5) FIVE-YEAR TERM COMMENCING ON JANUARY 1, 2025, AND FURTHER AUTHORIZES THE BOARD CHAIRMAN TO SIGN THE AGREEMENT.
Motion carried.

FA-199-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER MOODY THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES A LETTER OF CLARIFICATION BETWEEN SANILAC COUNTY MEDICAL CARE FACILITY AND SANILAC COUNTY BOARD OF COMMISSIONERS, WITH THE ANNUAL RATE FOR PENSION SERVICES OF $4,500 AND FURTHER AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY AGREEMENT.
Motion carried.

FA-200-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY

Unofficial

AUTHORIZES PAYMENT TO QUALIFIED ABATEMENT IN AN AMOUNT NOT TO EXCEED $22,950 FOR THEIR SERVICES IN CONDUCTING THE LEAD AND MOLD ABATEMENT AT 4031 MAIN STREET, BROWN CITY, FOR IMMEDIATE APPROVAL, WITH FUNDING THE STATE LAND BANK AUTHORITY.
Motion carried.

FA-201-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS THE 2026 REMONUMENTATION GRANT APPLICATION IN THE AMOUNT OF $71,665.00, FOR COMPLETION OF 50 CORNERS, ALONG WITH THE FOLLOWING APPOINTEES:

COUNTY REPRESENTATIVE, JOHN MILLETICS $4,364.75
GRANT ADMINISTRATOR, LESLIE HILGENDORF $2,866.25
SURVEYORS: JOHN MILLETICS, BEN TANK, AND CHARLES KOOB FOR A TOTAL AMOUNT OF $62,250.00
PEER GROUP MEMBERS: BEN TANK, CHARLES KOOB, AND RUSS BROWN FOR A TOTAL AMOUNT OF $2,184.00
Motion carried.

FA-202-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER BALLARD THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE ECONOMIC DEVELOPMENT CORPORATION AGREEMENT BETWEEN HURON COUNTY ECONOMIC DEVELOPMENT CORPORATION AND THE COUNTY OF SANILAC, FOR A ONE YEAR TERM COMMENCING ON JANUARY 1, 2026 THROUGH DECEMBER 31, 2026, AT A COST NOT TO EXCEED $45,000.00, WITH FUNDING FROM THE ENVIRONMENTAL TRUST FUND AND FURTHER AUTHORIZES THE BOARD CHAIRMAN SIGN THE NECESSARY AGREEMENT.
Motion carried.

NFA-026-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER EHARDT THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPOINTS SCOTT FALLS AS THE INFORMATION/TECHNOLOGY DIRECTOR, EFFECTIVE JANUARY 12, 2026.
Motion carried.

NFA-027-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS THE LANDFILL & RECYCLING ADVISORY BOARD BY-LAWS, AS PRESENTED.
Discussion followed. Motion carried.

NFA-028-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER LEE THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY

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AUTHORIZES AN AMENDMENT TO THE RESOLUTION ADOPTED ON APRIL 16., 2024, REGARDING THE VILLAGE OF PECK PARK PROJECT. THE PREVIOUSLY APPROVED PROJECT AMOUNT WAS $196,956. DURING THE COURSE OF THE PROJECT, THE TOTAL COST INCREASED, AND THE VILLAGE OF PECK HAS AGREED TO PAY THE OVERAGE OF $23,240, RESULTING IN A REVISED TOTAL PROJECT COST OF $220,196.
Motion carried.

Public Comments:
None.

Closed Session:
MOVED BY COMMISSIONER EHARDT AND SECONDED BY COMMISSIONER BALLARD THAT WE GO INTO CLOSED SESSION FOR THE PURPOSE OF CONTRACT NEGOTIATIONS AT 1:48 P.M.
Yes: Ehardt, Ballard, Block, Moody, Lee, Sarkella, Heberling **No:** None.
Motion carried.

MOVED BY COMMISSIONER EHARDT AND SECONDED BY COMMISSIONER SARKELLA THAT WE RETURN TO REGULAR SESSION AT 2:02 P.M.
Yes: Ehardt, Sarkella, Lee, Ballard, Heberling, Moody, Block **No:** None.
Motion carried.

MOVED BY COMMISSIONER LEE AND SECONDED BY COMMISSIONER EHARDT TO AMEND THE AGENDA TO ADD NFA-029-25 FOR THE PURPOSE OF CONTRACT NEGOTIATIONS.
Motion carried.

NFA-029-25 – MOVED BY COMMISSIONER SARKELLA AND SECONDED BY COMMISSIONER HEBERLING THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY RATIFIES THE COLLECTIVE BARGAINING AGREEMENT WITH THE POLICE OFFICERS ASSOCIATION OF MICHIGAN (POAM) UNIT AS OFFERED AND ACCEPTED, FOR 2026, 2027 AND 2028, EFFECTIVE JANUARY 1, 2026. FURTHER, AUTHORIZES THE BOARD CHAIRMAN TO SIGN THE COLLECTIVE BARGAINING AGREEMENT.
Motion carried.

MOVED BY COMMISSIONER LEE AND SECONDED BY COMMISSIONER SARKELLA THAT THE SANILAC COUNTY BOARD OF COMMISSIONERS HEREBY APPROVES THE CLOSED SESSION MINUTES OF DECEMBER 2, 2025. Motion carried.

Chairman Block stated that the 2026 Organizational Meeting will take place on Tuesday, January 6, 2026 at 1:00 p.m. The plan is to continue with the current schedule of the first and third Tuesdays at 1:00 p.m., unless concerns are raised. Chairman Block

Unofficial

continued by thanking the Board for another successful year, and shared appreciation for the good working relationship with all elected officials and department heads.

Nathan Roskey, County Administrator/Controller, expressed gratitude for the ease of working with the board, elected officials, and department heads. Administrator Roskey continued by providing a year-end summary report highlighting the following projects:

- Completion of the Animal Control facility.
- Health Department grounds cleanup.
- Construction of meeting rooms on the first floor.
- Continued improvements in our county parks.
- Land Bank Authority – homes in Sandusky, Applegate, Lexington, and Brown City.
- Chill Grant – Peck Memorial Park upgrades.
- Staffing
    - Health insurance costs.
    - Union Contracts – Have settled 5 out of 6 so far. Reduced the court down to one union.
    - Transitioned the reclassification process from a 3rd party to in-house.
- New county webpage.
- Recycling Center improvements.
- The County budget is balanced.

Commissioner Ballard arranged a meeting for the Marlette City Manager to meet with elected officials on January 14, 2026.

Adjournment:

MOVED BY COMMISSIONER LEE AND SECONDED BY COMMISSIONER BALLARD THAT WE ADJOURN AT 2:20 P.M. Motion carried.

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Leslie Hilgendorf, County Clerk Jon Block, Chairman