



SOLDOTNA

# Application for KENAI RIVER OVERLAY DISTRICT (KROD) ADMINISTRATIVE PERMIT

City of Soldotna  
Economic Development + Planning  
177 N. Birch Street  
Soldotna, AK 99669  
907-262-9107  
www.soldotna.org  
planning@soldotna.org

OWNER/PETITIONER		PETITIONER REPRESENTATIVE (IF ANY)	
Name:		Name:	
Mailing Address:		Mailing Address:	
Phone Number:		Phone Number:	
Fax:		Fax:	
Email:		Email:	
PROPERTY INFORMATION			
Parcel ID Number:			
Street Address:			
Legal Description:			
Narrative statement explaining the proposed development: (Please feel free to attach additional sheets)			
Zoning:		Acreage:	
DOCUMENTATION			
Required Attachments:			
-Site Plan Drawing(s)			
-\$53 Application Fee (Includes sales tax)			
-Tax Compliance Certificate for Property Owner(s) and Contractor(s)			

I hereby certify that all the information contained in this application is true and correct. I certify that I am or have been authorized to act for (written permission from property owner required) the owner of the property described above, and that I petition for a KROD administrative review in conformance with Title 17 of the Soldotna Municipal Code. I understand that payment of the application fee is nonrefundable and does not ensure approval of the application. I also understand that assigned hearing dates (if applicable) are tentative and may have to be modified for administrative reasons.

Date		Signature ( Representatives must provide written proof of authorization)	
Accepted by:	Fee:	Date Submitted to River Center:	

**KROD STANDARDS (SMC 17.10.285.H; SMC 17.10.285.I)**

The zoning administrator may only approve development within the KROD if the applicant attests to mitigation of the potential for significant erosion, ground or surface water contamination, or adverse alteration of the riparian habitat. In order to explain how your project does not affect and/or will mitigate these standards, please respond to the following prompts. Please feel free to attach additional sheets as needed. Photos and sketches may be submitted with this form or emailed to [planning@soldotna.org](mailto:planning@soldotna.org).

Describe construction of any new water/sewer infrastructure, buildings or other structures, ladders, cantilevered walkways, steps, platforms, or docks;

Describe any removal, maintenance, reinforcements, repairs, improvements, or additions of existing structures;

Describe existing vegetation within the KROD;

Describe any work to remove, repair, reinforce, maintain, or introduce vegetation, riparian habitats, and/or stream banks; include a list of construction materials composing any development projects (if treated wood, include certification of proof of non-toxicity to plants and animals; if walkways, describe percentage of light penetration);

Describe any maintenance dredging activities;

Describe excavation activities to take place, including measurements in feet of the perimeter of excavation area(s), and plans (with timelines) to stabilize and re-vegetate areas with woody and/or herbaceous plants;