



SOLDOTNA

Application for a SIGN VARIANCE

City of Soldotna
Economic Development + Planning
177 N. Birch Street
Soldotna, AK 99669
(907) 262-9107
www.soldotna.org
planning@soldotna.org

OWNER/PETITIONER		SIGN CONTRACTOR	
Name:		Name:	
Business Name:		Business Name:	
Mailing Address:		Mailing Address:	
Phone Number:		Phone Number:	
Email:		Email:	
PROPERTY INFORMATION			
Address of Proposed Sign:			
Parcel ID Number:			
Legal Description:			
Zoning:			
I am Requesting a Variance From (circle all that apply):			
Height	Allowable Area	Location	
Explain why the variance is necessary (use additional sheets if needed):			
SIGN TYPE (check all that apply)			
Freestanding	Roof	Aerial	Wall
Projecting	Combination	Marquee	Temporary
DOCUMENTATION			
Required Attachments:			
<ul style="list-style-type: none"> - Nonrefundable \$265 fee (Includes sales tax); - KPB Tax Compliance Certificate(s) for business operator and sign contractor. 			
Submittal Documents:			
<ul style="list-style-type: none"> - Building elevation drawings showing the proposed sign location (building-mounted signs only); - Scalable site plan showing proposed location (freestanding signs only); - Dimensioned drawing showing the size and height of the sign, and dimensions of supporting members; - Design drawings showing color lettering and logo design, as applicable. 			
I hereby certify that all the information contained in the application is true and correct. I certify that I am or I have been authorized to act for (written permission from the property owner required) the owner of the property described above and that I petition for a sign variance in conformance with Title 15 of the Soldotna Municipal Code. I understand that payment of the application fee is nonrefundable and does not ensure approval of application.			
I also understand that assigned hearing dates are tentative and may have to be modified for administrative reasons.			
Date		Signature (Representatives must provide proof of authorization from Property Owner)	
Accepted by:	Date:	Fee:	Tentative Meeting Date:

VARIANCE CONDITIONS

To approve the requested variance, the Planning and Zoning Commission must find that all of the following conditions are met. To the best of your ability, please explain how your variance request meets each of the following items and why you feel a variance is necessary. Attach additional sheets as needed.

Granting of the variance shall be in harmony with the general provisions of this code (SMC 15.08), the Zoning Code (Title 17), and the Comprehensive Plan.

Granting of the variance shall not result in material damage to other properties in the neighborhood nor otherwise be detrimental to the public health, safety or welfare.

Granting of the variance shall not cause conditions which obstruct the vision of drivers or pedestrians at intersections or crossings.

The sign for which the variance is requested shall be in harmony with surrounding buildings and properties.

The sign for which the variance is requested in all other ways complies with the requirements of this code and any other applicable codes and ordinances.