



SOLDOTNA

Application for a SIGN PERMIT

City of Soldotna
Economic Development + Planning
177 N. Birch Street
Soldotna, AK 99669
(907) 262-9107
www.soldotna.org
planning@soldotna.org

OWNER/PETITIONER		SIGN CONTRACTOR	
Name:		Name:	
Business Name:		Business Name:	
Mailing Address:		Mailing Address:	
Phone Number:		Phone Number:	
Email:		Email:	
PROPERTY INFORMATION			
Parcel Address:			
Parcel ID Number:			
Legal Description:			
Sign Status: New Alteration Relocation		Zoning District:	
Please describe the sign, including any structural, electrical, mechanical, or plumbing work involved (attach additional sheets if necessary):			
SIGN TYPE (check all that apply)			
Freestanding	Roof	Aerial	Wall
Projecting	Combination	Marquee	Temporary
DOCUMENTATION			
Required Attachments:			
<ul style="list-style-type: none"> - Permit Fee \$53 (includes sales tax) - KPB Tax Compliance Certificate(s) for business operator and sign contractor submittal Documents: - Building elevation drawings showing the proposed sign location (building-mounted signs only) - Scalable site plan showing proposed location (freestanding signs only) - Dimensioned drawing showing the size and height of the sign, and dimensions of supporting members - Design drawings showing color lettering and logo design, as applicable 			
I hereby certify that all the information contained in this application is true and correct. I certify that I am or I have been authorized to act for (written permission from the property owner required) the owner of the property described above and that I petition for a sign permit in conformance with Title 15 of the Soldotna Municipal Code. I understand that payment of the application fee is nonrefundable and does not ensure approval of application. I also understand that assigned hearing dates (if applicable) are tentative and may have to be modified for administrative reasons.			
Date		Signature (Representatives must provide proof of authorization from Property Owner)	
Accepted by:		Date:	Fee: