

SOLDOTNA PUBLIC LIBRARY DONATIONS – MATERIALS & MONEY

Gifts of materials and money to purchase materials are greatly appreciated, and should be made through the Soldotna Library Friends, a 501(c)(3) non-profit organization. All gifts of books and other items are accepted with the understanding that they may be used or disposed of as determined by the Soldotna Library Friends.

- Monetary donations to the library are accepted at the Service Desk as well as in our donation receptacles.
- Checks should be made out to the “Soldotna Library Friends”
- Monetary donations will be used at the discretion of the Soldotna Library Friends.
- Material donations become the property of the Soldotna Library Friends.

Instructions for book & magazine donations:

- The library accepts books and magazines on behalf of the Soldotna Library Friends, according to the Soldotna Library Friends Donations Policy.
- Bring donations to the Service Desk of the library during regular library service hours.
- Due to storage space constraints and staff availability, drop-in donations are limited to **no more than 2 small or medium sized boxes.**
- Please **DO NOT DUMP** items outside the library or in the book drops.
- If items meet the Soldotna Library Friends Donations Policy, patrons may contact a Soldotna Library Friends representative who will assist them with larger volume donations.
- Receipts are available – library staff or a Friends representative will note the number of boxes or bags received.

Adopted by the Library Board: 09/15/2014
Approved by the City Librarian: 09/15/2014